

**Coast Community College District**  
**Administrative Procedures**  
Chapter 5  
Student Services

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## **AP 5030 Fees**

### **Fees Collected at Time of Enrollment**

**Enrollment Fee** - The enrollment fee is \$46 per unit per semester/term.

**Non-Resident Tuition Fee** - The non-resident tuition fee is published in the class schedule and website of each College in the District.

**Capital Outlay Fee** – The fee is established by the Board in accordance with Education Code Section 76141.

**Required Instructional Material Fee** - Required instructional materials means any materials which a student must procure or possess as a condition of registration, enrollment or entry into a class; or any such material which the instructor determines is necessary to achieve the required objectives of a course. Individual course fees are contained in the class schedules of each of the Colleges.

**Parking Fee** - Parking fees for all colleges are \$40 per each semester, fall and spring, and \$20 per summer session. For exceptions to the regular parking fees, see BP 5030.

**Auditing Fee** - \$15 fee per unit per semester including short-term and summer classes. Students enrolled in classes to receive credit for 10 or more semester units will not be charged a fee to audit three or fewer units per semester.

**Health Services Fee** - \$26 per each semester, fall and intersession/spring, and \$22 for all or any portion of the summer session for all Colleges.

**Student Representation Fee** – \$2 student representation fee applies per term. This fee is for student representation and advocacy at the state level. The funds generated from this fee are allocated as follows: 50% to the College to be used for advocacy efforts by College students and 50% to the Student Senate for California Community Colleges for advocacy at the state level.

### **Other Fees**

**Student Records Fee (Transcripts/Verifications)** – The first two copies of a transcript and/or verification ever requested shall be produced free of charge to the student. For subsequent requests, the charge will be \$8 per copy. An additional fee of \$5 will be charged for special handling (optional).

**College Service Charge** – The College Service Charge provides services and benefits, e.g., the Bookstore buyback, cinema discounts, free tutoring, interest-free emergency loans, student activities, and legal advice. The College Service Charge must be paid in order to receive these

services. Students may present their request to waive the College Service Charge, prior to registration, by contacting the Student Services Office. The College Service Charge Waiver must be submitted prior to the earliest refund deadline for the students' enrolled classes. The Charge is as follows: Coastline College: \$12 for fall and spring semesters, respectively, and \$12 for summer; Golden West College: \$20 for fall and spring semesters, respectively, and \$12 for summer; Orange Coast College: \$30 for fall and spring semesters, respectively, and \$18 for summer.

**Community Services Charges** - Charges are established per event or class at the time of the approval by the Board.

**International Student Application Fee** - A fee of \$55 shall be charged to international students for application processing. This fee may be waived, on a case-by-case basis, at the discretion of each College in the District.

**Golden West College Criminal Justice Training Center** - A fee of \$20 shall be charged to students requesting duplicate program certificates.

**Voluntary Payments** - Voluntary payments shall reasonably approximate the cost of the goods or services and shall be posted where goods or services are available or shall be published in appropriate college publications.

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