

**Coast Community College District**  
**ADMINISTRATIVE PROCEDURE**

Chapter 4  
Academic Affairs

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## **AP 4227 Repeatable Courses**

**References:**

Title 5 Sections 55000, 55040, 55041, 55045, 55253, 55270.1, 55270.4, 55270.8, 55270.9, 56029, 59020 et seq, 59025;  
BP/AP 4225 Course Repetition;  
Credit Course Repetition Guidelines, California Community Colleges Chancellor's Office  
November 2013

Only the following types of courses may be designated as repeatable:

(1) Courses for which repetition is necessary to meet the major requirements of CSU or UC for completion of a bachelor's degree. The Board must retain supporting documentation that verifies that the repetition is necessary to meet the major requirements of CSU or UC for completion of a bachelor's degree. The supporting documentation must be retained by the District as a Class 3 record basic to audit as required by Title 5, Section 59025.;

(2) Intercollegiate athletics, as defined in Title 5, Section 55000; and

(3) Intercollegiate academic or vocational competition, as defined in Title 5, Section 55000, where enrollment in the course and courses that are related in content, as defined in Title 5, Section 55000, is limited to no more than four times for semester courses. This enrollment limitation applies even if the student receives a substandard grade or "W" during one or more of the enrollments in such a course or petitions for repetition due to extenuating circumstances as provided in Title 5, Section 55045;

(4) Direct assessment competency-based education modules, as defined in Title 5, Sections 55270.1, 55270.4, and 55270.9. A student will attempt a summative assessment a maximum of three times before assigning a student the non-evaluative symbol "PW" pursuant to Title 5, Section 55270.8.

The District must identify all courses which are repeatable and designate such courses in the Colleges' catalogs.

"Course repetition" occurs when a student who has previously received an evaluative symbol in a credit course, re-enrolls in that course and receives an evaluative symbol.

See Administrative Procedure 4225 for Course Repetition.

Ratified May 19, 2014

Ratified May 18, 2022