

AGENDA
Coast Community College District
1370 Adams Avenue, Costa Mesa, CA 92626
Regular Meeting of the Board of Trustees
Date: January 21, 2009 5:00 p.m. Closed Session 6:30 p.m. Regular Meeting

1. Procedural Matters

1.01 Procedural Matters

1. Call to Order
2. Roll Call
3. Public Comment

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

4. Recess to Closed Session

Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.

The following item(s) will be discussed in Closed Session:

- a. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957)
- b. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources
Employee Organization: Coast Federation of Classified Employees (CFCE)
- c. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Designated Representative: Board President, Jim Moreno
Unrepresented Employee: Acting Chancellor
- d. Conference with Legal Counsel – Existing Litigation (pursuant to Section 54956.9 (a))
Name of Case: Coast Federation of Educators vs. Coast Community College District,
PERB Case No. LA-CE-5056-E
- e. Public Employment (pursuant to Section 54957)
Position: Acting Chancellor
- f. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (pursuant to Section 54956.8)
Property: 1527-1533 Monrovia Avenue, Newport Beach, CA
Agency Negotiators: Ding-Jo Currie, Ph.D., President, Coastline College
Patrick Strader, District Land Development Consultant
Toliver Morris, WM Commercial Real Estate

Negotiating Parties: Eric C. Smyth, Michael A. Hefner, VOIT Commercial Brokerage

Under Negotiation: Price and Terms

g. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (pursuant to Section 54956.8)

Properties: 1505 and 1515 Monrovia Avenue, Newport Beach, CA

Agency Negotiators: Ding-Jo Currie, Ph.D., President, Coastline College
Patrick Strader, District Land Development Consultant
Toliver Morris, WM Commercial Real Estate

Negotiating Parties: Kirstin Emershaw, Monrovia Avenue, LLC

Under Negotiation: Price and Terms

5. Reconvene Regular Meeting

6. Pledge of Allegiance – Vice President Lorraine Prinsky

7. Public Hearing - Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794 Initial Proposal to Reopen Negotiations between the Coast Federation of Classified Employees (CFCE) and the Coast Community College District

8. Public Hearing - Coast Community College District's Initial Proposal to Reopen Negotiations Between the Coast Community College District and Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794

1.02 Approval of Minutes

1.03 Acceptance of Retirements

1.04 Public Comment (Open Session - Items on Agenda)

2. General Information and Reports

2.01 Reports

2.02 Additional Informative Discussion Topics

3. Consent Calendar

3.00 Consent Calendar

3.01 CURRICULUM

3.02 TRAVEL AUTHORIZATIONS - BOARD & STAFF

3.02.01 Authorization for Student Trips - Coastline Community College

3.02.02 Authorization for Student Trips - Golden West College

3.02.03 Authorization for Student Trips - Orange Coast College

3.03 GENERAL ITEMS

3.03.01 Authorization for Special Projects - Coastline Community College

3.03.02 Authorization for Special Projects - Golden West College

3.03.03 Authorization for Special Projects - Orange Coast College

3.03.04 Authorization to Apply for Funded Programs (None)

3.03.05 Authorization for Disposal of Surplus

3.03.06 Authorization to Enter Standard Telecourse Agreements - Coastline Community College

- 3.03.07 Approval of Clinical Contracts - Golden West College (None)
- 3.03.08 Approval of Clinical Contracts - Orange Coast College
- 3.03.09 Authorization for Purchase of Institutional Memberships - Coastline Community College
- 3.03.10 Authorization for Purchase of Institutional Memberships - Golden West College
- 3.03.11 Authorization for Purchase of Institutional Memberships - Orange Coast College
- 3.03.12 Authorization for Purchase of Institutional Memberships – District (None)
- 3.03.13 Community Activities - Golden West College
- 3.03.14 Community Activities - Orange Coast College
- 3.03.15 Sailing Program - Orange Coast College
- 3.04 PERSONNEL ITEMS
 - 1. Authorization for Special Assignments
 - 2. Authorization for Leaves of Absences
 - 3. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations
 - 4. Authorization for Changes in Assignments, Academic Staff
 - 5. Appointment of Substitutes, Academic Staff
 - 6. Appointment of Academic Staff
 - 7. Appointment of Classified Staff to Advertised Positions
 - 8. Authorization for Reclassification, Classification Reductions, Reorganizational Reassignments, Classified Staff
 - 9. Authorization for Temporary Out of Class and Special Assignments, Classified Staff
 - 10. Authorization for Schedule Changes, Classified Staff
 - 11. Appointment of Special Category, Hourly Staff
 - 12. Authorization for Professional Experts
 - 13. Approval of Sabbatical Leave Requests
- 3.05 ADDITIONAL PERSONNEL ITEMS
 - 3.05.01 Authorization for Independent Contractors - Coastline Community College
 - 3.05.02 Authorization for Independent Contractors - Golden West College
 - 3.05.03 Authorization for Independent Contractors - Orange Coast College
 - 3.05.04 Authorization for Staff Development - Golden West College
- 3.06 FINANCIAL APPROVALS
 - 3.06.01 Approval of Purchase Orders
 - 3.06.02 Ratification/Approval of Checks
 - 3.06.03 Check List for General Obligation Bond Fund
 - 3.06.06 Authorization for Special Payments - Orange Coast College
 - 3.06.07 Authorization for Special Payment – District

4. Action Items

4.00 Action Items

4.01 Authorization to Enter Agreements - Coastline Community College

1. Approve Agreement between Chevron Products Company and Coast Community College District (Coastline Community College) for the Development and Hosting of Five Online Courses
2. Authorization to Approve a Memorandum of Understanding with Commander, Navy Region Southeast and the Coast Community College District (Coastline Community College) to Acquire and Operate a National Test Center for College-Level Examination Program® (CLEP® eCBT) and Internet-based DSST® Testing Programs at Naval Air Station Pensacola, Florida
3. Authorization to Approve a Distribution Agreement with MMI Corporation and the Coast Community College District (Coastline Community College, Coast Learning Systems) to Distribute Coast Learning Systems Video Programs by DVD throughout the United States

4.02 Authorization to Enter Agreements – Golden West College (None)

4.03 Authorization to Enter Agreements – Orange Coast College (None)

4.04 Authorization to Enter Agreement – District

1. Authorization to Retain the Services of Lynne Davis, Partner with Employment Matters Counseling & Consulting LLP

4.05 Buildings and Grounds

4.06 General Items of Business – District

1. Approval of Material Fees
2. Approval to Process Voluntary FY 2009 Special Budget Advocacy Assessment from the Community College League of California

4.07 Resolutions

1. Adoption of Resolution #10 to Approve Nonresident Tuition Fee, 2009/2010

4.08 Delineation of Authority to District Chancellor and College Presidents

5. Public Comment (items not listed on the Agenda)

5.00 Public Comment

6. Adjournment

6.00 Adjournment

1.01 Procedural Matters

Meeting: 01/21/2009 Regular Meeting
Category: 1. Procedural Matters
Agenda Type: Information
Public Access: Yes

Agenda Item Content

Procedural Matters

1. Call to Order
2. Roll Call
3. Public Comment (Closed Session)

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Under Negotiation: Price and Terms

5. Reconvene Regular Meeting
6. Pledge of Allegiance - Vice President Lorraine Prinsky
7. Public Hearing - Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794 Initial Proposal to Reopen Negotiations between the Coast Federation of Classified Employees (CFCE) and the Coast Community College District

It is recommended by the Vice Chancellor of Human Resources that the Board of Trustees, in compliance with the necessary PERB legal procedures, provide an opportunity for any public comment on the proposal made by the Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT) on December 10, 2008 to exercise its option to reopen negotiations on Article 6, *Grievance Procedures* and Article 22, *Disciplinary Procedures* during the negotiations process between the CFCE/AFT and the Coast Community College District for the following.

The following proposal is submitted by CFCE for the negotiation of reopeners with the District. The CFCE considers any article opened by the District as being opened for both parties and subject to modification. The CFCE's proposal is conceptual in nature, with specific language to be provided during the negotiations process. The CFCE reserves its right to modify its initial proposal as it deems necessary and appropriate.

The Coast Federation of Classified Employees is looking at the following modifications in Article 6, Grievance Procedure:

- Provide a clearer definition of grievance.
- Add mediation as a means of resolving Level III Grievances.
- Add binding arbitration.
- Adjust the filing deadlines and time limits at each step of the Grievance procedure.
- Emphasize the commitment to resolving grievances at the lowest level (i.e., informal meeting with direct-line supervisor).
- Clarify the role of the Union representative in the grievance process.
- Improve language that describes the arbitration procedure.

The Coast Federation of Classified Employees is looking at the following modifications in Article 22, Disciplinary Procedure:

- Clarify definition of what constitutes discipline.
- Outline steps, goals, timelines, and application of the progressive discipline process, including action(s) and functions of the Board of Trustees.
- Outline the steps, goals, requirements of a Skelly Hearing.
- Clarify the role of the union representative in the progressive discipline process.

8. Public Hearing - Coast Community College District's Initial Proposal to Reopen Negotiations Between the Coast Community College District and Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794

It is recommended by the Vice Chancellor of Human Resources that the Board of Trustees, in compliance with the necessary PERB legal procedures, provide for an opportunity for any public comment on the proposal made by the Coast Community College District on December 10, 2008 to exercise its option to reopen on Article 9, *Employees Personnel Files* and Article 12, *Reclassification* during the negotiations process between the Coast Community College District and the Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794.

The following is submitted by the District as its initial proposal for the negotiation of reopeners with CFCE. The District considers any article opened by the CFCE for renegotiation, as being opened for both parties and subject to modification. The District's proposal is conceptual in nature, with specific language to be provided during the negotiations process. The District reserves its right to modify its initial proposal as it deems necessary and appropriate.

Article 9. Employee Personnel Files

Including but not limited to ensuring legal compliance pertaining to retention of documents contained in the personnel file.

Article 12. Reclassification

Including but not limited to the following:

Incorporating the side agreement pertaining to the reclassification committee process;
Alteration of window periods for reclassification requests; and
Limitations on re-application once reclassification has already been granted

Additional Administrative Content

Action Agenda Details

Motion:

1.02 Approval of Minutes

Meeting: 01/21/2009 Regular Meeting
Category: 1. Procedural Matters
Agenda Type: Information
Public Access: Yes

Agenda Item Content

Regular Meeting of November 19, 2008



Min 11-19-08.pdf

Regular Meeting of December 10, 2008



Min 12-10-08.pdf

Regular Meeting of January 7, 2009



Min 01-07-09.pdf

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Jodi Rodriguez. Last update on 01/15/2009 by Nancy Hill.

Regular Meeting
Board of Trustees
Coast Community College District

District Board Room

5:00 p.m. Closed Session 6:30 p.m. Regular Meeting

December 10, 2008

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on December 10, 2008 in the Board Room at the District Office.

1. PROCEDURAL MATTERS

1.01. Procedural Matters

1. Call to Order

Board Vice President Mary Hornbuckle called the meeting to order at 5:00 p.m.

2. Roll Call

Trustees Present: Mary Hornbuckle, Walter Howald, Jim Moreno, Jerry Patterson, and Lorraine Prinsky

Trustees Absent: Michael Battistone*

*Student Trustee Battistone arrived at 6:30 p.m. for the Re-convening of the Regular Meeting of the Board of Trustees.

Others in Attendance were: **Staff** – K. Yglesias, J. Black, J. Quarles; K. Allen, P. Arfsten, C. Babler, J. Blair, W. Bryan, J. Craig, D. Demillo, H. Dorosh, S. Dumont, B. Fey, R. Forsberg, R. Foster, S. Francus, M. Hart, A. Holliday, K. Kahn, N. Kelsey, M. Kennedy, B. Kerwin, C. Marchbank, K. McElroy, V. Meneses, J. Merriam, L. Miller, J. Mitchell, M. Nish, K. Plaia, B. Price, D. Restelli, T. Snyder, N. Sprague, C. Stewart, D. Waldfogel, **Students** – P. Bunch, K. Cutting, D. Lopez, A. Rodriguez; **Other** – D. Apodoca, B. Conley, F. Dubich, L. Gallup, E. Smith, J. Van Tilborg, L. Van Tilborg,

3. Public Comment (Closed Session)

Dean Mancina, President, Coast Federation of Educators (CFE) addressed the Board regarding a CFE dispute with the District on a personnel matter in which arbitration is currently in abeyance.

It was moved by Mr. Patterson and seconded by Mr. Moreno to advance Agenda Item 4.04 Authorization to Enter Agreement – District, No. 2. Authorization to Enter Agreement with Burke, Williams & Sorensen for the Provision of a General Legal Counsel to the Board of Trustees for discussion at that time on the calendar.

Motion carried with the following vote: Aye - Mr. Moreno, Mr. Patterson, and Dr. Prinsky; Nay – Ms. Hornbuckle and Mr. Howald.

4.04 Authorization to Enter Agreement – District

2. Authorization to Enter Agreement with Burke, Williams & Sorensen for the Provision of a General Legal Counsel to the Board of Trustees

It was moved by Mr. Patterson and seconded by Mr. Moreno to adopt the retainer agreement employing Dr. Jack Lipton of Burke, Williams & Sorensen as General Counsel.

Motion carried with the following vote: Aye - Mr. Moreno, Mr. Patterson, and Dr. Prinsky; Nay – Ms. Hornbuckle and Mr. Howald.

Fiscal Impact: \$4,500 per month for the first 20 hours of legal services per month. Thereafter, hourly legal rates as designated.

Continuation of Procedural Matters

4. Recess to Closed Session

The Board recessed to Closed Session at 5:15 p.m. to discuss the following items:

- a. Conference with Labor Negotiator (pursuant to Section 54957.6)

Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources
Employee Organization: Coast Federation of Classified Employees/ (CFCE), CFE/AFT Coast Federation of Educators/American Federation of Teachers, CCA-CTA/NEA Coast Community College Association./California Teachers Association/National Education Association

5. Reconvene Regular Meeting

The Board reconvened to Open Session at 6:30 p.m.

Christian Teeter, Manager of Board Operations/Assistant to the Chancellor, reported that the Board met with labor negotiators to discuss personnel issues and that the Board voted unanimously to have its General Legal Counsel Dr. Jack Lipton work with staff on a personnel matter and report back to the Board at the January 21, 2009 Board of Trustees Meeting.

6. Pledge of Allegiance

Trustee Lorraine Prinsky led the Pledge of Allegiance of the United States of America.

7. Oath of Office

a. Trustee Prinsky

Lynn Riddle, U.S. Bankruptcy Judge Retired, administered the Oath of Office to Lorraine Prinsky.

b. Trustee Hornbuckle

Chancellor Kenneth D. Yglesias administered the Oath of Office to Mary Hornbuckle.

c. Trustee Patterson

Trustee Jim Moreno administered the Oath of Office to Jerry Patterson.

8. Consideration of Policy Amendments to OFFICERS (010-2-3), ELECTION OF OFFICERS (010-2-3.1) and ANNUAL ORGANIZATIONAL MEETING (010-2-13)

It was moved by Mr. Patterson and seconded by Mr. Moreno to adopt the policy revisions to *Officers* (010-2-3), *Election of Officers* (010-2-3.1) and *Annual Organizational Meeting* (010-2-13), with an amendment to Policy #010-2-3.1, removing the first paragraph.

Motion carried with the following vote: Aye – Mr. Howald, Ms. Hornbuckle, Mr. Moreno, Mr. Patterson, and Dr. Prinsky.

9. Board Officers Election

a. Election of President, Board of Trustees

It was moved by Mr. Patterson and seconded by Mr. Howald that Trustee Jim Moreno be President of the Board.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and Dr. Prinsky.

b. Election of Vice President, Board of Trustees, and Board Clerk

It was moved by Mr. Patterson and seconded by Mr. Moreno to elect Lorraine Prinsky as Vice President of the Board. Motion carried with the following vote: Aye – Mr. Howald, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and President Moreno.

It was moved by Dr. Prinsky and seconded by Mr. Patterson to elect Trustee Jerry Patterson as the Board Clerk. Motion carried with the following vote: Aye – Mr. Howald, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, and President Moreno.

10. Recess for Reception to Honor Newly Elected Trustees and Officers

The Board called a brief recess to honor newly elected Trustees and Officers.

11. Reconvene Board with New Officers and Trustee in place at Dais

The Board reconvened the Regular Board Meeting.

12. Opportunity for Public Comment

Dean Mancina, President, Coast Federation of Educators (CFE) addressed the Board regarding midyear budget cuts.

Kris Cutting, Student Senator, Orange Coast College (OCC), addressed the Board to welcome newly elected Trustees.

Chuck Whitchurch, Coordinator, Honors Program, Golden West College (GWC), thanked the Board for support of the Honor's Program.

Marilyn Kennedy, discussed the travel authorization process at OCC.

Jack Price, Chief Negotiator and Grievance Officer, CCA/CTA-NEA, discussed parity pay.

13. Adopt Agenda

Amendments to the Agenda were presented. The Board discussed the issue of items on the Addendum.

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to advise administration that the Board will not approve Addendum items beginning January 2009, unless there is indication that the item came to the District's attention within the 72 hour posting, and the need for immediate action is substantiated.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

14. Creation of 2009 Board Committees and Other Assignments

President Moreno advanced *Policy Implementation #1, Adoption of Policy on Board of Trustees' Land Development Committee* shown on page 129 of the Action section of the Agenda, to be considered at this time.

1. Adoption of Policy on Board of Trustees' Land Development Committee

It was moved by Dr. Prinsky and seconded by Mr. Howald to adopt the Policy on the Board of Trustees' Land Development Committee, as presented in the December 10, 2008 Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Continuation of Item 14, Creation of 2009 Board Committees and Other Assignments

a. Appointment of Trustee to serve on Nominating Committee for Orange County on School District Organization

President Moreno appointed Trustee Prinsky to serve on the Nominating Committee for Orange County on School District Organization. Trustee Prinsky accepted the appointment.

b. Appointment of Trustee to Serve on the Orange County School Board's Political Action Group Effort

President Moreno appointed Trustee Patterson to serve on the Orange County School Board's Political Action Group Effort. Trustee Patterson accepted the appointment.

c. Land Development Committee

President Moreno appointed Trustee Howald and Trustee Patterson to serve on the Land Development Committee. Trustee Howald and Trustee Patterson accepted the appointments.

d. Consider a new Career and Technical Education Committee and appoint members.

President Moreno appointed himself and Trustee Howald to serve on the new Career and Technical Education Committee. Trustee Howald accepted the appointment.

e. Consider a new Accreditation Committee and appoint members.

President Moreno appointed Trustee Hornbuckle and Trustee Prinsky to serve on the new Accreditation Committee. Trustee Hornbuckle and Trustee Prinsky accepted the appointments.

It was moved by President Moreno and seconded by Mr. Howald that the appointments and acceptances by the Trustees to these committees be approved by the Board.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

15. Approval of Minutes

It was moved by Mr. Patterson and seconded by Mr. Howald to approve the Minutes of the Regular Meeting of October 15, 2008. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

1.02 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District.

Classified Management

Anthony D. Salas, OCC, Director, Computer Services, Classified Management, retirement effective 12/01/08.

Classified

Scott Steidinger, GWC, Multimedia/Sound Specialist, Classified Unit, retirement effective 11/20/08.

It was moved by Mr. Howald and seconded by Dr. Prinsky to accept these retirements. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

2.01 Reports

1. Report from the Chancellor

Chancellor Yglesias had no report.

2. Reports from Officers of Student Government Organizations

The following Student Government representatives presented reports:

David Lopez, President, Associated Students of GWC (ASGWC)

Kris Cutting, Student Senator, OCC

Ariana Rodriguez, Student Council, Coastline Community College (CCC)

3. Reports from the Academic Senate Presidents

The following Academic Senate Presidents presented reports to the Board:

GWC Academic Senate President Diane Restelli

CCC Academic Senate President Cheryl Stewart

OCC Academic Senate President Eduardo Arismendi-Pardi

3 CONSENT CALENDAR

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the amended Consent Calendar as presented in the December 10, 2008 Agenda. (Note: The Consent Calendar is attached to the Meeting Minutes. All background reports were included with the December 10, 2008 Agenda and are available on request.)

4. ACTION ITEMS

4.01 Authorization to Enter Agreements - Coastline Community College

4. Action Items continued

1. Authorization to Approve a Standard Agreement with the City of Huntington Beach and Coast Community College District (Coastline Community College) to provide Customer Service Academy Courses to City Employees

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve a Standard Agreement with the City of Huntington Beach and Coast Community College District (Coastline Community College) to provide Customer Service Academy courses to City employees.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: Gross income of \$1,200 per class

2. Authorization to Approve an Amended Agreement with The McGraw-Hill Companies and the Coast Community College District (Coastline Community College) to Publish the Third Edition of the Telecourse Student Guide for Concepts in Marketing

It was moved by President Moreno and seconded by Mr. Howald that authorization be given to approve an Amended Agreement with The McGraw-Hill Companies and the Coast Community College District (Coastline Community College) to publish the Third Edition of the Telecourse Student Guide for Concepts in Marketing.

A substitute motion was made by Mr. Howald and seconded by President Moreno to approve an Amended Agreement with the McGraw-Hill Companies and the Coast Community College District (Coastline Community College) to publish the Third Edition of the Telecourse Student Guide for Concepts in marketing.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: Coastline to receive \$7,500 grant from publisher

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to amend the language of the remainder of the Action Items to change the word "authorization to "motion." Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

3. Motion to Enter into an Agreement with Novell, Inc. and Coast Community College District (Coastline Community College) to conduct Novell Practicum Testing

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve an Agreement with Novell, Inc. and Coast Community College District (CCC) to conduct Novell Practicum testing.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: Initial: \$295.00 per year. On-going: Agreement provides the College with the opportunity to charge testing fees to recoup operating costs.

4. *Action Items continued*

4. **Motion to Enter into Teaming Arrangements with Central Texas College (CTC) and Coast Community College District (Coastline Community College) for Delivery of Distance Learning Courses, Programs, and Services in the Navy College Program for Afloat Education (NCPACE)**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to enter into teaming Agreements with Central Testing College (CTC) and Coast Community College District (CCC) for delivery of Distance Learning course, programs and services in the Navy College Program for Afloat Education (NCPACE).

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: The NCPACE Program generated more than \$3 million in gross income in 2007/08. Revenue projections under the new contract, if awarded, are expected to remain consistent with prior years.

4.02 **Authorization to Enter Agreements - Golden West College**

None.

4.03 **Authorization to Enter Agreements - Orange Coast College**

1. **Motion to Enter Into a Non-Standard Agreement between Coast Community College District (Orange Coast College) and Newport Mesa Unified School District (NMUSD) to Work Collaboratively to Provide Instruction for Students in College Classes Taught at the High School Site**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to enter into a Non-Standard Agreement between Coast Community College District (Orange Coast College) and Newport Mesa Unified School District (NMUSD) to work collaboratively to provide instruction for students in college classes taught at the high school site

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: Cost dependent on number of classes offered; OCC agrees to pay faculty salaries and miscellaneous support costs.

2. **Motion to Enter Into a Non-Standard Agreement between Coast Community College District (Orange Coast College) and Credentials, Inc. to Continue Online Transcript Request Service as Implemented in December, 2000, and Discontinue Online Verification Service Which was Replaced by National Student Clearing House (Board approved 9/17/08)**

It was moved by Mr. Patterson and seconded by Mr. Howald to approve the Agreement between the Coast Community College District (Orange Coast College) and Credentials, Inc.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign this agreement.

4. Action Items continued

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: No cost to the District.

3. Motion to Enter Into a Standard Student Field Placement Agreement between Coast Community College District (Orange Coast College) and University of La Verne

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to enter into a standard student field place Agreement between Coast Community College District (OCC) and University of LaVerne.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: None

4. Motion to Enter Into a Non-Standard Agreement between Coast Community College District (Orange Coast College) and the 32nd District Agricultural Association for Reciprocal Use of Parking Lots and the Use of the Pacific Amphitheatre for the Orange Coast College Commencement on May 29, 2009

It was moved by President Moreno and seconded by Mr. Howald to approve the Agreement between the Coast Community College District (OCC) and the 32nd District Agricultural Association for reciprocal use of parking lots and the use of the Pacific Amphitheatre for the OCC Commencement on May 29, 2009.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign this agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: None

5. Motion to Enter Into a Room Rental Agreement between the Coast Community College District (Orange Coast College) and Newport Seabase for the Purpose of Providing Classroom Space for the U.S. Coast Guard Captains' Licensing Course from January 12 - February 17, 2009

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to enter into a room rental Agreement between the Coast Community College District (OCC) and Newport Seabase for the purpose of providing classroom space for the U.S. Coast Guard Captains' licensing course from January 12 – February 19, 2009.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

4. Action Items continued

Fiscal Impact: The rental fee of \$1,616.00 to be paid from Sailing Center Funds at no cost to the District.

4.04 Authorization to Enter Agreement – District

1. **Motion to Retain the Services of Lynne Davis, Partner with Employment Matters Counseling & Consulting LLP**

It was moved by Mr. Patterson and seconded by President Moreno to continue this item to the January 21, 2009 Board Meeting.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

2. **Authorization to Enter Agreement with Burke, Williams & Sorensen for the Provision of a General Legal Counsel to the Board of Trustees**

This item was adopted previously in the meeting.

4.05 Buildings and Grounds

1. **Authorization to Employ Keenan E. Smith, AIA dba City Lights Design Alliance; Orange Coast College Maritime Training Center**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to employ Keenan E. Smith, AIA dba City Lights Design Alliance; OCC Maritime Training Center.

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: \$94,040
Master Plan Approved Project
OCC Foundation Funds

2. **Authorization for Change Orders No. 10; District Administration Building, Bid No. 1934**

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve Change Order No. 10; District Administration Building, Bid No. 1934.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: <\$6,008.00> (Measure C - General Obligation Bond)
Master Plan Approved Project
Replacement of District Temporary Structures
District Administrative Office Building

4. Action Items continued

3. Bid Tabulations and Award of Contract: Orange Coast College Child Care Classroom; Bid No. 1957

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the contract for OCC Child Care Classroom; Bid No. 1957, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: \$729,000 (OCC Foundation)
Master Plan Approved Project
OCC Child Care Classroom

4.06 General Items of Business

Moratorium on Out-of-District Travel

It was moved by President Moreno and seconded by Ms. Hornbuckle to defer this item to the Vice Chancellor Human Resources to meet with unions regarding specifics of agreements and to see areas that can be decided in the future, including which items don't come to the Board.

Speaking to the Topic:

CCC Academic Senate President Cheryl Stewart addressed the Board on the travel issue.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

4.07 Resolutions

Resolution #9, Resolution of the Board of Trustees of Coast Community College District Appointing the Secretary of the Board

It was moved by Mr. Patterson and seconded by Dr. Prinsky to adopt Resolution #9, appointing Christian Teeter, Secretary of the Board, and Nancy A. Hill, Secretary Pro Tem.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

4.08 Policy Implementation

1. Adoption of Policy on Board of Trustees' Land Development Committee

This policy was adopted previously in the meeting.

5. Continuation of General Information and Reports

5.01 Reports Continued

4. Action Items continued

1. Reports from the Employee Representative Groups

The following individuals reported on behalf of the employee representative groups:

Dean Mancina, President, CFE
Barbara Price, President, Coast Community College Association/California Teachers
Association- National Education Association (CCA/CTA-NEA)
Neal Kelsey, Executive Director Coast Federation of Classified Employees (CFCE)

2. Reports from the Presidents

The following college presidents reported to the Board:

GWC President Wes Bryan
CCC President Ding-Jo Currie
OCC President Bob Dees

3. Reports from the Board of Trustees

Board members provided individual reports.

4. Consideration of Association of Community College Trustees (ACCT) and California Community Colleges League (CCLC) Meetings and Conferences

The Board reviewed the dates listed for the ACCT and CCLC meetings and conferences.

5. Opportunity for the Board to Review the Board Directives Log

The Board reviewed the Board Directives Log and made adjustments to the Log where necessary.

It was moved by Mr. Patterson and seconded by Mr. Hornbuckle to continue Board Log Item No. 7, *Revisit Participatory Governance Policies and Procedures* be continued to February 18, 2009.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

6. Review of Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates presented in the December 10, 2008 Agenda.

It was moved by Mr. Patterson and seconded by President Moreno to schedule a Board Meeting on January 7, 2009.

After discussion, Trustee Patterson withdrew the motion.

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to change the Board Meeting scheduled for September 30, 2009 to October 7, 2009. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

4. Action Items continued

It was moved by Mr. Patterson and seconded by Mr. Howald to add January 7, 2009 as a Regular Board Meeting, with Closed Session at 5:30 p.m. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

7. Consideration of Material Fees

The Board reviewed the proposed material fees. This item will return to the Board as an Action Item.

5.02 Additional Informative Discussion Topics

- 1. Receive Initial Proposal from the Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794 to Reopen Negotiations between the Coast Federation of Classified Employees (CFCE) and the Coast Community College District**

The Board received the Initial Proposal from the Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794 to reopen negotiations

- 2. Receive Initial Proposal from Coast Community College District to Reopen Negotiations between the District and Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794**

The Board received initial proposal from Coast Community College District to reopen negotiations between the District and Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794.

- 3. Opportunity for Board of Trustees' Discussion of Classified Hiring Practices**

The Board discussed the Classified Hiring Procedure.

It was moved by Mr. Patterson and seconded by Mr. Howald that this item be continued to the January 7, 2009 Board Meeting for consideration of the Policy and Procedures for the Classified Hiring.

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

- 4. Request for Contracts of Educational Administrators**

It was moved by Mr. Patterson and seconded by Mr. Howald that this item be continued on the January 7, 2009 Board Meeting during Closed Session, and that Vice Chancellor of Human Resources provide copies of educational administrator contracts.

Motion carried with the following vote: Aye - Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno; Nay – Ms. Hornbuckle.

4. Action Items continued

5.03 Review of Buildings and Grounds Reports

The Board reviewed the Buildings and Grounds reports.

5.05 Review of Quarterly Financial Status Report

It was moved by Mr. Patterson and seconded by Mr. Howald to receive and file the Quarterly Financial Status Report for the period ending September 30, 2008.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Fiscal Impact: No fiscal impact.

5.06 Recess to Closed Session

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that the Board discuss the following items in Closed Session:

- a. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources
Employee Organization: Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

- b. Public Employee Performance Evaluation (pursuant to Section 54957)

Position: Chancellor
Position: Vice Chancellor
Position: Associate Vice Chancellor
Position: President
Position: Vice President
Position: Dean

- c. Public Employee Discipline/Dismissal/Release (pursuant to Section 54957)

Reconvene Regular Meeting

The Board reconvened in Open Session at 12:30 a.m. on December 11, 2008. to report on action taken in Closed Session. There was no action reported.

6. Adjournment

There being no further business, it was moved by President Moreno and seconded by Mr. Patterson that the meeting be adjourned. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

The meeting was adjourned at 12:38 a.m. on December 11, 2008.

Secretary of the Board

Regular Meeting

Board of Trustees Coast Community College District

District Board Room

5:00 p.m. Closed Session 6:30 p.m. Regular Meeting

November 19, 2008

MINUTES

A Study Session/Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 19, 2008 in the Board Room at the District Office.

1. PROCEDURAL MATTERS

1.01. Procedural Matters

1. Call to Order

Board President Armando Ruiz called the meeting to order at 5:06 p.m.

2. Roll Call

Trustees Present: Mary Hornbuckle, Walt Howald, Jim Moreno, Jerry Patterson (arrived late), and Armando Ruiz

Trustees Absent: Michael Battistone*

*Student Trustee Battistone arrived at 6:30 p.m. for the Re-convening of the Regular Meeting of the Board of Trustees.

Others in Attendance were: Staff – K. Yglesias, J. Black, C. Brahmbhatt, J. Quarles, P. Arfsten, E. Arismendi-Pardi, K. Clark, J. Craig, D. Currie, B. Dees, K. Donahue, B. Fey, R. Forsberg, R. Hambly, D. Harper, C. Hausey, J. Houlihan, N. Kelsey, D. Mancina, C. Marchbank, V. Meneses, K. McElroy, K. Mueller, B. Price, J. Price, G. Profeta, D. Restelli, A. Richey, M. Schroeder, N. Sprague, C. Stewart, S. Tamanaha, C. Teeter, P. White, S. Wong, S. Worden, Students – L. Alteir, P. Bunch, K. Cutting, D. Lopez; Other – J. Neal.

4. Adopt Agenda

Amendments to the Agenda were presented. It was then moved by Ms. Hornbuckle and seconded by Mr. Howald to adopt the Agenda as amended.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz; Absent – Mr. Patterson.

5. Public Comment (Closed Session)

There were no requests to address the Board under Public Comment for Closed Session.

6. Recess to Closed Session

It was moved by Mr. Howald and seconded by Mr. Moreno to discuss the following item during Closed Session:

- a. Conference with Labor Negotiator (pursuant to Section 54957.6)

Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources
Employee Organization: Coast Federation of Classified Employees (CFCE)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and President Ruiz.; Absent – Mr. Patterson.

7. Reconvene Regular Meeting

The Board reconvened in Open Session at 6:35 p.m.

8. Pledge of Allegiance

Trustee Walt Howald led the Pledge of Allegiance to the United States of America.

9. Public Comment (Open Session)

Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE) read a letter directed toward Vice Chancellor Quarles and the Board of Trustees from Ann Nicholson, stating that the CFCE requested arbitration for the grievance relating to the "Me Too" clause, per Article 6.8 (a).

Trustee Patterson noted that the issue raised by Mr. Kelsey was discussed by the Board during its Closed Session Meeting, and was listed on the Agenda as 2.01 Item 6. It was then moved by Mr. Howald and seconded by Ms. Hornbuckle that the Board advance this item for discussion at this time. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

2.01 Reports

6. Discussion of 2008-2009 Salary Schedule Increases and Impact on "Me Too" Clause Negotiated by the Coast Federation of Classified Employees

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that determination of the "Me Too" clause continue as part of the grievance process, which at this stage will be assigned to arbitration, and that the decision of the arbitrator specific to this matter, be binding on the parties. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Continuation of Public Comment (Open Session)

Evan Dahl, Golden West College (GWC) Christian Club, reported that the band, Ring of Fire, declined to agree to the terms of the revised contract for a concert at GWC, but shared that the band indicated it would be interested in working with the District in the future. He thanked the Board of Trustees, Bill Kerwin, Valerie Venegas, Holly Van Dorn, David Lopez, and Wes Bryan, for their efforts in this matter.

David Lopez, President, Associated Students of Golden West College (ASGWC) reported that ASGWC students were delivering presentations to classes regarding the proposed fee increase for community colleges, and were prepared to hand deliver letters opposing the proposed fee increase to the local assembly member and senator.

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the Minutes of the Regular Meeting of October 1, 2008. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson and President Ruiz.

It was moved by President Ruiz and seconded by Mr. Howald to advance the Consent Calendar and Action Items on the Agenda to be discussed prior to the remainder of the Procedural Matters and Reports on the Agenda. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

3.0 CONSENT CALENDAR

Trustee Moreno requested that Items on pages 30-32, *Item 3.02 Travel Authorizations – Board and Staff*, on pages 30-32 of the Agenda, be removed from the Consent Calendar for separate discussion and vote.

Trustee Patterson requested that Item *3.05.04 Authorization for Independent Contractors – District, Starpointe Ventures*, on page 78 of the Agenda, be removed from the Consent Calendar for separate discussion and vote.

It was moved by Mrs. Hornbuckle and seconded by Mr. Howald to approve the Consent Calendar as amended, excluding the two items referenced above. (Note: All background reports were included with the November 19, 2008 Agenda and are available on request.)

3.01 CURRICULUM

Authorization was given for the approval of new courses, course revisions, program option revisions, course retirements, program/option suspensions, and General Education/Graduation Requirements, as presented in the November 19, 2008 Agenda.

3.02 TRAVEL AUTHORIZATIONS - BOARD & STAFF

This item was removed from the Consent Calendar for separate vote to be considered following the Consent Calendar.

3.02.01 Authorization for Student Trips - Coastline Community College

Authorization was given for the following CCC Student trips:

Conference/Activity: Orange County Museum of Art
Location: Newport Beach
Dates: November 22, 2008
Department: Art Department
Transportation: District transportation

Conference/Activity: Museum of Latin American Art
Location: Long Beach
Dates: December 7, 2008
Department: Art Department
Transportation: District transportation

3.02.02 Authorization for Student Trips - Golden West College

None.

3.03 GENERAL ITEMS

3.03.01 Authorization for Special Projects - Coastline Community College

Authorization was given for the following CCC Special Projects:

Project/Activity: Coastline Career Mentoring Event
Date: Thursday, January 8, 2009; 4 – 7 p.m.
Location: Garden Grove Center
Department: Career and Technical Education Programs
Purpose: Mentoring event to showcase programs
Cost/purpose/funding source: NTE \$1000; Perkins Grant funds

Project/Activity: Holiday Boutique Fundraiser
Date: Monday, December 1, 2008; 11 a.m. – 4 p.m.
Location: College Center
Department: Classified Council
Purpose: Fundraiser for classified staff scholarships and activities
Cost/purpose/funding source: No cost to College or District

3.03.02 Authorization for Special Projects - Golden West College

Authorization was given for the following GWC Special Projects:

Project/Activity: Puente Projects On-Campus Projects
Date: 2008-09
Department: Puente Program

3.0 *Consent Calendar* continued

Purpose: Supplies and refreshments for meetings/projects

Cost/purpose/funding source: \$2,000 for supplies and refreshments; Puente budget

Project/Activity: Police Academy Graduation

Date: November 21, 2008

Department: Criminal Justice Training Program

Purpose: Graduation for Class 136

Cost/purpose/funding source: \$1,450 for supplies, refreshments, facility rental & printing; Department funds

Project/Activity: Specialized Investigators Basic Academy Graduation

Date: December 12, 2008

Department: Criminal Justice Training Program

Purpose: Graduation for Class 46

Cost/purpose/funding source: \$680 for supplies, refreshments & printing; Department funds

Project/Activity: "Day of Fire" Band Concert

Date: December 12, 2008

Department: Christian Club

Purpose: Musical entertainment

Cost/purpose/funding source: \$9,000 for food, supplies, printing, tech support, and out-of-state entertainment; ASGWC, Christian Club funds, ticket sales, and donations

Project/Activity: Foster Youth Dinner

Date: December 18, 2008

Department: EOPS/CARE Program

Purpose: Recognition ceremony

Cost/purpose/funding source: EOPS/CARE staff donations

Project/Activity: Track Team Clinic

Date: December 20, 2008

Department: Athletics

Purpose: Opportunity for high school track athletes to visit GWC

Cost/purpose/funding source: No cost

3.03.03 Authorization for Special Projects - Orange Coast College

None.

3.03.04 Authorization to Apply for Funded Programs

Authorization was given for the following funded programs and/or projects as outlined below. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any related documents as appropriate.

Orange Coast College has been awarded funding for the California Department of Education Carl D. Perkins Vocational and Technical Education Act of 2006 grant titled "**Tech Prep Regional Coordination Project**". Coast Community College District Tech Prep Consortium will direct a regional partnership within Orange County of secondary and post-secondary partners, business and industry partners, local workforce investment boards, local economic development agencies and other Orange County Tech Prep Consortia to integrate regional delivery systems for education and workforce services, create a strategy to identify new and redirected resources that will enhance the local and regional education and employment delivery systems, create a systemic plan to regionally

3.0 *Consent Calendar continued*

integrate education and workforce agencies with business and industry, and organize regional events in support of each of these goals.

Fiscal Impact: Orange Coast College received \$300,000 between July 1, 2008, to and including June 30, 2009

3.03.05 Authorization for Disposal of Surplus

Authorization was given for the disposal of the listed surplus materials and/or equipment which are no longer of value to the using departments; disposal to be made by John Eriksen, Director of Purchasing, in such a way as to conform to the law and District policy and to bring the best possible return to the District.

3.03.06 Authorization to Enter Standard Telecourse Agreements - Coastline Community College

Authorization was given to enter into the following standard telecourse agreements for Coastline Community College:

ANTHROPOLOGY: THE FOUR FIELDS
CUNY-TV (NY)

ASTRONOMY: OBSERVATIONS AND THEORIES
Mesalands Community College (AZ)

CHILD DEVELOPMENT: STEPPING STONES
CMS-TV (NC)
Colorado Mountain College (CO)
HETA of Oklahoma (OK)
Iowa Lakes Community College (IA)
Tennessee Board of Regents (TN)
University of Cincinnati – Raymond Walters College (OH)

CULTURAL ANTHROPOLOGY: OUR DIVERSE WORLD
Bakersfield College (CA)
Modesto Junior College (CA)
State Board for Community & Technical Colleges (WA)
Tennessee Board of Regents (TN)

CYCLES OF LIFE: EXPLORING BIOLOGY
Tennessee Board of Regents (TN)

FACES OF CULTURE – REVISED
HETA of Oklahoma (OK)
Modesto Junior College (CA)
State Board for Community & Technical Colleges (WA)
Tennessee Board of Regents (TN) - 16303
Tennessee Board of Regents (TN) - 16344

THE HOME GARDENER
Southwestern Illinois College (IL)

HUMANITIES THROUGH THE ARTS
HETA of Oklahoma (OK)
Lamar State College - Orange (TX)

State Board for Community & Technical Colleges (WA)

MASTERING THE COLLEGE EXPERIENCE
Salt Lake Community College (UT)

MEDIA WAVES: AN INTRODUCTION TO MASS COMMUNICATION
Tennessee Board of Regents (TN)

PHYSICAL ANTHROPOLOGY: THE EVOLVING HUMAN
CUNY-TV (NY)

PSYCHOLOGY: THE HUMAN EXPERIENCE
State Board for Community & Technical Colleges (WA)
Tennessee Board of Regents (TN)

TRANSITIONS THROUGHOUT THE LIFE SPAN
HETA of Oklahoma (OK)
State Board for Community & Technical Colleges (WA)

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

3.03.07 Approval of Clinical Contracts - Golden West College

Authorization was given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum:

NEW

Garden Grove School District

Standard Affiliation Agreement

Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in approved clinical rotations (For field experience agreements, the District provides only Worker's Compensation insurance.) These District provided insurance coverages are in effect while the student is on-site at facility. The District realizes savings by utilizing off-campus clinical and field experience training facilities.

The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign such agreements.

3.03.08 Approval of Clinical Contracts - Orange Coast College

None.

3.03.09 Authorization for Purchase of Institutional Memberships - Coastline Community College

Authorization was given for the purchase of the following CCC institutional memberships:

RENEWAL

American Association of Paralegal Education (AAPE) - January 1, 2009 — December 31, 2009 - \$400

3.0 Consent Calendar continued

Asian Business Association of Orange County – November, 2008 — November, 2009 - \$75

Black Chamber of Orange County – November, 2008 — November, 2009 - \$200

Recording for the Blind and Dyslexic Annual Institutional Membership Program (RFB&D) – December 9, 2008 — December 8, 2009 - \$350

NEW

National Petrochemical & Refiners Association (NPRA) – October 27, 2008 — December 31, 2008 - \$1,250 (prorated-yearly membership \$6,000)

3.03.10 Authorization for Purchase of Institutional Memberships - Golden West College

Authorization was given for the purchase of the following GWC institutional memberships:

RENEWAL

National League for Nursing – January 1, 2009 – December 31, 2009 - \$1,500

National League for Nursing Accrediting Commission, Inc. – January 1, 2009 – December 31, 2009 - \$1,875

3.03.11 Authorization for Purchase of Institutional Memberships - Orange Coast College

Authorization was given for the purchase of the following OCC institutional memberships:

NEW

American Association for State and Local History (AASLH) – December 1, 2008 – November 30, 2009 - \$100.00

RENEWAL

Academic Senate for California Community Colleges – 2008-2009 - \$3,257.10

3.03.12 Authorization for Purchase of Institutional Memberships – District

Authorization was given for the purchase of the following institutional memberships submitted on behalf of the campuses and District:

RENEWAL

Equal Employment Diversity Equity Consortium.(EEDEC) - July 1, 2008 through June 30, 2009 - \$250.

Huntington Beach Chamber of Commerce - December 1, 2008 through November 30, 2009 - \$334.00

California Colleges for International Education (CCIE) - July 2008 through June 2009 - \$850.00

3.03.13 Community Activities - Coastline Community College

Authorization was given for the Coastline Community College Contract Education Department to offer community activities, seminars, workshops, lecture series and/or cultural events and for appointment of lecturers and presenters as indicated in the November 19, 2008 Agenda. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign any applicable agreements.

3.04 PERSONNEL ITEMS

Authorization was given to approve the Personnel items listed in the November 19, 2008 Agenda.

3.05 ADDITIONAL PERSONNEL ITEMS

3.05.01 Authorization for Independent Contractors - Coastline Community College

Authorization was given for the following Independent Contractors at Coastline Community College:

\$10,000 AND OVER

Craven, Kathy for the Business Education Statewide Advisory Committee grant, will maintain, update, and expand the www.calbusinessed.org website including an online directory. This is a requirement of the fiscal contract held by Coastline Community College to facilitate the operation of the State Chancellor's Office Business Education Statewide Advisory Committee, November 20, 2008 – June 30, 2009, for a fee NTE \$16,000 to be paid from the Business Education Statewide Advisory Committee (BESAC) grant funds.

UNDER \$10,000

Koenig, William to provide narration for the Open Learning Language Initiative (OLLI), October 16, 2008 – June 30, 2009, for a fee NTE \$4,300 to be paid from grant funds received from the William and Flora Hewlett Foundation. (Revision is to increase NTE amount. Prior Board Approval: 10-15-08)

3.05.02 Authorization for Independent Contractors - Golden West College

Authorization was given for the following Independent Contractors at Golden West College:

\$10,000 AND OVER

Theresa Whitt to serve as Project Coordinator for the Nursing Clinical Video Procedure Project, November 20, 2008 – June 30, 2009, to be paid \$10,000 from Regional Health Occupations Resource Center Program Trust funds. Costs to be reimbursed by the State.

UNDER \$10,000

Dierl, Christopher Zbaren to provide contracting services for the Choir Concert December 6, 2008, to be paid \$250 from Music Choral Trust funds.

The following individuals to serve as Musicians for the Choir Concert on December 6, 2008, to be paid \$160 each from Music Choral Trust funds.

Aarflot, Jostein
Allen, Robert
Charpie, Stephen K.
Drinkworth, Charles
Ghiassi, Mark
Jackson, Joseph
Michelou, Jean-Pierre
Michelou, Linda
Pesavento, Victor
Reppun, Emily
Seager, Daniel D.

3.05.03 Authorization for Independent Contractors - Orange Coast College

Authorization was given for the following Independent Contractors at Orange Coast College:

UNDER \$10,000

Innovative HR Resources to perform sexual harassment training for OCC Swap Meet employees on November 15, 2008, to be paid an amount NTE \$3,500 from CCCD Enterprises-Swap Meet funds.

3.05.04 Authorization for Independent Contractors – District

Authorization was given for the following Independent Contractors for the District:

UNDER \$10,000

AM Associates (James L. McIlwain), OCC, to serve as an independent contractor, pursuant to the District's standard independent contractor agreement, for Construction Program Management for the District during the period of October 1, 2008 through December 31, 2008, for a rate of \$62.50 an hour, not to exceed \$25,000 to be paid from the General Obligation Bond Funds.

3.05.05 Authorization for Off-Campus Assignments - Coastline Community College

Authorization was given for the following Off-Campus Assignments for Coastline Community College:

Debra Secord, Department Chair/Instructor, Gerontology Department, to serve on the National Advisory Committee for Systems Approach to Gerontology Education (SAGE) from January 1, 2009 through January 20, 2010, without loss of salary, with the understanding that authorization will be requested to attend meetings as they are set.

Lorie Eber, Gerontology Instructor, to serve on the National Advisory Committee for Systems Approach to Gerontology Education (SAGE) from January 1, 2009 through January 20, 2010, without loss of salary, with the understanding that authorization will be requested to attend meetings as they are set.

3.06 FINANCIAL APPROVALS

3.06.01 Approval of Purchase Orders

The Board approved purchase orders listed in the amount of \$ 206,450.30. (A copy of the report is on file with the November 19, 2008 Agenda, and is available on request.)

3.06.02 Ratification/Approval of Checks

The Board ratified/approved the warrants for previously approved purchase orders listed in the amount of \$2,027,662.03. (A copy of the report is on file with the November 19, 2008 Agenda, and is available on request.)

3.06.03 Check List for General Obligation Bond Fund

The Board ratified/approved the warrants for the General Obligation Bond Fund in the amount of \$1,454,286.18 (A copy of the report is on file with the November 19, 2008 Agenda, and is available on request.)

3.06.04 Authorization for Special Payments - Orange Coast College

Authorization was given for the following OCC special payments:

Payment to American Association of Medical Assistants Endowment in the amount of \$800 to cover the program annual institutional fee for 2008-2009 required for the Medical Assisting Program accreditation

3.06.05 Authorization for Special Payment – District

Authorization was given for the following District special payments:

A payroll check to Shirley Hull in the amount of \$378.39. Original 5A payroll check number 05369898, dated 11/30/98, is staledated and not negotiable. It has not been reissued previously; account number is 110001-090200-8899-800000.

Payment of \$1,707.36 to Gregory W. Kane, GWC, Maintenance Skilled, Classified Unit, payment for Out of Class duties performed from 12/01/07 through 06/30/08 for which paperwork was held by campus pending job restructuring.

ITEMS REMOVED FROM THE CONSENT CALENDAR

3.02 Travel Authorizations – Board and Staff

Chancellor Yglesias apprised the Board that the following travel plans had been cancelled, and they should be removed from the Agenda for approval.

Martha M Parham, Dist Dir Mark & Pub (CCCD), to attend the Association of Community College Trustees 2009 Legislative Summit, February 8 - 11, 2009, Washington, D.C. without loss of salary, with reimbursement for allowable expenses of \$3,000, including a registration fee of \$681, travel by Air Coach, to be paid from Management Conference funds - Public Information Office.

Martha M Parham, Dist Dir Mark & Pub (CCCD), to attend the Implementation Oversight Committee, December 3, 2008, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$250, including travel by Air Coach, to be paid from Management Conference funds - Public Information Office.

CCC President Ding-Jo Currie informed the Board that the following travel authorization had also been cancelled and should be removed from the agenda for approval:

Ding-Jo H Currie, President (CCC), to attend the Community College League of California 2008 Conference, November 20, 2008, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$250, including a registration fee of \$195, to be paid from College Support funds.

It was moved by Mr. Patterson and seconded by Mr. Moreno that authorization be given to approve Walt Howald's trip to Washington D.C., and any other trips that were paid for by funds that are not general funds of the District, with the exception of PDI or IPT.

The following individuals spoke to the motion:

Cheryl Stewart, Academic Senate President, CCC
Eduardo Arismendi-Pardi, Academic Senate President, OCC,
Dean Mancina, President, Coast Federation of Educators (CFE)
Barbara Price, President, Coast Community College Association/California Teachers
Association-National Education Association (CCA/CTA-NEA)

A substitute motion was made by Ms. Hornbuckle and seconded by Mr. Howald to approve the travel listed on the Agenda and ask District staff and college presidents to review all requests that come before them for travel, and to provide the reason for travel and confirm approval by the appropriate party to all items that come to the Board.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, and President Ruiz;
Nay - Mr. Moreno and Mr. Patterson.

3.05.04 Authorization for Independent contractors – District

\$10,000 AND OVER

Starpointe Ventures (DIST), to serve as an independent contractor, pursuant to the District's standard independent contractor agreement, to provide real estate development related duties on behalf of the District for the period commencing November 20, 2008 through April 20, 2009, to be paid a fee of \$36,000.00 (\$6,000.00 per month for six months) from District general funds.

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the contract with Starpoint Ventures.

The following individual spoke to the motion:

Dean Mancina President, CFE

Motion carried with the following vote: Aye – Ms. Hornbuckle, Mr. Howald and President Ruiz;
Nay – Mr. Moreno and Mr. Patterson.

4.0 ACTION ITEMS

4.01 Authorization to Enter Agreements - Coastline Community College

1. **Authorization to Enter into an Amended Agreement between the County of Orange and the Coast Community College District (Coastline Community College) to operate the Orange County One-Stop Center – North to provide Workforce Investment Act Approved Programs**

It was moved by Mr. Moreno and seconded by Mr. Howald that authorization be given to enter into an amended Agreement between the County of Orange and Coast Community College District (Coastline Community College) to include an increase not to exceed \$68,000 for a total compensation not to exceed \$2,693,198. The term of this Agreement shall be for the period of July 1, 2008 through June 30, 2009. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr.

Patterson, and President Ruiz.

Fiscal Impact: The County of Orange will reimburse Coastline Community College an additional \$68,000 for a total of \$2,693,198 for operation of these programs.

2. Authorization to Enter into an Amended Agreement between the County of Orange and the Coast Community College District (Coastline Community College) to operate the Orange County One-Stop Center – South to provide Workforce Investment Act Approved Programs

It was moved by Mr. Moreno and seconded by Mr. Howald that authorization be given to enter into an amended Agreement between the County of Orange and Coast Community College District (Coastline Community College) to include an increase not to exceed \$82,000 for a total compensation not to exceed \$2,383,609. The term of this agreement shall be for the period of July 1, 2008 through June 30, 2009. The Board further authorized the Chancellor or Vice Chancellor of Administrative Services to sign this Agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: The County of Orange will reimburse Coastline Community College an additional \$82,000 for a total of \$2,383,609 for operation of these programs.

4.02 Authorization to Enter Agreements - Golden West College

1. Authorization to Approve Agreement between the Coast Community College District (Golden West College) and Garr Child Care, Inc., for CalWORKS Students' Child Care

It was moved by Mr. Howald and seconded by Mr. Moreno that authorization be given to approve the Agreement between with Coast Community College District (GWC) and Garr Child Care, Inc., for CalWORKS Students' child care, to be effective 8/25/08 through 6/20/09.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: Costs paid from CalWORKS Grant funds

4.03 Authorization to Enter Agreements – Orange Coast College

None

4.04 Authorization to Enter Agreement – District

1. Authorization to Renew the Three Year Property/Liability Claims Administration Service Agreement between the Coast Community College District and Keenan and Associates

It was moved by Mr. Patterson and seconded by Mr. Howald that the Board approve the contract with Keenan and Associates presented in Attachment No. 6 of the Agenda.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: Claim administration fees for each policy year 2008-2011 NTE \$20,000.00. (Prior agreement for November 1, 2007 through October 31, 2008, fees did not exceed \$20,000.00).

2. Authorization to Enter into an Agreement between Marsh Risk & Insurance Services and the Coast Community College District

It was moved by Mr. Patterson and seconded by Mr. Moreno to approve the Agreement with Marsh Risk & Insurance Services to provide insurance brokerage and advisement services to the District for the period of October 1, 2008 through October 1, 2009.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: The total brokerage fee for the services for the period October 1, 2008 through October 1, 2009 will not exceed \$27,500. The previous annual agreement costs for 2005 through 2008 were \$27,500 per year.

4.05 Buildings and Grounds

1. Authorization for Addendum No. 3 to C.W. Driver; District Administration Building

It was moved by Mr. Patterson and seconded by Mr. Moreno to approve Addendum No. 3 for additional construction management services for the District Administration Building.

The scope of services is to include the following:

- | | |
|-------------------------------------|---------|
| 1. Additional Reimbursable Expenses | \$1,300 |
|-------------------------------------|---------|

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$1,300 (General Obligation Bond Fund/Measure C)
Master Plan Approved Project
Replacement of District Temporary Structures
District Administrative Office Building

2. Authorization to Employ C.W. Driver; Orange Coast College Softball Field

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to employ C.W. Driver for construction management services for the Orange Coast College Softball Field.

The scope of service is to include the following tasks:

- | | |
|---|------------|
| 1. Preconstruction Services (1 Month) | \$ 17,241 |
| Construction Management Services (6 Months) | \$ 348,919 |

Design Phase/Preconstruction Phases

- Constructability Review
- Value Engineering

- Deductive Alternates
- Budgeting
- Scheduling
- Bidding
- Change Order Mitigation
- Subcontract Award

Construction Phase Services

- Insurance/Bonds
- Safety Program
- Quality Control Program
- Scheduling
- Cost Control
- Change Order & RFI Management
- Application for Payment
- Project Close Out
- Final Payments

The Board further authorized the Chancellor or the Vice Chancellor of Administrative Services to sign the consultant agreement.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$366,160 (Measure C - General Obligation Bond Fund)
 Master Plan Approved Project
 OCC Upgrade Health/Wellness Facilities
 OCC Upgrade Softball Field

3. Bid Tabulations and Award of Contract: Orange Coast College ABC Building Site Preparation; Bid No. 1961

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that a contract be awarded to the lowest qualified base bid in Categories A, B and C as shown below, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

<u>Category A – Demolition</u>	<u>Base Bid</u>
U.S. Demolition 4510 E. Eisenhower, Anaheim, CA 92807	\$138,300
<u>Category B – Underground Utilities</u>	
Interpipe Contracting, Inc. 10870 Hartley Road, Santee, CA 92071	\$349,336
<u>Category C – Earthwork/Grading</u>	
Doja, Inc. 5050 W. Mission Blvd., Ontario, CA 91762	\$595,000

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$1,082,636 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Lab Science Building (ABC Bldg.)

4. Bid Tabulations and Award of Contract: Coastline College Center Restoration of Exterior Metal Panels; Bid No. 1959

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that a contract be awarded to Southwest Coatings Inc. as lowest qualified base bid of \$114,000 as shown below, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

Base Bid

Southwest Coatings Inc.	\$114,000
503 Harker Street, San Pedro, CA 90731	

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$114,000 (Campus Auxiliary Funds)
Master Plan Approved Project
CCC Restoration of Exterior Metal Panels

5. Bid Tabulations and Award of Contract: Golden West College Learning Resource Center, Phase III; Bid No. 1960

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that a contract be awarded to the lowest qualified base bid in Category K as shown below, and that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign the contract documents.

Base Bid

Category G – Glass & Glazing

Bids exceeded this category budget. The District will rebid this trade category in January 2009.

Category J – Asphalt, Site Concrete & Paving

Bid exceeds this category budget. The District will rebid this trade category in spring of 2009

Category K – Landscape & Irrigation

Marina Landscape	\$ 235,700.00
1900 South Lewis Street, Anaheim, CA 92805	

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Fiscal Impact: \$235,700 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
GWC Learning Resource Center

6. Authorization to Employ Keenan E. Smith, AIA dba City Lights Design Alliance; Orange Coast College Maritime Training Center

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to employ Keenan E. Smith, AIA dba City Lights Design Alliance; OCC Maritime Training Center.

Substitute Motion was made by Mr. Patterson and seconded by Mr. Moreno to continue this item to the December 10, 2008 Board Meeting. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

7. Authorization to File Notice of Completion

It was moved by Ms. Hornbuckle and seconded by Mr. Howald that authorization be given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Bid No. 1955; OCC P.E. Field Events Relocation
Contractor: Guerrero Brothers, Inc.

Bid No. 1958; OCC Horticulture Storage Pad
Contractor: A Plus Quality Construction, Inc.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

Continuation of 1.01 Procedural Matters

10. Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the District:

Classified

Bowers, Elizabeth R., GWC, Secretary Senior, Classified Unit, retirement effective 12/31/08.

Edmondson, Catherine A., GWC, Student Activities Assistant, Classified Unit, retirement effective 12/31/08.

Harper, Dolores L., GWC, Executive Assistant to the President, Confidential, retirement effective 12/31/08.

Schroeder, Michele, GWC, Registered Nurse, Classified Unit, retirement effective 12/31/08.

It was moved by Mr. Howald and seconded by Mr. Moreno to accept these retirements. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

2. General Information and Reports

2.01 Reports

1. Review of Board Meeting Dates

The Board reviewed the Board Meeting Dates listed in the November 19, 2008 Agenda.

2. Opportunity to Review the Board Directives Log

The Board reviewed the Board Directives Log

3. Chancellor's Report

Chancellor Ken Yglesias acknowledged Board President Armando Ruiz, honoring him for four decades of exemplary service to the field of public education.

Ardith Richey, Director, Facilities and Planning, thanked President Ruiz for his 25 years of service to the Coast Community College District, sharing that as a resident, parent and District employee, she has appreciated President Ruiz's support. She further mentioned other Departments throughout the District who asked her to relay their thanks to President Ruiz--Facilities & Planning, District Information Services, Budget, Accounts Payable, District Accounting, Fiscal Affairs, Payroll, District Administrative Services, Education Services, Risk Services, and Environmental Health and Safety at the District; Administrative Services, Maintenance and Operations, and Facilities Construction Department at OCC; and Maintenance and Operations at CCC and GWC.

Kris Cutting, OCC Student Senator, spoke on behalf of the students at OCC, thanking President Ruiz for his years of service to the District, and for his support. Mr. Cutting congratulated Trustee Hornbuckle and Trustee Patterson on their re-election to the Board of Trustees.

CCC President Ding-Jo Currie spoke on behalf of Coastline, thanking President Ruiz for his service to the District. She thanked him for his support and vote of confidence.

OCC President Bob Dees congratulated President Ruiz on his retirement from the Board of Trustees, noting that he has been a great model for many years. He thanked President Ruiz for his support and courage, and wished him well.

Trustee Howald also expressed appreciation to President Ruiz for the mentoring he provided in the national and statewide organization, and for his friendship. He quoted George Washington, referring to his comment to John Adams, saying "I'm on my way out and you're on your way in and we'll see, only history will tell us which is the happiest." Mr. Howald added that he was sure President Ruiz would be happy in all of his future pursuits.

GWC Vice President of Administrative Services Janet Houlihan, spoke, on behalf of President Wes Bryan, thanking President Ruiz for his continued support.

Recess

Chancellor Yglesias called a brief recess to honor President Ruiz for his service to the District.

Reconvene

The Board reconvened the Regular Meeting

Continuation of Chancellor's Report

Chancellor Yglesias announced that the District was awarded a safety award by the Statewide Educational Wrap up Program (SEW-UP) program, for outstanding safety and loss prevention efforts by a contractor. He noted that the District Administration Building project had the lowest loss ratio of any SEW-UP projects. Dr. Yglesias thanked Ardith Richey for her efforts on this project and introduced John Rodriguez with Keenan and Associates.

John Rodriguez, Keenan and Associates, commented that safety standards were set high for the District Administration Building project and that C.W. Driver and the trade contractors exceeded the expectation. He then, on behalf of the Board of Directors, presented the Safety Award to C.W. Driver. Mr. Rodriguez acknowledged Mr. Eric Cronin, On-site Superintendent of the project, who received the award for C.W. Driver.

Chancellor Yglesias announced that Ardith Richey and Dale Berry represented the District at a Community College Facilities Coalition (CCFC) conference, and received the CCFC Design Award with TbP Architecture for the OCC Library and Learning Resource Center. A plaque was presented to OCC President Bob Dees.

President Ruiz discussed the impact District employees have on the reputation of the District, commenting that awards such as those received tonight are a reflection of dedicated staff. He hoped that the Board would continue to listen to employees rather than make decisions from the top down, noting that is what made the District great.

Chancellor Yglesias invited Vice Chancellor of Administrative Services C.M. Brahmbhatt to present an update on the state budget.

Vice Chancellor Brahmbhatt presented a budget update relating to potential mid-year cuts, but noted that the District won't make final decisions until firm numbers are received from the State Chancellor's Office.

- 4. District Agenda - Provide full, helpful, and District-wide coordinated customer service, including course registration, support services, counseling for rapid program completion, technology, assistance with transfers, and common course numbering throughout the District.**

It was moved by Mr. Patterson and seconded by Mr. Howald that the District Agenda not be entertained at this meeting and return to the January 21, 2008 Agenda. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

5. Discussion of ING Life and Long Term Disability Insurance for Coast Community College District Part-Time Faculty

It was moved by Mr. Howald and seconded by Mr. Moreno to direct staff to negotiate with Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA), relative to possible life insurance benefits, under the following parameters:

1. Employees who work for the district less than 7.5 LHEs and more than 3 LHEs, and
2. The Benefit is estimated to cost \$78,000 to \$82,000 per year, and
3. Determine who administers the program and how to avoid significant administrative cost to the District.
4. Return to the Board on February 4, 2009 for board consideration of a proposal from a fact-finding roundtable which would consist of the negotiating parties.

Speaking to the Topic:

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCA/CTA-NEA) shared that she was pleased that this action was being taken.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, and Mr. Patterson; Nay - President Ruiz.

6. Discussion of 2008-2009 Salary Schedule Increases and Impact on "Me Too" Clause Negotiated by the Coast Federation of Classified Employees

This item was advanced and discussed during the Public Comment (Open Session) section of the Agenda.

7. Opportunity for the Board of Trustees to Review and Discuss an Alleged Violation of its own Code of Ethics

Trustee Moreno removed this item from the Agenda.

8. Opportunity for the Board of Trustees to Discuss Career Technical Opportunities Available to Community Colleges supported by President-Elect Barack Obama

Trustee Jim Moreno discussed the Chancellor's Task Force on Career Technical Education (CTE), which pertained to the CTE initiatives that may be available through the Administration of President-Elect Barack Obama. He referred to a report that would be a good resource for determining what CTE program opportunities would be available. Mr. Moreno requested that the Chancellor and other staff research this matter and report back to the Board at the January 21, 2009 Board Meeting.

It was moved by Mr. Patterson and seconded by Mr. Howald that Items 9 and 10, listed below, be continued to the February 4, 2009 Agenda:

9. Opportunity for Board of Trustees' Review and Discussion of Student Representative, Board of Trustees Policy

10. Opportunity for Board of Trustees' Review and Discussion of Student Representative Selection Process

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

11. Opportunity for Discussion of Accreditation Progress Reports from Coastline Community College, Golden West College, Orange Coast College and the District

CCC President Ding-Jo President presented a report on the Accreditation progress at Coastline, mentioning library and learning resources and a long-term staffing plan. She commented that progress was being made toward the recommendations.

It was noted that GWC President Wes Bryan was at the Teacher of the Year Awards where one of the GWC faculty was being honored. In his place, GWC Vice President Janet Houlihan presented a report on GWC's progress on current accreditation recommendations, including areas such as student learning outcomes, student equity and coordination of District functions. She introduced Dwayne Thompson, Associate Dean, Institutional Research and Planning, and noted that he was available for questions.

OCC President Bob Dees reported that OCC made tremendous progress in the areas recommended by the Accreditation Team, commenting on issues such as Student Learning Outcomes, program review, and planning allocation of resources.

Associate Vice Chancellor Joyce Black presented a District Accreditation status report, discussing the delineation of responsibilities and process for decision making. She will provide a draft copy of the documents being developed to the Board.

Trustee Patterson discussed the need for delineation of authority and functions from Board to Chancellor and to the colleges, and expressed concern that the Board doesn't have a role in developing the policy.

12. Opportunity for Discussion of Golden West College Academic Senate Resolution Advocating for Participatory Governance

The Board briefly discussed the GWC Academic Senate Resolution Advocating for Participatory Governance and suggested bringing this item back for discussion with all three colleges in the future.

CCC Academic Senate President Cheryl Stewart reported that a similar Resolution was previously submitted by the Academic Senates at CCC and OCC.

13. Opportunity for Board of Trustees to Review Proposed Amendment to Board of Trustees Policies Addressing Officers of the Board, the Election of Officers, and the Annual Organizational Meeting

It was moved by Mr. Patterson and seconded by Mr. Moreno to refer this item to the December 10, 2008 Board Meeting.

President Ruiz expressed opposition to changing the policy from a rotation to an election of officers, noting that he was convinced by fellow Trustees in 2003 that a rotation was the most equitable method for selecting officers of the Board. He expressed concern that changing this back to an election process would send a message to the District that the Board cannot work together.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson; Nay - President Ruiz.

Adjournment

There being no further business, it was moved by Mr. Patterson and seconded by Mr. Howald that the meeting be adjourned.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz.

The meeting was adjourned at 9:31 p.m.

Secretary of the Board

Regular Meeting
Board of Trustees
Coast Community College District

District Board Room

5:00 p.m. Closed Session 6:30 p.m. Regular Meeting

January 7, 2009

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on January 7, 2009 in the Board Room at the District Office.

1. PROCEDURAL MATTERS

1.01. Procedural Matters

1. Call to Order

Board President Jim Moreno called the meeting to order at 5:00 p.m.

2. Roll Call

Trustees Present: Mary Hornbuckle, Walter Howald, Jim Moreno, Jerry Patterson and Lorraine Prinsky.

Trustees Absent: Michael Battistone*

*Student Trustee Battistone arrived at 6:30 p.m. for the Re-convening of the Regular Meeting of the Board of Trustees.

Others in Attendance were: **Staff** – J. Black, J. Quarles, J. Lipton, K. Allen, E. Arismendi-Pardi, J. Arthur, C. Babler, R. Boone, W. Bryan, J. Craig, D. Currie, B. Dees, K. Donahue, B. Fey, R. Forsberg, S. Francus, J. Houlihan, N. Kelsey, B. Kerwin, R. Lara, D. Mancina, M. Mandelkern, K. McElroy, V. Meneses, L. Miller, T. Morris, R. Pagel, M. Parham, D. Restelli, V. Rodriguez, C. Spoja, N. Sprague, C. Stewart, C. Teeter; **Students** – K. Cutting, **Other** – P. Strader.

3. Public Comment (Items on Agenda)

There were no public speakers.

5. Reconvene Regular Meeting at 6:30 p.m.

The Board reconvened to Open Session of the Meeting at 6:30 p.m.

6. Pledge of Allegiance

Trustee Patterson led the Pledge of Allegiance to the United States of America.

It was moved by Mr. Patterson and seconded by Mr. Howald to move Items 7 and 8 (listed below) to the January 21, 2009 Board Meeting.

- 7. Public Hearing - Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794 Initial Proposal to Reopen Negotiations between the Coast Federation of Classified Employees (CFCE) and the Coast Community College District**
- 8. Public Hearing - Coast Community College District's Initial Proposal to Reopen Negotiations Between the Coast Community College District and Coast Federation of Classified Employees/American Federation of Teachers, AFL/CIO (CFCE/AFT), Local 4794**

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

1.02 Approval of Minutes

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to approve the Minutes of the Regular Meeting of November 5, 2008. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

2.0 General Information and Reports

2.01 Five Minute Reports

1. Report from the Chancellor

Acting Chancellor Joseph Quarles had no report.

2. Reports from the Presidents

The following college presidents provided brief reports to the Board:

Golden West College (GWC) President Wes Bryan
Coastline Community College (CCC) President Ding-Jo Currie
Orange Coast College (OCC) President Bob Dees

3. Reports from the Officers of Student Government Organizations

There were no reports from the officers of student government organizations

12. Accreditation Committee Report and Discussion/Staff Report on Accreditation

Trustee Hornbuckle reported on the status of the Accreditation Committee.

It was moved by Mr. Patterson and seconded by Mr. Howald to approve the Board of Trustees Accreditation Committee Policy as attached to the January 7, 2009 Agenda. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Associate Vice Chancellor Education Services Joyce Black presented an Accreditation progress report for the District.

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to continue this item to the Action section of the January 21, 2009 Agenda, after consultation between the Accreditation Committee and Associate Vice Chancellor Black. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

13. Opportunity for the Board to Review the Board Directives Log

The Board reviewed the Board Directives Log.

It was moved by Dr. Prinsky and seconded by President Moreno to remove Item 11, *Request that items regarding Accreditation be sent to Board Members immediately in the future and create a Reading File in the Board Office*, from the Board Log. Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

3. CONSENT CALENDAR

It was moved by Mr. Patterson and seconded by Dr. Prinsky to remove Item 3.04 *Personnel Items*, from the Consent Calendar for separate discussion and vote, and to approve the balance of the Consent Calendar. (Note: The Consent Calendar is attached to the Meeting Minutes. All background reports were included with the January 7, 2009 Agenda and are available on request.)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

ITEM REMOVED FROM THE CONSENT CALENDAR

3.04 PERSONNEL ITEMS

GWC President Wes Bryan discussed the hiring process utilized for filling the vacant positions listed on the Agenda.

It was moved by Mr. Patterson and seconded by Mr. Howald to approve Item 3.04 *Personnel Items*, as presented in the January 7, 2009 Agenda. (All background reports were included with the January 7, 2009 Agenda and are available on request.)

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

4.01 Approval of Agreements - Coastline Community College

It was moved by Mr. Patterson and seconded by Mr. Patterson to approve the correction of the Minutes of the Board Meeting of June 18, 2008 as indicated below:

Page 3 of the Minutes of June 18, 2008, in the first paragraph under "Compensation of the Chancellor," it is recommended that the Minutes be corrected as follows:

"It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve a salary increase based on the Faculty AA schedule, which is now approximately of 2.1% for 2008/09 and 2% for 2009/10, increase long term care to \$7,500 per year for life, and pay \$5,000 toward the Chancellor's legal fees for representation in this matter."

Also on Page 3 of the Minutes of June 18, 2008, in the third paragraph under "Compensation of the Chancellor," it is recommended that the Minutes be corrected as follows:

"It was moved by Ms. Hornbuckle and seconded by Mr. Howald to increase the Chancellor's salary by the same percentage as the Faculty AA schedule, which at this time is approximately 2.1% for 2008-09 and 2% for 2009-10. Motion carried with the following vote: Aye- Ms. Hornbuckle, Mr. Howald, Mr. Moreno, Mr. Patterson, and President Ruiz."

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

5.01 Public Comment (Items not on Agenda)

There were no additional requests from the Public to address the Board.

Recess to Closed Session

It was moved by President Moreno and seconded by Mr. Howald that the Board recess to Closed Session to continue discussion of the items previously listed.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, and President Moreno.

Reconvene Regular Meeting

The Board reconvened to Open Session at 10:45 p.m. There was no action reported from Closed Session.

Adjournment

There being no further business, it was moved by Mr. Howald and seconded by Mr. Patterson that the meeting be adjourned.

Motion carried with the following vote: Aye - Ms. Hornbuckle, Mr. Howald, Dr. Prinsky, Mr. Patterson, and President Moreno.

The meeting was adjourned at 10:47 p.m.

Secretary of the Board

1.03 Acceptance of Retirements

Meeting: 01/21/2009 Regular Meeting
Category: 1. Procedural Matters
Agenda Type: Information
Public Access: Yes

Agenda Item Content

It is recommended that the following retirements of employees with 10 or more years of service to the District be accepted:

Classified

Ouellette, Harriet, OCC, Staff Assistant, Classified Unit, retirement effective 12/31/08. Unused vacation to be paid in lump sum.

Harriet Ouellette is retiring after 23 years of service with the Coast Community College District. Harriet began her career in August 1985 working at Coastline as a Typist Clerk Intermediate, then moving to Orange Coast College in 1986 after receiving a promotional opportunity. Harriet has spent the remainder of her career at Orange Coast College as the Division Office Coordinator of Literature and Languages (1990-2005) working with such Deans as: Robert Dees, Donald Ackley, Gari Browning, Kevin Ballinger and Michael Mandelkern. Since November 2005, she has spent the last of her OCC career as the Senior Staff Assistant for the Office of Instruction working with the Curriculum Committee. At which time, she was instrumental in coordinating and managing well organized processes that assisted OCC in reaching its 2008 accreditation goals. Among other accomplishments, Harriet was voted Staff Member of the Year by her colleagues in 1999-2000.

Orange Coast College sends Harriett Ouellette our best wishes and congratulations as well as special thanks for all her contributions here at OCC knowing her retirement years will be healthy and full of fun. Harriet is looking forward to volunteering in the community and spending time visiting with her two children and five grandchildren. Harriet's daughter, Tiffany, lives in Pittsburgh with her Husband and two sons, and son Mark resides in Falls Church, VA with his wife, two daughters and a son.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by CCCDHR. Last update on 01/15/2009 by CCCDHR.

1.04 Public Comment (Open Session - Items on Agenda)

Meeting: 01/21/2009 Regular Meeting
Category: 1. Procedural Matters
Agenda Type: Information
Public Access: Yes

Agenda Item Content

PUBLIC COMMENT

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Manager of Board Operations prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Manager of Board Operations at, (714) 438-4848, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

Additional Administrative Content

Created on 12/18/2008 at 04:08 PM by Jodi Rodriguez. Last update on 01/15/2009 by Jodi Rodriguez.

2.01 Reports

Meeting: 01/21/2009 Regular Meeting
 Category: 2. General Information and Reports
 Agenda Type: Information
 Public Access: Yes

Agenda Item Content

General Information and Reports

(Reports shall be limited to five minutes per report)

1. Report from the Chancellor
2. Reports from the Presidents
3. Reports from the Officers of Student Government Organizations
4. Reports from the Academic Senate Presidents
5. Reports from Employee Representative Groups
6. Reports from the Board of Trustees
7. Consideration of Association of Community College Trustees (ACCT) and California Community Colleges League (CCLC) Meetings and Conferences

January 23-24, 2009	Sheraton Sacramento	CCLC Effective Trustee Workshop
January 25-26, 2009	Sheraton Sacramento	CCLC Legislative Conference
February 7-11, 2009	Washington DC	ACCT Legislative Summit
March 2-3, 2009	Sacramento	Board of Governors Meeting
April 17-18, 2009	Sacramento	CCCT Board Meeting
May 1-3, 2009	Double Tree Sonoma	CCLC Annual Trustee Conference
May 4-5, 2009	Lake Tahoe CCD	Board of Governors Meeting
June 19-20, 2009	Sacramento	CCCT Board Meeting
July 13-14, 2009	Sacramento	Board of Governors Meeting
September 14-15, 2009	Sacramento	Board of Governors Meeting
October 6-10, 2009	San Francisco, TBD	ACCT Annual Congress
November 2-3, 2009	City College San Francisco	Board of Governors Meeting

8. Review of Board Meeting Dates

February 4, 2009	First Wednesday	(Regular Meeting)
February 18, 2009	Third Wednesday	(Regular Meeting)
March 4, 2009	First Wednesday	(Regular Meeting)
March 18, 2009	Third Wednesday	(Workshop Meeting)
April 1, 2009	First Wednesday	(Regular Meeting)
April 15, 2009	Third Wednesday	(Service Awards Meeting)
May 6, 2009	First Wednesday	(Regular Meeting)
May 20, 2009	Third Wednesday	(Regular Meeting)
June 17, 2009	Third Wednesday	(Regular Meeting)
July 15, 2009	Third Wednesday	(Regular Meeting)
August 5, 2009	First Wednesday	(Regular Meeting)
August 19, 2009	Third Wednesday	(Regular Meeting)
September 2, 2009	First Wednesday	(Regular Meeting)
September 16, 2009	Third Wednesday	(Regular Meeting)

October 7, 2009	First Wednesday	(Regular Meeting)
October 21, 2009	Third Wednesday	(Workshop Meeting)
November 4, 2009	First Wednesday	(Regular Meeting)
November 18, 2009	Third Wednesday	(Regular Meeting)
December 9, 2009*	Second Wednesday	(Regular/Organizational Meeting)

*Tentative

9. Report from Community Member
10. Opportunity for the Board to Review the Board Directives Log - (See Attachment # 1)



board log 1-21-09.pdf

11. District Agenda

Provide full, helpful, and District-wide coordinated customer service, including course registration, support services, counseling for rapid program completion, technology, assistance with transfers, and common course numbering throughout the District. (See Attachment # 2)

12. Opportunity for Board of Trustees' Discussion of Faculty Hiring Policy

In compliance with the details of the Board Directives Log's notation which stipulates discussion of hiring policy for Faculty and Staff, Trustees shall have the opportunity to review and discuss the most current written Faculty Hiring Policy and Procedures. To facilitate this review, the Vice Chancellor of Human Resources, will provide a copy of the most current Faculty Hiring Policy and Procedures packet (Revised, February, 1995). (See Attachment # 3)

13. Presentation and Adoption of Accountability Reporting for Community Colleges

Assembly Bill 1417, passed by the state legislature in 2004, triggered the creation of a measurement system to evaluate performance in meeting statewide educational outcome priorities, identified as the Accountability Reporting for Community Colleges (ARCC). The colleges' self-assessment data was submitted in early 2008 as per the required deadline. The legislation requires that Trustees interact with the report by March 31, 2009 and that a copy of the board minutes be submitted to the System Office showing evidence of public comment, review and adoption.

Upon presentation of the ARCC report, it is recommended by the Chancellor that the Board adopt the 2008 ARCC self-assessment reports for Coastline Community College, Golden West College, and Orange Coast College. Copies of ARCC data are attached to each Trustee's agenda. (See Attachment # 4)

Fiscal Impact: None



ARCC2008 Attachmt 1-21-09.pdf

14. Opportunity for Board of Trustees Discussion of "The American Recovery and Reinvestment Act of 2009"

At the request of Board Clerk Patterson and Trustee Howald, Trustees shall have the opportunity to

discuss "The American Recovery and Reinvestment Act of 2009." Attached to the Agenda are press release from the House of Representatives Appropriate Committee and an email from the Public Policy Committee of ACCT providing additional information on the proposed legislation. The ACCT Policy Committee and Board Clerk Patterson are supportive of the provisions in Title IX, which apply to community colleges. (See Attachment # 8)

Additional Administrative Content

Action Agenda Details

Motion:

Created on: 12/08/2008 at 04:31 PM by Jodi Rodriguez. Last update on 01/16/2009 by Jodi Rodriguez.

2.02 Review of Buildings and Grounds Reports

Meeting: 01/21/2009 Regular Meeting
Category: 2. General Information and Reports
Agenda Type: Information
Public Access: Yes

Agenda Item Content**Orange Coast College Sailing Center Upgrade (Addition of Women's Locker Room in Boathouse)**

Architects: City Lights Design/BFA
Programming Phase: February to March 2004
Working Drawings: April to December 2006
DSA Approval: December 2007
Bid Process: January to February 2008
Construction Start: March 2008
Funding Source: Measure C General Obligation Bond
Project Status: The remodel construction work (Phase II) is underway and expected to be completed May 2009.

Golden West College Learning Resource Center

Architect: Steinberg Group (Construction Manager: URS)
DSA Approval: March 2008
Bid Process: Rebid in phases
Funding Source: Measure C General Obligation Bond
Status: All Phase I and II contractors have been mobilized, submitted their submittal schedules and baseline schedules and have started construction.

Golden West College Energy Project

ESCO Company: Southland Industries
Construction: January 2007
Est. Completion: 2009
Funding Source: Measure C General Obligation Bond
Status: Project is now scheduled to be complete in Spring 2009.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by CCCDBG. Last update on 01/15/2009 by Jodi Rodriguez.

3.00 Consent Calendar

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

CONSENT CALENDAR

Items on the Consent Calendar may be adopted by a single motion of the Board of Trustees.

To have an item considered separately a request must be made prior
to the adoption of the motion to approve the Consent Calendar

Additional Administrative Content**Action Agenda Details**

Motion:

Created on 12/19/2008 at 04:17 PM by Raine Hambly. Last update on 01/15/2009 by Jodi Rodriguez.

3.01 CURRICULUM

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content**1. Approval of New Courses**

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be approved for inclusion in the curriculum:

Coastline Community College

Effective Spring 2009

Biology C291 – Work Based Learning; 1.0 unit

Semester length: 90 lab hours; prerequisite: complete 5.0 units in Biology at Coastline prior to work experience. Instructor permission required, be employed or volunteer in a biology-related setting for 5 hours per week per unit of credit; co-requisite: be enrolled in a total of 6.0 units including Biology Work-Based Learning; fee: \$10.00; grading method: student option. On-campus work consists of instruction and training in all aspects of lab environment, including preparation; care; and maintenance of equipment, materials, training aids, and specimens used in the Biology Department. The student may also be employed, or serve as a volunteer, in a biology-related setting (e.g., hospital, lab, museum, park) under the supervision of a qualified professional and faculty member. Prerequisite:

Biology C292 – Work Based Learning; 2.0 unit

Semester length: 180 lab hours; prerequisite: complete 5.0 units in Biology at Coastline prior to work experience. Instructor permission required, be employed or volunteer in a biology-related setting for 5 hours per week per unit of credit; co-requisite: be enrolled in a total of 6.0 units including Biology Work-Based Learning; fee: \$10.00; grading method: student option. On-campus work consists of instruction and training in all aspects of lab environment, including preparation; care; and maintenance of equipment, materials, training aids, and specimens used in the Biology Department. The student may also be employed, or serve as a volunteer, in a biology-related setting (e.g., hospital, lab, museum, park) under the supervision of a qualified professional and faculty member.

Biology C293 – Work Based Learning; 3.0 unit

Semester length: 270 lab hours; prerequisite: complete 5.0 units in Biology at Coastline prior to work experience. Instructor permission required, be employed or volunteer in a biology-related setting for 5 hours per week per unit of credit; co-requisite: Be enrolled in a total of 6.0 units including Biology Work-Based Learning; fee: \$10.00; grading method: student option. On-campus work consists of instruction and training in all aspects of lab environment, including preparation; care; and maintenance of equipment, materials, training aids, and specimens used in the Biology Department. The student may also be employed, or serve as a volunteer, in a biology-related setting (e.g., hospital, lab, museum, park) under the supervision of a qualified professional and faculty member.

Biology C294 – Work Based Learning; 4.0 units

Semester length: 360 lab hours; prerequisite: complete 5.0 units in Biology at Coastline prior to work experience. Instructor permission required, be employed or volunteer in a biology-related setting for 5 hours per week per unit of credit; co-requisite: be enrolled in a total of 6.0 units including Biology Work-Based Learning; fee: \$10.00; grading method: student option. On-campus work consists of instruction and training in all aspects of lab environment, including preparation; care; and maintenance of equipment, materials, training aids, and specimens used in the Biology Department. The student may also be employed, or serve as a volunteer, in a biology-related setting (e.g., hospital, lab, museum, park) under the supervision of a qualified professional and faculty member.

Mathematics C040- Applies Intermediate Algebra 4.0 units

Semester length: 72 lecture semester hours; prerequisite: Math C010 with a grade of "C" or better, or achieve qualifying score on Math Placement Test; fee: none; grading method: graded or credit option. Modeling and real-world applications of linear, quadratic, polynomial, radical, rational, logarithmic, and exponential functions. Graphing calculator is required. Designed for students needing to demonstrate proficiency in Intermediate Algebra. Successful MathC040 students may enroll in Math C100 or Math C160.

Special Education C301- Cognitive Strategy Building 3.0 units

Semester length: 54 lecture semester hours; prerequisite: none; fee: none; grading method: letter grade. This course is designed to help survivors of brain injury and their caretakers learn to build and apply cognitive strategies to help with adjustments to life after brain injury.

Special Education C302- A Guide to Brain Injury 3.0 units

Semester length: 54 lecture semester hours; prerequisite: none; fee: none; grading method: letter grade. This course is designed to help family members of brain injury adults deal with the cognitive, physical and social changes that can be associated with life after brain injury.

Special Education C303- Community Re-Integration 3.0 units

Semester length: 54 lecture semester hours; prerequisite: none; fee: none; grading method: letter grade. This course is designed to help survivors of brain injury and their caretakers learn about how to re-enter the community. This course may be taken two times.

Effective Fall 2009

Astronomy C101- The Solar System; 3.0 units

Semester length: 54 lecture hours; prerequisite: none; fee: none; grading method: student option. An introduction to the solar system and all its constituents (sun, planets, dwarf planets, moons, asteroids, comets, etc.) their origin and nature, and their development since the time of the creation of the solar system approximately 4.6 billion years ago. Current topics of interplanetary missions, other planetary systems, and development of life in out and in other planetary systems will be discussed.

Astronomy C102 – Stellar Astronomy; 3.0 units

Semester length: 54 lecture semester hours; advisory: Astronomy C100; fee: none; grading method: student option. A detailed study of the formation, structure, and evolution of the sun and stars, including an overview of binary systems, variable stars, Supernovae Types I & II, white dwarfs, neutron stars, black holes, and other stellar phenomena. A survey of particle physics and special and general relativity as relevant to the topics discussed will also be included.

Astronomy C103 – Galaxies and Cosmology; 3.0 units

Semester length: 54 lecture semester hours; prerequisite: Astronomy C100 or Astronomy C102; advisory: If Astronomy C102 is used for the prerequisite: Astronomy C100; fee: none; grading method: student option. An introduction to the origin and evolution of the universe with emphasis on the major cosmological models. Galaxy types, galaxy evolution, clustering, gravitational lensing, non-luminous (dark) matter, and the cosmological constant (dark energy) will be studied. An overview of relevant particle physics and special and general relativity will be included.

Astronomy C104 – Tools of Astronomy; 3.0 units

Semester length: 54 lecture semester hours; advisory: Astronomy C100; fee: none; grading method: student option. A coherent state-of-the-art account of the instruments and techniques used in astronomy and astrophysics today. This includes telescopes and their instrumentation as applicable to different wavelength ranges in the electromagnetic spectrum as well as other "windows" like e.g. cosmic ray or neutrino detectors and gravitational wave detectors. Field trips to major astronomical observatories are included.

Biology C283- Genetics; 4.0 units

Semester length: 72 lecture hours; prerequisite: chemistry C110 and biology C100; advisory: English C100; fee: none; grading method: student option. This course covers the principles of Mendelian and non-Mendelian inheritance, eukaryotic and prokaryotic gene transmission, replication, mutation, recombination, gene expression and regulation, cell division, meiosis, human genetic diseases, and ethical implications of genetics. Emphasis is placed on problem solving.

Chemistry C220- Organic Chemistry; 3.0 units

Semester length: 54 lecture semester hours; prerequisite: Chemistry C185 with a grade of "C" or better; fee: none; grading method: letter grade. This course is the first semester of Organic Chemistry, a two semester course, which includes topics on the properties and reactions of aliphatic and aromatic organic compounds. Emphasis is placed on the reaction mechanisms, fundamental principles, and modern instrumental methods.

Chemistry C221- Organic Chemistry Laboratory; 2.0 units

Semester length: 18 lecture semester hours, 90 semester lab hours; prerequisite: Chemistry C185 with a grade of "C" or better; co-requisite: concurrent enrollment in Chemistry C220; fee: \$25.00; grading method: letter grade. Theory and techniques of separation, purification, synthesis, and analysis of organic compounds, including instrumental methods of chromatography and spectroscopy.

Emergency Management C140 – Crisis Response for Responders (CPR); 3.0 units

Semester length: 54 lecture semester hours; prerequisite: none; fee: none; grading method: student option. An introduction to crisis response for first responders of an emergency or significant incident or event. This course will assist those that are assisting people in the immediate aftermath of a disaster or other type of tragedy. Students will learn how to reduce initial stress, gather information, debrief, and produce an environment of connectedness to empower communities to heal in the recovery process. It is an organized approach to supporting emergency first responders who are involved in emergency operations under stress. The purpose of debrief is to mitigate long-term emotional trauma following the incident.

Emergency Management C150 – Crisis Management of Special Populations; 3.0 units

Semester length: 54 lecture semester hours; prerequisite: none; fee: none; grading method: student option. This course discusses the challenges emergency responders face with individuals with special needs during a disaster or emergency. The course includes an overview of important issues and recommendations for solutions when establishing preparedness plans for individuals with special needs.

Emergency Management C160 – Introduction to Public Information Officer (PIO); 3.0 units

Semester length: 54 lecture semester hours; prerequisite: none; fee: none; grading method: student option. This course is a basic introduction to the role of a Public Information Officer (PIO). It is designed for those who are new to the field or have had limited exposure carrying out the role as a PIO as well as those students who have been assigned the position of PIO as an ancillary duty. The course emphasizes the basic skills and knowledge needed for emergency management PIO activities. Course topics will include the role of the PIO as well as composing press releases, public speaking, doing television interviews, and conducting awareness campaigns.

Golden West College

Effective Spring 2009

Sign G068 – ASL for Health and Medical Personnel; 3.0 units

Semester length; 54 semester lecture hours; prerequisite: none; fee: none; grading method: graded. A beginning course in American Sign Language (ASL) for medical and health personnel, stressing the acquisition of technical vocabulary and the basic structural concepts for communication in a bilingual environment.

2. Approval of Course Revisions/Retirements/Suspensions/Reinstatements

Course Revisions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course revisions be approved for inclusion in the curriculum:

Coastline Community College

Effective Spring 2009

FROM	TO
<u>Computer Services Technology C114 – Microsoft Office Visio</u> Semester Hours: 36 lecture 12 non-lecture	36 lecture 18 non-lecture
<u>Digital Graphics C110– Animation 1</u> Semester Hours: 26 lecture	27 lecture
<u>Digital Graphics C111– Animation 2</u> Semester Hours: 26 lecture	27 lecture
<u>Special Education C060 – Introduction to Computers</u> Repeatability: 8 times Units: 0.5 units Semester Hours: 18 lecture 36 non-lecture Grading Method: Graded or Pass/No Pass	3 times 0.0 units 24-108 non-lecture Non-Credit
<u>Special Education C061 – Desktop Publishing</u> Repeatability: 8 times Units: 0.5 units Semester Hours: 54 non-lecture Grading Method: Graded or Pass/No Pass	3 times 0.0 units 24-108 non-lecture Non-Credit
<u>Special Education C062 – Introduction to the Internet</u> Repeatability: 8 times Units: 0.5 units Semester Hours: 18 lecture 36 non-lecture Grading Method: Graded or Pass/No Pass	3 times 0.0 units 24-108 non-lecture Non-Credit
<u>Special Education C407 – Beginning Reading</u> Repeatability: 8 times Semester Hours: 27 – 108 non-lecture	3 times 16-108 non-lecture
<u>Special Education C408 – Reading and Writing Development</u> Repeatability: 8 times Semester Hours: 27 – 108 non-lecture	3 times 16-108 non-lecture
<u>Special Education C410 – Critical Thinking</u> Repeatability: 8 times Semester Hours: 27 – 108 non-lecture	3 times 16-108 non-lecture
<u>Special Education C412 – Mathematical Concepts</u> Repeatability: 8 times Semester Hours: 27 – 108 non-lecture	3 times 16-108 non-lecture

Special Education C413 – Functional Math

Repeatability:	8 times	3 times
Semester Hours:	27 – 108 non-lecture	16-108 non-lecture

Special Education C420 – Survey of Arts and Activities

Repeatability:	8 times	3 times
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Special Education C423 – Orientation to Music

Repeatability:	8 times	3 times
Semester Hours:	9-72 non-lecture	16-108 non-lecture

Special Education C436 – Adult Fitness

Repeatability:	8 times	3 times
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Special Education C438 – Adaptive Physical Education 1

Repeatability:	8 times	3 times
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Special Education C451 – Personal and Social Development

Repeatability:	8 times	3 times
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Special Education C452 – Health Concepts

Repeatability:	8 times	3 times
Semester Hours:	18 – 108 non-lecture	16-108 non-lecture

Special Education C454 – Home Economics II – Home Maintenance

Repeatability:	8 times	3 times
Semester Hours:	27 – 108 non-lecture	16-108 non-lecture

Special Education C457 – Consumer Skills

Repeatability:	8 times	3 times
Semester Hours:	27 – 108 non-lecture	16-108 non-lecture

Effective Summer 2009

Computer Services Technology C114 – Microsoft Office Visio

Semester Hours:	36 lecture 12 non-lecture	36 lecture 18 non-lecture
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Effective Fall 2009

Dance C162 – Dance Production

Repeatability:	None	3 times
Prerequisites:	Concurrent enrollment in Dance C120 or C124 or C140 or C257	None

Golden West College

Effective Spring 2009

FROM

TO

Automotive Technology G101 – Introduction to Automotive Technology

Repeatability:	0 times	1 time
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Effective Fall 2009

FROM	TO
<u>Accounting G101 – Financial Accounting</u> Grading Method: Student Option	Letter Grade
<u>ESL G052 – ESL Reading/Writing, Level 5</u> Grading Method: Letter Grade	Pass/No Pass
<u>ESL G053 – ESL Listening/Speaking, Level 5</u> Grading Method: Letter Grade	Pass/No Pass
<u>ESL G062 – ESL Reading/Writing, Level 6</u> Grading Method: Letter Grade	Pass/No Pass
<u>ESL G063 – ESL Listening/Speaking, Level 6</u> Grading Method: Letter Grade	Pass/No Pass
<u>ESL G071 – ESL Core Course, Level 7</u> Grading Method: Letter Grade	Pass/No Pass
<u>ESL G073 – ESL Listening/Speaking, Level 7</u> Grading Method: Letter Grade	Pass/No Pass

Course Retirements:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following courses be retired from the curriculum:

Coastline College

Effective Spring 2009

Art C165 – Papermaking
Clothing and Textiles C300 – Clothing Construction 1
Clothing and Textiles C301 – Clothing Construction 2
Clothing and Textiles C302 – Alterations and Restyling

Course Suspensions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following courses be suspended from the curriculum:

Golden West College

Effective Spring 2009

Humanities G170 – Views of Humanity

3. Approval of General Education/Graduation Requirements

Golden West College

Proposed Majors:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following Majors be approved:

Effective Fall 2009

Automotive Collision Repair – 23 units

Required Courses:

Automotive Collision Repair G051 – Beginning Body and Fender Repair (5)
Automotive Collision Repair G052 – Advanced Body and Frame Repair (6)
Automotive Collision Repair G052 – Advanced Body and Frame Repair (6)
Automotive Collision Repair G052 – Advanced Body and Frame Repair (6)

Automotive Refinishing Technician – 18 units

Required Courses:

Automotive Collision Repair G070 – Automotive Refinishing (3)
Automotive Collision Repair G070 – Automotive Refinishing (3)
Automotive Collision Repair G070 – Automotive Refinishing (3)
Automotive Collision Repair G054 – Body and Fender Repair (3)
OR
Automotive Collision Repair G051 – Beginning Body and Fender Repair (5)
Automotive Collision Repair G070 – Automotive Refinishing (3)
Co-op G101-G104 – Work Experience (3)

Automotive Technology: Chassis & Drive Train Specialist – 27.5 units

Required Courses:

Automotive Technology G120 – Electrical/Electronic Systems, Intro (5)
Automotive Technology G140 – Automotive Chassis: Brakes (7)
Automotive Technology G150 – Manual Drive Trains and Axles (4)
Automotive Technology G141 – Automotive Chassis: Steering/Suspension (7)
Automotive Technology G151 – Automatic Transmissions and Transaxles (4.5)

Automotive Technology: Engine Performance & Emissions Specialist 19.0 units

Required Courses:

Automotive Technology G110 – Engine Repair (5)
Automotive Technology G120 – Electrical/Electronic Systems, Intro (5)
Automotive Technology G130 – Engine Performance: Basic Theory/Diagnosis (4.5)
Automotive Technology G131 – Engine Performance: Advanced (4.5)

Diesel Mechanic – 28.0 units

Required Courses:

Diesel Technology G071 – Diesel and Gasoline Engine Overhaul (10)
Diesel Technology G074 – Heavy Duty Drive Train (4)
Diesel Technology G072 – Diesel Fuel Systems and Tune-Up (10)
Diesel Technology G073 – Heavy Duty Electrical/Electronic Systems (4)

Floral Design & Shop Management – at least 18 units

Required Courses:

Floral Design G010 – Basic Floral Design (2.5)
Floral Design G011 – Floral Business Practicum I (2.5)

Floral Design G015 – Wedding Designs (2)
Floral Design G020 – Advanced Designs in Global Floristry (2)
Floral Design G025 – Events and Display (2)
Floral Design G027 – Creativity and Competition (2)
Floral Design G032 – Permanent and Seasonal (2)
Floral Design G050 – Floral Placement and Productions Practicum II (2)
Management G152 – Small Business Ownership and Management (3)
OR
Management G153 – Writing and Effective Business Plan (1.5)

Additional Administrative Content

Created on 12/19/2008 at 04:00 PM by Raine Hamby. Last update on 01/15/2009 by Jodi Rodriguez

3.02 TRAVEL AUTHORIZATIONS - BOARD & STAFF

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content**a. Authorization for Attendance at Meetings and/or Conferences****(1) Meetings for the Board of Trustees**

Walter G Howald, Board Member (CCCD), to attend the Community College League of California 2009 Annual Legislative Conference/CCCT Meeting, January 23-26, 2009, Sacramento, CA, without loss of salary, with reimbursement for actual expenses, including a registration fee of \$370, travel by Air Coach, to be paid from District Conference funds.

Walter G Howald, Board Member (CCCD), to attend the Network of California Community College Foundations (NCCCF) Board of Directors Meeting, January 30, 2009, Torrance, CA, without loss of salary, with reimbursement for actual expenses, to be paid from District Conference funds.

Walter G Howald, Board Member (CCCD), to attend the Community College Leadership Development Initiatives (CCLDI) Meeting, January 15, 2009, San Diego, CA, without loss of salary, with reimbursement for actual expenses, to be paid from District Conference Funds. It is respectfully requested that this travel item be approved retroactively. The meeting was originally scheduled to be held on February 13, 2009 but was brought forward due to the release of the Governor's 2009-2010 budget.

Conrad J Moreno, Board Member (CCCD), to attend the Community College League of California 2009 Board Chair Workshop, January 22 – 24, 2009, Sacramento, CA, without loss of salary, with reimbursement for actual expenses, including a registration fee of \$65, to be paid from District Conference Funds. This is a back-to-back conference with the Community College League of California 2009 Annual Legislative Conference (Control 44758). Reimbursement for mileage on personal auto, in lieu of airfare, not to exceed coach airfare equivalency, will be reimbursed under Control 44758.

Conrad J Moreno, Board Member (CCCD), to attend the Community College League of California 2009 Annual Legislative Conference, January 24 - 26, 2009, Sacramento, CA, without loss of salary, with reimbursement for actual expenses, including a registration fee of \$370, to be paid from District Conference Funds. Reimbursement for mileage on personal auto, in lieu of airfare, not to exceed coach airfare equivalency.

Jerry M Patterson, Board Member (CCCD), to attend the Community College League of California 2009 Annual Legislative Conference, January 24-25, 2009, Sacramento, CA, without loss of salary, with reimbursement for actual expenses, including a registration fee of \$240, travel by Air Coach, to be paid from District Conference funds.

Lorraine E Prinsky, Board Member (CCCD), to attend the Community College League of California 2009 Effective Trusteeship Workshop, January 23 - 25, 2009, Sacramento, CA, without loss of salary, with reimbursement for actual expenses, including a registration fee of \$280, travel by Air Coach, to be paid from District Conference funds.

(2) Meetings for Faculty and Staff

Anthony P Altobelli, Sports Info/Mrkt Ast (OCC), travel by car to San Luis Obispo, CA, on January 30-February 1, 2009, to attend the Baseball Weekend Series, without loss of salary, with reimbursement for allowable expenses of \$400, including lodging, food, and mileage; mileage expense to equal the equivalency of travel by air coach, to be paid from PE & Athletics Division funds.

William B Avery, Dir Of Marine Prgms (OCC), to attend the Boat Donation, December 1 - 2, 2008, Ensenada, Mexico without loss of salary, with reimbursement for allowable expenses of \$2,475, to be paid from Foundation funds.

Robin R Bachmann, Director (OCC), to attend the The New Frontier of Student Health, March 4 - 7, 2009, Riverside, CA, without loss of salary, with reimbursement for allowable expenses of \$800, including a registration fee of \$325, to be paid from Ancillary funds.

David L Baird, Dean (GWC), to attend the Student Services Program Review and Technical Assistance Site Visit, February 25-26, 2009, Oxnard, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring agency.

David L Baird, Dean (GWC), to attend the Team Training for Student Services Program Review and Technical Assistance Site Visit, January 22-23, 2009, Sacramento, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

William B Barber, Instructor (OCC), to attend the American Culinary Federation Hot Food Team Competition, February 5 - 8, 2009, Campbell, CA, without loss of salary, with reimbursement for allowable expenses of \$3,000, including a registration fee of \$400, to be paid from ASOCC Culinary Competition funds.

Ann F Beheler, Dean (OCC), to attend the Workforce Development Institute, January 28 - 31, 2009, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$250, including a registration fee of \$250, to be paid from Perkins Categorical VTEA funds.

Douglas R Benoit, Dean (OCC), to attend the Workforce Development Institute, January 28 - 31, 2009, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$250, including a registration fee of \$250, to be paid from Perkins Categorical VTEA funds. The reason for this revision is to change the attendee.

Amanda Best, Instructor (GWC), to attend the National Council on Education for the Ceramic Arts, April 7-12, 2009, Phoenix, AZ, without loss of salary, with reimbursement for allowable expenses of \$645 including a \$185 registration fee and mileage in lieu of equivalent airfare to be paid from IPD AFT conference funds.

Treisa S Cassens, Librarian (GWC), to attend the Academic Senate for California Community Colleges Curriculum Institute and Student Learning Outcomes Assessment Institute 2009, July 8-11, 2009, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$600, including a registration fee of \$475, to be paid from IPD AFT funds.

Berlynn A Ching, Instructor (OCC), to attend the Spring Statewide Conference of CA Organization of Associate Degree Nursing Directors, February 11-13, 2009, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$900, including a registration fee of \$200, to be paid from RHORC grant funds.

Ding-Jo H Currie, President (CCC), to attend the Three Consecutive Meetings: American Council on Education Board of Directors Meeting; American Association of Community Colleges Board of Directors Meeting; Association of Community Colleges Trustees National Legislative Summit, February 6-11, 2009, Washington, DC, without loss of salary, with reimbursement for allowable expenses of \$2,600, including a registration fee of \$681, travel by Air Coach, to be paid from College Support funds.

Velvet A Deatherage, Counselor (CCC), to attend the Career and Education Fair, San Diego Marine Corps Recruitment Depot, February 11, 2009, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$125, to be paid from Military Contract Education funds.

Velvet A Deatherage, Counselor (CCC), to attend the Marine Corps Air Station Miramar, February 4,

2009, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$125, to be paid from Military Contract Education funds.

Ruth E Dills, Instructor (CCC), to attend the Extended Opportunity Programs and Services Association Board Meeting, January 29-30, 2009, Sacramento, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring agency.

Betty L Disney, Dean (CCC), to attend the College Art Association 2009 Annual Conference, February 26-28, 2009, Los Angeles, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring agency.

Corine L Doughty, Director, Career Services (OCC), to attend the Workforce Development Institute, January 28 - 31, 2009, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$400, including a registration fee of \$250, to be paid from VTEA Funds. The reason for this revision is to increase reimbursement total to \$400.00.

Shalamon A Duke, Dean (CCC), to attend the Association of California Community College Administrators Conference, February 18-20, 2009, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$295, including a registration fee of \$295, to be paid from Matriculation Credit Office.

Carol L Flowers, Instructor (OCC), to attend the American Mathematical Association of Two-Year Colleges 34th Annual Conference, May 13 - 17, 2009, Boston, MA, without loss of salary, with reimbursement for allowable expenses of \$1,100, including a registration fee of \$300, travel by Air Coach, rental car and insurance, to be paid from Full Time Academic Senate PDI funds.

Joycelyn M Groot, Dir Cont Dev & Oper (CCC), to attend the Association of Community and Continuing Education Statewide Annual Conference, February 25-27, 2009, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$550, including a registration fee of \$350, to be paid from Contract Education Auxiliary funds.

Arnold Guerra, Instructor (OCC), to attend the American Association of Physics Teachers 2009 Winter Meeting, February 12 - 16, 2009, Chicago, IL, without loss of salary, with reimbursement for allowable expenses of \$1,100, including a registration fee of \$305, travel by Air Coach, to be paid from Full Time Academic Senate PDI funds.

Pedro J Gutierrez, Instructor (CCC), to attend the Global Learning Forum 2009, March 18-22, 2009, Philadelphia, PA, without loss of salary, with reimbursement for allowable expenses of \$2,000, including a registration fee of \$100, travel by Air Coach, to be paid from International Student Funds. Purpose of Trip: The forum is intended to lay the foundation for a national Global Learning Leadership Consortium to create cross-disciplinary, problem-based, in-depth models for globalizing general education. It is designed to define, refine and map global learning goals; share promising practices; study frameworks to advance interdisciplinary teaching; and brainstorm ideas for globalizing general education.

Raine L Hambly, Educ & Grant Serv Coordinator (CCCD), to attend the American Association of Community Colleges Workforce Development, January 29-31, 2009, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$325, including a registration fee of \$250, to be paid from VTEA IC Grant funds.

Anna M Hanlon, Instructor (OCC), to attend the American College Health Association 2009 Annual Meeting, May 26 - 30, 2009, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$1,100, including a registration fee of \$445, travel by Air Coach, rental car and insurance, to be paid from Full Time Academic Senate PDI funds.

Nicolette A Jackson, Counselor (OCC), to attend the Association for Non-Traditional Students in Higher Education, March 19 - 23, 2009, Lacey, WA, without loss of salary, with reimbursement for allowable

expenses of \$1,100, including a registration fee of \$280, travel by Air Coach, rental car and insurance, to be paid from Full Time Academic Senate PDI funds.

Nancy S Jones, Instructor (CCC), to attend the American Association of Community Colleges Workforce Development Institute, January 29, 2009, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$200, including a registration fee of \$150, to be paid from Business Industry Collaborative (BIC) Grant funds.

Rita M Jones, Counselor (OCC), to attend the Education for Careers 2009, February 22 - 25, 2009, Garden Grove, CA, without loss of salary, with reimbursement for allowable expenses of \$300, including a registration fee of \$205, to be paid from Tech Prep District funds.

Rita M Jones, Counselor (OCC), to attend the Workforce Development Institute, January 28 - 31, 2009, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$250, including a registration fee of \$250, to be paid from Tech Prep District Funds.

Jami L Josifek, Hourly Instructor (GWC), to attend the Conference on College Composition and Communication, March 10-14, 2009, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$800, including a registration fee of \$85, travel by Air Coach, to be paid from IPD AFT funds.

Mary K Keegan, Instructor (GWC), to attend the Certificate Program in Imagery, Burlingame, CA, January 22-25 2008, without loss of salary, with reimbursement for allowable expenses of \$500 towards the \$575 registration fee to be paid from nursing grant funds.

Peter S Maharaj, Webmaster/MM Develop Speclst (CCC), to attend the Secure Information Technology Conference 2009, March 4-6, 2009, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$750, including a registration fee of \$500, to be paid from Print Shop Conferences, Purpose of Trip: To stay current in application security, State mandates, regulations and Federal policies in order to protect confidential information and prevent breaches and attempted hacks to our databases and web applications.

Carla R Martinez, Student Serv Coord (OCC), to attend the California Community College Student Affairs Association Professional Conference, March 4 - 9, 2009, Napa, CA, without loss of salary, with reimbursement for allowable expenses of \$1,000, including a registration fee of \$100, travel by Air Coach, to be paid from ASOCC funds.

Joumana H McGowan, Dean (CCC), to attend the Workforce Development Institute 2009, January 29-30, 2009, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$410, including a registration fee of \$250, to be paid from VTEA funds.

Joumana H McGowan, Dean (CCC), to attend the Association of California Community College Administrators, February 18-20, 2009, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$1,267, including a registration fee of \$395, to be paid from VTEA funds

Hillary D Mushkin, Instructor (OCC), to attend the College Art Association Annual Conference, February 25 - 28, 2009, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$560, including a registration fee of \$280, to be paid from Full Time Academic Senate PDI funds.

Mary I O'Connor, Prog Mgr Rhorc (GWC), to attend the Spring Statewide Conference of CA Organization of Associate Degree Nursing Directors, February 11-13, 2009, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$900, including a registration fee of \$200, to be paid from RHORC grant funds. The reason for this revision is to correct conference and attendance dates.

Mary I O'Connor, Prog Mgr Rhorc (GWC), to attend the Magic in Teaching & Annual Simulation Conference, March 10-12, 2009, Los Angeles, CA, without loss of salary, with reimbursement for

allowable expenses of \$200, to be paid from RHORC grant funds.

Martha M Parham, Dist Dir Mark & Pub (CCCD), to attend the "I Can Afford College" Statewide Proposal Review Team meeting, January 22 - 23, 2009, Scaramento, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring agency.

Kenneth G Parker, Instructor (OCC), to attend the The Association for Core Texts and Courses 15th Annual Conference, April 15 - 20, 2009, Memphis, TN, without loss of salary, with reimbursement for allowable expenses of \$1,100, including a registration fee of \$280, travel by Air Coach, rental car and insurance, to be paid from Full Time Academic Senate PDI funds.

Sherana L Polk, Instructor (OCC), to attend the Phi Rho Pi National Conference, April 1 - 12, 2009, Portland, OR, without loss of salary, with reimbursement for allowable expenses of \$350, to be paid from Full Time Academic Senate PDI funds.

Omid A Pourzanjani, Dean (GWC), to attend the Association of CA Community College Administrators, February 18-20, 2009, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$925, including a registration fee of \$395, to be paid from Management Professional Development funds.

Celeste S Ryan, Instr/Coord (CCC), to attend the Council of College and Military Educators 2009 Symposium, January 26-29, 2009, Honolulu, HI, without loss of salary, with reimbursement for allowable expenses of \$2,500, including a registration fee of \$300, travel by Air Coach, to be paid from Contract Education Auxilary funds. Serve on panel on Wounded Warriors.

Loren A Sachs, Instr/Coord (OCC), to attend the Association of College Educators in Radiologic Technology, February 4 - 6, 2009, Las Vegas, NV, without loss of salary, with reimbursement for allowable expenses of \$941, including a registration fee of \$250, to be paid from Full Time Academic Senate PDI Funds, to be reimbursed for mileage if equal to the equivalency of coach travel by air.

Denise L Sekins, Instructor (GWC), to attend the Regional Health Occupations Resource Center Conference, January 30, 2009, Irvine, CA, without loss of salary, with reimbursement for allowable expenses of \$50, including a registration fee of \$30, to be paid from IPD AFT funds.

Dejah L Swingle, Career Dev Grnt Coor (OCC), to attend the Workforce Development Institute, January 28-31, 2009, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$325, including a registration fee of \$250, to be paid from CTE Community Collaborative Grant funds.

Dejah L Swingle, Career Dev Grnt Coor (OCC), to attend the Educating for Careers 2009, February 22 - 25, 2009, Garden Grove, CA, without loss of salary, with reimbursement for allowable expenses of \$450, including a registration fee of \$305, to be paid from Categorical Tech Prep Regional Coordination funds.

Michael R Warner, Instructor (CCC), to attend the Game Development Conference, March 22-26, 2009, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$2,400, including a registration fee of \$650, to be paid from VTEA funds. Purpose of Trip: Through a grant from the NSF to develop an Informatics program, I will be exposed to information regarding the development of an animation program for the digital graphics arts department.

Maryann Watson, Instructor (OCC), to attend the Course Technology Conference 2009 - Connecting Today, Shaping Tomorrow, March 10 - 13, 2009, Las Vegas, NV, without loss of salary, with reimbursement for allowable expenses of \$1,100, including a registration fee of \$525, to be paid from Full Time Academic Senate PDI funds to be reimbursed for mileage if equal to the equivalency of travel by air coach.

Michelle R Wild, Instr/Coord (CCC), to attend the Council of College and Military Educators 2009 Symposium, January 26-29, 2009, Honolulu, HI, without loss of salary, with reimbursement for allowable

expenses of \$2,500, including a registration fee of \$300, travel by Air Coach, to be paid from Contract Education Auxiliary funds . Serve on panel on Wounded Warriors.

Sylvia L Worden, Assoc Dean (GWC), to attend the The New Frontier of Student Health Conference, March 4-7, 2009, Riverside, CA, without loss of salary, with reimbursement for allowable expenses of \$1,000, including a registration fee of \$325, to be paid from Management Professional Development funds.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Jane Burton. Last update on 01/16/2009 by Jane Burton.

3.02.01 Authorization for Student Trips - Coastline Community College

Meeting: 01/21/2009 Regular Meeting
 Category: 3. Consent Calendar
 Agenda Type:
 Public Access: Yes

Agenda Item Content

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Conference/Activity: Newport Back Bay

Location: Newport Beach

Dates: January 26, 2009 and January 27, 2009

Department: Early College High School

Transportation: District transportation

Conference/Activity: Long Beach Aquarium

Location: Long Beach

Dates: February 6, 2009 and February 27, 2009

Department: Early College High School

Transportation: District transportation

Conference/Activity: Various Community Sites list below

Department: Special Programs and Services for the Disabled

Transportation: Provided by Fairview Developmental Center

February 2-South Coast Plaza, Costa Mesa

February 9-Mason Regional Park, Irvine

February 23-Downtown Disney, Anaheim

March 2-Santa Ana Zoo, Santa Ana

March 9-Brea Mall, Brea

March 16-Cerritos Library, Cerritos

March 23-Fashion Island, Newport Beach

April 6-Mile Square Park, Fountain Valley

April 13-The Block at Orange, Orange

April 20-Central Library, Newport Beach

April 27-Main Place Mall, Santa Ana

May 4-Orange County Zoo, Orange

May 11-Irvine Spectrum, Irvine

May 18-Newport Beach Pier, Newport Beach

Conference/Activity: Various Community Sites list below

Department: Special Programs and Services for the Disabled

Transportation: Provided by Fairview Developmental Center

Jan 28-Prentice Park Zoo, Santa Ana

Feb 4-Fountain Valley Bowl, Fountain Valley

Feb 11-Main Place Shopping Center, Santa Ana

Feb 18-Downtown Disney, Anaheim

Feb 25-Fashion Island, Newport Beach

Mar 4-Mile Square Park, Fountain Valley

Mar 11-Bower's Museum, Santa Ana

Mar 18-Huntington Central Park, Huntington Beach

Mar 25-South Coast Plaza, Costa Mesa

April 8-Irvine Regional Park, Orange

April 15-Huntington Beach Pier, Huntington Beach

April 22-Irvine Spectrum, Irvine
April 29-Santa Ana Zoo, Santa Ana
May 6-Bella Terra Mall, Huntington Beach
May 13-Irvine Regional Park, Irvine
May 20-Fashion Island, Newport Beach
May 27-Huntington Beach Pier, Huntington Beach

Conference/Activity: Various Community Sites list below
Department: Special Programs and Services for the Disabled
Transportation: Provided by Fairview Developmental Center

Jan 30-Prentice Park Zoo, Santa Ana
Feb 20-Downtown Disney, Anaheim
Feb 27-Main Place Shopping Center, Santa Ana
Mar 6-Fountain Valley Bowl, Fountain Valley
Mar 13-Fashion Island, Newport Beach
Mar 20-Huntington Central Park, Huntington Beach
Mar 27-South Coast Plaza, Costa Mesa
April 10-Irvine Regional Park, Orange
April 17-Huntington Beach Pier, Huntington Beach
April 24-Irvine Spectrum, Irvine
May 1-Santa Ana Zoo, Santa Ana
May 8-Bella Terra Mall, Huntington Beach
May 15-Irvine Regional Park, Irvine
May 22-Bower's Museum, Santa Ana
May 29-Huntington Beach Pier, Huntington Beach

Conference/Activity: Various Community Sites list below
Department: Special Programs and Services for the Disabled
Transportation: Provided by Fairview Developmental Center

Jan 31-Prentice Park Zoo, Santa Ana
Feb 7-Irvine Regional Park, Orange
Feb 21-Main Place Shopping Center, Santa Ana
Feb 28-Downtown Disney, Anaheim
Mar 7-Mile Square Park, Fountain Valley
Mar 14-Tewinkle Park, Costa Mesa
Mar 21-Huntington Central Park, Huntington Beach
Mar 28-South Coast Plaza, Costa Mesa
April 11-Irvine Regional Park, Orange
April 18-Huntington Beach Pier, Huntington Beach
April 25-Irvine Spectrum, Irvine
May 2-Fashion Island, Newport Beach
May 9-Irvine Regional Park, Irvine
May 16-Westminster Mall, Westminster
May 23-Tewinkle Park, Costa Mesa
May 30-Huntington Beach Pier, Huntington Beach

Additional Administrative Content

Created on: 12/08/2008 at 04:31 PM by Laurie Swancutt. Last update on: 01/15/2009 by Laurie Swancutt.

Agenda Item

3.02.02 Authorization for Student Trips - Golden West College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type:
Public Access: Yes

Agenda Item Content

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Overnight trips – GWC Athletics – Spring 2009

Softball (Coach Suzy Brazney, Bill Brazney, Tiffanie Chrisco, Aya Nakajima, Albert Gasparian)

Thur-Sat, Jan 29-31, 2009 @ Yuma, AZ
Fri-Sun, March 27-29, 2009 @ Santa Barbara, CA
Fri-Sun, May 1-3, 2009 – Round 1 of State Tourney (site TBA)
Fri-Sun, May 8-10, 2009 – Round 2 of State Tourney (site TBA)
Thur-Sun, May 14-17, 2009 - State Championships (site TBA)

Swim Team (Coach Scott Taylor, Kyle Kopp, Danny Johnson, Bernice Orwig, Heather Moody, Cassandra Agnew, Albert Gasparian)

Thur-Sat, March 5-7, 2009 @ Cuesta/SLO, CA
Fri-Sat, April 3-4, 2009 @ Pasadena, CA
Thur-Sat, April 23-25, 2009 @ Long Beach, CA

Baseball (Coach Roberto Villarreal, Corey Vanderhook, Mike Monday, Art Lopez, Laz Espinoza, Albert Gasparian)

Mon-Sun, Jan 26 - Feb 1, 2009 @ Bakersfield, CA
Thur-Sat, Feb 5-7, 2009 @ Visalia (Sequoias)
Fri-Sat, Feb 20-21, 2009 @ Cerro Coso
Fri-Sun, May 8-10, 2009 TBA
Fri-Sun, May 15-17, 2009 TBA
Thur-Mon, May 21-25, 2009 TBA

Track (Matt Simpson, Hank Cochrane, Larry Greer, Kevin Magula, Pug Pierce, Don Turnbull, Albert Gasparian)

Thur-Sat, May 14-16, 2009 @ San Mateo

Conference/Activity: Puente Program Year-end Student Bonfire

Location: Huntington Beach Pier
Dates: May 16, 2009
Department: Puente Program
Cost/purpose/funding source: \$200 for food; Puente Program funds

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Dolores Harper. Last update on 01/15/2009 by Jodi Rodriguez.

3.02.03 Authorization for Student Trips - Orange Coast College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Spring 2009/OCC Overnight Athletic Trips:

Baseball, Coach: John Altobeli

Assistant Coaches: Kevin Snapp, Dave Bowman, Jeff Piaskowski (Jr.), Jeff Piaskowski (Sr.), Bob Flint

January 29-February 2, Cuesta College, San Luis Obispo

February 11-15, Southwestern Tourney, San Diego

May 7-10, So. Cal. Regional Playoffs, TBA

May 14-18, Super Regional Playoffs, TBA

May 22-26, State Championships, Fresno

Men's Golf, Coach: Sean Collins

Assistant Coach: John Ortega

January 25-27, Victorville Invitational, Spring Valley Lakes

April 26-27, OEC Tournament, Los Serranos

May 3-5, So. Cal. Regional Tournament, Marshallia Ranch

May 10-12, State Championship, SCGA-Murietta

Fastpitch Softball, Coach: Ruby Rojas

Assistant Coach: Kevin Smith and Rick Aldrich

April 2-6, San Diego City Tournament, San Diego

May 1-4, OEC Regionals 1st Round, TBA

May 8-11, OEC Regionals 2nd Round, TBA

May 14-19, State Championships, TBA

Men's & Women's Swim & Dive, Coaches: Anthony Iacopetti, Don Watson and Bryan Franzen

Assistant Coach: Keith Ryan and Maile Johnson

March 5-8, Cuesta Invitational, San Luis Obispo

April 2-5, Pasadena Invite, Pasadena

April 29-May 3, State Championships, Belmont Shores

Men's Tennis, Coach: Chris Ketcham

Assistant Coach: N/A

February 9-11, San Diego City, San Diego

April 22-27, Ojai Tournament, Ojai

April 29-May 3, So. Cal. Regionals, Carson

May 8-11, State Championships, Sacramento

Women's Tennis, Coach: Janice Maran

Assistant Coach: N/A

April 15-19, OEC Championships, Riverside

April 22-27, Ojai Invitational, Ojai

May 6-10, State Championships, American River

Men's & Women's Track & Field, Coach: John Knox

Assistant Coaches: Marco Ochoa, David Fier, Gordie Fitzel, Erich Moreno, Ian Jennings, Olga Connelly

March 13-15, Aztec Invite, San Diego

May 14-17, State Championships, San Mateo

Men's Volleyball, Coach: Travis Turner
Assistant Coaches: Scott Panaro, Matt Skolnik, Brian Thornton
February 10-12, Santa Barbara CC, Santa Barbara
February 13-16, UC Davis Tournament, UC Davis
April 24-April 27, So. Cal. Regionals, TBA

Conference/Activity: Southern California "We Are the Key" Community College Rally
Location: Pasadena, CA
Date: February 27, 2009
Department: Orange Coast College Associated Students/Student Government
Cost/Purpose/Funding: NTE \$1,000 to include food and supplies from ASOCC funds
Transportation: District

Conference/Activity: Journalism Association of Community College's Annual Competition and Conference
Location: Sacramento, CA
Date: March 26-28, 2009
Department: Communications 115AD Coast Report Newspaper Class Students
Cost/Purpose/Funding: Students to pay \$50 each with \$150 per student NTE \$1,500 from ASOCC funds;
Lodging NTE \$1,200 from ASOCC funds/ Airfare NTE \$2,500 from ASOCC funds
Transportation: Air/Students to be accompanied by Cathy Werblin, OCC Communications Instructor

Conference/Activity: California State Hot Food Student Competition
Location: Campbell, CA
Date: February 5-8, 2009
Department: Consumer & Health Sciences Hot Food Team
Cost/Purpose/Funding: Team of seven students and one instructor to travel to competition; Estimated costs to include lodging, meals, and supplies NTE \$2,950 to be paid from ASOCC and Culinary accounts.
Transportation: District vehicles

Revision to Previous Board Action to amend amount and type of expenses. Previous Board approval 5/7/08.

Conference/Activity: Summer 2008 Credit Class "Geography 292AD-Directed Studies"
Location: Field course by travel through the state of California consisting of both lecture and lab classes; preparation of final projects developed from field reports
Date: June 22-July 3, 2008
Department: Social & Behavioral Sciences
Cost/Purpose/Funding: Expenses NTE \$2,200 to include meals, lodging, teaching materials, and supplies. Students paid regular college tuition and fees plus \$220 to cover meals and camp site lodging.
Transportation: District vehicles

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Lynnanne Milton. Last update on 01/15/2009 by Jodi Rodriguez.

3.03 GENERAL ITEMS

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Jodi Rodriguez. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.03.01 Authorization for Special Projects - Coastline Community College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

Project/Activity: Spring All-College Meeting
Date: February 6, 2009
Location: Rose Center Theater and Le-Jao Center
Department: President's and Office of Instruction
Purpose: Faculty and staff meeting
Cost/purpose/funding source: NTE \$3,000/College and Foundation funds

Project/Activity: The Visual Word Art Lecture
Date: February 20, 2009; 7:00 – 8:30 p.m.
Location: Coastline Art Gallery
Department: Art Department
Purpose: Lecture
Cost/purpose/funding source: NTE \$200/ancillary funds

Project/Activity: FDIC Job Recruitment Fair
Date: December 11, 2008, 8 a.m. – 5 p.m.
Location: Radisson Hotel, Newport Beach
Department: Orange County One-Stop Center
Purpose: Job Recruitment Fair
Cost/purpose/funding source: NTE \$4600/One-Stop Center funds
(Revision is to increase NTE figure. Prior Board Approval: 12/10/08)

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Laurie Swancutt. Last update on 01/15/2009 by Laurie Swancutt.

Agenda Item

3.03.02 Authorization for Special Projects - Golden West College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

Project/Activity: Human Trafficking

Date: November 20, 2008

Department: Associated Students

Purpose: Guest speaker on slave trafficking in India, conduct sale of items to benefit victims

Cost/purpose/funding source: \$300 for speaker; Associated Students funds

Revision to previous Board action of 9/3/08 to increase speaker fee

Project/Activity: Nursing Pinning Ceremony

Date: December 11, 2008 (retroactive due to late paperwork)

Department: Nursing

Purpose: Nursing completion ceremony

Cost/purpose/funding source: \$651 for flowers; hospital & community donations

Project/Activity: Floral Design Class

Date: January 17, 2009

Department: Floral Design

Purpose: Class conducted by the California State Floral Association

Cost/purpose/funding source: No cost

Late submittal due to late notification by sponsoring agency

Project/Activity: Community & Fee Supported Tutoring

Date: January 22, 2009

Department: Tutoring and Learning Center

Purpose: Increase fees for community tutoring from \$13 to \$15 per hour and for fee-supported tutoring from \$11 to \$13

Cost/purpose/funding source: No cost

Project/Activity: Greater Long Beach Orange County (GLBOC) AACN Pediatric Certification Course

Date: February 2009

Department: Nursing

Purpose: Funding for pediatric course to be held at Children's Hospital of Orange, Orange, CA

Cost/purpose/funding source: \$1,000 for supplies, refreshments, printing, facility rental; RHORC grant funds

Project/Activity: Puente Program Mentor Mixer

Date: February 20 & April 17, 2009

Department: Puente Program

Purpose: To bring together participants and mentors for networking and program support

Cost/purpose/funding source: NTE \$800 for supplies and refreshments; Puente funds

Project/Activity: Science Olympiad

Date: February 27, 2009

Department: Science

Purpose: Science competition for high school students

Cost/purpose/funding source: \$4,600 for supplies and refreshments; general and campus discretionary funds

Project/Activity: CalWORKs 101 Workshop

Date: March 10, 2009

Department: CalWORKs

Purpose: To update CalWORKs students on program information

Cost/purpose/funding source: \$500 for supplies, refreshments and printing; TANF grant funds

Project/Activity: Nursing Student Success Webinar and Regional Meetings

Date: March 25, 2009

Department: Nursing

Purpose: To provide keynote speaker for Webinar meetings at Mt. San Antonio College and Inland Empire

Cost/purpose/funding source: \$5,000 for refreshments, supplies, printing, speaker; RHORC Trust funds

Project/Activity: Greater Long Beach Orange County (GLBOC) CCRN/PCCN Certification Course

Date: April 6-7, 2009

Department: Nursing

Purpose: Funding for certification workshop to be held at St. Joseph's Hospital, Orange, CA

Cost/purpose/funding source: \$2,000 for supplies, refreshments, printing and facility rental; RHORC grant funds

Project/Activity: Chicano/Latino College Day

Date: April 24, 2009

Department: Outreach

Purpose: To recruit Hispanic/Latino students to attend college

Cost/purpose/funding source: \$11,700 for supplies, refreshments, printing, speaker; general/Outreach funds

Project/Activity: Puente Program Year End Dinner

Date: May 7, 2009

Department: Puente Program

Purpose: Recognition ceremony for Puente Program participants and their parents

Cost/purpose/funding source: NTE \$1,400 for supplies and refreshments; Puente funds

Project/Activity: Chefs for Scholarships

Date: September 20, 2009

Department: Golden West College Patrons

Purpose: Annual scholarship fundraising event

Cost/purpose/funding source: \$3,000 for food, supplies, facilities and printing; Patrons Foundation funds

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Dolores Harper. Last update on 01/15/2009 by Dolores Harper.

Agenda Item

3.03.03 Authorization for Special Projects - Orange Coast College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

Project/Activity: California Advocates for Re-Entry Education

Date: February 20, 2009

Department: OCC Re-Entry Center

Purpose: Workshops for statewide re-entry professionals and students

Cost/Purpose/Funding Source: NTE \$500, including refreshments, from ASOCC funds

Project/Activity: Host Orange County Asian Pacific Community Alliance (OCAPICA) and high school participants

Date: February 7, 2009

Department: OCC Extended Opportunity Programs and Services/Cooperative Agencies Resources for Education (EOPS/CARE) & OCC Financial Aid

Purpose: OCC staff to co-chair a workshop for college applications and personal statements test for 60 local high school students

Cost/Purpose/Funding Source: No cost to the college

Project/Activity: Intro to Blackboard Workshop

Date: January, 2009

Department: Staff Development

Purpose: Computer tips for Spanish instructors

Cost/Purpose/Funding Source: NTE \$500 to be paid from Staff Development funds

Project/Activity: AfterGlow Videography Television Pilot Shoot at OCC Pool

Date: February 8, 2009

Department: Physical Education & Athletics

Purpose: Promote awareness of campus and athletic programs to a television audience

Cost/Purpose/Funding Source: No cost to the college

Project/Activity: Academic Senate Presents: Community College Action Research, an Overview of Origins and Applications

Date: Spring, 2009

Department: Staff Development

Purpose: Acquire basic skills to be an effective action researcher

Cost/Purpose/Funding Source: NTE \$300 from Staff Development funds

Project/Activity: Architecture/Drafting/Interior Design Job Fair and Open House

Date: May, 2009

Department: Staff Development

Purpose: Promote and showcase student work to expand programs

Cost/Purpose/Funding Source: NTE \$1,000 from Staff Development funds

Project/Activity: Academic Senate Presents: Academic Freedom: Why it Matters and its Relationship to Part-Time Faculty

Date: Spring, 2009

Department: Staff Development

Purpose: Presentation/discussion of standards and mechanics to academic freedom

Cost/Purpose/Funding Source: NTE \$300 from Staff Development funds

Project/Activity: Cultural Awareness Day

Date: April 14, 2009

Department: Academic Senate International & Multicultural Education Committee
Purpose: Host speaker on "International Communication;" round-table discussion
Cost/Purpose/Funding Source: NTE \$1,000, including refreshments, from various funding sources

Project/Activity: Gyrokineses Training Workshop
Date: December 19, 20 & 21, 2008
Department: Sponsored by the OCC Dance Department
Purpose: Gyrokineses training for Dance faculty.
Cost/Purpose/Funding Source: No cost to the College.
Administrative approval 12-10-08 by the Chancellor due to timing of event.

Project/Activity: OCC Repertory Theatre Company: The Vagina Monologues, by Eve Ensler. February 13, 14, 15, 2009; A Memory, a Monologue, Rant, and a Prayer, by Eve Ensler. February 15, 2009. Hopscotch and The Indian Wants the Bronx, by Israel Horovitz. February 20, 21, 22, 2009. Graceland and Asleep on the Wind will not be presented due to lack of student interest. Revision to Previous Board Action to correct schedule. Previous Board approval 6/18/08.

Project/Activity: OCC Drama Productions: MACBETH, by William Shakespeare. March 12-14 & 19-22, 2009. Return to the Forbidden Planet will not be presented due to royalty and budget problems. Revision to Previous Board Action to correct schedule. Previous Board approval 6/18/08.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Lynnanne Minton. Last update on 01/15/2009 by Lynnanne Minton.

Agenda Item

3.03.04 Authorization to Apply for Funded Programs (None)

Meeting: 01/21/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Information

Public Access: Yes

Agenda Item Content

None

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Raine Hambly. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.03.05 Authorization for Disposal of Surplus

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content



Surplus012109.pdf

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by CCCDPurch. Last update on 01/15/2009 by CCCDPurch.

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
ORANGE COAST COLLEGE				
Computer	9033538	M5183	XB10605DKXS	P
Monitor	9032327	TM-A135U	10487473	P
Monitor	9023865	CT-1382Y	M811910676	P
Battery pack	9031778	---	59475	P
Battery pack	9025071	---	39821	P
Box of Lights	---	---	---	P
Printer	9024897	OWC	57653	I
Film Scanner	9035142	LS-1000	245693	I
Fax	---	FAA-770	U56348G9K234626	I
Scanner	9032931	MES-1200A3	S019212431A	I
Computer	9033657	M5183	XB1120VRKXS	P
Monitor	9025440	M6496	CY9148HCVS	P
Monitor	9025438	M6496	CY9122CFCUS	P
Monitor	9023634	CPD-200ES	4125976	P
Monitor	9053550	VCDTS22336-im	316021207026	P
Monitor	9053549	VCDTS22336-im	316021207024	P
Monitor	9046972	VCDTS22336-im	316020403817	P
Monitor	9053548	VCDTS22336-im	316021207019	P
Monitor	9046973	VCDTS22336-im	316020403826	P
Monitor	9047564	VCDTS22336-im	316012308880	P
Monitor	9047565	VCDTS22336-im	316012308882	P
Monitor	9047563	VCDTS22336-im	316012308876	P
Monitor	9046971	VCDTS22336-im	316020403827	P
Monitor	9053554	VCDT523693-im	33102148305	P
Monitor	9032361	TFA1105STTUW	901001712	P
Monitor	9032362	TFA1105STTUW	906006073	P
Monitor	9053555	VCDT523693-im	331021400311	P
Chairs + table combo (4)	70	---	---	P
Chairs + table combo (4)	71	---	---	P
Chair	29	---	---	P
Chair	30	---	---	P
Chair	31	---	---	P
Chair	32	---	---	P
Chair	33	---	---	P
Chair	34	---	---	P

Surplus

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Tables (2)	---	---	---	P
Tables (2)	---	---	---	P
Love seat	26	---	---	P
Chair	27	---	---	P
Chair	29	---	---	P
Chairs + table combo (4)	247	---	---	P
Tables (2)	---	---	---	P
Overhead projector	9021559	---	---	P
Scale	9034513	---	---	P
Jugs machine	---	3620-270	---	P
Cabinet (2)	---	---	---	F
Table	---	---	---	F
Desk	---	---	---	P
Chair	9046134	---	---	P
Chairs (10)	---	---	---	P
Pool Vacuum	9056959	---	250474	I
Pool Vacuum	9056960	---	250481	I
Hub	9031948	AT-3624TR	S16Z8356P	I
Projector	9023702	---	---	I
Monitor	9022282	M4436	CY7280FB5X5	I
Printer	9053518	---	43522	I
Printer & Toner cartridges	9071508	Z850	M0K7332	P
Computer	9050883	---	8WMFC31	I
Computer	9033704	M518	XB11309AKXS	I
Printer	9058171	B01SB-0203-00	USDNN15577	I
Printer	9046825	3400	SY6-002777	I
Printer	9046812	3400	SY6-001291	I
Computer	9032449	M5183	XB002389HLA	I
Tables (3)	---	---	---	P
Ottoman	---	---	---	P
Ottoman	---	---	---	P
Chair	---	---	---	P
Chair	---	---	---	P
Chair	---	---	---	P
Chair	---	---	---	P
Chair	---	---	---	P

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
White Board	---	---	---	P
Table	---	---	---	P
Simulator Enclosure	---	---	---	P
Simulator Enclosure	---	---	---	P
Bookcase	---	---	---	P
Plotter Table	2000138	---	---	I
Simulator Cockpit	9023967	---	---	I
Table	---	---	---	I
Table	---	---	---	I
Table	---	---	---	I
Cart	---	---	---	I
Overhead Projector	---	---	---	I
Paper cutter	---	---	---	P
Cabinet	---	---	---	P
Cart-van	9023108	---	6033877	P
Cart-van	9064599	WXCI	LFWA111216JB00090	P
Monitor	9034747	---	---	I
Ultrasound	9057159	77030A	2527A01601	I
ATL Transducer	9057158	UM7	2082	I
ATL Transducer	9057157	UM7	103445	I
Ultrasound	2007720	Sterling	SU12321103	I
Computer	9031733	XPSR450	UHF3U	I
Computer	9031735	XPSR450	UHF3R	I
Computer	9031736	XPSR450	UHF3T	I
Computer	9031734	XPSR450	UHF3Q	I
Computer	9031737	XPSR450	UHF3S	I
Computer	9045053	MMP	2P92C01	I
Oscilloscope	9040574	TDS524A	B010371	I
Monitor	9045126	M781P	MX-0957VU-47801-11B-H13K	I
Monitor	9031740	D1226H	59119-D3SD4-19	I
Monitor	9031738	D1226H	59119-D3SD8-19	I
Monitor	9031739	D1226H	59119-D3SC1-19	I
Monitor	9031741	D1226H	59119-D3S8W-19	I
Monitor	9031742	D1226H	59119-D3SCV-19	I
GOLDEN WEST COLLEGE				
Computer	9010509	A2S2064	D4C 0A16 A2S2064	I

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Computer	9012130	8100/80av Power	XB43807F140	I
Computer	9020355	P2	1328	I
Computer	9030451	P3	43674	I
Computer	9030832	G3	XA91817TGGM	I
Computer	9034882	P3	41048	I
Computer	9037093	Tecra 8000	19377708A	I
Computer	9037150	P4	43318	I
Computer	9038750	G4	XB0124YRJ2S	I
Computer	9038834	P3	41299	I
Computer	9038854	P3	40988	I
Computer	9038863	P3	40990	I
Computer	9038885	P3	40994	I
Computer	9038887	P3	40991	I
Computer	9041346	G4	XB0139WYJ2S	I
Computer	9042100	P3	40120	I
Computer	9042357	P3	40856	I
Computer	9042429	G4	XB0481N5JNX	I
Computer	9042447	G4	XB0481QZJNX	I
Computer	9042454	G4	XB0481R6JNX	I
Computer	9042495	G4	XB0470USJNX	I
Computer	9044055	G4	X01051K0JQF	I
Computer	9044225	P3	42773	I
Computer	9044423	G4	XB1121ZCKXS	I
Computer	9044433	V866SE	2229366	I
Computer	9044434	V866SE	21469944	I
Computer	9044435	V866SE	21469948	I
Computer	9044436	V866SE	21469946	I
Computer	9044437	V866SE	21469945	I
Computer	9044438	V866SE	21469943	I
Computer	9044439	V866SE	21469949	I
Computer	9044440	V866SE	21469947	I
Computer	9044490	G4	XB1221HLKXS	I
Computer	9044495	G4	XB1221WMKXS	I
Computer	9044502	P4	42082	I
Computer	9044574	P4	42150	I
Computer	9044689	P3 850	42028	I

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Computer	9044691	P3 850	42036	I
Computer	9044749	P3	42188	I
Computer	9044824	P3	42208	I
Computer	9048838	P3	43403	I
Computer	9048841	P4	43401	I
Computer	9048842	P3	43400	I
Computer	9048967	P3	43377	I
Computer	9048990	P4	43789	I
Computer	9050030	Satellite 1800	22105417P	I
Computer	9050044	Satellite 1800	22105440P	I
Computer	9050048	Satellite 1800	22105434P	I
Computer	9050049	Satellite 1800	22105411P	I
Computer	9050089	P3 1.33GHz	V2200134	I
Computer	9050092	P3 1.33GHz	V2200188	I
Computer	9050095	P3 1.33GHz	V2200230	I
Computer	9050099	P3 1.33GHz	V2200086	I
Computer	9050137	P4	43421	I
Computer	9050202	P4	43357	I
Computer	9050413	P4	436661	I
Computer	9050445	P4 1.1	43651	I
Computer	9050951	P4	43046	I
Computer	9051027	P4	43360	I
Computer	9051038	P4	43502	I
Computer	9051043	P4	43506	I
Computer	9051382	PowerEdge 2650	BDHRV31	F
Computer	9051537	G4	XB4030C8QEU	I
Computer	9051696	G4	XB4040AMQEU	I
Computer	9051702	P4	43359	I
Computer	9051750	P4	43266	I
Computer	9051924	PowerEdge 2650	C23PR41	F
Computer	9061791	P4	42173	I
Computer	9067210	G4	G85312T5RTZ	I
Monitor	3002629	Macintosh Color	S125068KE04	I
Monitor	9010508	A2M2010	534770	I
Monitor	9017724	CM15VCR	99170416	I
Monitor	9020398	CM15VCR	1PA710210123	I

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Monitor	9020412	CM15VCR	1PA710210295	I
Monitor	9026617	C5DYE	33G742381874	I
Monitor	9030958	XJ700T	HD73J4011603	I
Monitor	9037129	XJ700T	HD73J1002440	I
Monitor	9037131	XJ700T	HD73J1002441	I
Monitor	9037158	151MP	RB15H4MT200125T	I
Monitor	9037397	XJ700T	HD73J3002733	I
Monitor	9038080	770T	HDD3JA003152	I
Monitor	9038126	770T	HDD3J8002525	I
Monitor	9038145	770T	HDD3JA005974	I
Monitor	9038347	DX700T	MH811C004348	I
Monitor	9038747	786FD	HDF1JC001375	I
Monitor	9042028	786FD	HDF1K1003649	I
Monitor	9042037	786FD	HDD3J8002533	I
Monitor	9042358	786FD	HDF1K1007009	I
Monitor	9044036	Cinema Display	CY03703HJPC	I
Monitor	9044425	EV700	LIC04215917	I
Monitor	9044426	EV700	LIC04215921	I
Monitor	9044427	EV700	LIC04215907	I
Monitor	9044428	EV700	LIC04215909	I
Monitor	9044429	EV700	LIC04215920	I
Monitor	9044430	EV700	LIC04215915	I
Monitor	9044431	EV700	LIC04215862	I
Monitor	9044432	EV700	LIC04215918	I
Monitor	9044484	Diamond Plus 73	1200941YE	I
Monitor	9044578	786FP	HDF1K2006807	I
Monitor	9044593	786FP	HDF1K400697	I
Monitor	9044919	768FD	HDF1K4000925	I
Monitor	9048909	Cinema Display	QT2243BGL3V	I
Monitor	9050305	Diamond Pro 920	205D11243	I
Monitor	9051032	151MP	RB15H4MT301560Z	I
Monitor	9051568	Cinema Display	2835015KNNF	I
Monitor	9051574	Cinema Display	2835015MNNF	I
Monitor	9061000	786FD	HDF1K3004531	I
Monitor	9061780	Cinema Display	52251XPKPW	I
Monitor	9061792	Sync 700B	3LH506472	I

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Monitor	9063941	Cinema Display	54210Z9AF	I
Fax	3003809	UF-322	1940400488	I
Fax	9051854	KX-FB421	4AAFC064259	I
Fax	9061661	KX-FL511	4GBFD116466	I
Fax	9068778	KX-FP270	8IAFB079461	I
Copier	9027733	FP-7722	AIEKB317119	I
Copier	9036091	155	SGB88AGLKN	I
Copier	9041321	FP-7750	KIQMF317361	I
Copier	9042561	Work Centre XD12	16432	I
Printer	9010510	A9M0305	248206	I
Printer	9013695	LaserJet 4M+	JPGF024084	I
Printer	9014097	LaserJet 5P	USDB044184	I
Printer	9028306	LaserJet 5M	USKB063346	I
Printer	9037173	LaserJet 1100	USDG076817	I
Printer	9037252	DeskJet 710c	MX95M1C1JF	I
Printer	9037259	DeskJet 710c	MX95O1C00J	I
Printer	9037262	Deskjet 710	MX95M1C1JJ	I
Printer	9037271	DeskJet 710c	MX95M1C1J1	I
Printer	9037297	DeskJet 710c	MX95O1C001	I
Printer	9037300	Deskjet 710	MX95M1C1J0	I
Printer	9037306	Deskjet 710	MX95M1C1HW	I
Printer	9037321	DeskJet 710c	MX95O1C00H	I
Printer	9037322	LaserJet 1100A	USBD003792	I
Printer	9037344	LaserJet 1100A	USDD009861	I
Printer	9037407	DeskJet 710c	MX97O1S1HB	I
Printer	9037408	DeskJet 710c	MX97O1S1HF	I
Printer	9037410	DeskJet 710c	MX97O1S1H1	I
Printer	9037411	DeskJet 710c	MX97O1S1GW	I
Printer	9037418	DeskJet 710c	MX97O1S1BZ	I
Printer	9037419	DeskJet 710c	MX97O1S1FX	I
Printer	9037420	DeskJet 710c	MX97O1S1GY	I
Printer	9037423	DeskJet 710c	MX97O1S1GZ	I
Printer	9037430	DeskJet 710c	MX97O1S1JM	I
Printer	9037431	DeskJet 710c	MX97O1S1J7	I
Printer	9037445	DeskJet 710c	MX97O1S1FP	I
Printer	9037450	DeskJet 710c	MX97O1S1F4	I

Surplus

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Printer	9037485	DeskJet 710c	MX97O1W0Y4	I
Printer	9037561	DeskJet 710c	MX97O1S1G2	I
Printer	9037564	DeskJet 710c	MX97O1S1G8	I
Printer	9037566	DeskJet 710c	MX97O1S1GJ	I
Printer	9037577	DeskJet 710c	MX97O1S1FF	I
Printer	9037586	DeskJet 710c	MX97O1W0XG	I
Printer	9038123	DeskJet 710c	MX97O1W0XX	I
Printer	9038143	DeskJet 710c	MX97O1W0XQ	I
Printer	9038499	LaserJet 2100TN	USCB000861	I
Printer	9042359	DeskJet 930c	MY02Q110JW	I
Printer	9044039	N2125	LE9018055	I
Printer	9044079	DeskJet 930c	MY02Q110MB	I
Printer	9044492	N2125	LE9022344	I
Printer	9044865	M760	PR4007705	I
Printer	9044931	Laserjet 1100A	USBD003816	I
Printer	9044943	N2125	C1XL1BDWV4	I
Printer	9048835	M760	PR4007063	I
Printer	9050490	Digital Copier 610	SG240310F4	I
Printer	9061531	DeskJet 3820	CN25G1N6K318	I
Printer	9061533	C86	FXUY525907	I
Printer	9062560	DeskJet 710c	MX97O1S1H3	I
Typewriter	3001875	Wheelwriter	118100011KLH01	I
Typewriter	9061527	Wheelwriter 1000	11RTP88	I
Viewfinder	9071	WV-VF65	29I50871	I
Camera	9073	WV-D5100HS	2XA00407	I
Camera Head	9080	ITE	---	I
External Hard Drive	9010985	Club Mac	TSS Shop	I
Projector	9015913	LC-5000	G4201509	I
Adapter	9027256	WV-RC35	2YR00031	I
Scanner	9030861	ScanJet 5200C	SG93F160KY	I
Pocket PC	9044073	iPAQ 3650	4G12DW36TE2S	I
Pocket PC	9044379	iPAQ 3650	4G12DW36TE28	I
Pocket PC	9044380	iPAQ 3650	4G12DW36TDZE	I
Pocket PC	9044381	iPAQ 3650	4G12DW36TE02	I
Pocket PC	9044383	iPAQ 3650	4G12DW36TE99	I
Pocket PC	9044385	iPAQ 3650	4G12DW36TE7F	I

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Pocket PC	9044387	iPAQ 3650	4G12DW36TEAD	I
Pocket PC	9044389	iPAQ 3650	4G12DW36TEBH	I
Pocket PC	9044390	iPAQ 3650	4G12DW36TE3H	I
Pocket PC	9044393	iPAQ 3650	4G12DW36TE3M	I
Pocket PC	9044394	iPAQ 3650	4G12DW36TE8D	I
Pocket PC	9044396	iPAQ 3650	4G12DW36TE2G	I
Pocket PC	9044397	iPAQ 3650	4G12DW36TEB2	I
Pocket PC	9044401	iPAQ 3650	4G12DW36TE30	I
Pocket PC	9044402	iPAQ 3650	4G12DW36TEAP	I
Pocket PC	9044403	iPAQ 3650	4G12DW36TE1N	I
Pocket PC	9044406	iPAQ 3650	4G12DW36TE4D	I
Pocket PC	9044408	iPAQ 3650	4G12DW36TE4E	I
Pocket PC	9044409	iPAQ 3650	4G12DW36TE3Y	I
Pocket PC	9044414	iPAQ 3650	4G12DW36TE49	I
Pocket PC	9044415	iPAQ 3650	4G12DW36TE3J	I
Pocket PC	9051737	iPAQ 3650	4G42DW366Y5H	I
Pocket PC	9051740	iPAQ 3650	4G42DW366Y0M	I
Pocket PC	9051742	iPAQ 3650	4G42DW366Y0R	I
Pocket PC	9051810	iPAQ 3650	4G43DW36RY3L	I
Pocket PC	9051811	iPAQ 3650	4G43DW36RY3K	I
Pocket PC	9051812	iPAQ 3650	4G16DW36T4V6	I
Pocket PC	9051927	iPAQ 3650	4G3RDW366Y0J	I
Pocket PC	9051928	iPAQ 3650	4G44DW366Y41	I
Pocket PC	9051929	iPAQ 3650	4G44DW361Y4M	I
Shredder	9068766	3550x	T144047H	I
Camera	9068790	DSC-700	178880	I
TV	82	JKR985RR	526110732	I
TV	4808	Color-1	Y1G001748	I
TV	9051592	PV-V1343	J3IA71525	I
TV	9051594	PV-V1343	K3IA70020	I
TV	9051595	PV-V1343	J3IA71517	I
TV	9051596	PV-V1343	J3IA71590	I
TV	9051597	PV-V1343	J3IA71620	I
TV	9051598	PV-V1343	K3IA70018	I
TV	9051599	PV-V1343	J3IA71529	I
TV	9051600	PV-V1343	K3IA70797	I

Surplus

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
TV	9051604	PV-V1343	K3IA70767	I
TV	9051605	PV-V1343	K3IA70019	I
TV	9051606	PV-V1343	K3IA71534	I
TV	9051609	PV-V1343	J3IA71618	I
TV	9051611	PV-V1343	J3IA71535	I

Agenda Item

3.03.06 Authorization to Enter Standard Telecourse Agreements - Coastline Community College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

After review by the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to enter into the following standard agreements for the lease of telecourses.

ANTHROPOLOGY: THE FOUR FIELDS
Maryland Public Television (MD)

CHILD DEVELOPMENT: STEPPING STONES
Texas Consortium for Educational Telecommunications (TX)

CONCEPTS IN MARKETING
Lake City Community College (FL)

CULTURAL ANTHROPOLOGY: OUR DIVERSE WORLD
Butler County Community College (KS)
Maryland Public Television (MD)
Oregon Community College Distance Learning (OR)
Texas Consortium for Educational Telecommunications (TX)

CYCLES OF LIFE: EXPLORING BIOLOGY
NILRC (IL)
Oregon Community College Distance Learning (OR)
Texas Consortium for Educational Telecommunications (TX)

DOLLARS & SENSE: PERSONAL FINANCE FOR THE 21ST CENTURY
NILRC (IL) – 16402
NILRC (IL) – 16403
Oregon Community College Distance Learning (OR)
Texas Consortium for Educational Telecommunications (TX)

FACES OF CULTURE – REVISED
Washington State University (WA)

HUMANITIES THROUGH THE ARTS
Educational Teleconsortium of Michigan (MI)

PHYSICAL ANTHROPOLOGY: THE EVOLVING HUMAN
Maryland Public Television (MD)
Oregon Community College Distance Learning (OR)

PSYCHOLOGY: THE HUMAN EXPERIENCE
De Anza College (CA)
Oregon Community College Distance Learning (OR)
Texas Consortium for Educational Telecommunications (TX)

TRANSITIONS THROUGHOUT THE LIFE SPAN
Texas Consortium for Educational Telecommunications (TX)

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the

telecourses by the lessees and number of students enrolled in the courses.



Telecourses.pdf

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Nicki Salcedo. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.03.07 Approval of Clinical Contracts - Golden West College (None)

Meeting: 01/21/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Information

Public Access: Yes

Agenda Item Content

None

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Dolores Harper. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.03.08 Approval of Clinical Contracts - Orange Coast College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

After review by legal counsel, Rutan & Tucker, the College President, and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to enter into clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum. (Non-standard agreements are attached to each Trustee's Agenda.)

NEW

Dr. Lance Hamilton, DDS

Standard Clinical Affiliation Agreement
Costa Mesa, CA

Dr. Sage Humphries, DDS
Orange, CA

Standard Clinical Affiliation Agreement

Dr. Veronica Rosales, DDS
Santa Ana, CA

Standard Clinical Affiliation Agreement

Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in approved clinical rotations (For field experience agreements, the District provides only Worker's Compensation insurance.) These District provided insurance coverages are in effect while the student is on-site at facility. The District realizes savings by utilizing off-campus clinical and field experience training facilities.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Lynnhanne Minton. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.03.09 Authorization for Purchase of Institutional Memberships - Coastline Community College

Meeting: 01/21/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Information

Public Access: Yes

Agenda Item Content

RENEWAL

Professionals in Human Resources Association (PIHRA) – January 1, 2009 — December 31, 2009 - \$125
Membership provides access to membership activities, networking events and human resources training opportunities to market and network the programs offered through Coastline Community College/Orange County One-Stop Center. Membership to be paid from One-Stop Center funds.

Irvine Chamber of Commerce – February 11, 2009 – February 10, 2010 - \$360

Membership provides access to Chamber businesses to market and network the programs offered through Coastline Community College/Orange County One-Stop Center. Membership to be paid from One-Stop Center funds.

College Board – November 1, 2008 — October 31, 2009 - \$325

Membership provides services for the college to better meet the needs of nontraditional students and opportunities for communication across educational segments on important educational issues.
Membership to be paid from college funds.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Laurie Swancutt. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.03.10 Authorization for Purchase of Institutional Memberships - Golden West College

Meeting: 01/21/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content

NEW

Journalism Association of Community Colleges – July 1, 2008 – June 30, 2009 - \$200

Membership allows students to compete in Journalism competitions

RENEWAL

Society of American Florists – January 1 - December 31, 2009 - \$40

Membership provides floral industry opportunities and information for students

Transfer Center Director Association (TDCA) – July 1, 2008 – June 30, 2009 - \$50

Membership provides a channel of communication among the California Community College Transfer Centers to allow the sharing of transfer information

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Dolores Harper. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.03.11 Authorization for Purchase of Institutional Memberships - Orange Coast College

Meeting: 01/21/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content

NEW

Umoja Community, Foundation for California Community Colleges – 2009 - \$1,000

The Umoja Community is a grassroots effort of concerned faculty, staff, and students who have been meeting and working to dramatically improve the success rates of African American students. Membership provides a means to stay current and updated about the progress being made with the Umoja Community program.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Lynnette Minton. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.03.12 Authorization for Purchase of Institutional Memberships - District (None)

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

None

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by CCCDAdsv6. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.03.13 Community Activities - Golden West College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

It is recommended that authorization be given for the following non-ADA generating Community Services activities, seminars, workshops, lecture series and/or cultural events and for appointment of lecturers and presenters as indicated at Golden West College. It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign any applicable agreements.

The following not for credit programs will be offered by Community Services throughout Spring 2009. The presenters will be paid a flat fee or on a fee-split based on actual enrollment. (P) = per participant (F) = flat rate

Previous Board action 12/10/08: to add program and presenter

WATERCOLOR WORKSHOP, Harvey Clemans, 18.0 hours.

Participant Fee: \$98.00

(P) First offered in 2003

Additional Administrative Content

Created on: 12/08/2008 at 04:31 PM by Dolores Harper. Last update on 01/15/2009 by Jodi Rodriguez.

3.03.14 Community Activities - Orange Coast College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

The following not-for-credit classes will be advertised and offered by the Community Education Office during the period of January 22 – June 30, 2009. Payment to the presenter will be based on a negotiated fixed rate (F) or percentage of income based on course enrollment (P).

REVISION TO PREVIOUS BOARD ACTION:**PROFESSIONAL EXPERTS**

FRENCH CONVERSATION, INTERMEDIATE/ADVANCED, Fee: \$65.00/\$120.00, 21 hours held at the Boys and Girls Club of Newport Beach. Presenter: Katherine Watson. (P) (Prior Board approval 4/2/008)

SPECIAL EVENTS

Project/Activity: Alcohol and Drug Awareness Meeting

Date: Spring 2009 semester

Department: Extended Education

Purpose: Host a meeting with the staff of the Alcohol and Drug Awareness program.

Cost/Purpose/Funding Source: Expenses for food and beverages to be paid from OCC Extended Education funds.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Lynnette Minton. Last update on 01/15/2009 by Jodi Rodriguez.

3.03.15 Sailing Program - Orange Coast College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

The following non-credit classes will be offered by the Marine Programs Office during the period of January 22, 2009 – December 30, 2009. The presenters will be paid at a fixed rate or percentage of income based on actual enrollment. Instructor fees will be charged against individual ticket budget numbers and paid from Sailing Center funds. (P)=percentage and (F) =flat rate.

PROFESSIONAL EXPERTS

Jessica Rohr to perform specialized marine maintenance and repair on Sailing Center boats, docks and facilities, as well as miscellaneous donations to the program. Work to be performed between December 1, 2008, and June 30, 2009. (F)

Kathryn Sink-Pointer to perform specialized marine maintenance and repair on Sailing Center boats, docks and facilities, as well as miscellaneous donations to the program. Work to be performed between December 1, 2008, and June 30, 2009. (F)

LIDO 14 RACING CLINICS; Fee \$99, 8 hours

PRESENTERS: Richard Crowe, Sheri Crowe, Diane K. De Witte, Debora Camille Dunne, Colleen Harber, Kurt Holland, Marc Alan Hughston, Doug Kent, Brian Michael Kfoury, Erik Klopfenstein, Garrett Laudenback, Marcus MacKenzie, Noel Manchan, Bryan W. McCormick, Robert Profeta, Karen Prioleau, Debora Lynn Robinson, Kirk Schuler, Ernie Schultz, Mette Segerblom, Scott Hilton Smith, Adam Yoshida, Merin Yoshida, Amanda Ellis, Mike Nash, Keith Kilpatrick, Darla Baldwin, Christopher Segerblom, Anne Marie Thompson, Fiona McLean, Charlie Fox, Randall Hause, Daniel Segerblom, Robert White, Christopher McNally, Connor Bathen, Jessica Rohr, Alex Bouillon (F)

SHIELDS RACING CLINICS, \$99, 6 hours

PRESENTERS: Michael Carlson, Richard Crowe, Sheri Crowe, Diane K. De Witte, Debora Camille Dunne, Colleen Harber, Kurt Holland, Marc Alan Hughston, Doug Kent, Brian Michael Kfoury, Erik Klopfenstein, Garrett Laudenback, Marcus MacKenzie, Noel Manchan, Bryan W. McCormick, Robert Profeta, Karen Prioleau, Debora Lynn Robinson, Kirk Schuler, Ernie Schultz, Holly Scott, Mette Segerblom, Scott Hilton Smith, Bruce Tice, Keith Kilpatrick, Merin Yoshida, Mike Nash, Christopher McNally (F)

SAFETY AT SEA, Fee: \$100/\$125 at the door, 8 hours, co-hosted with Newport Harbor Yacht Club at NHYC. Course fee to include continental breakfast, lunch, and certification fees payable to US SAILING. Presenters: Richard Crowe, Sheri Crowe, Robert Dalrymple, Katy Sink, Armando Eason, Betsy Crowfoot, Gino Morelli, Karen De Clue Prioleau, Jerry Kornfeld, Art Holub, John Jourdane, Chuck Hawley (F)

CATALINA SAIL TRAINING VOYAGE for UC Santa Cruz students participating in the UC at Sea program February 13-16, 2009, aboard Betty and Alaska Eagle: Fee: \$250/pp. Meals included.

Presenters: Karen De Clue Prioleau, Brian Kfoury, Diane De Witte, Christopher McNally, Kirk Schuler, Marc Hughston - Skippers at \$240-\$325, Mates at \$100-\$197, and cooks at \$60-\$113 per day. All transportation costs for approved staff to be paid for by the Sailing Center at no cost to the District (F)

INDEPENDENT CONTRACTORS

Chris Brown's Performance Marine to provide engine repair and maintenance services for OCC sailing vessels from December 10, 2008, to June 30, 2009, to be paid an amount NTE \$6,000 from Sailing Center funds.

REVISIONS TO PREVIOUS BOARD ACTION:

Students of Orange Coast College Men's and Women's crew to renew as individual members the Newport Aquatic Center (NAC) for the purpose of performing scheduled rowing workouts at NAC facilities during remodeling of the OCC Crew building. Dates of membership shall be from January 1, 2009, through May 31, 2009. Per student cost for NAC membership is \$43.00 per month, which shall be paid by the OCC Marine Program/Foundation funds. (Prior approval January 16, 2008)

Orange Coast College crew to extend temporary storage December 10, 2008, to June 1, 2009, of ten racing shells and associated equipment at the Newport Aquatic Center for the purpose of facilitating OCC Crew workouts during Winter and Spring 2009. Storage cost of \$5,500 to be paid from OCC Marine Program/Foundation funds. (Prior approval January 16, 2008)

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Lynnanne Minton. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.04 PERSONNEL ITEMS

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content



Personnel.pdf

Additional Administrative Content

Created on 12/16/2008 at 09:09 AM by CCCDHR. Last update on 01/15/2009 by CCCDHR.

3.04 PERSONNEL ITEMS**1. Authorization for Special Assignments**

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SUM = Summer.

COASTLINE COLLEGE**STUDY ABROAD**

Preparing and presenting two workshops.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Bauman, Jane	11/24/2008	06/30/2009	EXM	\$43.10	13.0
Torrini, Lynn	11/24/2008	06/30/2009	EXH	\$30.34	14.0

BASIC SKILLS

Creating videos and interactive exercises for the Basic Skills Toolbox Program.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Borcoman, Kevin	11/01/2008	06/30/2009	EXH	\$30.34	44.0
Johnson, Daniel	11/01/2008	06/30/2009	EXM	\$43.10	31.0

WORKSHOP

The following part-time instructors participating in Teaching Teens College Content workshop. NTE 3 hours.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Caldwell, Avery	01/05/2009	06/30/2009	EXH	\$30.34
Hastings, Claudine	01/05/2009	06/30/2009	EXH	\$30.34
Helwig, Kent	01/05/2009	06/30/2009	EXH	\$30.34
Levy, Andrew	01/05/2009	06/30/2009	EXH	\$30.34
Mann, Claire	01/05/2009	06/30/2009	EXH	\$30.34
Mielke, Tammy	01/05/2009	06/30/2009	EXH	\$30.34
Monroe, Jennifer	01/05/2009	06/30/2009	EXH	\$30.34
Ortega, Yvonne	01/05/2009	06/30/2009	EXH	\$30.34
Reisch, Carla	01/05/2009	06/30/2009	EXH	\$30.34

ABI PROGRAM

The following part-time instructors to participate in ABI team meetings. NTE 24 hours.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Crowley, Erin	01/31/2009	05/29/2009	EXH	\$145.65
Fitzgeorge, Brenda	01/31/2009	05/29/2009	EXH	\$145.65
Pasino, James	01/31/2009	05/29/2009	EXH	\$145.65
Shepard, Sue	01/31/2009	05/29/2009	EXH	\$145.65
Waterman, Elizabeth	01/31/2009	05/29/2009	EXH	\$145.65

FOCUS GROUP

The following part-time instructors attended a focus group for new staff orientation project. NTE 2 hours.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Chapman, Cheryl	11/19/2008	11/20/2008	EXH	\$30.34
Letterman, Bryce	11/19/2008	11/20/2008	EXH	\$30.34
Richter, Otto	11/19/2008	11/20/2008	EXH	\$30.34
Tonelli, Barbara	11/19/2008	11/20/2008	EXH	\$30.34
Tran, Chau	11/19/2008	11/20/2008	EXH	\$30.34
Yazan, Ozkan	11/19/2008	11/20/2008	EXH	\$30.34

INSTRUCTIONAL UNIT ASSISTANT

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Brown, Debra	01/31/2009	05/31/2009	IUH	\$898.20
Feldon, Fred	01/31/2009	05/31/2009	IUM	\$598.80
Fry, Marilyn	01/31/2009	05/31/2009	IUM	\$898.20
Johnson, Daniel	01/31/2009	05/31/2009	IUM	\$898.20
Miller, Rosemary	01/31/2009	05/31/2009	IUH	\$898.20
Sagen, Arthur	01/31/2009	05/31/2009	IUH	\$898.20
Secord, Debra	01/31/2009	05/31/2009	IUM	\$1197.60
Warner, Michael	08/25/2008	12/14/2008	IUM	\$582.80
	01/31/2009	05/31/2009	IUM	\$898.20
Warwick, Randall	01/31/2009	05/31/2009	IUM	\$898.20
Winterbourne, Susan	01/31/2009	05/31/2009	IUM	\$898.20

RESEARCH AND DEVELOPMENT

The following part-time instructors researching and developing a new program for acting on camera, animation, voiceovers and executives. NTE 120 hours.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Helwig, Kent	11/01/2008	06/30/2009	EXH	\$30.34
Levy, Andrew	11/01/2008	06/30/2009	EXH	\$30.34

SPECIAL ASSIGNMENTS

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Boddie, Richard	11/01/2008	06/30/2009	EXH	\$30.34
Hosting and presenting seminar in conjunction with Brown Bag Lunch Grant. NTE 16 hours.				
Chapman, Cheryl	11/01/2008	06/30/2009	EXH	\$30.34
Developing a one-day workshop to introduce students to Coastline's Digital Graphics and Multi Media Entertainment certificate program. NTE 107 hours.				
Garrett, Vena	01/05/2009	06/30/2009	EXH	\$30.34
Revising the Student Guide and Test Book for "Concepts in Marketing." NTE 115 hours.				
Henry, Charles	09/30/2008	11/30/2008	EXH	\$30.34
Designed and created new Distance Learning Telecourse: M&S 100 (new course content, assignments, quizzes, exams) Right and Privilege of Use for Business 100 course. NTE 50 hours.				
Khan, Mabubur	11/24/2008	06/30/2009	EXH	\$30.34
Researching, identifying and arranging to purchase and install the necessary laboratory equipment for Physics courses 120, 125 and 185. NTE 49 hours.				
Klein, Sandra	01/31/2009	05/29/2009	EXH	\$76.16
To provide counseling to ABI students. NTE 100 hours.				
Naasz, Harlow	11/01/2008	06/30/2009	EXH	\$30.34
Workshop for instructors for Teaching Teens College content. NTE 36 hours.				
Nguyen, Ailene	11/01/2008	06/30/2009	EXM	\$84.81
Providing counseling, preparing educational and long term plans for ESL students and planning workshops and speakers. NTE 17 hours.				
Warwick, Randall	01/31/2009	05/31/2009	EXM	\$72.00
Biology 100 and Biology 101 Exam and Review. NTE 72 hours.				
Yaron, Sharon	01/31/2009	05/30/2009	EXH	\$30.34
Coordination of the Teach3 Program. NTE 349 hours.				

ASSESSMENT, LEARNING OUTCOME PROJECT

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Arlington, Pat	12/11/2008	06/30/2009	EXM	\$43.10	
Serving as Director to develop five-year plan to assess and track student outcomes, and also serving as co-lead of Department Services review workshop for Office of Instruction support personnel. NTE 40 hours.					
The following faculty serving as co-leads to develop five-year plan to assess and track student outcomes.					
Berggren, Gayle	12/11/2008	06/30/2009	EXM	\$43.10	35
Leighton, Kenneth	12/11/1008	06/30/2009	EXM	\$43.10	40

The following faculty developing five-year plan to assess and track student learning outcomes.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Aprile, Judy	12/11/2008	06/30/2009	EXH	\$30.34	23
Bauman, Jane	12/11/2008	06/30/2009	EXM	\$43.10	16
Brown, Debra	12/11/2008	06/30/2009	EXH	\$30.34	23
Chapman, Cheryl	12/11/2008	06/30/2009	EXH	\$30.34	23
Eber, Lorie	12/11/2008	06/30/2009	EXH	\$30.34	23
Feldon, Fred	12/11/2008	06/30/2009	EXM	\$43.10	16
Fry, Marilyn	12/11/2008	06/30/2009	EXM	\$43.10	16
Gutierrez, Pedro	12/11/2008	06/30/2009	EXM	\$43.10	16
Johnson, Daniel	12/11/2008	06/30/2009	EXM	\$43.10	16
Jones, Nancy	12/11/2008	06/30/2009	EXM	\$43.10	16
Kuntzman, Linda	12/11/2008	06/30/2009	EXM	\$43.10	16
Miller, Rosemary	12/11/2008	06/30/2009	EXH	\$30.34	23
Montague, Judy	12/11/2008	06/30/2009	EXM	\$43.10	16
Stewart, Cheryl	12/11/2008	06/30/2009	EXM	\$43.10	16
Wild, Michelle	12/11/2008	06/30/2009	EXM	\$43.10	16
Winterbourne, Susan	12/11/2008	06/30/2009	EXM	\$43.10	16

PART-TIME COUNSELING – FINANCIAL AID

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Chen, Donna	01/05/2009	05/31/2009	UNT	\$76.16	200
Nguyen, Steven	01/05/2009	05/31/2009	UNT	\$76.16	200

PART-TIME LIBRARIAN

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Bernotat, Rebekka	01/01/2009	01/30/2009	INT	\$59.16

MILITARY PROGRAMS - NCPACE

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Johnson, Daniel	08/25/2008	12/14/2008	MTM	\$43.20

The following CCC Administrators, Full Time and Part Time Instructors providing instructional opportunities for Navy Onshore, GoArmy Ed Ta, E-ArmyU, PDA, Coast Guard Afloat and NCPACE for Military Contract Education during Spring semester.

Administrator

Boehler, Ted

Full-Time Instructors

Cherian, Jennifer
 Feldon, Fred
 Johnson, Daniel
 Lee, Lisa
 Leighton, Kenneth
 Marcus, Ted
 Secord, Debra
 Shelley, Karen
 Taylor, Margaret
 Warwick, Randall

Part-Time Instructors

Barnes, Ralph
 Basford, Sean
 Behr, George
 Boehler, Connie

Candelaria, Pat
 Carlucci, Michael
 Cooper, David
 Cratty, William
 Curtis, Michael
 DeWitt, Stanley
 Diaz-Brown, William
 Dietrich, Phillip
 Doyle, John
 Eber, Lorie
 Forbes, Junko
 Freeman, William
 Go, Marianne
 Godfrey, Donald
 Gordon, Kimberly
 Hart, John
 Henry, Charles
 Hogan, Mikel
 Kabaji, Noha
 Katz, Maria
 Khan, Mabubur
 Mann, Claire
 Menzing, Todd
 Najera, Michael
 Nguyen, Kelly
 Nichols, Kristen
 Ondracek, Theodore
 Phillips, John
 Quast, Gerald
 Richter, Otto
 Rogoff, Meri
 Ruhle, James
 Sampson, Kevin
 Schindelback, Judy
 Talmage, Dorrie
 Terry, Ladd
 Wahba, Remon
 Walling, Dianne
 Wegter, Rachel
 Whitson, Stephen
 Windsor, Adrian
 Wrobel, Alfred

GOLDEN WEST COLLEGE

SUPPLEMENTAL INSTRUCTION PILOT PROGRAM

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Barton, Laurie	12/01/2008	12/14/2008	PDM	\$43.10

FULL TIME COUNSELING

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Dickerson, Karen	01/05/2009	01/30/2009	OVR	\$83.07	1
	01/31/2009	05/31/2009	OVR	\$72.00	5
Dumont, Stephanie	01/05/2009	01/30/2009	OVR	\$90.27	16
	01/31/2009	05/31/2009	OVR	\$72.00	6
Hinton, Karen	01/05/2009	01/30/2009	OVR	\$93.57	16
	01/31/2009	05/31/2009	OVR	\$72.00	5
Marchbank, Earnest	01/05/2009	04/02/2009	OVR	\$93.57	35

Personnel Items

Nguyen, Jimmy	01/05/2009	01/30/2009	INT	\$61.80	16
	01/31/2009	05/31/2009	OVR	\$72.00	5
Nguyen, Tri Dinh	01/05/2009	01/30/2009	INT	\$100.15	8
	01/31/2009	05/31/2009	OVR	\$72.00	8
Olson, Tarin	01/05/2009	01/30/2009	INT	\$100.15	6
	01/03/2009	05/31/2009	OVR	\$72.00	6
Valenzuela, Yvonne	01/05/2009	01/30/2009	INT	\$85.00	8
	01/31/2009	05/31/2009	OVR	\$72.00	5
York, Linda Kay	01/05/2009	01/30/2009	INT	\$103.44	18
	01/05/2009	05/31/2009	OVR	\$72.00	8

HOURLY COUNSELING

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Allen, Timothy	01/31/2009	05/31/2009	UNT	\$63.77	3
Duenas, Yolanda	01/05/2009	01/30/2009	INT	\$71.77	12
	01/31/2009	05/31/2009	UNT	\$71.77	4
Flores, Elizabeth	01/31/2009	05/31/2009	UNT	\$67.55	6
Lane, Andrea	01/05/2009	01/30/2009	INT	\$67.55	16
	01/31/2009	05/31/2009	UNT	\$67.55	9
Nelson, Terence	01/05/2009	01/30/2009	INT	\$67.55	12
Ngo, Michelle	01/05/2009	01/20/2009	INT	\$71.77	18
Nguyen, Steve Duc	01/05/2009	01/30/2009	INT	\$76.16	32
Rapp, Paula	01/05/2009	01/30/2009	INT	\$76.16	36
Tenno, Milton	01/05/2009	01/30/2009	INT	\$76.16	32

SPECIAL ASSIGNMENTS

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
<u>Amen, Tom</u>	01/31/2009	05/31/2009	EXM	\$43.10
To process the publicity of the Theater program.				
<u>Berman, Susan</u>	01/31/2009	05/31/2009	EXM	\$43.10
Library Faculty Coordinator.				
<u>Carr, Gregg</u>	01/31/2009	05/31/2009	EXM	\$43.10
College 100 Coordinator.				
<u>Cucurny, Marius</u>	01/01/2009	05/31/2009	EXM	\$43.10
To provide overall management and supervision of the NARET (North American Renewable Energy Training) project.				
<u>Farazdaghi, Farzane</u>	01/31/2009	05/31/2009	EXH	\$30.34
Peace Education Coordinator.				
<u>Hausey, Collette</u>	12/06/2008	12/06/2008	EXM	\$43.10
Performed in the orchestra for the GWC Choir Concert.				
<u>Hersh, Thomas</u>	01/01/2009	05/31/2009	EXM	\$43.10
To provide overall management and supervision of the NARET (North American Renewable Energy Training) project.				
<u>Hils-Williams, Jacquiel</u>	01/31/2009	05/30/2009	EXM	\$43.10
To act as project director for the 06-120 Grant.				
<u>Hoang, Antony</u>	01/31/2009	05/31/2009	EXM	\$43.10
Math Assessment.				
<u>Lane, Andrea</u>	01/05/2009	05/31/2009	EXH	\$30.34
To coordinate process for CalWORKs students.				
<u>Lazarus, Robert</u>	01/05/2009	05/31/2009	EXM	\$43.10
To coordinate instructional content, video tape production and editing of Legal Updates and Police Officer's Standards and Training (P.O.S.T.) Case Law. Funded by New Media Auxiliary.				
<u>Marchbank, Earnest</u>	01/31/2009	05/31/2009	EXM	\$43.10
Faculty Coordinator, EOPS.				
<u>Mucciario, Paula</u>	01/31/2009	05/31/2009	EXM	\$43.10
Faculty Coordinator, Sign Language.				
<u>Reynolds, Harvey</u>	01/31/2009	05/31/2009	EXM	\$43.10
Math Assessment.				

Personnel Items

Seufert, Dana	11/07/2008	11/16/2008	EXH	\$30.34
Performed in the orchestra for the GWC Theater production.				
Tayyar, Paul	01/31/2009	05/31/2009	EXM	\$43.10
Honors Coordinator.				

FULL TIME LIBRARIAN

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Cassens, Treisa	01/05/2009	01/30/2009	INT	\$78.31
Davis-Wolfe, Julie	01/05/2009	01/30/2009	INT	\$76.14
Garcia, Gonzalo	01/05/2009	01/30/2009	INT	\$73.97

PART TIME LIBRARIAN

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Daugherty, Seth	01/31/2009	05/31/2009	UNT	\$59.16
Head, Anne	01/31/2009	05/31/2009	UNT	\$76.16
Hernandez, Lia	01/31/2009	05/31/2009	UNT	\$67.55
Krause, Alana	01/31/2009	05/31/2009	UNT	\$59.16
Oberlin, Masumi	01/31/2009	05/31/2009	UNT	\$76.16
Peacock, Joyce	01/31/2009	05/31/2009	UNT	\$59.16

COACHING

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>SPORT</u>
Brazney, Suzanne	01/15/2009	04/04/2009	EXH	\$30.34	Softball
D'Alessandro, Michael	01/15/2009	04/04/2009	EXH	\$30.34	Men's Volleyball
Kopp, Kyle	01/15/2009	04/04/2009	EXM	\$43.10	Men's Swim
Pierce, Lowell	01/27/2009	04/04/2009	EXM	\$43.10	Track
Simpson, Matthew	01/15/2009	04/04/2009	EXH	\$30.34	Track
Taylor, Scott	01/15/2009	04/04/2009	EXM	\$43.10	Men's Swim
Villarreal, Roberto	01/15/2009	04/04/2009	EXM	\$43.10	Baseball

INSTRUCTIONAL UNIT ASSISTANT

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>DISCIPLINE</u>
Babb, Susan	01/31/2009	05/31/2009	IUM	\$291.40	Theater Arts
Barua, Dibakar	01/31/2009	05/31/2009	IUM	\$1497.00	English
Best, Amanda	01/31/2009	05/31/2009	IUM	\$898.20	Visual Arts
Jones, Barbara	01/31/2009	05/31/2009	IUM	\$1197.60	Office Admin
Kelly, Darla	09/01/2008	12/14/2008	IUM	\$1796.40	Life Sciences
	01/31/2009	05/31/2009	IUM	\$1796.40	Life Sciences
Kramer, Bryan	01/31/2009	05/31/2009	IUM	\$598.80	Automotive
Lervold, John	01/31/2009	05/31/2009	IUM	\$1197.60	Communication
Lopez-Rodriguez, A.	01/31/2009	05/31/2009	IUM	\$1197.60	World Language
Nielson, Donavan	01/31/2009	05/31/2009	IUM	\$1197.60	Computer Science
Palmer, Theodore	01/31/2009	05/31/2009	IUM	\$1197.60	Career Education
Quiros, Victor	01/31/2009	05/31/2009	IUM	\$1796.40	Criminal Justice
Reyna, Edward	01/31/2009	05/31/2009	IUM	\$299.40	Cosmetology
Reynolds, Harvey	01/31/2009	05/31/2009	IUM	\$1796.40	Mathematics
Souto, Mark	01/31/2009	05/31/2009	IUM	\$1347.30	Physical Science
Woo, Mai-Ying	01/31/2009	05/31/2009	IUM	\$1197.60	Business
York, Linda	01/31/2009	05/31/2009	IUM	\$898.20	Counseling

BASIC SKILLS

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Bouzar, Pete	11/17/2008	12/14/2008	EXM	\$43.10
	01/31/2009	05/31/2009	EXM	\$43.10
Cosand, Keisha	11/17/2008	12/14/2008	EXM	\$43.10
Harris, Ryane	11/17/2008	12/14/2008	EXM	\$43.10
	01/31/2009	05/31/2009	EXM	\$43.10
Moore, Sasha	11/17/2008	12/14/2008	EXM	\$43.10
	01/31/2009	05/31/2009	EXM	\$43.10

Personnel Items

Ullrich, Richard	11/17/2008	12/14/2008	EXM	\$43.10
	01/31/2009	05/31/2009	EXM	\$43.10

ASSESSMENT CENTER

Reader/Evaluator for Assessment Center writing samples and portfolios.

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Amendaris, Francesca	01/05/2009	01/30/2009	EXH	\$30.34	6
	01/31/2009	05/31/2009	EXH	\$30.34	12
Barrett, David	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	05/31/2009	EXH	\$43.10	12
Barua, Dibakar	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	05/31/2009	EXM	\$43.10	12
Cosand, Keisha	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	05/31/2009	EXM	\$43.10	12
Crown, Kathryn	01/05/2009	01/30/2009	EXH	\$30.34	6
	01/31/2009	05/31/2009	EXH	\$30.34	12
Dees, Van	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	05/31/2009	EXM	\$43.10	12
Ewing, Diane	01/05/2009	01/30/2009	EXH	\$30.34	6
	01/31/2009	05/31/2009	EXH	\$30.34	12
Harris, Ryane	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	05/31/2009	EXM	\$43.10	12
Hodjera, Eva	01/05/2009	01/30/2009	EXH	\$30.34	6
	01/31/2009	05/31/2009	EXH	\$30.34	12
Lavarini, Theresa	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/30/2009	05/31/2009	EXM	\$43.10	12
Lundquist, John	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	05/31/2009	EXM	\$43.10	12
McGrath, Marie	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	01/31/2009	EXM	\$43.10	12
Moore, Sasha	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	05/31/2009	EXM	\$43.10	12
Tarango, Abraham	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	05/31/2009	EXM	\$43.10	12
Ullrich, Richard	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	05/31/2009	EXM	\$43.10	12
Viel, Marie-Catherine	01/05/2009	01/30/2009	EXH	\$30.34	6
	01/31/2009	05/31/2009	EXH	\$30.34	12
Whitchurch, Charles	01/05/2009	01/30/2009	EXM	\$43.10	6
	01/31/2009	05/31/2009	EXM	\$43.10	12

ORANGE COAST COLLEGE

SUPPLEMENTAL INSTRUCTION PILOT PROGRAM

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Barton, Laurie	12/01/2008	12/14/2008	PDM	\$43.10
Conner, Gregory	12/01/2008	12/14/2008	PDM	\$43.10
Drew, Rendell	12/01/2008	12/14/2008	PDM	\$43.10
Felts, Karen	12/01/2008	12/14/2008	PDM	\$43.10
Keith, Arlete	12/01/2008	12/14/2008	PDM	\$43.10
Nauta, Dale	12/01/2008	12/14/2008	PDM	\$43.10
Obstfeld, Loretta	12/01/2008	12/14/2008	PDM	\$43.10
Scarfone, Patricia	12/01/2008	12/14/2008	PDM	\$43.10

SPECIAL ASSIGNMENTS

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Alabi, Jessica	12/01/2008	12/14/2008	EXM	\$43.10

Developed modules that addressed student success in critical reading, thinking and writing.

Personnel Items

<u>Berta, Melissa</u>	12/01/2008	12/03/2008	EXM	\$43.10
Visited Scholar Panel Presentation.				
<u>Colvin, Diane</u>	01/05/2009	01/30/2009	EXM	\$43.10
To prepare for Staff Development.				
<u>Contopoulos, Nicholas</u>	12/03/2008	12/05/2008	EXM	\$43.10
Visited Scholar Panel Presentation.				
<u>Felts, Karen</u>	01/05/2009	02/28/2009	EXM	\$43.10
Lead writer for Accreditation Report.				
<u>Lawell, Cheril</u>	01/01/2009	01/01/2009	EXM	\$43.10
Curriculum work for accreditation.				
<u>Place, Donna</u>	12/02/2008	12/03/2008	PDH	\$30.34
Served as a guest speaker for the Pilates Lecture Series.				

COUNSELING

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>HOURS</u>
Bagatourian, Linda	01/13/2009	01/16/2009	OVR	\$80.48	15
Barnes, Carol	01/12/2009	01/16/2009	OVR	\$105.80	15
Chovan, Maria	01/05/2009	01/30/2009	OVR	\$93.57	16
Cuellar, Eric	01/08/2009	01/13/2009	OVR	\$73.10	15
Duong, Nghia	01/05/2009	01/07/2009	OVR	\$100.06	15
Figueroa, Benjamin	01/13/2009	01/16/2009	OVR	\$86.32	15
Guillen, Alex	01/12/2009	01/14/2009	OVR	\$100.16	15
Guillen, Denia	01/05/2009	01/12/2009	OVR	\$63.98	10
Jupiter, Cheryl	01/05/2009	01/09/2009	OVR	\$100.16	15
Katsuki, Anna	01/14/2009	01/16/2009	OVR	\$96.86	15
Keegan, Diane	01/05/2009	01/07/2009	OVR	\$103.45	15
Kirch, Stacy	01/07/2009	01/09/2009	OVR	\$86.99	15
Marron, Elias	01/05/2009	01/09/2009	OVR	\$93.57	15
Nguyen, Jessica	01/07/2009	01/09/2009	OVR	\$79.15	15
Pham, Hue	01/05/2009	01/23/2009	OVR	\$105.80	15
Schneiderman, Robert	01/06/2009	01/09/2009	OVR	\$93.57	15
Tom, Eileen	01/08/2009	01/15/2009	OVR	\$62.26	15
Wickremesinghe, Manoj	01/14/2009	01/16/2009	OVR	\$82.84	15

COACHING

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>SPORT</u>
Spencer, Steven	12/15/2008	01/14/2009	EXM	\$43.10	Men's Basketball

INSTRUCTIONAL UNIT ASSISTANT

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>	<u>DISCIPLINE</u>
Flowers, Carol	02/01/2009	05/31/2009	IUM	\$3368.25	Accounting
Hanlon, Anna	08/25/2008	12/14/2008	IUM	\$1497.00	SLO Program
Kelly, Darla	09/01/2008	12/14/2008	IUM	\$1796.40	Life Sciences
Morgan, Dennis	02/01/2009	05/31/2009	IUM	\$1875.25	Business
Murphy, Timothy	02/01/2009	05/31/2009	IUM	\$3368.25	Computer Science
Saichek, William	02/01/2009	05/31/2009	IUM	\$3368.25	Business

APPEALS/CHALLENGE PROCESS

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Barnard, Donna	01/26/2009	05/31/2009	EXM	\$43.10
Barton, Laurie	01/26/2009	05/31/2009	EXM	\$43.10
Conner, Gregory	01/26/2009	05/31/2009	EXM	\$43.10
Goldman, Tamar	01/26/2009	05/31/2009	EXM	\$43.10
Keesler, Kathleen	01/26/2009	05/31/2009	EXM	\$43.10
Muir, Robert	01/26/2009	05/31/2009	EXM	\$43.10

ALTERNATIVE METHODS

<u>NAME</u>	<u>START DT</u>	<u>END DT</u>	<u>PAY TYP</u>	<u>PAY RATE</u>
Gillissen, Blade	11/01/2008	11/30/2008	EXM	\$43.10

Marcina, Vesna 10/01/2008 10/31/2008 EXM \$43.10

Overload assignment for the following GWC Administrator/Faculty instructing students at the police academy, during the period **01/05/09 to 01/30/09**, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed 25 hours for intersession:

Administrator

Lowenberg, Ronald

Faculty

Bach, Michael
Quiros, Victor
Watkins, Derrick

Overload assignment for the following GWC Administrator/Faculty instructing students at the police academy, during the period **01/31/09 to 05/31/09**, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed 54 hours for Spring semester:

Administrator

Lowenberg, Ronald

Faculty

Bach, Michael
Quiros, Victor
Watkins, Derrick

The following Administrators, to teach for the period **01/31/09 to 05/31/09** for CCC, GWC and OCC, payment to be \$72.000/hr (based on Col. IV, Step 6 placement on the CFE/AFT Local 1911 Faculty Unit Contract). This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed hours per week indicated below:

CCC

<u>Name</u>	<u>Hours per week</u>
Boehler, Ted	3.40
Rodriguez, Vincent	4.20

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/31/09 to 05/31/09** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed hours stated, per week:

CCC

<u>Name</u>	<u>Hours per week</u>
Jenkins, Nancy	3.40
Nguyen, Ailene	2.30

Nguyen, Christina 4.40

GWC

<u>Name</u>	<u>Hours per week</u>
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Terry, Russell	6.75
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Overload assignments for the following GWC cosmetology instructors, payment to be a maximum of \$72.000/hr based on the 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit contract, for the period **01/26/09 to 06/05/09**. Multiple statements indicate two or more separate assignments. LGF indicated Large Group Factor. This employment is subject to the general instructional needs for the college and/or the specific division. Assignments are not to exceed hours stated, per week:

<u>Name</u>	<u>Hours per week</u>
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Chambliss, Tasha	2.63
Christie, Joan	6.00
Cooper, PazGracieta	3.00
Cordiero, Judy	3.37
Florane, Michele	4.50
Smith, Jane	6.00

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/31/09 to 05/31/09** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed hours stated, per week:

CCC

<u>Name</u>	<u>Hours per week</u>
-------------	-----------------------

Arlington, Patricia	4.50
Bauman, Jane	1.70
Berggren, Gail	2.25
Ellis, Jeanette	2.00
Jones, Nancy	8.40
Lee, Lisa	6.80
Lockwood, Frederick	5.70
Marcus, Ted	1.90
Montague, Judy	1.12
Preciado, Anita	1.12
Roeun, Malinni	
04/06/09-05/31/09	11.30
Secord, Debra	6.00
Shelley, Karen	2.00
Taylor, Margaret	3.10
Warwick, Randall	6.75
Yeh, Ning	0.74

GWC

<u>Name</u>	<u>Hours per week</u>
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Almy, James	5.24
Amen, Tom	5.41

Personnel Items

Bach, Michael	
01/31/09-03/29/09	6.75
04/06/09-05/31/09	6.75
Baird, Larry	5.62
Baker, Frank	5.23
Barrett, David	4.66
Blackburn, Brian	0.56
Booth, Dianne	0.86
Bouzar, Pete	2.25
Boyer, Nancy	1.49
Brodie, Nanette	2.46
Broyles, Ju-An	5.74
04/06/09-05/31/09	2.25
Call, Gail	1.50
Carrie, Charles	4.11
Carter, Henrietta	2.25
Chan, Dennis	0.86
Ching, Berlynn	5.32
Chovan, Maria	6.75
Cucurny, Marius	1.12
Davis, Nadine	6.44
Egan, Catherine	6.75
Farris, James	6.75
Galassi, Cecilia	1.12
Gibson, Ronald	2.25
Gilpin, Bernard	6.75
Green, Katherine	2.99
Grimes, Carol	1.12
Grint, Jayne	1.99
Harris, Ryane	1.12
Hashimoto, Rumi	6.24
Hils-Williams, Jackie	2.25
Hoang, Antony	5.62
Jones, Barbara	3.93
Khakibazan, Maryam	2.81
Klein, Valerie	6.08
Kopp, Kyle	3.18
Kramer, Bryan	4.30
Kubis, Thomas	3.60
LaMantia, MaryLynne	6.75
Lavarini, Theresa	3.93
Lloyd, Douglas	4.50
Lopez-Ridriguez, Americo	3.37
Lundquist, John	5.62
Marino, David	5.06
McGrath, Marie	0.90
Mikelson, Louis	5.24
Miller, Stephen	4.50
Miyadi, Barbara	3.55
Moore, Sacha	2.25
Mucciario, Paula	6.75
Nielsen, Donavan	6.76
Palmer, Theodore	3.00
Pascoe, Kimberly	4.50
Pham, Diep	5.77
Pizano, Veronica	3.37
Plaster, Nikki	1.12
Potts, Eva	5.77
Ramm Engle, Martie	6.53

Rangel, Amy	0.77
Remsbury-Shiroishi, Elizabeth	1.12
Restelli, Diane	0.68
Reynolds, Harvey	4.50
Robbins, James	3.55
Rojas, Cheryl	5.36
Scardina, Thomas	3.37
Sekins, Denise	3.12
Speakman, Teresa	3.75
Sykes, Elizabeth	2.25
Tarango, Abraham	6.75
Tortolano, Jim	0.33
Treadwell, Gary	0.37
Vail, Travis	1.86
Walker, David	3.56
Wight, Gregory	3.37
Wilkinson, Ronald	5.62
Wood, Rose Ann	2.81

OCC

<u>Name</u>	<u>Hours per week</u>
Barvarz, Parnian	
02/01/09-03/29/09	2.30
04/01/09-05/31/09	4.65
Beau, Leslie	3.37
Ernsberger, Gabriela	5.43
Flowers, Carol	5.06
Gordon, Lee	6.68
Malaty, Martha	0.75
Morgan, Arabian	5.62
Morgan, Dennis	5.06
Murphy, Timothy	5.82
Saichek, William	6.76
Scane, Dianne	6.75
Sugden, James	4.50
Watson, Maryann	6.75
Zellerbach, Charles	1.68

2. Authorization for Leaves of Absence

It is recommended that authorization be given for the following leaves of absence:

Anderson, Rayline, OCC, Child Development Specialist, Classified Unit, 100% LOA/wop under the Family and Medical Leave Act of 1993, for the periods 12/05/08 through 02/01/09.

3. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations

It is recommended that the following resignations be accepted and/or layoffs and terminations be authorized:

Administrator

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Action</u>	<u>Effective</u>
Beheler, Ann F.	OCC	Dean, Business and Computing	Resign	02/06/09

McKenney, Edward A. CCC Dean, Military/Contract Education Prgm Resign 07/03/09

4. Authorization for Changes in Assignments, Academic Staff

Name	LOC	Title	From	To	Effective
Hollinden, Jody	CCC	Temporary Instructor/Coordinator, Special Ed	10 MO	12 MO	01/01/09

5. Appointment of Substitutes, Academic Staff

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$45.69/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2008-09 academic year.

Coastline College

Spring 2009

Barrett, Debra
 Cole, Maureen
 Crowley, Erin
 Fitzgeorge, Brenda
 Henson, Jennifer
 Kosbab, Tina
 Leath-McRae, Jennifer
 Pasino, James
 Shepard, Sue
 Syed, Erum

Golden West College

Fall 2008

Apolinario, Davinia
 Jimmons, Charlotte
 Savard, Hale
 Strong, Margaret

Spring 2009

Brownlee, Diane
 Daugherty, Seth
 Head, Anne
 Hernandez, Lia
 Krause, Alana
 Oberlin, Masumi
 Peacock, Joyce
 Wilson, Mary

Orange Coast College

Fall 2008

Angel, Katheryn
 Appel, Matthew
 Butler, Dennis
 Denton, Bob

Hopkins, Dustin
 Jana, Denis
 Kraynak, Shana
 Manuck, Richard
 Neil, Jeanne
 Seilo, John
 Silva, Francis
 Urbien, Darrell

6. Appointment of Academic Staff

In accordance with Board policies and procedures, the following academic staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed. Assignments are only for the time period specified or the hours per week as stated (multiple statements indicate two or more separate assignments). Salary placement may be revised upon presentation of evidence of additional education and/or experience:

Administrator

<u>NAME</u>	<u>LOC</u>	<u>TITLE</u>	<u>START DT</u>	<u>PLCMT</u>
Fratantaro, Edward	OCC	Interim Dean, Business and Computing*	02/02/09	D-32-05

*Pending STRS approval.

Faculty

<u>NAME</u>	<u>LOC</u>	<u>TITLE</u>	<u>START DT</u>	<u>PLCMT</u>
Lawler, William	GWC	Instructor, Physical Education, Women's Volleyball	01/31/09	A-I-01
Sherman Falcioni, Jocelyn	OCC	Instructor, Spanish	01/31/09	A-IV-07

Revisions to Previous Board action

Faculty

<u>NAME</u>	<u>LOC</u>	<u>TITLE</u>	<u>START DT</u>	<u>PLCMT</u>
Lockwood, Frederick	CCC	Instructor, Business	01/31/09	A-IV-07*
Margolin, Cathryn	OCC	Temporary Instructor, Accounting	01/31/09- 05/31/09	A-IV-07*

*Additional units presented.

FACULTY INTERSESSION ASSIGNMENTS - 2009

Assignments to be paid 1/1000th of salary placement on the CFE/AFT Local 1911, Faculty Unit salary schedule. Assignments are not to exceed 21 hours per week without administrative approval.

Coastline College

For the period 01/05/09-01/30/09:

Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Feldon, Fred	13.50
Lee, Lisa	18.00

Golden West College

For the period 01/05/09-01/30/09:

Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Barua, Dibakar	13.50
Bouzar, Pete	18.00
Bowlby, Margot	13.50
Harris, Rayne	13.50
Hoang, Antony	22.50
Jasser, Nina	13.50
Lundquist, John	18.00
Tarango, Abraham	18.00
Villarreal, Roberto	10.00

Orange Coast College

For the period 01/05/09-01/30/09:

Faculty

<u>Name</u>	<u>Wkly/Hrs</u>
Kamphuis, Jacqueline	5.00
Smith, Carl	18.00

PART-TIME FACULTY ASSIGNMENTS – 2009**INTERSESSION**

Assignments to be paid in accordance with the current salary part time faculty schedule and not to exceed 21 hours per week without administrative approval.

Coastline College

For the period 01/05/09-01/30/09:

<u>Name</u>	<u>Wkly/Hrs</u>
Chow, Brian	13.50
Rewers, Keven	6.80

Golden West College

For the period 01/05/09-01/30/09:

<u>Name</u>	<u>Wkly/Hrs</u>
Birnie, Deborah	1.50
Blackburn, Brenda	1.50
Jana, Denis	1.50

Orange Coast CollegeFor the period **01/05/09-01/30/09**:

<u>Name</u>	<u>Wkly/Hrs</u>
Carter, John	2.94
Collins, Sean	1.82
Grzeskowiak, Mark	1.75
Ketcham, Christopher	1.82
Moore, Larry	1.82
Reynolds, Michael	0.91
Roby, Janice	0.67
Rojas, Rublena	1.82
Thomas, Richard	8.43
Thorton, Michael	1.82
Turner, Travis	1.82

7. Appointment of Classified Staff to Advertised Positions

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Classified Promotions, New Hires and Rehires

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>PLCMT</u>	<u>Vacancy #</u>
Flores, Ralph	CCC	Campus Security Officer	02/02/09	E-41-02	C-021-09
Hutchison, Catherine	OCC	Staff Assistant, Senior	01/22/09	E-54-02	O-021-09
Jones, Jeffrey	CCC	Campus Security Officer	02/02/09	E-41-02	C-021-09
Khambatta, Zubin	CCC	Instructional Systems Development Programmer	02/05/09	E-65-01	C-026-09
Vasquez, David	GWC	Online Course Assistant	01/05/09	E-44-01	G-009-09

Confidential

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>PLCMT</u>	<u>Vacancy #</u>
Hill, Nancy	DIST	Staff Assistant	02/17/09	J-53-05*	D-005-09

*Y-rated.

Revision to Previous Board action

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>PLCMT</u>	<u>Vacancy #</u>
McGarvey, Sean	GWC	Energy Management Facilitator	01/05/09*	E-53-02	G-006-09

*Revised date.

8. Authorization for Reclassification, Classification Reductions, Reorganizational Reassignments, Classified StaffTemporary Reassignment

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Hutchison, Catherine	OCC	A&R Records Tech II	Staff Assistant Senior	01/01/09 - 02/28/09

9. Authorization for Temporary Out of Class and Special Assignments, Classified Staff

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class:

Management - Out of Class in Salary Grade

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Richey, Ardith	DIST	Director, Facilities & Planning	G-28	G-30	07/01/08	12/31/08

Classified

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>PLCMT</u>
Hutchison, C.	OCC	A&R Records Tech II	Staff Assist Senior	01/01/09	2/28/09	E-54-02
Tran, Tuongvan	OCC	Accounting Tech	Special Assignment	12/08/08	03/08/09	E-48-04*
Wisner, Paul	OCC	Accounting Coordinator Sr.	Accounting Analyst	12/08/08	03/08/09	E-60-05

*Includes 7.5% diff.

Revisions to Previous Board ActionManagement - Out of Class in Salary Grade

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>
Cock, Don	DIS	G-26	G-28	Extend end date from 12/31/08 to 03/31/09
Patterson, Richard	DIS	G-26	G-28	Extend end date from 12/31/08 to 03/31/09

Management

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>PLCMT</u>
Theobald, Brent	GWC	Public Safety Supervisor	Security Coordinator	Extend end date from 11/30/08 to 02/28/09	G-20-03*

*Includes swing diff.

Classified

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>PLCMT</u>
Nguyen, Uyen	GWC	Staff Aide	System Analyst Specialist	Extend end date from 12/31/08 to 03/31/09	E-60-01
Sherrill, Candace	OCC	Child Development Specialist	Special Assignment	Extend end date from 11/01/08 to 12/19/08	E-41-01
Vo, Tuan	GWC	Testing Technician	Staff Specialist	Extend end date from 12/31/08 to 03/31/09	E-50-04

10. Authorization for Schedule Changes, Classified Staff

It is recommended that authorization be given for the following temporary or permanent schedule changes in Classified Staff:

Temporary Schedule Changes and On Call Hours Over Contract

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Conlisk, Karen P.	CCC	Military/Contract Education Staff Aide	62.50%	HOC	11/25/08	06/30/09

11. Appointment of Special Category, Hourly Staff**A. 160 Day Employees**

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 100+ are General Fund; all others are Categorical Funds.) EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Barnett, Wanda	CCC	01/22/09	06/30/09	124077-851254	M,T,W,TH,F
Bowers, Elizabeth	GWC	01/22/09	06/30/09	124006-361519	M,T,W,TH,F
Breaux, Jasmine	CCC	01/22/09	06/30/09	124037-849301	M,T,W,TH,F
Caldera, Megan	CCC	01/22/09	06/30/09	818030-847515	M,T,W,TH,F
Krikorian, Joanne	DIST	01/22/09	06/30/09	110001-133001	M,T,W,TH,F
Mendenhall, Michelle	OCC	01/22/09	06/30/09	124087-257312	M,T,W,TH,F
Ouellette, Harriet	OCC	01/22/09	06/30/09	110001-240001	M,T,W,TH,F
Sarabia, Azucena	CCC	01/22/09	06/30/09	124077-851254	M,T,W,TH,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Booth, Melissa	OCC	11/10/08	06/30/09	110001-210100	M,T,W,TH,F
Kashimoto, Yoshiko	OCC	01/22/09	06/30/09	812035-210202	M,T,W,TH,F
Mofazzali, Azindokht	OCC	02/05/09	06/30/09	110060-204204	T,TH
Nguyen, Trang	OCC	01/31/09	06/30/09	110001-248702	M,T,W,TH,F
Ramos, Hector	OCC	01/22/09	06/30/09	812020-205401	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Blanscet, Raymond	CCC	02/01/09	06/30/09	127007-885901	M,T,W,TH,F
Hong, David	GWC	01/24/09	06/30/09	110001-385302	S,SU
Sepher, Rezai	GWC	01/24/09	06/28/09	110001-385302	S,SU

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Breen, Casey	GWC	02/01/09	06/30/09	124006-361516	M,T,W,TH,F,S
Cox, John	GWC	01/22/09	06/30/09	813005-34502	M,T,W,TH,F
Knipe, Alan	GWC	01/22/09	06/30/09	110001-317301	M,T,W,TH,F
Lee, Adam	OCC	01/22/09	06/30/09	812035-212801	M,W,F

Personnel Items

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Fitzpatrick, Adriana	GWC	01/27/09	03/13/09	124006-361519	M,T,W,TH,F
Linda, Gigi	CCC	11/24/08	12/31/08	110001-847401	M,T,W,TH,F
Ngo, Tuyet-Linh	GWC	01/12/09	01/30/09	124006-361519	M,T,W,TH,F
Tillehkooh, Andrew	CCC	11/24/08	12/31/08	110001-847406	M,T,W,TH,F

B. Student Employees

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Evans, Mbuya
Vu, Hong
Woolridge, Michael

Orange Coast College

Beadle, Charlotte
Dao, Vi
Goode, Kathleen
Harkings, Christopher
Heidebrecht, Phillip
Pozzi, Michael
Terando, Corlyn

C. Substitutes

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College

Guadarrama, Cendy
Mohamed, Sabah

12. Authorization for Professional Experts

Professional Experts over \$10,000.00

Abdou, Marc, CCC, to serve as an Offline Editor for the new Chemistry Telecourses, for the period 01/22/09 to 05/21/09, compensation to be \$13,200.00.

Hardin, Eric, CCC, to serve as 2d/3d Artist for the Chengo/OLLI project for Instructional Systems Development, for the period 01/22/09 to 03/31/09, compensation to be \$18,000.00.

Klein, Sandra P., CCC, to provide Neuropsychological services to the ABI Program, for the period 01/22/09 to 06/30/09, compensation to be \$26,208.00.

Personnel Items

Morrison, Gloria J., GWC, to serve as Emergency Operations Planning Consultant, writing emergency plans, training employees, and coordinating with city officials to ensure all is in compliance with state and federal mandates, for the period 01/26/09 to 06/30/09, compensation to be \$46,090.00.

Valles, Martin T., CCC, to serve as a production assistant in post production for the new Anatomy & Physiology Telecourses, for the period 01/22/09 to 06/21/09, compensation to be \$12,500.00.

Other Professional Experts

Andreassi, Angelique E., CCC, to serve as the high school coordinator for Credits for College program, for the period 01/22/09 to 06/30/09, compensation to be \$500.00.

Corona, Marcia L., OCC, to perform work for the Tech Prep Regional Coordination Grant, for the period 11/03/08 to 03/10/09, compensation to be \$1,000.00.

Cramer, Cheryl L., OCC, to perform work for the Tech Prep Regional Coordination Grant, for the period 10/01/08 to 02/05/09, compensation to be \$1,000.00.

Timmons, Nancy, OCC, to assist with special projects in the Student Services wing, for the period 01/01/09 to 06/30/09, compensation to be \$4,500.00.

Revision to Previous Board Action

Timmons, Nancy, OCC, to assist with special projects in the Student Services wing, for the period 07/17/08 to 12/31/08, increase compensation from \$3,500.00 to \$4,000.00 due to more hours than originally anticipated. (Previous Board action 06/18/08)

13. Approval of Sabbatical Leave Requests

The following sabbatical leaves have been recommended by the appropriate College Sabbatical Leave Committees and the College Presidents. The cost of the recommended sabbaticals is within the funds provided for in the agreement between the Faculty Unit of the Coast Federation of Employees/American Federation of Teachers, Local 1911, and the Coast Community College District. After review by the Vice Chancellor for Human Resources, it is recommended by the Chancellor that the following sabbaticals be approved:

COASTLINE COLLEGE

Sabbatical Leave Dates

Lee, Lisa

Spring 2010

GOLDEN WEST COLLEGE

Sabbatical Leave Dates

Dumont, Stephanie
Hashimoto, Rumi
Sudweeks, Sandra

Spring 2010
Fall 2009; Spring 2011
Spring 2010

Agenda Item

3.05 ADDITIONAL PERSONNEL ITEMS

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Jodi Rodriguez. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.05.01 Authorization for Independent Contractors - Coastline Community College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement.

\$10,000 AND OVER

Pixel Abuse to create visuals for various projects throughout the Instructional Systems Development Department, July 1, 2008 – June 30, 2009, for a fee NTE \$17,000 to be paid by ISD ancillary funds. (Revision is to increase NTE fee. Prior Board Approval: 11/5/08)

Wills, Kimberly to provide services in support of Coastline's Military Education Programs, January 21, 2009 – June 30, 2009, for a fee NTE \$48,000, to be paid from Contract Education funds.

Al Punto Advertising Inc. to provide Hispanic-targeted research assistance to determine the potential barriers Hispanic students face enrolling at Coastline Community College, December 1, 2008 — June 30, 2009, for a fee NTE \$10,000 to be paid from MPI Grant funds.

Stinson, Monique to provide services in support of Coastline's Military Education Programs, January 21, 2009 – June 30, 2009, for a fee NTE \$11,000, to be paid from Contract Education funds.

Shadday, Diana to provide services in support of Coastline's Military Education Programs, January 21, 2009 – June 30, 2009, for a fee NTE \$10,000, to be paid from Contract Education funds.

Randolph, Bryan to provide services in support of Coastline's Military Education Programs, January 21, 2009 – June 30, 2009, for a fee NTE \$35,000, to be paid from Contract Education funds.

UNDER \$10,000

Laiola, James to tune two pianos at the Costa Mesa Center two times each over the Spring 2009 semester between January 22, 2009 — June 30, 2009, for a fee NTE \$380 to be paid from general funds.

OptionsUnlimited, LLC to facilitate the Coastline Leadership Academy, January 26-30, 2009, at the Coastline Community Art Gallery located at 10156 Adams Avenue, Huntington Beach, for a fee NTE \$9500, to be paid from Foundation (Kaleidoscope) and Staff Development funds.

Heebner, Mary to serve as a guest lecturer for "The Visual Word", February 20, 2009, at the Coastline Art Gallery in Huntington Beach, for a fee NTE \$100, to be paid from ancillary funds.

Guerrero, Chris to provide audio voice-over for the Open Learning Language Initiative (OLLI), July 1, 2008 – June 30, 2009, for a fee NTE \$1300, to be paid from grant funds received from the William and Flora Hewlett Foundation. (Revision is to increase NTE amount. Prior Board Approval: 6-18-08)

Fitzpatrick, Emily to provide audio voice-over for the Open Learning Language Initiative (OLLI), July 1, 2008 – June 30, 2009, for a fee NTE \$1500, to be paid from grant funds received from the William and Flora Hewlett Foundation. (Revision is to increase NTE amount. Prior Board Approval: 6/18/08)

Thomas, Stephanie L. to provide audio voice-over for the Open Learning Language Initiative (OLLI),

September 4, 2008 – June 30, 2009, for a fee NTE \$1300, to be paid from grant funds received from the William and Flora Hewlett Foundation. (Revision is to increase NTE amount. Prior Board Approval: 9/3/08)

Lapides, Laurie to serve as a content developer for a new theater program development project during Spring 2009 at Coastline Community College's Costa Mesa Center, for a fee NTE \$507, to be paid from MPI grant funds.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Laurie Swanoult. Last update on 01/15/2009 by Laurie Swanoult.

Agenda Item

3.05.02 Authorization for Independent Contractors - Golden West College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

\$10,000 AND OVER

Wayne Foster Entertainment to provide professional entertainment services March 21, 2009, for the Foundation Gala, to be paid \$15,000 from Foundation funds.

Gavel Group to provide professional auction services January 1, 2009 - April 21, 2009, for the Foundation Gala to be paid \$21,250 from Foundation funds.

UNDER \$10,000

Hartman, Robert to provide technical support for the Nursing Clinical Video Procedure Project, January 22 - June 30, 2009, to be paid \$2,000 from RHORC Program Trust funds.

Jeffreys, Marianne R., to serve as a guest speaker for the Webinar Nursing Student Success Meetings, March 25, 2009, to be paid \$3,000 from RHORC Program Trust funds.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Dolores Harper. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.05.03 Authorization for Independent Contractors - Orange Coast College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement.

\$10,000 AND OVER

Brailsford & Dunlavey to perform a Student Housing Feasibility Study beginning January 22, 2009, through June 30, 2009, to be paid \$57,000 from ancillary funds.

Raubolt, Jack to serve as Interim Senior Director of Information Technology for Orange Coast College beginning January 5, 2009, through March 31, 2009, to be paid \$170 per hour NTE \$20,000 plus mileage from general funds.

UNDER \$10,000

Fritch, Margie to serve as a Work-Based Trainer for the San Diego/Imperial Region from January 22, 2009, to June 15, 2009, to be paid a fee of \$2,500 from the Work-Based Learning ancillary account.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Lynnette Minton. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.05.04 Authorization for Staff Development - Golden West College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

Activity: Life Sciences Department Symposium

Date: February 6, 2009

Purpose: Training for Life Sciences faculty on the writing, development and implementation of SLO's
Cost/Purpose/Funding Source: \$260 for supplies & refreshments; IPD & Staff Development funds

Activity: Taste of Great Teachers Symposium

Date: February 12, 2009

Purpose: Faculty symposium to promote student learning, customer service and teaching innovations
Cost/Purpose/Funding Source: \$600 for refreshments; IPD & Staff Development funds

Project/Activity: Business Department Symposium

Date: February 20, 2009

Department: Business

Purpose: SLO development for Business Department courses

Cost/purpose/funding source: \$128 for supplies and refreshments; IPD & Staff Development funds

Revision to previous Board action of 12/10/08 to change date only

Activity: Library Department Symposium

Date: February 19, 2009

Purpose: Customer service training for Library faculty and staff

Cost/Purpose/Funding Source: \$265 for supplies & refreshments; IPD & Staff Development funds

Activity: Nursing Department Symposium

Date: March 16, 2009

Purpose: Develop and update Nursing Department SLO's

Cost/Purpose/Funding Source: \$480 for refreshments; IPD & Staff Development funds

Activity: Computer & Business Applications & Office Administration Symposium

Date: April 16, 2009

Purpose: Faculty training in new technologies for the classroom

Cost/Purpose/Funding Source: \$240 for supplies & refreshments; IPD & Staff Development funds

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Dolores Harper. Last update on 01/15/2009 by Dolores Harper.

Agenda Item**3.06 FINANCIAL APPROVALS**

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content**Additional Administrative Content**

Created on 12/08/2008 at 04:31 PM by Jodi Rodriguez. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.06.01 Approval of Purchase Orders

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content



PurchaseOrderDIST.pdf

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by CCCDPurch. Last update on 01/15/2009 by Jodi Rodriguez.

PO NUM	NAME OF VENDOR	SITE	OBJECT CODE	AMOUNT
P0314593	CW Driver ABC Bldg Const Mgr Service-Board Date: 09/03/08 (GOB)	OCC-GB	6260	1,665,796.00
P0314942	Macerich Construction Inc Bid 1957 OCC Child Care Classrooms-Board Date: 12/10/08 (OCC Foundation Funds)	OCC	6254	729,000.00
P0314623	Doja Inc Category C - Bid No. 1961 OCC ABC Building- Board Date: 11/19/08 (GOB)	OCC-GB	6120	595,000.00
P0314678	Interpipe Contracting Inc Bid No. 1961 - OCC ABC Building Site Prep Underground Utilities-Board Date: 11/19/08 (GOB)	OCC-GB	6120	349,336.00
P0314968	Marina Landscape Inc Category K - Bid No. 1960 GWC LRC Building- Board Date: 11/19/08 (GOB)	GWC-GB	6120	235,700.00
P0314679	US Demolition Category A - Bid No. 1961 - OCC ABC Bldg Site Prep-Board Date: 11/19/08 (GOB)	OCC-GB	6120	138,300.00
P0314931	Southwest Coatings Inc Bid 1959 Exterior Metal Panels Restoration- Board Date: 11/19/08 (Capital Outlay Funds)	CCC	6250	114,000.00
P0314960	Trend Offset Printing Bid 1944 Printing 2009 Spring Schedules/DL Guide-Board Date: 01/06/08	CCC	4321	88,547.23
P0314755	Black Hills Institute of Geological Research Inc Lewis Center Allosaurus model (GOB)	OCC-GB	6401	68,213.10
P0314736	Dell Higher Education Desktops computers for Digital Media Classrooms	CCC	6412	65,598.66
P0314940	B & P Services Inc Replacement of 20 VAV Units at College Center (State Scheduled Maint 50/50 Fund)	CCC	6250	60,000.00
P0314941	CEM Lab ABC Bldg Site Inspection (GOB)	OCC-GB	6127	60,000.00
P0315012	Oceanside Photo & Telescope Lewis Center Classroom Telescopes (GOB)	OCC-GB	4312	57,996.15
P0315018	Tangram Office furniture for Garden Grove center.	CCC	4312	54,280.54
P0314589	Accuvant Software license renewal for Information Services.	DIS	5638	46,836.69
P0314642	Hartley & Assoc	CCC	5899	40,000.00

Purchase Orders

	Production of five soft skills training videos and support			
P0314945	UCMI Inc OCC testing & lab services (GOB)	OCC-GB	6127	40,000.00
P0314735	Dell Higher Education Desk top computers for Process Technology	CCC	6412	36,000.70
P0314921	Community College League of Calif Open PO for online databases	OCC	5699	35,000.00
P0314972	Community College League of Calif Online periodical and electronic resource database	OCC	5699	33,834.00
P0314944	Burke, Williams & Sorensen, LLP District Board general counsel legal services	DIS	5746	31,500.00
P0314758	Education Mgmt Solutions Inc Mobile medical simulator for Nursing Program.	GWC	6402	28,260.00
P0314864	Education Mgmt Solutions Inc Mobile medical simulator for Health Profession Div	GWC	6402	28,260.00
P0314788	Medical Educ Technologies Inc Warrantees for nursing equipment.	GWC	5638	25,475.00
P0314579	AM Associates IC for construction program mgmt services Board Date: 11/19/08 (GOB)	DIS-GB	6269	25,000.00
P0314659	College Board Powerfaide and Net Partner Maintenance	OCC	5699	24,619.10
P0314922	Calif Tool Welding Supply Open PO for Technology Division instructional supplies	OCC	4312	24,056.00
P0314991	Pasco Scientific Lewis Center Classroom Science Equipment (GOB)	OCC-GB	4312	23,643.36
P0314948	ATECH 12 #18002TR, GM Specialized Electronic Trainers	GWC	6411	23,233.30
P0314724	AT&T Maintenance support for SMARTnet 8x5xNBD (SNT) (GOB)	GWC-GB	5699	20,947.50
P0314741	Pocket Nurse Simulated medication dispensing system for GWC Nursing Program	GWC	6401	20,467.11
P0314627	Community College League of Calif Electronic informational resources for GWC Library	GWC	5699	19,414.00
P0314739	Apple Computer Inc	GWC	6402	18,231.30

Purchase Orders

P0315028	External hard drive system for computer server Rapid Guide LLC	CCC	4285	17,518.38
P0314993	Job Hunting and Layoff Survival manuals English/Spanish Craven, Kathy	CCC	5112	16,000.00
P0314751	IC to consult on the BESAC Grant-Board Date: 11/19/08 Pasco Scientific	CCC	6411	15,125.05
P0314920	Equipment for CCC Office of Instruction Community College League of Calif	OCC	5699	15,000.00
P0314947	Online Databases for OCC Library Bosch Diagnostics	GWC	6411	14,180.11
P0314990	Equipment for VTEA FV2 Auto Tech Student Market.Com Inc	OCC-GB	6401	12,924.61
P0314996	Marine Science World Globe (GOB) Digital Networks Group Inc	OCC-GB	6402	12,835.59
P0314995	Lewis Bldg 2nd Floor A/V Equipment (GOB) Digital Networks Group Inc	OCC-GB	6402	12,814.46
P0314604	Lewis Bldg 1st Floor A/V Equipment (GOB) Boatswain's Locker	OCC	6401	11,940.85
P0314962	Sailing Center equipment. Mariners Technology Program Digital Networks Group Inc	OCC	6411	11,709.44
P0314754	Visual and Performing Arts classroom A/V Equipment AT&T	GWC-GB	6402	11,443.05
P0314919	Upgrade classroom equipment (GOB) Bio-Rad Life Science Division	OCC	6401	11,081.02
P0315029	Equipment for Biology/Science Department Saber Publishing Inc	CCC	4285	10,944.00
P0314738	Career Passport English/Spanish/Vietnamese Apple Computer Inc	GWC	6402	10,039.06
P0314785	Computer server for Nursing program Valerie Schmidt Associates	CCC	5899	10,000.00
P0314787	Develop and publish ten Hyperlink e-Zines. alPunto Advertising	CCC	5899	10,000.00
P0314638	Retain services specializing in researching the Hispanic/Latino market Electro Systems Electric Inc	OCC-GB	6250	9,985.00
P0314646	Dell Higher Education	CCC	6412	9,952.01
P0314645	Electro Systems Electric Inc	OCC-GB	6250	9,878.50
P0314749	Evaluation & Training Institute	OCC	5899	9,750.00
P0314869	Dell Higher Education	OCC	6402	9,729.81
P0314773	Calif Design Printing & Marketing	OCC	4321	9,710.00

Purchase Orders

P0314913	Medical Educ Technologies Inc	OCC	5899	9,280.00
P0314746	CareerAmerica LLC	OCC	5699	9,000.00
P0314784	Riverside Comm Coll Dist	CCC	5899	9,000.00
P0314983	Amtek Construction	OCC-GB	6120	8,946.00
P0314799	Coast Fitness Repair Shop	GWC	6411	8,704.23
P0314824	USJournal of Academics	OCC	5850	8,590.00
P0315011	Preferred Property Maintenance	GWC-GB	6250	8,582.00
P0314870	SARS Software Products Inc	OCC	5699	8,500.00
P0314946	American Red Cross	DIS	5899	8,500.00
P0314648	BEC Electric Inc	OCC-GB	6250	8,115.00
P0314786	San Joaquin Delta Comm College Dist	CCC	5899	8,000.00
P0315033	Power Engineering Service	OCC-GB	6202	8,000.00
P0314807	Medco Supply Co	OCC	4312	7,990.60
P0314750	AT&T	GWC	6402	7,622.34
P0314681	BEC Electric Inc	OCC	5650	7,500.00
P0314967	Tangram	CCC	4312	7,415.88
P0314930	Sports Imports Inc	OCC	4312	7,184.20
P0314905	Pasco Scientific	OCC	6411	7,124.73
P0314685	Kimball Midwest	OCC	4312	7,000.00
P0314766	Home Depot	OCC	4312	7,000.00
P0315013	Apple Computer Inc	OCC	5699	6,792.00
P0314644	Monterey Peninsula College	CCC	5899	6,500.00
P0314938	CCC Bookstore	CCC	4281	6,010.83
P0314680	MTGL	OCC	6127	6,000.00
P0314590	Evisions Inc	DIS	5638	5,711.00
P0314760	Apple Computer Inc	CCC	6412	5,448.35
P0315019	Tangram	CCC	6411	5,314.77
P0314833	McMaster-Carr	OCC	4312	5,200.00
P0315017	Software Shelf Int'l Inc	OCC	5699	5,015.34
P0314613	Dentsply Rinn	OCC	5657	5,000.00
P0314654	Education 4 Work	DIS	5899	5,000.00
P0314655	Vital Link Orange County	DIS	5899	5,000.00
P0314688	Hoover Printing & Lithography	OCC	4312	5,000.00
P0314975	Pro Photo Connection	OCC	4312	4,998.90
P0314586	Provantage Corp	DIS	4312	4,890.69
P0314806	Practice Mgmt Information Corp	OCC	4312	4,862.01
P0314675	Dell Higher Education	DIS	6411	4,828.39
P0314621	Western Graphics Plus	OCC	4312	4,716.68
P0314935	Concept Media	GWC	4312	4,711.43
P0314811	Walters Wholesale Electric Co	OCC	4312	4,500.00
P0314827	OC Register	OCC	5850	4,400.00
P0314597	Mesa Golf Carts	OCC	6411	4,196.87
P0314752	AT&T	GWC-GB	4315	4,161.59
P0314881	Sehi Computer Products Inc	OCC	6412	4,099.70

Purchase Orders

P0314859	Western Graphics Plus	OCC	4312	4,090.60
P0314899	Walters Wholesale Electric Co	OCC	4315	3,928.52
P0314592	Geocon Consultants Inc	OCC-GB	6127	3,900.00
P0314716	Hoover Printing & Lithography	OCC	4321	3,875.77
P0314600	Pro Photo Connection	OCC	4312	3,786.79
P0314598	Pro Photo Connection	OCC	4312	3,754.02
P0314742	Dell Higher Education	GWC	4315	3,692.96
P0314635	Bob's Shade & Linoleum	CCC	5650	3,600.00
P0314800	MB Herzog Electric Inc	GWC-GB	5899	3,500.00
P0314581	Computerland of Silicon Valley	CCC	5699	3,440.46
P0314880	Dell Higher Education	OCC	4312	3,438.51
P0314731	Port Supply	OCC	4312	3,350.00
P0315032	Xerox Corp	DIS	5682	3,274.80
P0314783	Pacific Lift & Equipment	GWC	5899	3,250.00
P303795	Xerox Corp	CCC	5682	3,240.32
P0314805	Davies Publishing	OCC	6411	3,232.50
P0314865	Dell Higher Education	OCC	4312	3,207.73
P0314618	Apple Computer Inc	OCC	6412	3,206.99
P0314831	One Stop Aviation Inc	OCC	4312	3,163.00
P0314987	ASC Scientific	OCC-GB	4312	3,103.20
P0314607	Cone Instruments	OCC	4312	3,078.85
P0314650	Pivot Point International Inc	GWC	5897	3,000.00
P0314768	Home Depot	OCC	4312	3,000.00
P0314812	Smarthome	OCC	4312	3,000.00
P0314893	Orth Design Corporation	OCC	5899	3,000.00
P0314992	Butcher, Patricia	CCC	5112	3,000.00
P0314994	Muza, Jay	CCC	5112	3,000.00
P0314989	Office Depot	OCC-GB	4312	2,957.74
P0314772	CTI-Valueline	OCC	4312	2,953.65
P0314840	Sargent-Welch	OCC	4312	2,934.87
P0314998	Dell Higher Education	OCC-GB	6412	2,932.78
P0314791	Enco Manufacturing Co	OCC	4312	2,874.68
P0314918	Sargent-Welch	OCC	4312	2,866.80
P0314863	Harbinger Knowledge Products Inc	CCC	5699	2,842.34
P0314622	Chipman Moving & Storage	OCC-GB	5899	2,834.00
P0314795	Baker & Taylor	GWC	6301	2,832.95
P0315021	Dell Higher Education	OCC	4315	2,780.33
P0314756	Apple Computer Inc	GWC	6412	2,764.72
P0314954	Bosch Diagnostics	GWC	5699	2,701.84
P0314830	Home Depot	OCC	4312	2,700.00
P0314818	Aquatic Eco-Systems Inc	OCC	4312	2,609.24
P0314734	World-Wide Fire Inc	OCC	4312	2,584.06
P0314728	John A Hignite	DIS	5899	2,500.00
P0314748	Nielsen, Margaret	OCC	5899	2,500.00

Purchase Orders

P0314775	Fisher Scientific	OCC	4312	2,429.24
P0314636	Rhino Electric Supply	CCC	4312	2,424.12
P0314826	MSC Industrial Supply	OCC	4312	2,400.00
P0315008	Soccer Center	OCC	4312	2,386.91
P0314639	BEC Electric Inc	OCC-GB	6250	2,365.00
P0314876	Digital Networks Group Inc	OCC	4312	2,362.78
P0314745	Metro Car Wash	OCC	4312	2,289.69
P0314605	VWR International Inc	OCC	4312	2,270.29
P0314683	Software Secure	OCC	5699	2,262.75
P0314816	Western Graphics Plus	OCC	5850	2,250.00
P0314794	Baker & Taylor	GWC	6301	2,200.52
P0314988	Edmund Optics	OCC-GB	4312	2,178.13
P0314904	Foundation/Calif Comm Colleges	OCC	5699	2,155.00
P0314684	Rain Bird Services Corp	OCC	4312	2,150.00
P0314817	Aquatic Eco-Systems Inc	OCC	4312	2,138.09
P0314602	Fisher Scientific	OCC	4312	2,084.73
P0314953	Apple Computer Inc	OCC	6412	2,066.96
P0314737	Dell Higher Education	OCC	6412	2,063.22
P0314689	Fisher Scientific	OCC	4312	2,053.74
P0314599	Pro Photo Connection	OCC	6411	2,025.48
P0314771	Fisher Scientific	OCC	4312	2,024.54
P0314813	Carolina Biological Supply	OCC	4312	2,000.01
P0314767	Express Pipe & Supply	OCC	4312	2,000.00
P0314770	Allied Refrigeration Inc	OCC	4312	2,000.00
P0314789	Austin Hardwoods	OCC	4312	2,000.00
P0314832	Aircraft Spruce & Specialty Co	OCC	4312	2,000.00
P0314979	Sargent-Welch	OCC	4312	1,981.13
P0314877	Other World Computing	OCC	4312	1,962.03
P0314860	Digital Networks Group Inc	OCC	6411	1,955.22
P0314837	Hardy Diagnostics	OCC	4312	1,940.32
P0314937	RealEyes Connect	CCC	5699	1,938.43
P0314594	Dish 4 You	DIS	5522	1,904.63
P0314611	Supertech Inc	OCC	4312	1,885.63
P0314925	Nystrom/Div of Herff Jones Inc	OCC	4312	1,884.23
P0314761	Dell Higher Education	CCC	6412	1,861.13
P0314619	Xerox Corp	OCC	6411	1,858.69
P0314601	Emergency Medical Products Inc	OCC	4312	1,855.98
P0314985	Workplace Resource	OCC	6411	1,816.54
P0314872	CDWG	CCC	4315	1,815.22
P0315006	CI Solutions	OCC	4312	1,813.65
P0314908	Henry Schein Inc	OCC	4312	1,788.63
P0314821	Scientific Equipment Repair	OCC	6411	1,784.00
P0314851	Fisher Scientific	OCC	4312	1,778.95
P0314867	Sehi Computer Products Inc	OCC	4312	1,768.74

Purchase Orders

P0314626	Bob's Shade & Linoleum	CCC	5638	1,712.81
P0314951	Motive Systems	OCC	5699	1,701.33
P0314769	Refrigeration Supplies Distrib	OCC	4312	1,701.00
P0315035	Competitive Aquatic Supply	GWC	4312	1,652.45
P0314949	Calif Stage & Lighting	OCC	6411	1,650.86
P0314661	Dynamic Systems Inc	OCC	5638	1,649.01
P0314637	Bob's Shade & Linoleum	CCC	5650	1,621.22
P0314653	Supply Technology	DIS	4312	1,616.25
P0314924	Insight Media	OCC	4312	1,592.96
P0314917	Sigma-Aldrich Inc	OCC	4312	1,571.87
P0314978	Fisher Scientific	OCC	4312	1,570.46
P0314640	Xerox Corp	GWC	5638	1,565.46
P0314804	Emergency Medical Products Inc	OCC	4312	1,538.66
P0314580	Thyssenkrupp Elevator	GWC-GB	6250	1,530.00
P0314894	Sport & Cycle	OCC	4312	1,513.97
P0314643	Universal Studios Licensing LLLP	CCC	5748	1,500.00
P0314828	Times Community News %Los Angeles Times	OCC	5850	1,500.00
P0314861	Enco Manufacturing Co	OCC	4312	1,499.37
P0314825	Fisher Scientific	OCC	4312	1,450.42
P0314895	Pasco Scientific	OCC	4312	1,398.13
P0314763	Dell Higher Education	CCC	6412	1,358.06
P0314609	Emergency Medical Products Inc	OCC	4312	1,355.50
P0314927	Wards Natural Science	OCC	4312	1,340.77
P0314810	OCB Reprographics	OCC	4312	1,317.14
P0315007	Community College League of Calif	OCC	5699	1,307.00
P0314909	Henry Schein Inc	OCC	4312	1,264.93
P0314926	Films Media Group	OCC	4312	1,261.81
P0314649	Superflow Technologies Group	GWC	5897	1,260.00
P0314726	Antimite Termite/Pest Control Inc	OCC	5510	1,200.00
P0314733	MASS Group Inc	OCC	4312	1,198.18
P0314852	VWR International Inc	OCC	4312	1,197.46
P0314897	Henry Schein Inc	OCC	4312	1,187.38
P0314803	Office Depot	OCC	4312	1,166.12
P0314856	Markertek Video Supply	OCC	4312	1,152.44
P0314902	Fisher Scientific	OCC	4312	1,143.73
P0314916	OCC Sailing Center	OCC	4312	1,100.00
P0314866	Sehi Computer Products Inc	OCC	4315	1,080.29
P0314982	A-1 Fence	OCC-GB	6120	1,074.00
P0314969	ACTT: Assn of Classroom Teacher Testers	CCC	5699	1,072.11
P0314836	Ryonet Corp	OCC	4312	1,051.47
P0314973	Office Depot	OCC	4312	1,047.32
P0314892	Fisher Scientific	OCC	4312	1,035.72
P0314776	Fisher Scientific	OCC	4312	1,024.02
P0314718	Office Depot	CCC	4312	1,004.66

Purchase Orders

P0314624	Pitney Bowes	CCC	5831	1,000.00
P0314717	Office Depot	CCC	4312	1,000.00
P0314765	Orange Coast Hardware & Lumber	OCC	4312	1,000.00
P0314790	Calif Woodworking Machinery	OCC	4312	1,000.00
P0314802	Office Depot	OCC	4312	1,000.00
P0314809	OCB Reprographics	OCC	4312	1,000.00
P0314977	Zarty, Katy	DIS	5112	1,000.00
P0315014	Office Depot	OCC	4312	1,000.00
P0315022	Pasco Scientific	GWC	4312	1,000.00
P0315023	Wards Natural Science	GWC	4312	1,000.00
P0314868	Dell Higher Education	OCC	4312	981.53
P0314910	Musician's Friend	OCC	4312	964.36
P0314663	Fisher Scientific	OCC	4312	959.19
P0314875	Design Science Inc	OCC	5699	957.44
P0314715	Iron Mountain Records Mgmt	GWC	5899	951.00
P0314740	Dell Higher Education	GWC	4315	938.56
P0314955	Workplace Resource	OCC	4312	905.15
P0314729	Carolina Biological Supply	OCC	4312	904.15
P0314703	Displays2Go	OCC	4312	895.61
228800	Xerox Corp	OCC	5638	871.00
P0314907	Amer Technical Publishers	OCC	4285	865.07
P0314759	Wowza Media Systems Inc	GWC	5699	857.69
P0315025	Burmax Co Inc	GWC	4312	857.32
P0314647	Ipswitch Inc	CCC	5699	856.61
P0314980	HW Wilson Company	OCC	5306	840.00
P0314591	Office Depot	OCC	4312	836.57
P0314841	Amico Scientific Corp	OCC	4312	821.06
P0314671	Raxco Software	CCC	5699	814.36
P0314820	McMaster-Carr	OCC	4312	806.00
P0315000	United Direct Marketing Inc	OCC	5831	800.00
P0314670	Mid-Continent Instruments	OCC	4312	789.64
P0314705	Powertron Battery Co	GWC	4312	775.80
P0314923	Educational Maps and Globes LLC	OCC	4312	770.37
P0314963	Sehi Computer Products Inc	DIS	6411	766.25
P0314652	Baker Party Rentals	OCC	5682	747.50
P0314700	Carolina Biological Supply	OCC	4312	743.48
P0314986	Market Maps	OCC-GB	4312	732.01
P0314730	Guaranteed Quality Carpet & Restoration	DIS	4677	730.00
P0314694	Office Depot	OCC	4312	705.88
P0314732	Captain's Nautical Supplies Inc	OCC	4285	704.93
P0314753	AT&T	GWC-GB	5699	704.90
P0314714	Crestline Co Inc	GWC	4312	703.52
P0314667	Benner Metals Corp	OCC	4312	700.00
P0314792	Mixon Consulting Inc	OCC	5202	695.00

Purchase Orders

P0314878	CDWG	OCC	5699	690.17
P0314858	Kawashima Photography	DIS	4312	679.90
P0314585	Sehi Computer Products Inc	GWC	4315	676.02
P0314608	ADAM Inc	OCC	5699	665.50
P0314682	Intuit Inc	OCC	5699	656.40
P0314943	Jim's Music Center	OCC	4312	654.05
P0314797	Baker & Taylor	GWC	6301	641.10
P0314692	Comodo CA Ltd	GWC	5699	630.18
P0314587	Dell Higher Education	OCC	4315	628.72
P0314781	Intelecom	CCC	4312	608.39
P0314871	Dell Higher Education	OCC	4312	603.34
P0314697	Carolina Biological Supply	OCC	4312	603.23
P0314929	The Buddy Group Inc	OCC	5899	600.00
P0314808	Lowe's Home Improvement	OCC	4312	590.00
P0314901	Sports Facilities Group Inc	OCC	4312	573.75
P0314874	Dell Higher Education	OCC	4312	573.23
P0314777	Chef's Toys Advantage	OCC	4312	571.56
P0314883	Sehi Computer Products Inc	DIS	4312	569.59
P0314976	Vivitar Security Systems Inc	DIS	5657	567.00
P0314719	Fisher Scientific	CCC	4312	562.12
P0314862	TechSmith Corp	DIS	5699	561.25
P0314798	Crestline Co Inc	GWC	4312	561.02
P0314823	VWR International Inc	OCC	4312	559.55
P0314857	Vantage Lighting	OCC	4312	558.22
P0314584	Sehi Computer Products Inc	GWC	4315	555.65
P0314997	Embee Technologies	OCC-GB	4315	535.73
P0314610	Emergency Medical Products Inc	OCC	4312	528.91
P0314932	ASCD Publishing	CCC	4312	526.54
P0315010	Hoover Printing & Lithography	OCC	4321	522.59
P0314801	Office Depot	GWC	4315	521.54
P0314757	Bob's Shade & Linoleum	GWC-GB	6250	513.78
P0314603	OCC Food Services	OCC	4312	513.00
P0314780	Infobase Publications	GWC	5699	505.98
P0314709	Marianna Inc	GWC	4312	504.27
P0314595	Martinangeli, Frank	OCC	5112	500.00
P0314596	Fornaci, Alessandro	OCC	5112	500.00
P0314762	Micro Center	DIS	4312	500.00
P0314911	CIWEA	OCC	5899	500.00
P0314660	Dynamic Systems Inc	OCC	5638	496.55
P0314708	Great Western Sanitary Supply	GWC	4312	495.54
P0314677	Office Furniture Outlet	GWC	5899	484.88
P0314879	Dell Higher Education	OCC	4312	480.85
P0314882	CDWG	CCC	4315	477.44
P0314848	Paton Group	OCC	4312	450.61

Purchase Orders

P0314747	KAMC	OCC	5850	450.00
P0314782	Prestige Foil Inc	GWC	4321	448.24
P0314829	Saddleback Materials Co Inc	OCC	4312	447.00
P0314900	AA Equipment	OCC	4312	444.84
P0314835	Fisher Scientific	OCC	4312	444.17
P0314710	Marianna Inc	GWC	4312	437.64
P0314846	Carolina Biological Supply	OCC	4312	432.71
P0314616	Dre Medical Supplies	OCC	4312	431.56
P0314713	Garden Grove Unified Schools	GWC	4312	431.00
P0314702	Automation Direct	OCC	5657	430.00
P0314793	Gibson Sales System	OCC	4312	419.75
P0314814	Sporty's Pilot Shop	OCC	4312	419.04
P0314844	Aircraft Spruce & Specialty Co	OCC	4312	416.55
P0314999	JW Pepper & Son Inc	OCC	4312	412.28
P0314634	GWC Bookstore	GWC	4312	400.00
P0315037	Calif Refrigeration Distributors	GWC	4312	400.00
P0314819	OCLC Inc	OCC	5110	391.11
P0314796	Gale Group	GWC	6301	388.01
P0314834	Follett Higher Education Group Inc #1094	OCC	4312	386.35
P0314672	Office Depot	OCC	4312	381.62
P0314961	Digital Networks Group Inc	OCC	4312	381.59
P0314625	Critter Control of OC	CCC	5638	375.00
P0314984	Sehi Computer Products Inc	DIS	4312	374.45
P0314583	Office Depot	OCC	4312	373.83
P0314698	Foundation for Critical Thinking	OCC	4312	373.66
P0314632	Pivot Point International Inc	GWC	4312	370.12
P0314950	Graphic Edge	OCC	5899	369.79
P315002	EBSCO Subscription	OCC	5306	368.54
P0315036	Coast Compressor Co	GWC	5657	367.38
P0314971	Irvine Chamber of Commerce	CCC	5320	360.00
P0314631	Kater-Crafts Bookbinders	GWC	5899	349.59
P0314704	Sporty's Pilot Shop	OCC	4312	340.67
P0314656	HB Chamber of Commerce	DIS	5320	334.00
P314401	NCH Software Inc	OCC	5699	318.67
P0314657	Information Today Inc	OCC	6301	318.55
P0314701	Pickwick Paper	OCC	4312	311.72
P0314617	ERC Wiping Products Inc	OCC	4312	310.15
P0314651	Master Recording Supply Inc	GWC	4312	299.77
P0314912	Motherland Music	OCC	4312	299.55
P0314706	Amer Council on Education	GWC	4285	296.84
P0314822	A Daigger Co	OCC	4312	295.97
P0314676	Office Depot	OCC	4312	292.65
P0314778	Emergency Medical Products Inc	OCC	4312	286.67
P0314693	Academic Superstore	GWC	5699	282.03

Purchase Orders

P0314939	Los Angeles Times	CCC	5306	272.45
P0314981	OC Register	OCC	5306	270.00
P0314849	Triarch Inc	OCC	4312	269.71
P0314896	Best Buy Inc	OCC	4315	268.30
P0314588	Office Depot	OCC	4312	268.00
P0314855	Kawashima Photography	DIS	4312	262.91
P0314854	Calif Tape Products	OCC	4312	262.49
P0314936	Newgy Industries	GWC	4312	260.45
P315001	Los Angeles Times	OCC	5306	258.40
P0315004	A Daigger Co	OCC	4312	255.22
P0314957	Tangram	OCC	4312	254.99
P0314669	Mouser Electronics	OCC	4312	246.52
P0314720	New Readers Press	CCC	4312	245.18
P0314722	New Readers Press	CCC	4312	245.18
P0314723	New Readers Press	CCC	4312	245.18
P0314662	Mouser Electronics	OCC	4312	242.27
P0314903	Best Buy Inc	OCC	4312	242.23
P0314664	US Foodservice	OCC	4312	239.49
P0315034	Dermal Products Inc	GWC	4312	238.89
P0315015	Office Depot	DIS	4312	236.26
P0314641	Sehi Computer Products Inc	DIS	4312	227.87
P0314966	Maplesoft	OCC	5699	218.25
P0314606	Alliance Payphone Inc	OCC	5519	218.00
P0315003	Bio-Rad Life Science Division	OCC	4312	217.54
P0314898	Wards Natural Science	OCC	4312	216.55
P0314614	James Publishing Inc	OCC	4312	216.19
P0315016	Office Depot	OCC	4312	215.91
P0314721	New Readers Press	CCC	4312	214.52
P0314845	Richard the Thread	OCC	4312	213.44
P0314956	Office Depot	OCC	4312	210.38
P0314888	FAES Inc	OCC	4312	210.11
P0314774	ProQuest LLC	OCC	5899	210.00
P0314691	Office Depot	GWC	4315	205.95
P0314815	Advance Magazine Group	OCC	4312	203.82
P0314628	B & M Lawn & Garden Center	CCC	4312	200.00
P0314629	CACCRAO	CCC	5320	200.00
P0315026	Amber Products	GWC	4312	198.27
P0314582	CDWG	DIS	4312	196.15
P0314620	Xerox Corp	OCC	5638	194.25
P0314690	Office Depot	GWC	4315	189.75
P0314743	Office Depot	DIS	4312	188.82
P0314974	Sehi Computer Products Inc	DIS	4312	182.94
P0314764	Office Depot	GWC	4315	167.64
P0314843	Harbor Freight Tools	OCC	4312	164.98

Purchase Orders

P0314711	Marianna Inc	GWC	4312	158.43
P0314673	Office Depot	GWC	4312	153.12
P0314853	Thomson Reuters/Barclays	OCC	5899	150.00
P0314707	Gabel's Cosmetics Inc.	GWC	4312	145.46
P0314839	Wards Natural Science	OCC	4312	140.91
P0314779	Follett Higher Education Group Inc #1094	OCC	4312	140.19
P0314842	Mouser Electronics	OCC	4312	133.06
P0314873	Sehi Computer Products Inc	OCC	4312	131.28
P0314668	Marlin P Jones Inc	OCC	4312	127.23
P0314915	Aircraft Spruce & Specialty Co	OCC	4312	127.20
P0314665	Eureka Bearing	OCC	4312	127.15
P0314838	Bulbman Inc	OCC	4312	126.76
P0314970	Professionals in Human Resources Assn	CCC	5320	125.00
P0314712	Marianna Inc	GWC	4312	122.25
P0315024	Nancy's Beauty Warehouse	GWC	4312	119.97
P0314699	Nuance Communications Inc	OCC	4312	116.67
P0314850	Lab Safety Supply	OCC	4312	112.90
P0314612	Seal's Health Care	OCC	4312	108.81
P0314914	GG Skirts	OCC	4312	107.75
P0315005	S & S Worldwide	CCC	4312	107.63
P0314687	Dell Higher Education	OCC	4312	100.84
P0314633	GWC Bookstore	GWC	4312	100.00
P0314965	Hitt Marking Devices Inc	DIS	4312	100.00
P0314886	Wards Natural Science	OCC	4312	90.51
P0314630	Baker & Taylor	GWC	6301	89.28
P0314885	Carolina Biological Supply	OCC	4312	89.17
P0314887	Johnny's Selected Seeds	OCC	4312	75.92
P0314891	E & K Scientific Products Inc	OCC	4312	72.83
P0314890	New England Biolabs	OCC	4312	65.73
P0314906	Demco Inc	OCC	4312	58.44
P0314727	James Publishing Inc	OCC	6301	57.80
P0314952	Office Depot	OCC	4312	53.86
P0314958	Office Depot	GWC	4312	53.36
P0314884	Carolina Biological Supply	OCC	4312	53.05
P0314959	Office Depot	OCC	4312	50.85
P0315020	CDWG	OCC	4315	45.35
P0314674	Office Depot	DIS	4312	43.09
P0314615	Sporty's Pilot Shop	OCC	4312	43.05
P0314889	Sigma-Aldrich Inc	OCC	4312	41.81
P0314847	Wards Natural Science	OCC	4312	41.09
P0314744	Mobile Edge	OCC	4312	38.79
P0315009	Hitt Marking Devices Inc	DIS	4312	32.59
P0314964	Amazon.com	OCC	4312	28.18
P0314725	Hitt Marking Devices Inc	DIS	4312	18.64

Purchase Orders

P0314696 West Payment Center
Total

DIS

5306

16.27

5,754,836.80

Object Code Legend

3000-3999 Staff Benefits
4200-4299 Books, Replacement of
4300-4799 Supplies/Printing
5100-5199 Consultants/Lecturers
5200-5299 Conferences/Travel
5300-5399 Dues/Memberships/Subscriptions
5400-5499 Insurance
5500-5599 Utilities/Services/Contracts
5600-5601 Film Rental
5630-5673 Repairs/Equipment and Facilities
5682-5699 Lease/Rentals
5700-5899 Other Expense of Operations
6100-6299 Site/Site Improvements/Building
6300-6399 Books, New Acquisitions
6400-6499 Equipment, New/Replacement

Agenda Item

3.06.02 Ratification/Approval of Checks

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content



CheckApproval.pdf

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by CCCDBudge. Last update on 01/15/2009 by Jodi Rodriguez.

NUMBER	NAME OF VENDOR	AMOUNT
0123712	PacifiCare of California Medical Premiums	505,424.99
0123794	Medco Health Solutions Inc Medical Prescription Claims	276,583.23
0123118	Kaiser Permanente Medical Premiums	239,859.22
0123459	Coast Community College Dist. Medical Claims	223,831.74
0123518	OCC Associated Students OCC College Service Charge	216,919.00
0123172	Medco Health Solutions Inc Medical Prescription Claims	207,827.22
0123497	GWC Associated Students Reimburse student fees	207,738.00
0123572	ACSIG Dental / Edge Dental Claims & Admin Fees	179,378.51
0123169	Coast Community College Dist. Medical Claims	178,601.26
0123879	Coast Community College Dist. Medical Claims	176,000.31
0123854	ROI Networks Inc Maintenance & Support for CCCD voice mail system.	146,165.73
0123576	Keenan & Associates FY 08/09 PIPS Workers Compensation Primiums	143,069.00
0123135	Constellation New Energy Inc Electricity district wide	125,062.16
0123846	Presidium Learning Inc Managed contact center solutions - District Wide	114,337.50
0123682	SunGard Higher Education Inc Maintenance modification for enterprise software	108,457.00
0123090	Southern Calif Edison Co Electricity district wide	103,058.49
0123525	Presidium Learning Inc Managed contact center solutions - District Wide	93,779.81
0123346	Reliastar Life Insurance Co Life Insurance Premiums	82,599.91
0123345	Reliastar Life Insurance Co Reinsurance Premiums	81,053.28
0123484	Constellation New Energy Inc Electricity district wide	76,401.83
0123908	CCCD Student Refunds Student Refunds	68,603.67
0123844	Official Payments Corp Credit card processing fees	66,152.29
0123556	WestEd Statewide evaluation grant	58,334.46
0122809	Saddleback Golf Cars	58,034.42

Check Approvals

0123607	Two passenger flatbed golf carts for OCC M&O CCCD Student Refunds	51,804.18
0123153	Student Refunds Southern Calif Edison Co	51,525.34
0124073	Electricity district wide Vision Service Plan	49,566.33
0122881	Premiums for VSP Claims Traffic Control Service Inc	49,013.32
0123532	Trailer mounted traffic control signs for OCC ROI Networks Inc	46,533.25
0123687	Software maintenance agreement for CCCD Voice mail The Irvine Co/CBC III-V	42,002.71
0122712	Lease payment for One-Stop Center, Irvine Avalon Center at Garden Grove	40,934.00
0123594	Lease payments for One-Stop center, Westminster Avalon Center at Garden Grove	40,934.00
0123347	Lease payments for One-Stop center, Westminster Reliastar Life Insurance Co	38,305.79
0123743	Long Term Disability Premiums Harry & Grace Steele Chld Ctr	34,960.08
0123226	Childcare for September & October 2008 Oracle Corp	33,484.91
0123089	Oracle license renewal for technical support svc. Smarthinking Inc	33,000.00
0122998	On-line tutoring services Amer Assn of Comm Colleges	32,215.00
0123047	Membership 2009: GWC, OCC, CCC Jobelephant.com Inc	28,876.35
0122845	Job advertisements for District WD Schock Corp	28,000.00
0122877	OCC Sailing Center 7 Lido L14 Boats B & P Services Inc	28,000.00
0122731	Two new roof-top air conditioners at OCC CCCD Student Refunds	27,300.34
0122971	Student refunds Rutan & Tucker	27,035.51
0123604	Legal payments Cambridge West Partnership LLC	26,038.35
0123170	Independent Contract for Joyce Black Delta Health Systems	25,767.25
0123956	Administrative Fees Medical Educ Technologies Inc	25,475.00
0123728	Warrantees for nursing equipment at GWC College Board/Cues Softwr Svcs	24,619.10
0123813	College Board	24,619.10
0123029	El Viento Foundation	24,000.00
0122834	Unisource Worldwide Inc	23,338.92
0122745	Dell Higher Education	23,007.67
0122723	Brake Solutions Inc	21,580.09
0122700	Adorno, Yoss, Alvarado & Smith	21,406.50

Check Approvals

0123038	GWC Bookstore	21,002.49
0123024	Kathy Craven	20,363.00
0123672	Rutan & Tucker	20,298.42
0123562	Xerox Corp	20,024.84
0123253	United States Postal Service	20,000.00
0122887	Amer Power Conversion Corp	19,600.52
0123814	Community College League of Calif	19,414.00
0122743	Dallas Co Comm Coll Dist	19,185.00
0123914	Constellation New Energy Inc	19,002.54
0123189	CCCD Student Refunds	17,860.60
0123168	Blue Cross	16,576.26
0123201	Goodwill Industries of OC	16,568.75
0123057	Newport-Mesa Unified Sch Dist	16,106.67
0123777	Unisource Worldwide Inc	16,014.89
0123609	City of Huntington Beach	15,159.24
0122757	Hoover Printing & Lithography	14,671.24
0123433	The Gas Company	14,572.73
0123992	Raubolt Consulting Services Inc	14,380.77
0123927	Goodwill Industries of OC	14,315.00
0122711	Atkinson, Andelson, Loya, Ruud & Romo	14,113.82
0123216	Marsh Risk & Insurance Svcs	13,750.00
0123052	Mesa Consolidated Water Dist	13,548.75
0123372	Diversified Financial Services	13,058.23
0123164	Xerox Corp	12,226.40
0123235	Raubolt Consulting Services Inc	12,215.32
0123859	Sun Environmental Engineering Services, Inc	12,100.00
0123013	Board of Governors-Calif Comm College	11,700.00
0122906	Computerland of Silicon Valley	11,143.66
0123910	Certified Transportation Serv	11,094.17
0123385	Honeywell Int'l Inc	10,991.47
0123700	Workplace Resource	10,925.27
0123539	Southern Calif Edison Co	10,916.81
0124063	Quinn Power Systems	10,764.23
0123188	CCCD E.O.P.S. Account	10,450.00
0122837	United States Postal Service	10,000.00
0122838	United States Postal Service	10,000.00
0122839	United States Postal Service	10,000.00
0123017	CCC	10,000.00
0123489	Education 4 Work	10,000.00
0123617	Lesley Danziger	10,000.00
0122818	Southern Counties Oil	9,877.28
0123557	Western Graphics Plus	9,789.11
0124026	OCC Food Services	9,499.49
0123495	Goodwill Industries of OC	9,276.25
0123770	The Gas Company	9,224.38
0122919	Follett Higher Education Group Inc #1094	9,221.21
0123880	Dept of Industrial Relations	9,137.17
0122741	CR & R	9,105.79
0123313	Union Bank of California	9,034.32
0123721	Leona Arntson	9,000.00

Check Approvals

0123037	Goodwill Industries of OC	8,660.00
0122776	Marathon Business Solutions	8,634.68
0122824	Sunnen	8,393.73
0123571	Western Graphics Plus	8,266.88
0123976	Pro Line Gym Floors	8,100.00
0123575	First Colony Life Insurance Co	7,958.44
0123692	Vital Link Orange County	7,667.57
0123772	The Gas Company	7,576.28
0123917	Digital Networks Group Inc	7,462.04
0123498	GWC Bookstore	7,440.54
0123637	Jeffrey Isbell	7,425.00
0123030	Ewing Consulting Services	7,350.00
0123732	CR & R	7,126.07
0123667	Office Depot	7,085.39
0123570	Tint Pros	7,011.00
0123563	Xerox Corp	6,909.86
0122880	Siemens Building Technologies Inc	6,731.00
0123097	Union Bank of California	6,548.17
0124065	Taylor & Associates	6,496.06
0123353	Baker & Taylor	6,414.39
0123773	Judee Timm	6,250.00
0123757	Moore Energy	6,246.10
0123733	Kathy Craven	6,200.00
0123491	Evisions Inc	6,150.00
0123227	Pak West Paper and Packaging	6,038.29
0123248	Starpointe Ventures	6,000.00
0123961	Neo Networking Inc	6,000.00
0123219	Mesa Consolidated Water Dist	5,877.25
0123520	Ocean View School District	5,768.85
0123921	Evisions Inc	5,750.00
0123738	Evisions Inc	5,711.00
0123668	PGINET Consulting	5,610.00
0123977	Professional Plumbing Inc	5,550.94
0123117	UPS Protection	5,524.00
0123001	Andtech Corporation	5,405.12
0122878	Bagworld	5,358.38
0123993	Rhino Electric Supply	5,329.25
0123045	Int'l Academic Services	5,170.40
0122724	Business Properties	5,048.61
0123725	Business Properties	5,030.19
0123481	CCCD - SEOG	5,002.00
0122835	United States Postal Service	5,000.00
0122836	United States Postal Service	5,000.00
0123736	Education Dynamics	5,000.00
0123326	Serafin Zasueta	4,900.00
0123551	Verizon California	4,707.95
0124021	Waxie Sanitary Supply	4,619.55
0123276	Fisher Scientific	4,535.47
0122761	Harry Hughes	4,500.00
0123297	Wendy Rakochy	4,500.00

Check Approvals

0123748	Harry Hughes	4,500.00
0123991	Wendy Rakochy	4,500.00
0122888	Apple Computer Inc	4,453.02
0124059	Allsteel Inc	4,294.50
0124005	Southern Counties Oil	4,294.26
0123978	Provantage Corp	4,284.80
0123264	Keenan & Associates	4,250.00
0122940	Lake Forest Anatomicals	4,166.62
0122833	Union Bank of California	4,063.59
0122752	Guardian Power Protection Services Inc	4,062.98
0123263	Care Resources Inc	3,981.00
0123386	Honeywell Int'l Inc	3,952.52
0123187	CCCD - SEOG	3,925.00
0122792	Office Depot	3,905.84
0123387	Honeywell Int'l Inc	3,902.75
0123009	Baker & Taylor	3,835.65
0123702	Xerox Corp	3,802.43
0123541	Sunnen	3,777.31
0122828	Time Warner Cable	3,694.00
0123176	Vision Service Plan	3,692.60
0123569	Sol Cal Window Tinting Inc	3,690.00
0122899	Camel Financial Inc	3,617.80
0123806	Bob's Shade & Linoleum	3,550.38
0123936	Home Depot	3,535.81
0123262	Coast Construction	3,489.00
0123390	Irvine Pipe & Supply	3,397.62
0123036	Gale Group	3,353.11
0123997	Sage Software Inc	3,339.74
0123730	Computerized Assess & Placement Progs/CAPP A	3,317.47
0123014	Boot Barn (Corporate Office)	3,288.86
0123929	Graybar Electric	3,270.45
0123608	CDWG	3,262.65
0123116	Data Cable Systems Inc	3,235.00
0123122	AT&T	3,224.60
0123561	World-Wide Fire Inc	3,220.86
0123432	Systems Technology Associates Inc	3,202.96
0123247	Star Microwave Service Corp	3,184.31
0123394	Sandra Klein	3,149.06
0123878	Celtic Special Health Prod Div	3,135.00
0123007	AT&T	3,088.92
0122961	OC Auditor-Controller	3,070.00
0122830	Julie Tran	3,069.00
0123674	Scott Electric	3,053.04
0123504	Knorr Systems Inc	3,029.62
0123059	OC Life Magazine	3,000.00
0123309	TechRoom Inc	3,000.00
0123269	BJ Bindery Inc	2,999.76
0123058	Nth Generation Computing Inc	2,995.00
0123904	Carolina Biological Supply	2,942.65
0123885	Apple Computer Inc	2,937.68

Check Approvals

0122909	Dell Higher Education	2,899.98
0123160	US Foodservice	2,890.56
0122721	Darin Blackman	2,890.05
0123703	Yosemite Water	2,881.67
0123023	Community College League of Calif	2,862.54
0123926	Gale Group	2,860.01
0123311	Time Warner Cable	2,826.01
0124004	Southern Calif Edison Co	2,818.92
0123967	OCE'	2,804.00
0122956	Madjid Niroumand	2,800.00
0123857	Slater Ave II Limited Partnership	2,766.19
0123369	DataPipe Inc	2,750.00
0123080	SARS Software Products Inc	2,700.00
0122808	Armando Ruiz	2,691.83
0123087	Slater Ave II Limited Partnership	2,659.80
0123762	Postmaster	2,649.00
0123301	Scott Electric	2,614.21
0123286	Office Depot	2,570.56
0123467	Allsteel Inc	2,569.04
0122759	Howard Nassiri LLP	2,530.80
0123782	Verizon Wireless	2,503.53
0123918	Education 4 Work	2,500.00
0123519	OCE'	2,469.60
0124015	Union Bank of California	2,460.28
0124000	Shooters World/Evan's Gunsmith	2,450.00
0123731	Consolidated Electrical Dist	2,428.18
0122785	Nebraska Scientific	2,415.40
0123616	Marius Cucurny	2,409.92
0123206	Walter Howald	2,363.33
0123577	Adair Office Furniture	2,290.12
0123000	Ammco Occupational Apparel	2,288.49
0123306	Jon Stephenson	2,275.00
0123046	Island Color Inc	2,272.97
0123634	Horizon Landscape Supply	2,272.75
0123558	Susan Wilcox	2,250.00
0123409	OC Register	2,207.06
0123763	Prado Olympic Shooting Park	2,200.00
0123552	Verizon Wireless	2,176.99
0122823	Jon Stephenson	2,175.00
0123578	Adorno, Yoss, Alvarado & Smith	2,173.34
0123818	Dynamic Systems Inc	2,145.56
0123958	Cyndee Montgomery	2,145.00
0123713	Academic Senate	2,127.30
0123753	Robert Livingston	2,125.00
0123655	Marsh Risk & Insurance Svcs	2,099.88
0123205	Home Depot	2,099.14
0122903	Chambless Cine Equipment	2,091.12
0124009	Time Warner Cable	2,070.00
0123033	Flinn Scientific Inc	2,056.79
0123543	Time Warner Cable	2,050.00

Check Approvals

0122975	Southern Calif Edison Co	2,034.55
0123289	Provantage Corp	2,025.25
0122954	Melissa Moser	2,019.91
0123568	Rick Engineering Co	2,003.23
0123934	Henry Schein Inc	2,001.84
0122793	Pacific Blue Micro	2,000.00
0122892	Stephanie Bartlow	2,000.00
0123133	Cerritos Franchise Inc	2,000.00
0123445	Susan Wilcox	2,000.00
0123434	Karen Tran	1,961.00
0123193	Committee on Accred/Resp Care	1,942.38
0123828	Ice Crafters	1,919.42
0123582	Alert Services Inc	1,915.79
0123094	Time Warner Cable	1,905.00
0123344	Underwriters Laboratories Inc	1,900.00
0123530	Psychological Corp	1,900.00
0123659	Microsoft I T Academy	1,885.63
0122782	Nat'l League for Nursing	1,875.00
0123472	Austin Hardwoods	1,870.46
0123304	South Coast Bobcat Inc	1,854.39
0123996	Malinni Roeun	1,844.87
0123574	CCCD Workers Comp Trust Fund	1,834.92
0123486	CR & R	1,828.91
0123242	Stephani Rogers	1,815.00
0123812	Chef's Toys Advantage	1,761.71
0123305	Spicers Paper Inc	1,747.16
0123603	Business Office Solutions	1,744.40
0122728	Cambrian Homecare	1,740.00
0122766	Island Color Inc	1,733.48
0122983	Michelle Wild	1,727.33
0122851	Western Graphics Plus	1,724.72
0123511	Mobile Modular Management Corp	1,722.92
0123282	Kelly Paper	1,722.03
0123487	Driver's Alert Inc	1,705.00
0123664	Tylar Mueller	1,700.00
0123666	OCC Food Services	1,695.02
0123371	Dell Higher Education	1,690.34
0123458	State Board of Equalization	1,685.00
0123751	Limbs & Things Inc	1,674.54
0124061	Honeywell Int'l Inc	1,654.82
0124062	Honeywell Int'l Inc	1,631.36
0123624	Enco Manufacturing Co	1,629.75
0122949	Joumana McGowan	1,624.49
0123325	Xpedx Paper & Graphics	1,605.14
0122798	Bob Perkins	1,600.00
0123922	Fred Feldon	1,595.11
0122996	ACS Affiliated Computer Services	1,593.06
0123358	Briggs Electric Inc	1,590.00
0123523	Oxygen Service Co	1,587.92
0123952	Lisa Lee	1,581.24

Check Approvals

0123174	Unum Ltc	1,580.30
0123181	Baker & Taylor	1,577.49
0123965	OC Wholesale Flowers	1,575.85
0123537	Thomas Snyder	1,550.22
0123069	Phoenix Group Info Systems	1,546.80
0123500	Home Depot	1,545.69
0123101	Vietnamese Community of OC	1,539.00
0123864	Vietnamese Community of OC	1,539.00
0123363	Chem Pro Laboratory Inc	1,530.85
0123025	Creative Resources Inc	1,530.00
0124006	Stater Brothers	1,527.31
0122790	OC Wholesale Flowers	1,521.16
0123928	Grainger	1,500.92
0122783	Nat'l League for Nursing	1,500.00
0123022	Committee on Accred/Resp Care	1,500.00
0123689	Universal Studios Licensing LLLP	1,500.00
0123632	Steven Hogue	1,497.94
0122733	Robyn Chapman	1,497.86
0123252	The Gas Company	1,480.06
0122810	Saddleback Materials Co Inc	1,479.95
0123652	Janelle Leighton	1,477.35
0122780	Minuteman Plumbing	1,475.00
0123308	T-Mobile	1,451.14
0123016	Carolina Biological Supply	1,450.36
0123411	OCC Petty Cash	1,441.01
0123011	Farah Bennani	1,425.00
0122992	A to Z Wholesale Floral Supply Inc	1,421.22
0123907	Caston Office Solutions	1,414.61
0123832	Key Equipment Finance	1,412.93
0123277	Gale Group	1,405.91
0123064	Office Depot	1,405.30
0122937	Konica Minolta Business Solutions USA Inc	1,405.00
0123055	NAFSA/Assn of Int'l Educators	1,400.00
0122796	Partners Data Systems Inc	1,386.00
0123742	GWC Food Services	1,378.87
0123107	Xerox Corp	1,375.21
0122930	Ice Crafters	1,372.99
0123855	Sehi Computer Products Inc	1,366.95
0123257	Xerox Corp	1,364.97
0123026	Dell Higher Education	1,360.69
0122791	OCC Ancillary#1000-247500-8070	1,350.00
0123944	John Sabella & Assoc Inc	1,347.50
0123912	City of Fountain Valley	1,341.86
0123249	State of Calif/Military Dept (JFTB)	1,340.56
0122957	Melinda Nish	1,313.30
0123517	OCC Ancillary 1000-247500-5120	1,307.00
0123954	Constance Martin	1,303.18
0123933	Karen Harelson	1,300.00
0123462	Academic Superstore	1,297.50
0123136	Dell Higher Education	1,297.18

Check Approvals

0123536	Sehi Computer Products Inc	1,295.33
0123939	Infinity Designs	1,293.00
0123256	Western Graphics Plus	1,282.23
0122826	Technicolor Electronics Distribution Svcs In	1,275.00
0123513	Nat'l Petrochemical & Refiners Assn	1,250.00
0122890	Cheryl Babler	1,239.18
0123379	Mark Goode	1,235.00
0123999	Sehi Computer Products Inc	1,231.67
0123197	ED Screen Printing	1,230.56
0123974	Preferred Property Maintenance	1,225.09
0124064	Sheeler Bros Inc	1,225.00
0123801	B & H Photo-Video	1,224.30
0123969	Office Depot	1,207.50
0123898	Benner Metals Corp	1,205.78
0123054	MT Walker Co	1,200.00
0123106	Susan Wilcox	1,200.00
0123545	Treesmith Enterprises Inc	1,200.00
0123676	Self-Defense Firearms Training	1,200.00
0124060	CSLM Construction	1,200.00
0123581	ALD Security Innovations	1,187.60
0122850	Western Exterminator Co	1,176.00
0123597	Baker & Taylor	1,174.57
0123460	AA Equipment	1,154.86
0122927	Home Depot	1,153.63
0123613	Cone Instruments	1,143.33
0123093	Storefront Door Repair	1,139.00
0123754	Macias Gini & O'Connell LLP	1,137.50
0123380	Grainger	1,127.89
0123273	Dept of Justice	1,124.00
0123819	Embee Technologies	1,108.35
0123567	Honeywell Int'l Inc	1,104.66
0122958	Marcella Norling	1,100.00
0123352	Karen Baker	1,100.00
0123383	Valerie Hayward	1,100.00
0123392	Dennis Kelly	1,100.00
0123395	Riki Kuchek	1,100.00
0123439	Mariana Voicu	1,100.00
0123599	Jamie Blair	1,100.00
0123971	Performance Envelope	1,099.64
0122715	B & P Services Inc	1,085.00
0123364	Chevron USA Inc	1,080.32
0123214	Melissa Lara	1,066.79
0123002	Apple Computer Inc	1,056.02
0123501	Hoover Printing & Lithography	1,055.95
0123271	Coastal Press Inc	1,054.87
0123618	Dell Higher Education	1,052.73
0123368	Custom Building Maintenance	1,050.00
0123494	Gale Group	1,040.00
0123972	Pocket Nurse	1,032.71
0123684	The Gas Company	1,031.87

Check Approvals

0122813	Sehi Computer Products Inc	1,027.59
0122917	Fisher Scientific	1,026.95
0123729	Collegesource Inc	1,023.00
0123427	Spartan Tool LLC	1,020.88
0122811	Scott Electric	1,020.00
0123430	State Board of Equalization	1,011.00
0123316	Verizon Wireless	1,009.36
0123250	State of Calif/Military Dept (JFTB)	1,000.00
0123418	Joseph Poshek	1,000.00
0123937	Hoover Printing & Lithography	996.69
0123209	Institute for Workforce Excellence	995.00
0123068	Paton Group	984.36
0122756	Home Depot	979.02
0123953	Lowe's Home Improvement	971.97
0122969	Ardith Richey	969.58
0123612	Computerland of Silicon Valley	965.60
0123082	Sehi Computer Products Inc	965.14
0123798	AP Fischer Inc	946.19
0122925	Henry Schein Inc	941.55
0123361	Caston Office Solutions	932.83
0122765	Iron Mountain Off-Site Data Protection	932.52
0123836	Mutual Liquid Gas & Equipment	928.71
0123741	GWC Associated Students	926.92
0123677	Sherwin-Williams Co	926.06
0123178	Aguinaga Green Inc	922.34
0123496	Graybar Electric	922.30
0123051	LT Enterprises	920.00
0123053	Minuteman Plumbing	912.50
0123735	Dell Higher Education	904.39
0123711	C2 Reprographics	901.98
0123923	Fisher Scientific	900.40
0123043	Home Depot	891.08
0122718	Melissa Berta	890.10
0123287	Par West Turf Services	889.25
0123949	Knorr Systems Inc	886.58
0123324	Xerox Corp	883.76
0122976	Christian Teeter	866.51
0122814	Simplex Time Recorder	863.03
0123104	Wallcur Inc	856.94
0122897	Marta Cabral	855.77
0122854	Workplace Resource	851.81
0123019	CCIE	850.00
0123420	Power Plus Utility Services	850.00
0123483	James Cline	848.93
0123020	Certified Transportation Serv	845.61
0123894	AT&T	842.46
0123950	Lab Safety Supply	829.69
0124066	Times Community News %Los Angeles Times	825.00
0123538	So Cal Commercial Printing	820.47
0123072	Port Mesa Happy Child Preschool	820.00

Check Approvals

0123755	Mariposa Women & Family Center	816.00
0123185	Bus West	809.47
0123041	Hasler Financial Services LLC	807.42
0123744	Hasler Financial Services LLC	807.42
0123163	Workplace Resource	801.94
0122786	Network HCO LLC	801.00
0122775	MAERB	800.00
0122970	Lugene Rosen	800.00
0123546	UC Regents	800.00
0123638	Joint Review Comm/Dms	800.00
0122772	Laerdal Medical Corp	799.39
0123362	Jyoti Chandra	798.29
0122926	Hewlett Packard	794.24
0123745	Hewlett Packard	794.24
0123542	Thomson West	792.66
0123131	AT&T	784.52
0123749	Iron Mountain Off-Site Data Protection	781.35
0123804	Battery Systems	775.54
0123827	Home Depot	764.36
0123654	Love at First Bite Co	763.06
0123141	Home Depot	761.58
0123966	OCC Food Services	754.76
0123877	CCCD Workers Comp Trust Fund	750.30
0122832	Turning Point Coaching	750.00
0123018	CCC Foundation	750.00
0123159	Turning Point Coaching	750.00
0123688	Turning Point Coaching	750.00
0123807	CCC Foundation	750.00
0123808	CCC Foundation	750.00
0123015	Captain's Nautical Supplies Inc	748.51
0123803	Baker Party Rentals	747.50
0123396	Main Electric Supply Co	742.78
0123930	Guaranteed Quality Carpet & Restoration	730.00
0123858	Southern Calif Edison Co	719.56
0123254	Walters Wholesale Electric Co	709.22
0123843	OCC Student Health Center	708.00
0123266	Amtech Elevator Services	707.50
0122702	Kimberly Allen	706.96
0123947	William Kerwin	706.85
0123373	Rendell Drew	700.00
0123973	Prado Olympic Shooting Park	700.00
0122885	Alan's Lawnmower & Garden Ctr Inc	697.58
0123147	Office Depot	697.24
0123758	NetSupport Inc	692.87
0123896	Banc of America Leasing	687.83
0124007	Sterling Art	683.24
0122943	LiNKS Sign Language & Interpreting Services	682.00
0123215	LiNKS Sign Language & Interpreting Services	682.00
0123796	ACCT	681.00
0123005	Jose Artiza	680.00

Check Approvals

0123919	Emergency Medical Products Inc	677.31
0123010	Balloons Sound Great	676.46
0123508	Los Angeles Freightliner	674.40
0122966	Dat Phan	674.17
0123906	Cash Register Sales	673.98
0122974	Shinoda Design Center Inc	670.38
0123321	Waxie Sanitary Supply	666.77
0122997	Action Mailing Inc	664.54
0123348	Aardvark Clay Supply	661.63
0122938	Richard Kudlik	660.16
0123374	Edwards Service	652.93
0123102	Virtual Freelance Network	650.00
0123893	AT&T	643.88
0123441	Walters Wholesale Electric Co	643.11
0122934	Rita Jones	639.30
0122994	ACCT	634.00
0123817	Dell Higher Education	633.35
0123384	Home Depot	628.37
0123424	Riverside Comm College Culinary Academy	616.51
0122726	Cal-Wal Gypsum Supply	615.72
0124072	Vision Service Plan	609.99
0123579	Aircraft Spruce & Specialty Co	607.09
0122893	Diane Benner	600.00
0123061	OCC Associated Students	600.00
0123795	AACC	600.00
0123128	AT&T	599.98
0123132	Bartock Products	599.70
0122708	Cristina Arellano	599.18
0122948	Earnest Marchbank	598.16
0123589	AT&T	598.10
0123357	Dale Berry	596.86
0123003	Aqua-Clear Water Treatment Specialists Inc	595.00
0123531	Refrigeration Supplies Distrib	594.96
0123717	Advanced Gas Products	580.24
0123776	Turf Star Inc	579.88
0123139	GWC Food Services	578.13
0123375	Maria Estrada	577.00
0122936	Key Equipment Finance	573.23
0123948	Key Equipment Finance	573.23
0122946	Naoko Maekawa	571.22
0123100	Verizon Wireless	570.03
0123583	Amc, Inc DBA Star Real Estate	570.00
0122884	Aircraft Spruce & Specialty Co	567.89
0122732	Certified Transportation Serv	563.91
0123125	AT&T	562.72
0122722	Chandulal Brahmhatt	558.99
0124014	Unifirst Corp	557.44
0123595	B & B Services	553.00
0123410	OCC Food Services	551.16
0123123	AT&T	550.98

Check Approvals

0123865	Waxie Sanitary Supply	550.90
0122801	Pitman Co	548.90
0123150	Suzanne Rosas	545.19
0122769	Sandra Klein	544.62
0123544	Titlewave Video Subtitling Service	540.00
0122951	Medco Supply Co	539.44
0123210	Anna Katsuki	539.37
0123127	AT&T	534.45
0122812	Security Signal Devices	517.10
0123605	Caston Office Solutions	513.77
0122788	Nextel Communications	511.01
0123716	ACOM Solutions	510.61
0122709	Eduardo Arismendi-Pardi	507.97
0123946	Kelly Paper	506.72
0123990	R & L Medical Co	503.77
0123443	Helen Ward	502.29
0124019	Walters Wholesale Electric Co	501.75
0123173	Medco Health Solutions Inc	501.33
0122947	Alena Mankovecky	500.00
0122981	Westcliff Medical Lab	500.00
0123098	United Parcel Service	500.00
0123428	Caroline Spoja	500.00
0123695	Westcliff Medical Lab	500.00
0123809	CCPRO	500.00
0123810	CCPRO	500.00
0123821	Alessandro Fornaci	500.00
0123834	Frank Martinangeli	500.00
0123416	PL Hawn Company Inc	495.51
0123699	Wolfe, Kimberly	494.98
0123610	Coast Community College Dist.	494.00
0123283	Knorr Systems Inc	493.12
0122995	Accurate Termite Control	493.00
0123376	Excel Sales & Services Inc	491.49
0123129	AT&T	488.71
0123656	Joumana McGowan	485.00
0122924	HB Magazine	480.00
0122928	Walter Howald	479.11
0123802	Baker & Taylor	474.63
0123626	Fisher Scientific	473.27
0123073	Portacraft Inc	473.25
0123310	Theodore Robins Ford	471.30
0123989	Public Economics Inc	469.45
0123746	Honeywell Int'l Inc	467.73
0124023	Xerox Corp	465.50
0123048	LiNKS Sign Language & Interpreting Services	465.00
0123553	Verizon Wireless	463.91
0122842	Verizon California	457.85
0122894	Bill's Camera	456.76
0123438	United Capital Funding	456.65
0123171	First Health	453.44

Check Approvals

0123222	OC Wholesale Flowers	453.36
0122720	Bill's Camera	449.32
0122815	Smith Pipe & Supply Inc	448.82
0123601	BP Medical Supplies	438.66
0122799	Perma-Bound	438.38
0122984	Xerox Corp	438.03
0123580	Alamitos Auto Parts Inc - Napa	435.70
0122945	Lynde-Ordway Co	435.00
0122738	Corporate Express	432.71
0123403	Linda Morin	432.00
0123468	Amer Press Service	431.00
0123425	Sigma-Aldrich Inc	429.95
0123239	Reliable Ice Equipment Inc	429.53
0123084	Shred Confidential Inc	425.25
0123593	Austin Hardwoods	416.66
0123393	Kelly Equipment	412.33
0122703	Allied Refrigeration Inc	410.59
0123234	Quadra, Indiana	410.33
0123534	Scott Electric	405.37
0124069	Memorial Prompt Care Medical Group	404.00
0123913	Coast Fitness Repair Shop	402.74
0123351	Austin Hardwoods	401.56
0122964	OCC Food Services	400.26
0122754	HB Union High School District	400.00
0123146	OCC Psi Beta	400.00
0123662	Melissa Moser	400.00
0123793	Alvaro Cyrino	400.00
0123627	Flinn Scientific Inc	396.34
0122980	Donna Waldfogel	392.61
0123063	OCLC Inc	390.44
0122889	Art Supply Warehouse	390.35
0123323	Won Door Corp	390.00
0123902	Business Office Solutions	389.90
0123970	Pep Boys	387.38
0123200	Golf Ventures West	377.08
0123722	Art Supply Warehouse	376.10
0122774	Library Store Inc	375.61
0122962	OC Fire Protection	375.00
0123895	Awards Etc	373.68
0122707	Cristina Arellano	372.64
0122967	Stephanie Phonsiri	372.41
0123224	Oliver, Brook	371.49
0122794	Pacific Video Products Inc	370.00
0123241	Ricoh Business Systems Inc	369.00
0122886	Amazon.com	368.28
0123724	Awards Etc	366.13
0123555	Waxie Sanitary Supply	365.92
0123312	Turf Tire Distributors	365.27
0123478	Caston Office Solutions	364.11
0123177	A & M Cleaning Equipment	360.00

Check Approvals

0123476	Matthew Carlton	360.00
0122959	Mary O'Connor	356.58
0123464	Acronis Inc	352.00
0123220	Mineo, Don	351.88
0123884	Andtech Corporation	350.78
0123236	Recording for Blind & Dyslexic	350.00
0123499	Brandy Henry	350.00
0123502	Amanda Howard	350.00
0123505	Angelina Lara	350.00
0123506	Carolina Lasher	350.00
0123510	Selene McKenzie	350.00
0123512	Maria Moreida	350.00
0123515	Luann Nguyen	350.00
0123522	Lorena Ortega	350.00
0123559	Jocina Wildey	350.00
0123837	NAFSA/Assn of Int'l Educators	350.00
0123642	Kater-Crafts Bookbinders	349.59
0123726	Carolina Biological Supply	348.12
0123622	Eberhard Equipment	346.56
0122990	State Water Resources Ctrl Brd	346.00
0123851	Pyro-Comm Systems Inc	345.00
0122762	IBS of Calif Coast	343.94
0123105	Western Graphics Plus	343.25
0123485	Costco	342.63
0122950	McMaster-Carr	341.43
0123514	Newport Beach Chamber of Commerce	340.00
0123493	Fisher Scientific	339.38
0122911	Yolanda Duenas	339.16
0123825	HB Chamber of Commerce	334.00
0122716	Baker & Taylor	331.61
0123429	Springdale Ace Hardware	331.41
0123482	Cintas First Aid & Safety	329.96
0123549	Vacumetrics Inc	329.85
0123161	Jocelyn Wang	329.40
0123587	ASTC Polymers, Inc	329.06
0123049	Lorman Education Services	329.00
0123833	Lorman Education Services	329.00
0124071	Newport Urgent Care	329.00
0123815	Critter Control of OC	327.00
0123584	Amer Allied Biochemicals	325.95
0122914	Catherine Egan	325.00
0123838	Nat'l Institute for the Study of Transfer St	325.00
0123839	Nat'l Institute for the Study of Transfer St	325.00
0123840	Nat'l Institute for the Study of Transfer St	325.00
0123202	Gopixel Design Studios Inc	323.25
0123180	Ayres Hotel & Suites	322.04
0123767	Shinoda Design Center Inc	321.46
0123391	Johnstone Supply	319.31
0123829	Information Today Inc	318.55
0123067	Pacific Typewriter/Commun Inc	318.00

Check Approvals

0123588	AT&T	317.71
0123554	Walters Wholesale Electric Co	316.99
0123204	Graybar Electric	316.35
0123621	Stephanie Dumont	315.53
0123775	Tri-Anim Health Services	315.22
0123300	Hank Schellingerhout	313.83
0123968	Ocean In Motion	313.50
0122985	Home Depot	310.75
0123417	Pool Supply of Orange Co Inc	309.14
0123734	Crown Ace Hardware	309.03
0122905	Clarklift of California	306.66
0123086	Siemens Water Technologies Corp	302.72
0122725	Denise Cabanel-Bleuer	301.83
0123083	Shinoda Design Center Inc	301.41
0123194	Committee on Dental Auxiliaries	300.00
0123639	Rita Jones	300.00
0123856	SkillPath	299.00
0123888	AT&T	295.32
0123322	Women Helping Women	295.00
0123955	McMaster-Carr	294.55
0123768	Smardan Supply Co- Orange Coast	294.51
0123419	Pourzanjani, Mojgan	293.54
0123408	Mary O'Connor	291.90
0123778	US Bank	289.29
0123077	Refrigeration Supplies Distrib	285.17
0123820	Federal Express Corp	284.89
0122972	Safety 1st Pest Control Inc	283.50
0123480	CCC Petty Cash	281.73
0123881	Aardvark Clay Supply	280.15
0123149	Reliable Elevator of OC	280.00
0123628	Kimberly Guinn	280.00
0123899	Douglas Benoit	280.00
0123644	Konica Minolta Business Solutions USA Inc	279.65
0122768	Kelly Equipment	279.42
0122939	Jennifer Labounty	278.77
0123317	Verizon Wireless	277.28
0122999	Amico Scientific Corp	277.09
0123694	Cathleen Werblin	275.89
0123975	Prince Enterprises Inc	275.60
0123130	AT&T	275.06
0122879	Sherwood Artworks	275.00
0123524	Pearson Dental Supply Inc	273.06
0122920	Gale Group	271.26
0123318	Verizon Wireless	271.06
0123071	Pitman Co	270.36
0123860	United Capital Funding	270.32
0123661	Minuteman Plumbing	270.31
0123056	Newport Exterminating	269.50
0123799	Apple Computer Inc	269.32
0122904	City of Westminster	268.86

Check Approvals

0122898	Calif Pro Sports	268.50
0123670	Pocket Nurse	268.30
0123078	Rhino Electric Supply	267.84
0123994	Ricoh Business Systems Inc	267.00
0123230	Pocket Nurse	265.70
0123592	AT&T	260.91
0122993	Academic Superstore	257.67
0123932	Raine Hambly	257.40
0123134	Berlynn Ching	256.81
0122933	Rita Jones	255.90
0123238	Regan, Michael	255.42
0123152	Shred-It	255.00
0123401	Model Glass & Mirror	255.00
0123678	Shred-It	255.00
0123830	InfoWorks Technology Co	252.74
0123028	ECS Refining	252.70
0123951	Landmark Services Inc	251.40
0122749	Fisher Scientific	250.50
0122913	EEDEC	250.00
0122977	Michael Thornton	250.00
0123959	MT Walker Co	250.00
0124008	Michael Thornton	250.00
0124016	United Parcel Service	250.00
0123620	Discount School Supply	249.42
0123389	Walter Howald	248.77
0123752	LiNKS Sign Language & Interpreting Services	248.00
0123382	Harris Infosource	247.05
0122882	AA Equipment	244.82
0124018	VWR International Inc	244.44
0123657	Christopher McNally	241.48
0123265	Todd Markel	241.00
0123945	Johnstone Supply	240.46
0123284	Medical Processor Services	240.00
0122895	Bio-Rad Life Science Division	236.21
0122963	OC Wholesale Flowers	235.43
0123319	Verizon Wireless	233.23
0122931	Iron Mountain Off-Site Data Protection	232.91
0123891	AT&T	232.75
0123940	Iron Mountain Records Mgmt	231.68
0123769	Southern Calif Edison Co	229.66
0123060	OC Wholesale Flowers	229.51
0123065	Orange Coast Auto Repair	229.51
0123503	John Deere Landscapes	229.29
0123925	Fry's Electronics	226.24
0122847	Western Exterminator Co	225.00
0122848	Western Exterminator Co	225.00
0123212	Konica Minolta Business Solutions USA Inc	225.00
0123444	Randall Warwick	225.00
0123437	Turf Tire Distributors	224.12
0122719	Besam Entrance Solutions	222.50

Check Approvals

0123196	Davis, Donna	222.06
0123475	Boot Barn (Corporate Office)	220.41
0123797	Alliance Payphone Inc	218.00
0122697	A-Z Bus Sales	217.17
0123120	Anderson Audio Visual	215.50
0123144	OC Auditor-Controller	215.00
0123381	Graybar Electric	214.62
0123034	FRS Environmental	214.50
0123446	Linda Wojciechowski	213.79
0123378	Fisher Scientific	213.30
0123853	Rhino Electric Supply	212.50
0123890	AT&T	209.43
0123740	Grainger	209.33
0123423	Refrigeration Supplies Distrib	208.88
0122819	Spectrum Chemicals & Laboratory Products	208.72
0123941	Irvine Pipe & Supply	208.21
0123516	OC Wholesale Flowers	207.42
0123598	BJ Bindery Inc	206.88
0123835	Lillian Matthews	204.81
0123641	JW Products	204.73
0123095	Toshiba Business Solutions	202.60
0122922	Hardy Diagnostics	201.16
0122704	Amazon.com	200.88
0122701	Airgas West Inc	200.73
0123635	Howell, Patricia	199.20
0123096	Tree of Life Nursery	198.58
0123190	Cintas First Aid & Safety	198.29
0123400	Medco Supply Co	197.51
0123155	The Gas Company	197.42
0124027	Smart & Final	196.35
0124067	Amer Fidelity Assurance	196.00
0123399	McMaster-Carr	195.76
0123191	City of Costa Mesa	195.00
0123225	On-Site LaserMedic	195.00
0123897	Daniel Beard	194.49
0122817	Southern Calif Edison Co	194.30
0123845	Oxygen Service Co	193.70
0123156	The Gas Company	193.34
0122896	BJ Bindery Inc	192.88
0123349	Airgas West Inc	192.25
0123719	Airgas West Inc	191.04
0123466	Airgas West Inc	191.01
0122883	Advanced Gas Products	190.44
0123931	Erika Gutierrez	189.86
0123315	Shayla Vanwormer	189.53
0123154	Suburban Water Systems	189.35
0122804	Public Economics Inc	187.50
0123004	Art Supply Warehouse	186.13
0123811	CDWG	185.48
0123218	Master Recording Supply Inc	185.33

Check Approvals

0123905	Carroll Promotions Inc	184.62
0123157	Toshiba Business Solutions	184.19
0123342	C2 Reprographics	183.93
0123861	United Rentals	182.65
0123208	Hub Auto Supply	181.78
0123270	Buckeye Cleaning Center	180.14
0123761	Postmaster	180.00
0124013	Tustin Chamber of Commerce	180.00
0122844	Water Tech Ag Supply	179.72
0123649	Mai Le	176.54
0122944	Yen Luong	175.64
0123660	Lois Miller	175.00
0123121	AT&T	174.03
0123008	AT&T	174.01
0123124	AT&T	174.01
0124070	Newport Urgent Care	174.00
0123088	Smardan Supply Co- Orange Coast	172.92
0123783	Waxie Sanitary Supply	171.65
0124028	Stater Brothers	170.11
0123883	American Red Cross	170.00
0122900	Capitol Enquiry	168.77
0123916	D & N Plants	168.09
0123032	Fisher Scientific	165.18
0122773	Le, Idylle	164.38
0123653	Brady Long	163.99
0124017	Verizon California	160.20
0123436	Turf Star Inc	158.08
0122753	Rumi Hashimoto	157.95
0123614	Connell Chevrolet	157.80
0123360	Burke Engineering	157.29
0123479	CCC Bookstore	156.78
0123521	Office Equipment Finance Services	155.64
0122991	Newport Urgent Care	154.00
0123050	Marisol Lozano	151.21
0123108	Home Depot	150.54
0123285	Steven Mihatov	150.35
0123182	Bee Busters Inc	150.00
0123356	Bee Busters Inc	150.00
0123615	Council of Chief Librarians	150.00
0123647	Laguna Beach Chamber of Commerce	150.00
0123243	Rothman, Vicki	148.04
0123887	Cristina Arellano	147.88
0123062	OCC Food Services	147.57
0123477	Carmen's Uniforms Inc	147.56
0123012	Bill's Camera	147.08
0123826	Jody Hollinden	146.84
0123366	Coastal Press Inc	146.54
0123756	McMaster-Carr	146.47
0122891	Baker & Taylor	146.41
0123244	Safeguard Business Systems	146.01

Check Approvals

0123148	Prince Enterprises Inc	145.48
0123714	Accent Florist	145.46
0123631	Tracy Heffelman	145.03
0123228	Par West Turf Services	144.60
0123550	Verizon California	143.52
0124020	Jocelyn Wang	142.43
0123272	Corporate Express	141.64
0122795	Par West Turf Services	140.40
0122755	Henry Schein Inc	140.37
0123246	Siemens Water Technologies Corp	140.20
0123900	BJ Bindery Inc	140.08
0123426	Sign-Mart	138.67
0124010	Kathie Tran	137.56
0123314	United Direct Marketing Inc	137.50
0123179	Allied Refrigeration Inc	135.77
0122820	Sports USA Elite Training Inc	135.02
0123766	Lloyd Saposnek	134.78
0123079	Saddleback Golf Cars	134.31
0123195	Corporate Express	133.76
0123824	GWC Petty Cash	133.75
0123488	Duluth Trading	132.95
0123963	Vincent Ngo	131.56
0123646	La Habra Area Chamber of Commerce	130.00
0123471	AT&T	128.62
0122789	Madjid Niroumand	128.42
0123573	CCCD Workers Comp Trust Fund	127.83
0122730	Caston Office Solutions	127.03
0123288	Premier Office Services Co	126.48
0123367	Corporate Express	125.40
0122849	Western Exterminator Co	125.00
0123413	Martha Parham	125.00
0123750	Iron Mountain Records Mgmt	125.00
0123611	Coastal Press Inc	123.91
0123651	Janelle Leighton	123.75
0123822	Gingher	121.70
0123465	Aircraft Spruce & Specialty Co	120.71
0123690	UPS Protection	120.00
0123633	Home Depot	119.50
0123630	Harvard Business Review	119.00
0123145	OC Wholesale Flowers	118.53
0123474	BJ Bindery Inc	115.29
0123343	Tri-Cities Refrigeration	115.00
0122932	Nancy Jones	114.79
0122901	Gregg Carr	113.49
0123245	Safety & Fire Equipment Co Inc	112.50
0123070	Stephanie Phonsiri	112.27
0123035	Gabel's Cosmetics Inc.	112.06
0123421	Rena Quinonez	111.22
0123103	Berton Vite	110.72
0123739	Golden State Signs & Banners	108.03

Check Approvals

0124002	Siemens Building Technologies Inc	108.00
0123138	GWC Bookstore	106.67
0122840	John Vasquez	105.50
0123585	American Red Cross	105.00
0122952	Georgie Monahan	103.06
0123643	Anna Katsuki	102.38
0123760	Oxygen Service Co	101.40
0123924	Frontier Equipment Design	100.23
0122942	Kenneth Leighton	99.40
0123964	Vincent Ngo	99.37
0124011	Kathie Tran	99.37
0123240	Rhino Electric Supply	99.09
0123431	Dejah Swingle	99.00
0123842	OC Wholesale Flowers	98.05
0122953	Conrad Moreno	97.99
0123995	Robert Skeels & Co	97.73
0123207	Walter Howald	95.10
0122760	Hub Auto Supply	95.01
0123085	Shred-It	95.00
0124001	Shred-It	95.00
0123901	Business Machines Consultants Inc	94.69
0124030	Western Exterminator Co	94.50
0124031	Western Exterminator Co	94.50
0123548	USA Mobility Wireless Inc	94.05
0123143	Marinus Scientific	93.31
0122907	Corporate Express	92.90
0123066	Oxygen Service Co	90.51
0123747	Honors Transfer Council of Ca	90.00
0123547	USA Mobility Wireless Inc	89.82
0122965	Pak West Paper and Packaging	89.44
0123473	Baker & Taylor	89.28
0122797	Paz, Roberto	89.25
0123255	Western Exterminator Co	88.00
0123697	Western Exterminator Co	88.00
0123691	US Bank	87.81
0122800	Diep Pham	87.75
0123213	LabelCity Inc	87.16
0123882	Amazon.com	87.00
0122973	Sehi Computer Products Inc	86.87
0123442	Jocelyn Wang	86.62
0124003	Melissa Simpson	86.46
0122767	Kathryn Jensen	86.40
0123841	Binh Nguyen	85.71
0123469	Rosemary Anzai	85.18
0123203	Grainger	85.15
0123737	Eversoft	85.12
0123463	Accurate Termite Control	85.00
0123698	Western Exterminator Co	85.00
0123715	Accurate Termite Control	85.00
0123355	Becker, Jennifer S	84.99

Check Approvals

0122803	Prudential Overall Supply Co	84.06
0123290	Prudential Overall Supply Co	84.06
0123982	Prudential Overall Supply Co	84.06
0123942	Island Florals	84.05
0123415	Pitman Co	83.77
0123299	Saddleback Golf Cars	83.12
0123354	Baker Rentals & Sales Inc	83.00
0122941	Kenneth Leighton	81.13
0123805	Bill's Camera	81.08
0123892	AT&T	80.70
0122699	Absher, Roberta	80.00
0122735	Clayton, Barbara	80.00
0122825	Taverna, Julie	80.00
0123681	Spurlock, Lillie	80.00
0123915	Charles Cutenese	80.00
0123275	Jeanette Ellis	79.57
0123774	Martha Tran-Nguyen	79.06
0123099	Verizon California	78.18
0123229	PL Hawn Company Inc	78.10
0123274	Eberhard Equipment	78.08
0123693	Berton Vite	77.62
0123640	Cheryl Jupiter	77.38
0123199	Fisher Scientific	76.50
0123645	Isabelle Krasney	76.10
0123044	IBS of Calif Coast	75.95
0123320	Verizon Wireless	75.14
0122955	Ngoc Diep Nguyen	75.00
0122960	Kelly O'Steen	75.00
0123006	Asian Business Assn of OC	75.00
0123727	CCC Bookstore	75.00
0123350	Art Supply Warehouse	74.67
0124022	Wilco Supply	73.91
0123091	Sparkletts	73.44
0123142	Lovebird Music	73.00
0123407	Nguyen, Loc	72.00
0123440	Vuong, Chau M.	72.00
0123422	Diana Ramon	71.96
0123251	Stater Brothers	71.65
0123683	Sunnen	70.46
0123490	Maria Estrada	70.00
0123619	Donna Dickens	70.00
0123759	OCC Food Services	68.96
0123198	Federal Express Corp	68.53
0123720	Alan's Lawnmower & Garden Ctr Inc	67.45
0123217	Carlos Martinez	66.84
0123606	CCC Bookstore	66.72
0123278	Denia Guillen	64.88
0123591	AT&T	64.76
0123602	Zhenghong Broyles	64.35
0122717	Battery Systems	64.08

Check Approvals

0123911	Cintas First Aid & Safety	63.54
0122916	Federal Express Corp	62.58
0123039	GWC Petty Cash	61.46
0122807	Jodi Rodriguez	61.00
0122912	Eberhard Equipment	60.58
0123365	Chung, Thuy-Van	60.00
0123404	Nghiem, Kevin	60.00
0123406	Lien Nguyen	60.00
0123435	Tran, Jessica	60.00
0123600	Borja, Carlos	60.00
0122929	Hub Auto Supply	59.91
0123625	Daniel Farrell	58.92
0124068	Memorial Prompt Care Medical Group	58.00
0123074	Prudential Overall Supply Co	56.05
0123076	Prudential Overall Supply Co	56.05
0123764	Prudential Overall Supply Co	56.05
0123987	Prudential Overall Supply Co	56.05
0123658	Merlino, Angela J	56.00
0123960	MWB Business Systems	56.00
0123623	Ellis, Jeanette	55.17
0123957	Modern School Supplies Inc	54.34
0123031	Federal Express Corp	54.17
0123629	GWC Petty Cash	54.06
0123943	Diana Jason	53.98
0123307	Dejah Swingle	53.70
0123723	AT&T	53.68
0123669	Hai Pham	53.24
0123377	Federal Express Corp	53.09
0122737	Communication Arts	53.00
0122750	Ford Electronics Inc	52.99
0123158	Linda Truax	52.96
0123673	Samy's Camera	52.82
0122846	Western Exterminator Co	52.50
0123509	Master Recording Supply Inc	52.42
0123540	Stater Brothers	51.64
0123092	Stater Brothers	51.51
0123535	Seal's Health Care	50.50
0123586	Ampudia, Fabiola	50.43
0123140	Henry Schein Inc	50.27
0123303	Smog & Gas of Costa Mesa	50.00
0123402	Conrad Moreno	50.00
0123680	Smog & Gas of Costa Mesa	50.00
0122843	Wallpaper* Magazine	49.95
0123779	USA Mobility Wireless Inc	49.56
0123679	Sign Concepts	49.10
0122802	Prudential Overall Supply Co	48.48
0123267	AT&T	48.18
0123412	OCC Student Health Center	48.00
0123231	Prudential Overall Supply Co	47.48
0123526	Prudential Overall Supply Co	47.48

Check Approvals

0123979	Prudential Overall Supply Co	47.48
0123984	Prudential Overall Supply Co	47.48
0123665	Mary O'Connor	45.05
0123040	Leslie Hargrove	44.51
0122982	Western Exterminator Co	44.50
0123696	Western Exterminator Co	44.50
0122698	Aardvark Clay Supply	44.45
0122777	Master Recording Supply Inc	44.03
0122781	Murdie, Cathy	44.00
0123909	Glenda Centeno	43.07
0123291	Prudential Overall Supply Co	42.08
0123293	Prudential Overall Supply Co	42.08
0123294	Prudential Overall Supply Co	42.08
0123296	Prudential Overall Supply Co	42.08
0123529	Prudential Overall Supply Co	42.08
0123983	Prudential Overall Supply Co	42.08
0122771	La Pierre, Jason	40.00
0123780	USA Mobility Wireless Inc	39.99
0122705	Antiques	39.95
0122853	Alan Williams	39.78
0123831	Kathryn Jensen	39.72
0122770	Konica Minolta Business Solutions USA Inc	39.66
0122831	Martha Tran-Nguyen	38.08
0123889	AT&T	37.64
0122751	Golf Ventures West	37.27
0123165	Xerox Corp	37.24
0123718	Aircraft Spruce & Specialty Co	36.91
0123492	Federal Express Corp	36.52
0122915	Eversoft	36.26
0123920	Eversoft	36.26
0123863	Verizon California	36.20
0122744	Day-Timers Inc	35.48
0123533	Cheryl Rojas	35.10
0123388	Mary Hornbuckle	35.00
0123398	Earnest Marchbank	35.00
0123405	Christina Nguyen	35.00
0122923	HB Digital Arts	34.48
0123223	OCC Food Services	34.48
0123298	Red-E-Rentals	34.00
0123862	Verizon California	33.78
0123175	Vision Service Plan	33.30
0124025	Home Depot	32.33
0123636	Ingram-Cotton, Brenda	30.42
0123461	Aardvark Clay Supply	30.09
0123596	Linda Bagatourian	30.00
0122763	ID Magazine	29.95
0122778	Metropolis	29.95
0123081	Security Signal Devices	29.95
0123998	Security Signal Devices	29.95
0122727	Calif Homes	28.00

Check Approvals

0122816	Southern Accents	28.00
0122714	Azure	27.75
0123781	USA Mobility Wireless Inc	27.19
0123686	The Gas Company	26.86
0123137	Federal Express Corp	25.87
0123042	Hitt Marking Devices Inc	25.59
0123280	JD Lock & Key	25.21
0123119	Advanced Gas Products	25.00
0122822	State of Calif	24.32
0123823	Grainger	24.30
0122829	Traditional Home Magazine	24.00
0122908	Crown Ace Hardware	23.64
0123021	City of Huntington Beach	23.53
0123292	Prudential Overall Supply Co	22.18
0123295	Prudential Overall Supply Co	22.18
0123671	Prudential Overall Supply Co	22.18
0123281	Thomas Juno	21.53
0123848	Prudential Overall Supply Co	21.15
0122706	Architectural Digest	20.00
0123663	Janette Moulton	20.00
0123701	Quan Xa	20.00
0123852	Helen Quach	20.00
0123935	Charlene Ho	20.00
0122710	Arts & Antiques	19.95
0122747	Dwell	19.95
0122805	Renovation Style Magazine	19.95
0122713	Mary Avalos	19.89
0122742	Crown Ace Hardware	19.33
0123528	Prudential Overall Supply Co	19.18
0122784	Natural Home	19.00
0122979	Julie Tran	18.86
0123886	Lydia Arbizo	18.86
0123903	Marta Cabral	18.86
0122978	Brittni Tran	18.00
0123650	Phuonganh Le	18.00
0123938	Hub Auto Supply	17.76
0122729	Casa & Estilo Internacional	17.00
0123151	Ny Sayasy	16.99
0122935	Kelly Paper	16.83
0123866	West Payment Center	16.27
0122902	CCC Bookstore	16.13
0122736	Coastal Living	16.00
0123233	Prudential Overall Supply Co	15.68
0123981	Prudential Overall Supply Co	15.68
0123986	Prudential Overall Supply Co	15.68
0123126	AT&T	15.51
0123470	AT&T	15.51
0123590	AT&T	15.51
0123800	AT&T	15.51
0122968	Prudential Overall Supply Co	15.49

Check Approvals

0123075	Prudential Overall Supply Co	15.49
0123765	Prudential Overall Supply Co	15.49
0123988	Prudential Overall Supply Co	15.49
0123704	Tracy Young	15.44
0123232	Prudential Overall Supply Co	15.18
0123527	Prudential Overall Supply Co	15.18
0123980	Prudential Overall Supply Co	15.18
0123985	Prudential Overall Supply Co	15.18
0122787	Linda Newman	15.00
0122841	Veranda	15.00
0122910	Wanda Doty	15.00
0123962	Linda Newman	15.00
0122764	Interior Design	14.95
0122921	Graybar Electric	14.42
0123507	Kenneth Leighton	14.15
0123847	Prudential Overall Supply Co	14.00
0123849	Prudential Overall Supply Co	14.00
0123850	Prudential Overall Supply Co	14.00
0124012	Truc Par Co	13.60
0122821	State Board of Equalization	13.08
0123302	Seal's Health Care	12.50
0123675	Seal's Health Care	12.50
0123560	Nancy Wilson	12.00
0123771	The Gas Company	11.63
0123397	Earnest Marchbank	11.12
0122918	Colleen Fitzgerald	11.00
0122827	The Gas Company	10.96
0123816	Crown Ace Hardware	10.75
0122806	Rhino Electric Supply	10.33
0122852	Western Interiors and Design	10.00
0123183	Timothy Bocker	10.00
0123184	William Brandon	10.00
0123186	Elizabeth Caluag	10.00
0123211	Cathy Kirkwood	10.00
0123221	Conrad Moreno	10.00
0123359	Johns Bryan	10.00
0123370	Janice De Battista	10.00
0123648	Maria Lamas-Padilla	10.00
0124029	USA Mobility Wireless Inc	8.38
0122740	Country Living	8.00
0122758	House Beautiful	8.00
0122739	Country Home	7.99
0122748	Elle Subscription Dept	7.00
0122779	Metropolitan Home	7.00
0123237	Red-E-Rentals	7.00
0123162	Wing Aero Products Inc	6.94
0123414	Pep Boys	5.38
0122734	City of Westminster	5.17
0123685	The Gas Company	3.97
0123268	AT&T	3.63

Check Approvals

0123279	Home Depot	3.21
0124024	Yosemite Water	2.40

Total	<u>\$ 6,400,751.41</u>
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Agenda Item

3.06.03 Check List for General Obligation Bond Fund

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content



CheckApprovalBond.pdf

Additional Administrative Content

Created on: 12/08/2008 at 04:31 PM by CCCDBudge. Last update on: 01/15/2009 by Jodi Rodriguez.

NUMBER	NAME OF VENDOR	AMOUNT	PROJECT
0123789	Southland Industries Utilities Upgrade at GWC	604,395.00	420316
0123333	Prizio Construction Inc District Administration Building Bid No. 1920	410,148.00	420101
0123334	SMC Construction Co Underground utilities at GWC Learning Resource Ctr	345,920.88	420356
0123708	Southland Industries Utilities Upgrade at GWC	336,349.00	420316
0123261	Tri-Citi Electric Dist Admin Bldg Bid 1924	310,625.00	420101
0123874	Telacu Construction Managment Upgrade OCC sailing center	254,963.89	420222
0123873	T & Y Construction GWC Learning Resource Center Bid 1952	213,795.00	420356
0123336	T & Y Construction GWC Learning Resource Center Bid 1952	152,005.67	420356
0122857	AireMasters Air Conditioning District Administration Building Bid No. 1920	147,824.00	420101
0123453	Refrigerated Air Mechanical Systems Inc Student Center Chiller Replacement at OCC	129,635.10	420249
0123449	Haworth Inc Health Science Bldg Furniture at GWC	114,943.36	420340
0123876	URS Corp Americas GWC Learning Resource Center	107,504.31	420356
0123115	Tandus Carpet for campus classrooms at GWC	101,899.97	420348
0124054	T & Y Construction GWC Learning Resource Center	93,254.40	420356
0124047	MTGL Lab and Testing Services at OCC	83,074.88	420222
0122872	SMC Construction Co Bid #1922 OCC Science Facilities Upgrade Lewis	75,557.73	420206
0124050	Reed Thomas Co Inc District Administration Building Bid No. 1920	74,780.00	420101
0122861	Dell Higher Education Computers for Health Science building at GWC	56,300.66	420340
0122869	Pasco Scientific OCC Lewis Center for Applied Science	53,657.14	420206
0122864	Guerrero Brothers Inc Upgrade Health/Wellness facilities at OCC Bid 1955	50,400.00	420233
0123330	Haitbrink Asphalt Paving Inc District Administration Building Bid No. 1920	50,287.00	420101
0123875	UCMI Inc Testing/Lab for OCC Upgrade Sailing Center	47,380.00	420222
0124035	Bob's Shade & Linoleum Carpet installation for Humanities Building at GWC	46,053.15	420348
0123566	Preferred Ceilings Inc	44,893.00	420101

Check Approval Bond

0124052	District Administration Building Bid No. 1920 SMC Construction Co	41,291.92	420356
0123341	Underground utilities at GWC Learning Resource Ctr Williams Mechanical Inc	40,376.00	420101
0123784	District Administration Building Bid No. 1920 Marina Landscape Inc	38,341.00	420101
0124051	District Administration Building Landscaping Seville Group Inc	36,718.94	420206
0124043	Upgrade OCC Lewis Center Keystone Engineering Solutions Inc	32,724.00	420206
0123790	Upgrade OCC Lewis Center Southland Industries	31,810.00	420316
0124058	Utilities Upgrade at GWC UCMI Inc	30,750.00	420299
0123113	Plans/Specifications Administration Services for OCC Northcott Painting Company	30,225.00	420348
0123869	Classroom painting GWC Humanities Bldg Hayward Baker Inc	28,840.63	420222
0123337	Upgrade OCC Sailing Center Bid 1943 TB Penick & Sons Inc	28,661.31	420356
0123166	GWC Learning Resource Center Bid 1953 A Plus Quality Construction Inc	27,862.11	420207
0123109	OCC Horticulture Storage Bldg Gafcon Inc	26,685.24	420340
0122870	Const Mgr Service GWC Health Science Bldg Quanser Consulting Inc	25,741.17	420206
0124038	Shake table for Geology Department at OCC CW Driver	25,364.30	420207
0124055	ABC Bldg Const Mgr Service at OCC TBP/Architecture	23,913.85	420233
0123114	TBP/Architecture Steinberg Architects	23,608.22	420356
0123870	Steinberg Architects Metalclad Insulation Corp	23,175.00	420316
0124034	Metalclad Insulation Corp Amtek Construction	22,600.00	420206
0124049	Amtek Construction Quality Environmental Inc	21,570.00	420207
0124044	Quality Environmental Inc LPA Inc	20,021.90	420206
0123329	LPA Inc Clear Sign & Design Inc	18,980.00	420101
0122986	Clear Sign & Design Inc Cordoba Corp	18,567.44	420222
0122859	Cordoba Corp B & P Services Inc	18,240.00	420207
0122874	B & P Services Inc TB Penick & Sons Inc	18,000.00	420241
0123709	TB Penick & Sons Inc Southland Industries	17,700.00	420316
0123448	Southland Industries Guerrero Brothers Inc	17,100.00	420233
0123450	Guerrero Brothers Inc LPA Inc	16,088.40	420206
0123332	LPA Inc Pardess Air Inc	15,225.00	420236
0123710	Pardess Air Inc TYR Inc	14,948.00	420340
0123110	TYR Inc Global Geo-Engineering Inc	14,720.00	420356
0124053	Global Geo-Engineering Inc SunGard Higher Education Inc	14,565.74	420912
0122989	SunGard Higher Education Inc Sturgeon General Inc	13,000.00	420283
0123792	Sturgeon General Inc TYR Inc	12,708.00	420356
0123791	TYR Inc TYR Inc	12,048.00	420316
0123328	TYR Inc C2 Reprographics	11,528.39	420356

Check Approval Bond

0123327	Bundy-Finkel Architects Inc	8,925.00	420222
0122876	TBP/Architecture	8,653.47	420233
0122873	SMC Construction Co	8,395.00	420206
0123872	Steinberg Architects	8,054.54	420356
0124033	AM Associates	8,000.00	420997
0123457	Vector Resources Inc	7,806.67	420356
0122987	Mobile Modular Management Corp	7,596.38	420206
0122866	Metalclad Insulation Corp	6,866.00	420316
0122865	Honeywell Int'l Inc	5,831.48	420206
0123868	Global Geo-Engineering Inc	5,595.00	420356
0123339	Tri-Best Visual Display Products	5,502.66	420340
0122856	AEPC Group LLC	5,470.00	420249
0123340	TYR Inc	5,174.00	420340
0122860	Coast Construction	4,766.00	420207
0122858	ASC Scientific	4,579.58	420206
0123331	P2S Engineering	4,190.29	420249
0123455	SIGMANet Inc	3,886.64	420340
0123452	Preferred Ceilings Inc	3,806.00	420101
0124048	P2S Engineering	3,725.00	420249
0123335	Stumbaugh & Associates	3,533.00	420101
0123259	Chipman Moving & Storage	3,412.00	420207
0123454	Sasco	3,290.00	420206
0123338	TB Penick & Sons Inc	3,184.59	420356
0122871	Sehi Computer Products Inc	3,125.35	420206
0123785	Marina Landscape Inc	3,006.00	420101
0123786	Medical Resources	2,901.03	420340
0124045	Main Electric Supply Co	2,132.75	420241
0122875	TB Penick & Sons Inc	2,000.00	420241
0123867	Gafcon Inc	1,994.00	420318
0123456	State Board of Equalization	1,948.00	420206
0122868	P2S Engineering	1,551.95	420299
0124037	C2 Reprographics	1,548.17	420207
0124040	Graybar Electric	1,498.35	420316
0123706	Grainger	1,483.72	420206
0124056	Therapy Physics Inc	1,000.00	420207
0123565	Nat'l Construction Rentals Inc	941.15	420206
0124042	Honeywell Int'l Inc	938.56	420206
0124057	Times Community News %Los Angeles Times	900.00	420356
0124039	Digital Networks Group Inc	856.68	420206
0123705	C2 Reprographics	842.70	420207
0122867	Mobile Modular Management Corp	840.45	420297
0124046	Mobile Modular Management Corp	840.45	420297
0123112	ModSpace	754.26	420399
0123707	ModSpace	754.26	420399
0122862	Digital Networks Group Inc	695.15	420206
0122863	Division of State Architect	693.00	420356
0124032	AEPC Group LLC	615.00	420249
0123787	MTGL	546.00	420356
0123451	Main Electric Supply Co	429.90	420241
0122855	A-1 Fence	410.00	420233

Check Approval Bond

0122988	State Water Resources Ctrl Brd	404.00	420207
0124036	Bundy-Finkel Architects Inc	396.00	420222
0123111	Mobile Mini Inc	281.90	420316
0123871	Mobile Mini Inc	281.90	420316
0123258	Bob's Shade & Linoleum	260.33	420316
0124041	Hall & Foreman Inc	247.50	420241
0123564	MathWorks Inc	117.34	420206
0123788	Perkins & Will	114.08	420340
0123447	Dell Higher Education	96.98	420206
0123167	Computerland of Silicon Valley	70.04	420206
0123260	Graybar Electric	66.42	420316

Total

\$ 4,887,173.37

Agenda Item

3.06.06 Authorization for Special Payments - Orange Coast College

Meeting: 01/21/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

Payment of \$200 to the Board of Registered Nursing, Consumer Affairs, for the bi-annual renewal fee for Orange Coast College to remain a continuing education provider.

Payment of \$1,800 for the 2009-2010 annual institutional fee for the Joint Review Committee on Education in Radiologic Technology. This is required for accreditation of the programs.

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Lynnette Minton. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

3.06.07 Authorization for Special Payment - District

Meeting: 01/21/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content

Payment of \$3,634.75 to Steve Hogue, OCC Instructor, reimbursement of retraining leave expenses.

Additional Administrative Content

Created on: 12/08/2008 at 04:31 PM by: CCCDAdsvc. Last update on: 01/15/2009 by: Jodi Rodriguez.



4.00 Action Items

Meeting: 01/21/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content

ACTION ITEMS

Additional Administrative Content

Created on 12/16/2008 at 09:09 AM by Laurie Swancutt. Last update on 01/15/2009 by Jodi Rodriguez.

4.01 Authorization to Enter Agreements - Coastline Community College

Meeting: 01/21/2009 Regular Meeting

Category: 4. Action Items

Agenda Type: Action

Public Access: Yes

Agenda Item Content

1. Approve Agreement between Chevron Products Company and Coast Community College District (Coastline Community College) for the Development and Hosting of Five Online Courses

After review by the College President, District Risk Services, and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to approve the Agreement between Chevron Products Company and Coast Community College District (Coastline Community College) for the development and hosting of five online/training courses. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign this Agreement. (See Chevron Agreement Attachment # 5)

Fiscal Impact: Gross income of \$101,510

2. Approve a Memorandum of Understanding with Commander, Navy Region Southeast and the Coast Community College District (Coastline Community College) to Acquire and Operate a National Test Center for College-Level Examination Program® (CLEP® eCBT) and Internet-based DSST® Testing Programs at Naval Air Station Pensacola, Florida

After review by the College President, District Risk Services, and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to approve the MOU between Commander, Navy Region Southeast and Coast Community College District (Coastline Community College) to provide the guidelines to operate a "restricted" national test center for CLEP® eCBT and Internet-based DSST® testing programs to military and civilian personnel at Naval Air Station Pensacola, Florida. The term of the MOU will extend from the date signed by both parties and shall remain in effect for a period of five years. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign this MOU. (See National Test Center-Pensacola Attachment # 6)

Fiscal Impact: Expenses NTE \$15,000. A standard test administration fee of \$20 per test shall be paid for each test administered.

3. Approve a Distribution Agreement with MMI Corporation and the Coast Community College District (Coastline Community College, Coast Learning Systems) to Distribute Coast Learning Systems Video Programs by DVD throughout the United States

After review by the College President, District Risk Services, and District legal counsel, Rutan and Tucker, and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to approve the Agreement between MMI Corporation and Coast Community College District (Coastline Community College, Coast Learning Systems) whereby Coast Community College District grants MMI Corporation rights to distribute Coast Learning Systems video programs by DVD throughout the United States with a payment process based on MMI Corporation sales. The term of this Agreement shall be from January 22, 2009 to December 31, 2011. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign this Agreement. (See MMI Agreement Attachment # 7)

Fiscal Impact: Projected revenue unknown, dependent upon sales.



Chevron Stage 2.pdf National Test Center- Pensacola.pdf MMI Agreement.pdf

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Laurie Swancutt Last Update on 01/15/2009 by Jodi Rodriguez

Agenda Item

4.02 Authorization to Enter Agreements - Golden West College

Meeting: 01/21/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Information
Public Access: Yes

Agenda Item Content

None

Additional Administrative Content

Created on: 12/08/2008 at 04:31 PM by Dolores Harper. Last update on: 01/15/2009 by Jodi Rodriguez.

Agenda Item

4.03 Authorization to Enter Agreements - Orange Coast College

Meeting: 01/21/2009 Regular Meeting

Category: 4. Action Items

Agenda Type: Action

Public Access: Yes

Agenda Item Content

None

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Lynnette Minton. Last update on 01/15/2009 by Jodi Rodriguez.

4.04 Authorization to Enter Agreement - District

Meeting: 01/21/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Information
Public Access: Yes

Agenda Item Content**1. Authorization to Retain the Services of Lynne Davis, Partner with Employment Matters Counseling & Consulting LLP**

Authorization is requested to retain the services of Lynne Davis, partner with Employment Matters Counseling & Consulting LLP in Los Angeles, California, as needed for matters related to investigation of harassment complaints, effective December 1, 2008. Ms. Davis specializes in conducting workplace investigations as an independent investigator, and conducting training sessions on harassment, discrimination and other workplace topics.

After review by the Vice Chancellor of Human Resources, it is recommended by the Chancellor that authorization be given to retain the services of Lynne Davis, partner with Employment Matters Counseling & Consulting LLP. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign any Agreements or documents related to these services. (See Attachment # 9)

Fiscal Impact: Fees to be paid from funds budgeted for legal services, depending on the number of harassment investigations assigned.

Additional Administrative Content**Action Agenda Details**

Motion:

Created on 12/08/2008 at 04:31 PM by CCCDAbsvc. Last update on 01/16/2009 by Jool Rodriguez.

Agenda Item

4.05 Buildings and Grounds

Meeting: 01/21/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content



BuildingsAndGrounds0121.pdf

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by CCCDBG. Last update on 01/15/2009 by CCCDBG.

1. Authorization to File Notice of Completion

It is recommended that authorization be given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

Bid No. 1950; OCC Student Center Chiller Replacement
Contractor: Refrigerated Air Mechanical Systems, Inc.

2. Bid Tabulations and Award of Contract: Golden West College Learning Resource Center, Phase IV; Bid No. 1963

Notices were published on November 21 and November 28, 2008 in the newspaper as well as in four trade journals requesting bids. Twenty-nine bid packages were delivered or picked up by prospective bidders. Eight bids were received for two trade categories under this multiple prime project.

The bids were opened on January 12, 2009 for the Golden West College Learning Resource Center, Phase IV; Bid No. 1963.

After careful review by the Coast Community College District Risk Services Manager and Director of Facilities and Planning, it is recommended that a contract be awarded to the lowest qualified base bid in Categories G, and J as shown below, and that the President of the Board of Trustees, or designee, be authorized to sign the contract documents.

	<u>Base Bid</u>
<u>Category G – Glass & Glazing</u>	
1. Best Contracting Services, Inc. 19027 S. Hamilton Avenue, Gardena, CA 90248	\$2,548,000.00
2. Heinaman Contract Glazing, Lake Forest, CA 92630	\$2,696,271.00
3. Woodbridge Glass, Tustin, CA 92780	\$2,795,000.00
4. Walters & Wolf, La Verne, CA 91750	\$2,934,314.00
<u>Category J – Asphalt, Site Concrete & Paving</u>	
1. GR Engineering, Signal Hills, CA 90755 (Withdrew bid due to clerical error)	\$ 653,963.00
2. Landmark Site Contractors, Perris, CA 92570 314 E. Third Street, Perris, CA 92570	\$ 780,800.00
3. Precision Concrete Construction, Inc., San Marco, CA 92078	\$1,144,000.00
4. Amtek Construction, Santa Fe Springs, CA 90670	\$1,165,937.00

Fiscal Impact: \$3,328,800.00 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
GWC Learning Resource Center

3. Approve Agreement with P2S Engineering; Orange Coast College Controls Upgrades in Three Buildings

After review by the Orange Coast College Vice President of Administrative Services, Director of Facilities and Planning and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to employ P2S Engineering for engineering services for the Orange Coast College Controls Upgrades in Three Buildings.

The scope of service is to include the following tasks:

- | | | |
|----|---------------------------------------|----------|
| 1. | Technology (Building 114, 115) | \$18,000 |
| 2. | Literature and Language (Building 70) | \$23,300 |
| 3. | Administration (Building 1) | \$17,000 |

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

Fiscal Impact: \$58,300 (07/08 State Scheduled Maintenance 50%/District 50%)
Master Plan Approved Project
OCC Upgrade/Replace Energy Management System in Six Buildings

4. Approve Change Order No. 1; Golden West College Learning Resource Center; Bid No. 1953

After review by the Vice President of Administrative Services, Director of Facilities and Planning and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given for Change Order No. 1 to the Golden West College Learning Resource Center project as described in the Change Order document attached to each Trustee's agenda. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Change Order and any related documents. (See Attachment #10)

These changes are necessary for the following reasons:

SMC Construction – Category A – Demolition and Underground Utilities

1. Removal of Additional Concrete Slab \$ 9,415
The depth and thickness of the existing concrete sidewalks to be demolished for the project were not detailed on the plans and drawings. After the demolition began, it was observed that the existing sidewalk was eighteen inches thick with the curbs being three feet deep. Typically, sidewalk concrete is not this thick and deep. It was determined that the contractor could not have known at bid time the additional concrete to be demolished and removed so the College has agreed to pay for a portion of the additional concrete removal.
2. Reroute the Irrigation Lines \$ 7,777
While excavating for the installation of new underground site utilities, it was determined that no design was provided to supply the irrigation water to the west parking lot planters, the north California garden area or the south campus landscaped areas. The contractor had to reroute irrigation water lines to these areas.
3. Pothole the Existing Gas Line \$ 391

During excavation, the contractor found unknown gas line. The gas line was active and serving the GWC Security Building. The gas line was not indicated on any as-built drawings for the campus and had to be potholed to determine what building it fed and where the line exited the project site.

4. Sewer Elevation Clarification Survey \$ 1,750
While excavating for the new sewer line, it was determined that the civil drawings had a discrepancy regarding the slope. An additional survey was required to determine the proper elevation for the sewer line.
5. Reinstall Temporary Fence \$ 191
A twenty foot section of the construction fence had to be removed in order for the College to have access to the communication lines to the Security Building. The contractor had to reinstall the fence after the work was completed.
6. Cap Existing Security Building Sewer Line \$ 870
While excavating for the new water line, the contractor discovered an existing sewer line not shown on any as-built drawings. The existing sewer line fed the GWC Security Building and had to be capped off.
7. Reroute Existing 6 Inch Sewer Line \$10,775
During excavation, the contractor found an unforeseen sewer line. The College determined that the sewer line needed to be kept active and requested the contractor to reroute the line away from the new building utility system.
8. Remove 14 Foot Section of Transite Storm Drain Pipe \$ 6,647
While removing the existing storm drain pipe, the contractor discovered that the existing pipe was transite and had to be removed as a hazardous material. Fourteen feet of pipe was removed by a certified hazardous removal firm.
9. Repair Existing 2 Foot Domestic Water Line \$ 3,105
While removing tree trunk root balls at the northeast corner of project, the contractor hit an unforeseen water line. The College determined this water line was active and needed to be kept in service so the contractor repaired the line.
10. Removal of Existing Water Transite Pipe \$ 2,001
While excavating, the contractor found an unknown transite water line. This line had to be removed by a certified hazardous removal firm.
11. Addition of Three Gates to the Construction Site \$ 3,645
After the project began, it was determined that the construction site could not be accessed by all the trades unless additional gates were installed.
12. Additional Storm Drain Catch Basin System \$13,471
After start of construction, it was determined that the existing drainage system for the GWC parking lot would flow back into the construction site. To remediate this problem, the contractor had to install a new catch basin system and connect it to the storm drain manhole.

Contract Amount: \$870,000 (C.O. 1: 6.9% Increase)

Total Change Orders: \$60,038 (6.9% Increase)

Fiscal Impact: \$60,038 (Measure C - General Obligation Bond)
Master Plan Approved Project
GWC Learning Resource Center

4.06 General Items of Business - District

Meeting: 01/21/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content**1. Approval of Material Fees**Coastline Community College

Effective Spring 2009

New Course with Fee:

Computer Services Technology C184 – MS Server 2008 Active Directory Configuration \$4.00
Computer Services Technology C185 – MS Server 2008 Network Infrastructure \$4.00
Computer Services Technology C186 – MS Server 2008 Applications Infrastructure Config \$4.00
Computer Services Technology C187 – MS Exchange Server 2007 Configuration \$4.00
Digital Graphics Applications C168 – Multimedia Entertainment \$4.00
Digital Graphics Applications C170 – Character Design \$4.00
Digital Graphics Applications C172 – Introduction to 2-D Animation \$4.00
Digital Graphics Applications C174 – Introduction to 3-D Animation \$4.00
Digital Graphics Applications C176 – Web Animation \$4.00
Digital Graphics Applications C182 – Simulation Building for Multimedia Entertainment \$4.00
Digital Graphics Applications C184 – Interface Design \$4.00
Digital Graphics Applications C185 – Interface Design Project \$4.00
Informatics C176 – Web Animation \$4.00
Informatics C182 – Simulation Building \$4.00
Informatics C184 – Interface Design \$4.00
Informatics C185 – Interface Design Project \$4.00

Revisions (Increase): FROM – TO

Business Computing C300L – Computer Laboratory \$6.00 \$8.00
Real Estate C100 – Real Estate Principles \$0.00 \$3.00
Real Estate C120 – Real Estate Practice \$0.00 \$3.00

Orange Coast College

Effective Spring 2009

Revisions (Increase): FROM TO

Allied Health A120 – Human Diseases \$4.00 \$6.00
Food & Nutrition A185 – Cultural Foods \$40.00 \$50.00
Neurodiagnostic Technology A110 – Basic Electroencephalography \$45.00 \$54.50

Revisions (Decrease): FROM TO

Biology A280 – Evolutionary Ecology \$6.00 \$0.00

2. Approval to Process Voluntary FY 2009 Special Budget Advocacy Assessment from the Community College League of California

The Community College League of California (League) has announced a voluntary special assessment of the League's member districts to significantly increase advocacy visibility through the statewide budget crisis. There has been widespread agreement among CEOs and trustee leaders that the budget advocacy

assessment is a necessity that warrants prompt attention.

The advocacy assessment is based on an amount of \$0.25 per credit FTES and \$0.15 for noncredit and career development and college preparation FTES, based on the 2007-08 second principle apportionment. This equitable allocation totals \$284,300 if all districts participate. The funds, which will be separately accounted for and are intended to be spent in the next ten months, will be used for such activities as:

- hiring organizers to assist districts with legislative and media relations;
- engaging professional advice on messaging and media relations;
- holding events to inform students and community members about budget impacts on the colleges;
- building technological capacity for greater outreach to supporters and communication to political and opinion leaders; and,
- developing and placing (and making available to districts for local placement) messages containing community college facts and the impact of budget proposals.

The League's effort will be coordinated with other community college advocacy organizations, who will be asked to also mobilize resources to strengthen the community college presence. However, as public funds, these funds will be maintained by the League and regular reports on their use will be provided to the Chief Executive Officers of the California Community Colleges (CEOCCC) and the California Community College Trustees (CCCT) boards. The League has also earmarked \$100,000 in additional funds for the effort.

After review by the Vice Chancellor of Human Resources, it is recommended by the Chancellor that approval be given to process a voluntary FY 2009 special budget advocacy assessment to the Community College League of California in the amount of \$8,800.00.

Fiscal Impact: \$8,800.00 from District general funds

Additional Administrative Content

Created on 12/19/2008 at 10:14 AM by CCGDAAdvc. Last update on 01/15/2009 by Jodi Rodriguez.

4.07 Resolutions

Meeting: 01/21/2009 Regular Meeting
 Category: 4. Action Items
 Agenda Type: Action
 Public Access: Yes

Agenda Item Content

1. Adoption of Resolution #10 to Approve Nonresident Tuition Fee, 2009/2010

RESOLUTION OF THE BOARD OF TRUSTEES OF COAST COMMUNITY COLLEGE DISTRICT, ORANGE COUNTY, CALIFORNIA

The Education Code Section, as amended by Chapter 170, Statutes of 1992 (AB3058), provides that each community college district governing board shall compute the current "Expense of Education" per student enrolled for the immediately preceding fiscal year and establish a unit rate equal to the district's calculated rate or the Statewide average rate or an amount not to exceed the fee established by any contiguous community college district. The district must comply with this mandate, except that the Board may waive a fee for nonresident students enrolled in six units or less or for any nonresident who is both a citizen and a resident of a foreign country, provided that the student has demonstrated a financial need for the exemption and not more than 10% of the nonresident foreign students attending the district are so exempted.

The district does not receive FTE credits for nonresident students. This fee offsets the district's costs of educating such students.

The Office of Fiscal Affairs has reviewed this matter at the request of the Chancellor. Education Code Section 76140 provides for three options in the establishment of nonresident tuition:

The fee established by a governing board must represent for nonresident students enrolled in 30 semester units or 45 quarter units of credit per fiscal year.

- a) The current "Expense of Education" in the preceding fiscal year of all districts increased by the projected percent increase in the United States Consumer Price Index as determined by the Department of Finance for the current fiscal year and succeeding fiscal year and divided by the full time equivalent of all students (including nonresident students) attending all districts during the preceding fiscal year; or
- b) The amount which was expended by the district for the current "Expense of Education" as defined in the California Community College Budget and Accounting Manual in the preceding fiscal year increased by the projected percent increase in the United States Consumer Price Index as determined by the Department of Finance for the current fiscal year and succeeding fiscal year and divided by the full time equivalent of all students (including nonresident students) attending in the district in the preceding fiscal year; or
- c) An amount not to exceed the fee established by the governing board of any contiguous district.

The district's calculated per unit nonresident tuition fee is \$179. The Statewide average tuition is \$190 per unit.

In addition to the district rate computed as specified above, each district is also authorized under ECS 76141 (added by Assembly Bill 2055, Chapter 853, Statutes of 1991) to charge nonresident students who are both citizens and residents of a foreign country an amount not to exceed

the amount that was expended by the district for capital outlay in the preceding fiscal year divided by the total full-time equivalent students in the preceding fiscal year. Any fee charged for capital outlay cannot exceed 50 percent of the nonresident tuition fee established by the district. In addition, any fee collected pursuant to ECS 76141 must be expended for capital outlay purposes.

The district's calculated allowable per unit cost for capital outlay is \$16.00. The district recommends charging \$10.00 per unit for capital outlay.

The history of the Coast Community College District in charging nonresident tuition and capital outlay for the last 5 years is as follows:

<u>Year</u>	<u>CCCD Fee Adopted</u>
2005/2006	\$152 + \$7 for Capital Outlay = \$159
2006/2007	\$156 + \$8 for Capital Outlay = \$164
2007/2008	\$173 + \$9 for Capital Outlay = \$182
2008/2009	\$181 + \$10 for Capital Outlay = \$191
2009/2010	\$190 + \$10 for Capital Outlay = \$200

It is the conclusion of the Office of Fiscal Affairs that the nonresident tuition fee proposed by the Coast Community College District for the 2009/2010 college year is in accordance with the requirements of the Education Code and the California Community College Budget and Accounting Manual. It is, therefore, recommended that the following resolution be adopted:

RESOLUTION

In accordance with Education Code Section 76140 and 76141, as amended, the Coast Community College District hereby adopts a per unit nonresident tuition fee of \$190 and a capital outlay fee of \$10 for the 2009/2010 school year. This fee shall be effective for the fiscal year beginning July 1, 2009.

Nonresident students shall be charged the adopted nonresident tuition fee of \$190 (\$200 for foreign students) for each unit regardless of the number of units involved. The nonresident tuition fee shall not be waived for students enrolled for six or less units nor shall the fee be waived for citizens and residents of a foreign country.

Fiscal Impact: \$9.00 per unit increased revenue.

Additional Administrative Content

Action Agenda Details

Motion:

Created on 12/03/2008 at 04:31 PM by CCCDAtsyc. Last update on 01/15/2009 by Jodi Rodriguez.

Agenda Item

Adoption of Policy 010-2-6.1, "Delineation of Authority to District Chancellor and College Presidents"

Meeting: 01/21/2009 Regular Meeting
Category: 4.08 Policy Implementation
Agenda Type: Action
Public Access: Yes

Agenda Item Content

1. Adoption of Policy 010-2-6.1, "Delineation of Authority to District Chancellor and College Presidents"

At the January 7, 2009 Board Meeting, Trustees had the opportunity to review and discuss a proposed policy, "Delineation of Authority to District Chancellor and College Presidents. On January 15, 2009, the Board of Trustees' Accreditation Committee also reviewed the policy proposal.

It is recommended by the Accreditation Committee that the Board adopt Policy 010-2-6.1, "Delineation of Authority to District Chancellor and College Presidents."

INTRODUCTION

010-2-6.1

(Board of Trustees)

Approved XX/XX/XXXX

Delineation of Authority to District Chancellor and College Presidents

The Chancellor of the Coast Community College District is appointed to assist the Board of Trustees in policymaking for the District and shall have the authority for and be fully accountable to the Board of Trustees for ordering, administering and supervising of all District activities.

The Chancellor may delegate any powers and/or duties to the College Presidents including the administration of the colleges and/or centers. The Chancellor, however, will continue to be specifically responsible to the Board for the execution of such delegated powers and duties. The Presidents are expected to perform the duties contained in the job description, fulfill responsibilities as may be determined through annual goal setting or the evaluation process, and other duties as required by the daily operation of the colleges.

Additional Administrative Content

Created on Today at 11:15 AM by Christian Teeter. Last update on 01/16/2009 by Christian Teeter.

Agenda Item

5.00 Public Comment

Meeting: 01/21/2009 Regular Meeting
Category: 5. Public Comment (items not listed on the Agenda)
Agenda Type: Information
Public Access: Yes

Agenda Item Content

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Manager of Board Operations prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at this time. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Manager of Board Operations at, (714) 438-4848, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

Additional Administrative Content

Created on: 01/06/2009 at 11:16 AM by Nancy Hill; Last update on: 01/15/2009 by Jodi Rodriguez

Agenda Item

6.00 Adjournment

Meeting: 01/21/2009 Regular Meeting
Category: 6. Adjournment
Agenda Type: Information
Public Access: Yes

Agenda Item Content

Additional Administrative Content

Created on 12/08/2008 at 04:31 PM by Nancy Hill; Last update on 01/15/2009 by Jodi Rodriguez

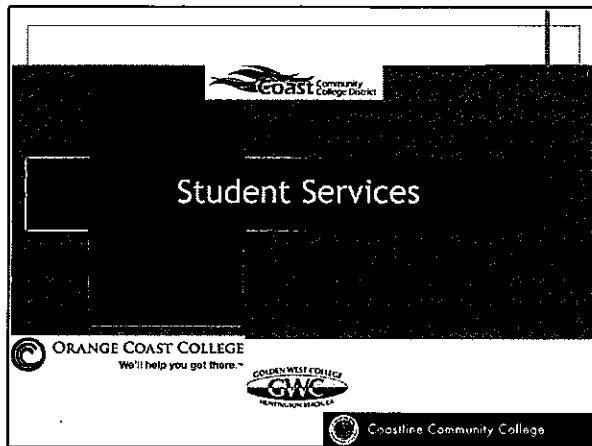
**COAST COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES' DIRECTIVES LOG**
Prepared by the Manager of Board Operations

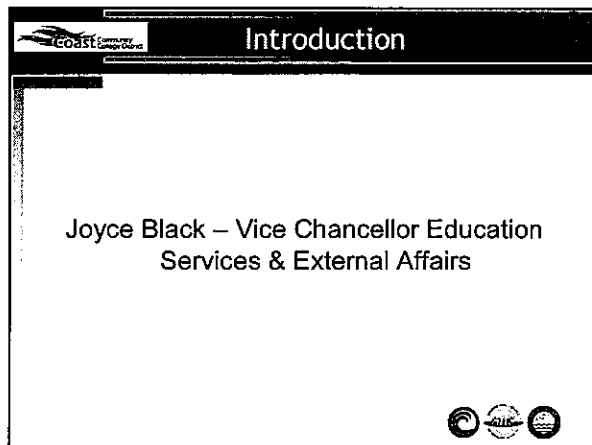
#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I = In Progress P=Pending
1	8/15/07	Walt Howald	Academic Senate Presidents & College Presidents Vice Chancellor of Admin. Svs.	Report back to the Board on the how the new Banner Software is working after its implementation. Report on Banner's efficiency.	February 18, 2009	P
2	3/5/08	Jerry Patterson; 2 nd Jim Moreno	Vice Chancellor HR	Review of Faculty hiring policy	January 21, 2009	P
3	3/5/08	Jerry Patterson; 2 nd Jim Moreno	Vice Chancellor HR	Review of Management hiring policy	February 18, 2009	P
4	3/5/08	Jerry Patterson; 2 nd Walt Howald	Staff	Revisit Participatory Governance Policies and Procedures	February 18, 2009	P
5	5/7/08	Jerry Patterson; 2 nd Walt Howald	Secretary of the Board Staff	A. Refer this Policy (#Policy 010-2-14, Student Representative, Board of Trustee.) to the Chancellor, the District Student Council and each college Student Government for their comments and brought back for Board review in October 2008. B. Forward this policy (Policy 010-2-14.1, Student Representative Selection Process) to the 2008-2009 District Student Council and college Student Governments for review.	February 4, 2009	P
6	5/7/08	Jerry Patterson; 2 nd Armando Ruiz	Board Clerk/Secretary of the Board	Staff to identify the criteria for determining whether items would be placed in the Action section or the Consent Calendar of the Agenda and report back to the Board.	February 4, 2009	P
7	7/16/08	Walt Howald; 2 nd Jim Moreno	Associate Vice Chancellor Ed. Svs.	The Vice Presidents at the three colleges, Academic Senate Presidents among other District-wide groups will discuss coordination of college curricula matters including CTE and occupational course and program duplication. Associate Vice Chancellor will guide the discussion.	Spring Semester 2009	P

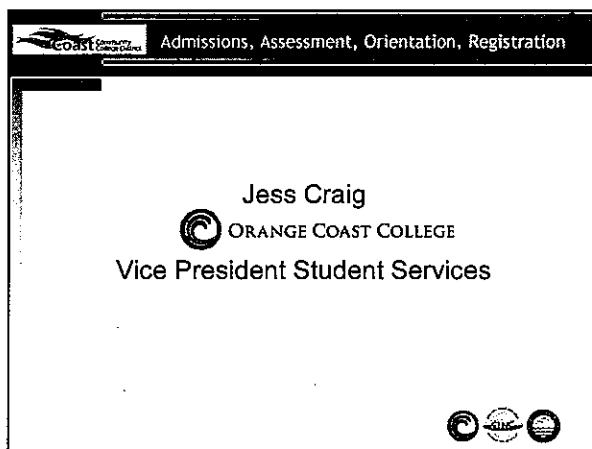
#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I = In Progress P=Pending
8	8/6/08	Jerry Patterson; 2 nd Walt Howald	Associate Vice Chancellor Ed Svs.	Develop Board Policy relating to Academic Senate Presidents, including reporting structure, defined organizational chart, definition of committee planning structure, and definition of Board of Trustee responsibilities in relation to the Academic Senate	Spring Semester 2009	P
9	9/17/08	Mary Hornbuckle; 2 nd Jim Moreno	Board President; Manager, Board Operations/Asst. to Chancellor	Set February 21 or 28, 2009 as a Board Retreat to discuss District Agenda Item #5, "Develop shared trust and vision among trustees, Board and chancellor." Retrieve presentation materials from Pasadena City College & Check availability of facilitator Planning to occur for additional retreat session with Board, Chancellor, College Presidents, Vice Chancellors, Academic Senate Presidents and Union Presidents		
10	9/17/08	Jim Moreno; 2 nd Mary Hornbuckle	Staff	Provide status of diversity in the District. Strongly suggest to the extent possible that College Presidents and Human Resources ensure diverse committees in the hiring process. Request for a presentation on diversity in hiring be presented to the Board annually	February 18, 2009	
11	10/15/08	Mary Hornbuckle; 2 nd Michael Battistone	Vice President Administrative Services	Review in 6 months of success of facility rentals and make recommendations of what adjustments are necessary	April 1, 2009	
12	12/10/08	Jim Moreno; 2 nd Mary Hornbuckle	Vice Chancellor Human Resources	Refer with report back to meet with unions regarding specifics of Agreements to see areas that can be decided in the future--Staff, Trustees travel	February 4, 2009	
13	1/7/09	Jerry Patterson; 2 nd Loraine Prinsky	Vice Chancellor Human Resources	Revise policy with suggestions from stakeholders; describe methods in place to accommodate classified staff	Vice Chancellor to set date	
14	1/7/09	Jerry Patterson; 2 nd Jim Moreno	District General Counsel	Report to Board ongoing cost on a monthly basis with invoices reviewed by General Counsel and approved by Board President	Ongoing	
15	9/17/08		Chancellor & Staff	Identify and build alternative local revenue sources in foundations, corporations, land use, and elsewhere.	2008-2010	
16	9/17/08		Associate Vice Chancellor	Capture all the above in Vision 2020, a strategic plan for the District over the coming decade. Regular attention to it and updating as necessary are assumed.	February 18, 2009	

#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I= In Progress P=Pending
17	9/17/08		Chancellor & College Presidents & Associate Vice Chancellor Educational services	Develop meaningful and implemented policies and procedures for program review (academic and administrative), based on carefully surveyed and monitored District educational needs, student learning outcomes enrollment, overall effectiveness addressing all accreditation issues cited in the 2008 Team Report, and best use of limited resources among the three colleges and District Office.	April 1, 2009	
18	9/17/08		Chancellor & Vice Chancellor of Human Resources	Prepare a succession plan for faculty, staff, and administration, based on careful identification of estimated dates of retirement and field of work—and tied into District educational needs and program review. Included are training programs to develop future leaders from among those in the District's employ.	July 15, 2009	
19	9/17/08		Chancellor	In line with the prior task, refine and advance the relationships among the three colleges and District Office, including creation of District-wide governance bodies and assumption of a more directive and active role for the Chancellor's Office. The result will be active coordination of the District's various components. While the District still will work through its three colleges, the Chancellor's Office also will play a far more significant role in helping the colleges to collaborate, respond to local need, and allocate funding accordingly.	2008-2009 Final report March 2009	



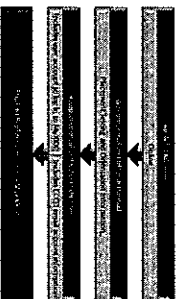






The Enrollment Process in the Colleges of the Coast Community College District

- Online Application
- Assessment (Placement test)
- Orientation
- Enroll in Classes

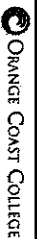


Step 3: Send apples for addition and receive a Venn you email immediately indicating that the applications will be processed in approximately five to 10 business days.

Step 2: Student receives an email and a small redacted section informing them that they must complete placement testing and orientation. Information about how to obtain these services is included. Some students are not required to complete placement testing and/or information and therefore skip this step and go directly to Step 3.

Step 3: Student is assigned her admittance to the college. The student receives an email and a text (made) letter informing them that are accepted, which includes their MyCSC user name, log in instructions, their registration appointment time, and their CCCD email account.

Step 4 Students prepare for class on their appointed date and time.



1. NAME LAST FIRST MIDDLE SUFFIX		2. DATE OF BIRTH MONTH DAY YEAR		3. DATE OF DEATH MONTH DAY YEAR	
4. SEX Male Female		5. RACE White Black Other		6. RELIGION Catholic Protestant Other	
7. EDUCATION High School Graduate Yes No		8. EMPLOYMENT Employed Unemployed		9. RESIDENCE City State Zip	
10. DATE OF INTERVIEW MONTH DAY YEAR		11. INTERVIEWER NAME TITLE		12. LOCATION City State Zip	

13. **REMARKS**
 (This section is reserved for the use of the interviewer. It should be used to record any information that is not covered by the above questions.)

14. **DATE OF REPORT**
 MONTH DAY YEAR

15. **SIGNATURE**
 (Interviewer's Signature)

16. **DATE OF REPORT**
 MONTH DAY YEAR

17. **LOCATION**
 City State Zip

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114. **DATE OF REPORT**
 MONTH DAY YEAR

115. **SIGN**



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Counseling Services

Counseling and Orientation

Counseling assists students in reaching their educational and career goals by offering:

- Assistance with course selection and program planning.
- Orientation for a successful college experience.
- Career counseling.
- Information for transferring to other colleges and universities.
- Personal counseling.
- Special workshops and seminars on a variety of educational, career, and personal topics.







Counseling Services

Assessment Center

The Assessment Center offers a full range of testing services, as part of the matriculation process. These services include basic skills testing, language skills assessment for non-native English speakers, and study skills inventory. Information from basic skills tests is used to make course placement recommendations. .

The Assessment Center handles the transfer scores to and from other colleges. In addition, our center is responsible for placement test challenges and provides proctoring for students attending other educational institutions.






Counseling Services


Transfer Center

The Transfer Center is dedicated to helping students transfer successfully to a four-year college or university. Resources and services provided are:


- A complete library of college and university catalogs
- Transfer and testing applications
- General education and major articulation
- Individual appointments with a counselor
- Individual university appointments
- Transfer reference books on scholarships for colleges and universities
- Transfer fairs
- University tours
- Workshops


Transfer requirements differ from school to school and can change frequently. Students planning to transfer to a four-year college or university should meet regularly with a counselor to develop and review their student educational plan (SEP).






Career & Employment Services









Career & Employment Services

Career Center

The Career Center is designed to serve the career development needs of students with individual assistance from trained personnel. Services are free and available to the public.

- EUREKA and other computerized or online career sites
Obtain career descriptions, salaries and education or training requirements on any career or job you can think of.
- Resume Writing Templates
Ready-made resumes – type in your personal information and you are set! We offer one-on-one individual resume writing assistance by appointment, or you can access and use templates on your own.
- Career Assessments
Identify your interests and personality to assist you in making a career choice.
- Career-related Workshops
Free workshops for career planning, job search, and other career specific topics.
- Video Library
Videos available on careers, job search and motivation with closed captioning for the deaf.
- Labor Market Information
Various resources with labor market information and job trends.
- Special Needs
Adaptive software available for students registered with the Accessibility Center for Education (ACE).







Career & Employment Services

Employment Services

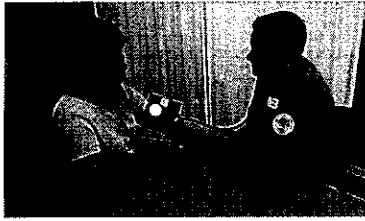
The Employment Services office assists current or former students and graduates in obtaining part-time, full-time, and career employment. A variety of free services are available to students, employers and the public.


- Job Board
On-site JOB BOARD with local part-time, full-time, seasonal and campus job opportunities including local job fair information.
- Employment Recruitment
On-campus recruitment for employers looking to hire GWC students. The office maintains a recruitment schedule.






Student Health Services








Student Health Services


Student Health Center

Golden West College offers health services for all currently enrolled students. The Health Center is designed to provide service for short-term acute illness with a focus on prevention. A Registered Nurse is on duty to provide emergency treatment, health counseling, and referrals to appropriate services. Physicians, nurse practitioners, and psychologists are available by appointment. After consultation with a Registered Nurse, services include:

- Emergency treatment and first aid
- Treatment of illness
- Immunizations
- Family Planning
- Testing and treatment of sexually transmitted infections
- Mental health consultation
- Short term mental health therapy
- Social Services consultation
- Basic Medical lab work
- Health counseling and education
- Health education programs and workshops
- Referrals to community resources
- Basic physical exams, at an additional charge

Optional group health, dental, and accident coverage for the student, on and off campus, is available.







Veterans Services


VETERANS SERVICES


Golden West College is approved by the Bureau for Private postsecondary and Vocational Education for the training of veterans seeking benefits under state and federal regulations. In accordance with SB 272, GWC offers priority registration to veterans discharged from active duty within two years of admission to college. Application and certification for benefits are provided by the Veterans Clerk located in the Admissions and Records Office.






Financial Aid







Financial Aid

FINANCIAL AID
 The Financial Aid Office assists students with paying the institutional and living costs associated with obtaining a college education. To do so, it administers federal and state grants, loans, fee waivers, and work programs along with institutional scholarships offered by the College's Foundation Office.

Grants
 A grant is free financial aid, like a scholarship. It is gifted to qualified students.

Federal Pell Grant - A grant for undergraduate students. The award is based upon expected family contribution and is prorated to the number of units a student is enrolled in.

Federal SEOG - Supplemental Educational Opportunity Grant for undergraduates with exceptional financial need, awarded on a first-come, first-served basis.

CAL Grants - State grants for undergraduate students. The State of California awards these grants to students through the GWC Financial Aid Office on an entitlement basis and also on a competitive basis.

Federal Work-Study - Jobs on campus for which the student receives a monthly paycheck.


Board of Governors Fee Waiver (BOGFV) - Available to qualified California residents attending a California Community College. The BOGFV will waive your \$20-per-unit enrollment fee.


Student Loans

Federal Perkins Loan - A low-interest (5%) loan for the most needy students. A Perkins Loan must be repaid. Funds are limited.


FELP (Stafford) Student Loan - A low-interest (variable-rate) loan made by the Federal Government. This loan must be repaid. The loan is available in both subsidized and unsubsidized forms.


The recommended maximum aggregate limit for all loans over all semesters at Golden West College is \$12,750.






EOP/S, C.A.R.E., RE-ENTRY/CalWORKS








EOP/S, C.A.R.E, RE-ENTRY/CaWORKS

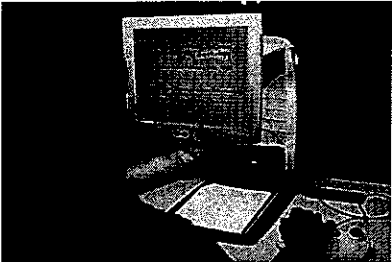
EXTENDED OPPORTUNITY PROGRAMS & SERVICES (EOP/S)
 EOP/S is a state-funded program designed to provide assistance to students who have the potential to succeed in college but may need extra financial and/or educational support in order to accomplish their goals. Golden West College's EOP/S student support system includes academic and career counseling, financial support, Learning Skills classes and tutoring.


COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (C.A.R.E.)
 The C.A.R.E. program offers support to single-parent students who are receiving public assistance (TAN/FAD/CaWORKS) so they can achieve academic and personal success. Qualified single-parent students receive additional financial assistance and special support services designed just for them.


RE-ENTRY/CaWORKS
 Re-Entry/CaWORKS offers special programs for individuals who are returning to school after a lengthy absence or who are receiving TAN/FAD/CaWORKS benefits. The program is designed to provide students with assistance needed to ensure a smooth transition into the college environment and a chance to obtain or upgrade marketable skills that can be used to secure viable employment.




Accessibility Center for Education (ACE)








Accessibility Center for Education (ACE)

ACCESSIBILITY CENTER FOR EDUCATION (ACE)
 ACE offers students with disabilities a wide variety of support services including registration assistance, sign language interpreters, alternative media, note taking, special education courses, readers/writers, specialized counseling and tutoring.

ACE Resource & High Tech Center
 The High Tech Center is a specialized computer lab that provides adaptive computer hardware and software for students registered through the GWC ACE office. Individual assistance is provided.









International Student Program

INTERNATIONAL STUDENT PROGRAM

The International Student program is a full-service center which supports new and continuing international students. It is charged with planning and development in the areas of international student recruitment, specialized programming and retention activities, and institutional compliance with federally mandated SEVIS (Student and Exchange Visitor Information System) tracking and monitoring. The program reflects the College's commitment to international student growth to enhance diversity and to augment revenue generating resources.







Student Activities Program

The Associated Students of
Golden West College

Your Path to Campus Involvement!

Student Council -The Student Council provides students the opportunity to develop a variety of skills that can assist students in reaching their goals, as well as a great way to meet new people. The Golden West College Student Council is made up of seven elected positions: President, Vice President, Student Advocate, Public Relations Officer, Club Consultant, Activities Commissioner, and Finance Commissioner. Each member is elected or appointed in April and all members have voting power. These seven positions make up the official board representing the voice of the students at Golden West College. Participating in the Student Council allows you to have the opportunity to sit on many campus wide committees alongside administrators and faculty.







Student Activities Program

Student Senate - The Student Senate is an extension of the ASGWC Student Council. Students volunteer as Student Senators to participate in leadership and campus life activities. The Student Senate meets as a whole each week and committees meet on a regular schedule. Each committee plays an integral role in the total development of the student government program at GWC.


- **Broadcasting Committee** provides entertainment and information to GWC students, as well as performing Public Service Announcements for the campus at large.
- **Activities Committee** plans, organizes, prepares, and coordinates all student activity events.
- **Finance Committee** monitors disbursements of funds to stay within budgets. This committee investigates ways to market, promote, and sell the College Services Sticker, as well as maintains the Club West Vendor Program.
- **Publicity Committee** prepares and writes press releases as directed by the Public Relations Officer. They create ideas in publicizing student activity events and assist in posting all publicity material.
- **Student Interest Committee** investigates problems and policy decisions regarding students. They work with faculty and the Student Council in establishing and implementing policy in the common interest of the GWC student body.

Student Clubs and the Inter-Club Council -Student clubs and organizations are governed by the Inter-Club Council (ICC). The ICC assists clubs in fundraising and publicity. They are responsible for coordination and promoting club events on a cooperative basis. The ICC provides effective, organized and equitable policies so that all clubs on campus will thrive.









EServices



Vangie Meneses
Vice President Student Services & Economic Development
&
Dr. Shalamon Duke
Dean, Counseling & Special Programs







EServices

Contract Education & Operations

Orange County One-Stop Centers

- Westminster
- Irvine





EServices

Online Student Orientation


Introduction to Orientation

Welcome to Coastline's Online Student Orientation. There are many resources the college offers that may be of benefit to you. To assist you in becoming familiar with Coastline, we require all new students to participate in our online orientation. To verify that you successfully completed the orientation, you will be asked to enter your name and other identifying information at the beginning of the orientation.

Note also that there are several external links within the orientation. Some of these are required and some are optional. Be sure to click on the required links in order to gather information you may need to complete the orientation successfully.

Other instructions for completing the online orientation are provided once you log in. So if you are ready...

[Start the Coastline Orientation](#)



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FACULTY HIRING

POLICY AND PROCEDURES

February 1995



PURPOSE OF HANDBOOK

The intent of this Handbook is to describe the faculty hiring policy and procedures for the Coast Community College District. This handbook will provide assistance for everyone involved in hiring faculty.

This handbook includes the State and District philosophy in regard to hiring, our commitment to staff diversity, qualifications for new hires, and detailed procedures for recruitment and selection of new faculty within our District. The Appendix includes sample hiring forms, checklists, and various aids to assist those directly involved in the hiring process.

This policy and its procedures are subject to review and revision by the Academic Senates or the District and can be altered if mutually agreed upon by all parties. Your suggestions for change and "new ideas that worked" should be forwarded to your college Academic Senate President or the Office of Human Resources for possible inclusion in future revisions.

PHILOSOPHY

It is the policy of the Coast Community College District to ensure academic quality through the adoption of procedures and guidelines for hiring college faculty who can teach well, who are experts in their field, who are skilled in responding to the varied learning needs and abilities of our student population, who can perceive the importance of and participation in the life of the College and who are sensitive to and themselves represent the racial and cultural diversity of the special populations served community colleges.¹

The Coast Community College District Board of Trustees, represented by the administration, has the principal legal and public responsibility for ensuring an effective hiring process.² The faculty, represented by the Academic Senate, has an inherent professional responsibility in the development and implementation of the policies and procedures governing the hiring process³ which is to ensure the quality of its faculty peers.⁴

It is the intent of the Coast Community College District for both faculty and administrators to participate cooperatively and effectively in all appropriate phases of the process.⁵

¹⁻⁵ Sections 87100-87105, Education Code of the State of California

AFFIRMATIVE ACTION PLAN POLICY STATEMENT

The Coast Community College District is committed to the concept and principles of providing equal opportunity in education and employment for all persons and to prohibit discrimination based on race, sex, color, religion, age, national origin, handicap, marital status, or Vietnam-era veteran status. This commitment applies to every aspect of education and personnel policies and practices in employment, development, advancement, and treatment of employees, students and the general public.

The Coast Community College District strongly supports the concept of this Affirmative Action program which provides for taking aggressive and positive steps in the recruitment and selection of qualified under-represented minorities and females.

The Coast Community College District understands and accepts the extremely high priority need of having an ethnically diverse work force to provide a quality educational experience for students. The District will utilize every means possible to achieve the District and statewide targets for ethnic representation in the employment of new hires.

The Coast Community College District believes that in order to effectively address and comply with federal and state mandates and guidelines on Affirmative Action and Staff Diversity, the Board of Trustees, administration, faculty and classified staff must recognize that Affirmative Action and Staff Diversity is a shared responsibility and all must be held accountable for application and enforcement of the policies within their area of authority. It is through our combined fair and equitable efforts that the Coast Community College District will achieve established Affirmative Action and Staff Diversity goals and objectives.

The Coast Community College District will continue to make Affirmative Action and Staff Diversity efforts to ensure that the recruitment, screening, selection, hiring, and promotional processes are in accordance with principles of equal opportunity.

Legal References

Title VI, Title VII, Title IX, of the United States Civil Rights Act
Executive Order 11246, as amended by Executive Order 11375
Title 5, Sections 53000-53052
Sections 87100-87107 of the California Education Code

FACULTY QUALIFICATIONS

All candidates must possess the minimum qualifications described in the disciplines list approved by the Board of Governors of the California Community Colleges.

Each advertised position will include a statement of Minimum Qualifications and may include a statement of Desirable Qualifications. The Search Committee for each position will determine if a candidate meets the minimum qualifications.

I MINIMUM QUALIFICATIONS

1. Minimum Qualifications required by the State for the discipline, or at least the equivalent.
2. Qualifications should ensure that the college faculty are well prepared by training and/or experience to respond effectively to the educational needs of all the special populations served by community colleges.
3. In addition, candidates shall provide evidence that demonstrates that they are "sensitive to and understanding of the diverse academic socioeconomic, cultural, disability, and ethnic backgrounds of community college students."

II DETERMINATION OF EQUIVALENCY

The equivalency process provides an alternate method of meeting the minimum qualifications required of a faculty member. The college Equivalency Committee will determine if a candidate's qualifications are equivalent to the minimum qualifications as required by the state for the discipline.

If a candidate is employed on the basis of the equivalency process, he/she will be considered the same in all respects as someone meeting the minimum qualifications. This includes placement on the salary schedule and determination of Faculty Service Area(s). A record of this equivalency determination will be kept in the District Office of Human Resources.

III - DESIRABLE QUALIFICATIONS

Desirable:

1. Specific subject area knowledge and competency.
2. Specialized communication and teaching skills.
3. Demonstrated commitment to professional growth.
4. Specific pedagogical skill as demonstrated by relevant experiences, education and effectiveness as a teacher, counselor, librarian, or other faculty member.
5. Other qualifications which would demonstrate the potential for making a significant contribution to the college community.

1 Section 87105 of the Education Code of the State of California and Title V, Chapter 4, Subchapter 1, Article 2, Subsection 53022

RECRUITMENT PROCEDURES

Purpose of Recruitment

Recruitment shall be an active process intended to increase the number of applicants for faculty positions in the District. Every effort shall be made to comply with the District's Affirmative Action plan and State mandates regarding hiring of under-represented groups.

A. Role of the District

The District shall assign specified individuals to oversee and coordinate efforts to advertise and recruit applicants for District positions. Advertisement and recruitment responsibilities shall include, but not be limited to, the following:

1. Coordinate and establish a current bank of advertising resources, including newspapers, journals, magazines, newsletters, associations, county, state, and federal employment agencies, women's and ethnic minority groups, graduate schools, and chairpersons at colleges and universities.
2. Recommend the appropriate advertising resources for each advertised position and coordinate the advertising of the position through those resources. (See Appendix for resources.)
3. Promote District hiring needs and policies by meeting with local, statewide, and out-of-state groups and individuals interested in employment opportunities with the Coast Community College District. Appropriate activities would include but not be limited to, contacting college placement bureaus, attending job fairs, speaking to business organizations, visiting high school faculty, and generally promoting District employment opportunities in the public sector.
4. Work closely with campus personnel to identify recruitment possibilities and needs for each advertised position.
5. Report to the appropriate campus Search Committee on advertising and recruitment activities at the opening and closing of each advertised position.
6. Assist potential applicants and newly employed personnel with information about local housing, schools, spousal employment opportunities, transportation, and other practical, domestic concerns affected by the advertised position.

B. Campus and Faculty Participation

The District shall encourage and provide for the active participation of faculty in recruitment efforts. Such participation may take the form of meeting with prospective applicants or representative groups to promote or explain advertised positions in detail, the advertisement of open positions at conferences and workshops, the mailing or distribution of flyers to representative individuals or groups, or other activities which would assist recruitment.

C. Advertising

With the understanding that timing is of major importance in successfully recruiting a large and diverse population of applicants for any advertised position, these guidelines shall apply:

1. The authorization process for anticipated advertised positions shall commence as early as possible. To insure the maximum time for recruitment and hiring procedures, authorizations for new positions for the forthcoming year should be made in the fall semester whenever possible.
2. All job announcements for faculty positions in the District shall include as requirements:
 - a. The minimum qualifications set by the state.
 - b. Education and/or experience equivalent to the minimum qualifications.
 - c. *Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, and ethnic backgrounds of community college students.
 - d. Ability to contribute to campus and district-wide professional responsibilities and activities.
 - e. Ability to complement existing staff, student and community demographics in terms of professional and personal skills.

In addition, the above criteria shall be included among those used by the Search Committee and Selection Committee to paperscreen or interview candidates.
3. All job announcements shall refer to the Equivalency Procedure. (See Appendix for sample.)

*Section 87360 (a) of the California Education Code

4. All positions are regularly advertised for thirty working days. Positions may be advertised for more or less than thirty days when impacted by hiring deadlines, staff schedules, or other concerns. Changes to the thirty day advertising period are subject to the approval of the District Affirmative Action Officer or designee.
5. In order to ensure full participation of faculty in the recruitment and hiring process and to provide maximum exposure of the advertised position to potential candidates, every effort shall be made for positions to close no later than four weeks before the end of the semester in which they are advertised.
6. Notice of vacancy forms filed with the campuses to initiate authorization for new positions shall include campus recommendations for advertising resources in common use. Search Committee members are encouraged to enhance the list when it is practical to do so. (See the list of current advertising resources in the Appendix.) Copies of the list of District advertising resources shall be available to faculty ahead of time so they may make such recommendations to the District.

**PURPOSE OF FULL-TIME FACULTY
SEARCH COMMITTEE AND SELECTION COMMITTEE**

The hiring process for faculty involves a cooperative, joint effort of faculty and administration. Two committees are involved in the hiring process for faculty. Each committee has a complementary contribution to make. The respective roles of the committees are defined below.

THE FOLLOWING EMPHASES MAY BE USED BY BOTH COMMITTEES AND ARE NOT MUTUALLY EXCLUSIVE.

Search Committee may emphasize:

1. Expertise in the subject matter.
2. Ability to effectively teach in the subject matter.
3. Demonstrated interest and ability in evaluating student educational progress and welfare.
4. Understanding of student needs and the ability to integrate these needs with discipline content.
5. Commitment to education as a profession requiring on-going study and research.
6. Ability to work effectively and professionally with one's colleagues.
7. Educational background, experience, and personal characteristics that will enhance the existing discipline faculty.

Selection Committee to interview the finalists may emphasize:

1. Potential to serve the institution in additional capacities, e.g., new program development, accreditation experience, international education, grants, multi-cultural experience, relationship with high schools, additional qualifications for teaching in other faculty service areas.
2. Demonstrated expertise on community college education issues, e.g., lecturer, author, consultant, school in residence.
3. Reference checks on finalists.
4. Ability to work with student organizations.
5. Educational background, experience, and personal characteristics that enhance an applicant's potential for making a significant contribution to the college community.

FULL-TIME FACULTY HIRING PROCEDURES

It is the obligation of the Search Committee, Selection Committee, and Equivalency Committee to evaluate candidate's fully, impartially, and only in terms of qualifications specific to the position and made known as such to candidates. In addition, since employment is a sensitive process, it is incumbent upon all Committee members, and those associated with such processes, to maintain the highest degree of confidentiality through its entirety. To reveal information which has been discussed in Committee other than with appropriate college or district personnel would compromise the process and all parties involved. Any concerns regarding the process should be directed to the Committee Chair, the College Affirmative Action Officer, or the Vice Chancellor for Human Resources designee.

I SEARCH PROCESS

A. Composition of Search Committee.

1. One Discipline Administrator shall be appointed by the President or designee to the Committee. When appointed, the Discipline Administrator shall inform the Academic Senate of the job opening. The Discipline Administrator will initiate formation of the committee.
2. The committee shall include three discipline faculty members
 - a. Discipline Administrator will request volunteers from all contract and regular discipline faculty members.
 - b. If there are more volunteers than appropriate, the volunteers will determine the membership.
 - c. In the event there are not three volunteer faculty from the discipline, the discipline faculty and administrator may request volunteers from other full-time or adjunct faculty in the college or other colleges in the District.
3. Members of under-represented groups will be included whenever possible.
4. The Committee may choose to include additional District and non-District full-time and adjunct faculty, administrators, classified staff, students, or members of the community as appropriate, noting however, that faculty must be in the majority. All such members shall share full committee responsibilities. Small committees are encouraged due to the training and time demands necessary.

B. Responsibilities of the Discipline Administrator

1. Initiate formation of the committee.
2. Notify the College Affirmative Action Officer or designee, Academic Senate President, and the appropriate Vice President of the composition of the committee.
3. Review with Search Committee members their role and responsibilities.
4. Provide the Committee with screening and selection instructions.
5. Ensure the Committee reviews and complies with the guidelines established in the District Affirmative Action Policy and Plan.
6. Review established Equivalency Procedures.
7. Contact the District Office of Human Resources for the name of any District full-time faculty member who has requested a transfer according to the Agreement between the District and the CFE.

C. Responsibilities of the Search Committee

1. The Committee shall elect its Chair.
2. Committee members shall:
 - a. Commit to time required to complete the process.
 - b. Familiarize themselves with the search processes.
 - c. Attend all meetings and interviews. If a committee member is unable to attend a scheduled meeting, he/she shall not have any further involvement with the search process.
 - d. Review, understand and comply with the District Affirmative Action Policy and Plan.
3. Meet with the College's Affirmative Action Officer or designee before the screening of applicants to review the Affirmative Action procedures which are outlined in the District Affirmative Action Plan.
4. Develop the job announcement, including desirable qualifications. The District Affirmative Officer or designee and the Search Committee Chair will discuss and agree upon any changes in the job announcement.
5. Develop application paper screening criteria which will be reviewed by the College's Affirmative Action Officer or designee. The College Affirmative Action Officer or designee and the Search Committee Chair will discuss and agree upon any changes to the application screening criteria.

6. Determine which applications need to be forwarded to the College Equivalency Committee for evaluation.
7. From the job announcement, develop interview questions which will be reviewed by the College's Affirmative Action Officer or designee. The Committee is encouraged to also consider demonstrations, a writing sample, or alternative forms of evaluation.
8. Interview current full-time District faculty member(s) who have requested a transfer according to the Agreement between the District and the CFE.

D. Responsibilities of Committee Chair

1. Implement the procedures under "Responsibilities of the Search Committee."
2. Ensure all materials are returned to the College Affirmative Action Office.
3. Arrange for interviews and all meetings of the Committee.
4. Set schedules and make arrangements for Committee meetings.
5. Notify the College Affirmative Action Officer if the composition of the Search Committee changes at any time during the screening process.
6. Notify Equivalency Committee members of the possible need for an equivalency evaluation and the time frame for such an evaluation.

E. District Office of Human Resources Application Processing Procedures

1. Collect all application materials.
2. Maintain a log of names all applicants and send with the applications to the College Affirmative Action Officer.
3. Review applicant pool to ensure an adequate pool in terms of total members and number of candidates from under-represented groups. In the event of an inadequate pool the District Affirmative Action Officer or designee shall meet with the Chair of the Committee and the Discipline Administrator to discuss whether to proceed or consider other alternatives. If the Chair is the Discipline Administrator, a faculty member from the Search Committee will be included in the discussion.
4. Forward application materials, within one week after the job announcement closing, to the College Affirmative Action Officer for distribution to the Committee Chair.

F. Search Committee Screening Procedures

Materials are checked for completion and minimum eligibility, including equivalencies, as advertised in the position announcement.

1. All applications will be reviewed and screening forms completed by all Committee members for each applicant.
2. Committee members shall meet to discuss and select candidates to be interviewed, including those for whom equivalencies are to be determined. Every attempt shall be made to include qualified representatives of under-represented groups as candidates.
3. If the applications of any of the candidates recommended for an interview were marked to indicate an equivalency evaluation is needed, the committee Chair shall forward the application materials of such candidates to the college's Equivalency Committee for validation prior to the interviews.

(See Section III, Equivalency Process)

4. The pool of candidates selected by the Committee for interview, including those candidates who have been granted equivalency, is then checked by the College Affirmative Action Officer or designee to ensure adequacy in terms of total members and number of candidates from under-represented groups.
5. In the event of an inadequate pool the College Affirmative Action Officer or designee shall meet with the Chair of the Committee and the Discipline Administrator to discuss whether to proceed or to consider other alternatives. If the Chair is the Discipline Administrator, the Search Committee will select a faculty member from the Search Committee to be included in the discussion.

G. Selection Committee Interview Procedures

1. Determine which members will ask which approved questions.
2. Ask all approved questions of each candidate.
3. Schedule approximately the same amount of time for each candidate.
4. Maintain consistency during the interview process for comparison validation.
5. Make written comments for each response on the interview form.

H. Search Committee Final Evaluation Procedures

1. The Committee shall evaluate candidates according to the approved criteria.
2. The Committee shall select three preferred candidates, any of whom would be acceptable as colleagues. The names and all the interview materials will be forwarded to the College's Affirmative Action Officer or designee.
3. In the event the composition of the final pool lacks diversity, the College Affirmative Action Officer or designee shall meet with the Chair of the Committee and the Discipline Administrator to discuss whether to proceed or to consider other alternatives.
4. In the event that the Search Committee does not identify Chair and the Discipline Administrator shall meet with the President and the College Affirmative Action Officer or designee to discuss whether to proceed or consider other alternatives. If the Chair is the Discipline Administrator, a faculty member from the Selection Committee will be included in the discussions.
5. The Committee may rank the preferred candidates. The Committee will also select its faculty members to serve on the Selection Committee. The faculty representatives to the Selection Committee have the responsibility to inform the Selection Committee of any rankings of the preferred candidates after the final interviews have been completed and before a final decision is made.

II SELECTION PROCESS

Selection of Final Candidate by Selection Committee

A. Composition of Selection Committee

The President or designee, the appropriate Vice President, the Discipline Administrator of the Faculty Hiring service area, and designated faculty members of the Search Committee will interview the candidates.

B. Selection Committee Procedures

1. The Selection Committee prepares the final interview questions and forwards them to the College's Affirmative Action Officer or designee for review.
2. After the interviews have been completed, the Selection Committee will discuss the candidates and give consideration to all finalists. The faculty representatives to the Selection Committee will then inform the Selection Committee of the preferred candidates' ranking as determined by the Search Committee.
3. As a result of the discussion of the candidates and disclosure of the Search Committee ranking, the President selects the successful candidate subject to validation of references.

4. If the Search Committee's first choice is not selected for the position, the President, at the request of both of the faculty representatives to the Selection Committee, will meet with the Search Committee to discuss the reasons. Such a meeting will be held prior to the position being offered to the candidate.
5. The President, or designee, will offer the position to the selected candidate, subject to District approval.
6. The President recommends the candidate to the Chancellor.

III EQUIVALENCY PROCESS

COLLEGE-BASED EQUIVALENCY COMMITTEES

There are two options for the composition of the college equivalency committees: division-based or discipline based. Ordinarily, the equivalency committee would be organized by college divisions (see Section A); however, an individual discipline area of a college may choose to form a discipline-based equivalency committee (see Section B).

A. Composition of the College-based Divisional Equivalency Committees:

The term "division" is defined as an academic grouping of related disciplines/subjects/faculty assignments within a related field of study. It is not meant to be interpreted as geographical or site based grouping of faculty.

1. Each college division will elect a minimum of five (5) faculty from within their division to serve on an as needed basis for a period of two years. A Division may vote to increase the size of this committee in order to adequately address concerns of breadth and diversity.
2. There should not be more than two faculty from one discipline/subject matter on any division committee, and consideration should be given to breadth and diversity of committee composition.
3. There shall not be less than *three full-time tenured faculty members on the committee.
4. The length of service will be for two years, and membership shall be staggered. (In the first year, two of the seats will be determined by lot to be one year).

B. Composition of the Discipline Equivalency Committee:

A discipline is defined as a subject area that has been adopted by the Academic Senate of the California Community Colleges, as approved by the Board of Governors.

1. A discipline may decide to establish a discipline- specific equivalency committee.

2. A **Discipline Equivalency Committee** shall consist of five (5) faculty members selected by the discipline faculty.
3. At least three (3) of these faculty members shall be qualified and teach/work within the discipline. The others may be from related areas.
4. Not more than one (1) member of the Discipline Equivalency Committee may be on the Search Committee.
5. The provision for full-time/part-time *ratio shall apply to the Discipline Equivalency Committee.
6. Length of service shall be the same as the **Divisional Equivalency Committee**.
7. Election results shall be reported to the Academic Senate for confirmation.

C. Selection of Division/Discipline Equivalency Committee

1. The discipline/division administrator and the Academic Senate will jointly solicit nominations for faculty members willing to be elected to their discipline/division equivalency committee.
2. Elections will be conducted by the Academic Senate in a manner consistent with its election procedures for other faculty positions.

* Should there be less than three full-time faculty members within a division, the committee composition shall reflect the ratio of full-time to part-time within that division so long as there is at least one full-time tenured faculty member. If there are no full-time faculty members within the division the Academic Senate President shall solicit and appoint a full-time tenured faculty member from a related discipline to serve on this equivalency committee.

3. Elections results will be presented to the Academic Senate for confirmation.
 - a. The Senate will vote to confirm or they may elect to return the results for reconsideration.
 - b. The Senate will identify the reasons why it wants the committee composition reconsidered. These reasons may include, but are not limited to: elections which may not produce a committee membership with enough breadth of faculty subject matter specialty to adequately assess equivalencies for all related disciplines within the division; a perceived process or procedural irregularity; and/ or the lack of sufficient diversity within the committee membership.
 - c. An alternative to non-confirmation of an election available to the Senate in such circumstance would be to vote to expand the size of a particular divisional committee and conduct another election for additional members.

4. The committee shall elect a Chair who will coordinate the dissemination of all materials.

D. Evaluation of Equivalency

1. Any candidate applying under the provisions of equivalency who is selected for interview by the Search Committee shall have his/her application materials forwarded to the equivalency committee for evaluation prior to the interview.
2. Evaluations shall be done in a timely manner (within 7 working days), either individually or in a committee meeting, so as not to delay the interview process.
3. Evaluations shall be done using the Equivalency Evidence Validation Form (Appendix A).
4. The committee members shall review the applications and the materials submitted by candidate to support his/her request for equivalency.

E. Voting on Equivalency

1. If more than one faculty member votes to withhold equivalency, equivalency will not be granted. The committee Chair shall then call a meeting of the committee as a whole to discuss the candidate's documentation.
2. When individuals are granted equivalency by one college they will be certified as equivalent for all colleges within the district.
3. The committee Chair shall forward the committee's decision to the Search Committee Chair and the College Affirmative Action Office of either:
a) granting equivalency or b) not granting equivalency.
4. If the applicant has not been granted equivalency, the application shall be pulled from the pool and given no further consideration by that college Search Committee.

F. Training on Equivalency

The Affirmative Action Officer and the President of the Academic Senate (or designee) shall jointly develop and conduct a two hour training session for all committee members and Educational Deans on the concept and procedures related to Equivalency.

PROCEDURES FOR TEMPORARY FULL-TIME FACULTY

The selection process of any temporary full-time faculty will be determined by using the procedures for new full-time faculty, except in the case of emergency, when the regular Adjunct Faculty procedures may be utilized.

RECOMMENDED GUIDELINES FOR FULL TIME FACULTY HIRING PROCESS

The District, in cooperation with the Search Committee and Selection Committee, shall make every effort to see that the steps required for hiring new faculty are completed as nearly as possible within the following time line.

Week 1 - 2

- o Campus decision to hire.
- o Notification to discipline faculty and Academic Senate of position opening.
- o Request for committee volunteers by Discipline Administrators.

Week 3

- o Meeting of faculty Search Committee.
- o Meet with College Affirmative Action Officer or designee to review the Affirmative Action Plan.

Weeks 4 - 5

- o Transmittal of announcement to District and notification to the Search Committee Chair of any recommended changes by District prior to advertisement.
- o District prepares advertisement and recruitment for the position.

Weeks 5 - 6

- o Submission of paperscreening criteria and interview questions to College Affirmative Action Officer by the Search Committee.
- o Approval of paperscreening criteria and interview questions by College Affirmative Action Officer.

Week 4 - 9

- o District advertising and recruitment. (30 working days)

Week 10

- o Receipt and processing of the applications by the District.
- o Affirmative Action review of the pool by the District at the conclusion of the advertising process. (When the position closes, determination to proceed with the process or to re-advertise will be made by the District).
- o Distribution of the applications to the Search Committee through the college Affirmative Action officer.

Weeks 11 - 12

- o Paperscreening of applications by the Search Committee
 - Determine which applicants meet minimum qualifications
 - Determine which applicants should be forwarded to the College Equivalency committee for review
- o Interviews scheduled.

Week 13

- o Interviews by the Search Committee.
- o Search Committee selects preferred candidates and forwards their names to the Selection Committee.

Week 14

- o Interviews by the Selection Committee.
- o Reference validation on final candidates as directed by the Selection Committee.
- o Hiring recommendation to District for Board approval.

APPENDIX

COAST COMMUNITY COLLEGE DISTRICT
Equivalency Committee Determination

MAY NOT BE USED FOR EMERGENCY HIRES

Applicant _____

Discipline _____

TYPE OF EQUIVALENCY REQUESTED:

_____ **Academic Course Work** - Including Degrees, Internships,
and Licenses

I certify that I have reviewed all documents related to this applicants request for an equivalency determination and that in my professional judgement this candidate's experience is in fact equivalent (equal) to all course work, qualifying examinations or thesis requirements normally completed by an individual completing the minimum requirements expected at an accredited institution in this area of study.

_____ **Minimum Experience** (Where Applicable)
- Work Experience, Teaching Experience and Special
Qualifications

I certify that I have reviewed all documents related to this applicant's request for an equivalency determination and that in my professional judgement this candidate's experience is in fact equivalent (equal) to the work experience normally gained by an individual who has completed the minimum work experience listed in this job description. This candidates work history and professional experience has adequately prepared him/her in a manner similar to that expected of other candidates who have met the formal minimum requirements advertised for this position.

I further certify, that in my professional judgement, this candidate's experiences have fully prepared him/her to teach all subjects which this district currently offers in the field of study for which this equivalency will qualify this candidate.

NAME: _____ College: _____

_____ YES _____ No _____
Signature/Date

EQUIVALENCY EVIDENCE VALIDATION

Please review the application material and check all areas below that are pertinent. Equivalency shall be granted based on the criteria below.

- ___ Degrees _____
- ___ Transcripts w/ course descriptions _____
- ___ Continuing education _____
- ___ Certificates _____
- ___ Credentials _____
- ___ Licenses _____
- ___ Job related experience _____
- ___ Letters of reference _____
- ___ Records of performance _____
- ___ Publications/reviews _____
- ___ Portfolio/exhibitions _____
- ___ Awards/honors _____
- ___ Recognition _____
- ___ Internships _____
- ___ Apprenticeships _____
- ___ Community service _____
- ___ Other _____

COAST COMMUNITY COLLEGE DISTRICT

COLLEGE DIVISIONAL OR DISCIPLINE EQUIVALENCY COMMITTEE
CANDIDATE EQUIVALENCY DETERMINATION

Applicant Name: _____

Position Applied For: _____

College Equivalency Committee Vote Tally:

_____ YES VOTES
_____ NO VOTES

BASED ON MY TABULATION THE VOTES OF THE COMMITTEE MEMBERS:

_____ COMMITTEE AGREES TO AWARD EQUIVALENCY

_____ MORE THAN ONE COMMITTEE MEMBER HAS VOTED WITHHOLD EQUIVALENCY,
THEREFORE EQUIVALENCY IS DENIED.

Equivalency Committee Chair

Signature

Date _____

College

Position Description - Instructor

The primary duty of instructors shall be to teach assigned courses within the approved curricular program.

As an art and a learned profession, teaching imposes complex and diverse obligations which vary, both in importance and susceptibility to precise description. Instructors shall be assigned to teach courses within their area of professional training and expertise. They shall discharge the following responsibilities at an optimum level of proficiency:

1. To help the students fulfill their maximum potential in mastering course content.
2. To instill in students a respect for excellence and a desire to pursue it.
3. To develop in the student a respect for differing points of view.
4. To maintain a thorough and up-to-date knowledge in the Instructor's regular teaching field, to plan courses and to revise such plans when appropriate.
5. To maintain a fundamental knowledge of instructional materials and techniques, and methods of student evaluation.
6. To maintain high standards of professional conduct and ethics appropriate to the instructor's professional position.
7. To adapt appropriate methods and materials of teaching to meet the needs of students, consistent with the maintenance of quality education.
8. To teach courses in general conformity with official course outlines.
9. To provide students with written course objectives, with an explanation of grading standards, and with periodic opportunities for the students to evaluate their progress based on these objectives and standards.
10. To maintain reasonable availability to students, including the maintenance of office hours.

11. To respond to student inquiries, or to refer students to appropriate personnel when solution of their problems requires it.
12. To support student activities through appropriate participation, including club advisorship and/or acting as an advisor to student activities.
13. To engage in no outside employment or other activities that will impair the effectiveness of professional service and to desist from authorizing or permitting any commercial exploitation of the instructor's professional position.
14. To adhere to class and examination schedules and to follow proper fiscal and student accounting procedures.
15. To maintain records required by the college and report grades and attendance in a timely manner based on college procedures.
16. To submit timely requests for necessary textbooks, materials, and equipment.
17. To perform assigned committee work and to attend meetings called by the college, as long as such obligations are reasonable.
18. To take reasonable precautions against the theft, deterioration or destruction of department facilities, equipment and supplies.
19. To observe safety standards appropriate to his instructional obligations, and to instruct students accordingly.
20. To respect the academic freedom of student to express their opinions on controversial matters germane to the subject matter of courses taught, subject only to the maintenance of appropriate classroom decorum and the time constraints necessary to implement the attainment of course objectives.

Items 10, 12 and 17 are not applicable to adjunct faculty members.

SEARCH COMMITTEE CHECKLIST

1. Attempted and/or selected Search Committee Members from under-represented groups specifically considering gender and ethnicity.
2. Elected Chair.
3. Developed job announcement.
4. Met with the College's Affirmative Action Officer or designee to review Affirmative Action Plan, including procedures, District and College goals, pool diversity, State regulations, and suggested affirmative action questions.
5. Followed established District Equivalencies Procedures.
6. Reviewed search processes and forms.
7. Developed application screening criteria which was reviewed by the College's Affirmative Action Officer or designee.
8. Developed interview questions from job announcement which was reviewed by the College's Affirmative Action Officer or designee.
9. Checked application materials for completion and minimum eligibility.
10. Completed paperscreening forms.
11. Determined candidates to be interviewed.
12. Determined which members would ask which questions.
13. Asked all approved questions.
14. Completed interview rating forms, including written comments.
15. Evaluated each candidate fully and impartially.
16. Recommended candidates to Selection Committee.
17. All members attended all Committee Meetings.

AFFIRMATIVE ACTION GUIDELINES

District/College practices have been carefully reviewed to ensure that equity and access are assured in the employment process to enable the District/College to select the qualified candidate for appointment from the most diverse pool feasible. The following standards are in force within in the District's employment process.

1. Application forms are in compliance with local, state, and federal statutes regarding employment discrimination.
2. Questions concerning marital status, dependency or child care obligations are neither asked of the applicant nor investigated.
3. Assumptions about a particular individual's willingness or ability to relocate are not made.
4. Personnel involved in reviewing applicants are routinely instructed that information about race, age, sex, or ethnicity may not be considered as part of an applicant's evaluation.
5. Questions asked of applicants are limited to those relating to specific job qualifications and performance requirements such as experience, skills, and educational background appropriate to the specific position for which the individual is applying.
6. A separate record is maintained showing the ethnic background and sex, when known, of applicants for employment. Additionally, an interview summary for all applicants who are interviewed is maintained, indicating: recruiting source, date(s) of interview(s), sex, and ethnic background. The name of the individual selected is shown on this summary as well as the names of the individuals involved in the screening and selection process. Reasons for non-selection of an applicant are shown on an individual disposition form.
7. Throughout the search and selection processes, the responsible administrator and/or chairperson shall seek approval at various stages from the Staff Diversity/Affirmative Action Officer or designee so corrective action may be taken, if necessary, to ensure compliance in the Staff Diversity/Affirmative Action Program.
8. Selection of unqualified/overqualified persons on grounds of race, age, sex, ethnicity, handicap or status as a Vietnam-era veteran constitutes discrimination and is prohibited. Similarly to terminate, demote, or displace a person on these grounds in the name of Staff Diversity/Affirmative Action is also discriminatory and prohibited.

Affirmative Action is achieved through enrichment of the selection pool to assure diversity. This ensures recruitment, appointment, and promotion of a varied population for vacancies created by normal growth and attrition in existing positions.

9. The Affirmative Action Officer or designee will provide training to ensure full compliance with all District selection and Affirmative Action policies, goals and procedures. The Affirmative Action Officer or designee may also assist in the search and selection of candidates.
10. Each Search or Selection Committee establishes a selection procedure which includes a review of qualifications for appointment and the development of a standard set of job-related questions to be used during the interview process. For each division and each position, qualifications will vary; however, there can be no disqualification based on race, age, sex, ethnicity, or handicap. Affirmative Action does not require either the consideration of applicants of lesser qualification or of applicants who are not qualified or physically capable of assuming the responsibilities of the position.
11. Since deviation from policy and procedure can result in legal liability, the Staff Diversity/Affirmative Action Officer or designee has the authority to suspend the process if he/she determines such action is necessary. If, in the opinion of the Staff Diversity/Affirmative Action Officer, the composition of the candidates interviewed does not adequately represent ethnic minorities and women as a result of the recruiting and screening process, additional steps may be taken. This includes extending or reopening the position, expanding the geographic recruitment area, and establishing recruitment teams. In such instances, those who had applied earlier will continue as candidates unless determined not to have the minimal qualifications.



CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE

ARCC Guidelines for Interaction with the Board of Trustees

Now that all of the colleges have presented the 2007 ARCC report to their boards of trustees, we wanted to provide some additional guidelines for the upcoming presentations of the 2008 ARCC report. The legislation behind ARCC does contain specific language regarding the local board of trustees and the ARCC report.

Per the Education Code, Section 84754.5(d):

“As a condition of receiving specified funds in the annual Budget Act, each community college district board of trustees shall annually review and adopt its contribution to the segmentwide annual report as part of a regularly scheduled and noticed public meeting at which public comment shall be invited.”

- Although the colleges technically have until March 31, 2009 (one year from the release of the 2008 ARCC report), we ask that you submit your board minutes to us no later than March 16, 2009 since we now include the dates from the board presentations in the ARCC report.
- The board minutes should include:
 - Reference to the Accountability Reporting for the Community Colleges (ARCC) report and the specific report's year (e.g., the 2008 ARCC Report).
 - Reference to the areas discussed in ARCC (e.g., Systemwide section, college performance in a specific area, peer groupings, self-assessment, etc.)
 - Reaction of board of trustee members. See our “Examples of Board of Trustee Interaction” document for some excellent examples on our website).
http://www.cccco.edu/Portals/4/TRIS/research/ARCC/board_examples.pdf
- Please plan to present the 2008 ARCC report to your board as soon as possible.
- Send your board of trustee minutes (or a link to the meeting minutes) to arcc@cccco.edu. No hard copies are necessary. Also, we do not require that you send the officially approved board minutes (unofficial copies are acceptable).

In closing, we appreciate the sincere effort that many districts have shown with respect to local performance evaluation through ARCC, and we hope that this form of locally-enacted review will help everyone serve the public good. If you have any questions, please contact LeAnn Fong-Batkin at arcc@cccco.edu.

Revised 7/31/08

ARCC 2008 Report: College Level Indicators

Coastline Community College

Coast Community College District

College Performance Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Table 1.1:
Student Progress and
Achievement Rate

Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

	1999-2000 to 2004-2005	2000-2001 to 2005-2006	2001-2002 to 2006-2007
Student Progress and Achievement Rate	57.2%	55.1%	54.2%

Table 1.1a:
Percent of Students Who
Earned at Least 30 Units

Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

	1999-2000 to 2004-2005	2000-2001 to 2005-2006	2001-2002 to 2006-2007
Percent of Students Who Earned at Least 30 Units	62.0%	63.9%	64.5%

Table 1.2:
Persistence Rate

Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

	Fall 2003 to Fall 2004	Fall 2004 to Fall 2005	Fall 2005 to Fall 2006
Persistence Rate	65.1%	52.8%	52.6%



ARCC 2008 Report: College Level Indicators

Coastline Community College

Coast Community College District

College Performance Indicators

Student Progress and Achievement: Vocational/Occupational/Workforce Development

Table 1.3:
Annual Successful Course
Completion Rate for
Credit Vocational Courses

See explanation in Appendix B.

	2004-2005	2005-2006	2006-2007
Annual Successful Course Completion Rate for Vocational Courses	67.4%	66.8%	66.5%

Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

Table 1.4:
Annual Successful Course
Completion Rate for
Credit Basic Skills Courses

See explanation in Appendix B.

	2004-2005	2005-2006	2006-2007
Annual Successful Course Completion Rate for Basic Skills Courses	70.2%	67.3%	64.9%

Table 1.5:
Improvement Rates for ESL
and Credit Basic Skills Courses

See explanation in Appendix B.

	2002-2003 to 2004-2005	2003-2004 to 2005-2006	2004-2005 to 2006-2007
ESL Improvement Rate	11.0%	13.8%	14.4%
Basic Skills Improvement Rate	33.7%	33.6%	35.2%

Table 1.6:
Enhanced Noncredit
Progress and Achievement Rate

See explanation in Appendix B.

	2002-2003 to 2004-2005	2003-2004 to 2005-2006	2004-2005 to 2006-2007
Enhanced Noncredit Progress and Achievement Rate	.%	.%	.%



ARCC 2008 Report: College Level Indicators

Coastline Community College

Coast Community College District

College Profile

Table 1.7:
Annual Unduplicated Headcount and
Full-Time Equivalent Students (FTES)

	2004-2005	2005-2006	2006-2007
Annual Unduplicated Headcount	20,534	21,241	23,173
Full-Time Equivalent Students (FTES)*	5,007	4,356	5,637

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

*FTES data for 2004-2005, 2005-2006, and 2006-2007 are based on the FTES recalculation.

Table 1.8:
Age of Students at Enrollment

	2004-2005	2005-2006	2006-2007
Under 18	3.2%	3.4%	4.2%
18 - 24	25.4%	24.1%	23.8%
25 - 49	46.6%	47.2%	48.6%
Over 49	24.8%	25.2%	23.4%
Unknown	0.0%	0.0%	0.0%

Source: Chancellor's Office, Management Information System

Table 1.9:
Gender of Students

	2004-2005	2005-2006	2006-2007
Female	58.2%	56.8%	55.4%
Male	40.7%	42.4%	43.7%
Unknown	1.0%	0.8%	0.9%

Source: Chancellor's Office, Management Information System



ARCC 2008 Report: College Level Indicators

Coastline Community College

Coast Community College District

College Profile

Table 1.10:
Ethnicity of Students

	2004-2005	2005-2006	2006-2007
Asian	21.1%	20.3%	19.0%
Black/African American	5.6%	7.0%	8.7%
Filipino	1.5%	1.4%	1.5%
Hispanic	12.5%	13.7%	14.7%
Native American	0.8%	1.0%	1.1%
Other Non-White	0.7%	0.8%	1.2%
Pacific Islander	0.5%	0.5%	0.5%
White	42.4%	40.8%	39.2%
Unknown/Decline to State	15.0%	14.5%	14.0%

Source: Chancellor's Office, Management Information System



ARCC 2008 Report: College Level Indicators

Coastline Community College

Coast Community College District

College Peer Grouping

Table 1.11: Peer Grouping

	Indicator	College's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
A	Student Progress and Achievement Rate	54.2	48.9	33.6	57.4	A3
B	Percent of Students Who Earned at Least 30 Units	64.5	63.3	53.0	74.0	B4
C	Persistence Rate	52.6	56.8	31.1	71.4	C1
D	Annual Successful Course Completion Rate for Credit Vocational Courses	66.5	75.4	65.8	86.8	D1
E	Annual Successful Course Completion Rate for Credit Basic Skills Courses	64.9	63.2	50.5	74.0	E3
F	Improvement Rate for Credit Basic Skills Courses	35.2	47.1	31.5	58.7	F1
G	Improvement Rate for Credit ESL Courses	14.4	39.3	14.4	67.3	G6

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



ARCC 2008 Report: College Level Indicators

Coastline Community College

Coast Community College District

College Self-Assessment

Coastline Community College was founded in 1976 with the specific mission of serving adult students through alternative delivery and scheduling formats. In addition to its classroom-based programs, the college has strong departments in distance education and instructional system design. The college has produced more than 60 internationally-distributed, award-winning telecourses and online courses. The DE department offers 127 different courses (primarily online). Coastline's creative scheduling and innovative instructional delivery formats are an excellent match for the educational needs and lifestyles of working adults. Seventy percent of Coastline's students attend part time—taking fewer than 5 units per semester; the academic success of this population cannot be adequately captured through the six year cohort tracking timeframe observed by the architects of the ARCC reporting system.

In addition to predominantly serving working students, Coastline successfully serves the needs of more traditional students who simultaneously attend other colleges. These students find Coastline's wide range of general education distance learning and one-class-meeting-per-week format, site-based classes a viable option for picking up classes to augment their home college schedules. Because these students neither start nor complete their degree work at Coastline, their successful learning experiences at Coastline are not completely reflected in the ARCC data.

Coastline College also is successfully serving a growing number of military students. In 2006-07, Coastline served 10,496 military students. The number of course enrollments (seats) by military program students grew from 4,500 in 1999-00 to 20,936 in 2006-07. When compared to most civilian students, military students progress through our courses and programs at high rates, achieving a 81% rate of successful course completion; this success rate compares very favorably to the statewide distance education course success rate of 57%. Please note that military enrollment data are not included in Coastline's ARCC report. The college is working with the System's Office to correct this for future report. As a result of our military program, we expect our ARCC program completion and transfer rates to reflect a steady increase over the coming years.

Given the type of students served by Coastline, we feel our ARCC rates are understandable, with one exception. The Basic Skills Improvement Rate is an artifact of improperly coded data; we are taking steps to fix this anomaly.

In the last seven years Coastline has initiated new programs and accelerated existing programs to serve students from a much broader range of circumstances. Redefining the familiar term "nontraditional," these programs include recruitment, instruction, and support tailored to the needs of deployed military personnel, incarcerated students, and high school students. The college is making a conscious effort to attract students who consider Coastline their home college. This effort manifests through new programs including Biotechnology (the only biological laboratory technician training program in Orange County) and Process Technology, partnerships with local school districts for programs such as Early College High School, new community-based learning centers, and development of innovative technologies to support the design and delivery of high-quality online courses.



ARCC 2008 Report: College Level Indicators

Golden West College

Coast Community College District

College Performance Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Table 1.1:
Student Progress and
Achievement Rate

Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

	1999-2000 to 2004-2005	2000-2001 to 2005-2006	2001-2002 to 2006-2007
Student Progress and Achievement Rate	54.9%	55.2%	54.0%

Table 1.1a:
Percent of Students Who
Earned at Least 30 Units

Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

	1999-2000 to 2004-2005	2000-2001 to 2005-2006	2001-2002 to 2006-2007
Percent of Students Who Earned at Least 30 Units	70.3%	72.0%	73.7%

Table 1.2:
Persistence Rate

Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

	Fall 2003 to Fall 2004	Fall 2004 to Fall 2005	Fall 2005 to Fall 2006
Persistence Rate	74.4%	72.1%	76.0%



ARCC 2008 Report: College Level Indicators

Golden West College

Coast Community College District

College Performance Indicators

Student Progress and Achievement: Vocational/Occupational/Workforce Development

Table 1.3:
Annual Successful Course
Completion Rate for
Credit Vocational Courses

See explanation in Appendix B.

	2004-2005	2005-2006	2006-2007
Annual Successful Course Completion Rate for Vocational Courses	76.6%	76.0%	76.1%

Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

Table 1.4:
Annual Successful Course
Completion Rate for
Credit Basic Skills Courses

See explanation in Appendix B.

	2004-2005	2005-2006	2006-2007
Annual Successful Course Completion Rate for Basic Skills Courses	59.7%	59.6%	60.8%

Table 1.5:
Improvement Rates for ESL
and Credit Basic Skills Courses

See explanation in Appendix B.

	2002-2003 to 2004-2005	2003-2004 to 2005-2006	2004-2005 to 2006-2007
ESL Improvement Rate	21.4%	25.8%	30.5%
Basic Skills Improvement Rate	48.7%	47.6%	54.1%

Table 1.6:
Enhanced Noncredit
Progress and Achievement Rate

See explanation in Appendix B.

	2002-2003 to 2004-2005	2003-2004 to 2005-2006	2004-2005 to 2006-2007
Enhanced Noncredit Progress and Achievement Rate	.%	.%	.%



ARCC 2008 Report: College Level Indicators

Golden West College

Coast Community College District

College Profile

Table 1.7:
Annual Unduplicated Headcount and
Full-Time Equivalent Students (FTES)

	2004-2005	2005-2006	2006-2007
Annual Unduplicated Headcount	21,923	22,168	21,654
Full-Time Equivalent Students (FTES)*	11,034	9,933	11,065

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

*FTES data for 2004-2005, 2005-2006, and 2006-2007 are based on the FTES recalculation.

Table 1.8:
Age of Students at Enrollment

	2004-2005	2005-2006	2006-2007
Under 18	2.4%	2.7%	2.2%
18 - 24	54.9%	56.0%	56.8%
25 - 49	36.2%	35.0%	35.0%
Over 49	6.5%	6.3%	6.0%
Unknown	0.0%	0.0%	0.0%

Source: Chancellor's Office, Management Information System

Table 1.9:
Gender of Students

	2004-2005	2005-2006	2006-2007
Female	53.0%	54.1%	53.8%
Male	46.6%	45.5%	45.8%
Unknown	0.4%	0.4%	0.4%

Source: Chancellor's Office, Management Information System



ARCC 2008 Report: College Level Indicators

Golden West College

Coast Community College District

College Profile

Table 1.10:
Ethnicity of Students

	2004-2005	2005-2006	2006-2007
Asian	28.6%	28.5%	28.8%
Black/African American	1.9%	2.2%	1.9%
Filipino	2.5%	2.6%	2.8%
Hispanic	14.7%	14.9%	15.5%
Native American	1.0%	0.9%	0.9%
Other Non-White	0.8%	0.9%	1.2%
Pacific Islander	0.8%	0.9%	0.7%
White	40.6%	40.3%	39.7%
Unknown/Decline to State	9.1%	8.9%	8.5%

Source: Chancellor's Office, Management Information System



ARCC 2008 Report: College Level Indicators

Golden West College

Coast Community College District

College Peer Grouping

Table 1.11: Peer Grouping

	Indicator	College's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
A	Student Progress and Achievement Rate	54.0	53.4	42.3	64.3	A1
B	Percent of Students Who Earned at Least 30 Units	73.7	67.0	54.5	74.3	B1
C	Persistence Rate	76.0	68.9	61.6	76.1	C2
D	Annual Successful Course Completion Rate for Credit Vocational Courses	76.1	74.9	66.4	85.5	D2
E	Annual Successful Course Completion Rate for Credit Basic Skills Courses	60.8	63.2	50.5	74.0	E3
F	Improvement Rate for Credit Basic Skills Courses	54.1	54.3	44.6	62.4	F4
G	Improvement Rate for Credit ESL Courses	30.5	43.2	7.6	79.9	G2

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



ARCC 2008 Report: College Level Indicators

Golden West College

Coast Community College District

College Self-Assessment

Golden West College (GWC), located in Huntington Beach, is one of three community colleges of the Coast Community College District located in Orange County, serving primarily the communities of Costa Mesa, Fountain Valley, Garden Grove, Huntington Beach, Newport Beach, Seal Beach, and Westminster. Golden West College has approximately 22,000 students per year with 59% of those students under the age of 25. The ethnic composition of our students is about 32% Asian, 16% Hispanic, 2% African American, 40% white and 11% other. The ethnic composition of Orange County is 15.5% Asian, 30.8% Hispanic, 2.1% African American, 51.3% white, and 0.3% other. Almost half of the Orange County residents do not speak English at home.

Although transfer preparation and degree achievement are primary to the mission of Golden West College, our mission also includes career and technical training, employment skills preparation, as well as, remedial activities and lifelong learning in response to identified community needs. At graduation, nearly one-third of our awards are for vocational certificates from our 23 Career Certificate programs.

Golden West College performed at or above our peer group average on all accountability indicators except 'Improvement Rate for ESL Courses'. However, our 'Improvement Rate for ESL Courses' has improved more than 4% each of the last two years. Performance has also improved each of the last two years on the indicator measured by the 'Percent of Students Who Earned at Least 30 Units'. Although the 'Student Progress and Achievement Rate' declined last year, the decline was small and the rate is still above our peer group average. Our 'Persistence' and 'Basic Skills Improvement' rates improved substantially over the prior period (4% and 6%, respectively).

Thirty-five percent of Golden West College students are first-time students, and many come to our campus under-prepared academically and lack some of the skills necessary to be successful college students. Many do not speak English as their native language. Prior to reviewing the data in this ARCC report, Golden West College realized our need to improve in the area of basic skills and began to work on it internally, and we are seeing the fruits of those efforts. In 2004, a Student Equity and Access Committee was established and charged to study equity and access issues that contribute to barriers to student success. The Committee recommendations have been implemented. GWC has reorganized the college promotions area to provide early outreach to high school students, hired a counselor to meet the needs of students on probation and disqualification, encouraged the ESL department to engage in the college's basic skills effort, and established a campus wide student success committee to evaluate GWC's progress with student equity. The college is encouraged that our scores in the Basic Skills indicators will continue to rise as a result of our ongoing efforts.



ARCC 2008 Report: College Level Indicators

Orange Coast College

Coast Community College District

College Performance Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Table 1.1:
Student Progress and
Achievement Rate

Percentage of first-time students who showed intent to complete and who achieved any of the following outcomes within six years: Transferred to a four-year college; or earned an AA/AS; or earned a Certificate (18 units or more); or achieved "Transfer Directed" status; or achieved "Transfer Prepared" status. (See explanation in Appendix B.)

	1999-2000 to 2004-2005	2000-2001 to 2005-2006	2001-2002 to 2006-2007
Student Progress and Achievement Rate	60.9%	61.0%	63.5%

Table 1.1a:
Percent of Students Who
Earned at Least 30 Units

Percentage of first-time students who showed intent to complete and who earned at least 30 units while in the California Community College System. (See explanation in Appendix B.)

	1999-2000 to 2004-2005	2000-2001 to 2005-2006	2001-2002 to 2006-2007
Percent of Students Who Earned at Least 30 Units	78.9%	77.8%	78.8%

Table 1.2:
Persistence Rate

Percentage of first-time students with a minimum of six units earned in a Fall term and who returned and enrolled in the subsequent Fall term anywhere in the system. (See explanation in Appendix B.)

	Fall 2003 to Fall 2004	Fall 2004 to Fall 2005	Fall 2005 to Fall 2006
Persistence Rate	80.2%	78.8%	78.9%



ARCC 2008 Report: College Level Indicators

Orange Coast College

Coast Community College District

College Performance Indicators

Student Progress and Achievement: Vocational/Occupational/Workforce Development

Table 1.3:
Annual Successful Course
Completion Rate for
Credit Vocational Courses

See explanation in Appendix B.

	2004-2005	2005-2006	2006-2007
Annual Successful Course Completion Rate for Vocational Courses	77.6%	78.7%	77.8%

Pre-Collegiate Improvement: Basic Skills, ESL, and Enhanced Noncredit

Table 1.4:
Annual Successful Course
Completion Rate for
Credit Basic Skills Courses

See explanation in Appendix B.

	2004-2005	2005-2006	2006-2007
Annual Successful Course Completion Rate for Basic Skills Courses	62.4%	65.2%	65.7%

Table 1.5:
Improvement Rates for ESL
and Credit Basic Skills Courses

See explanation in Appendix B.

	2002-2003 to 2004-2005	2003-2004 to 2005-2006	2004-2005 to 2006-2007
ESL Improvement Rate	.%	.%	.%
Basic Skills Improvement Rate	51.7%	47.1%	46.7%

Table 1.6:
Enhanced Noncredit
Progress and Achievement Rate

See explanation in Appendix B.

	2002-2003 to 2004-2005	2003-2004 to 2005-2006	2004-2005 to 2006-2007
Enhanced Noncredit Progress and Achievement Rate	.%	.%	.%



ARCC 2008 Report: College Level Indicators

Orange Coast College

Coast Community College District

College Profile

Table 1.7:
Annual Unduplicated Headcount and
Full-Time Equivalent Students (FTES)

	2004-2005	2005-2006	2006-2007
Annual Unduplicated Headcount	32,076	30,710	32,568
Full-Time Equivalent Students (FTES)*	18,176	16,144	18,079

Source: The annual unduplicated headcount data are produced by the Chancellor's Office, Management Information System. The FTES data are produced from the Chancellor's Office, Fiscal Services 320 Report.

*FTES data for 2004-2005, 2005-2006, and 2006-2007 are based on the FTES recalculation.

Table 1.8:
Age of Students at Enrollment

	2004-2005	2005-2006	2006-2007
Under 18	2.2%	2.2%	2.3%
18 - 24	64.0%	65.3%	63.4%
25 - 49	29.6%	28.3%	29.4%
Over 49	4.2%	4.2%	4.9%
Unknown	0.0%	0.0%	0.0%

Source: Chancellor's Office, Management Information System

Table 1.9:
Gender of Students

	2004-2005	2005-2006	2006-2007
Female	50.6%	50.5%	50.5%
Male	49.3%	49.4%	49.3%
Unknown	0.2%	0.1%	0.3%

Source: Chancellor's Office, Management Information System



ARCC 2008 Report: College Level Indicators

Orange Coast College

Coast Community College District

College Profile

Table 1.10:
Ethnicity of Students

	2004-2005	2005-2006	2006-2007
Asian	22.6%	22.8%	22.4%
Black/African American	1.8%	1.8%	1.8%
Filipino	2.1%	2.0%	2.1%
Hispanic	18.0%	18.4%	18.0%
Native American	0.7%	0.6%	0.6%
Other Non-White	1.3%	1.5%	1.8%
Pacific Islander	0.7%	0.8%	0.7%
White	48.0%	46.0%	44.7%
Unknown/Decline to State	4.8%	6.1%	7.9%

Source: Chancellor's Office, Management Information System



ARCC 2008 Report: College Level Indicators

Orange Coast College

Coast Community College District

College Peer Grouping

Table 1.11: Peer Grouping

	Indicator	College's Rate	Peer Group Average	Peer Group Low	Peer Group High	Peer Group
A	Student Progress and Achievement Rate	63.5	53.4	42.3	64.3	A1
B	Percent of Students Who Earned at Least 30 Units	78.8	74.0	67.6	79.8	B6
C	Persistence Rate	78.9	73.8	66.4	78.9	C5
D	Annual Successful Course Completion Rate for Credit Vocational Courses	77.8	74.9	66.4	85.5	D2
E	Annual Successful Course Completion Rate for Credit Basic Skills Courses	65.7	63.2	50.5	74.0	E3
F	Improvement Rate for Credit Basic Skills Courses	46.7	43.5	24.2	56.8	F6
G	Improvement Rate for Credit ESL Courses	.	49.0	14.7	74.0	G4

Note: Please refer to Appendices A and B for more information on these rates. The technical details of the peer grouping process are available in Appendix D.



ARCC 2008 Report: College Level Indicators

Orange Coast College

Coast Community College District

College Self-Assessment

Located in Costa Mesa, California, Orange Coast College (OCC) was founded in 1948 with an opening day enrollment of 500 students. The college has grown significantly since founded, currently enrolling more than 22,000 students each semester and over 32,500 students annually. OCC offers more than 130 academic and career programs, including one of the nation's largest and most acclaimed public marine sailing programs. Nearly half of the students on campus are enrolled in one of the college's career and technical programs. Over the past ten years, OCC's student population has become more ethnically diverse and closely approximates its service area. During this time the college has also observed increases in students under 21.

Orange Coast College ranks second statewide in the number of students it transfers to the California State University system and fifth in transfers to the University of California. Over the past decade, nearly 18,000 OCC students have transferred to UC and CSU campuses. Many OCC students also transfer to private colleges and universities within California and across the nation.

Thanks to a voter-passed bond measure in 2001, the college currently has a number of new buildings under construction, along with major classroom remodeling and upgrades, a complete new utility-delivery system, and improvements to the grounds and parking lots.

In terms of student success, OCC has demonstrated above average levels of performance on all accountability indicators. Over the past three years, the college has increased its Student Progress and Achievement Rate from 60.9% to 63.5%, a figure near the top of its peer group. The college has remained consistently high on the percentage of students who earned at least 30 units (78.8%). The college's persistence rate remains at the top of its peer group (78.9%).

Course success rates for vocational and basic skills courses remain strong over the past three years. Almost 78% of vocational course enrollments are successful, only fluctuating slightly. Basic skills course success rates have increased to 65.7%.

The only significant decline is on the basic skills improvement rate which declined from 51.7% to 46.7% over the past three years. Although declining, it still exceeds the peer group average. The college has experienced an increasing number of students entering with skills below college level and is addressing this need through a Title III Strengthening Institutions grant.

While the college has a robust ESL program, its progress is not reported in the ESL Improvement Rate. OCC's ESL courses have transfer status to CSU and are not included in this calculation. The college does not have noncredit offerings that fall into the Enhanced Noncredit Progress and Achievement Rate calculation.

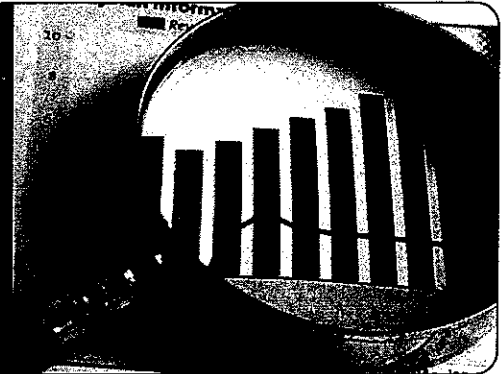
As these statistics demonstrate, the college's success rates remained fairly consistent over the past three years. Performance on most indicators have increased or slightly fluctuated downward during this period. Additionally, the college has performed above its peer group on all indicators. Orange Coast College is justly proud of the success rates of its students and the quality of instruction and support provided by its faculty and staff.



Focus On Results: Customized College Version

Accountability
Reporting for the
Community
Colleges

A Report to the Legislature,
Pursuant to AB 1417
(Pacheco, Stat. 2004, Ch. 581)



California Community Colleges System Office

Diane Woodruff, Chancellor

Patrick Perry, Vice Chancellor
Technology, Research and Information Systems

March 31, 2008

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Table of Contents

Preface.....	vii
Executive Summary	ix
Introduction to the 2008 ARCC Report.....	1
Systemwide Performance Indicators	
An Introduction to the Systemwide Indicators.....	5
Student Progress and Achievement: Degree/Certificate/Transfer.....	7
Annual Number and Percentage of Baccalaureate Students Graduating from CSU and UC Who Attended a Community College	7
Annual Number of California Community College Transfers to Four-Year Institutions.....	8
Annual Number of California Community College Transfers to CSU.....	9
Annual Number of California Community College Transfers to UC.....	10
Annual Number of California Community College Transfers to ISP and OOS Institutions.....	11
Transfer Rate to Four-Year Institutions.....	12
Student Progress and Achievement: Vocational/Occupational/Workforce Development.....	
Annual Number of Vocational Awards by Program.....	13
“Top 25” Programs in 2006-2007, by Volume of Total Awards.....	18
Income Trend for Students Attaining Degree or Certificate in 1998-1999	19
Income Trend for Students Attaining Degree or Certificate in 1999-2000	19
Income Trend for Students Attaining Degree or Certificate in 2000-2001	19
Pre-Collegiate Improvement: Basic Skills and ESL.....	
Annual Number of Credit Basic Skills Improvements	21

Participation Rates.....	22
Systemwide Participation Rate	22
Participation Rates by Age Group	22
Participation Rates by Gender	22
Participation Rates by Ethnicity.....	22
Participation Rates by Age, Gender, and Ethnicity	23

College Performance Indicators, Profile Summary, Peer Grouping, and Self-Assessment

An Introduction to the College Level Indicators	27
Your college's data	31

Appendices can be found in the full copy of the ARCC report at:

http://www.cccco.edu/Portals/4/TRIS/research/ARCC/arcc_2008_final.pdf

Preface to the Customized Edition of the 2008 ARCC Report

In response to requests for a brief document that presents the most relevant information for a specific college in the ARCC report, the System Office has created this customized version of the *Focus on Results: 2008 Accountability Reporting for the Community Colleges (ARCC)* report. This version includes content from the full version of the ARCC report beginning with the Systemwide Indicators through the specific college's data, including college performance indicators, the college's profile, peer grouping and the college's self-assessment. This edition omits the appendices and the pages presenting information specific to other colleges. If readers need to refer to any of the appendices or to any of the information regarding other specific colleges, they can access them along with the full ARCC report at:

http://www.cccco.edu/Portals/4/TRIS/research/ARCC/arcc_2008_final.pdf

Research staff people in the System Office who worked on the 2008 ARCC report include (in alphabetical order) LeAnn Fong-Batkin, Willard Hom, Catharine Liddicoat, and Alice van Ommeren. MIS staff people (data management staff) who worked on this report include (in alphabetical order) Myrna Huffman, Tonia Lu, Tom Nobert, and Gale Perez. Vice Chancellor Patrick Perry (Technology, Research & Information Systems Division) supervised the project.

If you have any questions about this report, please e-mail us at arcc@cccco.edu.

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Executive Summary

Introduction

In 2004, Assembly Bill 1417 triggered the creation of a performance measurement system for the California Community Colleges (CCC). That legislation and ensuing budget action authorized the California Community Colleges System Office (CCCCSO) to design and implement a performance measurement system that contained performance indicators for the system and its colleges. As per Legislative intent, the CCCCCO collaborated with the system's colleges and advisory structure, a panel of national experts, the Legislative Analyst's Office, the Department of Finance, and the Secretary of Education to formulate this comprehensive system that has become known as "ARCC" (Accountability Reporting for the Community Colleges). In recognizing that the initial report in 2007 required the CCCCCO to test innovative ideas about performance measurement and to use a massive state database, the CCCCCO completed the 2007 ARCC report as a pilot report for the Legislature. The 2008 ARCC report builds upon the 2007 pilot report through various improvements in data quality, a new year of data, and the piloting of a new performance indicator for noncredit coursework.

Systemwide Performance

This report will benefit policy makers by detailing many of the critical contributions that the California Community Colleges have made in recent years. The most notable findings at the state level include the following:

- Community college students who earned a vocational degree or certificate saw their wages jump from \$25,600 (for the last year before receipt of the award) to \$47,571 three years after earning their degree, an increase of 86%.
- A large number of Californians access and use the CCC system; participation rates are high, with 67 out of every 1,000 people in the state enrolled in a CCC in 2006-2007.
- The system enrolls more than one-third of all 18-19 year olds in California, with participation rates of 359.9 per 1,000 for 2006-2007.
- In 2006-2007, the system transferred nearly 99,000 students. The California State University (CSU) system continues as the most frequent transfer destination for community college students with the enrollment of 54,391 students from the community colleges. Nearly 14,000 community college students enrolled in the University of California (UC) system, the state's most selective public higher education system. This figure continues a four-year trend of increasing transfers to the UC system.
- Transfers to in-state-private institutions and all out-of-state institutions account for 18,752 and 11,825 transfers in 2006-2007, respectively.

Executive Summary

- In 2006-2007, the system contributed to the state's critical health care labor force, as more than 7,700 students earned degrees or certificates in nursing.
- The system's contribution in 2006-2007 to the state's workforce included more than 65,000 associate degrees and certificates in vocational/occupational areas.

College Level Performance

The bulk of the ARCC report covers each college's performance on seven critical indicators. An eighth indicator, which deals with courses that qualify for Enhanced Noncredit funding, is a prototype here for the final indicator that will appear in the 2009 ARCC report.

The table below lists the seven indicators for which ARCC has complete data. These numbers are percentages of success among target populations that the colleges and the CCCSO jointly defined. As a quick snapshot of how the system has done on these indicators, this table displays the figures for the year in which the most recent data are available. If a person needs to analyze the performance of a specific community college, he/she should refer to the individual college rates that appear in the section for "College Level Indicators" rather than to these systemwide rates.

College Level Performance Indicator	State Rate
1. Student Progress & Achievement	51.2%
2. Completed 30 or More Units	70.4%
3. Fall to Fall Persistence	68.3%
4. Vocational Course Completion	78.2%
5. Basic Skills Course Completion	60.5%
6. Basic Skills Course Improvement	50.0%
7. ESL Course Improvement	44.7%

Because the ARCC indicators have unique definitions, we cannot compare these indicators to those generated for other states or by other studies of the California Community Colleges. The evaluation of individual college performance requires the use of the extensive tabulations that we cover next.

Each of the community colleges covered in this report has six pages of information to facilitate and stimulate discussions about college performance within each community. In these six pages per college, the report shows (1) the three-year trend for each of the

Executive Summary

seven indicators; (2) the college profile (i.e., its enrollment demographics); (3) a comparison of its performance with a peer group (i.e., colleges that have similar environments that affect an indicator); and (4) a self-assessment by each college. Together, this information provides readers with a fair and comprehensive picture of the achievements at any community college—a picture that simple scorecards or rankings would fail to present.

The ensemble of information in the six pages must act jointly as the inputs for any evaluation of a college's performance. Each piece of information contributes something to an evaluation of performance. For example, the year-to-year information alerts us to any trends that may be occurring at a college. The peer grouping information gives us a useful base of comparison (across equally advantaged institutions) for the most recent time period. The college's self-assessment substantially enhances both the year-to-year information and the peer group information by identifying the unique factors of a college that affect its performance. The college demographic profile, in turn, supplies a unique snapshot of the college's service population, information that local officials can use to evaluate community access and the overall enrollment picture.

These six pages for each college deliver the essence of the ARCC's objective for local accountability. Ideally, each college's local governing board and local community will use this package of information for data-based policy discussions. This strategy will benefit communities throughout the state because it equips them with data to address their local priorities. To ensure that this process occurs in each community, the legislation for ARCC requires each college to submit to the CCCSO by March 31, 2009, documentation of interaction by each local board of trustees with the 2008 ARCC report.

Conclusion

This second year of the ARCC effort improves the annual report that provides the State Legislature and the Governor's Office an ongoing, cost-effective structure for performance improvement that respects and promotes local decision-making. All of the state's community colleges have already shared the 2007 report with their own local board of trustees, as required by law, and many college administrations have subsequently begun analyses to leverage the data and findings in the ARCC project. With this second report, the ARCC project continues to further the state's mission in higher education by enabling and prompting college efforts to promote student success.

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Introduction to the 2008 ARCC Report

Background

This report on a set of performance indicators for the California Community Colleges (CCC) meets a legislative requirement that resulted from Assembly Bill 1417 (Pacheco, Statutes of 2004, Chapter 581). The details of the legislation appear in Appendix F of this report. For clarity's sake, we have named this reporting system *Accountability Reporting for the Community Colleges* (or ARCC). The report itself has the title of "Focus On Results." As required by the Legislature, the CCC System Office (CCCSO) will produce this report each year and disseminate it so that each college will share it with its local board of trustees. The System Office will also make the report available to state government policymakers and the public at large.

The report's objectives are to make policymakers, local college officials, and elected boards aware of system and college performance in specific areas of effort and to inform the public about overall system performance. As a result, the legislative mandate specifies that each college has one year in which to interact with its board of trustees with respect to this report. Appendix G of this report documents the system's complete fulfillment of this requirement for the 2007 ARCC Report.

In comparison to the 2007 report, the 2008 report adds an eighth performance indicator to the college level indicators. Readers will observe that the 2008 report now includes coverage of noncredit courses as required by Senate Bill 361 (Scott, Statutes of 2006, Chapter 631). However, this coverage of noncredit outcomes only extends across courses designated as part of the "Enhanced Noncredit" funding. Because each college had the option to apply for this special funding, only a fraction of the colleges will appear with data for this new performance indicator. Furthermore, the 2008 report has college peer grouping for the ESL (English as a Second Language) improvement indicator. The pilot status of the 2007 data for ESL prevented us from creating a peer group comparison for ESL in the 2007 report.

This report drew upon the contributions of many parties. The framework for ARCC used the expertise of a team of researchers from the Research and Planning Group for the California Community Colleges (i.e., the RP Group), a panel of nationally recognized researchers on college performance, a statewide technical advisory workgroup, and staff at the System Office. In Appendix H we list the individuals who played these important roles in helping to formulate the ARCC.

How to Use This Report

We acknowledge that a variety of people will see this report, and we recognize that these individuals will differ widely in their reading objectives and in their familiarity with the report's topic. With this in mind, we have tried to design the report so that policy makers at both the state and local levels will have a clear presentation of essential performance indicators for the system and for each community college within it. The body of the report emphasizes tables of summary data that provide snapshots of system and college level performance. Readers should read the brief introductions to each of these sections

Introduction to the 2008 ARCC Report

(system and college level) to understand their contents. These introductions cover the framework for ARCC, and they should help most readers to understand the performance indicators cited in this report. Appendix E, which presents a short list of terms and abbreviations, may also help the general reader.

Readers should avoid comparing the results in the 2008 report to those shown in the 2007 report. The 2007 report acted as a pilot for the 2008 report, and the 2008 report uses recently corrected data from the colleges. Some of the data corrections resulted from the system's project to improve data quality (known as Curriculum Reporting for the Community Colleges, or CRCC). Other data changes have occurred, such as data resubmissions by individual colleges, and the array of data amendments since the 2007 report really makes it unproductive to compare the two reports.

We recognize that researchers, analysts, and college officials will require documentation of the methodology for the performance indicators in this report. Such technical details appear in three of the appendices. Appendix B (methods for calculating the indicators), Appendix C (regression analyses for the peer grouping), and Appendix D (cluster analyses for the peer grouping) specifically address methodological issues, and they tend to require technical knowledge on the part of the reader.

The report's first section covers the system's overall performance over time, and this will help readers to see the broad context of the system's performance. The section that follows system performance presents specific information for each college. The first two pages of college level tables display how that college performed over time on eight basic indicators. The year-to-year figures for these performance indicators should give readers a good idea of how any given college has done during the past few years, especially in terms of its progress in areas that are generally recognized as critical in community colleges.

The third and fourth pages for each college display basic demographic data for the college's enrollment. This information will help readers understand the student population served by that college. For many readers, such information can indicate relevant aspects of a college's effectiveness (i.e., who does the college serve?), plus it can provide additional context for the reported performance indicators.

The fifth page for each college shows the "peer grouping" information for the college. On this page, readers will find a comparison of a college's performance on each of the seven indicators. For each performance indicator, we have performed a statistical analysis (peer grouping) to identify other California Community Colleges that most closely resemble the college in terms of environmental factors that have linkage to (or association with) the performance indicator. Interested readers should refer to Appendix A to see the names of the colleges that comprise each peer group. We emphasize that the peer group results are rough guides for evaluating college level performance because each college may have unique local factors that we could not analyze statistically for the

Introduction to the 2008 ARCC Report

peer group identification. Because the data from the colleges may have changed since the analysis shown in the 2007 report, colleges may fall into new peer groups in this report. The preliminary nature of the new indicator for Enhanced Noncredit courses compels us to omit college peer-grouping for this indicator. We believe that the data for the 2009 report will have higher quality and completeness than the pilot data that were available for the 2008 report.

The sixth page for a college shows that college's own self-assessment, and this brief statement from the college administration may note, among other things, unique factors that our statistical analysis may have missed. Therefore, readers should carefully review this self-assessment because it may help to explain the performance figures for a college. Please note that these self-assessments could not cover any tabulation of the pilot data for courses involved with Enhanced Noncredit funding because these tables were unavailable at the time that the colleges produced their self-assessments. Obviously, the six schools of continuing education in our system could not produce any text for self-assessment because the only performance indicator we have for them is success in Enhanced Noncredit.

The best use of this report will require the integration of information from various parts of the report. Judgments about the performance of any particular college should especially pay attention to the sections on year-to-year performance, peer group comparison, enrollment demographics, and the college self-assessment. A focus upon only one of these pieces of information will probably provide an incomplete evaluation of college performance, and this may lead one to make unfair judgments about an institution. Consequently, we hope that users of this report maintain this multi-dimensional viewpoint (from the different report sections) as they draw their conclusions or as they communicate about the report to other people.

Readers should also note that the report refers to the System Office (abbreviated as CCCSO) and to the Chancellor's Office (abbreviated as CCCCO). These titles represent one and the same entity, and staff people have been using the two titles interchangeably in their communications.

Additional information about ARCC is available at the following website:

<http://www.cccco.edu/OurAgency/TechResearchInfo/ResearchandPlanning/ARCC/tabid/292/Default.aspx>

If you have any questions or comments about the report, please e-mail them to: arcc@cccco.edu.

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ARCC 2008 Report: An Introduction to the Systemwide Indicators

The Accountability Reporting for the Community Colleges (ARCC) framework specifies that community college performance data should be aggregated, analyzed, and reported at two levels: the individual college level (college level indicators) and across the community college system (systemwide indicators).

Tables 1 through 18 and Figures 1 through 6 in the following section of the 2008 ARCC report present results, where available by January 2008, for the seven performance indicators chosen for **systemwide** accountability reporting. These performance indicators are organized into four major categories:

- Student Progress and Achievement – Degree/Certificate/Transfer
- Student Progress and Achievement – Vocational/Occupational/Workforce Development
- Pre-Collegiate Improvement – Basic Skills and ESL
- Participation Rates

The seven performance indicators presented in this section are:

1. The annual number and percentage of baccalaureate students graduating from UC and CSU who attended a California Community College
2. The annual number of Community College transfers to four-year institutions
3. The transfer rate to four-year institutions from the California Community College System
4. The annual number of degrees/certificates conferred by vocational programs
5. The increase in total personal income as a result of receiving a vocational degree/certificate
6. The annual number of basic skills improvements
7. Systemwide participation rates (by selected demographics).

The Data Sources and Methodology for each of the indicators can be found in Appendix B.

The time periods and data sources differ across performance indicators so it is important to pay attention to the dates and information specified in the column headings and titles for each table or figure. Further, these time periods have changed since the 2007 ARCC report, so it is especially important to check the dates for each table or figure.

The presentation of income trend data in this 2008 ARCC report differs from the presentation in the 2007 report, although the data have not changed. We have reformatted the separate pages for figures 6, 7, and 8 from the 2007 report as a single page of figures (Figures 6a, 6b, and 6c) in the 2008 report. This reformatting allows for easier comparison across student cohorts. Wage data for these trend lines are now included as Tables 12a, 12b, and 12c.

An Introduction to the Systemwide Indicators

The wage data presented in Figures 6a to 6c and Tables 12a to 12c are the same data used in the final 2007 ARCC report. Concern about the confidentiality of wage data at the California Employment Development Department (EDD) increased the department's sensitivity to releasing these data. Thus, we were unable to obtain the most recent wage data in time to include them in the 2008 ARCC report. We have worked with the EDD (via legislation) to resolve this issue for future ARCC reports.

Note that these systemwide indicators are not simply statewide aggregations of the college level indicators presented elsewhere in this report. Some systemwide indicators cannot be broken down to a college level or do not make sense when evaluated on a college level. For example, students may transfer or attend courses across multiple community colleges during their studies and their performance outcomes must be analyzed using data from several community colleges rather than from an individual college.

ARCC 2008 Report: Systemwide Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Figure 1:

Annual Number of California State University (CSU) and University of California (UC) Baccalaureate Students from 2001-2002 to 2006-2007 Who Attended a California Community College (CCC)

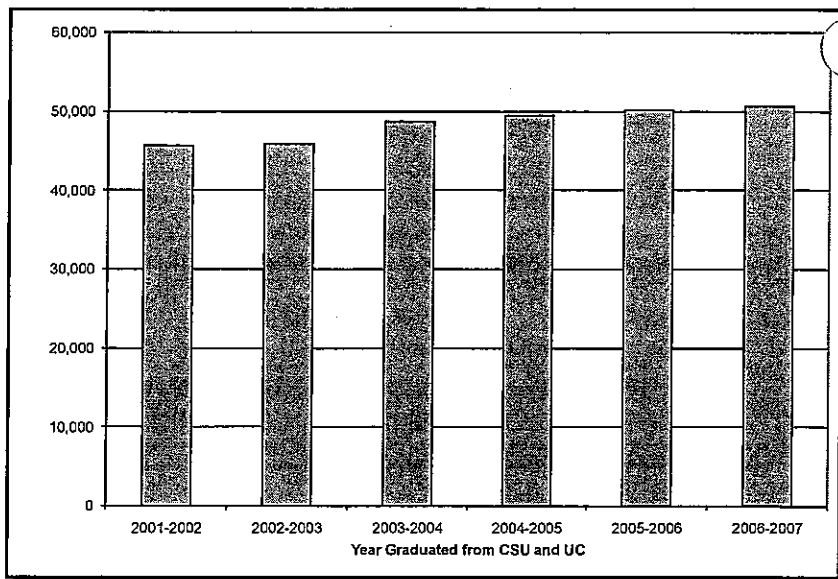


Table 1:

Annual Number of California State University (CSU) and University of California (UC) Baccalaureate Students from 2001-2002 to 2006-2007 Who Attended a California Community College (CCC)

	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
Total BA/BS (CSU & UC)	96,179	98,837	104,320	107,630	110,990	112,464
Total Who Attended CCC	45,641	45,826	48,657	49,439	50,248	50,611
CSU and UC Percent	47.5%	46.4%	46.6%	45.9%	45.3%	45.0%

Table 2:

Annual Number and Percentage of CSU Baccalaureate Students from 2001-2002 to 2006-2007 Who Attended a CCC

	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
Total BA/BS from CSU	61,463	61,712	65,741	66,768	69,350	70,877
Total Who Attended CCC	35,792	35,315	37,329	37,316	38,365	38,827
CSU Percent	58.2%	57.2%	56.8%	55.9%	55.3%	54.8%

Table 3:

Annual Number and Percentage of UC Baccalaureate Students from 2001-2002 to 2006-2007 Who Attended a CCC

	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
Total BA/BS from UC	34,716	37,125	38,579	40,862	41,640	41,587
Total Who Attended CCC	9,849	10,511	11,328	12,123	11,883	11,784
UC Percent	28.4%	28.3%	29.4%	29.7%	28.5%	28.3%

Results:

Figure 1 presents an increasing six-year trend of the annual number of California State University (CSU) and University of California (UC) baccalaureate students who attended a California Community College (CCC). Table 1 shows the number of CSU and UC baccalaureate students, and of those, the total who attended a CCC. The table also reflects the percentage of graduates who originally attended a CCC across the six-year period. The percentage slightly decreases over time beginning in 2003-2004. Table 2 displays the annual number and percentage of CSU students and Table 3 portrays the UC students.



ARCC 2008 Report: Systemwide Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Figure 2:
Annual Number of California Community College
Transfers to Four-Year Institutions
from 2001-2002 to 2006-2007

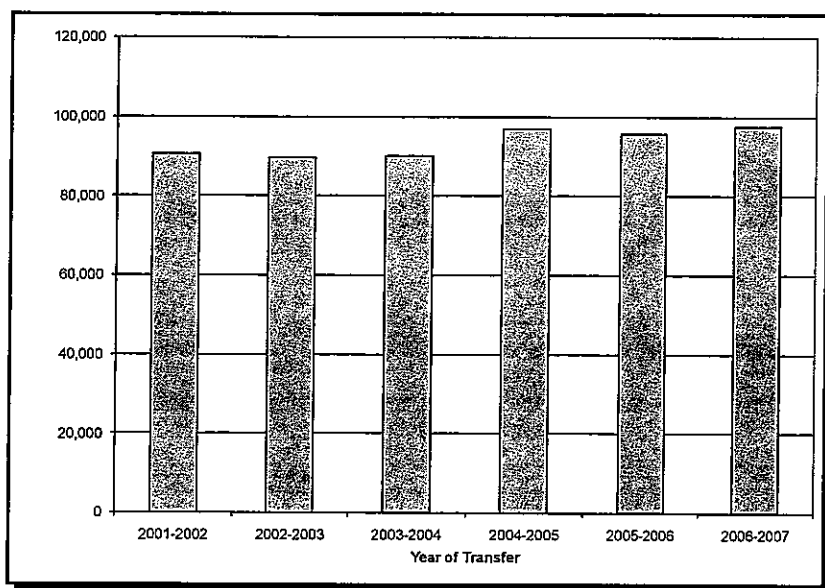


Table 4:
Annual Number of California Community College
Transfers to Four-Year Institutions
from 2001-2002 to 2006-2007

Year of Transfer						
	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
Total Transfers	90,596	89,607	90,151	96,980	95,670	98,842

Table 5:
Annual Number of California Community College
Transfers to California State University (CSU),
University of California (UC), In-State Private (ISP) and
Out-of-State (OOS) Four-Year Institutions

Year of Transfer						
	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
CSU	50,473	50,746	48,321	53,695	52,642	54,391
UC	12,291	12,780	12,580	13,211	13,462	13,874
ISP	17,070	15,541	18,100	18,365	17,840	18,752
OOS	10,762	10,540	11,150	11,709	11,726	11,825

Results:

Figure 2 and Table 4 feature the annual number of California Community College (CCC) transfers to four-year institutions across six years. Although there is a general increase over time, the overall number of transfers declines in 2002-2003 and 2005-2006. Table 5 displays the annual number of transfers for four segments; California State University (CSU), University of California (UC), In-State Private and Out-of-State (OOS) four-year institutions.

For Methodology and Data Source, see Appendix B.



ARCC 2008 Report: Systemwide Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Figure 3:
Annual Number of California Community College
Transfers to California State University (CSU)
from 2001-2002 to 2006-2007

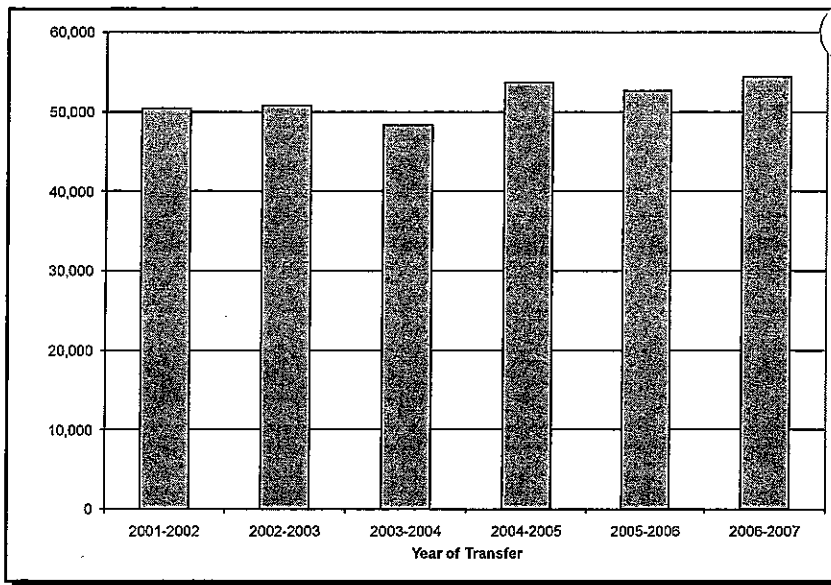


Table 6:
Annual Number of California Community College
Transfers to California State University (CSU)
from 2001-2002 to 2006-2007

Year of Transfer						
	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
CSU Transfers	50,473	50,746	48,321	53,695	52,642	54,391

Results:

Figure 3 and Table 6 display the annual number of California Community College (CCC) transfers to California State University (CSU). The number of transfers increases from 2001-2002 to 2002-2003 before decreasing in 2003-2004. A substantial increase of transfers is evident in 2004-2005 followed by a decline in 2005-2006 and an increase in 2006-2007.

For Methodology and Data Source, see Appendix B.



ARCC 2008 Report: Systemwide Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Figure 4:
Annual Number of California Community College
Transfers to the University of California (UC)
from 2001-2002 to 2006-2007

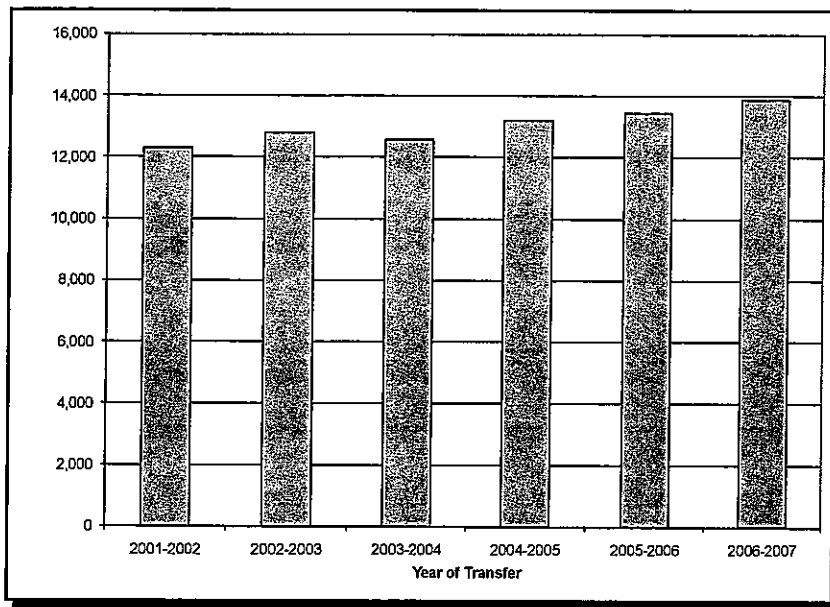


Table 7:
Annual Number of California Community College
Transfers to the University of California (UC)
from 2001-2002 to 2006-2007

Year of Transfer						
	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
UC Transfers	12,291	12,780	12,580	13,211	13,462	13,874

Results:

Figure 4 and Table 7 illustrate the annual number of California Community College (CCC) transfers to University of California (UC). With the exception of a slight decrease in 2003-2004, the number of transfers increases from 2004-2005 to 2006-2007.

For Methodology and Data Source, see Appendix B.



ARCC 2008 Report: Systemwide Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Figure 5:
Annual Number of California Community College
Transfers to In-State Private (ISP) and Out-of-State (OOS)
Four-Year Institutions from 2001-2002 to 2006-2007

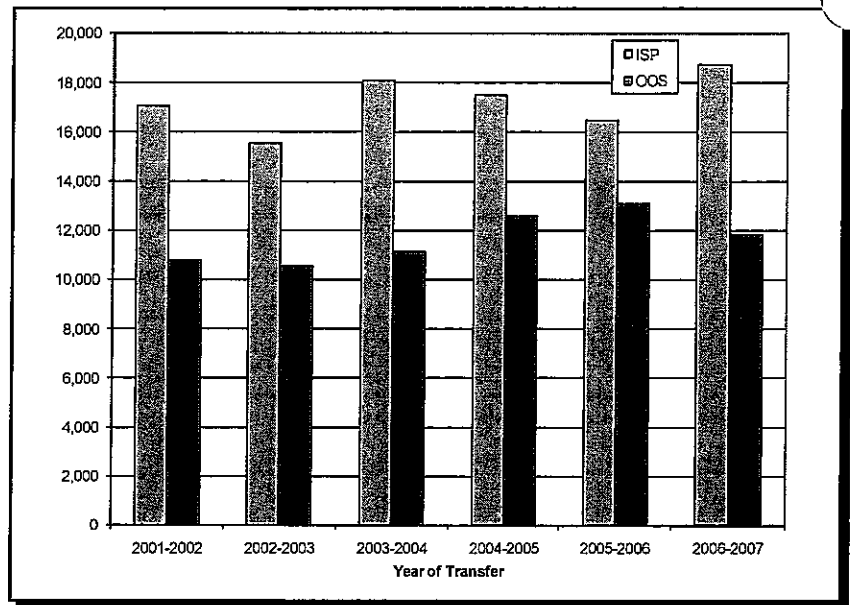


Table 8:
Annual Number of California Community College
Transfers to In-State Private (ISP) and Out-of-State (OOS)
Four-Year Institutions from 2001-2002 to 2006-2007

	Year of Transfer					
	2001-2002	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007
ISP Transfers	17,070	15,541	18,100	18,365	17,840	18,752
OOS Transfers	10,762	10,540	11,150	11,709	11,726	11,825

Results:

The annual number of California Community College (CCC) transfers to In-State Private (ISP) and Out-of-State (OOS) four-year institutions is displayed in Figure 5 and Table 8. The transfer volume increases for ISP four-year institutions and increases slightly for OOS four-year institutions for the most recent academic year, 2006-2007.

For Methodology and Data Source, see Appendix B.



ARCC 2008 Report: Systemwide Indicators

Student Progress and Achievement: Degree/Certificate/Transfer

Table 9:
Transfer Rate to Four-Year Institutions

Percentage of first-time students with a minimum of 12 units earned who attempted transfer-level Math or English during enrollment who transferred to a four-year institution within six years.

	1999-2000 to 2004-2005	2000-2001 to 2005-2006	2001-2002 to 2006-2007
Transfer Rate	40.2%	39.9%	38.8%

Results:

Table 9 reflects the statewide transfer rate to four-year institutions for three different cohorts of first-time students. The cohorts include students who earned at least 12 units and who attempted transfer-level Math or English during the six-year enrollment period. The transfer rate decreases slightly over time, with the rate of transfer to four-year institutions for the 2001-2002 cohort falling to 38.8%.

For Methodology and Data Source, see Appendix B



Chancellor's Office
California Community Colleges

1102 Q Street Sacramento, California 95811-6539 www.cccco.edu

ARCC 2008 Report: Systemwide Indicators

Student Progress and Achievement: Vocational / Occupational / Workforce Development

Table 10: Annual Number of Vocational Awards by Program from 2004-2005 to 2006-2007
(Program Title based on four-digit TOP Code, Alphabetical Order)

Includes Certificates Requiring Fewer Than 18 Units

Program Title	Total Credit Awards			AA/AS Degrees			Certificates (Credit)		
	2004-2005	2005-2006	2006-2007	2004-2005	2005-2006	2006-2007	2004-2005	2005-2006	2006-2007
Accounting	2,472	2,501	2,489	1,060	995	1,013	1,412	1,506	1,476
Administration of Justice	5,969	5,629	6,974	1,675	1,736	1,834	4,294	3,893	5,140
Aeronautical and Aviation Technology	353	383	403	61	59	79	292	324	324
Agricultural Power Equipment Technology	33	39	54	4	11	9	29	28	45
Agriculture Business, Sales and Service	71	44	78	65	38	68	6	6	10
Agriculture Technology and Sciences, General	20	36	22	17	17	17	3	19	5
Animal Science	472	502	460	289	317	306	183	185	154
Applied Photography	174	191	179	65	63	65	109	128	114
Architecture and Architectural Technology	263	304	311	115	129	139	148	175	172
Athletic Training and Sports Medicine	20	25	20	14	18	14	6	7	6
Automotive Collision Repair	125	134	133	16	16	11	109	118	122
Automotive Technology	1,906	2,071	2,003	301	300	290	1,605	1,771	1,713
Aviation and Airport Management and Services	168	223	204	112	139	138	56	84	66
Banking and Finance	57	68	65	26	26	34	31	42	31
Biotechnology and Biomedical Technology	132	167	204	38	36	47	94	131	157
Business Administration	2,288	2,419	2,451	1,971	2,129	2,128	317	290	323
Business and Commerce, General	1,303	1,229	1,267	1,068	984	1,097	235	245	170
Business Management	1,446	1,737	2,040	767	920	857	679	817	1,183
Cardiovascular Technician	133	152	152	25	29	49	108	123	103
Chemical Technology	8	15	13	2		4	6	15	9
Child Development/Early Care and Education	7,494	7,943	7,733	1,932	1,926	1,912	5,562	6,017	5,821
Civil and Construction Management Technology	404	416	410	88	82	85	316	334	325
Commercial Art	28	27	44	16	15	30	12	12	14
Commercial Music	257	265	179	44	48	38	213	217	141
Community Health Care Worker	1	2	5				1	2	5
Computer Information Systems	805	612	628	461	409	321	344	203	307
Computer Infrastructure and Support	580	560	527	223	229	171	357	331	356
Computer Software Development	551	347	370	219	133	126	332	214	244
Construction Crafts Technology	870	914	902	85	95	86	785	819	816



ARCC 2008 Report: Systemwide Indicators

Table 10 (continued)

Program Title	Total Credit/Awards			AA/AS Degrees			Certificates (Credit)		
	2004-2005	2005-2006	2006-2007	2004-2005	2005-2006	2006-2007	2004-2005	2005-2006	2006-2007
Cosmetology and Barbering	1,409	1,365	1,546	58	71	59	1,351	1,294	1,487
Customer Service			2						2
Dance		2	2					2	2
Dental Occupations	817	833	873	314	336	351	503	497	522
Diagnostic Medical Sonography	52	55	88	9	13	23	43	42	65
Diesel Technology	183	195	178	28	43	35	155	152	143
Digital Media	616	536	602	229	203	233	387	333	369
Drafting Technology	540	579	472	171	190	169	369	389	303
Educational Aide (Teacher Assistant)	45	55	53	18	17	21	27	38	32
Educational Technology		4	2		2	2		2	
Electro-Mechanical Technology	34	33	26	10	6	8	24	27	18
Electro-Neurodiagnostic Technology	1	11	6			5	1	11	1
Electrocardiography	14	23	18				14	23	18
Electronics and Electric Technology	891	991	1,081	314	287	262	577	704	819
Emergency Medical Services	2,310	1,895	1,712	2	2	4	2,308	1,893	1,708
Engineering Technology, General	17	36	20	11	28	14	6	8	6
Environmental Control Technology (HVAC)	359	339	307	57	49	49	302	290	258
Environmental Technology	439	267	238	27	22	24	412	245	214
Family and Consumer Sciences, General	126	108	116	125	108	105	1		11
Family Studies	26	16	13	18	10	9	8	6	4
Fashion	427	422	354	138	135	109	289	287	245
Film Studies	62	123	105	31	72	58	31	51	47
Fire Technology	3,011	2,904	3,367	830	896	905	2,181	2,008	2,462
Food Processing and Related Technologies		64	1		32	1		32	
Forestry	31	48	76	19	27	30	12	21	46
Geography	49	57	56	12	17	14	37	40	42
Gerontology	37	45	46	11	15	16	26	30	30
Graphic Art and Design	404	390	387	167	166	194	237	224	193
Health Information Technology	297	278	323	98	90	102	199	188	221
Health Occupations, General	4	9	30	1	2	6	3	7	24
Health Professions, Transfer Core Curriculum	104	150	196	104	146	189		4	7



ARCC 2008 Report: Systemwide Indicators

Table 10 (continued)

Program Title	Total Credit Awards			AA/AS Degrees			Certificates (Credit)		
	2004-2005	2005-2006	2006-2007	2004-2005	2005-2006	2006-2007	2004-2005	2005-2006	2006-2007
Horticulture	499	517	479	138	141	114	361	376	365
Hospital and Health Care Administration		1	2			1		1	1
Hospital Central Service Technician	14	18	9				14	18	9
Hospitality	284	325	369	92	83	96	192	242	273
Human Services	1,673	1,639	1,544	441	462	465	1,232	1,177	1,079
Industrial Systems Technology and Maintenance	58	68	108	15	8	10	43	60	98
Information Technology, General	306	218	209	14	6	3	292	212	206
Instrumentation Technology	6	3	2	4	1	1	2	2	1
Interior Design and Merchandising	390	432	491	126	149	155	264	283	336
International Business and Trade	151	166	306	62	47	39	89	119	267
Journalism	66	77	74	51	55	58	15	22	16
Labor and Industrial Relations	16	17	17	4	6	2	12	11	15
Laboratory Science Technology	12	20	11	7	11	6	5	9	5
Legal and Community Interpretation	19	25	29	3	1	4	16	24	25
Library Technician (Aide)	174	149	115	33	39	25	141	110	90
Logistics and Materials Transportation	76	60	62	2	1	7	74	59	55
Manufacturing and Industrial Technology	830	831	915	108	121	126	722	710	789
Marine Technology	2	33	21	1	7	3	1	26	18
Marketing and Distribution	273	284	314	83	100	123	190	184	191
Mass Communications	6	3	4	6	2	1		1	3
Massage Therapy	82	62	32	11	15	9	71	47	23
Medical Assisting	949	876	942	135	125	152	814	751	790
Medical Laboratory Technology	16	62	143	9	18	13	7	44	130
Mortuary Science	89	58	39	40	23	39	49	35	
Natural Resources	46	48	62	30	29	33	16	19	29
Nursing	6,859	7,080	7,781	4,442	4,726	5,169	2,417	2,354	2,612
Nutrition, Foods, and Culinary Arts	1,156	1,195	1,184	143	139	187	1,013	1,056	997
Occupational Therapy Technology	21	21	32	21	21	32			
Ocean Technology	6	9	9	3	4	4	3	5	5
Office Technology/Office Computer Applications	1,774	2,122	1,812	549	541	463	1,225	1,581	1,349
Optical Technology		1						1	



ARCC 2008 Report: Systemwide Indicators

Table 10 (continued)

Program Title	Total Credit/Awards			AA/AS Degrees			Certificates (Credit)		
	2004-2005	2005-2006	2006-2007	2004-2005	2005-2006	2006-2007	2004-2005	2005-2006	2006-2007
Orthopedic Assistant	8	6	6	4	2	2	4	4	4
Other Agriculture and Natural Resources	9	4	8	4	1	2	5	3	6
Other Architecture and Environmental Design	3	1	4				3	1	4
Other Business and Management	176	276	268	113	216	190	63	60	78
Other Commercial Services	44	37	3				44	37	3
Other Education	4	1			1		4		
Other Engineering and Related Industrial Technologies	55	49	48	42	31	30	13	18	18
Other Fine and Applied Arts	31	15	8	3	1	2	28	14	6
Other Health Occupations	131	104	115				131	104	115
Other Information Technology	95	96	84		4	1	95	92	83
Other Media and Communications	19	14	8				19	14	8
Other Public and Protective Services	52	61	100	1			51	61	100
Paralegal	898	885	938	385	396	435	513	489	503
Paramedic	373	402	520	85	75	85	288	327	435
Pharmacy Technology	152	176	157	43	52	45	109	124	112
Physical Education	87	96	107	10	10	19	77	86	88
Physical Therapist Assistant	76	67	66	76	66	65		1	1
Physicians Assistant	81	67	64	18	18	6	63	49	58
Plant Science	12	14	8	8	10	5	4	4	3
Polysomnography	9	1	15			9	9	1	6
Printing and Lithography	87	89	98	12	16	10	75	73	88
Psychiatric Technician	475	504	335	41	45	60	434	459	275
Public Administration	31	44	32	9	14	7	22	30	25
Public Relations			4						4
Radiation Therapy Technician	15	9	11	15	9	11			
Radio and Television	230	310	245	125	152	130	105	158	115
Radiologic Technology	598	679	687	379	426	462	219	253	225
Real Estate	502	593	668	168	198	221	334	395	447
Recreation		3						3	
Respiratory Care/Therapy	420	511	537	275	353	399	145	158	138
School Health Clerk	2						2		



ARCC 2008 Report: Systemwide Indicators

Table 10 *(continued)*

Program Title	Total Credit Awards			AA/AS Degrees			Certificates (Credit)		
	2004-2005	2005-2006	2006-2007	2004-2005	2005-2006	2006-2007	2004-2005	2005-2006	2006-2007
Sign Language	134	153	136	64	73	64	70	80	72
Special Education	32	48	37	8	12	13	24	36	24
Speech/Language Pathology and Audiology	45	55	85	31	37	52	14	18	33
Surgical Technician	36	46	30	5	13	7	31	33	23
Technical Communication	24	18	16	4	4	7	20	14	9
Technical Theater	21	29	27	7	8	12	14	21	15
Travel Services and Tourism	286	257	228	55	48	53	231	209	175
Viticulture, Enology, and Wine Business	36	28	37	17	18	18	19	10	19
Water and Wastewater Technology	98	164	170	31	43	48	67	121	122
World Wide Web Administration	45	65	49	16	16	7	29	49	42
Total	61,993	63,185	65,692	22,188	23,133	23,782	39,805	40,052	41,910

Results:

Table 10 shows the numbers of awards issued by 132 vocational programs across the three most recent academic years, organized alphabetically by program title. The columns under "Total Credit Awards" (i.e., columns 2, 3, and 4) are the sums of degrees plus certificates for the specified years. Totals for all programs are presented in the last row of the table. Degrees make up about 36 to 37 percent of the credit awards issued, with certificates making up the remaining 63 to 64 percent.

For Methodology and Data Source, see Appendix B.



ARCC 2008 Report: Systemwide Indicators

Student Progress and Achievement: Vocational / Occupational / Workforce Development

**Table 11: "Top 25" Vocational Programs in 2006-2007, by Volume of Total Awards
(Program Title based on four-digit TOP Code)**

Includes Certificates Requiring Fewer Than 18 Units

	Program Title	Total Credit Awards 2006-2007	AA/AS Degrees 2006-2007	All Certificates (Credit) 2006-2007
1	Nursing	7,781	5,169	2,612
2	Child Development/Early Care and Education	7,733	1,912	5,821
3	Administration of Justice	6,974	1,834	5,140
4	Fire Technology	3,367	905	2,462
5	Accounting	2,489	1,013	1,476
6	Business Administration	2,451	2,128	323
7	Business Management	2,040	857	1,183
8	Automotive Technology	2,003	290	1,713
9	Office Technology/Office Computer Applications	1,812	463	1,349
10	Emergency Medical Services	1,712	4	1,708
11	Cosmetology and Barbering	1,546	59	1,487
12	Human Services	1,544	465	1,079
13	Business and Commerce, General	1,267	1,097	170
14	Nutrition, Foods, and Culinary Arts	1,184	187	997
15	Electronics and Electric Technology	1,081	262	819
16	Medical Assisting	942	152	790
17	Paralegal	938	435	503
18	Manufacturing and Industrial Technology	915	126	789
19	Construction Crafts Technology	902	86	816
20	Dental Occupations	873	351	522
21	Radiologic Technology	687	462	225
22	Real Estate	668	221	447
23	Computer Information Systems	628	321	307
24	Digital Media	602	233	369
25	Respiratory Care/Therapy	537	399	138

Results:

As shown in Table 11, Nursing programs issued the highest total number of awards in 2006-2007 (i.e., degrees plus certificates), primarily in the form of AA/AS degrees. Child Development/Early Care and Education programs issued the second highest total number of awards, primarily certificates, followed by Administration of Justice programs. The highest number of AA/AS degrees was issued in Nursing, followed by Business Administration.

For Methodology and Data Source, see Appendix B.



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1102 Q Street Sacramento, California 95811-6539 www.cccco.edu

ARCC 2008 Report: Systemwide Indicators

Student Progress and Achievement: Vocational / Occupational / Workforce Development

Fig. 6a: Wages for Students Attaining Award in 1998-1999

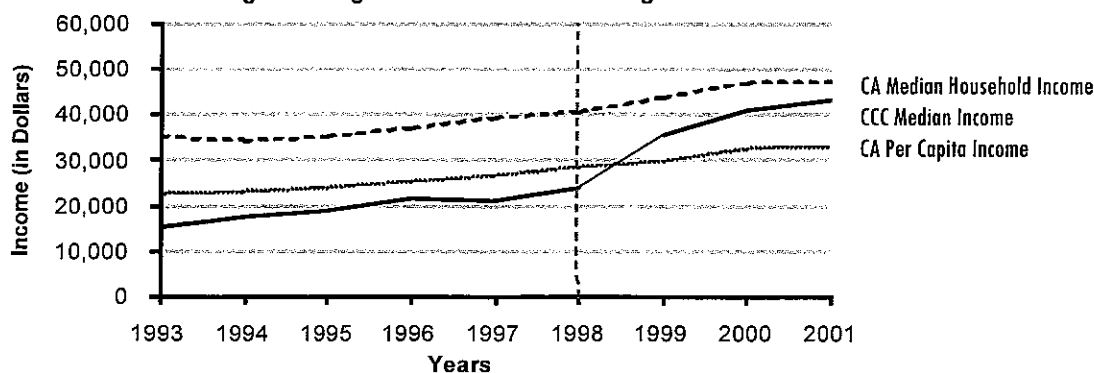


Fig. 6b: Wages for Students Attaining Award in 1999-2000

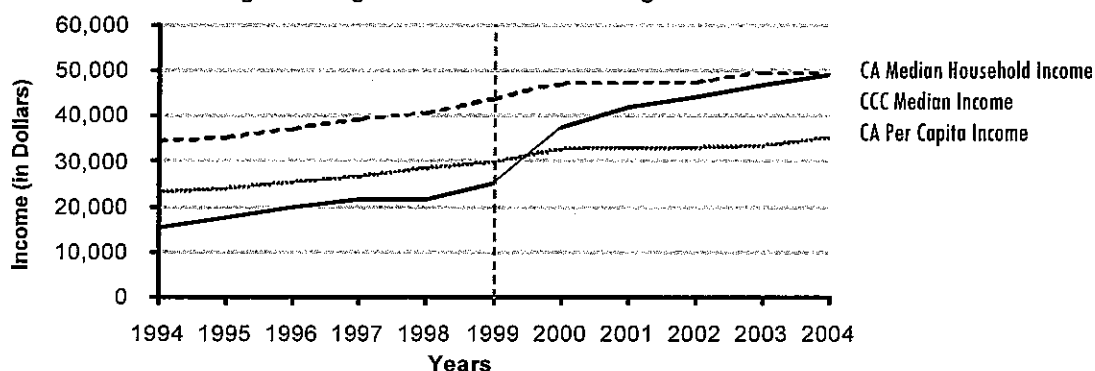
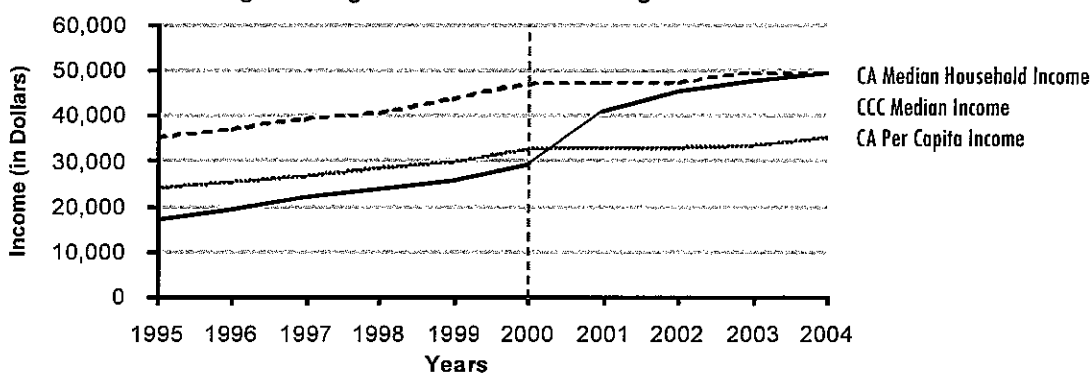


Fig. 6c: Wages for Students Attaining Award in 2000-2001



Results:

Figures 6a, 6b, and 6c represent income trends for students attaining a degree or certificate in (a) 1998-1999, (b) 1999-2000, and (c) 2000-2001. The dashed vertical line in each figure signifies the award year for each cohort. The trend lines for CCC Median Income in Figure 6 (solid line) suggest that students receiving awards from community college programs generally experience wage gains in the years following vocational award attainment for which wage data are available. We include trend lines for California Median Household Income (dashed line) and California Per Capita Income (dotted line) to provide additional perspective.

While there are several important caveats to the CCC Median Income trends shown in these figures, the lines indicate a noticeable "jump" in median income that occurs following receipt of an award. This jump takes place for all three wage cohorts (1998-1999, 1999-2000 and 2000-2001). The wage trends continue at that higher level across the years for which we have post-award wage data.

For Methodology and Data Source, see Appendix B. Note that data for these figures have not changed from the 2007 ARCC report. Updated wage data were not yet available from California's Employment Development Department for the 2008 ARCC report.



ARCC 2008 Report: Systemwide Indicators

Student Progress and Achievement: Vocational / Occupational / Workforce Development

Table 12a: Income for Students Attaining a Degree or Certificate in 1998-1999

(N = 4,253)

(Data for Figure 6a)

	1993	1994	1995	1996	1997	1998	1999	2000	2001
CA Median Household Income	35,100	34,100	35,300	37,100	39,000	40,600	43,800	46,900	47,177
CA Per Capita Income	22,635	23,203	24,161	25,312	26,490	28,374	29,828	32,463	32,882
CCC Median Income	15,337	17,715	19,188	21,626	21,464	23,841	35,565	40,850	43,206

Table 12b: Income for Students Attaining a Degree or Certificate in 1999-2000

(N = 4,127)

(Data for Figure 6b)

	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
CA Median Household Income	34,100	35,300	37,100	39,000	40,600	43,800	46,900	47,177	47,500	49,320	49,185
CA Per Capita Income	23,203	24,161	25,312	26,490	28,374	29,828	32,463	32,882	32,803	33,406	35,278
CCC Median Income	15,378	17,840	19,824	21,750	21,797	25,360	37,287	41,925	44,084	46,955	49,083

Table 12c: Income for Students Attaining a Degree or Certificate in 2000-2001

(N = 4,853)

(Data for Figure 6c)

	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004
CA Median Household Income	35,300	37,100	39,000	40,600	43,800	46,900	47,177	47,500	49,320	49,185
CA Per Capita Income	24,161	25,312	26,490	28,374	29,828	32,463	32,882	32,803	33,406	35,278
CCC Median Income	17,059	19,591	22,094	24,099	25,600	29,211	40,845	45,284	47,571	49,534

Results:

The income data in Tables 12a, 12b, and 12c above were used to develop the trend lines depicted in Figures 6a, 6b, and 6c of this report. The last data row of each table, CCC Median Income, contains the annual median income for a cohort of students who received any award during a particular cohort year (1998-1999, 1999-2000, 2000-2001). Data on California Median Household Income and Per Capita Income are included to provide additional perspective on the income trends.

For Methodology and Data Source, see Appendix B. Note that wage data in these tables have not changed from the 2007 ARCC report. Updated wage data for the 2008 ARCC report were not yet available from California's Employment Development Department.



ARCC 2008 Report: Systemwide Indicators

Pre-Collegiate Improvement: Basic Skills and ESL

Table 13:
Annual Number of Credit Basic Skills Improvements

The number of students completing coursework at least one level above their prior basic skills enrollment within the three-year cohort period.

	2002-2003 to 2004-2005	2003-2004 to 2005-2006	2004-2005 to 2006-2007
Number of Students	126,307	122,880	123,682

Results:

As Table 13 indicates, the statewide annual number of students completing coursework at least one level above their prior credit basic skills enrollment coursework declined from the first cohort (2002-2003 to 2004-2005) to the second cohort (2003-2004 to 2005-2006), but has risen slightly in the most recent cohort (2004-2005 to 2006-2007).

For Methodology and Data Source, see Appendix B.



ARCC 2008 Report: Systemwide Indicators

Participation Rates

Table 14:
Systemwide Participation Rate Per 1,000 Population

	2004-2005	2005-2006	2006-2007
Systemwide Participation Rate	65.7	66.0	67.3

Table 15:
Participation Rates by Age Group Per 1,000 Population

	2004-2005	2005-2006	2006-2007
Under 18	13.6	15.0	16.4
18 to 19	357.8	357.7	359.9
20 to 24	259.1	255.7	253.9
25 to 29	126.9	128.5	130.7
30 to 34	77.1	77.5	80.4
35 to 39	59.1	59.6	60.5
40 to 49	48.2	47.4	47.8
50 to 64	33.4	33.7	34.5

Table 16:
Participation Rates by Gender Per 1,000 Population

	2004-2005	2005-2006	2006-2007
Female	73.5	73.5	74.7
Male	57.9	58.5	59.9

Table 17:
Participation Rates by Ethnicity Per 1,000 Population

	2004-2005	2005-2006	2006-2007
Asian	87.4	87.3	88.4
Black/African American	79.5	81.2	82.1
Hispanic	55.1	55.7	56.4
Native American	101.0	99.5	99.8
Pacific Islander	124.8	128.1	130.7
White	54.9	54.5	54.9

Results:

Tables 14 to 18 show how the community colleges provide access to higher education for all segments of the state's population. The participants include substantial numbers from all categories of age, gender, and race/ethnicity.

For Methodology and Data Source, See Appendix B.



ARCC 2008 Report: Systemwide Indicators

Participation Rates

Table 18: Participation Rates by Age, Gender, and Ethnicity Per 1,000 Population

Age	Gender	Ethnicity	2004/2005	2005/2006	2006/2007
Under 18	Female	Asian	29.3	32.6	34.2
Under 18	Female	Black/African American	18.5	21.6	22.5
Under 18	Female	Hispanic	9.0	10.4	12.1
Under 18	Female	Native American	25.2	27.9	29.7
Under 18	Female	Pacific Islander	28.2	31.6	36.4
Under 18	Female	White	15.6	16.2	17.0
Under 18	Male	Asian	24.0	26.5	28.0
Under 18	Male	Black/African American	13.0	15.6	15.9
Under 18	Male	Hispanic	6.7	7.7	8.6
Under 18	Male	Native American	18.7	19.6	21.3
Under 18	Male	Pacific Islander	21.8	24.5	26.8
Under 18	Male	White	11.5	11.8	12.8
18 to 19	Female	Asian	478.9	494.8	507.4
18 to 19	Female	Black/African American	401.5	404.4	399.4
18 to 19	Female	Hispanic	338.9	338.8	339.2
18 to 19	Female	Native American	480.8	478.1	492.6
18 to 19	Female	Pacific Islander	802.7	833.8	875.7
18 to 19	Female	White	337.3	324.5	318.5
18 to 19	Male	Asian	449.4	466.8	491.9
18 to 19	Male	Black/African American	334.0	347.1	359.3
18 to 19	Male	Hispanic	274.2	281.2	282.0
18 to 19	Male	Native American	358.5	352.8	365.1
18 to 19	Male	Pacific Islander	766.1	833.6	902.7
18 to 19	Male	White	291.7	284.6	284.9



ARCC 2008 Report: Systemwide Indicators

Table 18 (continued)

Age	Gender	Ethnicity	2004-2005	2005-2006	2006-2007
20 to 24	Female	Asian	370.1	372.2	379.5
20 to 24	Female	Black/African American	302.1	293.7	286.3
20 to 24	Female	Hispanic	240.0	237.9	235.0
20 to 24	Female	Native American	348.8	324.7	324.4
20 to 24	Female	Pacific Islander	493.6	508.8	531.5
20 to 24	Female	White	249.6	237.4	230.2
20 to 24	Male	Asian	338.2	339.5	343.1
20 to 24	Male	Black/African American	224.4	222.2	222.9
20 to 24	Male	Hispanic	179.4	183.9	184.7
20 to 24	Male	Native American	263.1	259.5	255.7
20 to 24	Male	Pacific Islander	461.2	478.2	485.2
20 to 24	Male	White	214.0	206.6	201.4
25 to 29	Female	Asian	167.5	171.4	177.7
25 to 29	Female	Black/African American	191.7	183.9	180.4
25 to 29	Female	Hispanic	120.6	122.2	121.0
25 to 29	Female	Native American	220.7	225.3	209.1
25 to 29	Female	Pacific Islander	197.1	194.4	207.1
25 to 29	Female	White	121.4	122.2	124.0
25 to 29	Male	Asian	133.1	131.1	135.7
25 to 29	Male	Black/African American	120.9	120.4	119.7
25 to 29	Male	Hispanic	86.4	88.9	88.1
25 to 29	Male	Native American	179.6	165.2	159.3
25 to 29	Male	Pacific Islander	166.0	171.2	181.5
25 to 29	Male	White	101.1	102.4	104.8



ARCC 2008 Report: Systemwide Indicators

Table 18 (continued)

Age	Gender	Ethnicity	2004-2005	2005-2006	2006-2007
30 to 34	Female	Asian	104.6	103.2	106.5
30 to 34	Female	Black/African American	132.4	132.1	132.0
30 to 34	Female	Hispanic	77.5	77.5	78.4
30 to 34	Female	Native American	147.5	138.3	145.4
30 to 34	Female	Pacific Islander	114.8	117.6	113.0
30 to 34	Female	White	69.6	67.9	70.8
30 to 34	Male	Asian	74.7	73.3	72.7
30 to 34	Male	Black/African American	80.3	83.6	85.7
30 to 34	Male	Hispanic	52.1	54.4	55.7
30 to 34	Male	Native American	124.7	129.6	125.8
30 to 34	Male	Pacific Islander	105.1	107.2	107.3
30 to 34	Male	White	57.9	58.0	60.7
35 to 39	Female	Asian	81.1	81.1	81.9
35 to 39	Female	Black/African American	106.6	109.4	105.5
35 to 39	Female	Hispanic	59.7	58.7	59.3
35 to 39	Female	Native American	116.1	120.4	118.2
35 to 39	Female	Pacific Islander	79.6	87.9	85.1
35 to 39	Female	White	55.9	55.4	54.8
35 to 39	Male	Asian	50.9	52.0	52.5
35 to 39	Male	Black/African American	64.1	68.1	69.9
35 to 39	Male	Hispanic	37.8	38.3	38.8
35 to 39	Male	Native American	93.7	103.0	103.0
35 to 39	Male	Pacific Islander	79.9	88.5	87.5
35 to 39	Male	White	43.1	44.0	44.8



ARCC 2008 Report: Systemwide Indicators

Table 18 (continued)

Age	Gender	Ethnicity	2004-2005	2005-2006	2006-2007
40 to 49	Female	Asian	63.4	62.1	62.7
40 to 49	Female	Black/African American	82.6	81.6	81.9
40 to 49	Female	Hispanic	48.4	47.4	47.1
40 to 49	Female	Native American	90.5	83.2	87.6
40 to 49	Female	Pacific Islander	70.8	72.4	67.8
40 to 49	Female	White	49.1	47.7	46.7
40 to 49	Male	Asian	36.8	35.6	36.2
40 to 49	Male	Black/African American	52.0	53.8	54.9
40 to 49	Male	Hispanic	28.6	28.7	29.2
40 to 49	Male	Native American	73.0	71.3	69.3
40 to 49	Male	Pacific Islander	62.5	59.8	60.0
40 to 49	Male	White	32.7	32.2	32.4
50 to 64	Female	Asian	40.4	40.9	41.9
50 to 64	Female	Black/African American	44.3	45.3	46.7
50 to 64	Female	Hispanic	28.5	28.1	28.9
50 to 64	Female	Native American	59.7	58.2	57.7
50 to 64	Female	Pacific Islander	38.6	37.7	43.8
50 to 64	Female	White	36.5	36.7	36.9
50 to 64	Male	Asian	26.3	26.0	26.3
50 to 64	Male	Black/African American	30.6	32.8	34.3
50 to 64	Male	Hispanic	17.3	17.4	18.1
50 to 64	Male	Native American	44.8	43.8	43.3
50 to 64	Male	Pacific Islander	38.2	35.3	32.5
50 to 64	Male	White	22.6	22.7	22.6

Results:

For Methodology and Data Source, See Appendix B.



Chancellor's Office
California Community Colleges

1102 Q Street Sacramento, California 95811-6539 www.cccco.edu

ARCC 2008 Report: An Introduction to the College Level Indicators

The Accountability Reporting for the Community Colleges (ARCC) framework specifies that community college performance data should be aggregated, analyzed, and reported at two levels: the individual college level (college level indicators) and across the community college system (systemwide indicators). The following section of the 2008 ARCC report presents results for the performance indicators chosen for **college level** accountability reporting. Colleges and schools of continuing education are organized alphabetically (by college name). However, colleges that have "College of the..." in their titles will be found under "C."

Results for each college are presented in Tables 1.1 to 1.11. The methodology for performance indicators and college profile demographics is found in Appendix B.

Tables 1.1 to 1.11 are organized under three main categories: College Performance Indicators, College Profiles, and College Peer Grouping. College Performance Indicators are further categorized as Degree/Certificate/Transfer, Vocational/Occupational/Workforce Development, and Pre-Collegiate Improvement (Basic Skills, ESL, and Enhanced Noncredit).

The tables present the following data for each college:

1. Student Progress and Achievement Rate
2. Percent of Students Who Earned at Least 30 Units
3. Persistence Rate
4. Annual Successful Course Completion Rate for Credit Vocational Courses
5. Annual Successful Course Completion Rate for Credit Basic Skills Courses
6. Improvement Rates for Credit ESL Courses
7. Improvement Rates for Credit Basic Skills Courses
8. Enhanced Noncredit Progress and Achievement Rate
9. College profile summaries (e.g., headcounts, percentages of student enrollments by various demographics)
10. Summary of the college's peer groups for each indicator

This college level section includes data for each of the colleges in the system at the time of this report, although data for some earlier time periods may be missing for the newer colleges. Most of the college level tables include data for the three most recent academic years (2004-05, 2005-06, and 2006-07); however, the time periods may differ for a few of the indicators. Thus, it is important to note the years specified in the titles or column headings for the tables.

Because analysts of state level policy often need to know how the entire system has performed on specific indicators, we report the total system rates on the ARCC college level indicators in the table below. The rates in this table use the total number of students in the state that qualified for a specific cohort as the denominator. The numerator

An Introduction to the College Level Indicators

likewise uses the total number of outcomes in the state. For example, attempted basic skills course enrollments in 2006-2007 numbered 562,485 across all colleges. Of these basic skills enrollments, 340,573 proved successful, yielding a total system rate of 60.5 percent for basic skills course completion (Indicator 5 in the table below).

Analysts should avoid using the rates in this table to evaluate the performance of an individual college because these overall rates ignore the local contexts that differentiate the community colleges. Evaluation of individual college performance should focus upon the college level information that appears on the separate pages that follow. On those pages, Tables 1.1 to 1.11 for each college and the college's self-assessment explicitly enable analysts to evaluate a college in an equitable manner.

College Level Performance Indicator	State Rate
1. Student Progress & Achievement (2001-02 to 2006-07)	51.2%
2. Completed 30 or More Units (2001-02 to 2006-07)	70.4%
3. Fall to Fall Persistence (Fall 2005 to Fall 2006)	68.3%
4. Vocational Course Completion (2006-07)	78.2%
5. Basic Skills Course Completion (2006-07)	60.5%
6. Basic Skills Course Improvement (2004-05 to 2006-07)	50.0%
7. ESL Course Improvement (2004-05 to 2006-07)	44.7%

An Important Note About Enhanced Noncredit

The Enhanced Noncredit Progress and Achievement Rate (Table 1.6) was added to the 2008 ARCC report as a result of recent legislation (SB 361, Scott, Chapter 631, Statutes of 2006) that increased funding for specific noncredit courses (see Appendix F).

As of March 2008, 38 community colleges/schools of continuing education had applied for, and received, approval for enhanced noncredit programs. Data for 29 of these 38 colleges were available for the 2008 ARCC report. See Appendix B for a description of the methodology used to obtain data and calculate progress rates for the enhanced noncredit indicator, and a list of the colleges with approved programs.

Given that the enhanced noncredit data collection is in its early stages, the results for this indicator should be considered a pilot effort for the 2008 ARCC report. As such, there is no peer grouping or self-assessment requirement for enhanced noncredit performance.

Adding enhanced noncredit to the ARCC report also meant adding enhanced noncredit performance data and demographic data for schools of continuing education (e.g., Marin Community Education, San Francisco Continuing Education, San Diego Continuing Education, etc.). Because they do not offer programs measured by the other ARCC

An Introduction to the College Level Indicators

indicators, Tables 1.1 through 1.5 and Table 1.11 (peer grouping) are marked with “NA” for schools of continuing education. We have included demographic data for these schools in Tables 1.7 through 1.10.

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**Letter of Agreement between
Chevron Products Company (CHEVRON)
El Segundo, CA,
and
Coastline Community College –
Coast Community College District (DISTRICT),
Costa Mesa, CA**

CHEVRON agrees to pay DISTRICT the total amount of one hundred one thousand five hundred and ten dollars (\$101,510.00) for the development and hosting of five (5) online courses in accordance with the attached scope of work. During this project, through June 30, 2009, *Seaport* (Coastline's Course Management System) hosting will be provided for courses noted to Chevron El Segundo employees for up to 6 months.

Payment will be divided into five (5) equal installments of \$20,302.00 each upon completion and approval of the following project stages:

- ANALYSIS
- DESIGN
- DEVELOPMENT
- IMPLEMENTATION
- EVALUATION

Should any change in DISTRICT personnel, equipment or any other assets deemed necessary for the completion of this project take place, the agreement is null and void and CHEVRON shall only be liable for payment of materials delivered and approved as of that date. Should CHEVRON fail to pay DISTRICT for any materials delivered and approved within 30 days of said approval, DISTRICT may terminate agreement and demand payment for work completed and approved immediately.

This Agreement contains the entire understanding of CHEVRON and DISTRICT; there are no representations, covenants, or warranties other than those expressly stated herein.

CHEVRON, Inc.

Coastline Community College/Coast Community
College District

Date

Date

SCOPE OF WORK

- Purpose: To design, develop, deliver, and evaluate an online educational program and corporate training system that will teach basic process technology knowledge and skills
- Audience: 1) Potential Chevron employees: entry-level education for Chevron PT candidates and community college students
2) Current Chevron employees: continuing training and performance improvement
- Goals: » Upgrade three (3) existing online courses, design/develop two (2) new online courses, and begin delivery by January 31, 2009
» Increase student/trainee satisfaction, learning, and on-the-job performance
» Increase teacher/trainer satisfaction and cost-effectiveness
» Improve access to critical teaching/training tools
- Strategy: Repurpose existing learning assets for online delivery, allowing either self-directed or facilitated learning. "Classroom" instruction can focus on that which is more effectively taught/assessed in a face-to-face environment. Improve assessments and link more clearly to critical workplace competencies. Place approved teaching/training tools into Seaport course management system for quick and convenient access by learners and/or instructors.
- Budget: \$101,510
- Schedule: Now through June 30, 2009

PROJECT DESCRIPTION

1. Analysis: Coastline Community College's Coast Learning Systems (CLS) will meet with Chevron staff and conduct a brief needs assessment to confirm business goals, core competencies, and desired learning outcomes for this phase of the project. We will also help inventory existing learning assets that could be used for this project and gather other data as required. In addition, we will help identify/confirm metrics for eventual project evaluation.
2. Design: Working with Chevron employees and other subject matter experts, CLS will provide instructional design consulting services toward the update of three existing online courses and the creation of two new online courses in process technology for use in Coastline Community College's Process Technology (PT) Program and Chevron PT training:
 - Existing online courses to upgrade:
 - 1) PTEC 110 - Introduction to Process Technology
 - 2) PTEC 111 – Safety, Health, and the Environment
 - 3) PTEC 113 - Equipment

- New online courses to develop:
 - 4) PTEC 114 - Process Technology II -- Systems
 - 5) PTEC 116 - Instrumentation

CLS will develop/confirm lesson breakdowns, learning objectives, and content outlines for each course. We will also design assessments for eventual learner evaluation.

3. Development: Given our need to begin delivery of these courses by January 31, 2009, the new course development will depend primarily on repurposing existing content owned by Chevron (or acquired with proper copyright/license agreements). Given the short schedule, CLS will create new content only to provide appropriate transitions or "scaffolding" from one learning asset to another within the course management system. We will also spend considerable time developing learning assessments for the courses.
4. Implementation: CLS will upload the course elements into "Seaport," Coastline's proprietary online course management system, for delivery of content via the Internet. Coastline Community College will offer these courses during its Spring 2009 term; PTEC 113 will be offered to Chevron employees in the summer. Identical "sister" course websites will be created in Seaport for use in Chevron's internal employee training.
5. Evaluation: Through surveys, written tests, and performance tasks the course learning systems described above will evaluate our success at Kirkpatrick Level 1 (trainee reaction) and Level 2 (learning). If necessary, CLS will also design Level 3 (transfer to the workplace) tools that can be implemented by Chevron employees. [Note: If desired, we can discuss the addition of Level 4 (business outcomes) evaluation.]



ORIGINAL
MEMORANDUM OF UNDERSTANDING
(N09697-N00204-20081219-046-MOU)
BETWEEN
COMMANDER, NAVY REGION SOUTHEAST
AND
COAST COMMUNITY COLLEGE DISTRICT, COASTLINE COMMUNITY COLLEGE,
11460 WARNER AVENUE, FOUNTAIN VALLEY, CA 92708

FOR SUPPORT PROVIDED BY

COMMANDING OFFICER, NAVAL AIR STATION PENSACOLA,
190 RADFORD BOULEVARD, PENSACOLA, FL 32508-5217

Subj: MEMORANDUM OF UNDERSTANDING (MOU) FOR ACQUIRING CLEP COMPUTER-BASED TESTING (eCBT) AND INTERNET-BASED (iBT) DSST TESTING SERVICES

Ref: (a) Department of Defense Instructions (DODI) 1000.15, 4000.19
(b) Department of Defense Instruction 1322.25 (Voluntary Education Programs)
(c) Department of Defense Directive 1322.08E (Voluntary Education Programs for Military Personnel)
(d) Department of the Navy (DON) Financial Management Policy Manual, NAVSO P-1000
(e) CNIC INST 4000.1
(f) College Board Contract N00189-07-D-Z047
(g) 31 U.S.C. 1535 (Economy Act)
(h) Prometric Contract N00140-07-D-0001

1. **Purpose.** To provide guidelines in accordance with references (a) through (h) for acquiring College-Level Examination Program (CLEP) Computer-Base Testing (eCBT) and internet-Based (iBT) DSST Testing Program services onboard Naval Air Station Pensacola from a National Test Center (NTC) college and/or university. For the CLEP eCBT testing program, a NTC operates under a Technology-Based Testing Center Management and Administration Agreement (hereinafter referred to as "Test Center Agreement") with Educational Testing Service (ETS), who is an authorized vendor of the College Entrance Examination Board (hereinafter called the College Board). For the iBT DSST testing program, a NTC operates under a "Letter of Agreement" with Prometric, who holds the trademark for the DSST examinations.

2. **Scope.**

a. Parties to this MOU are Commander, Navy Region Southeast for support provided by the Commanding Officer, Naval Air Station Pensacola, Florida, hereinafter referred to as "CO," and Coast Community College District (Coastline Community College), hereinafter referred to as the Academic Institution or "AI" operating as a National Test Center (NTC) for College-Level Examination Program (CLEP eCBT) and Internet-based DSST Testing programs.

b. This MOU is issued for a period of 5 years and shall remain in force until modified or terminated by mutual consent of the Parties concerned. Each Party shall conduct periodic reviews of this MOU to evaluate its effectiveness to determine if any modifications are needed.

3. **Administration.**

a. This MOU shall be administered for the CO, or his designee. The Director, Navy College Office (NCO), Naval Air Station Pensacola, and the Manager of Military Outreach Programs and Off-Campus Activities, Coastline Community College, are designated points of contact (POC) for this MOU.

Subj: MEMORANDUM OF UNDERSTANDING (MOU) FOR ACQUIRING CLEP COMPUTER-BASED TESTING (eCBT) AND INTERNET-BASED (iBT) DSST TESTING SERVICES

b. This MOU is not to be construed in any way as giving rise to a contractual obligation of Navy funds to the AI, which would be contrary to federal law.

4. Definitions.

a. The words "Commanding Officer," abbreviated CO, refers to the Commanding Officer, Naval Air Station Pensacola, or his designated representative.

b. The words "Academic Institution," abbreviated AI, refers to Coastline Community College, a regionally accredited college as required by The College Board and Prometric.

c. The College-Level Examination Program (CLEP) computer-based testing program referred to as "CLEP eCBT" is comprised of 35 computer-based tests. The College Board holds all ownership and proprietary rights, including, but not limited to, copyright, trade secret, trademark, service mark, and patent rights in the test items, and ETS holds all ownership and proprietary rights, including but not limited to, copyright, trade secret, trademark, service mark, and patent rights in the ETS eCBT application System, the Test Center Handbook, and any other software, manuals, documentation, secure test administration, or operational procedures.

d. The iBT DSST testing program is comprised of 36 test titles (excluding the "Principles of Public Speaking" test) delivered through an Internet-Based delivery system. Prometric holds all ownership and proprietary rights, including but not limited to copyright, trade secret, trademark, service mark, and patent rights to the test items.

e. The words "Navy College Office," abbreviated NCO or "Education Services Specialist," abbreviated ESS, refer to the individual assigned the managerial responsibility for the Service's Voluntary Education Program on the installation.

f. The words "Test Fee" refer to the current commercial off-the-shelf CLEP eCBT test fee established by the College Board and to the current commercial off-the-shelf iBT DSST test fee established by Prometric.

g. The words "Administration Fee" refer to a standard fee paid by DANTES under contract with the College Board for administration of CLEP eCBT tests and under separate contract with Prometric for administration of iBT DSST tests both by a National Test Center operating under an MOU on a military installation to eligible DANTES-funded military and civilian examinees.

h. The words "Service Fee" refer to the fee charged by the AI as consideration for providing CLEP eCBT and iBT DSST services to unfunded civilian examinees (those who pay their own fees). The AI may require each unfunded civilian examinee registering to take a CLEP eCBT or iBT DSST test to pay a nonrefundable Service Fee to be collected separate, as recommended by The College Board and Prometric. The AI, in lieu of any honorarium payments from The College Board or Prometric, will retain this Service Fee.

i. The words "Restricted Test Center" refer to a National Test Center operating under an MOU with a military installation to provide CLEP eCBT and iBT DSST testing services to the following categories of examinees:

- (1) Military personnel (active and reserve);
- (2) DANTES-funded eligible civilian employees and spouses of participating Reserve Component and Coast Guard personnel if testing at a Reserve Component or Coast Guard installation;
- (3) DANTES-funded Department of Defense Acquisition civilian employees;
- (4) Adult family members of military and DoD employees;
- (5) Other civilians enrolled in the on-base voluntary education program; and
- (6) In the overseas environment, those others authorized under the Status of Forces Agreement.

Except for examinees in category (1), (2) and (3), all others are tested on a space-available basis according to Service policies.

Subj: MEMORANDUM OF UNDERSTANDING (MOU) FOR ACQUIRING CLEP COMPUTER-BASED TESTING (eCBT) AND INTERNET-BASED (iBT) DSST TESTING SERVICES

j. The words "Military Friendly Test Centers" refer to a College Board designation for CLEP National open or limited test centers that agree to administer DANTES-funded CLEP examinations to eligible military personnel.

5. Responsibilities of the AI as a National Test Center on a Military Installation:

a. Be a member of Servicemembers Opportunity Colleges (SOC) with an established policy for acceptance of CLEP and DSST examinations. The AI credit-by-examination policy needs to identify minimum passing score requirements and individual CLEP and DSST exams with corresponding course requirements.

b. Comply with all terms and conditions of the "Test Center Agreement" and "CLEP Addendum" between the AI and ETS for the administration of CLEP eCBT examinations and the "Letter of Agreement" with Prometric for the DSST examinations.

c. Provide required resources for administering CLEP eCBT examinations as described in the "Test Center Agreement," and DSST examinations as described in the "Letter of Agreement," to include computer equipment, commercial internet service, technical support, and test administrator support.

d. Meet all operating guidelines and requirements as specified in the *CLEP Test Center Handbook* and in the *DSST Internet Based Test Administration Guide*, all of which shall be controlling over any terms of this MOU.

e. The AI's primary mission as a National Test Center is to provide CLEP eCBT testing and DSST testing services to DANTES-funded military and civilian examinees and, on a space-available basis, to all other examinees.

f. For eligible DANTES-funded military and civilian examinees, agree to accept a standard test administration fee of \$20 per test paid by DANTES to The College Board for CLEP eCBT testing and to Prometric for DSST testing. The College Board and Prometric will each issue a check to the AI for the total number of administered tests to eligible DANTS-funded examinees.

g. For unfunded civilian testing, the AI may elect to charge a service fee to compensate the AI for its efforts to provide and maintain a test center. This non-refundable advance service fee should not exceed \$20 per test from each prospective civilian examinee.

h. The AI agrees to provide the NCO with a copy of all DANTES-funded CLEP eCBT and DSST test results for military personnel and a consolidated daily attendance/testing report for scheduled test dates. The AI also agrees to provide a copy of CLEP eCBT and DSST test results to all examinees upon completion of exam, with the exception of the English Composition with Essay examination.

i. The AI agrees to notify the NCO or DANTES Test Control Officer, ETS, The College Board, and Prometric within 24 hours of any test compromise or security breach involving the CLEP eCBT or iBT DSST programs.

6. Responsibilities of the Director, Navy College Office:

a. Based on a historical review of the CLEP and the fiscal year paper-based DSST testing volumes (military and civilian), discuss with interested AI(s) and the current on-base National Test Center, their willingness to deliver on-base CLEP eCBT and iBT DSST testing programs, with the exception of the "Principles of Pubic Speaking" examinations, to meet the testing volume requirements.

b. Evaluate AI proposals for meeting CLEP eCBT testing requirements and identify the most cost-effective and efficient proposal. Factors to consider are responsiveness to the installation's testing schedule requirements, administrative personnel support, responsiveness of technical support, number of testing workstations, and other relevant factors.

Subj: MEMORANDUM OF UNDERSTANDING (MOU) FOR ACQUIRING CLEP COMPUTER-BASED TESTING (eCBT) AND INTERNET-BASED (iBT) DSST TESTING SERVICES

c. Provide for a conducive testing environment as described in the *DANTES Examination Program Handbook*, Part I, to include adequate electrical power and space to house and secure the AI's computer equipment. If the AI is agreeable to expanding their testing services to include the iBT DSST examinations, the NCO is responsible for providing the same level of support, to include a conducive testing environment, repairs as required to maintain the space, counseling support services, and assisting with publicizing the program through local media/information services, as identified in the MOU.

d. Provide repairs as required to maintain the space housing the CLEP eCBT testing facility. All telecommunication requirements will be at the arrangement and expense of the AI. The NCO should confirm with the installation Information Technology personnel that this arrangement poses no security risk to the military infrastructure.

e. The ESS and education center staff will provide counseling services to support CLEP eCBT testing and refer examinees to the AI for testing. To minimize the impact of "no-shows" for testing, the ESS will develop procedures in cooperation with the AI to monitor and, if necessary, address issues if the "no-show" rate becomes excessive.

f. The ESS shall assist in publicizing the AI CLEP eCBT testing program/schedule using all available local media/information sources.

g. The ESS will monitor the AI's performance to ensure the AI meets the CLEP eCBT and iBT DSST requirements.

h. Based on notification by the AI of a potential test compromise involved DANTES-funded military or civilian examinees, the NCO will notify DANTES immediately as specified in the *DANTES Examination Program Handbook*.

i. Before DANTES-funded CLEP eCBT or DSST testing is authorized to commence under the MOU, the NCO must:

(1) Provide DANTES (Code 20A) with an electronic copy of the executed MOU between the AI and CO.

(2) Ensure that the DANTES Test Control Officer (TCO) has returned all CLEP paper-based examinations to Chauncey Group International (CGI) and all paper-based DSST examinations to Prometric via FEDEX or UPS and has provided DANTES (Code 20A) with a copy of the DANTES Document Receipt Form(s) which accompanied the returned tests to CGI and Prometric. Only after Prometric accounts for returned test can iBT DSST testing commence. DANTES will notify the NCO accordingly.

7. Responsibilities of DANTES:

a. DANTES agrees to provide funding for the CLEP eCBT and iBT DSST test fees for eligible military and civilian examinees and for the CLEP eCBT and iBT DSST administration fees under the terms of the contract between DANTES and The College Board and the contract between DANTES and Prometric, a division of Thomson Learning, Inc.

b. Through the DANTES Score Reporting System (SRS), DANTES will capture CLEP eCBT and iBT DSST test results for all DANTES-funded CLEP eCBT and iBT DSST administrations and will report these test results for military personnel to their respective service transcript and counseling systems.

c. DANTES will provide guidance and assistance with implementing the on-base CLEP eCBT and iBT DSST National Test Center initiatives and provide managerial oversight for assessing the effectiveness of this initiative.

Subj: MEMORANDUM OF UNDERSTANDING (MOU) FOR ACQUIRING CLEP COMPUTER-BASED TESTING (eCBT) AND INTERNET-BASED (iBT) DSST TESTING SERVICES

d. DANTES will coordinate the investigation of any test compromise involving DANTES-funded military or civilian examinees and work with all parties (military, AI, College Board, ETS, and Prometric) to ensure timely resolution.

8. Termination of this MOU.

a. The terms of this MOU will extend from the effective date hereof until terminated by either signature party. The terminating party shall provide written notice to other part at least 30 (thirty) days prior to termination.

b. The NCO will notify DANTES and provide a copy of the termination notice to DANTES (Code 20A).

c. In the event of any unauthorized disclosure of CLEP or iBT DSST secure testing materials, or any other breach by the AI of ETS's or Prometric test security procedures, the CO retains the right to immediately terminate the MOU with the AI.

d. Nothing in this agreement prevents the CO from unilaterally suspending the operation of this agreement, without advance notice, based on military and/or operational necessity. If suspension is required, all efforts will be made to resume operation of this agreement as soon as reasonably practicable.

9. **Signatures.** IN WITNESS WHEREOF, the Parties hereunto have executed this Memorandum of Understanding as of the day and year written below.

COASTLINE COMMUNITY COLLEGE:
(Coastline Community College)

C. M. BRAHMBHATT
Vice Chancellor, Administrative Services

Date: _____

NAVY REGION SOUTHEAST:

F. M. STRAUGHAN, CAPT, USN
Chief of Staff

Date: _____

NAVAL AIR STATION PENSACOLA:

WILLIAM P. REAVEY, CAPT, USN
Commanding Officer

Date: _____

C. C. SWAIN, LT, JAGC, USN
Staff Judge Advocate

Date: _____



DISTRIBUTION AGREEMENT

Between

COAST COMMUNITY COLLEGE DISTRICT

Coastline Community College/Coast Learning Systems



&



This **AGREEMENT** is entered into this **22nd day of January 2009** between the *Coast Community College District* (**COPYRIGHT HOLDER/PRODUCER**) a California public educational agency located at 1370 Adams Avenue, Costa Mesa, California 92626 and MMI Corporation, a Maryland corporation with an address at 2950 Wyman Parkway, Baltimore, MI 21211 ("**DISTRIBUTOR**").

1

DISTRIBUTION AGREEMENT
COAST COMMUNITY COLLEGE DISTRICT/COAST LEARNING SYSTEMS & MMI CORPORATION

WHEREAS, COPYRIGHT HOLDER/PRODUCER possesses the distribution rights to audio-visual recordings of certain videocassettes and DVDs listed on the attached Schedule A (the “**PROGRAMS**”), and

WHEREAS, COPYRIGHT HOLDER/PRODUCER desires to grant to DISTRIBUTOR and DISTRIBUTOR desires to be granted distribution rights to the Programs, as more fully set forth herein,

NOW THEREFORE, in consideration of the premises and the mutual covenants herein set forth, the sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

1. GRANT OF DISTRIBUTION RIGHTS

- a. COPYRIGHT HOLDER/PRODUCER hereby grants DISTRIBUTOR the limited non-exclusive rights to resell and otherwise distribute the Programs listed on Schedule A to educational institutions in the United States of America only.
- b. The rights granted to DISTRIBUTOR include the right to distribute (sell) the Programs for live performance only (audience assembled in one location). DISTRIBUTOR does NOT have the rights to allow or extend the rights for duplication, digital encoding, digital transmission, digital storage, or editing of COPYRIGHT HOLDER/PRODUCER’s content. Broadcast via television, satellite, cable, and/or Internet is strictly prohibited.
- c. DISTRIBUTOR does not have the right to make and/or distribute, or to allow the end-user to make, a closed-captioned version of any of the videocassette or DVD Program(s).
- d. Additional Programs may be added under the terms of this Agreement via an approved COPYRIGHT HOLDER/PRODUCER and DISTRIBUTOR written addendum.

2. TERM

The rights granted to DISTRIBUTOR under this Agreement shall commence from the date of signature and will remain in effect for two years. **AGREEMENT EXPIRES: December 31, 2011.**

A new agreement must be negotiated six (6) months prior to Agreement expiration date. Or, either party must provide written notice of termination to the other party effective on the Agreement expiration date. During the last six (6) months of the Agreement, DISTRIBUTOR will be able to purchase Programs as needed to fulfill orders from promotions printed prior to termination unless DISTRIBUTOR has failed to uphold the contract terms as provided herein.

Upon termination by either party during the term of the Agreement, DISTRIBUTOR will cease including Programs in all new promotional materials and shall cease selling all said Programs immediately. The COPYRIGHT HOLDER/PRODUCER reserves the right to cancel this Agreement with a thirty (30) day notice at anytime. DISTRIBUTOR will be able to purchase Programs as needed to fulfill orders from promotions printed prior to termination unless DISTRIBUTOR has failed to uphold the contract terms as provided herein.

Without prejudice to any accrued rights and liabilities between the parties, either party may terminate this Agreement immediately by written notice sent via “traceable means” (via UPS, FedEx, DHL, or certified US Mail with a confirmed receipt to the address for a party set forth above or such other address as a party shall designate in writing) to the other if that other shall commit any substantial breach of this Agreement and shall have failed to remedy the same within thirty (30) days of the service of a notice specifying the breach and requiring its remedy.

DISTRIBUTION AGREEMENT
COAST COMMUNITY COLLEGE DISTRICT/COAST LEARNING SYSTEMS & MMI CORPORATION

3. PRICING, DELIVERY & PAYMENTS

- a. COPYRIGHT HOLDER/PRODUCER will grant DISTRIBUTOR a 35% discount from COPYRIGHT HOLDER/PRODUCER published list price on DVD products listed in the Schedules.
- b. DISTRIBUTOR reserves the right to set its own list prices for the Individual DVD Programs and Complete DVD Series.
- c. In the event of a change in COPYRIGHT HOLDER/PRODUCER published list price, Producer will provide notice in writing, sent via traceable means (see Paragraph 2 above), at least thirty (30) days before the price change will take effect. If the published list price decreases, DISTRIBUTOR will have the right to purchase at the discount off the newly published list price.
- d. COPYRIGHT HOLDER/PRODUCER shall ship products within seven (7) business days of receipt of DISTRIBUTOR's written order. COPYRIGHT HOLDER/PRODUCER will ship via UPS and charges will be billed directly to DISTRIBUTOR's shipper account. Each June 1st, COPYRIGHT HOLDER/PRODUCER shall provide a list of holidays observed by the Coast Community College District in order to allow DISTRIBUTOR to plan orders accordingly. Holidays observed by the COPYRIGHT HOLDER/PRODUCER shall not be counted as business days.
- e. DISTRIBUTOR will remit payments in United States currency to COPYRIGHT HOLDER/PRODUCER within 30 days of receipt of an invoice for all products received. Should DISTRIBUTOR fail to make required payments within 45 days of receipt of an invoice, COPYRIGHT HOLDER/PRODUCER will have the right to suspend the purchasing/distribution rights of the DISTRIBUTOR until payment is received.
- f. In the event that any Program becomes unavailable COPYRIGHT HOLDER/PRODUCER shall provide DISTRIBUTOR ninety (90) days advance notice in writing and the opportunity for DISTRIBUTOR to place a final order as long as the order does not create a legal liability for the COPYRIGHT HOLDER/PRODUCER.

4. DAMAGED/ DEFECTIVE GOODS & RETURNS

- a. COPYRIGHT HOLDER/PRODUCER will expeditiously replace any Programs received that are found to be defective or damaged. DISTRIBUTOR will return all defective or damaged Programs, if requested by COPYRIGHT HOLDER/PRODUCER. Return shipping will be paid by COPYRIGHT HOLDER/PRODUCER.
- b. COPYRIGHT HOLDER/PRODUCER will only accept returns on Programs that are removed from its inventory due to retirement, content revision, or under legal necessity.
- c. DISTRIBUTOR understands that no other returns of purchased Programs will be accepted.

DISTRIBUTION AGREEMENT
COAST COMMUNITY COLLEGE DISTRICT/COAST LEARNING SYSTEMS & MMI CORPORATION

5. WARRANTIES

- a. COPYRIGHT HOLDER/PRODUCER warrants that it possesses the necessary rights to the Programs to enter into this Agreement and to grant distribution rights to DISTRIBUTOR and carry out the terms hereof. COPYRIGHT HOLDER/PRODUCER further warrants that the Programs, and DISTRIBUTOR's distribution of them hereunder, do not, and will not, infringe any statutory or common-law copyright or other intellectual property right of any third party and will be fit for their intended use, merchantable, and of industry-standard quality. COPYRIGHT HOLDER/PRODUCER will indemnify and hold DISTRIBUTOR harmless from and against any and all claims, losses, damages, costs, and expense (including reasonable attorney's fees) arising out of any material breach of any representation or warranty made by COPYRIGHT HOLDER/PRODUCER hereunder.
- b. DISTRIBUTOR represents and warrants that it has the full right, power, legal capacity, and authority to enter into this Agreement and carry out the terms hereof. DISTRIBUTOR will indemnify and hold Producer harmless from and against any and all claims, losses, damages, costs, and expense (including reasonable attorney's fees) arising out of any material breach of this Agreement or any representation or warranty made by DISTRIBUTOR hereunder.
- c. IN NO EVENT, EXCEPT WITH RESEPECT TO EACH PARTY'S INDEMNIFICATION AND CONFIDENTIALITY OBLIGATIONS, SHALL EITHER PARTY BE LIABLE TO THE OTHER FOR LOST PROFITS OR ANY OTHER INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS AGREEMENT.

6. SUCCESSORS AND ASSIGNS

COPYRIGHT HOLDER/PRODUCER and DISTRIBUTOR agree that this entire Agreement and/or any portion of this Agreement may NOT be assigned to another party.

7. ENTIRE AGREEMENT

This Agreement, including all schedules hereto, constitutes the entire agreement between DISTRIBUTOR and COPYRIGHT HOLDER/PRODUCER and may not be altered or amended except in writing, signed by each of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waiver, modification or any of the terms hereof shall be valid unless in writing signed by both parties. This Agreement shall control over any contrary terms a party seeks to impose by inclusion on a purchase order or similar document.

8. COMPLY WITH ALL LAWS

In performance of this Agreement DISTRIBUTOR shall comply with all applicable state, federal and local laws, ordinances, codes, rules, regulations, and standards and shall hold and maintain all necessary licenses and permits.

DISTRIBUTION AGREEMENT
COAST COMMUNITY COLLEGE DISTRICT/COAST LEARNING SYSTEMS & MMI CORPORATION

9. LIMITATION OF LIABILITY

Notwithstanding anything to the contrary, to the extent allowed by law, neither party shall be liable for any special, indirect, exemplary, punitive, consequential, or incidental damages (including without limitation, lost revenues, anticipated revenues or profits relating to the same) arising from any claim relating directly or indirectly to this Agreement whether a claim for such damages is based on warranty, contract, tort (including without limitation negligence or strict liability) even if the parties are advised of the likelihood or possibility of same.

10. RELATIONSHIP BETWEEN THE PARTIES

This Agreement does not create any agency, partnership, joint venture or franchise relationship between the parties and neither DISTRIBUTOR nor its employees shall be deemed to be a legal representative, agent or employee of COPYRIGHT HOLDER/PRODUCER. Neither party has the right or authority to and shall not assume or create any obligations of any nature on behalf of the other party, or bind the other party in any respect.

11. GOVERNING LAW

This Agreement is to be governed by and interpreted in accordance with the laws of the State of California. If any action is brought arising out of this agreement, including but not limited to any claim for breach of the same, interpretation of the same, cancellation or specific performance, said action shall be brought in the appropriate court in Orange County, California.

Signature Pages
Schedules "A, B, & C"
Attached

DISTRIBUTION AGREEMENT
COAST COMMUNITY COLLEGE DISTRICT/COAST LEARNING SYSTEMS & MMI CORPORATION

IN WITNESS WHEREOF, each of the undersigned parties has caused this Agreement to be executed by its duly authorized officer:

MMI Corporation

By: _____
Ralph C. Levy, President and Planetarium Sales

Dated:

COAST COMMUNITY COLLEGE DISTRICT

By: _____
C.M. Brahmbhatt, Vice Chancellor of Administrations

Dated:

For DISTRICT: Vice Chancellor, Office of
Administrative Services
Coast Community College District
1370 Adams Avenue
Costa Mesa, CA 92626

With a copy to: Director, Marketing &
Partnerships
Coast Learning Systems
Coastline Community College
11460 Warner Avenue
Fountain Valley, CA 92708

APPROVED AS TO LEGAL REQUIREMENTS

Milford W. Dahl, Jr., Counsel
Coast Community College District

Date: _____

DISTRIBUTION AGREEMENT
COAST COMMUNITY COLLEGE DISTRICT/COAST LEARNING SYSTEMS & MMI CORPORATION

Schedule A

INDIVIDUAL PROGRAM DVD TITLES BY COURSE	PRODUCER LIST PRICE	COST TO DISTRIBUTOR
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ASTRONOMY: OBSERVATIONS & THEORIES

\$750.00 / Series
\$99.00 / Single Title

\$487.50 / Series
\$64.35 / Single Title

1. The Study of the Universe
2. Observing the Sky
3. Celestial Cycles
5. Astronomical Tools
6. The Science of Starlight
7. The Sun- Our Star
8. The Family of Stars
9. Stellar Births
10. Stellar Deaths
11. Stellar Remnants
12. Our Galaxy: The Milky Way
13. Galaxies
14. Active Galaxies
15. Cosmology
16. Solar Systems
17. The Terrestrial Planets
18. The Jovian Worlds
19. Solar System Debris
20. The Search for Life Beyond

DISTRIBUTION AGREEMENT
COAST COMMUNITY COLLEGE DISTRICT/COAST LEARNING SYSTEMS & MMI CORPORATION
Schedule B

SCHEDULE A is ACCEPTED AND AGREED as presented:

Ralph C. Levy
President and Planetarium Sales
MMI CORPORATION, INC.

Date

PROVIDED BY:

Lynn M. Dahnke
Director of Marketing, Coast Learning Systems
For the Coast Community College District

Date

DISTRIBUTION AGREEMENT
COAST COMMUNITY COLLEGE DISTRICT/COAST LEARNING SYSTEMS & MMI CORPORATION
Schedule C

Information provided by COPYRIGHT HOLDER/PRODUCER:

Are your titles available with Closed Captioning for the hearing impaired?

 XX Yes (all) No (none) For certain titles (please include listing)

Are your programs available in VHS and DVD format?

 XX Yes (all) No (none) Varies, please inquire

DISTRIBUTOR may use images to better promote Programs in DISTRIBUTOR's printed brochures and on their website. *If requested by COPYRIGHT HOLDER/PRODUCER, A copy of all promotional pieces will be received within 120 days of creation, and the said pieces will be delivered to COPYRIGHT HOLDER/PRODUCE.*

Person to contact when ordering products: Marketing Department, Coast Learning Systems

Phone: 714-241-6109 Fax: 714-241-6286 E-mail:CoastLearning@coastline.edu

Preferred method for receiving orders:

☒ **Fax** (Customized order form to be created and approved by both parties.)

Please sign below to confirm this information.

Signature

Lynn M. Dahnke, Director of Marketing, Coast Learning Systems
For the Coast Community College District

Date



---Original Message----

From: PUBLICPOLICY ACCOUNT [<mailto:PUBLICPOLICY@acct.org>]

Sent: Thursday, January 15, 2009 1:39 PM

Subject: LAW Update: House Appropriations Chair Releases Stimulus Bill

January 15, 2009*Today, House Appropriations Chairman David Obey (D-WI) released a draft stimulus bill which contains \$875 billion for economic recovery and reinvestment. The bill provides \$550 billion in targeted funding and \$275 billion for tax cuts. The bill contains a number of key items that will likely affect community college directly. The focus of the bill was to provide funding to assist low-income students and modernize the higher education system.

The bill would affect these three key community college funding areas:

1) \$79 billion in state fiscal relief to prevent cutbacks to key services, including \$39 billion to local school districts and public colleges and universities distributed through existing state and federal formulas; \$15 billion to states as bonus grants to reward meeting key performance measures; and \$25 billion to states for other high-priority needs, such as public safety and other critical services, which may include education.

2) \$15.6 billion to increase the Pell maximum grant by \$500 for a total of \$5,350 for 2009-10.

3) \$6 billion for higher education improvement, which includes renovation and modernization, including technology upgrades and energy efficiency improvements. The funds would be distributed to states by formula in proportion to each state's share of full-time equivalent undergraduate students. Funding will be allocated by states to institutions based on the demonstrated need of each institution for facility modernization, renovation, and repair.

Community colleges may also receive funding through these programs (largely competitive grants):

1) \$1 billion for grants to institutional entities for energy sustainability and efficiency recovery. The funding provides grants to institutional entities to identify, design, and implement sustainable energy infrastructure projects and grants for energy efficiency innovative technologies projects on grounds and facilities of institutions. An additional \$500 million will be available through loans.

2) \$490 million for College Work Study.

3) \$750 million is provided for a new program of competitive grants for worker training, of which \$500 million is designated for projects to prepare workers for careers in energy and renewable industries.

The House Appropriations Committee is expected to consider the bill shortly. The Senate will craft their own bill with a goal of passing their bill after House action. Congress would like to have something for President-elect Barack Obama's signature by the week of Feb. 16th.

The Committee's press release can be found here:
<http://appropriations.house.gov/pdf/PressSummary01-15-09.pdf>

The Committee's draft bill can be found here:
<http://appropriations.house.gov/pdf/RecoveryBill01-15-09.pdf>

Please encourage your fellow trustees, presidents, and colleagues to stay up to date about legislation that affects their community colleges by joining the LAW E-Alert network. To join, simply e-mail publicpolicy@acct.org with LAW Alert in the subject of the e-mail.

Contact us with any questions or concerns about public policy and ACCT's advocacy on behalf of two-year colleges and two-year college trustees.

ACCT's Latest Action in Washington alerts are sent to interested ACCT members to keep you up to date on important legislative activities that impact community colleges. If you no longer wish to receive ACCT's Latest Action in Washington alerts, reply to this e-mail with UNSUBSCRIBE in the subject line.

For more information about ACCT's advocacy services, visit acct.org/advocacy.

Public Policy Department
Association of Community College Trustees
1233 20th Street, NW - Suite 301
Washington, DC 20036
Tel: 866.895.2228
Fax: 866.904.2228
www.acct.org



COMMITTEE ON APPROPRIATIONS

DAVE OBEY (D-WI), CHAIRMAN

For Immediate Release
Thursday, January 15, 2009
Contact: Kirstin Brost, 202-225-2771

SUMMARY: AMERICAN RECOVERY AND REINVESTMENT Action and Action Now!

The economy is in a crisis not seen since the Great Depression.

Credit is frozen, consumer purchasing power is in decline, in the last four months the country has lost 2 million jobs and we are expected to lose another 3 to 5 million in the next year.

Conservative economist Mark Zandi was blunt: "the economy is shutting down."

In the next two weeks, the Congress will be considering the American Recovery and Reinvestment Bill of 2009. This package is the first crucial step in a concerted effort to create and save 3 to 4 million jobs, jumpstart our economy, and begin the process of transforming it for the 21st century with \$275 billion in economic recovery tax cuts and \$550 billion in thoughtful and carefully targeted priority investments with unprecedented accountability measures built in.

The package contains targeted efforts in:

- Clean, Efficient, American Energy
- Transforming our Economy with Science and Technology
- Modernizing Roads, Bridges, Transit and Waterways
- Education for the 21st Century
- Tax Cuts to Make Work Pay and Create Jobs
- Lowering Healthcare Costs
- Helping Workers Hurt by the Economy
- Saving Public Sector Jobs and Protect Vital Services

The economy is in such trouble that, even with passage of this package, unemployment rates are expected to rise to between eight and nine percent this year. Without this package, we are warned that unemployment could explode to near twelve percent. With passage of this package, we will face a large deficit for years to come. Without it, those deficits will be devastating and we face the risk of economic chaos. Tough choices have been made in this legislation and fiscal discipline will demand more tough choices in years to come.

Since 2001, as worker productivity went up, 96% of the income growth in this country went to the wealthiest 10% of society. While they were benefitting from record high worker productivity, the remaining 90% of Americans were struggling to sustain their standard of living. They sustained it by borrowing... and borrowing... and borrowing, and when they couldn't borrow anymore, the bottom fell out. This plan will strengthen the middle class, not just Wall Street CEOs and special interests in Washington.

Our short term task is to try to prevent the loss of millions of jobs and get our economy moving. The long term task is to make the needed investments that restore the ability of average middle income families to increase their income and build a decent future for their children.

EXECUTIVE SUMMARY

Unprecedented Accountability: A historic level of transparency, oversight and accountability will help guarantee taxpayer dollars are spent wisely and Americans can see results for their investment.

- In many instances funds are distributed through existing formulas to programs with proven track records and accountability measures already in place.
- How funds are spent, all announcements of contract and grant competitions and awards, and formula grant allocations must be posted on a special website created by the President. Program managers will also be listed so the public knows who to hold accountable.
- Public notification of funding must include a description of the investment funded, the purpose, the total cost and why the activity should be funded with recovery dollars. Governors, mayors or others making funding decisions must personally certify that the investment has been fully vetted and is an appropriate use of taxpayer dollars. This will also be placed on the recovery website.
- A Recovery Act Accountability and Transparency Board will be created to review management of recovery dollars and provide early warning of problems. The seven member board includes Inspectors General and Deputy Cabinet secretaries.
- The Government Accountability Office and the Inspectors General are provided additional funding and access for special review of recovery funding.
- State and local whistleblowers who report fraud and abuse are protected.
- There are no earmarks in this package.

This plan targets investments to key areas that will create and preserve good jobs at the same time as it is strengthening the ability of this economy to become more efficient and produce more opportunities for employment.

Clean, Efficient, American Energy: To put people back to work today and reduce our dependence on foreign oil tomorrow, we will strengthen efforts directed at doubling renewable energy production and renovate public buildings to make them more energy efficient.

- \$32 billion to transform the nation's energy transmission, distribution, and production systems by allowing for a smarter and better grid and focusing investment in renewable technology.
- \$16 billion to repair public housing and make key energy efficiency retrofits.
- \$6 billion to weatherize modest-income homes.

Transform our Economy with Science and Technology: We need to put scientists to work looking for the next great discovery, creating jobs in cutting-edge-technologies, and making smart investments that will help businesses in every community succeed in a global economy. For every dollar invested in broadband the economy sees a ten-fold return on that investment.

- \$10 billion for science facilities, research, and instrumentation.
- \$6 billion to expand broadband internet access so businesses in rural and other underserved areas can link up to the global economy.

Modernize Roads, Bridges, Transit and Waterways: To build a 21st century economy, we must engage contractors across the nation to create jobs rebuilding our crumbling roads, and bridges, modernize public buildings, and put people to work cleaning our air, water and land.

- \$30 billion for highway construction;
- \$31 billion to modernize federal and other public infrastructure with investments that lead to long term energy cost savings;
- \$19 billion for clean water, flood control, and environmental restoration investments;
- \$10 billion for transit and rail to reduce traffic congestion and gas consumption.

Education for the 21st Century: To enable more children to learn in 21st century classrooms, labs, and libraries to help our kids compete with any worker in the world, this package provides:

- \$41 billion to local school districts through Title I (\$13 billion), IDEA (\$13 billion), a new School Modernization and Repair Program (\$14 billion), and the Education Technology program (\$1 billion).
- \$79 billion in state fiscal relief to prevent cutbacks to key services, including \$39 billion to local school districts and public colleges and universities distributed through existing state and federal formulas, \$15 billion to states as bonus grants as a reward for meeting key performance measures, and \$25 billion to states for other high priority needs such as public safety and other critical services, which may include education.
- \$15.6 billion to increase the Pell grant by \$500.
- \$6 billion for higher education modernization.

Tax Cuts to Make Work Pay and Create Jobs: We will provide direct tax relief to 95 percent of American workers, and spur investment and job growth for American Businesses. [marked up by the Ways and Means Committee]

Lower Healthcare Costs: To save not only jobs, but money and lives, we will update and computerize our healthcare system to cut red tape, prevent medical mistakes, and help reduce healthcare costs by billions of dollars each year.

- \$20 billion for health information technology to prevent medical mistakes, provide better care to patients and introduce cost-saving efficiencies.
- \$4.1 billion to provide for preventative care and to evaluate the most effective healthcare treatments.

Help Workers Hurt by the Economy: High unemployment and rising costs have outpaced Americans' paychecks. We will help workers train and find jobs, and help struggling families make ends meet.

- \$43 billion for increased unemployment benefits and job training.
- \$39 billion to support those who lose their jobs by helping them to pay the cost of keeping their employer provided healthcare under COBRA and providing short-term options to be covered by Medicaid.
- \$20 billion to increase the food stamp benefit by over 13% in order to help defray rising food costs.

Save Public Sector Jobs and Protect Vital Services: We will provide relief to states, so they can continue to employ teachers, firefighters and police officers and provide vital services without having to unnecessarily raise middle class taxes.

- \$87 billion for a temporary increase in the Medicaid matching rate.
- \$4 billion for state and local law enforcement funding.

CREATE JOBS WITH CLEAN, EFFICIENT, AMERICAN ENERGY

To put people back to work today and reduce our dependence on foreign oil tomorrow, we will make investments aimed at doubling renewable energy production and renovate public buildings to make them more energy efficient. America's energy shortcomings present a huge opportunity to put people to work in ways that will transform our economy.

- **Reliable, Efficient Electricity Grid:** \$11 billion for research and development, pilot projects, and federal matching funds for the Smart Grid Investment Program to modernize the electricity grid making it more efficient, secure, and reliable and build new power lines to transmit clean, renewable energy from sources throughout the nation.
- **Renewable Energy Loan Guarantees:** \$8 billion for loans for renewable energy power generation and transmission projects.
- **GSA Federal Buildings:** \$6.7 billion for renovations and repairs to federal buildings including at least \$6 billion focused on increasing energy efficiency and conservation. Projects are selected based on GSA's ready-to-go priority list.
- **Local Government Energy Efficiency Block Grants:** \$6.9 billion to help state and local governments make investments that make them more energy efficient and reduce carbon emissions.
- **Energy Efficiency Housing Retrofits:** \$2.5 billion for a new program to upgrade HUD sponsored low-income housing to increase energy efficiency, including new insulation, windows, and furnaces. Funds will be competitively awarded.
- **Energy Efficiency and Renewable Energy Research:** \$2 billion for energy efficiency and renewable energy research, development, demonstration, and deployment activities to foster energy independence, reduce carbon emissions, and cut utility bills. Funds are awarded on a competitive basis to universities, companies, and national laboratories.
- **Advanced Battery Loans and Grants:** \$2 billion for the Advanced Battery Loan Guarantee and Grants Program, to support U.S. manufacturers of advanced vehicle batteries and battery systems. America should lead the world in transforming the way automobiles are powered.
- **Energy Efficiency Grants and Loans for Institutions:** \$1.5 billion for energy sustainability and efficiency grants and loans to help school districts, institutes of higher education, local governments, and municipal utilities implement projects that will make them more energy efficient.
- **Home Weatherization:** \$6.2 billion to help low-income families reduce their energy costs by weatherizing their homes and make our country more energy efficient.
- **Smart Appliances:** \$300 million to provide consumers with rebates for buying energy efficient Energy Star products to replace old appliances, which will lower energy bills.
- **GSA Federal Fleet:** \$600 million to replace older vehicles owned by the federal government with alternative fuel automobiles that will save on fuel costs and reduce carbon emissions.
- **Electric Transportation:** \$200 million for a new grant program to encourage electric vehicle technologies.
- **Cleaning Fossil Energy:** \$2.4 billion for carbon capture and sequestration technology demonstration projects. This funding will provide valuable information necessary to reduce the amount of carbon dioxide emitted into the atmosphere from industrial facilities and fossil fuel power plants.
- **Department of Defense Research:** \$350 million for research into using renewable energy to power weapons systems and military bases.
- **Alternative Buses and Trucks:** \$400 million to help state and local governments purchase efficient alternative fuel vehicles to reduce fuel costs and carbon emissions.
- **Industrial Energy Efficiency:** \$500 million for energy efficient manufacturing demonstration projects.
- **Diesel Emissions Reduction:** \$300 million for grants and loans to state and local governments for projects that reduce diesel emissions, benefiting public health and reducing global warming. This includes technologies to retrofit emission exhaust systems on school buses, replace engines and vehicles, and establish anti-idling programs. 70% of the funds go to competitive grants and 30% funds grants to states with approved programs. Last year EPA was able to fund only 27% of the applications received.

TRANSFORMING OUR ECONOMY WITH SCIENCE AND TECHNOLOGY

We need to put scientists to work looking for the next great discovery, create jobs in cutting-edge technologies and making smart investments that will help businesses in every community succeed in a global economy.

Broadband to Give Every Community Access to the Global Economy

- **Wireless and Broadband Grants:** \$6 billion for broadband and wireless services in underserved areas to strengthen the economy and provide business and job opportunities in every section of America with benefits to e-commerce, education, and healthcare. For every dollar invested in broadband the economy sees a ten-fold return on that investment.

Scientific Research

- **National Science Foundation:** \$3 billion, including \$2 billion for expanding employment opportunities in fundamental science and engineering to meet environmental challenges and to improve global economic competitiveness, \$400 million to build major research facilities that perform cutting edge science, \$300 million for major research equipment shared by institutions of higher education and other scientists, \$200 million to repair and modernize science and engineering research facilities at the nation's institutions of higher education and other science labs, and \$100 million is also included to improve instruction in science, math and engineering.
- **National Institutes of Health Biomedical Research:** \$2 billion, including \$1.5 billion for expanding good jobs in biomedical research to study diseases such as Alzheimer's, Parkinson's, cancer, and heart disease - NIH is currently able to fund less than 20% of approved applications - and \$500 million to implement the repair and improvement strategic plan developed by the NIH for its campuses.
- **University Research Facilities:** \$1.5 billion for NIH to renovate university research facilities and help them compete for biomedical research grants. The National Science Foundation estimates a maintenance backlog of \$3.9 billion in biological science research space. Funds are awarded competitively.
- **Centers for Disease Control and Prevention:** \$462 million to enable CDC to complete its Buildings and Facilities Master Plan, as well as renovations and construction needs of the National Institute for Occupational Safety and Health.
- **Department of Energy:** \$1.9 billion for basic research into the physical sciences including high-energy physics, nuclear physics, and fusion energy sciences and improvements to DOE laboratories and scientific facilities. \$400 million is for the Advanced Research Project Agency - Energy to support high-risk, high-payoff research into energy sources and energy efficiency.
- **NASA:** \$600 million, including \$400 million to put more scientists to work doing climate change research, including Earth science research recommended by the National Academies, satellite sensors that measure solar radiation critical to understanding climate change, and a thermal infrared sensor to the Landsat Continuing Mapper necessary for water management, particularly in the western states; \$150 million for research, development, and demonstration to improve aviation safety and Next Generation air traffic control (NextGen); and \$50 million to repair NASA centers damaged by hurricanes and floods last year.
- **Biomedical Advanced Research and Development, Pandemic Flu, and Cyber Security:** \$900 million to prepare for a pandemic influenza, support advanced development of medical countermeasures for chemical, biological, radiological, and nuclear threats, and for cyber security protections at HHS.
- **National Oceanic and Atmospheric Administration Satellites and Sensors:** \$600 million for satellite development and acquisitions, including climate sensors and climate modeling.
- **National Institute of Standards and Technology:** \$300 million for competitive construction grants for research science buildings at colleges, universities, and other research organizations and \$100 million to coordinate research efforts of laboratories and national research facilities by setting interoperability standards for manufacturing.
- **Agricultural Research Service:** \$209 million for agricultural research facilities across the country. ARS has a list of deferred maintenance work at facilities of roughly \$315 million.
- **U.S. Geological Survey:** \$200 million to repair and modernize U.S.G.S. science facilities and equipment, including improvements to laboratories, earthquake monitoring systems, and computing capacity.

Creating Small Business Opportunity

- **Small Business Credit:** \$430 million for new direct lending and loan guarantee authorities to make loans more attractive to lenders and free up capital. The number of loans guaranteed under the SBA's 7(a) business loan program was down 57% in the first quarter of this year compared to last.
- **Rural Business-Cooperative Service:** \$100 million for rural business grants and loans to guarantee \$2 billion in loans for rural businesses at a time of unprecedented demand due to the credit crunch. Private sector lenders are increasingly turning to this program to help businesses get access to capital.
- **Industrial Technology Services:** \$100 million, including \$70 million for the Technology Innovation Program to accelerate research in potentially revolutionary technologies with high job growth potential, and \$30 million for the Manufacturing Extension Partnerships to help small and mid-size manufacturers compete globally by providing them with access to technology.
- **Economic Development Assistance:** \$250 million to address long-term economic distress in urban industrial cores and rural areas distributed based on need and ability to create jobs and attract private investment. EDA leverages \$10 in private investments for \$1 in federal funds.

DTV Conversion Coupons: \$650 million to continue the coupon program to enable American households to convert from analog television transmission to digital transmission.

MODERNIZE ROADS, BRIDGES, TRANSIT AND WATERWAYS

To build a 21st century economy, we must engage contractors across the nation to create jobs - rebuilding our crumbling roads and bridges, modernizing public buildings, and putting people to work cleaning our air, water, and land.

Highway Infrastructure: \$30 billion for highway and bridge construction projects. It is estimated that states have over 5,100 projects totaling over \$64 billion that could be awarded within 180 days. These projects create jobs in the short term while saving commuters time and money in the long term. In 2006, the Department of Transportation estimated \$8.5 billion was needed to maintain current systems and \$61.4 billion was needed to improve highways and bridges.

Transit: Public transportation saves Americans time and money, saving as much as 4.2 billion gallons of gasoline and reducing carbon emissions by 37 million metric tons each year.

- **New Construction:** \$1 billion for Capital Investment Grants for new commuter rail or other light rail systems to increase public use of mass transit and to speed projects already in construction. The Federal Transit Administration has \$2.4 billion in pre-approved projects.
- **Upgrades and Repair:** \$2 billion to modernize existing transit systems, including renovations to stations, security systems, computers, equipment, structures, signals, and communications. Funds will be distributed through the existing formula. The repair backlog is nearly \$50 billion.
- **Transit Capital Assistance:** \$6 billion to purchase buses and equipment needed to increase public transportation and improve intermodal and transit facilities. The Department of Transportation estimates a \$3.2 billion maintenance backlog and \$9.2 billion in needed improvements. The American Public Transportation Association identified 787 ready-to-go transit projects totaling \$15.5 billion. Funds will be distributed through the existing formulas.

Amtrak and Intercity Passenger Rail Construction Grants: \$1.1 billion to improve the speed and capacity of intercity passenger rail service. The Department of Transportation's Inspector General estimates the North East Corridor alone has a backlog of over \$10 billion.

Airport Improvement Grants: \$3 billion for airport improvement projects that will improve safety and reduce congestion. An estimated \$41 billion in eligible airport infrastructure projects are needed between 2007-2011.

Transportation Security Administration Explosive Detection Systems: \$500 million to install Aviation Explosive Detection Systems in the nation's airports, improving security, and making life easier on travelers by speeding security lines. Funds are competitively awarded based on security risk.

Coast Guard Bridges: \$150 million for ready-to-go investments to repair or remove bridges deemed hazardous to marine navigation, thereby removing obstructions and improving the safety of marine navigation.

Technology Improvements for a More Efficient and Secure Government

- **Social Security Administration Modernization:** \$400 million to replace the 30 year old Social Security Administration's National Computer Center to meet growing needs for processing retirement and disability claims and records storage.
- **Farm Service Agency:** \$245 million for critical IT improvements to systems that have been unable to handle workload increases.
- **State Department Technology:** \$276 million to upgrade and modernize information technology platforms for the Department to meet security requirements post-9/11.
- **Department of Agriculture:** \$44 million for repairs and security improvements at USDA's headquarters.

Department of Defense Facilities

- **Medical Facilities:** \$3.75 billion for new construction of hospitals and ambulatory surgical centers, and \$455 million in renovations to provide state-of-the-art medical care to service members and their families.
- **Facilities Renovations:** \$2.1 billion to address needed repairs to military facilities.
- **Troop Housing:** \$1.2 billion for new construction and \$154 million for renovations to improve housing for our troops.
- **Child Development Center:** \$360 million for new child development centers.
- **Guard and Reserve:** \$400 million for new construction to support Guard and Reserve units across the country with operations and training facilities and utilities infrastructure.

Veterans Administration Facilities

- **Veterans Medical Facilities:** \$950 million for veterans' medical facilities. The Department has identified a \$5 billion backlog in needed repairs, including energy efficiency projects, at its 153 medical facilities.
- **Veterans Cemeteries:** \$50 million to put people to work making monument and memorial repairs at cemeteries for American heroes.

Border Ports of Entry: \$1.15 billion to construct GSA and Customs and Border Patrol land ports of entry to improve border security, make trade and travel easier and reduce wait times, and to procure non-intrusive inspection technology at sea ports of entry, which is used to scan cargo containers to reduce the risk that containers can be used to smuggle weapons of mass destruction.

Job Corps Facilities: \$300 million to upgrade job training facilities serving at-risk youth while improving energy efficiency.

Construction on Public Lands and Parks: \$3.1 billion for infrastructure projects on federal lands including improvements to visitor facilities, road and trail restoration, preservation of buildings of cultural and historic importance, rehabilitation of abandoned mines and oil fields, and environmental cleanup projects. This includes \$1.8 billion for the National Park Service, \$325 million for the Bureau of Land Management, \$300 million for the National Wildlife Refuges and National Fish Hatcheries, and \$650 million for the Forest Service.

National Treasures: \$400 million, including \$200 million to address the deterioration of the National Mall, such as repair of the Jefferson Memorial's collapsing Tidal Basin walls; \$150 million to address the repair backlog at the Smithsonian; and \$50 million for the National Endowment for the Arts.

Clean Water

- **Clean Water State Revolving Fund:** \$6 billion for loans to help communities upgrade wastewater treatment systems. EPA estimates a \$388 billion funding gap. The Association of State and Interstate Water Pollution Control Administrators found that 26 states have \$10 billion in approved water projects.
- **Drinking Water State Revolving Fund:** \$2 billion for loans for drinking water infrastructure. EPA estimates there is a \$274 billion funding gap. The National Governors Association reported that there are \$6 billion in ready-to-go projects, which could quickly be obligated.
- **Rural Water and Waste Disposal:** \$1.5 billion to support \$3.8 billion in grants and loans to help communities fund drinking water and wastewater treatment systems. In 2008, there were \$2.4 billion in requests for water and waste loans and \$990 million for water and waste grants went unfunded.

Water Resources

- **Corps of Engineers:** \$4.5 billion for environmental restoration, flood protection, hydropower, and navigation infrastructure critical to the economy. The Corps has a construction backlog of \$61 billion.
- **Bureau of Reclamation:** \$500 million to provide clean, reliable drinking water to rural areas and to ensure adequate water supply to western localities impacted by drought. The Bureau has backlogs of more than \$1 billion in rural water projects and water reuse and recycling projects.
- **Watershed Infrastructure:** \$400 million for the Natural Resources Conservation Service watershed improvement programs to design and build flood protection and water quality projects, repair aging dams, and purchase and restore conservation easements in river flood zones.
- **International Boundary and Water Commission:** \$224 million to repair flood control systems along the international segment of the Rio Grande damaged by hurricane Katrina and other serious storms.

Environmental Cleanup

- **Superfund Hazardous Waste Cleanup:** \$800 million to clean up hazardous and toxic waste sites that threaten health and the environment. EPA has 1,255 sites on its National Priority List, selected based on a hazard ranking system. There are many Superfund sites ready for construction, but not funded due to budget shortfalls and over 600 sites with ongoing construction that could be accelerated.
- **Leaking Underground Storage Tanks:** \$200 million for enforcement and cleanup of petroleum leaks from underground storage tanks at approximately 1,600 additional sites. There are an estimated 116,000 sites with the potential to contaminate important water supplies.
- **Nuclear Waste Cleanup:** \$500 million for nuclear waste cleanup at sites contaminated as a result of the nation's past nuclear activities. Accelerating the completion of projects will reduce long-term costs.
- **Closed Military Bases:** \$300 million for cleanup activities at closed military installations allowing local communities to redevelop these properties for productive use. The Department estimates that there is a \$3.5 billion environmental cleanup backlog at bases closed during previous BRAC rounds.
- **NOAA Habitat Restoration:** \$400 million for ready-to-go habitat restoration projects.
- **Brownfields:** \$100 million for competitive grants for evaluation and cleanup of former industrial and commercial sites - turning them from problem properties to productive community use. Last year EPA was only able to fund 37% of Brownfields applications.

Reducing Wildfires Threats: \$850 million for hazardous fuels removal and other efforts to prevent wildfires on public lands. Making these investments today will create jobs in the short run, but also save long term costs of fighting fires in the future.

- **State and Private Forest Service Wildfire:** \$550 million for state and local volunteer programs and hazardous fuels reduction efforts which states and communities have determined are of the highest priority.
- **Federal Forest Service Wildfire:** \$300 million for urgently needed hazard reduction on federal lands.

Bureau of Indian Affairs: \$500 million to address maintenance backlogs at schools, dams, detention and law enforcement facilities, and over 24,000 miles of roads. BIA schools alone have an over \$1 billion construction and maintenance backlog including shamefully unsafe conditions.

EDUCATION FOR THE 21st CENTURY

We will put people to work building 21st century classrooms, labs, and libraries to help our kids compete with any worker in the world.

21st Century Classrooms

- **School Construction:** \$20 billion, including \$14 billion for K-12 and \$6 billion for higher education, for renovation and modernization, including technology upgrades and energy efficiency improvements. Also includes \$100 million for school construction in communities that lack a local property tax base because they contain non-taxable federal lands such as military bases or Indian reservations, and \$25 million to help charter schools build, obtain, and repair schools.
- **Education Technology:** \$1 billion for 21st century classrooms, including computer and science labs and teacher technology training.

Higher Education: Tuition is up, unemployment is up, and as a result more people are choosing to go to school to upgrade their skills and more of these students need student aid. This investment addresses those short term needs while investing in our nation's future economic strength.

- **Pell Grants:** \$15.6 billion to increase the maximum Pell Grant by \$500, from \$4,850 to \$5,350.
- **College Work-Study:** \$490 million to support undergraduate and graduate students who work.
- **Student Loan Limit Increase:** Increases limits on unsubsidized Stafford loans by \$2,000.
- **Student Aid Administration:** \$50 million to help the Department of Education administer surging student aid programs while navigating the changing student loan environment.

K-12 Education: As states begin tackling a projected \$350 billion in budget shortfalls these investments will prevent cuts to critical education programs and services.

- **IDEA Special Education:** \$13 billion for formula grants to increase the federal share of special education costs and prevent these mandatory costs from forcing states to cut other areas of education.
- **Title I Help for Disadvantaged Kids:** \$13 billion for grants to help disadvantaged kids in nearly every school district and more than half of all public schools reach high academic standards.
- **Statewide Data Systems:** \$250 million for competitive grants to states to design and develop data systems that analyze individual student data to find ways to improve student achievement, providing teachers and administrators with effective tools.
- **Education for Homeless Children and Youth:** \$66 million for formula grants to states to provide services to homeless children including meals and transportation when high unemployment and home foreclosures have created an influx of homeless kids.
- **Improving Teacher Quality:** \$300 million, including \$200 million for competitive grants to school districts and states to provide financial incentives for teachers and principals who raise student achievement and close the achievement gaps in high-need schools and \$100 million for competitive grants to states to address teacher shortages and modernize the teaching workforce.

Early Childhood Development

- **Child Care Development Block Grant:** \$2 billion to provide child care services for an additional 300,000 children in low-income families while their parents go to work. Today only one out of seven eligible children receives care.
- **Head Start:** \$2.1 billion to provide comprehensive development services to help 110,000 additional children succeed in school. Funds are distributed based on need. Only about half of all eligible preschoolers and less than 3 percent of eligible infants and toddlers participate in Head Start.

- **IDEA Infants and Families:** \$600 million for formula grants to help states serve children with disabilities age 2 and younger.

LOWER HEALTHCARE COSTS

To save not only jobs, but money and lives, we will update and computerize our healthcare system to cut red tape, prevent medical mistakes, and help reduce healthcare costs by billions of dollars each year.

- **Health Information Technology:** \$20 billion to jumpstart efforts to computerize health records to cut costs and reduce medical errors.
- **Prevention and Wellness Fund:** \$3 billion to fight preventable chronic diseases, the leading cause of deaths in the U.S., and infectious diseases. Preventing disease rather than treating illnesses is the most effective way to reduce healthcare costs. This includes hospital infection prevention, Preventive Health and Health Services Block Grants for state and local public health departments, immunization programs, and evidence-based disease prevention.
- **Healthcare Effectiveness Research:** \$1.1 billion for Healthcare Research and Quality programs to compare the effectiveness of different medical treatments funded by Medicare, Medicaid, and SCHIP. Finding out what works best and educating patients and doctors will improve treatment and save taxpayers money.
- **Community Health Centers:** \$1.5 billion, including \$500 million to increase the number of uninsured Americans who receive quality healthcare and \$1 billion to renovate clinics and make health information technology improvements. More than 400 applications submitted earlier this year for new or expanded CHC sites remain unfunded.
- **Training Primary Care Providers:** \$600 million to address shortages and prepare our country for universal healthcare by training primary healthcare providers including doctors, dentists, and nurses as well as helping pay medical school expenses for students who agree to practice in underserved communities through the National Health Service Corps.
- **Indian Health Service Facilities:** \$550 million to modernize aging hospitals and health clinics and make healthcare technology upgrades to improve healthcare for underserved rural populations.

HELP WORKERS HURT BY THE ECONOMY

High unemployment and rising costs have outpaced Americans' paychecks. We will help workers train and find jobs, and help struggling families make ends meet.

Helping Workers Find Jobs

- **Training and Employment Services:** \$4 billion for job training including formula grants for adult, dislocated worker, and youth services (including \$1.2 billion to create up to one million summer jobs for youth). The needs of workers also will be met through dislocated worker national emergency grants, new competitive grants for worker training in high growth and emerging industry sectors (with priority consideration to "green" jobs and healthcare), and increased funds for the YouthBuild program. Green jobs training will include preparing workers for activities supported by other economic recovery funds, such as retrofitting of buildings, green construction, and the production of renewable electric power.
- **Vocational Rehabilitation State Grants:** \$500 million for state formula grants for construction and rehabilitation of facilities to help persons with disabilities prepare for gainful employment.
- **Employment Services Grants:** \$500 million to match unemployed individuals to job openings through state employment service agencies and allow states to provide customized services. Funds are targeted to states with the greatest need based on labor force, unemployment, and long-term unemployment rates.
- **Community Service Employment for Older Americans:** \$120 million to provide subsidized community service jobs to an additional 24,000 low-income older Americans.

Unemployment Insurance Benefits

- **Benefits Extension:** \$27 billion to continue the current extended unemployment benefits program – which provides up to 33 weeks of extended benefits - through December 31, 2009 given rising unemployment.
- **Increased Benefits:** \$9 billion to increase the current average unemployment insurance benefit from roughly \$300 per week, paid out of State trust funds, by \$25 per week using Federal funds, through December 2009. There are currently 5.3 million workers receiving regular UI and an additional 1.9 million receiving extended benefits.
- **Unemployment Insurance Modernization:** Provides funds to states through a “Reed Act” distribution, tied to states’ meeting specific reforms to increase unemployment insurance coverage for low-wage, part-time, and other jobless workers.

COBRA Healthcare for the Unemployed: \$30.3 billion to extend health insurance coverage to the unemployed, extending the period of COBRA coverage for older and tenured workers beyond the 18 months provided under current law. Specifically, workers 55 and older, and workers who have worked for an employer for 10 or more years will be able to retain their COBRA coverage until they become Medicare eligible or secure coverage through a subsequent employer. In addition, subsidizing the first 12 months of COBRA coverage for eligible persons who have lost their jobs on or after September 1, 2008 at a 65 percent subsidy rate, the same rate provided under the Health Care Tax Credit for unemployed workers under the Trade Adjustment Assistance program. [Ways and Means]

Medicaid Coverage for the Unemployed: Provides 100 percent federal funding through 2010 for optional State Medicaid coverage of individuals (and their dependents) who are receiving unemployment benefits or have exhausted those benefits and have no health insurance coverage. Other optional coverage groups are individuals (and their dependents) who are involuntarily unemployed and uninsured and whose family income does not exceed 200 percent of poverty, and unemployed uninsured individuals who are receiving food stamps.”

Attacking the Housing Crisis

- **Public Housing Capital Fund:** \$5 billion for building repair and modernization, including critical safety repairs. Every dollar of Capital Fund expenditures produces \$2.12 in economic return. \$4 billion of the funds will be distributed to public housing authorities through the existing formula and \$1 billion will be awarded through a competitive process for projects that improve energy efficiency.
- **HOME Investment Partnerships:** \$1.5 billion to help local communities build and rehabilitate low-income housing using green technologies. Thousands of ready-to-go housing projects have been stalled by the credit crunch. Funds are distributed by formula.
- **Native American Housing Block Grants:** \$500 million to rehabilitate and improve energy efficiency at some of the over 42,000 housing units maintained by Native American housing programs. Half of the funding will be distributed by formula and half will be competitively awarded to projects that can be started quickly.
- **Neighborhood Stabilization:** \$4.2 billion to help communities purchase and rehabilitate foreclosed, vacant properties in order to create more affordable housing and reduce neighborhood blight.
- **Homeless Assistance Grants:** \$1.5 billion for the Emergency Shelter Grant program to provide short term rental assistance, housing relocation, and stabilization services for families during the economic crisis. Funds are distributed by formula.
- **Rural Housing Insurance Fund:** \$500 million to support \$22 billion in direct loans and loan guarantees to help rural families and individuals buy homes during the credit crunch. Last year these programs received \$13.4 billion more in applications than they could fund.
- **Self-Help and Assisted Homeownership Program:** \$10 million for rural, high-need areas to undertake projects using sustainable and energy-efficient building and rehabilitation practices. Funds will be awarded by competition to projects that can begin quickly.
- **Lead Paint:** \$100 million for competitive grants to local governments and nonprofit organizations to remove lead-based paint hazards in low-income housing.

- **Rural Community Facilities:** \$200 million to support \$1.2 billion in grants and loans to rural areas for critical community facilities, such as for healthcare, education, fire and rescue, day care, community centers, and libraries. There are over \$1.2 billion in applications pending.

Alleviating Hunger

- **Supplemental Nutrition Assistance:** \$20 billion to provide nutrition assistance to modest-income families and to lift restrictions that limit the amount of time individuals can receive food stamps.
- **Senior Nutrition Programs:** \$200 million for formula grants to states for elderly nutrition services including Meals on Wheels and Congregate Meals.
- **Afterschool Meals:** \$726 million to increase the number of states that provide free dinners to children and to encourage participation by new institutions by increasing snack reimbursement rates.
- **Supplemental Nutrition Program Information Systems:** \$100 million to improve state management information systems for the WIC program.

Payments to Disabled and Elderly: \$4.2 billion to help 7.5 million low-income disabled and elderly individuals with rising costs by providing an additional SSI payment in 2009 equal to the average monthly federal payment under the program (approximately \$450 for an individual and \$630 for a couple). This one-time payment will serve as an immediate economic stimulus as half of SSI recipients have no other form of income and the other half average outside income of less than \$450 per month.

Community Services Block Grant: \$1 billion for grants to local communities to support employment, food, housing, and healthcare efforts serving those hardest hit by the recession. Community action agencies have seen dramatic increases in requests for their assistance due to rising unemployment, housing foreclosures, and high food and fuel prices.

Community Development Block Grants: \$1 billion for community and economic development projects including housing and services for those hit hard by tough economic times.

Emergency Food and Shelter: \$200 million to help local community organizations provide food, shelter, and support services to the nation's hungry, homeless, and people in economic crisis including one-month utility payments to prevent service cut-off and one-month rent or mortgage assistance to prevent evictions or help people leave shelters. Funds are distributed by formula based on unemployment and poverty rates.

Low-Income Home Energy Assistance: \$1 billion to help low-income families pay for home heating and cooling at a time of rising energy costs.

Child Support Enforcement: \$1 billion to provide federal incentive funds for states to collect support owed to families.

Social Security Administration Disability Backlog and Claims Processing: \$500 million to help the Social Security Administration process a steep rise in disability and retirement claims, getting people their benefits faster, and preventing existing backlogs from getting worse. Within this total, \$40 million will help SSI upgrade health information technology.

Centers for Independent Living: \$200 million for state formula grants to help individuals with disabilities continue to live in their communities.

AmeriCorps Programs: \$200 million to put approximately 16,000 additional AmeriCorps members to work doing national service, meeting needs of vulnerable populations and communities during the recession.

Compassion Capital Fund: \$100 million for grants to faith- and community-based organizations to provide critical safety net services to needy individuals and families.

Department of Labor Worker Protection and Oversight: \$80 million to ensure that worker protection laws are enforced as recovery infrastructure investments are carried out.

SAVE PUBLIC SECTOR JOBS AND PROTECT VITAL SERVICES

We will provide relief to states, so they can continue to employ teachers, firefighters, and police officers and provide vital services without having to unnecessarily raise middle class taxes.

Medicaid Aid to States (FMAP): Approximately \$87 billion to states, increasing through the end of FY 2010 the share of Medicaid costs the federal government reimburses states, with additional relief tied to rates of unemployment. In the previous recession the federal government increased its contribution to Medicaid to help states avoid cuts in health benefits at a time when low-income patient loads are increasing and State revenues are declining.

State Education and Other Budget Priorities: \$120 billion to states and school districts to stabilize budgets and prevent tax increases and deep cuts to critical education programs, including:

- \$41 billion to local school districts through Title I (\$13 billion), IDEA (\$13 billion), a new School Modernization and Repair Program (\$14 billion), and the Education Technology program (\$1 billion).
- \$79 billion in state fiscal relief, including: \$39 billion to local school districts and public colleges and universities distributed through existing state and federal formulas; \$15 billion to states as bonus grants as a reward for meeting key performance measures; and \$25 billion to states for other high priority needs such as public safety and other critical services, which may include education.

Temporary Assistance for Needy Families: \$2.5 billion for block grants to help States deal with the surge in families needing help during the recession and to prevent them from cutting work programs and services for abused and neglected children.

State and Local Law Enforcement: \$4 billion to support state and local law enforcement including \$3 billion for the Byrne Justice Assistance formula grants to support local law enforcement efforts with equipment and operating costs, and \$1 billion for the COPS hiring grant program, to hire about 13,000 new police officers for three years. The grantee is responsible for at least 25% in matching funds and must commit to use their own funds to keep the officer on board in the fourth year.

Periodic Census and Programs, Communications: \$1 billion for work necessary to ensure a successful 2010 census, including \$150 million for expanded communications and outreach programs to minimize undercounting of minority groups.

OTHER IMPORTANT POLICY PROVISION

Medicare and Medicaid Regulations: The bill extends the moratorium on Medicaid and Medicare regulations.





Employment Matters Counseling & Consulting LLP

SILICON VALLEY / SAN FRANCISCO / LOS ANGELES / ORANGE COUNTY

Los Angeles Office
9595 Wilshire Boulevard, Suite 900
Beverly Hills, CA 90212
(310) 300-4028 Telephone
(310) 300-8401 Fax

November 16, 2008

VIA ELECTRONIC MAIL

Dr. Joseph N. Quarles
Vice Chancellor of Human Resources
Coast Community College District
1370 Adams Avenue
Costa Mesa, California 92626

Dear Dr. Quarles:

Employment Matters Counseling & Consulting ("EMC²") is pleased to have been asked to provide employment legal services to Coast Community College District (the "Company").

This letter describes the terms on which EMC² will provide and bill for its legal services:

1. Scope. The Company is hiring EMC² to conduct an independent investigation of workplace conduct. The investigation and EMC²'s communications with the Company regarding the investigation will be protected from disclosure by the attorney-client privilege and/or attorney work-product doctrine unless the Company otherwise directs. The Company will define the form of the work product and the scope of the investigation at a later date.

2. Fees. The basic hourly billing rate for EMC²'s employment-related legal services is \$250.00. We review and adjust the rate from time to time. In addition, in connection with certain forms of legal work in which a particularly high degree of expertise is required, our rate for such specialized services may exceed our normal hourly rate. EMC² will notify the Company in advance of the rates associated with any such specialized services. The Company will be responsible for the rate in effect at the times that services are performed. The Company also agrees that in the event that EMC² is later called to testify regarding the investigation, whether at deposition, trial, arbitration or any other proceeding, the Company will pay EMC²'s hourly fee for all time expended in connection with or as the result of such testimony, including time spent preparing for and giving such testimony.

3. Costs and Disbursements. EMC²'s basic hourly billing rate includes costs associated with reasonable photocopying and faxing. However, costs associated with extensive photocopying and faxing, messengers, overnight mail, postage, long distance telephone calls,

desktop publishing, computerized legal research, and other similar expenses will be passed along to the Company. The Company typically will be responsible for paying the amounts in effect after they are incurred. However, in some circumstances, particularly with regard to substantial amounts, we will either ask the Company to pay costs directly or to fund them in advance.

4. Statements of Account. Our policy is to bill each client monthly for all services performed and costs and disbursements recorded in the previous month. The Company agrees to pay our statements in full on receipt. If full payment is not received within 30 days of the statement date, we will impose a late charge of .67 percent per month (8.04% annual) on the unpaid balance and reflect that charge on subsequent monthly statements of account. The purpose of the late charge is to assess on an equitable basis the added expenses incurred for overdue accounts.

5. Termination. The Company will have the right to terminate EMC²'s engagement at any time. We, too, will have the right to terminate our engagement at any time, subject to giving the Company a reasonable opportunity to make alternative representation and/or investigative services arrangements.

6. Understandings. The Company understands that any estimate EMC² might provide for the fees and costs associated with our engagement is only an estimate based on a number of uncertain factors, as to which information is generally incomplete and constantly changing, and that the actual fees and costs will be determined in accordance with the provisions of this letter and may vary significantly from the estimate. The Company also understands that we cannot make and have not made any guarantees regarding the outcome of any matter. Any discussions we have with the Company in this regard are limited by our knowledge at the time. The Company acknowledges that it has been given a reasonable opportunity to seek the advice of independent counsel of its choice with respect to this engagement letter and that the Company has availed itself of that opportunity if and to the extent the Company deemed it appropriate to do so.

If the above terms of our engagement are acceptable, please indicate the Company's agreement by signing a copy of this letter and returning it to us. We will forward a fully executed copy to you. Facsimile signatures are as effective as original signatures, and this letter may be executed in counterparts. If there are any questions about this letter, please call me. We look forward to working with the Company.

Very truly yours,

Employment Matters Counseling & Consulting LLP

By:

Lynne M. Davis

ACCEPTED AND AGREED:

COAST COMMUNITY COLLEGE DISTRICT

By: _____

Signature: _____

Dated: _____



CHANGE ORDER

Distribution to:

BOARD
FACILITIES
ARCHITECT
CONTRACTOR
INSPECTOR
CAMPUS

Trustees
Ardith Richey
Steinberg Architects
SMC Construction
TYR
Janet Houlihan

PROJECT: Coast Community College District

CHANGE ORDER NUMBER: 1

GWC Learning Resource Center
15744 Goldenwest Street
Huntington Beach, CA 92647

BID NO. 19
NOTICE TO PROCEED:
CALENDAR DAYS:

CONTRACTOR:

SMC Construction
20 Morgan Street, Ste 100, Irvine, CA 92618

Changes to Contract:

1.	Removal of Additional Concrete Slab	\$ 9,415
2.	Reroute the Irrigation Lines	\$ 7,777
3.	Pothole the Existing Gas Line	\$ 391
4.	Sewer Elevation Clarification Survey	\$ 1,750
5.	Reinstall Temporary Fence	\$ 191
6.	Cap Existing Security Building Sewer Line	\$ 870
7.	Reroute Existing 6 Inch Sewer Line	\$10,775
8.	Remove 14 Foot Section of Transite Storm Drain Pipe	\$ 6,647
9.	Repair Existing 2 Foot Domestic Water Line	\$ 3,105
10.	Removal of Existing Water Transite Pipe	\$ 2,001
11.	Addition of Three Gates to the Construction Site	\$ 3,645
12.	Additional Storm Drain Catch Basin System	\$13,471

Original Contract Sum: \$870,000.00

Net Changes of Previous Change Orders: \$ 0

Contract Sum Prior to this Change Order: \$870,000.00

Change Order (Increase) (Decrease) \$ 60,038.00

New Contract Sum: \$930,038.00

Contract Time (Increase) (Decrease) (Unchanged)

Completion Date After This Change Order:

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the contract Documents.

DJM Construction Co.

Coast Community College District

By: _____
Date: _____

By: C.M. Brahmbhatt, Vice Chancellor
Date: _____

Steinberg Architects

DSA

By: _____
Date: _____

By: _____
Date: _____

