

Agenda

Meeting: 09/17/2008 Regular Meeting
Category: 0. Meeting Location
Agenda Type: Information
Public Access: Yes

Agenda Item Content**AGENDA**

Coast Community College District
1370 Adams Avenue, Costa Mesa, CA 92626
Regular Meeting of the Board of Trustees
Date: September 17, 2008 6:30 p.m. Regular Meeting

1. Procedural Matters
 - 1.01 Procedural Matters (Adopt Agenda)
 - 1.02 Public Comment
 - 1.03 Public Hearing
 - 1.04 Acceptance of Retirements
2. General Information and Reports
 - 2.01 Reports
3. Consent Calendar
 - 3.01 CURRICULUM
 - 3.02 TRAVEL AUTHORIZATIONS - BOARD & STAFF
 - 3.02.01 Authorization for Student Trips - Coastline Community College
 - 3.02.02 Authorization for Student Trips - Golden West College
 - 3.03 GENERAL ITEMS
 - 3.03.01 Authorization for Special Projects - Coastline Community College
 - 3.03.02 Authorization for Special Projects - Golden West College
 - 3.03.03 Authorization for Special Projects - Orange Coast College
 - 3.03.04 Authorization to Apply for Funded Programs
 - 3.03.05 Authorization for Disposal of Surplus
 - 3.03.06 Authorization to Enter Standard Telecourse Agreements - Coastline Community College
 - 3.03.07 Approval of Clinical Contracts - Golden West College
 - 3.03.08 Authorization for Purchase of Institutional Memberships - Golden West College
 - 3.03.09 Authorization for Purchase of Institutional Memberships - District
 - 3.03.10 Community Activities - Coastline Community College
 - 3.04 PERSONNEL ITEMS
 - 3.05 ADDITIONAL PERSONNEL ITEMS
 - 3.05.01 Authorization for Independent Contractors - Coastline Community College
 - 3.05.02 Authorization for Independent Contractors - Golden West College
 - 3.05.03 Authorization for Independent Contractors - Orange Coast College

College

3.05.04 Authorization for Independent Contractors - District

3.05.05 Authorization for Staff Development - Orange Coast College

3.06 FINANCIAL APPROVALS

3.06.01 Approval of Purchase Orders

3.06.02 Ratification/Approval of Checks

3.06.03 Check List for General Obligation Bond Fund

3.06.04 Authorization for Special Payment - District

4. Action Items

4.01 Authorization to Enter Agreements - Coastline Community College

4.02 Authorization to Enter Agreements - Golden West College

4.03 Authorization to Enter Agreements - Orange Coast College

4.04 Authorization to Enter Agreement - District

4.05 Buildings and Grounds

4.06 Resolutions

4.07 Personnel Action Item

5. Continuation of General Information and Reports

5.01 Reports Continued (None)

6. Adjournment

Adjournment

Agenda Item

1.01 Procedural Matters (Adopt Agenda)

Meeting: 09/17/2008 Regular Meeting
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Agenda Item Content

Procedural Matters

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adopt Agenda
5. Approval of Minutes
 - a. July 16, 2008

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Jodi Rodriguez. Last update on 09/12/2008 by Jodi Rodriguez.

Agenda Item

1.02 Public Comment (Open Session)

Meeting: 09/17/2008 Regular Meeting
Category: 1. Procedural Matters
Agenda Type: Information
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Agenda Item Content

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Manager of Board Operations prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Manager of Board Operations at, (714) 438-4848, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Jodi Rodriguez. Last update on 09/11/2008 by Jodi Rodriguez.

1.03 Public Hearing

Meeting: 09/17/2008 Regular Meeting
Category: 1. Procedural Matters
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**1. Public Hearing - Coast Federation of Educators/American Federation of Teachers (CFE/AFT-Local 1911) Initial Proposal to Reopen Negotiations between the CFE/AFT-Local 1911 and the Coast Community College District**

Pursuant to section 3527 of the Government Code and in compliance with the current collective bargaining agreement between the parties, at the September 3, 2008 Board Meeting, the CFE exercised its right to reopen on Article VI, *Academic Freedom & Responsibility* and Article XI, *Hours of Service* for the 2008–09 academic year.

It is recommended by the Chancellor and the Vice Chancellor for Human Resources that the Board of Trustees, in compliance with the necessary PERB legal procedures, provide for an opportunity for any public comment on the proposal made by the Coast Federation of Educators/American Federation of Teachers-Local 1911 (CFE/AFT) on September 3, 2008 to reopen negotiations between the Coast Federation of Educators/American Federation of Teachers-Local 1911 (CFE/AFT) and the Coast Community College District.

2. Public Hearing - Coast Community College District's Initial Proposal to Reopen Negotiations Between the District and the Coast Federation of Educators/American Federation of Teachers (CFE/AFT-Local 1911)

Pursuant to section 3527 of the Government Code and in compliance with the current collective bargaining agreement between the parties, at the September 3, 2008 Board Meeting, the District exercised its right to reopen on Article XII, *Working Conditions and Duties*, and Article VII, *Personnel Files* for the 2008–09 academic year.

It is recommended by the Chancellor and the Vice Chancellor for Human Resources that the Board of Trustees, in compliance with the necessary PERB legal procedures, provide for an opportunity for any public comment on the proposal made by the Coast Community College District on September 3, 2008 to exercise its option to reopen negotiations between the Coast Federation of Educators/American Federation of Teachers-Local 1911 (CFE/AFT).

Additional Administrative Content**Action Agenda Details**

Motion:

Agenda Item

1.04 Acceptance of Retirements

Meeting: 09/17/2008 Regular Meeting
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Agenda Item Content

It is recommended that the following retirements of employees with 10 or more years of service to the District be accepted:

Faculty

Grajeda, John, GWC, retirement effective 08/28/08.

John Grajeda began working as a counselor at Golden West College in 1990, coming to the college from CSU Long Beach. When offered his full-time position as a counselor by then President Judith Valles, John was assigned to become the college's Puente Program counselor, an assignment he admirably performed for many years. John's current counseling assignment have included working with Business, Cosmetology, and undeclared majors. His plans in retirement include spending more time with his family and continuing to avoid speeding tickets as he travels the highways in his red Corvette Sting-ray. All of us at Golden West will miss working with John and hope he enjoys a wonderful retirement.

Additional Administrative Content

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2.01 Reports

Meeting: 09/17/2008 Regular Meeting
Category: 2. General Information and Reports
Agenda Type: Information
Public Access: Yes

Agenda Item Content

1. Chancellor's Report
2. Reports from the Academic Senate Presidents
3. Reports from Officers of Student Government Organizations
4. District Agenda

At the February 2008 Board of Trustees' Retreat, the Board adopted a "District Agenda" and agreed that the seven items contained as part of the District Agenda would be prioritized and assigned to the Chancellor for implementation. At this time, Trustees shall have the opportunity to review the District Agenda topics, discuss them, and prioritize the items. After the Board takes action to prioritize, the seven items will be placed on the Board of Trustees' Directives Log. Future Board of Trustees' Study Session meetings, which will be held approximately once per month, will discuss one of the seven District Agenda items, based on the order of prioritization. Please see the seven District Agenda items below.

1. Create meaningful and implemented policies and procedures for program review (academic and administrative), based on carefully surveyed and monitored District educational needs, student learning outcomes, enrollment, overall effectiveness, and best use of limited resources among the three colleges and District offices.
2. In line with the prior task, refine and advance the relationships among the three colleges and the District offices, including creation of District-wide governance bodies and assumption of a more directive and active role for the chancellor's office. The result will be active coordination of the District's various components: While the District still will work through its three colleges, the chancellor's offices also will play a far more significant role in helping the colleges to collaborate, respond to local need and allocate funding accordingly.
3. Provide full, helpful, and District-wide-coordinated customer service, including course registration, support services, counseling for rapid program completion, technology, and assistance with transfers.
4. Prepare a succession plan for faculty, staff, and administration, based on careful identification of estimated dates of retirement and field of work -- and tied into District educational needs and program review. Included are training programs to develop future leaders from among those in the District's employ.
5. Identify and build alternative local revenue sources, in foundations, corporations, land use, and elsewhere.

6. Capture all of the above in Vision 2020, a strategic plan for the District over the coming decade. Regular attention to it and updating as necessary are assumed.
7. Develop shared trust and vision, among trustees, board, and chancellor.

5. Review of Board Meeting Dates

October 1, 2008	First Wednesday	(Regular Meeting)
October 15, 2008	Third Wednesday	(Regular Meeting)
November 5, 2008	First Wednesday	(Workshop Meeting)
November 19, 2008	Third Wednesday	(Regular Meeting)
December 10, 2008	Second Wednesday	(Regular/Organizational Meeting)
January 21, 2009	Third Wednesday	(Regular Meeting)
February 4, 2009	First Wednesday	(Regular Meeting)
February 18, 2009	Third Wednesday	(Regular Meeting)
March 4, 2009	First Wednesday	(Regular Meeting)
March 18, 2009	Third Wednesday	(Workshop Meeting)
April 1, 2009	First Wednesday	(Regular Meeting)
April 15, 2009	Third Wednesday	(Service Awards Meeting)
May 6, 2009	First Wednesday	(Regular Meeting)
May 20, 2009	Third Wednesday	(Regular Meeting)
June 17, 2009	Third Wednesday	(Regular Meeting)
July 15, 2009	Third Wednesday	(Regular Meeting)
August 5, 2009	First Wednesday	(Regular Meeting)
August 19, 2009	Third Wednesday	(Regular Meeting)
September 2, 2009	First Wednesday	(Regular Meeting)
September 16, 2009	Third Wednesday	(Regular Meeting)
September 30, 2009	Fifth Wednesday	(Regular Meeting)
October 21, 2009	Third Wednesday	(Workshop Meeting)
November 4, 2009	First Wednesday	(Regular Meeting)
November 18, 2009	Third Wednesday	(Regular Meeting)
December 9, 2009*	Second Wednesday	(Regular/Organizational Meeting)

*Tentative

6. Opportunity to Review the Board Directives Log (See Board Log Attachment)
7. Recruitment & Staffing Data for Faculty

After review by the Vice Chancellor of Human Resources, please see the attached PowerPoint presentation on Recruitment & Staffing Data for Faculty. (See Attachment #6)

Agenda Item

3.01 CURRICULUM

Meeting: 09/17/2008 Regular Meeting
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Agenda Type: Information
Public Access: Yes

Agenda Item Content

None

Additional Administrative Content

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3.02 TRAVEL AUTHORIZATIONS - BOARD & STAFF

Meeting: 09/17/2008 Regular Meeting
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Public Access: Yes

Agenda Item Content

travel091708.pdf

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Jane Burton. Last update on 09/11/2008 by Jane Burton.

1.Travel Authorization

a.Authorization for Attendance at Meetings and/or Conferences.

(1)Meetings for the Board of Trustees

MARY L HORNBuckle, Board Member (CCCC), to attend the Community College League of California 2008 Annual Convention, November 20 - 22, 2008, Anaheim, CA, without loss of salary, with no reimbursement authorized from District funds, including a registration fee of \$475, to be paid from District Conference funds.

CONRAD J MORENO, Board Member (CCCC), to attend the Orange County Business Council Workforce Development Conference, September 24, 2008, Anaheim, CA, without loss of salary, with no reimbursement authorized from District funds, including a registration fee of \$60, to be paid from District Conference funds.

(2)Meetings for Faculty and Staff

CHERYL L BABLER, Vice President (CCC), to attend the North Lindsey College Visitation, September 24-28, 2008, Scunthorpe, N. Lincolnshire, England without loss of salary, with reimbursement for allowable expenses of \$1,700, including travel by Air Coach, to be paid from International Student Trans-Atlantic Project with Early College High School funds, to learn "Best Practices" and "14-16 Skills Center".

CHERYL L BABLER, Vice President (CCC), to attend the California Community Colleges Chief Instructional Officers Fall 2008 Conference, October 24 - November 2, 2008, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$1,500, including a registration fee of \$305, travel by Air Coach, to be paid from College funds. Includes one vacation day.

ANN F BEHELER, Dean (OCC), to attend the League for Innovation in the Community College Conference on Information Technology, October 18 - 22, 2008, Salt Lake City, UT, without loss of salary, with no reimbursement authorized from District funds, to be paid from Personal funds.

ANN F BEHELER, Dean (OCC), to attend the National Science Foundation Advanced Technology Education Conference, October 28 - November 1, 2008, Washington, DC, without loss of salary, with no reimbursement authorized from District funds, to be paid from Personal funds.

MELISSA R BERTA, Instructor (OCC), to attend the Strengthening Student Success 2008, October 1 - 3, 2008, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$390, including a registration fee of \$335, to be paid from Academic Senate President's Conference funds.

ROZANNE M CAPOCCIA-WHITE, Cont Ed Oper Cord Sr (CCC), to attend the California Community Colleges Banner Group, October 6-8, 2008, Costa Mesa, CA, without loss of salary, with reimbursement for allowable expenses of \$300, including a registration fee of \$225, to be paid from Contract Education Auxiliary funds.

MARIUS CUCURNY, Instructor (GWC), to attend the North American Mobility in Higher Education Annual Meeting, September 27 - October 1, 2008, Ottawa, Canada without loss of salary, with reimbursement for allowable expenses of \$2,500, including travel by Air Coach, rental car and insurance, to be paid from FiPSE NARET Grant funds.

LYNN M DAHNKE, Telecrs Marketing Dir (CCC), to attend the 2009 International Consumer Electronics Show, January 7-10, 2009, Las Vegas, NV, without loss of salary, with reimbursement for allowable expenses of \$1,050, including travel by Air Coach, rental car and insurance, to be paid from ISD Ancillary Marketing.

JOHN F DALE, Librarian (OCC), to attend the Strengthening Student Success 2008, October 1 - 3, 2008, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$390, including a registration fee of \$335, to be paid from Academic Senate President's Conference funds.

CORINE L DOUGHTY, Director, Career Services (OCC), to attend the California Community College Association of Occupational Education, October 21 - 24, 2008, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$1,500, including a registration fee of \$320, to be paid from Perkins CTE VTEA funds, to be reimbursed for lodging due to late night and early morning meetings.

STEPHANIE L DUMONT, Counselor (GWC), to attend the CSU Counselor Conference, September 26, 2008, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$200, including a registration fee of \$65, to be paid from IPD funds.

PATRICIA N FIPPS, Counselor (GWC), to attend the CA Association for Post-secondary Education and Disability Conference, October 6-10, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$2,150, including a registration fee of \$405, travel by Air Coach, to be paid from IPD funds, AB 77 funds.

KAREN R HARELSON, Instructor (GWC), to attend the Holistic Stress Management Instructor Certification Workshop, October 2-5, 2008, Boulder, CO, without loss of salary, with reimbursement for allowable expenses of \$800, including a registration fee of \$1,095, travel by Air Coach, rental car and insurance, to be paid from IPD funds.

THOMAS C HERSH, Instructor (GWC), to attend the North American Mobility in Higher Education Annual Meeting, September 27 - October 1, 2008, Ottawa, Canada without loss of salary, with reimbursement for allowable expenses of \$2,500, including travel by Air Coach, rental car and insurance, to be paid from FIPSE NARET Grant funds.

ANN N HICKEY, Supv Instruct Serv (CCC), to attend the California Community Colleges Banner Group, October 6-8, 2008, Costa Mesa, CA, without loss of salary, with reimbursement for allowable expenses of \$275, including a registration fee of \$225, to be paid from College funds.

PHUONG-THAO THI H HO, Inst Assoc-Couns/Gdn (OCC), to attend the International Career Development Conference, November 6 - 7, 2008, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$650, including a registration fee of \$381, to be paid from Career Ed funds.

JACK S HOFFMAN, Adjunct Instructor, Mathematics (OCC), to attend the Workshop on Applied Mathematics, October 17 - 20, 2008, Palo Alto, CA, without loss of salary, with reimbursement for allowable expenses of \$800, including a registration fee of \$75, travel by Air Coach, to be paid from Professional Development funds.

MARY K KEEGAN, Instructor (GWC), to attend the Beyond Ordinary Nursing Conference, September 18-21, 2008, Burlingame, CA, without loss of salary, with reimbursement for allowable expenses of \$800, including a registration fee of \$550, travel by Air Coach, to be paid from IPD funds.

SANDRA P KLEIN, Professional Expert (CCC), to attend the National Academy of Neuropsychology's 28th Annual Conference, October 20-26, 2008, New York, NY, without loss of salary, with reimbursement for allowable expenses of \$4,200, including a registration fee of \$660, travel by Air Coach, to be paid from AB 77 funds.

VALERIE A KLEIN, Instructor (GWC), to attend the Evidenced Based Practice in Nursing Education Conference, October 5-8, 2008, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$1,350, including a registration fee of \$250, travel by Air Coach, to be paid from Grant Funds, IPD funds.

EARNEST G MARCHBANK, Counselor (GWC), to attend the Region VIII 10th Annual Care Conference, November 14, 2008, Buena Park, CA, without loss of salary, with reimbursement for allowable expenses of \$100, including a registration fee of \$75, to be paid from EOPS/CARE funds.

CARLA R MARTINEZ, Student Serv Coord (OCC), to attend the National Association of Student Personnel Administrators Western Regional Conference, November 5 - 8, 2008, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$450, including a registration fee of \$265, to be paid from ASOCC funds.

JOUMANA H MCGOWAN, Dean (CCC), to attend the North Lindsey College Visitation, September 24-28, 2008, Scunthorpe, N. Lincolnshire, England without loss of salary, with reimbursement for allowable expenses of \$1,700, including travel by Air Coach, to be paid from International Student Trans-Atlantic Project with Early College High School funds, to learn "Best Practices" and "14-16 Skills Center".

GEORGIE H MONAHAN, Instructor (OCC), to attend the Strengthening Student Success 2008, October 1 - 3, 2008, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$390, including a registration fee of \$335, to be paid from Academic Senate President's Conference funds.

CARISA L MONTOOTH, Staff Aide (OCC), to attend the California State University Region High School & Community College Counselor Conference, September 25 - 26, 2008, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$438, including a registration fee of \$65, to be paid from Classified Professional Development funds, to be reimbursed for lodging due to early morning meeting.

LINDA M MORIN, Env Hlth & Sfty Cord (CCCCD), to attend the Adventure in Emergency Management: The Quest for Success, California Emergency Services Association, October 12-16, 2008, Palm Springs, CA, without loss of salary, with reimbursement for allowable expenses of \$1,800, including a registration fee of \$685, to be paid from Disaster Preparedness funds.

TRI D NGUYEN, Counselor (GWC), to attend the CSU Counselor Conference, September 26, 2008, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$200, including a registration fee of \$65, to be paid from IPD funds.

MARY I O'CONNOR, Prog Mgr Rhorc (GWC), to attend the Advanced Cardiac Life Support Simulation Workshop, October 16, 2008, Santa Cruz, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from South Bay RHORC.

MARY I O'CONNOR, Prog Mgr Rhorc (GWC), to attend the Prep Equipment for Cabrillo College Course, September 25, 2008, Santa Cruz, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from South Bay RHORC.

CYNTHIA M PIENKOWSKI, Director, Financial Aid & EOPS (CCC), to attend the California Community College Banner User Group (3CBG) User Conference, October 6-8, 2008, Costa Mesa, CA, without loss of salary, with reimbursement for allowable expenses of \$250, including a registration fee of \$225, to be paid from Board of Financial Aid Program funds.

OMID A POURZANJANI, Dean (GWC), to attend the CA Community College Assoc for Occupational Education, October 22 - 24, 2008, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$930, including a registration fee of \$320, to be paid from VTEA Funds.

OMID A POURZANJANI, Dean (GWC), to attend the Orange County Economic Outlook Conference, October 27, 2008, Irvine, CA, without loss of salary, with reimbursement for allowable expenses of \$165, including a registration fee of \$165, to be paid from VTEA funds.

OMID A POURZANJANI, Dean (GWC), to attend the 2009 Workforce Leaders Institute, April 22-24, 2009, Lake Arrowhead, CA, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from VTEA funds.

RENA D QUINONEZ, Inst Assoc-Couns/Gdn (OCC), to attend the International Career Development Conference, November 6 - 7, 2008, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$650, including a registration fee of \$381, to be paid from Career Ed funds.

VINCENT P RODRIGUEZ, Dean, Distance Learning (CCC), to attend the California Community College Chief Instructional Officers Fall 2008 Conference, October 28-31, 2008, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$1,600, including a registration fee of \$455, travel by Air Coach, to be paid from Military funds.

WILLIAM M SAICHEK, Instructor (OCC), to attend the 2008 Academic Technical Education Principle Investigators, October 28 - 31, 2008, Washington, DC, without loss of salary, with no reimbursement authorized from District funds, to be paid from Personal funds.

WILLIAM M SAICHEK, Instructor (OCC), to attend the 2008 League for Innovation Conference on Information Technology, October 18 - 22, 2008, Salt Lake City, UT, without loss of salary, with no reimbursement authorized from District funds, to be paid from Personal funds.

VERONICA S SALCEDO, Staff Assistant (CCC), to attend the Music Association of California Community Colleges Conference, November 20-21, 2008, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$700, to be paid from ISD Ancillary funds. Lodging required due to late evening meetings.

MICHELLE Y SAMBRANO, Counselor (GWC), to attend the Region VIII 10th Annual CARE Conference, November 14, 2008, Buena Park, CA, without loss of salary, with reimbursement for allowable expenses of \$100, including a registration fee of \$75, to be paid from EOPS/CARE funds.

THOMAS J SNYDER, Dean Plan Dev Govt (CCC), to attend the American Association of Community Colleges Washington Institute, September 20-23, 2008, Washington, DC, without loss of salary, with reimbursement for allowable expenses of \$1,752, including a registration fee of \$399, travel by Air Coach, to be paid from CDMA, College Support funds.

CHERYL C STEWART, Librarian (CCC), to attend the North Lindsey College Visitation, September 24-28, 2008, Scunthorpe, N. Lincolnshire, England without loss of salary, with reimbursement for allowable expenses of \$1,700, including travel by Air Coach, to be paid from International Student Trans-Atlantic Project with Early College High School, to learn "Best Practices" and "14-16 Skills Center".

ABRAHAM P TARANGO, Instructor (GWC), to attend the Puente Teacher Conference, September 30 - October 4, 2008, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$800, including travel by Air Coach, to be paid from IPD funds.

CHRISTIAN B TEETER, Mgr Board/Asst Chanc (CCCD), to attend the Community College League of California 2008 Annual Convention, November 20 - 22, 2008, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$600, including a registration fee of \$475, to be paid from District Conference funds.

DEBORAH A TETNOWSKI, Sys Analyst Special (CCC), to attend the California Community College Banner User Group (3CBG) User Conference, October 6-8, 2008, Costa Mesa, CA, without loss of salary, with reimbursement for allowable expenses of \$250, including a registration fee of \$225, to be paid from CFCE Conference Funds.

EILEEN C TOM, Counselor (OCC), to attend the University of California Counselors Conference 2008, September 18, 2008, Riverside, CA, without loss of salary, with reimbursement for allowable expenses of \$87, including a registration fee of \$60, to be paid from PDI Conference & Workshops.

3.02.01 Authorization for Student Trips - Coastline Community College

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Kathy Kahn, Instructor/Dance, to accompany approximately 40 students (Ticket Numbers 81290, 81271, 82753, 82755, 81057) to the Orange County Performing Arts Center in Costa Mesa on October 7, 2008. Students will use private vehicles. Guest participants may attend and will be required to sign the CCCD Voluntary Activities Participation Form. The waiver forms and attendance list will be on file in the Dean of Instruction's office at the Costa Mesa Center prior to the trip.

Jeanne Oelstrom and June Briggs, Instructors/Emeritus/Social Studies, to accompany approximately 40 students (Ticket Numbers 81434, 81886, 81233) to Bowers Museum in Santa Ana to view the Chinese terra cotta soldiers exhibit and to Café China Super Buffet in Tustin for a "no host" lunch on October 8, 2008. Students will use District transportation. Guest participants may attend and will be required to sign the CCCD Voluntary Activities Participation Form. The waiver forms and attendance list will be on file in the Dean of Instruction's office at the Costa Mesa Center prior to the trip.

Jane Bauman, Instructor/Art, to accompany approximately 30-40 students (Ticket Numbers 81133, 82483, 81153, 81085) to the Getty Center Museum in Los Angeles on October 14, 2008. Students will use District transportation. Guest participants may attend and will be required to sign the CCCD Voluntary Activities Participation Form. The waiver forms and attendance list will be on file in the Dean of Instruction's office at the Costa Mesa Center prior to the trip.

Diana Jason, Instructor/Psychology, to accompany approximately 40 students (Ticket Numbers 81817, 81039) to Tanaka Farms in Irvine on October 22, 2008. Students will use private vehicles. Guest participants may attend and will be required to sign the CCCD Voluntary Activities Participation Form. The waiver forms and attendance list will be on file in the Dean of Instruction's office at the Costa Mesa Center prior to the trip.

Diana Jason, Instructor/Psychology, to accompany approximately 40 students (Ticket Numbers 81254, 81255) to Tanaka Farms in Irvine on October 23, 2008. Students will use private vehicles. Guest participants may attend and will be required to sign the CCCD Voluntary Activities Participation Form. The waiver forms and attendance list will be on file in the Dean of Instruction's office at the Costa Mesa Center prior to the trip.

Diana Jason, Instructor/Psychology, to accompany approximately 40 students (Ticket Numbers 81254, 81255) to the Orange Public Library in Orange on November 13, 2008. Students will use District transportation. Guest participants may attend and will be required to sign the CCCD Voluntary Activities Participation Form. The waiver forms and attendance list will be on file in the Dean of Instruction's office at the Costa Mesa Center prior to the trip.

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3.02.02 Authorization for Student Trips - Golden West College

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Chip Marchbank, Michelle Sambrano, GWC staff, and 20 students to attend the Region VIII Annual CARE Conference , November 14, 2008, Buena Park, CA. Cost NTE \$1,500 including a \$75 per person registration fee to be paid from EOPS/CARE funds. Travel by District transportation. The list of students will be on file in the EOPS Office prior to departure.

Additional Administrative Content

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Agenda Item

3.03.01 Authorization for Special Projects - Coastline Community College

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Agenda Item Content

Project/Activity: Careers 2008 Job Fair

Date: October 16, 2008

Department: Orange County One-Stop Center

Purpose: Job Fair with One-Stop Center partners and Orange County community colleges bringing together job seekers and potential employers.

Cost/purpose/funding source: NTE \$1,500; Workforce Investment Act funds

Project/Activity: A Workshop on National Coming Out Day

Date: October 10, 2008

Department: Diversity Committee

Purpose: Informational

Cost/purpose/funding source: NTE \$200; College funds

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Laurie Swancutt. Last update on 09/11/2008 by Jodi Rodriguez

3.03.02 Authorization for Special Projects - Golden West College

Meeting: 09/17/2008 Regular Meeting
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Public Access: Yes

Agenda Item Content

Project/Activity: New and Newly Tenured Faculty Meeting

Date: September 12, 2008

Department: Office of Instruction

Purpose: Welcome and orient new faculty members and congratulate tenured faculty

Cost/purpose/funding source: \$500 for food, supplies, printing; General funds & Trust Account.

Revision to Previous Board action of 8/20 to change the date from Sept. 5

Project/Activity: Learning Resources Center Building Groundbreaking

Date: October 1, 2008

Department: Foundation

Purpose: Ceremony to open construction on the new building

Cost/purpose/funding source: \$1,000 for food, supplies, printing; Community Hosting funds

Project/Activity: Homecoming Week Activities

Date: October 27-30, 2008

Department: ASGWC

Purpose: To celebrate homecoming and the sports teams

Cost/purpose/funding source: \$2,000 for food, supplies, and mechanical bull riding; ASGWC funds

Project/Activity: Halloween Activities

Date: October 30, 2008

Department: ASGWC

Purpose: To promote celebrating a traditional U.S. custom

Cost/purpose/funding source: \$500 for food and supplies; ASGWC funds

Project/Activity: Homecoming Game

Date: November 1, 2008

Department: ASGWC program

Purpose: Coronation and half time celebration for crowning of the king and queen

Cost/purpose/funding source: \$500 for food and supplies; ASGWC funds

Project/Activity: 2009 Scholarships and Awards Convocation

Date: May 13, 2009

Department: Foundation & ASGWC

Purpose: Student scholarship awards presentations

Cost/purpose/funding source: \$3,000 for food, supplies, printing; ASGWC & Foundation funds

Agenda Item

3.03.03 Authorization for Special Projects - Orange Coast College

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

Project/Activity: Breakfast/Luncheons

Date: 2008-2009 Fiscal Year

Department: OCC Internship Program

Purpose: UCI/OCC Joint Graduate Student Faculty Internship Program

Cost/Purpose/Funding Source: NTE \$500 from UCI Internship funds

Project/Activity: Meetings/Speakers

Date: 2008-2009 Fiscal Year

Department: Dean of Students Office

Purpose: Meetings of Region VI of the National Association of Student Personnel

Administrators

Cost/Purpose/Funding Source: All expenses to be paid by the National Association of Student Personnel Administrators and attending members

Project/Activity: Payment for travel expenses and campus luncheon

Date: September 19, 2008

Department: Campus-wide event

Purpose: Presentation by Steve Maradian, Accrediting Commission for Community and Junior Colleges on Program Review

Cost/Purpose/Funding Source: NTE \$1,000 from general and ancillary funds

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Lynnette Minton. Last update on 09/11/2008 by Lynnette Minton.

Agenda Item

3.03.04 Authorization to Apply for Funded Programs

Meeting: 09/17/2008 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Information

Public Access: Yes

Agenda Item Content

None

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Raine Hambly. Last update on 09/10/2008 by Jodi Rodriguez.

Agenda Item

3.03.05 Authorization for Disposal of Surplus

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content



Surplus 091708.pdf

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by CCCDPurch; Last update on 09/11/2008 by CCCDPurch

ORANGE COAST COLLEGE

ITEM	ASSET NO. (TAG NO.)	IDENTIFICATION		CONDITION OF EQUIPMENT
		MODEL NO.	SERIAL NO.	F=FAIR P=POOR I=IRREPARABLE
PRINTER	9032918	DeskJet 950C	SG9AF1W19C	P
PH METER	9022760	320	430269	I
PH METER	2007300	6050	3370079	I
DIGITAL ANALYZER	9019450	501	50095	I
DIGITAL ANALYZER	9030214	501	50718	I
DIGITAL ANALYZER	2007289	501	50499	I
DIGITAL ANALYZER	2007290	501	50796	I
PH METER	2007277	Digital 110	Y10109	I
PH METER	2007292	6050	3370043	I
PH METER	2007291	NX	3190054	I
PH METER	2007293	6050	3377049	I
SLIDE BOX	9030302	---	---	P
PRINTER	9024799	300	SG826F3NUG	P
LIGHT INTEGRATOR	9045760	MaxII	---	P
COMPACT FLASH READER	---	55DT	---	I
SLIDE TABLE	---	CP530	---	I
TURNTABLE	---	---	---	I
SPEAKERS	---	2000	---	P
SILK SCREEN PRINTER	---	---	---	I
FILE CABINET	---	---	---	P
VCR	---	---	---	P
DVD/VCR	---	DVDV4600C	---	P
TV	---	RR1330W101	23574253	P
LAMP				P
POWER WASHER				P
POWER WASHER				I
ZIP CD		ZipCDUSB	5tab3801lk	P

SOFA (2)	---	---	---	I
COPIER	9054017	PE16	KRK1JC9602866ASJ84X2B0443	I
PROJECTOR	OCAV 26-572/9018047	---	---	I
PROJECTOR	OCAV-04-093	---	---	I
FAX MACHINE	9017874	Muratec M4500	---	I
VIDEO CAMERA	9019052	Panasonic AS-170	---	I
DESK	---	---	---	P
CHAIR	---	---	---	P
STOOL	---	---	---	P
DESKS (2)	---	---	---	P
CPR MANIKIN	83948	---	---	I
CPR MANIKIN	9046466	---	---	I
RISER SORTER	---	---	---	P
SECURITY CASE	---	---	---	P
CHAIRS (3)	---	---	---	P
CHAIRS (3)	---	---	---	P
CABINET	---	---	---	P
ICE MACHINE	9031635	202-CAS-161	215160-08P	P
KEY BOARD HOLDER	---	---	---	P
MEDIA CART	---	---	---	P
TELEVISION	2005597	CT-2784VY	LC60750625	I
LASER DISC PLAYER	2007862	CLD-V2800	3913291	I
MEDIA CART	---	---	---	P
TELEVISION	2005539	CT-2784VY	MC52970765	I
VCR PLAYER	9019030	AG-1300P	G5KL04544	I
PROJECTOR SCREEN	---	700	---	I
PROJECTOR SCREEN	---	700	---	I
LASER DISC PLAYER	2004566	LD-V4400	3904830	I
MONITOR	9048186	M781P	MX-0957VU-47801-11A-H004	I
BATTERY PACK	---	SU48BP	XS9953006646	I
POWER SUPPLY	---	SU300NET	WS9953002285	I
PROJECTOR SCREEN	9045918	---	---	I
SORTING SHELF	---	6BCL	---	P

TABLES (8)	---	---	---	P
TABLES (8)	---	---	---	P
SHOT CLOCK	9032296	BB-214-1	143	I
SHOT CLOCK	9032295	BB-214-1	144	I
SHOT CLOCK	9018452	---	---	I
SHOT CLOCK	2002072	---	---	I
SHOT CLOCK	9045975	---	---	I
PORTABLE SCOREBOARD	9018454	---	---	I
SHOT CLOCK CONTROL	---	---	---	I
SHOT CLOCK CONTROL	---	---	---	I
DESK	---	---	---	P
DESK	---	---	---	P
FILE CABINET	---	---	---	P
DRAFTING STATION	9019854	577A	---	P
DRAFTING STATION	9019848	---	---	P
DRAFTING STATION	9019853	---	---	P
DRAFTING STATION	9019817	---	---	P
DRAFTING STATION	9019851	---	---	P
DRAFTING STATION	9019840	---	---	P
DRAFTING STATION	9019819	---	---	P
DRAFTING STATION	9019847	---	---	P
DRAFTING STATION	9019842	---	---	P
DRAFTING STATION	9019850	---	---	P
DRAFTING STATION	9019815	---	---	P
DRAFTING STATION	9019846	---	---	P
DRAFTING STATION	9019845	---	---	P
DRAFTING STATION	9019841	---	---	P
DRAFTING STATION	9019818	---	---	P
DRAFTING STATION	9035014	---	---	P
DRAFTING STATION	9019820	---	---	P
DRAFTING STATION	9019843	---	---	P
DRAFTING STATION	9019839	---	---	P
DRAFTING STATION	9019816	---	---	P

DRAFTING STATION	9019844	---	---	P
DRAFTING STATION	9019852	---	---	P
DRAFTING STATION	9019837	---	---	P
DRAFTING STATION	9019838	---	---	P
DRAFTING STATION	9019849	---	---	P
DRAFTING STATION	9019733	Plan Hold	---	P
DRAFTING STATION	9019753	Plan Hold	---	P
DRAFTING STATION	9019736	Plan Hold	---	P
DRAFTING STATION	9019752	Plan Hold	---	P
DRAFTING STATION	9019741	Plan Hold	---	P
DRAFTING STATION	9019740	Plan Hold	---	P
DRAFTING STATION	9019744	Plan Hold	---	P
DRAFTING STATION	9019756	Plan Hold	---	P
DRAFTING STATION	9019745	Plan Hold	---	P
DRAFTING STATION	9019680	Plan Hold	---	P
DRAFTING STATION	9019688	Plan Hold	---	P
DRAFTING STATION	9019692	Plan Hold	---	P
DRAFTING STATION	9019749	Plan Hold	---	P
DRAFTING STATION	9019676	Plan Hold	---	P
DRAFTING STATION	9019760	Plan Hold	---	P
DRAFTING STATION	9019679	Plan Hold	---	P
DRAFTING STATION	9019757	Plan Hold	---	P
DRAFTING STATION	9019732	Plan Hold	---	P
DRAFTING STATION	9019748	Plan Hold	---	P
DRAFTING STATION	9019729	Plan Hold	---	P

Agenda Item

3.03.06 Authorization to Enter Standard Telecourse Agreements - Coastline Community College

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

ASTRONOMY: OBSERVATIONS & THEORIES
Iowa Public Television (IA)

FACES OF CULTURE – REVISED
Dallas County Community College District (TX)
Nicolet Area Technical College (WI)

MASTERING THE COLLEGE EXPERIENCE
Iowa Public Television (IA)

PSYCHOLOGY: THE STUDY OF HUMAN BEHAVIOR
Polk Community College (FL)

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Nick Salcedo. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

3.03.07 Approval of Clinical Contracts - Golden West College

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

After review by legal counsel, Rutan & Tucker, the College President, and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum. (Non-standard agreements are attached to each Trustee's Agenda.)

NEW

Acacia Adult Day Services

Standard Affiliation Agreement

Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Workers Compensation insurance for each student participating in approved clinical rotations (The District provides only Worker's Compensation insurance for field experience agreements). These District-provided insurance coverages are in effect while the student is on-site at the facility. The District realizes savings by utilizing off-campus clinical and field experience training facilities.

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Dolores Harper. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

3.03.08 Authorization for Purchase of Institutional Memberships - Golden West College

Meeting: 09/17/2008 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Contents

RENEWAL

National Association of Student Financial Aid Administrators – July 1, 2008 – June 30, 2009 - \$1,531

Membership provides information to administer the Title IV programs, access to up to date changes to be implemented on the campus level, and input in financial aid issues

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Dolores Harper. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

3.03.09 Authorization for Purchase of Institutional Memberships - District

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

RENEWAL

Costa Mesa Chamber of Commerce - November 1, 2008 - November 1, 2009 - \$600.00

Membership will provide access to the city business and industrial base through both the activities and publication of the chamber.

Additional Administrative Content

Created on Yesterday at 02:57 PM by CCCDAAdvc. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

3.03.10 Community Activities - Coastline Community College

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

It is recommended that authorization be given for the Coastline Community College Contract Education Department to offer the following community activities, seminars, workshops, lecture series and/or cultural events and for appointment of lecturers and presenters as indicated at Coastline Community College. It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign any applicable agreements.

The following not-for-credit programs will be offered from September 18, 2008 — June 30, 2009. Payment to the presenters will be based on a negotiated fixed rate (F) or percentage of income based on course enrollment (P).

INDEPENDENT CONTRACTOR

TAI CHI WORKSHOP, September 20 and 21, 2008. Presenter: Master Zifang Su (P). Workshop will be held at the Le-Jao Center. Participant fees shall be either \$20 or \$45 per workshop activity.

Additional Administrative Content

Action Agenda Details

Motion:

Created on Yesterday at 08:55 AM by Laurie Swancutt. Last update on 09/17/2008 by Laurie Swancutt.

3.04 PERSONNEL ITEMS

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content



Personnel.pdf

Additional Administrative Content

Created on Yesterday at 01:22 PM by CCCDHR. Last update on 09/11/2008 by CCCDHR.

3.04 PERSONNEL ITEMS**1. Authorization for Special Assignments**

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Instructional Unit Assistant, IUH = Part Time Instructional Unit Assistant, EXM = Full Time Extra Pay, EXH = Part Time Extra Pay, UNT = Part Time Unit Regular, PDM = Full Time Per Diem, PDH = Part Time Per Diem, INM = Full Time Intersession, INH = Part Time Intersession, SMM = Full Time Summer, SMH = Part Time Summer, ACS = Academic Senate.

COASTLINE COLLEGE:**GUEST LECTURER**

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Garrison, Kimberly	11/18/2008	12/14/2008	EXH	\$100.00

Guest Lecturer for Coastline Art Gallery.

INSTRUCTIONAL UNIT ASSISTANT

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Brown, Debra	08/25/2008	12/14/2008	IUH	\$1,165.60

Paralegal Studies/Dispute Resolution.

SPECIAL ASSIGNMENT

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Basford, Sean	09/04/2008	12/31/2008	EXH	\$28.85
Evaluating curriculum for Contract Education Corporate programs. NTE 40 hours.				
Edwards, Kathy	07/01/2008	08/25/2008	EXH	\$33.92
Revised Work Based Learning packet sold in the bookstore to students. NTE 24 hours.				
Hazard, Sue	09/03/2008	12/17/2008	EXH	\$28.85
To act as yoga leader for the Wellness Program.				
Karasuda, Shinichiro	07/01/2008	06/30/2009	EXM	\$41.95
Providing routine updates and adjustments on existing database currently used in the EOPS department. NTE 20 hours.				
Morgan, James G.	08/01/2008	09/30/2008	EXH	\$2,500.00
Created 5 specially designed electronic courses and developed courses within Seaport for electronic delivery to students in the Military programs.				

ABI PROGRAM

The following part-time instructors attending ABI team meetings.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>NTE</u>
Crowley, Erin	08/25/2008	12/19/2008	EXH	\$138.52	24
Fitzgeorge, Brenda	08/25/2008	12/19/2008	EXH	\$230.86	40
Henson, Jennifer	08/25/2008	12/19/2008	EXH	\$138.52	24
Pasino, James	08/25/2008	12/19/2008	EXH	\$138.52	24
Shepard, Sue	08/25/2008	12/19/2008	EXH	\$230.86	40
Waterman, Elizabeth	08/25/2008	12/14/2008	EXH	\$138.52	24

PART TIME COUNSELING

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Chen, Donna	08/25/2008	12/14/2008	UNT	\$72.39	200

					Personnel Items
Escobar, Dora	08/01/2008	12/14/2008	UNT	\$72.39	288
Nguyen, Steven	08/25/2008	12/14/2008	UNT	\$72.39	200

COUNSELING

Extended service counseling assignment. NTE 216 hours

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Nguyen, Ailene	09/01/2008	06/30/2009	OVR	\$70.00
Nguyen, Christina	09/01/2008	06/30/2009	OVR	\$70.00

GOLDEN WEST COLLEGE:

CONCERT

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Hendrix, Jeffrey	09/13/2008	09/14/2008	PDH	\$28.85

Videotaping the GWC Dance Concert. NTE 15 hours.

ASSESSMENT CENTER

Reader/Evaluator for Assessment Center writing samples and portfolios. NTE 12 hours.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Crown, Kathryn	08/25/2008	12/14/2008	PDH	\$28.85	12
Ewing, Diane	08/25/2008	12/14/2008	PDH	\$28.85	12
Revilla, Candace	08/25/2008	12/14/2008	PDH	\$28.85	12

COACHES

Pre-season coaches, Women's Volleyball. NTE 4 hours per day.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
D'Alessandro, Mike	08/15/2008	08/22/2008	PDH	\$33.92
Knipe, Alan	08/15/2008	08/22/2008	PDH	\$33.92

ACADEMIC COUNSELING FOR STUDENTS

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Lane, Andrea	08/25/2008	12/14/2008	UNT	\$64.16	10
Maldonado, Yolanda	08/25/2008	12/14/2008	UNT	\$68.16	4
Nelson, Terence	08/25/2008	12/14/2008	UNT	\$64.16	10
Ngo, Michelle	08/25/2008	12/14/2008	UNT	\$68.16	3
Rapp, Paula	08/25/2008	12/14/2008	UNT	\$72.39	10
	08/11/2008	08/22/2008	UNT	\$79.94	5

ACADEMIC COUNSELING FOR CALWORKS STUDENTS

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Flores, Elizabeth	08/25/2008	12/14/2008	UNT	\$64.16	10
Maldonado, Yolanda	08/25/2008	12/14/2008	UNT	\$68.16	4

SPECIAL ASSIGNMENT

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Fields, Tami	08/28/2008	12/18/2008	EXH	\$28.85

To act as yoga leader for the Wellness Program.

Klein, Valerie	08/25/2008	05/31/2009	EXM	\$41.95
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To administer the Nursing Expansion Program. NTE 2 hours per week.

ORANGE COAST COLLEGE:**SPECIAL ASSIGNMENT**

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
<u>Millian, Janet</u>	08/27/2008	12/10/2008	EXH	\$28.85
To act as yoga leader for the Wellness Program.				
<u>Muir, Robert</u>	08/25/2008	12/14/2008	PDM	\$41.95
To administer Math appeals/challenge process. NTE 23 hours.				
<u>Voicu, Mariana</u>	12/01/2008	12/14/2008	PDM	\$41.95
To coordinate Partnership Program for NMUSA. NTE 25 hours.				

INSTRUCTIONAL UNIT ASSISTANT

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
<u>Cooper, Barbara</u>	08/25/2008	12/14/2008	IUM	\$1,457.00
Chair Hospitality/Scheduler				
<u>Macciario, Thomas</u>	08/25/2008	12/14/2008	IUM	\$1,457.00
Chemistry Chair				
<u>Nauta, Dale</u>	08/25/2008	12/14/2008	IUM	\$1,457.00
Chair Math/Engineer				
<u>Perkins, Marc</u>	08/25/2008	12/14/2008	IUM	\$1,457.00
Chair Biology				
<u>Wickremesinghe, M.</u>	08/25/2008	12/14/2008	IUM	\$1,457.00
Co-Chair Counseling				

APPEALS/CHALLENGE PROCESS

To administer ESL appeals/challenge process.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
<u>Barton, Laurie</u>	08/25/2008	12/14/2008	PDM	\$41.95
<u>Conner, Gregory</u>	08/25/2008	12/14/2008	PDM	\$41.95
<u>Goldman, Tamar</u>	08/25/2008	12/14/2008	PDM	\$41.95
<u>Keesler, Kathleen</u>	08/25/2008	12/14/2008	PDM	\$41.95

INTERNATIONAL CENTER

Counseling overload for International Center. NTE 36 hours.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
<u>Pham, Hue</u>	07/14/2008	08/22/2008	SMM	\$99.76
<u>Traver, Maria</u>	07/14/2008	08/22/2008	SMM	\$61.82
<u>Wickremesinghe, M.</u>	07/14/2008	08/22/2008	SMM	\$78.51

The following Administrators, to teach for the period **08/25/08 to 12/14/08** for CCC, GWC and OCC, payment to be \$70.00/hr (based on Col. IV, Step 6 placement on the CFE/AFT Local 1911 Faculty Unit Contract). This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed hours per week indicated below:

CCC

<u>Name</u>	<u>Hours per week</u>
Boehler, Ted	3.37
Rodriguez, Vincent	4.20



Personnel Items

Pascoe, Kimberly	3.37
Pham, Diep	7.23
Pizano, Veronica	3.37
Potts, Eva	3.75
Rangel, Amy	0.75
Retardo, Kathy	0.75
Rojas, Cheryl	4.25
Sekins, Denise	0.75
Sohl, Barry	1.12
Tarango, Abraham	7.87
Ullrich, Richard	1.21
Whitchurch, Charles	1.68
Woo, Mai-Ying	7.87
Wood, Rose	1.12
York, Linda	5.63

OCC

<u>Name</u>	<u>Hours per week</u>
Abernathy, Dean Lowell	4.87
Akers, Thomas	1.12
Altobelli, John	6.08
Alves, Mitchell	1.12
Anderson, Courtney	0.56
Anderson, Jennifer	0.67
Appel, Matthew	4.30
Arismendi-Pardi, Eduardo	5.62
Avetisian, Sonia	5.67
Bandruk, Theodore	4.49
Barton, Laurie	3.37
Bazell, Arlene	4.30
Behr, Laura	3.09
Bellah, Geoffrey	1.12
Bender, Edward	4.86
Berta, Melissa	6.75
Bialecki, Michael	0.37
Blair, Jamie	3.37
Carlson, Ravin	5.99
Castano, Robert	5.99
Coco, Felicia	3.37
Congleton, John	2.05
Conner, Gregory	3.37
Contopoulos, Nicholas	1.12
Cooley, Timothy	1.12
Corley, Cynthia	6.07
Cortez, Jose	3.00
Cox, Steven	5.40
Cutenese, Charles	5.53
Daniel, Sharon	4.50
Desurra, Christopher	6.74
Dowling, Thomas	6.74
Drum, Stephen	6.74
Faridi, Abbas	7.12

Personnel Items

Flint, Robert	0.65
Foster, Rodney	6.55
Frechen, Richard	3.00
Fricker, Norman	3.37
Galvery, William	6.75
Gillissen, Blade	1.92
Gleason, David	5.53
Goldman, Tamar	2.25
Golson, Christopher	5.73
Golson, Daniel	4.71
Gonzales, Shirley	5.62
Gould, Brian	5.06
Guerra, Arnold	6.87
Hall, William	3.15
Hanlon, Anna	2.24
Harlow, Richard	7.12
Hayes, Laird	1.87
Hayward, Valerie	7.31
Heavern, Irene	0.56
Hidden, Marta	2.25
Hoffman, Glynis	1.12
Hunter, Amelie	1.01
Hussain, Syed	5.62
Hutchinson, Richard	4.50
Iacopetti, Anthony	4.30
Jennings, Donald	6.07
Jorgensen, James	0.65
Kagawa, Akemi	5.62
Keesler, Kathleen	3.37
Kelly, Dennis	1.50
Kennedy, Patrick	1.12
Khamneian, Haedeh	8.43
Kings, Rosanne	1.47
Knox, John	6.74
Koff, Sheila	1.12
Koines, Andrew	5.62
Kraft, Richard	3.37
Kryder, Nancy	3.37
Kuchek, Wendy	5.62
Lattanzio, Stephen	1.12
Laux, John	5.62
Lazarus, Robert	2.13
Lerma, Maria Del Pilar	1.12
Levine, Joel	0.37
Lewis, Brian	6.75
Livingston, Tab	5.62
Lohman, Benjamin	6.80
Luckering, Eve	1.35
Maekawa, Naoko	2.81
Maran, Janice	0.65
Maughan, Helen	7.87
McCall, Leslie	6.74
McClure, William	3.93
Millikin, Evan	3.37

Monahan, Georgie	3.37
Moore, Arthur	9.00
Mucciario, Thomas	2.05
Muir, Robert	5.62
Mushkin, Hillary	2.02
Myers, Kevin	6.75
Nauta, Dale	5.62
Navidad, Apolinario	7.30
Nudelman, Jack	4.12
Obstfeld, Loretta	1.12
Obstfeld, Raymond	1.12
Ochoa, Marco	6.73
O'Connor, Robin	2.43
Ortiz, Oscar	2.25
Parker, Peter	5.62
Peters, Timothy	6.63
Poshek, Joseph	6.75
Raileanu, Lia	4.50
Rickerson, Irini	5.06
Rodriguez, David	6.37
Rogers, Marcia	1.12
Roninson, Stephen	1.35
Sam, Thinh	5.62
Skeie, Leon	5.90
Smith, Carl	6.75
Soto, Ricardo	5.17
Spencer, Steve	4.30
Steadry, Frederick	6.39
Steinfeld, Thomas	1.49
Storm, Sara	3.37
Suozzo, Joanne	1.12
Taylor, Michael	3.18
Tennant, Wayne	2.02
Voicu, Mariana	6.18
Weatherford, Leigh Ann	1.12
Werblin, Cathy	0.45
Wheaton, Dana	6.07
Winter, Nicholas	2.25
Yanaga, Randall	4.50
Young, Richard	1.12
Zitter, Jeremy	1.12
Zombek, Mark	1.77

2. Acceptance of Resignations and/or Approval of Layoffs and Terminations

It is recommended that the following resignations be accepted and/or layoffs and terminations be authorized:

Faculty

Cottle, Terry, GWC, Instructor, Nursing, resignation effective 05/25/08.

3. Authorization for Leaves of Absence

It is recommended that authorization be given for the following leaves of absence:

Classified

Koop, Patricia, OCC, Library Assistant, Classified Unit, intermittent LOA/wop under the Family and Medical Leave Act of 1993, not to exceed 480 hours, beginning August 8, 2008.

4. Appointment of Substitutes, Academic Staff

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$43.459/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered **during SUMMER and FALL semesters, 2008.**

SUMMER

Coastline College

Davis, Penny

Orange Coast College

Schmidt, Valerie
Swanson, Eugene

FALL

Coastline College

Barrett, Debra
Beaver, Dorothy
Berman, Monique
Cast, Steven
Chase, Suzanne
Cole, Maureen
Crowley, Erin
Dalbey, Elizabeth
Davis, Penny
Don, Rachel
Fitzgeorge, Brenda
Gandall, Beverly
Gustaveson, Valerie
Henry, Deborah
Henson, Jennifer
Jones, Julie
Kepler, Marc
Kosbab, Tina
Maccoun, Wendy
Maynard, Linda
McGeoch, Norma

Mendoza, Jaime
 Meriweather, Dale
 Mozell, Harold
 Pasino, James
 Seyster, Barry
 Shepard, Sue
 Wahba, Remon
 Walker, Lynn

5. Authorization for Changes in Assignments, Academic Staff

It is recommended that authorization be given for the following changes in both contract and part-time assignments for academic personnel:

Faculty

Wilson, Julia, GWC, Instructor, Nursing, change in assignment from 100% to 77.2% for the 2008-09 academic year.

6. Authorization for Contract Amendments Based Upon Horizontal Salary Moves

The following faculty members have completed requirements for horizontal salary moves in accordance with Board policies and procedures. It is recommended that revised appointments reflecting their new placement be authorized for the 2008-09 school year:

<u>Name</u>	<u>Campus</u>	<u>From Col/Step</u>	<u>To Col/Step</u>
Campbell, Laurie	OCC	II 12	III 13
Mitchell, Nicholas	GWC	II 08	III 09
Potts, Eva	GWC	I 08	II 09
Stewart, Cheryl	CCC	III 13	IV 13

7. Appointment of Academic Staff

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Assignments are only for the time period specified or the hours per week as stated (multiple statements indicate two or more separate assignments). Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Faculty – Temporary

<u>NAME</u>	<u>LOC</u>	<u>TITLE</u>	<u>START DT</u>	<u>END DT</u>	<u>PLCMT</u>
Adams, Rebecca	OCC	Instructor, Mathematice	08/25/08	12/14/08	A-III-07
Pham, Thu Anh	GWC	Instructor, Nursing	08/25/08	12/14/08	A-II-07
Retardo, Kathy	GWC	Instructor, Nursing	08/25/08	12/14/08	A-II-07

Revisions to Previous BoardFaculty

<u>NAME</u>	<u>LOC</u>	<u>TITLE</u>	<u>START DT</u>	<u>PLCMT</u>
Basabe, Sandra	CCC	Instructor, Spanish	08/25/08	A-II-07
Chu, Alice	GWC	Instructor, Accounting	08/25/08	A-I-07
Cordiero, Judy	GWC	Instructor, Cosmetology	08/11/08	Q2-II-07
Moore, Sacha	GWC	Instructor, English	08/25/08	A-IV-08
Robbins, Harold	GWC	Temp Instructor, Nursing	08/25/08	A-II-07

PART-TIME FACULTY ASSIGNMENTS - 2008

Fall assignments during the period **08/27/08-12/16/08** for CCC, GWC and OCC unless otherwise noted; LHE = Lecture Hour Equivalency.

Coastline College

<u>Name</u>	<u>LHE/week</u>
Blackman, Darin R.	3.750
Buddine, Richard M.	3.750
Caldwell, Avery L.	5.499
Dye, David A.	1.625
Eber, Lorie P.	6.444
Edwards, Elizabeth A.	5.332
Edwards, Kathryn A.	4.000
El-Ahraf, Amer M.	3.000
Elbettar, Jihad R.	6.000
Ely, Cynthia Jean W.	8.000
Farr, Jon S.	1.833
Feiner, Henri	9.000
Fernald, Theresa G.	8.108
Fitzgeorge, Brenda K.	9.000
Flores, Robert R.	1.000
Forbes, Junko	9.000
Freeman, William D.	3.000
Frenkel, Nina P.	8.000
Garvin, Timothy A.	6.000
Garza, Nicolas M.	3.000
Giancarlo, Jennifer G.	7.500
Glassman, Keith L.	2.666
Godfrey, Don W.	1.000
Gonzalez, Jennifer A.	3.000
Goodin, Mary L.	5.499
Gundy, Afaf R.	7.000
Gustaveson, Valerie C.	9.000
Haas, Roland R.	2.749
Hampton, Jancy R.	5.499
Harrington, Julie A.	3.000
Hastings, Claudine R.	6.332

Personnel Items

Hayes, Carol E.	1.500
Hazard, Sue A.	8.354
Helwig, Kent C.	3.833
Henry, Charles M.	3.000
Henry, Deborah C.	9.000
Henson, Jennifer L.	9.000
Hernandez, Christina M.	5.416
Hill, Shawn A.	3.000
Irvin, Teresa L.	4.000
Levy, Andrew E.	3.833
Maccoun, Wendy	8.000
Maharaj, Peter S.	9.000
Man, Georgina Ching T.	9.000
Martin, Melissa L.	4.500
Martin, Susan Q.	6.000
Masters, Melinda J.	7.500
Maynard, Linda C.	9.000
McGeoch, Norma C.	8.000
Mefford, Christopher D.	8.000
Mendoza, Jaime	9.000
Menzing, Todd E.	6.000
Metoyer, Rebecca A.	1.500
Mielke, Tammy M.	3.000
Mohr, Cheryl F.	9.000
Mozell, Harold	6.000
Najera, Michael A.	4.500
Nash, Robert D.	2.000
Nguyen, Ky N.	4.000
Nusrat, Rehana J.	6.000
Parent, Nancy A.	3.000
Parham, Martha M.	3.000
Pasino, James A.	6.000
Pastel, Fay H.	1.625
Pecoraro, Michaelene F.	6.000
Platfoot, Shirley S.	4.500
Revilla, Candace L.	8.500
Rewers, Keven M.	3.750
Rico, Beverly G.	1.875
Rigali, Rebecca L.	2.332
Rodriguez, Lisa J.	3.000
Rose, Scott A.	1.000
Sabha, Fayruz	6.000
Sagen, Arthur J.	8.500
Sahagun, Steven	3.000
Sandberg, Rhonda L.	6.217
Santori, Greg C.	3.000
Satow, Jingfang	3.000
Schilling, James P.	2.666

Personnel Items

Schindelbeck, Judy A.	6.000
Schultz, Dolores A.	2.666
Scoggin, Sally J.	4.500
Semer, Lynn B.	9.000
Seyster, Barry	6.000
Shepard, Sue	9.000
Shibata, Sharon M.	9.000
Shiring, Richard R.	7.000
Sillings, Donald F.	6.500
Sims, Pamela C.	9.000
Sleep, Katherine L.	8.000
Sliff, Robert A.	3.000
Smith, Tamara L.	6.000
Syed, Erum N.	9.000
Veneracion, John E.	8.250
Wilson, Jeffrey F.	3.000

Golden West College

<u>Name</u>	<u>LHE/week</u>
Apolinario, Divina J.	6.688
Baitoo, Hilda	3.666
Caterina, Amy L.	7.332
Chuah, Cheng-Cheng	5.500
Duong, David H.	3.000
Eagle, Ryan J.	9.000
Eck, Brian E.	4.500
Ensch, Elena G.	3.000
Erohina, Tatiana S.	5.000
Evanshine, Sharon K.	9.000
Ewing, Diane N.	3.000
Fan, Paul P.	6.000
Ferris, Michael A.	3.000
Ferry, Michelle L.	9.000
Fields, Tami L.	1.625
Flynn, Kerry J.	9.000
Folayan, Elaine S.	8.000
Follin, Stella J.	2.250
Foster, Ed L.	5.000
Frame, Stewart A.	9.000
Franklin, Robert L.	6.000
Fraser, Mark S.	8.500
Frey, Paul E.	1.500
Frohn, Patrick R.	2.750
Gardner, Patricia A.	7.876
Gattis, James L.	5.000
Gerstein, Sharon M.	6.000
Gimenez, Alejandro E.	8.125

Glassford, Guy C.	4.500
Glumace, Sean D.	7.332
Gomez-Holbrook, Angela	7.326
Goodman, Michael J.	8.750
Gorrie, Kirk C.	8.000
Gottesman, Judith F.	4.000
Grimes, Pierre	6.000
Gutierrez, Josue S.	3.250
Guttilla, Darcee A.	5.250
Hackmann, Debra J.	1.500
Hamdorf, Kenneth M.	7.500
Harrington Jr, Odell	6.750
Harris, Mari I.	6.000
Hawk, Jennifer A.	8.000
Henderson, Heather A.	4.500
Hendrix, Jeffrey G.	7.165
Heneks, Kasara	8.500
Hernandez, Cecilio	5.500
Herron, Mark M.	8.000
Higgins, Michael N.	4.000
Hobgood, John M.	7.500
Hostetter, Darren E.	7.332
Jimmons, Charlotte O.	2.626
Ma, Daniel K.	4.000
Mack, Lorna J.	4.250
Mase, Michael F.	4.500
McCallum, Douglas J.	6.500
Mena, Valerie	6.688
Menary, John A.	4.500
Mendoza, Jan L.	8.450
Miele, Richard L.	9.000
Minsky, Larry A.	4.500
Mitchell, Jacqueline D.	5.750
Monday, Michael T.	1.500
Mushet, Linda S.	6.000
Nelson, Terence C.	3.000
Nguyen, Antoine	6.567
Nivans, David B.	7.500
Nutt, Gregory S.	4.500
O'Dell, Daniel R.	3.750
Oliveri, Steven P.	5.750
Olmsted, Steven R.	3.000
Ontiveros, Manuel T.	3.000
Orme, Denise M.	9.000
Ormes, Guy N.	9.000
Orwig, Bernice J.	7.500
Pakula, Jennifer L.	3.000
Pattison, Patrick D.	4.000

Personnel Items

Penna, Michael E.	5.250
Penner, Anita	3.000
Perez, Jason T.	8.998
Pham, Duong C.	5.750
Pham, Khanhvan T.	5.750
Pliska, Janine K.	9.000
Quinn, Christopher M.	9.000
Ralph, Sheryl L.	4.500
Rapp, Paula J.	1.500
Rasmussen, Myrna	9.000
Redfield, Michael F.	9.000
Rehmat, Shehnaz	7.500
Reyes, Lourdes	8.750
Ridnor, Rachel D.	9.000
Robbins, Danny C.	6.833
Robinson, David P.	7.500
Sandowicz, Ryan D.	4.000
Sandroek, Donna M.	2.125
Savard, Hale E.	8.000
Schibsted, Penny A.	8.958
Seilo, John W.	8.000
Selman, Matthew T.	5.000
Shah, Sonali J.	8.500
Shihabi, Azzam M.	4.000
Siebert, Paul W.	3.000
Simpson, Matthew C.	8.125
Sineri, Loretta	7.332
Taylor, Lisa M.	4.500
Vicioso, Michael J.	6.500
Ward, Sheryl L.	3.500
Wilcox, Jennifer M.	4.500

Orange Coast College

<u>Name</u>	<u>LHE/week</u>
Bradley, Devon J.	4.750
Crawley, Alan T.	3.000
Eaton, Kimberly	3.750
Egan, James A.	4.500
El Soudani, Nabawia J.	7.000
England, Elli K.	8.000
Erbstoesser, Rebecca K.	5.000
Espinoza, Robert	6.500
Evans, Ray C.	3.000
Fazeli, Farimah	9.000
Fernandez, Erika	1.625
Fernandez, Gabriella	4.625
Ferzacca, John B.	6.833

Personnel Items

Fimea, James A.	5.000
Fletcher, Huong T.	9.000
Fletcher, Jonathan W.	9.000
Fratantaro, Edward G.	7.500
Fruehan, Annette S.	4.000
Fueger, Mary Ann G.	6.750
Fuller, Brent M.	8.000
Fullmer, Stephen Y.	7.110
Galvery, William L.	4.000
Garrett, Vena L.	3.000
Garrison, Kimberly L.	3.500
Gbye, Diogba E.	3.000
Genoway, Kristi L.	5.333
Gibbs, Tim S.	4.000
Giffen, Ryan T.	6.750
Gitlin, Phyllis B.	6.833
Glenn, Richard B.	8.166
Go, Jane C.	9.000
Goerrissen, Jan H.	9.000
Gonzalez, Julian	4.062
Gottlieb, Rebecca L.	4.000
Goulding, Carrie	8.000
Granoff, Barbara J.	0.500
Green, Gladys A.	0.500
Green, Mastaneh	2.750
Greene, Voiza M.	9.000
Groendyke, Jaclyn K.	3.000
Grooms, Mark E.	9.000
Grossman, Marianne R.	4.876
Grover, Rashmi	4.000
Guerra, Jorge E.	5.000
Haeri, Shadi F.	9.000
Hagino, Pauline S.	7.875
Haley, David A.	7.500
Halverson, Sarah J.	3.000
Hanlon, Barbara J.	5.250
Hansen, Beth A.	3.667
Hardy, Jill S.	7.500
Hare Jr, William H.	5.333
Harkins, Michael J.	8.750
Hays, Scott R.	8.000
Hayward, David S.	3.000
Heinz Baldwin, Rene A.	1.500
Hellman, Amy N.	7.125
Hesketh, John C.	5.333
Hess, John M.	1.000
Hesse, Douglas A.	8.000
Hesse, Lisa M.	5.000

Personnel Items

Hietschold, Julia A.	4.124
Hoang, Thanh K.	8.000
Huerta, Maria C.	3.000
Jalalat, Jennifer P.	8.000
Madsen, Brenda	4.500
Mangan, Michael J.	8.000
Manuck, Richard C.	9.000
Margolin, Cathryn G.	8.250
Markle, Gwynn A.	3.000
Martin, Lawrence O.	8.000
Martin, Marc B.	4.250
Martin, Melanie A.	8.000
Martin, Shana G.	3.000
Mathison, Sally M.	6.375
Mayor, Jeffrey S.	9.000
Mc Hugh, Denise F.	4.000
Mc Laughlin, Kathleen L.	5.333
Mc Lean, Danissa M.	8.000
Mc Morrow, Patrick F.	6.000
McCord, Lamonte B.	8.125
McNeice, Alison E.	1.000
Mckay, David E.	8.000
Mcmurray, Kathryn H.	8.000
Megas, Eutihia J.	6.000
Meinhold, Gail A.	8.750
Meler, Suzanne M.	8.000
Menaker, Shana	1.750
Mendez, Samuel	3.000
Meola, Frank A.	6.000
Miller, Sherilyn R.	2.500
Millian, Janet D.	2.438
Milner, Jeffrey D.	6.000
Mitchell, Daniel E.	3.000
Mitchell, Matthew J.	8.125
Moniz, Pamela S.	2.250
Moore, Carrie L.	3.000
Moravec, Marin L.	8.969
Moreno, Erich P.	4.875
Moriarty, Kathleen A.	6.000
Mullenix, Cynthia L.	8.000
Murdy, David H.	6.947
Needham, Samar S.	6.000
Nelson, Kimberly R.	2.500
Nelson, Louella M.	8.000
Nerad, Patrick A.	4.625
Newell, Patricia A.	2.500
Nguyen, Catherine	8.000
Nguyen, Duc T.	1.125

Personnel Items

Nguyen, Huy P.	9.000
Nguyen, Pierre H.	9.000
Nguyen, Son T.	4.000
Nguyen, Thu K.	3.000
Nielsen, Christopher D.	6.500
Ninh, Joseph T.	5.000
Nixon, Robyn L.	2.778
Norman, Sharon B.	7.500
Norris, Thomas G.	9.000
Norris, Trevor W.	5.333
Nowroozi, Nakisa	4.500
Opheim, David C.	3.250
Orloff, Scott V.	6.500
Ortega, Yvonne L.	2.000
Ott, Torii A.	5.000
Ottley Kiklowicz, Rachelle	3.250
Otto, Elena D.	3.000
Otwell, Charles A.	6.000
Palmer, Jeffrey L.	4.124
Panaro, Scott M.	1.625
Pankhurst, Paul F.	9.000
Parikh, Jalpa J.	3.000
Park, Carol Y.	8.000
Parker, Lori A.	1.625
Parra, Jennifer J.	1.750
Peters, Jennifer L.	9.000
Pham, Kimdzung	5.000
Pham, Lan D.	8.625
Phan, Kristoffer P.	2.500
Pierce, Donna M.	3.000
Pifer, Heather S.	9.000
Pile, Randal J.	8.750
Pinnick, David V.	2.375
Place, Donna L.	3.000
Plisco, David M.	9.000
Pogosian, Paula E.	3.000
Poole, John L.	9.000
Popovich, Steven G.	6.500
Price, Jack S.	7.500
Pridomirski, Joanne C.	3.250
Prothero, James W.	3.000
Rabii, Narges M.	9.000
Radford, Shirley L.	4.250
Rafferty, Jennifer L.	4.000
Rawles, Dennis A.	5.250
Reagan, Evette F.	9.000
Ream, Amanda O.	6.000
Rehm, Guenter G.	3.375

Reinemann, Christine R.	9.000
Reynolds, Michael K.	6.500
Riggins, Lawrence D.	8.500
Rippo, Deborah M.	4.500
Robertson, Gary L.	3.000
Robinson, Karen D.	6.000
Rodriguez, Hipolito	9.000
Rodriguez, Veronika M.	2.000
Roessler, Mark F.	9.000
Rojas, Rubilena	6.500
Saada, Mariam M.	5.000
Salessi, Susana N.	5.000
Sanchez-Reenan, Erika M.	9.000
Sapp, Daniel R.	4.875
Sawyer, Athena F.	8.000
Scaglione, David M.	8.750
Scagliotti, Patricia F.	3.000
Scarfone, Patricia M.	5.000
Schachat, Carol G.	3.000
Schendel, Kelly R.	8.000
Schneiderman, John H.	4.083
Scholz, Suzanne M.	9.000
Schriefer, Cheryl P.	6.000
Schweitzer-Johnson, Ann	1.667
Secor, John D.	3.250
Seiersen, Christopher P.	3.000
Senteno, Rudy J.	4.000
Serpas, Summer L.	8.000
Shah, Ahmad	7.750
Shalat, Andrew D.	7.000
Sharma, Upasna	8.375
Shepard, Dave	8.000
Silva, Francis E.	3.000
Simon, Jaclyn T.	8.000
Sims, James C.	5.250
Sinclair, Duncan E.	6.000

The following GWC Part-time Police Academy Instructor to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2008-09 school year for the period **07/01/08** to **06/30/09**, not to exceed 498 hours:

Eich, Michael

8. Appointment of Classified Staff to Advertised Positions

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Classified Management Promotions, New Hires and Rehires

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>PLCMT</u>
Niroumand, Madjid	OCC	Dir, International Center**	09/18/08	G-24-06

**This position subject to the rights, privileges and obligations of those placed on the classified management schedule.

Classified – Temporary Renewals

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>PLCMT</u>
Cong Huyen Ton Nu, Trang	GWC	Child Care Center Assistant*	08/01/08	05/31/09	E-32-05

*This position may be extended, modified or eliminated based on changes from the funding source.

9. Authorization for Temporary Out of Class and Special Assignments, Classified Staff

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class:

Management

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>PLCMT</u>
Duncan, Jane E.	CCC	Program Supervisor**	Special Assignment	07/01/08	12/31/08	G-13-07

**This position subject to the rights, privileges and obligations of those placed on the Classified management schedule.

Classified

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>PLCMT</u>
Bach, Bebe	OCC	HR Specialist	Staff Asst Sr	08/21/08	11/21/08	E-54-04

Revisions to Previous Board ActionClassified Contract

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>PLCMT</u>
Chung, Cidney	GWC	Typist Clerk, Sr	Secretary, Sr	Extend end date from 06/30/08 to 09/30/08	E-45-03
Lantz, Shirley	GWC	Graphic Composer	Graphic Designer	Extend end date from 06/30/08 to 06/30/09	E-54-04
Suarez, Kathy	OCC	Student Financial Aid Tech	Special Assignment	Extend end date from 08/15/08 to 11/09/08	E-48-05* *Includes 7.5% diff.

10. Authorization for Schedule Changes, Classified Staff

It is recommended that authorization be given for the following temporary or permanent schedule changes in Classified Staff:

Permanent Schedule Changes

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Parsons, Jason	GWC	Programmer	100%	70%	08/01/08	06/30/09

Temporary Schedule Changes and On Call Hours Over Contract

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Aguillon, Jessica	OCC	Child Care Ctr Asst	56.25%	HOC	07/01/08	06/30/09
Galbraith-Prell, Andrea	OCC	Child Care Ctr Asst	56.25%	HOC	07/01/08	06/30/09
Jagowski, Suzanne	OCC	ECE Lab School Mgr	56.25%	HOC	07/01/08	06/30/09
Jordan, Judith	OCC	Child Care Ctr Asst	56.25%	HOC	07/01/08	06/30/09
Samples, Jerrie	OCC	Child Care Ctr Asst	56.25%	HOC	07/01/08	06/30/09
Tran, Khoi A.	CCC	Admiss & Rec Tech II	70.00%	HOC	09/05/08	06/30/09
Znider, Janet	OCC	Child Care Ctr Asst	56.25%	HOC	07/01/08	06/30/09

11. Authorization for Additional Assignments, Change in Bargaining Unit, Classified Staff

It is recommended that authorization be given for the following changes for Classified Staff:

Lantz, Shirley, GWC, Graphic Composer, Classified Unit, .500 time 12 mo position, additional Hourly/Temporary, Technical/Paraprofessional assignment, on call, as needed, effective 07/01/08 to 06/30/09; H-09-02.

12. Appointment of Special Category, Hourly Staff

A. 160 Day Employees

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 100+ are General Fund; all others are Categorical Funds.)

EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
McGruder, HoneyLynne	CCC	09/18/08	06/30/09	818030-871020	M,T,W,TH,F
Phan, Nikki	GWC	09/18/08	06/30/09	110001-349203	M,T,W,TH

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various

Personnel Items

school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Chiang, Steven	GWC	09/18/08	06/30/09	124006-361518	M,T,W,TH,F
Escobar Jr., Nelson	GWC	09/18/08	06/30/09	110001-324105	M,T,W,TH,F
McKenzie, Selene	GWC	09/18/08	06/30/09	110001-324104	M,T,W,TH,F
Schulze, Michael	OCC	09/18/08	06/30/09	812001-262702	M,T,W,TH,F
	OCC	09/18/08	06/30/09	120176-251008	M,T,W,TH,F
	OCC	09/18/08	06/30/09	110001-262701	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Gates, Ronald	OCC	09/18/08	06/30/09	127005-258900	M,T,W
MacMillan, Neil	OCC	09/18/08	06/30/09	127005-258900	M,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Heckman, Richard	GWC	09/18/08	06/30/09	813001-324501	M,T,W,TH,F,S
Pate, Bonnie	OCC	09/18/08	06/30/09	127001-261302	M,T,W,TH,F
Roca, Alberto	CCC	09/18/08	06/30/09	110001-804802	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Salazar, Paul	CCC	09/15/08	06/30/09	120010-850101	M,T,W,TH,F

B. Student Employees

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Dahl, Evan
 Gallardo, Sidney
 Khan, Mohammad
 Korse, Saige
 Lam, Minh
 Leasure, Cassandra
 Lopez, Judith

Mims, Leon
Myers, Joel
Nguyen, Mason
Payne, Karama
Sitaula, Yadab
Tran, Holly
Tran, Khanh
Tran, Nhung
Tran, Phuc
Tran, Thien
Truong, Nhi
Vasquez, Janelisa

Orange Coast College

Bach, Kim-Yen
Bernardova, Zuzana
Cabangon, Antonio
Centeno, Glenda
Chavez-Qtaishat, Andre
Chiros, Scarlett
Forness, Valerie
Funes, Fernando
Haladjian, Ohanes
Le, Lynda
Liu, Yin-Ming
Luc, Tu
Mai, Le
Mendoza, Joshua
Munson, Sarah
Ngo, Vu
Nguyen, Hanh
Plank, Courtney
Plotkin, Marla
Price, Brittney
Saucedo, Pedro
St. Andre, Natalie
Ton, Tony
Tran, Vuong
Vargas, Gilberto
Vite, Berton
Yoshirhara, Yuka

13. Authorization for Professional Experts

Professional Experts over \$10,000.00

Abdou, Marc, CCC, to serve as an Offline Editor for the new Chemistry Telecourses, for the period 09/10/08 to 01/09/09, compensation to be \$13,200.00.

Gould III, Harry E., CCC, to serve as an Offline Editor for the new Chemistry Telecourses, for the period 09/10/08 to 12/09/08, compensation to be \$14,550.00.

Hulett, Marie T., CCC, to serve as a Production Coordinator for the new Chemistry Telecourses, for the period 09/10/08 to 12/09/08, compensation to be \$12,600.00.

Khambatta, Zubin, CCC, to serve as an Application Systems Analyst/Programmer, for the period 10/01/08 to 12/31/08, compensation to be \$21,250.00.

Nieman, Michelle J., CCC, to provide instructional design and technical writing/editing services for various projects for Instructional Systems Development, for the period 09/18/08 to 03/18/09, compensation to be \$40,800.00.

Young, Gary J., CCC, to serve as Systems Analyst/Programmer for special project application, for the period 10/01/08 to 12/31/08, compensation to be \$12,500.00.

Other Professional Experts

Caley, Johannah E., GWC, to serve as Lighting Designer for the GWC Invitational Dance Concert, for the period 09/04/08 to 09/30/08, compensation to be \$650.00.

Duzey, Janice, OCC, to work with NMJSD/OCC Partnership Outreach Program, for the period 09/02/08 to 05/30/09, compensation to be \$1,000.00.

French, Leilani, GWC, to provide services for the Nursing Expansion Program, for the period 08/01/08 to 05/30/09, compensation to be \$2,400.00.

Hamari, Nicole M., GWC, to serve as Stage Manager for GWC theater production "Nine," for the period 10/01/08 to 11/30/08, compensation to be \$800.00.

Hunt, Wesley E., GWC, to serve as Sound Designer for GWC theater production "Of Mice and Men," for the period 09/01/08 to 10/31/08, compensation to be \$1,000.00.

McCullum, Tiwan, GWC, to provide services for the Nursing Expansion Program, for the period 08/01/08 to 05/30/09, compensation to be \$1,200.00.

Mumm, Robert, GWC, to serve as Lighting Designer for the GWC theater productions "Of Mice and Men" and "Nine," for the period 09/08/08 to 11/20/08, compensation to be \$3,000.00.

Munoz, Elizabeth L., GWC, to oversee and advise the social work interns from CSU Dominguez Hills, for the period 08/26/08 to 05/31/09, compensation to be \$4,000.00.

Navarro, Christian G., GWC, to serve as Stage Manager for the GWC theater production "Of Mice and Men," for the period 09/04/08 to 10/30/08, compensation to be \$800.00.

Valles, Martin T., CCC, to serve as a Production Assistant in post production for the new Chemistry Telecourses, for the period 09/10/08 to 01/09/09, compensation to be \$10,000.00.

Yi, Paul W., OCC, provided services for BSI Summer Bridge Program, for the period 07/01/08 to 07/31/08, compensation to be \$1,350.00.

Agenda Item

3.05 ADDITIONAL PERSONNEL ITEMS

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Jodi Rodriguez. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

3.05.01 Authorization for Independent Contractors - Coastline Community College

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement.

OVER \$10,000

Wilcox, Susan to serve as content editor for the Chemistry textbook for art direction, creation of sidebars and additional writing and editing for 14 chapters @ \$1,000/chapter, September 18, 2008 – June 30, 2009, for a fee NTE \$14,000 to be paid by funds received in support of this project. (Revision is to increase assignment and dollar amount. Prior Board Approval: 6/18/08)

Nunn, Joseph Lee III to develop tools for the BaseCamp and to document best practices for game development for Web delivery for the Open Learning Language Initiative (OLLI), August 7, 2008 – June 30, 2009, for a fee NTE \$5,000 to be paid from grant funds received from The William and Flora Hewlett Foundation. (Revision is to increase NTE fee and change end date. Prior Board Approval: 8/6/08)

UNDER \$10,000

Marquez, Gil to create graphics for the opening title sequence, credit bed and bumpers for the new Chemistry telecourse, September 18, 2008 – June 30, 2009, for a fee NTE \$1,000 to be paid by funds received in support of this project. (Revision is to increase NTE fee. Prior Board Approval: 6/18/08)

Houts, Mary V. to revise the Intermediate Algebra Telecourse Student Guide and Test Bank that currently accompanies the telecourse entitled Intermediate Algebra, to correspond with the revised textbook, September 18, 2008 – June 30, 2009, for a fee NTE \$1,950 to be paid from ISD Publications funds.

Neves, Douglas S. to co-write, review, and edit the front-end design plan for a new online Introduction to Physical Geology course, including the creation of course-level student learning outcomes, lesson/chapter breakdown, lesson-level learning objectives, lesson-level content outlines, and media recommendations, September 18, 2008 – June 30, 2009, for a fee NTE \$3000 to be paid by funds received from publisher and college in support of this project.

Su, Zifang to conduct a Tai-Chi Workshop, September 20 & 21, 2008, at the Le-Jao Center in Westminster for a fee NTE 80% of the gross proceeds. Participants will pay \$20 or \$45 for each workshop attended. An Agreement for Services and Release of Liability form has been submitted for approval with a Form W-9.

Additional Administrative Content

Agenda Item

3.05.02 Authorization for Independent Contractors - Golden West College

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement.

UNDER \$10,000

Steel, Jean to serve as a guest speaker for the 13th annual Health Occupations Educator Institute, April 22, 2009, to be paid \$5,325 from Regional Health Occupations Resource Center (RHORC) program Trust funds.

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Dolores Harper. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

3.05.03 Authorization for Independent Contractors - Orange Coast College

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement.

OVER \$10,000

Raubolt, Jack to serve as Interim Senior Director of Information Technology beginning October 1, 2008, through December 31, 2008, to be paid \$37,400 plus mileage from General Funds.

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Lynnaone Minton. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

3.05.04 Authorization for Independent Contractors - District

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement.

OVER \$10,000

AM Associates (James L. McIlwain), OCC, to serve as an independent contractor, pursuant to the District's standard independent contractor agreement, for Construction Program Management for the District during the period of October 1, 2008 through December 31, 2008, for a rate of \$62.50 an hour, not to exceed \$25,000 to be paid from the General Obligation Bond Funds.

Additional Administrative Content

Action Agenda Details

Motion:

Created on 08/28/2008 at 11:01 AM by Lynnette Minton. Last update on 09/12/2008 by Jodi Rodriguez.

Agenda Item

3.05.05 Authorization for Staff Development - Orange Coast College

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

Orange Coast College Staff Development and Office of Instruction to host Faculty Academy workshops, luncheons, meetings, and events for tenure track faculty during the 2008-2009 academic year. Expenses NTE \$6,000.00 to include instructor's pay at the non-instructional rate, food, video production, and supplies, to be paid from Staff Development District funds and/or Office of Instruction funds. Revision to Previous Board Action to change reimbursement amount and funding source. Previous Board approval 7/16/08.

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Lynnette Minton. Last update on 09/12/2008 by Jodi Rodriguez.

Agenda Item

3.06 FINANCIAL APPROVALS

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Jodi Rodriguez. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

3.06.01 Approval of Purchase Orders

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content



PurchaseOrderDIST.pdf

Additional Administrative Content

Action Agenda Details

Motion:

Created on 08/28/2008 at 11:01 AM by CCCDPurch. Last update on 09/11/2008 by CCCDPurch.

PO NUM	NAME OF VENDOR	SITE	OBJECT CODE	AMOUNT
P0313572	WestEd Statewide evaluation grant Board Date: 06/18/08	DIS	5899	285,538.00
P0313492	Oracle Corp Oracle license renewal for technical support	DIS	5638	238,614.29
P0313585	MTGL Lab and Testing Services OCC Sailing Center/Locker Room (GOB)	OCC-GB	6127	40,000.00
P0313553	Waxie Sanitary Supply Open PO for swap meet toilet paper & paper towel supplies	GWC	4312	38,360.00
P0313552	Wilcox, Susan IC for writing lecture/lab lessons for Physical Geography telecourse	CCC	5112	35,000.00
P0313609	SunGard Higher Education Inc Maintenance modification for enterprise software	DIS	5638	34,992.00
P0313539	Danziger, Lesley IC for partnership programs & outreach efforts	OCC	5112	24,000.00
P0313564	Education 4 Work SB 70 Evaluation Grant Project services	DIS	5899	22,250.00
P0313545	Nat'l Construction Rentals Inc Fencing for old District site	DIS	5682	21,046.86
P0313514	Smarthinking Inc Open PO for tutoring service	CCC	5699	19,000.00
P0313595	Education 4 Work WBL Grant vision & leadership	OCC	5899	15,000.00
P0313535	Air Rental Inc Emergency A/C repair for KOCE tower	DIS	5650	12,000.00
P0313594	Education 4 Work Implementation of Career Development Technical Workshops Grant	OCC	5899	11,500.00
P0313534	Air Rental Inc A/C maintenance agreement for KOCE	DIS	5650	10,680.00
P0313540	Hoover Printing & Lithography Open PO for District printing	DIS	4321	10,000.00
P0313571	Coast Construction	OCC-GB	6250	9,977.00
P0313496	Marathon Business Solutions	DIS	4312	8,634.69
P0313510	Wisconsin Tech College System Foundation	OCC	5699	6,465.00
P0313603	Jeran Products Inc	GWC	6401	5,603.00
P0313548	Snap-On Tools	GWC	4312	5,302.18
P0313493	Main Electric Supply Co	OCC-GB	4312	5,000.00
P0313494	King Relocation Services	OCC-GB	4312	5,000.00

Purchase Orders

P312424	Andtech Corporation	OCC	5899	5,000.00
P0313546	Dell Higher Education	OCC	4315	4,450.06
P0313567	Guardian Power Protection Services Inc	OCC	5657	3,854.69
P0313565	Consolidated Reprographics	DIS	4321	3,439.39
P0313544	Clear Sign & Design Inc	DIS	6269	3,395.00
P0313570	Bear Data Systems Inc	CCC	5699	2,858.82
P0313511	Graphic Edge	OCC	5899	2,800.00
P0313547	Snap-On Tools	GWC	4312	2,765.78
P0313513	GWC Bookstore	GWC	4312	2,500.00
P0313536	NASFAA	OCC	5320	2,461.00
P0313605	Truroll Inc	DIS	5899	2,400.00
P0313503	Hoover Printing & Lithography	OCC	4321	2,045.00
P0313543	Computerland of Silicon Valley	CCC	5699	2,042.95
P0313550	Marquez, Gil	CCC	5112	2,000.00
P0313549	Tabor, Dennis	CCC	5112	1,675.00
P0313606	MT Walker Co	TRANS	5510	1,600.00
P313497	Allsteel Inc	DIS	4312	1,597.11
P0313592	Pocket Nurse	GWC	4312	1,553.05
P0313599	Textile Fabric Consultants Inc	OCC	4312	1,515.33
P0313573	Samy's Camera	OCC	4312	1,500.00
P0313607	MT Walker Co	TRANS	5650	1,500.00
P0313561	Progressive Gifts & Incentives	OCC	4312	1,334.80
P0313582	Dell Higher Education	OCC-GB	6412	1,325.88
P0313527	Orange County Printing	GWC	5850	1,277.70
P0313586	Padua Glass Enterprises Inc	DIS	5650	1,076.00
P0313522	James Benedik Piano Service	GWC	5657	1,000.00
P0313558	Bill's Camera	GWC	4312	1,000.00
P0313579	Home Depot	CCC	4315	1,000.00
P0313610	Office Depot	DIS	4312	1,000.00
P0313509	Foundation/Calif Comm Colleges	OCC	4312	902.28
P0313568	Dell Higher Education	CCC	4315	888.93
P0313555	Kater-Crafts Bookbinders	GWC	5899	874.85
P0313566	Computerland of Silicon Valley	CCC	5699	803.96
P0313587	Senik Paint Co	GWC	4312	785.34
P0313581	Grainger	CCC	4312	717.39
P0313556	Home Depot	GWC	4312	700.00
P0313519	Turning Technologies LLC	GWC	4315	690.04
P0313501	Office Depot	OCC	4312	600.00
P0313515	JK Electronics	GWC	4312	600.00
P0313523	Electronic Midi Services	GWC	5657	600.00
P0313562	Lawrence Metal Products Inc	OCC	4312	560.01
P0313502	Office Depot	DIS	4312	500.00
P0313505	Gerber Technology Inc	OCC	5657	500.00
P0313520	GWC Bookstore	GWC	4312	500.00

Purchase Orders

P0313559	Home Depot	GWC	4312	500.00
P0313576	Office Depot	OCC	4312	500.00
P0313589	GWC Bookstore	GWC	4312	500.00
P0313551	McGaughey, Karen	CCC	5112	450.00
P0313593	Graphic Edge	OCC	5899	450.00
P0313569	CDWG	CCC	5699	437.86
P0313578	Sehi Computer Products Inc	OCC	4312	417.08
P0313506	Follett Higher Education Group Inc #1094	OCC	4312	400.00
P0313525	GWC Bookstore	GWC	4312	400.00
P0313526	GWC Bookstore	GWC	4312	400.00
P0313554	McLogan's Supply Co Inc	GWC	4312	400.00
P0313495	Sehi Computer Products Inc	CCC	4312	398.72
P0313516	Amazon.com	CCC	4312	388.62
P0313580	Acronis Inc	CCC	5699	379.28
P0313537	Samy's Camera	OCC	4312	371.63
P0313577	Dell Higher Education	OCC	4312	351.18
P0313591	Pocket Nurse	GWC	4312	345.12
P0313600	Henry Schein Inc	OCC	4312	343.14
P0313560	Comodo CA Ltd	GWC	5699	324.75
P0313542	Grainger	DIS	4312	322.95
P0313500	Office Depot	GWC	4312	300.88
P0313521	GWC Bookstore	GWC	4312	300.00
P0313588	GWC Bookstore	GWC	4312	300.00
P0313596	Tequipment.Net	OCC	4312	297.33
P0313557	Aardvark Clay Supply	GWC	5657	284.46
P0313518	OC Register	CCC	5306	275.60
P0313529	Turning Technologies LLC	GWC	4315	251.28
P0313499	Office Depot	OCC	4312	250.00
P0313507	Sims-Orange Welding Supply Inc	OCC	4312	250.00
P0313517	Magnatag Visible Systems	CCC	4312	216.80
P0313491	Tangram	OCC	4312	201.30
P0313584	Office Depot	DIS	4312	200.72
P0313512	Dept of Social Services	OCC	5749	200.00
P0313524	Home Depot	GWC	4312	200.00
P0313541	CDWG	DIS	4312	184.52
P0313508	Signs Etc	OCC	4312	177.79
P0313575	Dell Higher Education	OCC	4312	174.00
P0313563	OC Register	OCC	5306	159.78
P0313531	Office Depot	GWC	4315	138.76
P0313504	American Red Cross	OCC	4312	135.00
P0313498	Office Depot	GWC	4315	122.96
P0313574	Office Depot	DIS	4312	121.58
P0313598	Carolina Biological Supply	OCC	4312	103.12
P0313532	Office Depot	GWC	4312	100.00

Purchase Orders

P0313602	Crown Ace Hardware	OCC	4312	100.00
P0313597	Epstein Educational Enterprises	OCC	4312	98.20
P0313528	Office Depot	DIS	4312	87.77
P0313583	Computerland of Silicon Valley	OCC-GB	5699	70.04
P0313533	Office Depot	DIS	4312	39.36
P0313530	Hitt Marking Devices Inc	DIS	4312	18.64
P0313590	Highsmith	GWC	4312	13.99
	Total			<u>\$949,607.59</u>

Object Code Legend

3000-3999 Staff Benefits
 4200-4299 Books, Replacement of
 4300-4799 Supplies/Printing
 5100-5199 Consultants/Lecturers
 5200-5299 Conferences/Travel
 5300-5399 Dues/Memberships/Subscriptions
 5400-5499 Insurance
 5500-5599 Utilities/Services/Contracts
 5600-5601 Film Rental
 5630-5673 Repairs/Equipment and Facilities
 5682-5699 Lease/Rentals
 5700-5899 Other Expense of Operations
 6100-6299 Site/Site Improvements/Building
 6300-6399 Books, New Acquisitions
 6400-6499 Equipment, New/Replacement

Agenda Item

3.06.02 Ratification/Approval of Checks

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content



CheckApproval.pdf

Additional Administrative Content

Action Agenda Details

Motion:

Created on 08/28/2008 at 11:01 AM by CCCDBudge. Last update on 09/11/2008 by CCCDBudge.

NUMBER	NAME OF VENDOR	AMOUNT
0118561	PacifiCare of California Medical Premiums for employees.	436,002.44
0118551	ACSIG Dental / Edge Dental Claims & Admin Fees	270,391.35
0118844	Coast Community College Dist. District wide employee medical claims.	224,030.50
0118845	Medco Health Solutions Inc Medical Prescription Claims	217,211.03
0118557	Kaiser Permanente Medical Premiums for employees.	210,768.16
0118559	Keenan & Associates PIPS Workers Compensation Premiums	178,836.00
0118555	Coast Community College Dist. District wide employee medical claims.	170,274.17
0118550	MS Rouse Company Replacement floor Covering Business Ed Bldg	153,987.00
0118728	Constellation New Energy Inc Electricity district wide.	137,604.73
0118797	Southern Calif Edison Co Electricity district wide.	124,566.87
0118841	Corporate Business Interiors Inc District Administration Building (District Funds)	67,930.99
0118554	Centers for Medicare & Medicaid Svcs Overpayment for retire drug subsidy center.	45,112.43
0118658	The Irvine Co/CBC III-V Lease payments for One-Stop center, Irvine	41,506.84
0118577	Avalon Center at Garden Grove Lease payments for One-Stop center, Westminster	40,383.00
0118843	MS Rouse Company Science Bldg Replacement Floor Covering	38,916.00
0118403	Community College League of Calif League Dues	35,336.00
0118690	MS Rouse Company 2nd Floor Exercise Science Carpet (Capital Outlay)	32,327.00
0118842	Exclusive Construction Repair Ticket Booths (Capital Outlay)	29,900.00
0118601	Dell Higher Education	23,110.62
0118622	Jobelephant.com Inc	22,141.00
0118576	ATI/Assessment Technology Institute	21,898.00
0118706	Atkinson, Andelson, Loya, Ruud & Romo	18,549.70
0118692	Taylor & Associates	15,952.97
0118446	Jobelephant.com Inc	15,726.50
0118393	CCCD Student Refunds	12,911.55

0118454	Mesa Consolidated Water Dist	11,597.98
0118568	Adorno, Yoss, Alvarado & Smith	11,047.20
0118495	Trench Shoring	10,807.17
0118385	Briggs Electric Inc	9,943.00
0118687	Coast Construction	9,798.00
0118812	Waxie Sanitary Supply	9,477.13
0118726	Community College League of Calif	9,000.00
0118796	Socal Safe Co	8,844.62
0118471	Raubolt Consulting Services Inc	7,660.18
0118486	Spicers Paper Inc	6,738.61
0118389	Carolina Biological Supply	6,403.47
0118380	ATI/Assessment Technology Institute	6,399.00
0118602	Dermal Products Inc	5,750.62
0118731	En Pointe Technologies	5,725.58
0118428	Gale Group	5,569.34
0118657	Tekworks LA Inc	5,528.00
0118451	Knorr Systems Inc	5,305.00
0118586	Business Properties	5,048.61
0118583	Birch Windell LLC	5,035.42
0118753	Image Printing Solutions	4,957.36
0118817	Serafin Zasqueta	4,900.00
0118818	OCC Food Services	4,740.67
0118751	Harry Hughes	4,500.00
0118405	CR & R	4,462.62
0118688	Corporate Business Interiors Inc	4,441.34
0118793	Sectorpoint Inc	4,117.06
0118509	Unisource Worldwide Inc	3,949.10
0118635	Office Depot	3,916.23
0118840	Castagna Awnings	3,905.95
0118439	Honeywell Int'l Inc	3,902.75
0118848	Vision Service Plan	3,627.85
0118476	SARS Software Products Inc	3,620.00
0118839	Allsteel Inc	3,338.14
0118733	Faronics Technologies USA Inc	3,302.02
0118514	VQS Enterprises Inc	3,140.91
0118444	Int'l Academic Services	3,102.24
0118703	AT&T	3,087.30
0118670	WinZip Computing LLC	3,067.20
0118619	Ice Crafters	3,049.60
0118769	Neo Networking Inc	3,000.00
0118748	Home Depot	2,873.67
0118430	Gateway Companies Inc	2,774.78
0118714	Buddy's All-Star Inc	2,729.57
0118653	Southern Calif Edison Co	2,691.72
0118487	Strata Information Group	2,596.13
0118417	Dell Higher Education	2,527.01

0118640	Prado Olympic Shooting Park	2,442.50
0118661	Treesmith Enterprises Inc	2,360.00
0118755	Donald Jennings	2,250.00
0118422	Eureka Calif Career Info Sys	2,149.61
0118420	Dunn Edwards	2,115.51
0118722	City of Garden Grove	2,039.38
0118488	Student Insurance	2,000.00
0118721	CCLDI Foundation	2,000.00
0118419	Dept of Justice	1,912.00
0118492	Time Warner Cable	1,905.00
0118627	Medco Supply Co	1,899.61
0118508	Union Bank of California	1,816.71
0118701	Jorge Ascencio	1,813.63
0118482	Smith Pipe & Supply Inc	1,780.17
0118384	Bob's Shade & Linoleum	1,590.60
0118729	CPP Inc	1,572.50
0118846	Unum Ltc	1,548.90
0118795	Shooters World/Evan's Gunsmith	1,542.50
0118445	JAS Productions	1,500.00
0118773	Melinda Nish	1,500.00
0118558	Kaiser Permanente	1,470.44
0118377	Andtech Corporation	1,464.70
0118794	Thomas Selzer	1,457.28
0118720	CCCD - SEOG	1,350.00
0118549	Honeywell Int'l Inc	1,338.36
0118792	Celeste Ryan	1,329.50
0118443	Infinity Designs	1,293.00
0118489	Technicolor Electronics Distribution Svcs In	1,275.00
0118656	Technicolor Electronics Distribution Svcs In	1,275.00
0118517	Waxie Sanitary Supply	1,243.45
0118631	Micro Focus	1,202.09
0118668	Susan Wilcox	1,200.00
0118708	David Baird	1,111.60
0118698	Jessica Alabi	1,100.00
0118455	Montgomery Hardware Co	1,092.24
0118442	IBS of Calif Coast	1,078.26
0118764	Laurie Melby	1,036.13
0118700	Courtney Anderson	1,017.60
0118593	CCLDI Foundation	1,000.00
0118594	CCLDI Foundation	1,000.00
0118438	Home Depot	998.11
0118739	Gale Group	994.96
0118371	A & M Cleaning Equipment	989.08
0118816	Xpedx Paper & Graphics	973.43
0118379	Assn of Comm College Trustees	950.00
0118766	Moore Medical, LLC	947.85

Check Approvals

0118699	Alert Services Inc	917.41
0118472	Refrigeration Supplies Distrib	904.87
0118803	Toshiba Business Solutions	903.30
0118598	Corporate Express	883.35
0118436	Hardy Diagnostics	882.95
0118758	Daniel Kuo	864.67
0118616	Hasler Financial Services LLC	807.42
0118448	Kelly Equipment	806.85
0118429	Gary Heimann Productions	800.00
0118496	Troxell Communication Inc	795.20
0118617	Hewlett Packard	794.24
0118397	Cerritos Franchise Inc	787.50
0118756	Kelly Paper	784.29
0118669	Wink Inc	770.00
0118742	Graybar Electric	750.52
0118737	Fountain Valley Regional Hospital	717.50
0118447	Kaplan School Supply Corp	708.63
0118562	ACBO	700.00
0118786	Guenter Rehm	700.00
0118516	Wards Natural Science	692.09
0118717	Cartridge World	683.08
0118571	AMC Inc	678.75
0118727	Community Lock & Safe Service	677.31
0118689	Main Electric Supply Co	669.67
0118783	Psychological Assessment Resou	656.64
0118660	TNL Pharmacy	637.50
0118556	Delta Health Systems	625.00
0118650	Sehi Computer Products Inc	617.30
0118477	SC Sign & Supply LLC	613.10
0118552	CCCD Workers Comp Trust Fund	612.00
0118663	Turf Star Inc	611.99
0118740	Grainger	589.61
0118809	Verizon Wireless	587.53
0118784	Quality Aire	584.62
0118613	Golf Ventures West	583.02
0118618	Home Depot	579.43
0118664	Verizon California	575.35
0118373	Abatec Inc	575.00
0118449	Key Equipment Finance	573.23
0118787	Reliable Elevator of OC	560.00
0118484	South Coast Fire Protection Co	550.00
0118724	Clark Security Products	532.15
0118665	Western Farm Service	504.89
0118460	Northwood High School Football	500.00
0118605	Estancia Athletics	500.00
0118735	Nathalie Ferrero	500.00

0118614	Great Western Sanitary Supply	495.54
0118813	Western Scientific Co	495.00
0118649	Security Signal Devices	487.15
0118805	United Rentals	482.88
0118746	HB Magazine	480.00
0118716	Carolina Biological Supply	474.26
0118747	Henry Schein Inc	463.65
0118518	Western Farm Service	460.95
0118519	Westminster High School	450.00
0118807	Verizon California	448.84
0118457	Nextel Communications	447.13
0118394	CCCEOPSA	425.00
0118395	CCCEOPSA	425.00
0118396	CCCEOPSA	425.00
0118589	CCCEOPSA	425.00
0118590	CCCEOPSA	425.00
0118591	CCCEOPSA	425.00
0118592	CCCEOPSA	425.00
0118777	OCLC Inc	421.72
0118667	White Cap Construction Supply	421.06
0118427	FVHS Football Boosters	400.00
0118474	Richard J Green Productions	400.00
0118625	Jennifer Labounty	400.00
0118710	Dibakar Barua	400.00
0118570	ALD Security Innovations	390.00
0118381	Bell's Industrial Service	385.63
0118659	Thyssenkrupp Elevator	385.50
0118485	Southern Calif Edison Co	383.84
0118578	Awards Etc	366.13
0118632	Modern Technology School	365.22
0118744	Carol Grimes	361.49
0118490	Tethys Solutions LLC	359.16
0118478	Siemens Water Technologies Corp	356.40
0118567	Adolf Kiefer & Associates	353.66
0118510	United Parcel Service	350.00
0118626	Lorman Education Services	339.00
0118465	Professional Plumbing Inc	338.94
0118520	Workplace Resource	318.54
0118770	Neopost Inc	315.71
0118798	Teresa Speakman	313.23
0118392	CCCCIO	300.00
0118611	Garden Grove HS Football Boosters	300.00
0118759	Deanna Lehmann	300.00
0118738	Gabel's Cosmetics Inc.	295.24
0118718	Caston Office Solutions	295.13
0118383	Bio-Rad Life Science Division	294.78

Check Approvals

0118579	Baker & Taylor	286.24
0118712	BJ Bindery Inc	270.46
0118572	ASTC Polymers Inc	270.00
0118819	Stater Brothers	267.31
0118494	Travel Store Inc	267.00
0118421	EBSCO Subscription	262.80
0118452	Lakin Tire West Inc	262.49
0118672	Yuan Wu	261.05
0118810	VWR International Inc	259.15
0118761	Magna Publications Inc	259.00
0118399	City Of Newport Beach	255.76
0118386	Buddy's All-Star Inc	250.82
0118600	CSCCU	250.00
0118623	Kerby, Dee Anna	250.00
0118641	Protek Complete Auto Repair & Tire	250.00
0118762	Marjes, Lourdes	250.00
0118776	OC Forum	250.00
0118707	B & P Services Inc	242.50
0118608	Fountain Valley Chamber of Commerce	240.00
0118462	Par West Turf Services	234.30
0118647	Rhino Electric Supply	229.12
0118475	Safety 1st Pest Control Inc	225.00
0118588	CCCD Foundation	225.00
0118774	Mary O'Connor	224.55
0118609	Ganahl Lumber Co	224.09
0118375	ALD Security Innovations	218.90
0118736	Fisher Scientific	216.00
0118651	Smith Pipe & Supply Inc	214.85
0118745	Hardy Diagnostics	213.14
0118788	Rhino Electric Supply	212.05
0118628	Medical Resources	210.00
0118621	Irvine Pipe & Supply	205.35
0118603	Margaret Dunsmore	203.49
0118387	Business Office Solutions	200.87
0118511	Valley HS Falcon Football	200.00
0118652	Southern 30	200.00
0118709	Barrett, Patricia	196.50
0118791	Helen Rothgeb	189.63
0118634	OC Fire Protection	185.00
0118573	AT&T	182.74
0118473	Rhino Electric Supply	182.13
0118702	AT&T	174.01
0118400	City of Fountain Valley	165.48
0118433	Green Technology	165.00
0118434	Green Technology	165.00
0118435	Green Technology	165.00

0118513	Verizon California	162.02
0118461	Office Depot	160.29
0118752	Ice Crafters	159.30
0118780	Pep Boys	153.81
0118424	Follett Higher Education Group Inc #1094	153.53
0118565	ACHRO/EEO	150.00
0118582	Bee Busters Inc	150.00
0118481	Smardan Supply Co- Orange Coast	146.09
0118563	Accent Florist	145.46
0118749	Horizon	143.99
0118560	Memorial Prompt Care Medical Group	141.00
0118431	Grainger	138.48
0118553	CCCD Workers Comp Trust Fund	138.04
0118595	Charnstrom	137.11
0118391	CCC Bookstore	133.83
0118666	Westminster Chamber of Commerce	130.00
0118521	Xerox Corp	125.07
0118432	Graybar Electric	123.27
0118398	CIT Technology Fin Serv Inc	122.84
0118781	Joseph Poshek	122.63
0118800	Stephen Tamanaha	122.63
0118580	Daniel Beard	115.79
0118730	Crown Ace Hardware	115.15
0118480	Sims-Orange Welding Supply Inc	111.14
0118811	Wallpaper* Magazine	110.00
0118789	Ricoh Business Systems Inc	109.42
0118464	Pool Supply of Orange Co Inc	106.79
0118585	Business Machines Consultants Inc	105.69
0118615	GWC Petty Cash	104.08
0118587	C2 Reprographics	103.87
0118374	Airgas West Inc	102.99
0118390	Carroll Promotions Inc	100.53
0118719	CCC Bookstore	100.21
0118610	Garden Grove Chamber Commerce	100.00
0118695	Roger Abernathy	99.86
0118648	Sea Coast Designs Inc	99.05
0118607	FN Magazine	99.00
0118637	Par West Turf Services	98.97
0118564	Accurate Termite Control	95.00
0118633	Nguyen, Christine	95.00
0118815	Xerox Corp	87.92
0118515	VWR International Inc	86.23
0118378	Antimite Termite/Pest Control Inc	85.00
0118402	Community College Internal Auditors	85.00
0118765	Mesa Muffler	85.00
0118596	Chronicle of Higher Education	82.50

Check Approvals

0118705	ATI/Assessment Technology Institute	81.00
0118732	Ewing Irrigation Products	80.21
0118725	Clayton, Barbara	80.00
0118754	Ipema, Judy	80.00
0118804	Traverna, Julie	80.00
0118388	C2 Reprographics	79.11
0118808	Verizon California	78.56
0118493	Celicia Tran	76.05
0118696	Absher, Roberta	76.00
0118757	Kong, Tiffany	76.00
0118566	ACHRO/EEO	75.00
0118382	Bernan Associates	74.00
0118418	Demco Inc	73.42
0118599	Crown Ace Hardware	73.10
0118790	Robert Skeels & Co	71.62
0118767	MVAP Medical Supplies Inc	71.50
0118711	Michael Battistone	70.17
0118624	Knorr Systems Inc	68.96
0118372	AA Equipment	68.75
0118404	Corporate Express	68.70
0118743	Anna Greenwald	67.86
0118456	Linda Morin	65.35
0118407	CSU Northridge	65.00
0118408	CSU Northridge	65.00
0118409	CSU Northridge	65.00
0118410	CSU Northridge	65.00
0118411	CSU Northridge	65.00
0118412	CSU Northridge	65.00
0118413	CSU Northridge	65.00
0118414	CSU Northridge	65.00
0118415	CSU San Marcos Foundation	65.00
0118416	CSU San Marcos Foundation	65.00
0118459	Nolo Press Inc	63.67
0118715	Burke Engineering	62.82
0118662	Triarch Inc	62.77
0118694	The Wong Family Trust	61.10
0118498	UC Regents	60.00
0118499	UC Regents	60.00
0118500	UC Regents	60.00
0118501	UC Regents	60.00
0118502	UC Regents	60.00
0118503	UC Regents	60.00
0118504	UC Regents	60.00
0118505	UC Regents	60.00
0118506	UC Regents	60.00
0118801	Daniela Thompson	58.00

0118441	Marie Hulett	57.92
0118426	Carmelo Frazzette	57.00
0118644	Prudential Overall Supply Co	56.05
0118654	Stater Brothers	55.63
0118479	Sigma-Aldrich Inc	55.42
0118425	Ford Electronics Inc	54.88
0118597	Communication Arts	53.00
0118483	Smog & Gas of Costa Mesa	50.00
0118639	People	50.00
0118775	OC Auditor-Controller	50.00
0118642	Prudential Overall Supply Co	47.60
0118645	Prudential Overall Supply Co	47.60
0118467	Prudential Overall Supply Co	46.60
0118763	Medco Supply Co	46.46
0118406	Crown Ace Hardware	45.22
0118522	Xerox Corp	44.21
0118437	Hewlett Packard	44.17
0118376	Amazon.com	39.00
0118512	Verizon California	36.58
0118802	Threads	32.95
0118575	AT&T	32.85
0118655	TALX Corp	32.80
0118440	Hub Auto Supply	32.29
0118768	MWB Business Systems	32.08
0118693	Cross, Alice	31.36
0118671	Women Helping Women	30.00
0118636	Paper Crafts Magazine	29.97
0118630	Metropolis	29.95
0118569	Alco Target Co	29.61
0118779	PCI Educational Publishing	23.64
0118760	Longstreth Sporting Goods Inc	23.05
0118723	City of Huntington Beach	22.70
0118785	Red-E-Rentals	22.00
0118574	AT&T	20.88
0118629	Men's Vogue	20.00
0118806	Vanity Fair	20.00
0118604	Dwell	19.95
0118638	Paste Magazine	19.95
0118423	Federal Express Corp	19.75
0118606	Fisher Scientific	19.45
0118581	Beautiful Decay	18.99
0118847	Vision Service Plan	18.50
0118507	Union 76	18.39
0118466	Prudential Overall Supply Co	16.93
0118450	Joshua Knight	16.00
0118620	Interview	16.00

Check Approvals

0118646	Redbook	15.97
0118778	Oxygen Service Co	15.60
0118750	Hub Auto Supply	15.47
0118401	Commercial Landscape Supply	15.09
0118771	Linda Newman	15.00
0118584	Budget Living	14.95
0118469	Prudential Overall Supply Co	14.80
0118782	Prudential Overall Supply Co	14.80
0118470	Prudential Overall Supply Co	14.61
0118643	Prudential Overall Supply Co	14.61
0118468	Prudential Overall Supply Co	14.30
0118497	Truc Par Co	12.89
0118704	AT&T	12.58
0118697	Eunice Adair	12.00
0118713	Brenda Blackburn	12.00
0118734	Erika Fernandez	12.00
0118814	Wired	12.00
0118453	Leslie Lorenz	10.00
0118458	Amy Nguyen	10.00
0118463	Edward Pinela	10.00
0118612	Glamour	10.00
0118741	Ashley Graves	10.00
0118799	Surfing	10.00
0118491	The Gas Company	9.53

Total

\$ 3,163,739.32

Agenda Item

3.06.03 Check List for General Obligation Bond Fund

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content



CheckApprovalBond.pdf

Additional Administrative Content

Created on:08/28/2008 at 11:01 AM by:CCDBudge; Last update on:09/11/2008 by Jodi Rodriguez;

NUMBER	NAME OF VENDOR	AMOUNT
0118832	Southland Industries GWC Upgrade utilities campus wide.	1,308,883.00
0118540	SMC Construction Co OCC Upgrade Lewis Ctr Applied Science	725,411.39
0118685	SCW Contracting Corp OCC New Learning Center	449,757.00
0118683	Reed Thomas Co Inc District relocatable replacement	252,900.00
0118836	Telacu Construction Managment OCC Upgrade Womens Locker Room	220,506.63
0118677	GCI Construction Inc OCC East/West Utility Renovations	163,746.00
0118686	Telacu Construction Managment OCC Upgrade Womens Locker Room	138,992.36
0118827	LPA Inc OCC Consumer Health & Science Lab	110,463.80
0118826	Liberty Climate Control OCC New Learning Center	96,344.00
0118678	Hayward Baker Inc OCC Upgrade Womens Locker Room	92,475.00
0118541	SMC Construction Co OCC Upgrade Lewis Ctr Applied Science	80,601.00
0118681	Mobile Modular Management Corp OCC temp Modular bldgs	80,526.00
0118824	Hayward Baker Inc OCC Upgrade Womens Locker Room	72,710.00
0118833	Southland Industries GWC upgrade utilities campus wide	68,888.00
0118675	Clear Sign & Design Inc District relocatable replacement	67,511.00
0118547	Tri-Citi Electric District relocatable replacement	61,044.00
0118543	Sturgeon General Inc OCC Stadium Sidewalk Renovation	57,825.00
0118820	Allsteel Inc OCC Upgrade Lewis Ctr Applied Science	53,548.41
0118831	Seville Group Inc OCC Upgrade Lewis Ctr Applied Science	46,760.00
0118682	MS Rouse Company OCC Flooring for Chemistry Bldg 2nd floor	46,621.00
0118838	Williams Mechanical Inc District relocatable replacement	45,347.00

0118837	UCMI Inc	41,250.00
	OCC Upgrade Womens Locker Room	
0118680	LPA Inc	36,369.60
	OCC Consumer Health & Science Lab	
0118542	Stumbaugh & Associates	31,800.00
	District relocatable replacement	
0118534	GCI Construction Inc	27,926.00
	OCC East/West Utility Bid	
0118533	Gamma Builders Inc	26,416.00
	OCC East/West Utility Renovations	
0118544	Superior Wall Systems Inc	24,081.00
0118684	Scrape Certified Welding Inc	23,400.00
0118834	TB Penick & Sons Inc	22,848.00
0118537	MS Rouse Company	22,582.00
0118822	Cordoba Corp	13,952.00
0118828	Marina Landscape Inc	13,421.00
0118823	EMS Construction	12,494.00
0118673	Alcal Roofing & Insulation	11,748.00
0118526	C & H Construction	11,287.00
0118548	UCMI Inc	10,560.00
0118529	Coast Construction	9,877.00
0118531	Dennison Electric Inc	8,773.00
0118532	Electro Systems Electric Inc	8,435.00
0118527	C2 Reprographics	6,027.11
0118830	Northcott Painting Company	3,375.00
0118546	Tile Trends	3,074.00
0118539	Prizio Construction Inc	2,920.00
0118530	Consilien LLC	2,625.00
0118528	CEM Lab	2,550.00
0118835	TB Penick & Sons Inc	2,538.00
0118545	Thomas Acoustics Inc	2,260.00
0118525	Bundy-Finkel Architects Inc	2,050.00
0118538	Nat'l Construction Rentals Inc	1,964.00
0118679	Liberty Climate Control	1,854.00
0118524	Amtek Construction	1,835.00
0118829	Marina Landscape Inc	1,491.00
0118674	CEM Lab	1,108.00
0118676	Dennison Electric Inc	690.00
0118523	A-1 Fence	625.00
0118535	Marina Landscape Inc	405.00
0118821	Anderson Stationers	163.24
0118825	Hunt Design Assoc	45.45
0118536	Marina Landscape Inc	45.00

Total

\$ 4,635,724.99



Agenda Item

3.06.04 Authorization for Special Payment - District

Meeting: 09/17/2008 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

Payment of \$1,565.25 to Steve Hogue, OCC Instructor, reimbursement of retraining leave expenses.

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by CCCTAdsvic. Last update on 09/11/2008 by Jodi Rodriguez.



4.01 Authorization to Enter Agreements - Coastline Community College

Meeting: 09/17/2008 Regular Meeting
 Category: 4. Action Items
 Agenda Type: Action
 Public Access: Yes

Agenda Item Content

1. Authorization to Approve an Amendment to the Agreement between Coast Community College District (Coastline Community College) and Worth Publishers to Publish the Fourth Edition of the Telecourse Student Guide for Psychology: The Human Experience

After review by the College President, District Risk Services, and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to amend the Agreement between Coast Community College District (Coastline Community College) and Worth Publishers to publish the Fourth Edition of the Telecourse Student Guide presently entitled Telecourse Student Guide for Psychology: The Human Experience to Accompany Psychology under the same terms and conditions applicable to the Third Edition Telecourse Student Guide under the Agreement. (See Worth Psychology S.G. Attachment # 7)

Fiscal Impact: Coastline to receive \$4,000 grant from Publisher

Authorization to Approve an Agreement with the Center for Usability in Design and Accessibility and the Coast Community College District (Coastline Community College) to provide a Heuristic Evaluation of Three Episodes of the Open Learning Language Initiative (OLLI)

After review by the College President, District Risk Services, and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to approve the Agreement between the Center for Usability in Design and Accessibility and Coast Community College District (Coastline Community College) to provide a Heuristic Evaluation of three episodes of the Open Learning Language Initiative (OLLI), to address four dimensions of usability: effectiveness, ease of learning, ease of use and attitudes and preferences. The terms of this Agreement shall be from September 18, 2008 to October 31, 2008. It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign this Agreement. (See CUDA Attachment #8)

Fiscal Impact: \$7,000 to be paid from The William and Flora Hewlett Foundation grant funds.



Worth Psychology S.G..pdf



CUDA.pdf

Additional Administrative Content

Agenda Item

4.02 Authorization to Enter Agreements - Golden West College

Meeting: 09/17/2008 Regular Meeting
Category: 4. Action Items
Agenda Type: Information
Public Access: Yes

Agenda Item Content

1. Authorization to Approve a Standard Agreement Between the Coast Community College District (Golden West College) and Turtle Mountain Community College to Provide Reimbursement as the Sub-contractor for the FIPSE Grant

After review by the College President, the Vice Chancellor Administrative Services, and District Legal Counsel, Rutan and Tucker, it is recommended by the Chancellor that authorization be given to approve a standard agreement between Turtle Mountain Community College and the Coast Community College District (Golden West College) as the sub-contractor for the FIPSE Grant/North American Renewable Energy Training. The agreement is effective 09/01/08 – 08/31/09.

Fiscal Impact: Costs NTE \$7,300 to be paid from FIPSE NARET Grant P116N060028 North American Mobility in Higher Education

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by Dolores Harper. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

4.03 Authorization to Enter Agreements - Orange Coast College

Meeting: 09/17/2008 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content

1. Authorization to Enter Into a Standard Student Field Placement Agreement between the Coast Community College District (Orange Coast College) and Cal State Long Beach

After review by the College President and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to enter into a standard agreement between the Coast Community College District (Orange Coast College) and Cal State Long Beach for the field placement of a CSULB student as an Electronics Program intern for fall 2008.

It is further recommended that the Chancellor or the Vice Chancellor of Administrative Services be authorized to sign the agreement.

Fiscal Impact: None

2. Authorization to Enter Into a Non-Standard Agreement between the Coast Community School District (Orange Coast College) and National Student Clearinghouse to Provide a Nationwide, Central Repository of Information on Postsecondary Student Enrollment and Educational Achievements

After review by the College President and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to enter into a non-standard agreement between the Coast Community School District (Orange Coast College) and National Student Clearinghouse to provide a nationwide, central repository of information on postsecondary student enrollment and educational achievements. (See Attachment #9)



National Student Clearinghouse.pdf

Additional Administrative Content

Action Agenda Details

Motion:

4.04 Authorization to Enter Agreement - District

Meeting: 09/17/2008 Regular Meeting
Category: 4. Action Items
Agenda Type: Information
Public Access: Yes

Agenda Item Content**1. Approval of Agreement with 24 Hour Fitness Centers of California and the Coast Community College District**

After review by the Vice Chancellor of Human Resources, it is recommended by the Chancellor that approval be given for the Coast Community College District to purchase a corporate fitness membership with 24 Hour Fitness Centers of California for a one (1) year (12 month) period at a cost of \$2,500.00 to be paid from District Wellness funds. Membership will allow all benefit-eligible employees, part-time faculty and retirees to enroll in memberships that are good at basic club locations and basic club hours or at additional cost for membership at sport facility clubs. The rates are as follows:

One Club Sport:

Single \$0 Enrollment/\$26 monthly dues
Each Add-On \$49 Enrollment/\$19 additional dues

All Club Sport:

Single \$0 Enrollment/\$36 monthly dues
Each Add-On \$49 Enrollment/\$24 additional dues

All Club Super Sport:

Single \$0 Enrollment/\$54.99 monthly dues
Each Add-On \$49 Enrollment/\$25.99 additional dues

All Club Ultra Sport:

Single \$0 Enrollment/\$64 monthly dues
Each Add-On \$49 Enrollment/\$55 additional dues

All memberships are "pay as you go, stop when you want" dues memberships. 24 Hour Fitness Centers will provide publicity materials.

It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign this agreement. (Copy attached to each Trustee's agenda, see attachment #12).



Fiscal Impact: \$2,500.00. 24 Hour Fitness Agreement 2008.pdf

Additional Administrative Content

Agenda Item

4.05 Buildings and Grounds

Meeting: 09/17/2008 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content



BuildingsAndGrounds0917.pdf

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by CCCDBG. Last update on 09/11/2008 by CCCDBG.

1. Authorization to File Notice of Completion

It is recommended that authorization be given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Bid No. 1925; GWC Health Science Building

Contractor: DJM Construction

2. Authorization for Change Orders No. 8; District Administration Building, Bid No. 1920

After review by the Facilities Coordinator and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given for Change Orders No. 8 to the District Administration Building, Bid No. 1920 as described in the Change Order document attached to each Trustee's agenda. (See Attachment #10)

These changes are necessary for the following reasons:

GCI Construction – Package B – Underground Utilities

1. Closeout Credit for Allowances <\$ 2,820>

Contract Amount: \$739,850 (C.O. 6: 1% Increase; C.O. 8: .4% Decrease)
Total Change Orders: \$4,445 (.6% Increase)

Padua Glass – Package F – Glass & Glazing

1. Closeout Credit for Allowances <\$30,678>
2. Interior Aluminum Frame and Louver Credit <\$28,911>

Contract Amount: \$1,377,400 (C.O. 1: .3% Increase; C.O. 2: 1% Increase;
 C.O. 8: 4.3% Decrease)
Total Change Orders: <\$40,089> (2.9% Decrease)

Preferred Ceilings – Package G – Acoustical Ceilings

1. Closeout Credit for Allowances <\$ 2,126>
2. Lobby Roller Shade Credit <\$ 8,645>

Contract Amount: \$459,700 (C.O. 8: 2.3% Decrease)
Total Change Orders: <\$10,771> (2.3% Decrease)

Aire Masters Air Conditioning – Package I – HVAC

1. Closeout Credit for Allowance <\$ 3,113>

Contract Amount: \$1,490,000 (C.O. 3: .6% Decrease; C.O. 8: .2% Decrease)
Total Change Orders: <\$11,758> (.8% Decrease)

Superior Wall Systems – Package K – Drywall/Plaster/Framing/Fireproofing

1. Closeout Credit for Allowances <\$12,423>

Contract Amount: \$2,567,000 (C.O. 1: .4% Increase; C.O. 2: .1% Decrease;
 C.O. 3: .01% Increase; C.O. 4: .7% Increase; C.O. 5: .8% Increase;
 C.O. 6: .2% Increase; C.O. 8: .5% Decrease)
Total Change Orders: \$42,187 (1.6% Increase)

Tile Trends – Package O – Ceramic Tile

1. Closeout Credit for Allowances <\$ 3,556>

Contract Amount: \$182,250 (C.O. 4: 3% Increase; C.O. 8: 2% Decrease)
Total Change Orders: \$3,441 (1.9% Increase)

K & Z Cabinets – Package R – Millwork

1. Closeout Credit for Allowances <\$ 4,991>

Contract Amount: \$435,200 (C.O. 2: 2% Increase; C.O. 8: 1.1% Decrease)
Total Change Orders: \$5,246 (1.2% Increase)

Fiscal Impact: <\$97,263> (Measure C - General Obligation Bond)
 Master Plan Approved Project
 Replacement of District Temporary Structures
 District Administrative Office Building

3. Authorization for Change Order No. 6; Orange Coast College East/West Campus Utility Renovations

After review by the Vice President of Administrative Services, Director of Facilities and Planning and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given for Change Order No. 6 to Orange Coast College East/West Campus Utility Renovations as described in the Change Order document attached to each Trustee's agenda. (See Attachment #11)

These changes are necessary for the following reasons:

Phase II Bid – CloseoutT.B Penick & Sons, Inc.

1. Closeout Credit for Allowances <\$2,126>

Contract Amount: \$2,045,000 (C.O. 1: .6% Decrease; C.O. 6: .1% Decrease)
Total Change Orders: <\$15,307> (.7% Decrease)

Fiscal Impact: <\$2,126> (Measure C – General Obligation Bond Fund)
 Master Plan Approved Project
 OCC Upgrade Utility Infrastructure
 OCC East/West Campus Utility Renovations

4. Authorization to Employ Gafcon, Inc.; Golden West College Library MDF Room Renovation

Gafcon, Inc. is a pre-qualified Construction Management Service firm for General Obligation Bond Construction Projects, Phase I (July, 2006 through June, 2009).

After review by the GWC Vice President of Administrative Services, Director of Facilities and Planning and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to employ Gafcon, Inc. for construction management services for the Golden West College Library MDF Room Renovation.

The scope of service is to include the following tasks:

- | | | |
|----|--|----------|
| 1. | Construction Management Services (1 Month) | \$20,000 |
| 2. | Reimbursable Expenses | \$ 5,000 |

Design Phase/Preconstruction Phases

- Constructability Review
- Value Engineering
- Deductive Alternates
- Budgeting
- Scheduling
- Bidding
- Change Order Mitigation
- Subcontract Award

Construction Phase Services

- Insurance/Bonds
- Safety Program
- Quality Control Program
- Scheduling

- Cost Control
- Change Order & RFI Management
- Application for Payment
- Project Close Out
- Final Payments

It is further recommended that the Chancellor or the Vice Chancellor of Administrative Services be authorized to sign the consultant agreement.

Fiscal Impact: \$25,000 (General Obligation Bond Fund)
Master Plan Approved Project
GWC Library MDF Room Renovation

5. Bid Tabulations and Award of Contract: Golden West College Learning Resource Center, Phase II; Bid No. 1954

Notices were published on July 16 and July 23, 2008 in the newspaper as well as in four trade journals requesting bids. Fifty-five bid packages were delivered or picked up by prospective bidders. Fourteen bids were received for four trade categories under this multiple prime project.

The bids were opened on September 4, 2008 for the Golden West College Learning Resource Center, Phase II; Bid No. 1954.

After careful review by the Coast Community College District Risk Services Manager and Director of Facilities and Planning, it is recommended that a contract be awarded to the lowest qualified base bid in Categories F, G, H, and I as shown below, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

	<u>Base Bid</u>
<u>Category F – General Construction</u>	
1. T & Y Construction 1221 E. 8 th Street, Upland, CA 91786	\$6,947,000
2. USS Cal Builders	\$6,976,000
3. Great West Contractors	\$7,048,342
4. Harbor Construction	\$7,098,000
5. Angeles Contractor	\$7,287,000
6. SMC Construction	\$7,337,585
7. Allied E Corp	\$7,787,000
8. PW Construction	\$7,987,000

Category G – Glass and Glazing

No bidders in this category	\$ None
-----------------------------	---------

Category H – HVAC/Plumbing

- | | |
|--|-------------|
| 1. Plumbing Piping & Construction
5950 Lakeshore Drive, Cypress, CA 90630 | \$3,688,000 |
| 2. Scorpio dba Aire Masters | \$3,799,870 |

Category I – Fire Protection

- | | |
|--|------------|
| 1. So Cal Fire Protection
14102 Holt Avenue, North Tustin, CA 92705 | \$ 269,000 |
| 2. Gamma Builders | \$ 322,390 |
| 3. JG Tate Fire Protection Systems | \$ 343,333 |
| 4. Link Nilsen Corp. | \$ 378,432 |

Fiscal Impact: \$6,947,000 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
GWC Learning Resource Center

6. Bid Tabulations and Award of Contract: Orange Coast College P.E. Field Events Relocation; Bid No. 1955

Notices were published on August 6 and August 13, 2008 in the newspaper as well as in four trade journals requesting bids. Sixteen bid packages were delivered or picked up by prospective bidders. Nine bids were received.

The bids were opened on September 4, 2008 for the Orange Coast College P.E. Field Events Relocation; Bid No. 1955.

After careful review by the Coast Community College District Risk Services Manager and Director of Facilities and Planning, it is recommended that a contract be awarded to Guerrero Brothers, Inc. as lowest qualified base bid of \$75,000 as shown below, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

- | | <u>Base Bid</u> |
|--|-----------------|
| 1. Guerrero Brothers, Inc.
969 W. Edgehill Road, San Bernardino, CA 92405 | \$ 75,000 |
| 2. Exclusive Construction | \$ 79,000 |
| 3. Belaire-West Landscape, Inc. | \$ 91,000 |
| 4. Byrom-Davey Inc. | \$ 94,742 |

Buildings and Grounds

5. Micon Construction Inc.	\$ 96,560
6. Geniel Corp. dba ICON Engineering	\$104,780
7. Sturgeon General	\$120,000
8. MSH Construction Co. dba The Moss Company	\$129,320
9. Gamma Builders, Inc.	\$163,390

Fiscal Impact: \$75,000 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC Upgrade Health/Wellness Facilities
OCC Upgrade Softball Field

4.06 Resolutions

Meeting: 09/17/2008 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content

**RESOLUTION OF THE BOARD OF TRUSTEES OF COAST COMMUNITY COLLEGE DISTRICT,
ORANGE COUNTY, CALIFORNIA (Resolution #5)**

WHEREAS, the Orange Coast Junior College District of Orange County, the predecessor of the Coast Community College District, acquired title to real property commonly known as the "Golden West College" on or about April 2, 1963; and

WHEREAS, the Orange Coast College Junior College District changes its legal name to "Coast Community College District" by lawful board action, effective December 1, 1970; and

WHEREAS, the Coast Community College District is desirous of changing the legal name shown on the Grant Deed for the ownership of the real property known as Golden West College from Orange Coast Junior College District of Orange County to the Coast Community College District;

NOW, THEREFORE BE IT RESOLVED that this Board does hereby:

Authorize the Chancellor or designee to file a Corrective Grant Deed with the County of Orange Recorder's Office so as to change the legal name of the owner of record for the Golden West College Campus from the Orange Coast Junior College District of Orange County to the Coast Community College District. This resolution shall take effect immediately.

Additional Administrative Content**Action Agenda Details**

Motion:

Agenda Item

4.07 Personnel Action Item

Meeting: 09/17/2008 Regular Meeting
Category: 4. Action Items
Agenda Type: Information
Public Access: Yes

Agenda Item Content

Approval of Salary Schedule Increases

It is recommended by the Vice Chancellor of Human Resources, the Vice Chancellor of Administrative Services and the Chancellor that the Board approve salary schedule enhancements for all employee groups based on formulas previously negotiated with the exclusive bargaining representatives.

Additional Administrative Content

Created on 08/28/2008 at 11:01 AM by CCCHHR. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

5.01 Reports Continued (None)

Meeting: 09/17/2008 Regular Meeting
Category: 5. Continuation of General Information and Reports
Agenda Type: Information
Public Access: Yes

Agenda Item Content

None

Additional Administrative Content

Created on 08/28/2008 at 11:30 AM by Jodi Rodriguez. Last update on 09/11/2008 by Jodi Rodriguez.

Agenda Item

Adjournment

Meeting: 09/17/2008 Regular Meeting
Category: 6. Adjournment
Agenda Type: Information
Public Access: Yes

Agenda Item Content

Additional Administrative Content

Created on 08/28/2008 at 1:01 AM by Nancy Hill. Last update on 09/11/2008 by Jodi Rodriguez.



**COAST COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES' DIRECTIVES LOG**
Prepared by the Manager of Board Operations

#	Meeting Date	Agenda Section/Page Number/Issue	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Meeting Due Date	Status I = In Progress X = Completed P = Pending	Comments
1	10/17/07	12. Board Trustees' Self Evaluation	Mary Hornbuckle	Chancellor Yglesias & Christian Teeter	Work with the Chancellor to plan a Board Retreat, held away from the formal setting of the District Board Room, to outline goals and work on developing a climate of mutual trust.	Date with Dr. Weary is in planning for Board & Chancellor		
	2/26/08	6A. Examination of the Goals and Situation of the District	Mary Hornbuckle		Planning to occur for additional retreat session with Board, Chancellor, College Presidents, Vice Chancellors, Academic Senate Presidents and Union Presidents			
	2/26/08	6B. Roles that the Board of Trustees and Chancellor Can, Do and Should Play in Serving the District Most Effectively	Jim Moreno; 2 nd Mary Hornbuckle	Chancellor	Present District Agenda for review and prioritization by Trustees; Trustees will prioritize and add assignments to the Board of Trustees' Directives Log.	November 5, 2008	I	
2	8/15/07	2. Update on Project Voyager	Walt Howald	Academic Senate Presidents & College Presidents Vice Chancellor of Admin. Svs.	Report back to the Board on the how the new Banner Software is working after its implementation. Report on Banner's efficiency.	October 1, 2008	P	
3	1/16/08	12. Discussion of District General legal Counsel	Jim Moreno; 2 nd by Mary Hornbuckle	Jerry Patterson/Walt Howald	Committee to discuss and report back to the Board	April 2, 2008	P	

#	Meeting Date	Agenda Section/Page Number/Issue	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Meeting Due Date	Status I = In Progress X = Completed P = Pending	Comments
4	2/20/08	Reports from Employee Representative Groups (Barbara Price)	Jerry Patterson; 2 nd by Mary Hornbuckle	Vice Chancellor Admin. Svs.	Prepare status report for the Board on these issues: Life Insurance/Disability/Fitness Program benefits for part time faculty Provide timeline and narrative of discussions with CCA. Report to include administration of these benefits and who would be eligible.	March 5, 2008 Report due March 31, 2008 for Trustees to discuss on April 2, 2008 June 18, 2008 September 17, 2008	I	
6	3/5/08	10. Opportunity for Board to Review the Board Directives Log	Jerry Patterson; 2 nd Jim Moreno	Vice Chancellor HR	Review of Classified hiring policy	December 2008	P	
7	3/5/08	10. Opportunity for Board to Review the Board Directives Log	Jerry Patterson; 2 nd Jim Moreno	Vice Chancellor HR	Review of Faculty hiring policy	January 2009	P	
8	3/5/08	10. Opportunity for Board to Review the Board Directives Log	Jerry Patterson; 2 nd Jim Moreno	Vice Chancellor HR	Review of Management hiring policy	February 2009	P	

9	3/5/08	10. Opportunity for Board to Review the Board Directives Log	Jerry Patterson; 2 nd Walt Howald	Staff	Revisit Participatory Governance Policies and Procedures	November 2008	P	
10	5/7/08	11. Opportunity to Conduct Annual Policy Review of Student Representative, Board of Trustees	Jerry Patterson; 2 nd Walt Howald	Chancellor	Refer this Policy (#Policy 010-2-14, <i>Student Representative, Board of Trustee.</i>) to the Chancellor, the District Student Council and each college Student Government for their comments and brought back for Board review in October 2008.	October 2008	P	
11	5/7/08	12. Opportunity for Board of Trustees' Review and Discussion of Student Representative Selection Process	Armando Ruiz; 2 nd Paul Bunch	Staff	Forward this policy (Policy 010-2-14.1, <i>Student Representative Selection Process</i>) to the 2008-2009 District Student Council and college Student Governments for review.	October 2008	P	
12	5/7/08	Consent Calendar	Jerry Patterson; 2 nd Armando Ruiz	Chancellor & Manager, Board Operations/Asst. to Chancellor	Staff to identify the criteria for determining whether items would be placed in the Action section or the Consent Calendar of the Agenda and report back to the Board.	January 2009	P	
13	6/18/08	General Information and Reports		Vice Chancellor HR	Request for Report on hires and diversity of the 3 colleges	September 17, 2008	P	
14	7/16/08	8. Opportunity for Board of Trustees' Discussion of GWC Academic Senate Resolution Advocating for Participatory Governance	Walt Howald; 2 nd Jim Moreno	Associate Vice Chancellor Ed. Svs.	Work with Vice Presidents and Academic Senates at three colleges to coordinate curriculum and make recommendations for coordinating grants among the three colleges and the district	October 15, 2008	P	

15	8/6/08	2.01 Reports from Academic Senate Presidents	Jerry Patterson; 2 nd Walt Howald	Staff	Develop Board Policy relating to Academic Senate Presidents, including reporting structure, defined organizational chart, definition of committee planning structure, and definition of Board of Trustee responsibilities in relation to the Academic Senate	November 5, 2008		
16	8/6/08	5.01 Reports	Walt Howald; 2 nd Jerry Patterson	College Presidents & Associate Vice Chancellor Ed. Svs.	Progress report on Accreditation status from the District and each of the three colleges	Status Report due November 19; Final report due January 21, 2009		
17	8/6/08	5.01 Reports	Jerry Patterson; 2 nd Walt Howald	Associate Vice Chancellor Ed. Svs.	Request that items regarding Accreditation be sent to Board Members immediately in the future and create a Reading File in the Board Office.	Ongoing		



Recruitment & Staffing Data

September 17, 2008

District Office of Human Resources

Dr. Joseph N. Quarles



Spring 2008 Demographic Data

Faculty

African American	2.1%
Asian	9.8%
Filipino	.08%
Hispanic/Latino	8.3%
Native Amer./Alaskan	.2%
Pacific Islander	.3%
White	76.4%
Other/Unknown	2.1%

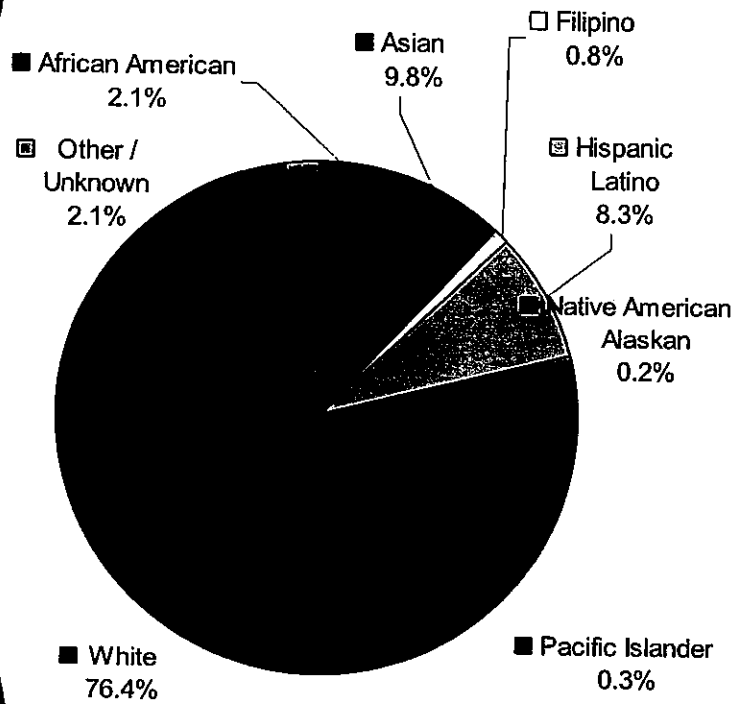
Student

African American	3.1%
Asian	23.7%
Filipino	2.0%
Hispanic/Latino	16.6%
Native Amer./Alaskan	.9%
Pacific Islander	.8%
White	40.3%
Other/Unknown	12.6%

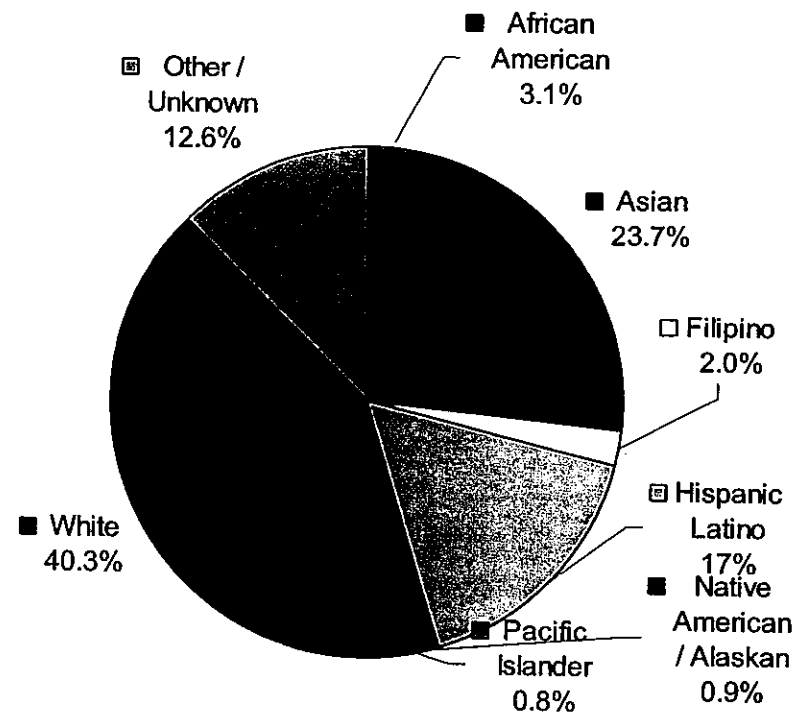


Spring 2008

Faculty Data
(Part-Time and Full-Time)



Student Data



■ African American	■ Asian	□ Filipino	□ Hispanic/Latino
■ Native American/Alaskan	■ Pacific Islander	■ White	□ Other/Unknown



Faculty and Classified Total Applicants Voluntary Demographic Data 2007-2008

Ethnicity

African American	178
Asian	448
Filipino	69
Hispanic/Latino	604
Native American/Alaskan	21
Pacific Islander	24
White	1699
Other/Unknown	491
Total Applicants	3534

Gender

Female	1778
Male	1614
Not Disclosed	136

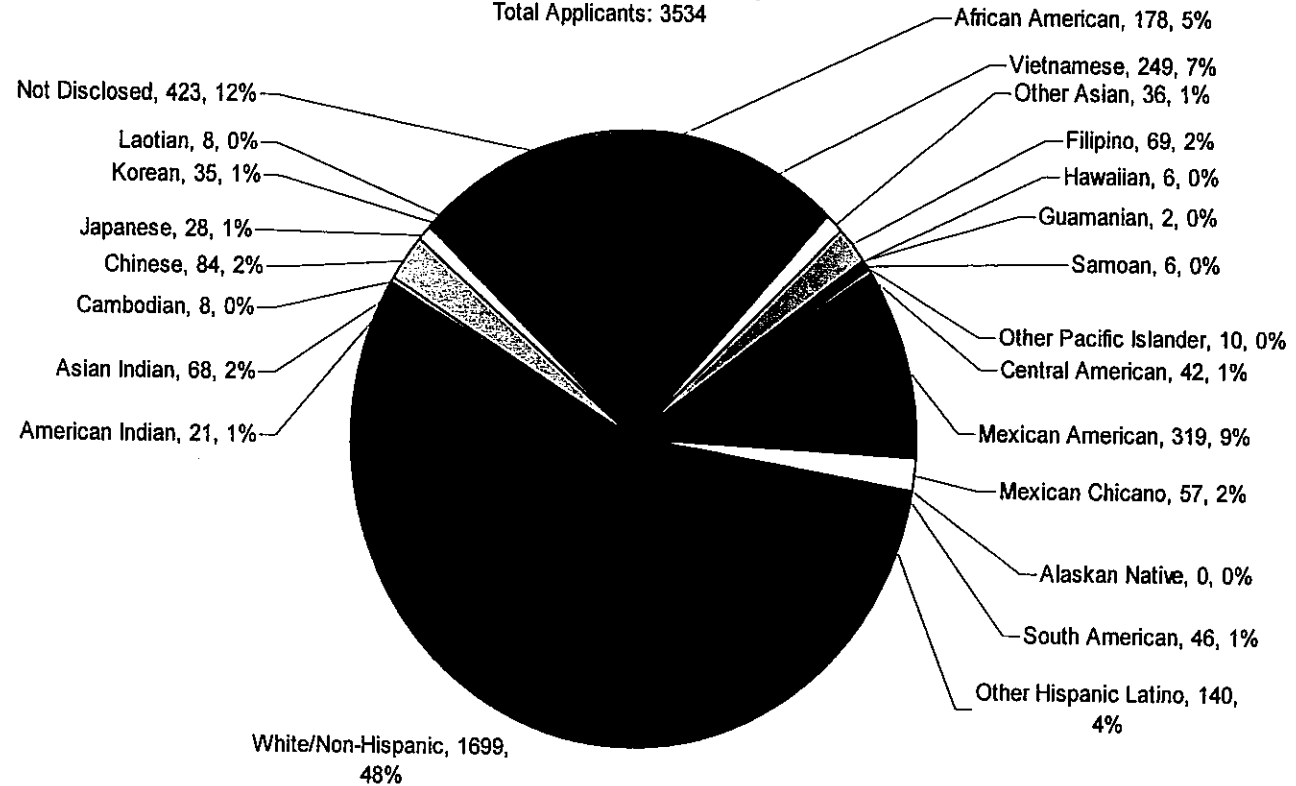
Disabled

Self-identified	30
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Ethnicity of Faculty and Classified Applicants 2007-2008

Total Applicants: 3534



■ African American	■ Vietnamese	□ Other Asian	□ Filipino	■ Guamanian	■ Hawaiian
■ Samoan	■ Other Pacific Islander	■ Central American	■ Mexican American	□ Mexican Chicano	■ Alaskan Native
■ South American	■ Other Hispanic Latino	■ White/Non-Hispanic	■ American Indian	■ Asian Indian	□ Cambodian
□ Chinese	□ Japanese	■ Korean	□ Laotian	■ Not Disclosed	





Faculty Staffing Data 2007-2008

Faculty – All

African American	3
Mexican-American	1
South American	1
Vietnamese	2
White	23
Not Disclosed	2
Not Filled	(2)
Total Hired	32

Golden West College

African American	1
Mexican-American	0
South American	0
Vietnamese	1
White	7
Not Disclosed	1
Not Filled	(0)
Total Hired	10

Coastline

African American	1
Mexican-American	0
South American	1
Vietnamese	0
White	2
Not Disclosed	0
Not Filled	(1)
Total Hired	4

Orange Coast College

African American	1
Mexican-American	1
South American	0
Vietnamese	1
White	14
Not Disclosed	1
Not Filled	(0)
Total Hired	18

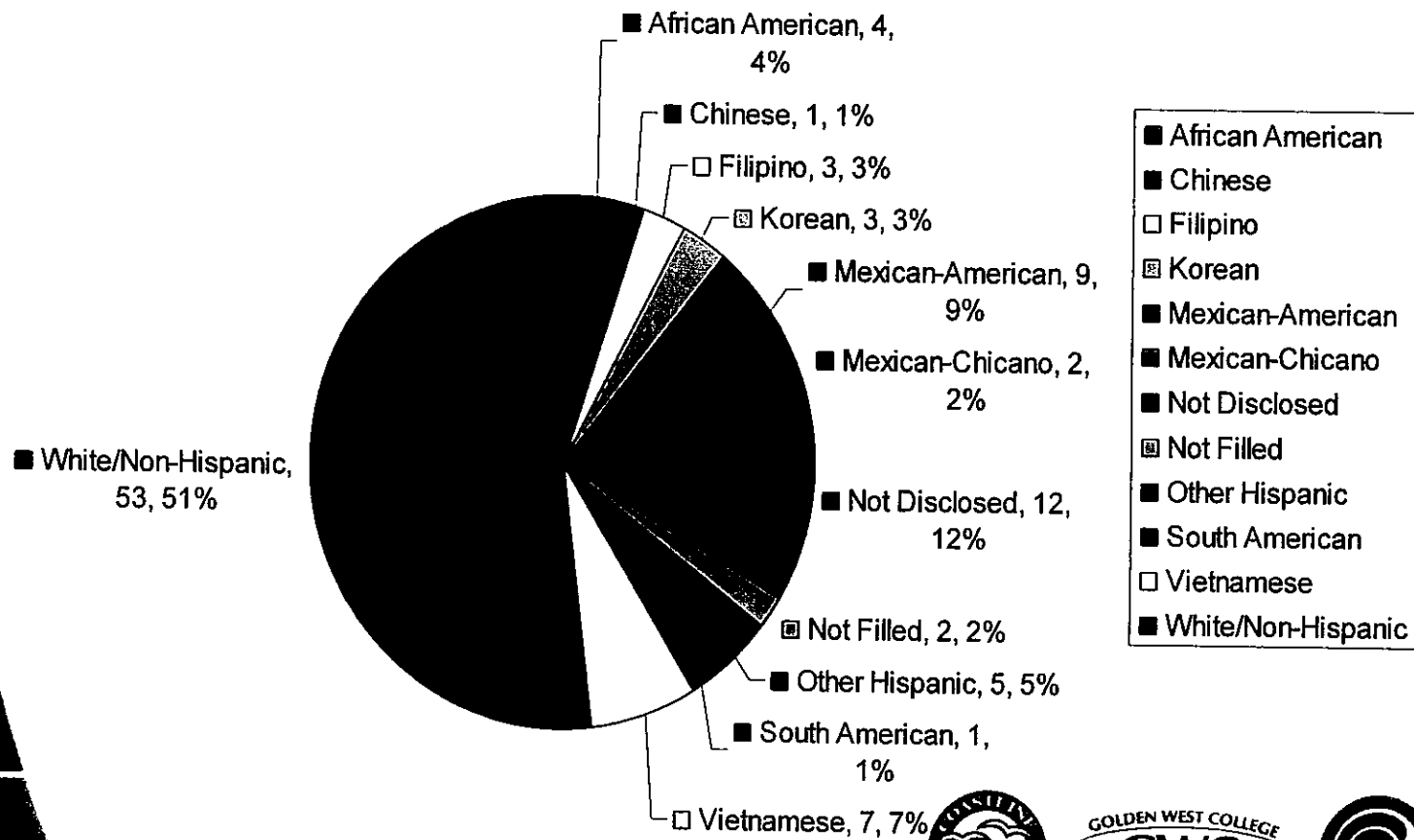


Faculty and Classified Staffing Data 2007-2008

Total Applicants: 3534

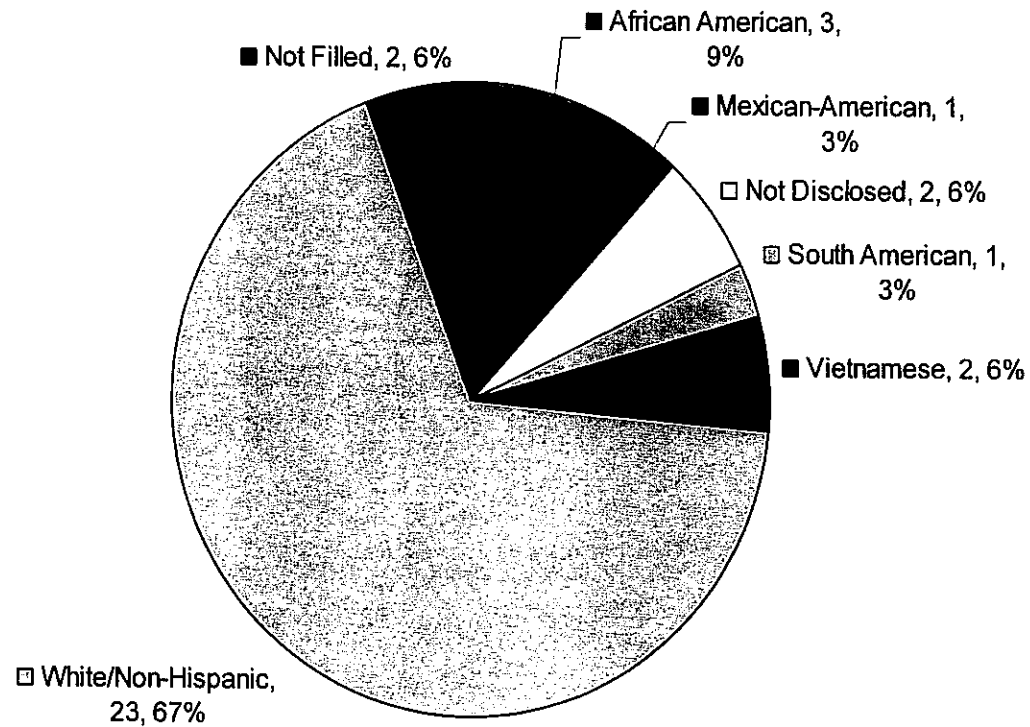
Total Hired: 100

Not Filled: 2



Faculty Staffing Data 2007-2008

Total Hired: 32

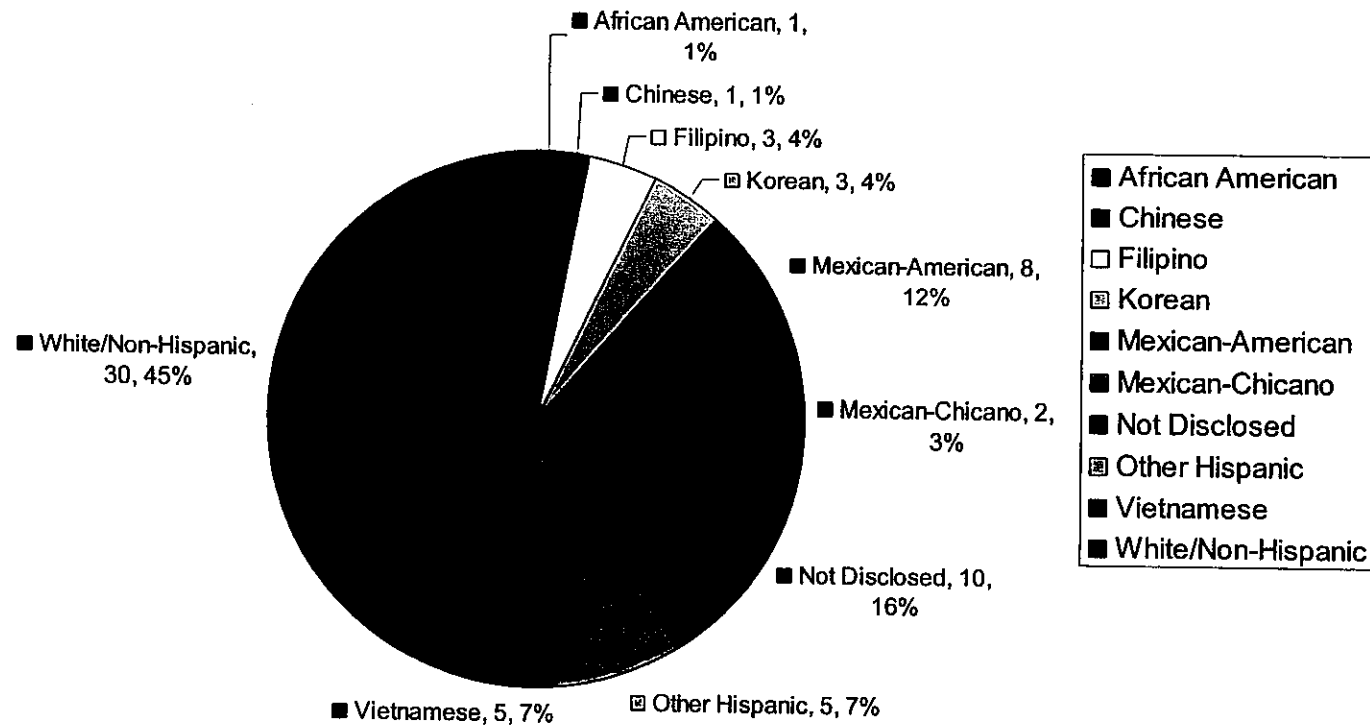


■ African American	■ Mexican-American	□ Not Disclosed	▤ South American
■ Vietnamese	▤ White/Non-Hispanic	■ Not Filled	



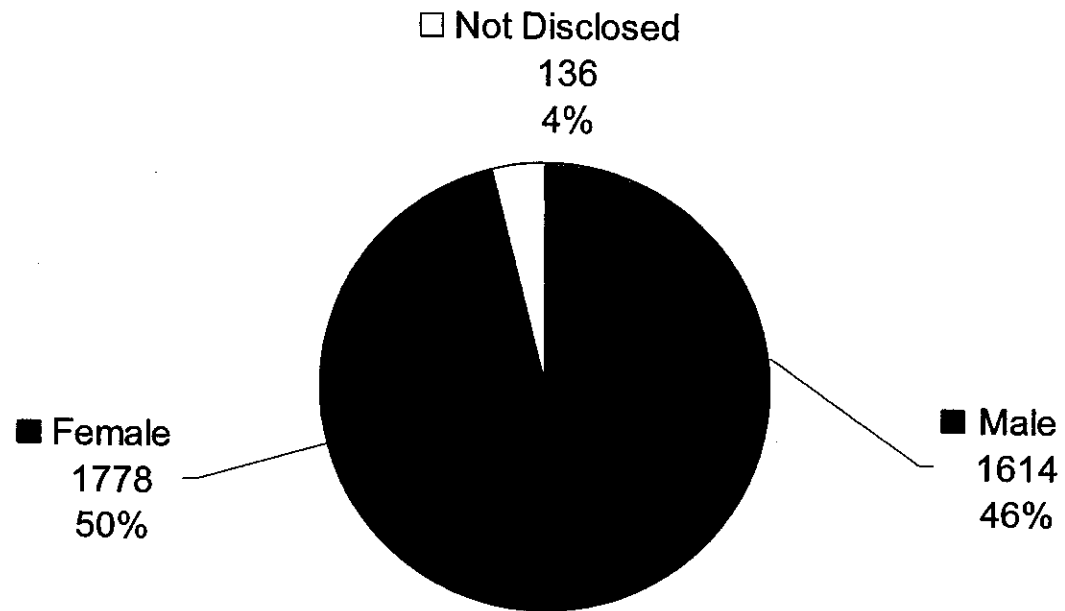
Classified Staffing Data 2007-2008

Total: 68



Faculty and Classified Applicant Gender Data 2007-2008

Total: 3534



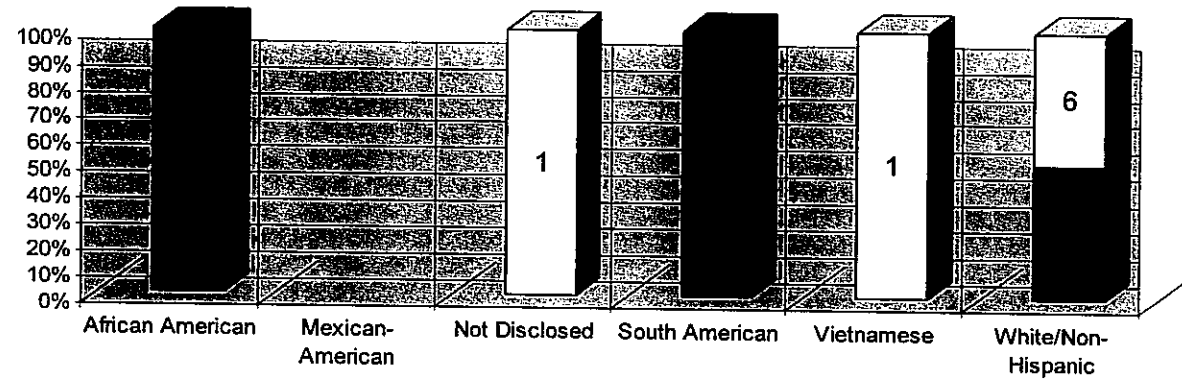
■ Male ■ Female □ Not Disclosed



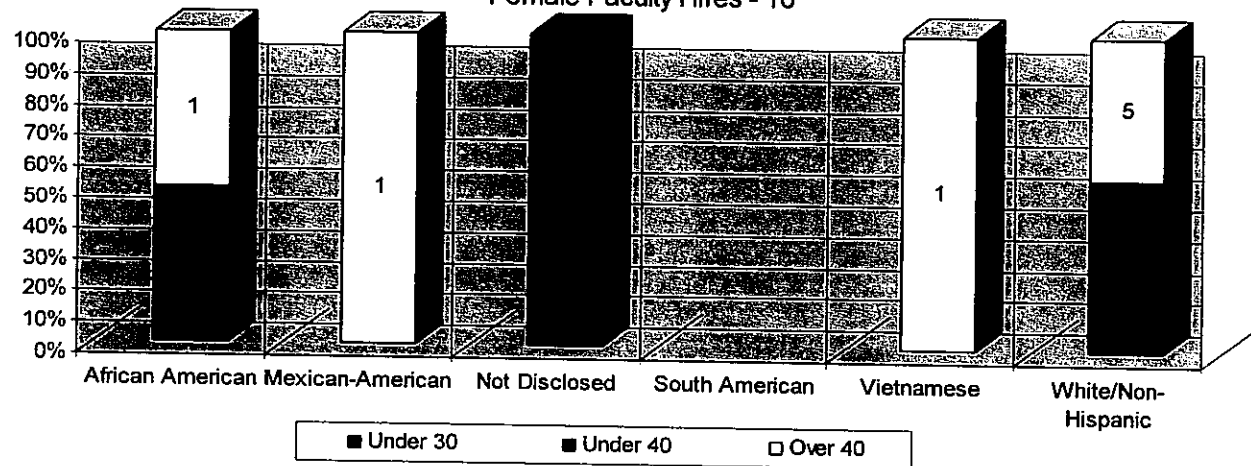
2007-2008 Data

Total Faculty Applicants: 1163

Male Faculty Hires - 16



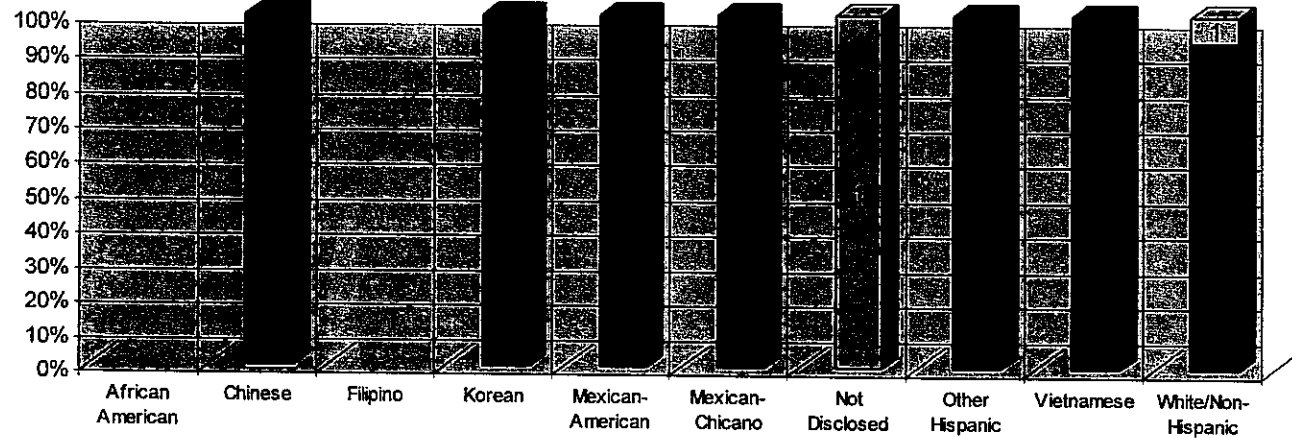
Female Faculty Hires - 16



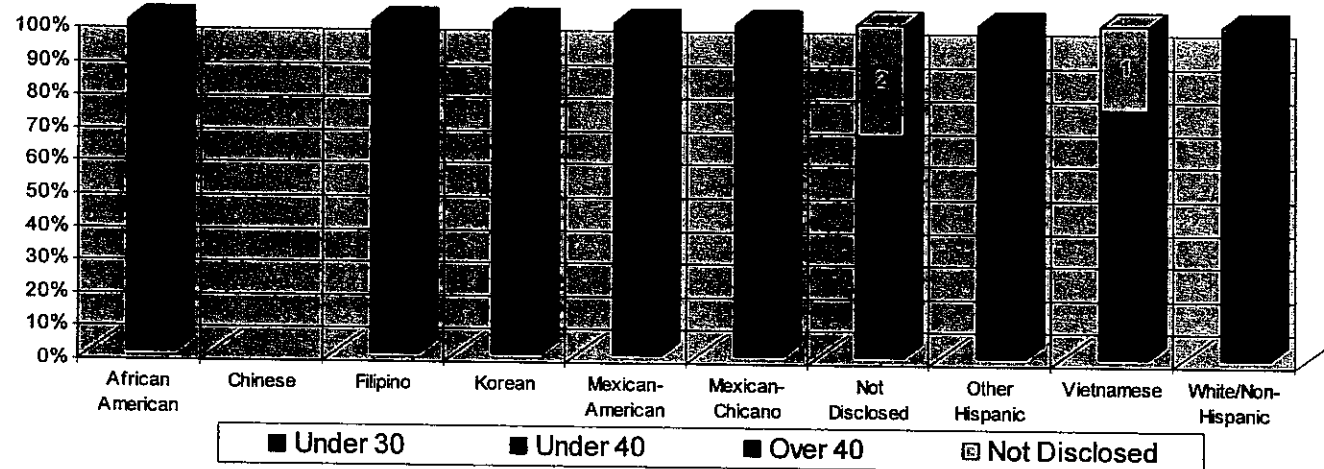
2007-2008 Data

Total Classified Applicants: 2371

Male Classified Hires: 24



Female Classified Hires: 41

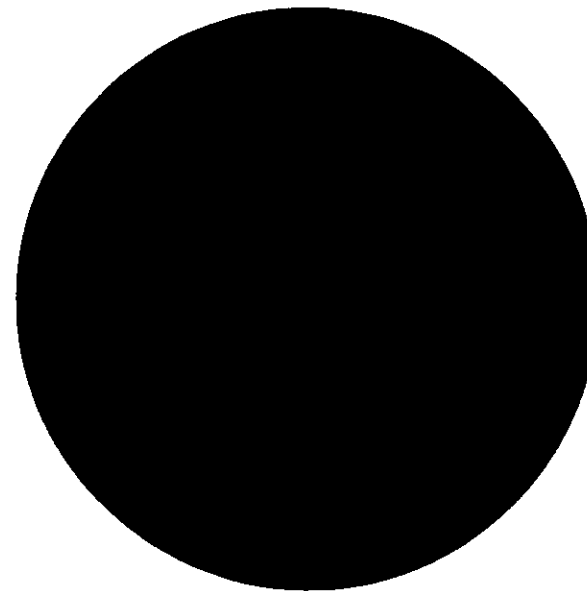


Faculty and Classified Applicant Pool 2007-2008

Self-Identified Disabled

Total: 3534

■ Disabled, 30, 1%



■ Remaining Applicant Pool, 3504, 99%

■ Disabled

■ Remaining Applicant Pool



Faculty Total Applicants Voluntary Demographic Data 2008-2009

Ethnicity

African American	91
Asian	218
Filipino	12
Hispanic/Latino	276
Native American/Alaskan	22
Pacific Islander	7
White	1022
Other/Unknown	<u>269</u>
Total Applicants	1917

Gender

Female	944
Male	908
Not Disclosed	65

Disabled

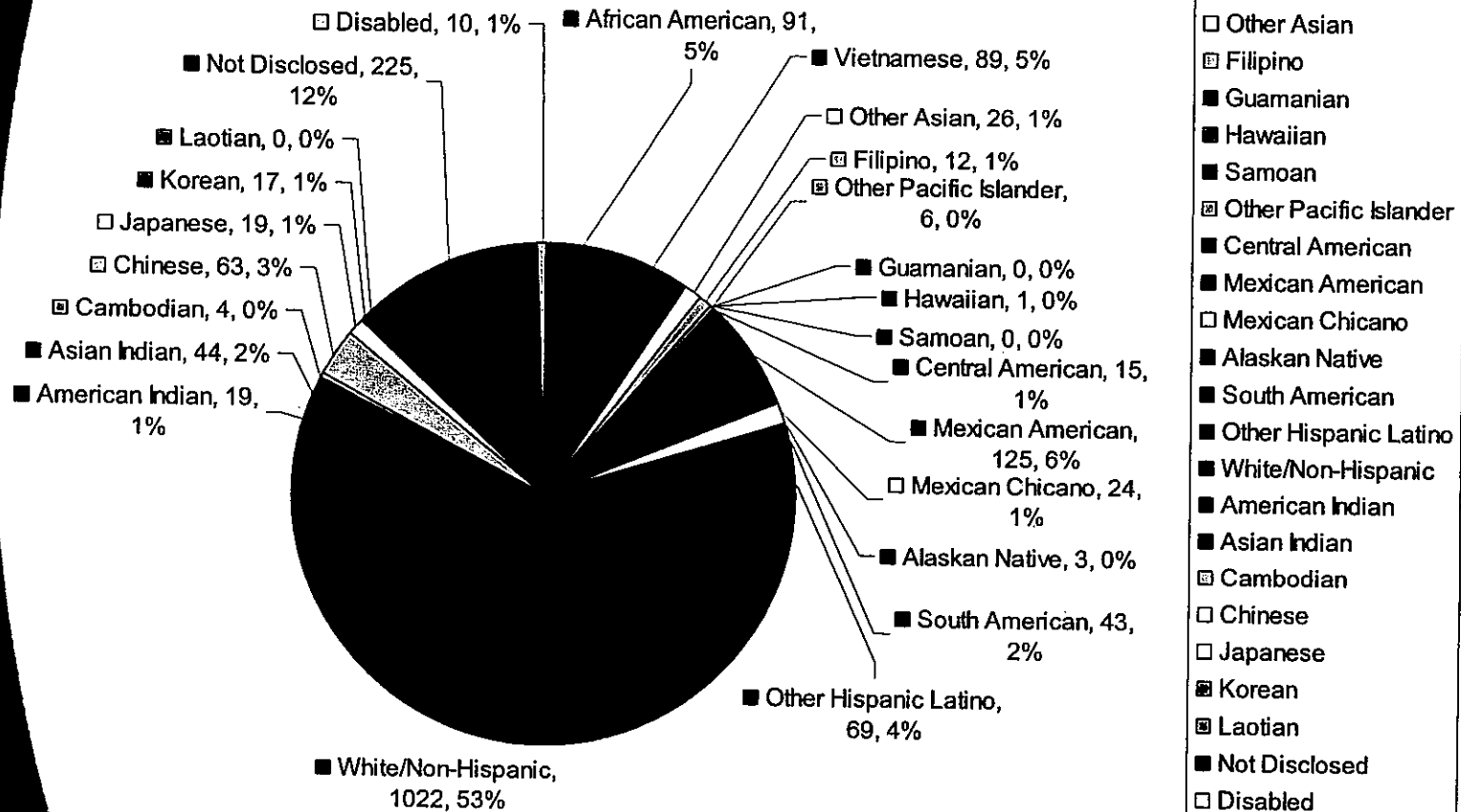
Identified Disabled	10
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2008-2009 Full-Time Faculty Applicant Pool

Total Applicants: 1917

Total Hired: 34





Faculty Staffing Data 2007-2008

Faculty -- All

African American	1
Asian Indian	1
Cambodian	1
Chinese	1
Japanese	1
Mexican American	4
Other Pacific Islander	1
South American	1
Vietnamese	1
White	18
Not Disclosed	4
Cancelled	(6)
Still Open	(2)
Total Hired	34

Golden West College

African American	0
Asian Indian	0
Cambodian	0
Chinese	1
Japanese	0
Mexican American	1
Other Pacific Islander	1
South American	0
Vietnamese	1
White	7
Not Disclosed	1
Cancelled	3
Still Open	2
Total Hired	12

Coastline

African American	0
Asian Indian	0
Cambodian	1
Chinese	0
Japanese	0
Mexican American	0
Other Pacific Islander	0
South American	1
Vietnamese	0
White	1
Not Disclosed	0
Cancelled	(1)
Still Open	0
Total Hired	3

Orange Coast College

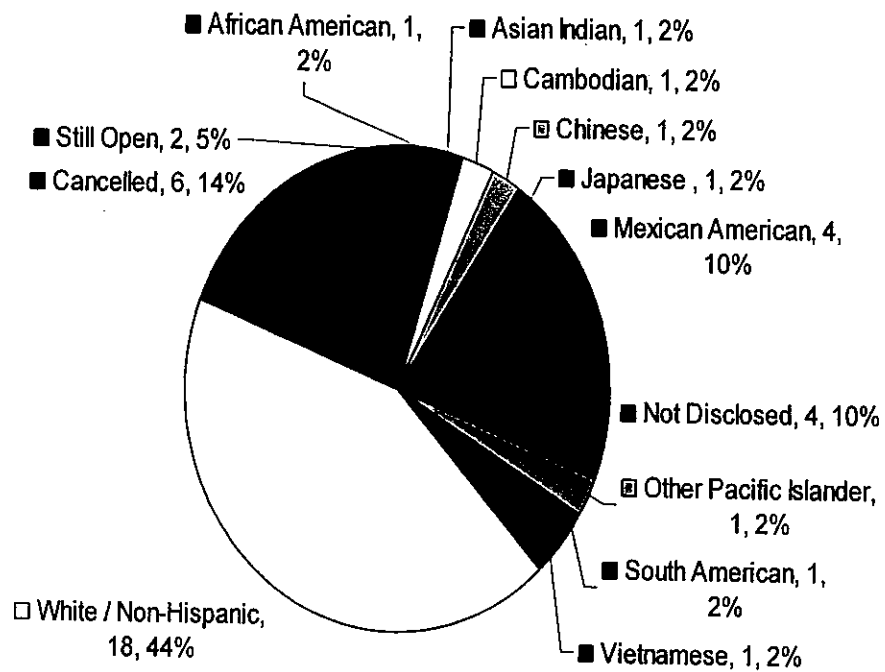
African American	1
Asian Indian	1
Cambodian	0
Chinese	0
Japanese	1
Mexican American	3
Other Pacific Islander	0
South American	0
Vietnamese	0
White	10
Not Disclosed	3
Cancelled	2
Still Open	0
Total Hired	19



2008-2009 Faculty Ethnicity Hiring Data

Total Applicants: 1917

Total Hired: 34



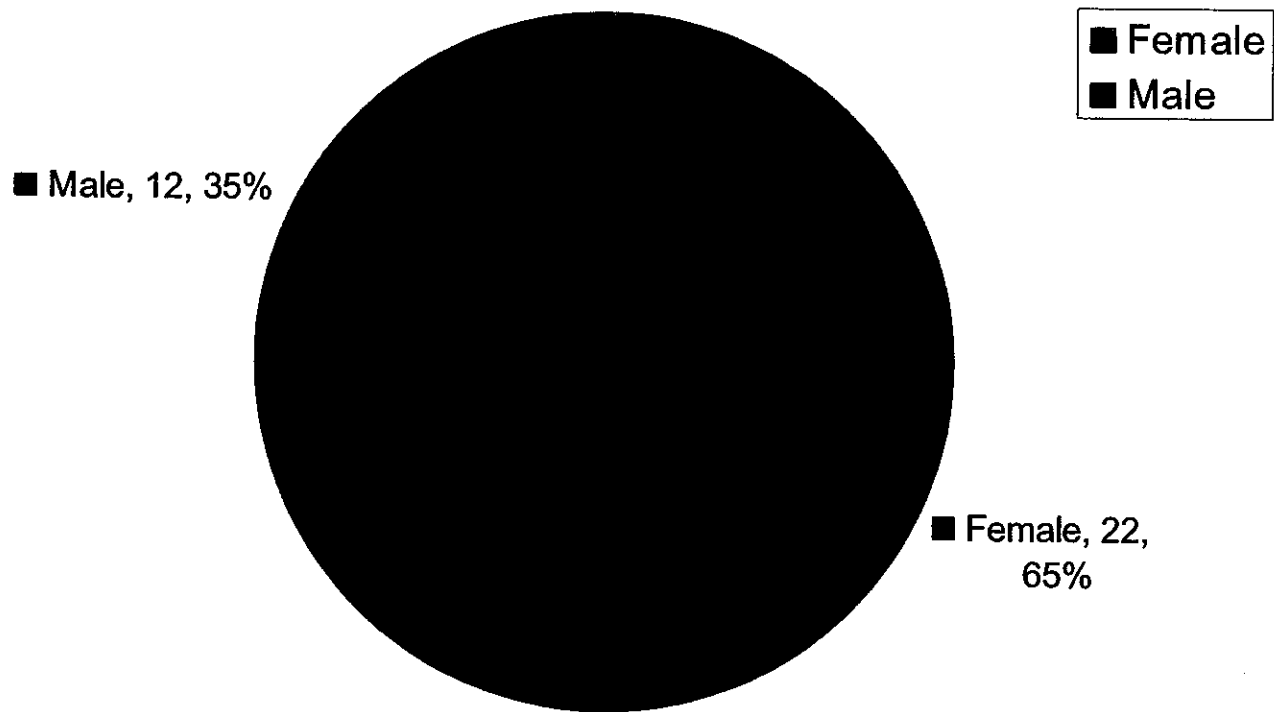
■ African American	■ Asian Indian	□ Cambodian	▣ Chinese	■ Japanese
■ Mexican American	■ Not Disclosed	▣ Other Pacific Islander	■ South American	■ Vietnamese
□ White / Non-Hispanic	■ Cancelled	■ Still Open		



2008-2009 Full-Time Faculty Hires

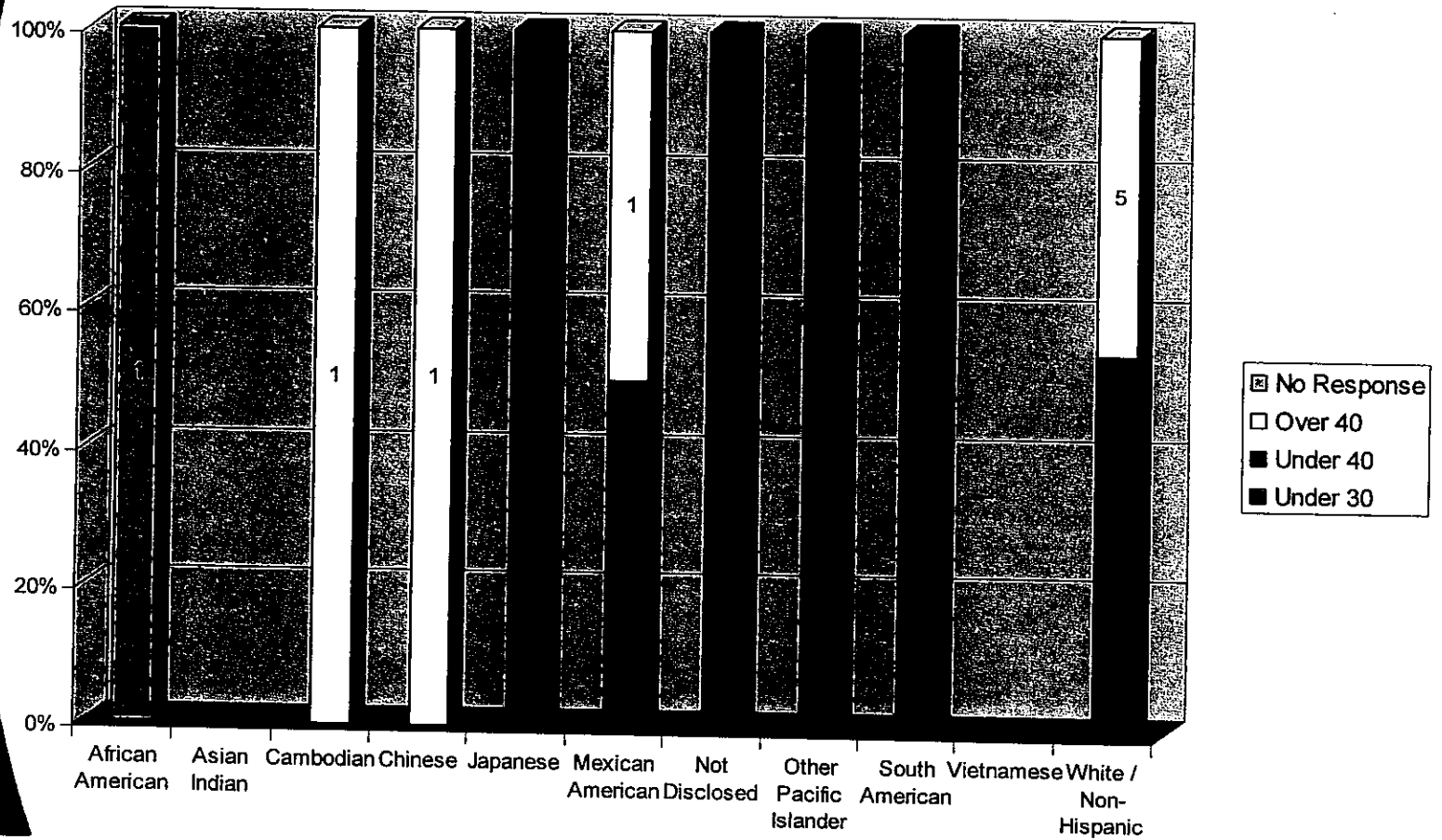
Total Applicants: 1917

Total Hired: 34



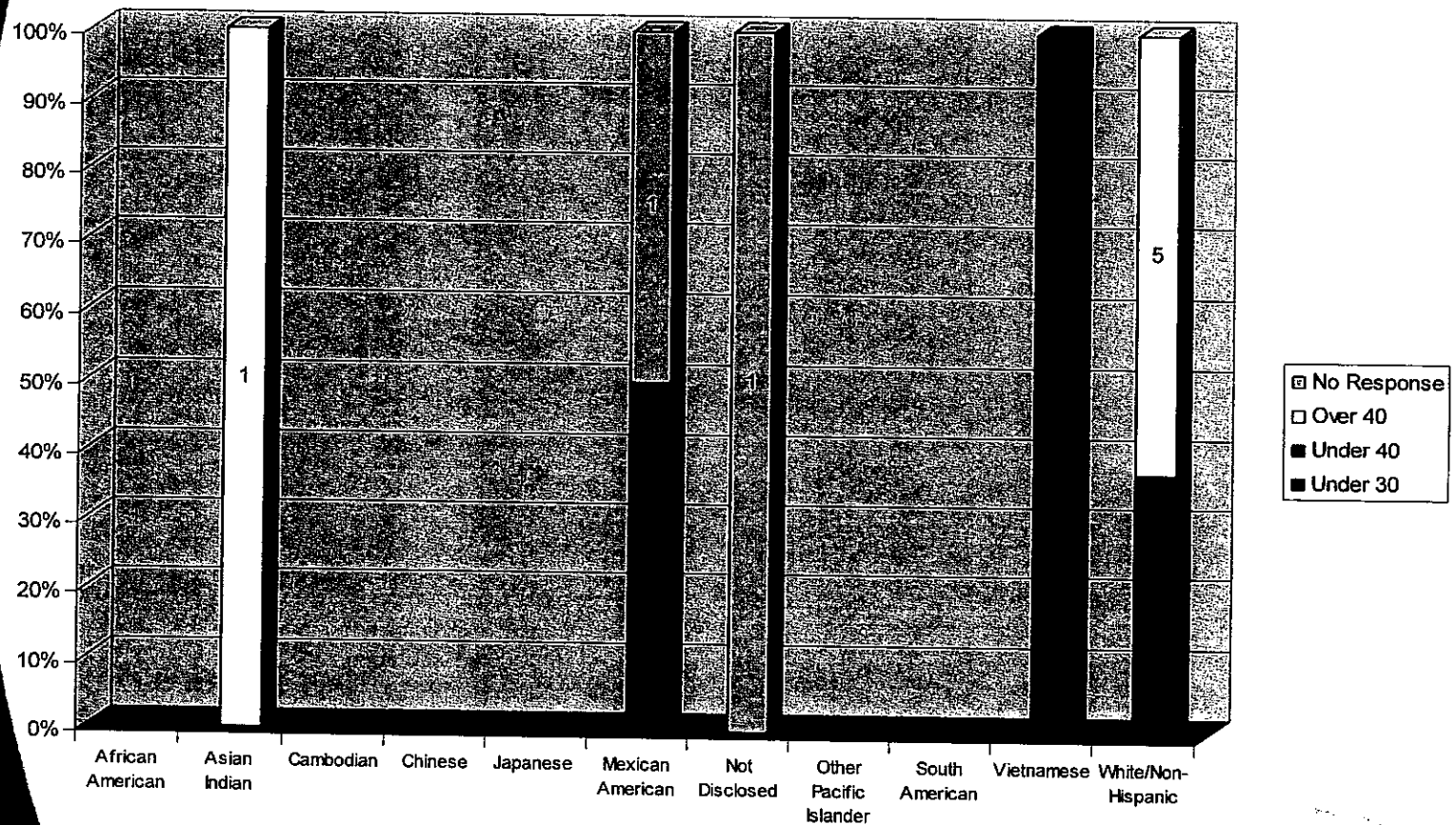
2008-2009 Female Faculty Hiring Data

Total Female Hires: 22



2008-2009 Male Faculty Hiring Data

Total Male Hires: 12



AMENDMENT made this _____, 2008 to an Agreement dated July 22, 1999 (the "Agreement"), between Coast Community College District, 11460 Warner Avenue, Fountain Valley, California 92708-2597 ("Coast"), and Worth Publishers 41 Madison Avenue, 36th Floor; New York, NY 10010, (the "Publisher"), with respect to a telecourse entitled *Psychology: The Human Experience* ("Project Telecourse").

WHEREAS, pursuant to the Agreement between Coast and Publisher, Coast has granted Publisher the right to publish and sell a student guide ("Telecourse Student Guide") to accompany the Project Telecourse and Publisher has agreed to pay certain royalties thereon:

WHEREAS, Publisher wishes to publish the Fourth Edition of the Telecourse Student Guide, presently entitled *Telecourse Student Guide for Psychology: The Human Experience to Accompany Psychology* the Publisher and Coast wish to have Coast prepare the necessary revisions for this edition under the same terms and conditions applicable to the Telecourse Student Guide under the Agreement which will correspond to the Fifth Edition of the text, presently entitled, *Psychology*, by Hockenbury and Hockenbury;

WHEREAS, in accordance with Paragraph 2 of the Agreement, the Publisher has requested and Coast has agreed to prepare a fourth edition of the work, it is hereby agreed as follows:

1. Coast hereby grants Publisher the right to print, publish, and sell the Fourth Edition under the same terms and conditions applicable to the Third Edition Telecourse Student Guide pursuant to the Agreement.
2. Coast shall deliver to Publisher on or before January 30, 2009 camera-ready mechanicals for the Fourth Edition, satisfactory to Publisher in content and form, and suitable for a book of approximately 400 pages in length, provided the Publisher delivers all final page proofs to Coast by November 10, 2008.
3. Publisher shall pay Coast the sum of \$4,000.00 as a grant for revision to accommodate new edition of "Psychology" by Hockenbury and Hockenbury, payable as follows:
 - (a) \$2,000.00 upon Coast's written request after execution of this Amendment; and
 - (b) \$2,000.00 upon Coast's written request after Publisher's acceptance of the complete and satisfactory camera-ready mechanicals.

EXCEPT TO THE EXTENT OF THE FOREGOING, all of the terms and conditions of the Agreement are hereby ratified and confirmed.

IN WITNESS WHEREOF, the parties hereto have signed this Amendment to be effective as of the date first written above.

AGREED:

Coast Community College District:

Worth Publishers

By _____
C.M. Brahmbhatt, Vice Chancellor
of Administrative Services

President and Publisher

With Notification to:

Dan Jones
11460 Warner Avenue
Fountain Valley, CA 92708-2597

Acquisitions Editor

C.M. Brahmhatt
Coast Community College District
1170 Adams Avenue
Costa Mesa, CA 92626

APPROVED _____ AS TO FORM

Milford W. Dahl, Jr.
Rutan & Tucker, LLP

CCCD Legal Counsel Approval

**Letter of Agreement between Center of Usability in Design and Accessibility (CUDA) and
Coastline Community College/Coast Community College District (CCC)**

Coastline Community College/Coast Community College District agrees to pay CUDA the total sum of Seven Thousand Dollars (\$7,000) to conduct a heuristic evaluation of episodes 1-3 of the Open Learning Language Initiative (OLLI) and deliver the results in report form. CUDA will deliver its findings in the form of a list of both the successful and "problematic" features of the episodes under review, reasons why these features are successful or could be problematic for users and recommendations for remedying the problems whenever possible, all based on standard usability (and in some cases accessibility) guidelines.

The heuristic evaluation is to begin no later than _____, 2008 (or within one day after receipt of the episodes to be reviewed). The heuristic evaluations are to be completed within one week of receipt of episodes 1-3. Data analysis, review, and report will be completed within two weeks of receipt of episodes 1-3. Findings will be presented to CCC within three weeks of receipt of episodes to be reviewed. The project must be completed by October 31, 2008.

All materials furnished or produced by CUDA in the course of this evaluation are licensed under a Creative Commons Attribution-Noncommercial-No Derivative Works 3.0 License - United States. The final report will be posted and freely shared on the OLLI OER Project website. Conclusion and recommendations made in CUDA's research final report may be quoted and freely shared in other research activities and/or reports with appropriate attribution.

Fees are payable upon invoice from CUDA within 30 days of completion of the work as detailed above.

This Agreement contains the entire understanding of CUDA and DISTRICT; there are no representations, covenants, or warranties other than those expressly stated herein.

Center for Usability in Design and
Accessibility

Coastline Community College/Coast
Community College District

Date

Date

Center for Usability in Design and Accessibility (CUDA)

**Heuristic Evaluation
of
Three Episodes from
Coastline Community College's
Open Language Learning Initiative (OLLI)
Statement of Work (SOW)**

Prepared for:

Dan C. Jones, Executive Dean
Center for Instructional Systems Development
and
Meg M. Yanalunas, OLLI Project Manager
Coastline Community College
11460 Warner Avenue
Fountain Valley, CA 92708

Prepared by:

Center for Usability in Design and Accessibility (CUDA)
Gerard L. Hanley, Director
Kim Vu, Associate Director
T.R. Rubino-Schaefer, Coordinator
California State University, Long Beach
8-07-08

Sign Off Page

By signing this document, each principal indicates that s/he has read, understands, and agrees to the terms set forth herein.

CUDA Representatives

Dr. Gerard L. Hanley, Director

Date

Dr. Kim Vu, Associate Director

Date

T.R. Rubino-Schaefer, Coordinator

Date

Coast Community District Representative

C.M. Brahmbhatt, Vice Chancellor of
Administrative Services

Date

CSU Long Beach Foundation Representative

Denise Bell, Director of Grants and Contracts

Date

Statement of Work

This Statement of Work (SOW) sets forth the services that the Center for Usability in Design and Accessibility (CUDA) will provide to Coastline Community College (CCC) for a Heuristic Evaluation of three episodes from the Open Language Learning Initiative (OLLI) Project. It contains the following five sections:

- I. Background
- II. CUDA's Usability Evaluation Focus and Methods
- III. Scope of Work
- IV. Preliminary Schedule
- V. CUDA Fees for Services

I. Background

On 5-27-08, upon the recommendation of Dan C. Jones, Executive Dean of the Center for Instructional Systems Development at CCC, Meg Yanalunas, OLLI project manager, contacted CUDA about its usability evaluation services. T.R. Rubino-Schaefer emailed usability guidelines to Ms. Yanalunas on 5-28-08. On 5-29-08, Ms. Yanalunas requested a meeting at CUDA. The meeting took place 6-18-08 with Fred Garcia, Dan Jones, Meg Yanalunas, and T.R. Rubino-Schaefer in attendance. Ms. Yanalunas and Mr. Jones delivered a CD with episode 1 of the project for CUDA to review. T.R. sent cost estimates to CCC on 6-20-08. Ms. Yanalunas emailed CUDA on 8-06-08 to request a heuristic evaluation of OLLI project episodes 1-3, to be delivered to CUDA by 8-29-08. These episodes are designed to teach English, primarily pronunciation, to middle school students in China.

II. CUDA's Usability Evaluation Focus and Methods

CUDA's usability evaluations address the following four dimensions of usability:

1. **Effectiveness.** How effectively can users achieve their goals using a site, product, or software tool?
2. **Ease of learning.** How easy is it for new, inexperienced users to learn and use the site, product, or software tool for the first time?
3. **Ease of use.** How easy is it for experienced users to use the site, product, or software tool? How efficiently can they accomplish their goals?
4. **Attitudes and preferences.** What do users find most/least useful and most/least appealing about the site, product, or software tool?

CUDA's usability evaluation methods include:

- Heuristics (guideline) evaluations. Usability experts apply standard design guidelines that have been developed specifically to address usability issues.
- User tests. Individuals (usually 5-6 for each user group being tested) from the target user population are observed and videotaped while interacting with the site, product, or software tool in a controlled environment.

III. Scope of Work

In order to best meet and support the needs of the project, this SOW can be modified by mutual agreement of all the responsible parties. New and comparable activities may be substituted for planned activities described in this SOW without changing cost of CUDA services provided. Additional, delayed, and non-comparable activities may require renegotiations of contract costs.

CUDA will (1) conduct a heuristic evaluation of episodes 1-3 of the CCC OLLI project and (2) deliver results in report form.

1. Heuristic Evaluation:

At least 2 CUDA staff trained and experienced in performing heuristic evaluations will conduct the guidelines review. Should CCC decide to have CUDA conduct a laboratory usability test of the episodes reviewed under this agreement at some time in the future, results of this evaluation will be used to prepare for the lab tests as long as no substantial changes have been made to the episode(s) subsequent to this evaluation and prior to user testing. Although the focus of this evaluation is on usability, any accessibility problems encountered by CUDA during testing will be reported.

All materials furnished or produced by CUDA in the course of this evaluation are licensed under a Creative Commons Attribution-Noncommercial-No Derivative Works 3.0 License - United States. The final report will be posted and freely shared on the OLLI Open Education Resources (OER) Project website. Conclusion and recommendations made in CUDA's research final report may be quoted and freely shared in other research activities and/or reports with appropriate attribution.

2. Report of Findings and Conclusions:

CUDA will deliver its findings in the form of a list of both the successful and "problematic" features of the episodes under review, reasons why these features are successful or could be problematic for users, and recommendations for remedying the problems whenever possible, all based on standard usability (and in some cases accessibility) guidelines.

IV. Preliminary Schedule

1. Heuristic evaluation to begin no later than September 2, 2008 (or within one day of receipt of the episodes to be reviewed).
2. Heuristic evaluation completed within one week of receipt of episodes 1-3.
3. Data analysis, review, and report completed within two weeks of receipt of episodes 1-3.
4. Findings presented to CCC within three weeks of receipt of the episodes to be reviewed.

V. CUDA Fees for Services

CUDA will be compensated as follows unless otherwise agreed upon by the parties to the SOW.

Costs with Timeline

Date(s)	Description of Service(s)	Amount
8-29-08 to 10-31-08	Testing, data analysis, and reviews Report(s) preparation and delivery	\$7,000
	TOTAL	\$7,000

Fees are payable upon invoice from CUDA within 30 days of completion of the work as detailed above.



**National Student Clearinghouse
DegreeVerify Agreement for Educational Institutions**

1. The National Student Clearinghouse, a not-for-profit corporation organized under the laws of Virginia ("Clearinghouse"), provides a nationwide, central repository of information on postsecondary student enrollment and educational achievements. The Clearinghouse and the undersigned Educational Institution agree to the terms and conditions set forth in this DegreeVerify Agreement ("Agreement").
2. The Educational Institution has appointed the Clearinghouse its agent for purposes of reporting student enrollment information to participants in the student loan programs and to other authorized requestors in accordance with the Core Service Agreement. Under this DegreeVerify Agreement, employers, employment agencies, background checking firms, and others that require confirmation of enrollment and/or degree status ("Requestors") may contact the Clearinghouse to verify information about individuals' degrees and educational achievements contained in our DegreeVerify service as well as updated enrollment information contained in our EnrollmentVerify service. Schools, departments and boards of education, state and local educational authorities, and similar organizations ("Educators") may also contact the Clearinghouse to obtain information about individuals' degrees, enrollments and other educational achievements attained outside of their own institutions. The Educational Institution hereby appoints the Clearinghouse its agent for purposes of verifying degree and enrollment information for authorized Employers and Educators ("Requestors").
3. Under this Agreement, the Clearinghouse will also provide updated enrollment information on behalf of the Educational Institution to organizations ("Requestors") that provide health insurance, discounted software products, credit, travel benefits, and other products and services based on an individual's status as an enrolled student. The Clearinghouse will require that Requestors certify that the student has applied for or received products, services, or employment that depends on verification of enrollment. Unless the requestor certifies that the individual has provided a signed and dated written consent to release the specified information, the Clearinghouse will release only information that the Educational Institution has designated "directory information" under FERPA and that the student has not blocked from release.
4. The Educational Institution agrees to submit the data elements and format for degree verification as reasonably required by the Clearinghouse after consultation with the Educational Institution. Acting as agent for the Educational Institution, the Clearinghouse will provide timely responses to authorized Requestors based exclusively on data and instructions provided by the Educational Institution and in accordance with FERPA requirements. Unless a requestor certifies that the student has provided a signed and dated written consent to release the specified information, the Clearinghouse will verify only information that the Educational Institution is permitted to designate and disclose as "directory information" under FERPA and that the student has not blocked from release.

5. During the term of this Agreement only, the Educational Institution agrees to direct to the Clearinghouse all Requestors seeking to verify educational enrollment, degrees and achievements except when the Educational Institution decides to respond to the request itself.
6. The Clearinghouse agrees to maintain a detailed record of each verification request that is attempted or completed ("request record"). The Clearinghouse will maintain the request record on its secure Web site for review at any time by the Educational Institution.
7. The Clearinghouse will not charge the Educational Institution for services provided under this Agreement. In addition, the Clearinghouse will waive its normal charges for processing Perkins and private loan enrollment verification forms for the Educational Institution so long as it authorizes the services provided under this agreement. The Clearinghouse may charge each Requestor a nominal transaction fee to cover operating costs. The Educational Institution may elect to impose a surcharge on each transaction that will be rebated in full to the Educational Institution.
8. The Educational Institution will institute and maintain reasonable controls to ensure that the information it provides to the Clearinghouse under this Agreement is complete and accurate. The Educational Institution agrees that the Clearinghouse will not be responsible for actions, errors, or omissions of the Educational Institution.

The Clearinghouse will institute and maintain reasonable controls to ensure the integrity and security of its database and data transmission systems so that it releases information solely to authorized Requestors in accordance with the terms of this Agreement and applicable laws. The Clearinghouse agrees to indemnify and hold the Educational Institution harmless from any direct loss, cost, damage, or expense suffered by the Educational Institution as a direct result of the Clearinghouse's failure to comply with its obligations under this Agreement. The Clearinghouse will maintain insurance covering errors and omissions in its data processing operations in the amount of at least two million dollars (\$2,000,000).

The parties agree to comply with all applicable laws and regulations governing the activities and services provided under this Agreement, including FERPA and other laws concerning the privacy and confidentiality of information and records.

9. The Clearinghouse acts as agent for the Educational Institution in the verification and release of information from education records under this Agreement. The Clearinghouse will not retain or release personally-identifiable information provided by the Educational Institution, except as specifically authorized under this Agreement. The Clearinghouse may retain or release information received from the Educational Institution under this Agreement that is in aggregate or statistical form and does not contain Social Security numbers or other personally identifiable information.

The Educational Institution retains full ownership rights to the information in the education records it provides to the Clearinghouse. Upon termination of this agreement, the Clearinghouse will immediately discontinue use of any collegiate information that has been provided to it by the

Educational Institution. The Clearinghouse will destroy all information provided under this Agreement upon receipt of a written request from the Educational Institution and after all retention requirements for federal, state and local audits have expired.

10. The Educational Institution agrees to provide all notices under this Agreement to:

National Student Clearinghouse
13454 Sunrise Valley Drive, Suite 300
Herndon, VA 20171
Attn: President

The Clearinghouse agrees to provide all notices under this Agreement to the Educational Institution to the signatory and address below, unless otherwise instructed in writing by the Educational Institution. The Clearinghouse considers the signatory to this Agreement as its primary contact for all operational and systems issues related to degree and enrollment verifications unless otherwise instructed in writing by the Educational Institution.

11. The parties agree that all rights and obligations under this Agreement shall be interpreted, governed, and enforced under the laws of Virginia, without giving effect to its choice or conflicts of law provisions.
12. The effective date of this Agreement is the date by which it is signed by both parties. This Agreement remains in effect until either party terminates it by providing sixty (60) days written notice to the other party. The parties agree that any subsequent modifications to this Agreement will be made only in writing.
13. All representations, warranties, disclaimers of liabilities, indemnifications, and covenants between the parties will survive the termination of this Agreement for any reason and in any manner and will remain in full force and effect between the parties.

NATIONAL STUDENT CLEARINGHOUSE

Signature _____

Name _____

Title _____

Date _____

www.studentclearinghouse.org

Institution _____

OPE ID # _____ (leave blank if not known)

Signature _____

Name _____

Title _____

Date _____

Address _____

City/State/Zip _____

E-mail address: _____

Telephone: _____



Coast Community College District

1370 Adams Ave.

Costa Mesa, CA 92626

CHANGE ORDER

No. 08B

TITLE: C.O. 08: GCI Construction

DATE: 9/10/2008

PROJECT: District Administrative Office Bldg

CCCD PROJ NO: 11020-985

TO: Attn: Dick Tirrell
GCI Construction
245 Fischer Ave
Costa Mesa, CA 92626
Phone: 714-957-0233 Fax: 714-540-1148

CONTRACT NO: PO-

DSA NO:

ARCH PROJ NO:

GC PROJ NO:

CHANGES TO CONTRACT

00001 Unused Allowance Dollars (\$2,820.00)

COLLECTED CHANGE SOURCE

Type	Number	Title	Cost
COR	00002	Unused Allowance Dollars	(\$2,820.00)

Unit Cost: (\$2,820.00)

Unit Tax: \$0.00

Total: (\$2,820.00)

The Original Contract Sum was	\$739,850.00
Net Change by Previously Authorized Requests and Changes	\$7,265.00
The Contract Sum Prior to This Change Order was	\$747,115.00
The Contract Sum Will be Decreased	(\$2,820.00)
The New Contract Sum Including This Change Order	\$744,295.00
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

GCI Construction

Coast Community College District

Bundy Finkel Architects

By: _____
Dick Tirrell

By: _____
C.M. Brahmabhatt

By: _____
Mike Weyhrich

Date: _____

Date: _____

Date: _____

Construction Manager

Division of State Architect

By: _____

By: _____

Date: _____

Date: _____

Coast Community College District

1370 Adams Ave.

Costa Mesa, CA 92626

CHANGE ORDER

No. 08F

TITLE: C.O. 08: Padua Glass

DATE: 9/10/2008

PROJECT: District Administrative Offc Bldg

CCCD PROJ NO: 11020-985

TO: Attn: Jim Dorst
Padua Glass
1032 Brooks Street
Ontario, CA 91762
Phone: (909) 983-8700 Fax: (909) 983-8383

CONTRACT NO: PO-304574

DSA NO:

ARCH PROJ NO:

GC PROJ NO:

CHANGES TO CONTRACT

00001 Unused Allowances and remaining interior aluminum frame credit. (\$59,589.00)

COLLECTED CHANGE SOURCE

Type	Number	Title	Cost
COR	00003	Unused Allowances;Int. Frame Credit	(\$59,589.00)

Unit Cost: (\$59,589.00)

Unit Tax: \$0.00

Total: (\$59,589.00)

The Original Contract Sum was	\$1,377,400.00
Net Change by Previously Authorized Requests and Changes	\$19,500.00
The Contract Sum Prior to This Change Order was	\$1,396,900.00
The Contract Sum Will be Decreased	(\$59,589.00)
The New Contract Sum Including This Change Order	\$1,337,311.00
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

Padua Glass

Coast Community College District

Bundy Finkel Architects

By: _____
Jim Dorst

By: _____
C.M. Brahmbhatt

By: _____
Mike Weyhrich

Date: _____

Date: _____

Date: _____

Construction Manager

Division of State Architect

By: _____

By: _____

Date: _____

Date: _____

Coast Community College District

1370 Adams Ave.

Costa Mesa, CA 92626

CHANGE ORDER

No. 08G

TITLE: C.O. 08: Preferred Ceilings

DATE: 9/10/2008

PROJECT: District Administrative Offc Bldg

CCCD PROJ NO: 11020-985

TO: Attn: Rick Risser

CONTRACT NO: PO-304532

Preferred Ceilings

DSA NO:

475 Capricorn St.

ARCH PROJ NO:

Brea, CA 92821

Phone: 7142559336 Fax: 7142559165

GC PROJ NO:

CHANGES TO CONTRACT

00001 Unused Allowance Dollars; Remaining Lobby Roller Shade Credit per RFI No. 245

(\$10,771.00)

COLLECTED CHANGE SOURCE

Type	Number	Title	Cost
COR	00001	Unused Allowances; Lobby Shade Credit	(\$10,771.00)

Unit Cost: (\$10,771.00)

Unit Tax: \$0.00

Total: (\$10,771.00)

The Original Contract Sum was	\$459,700.00
Net Change by Previously Authorized Requests and Changes	\$0.00
The Contract Sum Prior to This Change Order was	\$459,700.00
The Contract Sum Will be Decreased	(\$10,771.00)
The New Contract Sum Including This Change Order	\$448,929.00
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

Preferred Ceilings

Coast Community College District

Bundy Finkel Architects

By: _____
Rick Risser

By: _____
C.M. Brahmabhatt

By: _____
Mike Weyhrich

Date: _____

Date: _____

Date: _____

Construction Manager

Division of State Architect

By: _____

By: _____

Date: _____

Date: _____

C W Driver

2701 Fairview Road

Costa Mesa, CA 92626

CHANGE ORDER**No. 08I**

Phone: (714) 540-4974

Fax: (714) 540-5721

TITLE: C.O. 08: AireMasters A/C**DATE:** 9/10/2008**PROJECT:** District Administrative Offc Bldg**CCCD PROJ NO:** 11020-985

TO: Attn: Jerry Edwards
AireMasters Air Conditioning
12556 McCann Dr
Santa Fe Springs, CA 90670
Phone: 5629446302 Fax: 5629446258

CONTRACT NO: PO-304530**DSA NO:****ARCH PROJ NO:****GC PROJ NO:****CHANGES TO CONTRACT**

00001 Unused Allowance Dollars

(\$3,113.00)

COLLECTED CHANGE SOURCE

Type	Number	Title	Cost
COR	00002	Unused Allowance Dollars	(\$3,113.00)

Unit Cost: (\$3,113.00)**Unit Tax:** \$0.00**Total:** (\$3,113.00)

The Original Contract Sum was	\$1,490,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,645.00)
The Contract Sum Prior to This Change Order was	\$1,481,355.00
The Contract Sum Will be Decreased	(\$3,113.00)
The New Contract Sum Including This Change Order	\$1,478,242.00
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is ...	

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

AireMasters Air Conditioning**C W Driver****Bundy Finkel Architects****By:** _____
Jerry Edwards**By:** _____
Randy Rankin**By:** _____
Mike Weyhrich**Date:** _____**Date:** _____**Date:** _____**Construction Manager****Division of State Architect****By:** _____**By:** _____**Date:** _____**Date:** _____

Coast Community College District

1370 Adams Ave.

Costa Mesa, CA 92626

CHANGE ORDER

No. 08K

TITLE: C.O. 08: Superior Wall Systems
PROJECT: District Administrative Offc Bldg
TO: Attn: Jim Kollar
Superior Wall Systems
1232 E. Orangethorpe Ave.
Fullerton, CA 92831
Phone: 714-278-0000 Fax: 714-278-0090

DATE: 9/10/2008
CCCD PROJ NO: 11020-985
CONTRACT NO: PO -304911
DSA NO:
ARCH PROJ NO:
GC PROJ NO:

CHANGES TO CONTRACT

00001 Fireproofing Credit (\$12,423.00)

COLLECTED CHANGE SOURCE

Type	Number	Title	Cost
COR	00007	Fireproofing Credit	(\$12,423.00)

Unit Cost: (\$12,423.00)
Unit Tax: \$0.00
Total: (\$12,423.00)

The Original Contract Sum was	\$2,567,000.00
+ Change by Previously Authorized Requests and Changes	\$54,610.00
The Contract Sum Prior to This Change Order was	\$2,621,610.00
The Contract Sum Will be Decreased	(\$12,423.00)
The New Contract Sum Including This Change Order	\$2,609,187.00
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

Superior Wall Systems

Coast Community College District

Bundy Finkel Architects

By: _____
Jim Kollar

By: _____
C.M. Brahmbhatt

By: _____
Mike Weyhrich

Date: _____

Date: _____

Date: _____

Construction Manager

Division of State Architect

By: _____

By: _____

Date: _____

Date: _____

Coast Community College District

1370 Adams Ave.

Costa Mesa, CA 92626

CHANGE ORDER

No. 080

TITLE: Change Order 08: Tile Trends
PROJECT: District Administrative Offc Bldg
TO: Attn: Lora Holifield
Tile Trends
1311 Lawrence Drive
Newbury Park, CA 91320
Phone: 818-889-0370 Fax: 805-498-7460

DATE: 9/10/2008
CCCD PROJ NO: 11020-985
CONTRACT NO: PO-304506
DSA NO:
ARCH PROJ NO:
GC PROJ NO:

CHANGES TO CONTRACT

00001 Unused Allowance Dollars Credit (\$3,556.00)

COLLECTED CHANGE SOURCE

Type	Number	Title	Cost
COR	00002	PO# - Tile Trends	(\$3,556.00)

Unit Cost: (\$3,556.00)
Unit Tax: \$0.00
Total: (\$3,556.00)

The Original Contract Sum was	\$182,250.00
Net Change by Previously Authorized Requests and Changes	\$6,997.00
The Contract Sum Prior to This Change Order was	\$189,247.00
The Contract Sum Will be Decreased	(\$3,556.00)
The New Contract Sum Including This Change Order	\$185,691.00
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

Tile Trends

Coast Community College District

Bundy Finkel Architects

By: _____
Lora Holifield

By: _____
C.M. Brahmabhatt

By: _____
Mike Weyhrich

Date: _____

Date: _____

Date: _____

Construction Manager

Division of State Architect

By: _____

By: _____

Date: _____

Date: _____

Coast Community College District

1370 Adams Ave.

Costa Mesa, CA 92626

CHANGE ORDER

No. 08R

TITLE: C.O. 08: K&Z Cabinet Co.

DATE: 9/10/2008

PROJECT: District Administrative Offc Bldg

CCCD PROJ NO: 11020-985

TO: Attn: Joe Peregretti
K&Z Cabinet Co., Inc.
1450 South Grove Avenue
Ontario, CA 91761
Phone: 909-947-3567 Fax: 909-947-3264

CONTRACT NO: PO-304504

DSA NO:

ARCH PROJ NO:

GC PROJ NO:

CHANGES TO CONTRACT

00001 Unused Allowance Dollars (\$4,991.00)

COLLECTED CHANGE SOURCE

Type	Number	Title	Cost
COR	00002	Unused Allowance Dollars	(\$4,991.00)

Unit Cost: (\$4,991.00)

Unit Tax: \$0.00

Total: (\$4,991.00)

The Original Contract Sum was	\$435,200.00
t Change by Previously Authorized Requests and Changes	\$10,237.00
The Contract Sum Prior to This Change Order was	\$445,437.00
The Contract Sum Will be Decreased	(\$4,991.00)
The New Contract Sum Including This Change Order	\$440,446.00
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

K&Z Cabinet Co., Inc.

Coast Community College District

Bundy Finkel Architects

By: _____
Joe Peregretti

By: _____
C.M. Brahmhatt

By: _____
Mike Weyhrich

Date: _____

Date: _____

Date: _____

Construction Manager

Division of State Architect

By: _____

By: _____

Date: _____

Date: _____



Coast Community College District

1370 Adams Ave.

Costa Mesa, CA 92626

CHANGE ORDER**No. 06D**

Phone: 714-438-4673

Fax: 714-438-4895

TITLE: Unused Allowances; Final Settlement**DATE:** 9/10/2008**PROJECT:** OCC East/West Phase II**CCCD PROJ NO:** 12070-973**TO:** Attn: David O'Donoghue
T.B. Penick & Sons, Inc**CONTRACT NO:** PO-**DSA NO:****ARCH PROJ NO:** 20583.00**GC PROJ NO:** 06506**CHANGES TO CONTRACT**

00001 Unused Allowance Dollars

(\$2,126.00)

COLLECTED CHANGE SOURCE

Type	Number	Title	Cost
COR	00002	Unused Allowance Dollars	(\$2,126.00)

Unit Cost: (\$2,126.00)**Unit Tax:** \$0.00**Total:** (\$2,126.00)

The Original Contract Sum was	\$2,045,000.00
Net Change by Previously Authorized Requests and Changes	(\$13,181.00)
The Contract Sum Prior to This Change Order was	\$2,031,819.00
The Contract Sum Will be Decreased	(\$2,126.00)
The New Contract Sum Including This Change Order	\$2,029,693.00
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

T.B. Penick & Sons, Inc**Coast Community College District****TBP Architecture****By:** _____
David O'Donoghue**By:** _____
C.M. Brahmabhatt**By:** _____
Matt Sommers**Date:** _____**Date:** _____**Date:** _____**Construction Manager****Division of State Architect****By:** _____**By:** _____**Date:** _____**Date:** _____





Jad Attili
Corporate Senior Sales Director, South Division
24 Hour Fitness
18101 Von Karman Ave Suite 100
Irvine, CA 92612

September 3, 2008

Coast Community College District

C.M. Brahmbhatt
1370 Adams Avenue
Costa Mesa, CA 92626

Account: 18299CORP

Dear Mr. Brahmbhatt,

Thank you for partnering with 24 Hour Fitness as the provider of your corporate fitness program. Health and fitness are emotional subjects. There is a universal recognition of the "feeling" one gets during and after exercise. People who are fit and healthy look and act differently—more confident, less stressed and more energetic. By implementing the 24 Hour Fitness corporate program you will provide your employees with the opportunity to feel better, increase productivity and miss less work time -- resulting in faithful, long term employees. What a valuable investment!

Upon the receipt of your payment in the amount of **\$2,500.00** (see chart below), a signed copy of this agreement and a letter on letterhead confirming your total number of employees, 24 Hour Fitness will activate your corporate membership and will administer your 1-year open enrollment period.

COMPANY INVESTMENT

Company Sponsored Fee:	Renewal Sponsorship Fee for 2,500 up to 4,999 Employees	\$5,000.00
2008 Discount:	The \$5,000.00 Renewal Fee has been reduced by \$2,500.00 for the Year 2008	[\$2,500.00]
Total Company Investment:		\$2,500.00

The above investment waives the initiation fees associated with our Keep Fit membership programs for your employees with the following monthly dues rate*:

**RENEWAL RATES FOR COAST COMMUNITY COLLEGE DISTRICT
(INCLUDING COAST COMMUNITY COLLEGE, GOLDEN WEST COLLEGE, COASTLINE COMMUNITY COLLEGE,
& ORANGE COAST COLLEGE) SO CA EMPLOYEES- #18299**

	One Club of Enrollment Active/Sport Access	All Club Sport Access	All Club Super Sport Access	All Club Ultra Sport Access
Employee:	\$0 Init Fee, \$0 Proc Fee, \$26 dues/month	\$0 Init Fee, \$0 Proc Fee, \$36 dues/month	\$0 Init Fee, \$0 Proc Fee, \$54.99 dues/month	\$0 Init Fee, \$0 Proc Fee, \$64 dues/month
Each Add-On:	\$49 Init Fee/\$0 Proc Fee \$19 addt'l dues	\$49 Init Fee/\$0 Proc Fee \$24 addt'l dues	\$49 Init Fee/\$0 Proc Fee \$25.99 addt'l dues	\$49 Init Fee/\$0 Proc Fee \$55 addt'l dues

*24 Hour's membership agreement provides for an annual five-percent (5%) increase in monthly dues for all its members. The annual dues increase will occur only once in a calendar year. Your company-sponsored rates will not change during the term of this agreement.

YOUR COMPANY WILL RECEIVE THE FOLLOWING WITH YOUR CORP. MEMBERSHIP:

- 12-month open enrollment period immediately following set up of your corporate account
- No initiation fees for your entire employee population
- Discount on monthly dues – see rates listed above
- Discounted Add-On rates and processing fee – see rates listed above
- Access to over 300 clubs throughout the U.S. (Sport, Super Sport and Ultra Sport membership only)
- Monthly Payment Memberships (EFT – “Electronic Funds Transfer”) with no hidden costs or long-term commitment. First and last month’s dues must be paid at the time of enrollment.
- Professional account management with one 24 Hour Fitness contact person for you and for your employees
- Opportunity for on-site enrollment/health fairs at your location(s) anytime throughout the year

This agreement begins on the date below and expires on 10-31-2009. New hires may enroll during this agreement and must provide proof of employment upon enrollment. For those employees who are current members with “Keep Fit” memberships, they may reduce their dues to the corporate rate at any time during this agreement by providing proof of employment and filling out an “EFT Change Form” at any 24 Hour Fitness location.

Finally, our corporate renewal program makes it very easy for you to continue with this program on an annual basis provided you renew your agreement annually. You will be presented with a renewal option annually.

Thank you for providing 24 Hour Fitness the opportunity to help change lives in the communities we serve. Together we can help create a world where fitness becomes a way of life for everyone. **Please do not hesitate to contact us direct at (949) 851-0024 should you have any questions.** To help your employees benefit from fitness, please return the original signed agreement, along with your company letter (a letter on letterhead confirming your total number of employees) and check to your corporate wellness representative or our offices at the address below.

At 24 Hour Fitness, we believe it’s the way we make you feel that matters. I look forward to assisting you in changing lives for the better at **Coast Community College District.**

Sincerely,



Jad Attili
Senior Director of Corporate Sales

Date

C.M. Brahmhatt
(714)-438-4708

Date

The company-sponsored fee is immediately earned and there are no refunds of this fee. No other discounts can be used in conjunction with this offer. Members must be at least 18 years old (19 in Nebraska) or 12 with parent. Personal training and Kid’s Club available at most centers for an additional fee. Monthly dues must be paid by electronic funds transfer, or may be paid annually. Add-on members must live at the same address. Limit one add-on over the age of 18, additional add-ons must be between 12-17 years old. Enrollees must show proof of employment with above referenced firm at time of enrollment. First and last month’s dues to be paid at time of enrollment. **Above offer valid for 30 days from the date of agreement.**

(18299dc5fao2dAtoCOECARenewal 08/08 AJH1stredo9/08stpc121)