

**REGULAR MEETING
BOARD OF TRUSTEES
COAST COMMUNITY COLLEGE DISTRICT**

LOCATION: District Headquarters Board Room
1370 Adams Avenue
Costa Mesa, CA 92626

TIME: 6:30 P.M.

DATE: March 5, 2008

ADDENDUM TO THE AGENDA

Pg. 17 Addition to Travel Authorization

Walter G. Howald, Board Member (CCCD), to attend a Meeting with the State Chancellor Oversight Committee, March 9 – 12, 2008, Sacramento, CA, without loss of salary, with reimbursement for actual expenses, including travel by Air Coach, to be paid from District Conference Funds. The reason for the revision is to add a rental car.

Pg. 35-56 Additions/Revisions to Existing Personnel Items

Appointment of Academic Staff

Nguyen, Jimmy, GWC, Counselor, full time tenure track 2 semester position for the period 7/01/08 to 06/30/09. Salary placement for this assignment to be Col. I, Step 1 for the 2008-09 academic year.

Plaster, Nikki, GWC, Instructor, Biological Sciences, full time tenure track 2 semester position for the period 08/25/08 to 05/30/09. Salary placement for this assignment to be Col. I, Step 1 for the 2008-09 academic year.

Appointment of Classified Staff to Advertised Positions

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; they include promotions, new hires and rehires:

Galvan, Efren, OCC, Director of Admission, Records and Enrollment Technology, Classified Management, full time 12 mo position, new hire effective 03/24/08; G-24-03 (O-28-08)*

*This position subject to the rights, privileges and obligations of those placed on the Classified Management schedule.

Sipple, Rafer, OCC, Maintenance Skilled, Classified Unit, full time, 12 mo position, promotion effective 01/02/08; E-51-01 (O-14-08)

Authorization for Temporary Out of Class and Special Assignments, Classified Staff

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class:

Phan, Shenna, CCC, from Accounting Assistant III to EOPS/CARE Accounting Technician, Classified Unit, full time, 12 mo position, effective 03/08/08 to 06/30/08; E-48-05

Appointment of Special Category, Hourly Staff

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Brandt, Holly	CCC	03/06/08	06/30/08	110001-847406	M,W,F
Dolewski, Adam	CCC	03/06/08	06/30/08	124002-856201	M,T,W,TH,F
	CCC	03/06/08	06/30/08	124007-856101	M,T,W,TH,F
Herbosa, Luis	CCC	03/06/08	06/30/08	124002-856201	M,T,W,TH,F
	CCC	03/06/08	06/30/08	124002-856101	M,T,W,TH,F
Morita, Kimberly	GWC	03/06/08	06/30/08	110001-348301	T,W,TH
Page, Beth	CCC	03/06/08	06/30/08	818030-847515	M,T,W,TH,F
Roeun, Rorth	CCC	03/06/08	06/30/08	110001-847406	M,W,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Barriga, Andrew	GWC	03/06/08	06/30/08	110001-324202	M,T,W,TH,F,S
Lavorin, Jennifer	GWC	03/06/08	06/30/08	124006-361518	M,T,W,TH,F
Revelle, Rebecca	GWC	03/06/08	06/30/08	110001-324104	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Hall, Kenneth	GWC	03/10/08	06/30/08	110001-385501	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Imoto, Bryan	CCC	03/06/08	06/30/08	110001-871021	M,T,W,TH,F
Nguyen, Van	CCC	03/06/08	06/30/08	110001-871021	M,T,W,TH,F
Oreta, Daniel	CCC	03/06/08	06/30/08	110001-871021	M,T,W,TH,F
Savage, Gregg	OCC	03/06/08	06/30/08	812035-212810	M,W,F
Tran, Mason	CCC	03/06/08	06/30/08	110001-871021	M,T,W,TH,F

Authorization for Professional Experts

Jones, Felicia A., OCC, to coordinate and implement student Pathway Days for the Tech Prep Consortia Grant, for the period 03/01/08 to 06/30/08, compensation to be \$11,800.00.

Deletion of Personnel Item

Authorization for Staff Development

EDUCATIONAL DEVELOPMENT:

~~Moser, Melissa M., Director of Financial Aid (OCC), to pursue doctoral studies at Walden University from March 3, 2008, through May 25, 2008. Reimbursement for tuition and books NTE \$1,000 to be paid from Management Professional Development funds.~~