

**Regular Meeting
Board of Trustees
Coast Community College District**

Date: March 18, 2009

Location: District Board Room
1370 Adams Ave., Costa Mesa, CA

Time: 5:00 p.m.

A G E N D A I T E M S

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Opportunity for Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item that has been described in this notice, before or during consideration of the item. Persons wishing to make comments are allowed 5-minutes. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Manager of Board Operations prior to speaking.

5. Closed Session

The following item(s) will be discussed in Closed Session:

- a. Conference with Labor Negotiator (pursuant to Section 54957.6)
Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources
Employee Organization: Coast Federation of Classified Employees (CFCE)
Employee Organization: Coast Federation of Educators (CFE)
- b. Conference with Labor Negotiator (pursuant to Section 54957.6)
District Representative: Dr. Ding-Jo Currie
Unrepresented Employee: Board Secretary

6. Reconvene Open Session at 6:30 p.m.

7. Report from Closed Session (If Any)

8. Budget Study Session

9. Approval of Minutes

- a. **Special Meeting of: February 26, 2009**
- b. **Special Meeting of: February 28, 2009**
- c. **Regular Meeting of: March 4, 2009**

10. Nomination: Community College Classified Employee of the Year Awards Program

At this time, Trustees shall have the opportunity to review the application and to nominate a District Classified Employee for the Community College Classified Employee of the Year. (See Attachment #1)

11. Approve Agreement with ACIS Travel Contractor for a Spring 2009 Short-term Study Abroad Program in London, England

After review by the Dean of Instruction, it is recommended by the Acting Chancellor that the Board approve a standard travel contractor agreement to conduct a spring in London, England Study Abroad Program during spring 2009. All logistical arrangements will be handled by ACIS Travel Contractor. The ACIS Travel contractor will provide all required insurance and students will be covered under individual policies for the duration of the trip.

Linda Carpenter, Coastline College, will serve as faculty. Authorization to conduct the spring in London, England Study Abroad Program was given on December 12, 2007. It is further recommended that the Board President, or designee, be authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment #2)

Fiscal Impact: No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

12. Approval of an Easement Deed with Garfield Beach CVS, LLC (“CVS”) for Premises at Golden West College, in accordance with the Lease Agreement with CVS dated February 19, 2008, to provide for a (1) “Reciprocal” Access Easement, (2) Landscape Maintenance Easement, and (3) Construction Easement so that City of Huntington Beach will Issue Construction Permitting to CVS for the Leased Premises and Approval of Fifth Amendment to Lease

After review by District General Counsel, it is recommended by the Chancellor that authorization be given for the Coast Community College District to enter into an Access, Landscape, and Construction Easement with CVS pursuant to the ground lease, dated February 19, 2008, subject to the concurrent approval of a Fifth Amendment to Lease discussed below,. The purpose of the Easement Deed is to permit CVS to maintain landscape during the term of the lease, and to conduct construction operations at the lease site until project completion. The “Reciprocal” Access Easement is required by the City of Huntington Beach over a portion of a parking area at Golden West College before the City will issue the construction permits for CVS to commence construction at the lease site. The “Reciprocal” Access Easement shall be in perpetuity and may be terminated only with the consent of the City of Huntington Beach. The Easement Deed shall be recorded with the Orange County Recorder’s Office.

District General Counsel has recommended that certain revisions be made to the Easement Deed. However, CVS and former District legal counsel have advised District Staff that it would take an indeterminate amount of time to obtain approval of such changes from the City of Huntington Beach, and during such time, the construction permits would not be issued and the project would be delayed. Therefore, in order to permit the construction of the project to proceed as soon as possible, the Chancellor recommends that the Board approve the Fifth Amendment to Lease with CVS which provides for recording an Amended Easement Deed following (1) recordation of a parcel map for the leased Premises which is currently in process, and (2) approval by the City of Huntington Beach of the changes to the Easement Deed recommended by District General Counsel. (See Attachment #3)

Fiscal Impact: None.

13. Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Manager of Board Operations at (714) 438-4848, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.