

**Regular Meeting
Board of Trustees
Coast Community College District**

Date:	May 6, 2009
Location:	Orange Coast College Student Center Lounge
Time:	4:30 p.m.

A G E N D A I T E M S

- 1. Call to Order**
- 2. Pledge of Allegiance – Board President Jim Moreno**
- 3. Roll Call**
- 4. Opportunity for Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item that has been described in this notice, before or during consideration of the item. Persons wishing to make comments are allowed 5-minutes. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

- 5. Transition Ceremony with Associated Students of Orange Coast College**
- 6. Adjournment**

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact Christian Teeter, Secretary of the Board of Trustees, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.



AGENDA

Coast Community College District
1370 Adams Avenue, Costa Mesa, CA 92626
Regular Meeting of the Board of Trustees
Date: May 6, 2009 6:30 p.m.

1. Procedural Matters

1.00 Call to Order / Roll Call

1.01 Public Comment (Items on Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

1.02 Pledge of Allegiance – Board President Jim Moreno

1.03 Acceptance of Retirements

2. General Information and Reports

2.00 General Information, Reports and Administrative Action Items

1. Report from the Chancellor

2. Reports from the Presidents

3. Reports from the Officers of Student Government Organizations

4. Reports from the Academic Senate Presidents

5. Reports from Employee Representative Groups

6. Reports from the Board of Trustees

7. Reports from the Board Committees

8. Consideration of Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC) Meetings and Conferences

9. Opportunity for the Board to Review the Board Directives Log

10. Administrative Action Item - Appointment of Student Trustee for 2009-10

11. Administrative Action Item - Establish 2009 Chancellor Search Committee

12. Report on the Banner System

13. Receive Initial Proposal from the Coast Community College

Association/California Teachers Association-National Educators Association
(Coast CCA/CTA-NEA) to Reopen Negotiations between the Coast CCA/CTA-
NEA and the Coast Community College District

14. Receive Initial Proposal from Coast Community College District to Not Reopen Any Articles During the Negotiations Process Between the District and Coast Community College Association/California Teachers Association-National Educators Association (Coast CCA/CTA-NEA)
 - 2.01 Review of Board Meeting Dates
 - 2.02 Review of Buildings and Grounds Reports
 - Orange Coast College Sailing Center Upgrade (Women's Locker Room in Boathouse)
 - Orange Coast College Child Care Afterschool Classroom
 - Orange Coast College Softball Field
 - Orange Coast College New Consumer Health & Science Lab Building
 - Golden West College Learning Resource Center
 - Golden West College Energy Project
 - 2.03 Opportunity for the Board of Trustees to Review Policy 010-2-20, District Student Council
 - 2.04 Opportunity for the Board of Trustees to Review Policy 010-2-21, Career Technical Education Policy
 - 2.05 Opportunity for the Board of Trustees to Review Policy 020-1-2 Board of Trustees' Standards for Administration
3. Consent Calendar
 - 3.00 Consent Calendar
 - 3.01 CURRICULUM APPROVAL
 - a. Approval of New Courses
 - b. Approval of Course Revisions/ Retirements/ Suspensions/Reinstatements
 - c. Approval of New Programs/Options
 - d. Approval of
 - Program/Option/Revisions/Retirements/Suspensions/Reinstatements
 - e. Approval of General Education/Graduation Requirements
 - f. Revisions/Additions to General Education Requirements
 - 3.02 TRAVEL AUTHORIZATION - BOARD & STAFF
 - a. Authorization for Attendance at Meetings and/or Conferences
 - (1) Meetings for the Board of Trustees
 - (2) Meetings for Faculty and Staff
 - 3.02.01 Authorization for Student Trips - Coastline Community College
 - 3.02.02 Authorization for Student Trips - Golden West College
 - 3.02.03 Authorization for Student Trips - Orange Coast College
 - 3.03 GENERAL ITEMS
 - 3.03.01 Authorization for Special Projects - Coastline Community College
 - Survival Strategies to Sustain Your Business Beyond the Financial Crisis Workshop
 - Career Expo
 - Credits for College Awards Ceremony and Reception
 - Student Exchange Visit
 - United States Aid International Development Leadership Meeting
 - Paralegal Workshop
 - CalWORKs Spring 2009 Recognition Breakfast
 - Digital Media and Multimedia Entertainment Workshop
 - Asian and Pacific Islander Community Forum
 - School Fair

Student Exchange through the Annual Transatlantic Global Advocacy Project
A Night of Music

Transitions: A Montage of Scenes Based on Improvisation and Script Performance

3.03.02 Authorization for Special Projects - Golden West College

Creative Writing and Poetry Contest

Salsa Dancing Activity

Staff & Faculty Appreciation Breakfast

GWC Associated Students Events and Clubs for Spring 2009

Meal Tickets for Re-Entry/CalWORKS Students

EOPS/CARE Workshops and Tours

Chicano/Latino Education Fund Scholarship Fundraisers

Police Academy Class 138 Graduation

Night at the Races

Orange County Dance Center

Noche de Artistas (Night of Artists)

Re-Entry/CalWORKS Student Success Recognition Luncheons

3.03.03 Authorization for Special Projects - Orange Coast College

Biological Sciences Workshop

California Welding Inspection (CWI) Seminars

Stone Soup

Counseling Division Workshop

OCC Chamber Singers and Chorale Concert

Meetings, Workshops, and Events, Including Community Science Night

Orange County Kiwanis Club Meeting

Fellowship of Christian Athletes Football Clinic

California Community Colleges CalWORKS Association of Southern California

Staff Development Conference

Vietnamese Student Association Fundraiser

Veterans Office Staff Meetings

Advisory Committee Meeting

Puente End-of-the-Year Banquet

Introductory Scuba Workshop

Newport-Mesa Unified School District Art Exhibition & Reception

All Campus End-of-the-Year Event

Student Art Exhibition

OCC Chamber Singers at Starbucks

VANS, Inc./Industry Expert Panel

Honor's Fair

Recognition Event

3.03.04 Authorization to Apply for Funded Programs

3.03.05 Authorization for Disposal of Surplus

3.03.06 Authorization to Enter Standard Telecourse Agreements –
Coastline Community College

3.03.07 Approval of Clinical Contracts - Orange Coast College

3.03.08 Authorization for Purchase of Institutional Memberships –
Coastline Community College

- 3.03.09 Authorization for Purchase of Institutional Memberships – Orange Coast College
- 3.03.10 Authorization for Purchase of Institutional Memberships - District
- 3.03.11 Authorization for Community Activities - Coastline Community College
- 3.03.12 Authorization for Community Activities - Golden West College
- 3.03.13 Authorization for Community Activities - Orange Coast College
- 3.03.14 Sailing Program - Orange Coast College
- 3.04 PERSONNEL ITEMS
 - a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations
 - b. Authorization for Leaves of Absence
 - c. Authorization for Schedule Changes, Classified Staff
 - d. Authorization for Professional Experts
- 3.05.01 Authorization for Independent Contractors - Coastline Community College
- 3.05.02 Authorization for Independent Contractors - Golden West College
- 3.05.03 Authorization for Independent Contractors - Orange Coast College
- 3.05.04 Authorization for Independent Contractors - District
- 3.05.05 Authorization for Staff Development - Golden West College
- 3.05.06 Authorization for Staff Development - Orange Coast College
- 3.06 FINANCIAL APPROVALS
 - 3.06.01 Approval of Purchase Orders
 - 3.06.02 Ratification/Approval of Checks
 - 3.06.03 Check List for General Obligation Bond Fund
 - 3.06.04 Authorization for Special Payments - Orange Coast College
 - 3.06.05 Authorization for Special Payments - District
- 4. Action Items
 - 4.01 Approval of Agreements – Coastline Community College
 - a. Approve Agreement between Innovative Media Mix Incorporated and the Coast Community College District for the Digital Signage at the Coastline College Center and Garden Grove Center
 - b. Approve an Amendment to the Agreement between Thomson-Brooks/Cole and the Coast Community College District to Publish the Third Edition of the Telecourse Student Guide for Astronomy: Observations and Theories
 - c. Approve Agreement between College Focus One, LLC and the Coast Community College District for Assessment, Counseling, College Preparation and Faculty Development Services
 - d. Approve Agreement between Sun Microsystems, Inc. and the Coast Community College District to Offer Fee-Based, Not-for-Credit, Sun-Certified Certification Programs
 - 4.02 Approval of Agreements - Golden West College
 - a. Approve Agreement with Commission on Peace Officer Standards and Training for Training Videos
 - b. Approve Agreement with Interstate Candid Photography, Inc. to Provide Photography for the 2009 Commencement Ceremony
 - 4.03 Approval of Agreements - Orange Coast College
 - a. Approve Standard Agreement between the United States Marine Corps, 1st Marine Division and the Coast Community College District (Orange Coast College) for the purpose of offering instruction in Heating, Ventilation, Air Conditioning, and Refrigeration (HVAC A101)

- b. Approve Standard Agreement between the United States Marine Corps, 1st Marine Division and the Coast Community College District (Orange Coast College) for the purpose of offering instruction in Residential Electrical for the period May 25, 2009, through June 19, 2009
 - c. Approve a Short-Term Study-Aboard Program in Paris France During Summer, 2010
 - d. Approve a Short-Term Study-Aboard Program in Cambridge, England During Summer, 2010
 - e. Approve Renewal Agreement between the Community College Library Consortium and the Coast Community College District (Orange Coast College) for the spring, 2009, renewal cycle for OCC Library electronic databases effective July 1, 2009, through June 30, 2010
- 4.04 Buildings and Grounds Approvals
- a. Approve Addendum No. 1 to AEPC Group, LLC; Orange Coast College Upgrade and Replace HVAC for Administration Building and Student Center
 - b. Approve Addendum No. 1 for C.W. Driver; Orange Coast College New Consumer Health & Lab Science Building (ABC Building)
 - c. Approve Addendum No. 2 for AEPC Group, LLC; Orange Coast College Student Center Remodel
 - d. Bid Tabulations and Award of Contract; Orange Coast College Consumer Health and Science Buildings (ABC Building); Bid No. 1965
 - e. Approve Change Order No. 1; Golden West College MDF Library Room Renovation; Bid No. 1952
 - f. Authorization to Enter into a Lease Agreement with Mobile Modular Management; Coastline Community College Early College High School
 - g. Approve Independent Contractor Agreement with National Sign & Marketing Corporation; Orange Coast College Campuswide Signage
 - h. Approve Independent Contractor Agreement with RBF Consulting; Orange Coast College Maritime Academy Pedestrian Bridge
 - i. Authorization to Purchase Instructional and Office Furniture for Orange Coast College Special Services Building Renovation using U.S. Communities Contract RQ07-878957-20A
 - j. Approve Independent Contractor Agreement with Geosyntec Consultants; Coastline Community College Newport Beach Site Assessment
 - k. Approve Addendum No. 2 for AEPC Group, LLC; Orange Coast College Special Services Building Renovation
- 4.05 General Items of Business - Coastline Community College
- a. Military/Contract Education Tuition Rate Increase
- 4.06 General Items of Business – District
- a. Approval for County of Orange Registrar of Voters to use Coast Community College District Office Board Room as a Poll Site
 - b. Re-appointments to Citizens' Oversight Committee and New Appointments to Vacant Positions
 - c. Approval of the Summer 2009-2010 Academic Calendar and the 2010-2011 and 2011-2012 Academic Calendars and Administrative Holiday Schedules

4.07 Resolutions

a. Coast Community College District Board of Trustees Resolution #09-22
Adoption of California Department of Education Tech Prep Regional Coordination
Project for Orange Coast College Resolution

b. Coast Community College District Board of Trustees Resolution #09-23
Resolution Endorsing California State Propositions 1A, 1B, 1C, 1D, 1E, and 1F

c. Coast Community College District Board of Trustees Resolution #09-24
Resolution

Proclaiming May 18-22, 2009 as

"Classified Employees Appreciation Week"

4.08 Approval of Material Fees

Coastline Community College

Golden West College

Orange Coast College

4.09 Approval of Minutes

Regular Meeting of April 15, 2009

Special Meeting of April 22, 2009

5.00 Public Comment

6. Closed Session

6.00 Recess to Closed Session

a. Public Employment (pursuant to Section 54957(b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Classified Staff
6. Classified Temporary Assignments
7. Hourly Staff
8. Substitute Classified
9. Clinical Advisors/Summer
10. Student Workers

b. Conference with Labor Negotiator (pursuant to Section 54957.6)

Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources

Employee Organizations: Coast Federation of Classified Employees (CFCE),

Coast Community College Association - California Teachers Association/
National Education Association (CCCA-CTA/NEA)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

c. Conference with Legal Counsel: Existing Litigation (pursuant to sub-section "a" of Government Code Section 54956.9)

Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No. 30-2008-00109222
Zandieh v. Coast Community College District, Orange County Superior Court Case No. 30-2008-00108991
Orellana v. Coast Community College District, Orange County Superior Court Case No. 30-2008-00114631
Lewis v. Coast Community College District et al., Orange County Superior Court Case No. 30-2008-00114263
Steidinger v. Coast Community College District, Orange County Superior Court Case No. 30-2008-00109197
Coast Federation of Classified Employees v. Coast Community College District ("Me too" Grievance)
Campbell v. Coast Community College District (CFCE Arbitration)
Sleep v. Coast Community College District (CFCE Arbitration)

- 6.01 Reconvene Regular Meeting
- 6.02 Report of Action in Closed Session (if any)
- 7.00 Adjournment

1.00 Call to Order / Roll Call

Meeting: 05/06/2009 Regular Meeting
Category: 1. Procedural Matters
Agenda Type: Information
Public Access: Yes

Procedural Matters

- a. Call to Order
- b. Roll Call

1.01 Public Comment (Items on Agenda)

Meeting: 05/06/2009 Regular Meeting

Category: 1. Procedural Matters

Agenda Type: Information

Public Access: Yes

Agenda Item: 1.01

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Administrative Services

Agenda Item: 1.01

Motion:

Agenda Item: 1.01

1.02 Pledge of Allegiance

Meeting: 05/06/2009 Regular Meeting
Category: 1. Procedural Matters
Agenda Type: Information
Public Access: Yes

Additional Item Content

The Pledge of Allegiance will be led by Board President Jim Moreno

Additional Administrative Content

1.03 Acceptance of Retirements

Meeting: 05/06/2009 Regular Meeting
Category: 1. Procedural Matters
Agenda Type: Information
Public Access: Yes

It is recommended that the following retirements of employees with 10 or more years of service to the District be accepted:

Faculty

Lattanzio, Stephen P., OCC, Instructor, Astronomy, retirement effective 06/01/09

Stephen P. Lattanzio has been a professor of Astronomy and Natural Science and Planetarium Director at Orange Coast College since 1975. He earned a Master of Arts degree in Astronomy at University of California, Los Angeles, and completed a Bachelor of Arts degree in Astronomy at University of California, Berkeley. Lattanzio was the scientific advisor for the "Astronomy Observations and Theories" telecourses, which won an Emmy Award in 2005 for Best Writing and Best Instructional Programming. The telecourse has been instrumental in educating thousands of students throughout the world. During his career at CCCD, the OCC instructor helped create three different telecourses for Coastline College. One of Lattanzio's most memorable experiences as a college instructor has been team teaching Natural Science 100, a six unit class that he describes as a "unique opportunity for the student". Lattanzio, an astronomer, joins a geologist and a biologist to cover history of nature from the Big Bang Theory to the present. During the past 34 years, more than 27,000 students have taken his classes. Using his experience as a planetarium lecturer at Griffith Observatory, Lattanzio created a series of popular public planetarium shows that ran for eight years. Later the OCC Planetarium focused on educational programs for elementary age students. The OCC astronomy instructor serves on the advisory board for the Natural History Museum of Orange County and plans to become even more involved with the museum when he retires. He is also a member of the Astronomical Society of the Pacific and the Planetary Society.

Lattanzio, a widower, has been a single parent raising his two sons, Gregory, 20, and Timothy, 15. Once he retires in June, he is looking forward to spending more time with his family.

Quan, Hah Suey, GWC, Instructor, Mathematics, retirement effective 05/29/09.

Hah Suey Quan began her career at Golden West College in fall 1970 when she opened the doors to the brand new Mathematics Tutorial Center. Over the years she has gained lots of satisfaction in developing and using technology to improve student understanding of mathematical concepts and mastery of skills. In the early days Suey produced slide and audiotape packages which were followed by videotapes, for the learning lab. As the computer came to prominence Suey was an early champion, using it first for drill and practice and for homework.

In the early 1990's Suey was part of a group who was among the first community college recipients of a National Science Foundation grant in Mathematics. Suey actually was part of three NSF grants over the years but this first one established Mathematics software as a tool for learning calculus and completing projects that illustrated useful applications of college level mathematics. Suey followed this project with others large and small including projects using excel and graphing calculators with projection systems as mathematical tools for the classroom. She was also first in the department to teach a Mathematics course online. Suey rounded out her service to the College with committee work including many years on the Academic Senate.

In retirement, Suey would like to travel, do some volunteer work, and say "yes" to those many other things that come up that she has never had time to do while working.

Happy retirement, Suey! We will miss you.

Reynolds, Harvey, GWC, Instructor, Mathematics, retirement effective 05/30/09.

Harvey Reynolds came to Golden West College in September 1969. He served three times as the Chair of the Mathematics Department and was instrumental in establishing the highly successful Mathematics Computing Lab. Harvey was a partner in the ReyCarr software development and implementing in the Golden West College remedial program in Mathematics. He also took great pride in mentoring new faculty and welcoming them to the Mathematics Department.

Well done, Harvey. You will be missed!

[Redacted text]

[Redacted text]

2.00 General Information, Reports and Administrative Action Items

Meeting: 05/06/2009 Regular Meeting
Category: 2. General Information and Reports
Agenda Type: Information
Public Access: Yes

Grand Jury Report

General Information, Reports and Administrative Action Items

(Reports shall be limited to five minutes per report)

1. Report from the Chancellor

2. Reports from the Presidents

Coastline Community College
Golden West College
Orange Coast College

3. Reports from the Officers of Student Government Organizations

Coastline Community College
Golden West College
Orange Coast College

4. Reports from the Academic Senate Presidents

Coastline Community College
Golden West College
Orange Coast College

5. Reports from Employee Representative Groups

6. Reports from the Board of Trustees

7. Reports from the Board Committees

Audit Committee
Accreditation Committee
Career Technical Education Committee
Land Development Committee

8. Consideration of Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC) Meetings and Conferences

June 12-14, 2009	Washington DC	Governance Leadership Institution
June 19-20, 2009	Sacramento	CCCT Board Meeting
July 13-14, 2009	Sacramento	Board of Governors Meeting
September 14-15, 2009	Sacramento	Board of Governors Meeting
October 6-10, 2009	San Francisco	ACCT Annual Congress
November 2-3, 2009	San Francisco	Board of Governors Meeting
November 19-21, 2009	San Francisco	CCLC Annual Convention
November 28-30	Manhattan Beach, CA	Network for Community College Foundation

9. Opportunity for the Board to Review the Board Directives Log - (See Attachment 1)



05-06-09.pdf

10. Administrative Action Item - Appointment of Student Trustee for 2009-10

The District Student Council Student Trustee Selection Committee convened on April 24, 2009 and interviewed three applicants for the 2009-2010 Student Trustee. After conducting the interviews, the Selection Committee voted to nominate Robert Lane of Golden West College as the Student Trustee for 2009-2010.

After review by the Board Clerk and Student Trustee, it is recommended that the Board of Trustees appoint Robert Lane as Student Trustee, effective June 1, 2009 through May 31, 2010.

11. Administrative Action Item - Establish 2009 Chancellor Search Committee

The Board of Trustees and constituency groups of the Coast Community College District have appointed the following individuals to serve on the 2009 Chancellor Search Committee:

Dr. Lorraine Prinsky, Board Vice President
Jerry Patterson, Board Clerk
Bonnie Bruce, Community Member
Wes Bryan, President Golden West College
Nancy Jones, Coastline Community College Academic Senate
Sue Berman, Golden West College Academic Senate
Lee Gordon, Orange Coast College Academic Senate
Dean Mancina, Coast Federation of Educators
Barbara Price, Coast Community College Association
Michael Mandelkern, or designee of the Coast District Management Association

Michael Battistone, Student Trustee, (through May 31, 2009)
Robert Lane, Student Trustee (effective June 1, 2009)
Lynne Thissell, Confidential Employee Representative
Connie Marten, Coast Federation of Classified Employees

It is recommended that the Board of Trustees ratify the constituency appointees and establish the 2009 Chancellor Search Committee.

12. Report on the Banner System

13. Receive Initial Proposal from the Coast Community College Association/California Teachers Association-National Educators Association (Coast CCA/CTA-NEA) to Reopen Negotiations between the Coast CCA/CTA-NEA and the Coast Community College District

The Coast Community College Association/California teachers Association-National Educators Association (Coast CCA/CTA-NEA) and the Coast Community College District agreed to extend the current collective bargaining agreement between the District and the Union through June 30, 2010, with two reopeners in the 2007-2008 and 2008-2009 school years.

In compliance with the Educational Employment Relations Act, the Coast Community College Association/California Teachers Association-National Education Association (Coast CCA/CTA-NEA) presents its proposal to reopen negotiations with the Coast Community College District. Pursuant to section 3527 of the Government Code and in compliance with the current collective bargaining agreement between the parties, the Union hereby exercises its rights to reopen on the following articles for 2008-09 school year.

ARTICLE XI – COMPENSATION

Section 1. Salary Schedule

The Union proposes modifications to language in Section 1 as follows:

The salary schedule for part-time faculty, counselors, and librarians shall be the full-time salary scheduled (in terms of \$/LHE) reduced by 20%. Beginning in the Fall semester, 2009, all part-time faculty shall be placed on the column and step appropriate for their educational preparation, longevity at CCCD, and prior work or teaching experience, provided that no faculty member shall be placed at a level that is less than his/her/2008-2009 salary placement.

Section 4. Large Lecture Classes

The Union proposes modifications to language in Section 4 as follows:

Part-time instructors shall not be required to teach more students in a course section than any full-time instructor is required to teach for the same course. When a large group instruction (LGI) factor is assigned to a section and is capped to avoid a higher LGI factor, the enrollment cap will be set at half-way between the lower and the higher LGI factor.

ARTICLE XV – SCHEDULING

The Union proposes language for a “new” Section 4 be added to read as follows:

Notwithstanding other Sections of this contract, part-time faculty members who have developed face-to-face or online courses shall have the right to continue teaching such courses. Under no conditions may those courses be "poached" by a full-time faculty member.

14. Receive Initial Proposal from Coast Community College District to Not Reopen Any Articles During the Negotiations Process Between the District and Coast Community College Association/California Teachers Association-National Educators Association (Coast CCA/CTA-NEA)

In compliance with the Educational Employment Relations Act, the Coast Community College District will exercise its option to not reopen any articles of the collective bargaining agreement during negotiations with the Coast CCA/CTA-NEA at this time; however, the District reserves its right to do so at a later time.

[REDACTED]

[REDACTED]

Motion:

[REDACTED]

2.01 Review of Board Meeting Dates

Meeting: 05/06/2009 Regular Meeting
Category: 2. General Information and Reports
Agenda Type: Action (Consent)
Public Access: Yes

1. Review of Board Meeting Dates

<u>Date</u>	<u>Topics</u>
May 20, 2009	GWC Pass the Gavel Ceremony
May 20, 2009	Awards & Accolades, Internal Audit Report, Quarterly Financial Status Report
June 17, 2009	New Student Trustee Oath
July 15, 2009	Regular Meeting
August 5, 2009	Adoption of Budget Calendar, Legislative Task Force Appointments
August 19, 2009	Internal Audit Report, Quarterly Financial Status Report,
September 2, 2009	Regular Meeting
September 16, 2009	Regular Meeting
September 30, 2009	Regular Meeting
October 21, 2009	Adoption of Budget Calendar, Board Self-Evaluation
November 4, 2009	Regular Meeting
November 18, 2009	Internal Audit Report, Quarterly Financial Status Report
December 9, 2009*	Regular/Organizational Meeting

*Tentative

Motion:

2.02 Review of Buildings and Grounds Reports

Meeting: 05/06/2009 Regular Meeting
Category: 2. General Information and Reports
Agenda Type: Information
Public Access: Yes

Review of Buildings and Grounds Reports

Orange Coast College Sailing Center Upgrade (Women's Locker Room in Boathouse)

Architects: City Lights Design/BFA
Construction Start: March 2008/Estimated Completion: May 2009
Funding Source: Measure C General Obligation Bond
Project Status: Project is under construction with estimated completion date of May 2009.

Orange Coast College Child Care Afterschool Classroom

Architect: Taylor Architects
Construction Start: December 2008/Estimated Completion: August 2009
Funding Source: OCC Foundation
Project Status: This project is under construction for site work and is on schedule.

Orange Coast College Softball Field

Architect: tBP Architecture
Bid Process: February/April 2009
Construction Start: Est. April 2009
Funding Source: Measure C Obligation Bond
Project Status: Trade Categories D, F, G and H will be recommended for award at the April 1, 2009 Board meeting.

Orange Coast College New Consumer Health & Science Lab Building

Architect: LPA Architecture
Final Project Proposal Phase: May 2005
Programming/Working Drawings: July 2007 to March 2008
DSA Approval: April to August 2008

Funding Source: Measure C General Obligation Bond and State Capital Outlay Funds

Status: The OCC Consumer Health & Science Lab Building (ABC Building) has received approval from the State Department of Finance to advertise for bid. The Invitation to Bid has been published and project is due to bid on April 21, 2009.

Golden West College Learning Resource Center

Architect: Steinberg Group (Construction Manager: URS)

DSA Approval: March 2008

Construction Schedule: Started July 2008/Est. Completion: June 2010

Funding Source: Measure C General Obligation Bond

Status: The contractors completed under slab conduits and vapor retarder, ground floor plumbing lines, erection of rebar cages for columns, slab floor forms, ground floor electrical and data floor boxes and construction of concrete wall forms during the month of March. This project is 25% completed.

Golden West College Energy Project

ESCO Company: Southland Industries

Construction: January 2007

Est. Completion: May 2009

Funding Source: Measure C General Obligation Bond

Status: The final phase of the project is scheduled to be complete in Spring 2009.

[REDACTED]

[REDACTED]



2.03 Opportunity for the Board of Trustees to Review Policy 010-2-20, District Student Council
 Meeting: 05/06/2009 Regular Meeting
 Category: 2. General Information and Reports
 Agenda Type: Information
 Public Access: Yes



2.03 Opportunity for the Board of Trustees to Review Policy 010-2-20, District Student Council

Under the leadership and direction of the Student Trustee, the District Student Council formed a Task Force to review its administrative operations and other functions. The Task Force drafted this new policy which more accurately reflects the current functions and operations of the District Student Council, and submitted it to the Council for review on April 13, 2009. The policy was endorsed by the District Student Council on April 17, 2009, and was referred to the Board Clerk and District General Counsel for further review.

After review by the Board Clerk and District General Counsel, it is recommended by the Student Trustee that the Board of Trustees review Policy 010-2-20, District Student Council. As part of this policy review, a new policy number, 010-2-20, has been established. After Trustee review, this item will be returned to the Action Section of the May 20, 2009 Agenda for adoption. Any recommendations for modifications to this policy by the Board of Trustees will be submitted to the District Student Council for final review on May 15, 2009.

INTRODUCTION
 (Board of Trustees)

010-2-20
 Approved 06/20/91
 Revised XX/XX/XXXX

DISTRICT STUDENT COUNCIL

PURPOSE

The District Student Council will act as an alliance to unite the students of the three colleges.

The District Student Council shall provide District-wide leadership when necessary and will:

- Strive to render exceptional public service across the District.
- Provide the Board with a clear articulation of District-wide student issues.
- Maintain open and progressive relationships throughout the District.

MEMBERSHIP

The Coast Community College District Student Council shall not exceed 10 members: the Student Trustee, 3 members selected from the student body of Coastline Community College, 3 members selected from the student body of Golden West College, and 3 members selected from the student body of Orange Coast College. The representatives from each college shall be the Associated Student President or designee and two other members with three alternates. The Student Trustee shall be the Chair and shall create the agenda for the Council with the District Student Council Advisor. All meetings and operations of the District Student Council shall comply with the provisions of the Ralph M. Brown Act, California's open meeting law.

After recommending the selection of the Student Trustee, the Coast Community College District Student Council shall be a coordinating body and continue to operate as a liaison between the Student Trustee and the students. It shall be the responsibility of the members of the District Student Council to report the proceedings of the meetings to their respective campuses.

1. An "Executive Student Committee" shall consist of the Student Trustee as Chair, a Vice Chair, and Secretary of the District Student Council. Each shall represent one of the three colleges. The purpose of the Executive Student Committee shall be to offer suggestions and/or make recommendations on important issues concerning students to the District Student Council Advisor, Chancellor and Board President, prior to a Board of Trustees' meeting.

The Executive Student Committee shall take no action on behalf of the District Student Council, and as a subsidiary body, all of its operations and meetings shall be subject to the provisions of the Ralph M. Brown Act.

The Executive Student Committee may meet prior to each Board of Trustees' meeting to ensure that all agendized items have been vetted through a representative of each college.

The Executive Student Committee shall meet at other times as may be desirable to report action taken and action proposed by the Board of Trustees affecting student interests and to receive guidance and advice.

2. The procedure for a college student government organization to present issues to the Coast Community College District Board of Trustees shall be as follows:
 - a) When an issue arises that is perceived to have District-wide implications, the Student Trustee shall be contacted for information and clarification
 - b) When such an issue is considered to have district-wide implications by a college student government association, it shall be brought before the District Student Council for discussion.
 - c) The District Student Council shall determine whether or not the issue shall be agendized for possible action by the Board of Trustees.
 - d) The Student Trustee shall act as the reporting instrument to the Board of Trustees and shall make the report of motions without modification.

REQUIRED MEETINGS

The District Student Council, shall meet on a regular basis (at least once per month) to discuss items of student interest. The meeting place shall be in the Board of Trustees' Office, 1370 Adams Avenue, Costa Mesa, CA 92626. The District Student Council shall meet at such other times as may be desirable to report action taken and action proposed by the Board of Trustees affecting student interests and to receive guidance and advice.

The Chancellor should be invited to meet with the District Student Council twice a year, preferably once a semester. Individual Members of the Board of Trustees shall be extended the same invitation as the Chancellor.

A retreat for the District Student Council will be held at the beginning of the school year to plan for the year. As part of the retreat meeting, the District Student Council shall select officers for the year: a Vice Chair, and a Secretary. The Vice Chair and Secretary shall each be from different colleges, separate from the Student Trustee's college, ensuring that each campus has representation on the District Student Council's officer membership. The Vice Chair shall preside over the meetings of the District Student Council, in the absence of the Student Trustee, and the Secretary shall keep the Minute Book of the District Student Council.

Special Meetings may be called by the Student Trustee, in accordance with the provisions of the Ralph M. Brown Act. The Student Trustee may call for a Regular or Special Meeting during final examination periods or during the District's Spring Break only if supported by a majority of the District Student Council.

There will be an effort to hold and sponsor one District-wide function a year, planned by the District Student Council.

QUORUM

The quorum to conduct a business meeting shall be four. The Student Trustee shall be counted for purposes of determining whether a quorum of the Student Council is present or in determining the vote required to carry any measure before the Board. Meetings should start no later than five minutes after the posted meeting start time after attaining quorum.

Every effort shall be made to assure that each college is represented.

ADVISOR

The Secretary of the Board of Trustees shall serve as Advisor to the District Student Council and is appointed by the Board of Trustees and Chancellor. The Secretary of the Board of Trustees and college student government advisors should be present at District Student Council meetings.

ATTENDANCE AT BOARD OF TRUSTEES MEETINGS

In order to facilitate greater understanding of the relationship between students and the Governing Board, members of the District Student Council are strongly encouraged to attend at least one Board of Trustees' meeting during their term in office and remain present until the completion of the Reports to the Board of Trustees.

TASK FORCES

The Student Trustee, as Chair, may appoint Task Forces to research and analyze issues that come before the District Student Council, and to request that a report be returned over certain period of time. Task Forces of the District Student Council shall consist of no more than three members and shall exist as ad-hoc committees established only to fulfill a specific, limited purpose. As such, the meetings and operations of these entities are not subject to the provisions of the Ralph M. Brown Act.

GUEST SPEAKERS

To promote the continued education of student leaders, the Student Trustee and District Student Council Advisor may invite guest speakers to make presentations on issues concerning students. Guest speakers may include, but are not limited to, Elected Officials, College Administrators, Faculty Members, Notable Experts in various fields, or other individuals who serve the needs of students.

Additional Administrative Section

Additional Administrative Section

2.04 Opportunity for the Board of Trustees to Review Policy 010-2-21, Board of Trustees' Career Technical Education Committee

Meeting: 05/06/2009 Regular Meeting
Category: 2. General Information and Reports
Agenda Type: Information
Public Access: Yes

2.04 Opportunity for the Board of Trustees to Review Policy 010-2-21, Board of Trustees Career Technical Education Committee

At this time, Trustees shall have the opportunity to review Policy 010-2-21, Board of Trustees' Career Technical Education Committee. After review by the Board, this policy will be returned to the Action Section of the May 20, 2009 Agenda for adoption.

INTRODUCTION
(Board of Trustees)
10-2-21

XX/XX/XXXX

BOARD OF TRUSTEES' CAREER TECHNICAL EDUCATION COMMITTEE

PURPOSE

The Board of Trustees' Career Technical Education Committee (The Committee) is established under the authority of the Board of Trustees and reports directly to the Board. The primary purpose of this Committee is to assist the Board of Trustees in promoting increased opportunities and awareness of career technical education programs and opportunities and to coordinate the efforts of the three colleges. The Committee convenes to discuss programs, opportunities, and funding as it relates to career technical education and related matters as they arise.

GOALS AND OBJECTIVES

While assisting the Board of Trustees with career technical education issues, the Committee also provides an open avenue of communication between the Board of Trustees and the District's Executive Management. The Committee has the following goals and objectives:

- Increased awareness of career technical education.
- Establishment of a system of regular reporting by the colleges to the Committee and the Board of Trustees on career technical education programs and opportunities on each campus of the District.
- Increased awareness of career technical education opportunities from State, Federal and private funding sources.

COMPOSITION OF THE CAREER TECHNICAL EDUCATION COMMITTEE

The Committee was established by a vote of the Coast Community College District Board of Trustees. The Committee shall consist of two Members, a Chair and Vice-Chair, who serve alternating terms of

service, each with equal voting rights. Initially, one Member of the Committee will serve starting December 2008 with the term ending in December 2010. The term for the second Member of the Committee shall begin in December 2008 and end in December 2011. Thereafter, each Member of the Committee shall serve a two-year term of service on an alternating basis. Members of the Career Technical Education Committee shall possess or obtain a basic understanding of career technical education matters, and shall have a requisite interest in career technical education issues facing the District and its three colleges.

The Associate Vice Chancellor for Educational Services (or an equivalent member of the Administrative staff) will consult with and advise the Committee on an ex-officio basis.

RESPONSIBILITIES

The committee is established with significant responsibilities while providing oversight and recommendations to the Board of Trustees on career technical education issues. The Committee has the following responsibilities:

Works with the Chancellor and/or Associate Vice Chancellor for Educational Services, to review, discuss and consider opportunities available in career technical education, considering Federal and State opportunities.

Receives advance notice and updates on the status on career technical education programs and opportunities at the three colleges and reports to the Board of Trustees as appropriate.

Promotes and encourages collaboration with other institutions of higher learning, local school districts, employers, and labor organizations in the pursuit of career technical education opportunities and awareness.

Provides a vision of career technical education efforts for the Coast Community College District.

Recommends to the Board of Trustees approval of career technical education opportunities and programs.

Advocate for Career Technical Education, Workforce Investment Board and Regional Occupation Programs and encourage staff to work closely with local, state and federal legislators in terms of long term funding and potential federal stimulus funds.

Requires diversity among CCCD CTE programs and place a high emphasis on returning veterans, training and college placement.

ETHICAL CONDUCT

Members of the Committee are expected to conduct business in the most ethical way possible and to adhere to the Code of Ethics adopted by the Board of Trustees on September 5, 2007.

MEETINGS

The Committee shall meet as needed based on career technical education schedules and reporting deadlines.

REPORTING

The Career Technical Education Committee will report to the Board of Trustees as appropriate.

2.05 Opportunity for Trustees to Review Policy 020-1-2, Board of Trustees' Standards for Administration
Meeting: 05/06/2009 Regular Meeting
Category: 2. General Information and Reports
Agenda Type: Information
Public Access: Yes

2.05 Opportunity for the Board of Trustees to Review Policy 020-1-2, Board of Trustees' Standards for Administration

After review by the Board Clerk, Trustees shall have the opportunity to review Policy 020-1-2, Board of Trustees' Standards for Administration. After review by the Board, this item will be returned to the May 20, 2009 Agenda for adoption.

ADMINISTRATION
(Administrative Responsibilities)

020-1-2

Approved 01/03/85

Revised XX/XX/XXXX

BOARD OF TRUSTEES' STANDARDS FOR ADMINISTRATION

PURPOSE

The Board of Trustees is responsible for the wise and prudent delivery of education, a critical local and state resource, on behalf of the citizens of the Coast Community College District. The Board is a guardian and steward for the public's interests. The Board of Trustees ensures that the District fulfills its responsibility to lead and serve its ever-changing communities. The Board meets its obligation to the community in the following ways: setting policy direction; employing a Chief Executive Officer as the institutional leader; defining legal, ethical and prudent standards for college operations; assuring fiscal health and stability; maintaining standards for good personnel relations; and providing oversight of institutional performance.

CHANCELLOR AS EXECUTIVE OFFICER OF THE BOARD

1. The Board of Trustees of the Coast Community College District delegates to the Chancellor of the District the executive power to administer the policies adopted by the Board and to execute all decisions of the Board requiring administrative action. In the initiation and formulation of District policies the Chancellor shall act as the professional advisor to the Board.
 - a. The Chancellor may delegate any powers and duties entrusted to him or her by the Board, including the administration of colleges, but will be specifically responsible to the Board for the execution of such delegated powers and duties.

- b. The Board delegates authority to the Chancellor to appoint an acting chancellor to serve in his or her absence for periods of time, not to exceed 30 calendar days at a time.

The Board shall appoint an Acting Chancellor for periods exceeding calendar days when the Chancellor is incapacitated or unable to perform his or her duties.

In case of death, resignation or retirement of the Chancellor, the Board may appoint an interim Chancellor for up to one year.

2. The Chancellor is empowered to reasonably interpret Board policy. In situations where there is no Board policy direction, the Chancellor shall have the power to act. It is the responsibility of the Chancellor to inform and consult with the Board regarding action and to recommend a written board policy if one is required.
3. The Chancellor is expected to perform the duties contained in this policy, any adopted Chancellor job description, and to fulfill responsibilities specified within his or her employment contract in a legal, ethical and prudent manner.
4. The Chancellor shall be expected to diligently work to achieve the goals and objectives as determined by the Board in his/her annual performance evaluation.

DUTIES OF THE CHANCELLOR

The Chancellor shall establish and maintain an effective and efficient District organization. In this respect the Chancellor shall assure that the following tasks occur:

- a. Annually plan a detailed District budget and recommend it to the Board.
- b. Assure the selection of capable, diverse and qualified persons for District positions. Recommend persons and their proposed rate of remuneration to the Board for employment.
- c. Plan and recommend for Board approval a program of educational opportunities to meet the needs of District students in a manner consistent with the Board's philosophy of education for the District.
- d. Maintain District expenditures within the amounts allocated in the approved budget.
- e. Assure continuing excellence in instruction, in support services, and in administrative services through a procedure which documents the results of both periodic and random evaluations.
- f. Recommend salary schedules for both certificated and non-certificated District employees.
- g. Anticipate District needs for revision of educational programs and services and for campus development, and for related long-term capital expenditures. Plan and recommend to the Board District actions which will result in timely fulfillment of these

needs.

- h. Organize and direct an educational research program for the District for the purpose of improving the District's educational program and establishing administrative standards of ethical conduct and effectiveness.
- i. Deliver an annual "State of the District" address to the Board and public.
- j. Assure proper District approval of all purchase orders for items or materials not itemized in the annual budget, and approve purchase requisitions concerned primarily with administration.
- l. Interpret the District's programs to the citizens of the District and assure that the District maintains an adequate community relations program.
- m. Lend influence toward the development of constructive and progressive educational policies at local, state, and national levels.
- n. Maintain membership in and take part in the activities of professional and community organizations and associations that will enhance the operation of the District or the Office of the Chancellor.
- o. Maintain office hours.
- p. The Chancellor shall make available any reasonable information or give any report requested by the Board.
- q. The Chancellor shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in a timely fashion.
- r. The Chancellor shall attend all meetings of the Board unless otherwise approved by the Board.
- s. Ensure compliance with District fiduciary responsibilities and maintain fiscal solvency.
- t. Provide vision and leadership for the District's overall operations and master planning.

Education Code 70902 (d), 72400
Accreditation Standard IV

Additional Administrative Support

Creation of a new position with a base salary of \$20,000 per year

3.00 Consent Calendar

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

CONSENT CALENDAR
(Yellow Pages)

Items on the Consent Calendar may be adopted by a single motion of the Board of Trustees.

To have an item considered separately a request must be made prior to the adoption of the motion to approve the Consent Calendar

3.01 CURRICULUM APPROVAL

Meeting: 05/06/2009 Regular Meeting
Category: 3: Consent Calendar
Agenda Type: Information
Public Access: Yes

- a. Approval of New Courses**
- b. Approval of Course Revisions/Retirements/Suspensions/Reinstatements**
- c. Approval of New Programs/Options**
- d. Approval of Program/Option/Revisions/Retirements/Suspensions/Reinstatements**
- e. Approval of General Education/Graduation Requirements**
- f. Revisions/Additions to General Education Requirements**



Curriculum Approval.pdf

a. Approval of New Courses

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be approved for inclusion in the curriculum:

Coastline Community College

Effective Summer 2009

Health Education C125 – Introduction to Health Care Management; 3.0 units

Semester length: 54 lecture semester hours; prerequisite: none; fee: none; grading method: Letter Grade. This course introduces students to the subject of Health Care Management and prepares them to start their career in that field. It covers all aspects of management such as communication, coordination, leadership, planning, and decision making. In addition, it also covers organization design, staffing, and budgeting within the context of health care management and administration. This course will be used by the Military Contract Education Department.

Effective Fall 2009

Business Computing C164 – Health Information Technology: Review for Certified Coding Specialist Exam; 3.0 units

Semester length: 54 lecture and 18 non-lecture total semester hours; advisory: Business Computing C163 Medical Terminology and Business Computing C161 Medical Coding I and Business Computing C162 Medical Coding II; fee: none; grading method: Student Option. This course takes a practical approach to assisting the student to prepare for the facility-based Certified Coding Specialist (CCS) examination given by the American Health Information Management Association (AHIMA) of the CPC-H examination given by the American Association of Professional Coders (AAPC). The content reviews anatomy, terminology, pathophysiology, diagnostic and procedural coding, and reimbursement guidelines and issues. This course may be repeated three times.

Computer Information Science C171 – Computer Programming with Alice; 1.0 unit

Semester length: 9 lecture and 18 non-lecture total semester hours; advisory: ability to use a Graphical User Interface operating system (such as Vista or MAC OS); fee: none; grading method: Student Option. Introduces both majors and non-majors to the concepts and topics of computer and simulation programming. Students will develop algorithmic thinking and abstraction through the use of a 3-D animation programming environment. This course is designed for beginning programmers, and web developers who need to understand object oriented concepts. Same as Digital Graphic Applications C171 and Informatics C171.

Criminal Justice C146 – Written Communication for Criminal Justice; 3.0 units

Semester length: 54 lecture semester hours; prerequisite: none; fee: none; grading method: Student Option. This course presents techniques for accurately communicating information and ideas in a clear, concise manner within the context of the criminal justice community. It focuses on developing the student's ability to organize information and prepare effective written correspondence in a law enforcement, court or correctional environment. The course emphasizes instruction in the mechanics of writing, vocabulary development, and methods of effectively gathering information. Students practice note-taking, report writing, and investigative strategies to assist in the administration of justice.

Digital Graphics Applications C171 – Computer Programming with Alice; 1.0 unit

Semester length: 9 lecture and 18 non-lecture total semester hours; advisory: ability to use a Graphical User Interface operating system (such as Vista or MAC OS); fee: none; grading method: Student Option. Introduces both majors and non-majors to the concepts and topics of computer and simulation programming. Students will develop algorithmic thinking and abstraction through the use of a 3-D animation programming environment. This course is designed for beginning programmers, and web developers who need to understand object oriented concepts. Same as Computer Information Science C171 and Informatics C171.

English C092 – Basic Reading II; 0.5 unit

Semester length: 9 lecture semester hours; prerequisite: none; fee: none; grading method: Pass/No Pass. This course provides an individualized reading program designed to improve basic reading skills in comprehension, main idea, facts and details, conclusions, judgments, inferences, vocabulary, and critical thinking. Scanning and skimming techniques are introduced.

English C094 – Basic Reading III; 0.5 unit

Semester length: 9 lecture semester hours; prerequisite: none; fee: none; grading method: Pass/No Pass. This course provides an individualized reading program designed to improve basic reading skills in comprehension, main idea, facts and details, conclusions, judgments, inferences, vocabulary, and critical thinking. Scanning and skimming techniques are introduced, and extensive and intensive reading strategies are presented.

English C095 – Basic Reading IV; 0.5 unit

Semester length: 9 lecture semester hours; prerequisite: none; fee: none; grading method: Pass/No Pass. This course provides an individualized reading program designed to improve basic reading skills in comprehension, main idea, facts and details, conclusions, judgments, inferences, vocabulary, and critical thinking. Scanning and skimming techniques are introduced, and extensive and intensive reading strategies are presented. Students will learn to identify, interpret, and use figurative language.

Informatics C171 – Computer Programming with Alice; 1.0 unit

Semester length: 9 lecture and 18 non-lecture total semester hours; advisory: ability to use a Graphical User Interface operating system (such as Vista or MAC OS); fee: none; grading method: Student Option. Introduces both majors and non-majors to the concepts and topics of computer and simulation programming. Students will develop algorithmic thinking and abstraction through the use of a 3-D animation programming environment. This course is designed for beginning programmers, and web developers who need to understand object oriented concepts. Same as Computer Information Science C171 and Digital Graphics Applications C171.

MATH C006 – Math Skills 2; 0.5 unit

Semester length: 27 non-lecture semester hours; prerequisite: none; fee: none; grading method: pass/no pass. An intermediate self-paced, computerized math program designed to develop, improve, or refresh math skills for college placement exams, job placement, or general math usage. The student will complete a diagnostic assessment at the first session. (Not applicable to A.A. degree)

Psychology C104 - Drama Therapy: For Clinical and Personal Application; 3.0 units

Semester length: 54 lecture and 18 non-lecture semester hours; prerequisite: none; fee: none; grading method: Student Option. This class serves as an introduction to drama therapy. It will expose students to the theory of drama therapy, its evolution as a profession, its roots in both theater and psychology, as well as providing students experiential learning about its application in both clinical and everyday situations. Same as Theater Arts C104.

Theater Arts C103 – Acting Skills for Life; 2.0 units

Semester length: 18 lecture and 36 non-lecture semester hours; prerequisite: none; fee: none; grading method: Student Option. This unique hands-on interactive course incorporates the best practices from the world of theater to strengthen human interaction and leadership skills for greater success in life. Students from diverse backgrounds will benefit from this practical experience. Topics include: style and power, body language, active listening, creative collaboration, vocal essentials, and the nature of leadership.

Theater Arts C104 – Drama Therapy: For Clinical and Personal Application; 3.0 units

Semester length: 54 lecture and 18 non-lecture semester hours; prerequisite: none; fee: none; grading method: Student Option. This class serves as an introduction to drama therapy. It will expose students to the theory of drama therapy, its evolution as a profession, its roots in both theater and psychology, as well as providing students experiential learning about its application in both clinical and everyday situations. Same as Psychology C104.

Theater Arts C105 – Theater Games and Exercises; 3.0 units

Semester length: 36 lecture and 36 non-lecture semester hours; prerequisite: none; fee: none; grading method: Student Option. A beginning class for anyone interested in drama. The course covers the basic principles and techniques of acting through the use of interactive theater games and improvisational exercises. Development of expressive freedom, creativity, relaxation, sensory awareness concentration and the acting instruments of voice, body, and imagination will be emphasized. Minimal memorization.

Theater Arts C111 – The Show: Creating and Performing for Television and the Web; 3.0 units

Semester length: 36 lecture and 36 non-lecture semester hours; prerequisite: none; fee: none; grading method: Student Option. This course introduces students to the process of creating and performing in television productions intended for distribution to television and the Internet (Web). Both sides of the camera will be experienced: acting for television as well as the process of creating and taping a television program. Skill building through hands-on experience will be emphasized. Students will learn the process of television acting, including creating a character, auditioning, performing monologues and dialogues as well as movement. Students will also learn the fundamentals of television show creation including camera work, audio recording, scriptwriting, producing and directing. Finally, each

student will have a hand in the creation of a television program that is uploaded to the Web. This course is designed for those interested in careers in acting and television as well as those just curious about the mysterious process of making television programs. No previous experience is required. The course may be taken three times.

Effective Spring 2010

PHYSICS C111 – Introductory Physics Laboratory; 1.0 unit

Semester length: 54 non-lecture semester hours; Prerequisite: PHYS C110 or concurrent enrollment. Advisory: Math C010 and Math C020; fee: none; grading method: Letter Grade. Introductory Physics Laboratory to complement Physics C110. This course utilizes lectures and demonstrations to present various principles of Physics in a non-mathematical manner as discussed in Physics C110.

PHYSICS C280 – General Physics: Electricity and Magnetism; 4.0 units

Semester length: 54 lecture and 18 non-lecture semester hours; Advisory: Math C180 and C185, Physics C110, C120, C125, and C185 or concurrent enrollment; grading method: Letter Grade. The course covers electricity and magnetism. Topics include electric fields, Gauss's Law, electric potential, capacitance and dielectrics, current and resistance, direct current circuits, magnetic fields, sources of the magnetic fields, Faraday's Law, inductance, alternating current circuits and electromagnetic waves. Lecture and Lab.

PHYSICS C285 – General Physics: Light and Modern Physics; 4.0 units

Semester length: 54 lecture and 18 non-lecture semester hours; Advisory: Math C180 and C185, Physics C110, C120, C125, C185, and C280 or concurrent enrollment; grading method: Letter Grade. The course covers light, optics and modern physics. Topics include nature of light and laws of geometric optics, image formation, interference of light waves, diffraction patterns and polarization, relativity, introduction to quantum physics, quantum mechanics, atomic physics, molecules, and solids.

Golden West College

Effective Fall 2009

Art G161 – Jewelry & Metal Design II; 3.0 units

Semester length; 36 semester lecture and 72 non lecture hours; prerequisite: Art G160; fee: \$25.00; grading method: student option. This course will present an exploration of design, materials, and processes that apply to jewelry and metal at an intermediate level. Metal fabrication at an intermediate will be explored. Lecture, lab, demonstration, and research. This course may be taken four times.

b. Approval of Course Revisions/Retirements/Suspensions/Reinstatements

Course Revisions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course revisions be approved for inclusion in the curriculum:

Coastline Community College

Effective Summer 2009

FROM	TO
<u>ART C147AB – Jewelry Design</u>	
Course ID: C147AB	C147A
Repeatability: 1 time	3 times
<u>Business Computing C147 – Beginning Microsoft® Word</u>	
Semester Hours: 18 lecture/18 non-lecture	36 lecture
<u>Business Computing C148 – Intermediate Microsoft® Word</u>	
Semester Hours: 18 lecture/18 non-lecture	36 lecture

English C133 – Beginning Fiction Writing

Title:	Beginning Fiction Writing	Fiction Writing
Repeatability:	2 times	4 times

Physics C110 – Introduction to Physics

Advisory:	Competence in Intermediate Algebra and Trigonometry	Math C010 and C020
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Psychology C151AB – Younger Toddler/Older Toddler Parent Education

Course ID:	C151AB	C151
Course Title:	Younger Toddler/Older Toddler Parent Education	Parent Education: Toddler
Repeatability:	1 time	4 times
Units:	1.5	2.0
Semester Hours:	1.5 lecture/0.5 non-lecture	2 lecture

Psychology C152AB –Preschool Parent Education

Course ID:	C152AB	C152
Course Title:	Preschool Parent Education	Parent Education: Two-Year-Old
Repeatability:	1 time	4 times
Units:	2.5	3.0
Semester Hours:	2 lecture/1 non-lecture	3 lecture

Psychology C153AB –Parent Education: Preschool

Course ID:	C153AB	C153
Repeatability:	1 time	4 times
Units:	2.5	3.0
Semester Hours:	1 lecture/1.5 non-lecture	3 lecture

Effective Fall 2009

French C196AD – Readings in French

Course ID:	C196AD	C193
Title:	Readings in French	Introductory Readings in French Culture
Repeatability:	4 times	None
Methods of Instruction:	Telecourse	Telecourse, Internet, and Internet Hybrid

English C039 – Basic Reading

Course ID/Number:	C039	C091
Title:	Basic Reading	Basic Reading I
Repeatability:	4 times	None

English C097 – Basic Grammar and Writing

Repeatability:	1 time	None
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English C099 – Fundamentals of Composition

Repeatability:	1 time	None
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MATH C004 – Math Skills

Title:	Math Skills	Math Skills 1
Repeatability:	3 times	None

Golden West College

Effective Fall 2009

	FROM	TO
<u>Automotive Technology G140 – Automotive Chassis: Brakes</u>		
Units:	7.0	5.0
Semester hours:	5 lecture/6 non-lecture	4 lecture/3 non-lecture
Repeatability:	1 time	2 times
<u>Automotive Technology G141 – Automotive Chassis: Steering & Suspension</u>		
Units:	7.0	5.0
Semester hours:	5 lecture/6 non-lecture	4 lecture/3 non-lecture
Repeatability:	1 time	2 times
<u>Automotive Technology G145 – Basic Clean Air Car Course</u>		
Course ID:	Auto 045AB	Auto G145
Units:	4.0	5.0
Semester Hours:	3.36 lecture/1.30 non-lecture	4 lecture/2 non-lecture
Grading Method:	Pass/No Pass	Letter Grade
Repeatability:	1 time	2 times
<u>Chemistry G220 – Organic Chemistry</u>		
Advisory:	Chemistry G185	None
Prerequisite:	None	Chemistry G185
<u>Chemistry G225 – Organic Chemistry</u>		
Advisory:	Chemistry G220	None
Prerequisite:	None	Chemistry G220
<u>ESL G051 – ESL Core Course, Level 5</u>		
Grading Method:	Letter Grade	Pass/No Pass
<u>ESL G061 – ESL Core Course, Level 6</u>		
Grading Method:	Letter Grade	Pass/No Pass
<u>Floral Design G110 – Basic Floral Design</u>		
Course ID:	Floral G010	Floral G110
<u>Floral Design G111 – Floral Business Practicum I</u>		
Course ID:	Floral G011	Floral G111
<u>Math G100 – Liberal Arts Mathematics</u>		
Grading Method:	Student Option	Letter Grade
<u>Physics G120 – General Physics: Mechanics, Heat and Sound</u>		
Advisory:	Math G030 and Math G120 Or Math Placement Assessment	None
Prerequisite:	None	Math G120 or concurrent enrollment
<u>Physics G125 – General Physics: Light, Magnetism, Electricity, Atomic Physics</u>		
Advisory:	Physics G120	None
Prerequisite:	None	Physics G120
<u>Physics G185 – Mechanics and Sound</u>		
Advisory:	Math G180	Math G185
Prerequisite:	None	Math G180

Physics G280 – General Physics: Electricity and Magnetism

Advisory:	Physics G185 and Math G185	None
Prerequisite:	None	Physics G185 and Math G185

Physics G285 – General Physics: Heat, Light, Modern Physics

Advisory:	Physics G185 and Math G185	None
Prerequisite:	None	Physics G185 and Math G185
Course Title:	General Physics: Heat, Light, Atomic Physics	General Physics: Heat, Light, Modern Physics

Theater Arts G188 – Stage Movement

Course Title:	Body Movement for the Actor	Stage Movement
Repeatability:	0 times	3 times

Theater Arts G210/Music G210 – Musical Theater Workshop

Repeatability:	1 time	3 times
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Course Retirements:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be retired from the curriculum:

Coastline Community College

Effective Fall 2009

Foods & Nutrition C176 – International Foods
 Gerontology C105 – Safety and Security for seniors
 Gerontology C121A – Beg. Activity Leadership Part 1
 Gerontology C121B – Beg. Activity Leadership Part 2
 Gerontology C122A – Int. Activity Leadership Part 1
 Gerontology C122B – Int. Activity Leadership Part 2
 Gerontology C200 – Ombudsman Training
 Gerontology C400 – Health/Wealth/Security for seniors
 Health C110 – First Aide/CPR
 History 108 – Science and Technology
 History 140 – Great Americans
 Special Education C439 – Physical Education II

Course Suspensions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be suspended from the curriculum:

Golden West College

Effective Fall 2009

Math G106 – Mathematics for Elementary Teacher 2
 Theater Arts G130 – Communication and Diction
 Theater Arts G205 – Oral Interpretation

Course Reinstatements:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be reinstated to the curriculum:

Golden West College

Effective Fall 2009

Automotive Technology G045 – Basic Clean Air Car Course

c. Approval of New Programs/Options

Coastline Community College

Effective Fall 2009

**Emergency Management
Certificate of Achievement**

This program will provide a basic understanding of the field of emergency management for employees in the public and private sector. The training will include current NIMS-SEMS-ICS requirements, as well as hands-on practical exercises which will integrate all aspects of the emergency preparedness, mitigation, response, and recovery processes. Students will gain an understanding of the functions of an Emergency Operations Center and its various components, and its relationship to other emergency management organizations.

<u>REQUIRED COURSES</u>		Units
Emergency Preparedness	EMGT C100	3.0
Emergency Response	EMGT C110	3.0
Disaster Recovery	EMGT C120	3.0
Hazard Mitigation	EMGT C130	3.0
Select From Program Electives Below		<u>9.0</u>
Total Units:		21.0

PROGRAM ELECTIVES

Select three courses from the Program Electives:

Crisis Response	EMGT C140	3.0
Crisis Management of Special Populations	EMGT C150	3.0
Introduction to Public Information Officer (PIO)	EMGT C160	3.0
Introduction to Geographic Information Systems (GIS)	CIS C190	3.0
Intermediate Geographic Information Systems (GIS)	CIS C191	3.0

**Real Estate
Broker
Certificate of Achievement**

This is an overall comprehensive program that will provide the student with the requirements needed to become a State of California Real Estate Broker. The program courses are designed to enable the student to reach his/her course requirements to qualify for the real estate broker license exam. These courses also provide the basic background and information needed as a future employer of sales people in real estate.

<u>REQUIRED COURSES</u>		Units
Real Estate Principles	RE C100	3.0
Real Estate Legal Aspects	RE C110	3.0
Real Estate Practice	RE C120	3.0
Real Estate Appraisal 1	RE C130	3.0
Real Estate Finance	RE C140	3.0
Real Property Management	RE C160	3.0
Real Estate Mortgage Brokering	RE C105	3.0
Real Estate Loan Processing	RE C352	<u>3.0</u>
Total Units:		24.0

**Real Estate
Lending and Mortgage Brokering
Certificate of Specialization**

The certificate in Real Estate Lending and Mortgage Brokering is an overall program that will provide the student with career opportunities. The program courses are designed to enable the student to reach his/her professional goal with the knowledge and skills in real estate lending to meet the demands as a future real estate loan officer, or loan office administrator.

<u>REQUIRED COURSES</u>		Units
Real Estate Principles	RE C100	3.0
Real Estate Practice	RE C120	3.0
Real Estate Finance	RE C140	3.0
Real Estate Loan Processing	RE C352	3.0
Real Estate Loan Underwriting	RE C356	<u>3.0</u>
Total Units:		15.0

**Real Estate
Property Salesperson
Certificate of Specialization**

The certificate in Real Estate Property Salesperson is an overall comprehensive program that will provide the student with basic skills needed to qualify for the State of California real estate salesperson license requirements. The program courses are designed to enable the student to reach his/her professional goals as a licensed real estate salesperson.

<u>REQUIRED COURSES</u>		Units
Real Estate Principles	RE C100	3.0
Real Estate Practice	RE C120	3.0
Select From Program Electives Below		<u>3.0</u>
Total Units:		9.0

PROGRAM ELECTIVES

Choose one of the following:

Real Estate Legal Aspects	RE C110	3.0
Real Estate Appraisal 1	RE C130	3.0
Real Estate Finance	RE C140	3.0
Real Property Management	RE C160	3.0

**Real Estate
Studies
Certificate of Achievement**

The certificate in Real Estate Studies is a comprehensive program that will provide the student with unlimited career opportunities. The program courses are designed to enable the student to reach his/her professional goals with the knowledge and skills to meet the overall demands to succeed in a rapidly changing real estate environment.

<u>REQUIRED COURSES</u>		Units
Real Estate Principles	RE C100	3.0
Real Estate Legal Aspects	RE C110	3.0
Real Estate Practice	RE C120	3.0
Real Estate Appraisal 1	RE C130	3.0
Real Estate Finance	RE C140	3.0
Real Property Management	RE C160	3.0
Real Estate Loan Processing	RE C352	3.0
Real Estate Loan Underwriting	RE C356	<u>3.0</u>
Total Certificate Units:		24.0

d. Approval of Program/Option/Revisions/Retirements/Suspensions/Reinstatements**Program/Option Revisions:**

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following programs/options revisions be approved for inclusion in the curriculum:

Golden West College

Effective Fall 2009

Fine and Applied Arts: Art (AA Degree/Major)

Elective Course: Add Art G221, Ceramics III

Criminal Justice: Administration of Justice (AA Degree/Major)

Elective Courses: Delete Criminal Justice G136, Intro to Crime Scene Investigation
 Criminal Justice G137, Special issues in Law Enforcement
 Criminal Justice G139, Emergency Medical Services: First Aid & CPR
 Criminal Justice G160, Intro to Forensic Science
 Criminal Justice G161, Fingerprint Identification
 Criminal Justice G165, Forensic Photography
 Criminal Justice G220, Forensic Accounting

Units: Decrease total program units from 27 to 24

Criminal Justice: Corrections (AA Degree/Major)

Required Course: Delete Criminal Justice G140, Intro to Criminal Justice

Units: Decrease total program units from 30 to 27

Criminal Justice: Forensics, Evidence, and Investigation (AA Degree/Major)

Required Courses: Delete Criminal Justice G110, Criminal Investigation
 Criminal Justice G136, Intro to Crime Scene Investigation
 Criminal Justice G141, Criminal Law I
 Biology G100, Introduction to Biology
 Chemistry G110, Introduction to Chemistry

Elective Courses: Add Biology G100, Introduction to Biology
 Biology G100H, Introduction to Biology Honors
 Biology G180, Principles of Biology
 Chemistry G110, Introduction to Chemistry
 Chemistry G130, Introduction to Chemistry Principles
 Chemistry G180, General Chemistry

Units: Decrease total program units from 39 to 25 – 26

Criminal Justice: Police Academy (AA Degree/Major)

Elective Course: Delete Criminal Justice G136, Introduction to Crime Scene Investigation

Floral Design and Shop Management (AA Degree/Major)

Required Courses: Delete Floral Design G010, Basic Floral Design
 Floral Design G011, Floral Business Practicum I

Required Courses: Add Floral Design G110, Basic Floral Design
 Floral Design G111, Floral Business Practicum I

Floral Design and Shop Management (Certificate of Achievement)

Required Courses: Delete Floral Design G010, Basic Floral Design
Floral Design G011, Floral Business Practicum I

Required Courses: Add Floral Design G110, Basic Floral Design
Floral Design G111, Floral Business Practicum I

Interpreting for Deaf People (Certificate of Achievement)

Elective Course: Add Sign G290, Fingerspelling

Legal Secretary/Assistant (Certificate of Achievement)

Required Course: Add Accounting G101, Financial Accounting

Mathematics and Science: Chemistry (AA Degree/Major)

Required Course: Delete Physics G185, General Physics: Mechanics and Sound

Units: Decrease total program units from 29 to 25

Mathematics and Science: General Biology (AA Degree/Major)

Required Courses: Delete Chemistry G220, Organic Chemistry
Chemistry G225, Organic Chemistry
English G100, Freshman Composition

Units: Decrease total program units from 36 to 19-23

Mathematics and Science: Physics (AA Degree/Major)

Required Courses: Delete Math G280, Calculus 3
Math G285, Intro to Linear Algebra and Differential Equations

Units: Decrease total program units from 32 to 22

Video Game Development (Certificate of Achievement/AA Degree)

Degree: Delete Certificate of Achievement

Degree: Add Certificate of Achievement and/or AA Degree

e. Approval of General Education/Graduation Requirements**Proposed Majors:**

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following Majors be approved for inclusion in the curriculum:

Golden West College

Effective Fall 2009

Administrative Assistant – 25 units

Required Courses:
BUS G125 - Business English (3)

BUS G130 - Introduction to Business Writing (3)
CBA G117 - Proofreading Skills (3)
CBA G150 - Windows, Introduction (1.5)
CBA G181 - MS OFFICE, Introduction (4)

OR the following 4 courses meet and/or exceed the requirement of CBA G181:

CBA G155 Word, Intro
CBA G160 Excel, Intro
CBA G165 Access, Intro
CBA G170 PowerPoint, Intro

CBA G149 - Outlook, Introduction (2)
CBA G119 - Administrative Business Procedures (3)
CBA G183 - MS OFFICE, Intermediate (4)

OR the following 4 courses meet and/or exceed the requirement of CBA G183:

CBA G156 Word, Intermediate
CBA G161 Excel, Intermediate
CBA G166 Access, Intermediate
CBA G171 PowerPoint, Intermediate

CBA G190 - Internet, Introduction (1.5)

Legal Secretary/Assistant – 27.5 units

Required courses:

ACCT G100 - Accounting Elements
OR
ACCT G101- Financial Accounting (4)
BUS G108 - Legal Environment of Business
OR
BUS G110 - Business Law (3)
CBA G104 - Computer Keyboarding, Speed and Accuracy (1)
CBA G115 - Filing & Records Mgmt (3)
CBA G117 - Proofreading Skills (3)
CBA G150 - Windows, Introduction (1.5)
CBA G155 - Word, Introduction (2)
CBA G156 - Word, Intermediate (2)
CBA G182 - OFFICE, Introduction (2)
LAW C127 - Legal Procedures 1 (3)
LAW C128 - Legal Procedures 2 (3)

Interpreting For Deaf People – 29 units

Required courses:

Sign G280 – Adv. American Sign Language I (4)
Sign G285 – Adv. American Sign Language II (4)
Special Ed G105 – Implications of Deafness (3)
INTR G100 – Intro to Interpreting (3)
INTR G130 – Beg. Voice to Sign (3)
INTR G135 – Adv. Voice to Sign (3)
INTR G155 – Basic Sign to Voice (3)
INTR G160 – Adv. Sign to Voice (3)
INTR G190 – Specialized Interpreting Situations (3)

Video Game Development – 20 units

Required courses:

Computer Science G175-Programming with C++

OR

Computer Science G178-Visual C#.net, or equivalent (4)

Computer Science G147-Introduction to Game Programming (4)

Computer Science G148-Intermediate Game Programming (4)

Computer Science G149-Advanced Game Programming (4)

AND one of the following:

Computer Science G121-Game Artwork

OR

Computer Science G150-Mobile Games (4)

f. Revisions/Additions to General Education Requirements

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following revisions/additions to general education requirements be approved for inclusion in the curriculum:

Golden West College

Effective Fall 2009

Option Associate in Arts DegreeArea A – Communication in the English Language and Critical Thinking

Group 1 Deletions: Communication Studies G220, Essentials of Argumentation
 English G110, (G110H) Critical Thinking, Reading and Writing through Literature
 Philosophy G115, Introduction to Logic

Group 2 Deletions: Business G130, Introduction to Business Writing
 Business G139, Business Communication
 Journalism G125, Public Relations Writing
 Journalism G185, Writing for News Media

Group 3 Deletions: Business G125, Business English
 English G280, Creative Writing

Area B – Physical Universe and Its Life Forms

Group 2 Deletions: Math G010, Elementary Algebra
 Math G020, Plane Geometry
 Math G106, Math for Elementary Teachers 2

Area C – Arts, Literature, Philosophy and Languages other than English

Deletions: Anthropology G100, Intro to Cultural Anthropology
 Anthropology G135, Intro to Archaeology
 Anthropology G136, Ancient Civilizations of Mesoamerican and the Southwest
 Anthropology G150, Indians of North America
 Communications Studies G120, Oral Interpretation
 Economics G120, Economic History of the United States
 English G070, Great Ideas in Literature
 English G170, Great Ideas in Literature
 English G171, Rebels in Literature
 French G290, French Culture and Civilization
 History G110, Economic History of the United States
 History G120, Asian Civilizations

History G132, History of Britain and Ireland I
 History G135, History of Britain and Ireland II
 History G136, Ancient Civilizations of Mesoamerican and the Southwest
 History G150, History of Latin America
 History G160, African Civilization
 History G165, History of American Women
 History G170, History of the United States to 1876
 History G175, History of the United States since 1876
 History G180/G180H, History of Western Civilization I (Honors)
 History G185/G185H, History of Western Civilization II (Honors)
 History G190, World History to 1500
 History G195, World History Since 1500
 Music G158, Studio Singing
 Photography G152, Digital Photography, Intermediate
 Social Science G134, Chicano Studies
 Social Science G135, Vietnamese Culture
 Social Science G136, History and Culture of the Chicano American
 Sociology G134, Introduction to Chicano Studies
 Spanish G290, Mexican Culture and Civilization
 Vietnamese G290, Vietnamese Culture/Civilization

Area D – Social, Political and Economic institutions

Deletions: Anthropology G135, Vietnamese Culture
 Communication Studies G260, Organizational Communication
 History G160, African Civilization
 Philosophy G150, Political Philosophy
 Political Science G150, Political Philosophy
 Psychology G110, Personal and Social Adjustment
 Psychology G185, Intro to Experimental Psychology
 Psychology G250, Psychobiology
 Spanish G290, Mexican Culture and Civilization

Area A – Communication in the English Language and Critical Thinking

Group 3 Additions: Business G139, Business Communication
 Communication Studies G220, Essentials of Argumentation
 English G110 (G110H), Critical Thinking, Reading and Writing through Literature
 Philosophy G115, Intro to Logic

Area C – Arts, Literature, Philosophy and Languages other than English

Additions: Art G104, History of Modern Art
 Art G109, Three Dimensional Design
 Art G118, Life Drawing I
 Art G120/Digital Arts G120, Rendering I
 Art G130, Painting I
 Art G132, Watercolor I
 Art G140, Beginning Life Painting
 Art G141, Life Sculpture
 Art G160, Jewelry Design
 Humanities G114, History of Modern Art
 Music G106, Beginning Guitar II
 Music G121, College Choir
 Music G122, Chamber Choir
 Music G146, Intermediate Voice
 Music G147, Advanced Voice
 Music G150, Broadway and Opera Singing
 Music G209, Symphonic Band, Advanced Skills
 Photo G190, Photography Fundamentals and Digital Imaging
 Spanish G112, Spanish for Spanish Speakers, II

Theater Arts G146, Broadway and Opera Singing
Theater Arts G160, Intro to Stage Direction
Theater Arts G161, Stage Management
Theater Arts G172, Classical Play Production
Theater Arts G210/Music G210, Musical Theater Workshop

Area D – Social, Political and Economic Institutions

Additions: Communication Studies G225, Negotiation and Mediation
 Criminal Justice G115, Organized Crime and Terrorism
 Criminal Justice G141, Criminal Law I
 Criminal Justice G150, Intro to Corrections
 Peace Studies G225, Negotiation and Mediation

Area E – Lifelong Understanding and Self-Development

Additions: Auto G101, Intro to Automotive Technology
 College G151, How to Succeed as an Online Learner
 Criminal Justice G130, Character Development for Law Enforcement
 Health Education G135, Nutrition
 Physical Education G175, Fitness for Seniors
 Physical Education G189, Futsal/Indoor Soccer

3.02 TRAVEL AUTHORIZATION - BOARD & STAFF

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

a. Authorization for Attendance at Meetings and/or Conferences

(1) Meetings for the Board of Trustees

Mary Hornbuckle, Board Member (CCCD) to attend the Community College League of California 2009 Annual Trustees Conference, April 30 - May 3, 2009, Sonoma, CA, without loss of salary, with reimbursement for actual expenses, including a registration fee of \$490, to be paid from District Conference funds. The reason for the revision is to include reimbursement for travel by air coach.

Walter G Howald, Board Member (CCCD), to attend the Strategic Oversight Committee Meeting, June 16, 2009, Sacramento, CA, without loss of salary, with reimbursement for actual expenses, including travel by Air Coach, to be paid from District Conference Funds.

(2) Meetings for Faculty and Staff

Jesus J Alcalá, Immigration Technich (GWC), to attend the NAFSA Association of International Educators 2009 Annual Conference & Expo, May 27 & 29, 2009, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$950, including a registration fee of \$680, to be paid from International Student Program funds.

Kevin T Ballinger, Dean (OCC), to attend the California Hospital Association - Partnering for Success, May 11 - 12, 2009, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$375, including travel by Air Coach, to be paid from CFE/AFT Professional Development funds.

Edward E Bender, Instructor (OCC), to attend the Black Hills Institute of Geological Research, May 10 - 14, 2009, Hill City, SD, without loss of salary, with reimbursement for allowable expenses of \$1,000, including travel by Air Coach, rental car and insurance, to be paid from President's College Conference funds.

Melissa R Berta, Instructor (OCC), to attend the Basic Skills Regional Workshops: Creating & Sustaining Effective Basic Skills Programs, May 7 - 8, 2009, Sylmar, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid by sponsoring organization.

Robin A Boyle, Mil/Cont Ed Tech Int (CCC), to attend the Coast Guard Station Visit in San Diego, May 26, 2009, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$150, to be paid from Contract Ed Auxilary funds.

Jashavant M Brahmbhatt, Informatn Sys Tch I (OCC), to attend the Mac OS X Support Essentials v10.5 (Leopard 101), June 22 - 24, 2009, Santa Ana, CA, without loss of salary, with reimbursement for allowable expenses of \$1,500, including a registration fee of \$1,500, to be paid from Academic Information Systems Training funds.

Wes Bryan, President (GWC), to attend the Community College League of California Southern CEO Conference, April 23, 2009, Temecula, CA, without loss of salary, with reimbursement for allowable expenses of \$200, including a registration fee of \$100, to be paid from College Discretionary Funds. The reason for this revision is to increase the reimbursement amount.

Norman Scott R Carlson, Instructor (OCC), to attend the Photovoltaic Design and Installation Intensive, June 9 - 15, 2008, Ukiah, CA, without loss of salary, with reimbursement for allowable expenses of \$3,200, including a registration fee of \$850, travel by Air Coach, rental car and insurance, to be paid from Industry Driven Reg Collaboration Grant funds.

Norman Scott R Carlson, Instructor (OCC), to attend the Advanced Photovoltaic Systems, June 23 - 29, 2009, Ukiah, CA, without loss of salary, with reimbursement for allowable expenses of \$3,300, including a registration fee of \$895, travel by Air Coach, rental car and insurance, to be paid from Industry Driven Reg Collaboration Grant funds.

Brian E. Conley, Professor (GWC), to attend the Statewide Pupil Assessment Review Board Meeting, April 1, 2009, Sacramento, CA, without loss of salary, with no reimbursement authorized from District funds.

Margaret A Conley, Resource Center Asst (GWC), to attend the NAFSA Association of International Educators 2009 Annual Conference & Expo, May 28, 2009, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$500, including a registration fee of \$340, to be paid from International Student Program funds.

Ding-Jo H Currie, President (CCC), to attend the American Council on Education Board of Directors Meeting, May 10-12, 2009, Washington, DC, without loss of salary, with reimbursement for allowable expenses of \$1,230, including travel by Air Coach, to be paid from College Support funds.

Kevin L Donahue, Staff Assistant (CCC), to attend the National Association of Foreign Student Advisers: Association of International Educators Management Development Program, May 25-29, 2009, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$1,700, including a registration fee of \$644, to be paid from Classified Conference funds. The reason for this revision is to increase reimbursable amount to cover pre-conference workshop.

Stephanie L Dumont, Counselor (GWC), to attend the NAFSA Association of International Educators 2009 Annual Conference & Expo, May 26-29, 2009, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$1,200, including a registration fee of \$774, to be paid from International Student Program funds.

Darrell D Ebert, Instructor (GWC), to attend the Bayou City Art Festival, March 26 - April 2, 2009, Houston, TX, without loss of salary, with reimbursement for allowable expenses of \$800, including a registration fee of \$20, travel by Air Coach, rental car and insurance, to be paid from IPD AFT funds. The reason for this revision is to change end of travel and attendance dates.

Constance George, Athletic Trainer (GWC), to attend the College Athlete Trainers' Society Spring Symposium for Athletic Trainers and Team Physicians, May 14-16, 2009, Las Vegas, NV, without loss of salary, with no reimbursement authorized from District funds.

Ashley B Graves, Mil/Cont Ed Tech Int (CCC), to attend the Education Fair, Los Angeles Air Force Base, May 11, 2009, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$150, to be paid from Contract Ed Auxillary funds.

Joycelyn M Groot, Dir Cont Dev & Oper (CCC), to attend the Road Home - from Combat to Community College and Beyond Symposium, May 15, 2009, Pasadena, CA, without loss of salary, with reimbursement for allowable expenses of \$35, to be paid from Contract Education funds.

Joycelyn M Groot, Dir Cont Dev & Oper (CCC), to attend the Two Consecutive Events: Coastline's Graduation Ceremony at the Naval Station in Ingleside, TX, and Attend Educational Services Officers' and Counselors' Meetings, May 27-29, 2009, Ingleside, TX, without loss of salary, with reimbursement for allowable expenses of \$1,400, including travel by Air Coach, rental car and insurance, to be paid from Contract Education Auxiliary funds.

Midge A Hill, Adm/Records Tech 2 (OCC), to attend the 14th Annual Western Association of Veteran Education Specialists, July 19 - 23, 2009, Oklahoma City, OK, without loss of salary, with reimbursement for allowable expenses of \$2,100, including a registration fee of \$200, travel by Air Coach, to be paid from A & R Veterans Ancillary.

Janet Houlihan, Vice President, Admin Svcs (GWC), to attend the Association of Chief Business Officials Spring 2009 Conference, May 18-20, 2009, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$1,000, including a registration fee of \$285, travel by Air Coach, to be paid from Admin. Services Trust funds.

Rita M Jones, Counselor (OCC), to attend the Statewide Advisory Committee for Career Development, May 14 - 15, 2009, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$500, including travel by Air Coach, to be paid from Career Development State Advisory Committee Grant funds.

Jami L Josifek, Hourly Instructor (GWC), to attend the Conference on College Composition and Communication, March 10-14, 2009, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$800, including a registration fee of \$140, travel by Air Coach, to be paid from IPD AFT funds. The reason for this revision is to correct the registration fee.

Janelle G Leighton, Supv, Intntl Student (GWC), to attend the NAFSA Association of International Educators 2009 Annual Conference & Expo, May 26-29, 2009, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$1,200, including a registration fee of \$774, to be paid from International Student Program funds.

Margaret M Lovig, Dean (CCC), to attend the Academic Senate for California Community Colleges Curriculum Institute 2009, July 9-11, 2009, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$350, including a registration fee of \$350, to be paid from General funds.

Velma L Macdonald, Research Assitant (OCC), to attend the 2009 Research and Planning Group for California Community Colleges Summer Institute, July 12 - 16, 2009, Pomona, CA, without loss of salary, with reimbursement for allowable expenses of \$675, including a registration fee of \$550, to be paid from CFE/AFT Professional Development funds.

Laurie R Melby, Dir Tlcrs Pr & Tmdia (CCC), to attend the For the new Statistics Telecourse: Screen the first twelve videos, June 2-3, 2009, Ojai, CA, without loss of salary, with reimbursement for allowable expenses of \$400, to be paid from Telecourse Production funds. Reimbursement of mileage on personal auto, in lieu of airfare, not to exceed coach airfare equivalency.

Martin E Millard, Informatn Sys Tch II (OCC), to attend the Symantec Ghost Solution Suite 2.5, June 2 - 5, 2009, Culver City, CA, without loss of salary, with reimbursement for allowable expenses of \$3,042, including a registration fee of \$2,800, to be paid from Academic Information Systems Training funds.

Jennifer L Monroe, Hourly Instructor (CCC), to attend the Mendocino Art Center - Primal Tech Rocks!, June 23-29, 2009, Mendocino, CA, without loss of salary, with reimbursement for allowable expenses of \$800, including a registration fee of \$325, travel by Air Coach, to be paid from IPD AFT funds.

Joy L Myers, Coordinator (OCC), to attend the 42nd Annual National American Dental Education Association Dental Program Directors' Conference, June 12 - 16, 2009, Savannah, GA, without loss of salary, with reimbursement for allowable expenses of \$1,950, including a registration fee of \$450, travel by Air Coach, to be paid from Tech Prep Career funds.

Richard T Pagel, Vice President (OCC), to attend the Association of Chief Business Officials, May 16 - 20, 2009, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$1,100, including a registration fee of \$285, to be paid from Ancillary Account funds.

Martha M Parham, Dist Dir Mark & Pub (CCCD), to attend the Powerful Communication Skills for Women, May 21, 2009, Irvine, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from personal funds.

Barbara A Price, Hourly Instructor/President CCA (OCC), to attend the National Education Association Annual Conference and Representative Assembly, June 30 - July 6, 2009, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$700, to be paid from CCA/CTA Professional Development funds, to be reimbursed for lodging due to late night and early morning meetings.

Jack S Price, Hourly Instructor (OCC), to attend the National Education Association Annual Conference and Representative Assembly, June 30 - July 6, 2009, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$700, to be paid from CCA/CTA Professional Development funds, to be reimbursed for lodging due to late night and early morning meetings. The reason for this revision is to correct the attendee.

Glen A Profeta, Dir Web Services (OCC), to attend the Blackboard World 2009, July 11 - 16, 2009, Washington, DC, without loss of salary, with reimbursement for allowable expenses of \$2,500, including a registration fee of \$815, to be paid from Web Services Management Conference funds.

Cynthia L Reber-Bonhall, Instructor (OCC), to attend the Educator's Summit, July 22 - 25, 2009, Milwaukee, WI, without loss of salary, with reimbursement for allowable expenses of \$1,085, including a registration fee of \$250, travel by Air Coach, to be paid from Full Time Academic Senate PDI funds.

David R Rodriguez, Instructor (OCC), to attend the Photovoltaic Design & Installation Intensive, July 7 - 13, 2009, Ukiah, CA, without loss of salary, with reimbursement for allowable expenses of \$3,200, including a registration fee of \$850, travel by Air Coach, rental car and insurance, to be paid from Industry Driven Reg Collaboration Grant funds.

Caroline Spoja, Staff Specialist (CCC), to attend the Accuplacer National Conference 2009: Revealing Potential, Expanding Opportunity, June 24-28, 2009, Seattle, WA, without loss of salary, with reimbursement for allowable expenses of \$1,700, including a registration fee of \$225, travel by Air Coach, to be paid from Basic Skills Grant funds.

Cheryl C Stewart, Librarian (CCC), to attend the Basic Skills Regional Meeting, May 7-8, 2009, Los Angeles, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring agency.

Christian B Teeter, Mgr Board/Asst Chanc (DIST), to attend the District Student Council Lobby Day, April 21, 2009, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$790, including travel by Air Coach, to be paid from District Conference funds. The reason for this revision is to increase reimbursable amount to cover additional expenses for student transportation to State Capitol.

Chau N Tran, Mil/Cont Ed Tech Int (CCC), to attend the Education Fair, Los Angeles Air Force Base, May 11, 2009, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$150, to be paid from Contract Ed Auxiliary funds.

Karen T Tran, Admi/Recordtech III (CCC), to attend the National Association of Foreign Student Advisors Annual Conference, May 25 - 29, 2009, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$800, including a registration fee of \$439, to be paid from International Student Recruitment funds.

Michael J Wong, Informatn Sys Tch I (OCC), to attend the Leopard 201 Mac OS X Server Essentials v10.5, May 18 - 21, 2009, Santa Ana, CA, without loss of salary, with reimbursement for allowable expenses of \$2,000, including a registration fee of \$2,000, to be paid from Academic Information Systems Training funds.

3.02.01 Authorization for Student Trips - Coastline Community College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type:
Public Access: Yes

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Conference/Activity: Los Angeles County Art Museum

Location: Los Angeles

Dates: Tuesday, May 12, 2009

Department: Art/Emeritus

Transportation: District Transportation

Conference/Activity: Orange County Museum of Art

Location: Newport Beach

Dates: Thursday, May 14, 2009, and Friday, May 15, 2009

Department: Art/Emeritus

Transportation: District Transportation

Conference/Activity: Norton Simon Museum

Location: Pasadena

Dates: Saturday, May 23, 2009

Department: Art/Emeritus

Transportation: District Transportation

Conference/Activity: Coastline Art Gallery

Location: Huntington Beach

Dates: Wednesday, May 13, 2009

Department: Special Programs

Transportation: District Transportation

3.02.02 Authorization for Student Trips - Golden West College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action
Public Access: Yes

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Conference/Activity: Fieldtrip to Japanese American National Museum
Location: Los Angeles, CA
Dates: May 1, 2009
Department: Student Activities
Cost/purpose/funding source: \$300 from Associated Students funds.

3.02.03 Authorization for Student Trips - Orange Coast College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Conference/Activity: Field Trip

Location: Catalina Island, CA

Date: May 20, 2009

Department: Spirit of Ability Club/Disabled Students

Cost/Purpose/Funding Source: Participants will take a Casino tour, explore island, participate in snorkeling, and have lunch; a club advisor will be present; open to club members and Adapted PE students from OCC; all costs to be paid from club funds

Transportation: District and/or personal vehicles

Conference/Activity: OCC-Vietnamese Student Association Fundraiser

Location: Emerald Bay Restaurant, Santa Ana, CA

Department: OCC Extended Opportunity Programs and Services & Cooperative Agencies Resources for Education (EOPS/CARE)

Cost/Purpose/Funding Source: Host 60 EOPS/CARE students and two staff members; expenses NTE \$1,500 from EOPS/CARE funds

Transportation: District and/or personal vehicles

Conference/Activity: Cosecha Latina Media Showcase

Location: University of California, Irvine

Department: OCC Honors Program

Cost/Purpose/Funding Source: Honors Introductory Spanish 180H and 185H classes to send up to 60 students to this event with expenses for student admission at \$3.00 per person NTE \$200 to be paid from ASOCC funds; A faculty advisor will accompany the students.

Transportation: District

3.03 GENERAL ITEMS

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Special Item 2009-01

Special Item 2009-02

Special Item 2009-03

3.03.01 Authorization for Special Projects - Coastline Community College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Survival Strategies to Sustain Your Business Beyond the Financial Crisis Workshop

Date: Wednesday, June 17, 2009; 4:00 p.m. – 9:30 p.m.
Location: Le-Jao Center
Department: Coastline co-sponsoring with Southern California Edison
Purpose: Community Training Workshop
Cost/purpose/funding source: No cost to College or District

Career Expo

Date: Wednesday, April 22, 2009; 1:00 p.m. – 4:00 p.m.
Location: Garden Grove Center
Department: Career and Technical Education
Purpose: Job Fair
Cost/purpose/funding source: No cost to College or District
(Administrative Approval: April 17, 2009)

Credits for College Awards Ceremony and Reception

Date: Friday, May 29, 2009; Noon – 2:30 p.m.
Location: Le-Jao Center
Department: Credits for College Program
Purpose: Honor high school students for outstanding work
Cost/purpose/funding source: NTE \$1,500; Grant and CCC Foundation funds

Student Exchange Visit

Date: Friday, April 17, through Thursday, April 23, 2009
Location: College Center
Department: Career and Technical Education
Purpose: International Student Exchange
Cost/purpose/funding source: NTE \$7,000; General and Ancillary funds
(Administrative Approval: April 17, 2009)

United States Aid International Development Leadership Meeting

Date: Saturday, June 27, 2009; 8:30 a.m. – 5:00 p.m.
Location: Le-Jao Center
Department: Coastline International Languages Department co-sponsoring with USAID
Purpose: Informational meeting
Cost/purpose/funding source: No cost to College or District

Paralegal Workshop

Date: Saturday, April 25, 2009; 8:30 a.m. – 12:30 p.m.
Location: Garden Grove Center
Department: Coastline Paralegal Department co-sponsoring with the Orange County Paralegal Association
Purpose: Student Assistance
Cost/purpose/funding source: No cost to College or District
(Administrative Approval: 4/21/09)

CalWORKs Spring 2009 Recognition Breakfast

Date/Time: Thursday, May 7, 2009; 9:00 a.m. – 11:00 a.m.

Location: College Center
Department: Coastline co-sponsoring with CalWORKs
Purpose: Honor CalWORKs students for academic accomplishments
Cost/funding source: NTE \$200; CalWORKs Coordination funds

Digital Media and Multimedia Entertainment Workshop

Date: Wednesday, May 13, 2009; 10:00 a.m. – 12:00 p.m.
Location: Garden Grove Center
Department: Career and Technical Education
Purpose: Demonstration for potential Digital Graphics Application Program students
Cost/purpose/funding source: NTE \$900; MPI funds

Asian and Pacific Islander Community Forum

Date: Friday, May 1, 2009; 4:30 p.m. – 6:30 p.m.
Location: Garden Grove Center
Department: Public Relations/Marketing
Purpose: Community Forum with Senator Lou Correa and Congresswomen Loretta Sanchez
Cost/purpose/funding source: No cost to College or District
(Administrative Approval: 4/16/09)

School Fair

Date: Friday, May 8, 2009; 4:00 – 7:00 p.m.
Location: Costa Mesa Center
Department: Early College High School
Purpose: Celebrate receipt of California Distinguished School Award
Cost/purpose/funding source: ECHS-PTSA Student Activities funds and Ancillary funds

Student Exchange through the Annual Transatlantic Global Advocacy Project

Date: June 12-19, 2009
Location: Scunthorpe, England
Department: Early College High School in coordination with Newport-Mesa Unified School District
Purpose: Student exchange; Authorization to reimburse two NMUSD teachers and three ECHS students for travel-related expenses.
Cost/purpose/funding source: NTE \$10,000; International Student Tuition fees
(Authorization for individual travel and insurance coverage provided by NMUSD)

A Night of Music

Date: Wednesday, May 13, 2009; 6:30 p.m.
Location: Coastline Art Gallery
Department: Music Department
Purpose: Showcase skills learned in Coastline's Beginning Guitar Class

Cost/purpose/funding source: No cost to College or District

Transitions: A Montage of Scenes Based on Improvisation and Script Performance

Date: Tuesday, May 12, 2009; 7:00 p.m.
Location: Nicholas Studio at South Coast Repertory Theater, Costa Mesa
Department: Early College High School
Purpose: To showcase skills learned in Theater Class and to promote the theater department
Cost/purpose/funding source: NTE \$600; Master Plan Initiative Grant funds

[REDACTED]

[REDACTED]

3.03.02 Authorization for Special Projects - Golden West College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action
Public Access: Yes

Creative Writing and Poetry Contest

Date: February 3 – April 8, 2009

Department: Student Activities

Purpose: Students participate in a create writing and poetry contest with prizes to be given to winners in both categories.

Cost/purpose/funding source: \$600 for supplies to be paid from Associated Students funds.

Salsa Dancing Activity

Date: May 22, 2009

Department: Student Activities

Purpose: Making connections with students and community in a fun environment.

Cost/purpose/funding source: \$300 for food/refreshments, supplies, and facility rental to be paid from Peace, Mind and Body Club funds.

Staff & Faculty Appreciation Breakfast

Date: May 27, 2009

Department: President's Office

Purpose: Recognize award recipients and retirees and show appreciation for the staff and faculty.

Cost/purpose/funding source: \$4000 for food/refreshments, supplies, awards, and facility rental to be paid from College Discretionary funds.

GWC Associated Students Events and Clubs for Spring 2009

Date: April 1 – June 30, 2009

Department: Student Activities

Purpose: To sponsor a variety of activities and entertainment, including, but not limited to, community service, musicians, comedians, speakers, bake sales, fundraisers, drives and demonstrations throughout the spring 2009 semester.

Cost/purpose/funding source: Costs for food/refreshments, supplies, facility rentals, printing and entertainment dependant on number of participants, to be paid from ASGWC funds and club accounts.

Meal Tickets for Re-Entry/CalWORKS Students

Date: Spring 2009

Department: Counseling

Purpose: To provide support to Re-Entry/CalWORKS students.

Cost/purpose/funding source: \$1,100 to be paid from General funds.

EOPS/CARE Workshops and Tours

Date: Spring 2009

Department: EOPS/CARE

Purpose: To provide potential EOPS students campus tours.

Cost/purpose/funding source: No funds requested.

Chicano/Latino Education Fund Scholarship Fundraisers

Date: Spring 2009

Department: Student Services

Purpose: To host luncheons on campus to raise money for student scholarships.

Cost/purpose/funding source: \$300 for food/refreshments and supplies to be paid from General funds.

Police Academy Class 138 Graduation

Date: September 11, 2009
Department: Criminal Justice
Purpose: Police Academy graduation.
Cost/purpose/funding source: \$500 for food/refreshments, printing, plaques and flowers from general funds.

Night at the Races

Date: October 23, 2009
Department: Office of Instruction
Purpose: scholarship fundraiser.
Cost/purpose/funding source: \$500 for food/refreshments, supplies, facility rental and printing to be paid from Foundation funds.

Orange County Dance Center

Date: June 13, 2009
Department: Dance
Purpose: Performance of "Solo Night."
Cost/purpose/funding source: 50% of gross ticket sales for supplies from Theater funds.

Noche de Artistas (Night of Artists)

Date: May 8, 2009
Department: Student Activities
Purpose: Scholarship fundraiser and promotion of cultural awareness to campus. Cost/purpose/funding source: \$600 for food/refreshments, supplies and printing from Puente Club and ASGWC funds.

Re-Entry/CalWORKS Student Success Recognition Luncheons

Date: December 2008 and May 2009
Department: Counseling
Purpose: To recognize CalWORKS students for student success skills and accomplishments.
Cost/purpose/funding source: \$2,000 for food/refreshments and supplies from TANF funds.

[REDACTED]

[REDACTED]

3.03.03 Authorization for Special Projects - Orange Coast College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Biological Sciences Workshop

Date: May, 2009

Department: Biological Sciences

Purpose: To educate OCC part-time faculty on the procedures for applying and interviewing for full-time positions

Cost/Purpose/Funding Source: NTE \$400 to include food and related expenses from Staff Development district funds

California Welding Inspection (CWI) Seminars

Date: 2008-2009 School Year

Department: Welding/Technology

Purpose: Total of 8 Saturdays in each session

Cost/Purpose/Funding Source: No fees are collected or charged

Stone Soup

Date: July 8-12, 2009

Department: Theater Department/Visual & Performing Arts

Purpose: Student/Community Outreach

Cost/Purpose/Funding Source: No cost to college; tickets \$5.00 children/\$7.00 adult

Counseling Division Workshop

Date: May 8, 2009

Department: Counseling

Purpose: Professional development for counselors and staff

Cost/Purpose/Funding Source: NTE \$1,000 from ASOCC funds

OCC Chamber Singers and Chorale Concert

Date: May 9, 2009

Department: Music Department/Visual & Performing Arts

Purpose: Student/Community Outreach

Cost/Purpose/Funding Source: No cost to college; tickets \$10.00

Meetings, Workshops, and Events, Including Community Science Night

Date: 2009-2010 School Year

Department: Teach3/Service Learning

Purpose: Student/Community Outreach

Cost/Purpose/Funding Source: Expenses, including refreshments and related expenses, dependent on number of participants to be paid from general and Foundation funds

Orange County Kiwanis Club Meeting

Date: June 6, 2009

Department: Kiwanis Key Club

Purpose: Leadership development training to Kiwanis Key Club members and students

Cost/Purpose/Funding Source: No cost to college

Fellowship of Christian Athletes Football Clinic

Date: July 13-16, 2009

Department: Co-sponsored by OCC Physical Education & Athletics

Purpose: Allows junior high and early high school students the opportunity to make use of OCC facilities as a participant and promotes awareness of the campus, facilities, and football program
Cost/Purpose/Funding Source: No cost to college

California Community Colleges CalWORKS Association of Southern California Staff Development Conference

Date: June 11, 2009

Department: EOPS/CARE/CalWORKS

Purpose: Staff development and legislative updates for CalWORKS programs; Approximately 100-125 members of community college CalWORKS programs are expected to attend.

Cost/Purpose/Funding Source: No cost to college

Vietnamese Student Association Fundraiser

Date: June 12, 2009

Department: Vietnamese Student Association

Purpose: Club fundraiser to be held at the Emerald Bay Restaurant, Santa Ana, CA; club advisors will be present at the event

Cost/Purpose/Funding Source: NTE \$5,000 to be covered by ticket sales and club funds

Veterans Office Staff Meetings

Date: 2008-2009 School Year

Department: Admissions and Records

Purpose: Meetings and events at various locations within the local five-county area

Cost/Purpose/Funding Source: Expenses NTE \$500 to include food and mileage paid from ancillary funds

Advisory Committee Meeting

Date: May 18, 2009

Department: Drafting/Technology

Purpose: Advisory committee meeting

Cost/Purpose/Funding Source: Expenses NTE \$500 from ancillary funds

Puente End-of-the-Year Banquet

Date: May 14, 2009

Department: Puente Program

Purpose: 100 guests, including students, mentors, faculty, and administrators to attend dinner, appreciation awards for mentors, and journals and awards for transferring students

Cost/Purpose/Funding Source: NTE 2,400 to be paid from ASOCC funds

Introductory Scuba Workshop

Date: May 9, 2009

Department: Spirit of Ability Club/Disabled Students Office

Purpose: Open to members of Spirit of Ability Club and students in Adapted PE classes at OCC; Instructors certified with the National Association of Underwater Instructors and Handicapped Scuba Association. A club advisor will be present at the event. All student participants will have medical clearance for the specific activity on file.

Cost/Purpose/Funding Source: Club funds

Newport-Mesa Unified School District Art Exhibition & Reception

Date: May 20, 2009

Department: Art/Visual & Performing Arts

Purpose: Student/Community Outreach

Cost/Purpose/Funding Source: NTE \$2,000 for reception from Foundation funds

All Campus End-of-the-Year Event

Date: May, 2009

Department: Staff Development and Foundation

Purpose Honor retirees and highlight programs
Cost/Purpose/Funding Source: NTE \$3,500 from Foundation/Staff Development district and ancillary funds

Student Art Exhibition

Date: May 14, 2009
Department: Frank M. Doyle Arts Pavilion
Purpose: Student/Community Outreach
Cost/Purpose/Funding Source: NTE \$3,500 for reception, music, stage, and lighting rental

OCC Chamber Singers at Starbucks

Date: May 20, 2009
Department: Music/Visual & Performing Arts
Purpose: Student/Community Outreach
Cost/Purpose/Funding Source: No cost to the college

VANS, Inc./Industry Expert Panel

Date: April 30, 2009
Department: OCC Fashion Department
Purpose: Six guest speakers to participate; open to students, faculty, and staff at no charge
Cost/Purpose/Funding Source: NTE \$500 to cover food, promotional materials, and other expenses associated with event to be paid from Consumer Health & Sciences auxiliary funds
Revision to Previous Board Action to change date. Previous Board approval 4/01/09.

Honor's Fair

Date: May 6, 2009
Department: Beta Mu Alpha, OCC Chapter of Phi Theta Kappa Honor Society
Purpose: Invite representatives from honor societies, Honors Program, scholarship office, scholar athletes, Transfer Center, transfer schools
Cost/Purpose/Funding Source: NTE \$500 to include advertising, decorations, and refreshments from PTK/ASOCC funds.
Revision to Previous Board Action to change date. Previous Board approval 4/01/09.

Recognition Event

Date: Spring, 2009
Department: Staff Development
Purpose: Outstanding Coast Colleagues of the Year program, reception, and related activities
Cost/Purpose/Funding Source: NTE \$4,000 from Staff Development ancillary recognition funds
Revision to Previous Board Action to clarify funding of activity. Previous Board approval 11/05/08.

[REDACTED]

[REDACTED]

Motion:

[REDACTED]

3.03.04 Authorization to Apply for Funded Programs

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

It is recommended that authorization be given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign any related documents as appropriate.

Coastline Community College has applied for the Chancellor's Office, California Community Colleges Economic & Workforce Development Program Unit Industry-Driven Regional Collaborative (IDRC) grant titled "Certificate Rapid Acceleration Virtual Environment (CRAVE)." Coastline Community College, nationally recognized for its instructional design expertise, in partnership with the Center for Instructional Systems Development (CISD) and the Orange County One-Stop Centers, seeks partial funding to explore the full potential of using virtual worlds to create cost-effective training with the flexibility for timely response to employer skill needs and employee aspirations for better-paying jobs. The CRAVE (Certificate Rapid Acceleration Virtual Environment) project will use an apprentice-like approach in a virtual environment to reduce the calendar time required for students to complete a training program by 20% to 25%.

Fiscal Impact: If funded Coastline Community College will receive \$2,651,934 over two years. The amount for fiscal year 2009-2010 is \$1,337,360 and for fiscal year 2010-2011 is \$1,314,574. Matching funds are required. The matching funds for year 1 are \$1,373,945 and for year 2 are \$1,420,648. This grant may also incur additional financial obligations past the date of the grant due to the possible employment of program graduates by the Center for Instructional Systems Development (CISD) an ancillary unit. There are no other ongoing fiscal commitments required by the college after the grant funds have been spent.

Orange Coast College has applied for the California Department of Education grant titled "Orange Coast College Allied Health Regional Expansion Grant." The grant funds will provide lab equipment, additional part-time faculty assignments in directed clinical rotations, and to increase the student to therapist ratios in labs with hourly instructional associates to assist faculty with campus labs. The lab equipment we propose in year one, will consist of additional state of the art ventilator equipment and pulse CO-Oximeters, if funded in subsequent years we will add an additional pulmonary function test equipment. Grant funds will be used for instructional lab supplies. The RC program currently utilizes human patient simulators, however, as part of the grant outcomes we plan to increase its use. The program will also utilize success techniques and counseling for improved retention, and will employ practice sessions for licensing exams.

Fiscal Impact: If funded Orange Coast College will receive \$125,000 from July 1, 2009 through June 30, 2010. Matching funds are required. The matching funds are \$124,300, which will be met with Director and support staff salaries and benefits and supplies and materials.

3.03.05 Authorization for Disposal of Surplus

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Attachment: Surplus050609.pdf



Surplus050609.pdf

Attachment: Surplus050609.pdf

Surplus

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
ORANGE COAST COLLEGE				
Centrifuge	---	---	---	P
Desk	---	---	---	P
Refrigerator (Trade-In P000011856)	9035299	363.6922199	91005103	P
Computer Table	9046444	---	---	P
Printer	9025021	C4089A	JPCD028934	P
Computer	9024669	ACT-MT3	23561	I
UPS	9071343	SU700	As0343162659	I
UPS	9023997	900	B95087042760	I
UPS	9023017	SU700	WS9803499988	I
Monitor	9013294	DX15F	MH2045110778	P
Computer	9022633	---	---	I
Laptop	9022624	2640-10U	78-FG611	I
Surplus Electronics (1 box)	---	---	---	I
Sharp TV	9019118		454303	P
Dryer and Attachments	9040906	2410	1489	P
TV	---	---	---	P
TV	9025108	---	---	P
TV	---	---	---	P
Monitor	9047618	VCDTS22487-1M	22P012800502	I
Monitor	9064082	X7198A	1571NPG-0601PB0665	I
Printer	9035805	C6427A	CN0691QRY	I
Poster Printer	2001088	---	40404163	I
Cassette Deck	9055096	AD-600	400783	I
Computer	9053147	M6498	QT21202PMQH	I
Printer	9064044	XIMG	719JN71	I
Monitor	9022485	S15	FS7349506	I
Monitor	9017239	EO50	1052007694	I
Computer	9045061	MMP	GDV1C01	I
Computer	9045253	MMP	6HQ1C01	I
Printer	9060745	C9013A	TH43M170G1	I
Printer	9055133	C3500A	MY48CD732G	I
Monitor	9057705	1703FP	MX-02Y311-47605-417-D73D	I
Slide Projector	9071022	---	Y050	I
Slide Projector	OCAV-01-559	---	A-548482	I
A/C System Panel	---	---	---	I

Surplus

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Printer	9053155	3400B	YY6003435	I
Printer	9033702	P120A	CYE1006565	I
VCR	9023315	XA-605A	801729137	I
DVD/VCR	---	SLV-D370P	961674	I
Data Projector	9054818	3980A	5031416	I
Media Cart	OCAV-10-064	---	---	I
TV on Cart	2005582	CT-2784VY	MC60780477	I
TV on Cart	---	CT-2786YD	LC81050139	I
VCR	9028439	XA-505	51272911	I
VCR	OCAV-26-413	AG-1230	G8MC01701	I
VCR	9019423	SL-HFR60	15590	I
Cassette Deck	OCAV-08-845	2820A	E400014673	I
Case	OCAV-01-122	---	---	I
Speaker	OCAV-06-207	JL-815	---	I
Speaker	OCAV-06-209	JL-815	---	I
Monitor	9053729	LCD1720M	2X00281VA	I
Computer	9058065	DHM	HR82L21	I
Computer	9053768	DHM	BCG2L21	I
Projector	9047436	PLC-SP20N	G1201533	I
VCR	9025171	XA-705	901714738	I
Monitor	9028972	CT-2010Y	FA9130158	I
Shelf	---	---	---	I
Printer	9043584	VD8	VD8-003604	I
Printer	9053262	C7087A	SJ99KH40629	I
Printer	9031075	C4213A	USDH112752	I
Printer	9060861	3450	PMY011563E	I
Projector	9033437	PLC-SP20N	G0Z01391	I
Server	9053134	---	D5000683	I
Server	9033527	RS15-R1200	53267	I
Dual Data Storage Unit	---	---	338SCE46 and	I
			338SD9D7	I
Server	9054320	A1068	QP4510TWPNK	I
Server	9053509	MXXXX	XB22904ELZD	I
Monitor	9053573	M7649	N52060V6KPW	I
Monitor	9015023	GDM-1662B	0010968-9344DN2312	I
Monitor	9057856	1703FPT	CN-02Y315-71618-3C9-A838	I

Surplus

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Monitor	9058422	1703FPS	MX-02Y311-47605-39B-DVX0	I
Monitor	9058261	1703FPS	MX-02Y311-47605-391-D0QG	I
Overhead Projector	9017508	2963	6631917	I
Overhead Projector	9021855	HP3500	---	I
Rack Console 15FP	---	---	CH-01Y261-12963-383-0D2N	I
Monitor	9024104	447Z	9816KCO157	I
Monitor	9058226	E551	MY-095WUP-46632-2BQ-0H98	I
Server	9047610	600-743501	4604GW1380007	I
Monitor	9022663	JC-1736VMA	7802633ED	I
Hard Drive	9032075	711	943CO338	I
Monitor	9053747	1800FP	KR-07R477-35830-2AU-03WM	I
File Server Station	9025287	L9412	---	I
Printer	9015452	C3917A	USHC035266	I
FAX Machine	9054954	FAX1270E	U60302BRK404445	I
Printer	9060231	PHASER 8550	WYP039534	I
Printer	9058490	C9707A	CNGHB33382	I
Overhead Projector	9033441	PLC-SP20N	G0Z01388	I
Computer	9057829	A1047	XB403069NV9	I
Laptop	9033197	P5218U-EB1-J08	20449883U	I
Computer	9053883	DHM	6PQ2S21	I
Power Rack	9024412	307200F	4098166	I
Modem Rack	9024413	201903003	38722163	I
Monitor	9016253	EO15	562051267	I
Monitor	9022876	EO50	1272185605	I
Monitor	9014792	DX15F	MA2045284080	I
Monitor	9013188	DX15F	MA2045110920	I
Monitor	9014763	DX15F	MH2045137551	I
Chair	---	---	7271965	I

3.03.06 Authorization to Enter Standard Telecourse Agreements - Coastline Community College

Meeting: 05/06/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Information

Public Access: Yes

After review by the Vice Chancellor of Administrative Services, it is recommended by the Acting Chancellor that the Board approve the following standard agreements for the lease of telecourses.

It is further recommended that the Board authorize the Board President, or designee, to sign the Agreements and any related documents, indicating approval by the Board of Trustees. (See Attachment #3)

ANTHROPOLOGY: THE FOUR FIELDS
Fullerton College (CA)

ASTRONOMY: OBSERVATIONS AND THEORIES
HETA of Oklahoma (OK)

CHILD DEVELOPMENT: STEPPING STONES
CMS-TV (NC)
HETA of Oklahoma (OK)
Iowa Lakes Community College (IA)
Lake Michigan College (MI)
Pasadena City College (CA)

CONCEPTS IN MARKETING
Lake Michigan College (MI)

CULTURAL ANTHROPOLOGY: OUR DIVERSE WORLD
Pima Community College (AZ)
Tennessee Board of Regents (TN)

FACES OF CULTURE – REVISED
Casper College (WY)

HUMANITIES THROUGH THE ARTS
HETA of Oklahoma (OK)

MEDIA WAVES: AN INTRODUCTION TO MASS COMMUNICATION
Palomar College (CA)

TRANSITIONS THROUGHOUT THE LIFE SPAN
HETA of Oklahoma (OK)
Lake Michigan College (MI)
Pasadena City College (CA)

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.



telecourses.pdf

3.03.07 Approval of Clinical Contracts - Orange Coast College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

After review by the District General Counsel, the College President, and the Vice Chancellor of Administrative Services, it is recommended by the Acting Chancellor that the Board approve clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

It is further recommended that the Board President, or designee, shall be authorized to sign the Agreements and any related documents, indicating approval by the Board of Trustees. (Non-standard agreements are attached to each Trustee's Agenda.)

NEW

Island Therapies
Newport Beach, CA

Term: May 6, 2009, to April 30, 2014
Compensation: None

Non-Standard Clinical Affiliation Agreement
(See Attachment #4)

Coventry Court Health Center
Anaheim, CA

Term: May 6, 2009, to April 30, 2014

Non-Standard Clinical Affiliation Agreement
(See Attachment #5)

Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in approved clinical rotations (For field experience agreements, the District provides only Worker's Compensation insurance.) These District provided insurance coverages are in effect while the student is on-site at facility. The District realizes savings by utilizing



off-campus clinical and field experience training facilities. Island Therapies Agreement.pdf



Coventry Court Health Agreement.pdf

3.03.08 Authorization for Purchase of Institutional Memberships - Coastline Community College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

RENEWAL

Garden Grove Chamber of Commerce - May 1, 2009 — April 30, 2010 - \$100

Membership will provide access to Chamber businesses to market and network the programs offered through Coastline Community College/Orange County One-Stop Center. Membership to be paid from One-Stop Center funds.

Arts Orange County (AOC) - April 1, 2009 — March 31, 2010 - \$100

Membership affiliates the College with Orange County's arts, entertainment and cultural community, and enables the Coastline Art Gallery to publicize art gallery events to the community. Membership to be paid from Ancillary funds.

3.03.09 Authorization for Purchase of Institutional Memberships - Orange Coast College

Meeting: 05/06/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

RENEWAL

Recording for the Blind & Dyslexic (RFB&D) - \$350.00 – May 1, 2009 – April 30, 2010

Membership provides taped textbooks for blind and learning disabled students attending Orange Coast College.

3.03.10 Authorization for Purchase of Institutional Memberships - District

Meeting: 05/06/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

RENEWAL

Association of Community College Trustees (ACCT), July 1, 2009 – June 30, 2010 - \$6,045.00

The purpose of ACCT is to strengthen the capacity of community and technical colleges to realize their missions on behalf of their students and communities through advocacy efforts by, and development of, effective lay governing board leadership.

American Council on Education (ACE), October 1, 2009 – September 30, 2010 - \$1,347.00

Membership in ACE ensures continued efforts to shape policy decisions that benefit the higher education community and provides quality research, leadership programs, international initiatives, and collaboration opportunities.

Community College Facility Coalition (CCFC), February 1, 2009 – January 31, 2010 - \$1,100.00

CCFC was formed for the purpose of providing advocacy for facilities issues and providing critical information and services to community college districts and their business partners on facility matters.

3.03.11 Authorization for Community Activities - Coastline Community College

Meeting: 05/06/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Information

Public Access: Yes

After review by the College President and District Risk Services, it is recommended by the Acting Chancellor that the Board approve the following non-ADA generating Community Services activities, seminars, workshops, lecture series and/or cultural events and for appointment of lecturers and presenters as indicated at Coastline Community College. It is further recommended that the Board President, or designee, be authorized to sign any applicable agreements.

The following not-for-credit programs will be offered during the period of July 1, 2009 – June 30, 2010. Payment to presenter will be based on a negotiated fixed rate (F) or percentage of income based on course enrollment (P).

Independent Contractor

Art Gallery Summer 2009 Workshop Watercolor on Alternative Surfaces; July 13-17, 2009; 32 hours total; George R. James, to be paid a negotiated fixed rate (F) of \$2,600. Classes to be held at the Coastline Art Gallery. Dean Betty Disney shall be the administrator in charge. Participant fee: \$382.50 Art Gallery Circle Members; \$425 General Public. Total expenses NTE \$3,100 and will be paid from participant fees.

3.03.12 Authorization for Community Activities - Golden West College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action
Public Access: Yes

It is recommended that authorization be given for the following non-ADA generating Community Services activities, seminars, workshops, lecture series and/or cultural events and for appointment of lecturers and presenters as indicated at Golden West College. It is further recommended that the Board President or designee be authorized to sign any applicable agreements.

The following not for credit programs will be offered by Community Services throughout summer 2009, fall 2009 and spring 2010. The presenters will be paid a flat fee or on a fee-split based on actual enrollment. (P) = per participant (F) = flat rate

Professional Experts

RAW FOODS, Batya Amit, 6 hours.

Participant Fee: \$79.00 and \$10.00 Material Fee. (P) First offered in 2007

ADVANCED HOLISTIC BODY THERAPIES PROGRAM II, James Bechter, Robert Davis, Lin Eyman, Kathleen Mondello, and Gretchen Thomas, 100.0 hours.

Participant Fee: \$596.00 and \$40.00 Material Fee. (P) First offered in 2000.

ADVANCED HOLISTIC BODY THERAPIES INTERNSHIP PROGRAM II, James Bechter, Robert Davis, Lin Eyman, Kathleen Mondello, and Gretchen Thomas, 25.0, 50.0, 75.0, and 100.0 hours.

Participant Fee: \$70.00, \$140.00, \$210.00, and \$270.00. (P) First offered in 2002.

AEROBICS FOR SENIORS: BODY SHAPE UP-PART I, Ruth E. Bennett, 8.0 hours.

Participant Fee: \$27.00 with Gold Key Card, \$34.00 without Gold Key Card. (F) First offered in 1985.

AEROBICS FOR SENIORS: BODY SHAPE UP-PART II, Ruth E. Bennett, 16.0 hours.

Participant Fee: \$44.00 with Gold Key Card, \$52.00 without Gold Key Card. (F) First offered in 1992.

CIRCUIT WEIGHT TRAINING FOR SENIORS, Ruth E. Bennett, 16.0 hours.

Participant Fee: \$44.00 with Gold Key Card, \$52.00 without Gold Key Card. (F) First offered in 1996.

MEDICAL SPANISH, Murnez Blades, 8.0 hours.

Participant Fee: \$68.00. (P) New offering.

PRACTICAL NUTRITION, Elizabeth Burklee, 9.0 hours.

Participant Fee: \$90.00 and \$15.00 Material Fee. (P) First offered in 2007.

THE FINE ART OF BELLY DANCING, Tonya Chianis, 9.0 hours.

Participant Fee: \$59.00. (P) First offered in 1998.

SKETCHING WORKSHOP, Harvey Clemans, 18.0 hours.

Participant Fee: \$98.00. (P) First offered in 2003.

WATERCOLOR WORKSHOP, Harvey Clemans, 18.0 hours.

Participant Fee: \$98.00. (P) First offered in 2003.

ACRYLIC PAINTING WORKSHOP, Brian Conley, 10.0 hours.

Participant Fee: \$69.00. (P) New offering.

FISH PRINTING (GYOTAKU) WORKSHOP, Brian Conley, 5.0 hours.
Participant Fee: \$56.00 and \$28.00 Material Fee. (P) New offering.

TEE SHIRT PRINTING WORKSHOP, Brian Conley, 10.0 hours.
Participant Fee: \$75.00 and \$36.00 Material Fee. (P) New offering.

EXPERIMENTS IN SCIENCE, PART I (AGES 8-11), Jay DuVal, 6.0 hours.
Participant Fee: \$55.00. (P) First offered in 1984.

EXPERIMENTS IN SCIENCE, PART II (AGES 8-11), Jay DuVal, 6.0 hours.
Participant Fee: \$55.00. (P) First offered in 1994.

CARIBBEAN & LATIN DANCE, BEGINNING, Miguel Figueroa, Jr., 10.5 hours.
Participant Fee: \$60.00. (P) First offered in 1996.

CARIBBEAN & LATIN DANCE, INTERMEDIATE, Miguel Figueroa, Jr., 10.5 hours.
Participant Fee: \$60.00. (P) First offered in 2000.

ADOBE PHOTOSHOP FOR KIDS (AGES 8-14), Patrick Gagne, 12.0 hours.
Participant Fee: \$92.00. (P) First offered in 2006.

CARTOONING (AGES 8-14), Patrick Gagne, 9.0 hours.
Participant Fee: \$61.00. (P) First offered in 1987.

INTRODUCTION TO RIGHT BRAIN DRAWING, Patrick Gagne, 14.0 hours.
Participant Fee: \$78.00. (P) First offered in 2003.

FENG SHUI: THE ART OF CHINESE ENVIRONMENTAL DESIGN, Julia Gentry Johnson, 6.0 hours.
Participant Fee: \$65.00. (P) First offered in 2006.

AROMATHERAPY FOR MASSAGE, Deborah Halvorson, 6.0 hours.
Participant Fee: \$62.00 and \$10.00 Material Fee. (P) First offered in 2008.

INTRODUCTION TO HERBALISM, Deborah Halvorson, 6.0 hours.
Participant Fee: \$65.00. (P) First offered in 2005.

HATHA YOGA, Nanc Hemp, 15 hours.
Participant Fee: \$94.00. (P) First offered in 1995.

BEGINNING GUITAR, Tom Hernandez, 12.0 hours.
Participant Fee: \$98.00 and \$15.00 Material Fee. (P) First offered in 2006.

BEGINNING GUITAR FOR CHILDREN (AGES 8-12), Tom Hernandez, 12.0 hours.
Participant Fee: \$98.00 and \$15.00 Material Fee. (P) First offered in 2004.

INTRODUCTION TO DIGITAL PHOTOGRAPHY, Mary-Linn Hughes, 12.0 hours.
Participant Fee: \$89.00 and \$5.00 Material Fee. (P) First offered in 2007.

INTRODUCTION TO eBAY, Carl Johnson, 8.0 hours.
Participant Fee: \$103.00. (P) First offered in 2006.

INTRODUCTION TO THE PERSONAL COMPUTER, Carl Johnson, 8.0 hours.
Participant Fee: \$103.00. (P) First offered in 1993.

BEGINNING DRUMS (AGES 9-16), Dian Katz, 8.0 hours.
Participant Fee: \$70.00. (P) First offered in 1996.

ARGENTINE TANGO, Rita Kyselka, 12.0 hours.
Participant Fee: \$66.00. (P) First offered in 2003.

SALSA, Rita Kyselka, 12.0 hours.
Participant Fee: \$66.00. (P) First offered in 2000.

WEST COAST SWING, Rita Kyselka, 12.0 hours.
Participant Fee: \$66.00. (P) First offered in 1987.

INTRODUCTION TO CRANIOSACRAL THERAPY, Jill K. Mabry, 12.0 hours.
Participant Fee: \$126.00 and \$22.00 Material Fee. (P) New offering.

PILATES, Tamra McDearmon, 8.0 hours.
Participant Fee: \$65.00. (P) First offered in 1995

HOLISTIC BODY THERAPIES CERTIFICATE PROGRAM, Kathleen Mondello, 100.0 hours.
Participant Fee: \$546.00 and \$40.00 Material Fee. (P) First offered in 1996.

HOLISTIC BODY THERAPIES INTERNSHIP PROGRAM, Kathleen Mondello, 25.0, 35.0, 65.0, and 100.0 hours.
Participant Fee: \$70.00, \$95.00, \$175.00, and \$270.00. (P) First offered in 1999.

INTRODUCTION TO HAND, FOOT & EAR REFLEXOLOGY, Kathleen Mondello, 6.0 hours.
Participant Fee: \$62.00 and \$6.00 Material Fee. (P) First offered in 1993.

HOW TO BECOME A MYSTERY SHOPPER (AND OTHER FUN WAYS TO EARN MONEY), Elaine Moran, 4.0 hours. Participant Fee: \$60.00 and \$20.00 Material Fee. (P) First offered in 2007.

PC BOOT CAMP: PHOTO MAGIC, Bill Napoli, 12.0 hours.
Participant Fee: \$149.00 and \$40.00 Material Fee. (P) First offered in 2005.

OUTLINING, GRAMMAR & COMPOSITION (GRADES 4-6), Phyllis Neal, 8.0 hours.
Participant Fee: \$67.00. (P) First offered in 2003.

COLOR PROFILE & BEAUTY MAKEOVER, Betty Nethery, 4.0 hours.
Participant Fee: \$44.00. (P) First offered in 2008.

HATHA YOGA, Diane Pavesic, 10.5 hours.
Participant Fee: \$66.00. (P) First offered in 1995.

MEDITATION & RELAXATION, Diana Shakarian, 8.0 hours.
Participant Fee: \$64.00. (P) First offered in 1996.

T'AI CHI/QIGONG: FIVE ANIMAL FROLICS, Diana Shakarian, 12.0 hours.
Participant Fee: \$86.00. (P) New offering.

LONG HAIR DESIGN: UP-DO WORKSHOP, Jane Smith, 9.0 hours.
Participant Fee: \$92.00. (P) First offered in 2008.

TAEKWONDO FOR KIDS (AGES 8-13), Master Kyung In Son, 5.0 hours.
Participant Fee: \$58.00. (P) First offered in 2008.

GOURD DECORATING & WOODBURNING, Nadine Spier, 5.0 hours.
Participant Fee: \$56.00 and \$15.00 Material Fee. (P) First offered in 2008.

BASIC BALLROOM DANCE, Joe Swallow, 16.0 hours
Participant Fee: \$96.00. (P) First offered in 2004.

WEDDING "FIRST DANCE" PREPARATION WORKSHOP, Joe Swallow, 16.0 hours.
Participant Fee: \$96.00. (P) First offered in 2008.

HEAD, NECK, & SHOULDER MASSAGE, Gretchen Thomas, 6.0 hours.
Participant Fee: \$62.00 and \$5.00 Material Fee. (P) First offered in 1991.

INTRODUCTION TO ACUPRESSURE, Gretchen Thomas, 6.0 hours.
Participant Fee: \$62.00 and \$5.00 Material Fee. (P) First offered in 2004.

INTRODUCTION TO CHAIR MASSAGE, Gretchen Thomas, 6.0 hours.
Participant Fee: \$62.00 and \$5.00 Material Fee. (P) First offered in 2004.

INTRODUCTION TO PREGNANCY MASSAGE FOR BODYWORKERS, Gretchen Thomas, 6.0 hours.
Participant Fee: \$62.00 and \$5.00 Material Fee. (P) First offered in 2005.

MAGIC FOR KIDS (AGES 10-14), Frank Yee, 9.0 hours
Participant Fee: \$64.00 and \$15.00 Material Fee. (P) First offered in 1997.

Independent Contractors

ACTING FOR THE CAMERA, Robert Conrad and Acting Express Productions Staff, 12.0 hours.
Participant Fee: \$155.00 and \$3.00 Material Fee. (P) New offering.

MUSICAL THEATER WORKSHOP (AGES 8-14), Robert Conrad and Acting Express Productions Staff,
12.0 hours.
Participant Fee: \$144.00 and \$5.00 Material Fee. (P) New offering.

THEATER GAMES (AGES 8-14), Robert Conrad and Acting Express Productions Staff, 12.0 hours.
Participant Fee: \$144.00 and \$4.00 Material Fee. (P) New offering.

INTERACTIVE ONLINE COMPUTER WORKSHOPS: (Over 100 workshops offered) Education To Go™,
24.0 hours.
Participant Fee: \$49.00 - \$165.00 per workshop. (P) First offered in 1998.

SAT PREP SEMINAR, Ivy West Educational Services, 26 hours.
Participant Fee: \$255.00. (P) First offered in 1996.

BECOME A CERTIFIED LOAN SIGNING AGENT - BUILD YOUR OWN NOTARY SIGNING BUSINESS,
Notary Public Seminars, 6.0 hours.
Participant Fee: \$99.00 and \$60.00 Material Fee. (P) First offered in 2003.

BECOME A NOTARY PUBLIC IN ONE DAY (EXAM PREPARATION) FIRST TIME NOTARIES, Notary
Public Seminars,
7.0 hours.
Participant Fee: \$89.00 and \$30.00 Material Fee. (P) First offered in 1995 .
The Official California State Notary Public Exam will be administered immediately following the preparation
program for those who wish to take it at that time.

BECOME A NOTARY PUBLIC IN ONE DAY (EXAM PREPARATION) RENEWING NOTARIES, Notary
Public Seminars,
3.5 hours.
Participant Fee: \$50.00 and \$30.00 Material Fee. (P) First offered in 2009.
The Official California State Notary Public Exam will be administered immediately following the preparation

program for those who wish to take it at that time.

KIDS & MONEY (AGES 12-16), Barbie Stowell, 6.0 hours.
Participant Fee: \$55.00. (Presenter waives fee.) New offering.

LET'S SPELL IT RIGHT (AGES 8-14), The Memory School, 6.0 hours.
Participant Fee: \$53.00. (P) First offered in 1996.

MEMORY POWER & STUDY SKILLS (AGES 9-17), The Memory School, 3.0 hours.
Participant Fee: \$36.00 and an optional \$7.00 Material Fee. (P) First offered in 1987.

SPEED SPANISH I, The Memory School, 10.0 hours.
Participant Fee: \$59.00. (P) First offered in 1984.

PICTURE FRAMING FOR BEGINNERS, Susan Unoura, 5.5 hours.
Participant Fee: \$56.00 and \$45.00 Material fee. (P) First offered in 2005.

Special Events

GOLD KEY CARD PROGRAM available to persons 60 years or older. Gold Key Card entitles senior citizens to a reduced rate at designated events as well as free parking in student stalls on campus.
Participant Fee: \$10.00 for an annual card. Effective June 1, 2009.

GOLDEN WEST COLLEGE SWAP MEET to be held every Saturday and Sunday in the Golden West Street and Edinger Avenue parking lots. Advance reservation spaces: \$35 per space; Same day sales spaces: \$40 per space; Advance reservation spaces at end of rows (sold as a pair only): \$80/2 spaces; Same day sales spaces at end of rows (sold as a pair only): \$90/2 spaces; Food Vendors: \$35-\$175 per space; Deli trucks: \$75-\$450 per truck. First offered in 1979.

[REDACTED]

[REDACTED]

3.03.13 Authorization for Community Activities - Orange Coast College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

The following not-for-credit classes will be advertised and offered by the Community Education Office during the period of May 7, 2009 – June 30, 2010. Payment to the presenter will be based on a negotiated fixed rate (F) or percentage of income based on course enrollment (P).

PROFESSIONAL EXPERTS

BRAIN FITNESS FOR KIDS, Fee: \$19, 2.5 hours. Presenter: Brian Clough. (P)

FASHION WEEK – PLUSH TOY DESIGN, Fee \$125, 9 hours. Presenter: Shane Geil. Fashion Department to receive a portion of net proceeds. (P)

FASHION WEEK – DESIGN & INSPIRATOIN, Fee \$125, 9 hours. Presenter: Veronica D'arcy. Fashion Department to receive a portion of net proceeds. (P)

FASHION WEEK – OUTSIDE THE BOX, Fee \$125, 9 hours. Presenter: Katie Conner. Fashion Department to receive a portion of net proceeds. (P)

FASHION WEEK – CREATIVE BEDROOM SPACES, Fee \$125, 9 hours. Presenter: Sandy Craig. Volunteer: Tara Smith. Fashion Department to receive a portion of net proceeds. (P)

FINANCIAL PRESERVATION FOR BABY BOOMERS AND RETIREES, Fee: \$10, 3 hours. Volunteer presenters: Lisa Ramsey, Janis Adams, Thomas R. Roll, and Richard Morse. (P)

GEOMETRIC ART, Fee: \$39, 5 hours. Presenter: Brian Clough. (P)

OCC PIRATES SPORTS CAMP, Fee: \$150.00, optional \$10 early drop off and \$10 late pick up, 15 hours. Coordinator: Teeya Fernandez. Presenters: Kevin Smith, John Knox, Chris Ketchum, Laura Behr, and Robert Young. Volunteer participants on file. PE Department to receive a portion of net proceeds. (P)

OCC SKILLS BASKETBALL CAMP, Fee: \$125. 15 hours. Presenters: Steve Spencer, Teeya Fernandez and Duy Tran. Volunteer participants on file. PE Department to receive a portion of net proceeds. (P)

OCC SOCCER CAMP FOR KIDS, Fee: \$125, 15 hours. Presenters: Kevin Smith, Teeya Fernandez. Volunteer participants on file. PE Department to receive a portion of net proceeds. (P)

READING AND WRITING EXPLORATION – GRADES 5 & 6, Fee: \$120, plus \$5 materials fee. 22.5 hours. Presenter: Julie David. (P)

READING AND WRITING EXPLORATION – GRADES 7 & 8, Fee: \$120, plus \$5 materials fee. 22.5 hours. Presenter: Julie David. (P)

STUDY SKILLS, Fee: \$39.00, 5 hours. Presenter: Brian Clough. (P)

INDEPENDENT CONTRACTORS

BLACKSMITHING FOR EVERYONE, Fee \$200, plus \$25 materials fee, 24 hours. Presenter: Leland Means. Welding Department to receive a portion of net proceeds. (P)

HOW TO BUY ON EBAY, Fee: \$39, 2 hours. Presenter: Frances Greenspan. (P)

REVISION TO PREVIOUS BOARD

PROFESSIONAL EXPERTS

ALGEBRA REVIEW (7TH – 9TH GRADES), Fee \$115.00, 9 hours. Presenter: Angela Cho. (P) (Prior Board approval 4/1/09)

BASICS OF SELF-DEFENSE, add Volunteer: Franck Montvuagnard. (P) (Prior Board approval 4/1/08)

GEOMETRY FOR KIDS, Fee: \$39, 9 hours. Presenter: Brian Clough. (P) (Prior Board approval 4/2/08)

PRE-ALGEBRA (4TH – 6TH GRADES), Fee \$115.00, 12 hours. Presenter: Angela Cho (P). (Prior Board approval 4/1/09)

SUMMER SWIM LESSONS, add Coordinator: Kelly Loftus. Add Presenter: Sara Natalizio (P) (Prior Board approval 4/1/09)

WORD PROBLEMS – UNLOCKING THE SECRETS, Fee \$39, 3.5 hours. Presenter: Brian Clough. (P) (Prior Board approval 4/2/08)

[REDACTED]

[REDACTED]

3.03.14 Sailing Program - Orange Coast College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

The following non-credit classes will be offered by the Marine Programs Office during the period of May 7, 2009 – December 31, 2009. The presenters will be paid at a fixed rate or percentage of income based on actual enrollment. Instructor fees will be charged against individual ticket budget numbers and paid from Sailing Center funds. (P)=percentage and (F) =flat rate.

PROFESSIONAL EXPERTS

Robert Dalrymple to perform specialized marine maintenance, fiberglass repair and painting on Sailing Center boats, docks and facilities, as well as miscellaneous donations to the program. Work to be performed between May 7, 2009, and December 31, 2009. (F)

INDEPENDENT CONTRACTORS

Forespar for the purpose of providing inspection and repair to *Bluefin's* spinnaker pole from May 7 – December 30, 2009. To be paid an amount not to exceed \$2500 from Sailing Center funds.

SPECIAL EVENT

Sailing Program to host a US SAILING POWER CRUISING INSTRUCTOR COURSE summer, 2009 (actual dates tba). Students to register with US SAILING and instructors to be paid by US SAILING. Boats provided by the OCC School of Sailing & Seamanship. A fee of \$75 per participant will be charged to cover the cost of fuel. Participation and course registration fees for up to three OCC instructors; candidates to be paid by the Sailing Center at no cost to the district. (F)

3.04 PERSONNEL ITEMS

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations

b. Authorization for Leaves of Absence

c. Authorization for Schedule Changes, Classified Staff

d. Authorization for Professional Experts



OPEN SESSION.pdf

3.04 PERSONNEL ITEMS

a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations

It is recommended that the following resignations be accepted and/or layoffs and terminations be authorized:

Faculty

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Action</u>	<u>Effective Date</u>
Sohl, Barry	GWC	Instructor, Computer Science	Resign	05/29/09

Classified

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Action</u>	<u>Effective Date</u>
Lavoie, Gladys	GWC	Switchboard Operator, Sr.	39 month	04/14/09

b. Authorization for Leaves of Absence

It is recommended that authorization be given for the following leaves of absence:

Faculty

Cosand, Keisha, GWC, Instructor, English, 100% LOA/wop under the Family and Medical Leave Act of 1993, for the period 05/26/09 to 05/31/09.

Costas, Jose, OCC, Instructor, Dance, 100% LOA/wop for the period 08/31/09 to 05/31/10.

Classified

Wood, Melanie, OCC, Clerk Senior, 100% LOA/wop under the Family and Medical Leave Act of 1993, for the period 04/07/09 to 06/30/09.

Revision to Previous Board Action

Padilla, Rina, OCC, Financial Aid Specialist-BFAP, to extend 100% LOA/wop under the Family and Medical Leave Act of 1993, for the period 04/08/09 to 07/08/09.

c. Authorization for Schedule Changes, Classified Staff

It is recommended that authorization be given for the following temporary or permanent schedule changes in Classified Staff:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>Salary</u>
Vargas, Lucas	OCC	Utility Worker	Swing	Graveyard	02/02/09	E-40-05*

*Includes 7.5% shift diff.

d. Authorization for Professional Experts

Professional Experts over \$10,000.00

Hardin, Eric, CCC, to serve as 3d Artist for various projects throughout Instructional Systems Development, for the period 05/07/09 to 06/30/09, compensation to be \$12,500.00.

Personnel Items

Klein, Sandra P., CCC, to provide Neuropsychological services to the ABI Program, for the period 07/01/09 to 06/30/10, compensation to be \$52,416.00.

Leighton, John, CCC, to research and develop material to be included in grant proposals and to write grant proposals, for the period 05/10/09 to 06/30/09, compensation to be \$12,500.00.

Other Professional Experts

Graham, Vicki S., DIST, led Staff Development workshop involving communication skills and techniques on 04/08/09, compensation to be \$250.00.

Logan, Sandra, OCC, to perform work for the SB70 Middle School Grant, serving as school site coordinator for the planning and implementation of career exploration activities, for the period 05/07/09 to 06/15/09, compensation to be \$2,500.00.

Ooten, Cheryl, OCC, to present a workshop for Student Re-entry Program, for the period 05/07/09 to 06/30/09, compensation to be \$400.00.

Tompkins, William T., OCC, to videotape the annual Recognition Event on 04/09/09, compensation to be \$350.00.

Tovar, Ana, OCC, to provide clerical support to Classified Development Committee per agreement with CFCE, for the period 07/01/08 to 06/30/09, compensation to be \$5,000.00.

Revisions to Previous Board Actions

Abdou, Marc, CCC, to serve as an Offline Editor for the new Anatomy and Physiology Telecourses, extend end date from 05/09/09 to 06/30/09, and increase compensation from \$13,200.00 to \$19,800.00.

Valles, Martin T., CCC, to serve as an Assistant in post production for the new Anatomy & Physiology Telecourses, extend end date from 06/09/09 to 06/30/09, and increase compensation from \$12,500.00 to \$15,000.00.

3.05.01 Authorization for Independent Contractors - Coastline Community College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement. It is recommended that the Board President, or designee, be authorized to sign the Agreements and any related documents indicating approval by the Board of Trustees.

\$10,000 AND OVER

LaunchPad Careers, Inc. to conduct Outplacement and Career Coaching Training Modules to One-Stop Center staff and clients, invoiced at a rate of no more than 33 modules at \$725 per module and one 8-hour One-Stop Center Staff Business Development Training Class at a cost of \$2,750, May 7, 2009 – June 30, 2009, for a fee NTE \$24,000 to be paid from One-Stop Center funds.

Working Wardrobes to facilitate additional workshops to One-Stop Center clients, at a cost of \$750 per workshop, with a maximum of 32 workshops, May 7, 2009 – June 30, 2009, for a fee NTE \$24,000 to be paid by One-Stop Center funds. (Revision is to increase NTE figure by \$24,000 as a result of increased assignment. Prior Board Approval: 4/1/09)

UNDER \$10,000

James, George R. to facilitate the Watercolor on Alternative Surfaces Workshop, July 13-17, 2009, at the Coastline Art Gallery in Huntington Beach, for a one-time fee of \$2,600 to be paid from Summer Art Workshop Auxiliary funds.

Austin, Natalie to provide services in support of Coastline's Military Education Programs, May 7, 2009 – June 30, 2009, for a fee NTE \$2,000 (\$24.00 hourly rate) to be paid from Contract Education funds.

Lawson, Gloria to provide services in support of Coastline's Military Education Programs, May 7, 2009 – June 30, 2009, for a fee NTE \$2,500 (\$30.00 hourly rate) to be paid from Contract Education funds.

Uhlik, Jeff to videotape and edit ten dance sequences @ \$100 per sequence for the new Introduction to the History of Dance course, May 7, 2009 – June 30, 2009, for a fee NTE \$1,000 to be paid from ISD Ancillary funds.

Tang, Yong to review front matter and provide exercises and answers for Study Guide and to write 7-10 questions for the test bank for Lessons 1, 3, 4, 5, 8, 9, 10, 11, and 13 @ \$450/lesson for the new Anatomy & Physiology telecourse, May 7, 2009 – June 30, 2009, resulting in a total contract amount of \$7,000 to be paid by funds received in support of this project. (Revision is to increase assignment and NTE figure by \$4,050. Prior Board Approval: 10/15/08)

Whitney, Ross Alan to record and mix music for 12 dance demonstrations at \$41.66 each, May 7, 2009 – June 30, 2009 for a fee NTE \$500 to be paid from ISD Ancillary funds.

Pina, Jo Ann Ph.D., Cross Talk Institute, to facilitate a training event between Coastline One-Stop Center staff and Orange County Investment Board staff, April 30, 2009, for a one-time fee of \$3,000 to be paid from One-Stop Center funds. (Administrative Approval: 4/23/09)

3.05.02 Authorization for Independent Contractors - Golden West College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action
Public Access: Yes

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement. It is recommended that the Board President, or designee, be authorized to sign the Agreements and any related documents indicating approval by the Board of Trustees.

\$10,000 AND OVER

Bedsworth, William to provide preparation and presentation of Legal Updates and Peace Officer Standards and Training (POST) Case Law, July 1, 2009 – June 30, 2010. Payment NTE \$15,000 from New Media Center auxiliary funds.

McNerney, Daniel to provide preparation and presentation of Legal Updates and Peace Officer Standards and Training (POST) Case Law, July 1, 2009 – June 30, 2010. Payment NTE \$15,000 from New Media Center auxiliary funds.

Rutledge, Devallis to provide preparation and presentation of 2009-2010 Legal Updates, July 1, 2009 – June 30, 2010. Payment NTE \$15,000 from New Media Center auxiliary funds.

Vasquez, Laura to provide individual and group health teaching through the GWC Health Center, May 7, 2009 – June 30, 2010, as an unpaid/non-sponsored internship.

Quinlan, Scott to provide peer counseling of veterans at the GWC Health Center, May 7, 2009 – June 30, 2010, as an unpaid/non-sponsored internship.

UNDER \$10,000

The following individuals to serve as an independent contractor pursuant to the District's standard independent contractor agreement, as guest musicians for the Connection performance May 16, 2009, to be paid as follows from Chorale Foundation funds:

Soloists @ \$250

Bales, Thomas
Michelou, Linda
Stoneman, David
Taniguchi, Gregorio Isao M

Orchestra @ \$200

Aarflot, Jostein
Cavadini-Goodwin, Ann
Coosaia, Rachel
Charpie, Steve
Dierl, Chris (also to receive \$250 for contracting)
Hutchison-Dierl, Cheri
Kyung, Sandra
Lesinska, Nadejda (also to receive \$150 concert mistress stipend)
Mirich-Spear, Helene
Satton, June
Seager, Dan

Selezinka, Roman
Selezinka, Victoria
Witherspoon, Jordan
Zelazo, Michael J.

Mission Visual to shoot and edit Nursing Pinning Ceremony and edit student slideshow, May 29, 2009. Payment of \$1724 from Foundation donated funds.

Orange County Dance Center to present "Solo Night" June 13, 2009. Payment of 50% of gross ticket sales from Theater Income funds.

Whyte, D. Scott to coordinate schedule of panelist, processing paperwork, and assemble workbooks and binders, February 4, 2009 – June 30, 2010. Payment NTE \$4,500 from Mental Health grant funds. This is a revision to previous Board action of 2/4/09 to add responsibility and increase role of individual.

[REDACTED]

[REDACTED]

3.05.03 Authorization for Independent Contractors - Orange Coast College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement. It is recommended that the Board President, or designee, be authorized to sign the Agreements and any related documents indicating approval by the Board of Trustees.

UNDER \$10,000

Davis-Diassy, Bayette to perform for a dance class recital on May 7, 2009, to be paid \$200 from ASOCC funds.

Donnelly, Caitlin to perform an annual project evaluation of the Title III Grant project plan with the OCC Instructional Wing for the period May 17, 2009, through May 19, 2009, to be paid an amount NTE \$8,000 from Title III Grant funds.

Fishmax.Com LLC to service, maintain, and supply the Lab School aquarium on a monthly basis from July 1, 2009, to June 30, 2010, to be paid an amount NTE \$1,200 from Lab School ancillary funds.

Loeschen, Sharon L. to serve as guest speaker and facilitator to the faculty and staff of the Counseling Division for the program entitled "Enriching Your Relationship with Yourself and Others" on May 8, 2009, to be paid \$200 from ASOCC funds.

Ooten, Cheryl to present a workshop on "Managing Math Anxiety" on March 17, 2009, to be paid \$400 from ASOCC funds. Late submittal due to lost paperwork.

Rancho Vista Landscaping, Inc. to perform monthly front landscape and garden maintenance for the Orange Coast College Early Childhood Lab School between July 1, 2009, through June 30, 2010, to be paid an amount NTE \$4,500 from Lab School ancillary funds.

Newlander, John to serve as guest speaker for Art 130/131 Painting classes on May 13, 2009, to be paid \$200 from ASOCC funds. Revision to Previous Board Action to change date. Previous Board approval 11/5/08.

Saks, Eric to serve as guest speaker for DMA&D 263, Motion Graphics, on November 12, 2008, to be paid \$250 from ASOCC funds. Revision to Previous Board Action to change the business name of presenter. Previous Board approval 10/15/08.

3.05.04 Authorization for Independent Contractors - District

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement. It is recommended that the Board President, or designee, be authorized to sign the Agreements and any related documents indicating approval by the Board of Trustees.

\$10,000 AND OVER

Consilien, LLC to Develop an Integrated Human Resources Employee and Retiree Benefit Management System

After an extensive review by Risk Services, Administrative Director District Information Services, Vice President Administrative Services, it is recommended to enter into an Independent Contractors Agreement effective May 18, 2009, through June 30, 2009 with an Amendment to continue Agreement July 1, 2009, through June 30, 2010. Fiscal Impact NTE 2008-2009 \$86,716.50 (General Obligation Bond Funds). Fiscal Impact NTE 2009-2010 \$86,716.50 (General Obligation Bond Funds)

3.05.05 Authorization for Staff Development - Golden West College

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action
Public Access: Yes

Activity: iTunes U Pilot Program

Date: April 20 – June 30, 2009

Purpose: Faculty generated iTunes U projects for spring 2009.

Cost/Purpose/Funding Source: \$2,500 stipend from Staff Development funds.

Activity: Counseling Department Symposium

Date: May 19, 2009

Purpose: Visit and tour another campus to see how counseling services are coordinated.

Cost/Purpose/Funding Source: \$195 for food/refreshments from Staff Development funds.

Activity: Nursing Faculty Retreat

Date: March 16, 2009

Purpose: Faculty development and SLO enhancement.

Cost/Purpose/Funding Source: \$760 for food/refreshments, supplies and activities; from IPD and Nursing Projects funds.

This is a revision to previous Board action of 1/21/09 to increase the costs and add another source of funds.

3.05.06 Authorization for Staff Development - Orange Coast College

Meeting: 05/06/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Area, Sheryl, OCC Administrative Assistant to the Vice President, to take a class entitled "CIS A 135, Introduction to Microsoft Access, at Orange Coast College, spring semester, 2009, to be reimbursed for tuition and books NTE \$180 to be paid from Staff Development district funds.

3.06 FINANCIAL APPROVALS

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item 3.06.01

Agenda Item 3.06.02

Agenda Item 3.06.03

3.06.01 Approval of Purchase Orders

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content



PurchaseOrderDIST.pdf

Agenda Item Content

Agenda Item Content

Motion:

Agenda Item Content

PO NUM	NAME OF VENDOR	SITE	OBJECT CODE	AMOUNT
P0316259	MSH Construction Co Bid #1966 Upgrade Student Services (GOB) Board Date: 04/14/09	OCC-GB	6250	432,325.00
P0316260	USS Cal Builders Inc OCC Softball Field Bid #1964 (GOB) Category H- Specialties Board Date: 04/01/09	OCC-GB	6120	392,000.00
P0316033	MJ Contractors Inc Bid 1964 Category C- Concrete/Masonry (GOB) Board Date: 03/04/09	OCC-GB	6120	290,000.00
P0316034	MJ Contractors Inc Bid 1964 Category E -Carpentry/Steel (GOB) Board Date: 03/04/09	OCC-GB	6120	190,000.00
P0316099	ROI Networks Inc GWC telephone system upgrade Board Date: 04/01/09	DIS	6401	175,875.97
P0316005	Engineering/Remediation Resources Group Inc Bid 1964 Category B-Site Utilities (GOB) Board Date: 03/04/09	OCC-GB	6120	174,839.00
P0316004	GCI Construction Inc Bid 1964 Category A- Demolition/Earthwork/Grading (GOB) Board Date: 03/04/09	OCC-GB	6120	131,469.00
P0315973	VQS Enterprises Inc Fall 09 Class Schedules Bid #1944 Board Date: 01/16/08	OCC	4321	119,370.30
P0316174	Cambridge West Partnership LLC OCC, GWC, CCC Building/Facilities Program Implementation (Fund 40-Dist Funds) Board Date: 03/04/09	DIS	5899	93,000.00
P0315995	Dyntek Services Inc E-mail storage and recovery software	GWC	5638	49,500.00
P0316261	Verne's Plumbing Inc Bid 1964 Category G-Plumbing OCC Softball Field (GOB) Board Date: 04/01/09	OCC-GB	6120	44,650.00
P0315966	People Admin Inc Software SMA for Enterprise tracking module	DIS	5638	43,000.00
P0316100	ROI Networks Inc Professional services for GWC telephone system upgrade Board Date: 04/01/09	DIS	5899	42,240.00
P0316001	MR2 Solutions Inc Computer hardware backup system	GWC	6401	37,639.45
P0316101	ROI Networks Inc Service and support for GWC telephone system upgrade 04/01/09	DIS	5638	32,545.80
P315820	OCE' Financial Services Inc SMA for reprographics Oce copier	CCC	5638	31,416.00

Purchase orders

P0315997	Systems Technology Associates Inc Hardware & software SMA	GWC	5638	28,413.89
P0315990	En Pointe Technologies Anti-virus software SMA	GWC	5638	28,233.27
P0315994	Systems Technology Associates Inc Computer hardware drives for Info Services	GWC	6401	26,567.01
P0315969	Townsend Public Affairs Inc Public relations services	DIS	5899	25,000.00
P0316244	Allscape Lit & Lang and Snack Bar Bldgs Landscaping (GOB)	OCC-GB	6120	24,780.88
P0316217	Pacific Blue Micro SMA for computer mainframe	DIS	5638	20,176.49
P0316279	Ultimate Gifts CCC promotional marketing items	CCC	5851	20,000.00
P0316102	Clear Sign & Design Inc New monument signs for District Admin Office Bldg (Fund 40)	DIS	6120	19,800.00
P308008	DataPipe Inc Two year eLumen software contract Board Date: 09/05/07	OCC	5638	19,250.00
P0316178	Southcoast Acoustical Interiors Music Room 102 Acoustical Upgrades (GOB)	GWC-GB	6250	16,950.00
P0316263	B & P Services Inc Replace Technology Bldg chiller compressor (Capital Outlay)	OCC	5650	15,420.00
P0316239	John Deere Landscapes Controller for Irrigation System (GOB)	OCC-GB	6124	14,001.92
P0316255	Making Connections Printing Middle School Pathway booklets content Board Date: 06/18/08	OCC	5899	13,515.00
P0316245	OC Pump Company Pool Replacement Pump	OCC	5657	13,446.93
P0316117	Cox Media Advertising cost for Public Info Services	DIS	5850	13,108.80
P0315991	Softchoice Corp Software license renewal fee.	GWC	5699	12,683.06
P0316157	Community College League of Calif GWC library archive	GWC	5306	12,428.00
P0316254	Graphic Edge Printing Middle School Pathway Booklets Board Date: 06/18/08	OCC	5899	12,000.00
P0315998	AT&T Computer hardware maintenance agreement.	GWC	5638	11,274.20
P0316006	Wild Bill's Welding Track pole vault pit cover repairs	OCC	5657	11,000.00
P0315981	Exclusive Construction	OCC-GB	6120	10,350.00

	Material & labor for hammer cage at Track (GOB)			
P0316179	Cutting Edge Systems Laser Engraver	OCC	6411	10,222.50
P0316177	Clear Channel Radio Los Angeles/KIIS FM Radio Air-time Advertizing	OCC	5850	10,200.00
P0316003	AM Associates OCC IC -District Facilities Planning Board (GOB) Board Date: 03/04/09	DIS-GB	6269	10,000.00
P0316014	Unisource Worldwide Inc Open PO for custodial supplies	OCC	4312	10,000.00
P0316109	Time Warner Entertainment	DIS	5850	9,992.00
P0316096	Western Graphics Plus	OCC	5899	9,900.00
P0316235	Exclusive Construction	OCC-GB	6250	9,450.00
P0316216	ExaGrid Systems Inc	DIS	5638	9,422.51
P0315992	SMS Systems Maintenance Services Inc	GWC	5638	8,929.92
P0316237	Cluck Air Conditioning Inc	OCC-GB	6250	8,446.00
P0315999	Ipswitch Inc	GWC	5699	7,967.00
P0316167	PGINET Consulting	OCC	5899	7,960.00
P0315987	Bluecat Networks Inc	GWC	5638	7,564.05
P0315993	Dell Higher Education	GWC	6411	7,392.60
P0316060	ImageSource Inc	OCC	5699	6,650.01
P0316058	Dell Higher Education	DIS	4315	6,626.52
P0316236	Embee Technologies	OCC-GB	6120	6,597.86
P0316220	Synegi Inc	DIS	5638	6,530.00
P0316289	New Horizons CLC of So Cal	CCC	5898	6,210.00
P0316188	Walters Wholesale Electric Co	OCC	4312	6,100.00
P0316218	CDWG	CCC	6412	5,940.58
P0316073	Harbinger Knowledge Products Inc	CCC	5699	5,723.28
P0316200	Making Connections	OCC	5899	5,525.00
P0316098	SMS Systems Maintenance Services Inc	GWC	5638	5,437.44
P0316002	MR2 Solutions Inc	GWC	5638	5,239.83
P0316282	Oxford University Press	CCC	4312	5,045.68
P0316059	Class Abbey LLC	CCC	5699	5,000.00
P0315985	Cluck Air Conditioning Inc	OCC-GB	6120	4,936.00
P0315996	En Pointe Technologies	GWC	5638	4,879.07
P0316306	Sign Concepts	GWC	4312	4,791.03
P0316048	Tape Company	GWC	4312	4,656.21
P0316199	Graphic Edge	OCC	5899	4,600.00
P0316273	Sehi Computer Products Inc	CCC	4315	4,574.03
P0316132	OCTA	CCC	7601	4,500.00
P0316067	Dove Professional Apparel Inc	GWC	4312	4,153.13
P0316160	Medco Supply Co	GWC	4312	4,124.26
P0316108	Next Movement Entertainment	DIS	5850	4,085.00
P0316243	Digital Networks Group Inc	OCC-GB	6250	3,938.19
P0316238	CSI Surveillance Systems Inc	OCC-GB	6411	3,937.69
P0315971	VMI Inc	GWC	6412	3,796.25

Purchase orders

P315638	Marina Landscape Inc	DIS	5899	3,753.00
P0316165	Dell Higher Education	GWC	6412	3,732.41
P0316301	Goprint Systems Inc	GWC	4315	3,608.36
P0316266	Wolfram Research Inc	OCC	5699	3,530.45
P0316140	Linden Lab	CCC	5899	3,500.00
P0316162	Buddy's All-Star Inc	GWC	4312	3,414.83
P0316181	Larry Robbin	CCC	5899	3,300.00
P315683	HB Union High School District	OCC	5857	3,200.00
P0315974	Bob's Shade & Linoleum	GWC	6250	3,191.40
P0316045	Sehi Computer Products Inc	GWC	4315	3,173.80
P0316104	UPS Protection	DIS	5638	3,166.00
P0316039	Office Depot	GWC	4315	3,112.07
P0316215	Synegi Inc	DIS	5638	3,066.00
P0316069	ATI/Assessment Technology Institute	GWC	4312	3,000.00
P0316136	VIASINC	OCC	5699	3,000.00
P0316139	Linden Lab	CCC	5899	3,000.00
P0316175	Accent Reconstruction II	GWC	5899	3,000.00
P0316234	Sun Environmental Engineering Services, Inc	OCC-GB	6250	3,000.00
P0316280	Panera Bread	CCC	5899	3,000.00
P0316017	Jim's Music Center	OCC	4312	2,948.04
P0316055	Digital Broadcast Inc	CCC	5638	2,922.00
P0316068	Duvac Electronics	CCC	4312	2,843.14
P0316065	Elsevier	GWC	4312	2,788.72
P0316202	Blick Art Materials	OCC	4312	2,771.40
P0316125	Turning Technologies LLC	GWC	4315	2,699.38
P0316115	Provantage Corp	DIS	4312	2,683.18
P0316170	Sehi Computer Products Inc	OCC	4312	2,634.19
P0316196	Norm's Refrigeration & Ice Equip	OCC	4312	2,589.00
P0315978	COMAP Inc	CCC	5748	2,500.00
P0316026	Newport-Mesa Unified Sch Dist	OCC	5899	2,500.00
P0316119	Doerschel, Darren	GWC	5112	2,500.00
P0316121	Ex Libris Inc	CCC	5306	2,500.00
P0316191	HB Union High School District	OCC	5899	2,500.00
P0316192	Garden Grove Unified Schools	OCC	5899	2,500.00
P0316193	Coastline Regional Occupational Program	OCC	5899	2,500.00
P0316040	Dell Higher Education	GWC	6412	2,449.69
P0316164	Sherwin-Williams Co	GWC	4312	2,416.85
P0316305	Community College League of Calif	GWC	5306	2,391.00
P0316168	Dell Higher Education	OCC	4312	2,353.93
P0316240	Pinnacle Radio Inc	DIS	5899	2,312.40
P0316134	Point & Click Solutions	GWC	5699	2,250.00
P0316222	Apple Computer Inc	OCC	5699	2,233.51
P0316290	Office Depot	OCC	4312	2,119.49
P0316233	Ware Group	OCC	5699	2,088.00
P0316011	Fisher Scientific	OCC	4312	2,085.58
P0316127	AT&T Mobility	CCC	5638	2,049.23
P0316221	CDWG	OCC	4312	2,009.75

P0316009	Class Abbey LLC	OCC	5699	2,000.00
P0316078	Office Depot	GWC	4312	2,000.00
P0316176	Hoover Printing & Lithography Inc	OCC	4321	2,000.00
P0316186	OC Register	OCC	5850	2,000.00
P0316022	Carolina Biological Supply	OCC	6411	1,980.67
P0316031	Pasco Scientific	CCC	4312	1,872.70
P0316274	Sehi Computer Products Inc	CCC	4312	1,825.30
P0316297	Apple Computer Inc	CCC	5899	1,803.23
P0316015	PL Hawn Company Inc	OCC	4312	1,800.00
P0316095	Computerland of Silicon Valley	CCC	5699	1,791.12
P0316249	Office Depot	OCC	4312	1,694.00
P0316207	MMi Direct Mail Communications	OCC	5850	1,670.00
P0316302	Dove Professional Apparel Inc	GWC	4312	1,633.56
P0316309	Office Depot	GWC	4315	1,573.20
P0315988	Digital Solutions LLC	GWC	4315	1,559.68
P0316052	Physician Sales & Service	GWC	4312	1,559.06
P0316250	Dell Higher Education	OCC	4315	1,554.25
P0316248	Best Buy Inc	OCC	4312	1,522.45
P0316204	Orchard Hotel	OCC	5899	1,500.00
P0316206	HBHS Football Booster Club	OCC	5850	1,500.00
P0316161	truWest Inc	GWC	4312	1,486.96
P0316205	MMi Direct Mail Communications	OCC	4321	1,484.00
P315621	Island Color Inc	OCC	4321	1,474.99
P0316054	Physician Sales & Service	GWC	4312	1,434.48
P0316318	Epson America Inc	GWC	4315	1,363.93
P0315982	Grainger	OCC-GB	4312	1,332.05
P0316122	Western Graphics Plus	GWC	4312	1,313.16
P0316223	Apple Computer Inc	OCC	4677	1,307.72
P0316210	Mission Printing Co	OCC	4321	1,296.30
P0316166	Dell Higher Education	OCC	6412	1,288.74
P0316311	Sehi Computer Products Inc	GWC	4315	1,287.16
P0316103	Sehi Computer Products Inc	DIS	4315	1,286.13
P0316195	Western Graphics Plus	OCC	4321	1,280.00
P0316148	Western Highway	GWC	4312	1,259.27
P0316277	McGraw-Hill Companies	CCC	4285	1,232.33
P0316172	Office Depot	OCC	4312	1,228.88
P0315972	Treecare Arborists	GWC	5899	1,175.00
P0316247	Action Publishing Inc	OCC	4312	1,162.08
P0316021	Biopac Systems Inc	OCC	4312	1,150.45
P0316112	CDWG	CCC	4315	1,119.53
P0316214	Apple Computer Inc	OCC	4315	1,087.39
P0316120	Jostens	CCC	4312	1,064.96
P0316314	Office Depot	GWC	4312	1,055.62
P0316315	Office Depot	GWC	4312	1,039.11
P0316219	Office Depot	CCC	4312	1,032.96
P0316194	Xerox Corp	DIS	4310	1,006.33
P0316088	Office Depot	CCC	4312	1,002.84

Purchase orders

P0316089	Office Depot	CCC	4312	1,000.00
P0316110	Asian & Pacific Islanders in Higher Education	DIS	5320	1,000.00
P0316146	Office Depot	GWC	4312	1,000.00
P0316153	Anaheim Band Instruments Inc	GWC	4312	1,000.00
P0316185	Times Community News %Los Angeles Times	OCC	5850	1,000.00
P0316189	Western Graphics Plus	OCC	4321	1,000.00
P0316208	Western Graphics Plus	OCC	4321	1,000.00
P0316209	Fastsigns	OCC	4321	1,000.00
P313467	GWC Bookstore	GWC	4312	1,000.00
P0316268	Western Graphics Plus	OCC	4312	993.43
P0315983	Tremco Inc	OCC-GB	6120	990.00
P0316271	Dish Network Chicago	DIS	5522	960.00
P0316190	Western Graphics Plus	OCC	4321	958.00
P0316138	Office Depot	OCC	4312	939.00
P0316082	Office Depot	CCC	4312	938.90
P0316124	Pocket Nurse	GWC	4312	936.35
P0316007	Fisher Scientific	OCC	4312	930.02
P0316171	Sehi Computer Products Inc	OCC	4312	929.15
P0316227	Collegesource Inc	OCC	5699	908.00
P0315970	Image Printing Solutions	DIS	4321	901.87
P0316232	Wieser Educational	OCC	4312	892.24
P0316241	Embee Technologies	OCC-GB	6250	874.95
P0316313	Sehi Computer Products Inc	GWC	4315	872.54
P0316079	Office Depot	CCC	4312	865.43
P0315984	Spectrum Communications Cabling Services Inc	OCC-GB	4315	860.53
P0316030	MCM	GWC	4315	857.69
P0316275	Postmaster	CCC	5831	840.00
P312260	Mariposa Women & Family Center	GWC	5110	834.00
P0316173	Tri-Citi Electric Inc	DIS	5899	813.00
P0316293	Office Depot	CCC	4312	808.00
P0316023	Specialized Products Company	OCC	4312	807.05
P0316072	Int'l Consortium for Education & Economic Dev	CCC	5320	800.00
P0316050	Paton Group	GWC	4315	791.10
P0315967	Office Depot	CCC	4312	788.54
P0316106	Office Depot	CCC	4312	785.29
P0316307	Pearson Assessmsent	CCC	4312	754.06
P0316037	Office Depot	CCC	4312	750.13
P0316029	CCC Foundation/Api Council	DIS	5320	750.00
P0316061	Marina Football Boosters	OCC	5850	750.00
P0316019	World-Wide Fire Inc	OCC	5899	720.00
P0316276	Pocket Nurse	GWC	4312	715.92
P0316299	Amsterdam Printing & Litho	GWC	4312	654.98
P0316000	Harland Technology Services	GWC	5699	630.00
P0316143	Sehi Computer Products Inc	GWC	4315	629.66
P0316229	Western Psychological Services	OCC	4312	629.38
P0316147	OCC Food Services	DIS	4312	622.48
P0316113	Computerland of Silicon Valley	CCC	5699	615.56

Purchase orders

P0316226	Walters Wholesale Electric Co	OCC	4312	609.04
P0316303	B & H Photo-Video	GWC	4315	603.28
P0316097	SPSS Inc	CCC	5699	581.70
P0316300	Amsterdam Printing & Litho	GWC	4312	573.16
P0316149	Cal-Olympic Safety	GWC	4312	567.53
P0316253	College Board	OCC	4312	560.03
P0316093	Computerland of Silicon Valley	CCC	5699	556.66
P0316018	Tustin Awards Inc	OCC	4312	546.29
P0316203	Thompson Publ Group	DIS	5306	544.55
P0316159	Kater-Crafts Bookbinders	GWC	5899	527.30
P0316154	Parallax Inc	GWC	4312	524.42
P0316032	Hoover Printing & Lithography Inc	OCC	4321	515.05
P0316212	Amazon.com	OCC	4312	512.68
P0316246	OvisLink Tedh	OCC	4312	507.65
P0316010	Costa Mesa HS Football	OCC	5850	500.00
P0316027	Comm Coll Leadership Development Initiatives	DIS	5320	500.00
P0316151	JW Pepper & Son Inc	GWC	4312	500.00
P0316187	Youth Employment Services Harbor Area Inc	OCC	5850	500.00
P0316231	McGraw-Hill Companies	OCC	4312	491.69
P0316051	Pitman Co	GWC	4312	486.70
P0316044	Dell Higher Education	OCC	4315	482.72
P0316020	Turnout Maintenance Co	OCC	5899	480.00
P0316116	Satellite Engineering Group Inc	DIS	4315	477.04
P0316230	Educators Publishing Svc Inc	OCC	4312	460.76
P0316114	Office Depot	CCC	4312	450.00
P0316201	Buddy Group Inc	OCC	5899	450.00
P0316043	Sehi Computer Products Inc	GWC	4315	446.52
P0316267	VWR International Inc	OCC	4312	441.83
P0316111	CDWG	CCC	4315	441.18
P0316135	Sehi Computer Products Inc	GWC	4315	440.11
P0316036	Office Depot	OCC	4312	430.70
P0316272	Western Graphics Plus	DIS	4312	421.50
P0316180	Office Depot	DIS	4312	413.68
P0316317	Govconnection Inc	DIS	4315	412.71
P0316091	Computerland of Silicon Valley	CCC	5699	402.42
P0316107	Bob's Shade & Linoleum	CCC	5899	400.00
P0316086	Office Depot	CCC	4312	394.86
P0316008	Fastsigns	OCC	4312	392.64
P0316269	Sehi Computer Products Inc	GWC	4315	377.20
P0315986	Amtek Construction	DIS	6120	375.00
P0316087	Office Depot	CCC	4312	373.97
P0316126	AT&T Mobility	CCC	4312	370.01
P0316294	Office Depot	CCC	4312	363.00
P0316024	Cordova & Sons	OCC	5657	360.00
P0316298	GWC Bookstore	GWC	4312	360.00
P0316075	Mighty Mover Trailer	CCC	5899	357.57
P0316070	Amazon.com	CCC	4312	354.96

Purchase orders

P0316150	Toyota Motor Sales USA Inc	GWC	4315	350.00
P0316270	Recording for Blind & Dyslexic	OCC	5320	350.00
P0316137	Sign-Mart	OCC	4312	345.72
P0316105	Fry's Electronics	CCC	4315	344.17
P0315980	Office Depot	DIS	4312	339.41
P0316077	Office Depot	DIS	4312	339.31
P0316284	S & S Worldwide	CCC	4312	338.18
P0316064	Pacific Parking Systems Inc	GWC	4312	337.13
P0316038	Office Depot	OCC	4312	320.00
P0316042	MWB Business Systems	OCC	5638	319.86
P0316129	Professional Fire Protection	CCC	5899	317.50
P0316155	Vocational Biographies Inc	GWC	5306	316.00
P0316013	Fisher Scientific	OCC	4312	309.98
P0316242	State Water Resources Ctrl Brd	OCC-GB	6129	308.00
P0316094	Sehi Computer Products Inc	CCC	4312	305.62
P0316066	Master Recording Supply Inc	GWC	4312	300.28
P0315977	Rio Grande	GWC	4312	300.00
P0316028	AAWCC	DIS	5320	300.00
P0316225	Sehi Computer Products Inc	OCC	4312	296.33
P0316145	MWB Business Systems	GWC	5638	291.72
P0316169	Office Depot	OCC	4312	287.42
P0315989	CDWG	GWC	4315	279.44
P0316053	Carolina Biological Supply	GWC	4312	275.00
P0316080	Office Depot	CCC	4312	269.91
P0316319	Office Depot	GWC	4312	269.10
P0315976	Cameron Welding Supply	GWC	4312	250.00
P0316131	Gopher	CCC	4312	245.00
P0316310	Office Depot	GWC	4312	237.50
P0316133	Oriental Trading Co Inc	CCC	4312	234.58
P0316285	Oriental Trading Co Inc	CCC	4312	233.84
P0316264	Magna Publications Inc	DIS	4312	229.00
P0316123	Amico Scientific Corp	CCC	4312	224.00
P0316256	Digital Networks Group Inc	OCC	4312	222.41
P0316118	Medical Arts Press	GWC	4312	218.25
P0316295	Dell Higher Education	OCC	4312	216.93
P0316163	MCM	GWC	4315	216.41
P0316296	Xerox Corp	OCC	5638	206.75
P0316316	Office Depot	GWC	4315	206.04
P0315968	Office Depot	DIS	4312	205.40
P0316257	Office Depot	OCC	4312	190.10
P0316142	Apple Computer Inc	GWC	4315	182.10
P0316312	Apple Computer Inc	GWC	4315	180.47
P0315975	Nova Color	GWC	4312	180.00
P0316288	Modern School Supplies Inc	GWC	4312	174.14
P0316197	Lazar & Associates	OCC	5899	170.00
P0316152	Broadcast Supply Worldwide	GWC	4312	167.92
P0316046	Computerland of Silicon Valley	CCC	5699	161.63

Purchase orders

P0316156	Bill's Camera	GWC	5657	160.55
P0316076	Jupiterimages Corp	CCC	5306	159.95
P0316158	Robbins Table Tennis Specialties	GWC	4312	157.80
P0316049	Snap-On Tools	GWC	4312	156.54
P0316287	Photo Researchers Inc	CCC	5748	152.00
P0316047	Laerdal Medical Corp	GWC	4312	151.27
P311914	Office Depot	GWC	4312	149.52
P0316128	News-Enterprise	CCC	5850	135.00
P0316291	Sehi Computer Products Inc	GWC	4315	135.00
P0316228	Flaghouse Inc	OCC	4312	134.78
P0316252	Sehi Computer Products Inc	DIS	4312	133.24
P0316063	College Board	CCC	4312	129.30
P0316130	McGraw-Hill Companies	CCC	4312	127.30
P0316183	Critical Thinking Co	CCC	4312	126.94
P0316304	Damian Dlugolecki String Maker	GWC	4312	125.00
P0316258	GST	DIS	4312	123.93
P0316283	Critical Thinking Co	CCC	4312	112.83
P0316278	Garden Grove Chamber Commerce	CCC	5320	100.00
P0316025	Pivot Point International Inc	OCC	4312	98.51
P0316041	Dell Higher Education	OCC	4312	96.96
P0316224	OCC Food Services	OCC	4312	91.28
P0316144	Office Depot	GWC	4312	89.86
P0316092	Computerland of Silicon Valley	CCC	5699	89.21
P0316074	OC Business Journal	CCC	5306	89.00
P0316213	Amazon.com	OCC	4312	80.80
P0316182	RadioShack	CCC	4312	80.18
P0316057	Administrative Professional Today	CCC	5306	76.00
P0316184	Amazon.com	CCC	4312	65.14
P0316141	Mundo Corp	DIS	5657	64.16
P0316071	James Publishing Inc	CCC	4285	63.29
P0316081	Office Depot	CCC	4312	59.46
P0316198	Wilson Language Training	OCC	4312	59.38
P0316085	Office Depot	CCC	4312	57.55
P0316292	Dakota Backflow Co	DIS	5899	55.00
P0316286	Uline	CCC	4312	54.80
P0316308	Office Depot	GWC	4312	54.11
P0316012	Weekly Reader Corp	OCC	5306	48.28
P0316035	Office Depot	GWC	4315	41.71
P0316251	Apple Computer Inc	OCC	4315	38.57
P0316056	Amer Council on Education	CCC	5306	36.00
P0316084	Office Depot	DIS	4312	22.83
P0316062	Hitt Marking Devices Inc	DIS	4312	18.64
P0315979	EBSCO Subscription	GWC	5306	12.97
P0316211	OCC Associated Students	OCC	4312	10.80
P0316083	Office Depot	DIS	4312	10.77
	Total			<u>3,186,615.35</u>

Object Code Legend

- 3000-3999 Staff Benefits
- 4200-4299 Books, Replacement of
- 4300-4799 Supplies/Printing
- 5100-5199 Consultants/Lecturers
- 5200-5299 Conferences/Travel
- 5300-5399 Dues/Memberships/Subscriptions
- 5400-5499 Insurance
- 5500-5599 Utilities/Services/Contracts
- 5600-5601 Film Rental
- 5630-5673 Repairs/Equipment and Facilities
- 5682-5699 Lease/Rentals
- 5700-5899 Other Expense of Operations
- 6100-6299 Site/Site Improvements/Building
- 6300-6399 Books, New Acquisitions
- 6400-6499 Equipment, New/Replacement

3.06.02 Ratification/Approval of Checks

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes



checkapproval.pdf

NUMBER	NAME OF VENDOR	AMOUNT
0127449	PacifiCare of California Medical Premiums	500,377.16
0128482	ACSIG Dental / Edge Dental Claims & Admin Fees	239,353.55
0127610	Kaiser Permanente Medical Premiums	238,282.19
0128334	Oracle Corp Oracle software license agreement District wide.	232,875.00
0127872	Medco Health Solutions Inc Medical Prescription Claims	217,931.34
0127281	Follett Higher Education Group Inc #1094 Books and Supplies for EOPS Students	212,934.80
0128594	Coast Community College Dist. Medical claims	188,270.04
0127289	GWC Associated Students Reimburse student fees	173,705.00
0128278	Medco Health Solutions Inc Medical Prescription Claims	171,202.52
0128025	Constellation New Energy Inc Electricity district wide	171,041.60
0128274	Coast Community College Dist. Medical claims	169,773.35
0127612	Keenan & Associates FY 08/09 PIPS Workers Compensation Primiums	143,069.00
0128620	Employment Development Dept-EDD Unemployment ins-1st qtr 2009	136,955.61
0127870	Coast Community College Dist. Medical claims	134,032.24
0128042	GWC Bookstore Spring 2009 book service for continuing EOPS	129,263.28
0128361	Coast Community College Dist. Medical claims	127,023.76
0127869	Coast Community College Dist. Medical claims	122,957.43
0128275	Coast Community College Dist. Medical claims	122,871.64
0127448	Coast Community College Dist. Medical claims	100,950.26
0128385	CCCD Student Refunds Student refunds	97,918.33
0127609	Coast Community College Dist. Medical claims	97,343.90
0127770	Presidium Learning Inc Overages for help line	93,779.81
0128083	Southern Calif Edison Co Electricity district wide	86,017.06
0128113	Reliastar Life Insurance Co Life Insurance Premiums	85,725.61
0128111	Reliastar Life Insurance Co Reinsurance Premiums	80,877.84
0128356	Kenneth Yglesias Separation agreement	73,312.00
0127809	SunTrekSolar	68,543.75

0127690	Solor Technology Equipment Fujifilm Medical Systems USA Inc	67,209.07
0127671	Synapse image system for Radiology Dept. Dallas Co Comm Coll Dist	65,235.00
0128109	Fall 2009 enrollment for seven Telecourses. Macerich Construction Inc	53,215.00
0128011	Bid 1957 OCC Child Care Classrooms Burke, Williams & Sorensen, LLP	48,657.10
0127939	District General Counsel Legal Services Secure Content Solutions	48,510.00
0127462	Software Service maintenance agremnt/anti-virus software Burke, Williams & Sorensen, LLP	46,829.85
0127801	District General Counsel Legal Services Southern Calif Edison Co	45,051.01
0127564	Electricity districtwide United States Postal Service	45,000.00
0127866	Postage warrants for metered mail needs. HMC Architects	42,000.00
0128112	Final Project Proposal - OCC Chemistry Renovation Reliastar Life Insurance Co	41,077.72
0127634	Long Term Disability Premiums Avalon Center at Garden Grove	40,934.00
0128665	Lease payments for One-Stop center, Westminster Pacific Blue Micro	38,229.00
0128404	Hardware service maintenance agreement/ Harry & Grace Steele Child Ctr	36,302.68
0128487	Child care Vision Service Plan	32,031.00
0127784	Premiums for VSP Claims Rutan & Tucker	31,939.18
0127263	Legal payments CCCD Student Refunds	30,460.00
0127843	Student refunds WestEd	30,343.30
0127608	Statewide evaluation grant - Board date 06/18/08 Foundation/Calif Comm Colleges	30,115.93
0127767	Annual license fee Postmaster	29,500.00
0128108	Postage for OCC Fall, Spring, Summer. Briggs Electric Inc	27,178.00
0127325	OCC Chemistry Hall Replacement Panel Official Payments Corp	26,720.62
0127946	Credit card processing fees. SMS Systems Maintenance Services Inc	26,550.00
0128411	Service maintenance agreement for Dell servers. Klein Educational Systems Inc	26,170.32
0128276	3D modeling, animation, & visual effects software. Delta Health Systems	25,854.25
0127352	Administrative Fees SVM, LP	24,615.00
0127852	Xerox Corp	24,232.85
0128145	CCCD Student Refunds	23,958.00
0128254	Unisource Worldwide Inc	23,680.26
0127451	Accuvant	23,382.87
0127644	Breach Security	21,286.01

0128701	Xap Corp	21,110.19
0127971	Accrediting Commission-CJC	20,779.00
0127403	UCMI Inc	20,360.00
0128546	OCE'	19,965.00
0128666	Pacific Light Productions Inc	19,488.00
0128670	Pocket Nurse	19,479.44
0128504	Constellation New Energy Inc	19,146.89
0128266	Xerox Corp	18,513.03
0128440	Pocket Nurse	18,293.79
0127465	CCCD Student Refunds	17,941.00
0128249	The Gas Company	17,923.65
0127878	Apple Computer Inc	17,154.68
0127415	Constellation New Energy Inc	16,627.51
0128271	Blue Cross	16,576.26
0127440	Rapid Guide LLC	16,290.00
0127659	Ceramic Services	15,916.56
0128714	B & P Services Inc	15,715.00
0127791	Scriptlogic Corp	15,132.45
0128579	United States Postal Service	15,003.00
0128343	South OC Comm College Dist	15,000.00
0128423	North OC Comm College District	15,000.00
0128448	Rancho Santiago Comm College Dist	15,000.00
0127674	Dell Higher Education	14,437.95
0127951	Trend Offset Printing	14,436.35
0128001	Avatier Corp	14,130.00
0127976	Altaware Inc	14,008.98
0127379	Xerox Corp	13,751.27
0128718	Alliant Insurance Services Inc	13,750.00
0128661	Oracle Corp	13,441.00
0128506	Cox Media	13,108.80
0127754	OC Auditor-Controller	12,872.50
0128387	City of Huntington Beach	12,854.00
0128570	Tiffany & Company	12,846.50
0128383	CCCD E.O.P.S. Account	12,500.00
0128033	Education 4 Work	12,250.00
0128008	John Breihan	11,700.00
0127980	Apple Computer Inc	11,388.36
0128098	Waxie Sanitary Supply	11,137.00
0127657	CCCD Student Refunds	10,993.50
0127676	Digital Networks Group Inc	10,989.75
0128045	Jobelephant.com Inc	10,942.20
0128107	BEC Electric Inc	10,480.00
0128514	Goodwill Industries of OC	10,352.50
0127473	Dell Higher Education	10,255.58
0128499	Carroll Promotions Inc	10,105.88
0127836	Vital Link Orange County	10,015.14
0128602	Beachwood Construction	10,000.00
0128690	Time Warner Entertainment	9,992.00
0127883	BEC Electric Inc	9,915.00
0128481	Tri-Citi Electric Inc	9,830.00
0127588	OCC Food Services	9,810.49
0128633	Henry Schein Inc	9,792.12
0127739	Moore Energy	9,372.15
0127808	SunGard Higher Education Inc	8,967.08
0128626	Follett Higher Education Group Inc #1094	8,775.01

0127722	Jobelephant.com Inc	8,762.61
0128460	Sports Facilities Group Inc	8,545.00
0127711	ImageSource Inc	8,446.50
0127607	Cambridge West Partnership LLC	8,250.00
0128716	GA Nicoll & Associates Inc	8,149.25
0127904	Hartley & Assoc	8,000.00
0128616	Dell Higher Education	7,984.70
0128483	First Colony Life Insurance Co	7,928.22
0128347	Union Bank of California	7,901.14
0128237	Snap-On Tools	7,782.78
0127441	Raubolt Consulting Services Inc	7,734.10
0127815	The Gas Company	7,596.96
0128509	Education 4 Work	7,500.00
0128684	Tangram	7,415.88
0127814	The Gas Company	7,274.41
0127402	Taylor & Associates	7,071.89
0127294	Hoover Printing & Lithography	7,008.06
0128394	Employment Matters Counselling & Consulting	7,000.00
0127793	Sehi Computer Products Inc	6,939.68
0127790	Scott Electric	6,861.98
0127476	Edwards Service	6,806.89
0127735	Mesa Consolidated Water Dist	6,758.75
0127931	Office Depot	6,669.69
0127632	Atkinson, Andelson, Loya, Ruud & Romo	6,636.98
0127687	Flinn Scientific Inc	6,633.00
0128346	UC4 Software Inc	6,600.00
0127658	CDWG	6,570.52
0128148	Certified Transportation Serv	6,463.62
0127378	Xerox Corp	6,462.24
0128600	AT&T	6,445.45
0128210	Office Depot	6,165.45
0127758	Office Depot	6,063.74
0128239	Southern Calif Edison Co	6,038.15
0127582	Wisconsin Tech College System Foundation Inc	6,025.94
0127805	Starpointe Ventures	6,000.00
0128408	James Jackson Productions Inc	6,000.00
0127447	UCI Catering	5,892.57
0127541	Scott Electric	5,876.96
0128429	Ocean View School District	5,768.85
0128517	Harbinger Knowledge Products Inc	5,723.28
0127725	LabTrader Scientific Equipment	5,695.25
0128088	Time Warner Cable	5,604.75
0127762	Pacific Blue Micro	5,571.16
0127324	Office Depot	5,561.37
0127901	Graybar Electric	5,487.86
0127630	AT&T	5,442.05
0127300	Infinity Designs	5,441.38
0127248	B & P Services Inc	5,274.98
0128431	Office Depot	5,273.64
0127826	Univ of CA Irvine	5,256.25
0128365	Accuvant	5,251.20
0128240	Special Pay Retirement Plan	5,199.66
0127648	Business Properties	5,192.68
0128198	Mesa Consolidated Water Dist	5,170.75
0127271	Computerland of Silicon Valley	5,159.07

0127357	Tremco Inc	5,070.00
0128496	Barboza & Associates	5,047.00
0128552	Postmaster	5,045.00
0128155	Class Abbey LLC	5,000.00
0127824	Union Bank of California	4,977.59
0127311	LINKS Sign Language & Interpreting Services	4,928.00
0127272	CR & R	4,921.66
0127345	SIGMAnet Inc	4,916.00
0128525	Jeffrey Isbell	4,840.00
0127851	Xerox Corp	4,813.92
0128258	Verizon California	4,781.48
0127994	AT&T	4,729.19
0127802	Southern Counties Oil Co	4,657.99
0127962	Western Graphics Plus	4,585.95
0127911	Harry Hughes	4,500.00
0128227	Wendy Rakochy	4,500.00
0128484	Milliman	4,500.00
0128056	Nashco Enterprises Ltd	4,498.50
0128319	Fujifilm Medical Systems USA Inc	4,300.00
0128641	Jeffrey Isbell	4,300.00
0128614	D & H Distributing/Educ Div	4,138.89
0127401	Cambridge West Partnership LLC	4,125.00
0127930	OC Wholesale Flowers	4,101.83
0128048	LINKS Sign Language & Interpreting Services	4,090.00
0128542	Next Movement Entertainment	4,085.00
0127639	Benner Metals Corp	4,032.44
0127825	Union Bank of California	4,026.03
0127718	James Jackson Productions Inc	4,000.00
0128255	Valerie Schmidt Associates	4,000.00
0127845	Western Graphics Plus	3,993.84
0128272	Care Resources Inc	3,968.00
0128142	Carolina Biological Supply	3,958.30
0127477	Enterprise Training Solutions	3,950.00
0128677	Salazar Climate Consulting	3,925.00
0127561	Troxell Communication Inc	3,909.17
0128459	Southern Calif Edison Co	3,839.09
0128625	Fisher Scientific	3,829.71
0128253	Troxell Communication Inc	3,804.39
0128006	Bio-Rad Laboratories Inc	3,732.00
0128280	Vision Service Plan	3,701.85
0128270	Air Pro Supply Inc	3,584.06
0127557	Time Warner Cable	3,566.97
0128480	Sol Cal Window Tinting Inc	3,540.00
0127615	Adorno, Yoss, Alvarado & Smith	3,503.28
0128388	Coast Community College Dist.	3,489.00
0127550	Sunbelt Software	3,479.25
0128031	Eaton Corp	3,479.00
0127724	Knorr Systems Inc	3,455.07
0128205	Neptune Aquatic Systems Inc	3,435.00
0128172	Digital Networks Group Inc	3,369.00
0127918	John Deere Landscapes	3,334.87
0127673	Daystar	3,270.00
0128501	Certified Transportation Serv	3,258.63
0127683	Evaluation & Training Institute	3,250.00
0128087	Systems Technology Associates Inc	3,202.96

0127853	Yosemite Water	3,115.58
0128054	MTM Business Systems	3,081.55
0128185	Steven Hogue	3,014.47
0127746	Neo Networking Inc	3,000.00
0128433	Orth Design Corporation	3,000.00
0127285	Goodwill Industries of OC	2,975.00
0127445	Special Pay Retirement Plan	2,966.49
0128064	Party Makers/Orange Coast Events	2,952.51
0128170	Dell Higher Education	2,942.61
0128599	Amico Scientific Corp	2,940.19
0128399	Goodwill Industries of OC	2,916.25
0128245	Tessco Inc	2,892.45
0127841	Waxie Sanitary Supply	2,873.98
0128303	Crestline Co Inc	2,850.14
0128553	Power Plus Utility Services	2,845.18
0127544	Sport & Cycle	2,823.01
0127528	Port Mesa Happy Child Preschool	2,820.00
0127543	Southern Calif Edison Co	2,816.46
0128122	Apple Computer Inc	2,816.42
0127523	OCE'	2,804.00
0128073	Rhino Electric Supply	2,796.35
0127545	Sports Facilities Group Inc	2,795.00
0128213	Pak West Paper and Packaging	2,768.46
0127797	Slater Ave II Limited Partnership	2,766.19
0128068	Pitney Bowes	2,751.00
0128167	DataPipe Inc	2,750.00
0128024	Computerland of Silicon Valley	2,747.41
0128204	Nebraska Scientific	2,735.95
0128565	Southern Counties Oil Co	2,721.05
0127788	SARS Software Products Inc	2,700.00
0127656	CCC Bookstore	2,699.44
0128149	Chem Pro Laboratory Inc	2,648.00
0127941	Shinoda Design Center Inc	2,644.68
0128244	Tech Depot	2,640.95
0128051	Minuteman Plumbing	2,611.00
0127907	Home Depot	2,609.62
0128703	Yosemite Water	2,571.67
0127631	ATECH	2,570.83
0128165	CSCI Inc	2,551.00
0128038	Fisher Scientific	2,524.32
0127259	Business Office Solutions	2,517.90
0128389	COMAP Inc	2,500.00
0127779	Rain Bird Services Corp	2,478.65
0127546	SPSS Inc	2,463.92
0128015	CCC Bookstore	2,417.42
0127356	Titlewave Video Subtitling Service	2,380.00
0127418	Dell Higher Education	2,379.33
0128583	Wavegroup Sound	2,355.00
0127422	Fisher Scientific	2,344.14
0128453	Sehi Computer Products Inc	2,330.74
0127258	Builders Security Locks & Ser	2,305.00
0127703	Harland Technology Services	2,301.00
0128101	Susan Wilcox	2,275.00
0127706	Home Depot	2,260.98
0128441	Point & Click Solutions	2,250.00

0128262	Wards Natural Science	2,247.19
0128582	Verizon Wireless	2,193.65
0127868	CCCD Workers Comp Trust Fund	2,180.27
0128053	Mary Mortlock	2,177.00
0128635	Home Depot	2,154.73
0128242	SPX Corp	2,145.67
0127926	Markertek Video Supply	2,140.60
0127567	Verizon Wireless	2,117.41
0127755	OC Fair & Event Center	2,110.50
0127958	Walters Wholesale Electric Co	2,096.14
0127558	Time Warner Entertainment	2,070.00
0128369	Apple Computer Inc	2,062.17
0127522	OC Auditor-Controller	2,060.50
0128464	Time Warner Cable	2,050.00
0128169	Rebecca Dedmond	2,033.21
0128012	Calif Tool Welding Supply	2,021.44
0127274	Lesley Danziger	2,000.00
0127890	Lesley Danziger	2,000.00
0128021	Class Abbey LLC	2,000.00
0128147	Cerritos Franchise Inc	2,000.00
0128195	Robert Loya	2,000.00
0128397	Fisher Scientific	1,961.79
0127796	Sims-Orange Welding Supply Inc	1,952.43
0127287	Graphic Edge	1,939.50
0128420	Mission Printing Co	1,939.50
0127611	Kaiser Permanente	1,926.30
0128030	Dish 4 You	1,904.63
0127847	Susan Wilcox	1,900.00
0128692	Tremco Inc	1,897.50
0128574	Treesmith Enterprises Inc	1,890.00
0127468	Coast Label Co	1,887.00
0127968	AA Equipment	1,873.01
0128089	Townsend Public Affairs Inc	1,871.41
0127527	Barry Perrou	1,868.04
0128512	Gale Group	1,866.06
0128144	Caston Office Solutions	1,846.07
0128234	Sehi Computer Products Inc	1,818.38
0128577	Unisource Worldwide Inc	1,801.48
0128229	Rutan & Tucker, LLP	1,800.45
0128650	Marianna Inc	1,794.10
0127329	Performance Envelope	1,787.31
0128206	Nextel Communications	1,782.23
0127471	Daniels Tire Service	1,738.71
0128248	The Gas Company	1,735.00
0128200	Mobile Modular Management Corp	1,722.92
0127556	Time Dated Services	1,722.00
0127819	Time Dated Services	1,722.00
0127874	A to Z Wholesale Floral Supply Inc	1,713.23
0128607	CCCD Student Refunds	1,711.50
0128318	Forestry Suppliers Inc	1,711.05
0128194	LiNKS Sign Language & Interpreting Services	1,711.00
0127953	Unisource Worldwide Inc	1,701.52
0128316	Fred Feldon	1,696.00
0128151	Cisco Systems Inc	1,695.00
0128212	Pacific Blue Micro	1,679.83

0127680	Elsevier	1,674.66
0128647	LiNKS Sign Language & Interpreting Services	1,674.00
0128154	Clark Security Products	1,669.27
0128593	CCCD Workers Comp Trust Fund	1,663.62
0127803	Spicers Paper Inc	1,647.17
0127973	ACS Affiliated Computer Services	1,638.98
0127280	Flinn Scientific Inc	1,605.39
0128374	B & P Services Inc	1,573.51
0128018	CI Solutions	1,573.37
0128002	B & P Services Inc	1,573.34
0128617	Digital Solutions LLC	1,559.68
0128421	More Medical Group	1,554.75
0128521	Home Depot	1,545.69
0128238	Southern Advantage Co Inc	1,544.99
0127835	Vietnamese Community of OC	1,539.00
0128717	NSW/Airelink Mech Equip LLC	1,537.28
0127905	Heartwipe	1,500.00
0127950	TechRoom Inc	1,500.00
0128197	Medical Simulation Design Inc	1,500.00
0128597	Allegro Consultants Inc	1,500.00
0128698	Susan Wilcox	1,500.00
0127423	Follett Higher Education Group Inc #1094	1,488.21
0128171	Delta Biologicals	1,487.00
0127459	Boys and Girls Club of Huntington Valley	1,480.00
0127267	Cheryl Chapman	1,470.00
0127651	Calif Stage & Lighting	1,465.16
0128637	iPromo LLC	1,450.00
0127466	CDWG	1,444.93
0128279	Unum Ltc	1,437.10
0128646	Key Equipment Finance	1,426.04
0127812	Textile Fabric Consultants Inc	1,423.34
0127308	Key Equipment Finance	1,412.93
0128057	Nebraska Scientific	1,411.85
0128311	Corine Doughty	1,403.83
0127578	Westcliff Medical Lab	1,401.25
0128567	Tessco Inc	1,400.55
0128636	Hoover Printing & Lithography Inc	1,397.44
0128173	Emergency Medical Products Inc	1,397.35
0128332	Nexgen	1,393.99
0128180	GlaxoSmithKline	1,393.25
0128442	Portacraft Inc	1,387.55
0127707	Hoover Printing & Lithography Inc	1,384.59
0128588	Xerox Corp	1,368.18
0128471	David Whyte	1,368.00
0127652	Calif Tool Welding Supply	1,362.52
0128232	Scantron Corp	1,360.96
0127654	Carolina Biological Supply	1,359.76
0127293	Home Depot	1,357.42
0128292	Jamie Blair	1,352.84
0128438	Pharmedix	1,348.19
0127553	The Gas Company	1,305.63
0127317	Minuteman Plumbing	1,303.50
0127641	Biopac Systems Inc	1,286.35
0127979	Anaheim Palms Telecom Center	1,275.00
0128177	Fisher Scientific	1,272.74

0128317	Kevin Fleming	1,250.00
0128651	Marina Landscape Inc	1,247.00
0128067	Phoenix Group Info Systems	1,226.59
0127923	LecShareInc	1,225.00
0127242	4 Imprint Inc	1,219.48
0128632	Harland Technology Services	1,214.00
0128310	Wanda Doty	1,206.00
0127896	Geomatrix Consultants	1,200.00
0128265	Susan Wilcox	1,200.00
0128220	Provantage Corp	1,194.50
0128628	Goodwill Industries of OC	1,193.75
0127685	Finishmaster Inc	1,193.00
0128152	City of Costa Mesa	1,185.00
0128077	Sehi Computer Products Inc	1,181.66
0127635	AvTech Exams	1,181.14
0127681	Embee Technologies	1,179.09
0127583	Xerox Corp	1,165.32
0127925	Main Electric Supply Co	1,145.91
0128603	Biopac Systems Inc	1,144.44
0127313	Main Electric Supply Co	1,142.47
0128352	Max Vorathavorn	1,137.72
0127701	Raine Hambly	1,135.70
0128297	Rozanne Capoccia-White	1,133.12
0128436	Pacific Video Products Inc	1,131.22
0128679	Santa Ana Unified School Dist	1,127.52
0128353	Jutaporn Wareham	1,115.72
0128548	Paton Group	1,102.50
0127526	Orange Coast Auto Repair	1,102.31
0127251	Geoffrey Bellah	1,100.00
0127302	Island Color Inc	1,099.05
0128413	Landauer Inc	1,088.64
0128379	Camel Financial Inc	1,080.70
0127867	Jaypro	1,079.00
0128516	Great Western Sanitary Supply	1,078.34
0128328	Joumana McGowan	1,076.35
0127937	Refrigeration Supplies Distrib	1,072.96
0128273	CCCD Workers Comp Trust Fund	1,061.25
0128587	Xerox Corp	1,050.39
0128146	CDWG	1,047.87
0128381	Caston Office Solutions	1,037.41
0128398	Gale Group	1,034.91
0127766	Portacraft Inc	1,034.40
0127549	Storefront Door Repair	1,013.79
0127342	Melinda Savage	1,000.00
0128075	ROI Networks Inc	1,000.00
0128331	Kathryn Mueller	1,000.00
0128531	LEAP	1,000.00
0128322	GWC Theater	999.96
0127653	Calif Woodworking Machinery	999.86
0128307	Betty Disney	996.97
0127913	Ikon Office Solutions	985.27
0128114	A to Z Wholesale Floral Supply Inc	984.30
0128348	Verizon Wireless	976.50
0127307	Marilyn Kennedy	973.28
0127414	Consolidated Electrical Dist	967.50

0127999	AT&T	964.63
0127924	Love at First Bite Co	961.83
0127456	B Rich Realty	960.00
0128306	Dell Higher Education	951.83
0127781	Refrigeration Supplies Distrib	943.99
0128437	Performance Envelope	942.81
0128084	Storefront Door Repair	935.13
0128243	T-Mobile	929.54
0128082	South Coast Air Quality Mgmt District	926.92
0127916	Jameco Electronics	923.89
0128252	Tri-Anim Health Services	919.76
0127906	Henry Schein Inc	916.02
0128264	Charles Whitchurch	914.54
0128115	Aardvark Clay Supply	907.43
0127764	Bob Perkins	900.00
0128643	Johnstone Supply	894.21
0128589	Xpedx Paper & Graphics	890.58
0127484	Galls Inc	888.00
0128686	The Gas Company	885.89
0128219	Pro Photo Connection	883.55
0128263	Western Graphics Plus	883.55
0127516	MSC Industrial Supply	879.24
0127915	Irvine Pipe & Supply	876.92
0127875	A-Z Bus Sales	875.09
0127888	Corporate Express	871.05
0128320	Pedro Gutierrez	854.77
0128230	Saddleback Golf Cars	849.59
0127255	Bob's Shade & Linoleum	845.00
0127700	GWC Food Services	843.42
0128415	Lynde-Ordway Co	841.17
0128601	B & P Services Inc	840.10
0128072	Reliable Elevator of OC	840.00
0127903	GWC Food Services	834.74
0128120	American Dental Assn	832.00
0128366	Aircraft Spruce & Specialty Co	823.10
0128566	Specialized Products Company	822.73
0128081	So Cal Commercial Printing	820.47
0128458	So Cal Commercial Printing	820.47
0128494	B & P Services Inc	820.00
0127820	Touch 2 Design	818.90
0128403	GWC Student Health Center	816.00
0128236	Smith Pipe & Supply Inc	815.14
0127291	Hasler Financial Services LLC	807.42
0128578	United Direct Marketing Inc	807.00
0127944	Sign-Mart	805.43
0127928	Montgomery Hardware Co	803.01
0127960	Michael Warner	800.00
0128523	Int'l Consortium for Education & Economic De	800.00
0128649	Los Angeles Co Office of Educ	800.00
0128660	Maria Onofre	798.80
0128634	Hewlett Packard	795.41
0127917	JAS Productions	785.00
0128175	Ewing Irrigation Products	779.70
0128545	OCC Food Services	771.66
0128435	Pacific Blue Micro	770.42

0128419	Micro Center	767.95
0128134	Benner Metals Corp	765.78
0128288	Eduardo Arismendi-Pardi	765.70
0128425	OC Wholesale Flowers	764.21
0128304	Declues, Burkett & Thompson, LLP	764.08
0127914	Industrial Metal Supply Co	756.18
0128702	Xerox Corp	755.35
0127806	Stater Brothers	752.76
0127366	USA Today	750.00
0128016	CCC Foundation/Api Council	750.00
0128050	Marina Football Boosters	750.00
0127572	Walters Wholesale Electric Co	746.32
0127850	Working Nurse	745.00
0128284	Kimberly Allen	744.16
0127580	Charles Whitchurch	743.46
0128178	Fry's Electronics	742.67
0128329	Gail Meinhold	736.43
0128619	Emergency Medical Products Inc	733.14
0128427	OCC Petty Cash	727.79
0128432	Maria Onofre	726.16
0127873	Medco Health Solutions Inc.	725.99
0127404	ABC Window Cleaning	725.00
0128434	Oxygen Service Co	723.22
0128645	Kelly Paper	720.36
0127785	Saddleback Golf Cars	719.80
0128325	Richard Kudlik	711.36
0127817	Three Stars Portable Toilets	710.00
0128463	Three Stars Portable Toilets	710.00
0127729	Earnest Marchbank	708.90
0128638	Iron Mountain	708.90
0128491	Aircraft Spruce & Specialty Co	707.02
0128141	Caltime Metals	705.98
0127373	Waxie Sanitary Supply	704.66
0127675	Dept of Justice	704.00
0128014	Carolina Biological Supply	701.54
0127407	B & P Services Inc	700.05
0127338	Lugene Rosen	700.00
0128393	Dr McNatty & Assoc	700.00
0128017	CDWG	697.45
0127295	Sheila Hostetler	697.23
0127353	The Gas Company	696.20
0128267	YRC Inc	696.04
0127482	Follett Higher Education Group Inc #1094	692.78
0127419	DM Color Express Inc	689.60
0127932	Pasco Scientific	687.75
0128631	GWC Food Services	685.75
0127804	SPSS Inc	685.58
0127622	Patricia Arlington	685.00
0128515	Grainger	681.39
0127731	McKesson Medical Supplies	673.65
0127783	Rotonics Manufacturing Inc	673.02
0128029	Diamond Pacific Tool Corp	672.72
0127438	Oxygen Service Co	666.35
0127756	OC Fire Protection	665.00
0128400	Grainger	660.40

0127371	Wards Natural Science	658.80
0127938	Scott Electric	656.00
0128027	Day & Nite Door Service	649.34
0128498	Calif Tool Welding Supply	648.17
0127625	AT&T	646.96
0128298	CCC Bookstore	644.61
0127351	Strata Forest Products	643.81
0127627	AT&T	641.02
0127668	CR & R	637.54
0128283	Alamitos Auto Parts Inc - Napa	635.41
0128043	Harland Technology Services	630.00
0128186	Home Depot	623.15
0127370	Walters Wholesale Electric Co	612.99
0128166	CTI-Valueline	610.72
0128247	The Gas Company	606.38
0127275	Datamax O'Neil Printer Supplies	604.57
0127871	James Ktsanes	603.40
0128653	MSC Industrial Supply	601.77
0127670	CW Dixon Associates Inc	600.00
0128069	Prado Olympic Shooting Park	600.00
0128096	VTR Media Group	600.00
0128613	CW Dixon Associates Inc	600.00
0127455	Apple Computer Inc	595.00
0127981	Aqua-Clear Water Treatment Specialists Inc	595.00
0127794	Senik Paint Co	589.78
0128153	City of Costa Mesa	585.00
0128344	SPSS Inc	581.70
0128488	AA Equipment	579.62
0127405	Amer Council on Education	577.50
0127728	Peter Maharaj	575.75
0127303	John Deere Landscapes	575.17
0127266	Cheryl Chapman	575.06
0127433	Key Equipment Finance	573.23
0127453	AMC, INC DBA Star Real Estate	570.00
0128300	Chevron USA Inc	567.89
0128682	Southern Calif Edison Co	564.59
0127628	AT&T	557.57
0127327	Pacific Blue Micro	555.00
0127738	Montgomery Hardware Co	552.09
0127551	SystemTools Software Inc	550.80
0127818	Tiffany & Company	549.53
0128305	Robert Dees	547.91
0128092	Tustin Awards Inc	546.29
0127833	Verizon Wireless	545.45
0127919	Johnstone Supply	544.69
0127250	Baytek Engineering	540.00
0127458	Boys and Girls Club of Huntington Valley	540.00
0127741	Hillary Mushkin	540.00
0128370	Artiga, Jose	539.36
0128044	Home Depot	538.01
0128323	In & Out Paint & Body Center	533.27
0128324	Infinity Designs	532.02
0128163	Connelly Machinery Repair	530.81
0127315	Medcom/Trainex	528.68
0127540	Samy's Camera	526.79

0128439	Physician Sales & Service	526.40
0128035	Federal Express Corp	525.82
0128656	Newport-Mesa Unified Sch Dist	525.30
0127282	Gale Group	522.04
0127314	McMaster-Carr	519.85
0128528	Knorr Systems Inc	515.96
0128211	Oxygen Service Co	510.51
0127492	Harbor Freight Tools	510.36
0127305	Kater-Crafts Bookbinders	510.03
0127563	United Rentals	501.43
0127909	Hoover Printing & Lithography Inc	501.04
0127921	Kelly Paper	500.90
0127954	United Parcel Service	500.00
0128023	Comm Coll Leadership Development Initiatives	500.00
0128139	Calif Workforce Assn	500.00
0128140	Calif Workforce Assn	500.00
0127517	Nat'l Board of Surgical Technology & Surgica	499.00
0127649	Cal-Olympic Safety	497.70
0127686	Fisher Scientific	491.23
0128688	The Gas Company	491.16
0128158	Community College League of Calif	490.00
0128159	Community College League of Calif	490.00
0128160	Community College League of Calif	490.00
0128162	Community College League of Calif	490.00
0128218	Premier Office Services Co	487.04
0127376	Won Door Corp	485.00
0127472	Datamax O'Neil Printer Supplies	484.42
0127742	Mutual Liquid Gas & Equipment	484.29
0128605	Business Office Solutions	483.89
0127429	Home Depot	482.53
0127518	NFPA Int'l	482.39
0127922	Knorr Systems Inc	480.12
0127752	North Net Fire Training Center	480.00
0128183	Jacqueline Hils-Williams	479.47
0127972	Accurate Termite & Pest Control	478.00
0127702	Harland Technology Services	477.72
0128382	CCC Petty Cash	477.63
0127749	Newport-Mesa Unified Sch Dist	476.18
0128041	Graybar Electric	473.80
0127491	GWC Food Services	473.03
0128354	Western Graphics Plus	470.40
0128277	First Health	470.08
0128560	Shell Oil	469.73
0128335	Omid Pourzanjani	463.55
0127369	Village Nurseries	462.40
0127323	OCC Food Services	458.99
0127496	Hoang, David	454.50
0128216	Bob Perkins	450.00
0127933	Pivot Point International Inc	449.24
0127734	MCM	448.84
0128020	Clark Security Products	446.45
0128040	Garden Grove Unified Schools	444.76
0128657	Nextel Communications	443.67
0128363	Newport Urgent Care	442.00
0127750	Nextel Communications	441.25

0128533	Main Electric Supply Co	436.71
0127575	West Coast Dental Group of Orange	435.63
0128541	Nebraska Scientific	435.00
0128500	CCC Bookstore	434.47
0127286	Grainger	432.37
0128336	Glen Profeta	431.97
0127620	Andtech Corporation	430.60
0128340	Sigma-Aldrich Inc	429.95
0127316	Mesa Golf Carts	428.65
0128036	Finishmaster Inc	427.40
0127509	Lerma, Lisa	427.00
0127268	City of Westminster	424.98
0127343	SC Sign & Supply LLC	423.53
0127410	Burke Engineering	421.09
0127498	Hoover Printing & Lithography	420.23
0128377	Bet Tzedek Legal Services	420.00
0127348	Southern Calif Edison Co	419.34
0128007	BJ Bindery Inc	416.84
0127629	AT&T	416.68
0128456	Smardan Supply Co- Orange Coast	416.39
0127727	Roberta Lever	413.99
0128034	Express Pipe & Supply	413.22
0127505	Kim, Joosub	412.00
0128564	Southern Calif Edison Co	409.14
0127978	AmericasPrinter.com	408.37
0127406	B & B Services	406.94
0127760	Orange Coast Auto Repair	406.93
0128375	Baker & Taylor	406.16
0127322	OC Fire Protection	405.46
0128349	Verizon Wireless	405.03
0128362	Memorial Prompt Care Medical Group	405.00
0127638	Bees, Emily S	403.42
0127318	Model Glass & Mirror	403.00
0127508	Lee, Carol E	402.43
0128110	Water Safety Resources	400.00
0128188	Christina Irvin	400.00
0128384	CCCD E.O.P.S. Account	400.00
0128604	Bob's Shade & Linoleum	400.00
0128680	Sasco	400.00
0128355	Sylvia Worden	399.00
0127886	CCCAOE	395.00
0127428	Henry Schein Inc	393.02
0127661	Chuong, Scott	392.00
0128138	Calif Commercial Lighting	391.89
0127566	Verizon Wireless	391.78
0128123	Art Supply Warehouse	391.38
0127537	Public Economics Inc	390.56
0127297	HSBC Business Solutions	390.31
0127262	CCC Bookstore	388.04
0128196	Maintex	386.18
0127437	OCLC Inc	385.38
0128584	Waxie Sanitary Supply	385.20
0127811	Tracy Teregis	385.00
0128550	Perricone, Vinny	385.00
0127910	Hub Auto Supply	383.15

0128074	Ricoh Business Systems Inc	382.51
0128351	Verizon Wireless	379.52
0127574	Water Factory	377.30
0127587	Home Depot	375.49
0127717	Irvine Pipe & Supply	374.45
0128676	Saddleback Golf Cars	372.50
0128489	Aberdeen Captioning Inc	370.00
0128129	Awards Etc	369.37
0127417	Costco	366.55
0127621	Apple Computer Inc	366.00
0128575	Turf Tire Distributors	364.86
0128302	Cowie, Heather	363.08
0127839	Wards Natural Science	361.81
0127693	Daniel Gorman	359.92
0128540	Mighty Mover Trailer	357.57
0127260	Camel Financial Inc	357.00
0127799	Smart Practice	355.75
0128409	Kelly Paper	355.34
0128529	Konica Minolta Business Solutions USA Inc	352.53
0128246	The Gas Company	350.06
0127296	HpO Embroidery	350.00
0127444	RP Group	350.00
0127780	Recording for Blind & Dyslexic	348.00
0128407	Home Depot	346.41
0127831	Verizon California	346.36
0127714	Ipswitch Inc	345.00
0127503	Khan, Mahbub	343.82
0127877	Allied Refrigeration Inc	342.24
0128251	Travel Store Inc	341.40
0127283	Ganahi Lumber Co	340.94
0127688	Follett Higher Education Group Inc #1094	337.98
0128450	Rio Grande	335.29
0127488	Go With Jo Travel	334.30
0128208	OC Wholesale Flowers	334.03
0128662	Orange Coast Hardware & Lumber	326.61
0128337	Refrigeration Supplies Distrib	323.59
0128055	MWB Business Systems	319.86
0128390	Community College League of Calif	316.00
0128547	Pamela's Corner	312.73
0127891	Fisher Scientific	308.88
0128341	Smarthome	305.04
0127665	Cone Instruments	300.34
0127991	AT&T	300.02
0127697	Kimberly Guinn	300.00
0127769	Prado Olympic Shooting Park	300.00
0127970	AAWCC	300.00
0128299	Chatayabha, Racquel	300.00
0128615	De Santis, Rosalie A	300.00
0128372	AT&T	299.03
0128257	Verizon California	296.19
0127569	Vu, Kim-Hang	295.00
0127884	Caston Office Solutions	292.89
0128467	Vallabh, Arvind	291.25
0128345	Michael Taylor	290.80
0127577	West Payment Center	290.73

0128209	OCC Food Services	290.04
0127792	Security Signal Devices	289.50
0127249	Baker & Taylor	288.43
0128121	Amtech Elevator Services	287.50
0127772	Professional Indexes & Files	286.08
0127947	South Coast Bobcat Inc	285.00
0128116	ACBO	285.00
0128681	Siemens Water Technologies Corp	283.80
0127787	Safety 1st Pest Control Inc	283.50
0128557	Safety 1st Pest Control Inc	283.50
0128102	Wolfram Research Inc	282.00
0128301	Chung, Lena	277.00
0128422	Newport-Mesa Unified Sch Dist	276.99
0127539	Saddleback Golf Cars	276.78
0128371	ASTC Polymers, Inc	276.75
0127331	Praxair Distribution Inc	275.08
0128119	Alpha Gamma Sigma Inc	275.00
0128179	Fullerton Chamber of Commerce	275.00
0127344	Sehi Computer Products Inc	274.41
0127969	Aardvark Clay Supply	273.11
0128608	CDWG	272.81
0127708	HSBC Business Solutions	270.55
0127748	Newport Exterminating	269.50
0128202	MWB Business Systems	269.24
0128061	Office Depot	268.10
0127985	AT&T	267.24
0127992	AT&T	267.19
0127330	Physician Sales & Service	266.16
0127416	Corporate Express	265.65
0127340	Saddleback Golf Cars	265.39
0127514	Modern School Supplies Inc	264.16
0128627	Gale Group	263.44
0128135	BJ Bindery Inc	261.83
0127761	Oxygen Service Co	261.80
0127309	Konica Minolta Business Solutions USA Inc	259.96
0127586	James Zimmerman	258.25
0127489	Go With Jo Travel	258.10
0127490	Go With Jo Travel	258.10
0127306	Kelly Paper	254.10
0127895	Ganahl Lumber Co	254.08
0127350	State Center Consortium	250.00
0127409	Bee Busters Inc	250.00
0127585	Zayac, Dennis	250.00
0127713	Int'l Alliance of Avaya Users	250.00
0127740	MT Walker Co	250.00
0128184	Hispanic Chamber of Commerce	250.00
0128190	Joint Review Comm/Ed Rad Tech	250.00
0128639	Iron Mountain Records Mgmt	250.00
0127304	Johnstone Supply	249.56
0128486	Vision Service Plan	249.47
0128640	Irvine Pipe & Supply	248.72
0128174	Ernest Paper Product	247.50
0128629	Grainger	246.86
0128293	Byrne, Marilyn Dow	246.46
0128215	Performance Envelope	244.62

0127990	AT&T	244.34
0128079	Smardan Supply Co- Orange Coast	244.07
0127837	VWR International Inc	242.77
0128669	Placentia-Yorba Linda USD	241.50
0127966	Stater Brothers	241.26
0127666	Corporate Express	240.62
0128418	Medical Processor Services	240.00
0127278	Fastenal	238.83
0128530	Isabelle Krasney	238.10
0128131	Banc of America Leasing	235.42
0128217	PL Hawn Company Inc	234.12
0128099	Web Commerce Partners Inc	231.78
0127789	Scantron Corp	231.19
0127882	BAVCO Backflow Apparatus-Valve	230.52
0127961	Waxie Sanitary Supply	230.21
0128671	Priority Mailing Systems LLC	229.88
0127897	Go With Jo Travel	227.10
0127898	Go With Jo Travel	227.10
0127899	Go With Jo Travel	227.10
0128558	Schmidgall, Rodney	226.81
0127672	Dao, Hung Q	225.41
0127640	Patricia Bernard	225.00
0127695	Roswitha Grannell	225.00
0127732	James McKibben	225.00
0127733	Patricia McKibben	225.00
0128622	Exacta Dental Products Inc	224.98
0127655	Caston Office Solutions	223.66
0128350	Verizon Wireless	223.31
0128118	Alan's Lawnmower & Garden Ctr Inc	222.17
0127827	US Foodservice	222.01
0128537	McMaster-Carr	219.92
0128066	Pep Boys	218.68
0127512	Martin, Allen	217.99
0127408	Baker & Taylor	216.72
0127692	Golf Ventures West	216.21
0128168	Day & Nite Door Service	215.00
0127982	Art Supply Warehouse	214.64
0127893	FRS Environmental	214.50
0127705	Jacqueline Hils-Williams	213.40
0128378	BJ Bindery Inc	213.35
0128095	Village Nurseries	212.75
0127431	Integra Lifesciences Corp	210.87
0127336	Pyro-Comm Systems Inc	210.00
0128497	BJ Bindery Inc	209.04
0127967	A to Z Wholesale Floral Supply Inc	205.91
0127590	Stater Brothers	205.23
0128401	Gulfcoast Ultrasound Institute	205.00
0128648	Los Alamitos Unif School Dist	204.29
0128611	Collins, Edward	202.68
0127337	Michael Reynolds	200.00
0127341	Daniel Sapp	200.00
0128191	KinderCaminata Inc	200.00
0128358	Katy Zarty	200.00
0128059	OC Wholesale Flowers	199.88
0128544	Binh Nguyen	199.41

0127945	Smart Practice	199.24
0127995	AT&T	199.01
0127983	AT&T	196.10
0127617	Airgas West Inc	195.59
0128137	CACCRAO	195.00
0128156	Community College League of Calif	195.00
0128157	Community College League of Calif	195.00
0128161	Community College League of Calif	195.00
0128231	Safety & Fire Equipment Co Inc	195.00
0128321	GWC Food Services	193.95
0127497	Home Depot	193.53
0127715	Iron Mountain	192.51
0128524	Irvine Pipe & Supply	192.10
0128519	Henry Schein Inc	192.00
0127834	Victory Custom Athletic Inc	190.80
0127312	Brady Long	190.62
0127646	Bulbman Inc	190.50
0127320	MVAP Medical Supplies Inc	190.18
0127927	Model Glass & Mirror	190.00
0128402	Gunn, Julie K	189.00
0128214	Pep Boys	188.37
0128410	William Kerwin	187.95
0127840	Water Tech Ag Supply	186.36
0128392	Discount School Supply	185.44
0127613	AA Equipment	185.26
0128070	Prince Enterprises Inc	185.09
0128235	Smardan Supply Co- Orange Coast	184.54
0128250	Toshiba Business Solutions	184.19
0128507	Digi-Key Corporation	183.09
0127375	Connie Wombold	182.83
0128315	Farimah Fazeli	182.64
0127618	Amber Products	181.18
0127768	Postmaster	180.00
0127964	An-Kuo Wu	180.00
0127704	Hasler Inc	177.79
0127530	Portillo, Tammy	177.25
0127807	Stearns, Donna	176.49
0127712	Industrial Metal Supply Co	176.28
0128612	Computerland of Silicon Valley	175.63
0128443	Premier Office Services Co	175.38
0127757	OCC Food Services	175.04
0127450	A2MEND	175.00
0127986	AT&T	174.33
0128462	SPX Corp	174.07
0128150	Cintas First Aid & Safety	173.12
0128618	Electronix Express	172.75
0127555	Thomson West	172.03
0127501	Jim Davidson Sewing Machine Service	171.63
0128469	VWR International Inc	171.59
0128380	Carolina Biological Supply	171.14
0127771	Prince Enterprises Inc	170.40
0128289	Jeff Arthur	170.00
0127359	Turf Tire Distributors	168.09
0128505	Corporate Express	167.81
0128503	Computerland of Silicon Valley	167.01

0127929	MSC Industrial Supply	166.72
0127487	Go With Jo Travel	166.10
0127485	Go With Jo Travel	166.09
0127486	Go With Jo Travel	166.09
0127736	Mesa Golf Carts	165.94
0127854	Zep Manufacturing Co	165.25
0127765	Patrick Pierce	165.00
0127948	David Speakman	165.00
0127723	Kelly Paper	164.02
0127885	CCC Bookstore	162.71
0127699	GWC Fee Refund	161.63
0127689	Fry's Electronics	161.55
0127616	Aircraft Spruce & Specialty Co	159.50
0128485	Newport Urgent Care	159.00
0128085	Suburban Water Systems	157.94
0128449	Cynthia Reber-Bonhall	157.90
0128568	The Shredders	157.00
0127684	Federal Express Corp	156.71
0127637	Leslie Beau	156.56
0128479	NSW/Airelink Mech Equip LLC	156.24
0128510	Fastlink Financial	156.00
0128554	Power Systems Inc	155.93
0127360	Union 76	155.50
0127571	Vuong, Phan	155.10
0128569	Thomson West	155.04
0127252	Amanda Best	155.00
0127424	Foundation/Calif Comm Colleges	155.00
0127411	Bus West	154.28
0128187	Horizon	153.57
0127442	Joseph Robles	152.81
0128193	Laerdal Medical Corp	152.14
0128259	Verizon Wireless	150.05
0127548	Storage Place	150.00
0127956	Gabriela Valenzuela	150.00
0128039	Fotosearch	150.00
0128472	Women Helping Women	150.00
0128715	Division of State Architect	150.00
0127942	Siemens Water Technologies Corp	149.99
0127636	Barker, Shane M	149.35
0127288	Graybar Electric	148.13
0127682	Eva's Esthetics	147.92
0128490	Ahrentzen, Cindy	147.62
0127247	B & M Lawn & Garden Center	147.14
0128576	Union 76	146.00
0127645	Brown, Susan	145.39
0128049	LT Enterprises	145.36
0127987	AT&T	144.28
0128571	Toshiba Business Solutions	144.13
0128133	BAVCO Backflow Apparatus-Valve	144.07
0128610	Coastal Press Inc	142.23
0127494	Healthworks Medical Group	142.00
0128338	Saddleback Materials Co Inc	141.75
0128037	Finney Company	141.48
0127434	Mesa Golf Carts	140.88
0128526	JW Pepper & Son Inc	140.03

0128551	Pham, Trang P	139.88
0127346	Smart & Final	139.67
0128203	Nat'l Businesswomen's Leadership Assn	139.00
0127955	Vacumetrics Inc	138.13
0128455	Signs Etc	137.03
0128294	Byrne, Marilyn Dow	136.64
0128447	Pyro-Comm Systems Inc	135.00
0128663	Orange Unified School District	135.00
0128675	Pyro-Comm Systems Inc	135.00
0127243	A & A Jewelry Supply	134.23
0128313	Eggers, Rhonda	133.13
0128046	Khan, Mahbub	132.39
0128561	Siemens Water Technologies Corp	132.00
0128022	Columbia Dentoform Corp	130.54
0127589	Smart & Final	129.35
0128573	Tran, Jessica	129.26
0128621	Eversoft	128.94
0127299	Anthony Iacopetti	125.00
0127301	Iron Mountain Records Mgmt	125.00
0127372	Don Watson	125.00
0127716	Iron Mountain Records Mgmt	125.00
0127800	Smarthome	124.87
0128609	CIT Technology Fin Serv Inc	123.98
0127524	Office Depot	123.86
0128019	CIT Technology Fin Serv Inc	122.84
0128654	MWB Business Systems	121.55
0127691	Judy Fusco	120.00
0127726	Linda Leonard	120.00
0127507	Larry's Building Materials	119.60
0128406	Lorraine Henry	118.35
0127763	Pasco Scientific	117.45
0127474	Discount School Supply	117.42
0127525	On-Site LaserMedic	116.37
0127880	AT&T	116.13
0127959	Wards Natural Science	114.99
0128062	On-Site LaserMedic	114.22
0127823	Unifirst Corp	113.63
0127479	Express Pipe & Supply	112.86
0127993	AT&T	112.73
0127952	Truc Par Co	112.70
0127786	Safety & Fire Equipment Co Inc	112.50
0127562	Unifirst Corp	112.10
0128093	Unifirst Corp	112.10
0128295	Byrne, Marilyn Dow	110.94
0127513	Medina, Yolanda	110.00
0128282	Adorama Camera Inc	109.80
0127481	Fisher Scientific	108.88
0127265	CDWG	108.71
0127876	Airgas West Inc	108.50
0127957	VWR International Inc	108.49
0127694	Grainger	108.33
0127560	Martha Tran-Nguyen	107.98
0127464	Carolina Biological Supply	107.47
0128164	Crown Ace Hardware	107.38
0128468	Venters, Collette	106.45

0127576	West County Family YMCA	106.36
0128330	Mesa Golf Carts	105.60
0128296	Byrne, Marilyn Dow	105.28
0128414	Lockheed Martin	105.25
0127829	Verizon California	105.11
0127759	On-Site LaserMedic	105.00
0127813	Karen Thayer	102.65
0128595	A-Z Bus Sales	101.54
0128287	Eduardo Arismendi-Pardi	101.49
0127900	Grainger	101.46
0127614	Aardvark Clay Supply	101.23
0127425	Great Western Sanitary Supply	100.68
0127902	GWC Athletics	100.00
0128009	Bright, Carrie	100.00
0128065	Pennysaver	100.00
0128086	Seth Swenson	100.00
0128090	My Phuong Tran	100.00
0128091	Kien Truong-tran	100.00
0128364	Showler, Andrea	100.00
0127377	World Point	99.12
0128327	Lowe's Home Improvement	99.05
0128457	Smart & Final	97.29
0128314	Express Pipe & Supply	97.02
0127270	Coastal Press Inc	96.98
0128451	Janice Roby	96.51
0127261	Carroll Promotions Inc	96.39
0127254	Bishop Company	96.01
0128063	Oxygen Service Co	95.69
0127753	Mary O'Connor	95.52
0128078	Shred Confidential Inc	95.00
0128454	Shred-It	95.00
0128256	Verizon California	94.78
0127591	Western Exterminator Co	94.50
0128132	Battery Systems	94.29
0127502	Kelly Paper	93.96
0128013	Carmen's Uniforms Inc	91.53
0127821	Chau Tran	90.00
0128466	USA Mobility Wireless Inc	89.82
0127273	CTI-Valueline	89.78
0127506	Knorr Systems Inc	89.43
0127355	Thomson Reuters/Barclays	89.00
0127664	Communication Arts	89.00
0128424	OC Business Journal	89.00
0127559	Celicia Tran	88.00
0128697	Western Exterminator Co	88.00
0127413	Comtel Pro Media	87.45
0127432	Barbara Jean Jones	87.27
0127427	GWC Petty Cash	87.10
0128678	Samy's Camera	86.84
0127542	Smardan Supply Co- Orange Coast	86.17
0127810	Swinton, Jan	85.51
0128005	BAVCO Backflow Apparatus-Valve	85.22
0127454	Antimite Termite/Pest Control Inc	85.00
0127633	Fred Atuatasi	84.83
0127333	Prudential Overall Supply Co	84.06

0127535	Prudential Overall Supply Co	84.06
0127934	Prudential Overall Supply Co	84.06
0127457	Baker & Taylor	83.72
0128691	TP Orthodontics	83.64
0128391	Community College Press	83.00
0127467	Coast Community College District	80.53
0127521	Nguyen, Loc	80.00
0127570	Vuong, Chau M	80.00
0128532	Lewis, Linda	80.00
0128668	Hai Pham	79.75
0127426	GWC Food Services	79.63
0127568	Berton Vite	79.00
0127730	Lillian Matthews	78.89
0127624	AT&T	78.55
0128586	Woodworkers Supply	77.84
0128694	USA Mobility Wireless Inc	76.69
0128192	Lab Safety Supply	76.46
0127977	Amer Florists' Exchange	76.31
0127855	Home Depot	76.11
0127737	Miranda, Paul	76.00
0127848	Williams, Demetrius	76.00
0128052	Michelle Moratinos	75.31
0128260	Verizon Wireless	75.03
0127257	Zhenghong Broyles	75.00
0128286	Anaheim-Fullerton Towing	75.00
0127256	Nancy Boyer	74.13
0128495	Walter Banoczi	73.23
0128652	Steven Mihatov	73.15
0128080	Smart Practice	72.86
0128201	MSC Industrial Supply	72.74
0127879	Art Supply Warehouse	72.24
0127842	Weight Watchers North America Inc	72.00
0128585	Williams, Demetrius	72.00
0127515	Moyer, Karen	71.91
0128094	Vex/Innovation First Inc	71.79
0127743	NASFAA	71.25
0128655	NASFAA	71.25
0127547	Stater Brothers	70.67
0127326	Oxygen Service Co	70.20
0127264	CDT Inc	70.00
0127710	ID Magazine	70.00
0127321	OC Business Journal	69.00
0127832	Verizon California	68.89
0128228	Rhino Electric Supply	68.46
0128136	Business Office Solutions	68.38
0128339	Security Signal Devices	68.00
0128097	Susan Walsh	67.94
0128426	OCC Food Services	67.66
0128290	Baker & Taylor	67.62
0128396	Federal Express Corp	67.12
0127435	William Montebello	67.11
0128386	Cintas First Aid & Safety	66.48
0128000	AT&T	66.34
0128465	USA Mobility Wireless Inc	66.05
0127669	Crown Ace Hardware	65.29

0127446	Travis Turner	65.00
0128003	Baker & Taylor	64.73
0128606	Carmen's Uniforms Inc	64.60
0128028	Demco Inc	63.81
0128241	Springdale Ace Hardware	63.74
0127310	Leo A Meyer/Lama Books	63.56
0128642	James Publishing Inc	63.29
0128130	Baker & Taylor	63.05
0128527	Joanne Kearney	63.00
0127439	Hai Pham	61.60
0128176	Express Pipe & Supply	60.68
0127460	Zhenghong Broyles	60.50
0128502	Columbia Dentoform.Corp	60.44
0128596	Al Baroui, Ruba	60.39
0127510	Lewis, Linda	60.00
0127751	Nghiem, Kevin	60.00
0128572	Tran, Jessica	60.00
0127244	Alan's Lawnmower & Garden Ctr Inc	59.72
0128143	Henrietta Carter	59.43
0127245	AT&T	59.03
0128493	AT&T	59.03
0127358	Turf Star Inc	58.45
0128309	Wanda Doty	58.23
0127889	Crown Ace Hardware	58.10
0128026	Dang, Nikki	57.76
0128127	AT&T	57.02
0128103	Zahourek Systems	56.75
0127499	Darren Hostetter	56.45
0127334	Prudential Overall Supply Co	56.05
0127536	Prudential Overall Supply Co	56.05
0127773	Prudential Overall Supply Co	56.05
0128071	Prudential Overall Supply Co	56.05
0128224	Prudential Overall Supply Co	56.05
0128555	Prudential Overall Supply Co	56.05
0128562	Sims-Orange Welding Supply Inc	55.88
0127642	Richard Boddie	55.28
0127565	Shayla Vanwormer	55.18
0127483	Freeman, Nancy	55.00
0128658	Kim Thi Nguyen	55.00
0128513	Ganahl Lumber Co	53.97
0127989	AT&T	53.89
0127328	Pacific Typewriter/Commun Inc	53.88
0127430	IBS of Calif Coast	53.34
0128058	OC Auditor-Controller	53.00
0127963	White Cap Construction Supply	52.86
0128508	Dunn Edwards	52.80
0127894	Fry's Electronics	52.78
0127678	Dong, Tanya	52.74
0127844	Western Exterminator Co	52.50
0127696	Graybar Electric	52.35
0127660	Chacon, Judy	51.23
0128412	Konica Minolta Business Solutions USA Inc	51.06
0127984	AT&T	50.86
0128644	Thomas Juno	50.60
0127974	Alamitos Auto Parts Inc - Napa	50.59

0127500	Hub Auto Supply	50.54
0128559	Seal's Health Care	50.50
0128004	Bartock Products	50.34
0127277	Families Forward	50.00
0127347	Smog & Gas of Costa Mesa	50.00
0128342	Smog & Gas of Costa Mesa	50.00
0128563	Smog & Gas of Costa Mesa	50.00
0127538	Eloisa Rangel	49.97
0128032	EBSCO Subscription	49.62
0128416	MacKenzie, Robbin	49.49
0127362	USA Mobility Wireless Inc	49.46
0127520	Vu Nguyen	48.66
0127943	Sign Concepts	48.10
0127298	Hub Auto Supply	48.03
0127643	Borja, Carlos	48.00
0128549	Pelletier, Sequoyha	48.00
0127988	AT&T	47.91
0127532	Prudential Overall Supply Co	47.48
0127774	Prudential Overall Supply Co	47.48
0128221	Prudential Overall Supply Co	47.48
0128445	Prudential Overall Supply Co	47.48
0128672	Prudential Overall Supply Co	47.48
0127269	Cliff, Kathi	47.27
0127647	Business Machines Consultants Inc	46.69
0128405	HB Digital Arts	46.55
0128076	Nadine Scott	45.27
0128695	Weekly Reader Corp	45.10
0128189	JD Lock & Key	44.99
0128417	McMaster-Carr	44.85
0128518	Leslie Hargrove	44.64
0127579	Western Exterminator Co	44.50
0128470	Western Exterminator Co	44.50
0128543	Nghiem, Kevin	44.00
0127573	Wards Natural Science	43.98
0127478	Eversoft	43.82
0127581	Alan Williams	42.90
0127246	Austin Hardwoods	42.48
0127795	Signs Etc	42.41
0127332	Prudential Overall Supply Co	42.08
0127335	Prudential Overall Supply Co	42.08
0127935	Prudential Overall Supply Co	42.08
0127650	Calif Refrigeration Distributors	42.02
0128683	Stater Brothers	41.86
0128124	AT&T	40.77
0128125	AT&T	40.77
0128357	Tracy Young	40.59
0128100	Western Graphics Plus	40.13
0127745	Nat'l College Testing Assn	40.00
0127721	JLC	39.98
0128693	USA Mobility Wireless Inc	39.85
0127363	USA Mobility Wireless Inc	39.80
0127965	Home Depot	39.23
0128664	Oxygen Service Co	39.00
0128268	Xerox Corp	37.24
0127744	Nat'l Assn/Colleges & Employers	37.22

0127912	ICS Service Co Inc	37.00
0127584	Yale Chase Materials Handling Inc	36.98
0127276	Corine Doughty	36.00
0128492	Amer Council on Education	36.00
0128207	Nolo Press Inc	35.90
0128373	AT&T	35.61
0127368	Verizon California	35.49
0128580	Verizon California	35.07
0127284	Judith Garvey	35.00
0127949	Stater Brothers	34.99
0127354	The Gas Company	34.61
0127339	Loren Sachs	33.86
0128281	Vision Service Plan	33.30
0127279	Richard Filakousky	33.11
0128395	Express Pipe & Supply	32.70
0128522	Marie Hulett	32.62
0128117	Aguinaga Green Inc	32.33
0127361	US Foodservice	32.20
0128367	Alan's Lawnmower & Garden Ctr Inc	30.54
0128333	OC Wholesale Flowers	30.17
0128659	OCC Associated Students	30.00
0128719	Brenda Madsen	30.00
0127667	Cosmopolitan	29.97
0127846	Western Interiors and Design	29.97
0127940	Security Signal Devices	29.95
0128430	ODE	29.95
0127531	Joseph Poshek	29.60
0127920	JW Pepper & Son Inc	29.57
0127349	Southwest Art	29.00
0127463	Adrienne Burton	28.65
0127253	Bill's Camera	28.41
0128047	Heather Larson	28.06
0127374	Susan Winterbourne	28.05
0127662	Cintas First Aid & Safety	27.82
0127421	Federal Express Corp	27.62
0127892	Follett Higher Education Group Inc #1094	26.19
0127778	Prudential Overall Supply Co	26.18
0127626	AT&T	26.13
0128261	VWR International Inc	25.63
0127292	Hitt Marking Devices Inc	25.59
0127443	Rubilena Rojas	25.00
0127679	Stephanie Dumont	25.00
0128696	Westcliff Medical Lab	24.95
0127319	Conrad Moreno	24.87
0128623	Federal Express Corp	24.32
0127830	Verizon California	24.25
0127493	HB Digital Arts	24.24
0128581	Verizon California	24.18
0127663	City of Huntington Beach	23.61
0128181	GWC Petty Cash	23.16
0127698	Erika Gutierrez	23.00
0127822	Karen Tran	23.00
0127849	Yvonne Wilson	23.00
0128223	Prudential Overall Supply Co	22.68
0128598	Allied Refrigeration Inc	22.67

0128308	Displays2Go	22.40
0128674	Prudential Overall Supply Co	22.18
0127720	JK Electronics Distributors Inc	21.49
0127975	Alan's Lawnmower & Garden Ctr Inc	21.46
0128226	Prudential Overall Supply Co	21.15
0128630	GWC Bookstore	21.12
0128511	Fiber Arts	21.00
0128538	Laurie Melby	21.00
0128699	Wolfram Research Inc	20.94
0128685	The Gas Company	20.83
0128539	Linda Mellor	20.74
0127290	Hardy Diagnostics	20.22
0128368	Amer Craft Council	20.00
0128534	Martha Stewart Living	19.95
0127469	Corporate Express	19.75
0127709	Hub Auto Supply	19.50
0127908	Nga Thi Hong	19.25
0128536	Mary Mccarthy	18.92
0127365	USA Mobility Wireless Inc	18.78
0127470	Crown Ace Hardware	18.27
0127936	Prudential Overall Supply Co	18.24
0128225	Prudential Overall Supply Co	18.24
0127480	Federal Express Corp	17.76
0128520	Hilti Inc	17.74
0128010	Brooks, Angela	17.72
0128312	Donna Duff	17.60
0128461	Springdale Ace Hardware	17.53
0127996	AT&T	17.14
0127380	Yosemite Water	17.08
0128291	Linda Barker	17.00
0128326	Thucdoan Le-Nguyen	17.00
0127782	Robert Rodriguez	16.75
0128233	Dolores Schultz	16.75
0127533	Prudential Overall Supply Co	16.04
0127775	Prudential Overall Supply Co	16.04
0128222	Prudential Overall Supply Co	16.04
0128446	Prudential Overall Supply Co	16.04
0128673	Prudential Overall Supply Co	16.04
0127534	Prudential Overall Supply Co	15.68
0128444	Prudential Overall Supply Co	15.68
0127881	AT&T	15.14
0127998	AT&T	15.14
0128128	AT&T	15.14
0127747	Linda Newman	15.00
0127828	Valdez, Veronica	15.00
0127798	Smardan Supply Co- Orange Coast	14.77
0127776	Prudential Overall Supply Co	14.00
0127777	Prudential Overall Supply Co	14.00
0128199	Micro Center	13.99
0127504	Khan, Mahbub	13.75
0128182	Hanks Electrical Supplies Inc	12.61
0128452	Seal's Health Care	12.50
0127677	Kevin Donahue	12.00
0128428	OCE Financial Services Inc	11.00
0128700	Woodworkers Supply	10.81

0128687	The Gas Company	10.25
0128285	Amber Products	10.18
0127816	The Gas Company	10.16
0127436	Craig Oberlin	10.00
0127461	Martine Burdett	10.00
0127475	Danielle Edison	10.00
0127495	Bich Hoang	10.00
0127511	Abdelghafour Louhmadi	10.00
0127519	Nhu Ngoc Nguyen	10.00
0127529	Lydia Portillo	10.00
0127719	Mais Jarjour	10.00
0127552	The Gas Company	9.91
0128624	Federal Express Corp	9.89
0127623	AT&T	8.77
0128704	USA Mobility Wireless Inc	8.37
0127364	USA Mobility Wireless Inc	8.36
0127381	USA Mobility Wireless Inc	8.36
0128535	Carlos Martinez	6.31
0128556	Irma Rivera	6.31
0127420	EBSCO Subscription	5.17
0127619	Amico Scientific Corp	4.53
0128060	Oce Imagistics Inc	4.02
0128667	Pak West Paper and Packaging	3.51
0128126	AT&T	0.57
0127997	AT&T	0.02

Total

\$ 7,412,843.02

Check Approval Bond

NUMBER	NAME OF VENDOR	AMOUNT	PROJECT
0128711	TB Penick & Sons Inc GWC Learning Resource Ctr Ph 1	581,259.27	420356
0127605	Telacu Construction Managment OCC Upgrade Women's locker Rm ADA	150,221.48	420222
0127604	T & Y Construction GWC Learning Resource Ctr Ph 1	141,075.00	420356
0127390	CW Driver OCC Bldg CHS & Lab Sciences	88,719.72	420207
0127606	Vector Resources Inc GWC Learning Resource Ctr Ph 1	69,105.38	420356
0128712	TB Penick & Sons Inc GWC Learning Resource Ctr Ph 1	64,584.36	420356
0127391	LPA Inc OCC Bldg CHS & Lab Sciences	57,131.16	420207
0128359	Hewlett Packard GWC Relocation main Distr Facility	49,987.00	420318
0128713	Vector Resources Inc GWC Learning Resource Ctr Ph 1	49,930.57	420356
0128710	T & Y Construction GWC Learning Resource Ctr Ph 1	48,882.17	420356
0127864	Refrigerated Air Mechanical Systems Inc OCC Student Center	47,159.28	420249
0127389	Cordoba Corp OCC Upgrade Women's Locker Rm ADA	40,051.50	420222
0127598	Interpipe Contracting Inc OCC Bldg CHS & Lab Sciences	38,340.00	420207
0128707	Plumbing Piping & Construction Inc GWC Learning Resource Ctr Ph 1	31,155.30	420356
0127863	MTGL	23,703.00	420356
0127400	UCMI Inc	22,580.00	420222
0128708	Schirmer Engineering	21,836.23	420207
0127384	AT&T	20,947.50	420318
0127388	Clear Sign & Design Inc	16,759.00	420101
0127603	Steinberg Architects	16,182.88	420356
0127395	Professional Plumbing Inc	14,430.00	420207
0127398	TBP/Architecture	12,979.75	420233
0128269	C2 Reprographics	12,237.65	420207
0127386	AT&T	10,620.00	420348
0127394	Pasco Scientific	9,800.94	420206
0128360	US Demolition	9,045.00	420207
0127862	Interpipe Contracting Inc	8,460.00	420207
0128474	AM Associates	8,250.00	420997
0128106	Mobile Modular Management Corp	7,596.38	420206
0127385	AT&T	7,074.10	420318
0127399	Tri-Citi Electric Inc	6,899.20	420207
0127859	Bundy-Finkel Architects Inc	5,740.00	420222
0127397	Seville Group Inc	4,668.48	420206
0128477	Global Geo-Engineering Inc	4,545.00	420356

Check Approval Bond

0128105	Cordoba Corp	4,188.88	420222
0127602	Solis Group	4,147.50	420997
0128705	A Plus Quality Construction Inc	4,063.78	420207
0127593	AT&T	3,807.99	420318
0128706	Bob's Shade & Linoleum	3,191.40	420348
0128590	Division of State Architect	3,133.31	420356
0128475	AT&T	2,569.81	420207
0127592	Amtek Construction	2,518.00	420207
0127396	Quality Environmental Inc	2,500.00	420207
0127865	Times Community News %Los Angeles Times	2,200.00	420233
0128709	Solis Group	2,073.75	420997
0127601	MTGL	1,365.00	420316
0128478	Times Community News %Los Angeles Times	1,200.00	420356
0127382	Amer Geotechnical Inc	1,051.00	420207
0128476	C2 Reprographics	879.58	420207
0127393	Mobile Modular Management Corp	840.45	420297
0127857	AT&T	823.05	420348
0127600	ModSpace	754.26	420399
0128591	ModSpace	754.26	420399
0128592	MTGL	740.00	420316
0127387	C2 Reprographics	592.51	420248
0127858	AT&T	548.24	420318
0127392	Main Electric Supply Co	429.94	420241
0127861	Gafcon Inc	388.65	420318
0128104	Bob's Shade & Linoleum	372.73	420348
0127597	Global Geo-Engineering Inc	360.00	420356
0127383	AT&T	328.16	420318
0127599	Mobile Mini Inc	281.90	420316
0127860	C2 Reprographics	64.65	420233
0127856	AT&T	25.43	420318
Total		\$ 1,748,151.53	

3.06.04 Authorization for Special Payments - Orange Coast College

Meeting: 05/06/2009 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Description

Payment of \$832.00 to American Dental Association for the 2009-2010 annual accreditation fees. This is required under accreditation guidelines for the Registered Dental Assisting Program.

Agenda Item Approval/Action

Created: 05/13/09 10:00 AM by: [Name] Last Updated: 05/13/09 10:00 AM by: [Name]



3.06.05 Authorization for Special Payments - District

Meeting: 05/06/2009 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes



Payment of \$1,559.25 to Steve Hogue, OCC Instructor; reimbursement of retraining leave expenses.



4.00 Action Items

Meeting: 05/06/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

ACTION ITEMS

(Green Pages)

The following action items require individual motions and votes before these items can be implemented. Board actions which would have the effect of amending current District policies will be specifically noted. Current policies affected will be referenced.

4.01 Approval of Agreements - Coastline Community College

Meeting: 05/06/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

a. Approve Agreement between Innovative Media Mix Incorporated and the Coast Community College District for the Digital Signage at the Coastline College Center and Garden Grove Center

After review by the College President, District Risk Services, and General Counsel, it is recommended by the Acting Chancellor that the Board approve the Agreement between Innovative Media Mix Incorporated and the Coast Community College District for the development of digital signage at the College Center and Garden Grove Center. The term of this agreement is from May 7, 2009 through May 7, 2012.

It is further recommended that the Board President, or designee, be authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Innovative Media Mix Attachment #6)

Fiscal Impact: Gross income of \$1,000 per month

b. Approve an Amendment to the Agreement between Thomson-Brooks/Cole and the Coast Community College District to Publish the Third Edition of the Telecourse Student Guide for Astronomy: Observations and Theories

After review by the College President, District Risk Services, and General Counsel, it is recommended by the Acting Chancellor that the Board approve the Amended Agreement between Thomson-Brooks/Cole and Coast Community College District to publish the Third Edition of the Telecourse Student Guide for Astronomy: Observations and Theories.

It is further recommended that the Board President, or designee, be authorized to sign the Amendment to the Agreement and any related documents, indicating approval by the Board of Trustees. (See Astronomy Student Guide Attachment #7)

Fiscal Impact: Publisher grant to Coast Community College District of \$4,500

c. Approve Agreement between College Focus One, LLC and the Coast Community College District for Assessment, Counseling, College Preparation and Faculty Development Services

After review by the College President, District Risk Services, and General Counsel, it is recommended by the Acting Chancellor that the Board approve the Agreement between College Focus One, LLC and the Coast Community College District to assess and prepare students selected for admission to Guangzhou Xiangjiang High School in China for future admission to a United States College or University by providing assessment, counseling, college preparation and faculty development services as outlined in Exhibit A attached. College Focus One, LLC shall pay District \$63,720 for the services provided under this Agreement and will reimburse District for travel and incidentals incurred for delivery of these services. The term of the Agreement is from May 7, 2009 through June 30, 2010.

It is further recommended that the Board President, or designee, be authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See College Focus One Agreement #8, Exhibit A, B, and C)

Fiscal Impact: Gross income of \$63,720

d. Approve Agreement between Sun Microsystems, Inc. and the Coast Community College District to Offer Fee-Based, Not-for-Credit, Sun-Certified Certification Programs

After review by the College President, District Risk Services, and General Counsel, it is recommended by the Acting Chancellor that the Board approve the Agreement between Sun Microsystems, Inc. and the Coast Community College District to resell and deliver online Sun-Certified courses that lead toward certification in Sun-Certified programs. Products identified in the Authorized Sun Education Reseller (ASER) Program are sold to District at a 20 percent discount from retail costs and packaged to allow for optimal access to Sun courses and support services. District shall resell the program packages to end-users at a fee not to exceed the retail cost for each product contained in the bundle. The term of the Agreement is from May 7, 2009 through June 30, 2011.

It is further recommended that the Board President, or designee, be authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Sun Microsystems Agreement #9, Exhibit A and B)

Fiscal Impact: Income to Coast Community College District will vary between \$205 and \$874 per

enrollment Innovative Media Mix.pdf Astronomy Student Guide.pdf College Focus One Agreement.pdf
College Focus One Exhibit A.pdf College Focus One Exhibit B.pdf College Focus One Exhibit C.pdf Sun Microsystems Agreement.pdf
Sun Microsystems Exhibit A.pdf Sun Microsystems Exhibit B.pdf

[Redacted line]

[Redacted line]

Motion:

[Redacted line]

4.02 Approval of Agreements - Golden West College

Meeting: 05/06/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

a. Approve Agreement with Commission on Peace Officer Standards and Training for Training Videos

After review by the College President and District General Counsel, it is recommended by the Acting Chancellor that the Board approve the agreement with Commission on Peace Officer Standards and Training for production and replication of training videos, from July 1, 2009 through June 30, 2010.

It is further recommended that the Board President, or designee, be authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Peace Officer Training Agreement, Attachment #10)

Fiscal Impact: Income of \$260,000 to the New Media Center revolving account.

b. Approve Agreement with Interstate Candid Photography, Inc. to Provide Photography for the 2009 Commencement Ceremony

After review by the College President and District General Counsel, it is recommended by the Acting Chancellor that the Board approve the agreement with Interstate Candid Photography, Inc. to provide photography for the 2009 commencement ceremony, May 28, 2009.

It is further recommended that the Board President, or designee, be authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Interstate Candid Photography Agreement, Attachment #11)

Fiscal Impact: The college will receive \$1 as a rebate for each photo order placed by graduates to go toward the Commencement budget.



Peace Officer Training Agreement.pdf Interstate Candid Photography Agreement.pdf

Motion:

4.03 Approval of Agreements - Orange Coast College

Meeting: 05/06/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

a. Approve Standard Agreement between the United States Marine Corps, 1st Marine Division and the Coast Community College District (Orange Coast College) for the purpose of offering instruction in Heating, Ventilation, Air Conditioning, and Refrigeration (HVAC A101)

After review by the College President and the District General Counsel, it is recommended by the Acting Chancellor that the Board approve the Agreement between the United States Marine Corps, 1st Marine Division and the Coast Community College District (Orange Coast College) for the purpose of offering instruction in HVAC & R as requested by the company for the period June 22, 2009, through June 30, 2009.

Fiscal Impact: OCC to receive \$9,650 for this contract. Net proceeds will go to the OCC/USMC account after direct costs of the program.

b. Approve Standard Agreement between the United States Marine Corps, 1st Marine Division and the Coast Community College District (Orange Coast College) for the purpose of offering instruction in Residential Electrical for the period May 25, 2009, through June 19, 2009

After review by the College President and the District General Counsel, it is recommended by the Acting Chancellor that the Board approve the Agreement between the United States Marine Corps, 1st Marine Division and the Coast Community College District (Orange Coast College) for the purpose of offering instruction in Residential Electrical for the period May 25, 2009, through June 19, 2009.

Fiscal Impact: OCC to receive \$20,650 for this contract. Net proceeds will go to the OCC/USMC account after direct costs of the program.

c. Approve a Short-Term Study-Abroad Program in Paris, France During Summer, 2010

After review by the Dean of Literature & Languages, and the Orange Coast College President it is recommended by the Acting Chancellor that authorization be given to enter into a standard travel contractor agreement to conduct a program in French during summer, 2010. Lia Raileanu, OCC French professor, to serve as faculty. All logistical arrangements will be handled by ACCENT (International Consortium for Academic Programs Abroad).

Fiscal Impact: No cost to the District. No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor

shall account to Coast Community College District for the total cost of the trip.

d. Approve a Short-Term Study-Abroad Program in Cambridge, England During Summer, 2010

After review by the Dean of Literature & Languages, and the Orange Coast College President it is recommended by the Acting Chancellor that authorization be given to enter into a standard travel contractor agreement to conduct a program in English during summer, 2010. Raymond Obstfeld, OCC English professor, to serve as faculty. All logistical arrangements will be handled by ACCENT (International Consortium for Academic Programs Abroad).

Fiscal Impact: No cost to the District. No replacement costs for faculty assigned to the program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

e. Approve Renewal Agreement between the Community College Library Consortium and the Coast Community College District (Orange Coast College) for the spring, 2009, renewal cycle for OCC Library electronic databases effective July 1, 2009, through June 30, 2010

After review by the College President and the District General Counsel, it is recommended by the Acting Chancellor that the Board approve the Renewal Agreement between the Community College Library Consortium and the Coast Community College District (Orange Coast College) for the spring, 2009, renewal cycle for OCC Library electronic databases effective July 1, 2009, through June 30, 2010. Original date of agreements for multiple databases: CQ Press 5-14-07; LexisNexis 11-17-06; and McGraw Hill 4-01-08. (See Attachment # 12)

Fiscal Impact: \$13,628.82



Community College Library Consortium Renewal Agreement.pdf

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Motion:

[Redacted line]

4.04 Buildings and Grounds Approvals

Meeting: 05/06/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

- a. Approve Addendum No. 1 to AEPC Group, LLC; Orange Coast College Upgrade and Replace HVAC for Administration Building and Student Center**
- b. Approve Addendum No. 1 for C.W. Driver; Orange Coast College New Consumer Health & Lab Science Building (ABC Building)**
- c. Approve Addendum No. 2 for AEPC Group, LLC; Orange Coast College Student Center Remodel**
- d. Bid Tabulations and Award of Contract; Orange Coast College Consumer Health and Science Buildings (ABC Building); Bid No. 1965**
- e. Approve Change Order No. 1; Golden West College MDF Library Room Renovation; Bid No. 1952**
- f. Authorization to Enter into a Lease Agreement with Mobile Modular Management; Coastline Community College Early College High School**
- g. Approve Independent Contractor Agreement with National Sign & Marketing Corporation; Orange Coast College Campuswide Signage**
- h. Approve Independent Contractor Agreement with RBF Consulting; Orange Coast College Maritime Academy Pedestrian Bridge**
- i. Authorization to Purchase Instructional and Office Furniture for Orange Coast College Special Services Building Renovation using U.S. Communities Contract RQ07-878957-20A**
- j. Approve Independent Contractor Agreement with Geosyntec Consultants; Coastline Community College Newport Beach Site Assessment**
- k. Approve Addendum No. 2 for AEPC Group, LLC; Orange Coast College Special Services Building Renovation**



BuildingsAndGrounds05406.pdf

a. Approve Addendum No. 1 to AEPC Group, LLC; Orange Coast College Upgrade and Replace HVAC for Administration Building and Student Center

After review by the Orange Coast College Vice President of Administrative Services, Senior Director of Facilities, Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to accept Addendum No. 1 for additional architectural and engineering services for the Orange Coast College Upgrade and Replace HVAC for Administration Building and Student Center.

The scope of services is to include the following:

1.	Architecture	\$3,000
2.	Structural	\$4,500
3.	Mechanical	\$3,000
4.	Electrical	\$2,500
5.	Reimbursable Expenses	\$ 500

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the addendum.

Fiscal Impact: \$13,500

(50% State Scheduled Maintenance/50% General Obligation Bond Fund/Measure C)
 Master Plan Approved Project
 OCC Upgrade & Replace HVAC for Administration Building and Student Center
 OCC Upgrade Student Services
 OCC Student Center

b. Approve Addendum No. 1 for C.W. Driver; Orange Coast College New Consumer Health & Lab Science Building (ABC Building)

After review by the Orange Coast College Vice President of Administrative Services, Senior Director of Facilities, Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to accept Addendum No. 1 for C.W. Driver for construction management services for the Orange Coast College New Consumer Health & Lab Science Building (ABC Building).

The scope of service is to include the following tasks:

1.	Contract extension due to State delays	\$309,722
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It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the addendum.

Fiscal Impact: \$309,722

(Measure C – General Obligation Bond Fund)
 Master Plan Approved Project
 OCC Science Facilities
 OCC New Consumer Health & Lab Science Building (ABC Building)

c. Approve Addendum No. 2 for AEPC Group, LLC; Orange Coast College Student Center Remodel

After review by the Orange Coast College Vice President of Administrative Services, Senior Director of Facilities, Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to accept Addendum No. 2 for AEPC Group, LLC for architectural and engineering services for the Orange Coast College Student Center Remodel.

The scope of service is to include the following tasks:

1.	Structural Modifications	\$41,000
2.	Restroom Modifications	\$ 3,000
3.	Project Specifications	\$13,000
4.	Fire Sprinkler Design	\$60,000
5.	Construction Administration	\$ 8,000
6.	Reimbursable Expenses	\$ 3,000

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

Fiscal Impact: \$128,000 (Measure C - General Obligation Bond Fund)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Student Center

d. Bid Tabulations and Award of Contract: Orange Coast College Consumer Health and Science Buildings (ABC Building); Bid No. 1965

Notices were published on March 10 and March 17, 2009 in the newspaper as well as in four trade journals requesting bids. Three hundred fifty bid packages were delivered or picked up by prospective bidders. One hundred thirty-two bids were received for nineteen trade categories under this multiple prime project.

The bids were opened on April 22, 2009 for the Orange Coast College Consumer Health and Science Buildings; Bid No. 1965.

After careful review by the Coast Community College District Risk Services Manager and Senior Director of Facilities, Planning and Construction, it is recommended that a contract be awarded to the lowest qualified base bid in Categories A, C, E, P, R, T as shown below, and that the President of the Board of Trustees, or designee, be authorized to sign the contract documents. Trade Categories B, D, F, G, H, I, J, K, L, M, N, O, and Q are still under due diligence review and will be recommended for award at the Board of Trustees' meeting on May 20, 2009.

	<u>Base Bid</u>
<u>Category A – Earthwork/Grading</u>	
1. FM & Sons Inc	\$ 499,600.01

Buildings and Grounds

2098 S. Grand Avenue, Suite I, Santa Ana, CA 92705

2. Doja, Inc., Ontario, CA 91762	\$ 559,950.00
3. Mountain Movers Engineering Contractors, Inc., San Marcos, CA 92069	\$ 578,980.00
4. Construction Emarkets dba Tucker Engineering, Irvine, CA 92612	\$ 602,000.00
5. Crew, Inc., Rancho Dominguez, CA 90221	\$ 674,000.00
6. Reed Thomas Company, Inc., Santa Ana, CA 92701	\$ 728,750.00
7. Southern California Grading, Inc., Irvine, CA 92606	\$ 733,000.00
8. Edmondson Construction, Lake Elsinore, CA 92530	\$ 794,000.00
9. Sharma General Engineering Contractors, Inc., Moorpark, CA 93021	\$ 815,000.00

Category C – Concrete

1. Y & M Construction, Inc., Gardena, CA 90248 (Withdrew bid due to clerical error)	\$2,496,260.00
2. Brian Devries Construction Inc. 27992 Camino Capistrano, Suite E, Laguna Niguel, CA 92677	\$3,302,233.00
3. EDGE Development, Inc., Temecula, CA 92590	\$3,470,000.00
4. Meadows Construction Services, Inc., Corona, CA 92880	\$3,500,000.00
5. CalCoast Concrete Construction Inc., Temecula, CA 92592	\$3,634,000.00
6. K.A.R. Construction, Inc., Ontario, CA 91762	\$3,683,000.00
7. USS Cal Builders, Inc., Stanton, CA 90680	\$3,786,000.00
8. Rudolph and Sletten, Inc., Irvine, CA 92606	\$3,998,000.00
9. Prizio Construction, Inc., Costa Mesa, CA 92626	\$4,115,105.00
10. Jaynes Corporation of California, San Diego, CA 92101	\$4,165,000.00
11. Arciero Brothers Inc., Placentia, CA 92870	\$4,197,000.00
12. T.B. Penick & Sons Inc., San Diego, CA 92121	\$4,210,200.00
13. JBH Structural Concrete, Inc., Murrieta, CA 92564	\$4,384,375.00
14. Precision Concrete Construction, Inc., San Marcos, CA 92078	\$4,547,000.00
15. Frank P. Petrilli & Son, Inc., Chatsworth, CA 91311	\$4,899,000.00
16. CPE Construction, Inc., Lemon Grove, CA 91945	\$4,997,797.00

Category E – Steel

1. Anderson Charnesky Structural Steel, Inc. 353 Risco Circle, Beaumont, CA 92223	\$3,360,378.00
2. Roscoe Steel, Billings, MT 59102	\$3,370,000.00
3. Columbia Steel, Inc., Rialto, CA 92377	\$3,389,400.00
4. Cal State Steel Corp., Compton, CA 90220	\$3,695,500.00
5. Scrape Certified Welding, Inc., Fallbrook, CA 92028	\$3,875,000.00
6. Blazing Industrial Steel, Inc., Riverside, CA 92509	\$4,099,000.00
7. Shroeder Iron Corporation, Fontana, CA 92335	\$6,137,164.00

Category P – Elevators

1. Mitsubishi Electric & Electronics USA Inc. 5665 Plaza Drive, Cypress, CA 90630	\$ 480,000.00
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Category R – HVAC/Plumbing

1. Alpha Mechanical Heating & Air Conditioning Inc. 4885 Greencraig Lane, San Diego, CA 92123	\$4,548,000.00
2. Brian Cox Mechanical, Inc., Poway, CA 92064	\$4,567,098.00
3. Sheldon Mechanical Corporation, Santa Clarita, CA 91355	\$4,635,000.00
4. Control Air Conditioning Corporation, Anaheim, CA 92807	\$4,857,000.00

Buildings and Grounds

5. Pan-Pacific Plumbing Co., Irvine, CA 92614	\$4,990,000.00
6. Coutts Heating & Cooling, Inc., Corona, CA 92881	\$5,020,000.00
7. Brannon Inc. dba Smith Electric Service, Santa Maria, CA 93455	\$5,033,048.00
8. Eberhard, Van Nuys, CA 91405	\$5,073,500.00
9. West-Tech Mechanical, Inc., Montclair, CA 91763	\$5,350,000.00
10. Scorpio Enterprises dba AireMasters Air Conditioning, Santa Fe Springs, CA 90670	\$5,699,000.00
11. Athena Engineering, Inc., San Dimas, CA 91773	\$5,959,427.00
12. HPS Mechanical Inc., Bakersfield, CA 93307	\$7,096,116.00

Category T – Electrical/Fire Alarm/Low Voltage Systems

1. Bergelectric Corporation 3595 Cadillac Avenue, Suite 101, Costa Mesa, CA 92626	\$3,310,000.00
2. Southland Electric, Inc., San Diego, CA 92123	\$3,314,000.00
3. Tri Power Electric, Garden Grove, CA 92843	\$3,350,000.00
4. TSJ Electrical & Communications, Inc., Riverside, CA 92504	\$3,552,900.00
5. Dennison Electric, Inc., Los Alamitos, CA 90720	\$3,626,000.00
6. Champion Electric Inc., Riverside, CA 92501	\$3,953,000.00
7. SSI Systems, Inc., Westminster, CA 92683	\$4,100,000.00
8. Mel Smith Electric, Inc., Stanton, CA 90680	\$4,118,000.00

Fiscal Impact: \$15,500,211.01
(Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Lab Science Building – New Construction
(OCC ABC Building)

e. Approve Change Order No. 1; Golden West College MDF Library Room Renovation; Bid No. 1952

After review by the Vice President of Administrative Services, Senior Director of Facilities, Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given for Change Order No. 1 to the Golden West College MDF Library Room Renovation project as described in the Change Order document attached to each Trustee's agenda. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Change Order and any related documents. (See Attachment #2)

These changes are necessary for the following reasons:

Tadros & Youssef Construction, Inc. dba T & Y Construction

1. Closeout Credit for Allowances	<\$44,136.87>
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Contract Amount: \$895,000 (C.O. 1: 4.93% Decrease)
Total Change Orders: <\$44,136.87> (4.93% Decrease)

Fiscal Impact: <\$44,136.87> (Measure C - General Obligation Bond)
Master Plan Approved Project
GWC Relocation Main Distribution Facility

GWC MDF Library Room Renovation

f. Authorization to Enter into a Lease Agreement with Mobile Modular Management; Coastline Community College Early College High School

District Facilities and Planning is requesting on behalf of Coastline Community College, approval to lease DSA approved relocatable buildings for the Coastline Community College Early College High School (Costa Mesa Site).

After review by the Senior Director of Facilities, Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended that a contract be awarded to Mobile Modular Management Corporation in accordance with Public Contract Code Section 20652 (Purchase Through Public Corporation without Advertising for Bid). The Board is requested to approve the lease of a modular building utilizing the Santa Ana Unified School District Piggyback Bid No. 14-05 and that the President of the Board of Trustees, or designee, be authorized to sign the contract documents.

- | | | |
|----|---|-------------|
| 1. | 24 Month Lease Contract #220000433.1
(2 Classrooms, 24x40 DSA – Plan 1001) | \$33,926.00 |
|----|---|-------------|

The Early College High School Program is expanding by adding two additional classrooms.

Fiscal Impact: \$33,926.00
(Coastline Funds/Partially Reimbursed by Newport Mesa Unified School District)

g. Approve Independent Contractor Agreement with National Sign & Marketing Corporation; Orange Coast College Campuswide Signage

After review by the Orange Coast College Vice President of Administrative Services, Senior Director of Facilities, Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to employ National Sign & Marketing Corporation for engineering services for the Orange Coast College Campuswide Signage.

The scope of services is to include the following tasks:

- | | | |
|----|---|---------|
| 1. | Working drawings for wayfinding and information signs | \$2,500 |
|----|---|---------|

It is further recommended that the Board President, or designee, be authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Not to Exceed \$2,500 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC Campuswide Signage

h. Approve Independent Contractor Agreement with RBF Consulting; Orange Coast College Maritime Academy Pedestrian Bridge

After review by the Orange Coast College Vice President of Administrative Services, Senior Director of Facilities, Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to employ RBF Consulting for engineering services for the Orange Coast College Maritime Academy Pedestrian Bridge.

The scope of services is to include the following tasks:

1.	Pedestrian Bridge Design	\$ 56,400
2.	Retaining Wall Evaluation & Coordination	\$ 37,500
3.	Environmental Impact Reports	\$121,180
4.	Reimbursable Expenses	\$ 10,000

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

Fiscal Impact: \$225,080 (Orange Coast College Foundation Funds)
Master Plan Approved Project
OCC Maritime Academy

i. Authorization to purchase Instructional and Office Furniture for Orange Coast College Special Services Building Renovation using U.S. Communities Contract RQ07-878957-20A

Public Contract Code 10298(a) provides authority for the governing board of any community college district the use of other Public Agencies contracts, master agreements, multiple award schedules (CMAS), cooperative agreements including agreements with entities outside the state and other types of agreements that leverage the state's buying power for the lease or purchase of equipment and to contract with suppliers awarded those contracts without further competitive bidding when the board has determined it to be in the best interest of the district.

Orange Coast College Special Services Selection Committee has reviewed and recommended to purchase Instructional and office furniture with installation from Herman Miller Workplace Resources. After review by the Senior Director of Facilities, Planning and Construction, Director of Purchasing, and the Vice Chancellor of Administrative Services, it is recommended that the Board of Trustees authorize the Director of Purchasing to issue a purchase order to Herman Miller for Orange Coast College Special Services Center utilizing U.S. Communities Contract RQ07-878957-20A.

Fiscal Impact: Not to Exceed \$150,000 (Measure C-General Obligation Bond Fund)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Special Services Building

j. Approve Independent Contractor Agreement with Geosyntec Consultants; Coastline Community College Newport Beach Site Assessment

After review by the Coastline Community College Vice President of Administrative Services, Senior Director of Facilities, Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to employ Geosyntec Consultants to perform an environmental site assessment for the Coastline Community College Newport Beach Site as described in the services agreement attached to each Trustee's agenda. (See Attachment #13)

The scope of services is to include the following tasks:

Task 1	Initial Interview and Document Acquisition	
Task 2	Records Review	
Task 3	Historical Site Usage Review	
Task 4	Site Reconnaissance and Interviews	
Task 5	Report Preparation	
	Fee for Tasks 1 through 5	\$6,800
	Reimbursable Expenses	500

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

Fiscal Impact: \$7,300 (Measure C – General Obligation Bond Fund)
 Master Plan Approved Project
 CCC Newport Beach Learning Center

k. Approve Addendum No. 2 for AEPC Group, LLC; Orange Coast College Special Services Building Renovation

After review by the Orange Coast College Vice President of Administrative Services, Senior Director of Facilities, Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to accept Addendum No. 2 for AEPC Group, LLC for architectural and engineering services for the Orange Coast College Special Services Building Renovation.

The scope of service is to include the following tasks:

1.	Construction Administration	\$3,200
2.	Reimbursable expenses.	\$ 250

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

Fiscal Impact: \$3,450 (General Obligation Bond Fund/Measure C)
 Master Plan Approved Project
 OCC Upgrade Student Services
 OCC Special Services Building

4.05 General Items of Business - Coastline Community College

Meeting: 05/06/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action (Consent)
Public Access: Yes

a. Military/Contract Education Tuition Rate Increase

It is recommended that approval be given to increase Coastline's military/contract education tuition rates for all existing military/contract education, credit-based distance learning programs, effective with Summer 2009 enrollments, to cover rising program delivery and administrative costs (excludes Navy College Program for Afloat Education which operates under a fixed price contract that has been extended through September 30, 2009). The increase shall be instituted by written notification and/or contract amendment to all related parties and revised in all military program publications and websites. It is further recommended that the Board President, or designee, be authorized to sign any necessary documents as appropriate, indicating approval by the Board of Trustees.

Fiscal Impact: Income to District based on enrollments

4.06 General Items of Business - District

Meeting: 05/06/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

a. Approval for County of Orange Registrar of Voters to use Coast Community College District Office Board Room as a Poll Site

It is recommended that authorization be given for the County of Orange Registrar of Voters to use the Coast Community College District Office Board Room as a poll site for the May 19, 2009 Statewide Election. This voting site will provide registered voters in this voting precinct an opportunity to cast their ballots at the District site with minimal impact to regular District operations.

Fiscal Impact: The poll site will be operated by the Orange County Registrar of Voters at no cost to the District.

b. Re-appointments to Citizens' Oversight Committee and New Appointments to Vacant Positions

At the Board of Trustees' meeting on February 19, 2003, the Board approved the initial members of the Citizens' Oversight Committee by the Adoption of a Resolution of the Board of Trustees of the Coast Community College District establishing a Citizens' Bond Oversight Committee, Approving Form of Bylaws Therefore and Appointing Members Thereto, under Section 5.

Based on the bylaws, the following committee members shall be re-appointed to serve in the following positions: (1) Taxpayer Association, (2) Senior Citizens Organization, and (3) Business Organization.

It is recommended by the Acting Chancellor that the following re-appointments be approved to serve on the Citizens' Oversight Committee:

- (1) Keith Parker, Taxpayer Association representative, ending March 2010.
- (2) Ed Romeo, Senior Citizen representative, ending March 2010.
- (3) Sharon Sunda, Business Organization representative, ending March 2010.

Further, it is recommended by the Acting Chancellor that the following new members be appointed to serve in the following positions: (1-2) At-Large representatives and (3) College Foundation representative:

- (1) Charles W. Thompson, At-Large representative, to fulfill the two-year term of service vacated by Hank Panian, ending March 2011
- (2) Richard B. McGann, At-Large representative, to fulfill the two-year term of service vacated by Kim Oanh Nguyen-Lam, ending March 2011
- (3) Ed Fawcett, College Foundation representative, to fulfill the two-year term of service vacated by Tony Aguilar ending March 2011

Fiscal Impact: None to the District

c. Approval of the Summer 2009-2010 Academic Calendar and the 2010-2011 and 2011-2012 Academic Calendars and Administrative Holiday Schedules

The Calendar Committee is a component of the District's Collective Bargaining Agreements, and has constituent representation from the three employee groups, college and District management.

The Committee and the Vice Chancellor of Human Resources have agreed upon the Calendars for the academic years 2010-2011 and 2011-2012, and the summer 2010 Academic Calendar. All colleges have a 16-week calendar, winter inter-sessions, a summer session calendar, and an 18-week Special Programs and Services Calendar. Faculty duty days will not exceed 175 days.

The Vice Chancellor of Human Resources and the Acting Chancellor are recommending that the Board of Trustees adopt the following Academic Calendars and Classified/Administrative Holiday Schedule for 2010-2011 and 2011-2012 as presented.

The Committee recommends that the Board authorize local recognition activities for Cesar Chavez take place during the week immediately preceding Spring Break. That week was selected because of its proximity to the birthday of Cesar Chavez, and the ability to provide maximum exposure based on the numbers of students and faculty and staff who would still be on campus.

**ACADEMIC CALENDAR
2009-2010**

Coastline Community College - Orange Coast College - Golden West College

Summer 2010

First Day of Instruction Monday, June 7, 2010

Independence Day (holiday) Monday, July 5, 2010

Last Day of Instruction Sunday, August 15, 2010

**ACADEMIC CALENDAR
2010-2011**

Coastline Community College - Orange Coast College - Golden West College

16 – Week Calendar

Fall 2010

First Day of Instruction Monday, August 30, 2010

Labor Day (holiday) Monday, September 6, 2010

Second Eight Week Classes Begin Monday, October 25, 2010

Veteran's Day (holiday) Thursday, November 11, 2010
Thanksgiving (holidays) Thursday, November 25 –
Sunday, November 28, 2010
Last Day of the Semester Sunday, December 19, 2010

Fall 2010 Faculty Duty Days 87
Total Fall 2010 Instructional Days 106

Winter Break *Monday, December 20, 2010 –
Sunday, January 2, 2011

Winter Intersession 2011

First Day of Instruction Monday, January 3, 2011
Martin Luther King Day (holiday) Monday, January 17, 2011
Winter Intersession Ends Friday, January 28, 2011

Spring 2011

First Day of Instruction Monday January 31, 2011
Lincoln's Day (holiday) Friday, February 18, 2011 -
Washington's Day (holiday) Monday, February 21, 2011

Spring Recess (holidays) Monday, March 28, 2011 –
(Between the First and Second Eight-Week sessions) Sunday, April 3, 2011
Second Eight Week Classes Begin Monday, April 4, 2011
Last Day of Semester Sunday, May 29, 2011
Memorial Day (holiday) Monday, May 30, 2011

Spring 2011 Faculty Duty Days 88
Total Spring 2011 Instructional Days 108

Total Faculty Duty Days 175
Total Instructional Days 214

***Note: Easter Sunday falls on April 24, 2011
Cesar Chavez Day is March 31, 2011***

***Classified and 12-month employees begin holiday break on Monday, December 20, 2010.**

**ACADEMIC CALENDAR
2010-2011**

Coastline Community College - Orange Coast College - Golden West College

**Special Programs and Services
18-Week Calendar**

Fall 2010

First Day of Instruction Monday, August 30, 2010
Labor Day (holiday) Monday, September 6, 2010
Veteran's Day (holiday) Thursday, November 11, 2010
Thanksgiving (holidays) Thursday, November 25 –
Sunday, November 28, 2010
Winter Break *Monday, December 20, 2010 –
Sunday, January 2, 2011
Classes Resume Monday, January 3, 2011
Last Day of the Semester Saturday, January 15, 2011

Fall 2010 Faculty Duty Days 87
Total Fall 2010 Instructional Days 103

Spring 2011

Martin Luther King Day (holiday) Monday, January 17, 2011
First Day of Instruction Tuesday, January 18, 2011
Lincoln's Day (holiday) Friday, February 18, 2011 -
Washington's Day (holiday) Monday, February 21, 2011

Spring Recess (holidays) Monday, March 28, 2011 -
Sunday, April 3, 2011
Classes Resume Monday, April 4, 2011
Last Day of Semester Saturday, May 28, 2011
Memorial Day (holiday) Monday, May 30, 2011

Spring 2011 Faculty Duty Days 88
Total Spring 2011 Instructional Days 104

Total Faculty Duty Days 175
Total Instructional Days 207

***Note: Easter Sunday falls on April 24, 2011
Cesar Chavez Day is March 31, 2011***

***Classified and 12-month employees begin holiday break on Monday, December 20, 2010.**

**ACADEMIC CALENDAR
2010-2011**

Coastline Community College - Orange Coast College - Golden West College

Summer 2011

First Day of Instruction Monday, June 6, 2011

Independence Day (holiday) Monday, July 4, 2011

Last Day of Instruction Sunday, August 14, 2011

**CLASSIFIED/ADMINISTRATIVE HOLIDAY SCHEDULE
2010-2011**

July 5, 2010 (Monday)..... Independence Day
September 6, 2010 (Monday)..... Labor Day
November 11, 2010 (Thursday)..... Veterans' Day
November 25□November 26, 2010 (Thurs-Fri)..... .. Thanksgiving Holiday
December 20, 2010 (Mon) - January 2, 2011 (Sun)..... Winter Holiday
(10 days)
January 17, 2011 (Monday)..... Martin Luther King Jr. Day
February 18, 2011 (Friday)..... Lincoln's Day
February 21, 2011 (Monday)..... Washington's Day
April 1, 2011 (Friday)..... Spring Holiday
May 30, 2011 (Monday)..... Memorial Day

***Note: Easter Sunday falls on April 24, 2011
Cesar Chavez Day is March 31, 2011***

**ACADEMIC CALENDAR
2011-2012**

Coastline Community College - Orange Coast College - Golden West College

16 – Week Calendar

Fall 2011

First Day of Instruction Saturday, August 27, 2011
Labor Day (holiday) Monday, September 5, 2011
Second Eight Week Classes Begin Sunday, October 23, 2011
Veteran's Day (holiday) Friday, November 11, 2011 –
Sunday, November 13, 2011

Thanksgiving (holidays) Thursday, November 24 –
Sunday, November 27, 2011
Last Day of the Semester Sunday, December 18, 2011

Fall 2011 Faculty Duty Days 87
Total Fall 2011 Instructional Days 106

Winter Break *Monday, December 19, 2011 –
Monday, January 2, 2012

Winter Intersession 2012

First Day of Instruction Tuesday, January 3, 2012
Martin Luther King Day (holiday) Monday, January 16, 2012
Winter Intersession Ends Friday, January 27, 2012

Spring 2012

First Day of Instruction Monday, January 30, 2012
Lincoln's Day (holiday) Friday, February 17, 2012 -
Washington's Day (holiday) Monday, February 20, 2012
Spring Recess (holidays) Monday, March 26, 2012 –
(Between the First and Second Eight-Week sessions) Sunday, April 1, 2012
Second Eight Week Classes Begin Monday, April 2, 2012
Last Day of Semester Sunday, May 27, 2012
Memorial Day (holiday) Monday, May 28, 2012

Spring 2012 Faculty Duty Days 88
Total Spring 2012 Instructional Days 108

Total Faculty Duty Days 175

Total Instructional Days 214

**Note: Easter Sunday falls on April 8, 2012
Cesar Chavez Day is March 31, 2012**

*Classified and 12-month employees begin holiday break on Tuesday, December 20, 2011.

**ACADEMIC CALENDAR
2011-2012
Coastline Community College - Orange Coast College - Golden West College**

**Special Programs and Services
18-Week Calendar**

Fall 2011

First Day of Instruction Saturday, August 27, 2011
Labor Day (holiday) Monday, September 5, 2011
Veteran's Day (holiday) Friday, November 11, 2011 –
Sunday, November 13, 2011

Thanksgiving (holidays) Thursday, November 24 –
Sunday, November 27, 2011
Winter Break *Monday, December 19, 2011 –
Monday, January 2, 2012
Classes Resume Tuesday, January 3, 2012
Last Day of the Semester Saturday, January 14, 2012

Fall 2011 Faculty Duty Days 87
Total Fall 2011 Instructional Days 102

Spring 2012

Martin Luther King Day (holiday) Monday, January 16, 2012
First Day of Instruction Tuesday, January 17, 2012
Lincoln's Day (holiday) Friday, February 17, 2012 -
Washington's Day (holiday) Monday, February 20, 2012

Spring Recess (holidays) Monday, March 26, 2012 -
Sunday, April 1, 2012

Classes Resume Monday, April 2, 2012
Last Day of Semester Saturday, May 26, 2012
Memorial Day (holiday) Monday, May 28, 2012

Spring 2012 Faculty Duty Days 88
Total Spring 2012 Instructional Days 104

Total Faculty Duty Days 175
Total Instructional Days 206

Note: Easter Sunday falls on April 8, 2012
Cesar Chavez Day is March 31, 2012

***Classified and 12-month employees begin holiday break on Tuesday, December 20, 2011.**

**ACADEMIC CALENDAR
2011-2012**

Coastline Community College - Orange Coast College - Golden West College

Summer 2012

NOTE: The Summer 2012 Calendar will be determined after the First Day of Instruction for Fall 2012 has been established.

First Day of Instruction

Independence Day (holiday) Wednesday, July 4, 2012

Last Day of Instruction

**CLASSIFIED/ADMINISTRATIVE HOLIDAY SCHEDULE
2011-2012**

July 4, 2011 (Monday)..... Independence Day

September 5, 2011 (Monday)..... Labor Day

November 11, 2011 (Friday)..... Veterans' Day

November 24-25, 2011 (Thurs-Fri)..... Thanksgiving Holiday

December 20, 2011 (Tues) - January 2, 2012 (Mon)..... Winter Holiday
(10 days)

January 16, 2012 (Monday)..... Martin Luther King Jr. Day
February 17, 2012 (Friday)..... Lincoln's Day
February 20, 2012 (Monday)..... Washington's Day
March 30, 2012 (Friday)..... Spring Holiday
May 28, 2012 (Monday)..... Memorial Day

Note: Easter Sunday falls on April 8, 2012
Cesar Chavez Day is March 31, 2012

[REDACTED]

[REDACTED]

Motion:

[REDACTED]

4.07 Resolutions

Meeting: 05/06/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

a.

Coast Community College District Board of Trustees Resolution #09-22

Adoption of California Department of Education Tech Prep Regional Coordination Project for Orange Coast College Resolution

WHEREAS, this resolution must be adopted in order to certify the approval of the Coast Community College District to approve a contract with the California Department of Education for the Tech Prep Regional Coordination Project.

The purpose of the Tech Prep Regional Coordination project is to support an effective and efficient collaborative regional approach for partnership development, coordination of California's various education and economic development agencies, and to support a regional approach to implementation and evaluation of quality Tech Prep Programs as described in the Carl D. Perkins Vocational and Technical Education Act of 2006.

b.

Coast Community College District Board of Trustees Resolution #09-23

Resolution Endorsing California State Propositions 1A, 1B, 1C, 1D, 1E, and 1F

WHEREAS, the California Community College system has received unprecedented demand for its resources from record numbers of high school graduates, surging unemployment, returning Veterans, redirected students from our four-year universities, and displaced workers seeking job retraining and marketable skills; and

WHEREAS, it is essential that community colleges are provided the funding necessary to meet that demand;

WHEREAS, the State of California has endured persistent challenges regarding the management of its budget; and

WHEREAS, the Governor of the State of California and the California State Legislature adopted a budget in February 2009 for Fiscal Year 2009-2010 after a lengthy and arduous budget process that attempted to close at \$42 billion deficit; and

WHEREAS, the Governor of the State of California and California State Legislature agree that the State budgeting system needs a long term pathway to fiscal stability; and

WHEREAS, the Governor of the State of California and the California State Legislature, resulting from the Fiscal Year 2009-2010 budget, have agreed to place Propositions 1A, 1B, 1C, 1D, 1E and 1F on the ballot for a Special Election on May 19, 2009 for consideration by the voters to provide needed reforms and to strengthen the State's finances; and

WHEREAS, the community college districts of California could lose up to \$319 million in fiscal year

2009-2010 if Propositions 1C, 1D and 1E fail; and

WHEREAS, community colleges will receive \$1 billion over the next decade to restore access and purchasing power if voters approve Proposition 1B; and

WHEREAS, the California Community College Trustees, the Chief Executive Officers of California Community Colleges and the Community College League of California have endorsed each of the ballot Propositions; and

WHEREAS, the Board of Trustees of the Coast Community College District is committed to ensuring the long term fiscal stability and health of the District and its three colleges, ensuring that students have stable opportunities to pursue their educational endeavors;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Coast Community College District hereby endorses California State Propositions 1A, 1B, 1C, 1D, 1E, and 1F.

C.

Coast Community College District Board of Trustees Resolution #09-24

**Resolution Proclaiming May 18-22, 2009 as
"Classified Employees Appreciation Week"**

WHEREAS, the week of May 18-22, 2009 is recognized as "Classified Employees Appreciation Week" by the State of California; and

WHEREAS, the Coast Community College District recognizes that classified employees are an integral component to the success of California's Community Colleges; and

WHEREAS, classified employees provide valuable services to the students of the Coast Community College District; and

WHEREAS, the Coast Community College District acknowledges the many contributions made toward the welfare and safety of the students of the Coast Community College District by the classified employees; and

WHEREAS, classified employees at the Coast Community College District strive for excellence in all areas relative to the educational community;

NOW, THEREFORE, BE IT RESOLVED, that the Coast Community College District Board of Trustees hereby recognizes and commends the contributions of the classified employees to quality education in the State of California and in the Coast Community College District, and proclaims the week of May 18-22, 2009, as "Classified Employees Appreciation Week" in the Coast Community College District.

Motion:

4.08 Approval of Material Fees

Meeting: 05/06/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Information
Public Access: Yes

Agenda Item Number

Coastline Community College
Golden West College
Orange Coast College



Material Fees.pdf

Additional Administrative Information

Additional Comments

Motion:

Discussion and/or Action Items (to be completed by the Board of Trustees)

Consideration of Instructional Material Fees

Coastline College

Effective Summer 2009

Revisions (Increase):	FROM	TO
CST C202 – Cisco Router Configuration/CCNA 2	\$4.00	\$5.00
CST C203 – Cisco Switching/CCNA 3	\$4.00	\$5.00
CST C204 – Cisco WAN Configuration/CCNA 4	\$4.00	\$5.00
CST C205 – Build Scalable Internetwork/CCNP 1	\$4.00	\$5.00
CST C206 – Implementing Secure Converged Wide-Area Networks/CCNP 2	\$4.00	\$5.00
CST C207 – Build Switch Networks	\$4.00	\$5.00
CST C208 – Optimizing Converged Cisco Networks/CCNP 4	\$4.00	\$5.00
CST C215 – Introduction to Voice Over IP	\$4.00	\$5.00
CST C217 – Call Manager Express	\$4.00	\$5.00
CST C218 – Cisco VOIP Unity Express Voice Mail	\$4.00	\$5.00
CST C219 – Introduction to Cisco Call Manager	\$4.00	\$5.00
CST C237 – Cisco ASA and Network Security	\$4.00	\$5.00
CST C252 – Cisco Security VPN's (Virtual Private Networks)	\$4.00	\$5.00
CST C253 – Cisco ASA, PIX, and Network Security	\$4.00	\$5.00
CST C254 – Cisco IPS/CCSP	\$4.00	\$5.00
SPED C420 – Survey Arts / Activities	\$0.00	\$25.00
Revisions (Decrease):	FROM	TO
ACCT C169 – Microcomputer Bookkeeping	\$3.00	\$0.00
ACCT C215 – Fed / State Income Tax 2	\$3.00	\$0.00
ART C125X – Audit Calligraphy 1	\$5.00	\$0.00
ART C150X – Audit	\$15.00	\$0.00
ART C150AX – Audit Ceramics 1	\$23.00	\$0.00
ART C150BX – Audit	\$20.00	\$0.00
ART C202X – Audit Int. Computer as Medium	\$25.00	\$0.00
ART C205 – Digital Design with Painter and Photoshop	\$25.00	\$0.00
ART C210ADX – Audit Picture Framing	\$25.00	\$0.00
ART C250AX – Audit Ceramics 3	\$15.00	\$0.00
ART C250BX – Audit Ceramics 4	\$20.00	\$0.00
ART 270AB – Weaving / Dyeing 1	\$10.00	\$0.00
ART C271AB – Weaving / Dyeing 2	\$10.00	\$0.00
ART C272AB – Harness Loom Weaving	\$10.00	\$0.00
ART 273AB – Harness Loom Weaving 2	\$10.00	\$0.00
BIS C110X – Audit / Intro Apple Mac	\$4.00	\$0.00
BIS C111X – Audit / Intro Macintosh	\$4.00	\$0.00
BIS C113X – Audit	\$4.00	\$0.00
BIS C160X – Audit Beginning Lotus	\$4.00	\$0.00
BIS C162X – Audit Inter Lotus	\$4.00	\$0.00
BIS C181X – Audit Int DOS	\$4.00	\$0.00
BLDG C311 – Contract License	\$12.00	\$0.00
BUS C101 – Project Management Professional (PMP)	\$2.00	\$0.00
BUS C330 – Ten-Key	\$2.00	\$0.00
BUS COMP C058AB – Computer Basic Skills 3	\$4.00	\$0.00
BUS COMP C077AB – Easy Scanning	\$4.00	\$0.00
BUS COMP C080AB – Computer Basics - Internet	\$4.00	\$0.00

Material Fees

BUS COMP C100 – Introduction to Computers	\$11.00	\$0.00
BUS COMP C104 – Microsoft Windows 1	\$3.00	\$0.00
BUS COMP C107A – Keyboarding	\$4.00	\$0.00
BUS COMP C107B – Keyboarding / Formatting Documents	\$4.00	\$0.00
BUS COMP C109 – Keyboarding Speed and Accuracy	\$4.00	\$0.00
BUS COMP C109AB – Keyboarding Speed and Accuracy	\$4.00	\$0.00
BUS COMP C110 – Basic Macintosh Operations	\$10.00	\$0.00
BUS COMP C112 – Office Organization	\$4.00	\$0.00
BUS COMP C120 – Microsoft Excel 1	\$4.00	\$0.00
BUS COMP C121 – Microsoft Excel 2	\$4.00	\$0.00
BUS COMP C123 – Introduction to QuickBooks	\$4.00	\$0.00
BUS COMP C124 – Using Adobe Acrobat	\$4.00	\$0.00
BUS COMP C147 – Beginning Microsoft Word	\$22.00	\$0.00
BUS COMP C148 – Intermediate Word 2	\$4.00	\$0.00
BUS COMP C148D – Advanced Microsoft Work-Power Word 2	\$22.00	\$0.00
BUS COMP C148G – Advanced Microsoft Word Sharing and Publish	\$33.00	\$0.00
BUS COMP C150 – Microsoft Office Professional 1	\$4.00	\$0.00
BUS COMP C160 – Introduction to GIS	\$4.00	\$0.00
BUS COMP C161 – HIT Medical Coding 1	\$4.00	\$0.00
BUS COMP C162 – HIT Medical Coding 2	\$4.00	\$0.00
BUS COMP C163 – Medical Terminology 2	\$4.00	\$0.00
BUS COMP C166 – Intermediate GIS	\$4.00	\$0.00
BUS COMP C171 – Web Page Design / HTML 1	\$4.00	\$0.00
BUS COMP C173 – Internet Research 1	\$10.00	\$0.00
BUS COMP C175 – Microsoft Access, Level 1	\$4.00	\$0.00
BUS COMP C176 – Microsoft Access, Level 2	\$7.00	\$0.00
BUS COMP C185 – Microsoft PowerPoint	\$4.00	\$0.00
BUS COMP C197 - E-Commerce / Constructing an On-line Business	\$4.00	\$0.00
BUS COMP C300L – Computer Lab	\$8.00	\$0.00
CIS C100 – Introduction to Information Systems	\$4.00	\$0.00
CIS C110 – Introduction to Programming with Visual Basic .NET	\$3.00	\$0.00
CIS C111 – Introduction to Information Systems and Programming	\$4.00	\$0.00
CIS C150 – Introduction to C++	\$4.00	\$0.00
CIS C190 – Introduction to Geographic Information Systems	\$4.00	\$0.00
CIS C191 – Intermediate Geographic Information Systems	\$4.00	\$0.00
COMP C050AB – Intro / Works Word Processing	\$4.00	\$0.00
COMP C051AB – Intermediate Works WP	\$4.00	\$0.00
COMP C052AB – Computer Basic Skill 2	\$7.00	\$0.00
COMP C055AB – Intro / Works Spreadsheet	\$3.00	\$0.00
COMP C060AB – Intro / Works Data Base	\$3.00	\$0.00
COMP C085A-B – Easy E-mail	\$3.00	\$0.00
COMP C095 – Marketing Your Resume Online	\$3.00	\$0.00
COMP C104AD – Microsoft Windows	\$3.00	\$0.00
COMP C107A – Typing on Computers 1	\$4.00	\$0.00
COMP C107B – Typing on Computers 2	\$4.00	\$0.00
COMP C112 – Introduction to Graphics	\$20.00	\$0.00
COMP C116-1 – Photoshop Upgrade	\$15.00	\$0.00
COMP C119B – Creating Movies with iMovie	\$20.00	\$0.00
COMP C120 – Introduction to Excel	\$4.00	\$0.00
COMP C121 – Intermediate Excel	\$7.00	\$0.00
COMP C125 – Web Sites with Adobe GoLive	\$20.00	\$0.00
COMP C126 – Macintosh OSX Basics	\$10.00	\$0.00
COMP C127 – Advanced Macintosh OSX	\$10.00	\$0.00
COMP C128 – Applescript	\$20.00	\$0.00
COMP C130 – Microsoft Publisher 98	\$3.00	\$0.00

Material Fees

COMP C149 – Word Desktop Publishing	\$22.00	\$0.00
COMP C150AB – Microsoft Office Professional	\$6.00	\$0.00
COMP C151AB – Microsoft Office 2	\$6.00	\$0.00
COMP C153 – Internet for Office Professionals	\$8.00	\$0.00
COMP C157AB – Windows	\$22.00	\$0.00
COMP C165 – Computer Photo Editing	\$22.00	\$0.00
COMP C166A – Macromedia Dreamweaver	\$22.00	\$0.00
COMP C166B – Macromedia Fireworks	\$22.00	\$0.00
COMP C166C – Macromedia Flash	\$22.00	\$0.00
COMP C166E – Integrating Dreamweaver, Fireworks, and Flash	\$22.00	\$0.00
COMP C166F – Flash 2	\$22.00	\$0.00
COMP C167 – Visual Basic	\$12.00	\$0.00
COMP C168 – Front Page Web Page Design 2	\$22.00	\$0.00
COMP C171A – Web Page Design 2	\$18.00	\$0.00
COMP C171B – Web Page Design 2	\$18.00	\$0.00
COMP C171C – XML	\$8.00	\$0.00
COMP C173 – Internet Research 1	\$10.00	\$0.00
COMP C174A – JavaScript for Non-programmers	\$18.00	\$0.00
COMP C174B – JavaScript	\$18.00	\$0.00
COMP C175 – Microsoft Access	\$4.00	\$0.00
COMP C176 – Intermediate Microsoft Access	\$5.00	\$0.00
COMP C178 – Help Desk	\$8.00	\$0.00
COMP C179 – FilmmakerPro	\$20.00	\$0.00
COMP C181 – Introduction to Multimedia	\$10.00	\$0.00
COMP C185 – Microsoft PowerPoint 4	\$8.00	\$0.00
COMP C199 – PHP 4	\$22.00	\$0.00
COMP C200 – ASP	\$18.00	\$0.00
COMP C201 – Desktop Publishing Internship	\$4.00	\$0.00
COMP C302L – Macintosh Lab	\$7.00	\$0.00
COMP C320 – Excel Applications	\$7.00	\$0.00
COMP C380 – Multimedia Hardware Essentials	\$7.00	\$0.00
COUN C100 – Career / Life Planning	\$7.00	\$0.00
CS C111 – Introduction to Information Systems and Programming	\$7.00	\$0.00
CS C125 – Programming in Basic	\$10.00	\$0.00
CST C110 – Introduction to Programming with Visual Basic.Net	\$3.00	\$0.00
CST C111 – Introduction to Information Systems & Programming	\$4.00	\$0.00
CST C112 – Introduction to VMWARE	\$4.00	\$0.00
CST C113 – Virtual Software Survey	\$4.00	\$0.00
CST C115 – Command/Line Scripting/PC Prep for Networks	\$4.00	\$0.00
CST C116 – A+ Core	\$10.00	\$0.00
CST C117 – A+ Essentials Software/A+ OS	\$4.00	\$0.00
CST C117X – Audit A+ Hardware Cert.	\$10.00	\$0.00
CST C118 – Network +	\$4.00	\$0.00
CST C119 – Internet +	\$4.00	\$0.00
CST C120 – A+ Test Review	\$4.00	\$0.00
CST C123 – TCP/IP for CCNA	\$4.00	\$0.00
CST C124 – TCP/IP for CCNP	\$4.00	\$0.00
CST C126 – Network First Line Support	\$4.00	\$0.00
CST C128 – Network+/Introduction to Networking	\$3.00	\$0.00
CST C130 – NetWare 4 X Administration	\$4.00	\$0.00
CST C130X – Audit Intro Network	\$4.00	\$0.00
CST C131X – Audit / Network Install	\$8.00	\$0.00
CST C132X – Audit / Network Administration	\$4.00	\$0.00
CST C133 – Network Troubleshooting	\$8.00	\$0.00
CST C138 – Network Service Monitoring	\$4.00	\$0.00

Material Fees

CST C140 – Unix System Admin	\$4.00	\$0.00
CST C141 – Unix Advanced Admin	\$4.00	\$0.00
CST C148 – Planning, Implementing, Managing & Maintaining a MS Windows	\$3.00	\$0.00
CST C149 – Updating Systems Engineer Skills for MS Windows	\$3.00	\$0.00
CST C150 – NetWare 5.xAdministration	\$4.00	\$0.00
CST C151 – Convergence Technology 1	\$4.00	\$0.00
CST C152 – Convergence Technology II	\$4.00	\$0.00
CST C153 – CompTIA Convergence +	\$4.00	\$0.00
CST C155 – Integrating Netware and NT	\$4.00	\$0.00
CST C159X – Audit Netware Update	\$4.00	\$0.00
CST C159X – Audit / Network Update	\$4.00	\$0.00
CST C160 – Windows XP Professional	\$4.00	\$0.00
CST C160-2 – Admin Win 200 Network	\$4.00	\$0.00
CST C161 – Installing & Configuring Microsoft Vista Operating System	\$4.00	\$0.00
CST C161-1 – Support Windows 2000 Professional Server	\$4.00	\$0.00
CST C161X – Audit Windows 2000 Professional Server	\$4.00	\$0.00
CST C161X – Audit / Windows 2000 Prof / Serv	\$4.00	\$0.00
CST C162 – Microsoft Windows NT	\$4.00	\$0.00
CST C163 – Managing/2000 Network EN	\$3.00	\$0.00
CST C164 – Designing Windows 2000 Network Security	\$3.00	\$0.00
CST C165 – Managing and Maintaining a Microsoft Windows Server 2003	\$4.00	\$0.00
CST C165X – Audit TCP/IP Microsoft Network	\$4.00	\$0.00
CST C165X – Audit TCP / IP Microsoft Network	\$4.00	\$0.00
CST C166-1 – Implementing Windows Server 2003 Network	\$3.00	\$0.00
CST C167 – Windows 2000 Network Infrastructure	\$4.00	\$0.00
CST C167-1 – Implementing Managing and Maintaining Windows 2003 Server	\$3.00	\$0.00
CST C168 – Implementing/Administering Windows 2000	\$4.00	\$0.00
CST C169 – Designing a Windows 2000 Networking Infrastructure	\$4.00	\$0.00
CST C169-1 – Planning & Maintaining MS 2003	\$3.00	\$0.00
CST C170 – MS Netware Info Server	\$4.00	\$0.00
CST C171 – Planning, Implementing, and Maintaining a Microsoft Windows	\$3.00	\$0.00
CST C172 – Windows SQL Server	\$3.00	\$0.00
CST C172X – Audit MS SQL Server	\$4.00	\$0.00
CST C172-1 – Microsoft 2000 SQL Administration	\$4.00	\$0.00
CST C172-2 – Windows SQL Server 2003-Yukon	\$3.00	\$0.00
CST C173- Microsoft Exchange Server 2007 Configuration	\$3.00	\$0.00
CST C173- Microsoft Exchange 2000 Admin	\$4.00	\$0.00
CST C174 – Managing and Maintaining a Microsoft Windows 2008 Server	\$3.00	\$0.00
CST C175 – Designing a MS2000 Directory Server Infrastructure	\$4.00	\$0.00
CST C176 – Designing Security for Microsoft Servers	\$3.00	\$0.00
CST C179 – Implementing Microsoft Office SharePoint Server 2007	\$3.00	\$0.00
CST C181 – Oracle Database Programming with SQL	\$4.00	\$0.00
CST C183 – Behind the Web Server	\$4.00	\$0.00
CST C184 – Microsoft Server 2008 Active Directory Configuration	\$3.00	\$0.00
CST C190 – WIN 2000 Accelerated	\$4.00	\$0.00
CST C191 – CompTIA Linux +	\$4.00	\$0.00
CST C195 – Fundamentals of Solaris Administration	\$4.00	\$0.00
CST C195-1 – Fundamentals of Linux	\$4.00	\$0.00
CST C196-1 – Linux Administration 1	\$4.00	\$0.00
CST C197 – Sun Administration II	\$4.00	\$0.00
CST C197-1 – Advanced Linux Administration	\$4.00	\$0.00
CST C201A – CISCO Essentials	\$20.00	\$0.00
CST C202A – CISCO Router Configuration	\$4.00	\$0.00
CST C213 – CISCO Network Design	\$4.00	\$0.00
CST C230 – Security Essentials	\$4.00	\$0.00

Material Fees

CST C232 – Ethical Hacking	\$4.00	\$0.00
CST C238 – Intrusion Detection Systems	\$5.00	\$0.00
CST C240 – Firewalls & Access Control Lists	\$5.00	\$0.00
CST C244 – Computer Forensics	\$5.00	\$4.00
CST C246 – Wireless Small Office, Home Office Security	\$4.00	\$0.00
CST C247 – Wireless Business Security	\$4.00	\$0.00
CST C248 – Certified Wireless Network Administration	\$4.00	\$0.00
CST C258 – Linux Networking & Security	\$4.00	\$0.00
CST C260 – Certified Information Systems Security Professional	\$4.00	\$0.00
CST C271 – Becoming a Security Consultant	\$4.00	\$0.00
CST C300 – Analog A	\$20.00	\$0.00
CST C301 – Analog B	\$20.00	\$0.00
CST C311 – Migrating to OO Programming w/Java Technology	\$4.00	\$0.00
CST C312 – Architecture/Microprocessors	\$10.00	\$0.00
DGA C076 – Easy Elements – Working with Pictures	\$10.00	\$0.00
DGA C096AB – Easy Digital Photo & Imaging with Adobe	\$15.00	\$0.00
DGA C110 – ANIMATION 1	\$3.00	\$0.00
DGA C110AB – Animation I	\$3.00	\$0.00
DGA C111 – ANIMATION 2	\$3.00	\$0.00
DGA C111AB – Animation II	\$3.00	\$0.00
DGA C116A – Adobe Photoshop 1	\$15.00	\$0.00
DGA C116B – Adobe Photoshop 2	\$17.00	\$0.00
DGA C118B – Adobe Illustrator B	\$17.00	\$0.00
DGA C131AB – Intro to Digital Photo & Imaging Editing Adobe	\$15.00	\$0.00
DGA C168 – Multimedia Entertainment/Survey Media Entertainment	\$4.00	\$0.00
DGA C172 – Introduction to 2-D Animation	\$4.00	\$0.00
DGA C184 – Interface Design	\$4.00	\$0.00
Drafting C048 – Beginning Auto CAD	\$3.00	\$0.00
Drafting C105 – Basic Engineering Drafting	\$5.00	\$0.00
Electrical Maintenance C300 – Electrical Maintenance Fundamentals	\$3.00	\$0.00
Electrical Maintenance C301 – Electrical Maintenance Alternating Current	\$3.00	\$0.00
Electrical Maintenance C302 – Programmable Logic Controllers	\$3.00	\$0.00
Electrical Maintenance C305 – Electric Motor Control	\$3.00	\$0.00
International Business C100 – Survey of International Business	\$4.00	\$0.00
International Business C115 – International Marketing	\$4.00	\$0.00
International Business C135 – Basic of Exporting	\$4.00	\$0.00
International Business C180 – Business Environment in Latin America	\$4.00	\$0.00
International Business C186 – Business Environment in Japan and Korea	\$4.00	\$0.00
International Business C200 – Comp International Marketing Research	\$4.00	\$0.00
International Business C285 – South East Asia	\$4.00	\$0.00
OAC C100ABC – Beginning Typing	\$3.00	\$0.00
OAC C101 – Intermediate Typing	\$3.00	\$0.00
OAC C112 – Office Organization	\$3.00	\$0.00
OAC C114 – Administrative Procedures	\$3.00	\$0.00
OAC C125A – Machine Transcription	\$3.00	\$0.00
OAC C125B – Legal Transcription	\$3.00	\$0.00
PTEC C010 – Assessment & Intervention 1	\$60.00	\$0.00
PTEC C020 – Assessment & Intervention 2	\$75.00	\$0.00
PTEC C030 – Assessment & Intervention 3	\$55.00	\$0.00
PTEC C040 – Assessment & Intervention 4	\$30.00	\$0.00
SPED C062 – Introduction to the Internet	\$5.00	\$0.00
TRVL C103 – Computerized Reservations 1	\$2.00	\$0.00
TRVL C316 – Computerized Reservation 2	\$2.00	\$0.00

Effective Fall 2009

New Course with Fee:

BIOL C291 – Work Based Learning	\$10.00
BIOL C292 – Work Based Learning	\$10.00
BIOL C293 – Work Based Learning	\$10.00
BIOL C294 – Work Based Learning	\$10.00
ESL C001 – Grammar Preparation	\$4.00
ESL C002 – Grammar 1A	\$4.00
ESL C003 – Reading / Writing Preparation	\$4.00
ESL C004 – Reading / Writing 1A	\$4.00
ESL C006 – Listening / Conversation Preparation	\$4.00
ESL C007 – Listening / Conversation 1A	\$4.00
ESL C010 – Grammar 1B	\$4.00
ESL C011 – Grammar 1C	\$4.00
ESL C013 – Reading / Writing 1B	\$4.00
ESL C015 – Reading / Writing 1C	\$4.00
ESL C017 – Listening / Conversation 1B	\$4.00
ESL C018 – Listening / Conversation 1C	\$4.00
ESL C020 – Grammar 2A	\$4.00
ESL C021 – Grammar 2B	\$4.00
ESL C023 – Reading / Writing 2A	\$4.00
ESL C025 – Reading / Writing 2B	\$4.00
ESL C028 – Listening / Conversation 2	\$4.00
ESL C030 – Grammar 3A	\$4.00
ESL C033 – Reading / Writing 3A	\$4.00
ESL C038 – Listening / Conversation 3A	\$4.00
ESL C040 – Intensive Grammar 1B	\$4.00
ESL C 041 – Intensive Grammar 1C	\$4.00
ESL C043 – Intensive Reading / Writing 1B	\$4.00
ESL C045 – Intensive Reading / Writing 1C	\$4.00
ESL C047 – Intensive Listening / Conversation 1B	\$4.00
ESL C048 – Intensive Listening / Conversation 1C	\$4.00
ESL C050 – Intensive Grammar 2A	\$4.00
ESL C051 – Intensive Grammar 2B	\$4.00
ESL C053 – Intensive Reading / Writing 2A	\$4.00
ESL C055 – Intensive Reading / Writing 2B	\$4.00
ESL C058 – Intensive Listening / Conversation 2	\$4.00
ESL C060 – Intensive Grammar 3A	\$4.00
ESL C063 – Intensive Reading / Writing 3A	\$4.00
ESL C068 – Intensive Listening / Conversation 3A	\$4.00
ESL C130 – Grammar 3B	\$4.00
ESL C133 – Reading / Writing 3B	\$4.00
ESL C138 – Listening / Conversation 3B	\$4.00
ESL C140 – Grammar 4A	\$4.00
ESL C141 – Grammar 4B	\$4.00
ESL C143 – Reading / Writing 4A	\$4.00
ESL C145 – Reading / Writing 4B	\$4.00
ESL C147 – Listening / Conversation 4A	\$4.00
ESL C148 – Listening / Conversation 4B	\$4.00
ESL C150 – Intensive Grammar 3B	\$4.00
ESL C153 – Intensive Reading / Writing 3B	\$4.00
ESL C158 – Intensive Listening / Conversation 3B	\$4.00
ESL C160 – Intensive Grammar 4A	\$4.00

Material Fees

ESL C161 – Intensive Grammar 4B		\$4.00
ESL C163 – Intensive Reading / Writing 4A		\$4.00
ESL C165 – Intensive Reading / Writing 4B		\$4.00
ESL C167 – Intensive Listening / Conversation 4A		\$4.00
ESL C168 – Intensive Listening / Conversation 4B		\$4.00

Deletions:	FROM	TO
BIOL C281 – Work Based Learning	\$10.00	\$0.00
BIOL C282 – Work Based Learning	\$10.00	\$0.00
BIOL C283 – Work Based Learning	\$10.00	\$0.00
BIOL C284 – Work Based Learning	\$10.00	\$0.00

Revisions (Increase):	FROM	TO
CHEM C180L – General Chemistry A, Lab	\$20.00	\$25.00
CHEM C185L – General Chemistry B, Lab	\$20.00	\$25.00

Revisions (Decrease):	FROM	TO
ENGL C020 – Basic Grammar	\$2.00	\$0.00
ENGL C039 – Basic Reading	\$2.00	\$0.00

Golden West College

Effective Fall 2008

Revisions (Decrease):	FROM	TO
Music G095 – Managing your Career in Music	\$4.00	\$0.00

Effective Spring 2008

Revisions (Decrease):	FROM	TO
Humanities G135/Theater G102 – History & Appreciation of the Cinema	\$2.00	\$0.00

Effective Fall 2009

Revisions (Increase):	FROM	TO
Arch G100 – Intro to Architectural Graphics and Drafting	\$7.00	\$8.00
Arch G120 – Materials and Principles of Construction	\$17.00	\$18.00
Arch G125 – Basic Architecture Design	\$12.00	\$14.00
Arch G130 – Architectural Rendering: Perspective and Shade/Shadows	\$7.00	\$8.00
Arch G135 – Architectural Rendering: Color Presentations	\$17.00	\$18.00
Arch G140 – Architectural Drafting: Wood Frame Residence	\$12.00	\$14.00
Arch G145 – Architectural Drafting: 2-Story Concrete Block Multi-Family	\$17.00	\$19.00
Arch G150 – Brick & Steel construction	\$17.00	\$19.00
Arch G155 – Concrete Tilt Wall Construction	\$17.00	\$19.00
Arch G160 – Intro to CAD for Architecture (AUTO-CAD)	\$3.00	\$7.00
Arch G162 - 3D CAD for Architecture	\$5.00	\$7.00

Material Fees

Arch G175 – Architectural Design: Industrial Buildings	\$7.00	\$9.50
Arch G190 – Architectural Model Building	\$17.00	\$19.50
Art/Digital Arts G101 – Business of Art	\$5.00	\$20.00
Art/Digital Arts G120 – Rendering I	\$10.00	\$20.00
Art/Digital Arts G175 – Cartooning	\$10.00	\$20.00
Biology G100 – Introduction to Biology	\$3.50	\$4.50
Biology G104L – Marine Life Laboratory	\$3.00	\$4.50
Biology G155 – Introduction to Anatomy and Physiology	\$5.00	\$6.50
Biology G170 – Anatomy	\$4.50	\$5.00
Biology G185 – Principles of Zoology	\$5.00	\$7.00
Biology G190 – General Botany	\$5.00	\$7.00
Biology G210 – General Microbiology	\$10.00	\$14.00
Chemistry G220 – Organic Chemistry	\$21.00	\$24.50
CBA G102 – Computer Keyboarding, Intro Pt 2	\$3.00	\$3.50
CBA G103 – Computer Keyboarding, Intro Pt 3	\$3.00	\$3.50
CBA G106 – Computer Keyboarding, Correspondence Pt 1	\$3.00	\$3.50
CBA G107 – Computer Keyboarding, Tables and Business Forms Pt 2	\$3.00	\$3.50
CBA G108 – Computer Keyboarding, Manuscript Reports Pt 3	\$3.00	\$3.50
CBA G145 – Introduction to Computers	\$3.00	\$4.50
CBA G150 – Windows, Introduction	\$3.00	\$4.50
CBA G151 – Windows, Intermediate	\$3.00	\$4.50
CBA G155 – Word, Introduction	\$4.00	\$6.00
CBA G156 – Word, Intermediate	\$4.00	\$6.00
CBA G157 – Word, Advanced	\$4.00	\$6.00
CBA G160 – Excel, Introduction	\$3.00	\$6.00
CBA G161 – Excel, Intermediate	\$3.00	\$6.00
CBA G170 – PowerPoint, Introduction	\$3.00	\$4.50
CBA G171 – PowerPoint, Intermediate	\$3.00	\$4.50
CBA G183 – Office, Intermediate	\$0.00	\$4.50
CJ G064 – Police Academy, Regular Basic Course	\$446.00	\$475.00
CJ G070 – Sergeant Supervisory	\$43.00	\$52.00
CJ G071 – P.C. 832 Law of Arrest	\$31.00	\$33.00
CJ G072 – P.C. 832 Firearms	\$15.00	\$16.00
CJ G092 – Swat, Special Weapons, and Tactics, Basic	\$57.00	\$63.00
Geology G100 – Physical Geology	\$4.50	\$7.50
Nursing G250 – Nursing Process IV	\$166.50	\$205.50
PE G246 – Football Team	\$0.00	\$40.00

Revisions (Decrease):

	FROM	TO
Accounting G215 – Internal Control Compliance: Sarbanes Oxley	\$2.00	\$0.00
Accounting G220/CJ G220 – Forensic Accounting, Intro	\$2.00	\$0.00
Biology G104 – Marine Life	\$2.00	\$0.00
Biology G175 – Human Physiology	\$9.00	\$0.00
Business/Marketing G180 – Survey of International Trade	\$2.00	\$0.00
Business/Marketing G183 – International Payments and Collections	\$7.50	\$0.00
Business/Management G184 – Mexico and NAFTA: A Business Perspective	\$7.50	\$0.00
Business/Marketing G185 – International Marketing	\$2.00	\$0.00
Business/Marketing G186 – International Marketing and the Internet	\$2.00	\$0.00
Business/Management G190 – Import Export Procedures	\$15.00	\$0.00
Business/Management G195 – Regional Economic Integration	\$10.00	\$0.00
Chemistry G110 – Introduction to Chemistry	\$13.50	\$5.50
Chemistry G130 – Introduction to Chemical Principles	\$11.00	\$7.00
Chemistry G180 – General Chemistry	\$16.00	\$15.50
Chemistry G185 – General Chemistry	\$25.00	\$22.50

Material Fees

Chemistry G225 – Organic Chemistry	\$23.50	\$21.50
CBA G104 – Computer Keyboarding, Speed and Accuracy	\$3.00	\$2.50
CBA G117 – Proofreading Skills	\$5.00	\$4.50
CBA G119 – Administrative Business Procedures	\$3.00	\$2.00
CBA G120 – QuickBooks Pro	\$3.00	\$2.00
CBA G175 – FrontPage, Introduction	\$3.00	\$2.00
CBA G177 – Publisher, Introduction	\$3.00	\$2.00
CBA G181 – Office	\$5.00	\$4.50
CBA G195 – Acrobat, Introduction	\$3.00	\$2.00
Coop G101 – Co-op Work Experience	\$2.00	\$0.00
Coop G102 – Co-op Work Experience	\$2.00	\$0.00
Coop G103 – Co-op Work Experience	\$2.00	\$0.00
Coop G104 – Co-op Work Experience	\$2.00	\$0.00
CJ G091 – Reserve Coordinator	\$11.00	\$7.00
Health Ed G107 – Drug, Health and Society	\$3.00	\$0.00
Nursing G100 – Nursing Process I	\$229.00	\$220.00
Nursing G150 – Nursing Process II	\$266.50	\$259.00
Nursing G190 – Transition to Registered Nursing	\$273.00	\$259.00
Nursing G200 – Nursing Process III	\$208.00	\$201.00
Physical Science G100 – Introductory Physical Science	\$4.50	\$3.50

Orange Coast College

Effective Fall 2009

New Course with Fee:

Emergency Medical Technology A180 - Orange County EMT Accreditation		\$4.00
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Deletions:

	FROM	TO
Art A116 / Construction Technology A116 - Furniture Making & Design	\$27.00	\$0.00
Biology A183L - Botany Laboratory	\$18.00	\$0.00
Polysomnography A250 - Polysomnography Record Review	\$5.00	\$0.00
Polysomnography A260 - Advanced Polysomnography	\$5.00	\$0.00

Revisions (Increase):

	FROM	TO
Emergency Medical Technology A145 - Emergency Medical Care for Children	\$5.00	\$11.00

4.09 Approval of Minutes

Meeting: 05/06/2009 Regular Meeting
Category: 4. Action Items
Agenda Type: Information
Public Access: Yes

05/06/2009

Regular meeting of: April 15, 2009
Special meeting of: April 22, 2009



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spmin042209.pdf

05/06/2009

05/06/2009

Regular Meeting

Board of Trustees Coast Community College District

District Board Room

4:00 p.m. Regular Meeting 5:00 p.m. Closed Session

April 15, 2009

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on April 15, 2009 in the Board Room at the District Office.

1. Call to Order

Board President Jim Moreno called the meeting to order at 4:03 p.m.

2. Roll Call

Trustees Present: Mary Hornbuckle, Walter G. Howald, Jim Moreno, Jerry Patterson, Lorraine Prinsky, and Student Trustee Michael Battistone

Trustees Absent: None

3. Opportunity for Public Comment (Items on the Agenda)

There were no requests to speak during Public Comment

4. Pledge of Allegiance

Trustee Howald led the Pledge of Allegiance to the United States of America.

5. Review and Consideration of Proposals and Selection of Recruiting Firm, Chancellor and College President

It was moved by Mr. Patterson and seconded by Mr. Howald to accept the proposal submitted by the *Association of Community College Trustees (ACCT)* to provide the District with recruiting and selection services of Chancellor and Orange Coast College President.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Moreno, Mr. Patterson, Mr. Howald
No: None

6. Approve Policy 50-1-17: Search and Selection of the Coast Community College District Executive Management Employees

It was moved by Mr. Patterson and seconded by Mr. Howald to approve Policy 50-1-17: Search and Selection of the Coast Community College District Executive Management Employees as it pertains to the Search and Selection of Coast Community College District Executive Management Employees only.

With the input of Trustees Hornbuckle and Howald, Mr. Patterson modified his motion to also include a community member to the Search and Selection Committees. Motion was seconded by Mr. Howald.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Moreno, Mr. Patterson, Mr. Howald
No: None

7. Consideration and Selection of Trustee appointments to Chancellor Search Committee and College President Search Committee

It was moved by Mr. Moreno and seconded by Mr. Patterson to appoint Trustees Jerry Patterson and Lorraine Prinsky to Chancellor Selection Committee and to further appoint Trustee Jim Moreno to the Orange Coast College President Selection Committee.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Moreno, Mr. Patterson, Mr. Howald
No: None

8. Public Employment

- I. Title: Interim Chancellor, Coast Community College District
- II. Title: Interim President, Orange Coast College

Dr. Narcisa Polonio of ACCT explained the process and current status of the recruitment of Interim Chancellor, Coast Community College District and Interim President, Orange Coast College. Board President Moreno requested that Dr. Polonio submit a 1-page timeline of search and recruitment target dates and that her phone number be listed should she need to be contacted.

9. Consideration and Selection of Candidates for the California Community College Trustees (CCCT) Board of Directors - 2009

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to recommend incumbents Manny Ontiveros, Jeanette Mann and Bernard "Bee Jay" Jones for the California Community College Trustees (CCCT) Board of Directors – 2009.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Moreno, Mr. Patterson, Mr. Howald
No: None

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to recommend Marcia E. Zableckis, Louise Jaffe, Cy Gulassa, and John Rodgers as the four remaining candidates to the California Community College Trustees (CCCT) Board of Directors – 2009.

Mr. Patterson moved for a substitute motion on this item and was seconded by Dr. Prinsky, to recommend Marcia E. Zableckis, Christopher Stampolis, Louise Jaffe, and Janet Chanot to the CCCT Board of Directors – 2009.

The motion to replace the pending motion with the substitute motion carried with the following vote:

Aye: Dr. Prinsky, Mr. Moreno, Mr. Patterson
No: Ms. Hornbuckle, Mr. Howald

With adoption of the substitute motion, it was moved by Mr. Patterson and seconded by Dr. Prinsky, to recommend Marcia E. Zableckis, Christopher Stampolis, Louise Jaffe, and Janet Chanot to the CCCT Board of Directors – 2009.

Motion carried with the following vote:

Aye: Dr. Prinsky, Mr. Moreno, Mr. Patterson, Mr. Howald
No: Ms. Hornbuckle

10. Approval of Student Trip - Coast Community College District Student Council Lobby Day

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to approve eight students, the Student Trustee and the Board President to attend the District Student Council Lobby Day, on April 21, 2009, in Sacramento, CA, with reimbursable expenses, including travel by air, shuttle, and parking fees, to be paid from District Student Council fund and Associated Student funds from each campus.

The following District staff was further authorized to accompany the students:

Christian Teeter, Secretary of the Board of Trustees, District Office
Carla Martinez, Study Advisor, Orange Coast College
Valerie Venegas, Student Advisor, Golden West College

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Moreno, Mr. Patterson, Mr. Howald
No: None

11. Approval of Independent Contractor Agreement - Orange Coast College

It was moved by Mr. Patterson and seconded by Mr. Moreno to approve the Independent Contractor Agreement with Turnout Maintenance to provide cleaning services for turnout gear used by OCC

students at the City of Newport Beach Fire Training Facility for the period April 2-December 31, 2009, to be paid an amount NTE \$1,000 from Physical Education and Athletics and/or Sailing Center funds.

The Board further authorized that the Board President, or designee, be authorized to sign the Agreements and any related documents indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Moreno, Mr. Patterson, Mr. Howald
No: None

12. Approval of Storm Drain Easement to the City of Huntington Beach

It was moved by Mr. Patterson and seconded by Dr. Prinsky to approve an Easement Deed dedicating storm drain easement to the City of Huntington Beach across portion of Golden West College campus property. The Board further authorized the Board President, or designee, be authorized to sign the Easement Deed, and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Moreno, Mr. Patterson, Mr. Howald
No: None

13. Approval to Purchase a Southwest Skystream 1.8 Wind Turbine

This Item was pulled from the agenda by staff.

14. Recommendation for Approval of Revised Coast Community College District Standard Agreements after Review by District General Counsel

It was moved by Mr. Howald and seconded by Mr. Patterson to approve each of the revised district standard agreements listed below.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Moreno, Mr. Patterson, Mr. Howald
No: None

Revised District Standard Agreements

Standard Student Internship Agreement
Standard Sponsored Student Internship Agreement
Standard Annual Agreement for Contractor Services
Standard Agreement for Contracted Services
Standard Supplement to Master License Agreement
Standard Clinical Affiliation Agreement
Standard Master Telecourse Licensing Agreement
Standard Long Form Independent Contractor Agreement
Standard Short Form Independent Contractor Agreement
Standard Attachments 1, 2, and 3 to Independent Contractor Agreement
Standard Independent Contractor Amendment
Standard Independent Contractor Exhibit "A" to Amendment
Standard Golden West College CJTC Student Release and Hold Harmless Agreement
Standard Professional Expert Employment Agreement

- Standard Architectural Services Agreement
- Standard Construction Management Agreement
- Standard Nursing/Allied Health Student Participation Agreement
- Standard Practicum Agreement
- Standard Study Abroad Service Provider Agreement
- Standard Assumption of Risk for Voluntary Activity Agreement
- Standard Study Abroad Student Participation Agreement
- Standard Telecourse Domestic Distribution Agreement
- Standard Work for Hire Agreement

Fiscal Impact: The use of these District standard agreements will promote business efficiency, reduce legal costs, and provide terms of agreement favorable to the District.

15. Recess to Closed Session

The Board recessed to Closed Session at 5:06 p.m. to discuss the following items:

- a. Conference with Legal Counsel - Anticipated Litigation Potential initiation of litigation pursuant to sub-section (c) of Government Code Section 54956.9 (1 Potential Case)
- b. Public Employment (Pursuant to Government Code Section 54957)
 - i. Title: Interim Chancellor, Coast Community College District
 - ii. Title: Interim President, Orange Coast College

16. Reconvene Open Meeting at 5:30 p.m.

17. Report of Action from Closed Session (if any)

The Board recessed from Closed Session until the completion of the Service Awards Ceremony.

18. Resolution Acknowledging Orange Coast College President Robert V. Dees

On a motion by Mr. Howald and seconded by Ms. Hornbuckle the Board adopted the Resolution acknowledging Orange Coast College President Robert V. Dees

- Whereas, Robert V. Dees retires as President of Orange Coast College on June 30, 2009 after 32 years of service to the College; and
- Whereas, Robert V. Dees' genuine concern for the well being of the Institution, faculty members and administrative personnel reflected his unbending respect for his colleagues; and
- Whereas, Robert V. Dees was acknowledged with the 2009 "Youth Employment Service Annual Award" for his "outstanding contributions to enhancing student learning and improving services to the community"; and
- Whereas, Robert V. Dees' improvements to the College include a new library, a state-of-the-art Fitness Complex, a four-story Watson Hall enrollment center, a renovated science hall and athletic facilities, art pavilion, children's center and exterior signage; and

Whereas, Robert V. Dees helped launch Orange Coast College first-ever community Health Fair, and expand the college's role in hosting the annual Orange county Children's Book Festival, Festival Día de la Raza, and Community Science Night; and

Whereas, Robert V. Dees served as Orange Coast College Vice President of Instruction for seven years where he helped facilitate the infusion of new technology into campus programs, classrooms and labs; and

Whereas, Robert V. Dees served from 1994 to 1998 as member of the statewide English Council of California Two-Year Colleges, and was the organization's president for one year; and

Whereas, Robert V. Dees served from 2004 to 2005, as member of the State Chancellor's "Basic Skills Task Force; and

Whereas, Robert V. Dees published several books, including "Four in one: Critical Thinking, Reading, Writing and Research", "The Resourceful Writer" and "Writing the Modern Research Paper"; and

Now therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Robert V. Dees for his contributions to the growth and performance of Orange Coast College during his tenure; and be it further

Resolved, that the Coast Community College District Board of Trustees, on this fifteenth day of April, two thousand and nine, extends to Robert V. Dees and his family blessings for good health and best wishes for the future.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Moreno, Mr. Patterson, Mr. Howald
No: None

19. Service Awards Ceremony 2009

Service Awards were presented in five-year increments for anniversary dates beginning with 5 years and ending with 40 years of service to the District. After the awards were presented, Board President Moreno thanked the award recipients, on behalf of the Board, and acknowledged them for their dedication to the District.

20. Opportunity for Public Comment (Items off the Agenda)

Ms. Hornbuckle has asked that a status report of the Boys and Girls Club located at Golden West College be given at the next Board Meeting.

The Board reconvened to Closed Session at 8:00 p.m. to continue discussion of topics listed on the Agenda, Item # 15. At 8:45 p.m. it was reported by Christian Teeter, Secretary of the Board of Trustees that the Board deliberated regarding the 15 candidates who applied for the position of Interim Chancellor and narrowed down the applicants to a smaller pool.

21. Adjournment

There being no further business it was moved by Mr. Moreno and seconded by Ms. Hornbuckle that the meeting be adjourned.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Moreno. Mr. Patterson, Mr. Howald

No: None

The meeting was adjourned at 8:47 p.m.

Secretary of the Board

Special Meeting

Board of Trustees Coast Community College District

District Board Room – 5:00 p.m.

April 22, 2009

MINUTES

A special meeting of the Board of Trustees of the Coast Community College District was held on Wednesday, April 22, 2009 in the Board Room at the District Office.

1. Call to Order

Board President Jim Moreno called the meeting to order at 5:14 p.m.

2. Pledge of Allegiance

Student Trustee Michael Battistone led the Pledge of Allegiance to the United States of America.

3. Roll Call

Trustees Present: Mary Hornbuckle, Walter Howald, Jerry Patterson, Lorraine Prinsky and President Jim Moreno, and Student Trustee Michael Battistone

4. Opportunity for Public Comment

There were no requests to speak during Public Comment.

5. Adoption of Revisions to Board of Trustees' Policy 050-1-17-1, "Search and Selection of the Coast Community College District Executive Management Employees"

It was moved by Mr. Patterson and seconded by Dr. Prinsky to adopt Board of Trustees' Policy 050- 1-17-01 with the following four revisions:

1. Change the number of committee members to 12 instead of 13 for the three selection committees.
2. Confirmation that the Search Committee community members are appointed by the Board of Trustees.
3. Addition of "or Board of Trustees" after the College President Appointment reference.
4. Addition of "or designee of Board of Trustees" after search committee advisor.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, President Moreno
No: None

6. Appointment of Representatives to Search Committees for Chancellor and College President

It was moved by Mr. Patterson and seconded by Mr. Howald to appoint Ms. Bonnie Bruce to serve as Community Representative to the search committee for the Chancellor, Coast Community College District position. The Board further approved the appointment of Wes Bryan as the College President Representative to the Search Committee for the Chancellor, Coast Community College District position. As part of the motion, the Board also appointed Katrina Anne Foley as Community Representative to the Search Committee for President, Orange Coast College.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Howald, Mr. Patterson, Dr. Prinsky, President Moreno.
No: None

7. Recess to Closed Session

Jack Lipton, Ph.D., General Counsel, suggested that prior to recess, the Board consider replacing Dr. Joseph Quarles as Agency Negotiator of Item 8d due to Dr. Quarles' absence due to illness.

It was moved by Mr. Patterson and seconded by Mr. Howald that Dr. Currie replace Dr. Quarles as Agency Negotiator of Item 8d of the Agenda.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Howald, and Mr. Moreno
No: None

8. Closed Session

The following item(s) were discussed in Closed Session:

- a. Public Employment (Pursuant to Government Code 54957)
 - i. Interim Chancellor, Coast Community College District
- b. Conference with Labor Negotiator (Pursuant to Government Code 54957.6)
 - i. Unrepresented Employee: Interim Chancellor, Coast Community College District

District Negotiator: Trustee Jim Moreno, Board President
- c. Conference with Legal Counsel: Existing Litigation (Pursuant to subsection (a) of Government Code 54956.9)
 - Nguyen vs. Coast Community College District (CFE Arbitration) (Arbitration # 08-01)*
 - Coast Federation of Educators vs. Coast Community College District, PERB Case #LA-CE-5056-E*
- d. Conference with Labor Negotiator (Pursuant to Government Code 54957.6)
Agency Negotiator: Dr. Quarles, Vice Chancellor of Human Resources
Employee Organizations:
 - Coast Federation of Educators/American
 - Federation of Teachers, Local 1911 and the
 - Coast Community College District

9. Report of Action from Closed Session (if any)

It was reported by Christian Teeter, Secretary of the Board of Trustees that on a motion by Mr. Patterson and seconded by Mr. Howald, the Board voted unanimously to approve the Memorandum

of Understanding for Item C, *Nguyen vs. Coast Community College District (CFE Arbitration) (Arbitration # 08-01)*.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Howald, and Mr. Moreno
No: None

It was further reported that on a motion by Mr. Patterson and seconded by President Moreno, the Board voted unanimously to approve the Memorandum of Understanding for Item C, *Coast Federation of Educators vs. Coast Community College District, PERB Case # LA-CE-5056-E*.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Howald, and Mr. Moreno
No: None

10. Appointment of Interim Chancellor, Coast Community College District

As a further report from Closed Session, Board President Moreno announced that on a motion by Mr. Howald and seconded by Mr. Patterson, the Board voted unanimously to appoint Dr. Ding-Jo Currie, President of Coastline College, to the position of Interim Chancellor, effective July 1, 2009. The Board extended congratulations to Dr. Currie and thanked all candidates that participated in the interview process.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Howald, and Mr. Moreno
No: None

11. Approval of the Employment Agreement between the Coast Community College District and Interim Chancellor, Coast Community College District

It was moved by Mr. Howald and seconded by Mr. Patterson to approve the Employment Agreement with the Interim Chancellor, Coast Community College District, effective July 1, 2009.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Howald, and Mr. Moreno
No: None

12. Approval of Coastline Community College Special Project, "Early College High School Principals' and Liaisons" Meeting"

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the Coastline Community College Early High School Principals' and Liaisons' Meeting special project.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Howald, and Mr. Moreno
No: None

13. Approval of Minutes

- a. Meeting of April 1, 2009
- b. Meeting of April 15, 2009
- c. Meeting of April 19, 2009

The meeting Minutes from the April 15, 2009 meeting were continued to the May 6, 2009 Agenda.

It was moved by Mr. Patterson and seconded by Mr. Howald to approve the Minutes for the April 1, 2009 Board Meeting.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Patterson, Mr. Howald, and Mr. Moreno
Abstain: Dr. Prinsky
No: None

It was moved by Mr. Patterson and seconded by Mr. Howald to approve the Minutes for the April 19, 2009 Board Meeting.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Howald, and Mr. Moreno
No: None

14. Approval of Educational Administrator Form Agreement

It was moved by Mr. Patterson and seconded by President Moreno to approve the Educational Administrator Form Agreement.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Mr. Patterson, Mr. Howald, Dr. Prinsky and Mr. Moreno
No: None

15. Adjournment

There being no further business, it was moved by Mr. Howald and seconded by Ms. Hornbuckle that the meeting be adjourned.

Motion carried with the following vote:

Aye: Ms. Hornbuckle, Dr. Prinsky, Mr. Patterson, Mr. Howald, and Mr. Moreno
No: None

The meeting was adjourned at 6:21 p.m.

Secretary of the Board

5.00 Public Comment

Meeting: 05/06/2009 Regular Meeting
Category: 5. Public Comment (Items not on the Agenda)
Agenda Type: Information
Public Access: Yes

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Manager of Board Operations prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Manager of Board Operations at, (714) 438-4848, at least 48 hours prior to the meeting to inform us of your particular needs so that appropriate accommodations may be made.

6.00 Recess to Closed Session

Meeting: 05/06/2009 Regular Meeting
Category: 6. Closed Session
Agenda Type: Information
Public Access: Yes

Closed Session

Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employment (pursuant to Section 54957(b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Classified Staff
6. Classified Temporary Assignments
7. Hourly Staff
8. Substitute Classified
9. Clinical Advisors/Summer
10. Student Workers

b. Conference with Labor Negotiator (pursuant to Section 54957.6)

Agency Negotiator: Dr. Joseph Quarles, Vice Chancellor of Human Resources
Employee Organizations: Coast Federation of Classified Employees (CFCE),
Coast Community College Association - California Teachers Association/
National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

c. Conference with Legal Counsel: Existing Litigation (pursuant to sub-section "a" of Government Code Section 54956.9)

*Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No. 30-2008-00109222
Zandieh v. Coast Community College District, Orange County Superior Court Case No. 30-2008-00108991
Orellana v. Coast Community College District, Orange County Superior Court Case No. 30-2008-00114631
Lewis v. Coast Community College District et al., Orange County Superior Court Case No. 30-2008-00114263
Steidinger v. Coast Community College District, Orange County Superior Court Case No. 30-2008-00109197
Coast Federation of Classified Employees v. Coast Community College District ("Me too" Grievance)
Campbell v. Coast Community College District (CFCE Arbitration)
Sleep v. Coast Community College District (CFCE Arbitration)*

6.01 Reconvene Regular Meeting

Meeting: 05/06/2009 Regular Meeting

Category: 6. Closed Session

Agenda Type: Information

Public Access: Yes

Agenda Item 6.01

Agenda Item 6.01

Agenda Item 6.01

6.02 Report of Action in Closed Session (if any)

Meeting: 05/06/2009 Regular Meeting
Category: 6. Closed Session
Agenda Type: Information
Public Access: Yes

Reconvene Regular Meeting

7.00 Adjournment

Meeting: 05/06/2009 Regular Meeting
Category: 7. Adjournment
Agenda Type: Information
Public Access: Yes

[Redacted]

[Redacted]

[Redacted]



**COAST COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES' DIRECTIVES LOG**
Prepared by the Secretary of the Board of Trustees

#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I= In Progress P=Pending
1	8/15/07	Walt Howald	Academic Senate Presidents & College Presidents Vice Chancellor of Admin. Svs.	Report back to the Board on the how the new Banner Software is working after its implementation. Report on Banner's efficiency.	May 6, 2009	P
2	3/5/08	Jerry Patterson; 2 nd Jim Moreno	Acting Chancellor	Review of Management, Faculty and Classified Hiring Policies. Establish Timelines for review process. Return to Board for Reconsideration. Outline Process for Board Discussion.	Pending	P
3	3/5/08	Jerry Patterson; 2 nd Walt Howald	Staff	Revisit Participatory Governance Policies and Procedures	Pending	P
4	5/7/08	Jerry Patterson; 2 nd Armando Ruiz	Acting Chancellor	Staff to identify the criteria for determining whether items would be placed in the Action section or the Consent Calendar of the Agenda and report back to the Board. A policy will be drafted that describes a dollar amount and other details, and will be submitted for review on March 4, 2009.	Pending	P
5	7/16/08	Walt Howald; 2 nd Jim Moreno	Acting Chancellor	The Vice Presidents at the three colleges, Academic Senate Presidents among other District-wide groups will discuss coordination of college curricula matters including CTE and occupational course and program duplication.	April 1, 2009	P
6	8/6/08	Jerry Patterson; 2 nd Walt Howald	Staff	Develop Board Policy relating to Academic Senate Presidents, including reporting structure, defined organizational chart, definition of committee planning structure, and definition of Board of Trustee responsibilities in relation to the Academic Senate	Pending	P

#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I= In Progress P=Pending
7	9/17/08	Jim Moreno; 2 nd Mary Hornbuckle	Acting Chancellor	Provide status of diversity in the District. Strongly suggest to the extent possible that College Presidents and Human Resources ensure diverse committees in the hiring process. Request for a presentation on diversity in hiring be presented to the Board annually	Ongoing	P
8	9/17/08		Acting Chancellor	Develop Vision 2020, a strategic plan for the District over the coming decade. Regular attention to it and updating as necessary are assumed.	Fall 2009	P
9	2/09/09	Walt Howald 2 nd Mary Hornbuckle	Acting Chancellor	Report back in a Year to see how the Adoption of Accountability Reporting for Community Colleges is working.	February 2010	
10	9/17/08		Acting Chancellor and Vice Chancellor of Human Resources	Prepare a succession plan for faculty, staff and administration, based on careful identification of estimated dates of retirement and field of work – and tied into District educational needs and program review. Included are training programs to develop future leaders from among those in the District's employ.	Pending	P
11	9/17/08		Acting Chancellor	Refine and advance the relationship among the three colleges and District Office, including creation of District-wide governance bodies and assumption of a more directive and active role for the Chancellor's Office. The result will be active coordination of the District's various components. While the District still will work through its three colleges, the Chancellor's Office will also play a far significant role in helping the colleges to collaborate, respond to local need, and allocate funding accordingly.	Pending	P

CHANGE ORDER

Distribution to:

**BOARD
FACILITIES
ARCHITECT
CONST. MANAGER
INSPECTOR
CAMPUS**

**Trustees
Ardith Richey
P2S
Gafcon
TYR
Janet Houlihan**

PROJECT: Coast Community College District
Golden West College Library MDF Room
15744 Goldenwest Street
Huntington Beach, CA 92647

CHANGE ORDER NUMBER: 1

**NOTICE TO PROCEED:
CALENDAR DAYS:**

CONTRACTOR:
Tadros & Youssef Construction
1221 East 8th Street, Upland, CA 91786

BID NO: 1952

Changes to Contract:

Credit for Unused Allowance: <\$44,136.87>

Original Contract Sum:	\$895,000.00
Net Changes of Previous Change Orders:	\$ 0
Contract Sum Prior to this Change Order:	\$895,000.00
Change Order (Increase) (Decrease)	\$ 44,246.87
New Contract Sum:	\$850,753.13
Contract Time (Increase) (Decrease) (Unchanged)	0 Days
Completion Date After This Change Order:	

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the contract Documents.

Tadros & Youssef Construction

Coast Community College District

Date: _____

Date: _____

P2S Engineering

Division of State Architect

Date: _____

Date: _____



SCHEDULE A

Anthropology: The Four Fields

Components

Text: *Anthropology: The Human Challenge*, 12th ed.; Haviland, William A.; Prins, Harald E.L.; Walrath, Dana and McBride, Bunny
Wadsworth, a part of CENGAGE Learning
ISBN-10: 0495095591, ISBN-13: 9780495095590

Study Guide: *Telecourse Study Guide for Anthropology: The Four Fields*
Birky, Wendy A.; Harrison, Diane; and Light, Linda
Wadsworth, a part of CENGAGE Learning
ISBN-10: 0495095605, ISBN-13: 9780495095606

Programs:

- 101 - Essence of Anthropology
- 102 - Biology & Evolution
- 103 - The Living Primates
- 104 - Primate Behavior
- 105 - Methods of Paleoanthropology
- 106 - Macroevolution
- 107 - The First Biped
- 108 - A New Hominin
- 109 - Premodern Humans
- 110 - Homo sapiens & the Upper Paleolithic
- 111 - Food Domestication & the Emergence of Cities
- 112 - Patterns of Variation
- 113 - Patterns of Adaptation
- 114 - Characteristics of Culture
- 115 - Communication & Culture
- 116 - Social Identity, Personality & Gender
- 117 - Subsistence Systems
- 118 - Economic Systems
- 119 - Sex & Marriage
- 120 - Marriage & Family
- 121 - Kinship & Descent
- 122 - Grouping by Gender, Age, Common Interest & Class
- 123 - Politics, Power & Violence
- 124 - Religion & Spirituality
- 125 - The Arts
- 126 - Processes of Change
- 127 - Global Challenges & Anthropology
- 128 - Applied Anthropology

1

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: ANTHROPOLOGY: THE FOUR FIELDS

CCO #16,501

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and FULLERTON COLLEGE, 321 East Chapman Avenue, Fullerton, California 92634, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated June 20, 2002.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course ANTHROPOLOGY: THE FOUR FIELDS, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** September 1, 2009 - August 31, 2012
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: \$1,200.00; STUDENT ROYALTY: \$20 per enrolled student each and every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in September '09 for license fees; in October for Fall, March for Spring, and July for Summer for each year covered by agreement for student royalty fees.
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: Special three year promotion to launch course.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Cultural Anthropology: Our Diverse World

Components

Text: *Cultural Anthropology: The Human Challenge*, 12th ed.; Haviland, William A.; Prins, Harald E.L.; Walrath, Dana and McBride, Bunny
Wadsworth, a part of CENGAGE Learning
ISBN-10: 0495095613, ISBN-13: 9780495095613

Study Guide: *Telecourse Study Guide for Cultural Anthropology: Our Diverse World*
Wadsworth, a part of CENGAGE Learning
ISBN-10: 0495095621, ISBN-13: 9780495095620

Programs:

- 101 - Essence of Anthropology
- 102 - Characteristics of Culture
- 103 - Becoming Human
- 104 - Communication & Culture
- 105 - Social Identity, Personality & Gender
- 106 - Subsistence Systems
- 107 - Economic Systems
- 108 - Sex & Marriage
- 109 - Marriage & Family
- 110 - Kinship & Descent
- 111 - Grouping by Gender, Age, Common Interest & Class
- 112 - Politics, Power & Violence
- 113 - Religion & Spirituality
- 114 - The Arts
- 115 - Processes of Change
- 116 - Global Challenges & Anthropology
- 117 - Applied Anthropology

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: CULTURAL ANTHROPOLOGY: OUR DIVERSE WORLD

CCO #16,479

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and Tennessee Board of Regents Media Consortium, c/o Cleveland State Community College, 3535 Adkisson Drive NW, L-107 Cleveland, Tennessee 37320, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated November 8, 2007.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course CULTURAL ANTHROPOLOGY: OUR DIVERSE WORLD, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.

2. **TERM OF LICENSE:** January 1, 2009 - May 31, 2009

3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.

4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.

5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: waived; STUDENT ROYALTY: \$45 per enrolled student for the 1st 30 students, \$20 per enrolled student thereafter each & every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.

6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: Individual participant to be invoiced in March '08 for Spring '08 for student royalty fees

7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: To be used by Roane State Community College.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____
Name Jim Moreno
Title President, Board of Trustees
Date _____

By _____
Name _____
Title _____
Date _____

SCHEDULE A

FACES OF CULTURE - REVISED

Components

Text: Cultural Anthropology with Infotrac, 12th edition,
William. A. Haviland, Harald E.L. Prins, Dana Walrath, and Bunny McBride
Wadsworth Publishing Company
ISBN-10: 0-495-09561-3
ISBN-13: 978-0-495-09561-3

Study Guide: Study Guide for the Telecourse FACES OF CULTURE, 10th edition,
Richard T. Searles and Valerie Lynch Lee with Mari Womack
Wadsworth Publishing Company
ISBN-10: 0-495-09562-1
ISBN-13: 978-0-495-09562-0

Video Programs:

- 201 The Nature of Anthropology
- 202 The Nature of Culture
- 203 How Cultures Are Studied
- 204 Language and Communication
- 205 Psychological Anthropology
- 206 Alejandro Mamani: A Case Study in Psychological Anthropology
- 207 Patterns of Subsistence: Food Foragers and Pastoralists
- 208 Patterns of Subsistence: The Food Producers
- 209 Economic Anthropology
- 210 The Highland Maya: A Case Study in Economic Anthropology
- 211 Sex and Marriage
- 212 Family and Household
- 213 The Yucatec Maya: A Case Study in Marriage and the Family
- 214 Kinship and Descent I
- 215 Kinship and Descent II
- 216 Age, Common Interest, and Stratification
- 217 The Aymara: A Case Study in Social Stratification
- 218 Political Organization
- 219 Social Control
- 220 Religion and Magic
- 221 The Asmat of New Guinea: A Case Study in Religion and Magic
- 222 The Arts
- 223 New Orleans Black Indians: A Case Study in the Arts
- 224 Culture Change
- 225 Cricket the Trobriand Way: A Case Study in Culture Change
- 226 The Future of Humanity

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: FACES OF CULTURE - REVISED

CCO #16,500

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and CASPER COLLEGE, 125 College Drive, Casper, Wyoming 82601, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated July 15, 1988.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course FACES OF CULTURE - REVISED, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** September 1, 2009 - May 31, 2010
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: waived; STUDENT ROYALTY: \$45 per enrolled student for the 1st 30 students, \$20 per enrolled student thereafter each & every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in November '09 or Fall '09 and and March '10 for Spring '10 for student royalty fees
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: None.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____
Name Jim Moreno
Title President, Board of Trustees
Date _____

By _____
Name _____
Title _____
Date _____

SCHEDULE A

Humanities Through the Arts

Components

Text: The Humanities Through the Arts, 7th edition, F. David Martin and Lee A. Jacobus
McGraw-Hill, Inc.
ISBN # 0-07-313863-0

Study Guide: A Study Guide for the Televised Course: THE HUMANITIES THROUGH THE ARTS, 7th edition; Richard T. Searles & Valerie Lynch Lee
McGraw-Hill, Inc.
ISBN # 0-07-721378-5

Video Programs:

- 01 Introduction: The Quest for Self
- 02 Film: Twentieth Century Legacy
- 03 Film: The Dynamic Illusion
- 04 Film: Not Just the Great Escape
- 05 Film: Seeing All There Is
- 06 Drama: An Imitation of Life
- 07 Drama: Nucleus of a Story
- 08 Drama: Meaning for Every Age
- 09 Drama: Great Age Ahead?
- 10 Music: Age-Old Search for Meaning
- 11 Music: Emotion and Feeling in Sound
- 12 Music: Meaning through Structure
- 13 Music: Listening for the Unexpected
- 14 Literature: From Words, Truth
- 15 Literature: The Synthesis of Poetry
- 16 Literature: The Story Beyond
- 17 Literature: Behind the Words
- 18 Painting: Visions through the Ages
- 19 Painting: Creating a Point of View
- 20 Painting: Rousseau - The Lovely Dream
- 21 Painting: "...Things We Have Passed..."
- 22 Sculpture: Mirror of Man's Being
- 23 Sculpture: Elements of Dimension
- 24 Sculpture: Meaning through the Body's Form
- 25 Sculpture: Most Difficult of Arts
- 26 Architecture: The Evolving Skyline
- 27 Architecture: From Earth to Sky
- 28 Architecture: Meaning in a Poet's Vision
- 29 Architecture: The Shepherd of Space
- 30 Epilogue: Continuing the Quest for Self

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: HUMANITIES THROUGH THE ARTS

CCO #16,494

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and HETA OF OKLAHOMA, c/o of Rose State College, 6420 S.E. Fifteenth Avenue, Midwest City, Oklahoma 73110-2799, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated November 20, 1990.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course HUMANITIES THROUGH THE ARTS, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** January 1, 2009 - May 31, 2009
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: waived; STUDENT ROYALTY: per institution, \$45 per student for the 1st 30 students, \$20 per student thereafter each & every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in April '09 for student royalty fees.
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: To be used by Rose State College and Western Oklahoma State College.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Media Waves: An Introduction to Mass Communication

Components

Text: The Dynamics of Mass Communication, 8th ed., Dominick, Joseph R.,
Mc Graw Hill College Publishers
ISBN #0-07-326870-4

Video Programs:

- 101 - The History of Media
- 102 - Mass Communication in Society
- 103 - Print History
- 104 - Images
- 105 - The Newspaper Industry
- 106 - The Magazine Industry
- 107 - The Book Industry
- 108 - Recording History
- 109 - Radio History
- 110 - The Radio Industry
- 111 - The Recording Industry
- 112 - Film History
- 113 - The Film Industry
- 114 - Television History
- 115 - The Television Industry
- 116 - Cable Television and Beyond
- 117 - Television News Gathering and Reporting
- 118 - Print News Gathering and Reporting
- 119 - Public Relations
- 120 - Advertising
- 121 - Media Rights and Responsibility
- 122 - Media Ethics
- 123 - Media Impact
- 124 - Media Audiences and Feedback
- 125 - CyberMedia
- 126 - The Electronic Planet

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: MEDIA WAVES: AN INTRODUCTION TO MASS COMMUNICATION

CCO #16,506

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and PALOMAR COLLEGE, C/SAT, 1140 West Mission Road, San Marcos, California 92069, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated August 12, 1987.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course MEDIA WAVES: AN INTRODUCTION TO MASS COMMUNICATION, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** July 1, 2009 - June 30, 2010
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: \$750.00; STUDENT ROYALTY: \$20 per enrolled student each and every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in August '09 for license fees; in August '09 for Summer '09, October '09 for Fall '09, and March '10 for Spring '10 for student royalty fees.
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: None.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Transitions Throughout the Life Span

Components

Text: The Developing Person Through The Life Span, 7th ed., Stassen Berger,
Kathleen
Worth Publishers
ISBN-13: 978-0-716-76072-6 (Cloth)
ISBN-13: 978-0-716-76080-1 (Paper)

Study Guide: Study Guide for the Telecourse Transitions Throughout the Life Span, 3rd ed.,
Straub, Rick
Worth Publishers
ISBN-13: 978-0-716-77825-7

Programs:

- 101 - Introduction: Theories of Development - The Developing Person
- 102 - Developmental Study as a Science - A Scientific Approach
- 103 - The Beginnings: Heredity and Environment - Nature And Nurture: The Dance of Life
- 104 - The Beginnings: Prenatal Development and Birth - The Wondrous Journey
- 105 - The First Two Years: Biosocial Development - Grow, Baby, Grow
- 106 - The First Two Years: Cognitive Development - The Little Scientists
- 107 - The First Two Years: Psychosocial Development - Getting to Know You
- 108 - The Play Years: Biosocial Development - Playing and Growing
- 109 - The Play Years: Cognitive Development - Playing and Learning
- 110 - The Play Years: Psychosocial Development - Playing and Socializing
- 111 - The School Years: Biosocial Development - The Golden Years of Childhood
- 112 - The School Years: Cognitive Development - The Age of Reason
- 113 - The School Years: Psychosocial Development - A Society of Children
- 114 - Adolescence: Biosocial Development - Explosions
- 115 - Adolescence: Cognitive Development - What If?
- 116 - Adolescence: Psychosocial Development - Who Am I?
- 117 - Early Adulthood: Biosocial Development - Choices
- 118 - Early Adulthood: Cognitive Development - Decisions, Decisions
- 119 - Early Adulthood: Psychosocial Development - Love and Work
- 120 - Middle Adulthood: Biosocial Development - Thriving In Midlife
- 121 - Middle Adulthood: Cognitive Development - Use It or Lose It
- 122 - Middle Adulthood: Psychosocial Development - Making Lemonade
- 123 - Late Adulthood: Biosocial Development - Accepting the Challenge
- 124 - Late Adulthood: Cognitive Development - Making Memories
- 125 - Late Adulthood: Psychosocial Development - Staying In The Game
- 126 - Epilogue: Death and Dying - Living And Dying

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: TRANSITIONS THROUGHOUT THE LIFE SPAN

CCO #16,495

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and HETA OF OKLAHOMA, c/o of Rose State College, 6420 S.E. Fifteenth Avenue, Midwest City, Oklahoma 73110-2799, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated November 20, 1990.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course TRANSITIONS THROUGHOUT THE LIFE SPAN, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** January 1, 2009 - May 31, 2009
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: \$1,000.00; STUDENT ROYALTY: \$20 per enrolled each and every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in April '09 for license fees; in April '09 for Spring '09 for student royalty fees
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: To be used by Southwestern Oklahoma State University and Tulsa Community College.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Transitions Throughout the Life Span

Components

Text: The Developing Person Through The Life Span, 7th ed., Stassen Berger,
Kathleen
Worth Publishers
ISBN-13: 978-0-716-76072-6 (Cloth)
ISBN-13: 978-0-716-76080-1 (Paper)

Study Guide: Study Guide for the Telecourse Transitions Throughout the Life Span, 3rd ed.,
Straub, Rick
Worth Publishers
ISBN-13: 978-0-716-77825-7

Programs:

- 101 - Introduction: Theories of Development - The Developing Person
- 102 - Developmental Study as a Science - A Scientific Approach
- 103 - The Beginnings: Heredity and Environment - Nature And Nurture: The Dance of Life
- 104 - The Beginnings: Prenatal Development and Birth - The Wondrous Journey
- 105 - The First Two Years: Biosocial Development - Grow, Baby, Grow
- 106 - The First Two Years: Cognitive Development - The Little Scientists
- 107 - The First Two Years: Psychosocial Development - Getting to Know You
- 108 - The Play Years: Biosocial Development - Playing and Growing
- 109 - The Play Years: Cognitive Development - Playing and Learning
- 110 - The Play Years: Psychosocial Development - Playing and Socializing
- 111 - The School Years: Biosocial Development - The Golden Years of Childhood
- 112 - The School Years: Cognitive Development - The Age of Reason
- 113 - The School Years: Psychosocial Development - A Society of Children
- 114 - Adolescence: Biosocial Development - Explosions
- 115 - Adolescence: Cognitive Development - What If?
- 116 - Adolescence: Psychosocial Development - Who Am I?
- 117 - Early Adulthood: Biosocial Development - Choices
- 118 - Early Adulthood: Cognitive Development - Decisions, Decisions
- 119 - Early Adulthood: Psychosocial Development - Love and Work
- 120 - Middle Adulthood: Biosocial Development - Thriving In Midlife
- 121 - Middle Adulthood: Cognitive Development - Use It or Lose It
- 122 - Middle Adulthood: Psychosocial Development - Making Lemonade
- 123 - Late Adulthood: Biosocial Development - Accepting the Challenge
- 124 - Late Adulthood: Cognitive Development - Making Memories
- 125 - Late Adulthood: Psychosocial Development - Staying In The Game
- 126 - Epilogue: Death and Dying - Living And Dying

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: TRANSITIONS THROUGHOUT THE LIFE SPAN

CCO #16,505

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and LAKE MICHIGAN COLLEGE, 2755 East Napier Avenue, Benton Harbor, Michigan 49022-1899, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated February 19, 1998.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course TRANSITIONS THROUGHOUT THE LIFE SPAN, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** August 1, 2009 - May 31, 2010
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: waived; STUDENT ROYALTY: \$45 per enrolled student for the 1st 30 students, \$20 per enrolled student thereafter each & every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in November '09 or Fall '09 and and March '10 for Winter '10 for student royalty fees
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: None.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Transitions Throughout the Life Span

Components

Text: The Developing Person Through The Life Span, 7th ed., Stassen Berger,
Kathleen
Worth Publishers
ISBN-13: 978-0-716-76072-6 (Cloth)
ISBN-13: 978-0-716-76080-1 (Paper)

Study Guide: Study Guide for the Telecourse Transitions Throughout the Life Span, 3rd ed.,
Straub, Rick
Worth Publishers
ISBN-13: 978-0-716-77825-7

Programs:

- 101 - Introduction: Theories of Development - The Developing Person
- 102 - Developmental Study as a Science - A Scientific Approach
- 103 - The Beginnings: Heredity and Environment - Nature And Nurture: The Dance of Life
- 104 - The Beginnings: Prenatal Development and Birth - The Wondrous Journey
- 105 - The First Two Years: Biosocial Development - Grow, Baby, Grow
- 106 - The First Two Years: Cognitive Development - The Little Scientists
- 107 - The First Two Years: Psychosocial Development - Getting to Know You
- 108 - The Play Years: Biosocial Development - Playing and Growing
- 109 - The Play Years: Cognitive Development - Playing and Learning
- 110 - The Play Years: Psychosocial Development - Playing and Socializing
- 111 - The School Years: Biosocial Development - The Golden Years of Childhood
- 112 - The School Years: Cognitive Development - The Age of Reason
- 113 - The School Years: Psychosocial Development - A Society of Children
- 114 - Adolescence: Biosocial Development - Explosions
- 115 - Adolescence: Cognitive Development - What If?
- 116 - Adolescence: Psychosocial Development - Who Am I?
- 117 - Early Adulthood: Biosocial Development - Choices
- 118 - Early Adulthood: Cognitive Development - Decisions, Decisions
- 119 - Early Adulthood: Psychosocial Development - Love and Work
- 120 - Middle Adulthood: Biosocial Development - Thriving In Midlife
- 121 - Middle Adulthood: Cognitive Development - Use It or Lose It
- 122 - Middle Adulthood: Psychosocial Development - Making Lemonade
- 123 - Late Adulthood: Biosocial Development - Accepting the Challenge
- 124 - Late Adulthood: Cognitive Development - Making Memories
- 125 - Late Adulthood: Psychosocial Development - Staying In The Game
- 126 - Epilogue: Death and Dying - Living And Dying

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: TRANSITIONS THROUGHOUT THE LIFE SPAN

CCO #16,482

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and PASADENA CITY COLLEGE, 1570 East Colorado Boulevard, Pasadena, California 91106-2003, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated April 5, 2007.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course TRANSITIONS THROUGHOUT THE LIFE SPAN, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** September 1, 2009 - August 31, 2012
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: not applicable; STUDENT ROYALTY: \$20 per enrolled student each and every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in October for Fall, March Spring, and August for Summer for each year covered by agreement for student royalty fees.
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: Extension of agreement formerly with INTELECOM.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

ASTRONOMY: OBSERVATIONS & THEORIES

Components

Text: Horizons: Exploring the Universe, 10th ed.; Seeds, Michael A.
Brooks/Cole Publishing Company
ISBN-10: 0-495-11963-6, ISBN-13: 9780495119630

Study Guide: Study Guide for the Telecourse ASTRONOMY: OBSERVATIONS
& THEORIES, 2nd ed.; Cusano, Denise; Levine, Joel M.; and
Sibbersen, Kendra
Brooks/Cole Publishing Company
ISBN-10: 0-495-11365-4, ISBN-13: 9780495113652

Video Programs:

- 101 - The Study of the Universe
- 102 - Observing the Sky
- 103 - Celestial Cycles
- 104 - The Birth of Astronomy
- 105 - Astronomical Tools
- 106 - Science of Starlight
- 107 - Our Sun – Our Star
- 108 - The Family of Stars
- 109 - Stellar Birth
- 110 - Stellar Deaths
- 111 - Stellar Remnants
- 112 - Our Galaxy: The Milky Way
- 113 - Galaxies
- 114 - Active Galaxies
- 115 - Cosmology
- 116 - Solar Systems
- 117 - The Terrestrial Planets
- 118 - The Jovian Worlds
- 119 - Solar System Debris
- 120 - The Search for Life Beyond Earth

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: ASTRONOMY: OBSERVATIONS & THEORIES

CCO #16,492

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and HETA OF OKLAHOMA, c/o of Rose State College, 6420 S.E. Fifteenth Avenue, Midwest City, Oklahoma 73110-2799, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated November 20, 1990.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course ASTRONOMY: OBSERVATIONS & THEORIES, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** January 1, 2009 - May 31, 2009
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: \$500.00; STUDENT ROYALTY: \$20 per enrolled each and every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in April '09 for license fees; in April '09 for Spring '09 for student royalty fees
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: To be used by Oklahoma City Community College.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Child Development: Stepping Stones

Components

Text: The Developing Person Through Childhood And Adolescence, 8th ed., Stassen Berger, Kathleen
Worth Publishers
ISBN-13: 978-1-429-21647-0

Study Guide: Telecourse Student Guide to accompany Child Development: Stepping Stones, 3rd ed., Straub, Richard O.
Worth Publishers
ISBN-13: 978-1-4292-2039-2

Programs:

- 101 - Introduction: Theories of Development - The Developing Person
- 102 - Developmental Study as a Science - A Scientific Approach
- 103 - The Beginnings: Heredity and Environment - Nature And Nurture: The Dance of Life
- 104 - The Beginnings: Prenatal Development and Birth - The Wondrous Journey
- 105 - The Beginnings: Special Topic - A Delicate Grasp
- 106 - The First Two Years: Biosocial Development - Grow, Baby, Grow
- 107 - The First Two Years: Cognitive Development - The Little Scientists
- 108 - The First Two Years: Psychosocial Development - Getting to Know You
- 109 - The First Two Years: Summary - Off to a Good Start
- 110 - The First Two Years: Special Topic - Fatherhood
- 111 - The Play Years: Biosocial Development - Playing and Growing
- 112 - The Play Years: Cognitive Development - Playing and Learning
- 113 - The Play Years: Psychosocial Development - Playing and Socializing
- 114 - The Play Years: Summary - Developing through Play
- 115 - The Play Years: Special Topic - Hazards Along the Way
- 116 - The School Years: Biosocial Development - The Golden Years of Childhood
- 117 - The School Years: Cognitive Development - The Age of Reason
- 118 - The School Years: Psychosocial Development - A Society of Children
- 119 - The School Years: Summary - On the Road of Accomplishment
- 120 - The School Years: Special Topic - School Days
- 121 - Adolescence: Biosocial Development - Explosions
- 122 - Adolescence: Cognitive Development - What If?
- 123 - Adolescence: Psychosocial Development - Who Am I?
- 124 - Adolescence: Summary - The Home Stretch
- 125 - Adolescence: Special Topic - Crashing Hard into Adulthood
- 126 - Closing: Developmental Psychopathology - Different Developmental Paths

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: CHILD DEVELOPMENT: STEPPING STONES

CCO #16,496

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and CMS-TV, Charlotte-Mecklenburg Schools, 3114 Bank Street, Charlotte, North Carolina 28203, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated December 11, 2008.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course CHILD DEVELOPMENT: STEPPING STONES, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** January 1, 2010 - December 31, 2010
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: Broadcast-general programming.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: \$600.00; STUDENT ROYALTY: not applicable; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in April '09 for license fees
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: To be used as general programming.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Child Development: Stepping Stones

Components

Text: The Developing Person Through Childhood And Adolescence, 8th ed., Stassen Berger, Kathleen
Worth Publishers
ISBN-13: 978-1-429-21647-0

Study Guide: Telecourse Student Guide to accompany Child Development: Stepping Stones, 3rd ed., Straub, Richard O.
Worth Publishers
ISBN-13: 978-1-4292-2039-2

Programs:

- 101 - Introduction: Theories of Development - The Developing Person
- 102 - Developmental Study as a Science - A Scientific Approach
- 103 - The Beginnings: Heredity and Environment - Nature And Nurture: The Dance of Life
- 104 - The Beginnings: Prenatal Development and Birth - The Wondrous Journey
- 105 - The Beginnings: Special Topic - A Delicate Grasp
- 106 - The First Two Years: Biosocial Development - Grow, Baby, Grow
- 107 - The First Two Years: Cognitive Development - The Little Scientists
- 108 - The First Two Years: Psychosocial Development - Getting to Know You
- 109 - The First Two Years: Summary - Off to a Good Start
- 110 - The First Two Years: Special Topic - Fatherhood
- 111 - The Play Years: Biosocial Development - Playing and Growing
- 112 - The Play Years: Cognitive Development - Playing and Learning
- 113 - The Play Years: Psychosocial Development - Playing and Socializing
- 114 - The Play Years: Summary - Developing through Play
- 115 - The Play Years: Special Topic - Hazards Along the Way
- 116 - The School Years: Biosocial Development - The Golden Years of Childhood
- 117 - The School Years: Cognitive Development - The Age of Reason
- 118 - The School Years: Psychosocial Development - A Society of Children
- 119 - The School Years: Summary - On the Road of Accomplishment
- 120 - The School Years: Special Topic - School Days
- 121 - Adolescence: Biosocial Development - Explosions
- 122 - Adolescence: Cognitive Development - What If?
- 123 - Adolescence: Psychosocial Development - Who Am I?
- 124 - Adolescence: Summary - The Home Stretch
- 125 - Adolescence: Special Topic - Crashing Hard into Adulthood
- 126 - Closing: Developmental Psychopathology - Different Developmental Paths

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: CHILD DEVELOPMENT: STEPPING STONES

CCO #16,491

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and IOWA LAKES COMMUNITY COLLEGE, 1900 North Grand Avenue, Spencer, Iowa 51301, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated September 22, 1995.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course CHILD DEVELOPMENT: STEPPING STONES, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** May 26, 2009 - June 15, 2009
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: waived; STUDENT ROYALTY: \$45 per enrolled student for the 1st 30 students, \$20 per enrolled student thereafter each & every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in June '09 for Summer '09 for student royalty fees
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: None.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Child Development: Stepping Stones

Components

Text: The Developing Person Through Childhood And Adolescence, 8th ed., Stassen Berger, Kathleen
Worth Publishers
ISBN-13: 978-1-429-21647-0

Study Guide: Telecourse Student Guide to accompany Child Development: Stepping Stones, 3rd ed., Straub, Richard O.
Worth Publishers
ISBN-13: 978-1-4292-2039-2

Programs:

- 101 - Introduction: Theories of Development - The Developing Person
- 102 - Developmental Study as a Science - A Scientific Approach
- 103 - The Beginnings: Heredity and Environment - Nature And Nurture: The Dance of Life
- 104 - The Beginnings: Prenatal Development and Birth - The Wondrous Journey
- 105 - The Beginnings: Special Topic - A Delicate Grasp
- 106 - The First Two Years: Biosocial Development - Grow, Baby, Grow
- 107 - The First Two Years: Cognitive Development - The Little Scientists
- 108 - The First Two Years: Psychosocial Development - Getting to Know You
- 109 - The First Two Years: Summary - Off to a Good Start
- 110 - The First Two Years: Special Topic - Fatherhood
- 111 - The Play Years: Biosocial Development - Playing and Growing
- 112 - The Play Years: Cognitive Development - Playing and Learning
- 113 - The Play Years: Psychosocial Development - Playing and Socializing
- 114 - The Play Years: Summary - Developing through Play
- 115 - The Play Years: Special Topic - Hazards Along the Way
- 116 - The School Years: Biosocial Development - The Golden Years of Childhood
- 117 - The School Years: Cognitive Development - The Age of Reason
- 118 - The School Years: Psychosocial Development - A Society of Children
- 119 - The School Years: Summary - On the Road of Accomplishment
- 120 - The School Years: Special Topic - School Days
- 121 - Adolescence: Biosocial Development - Explosions
- 122 - Adolescence: Cognitive Development - What If?
- 123 - Adolescence: Psychosocial Development - Who Am I?
- 124 - Adolescence: Summary - The Home Stretch
- 125 - Adolescence: Special Topic - Crashing Hard into Adulthood
- 126 - Closing: Developmental Psychopathology - Different Developmental Paths

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: CHILD DEVELOPMENT: STEPPING STONES

CCO #16,493

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and HETA OF OKLAHOMA, c/o of Rose State College, 6420 S.E. Fifteenth Avenue, Midwest City, Oklahoma 73110-2799, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated November 20, 1990.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course CHILD DEVELOPMENT: STEPPING STONES, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** January 1, 2009 - May 31, 2009
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: \$1,000.00; STUDENT ROYALTY: \$20 per enrolled each and every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in April '09 for license fees; in April '09 for Spring '09 for student royalty fees
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: To be used by Rose State College and Southwestern Oklahoma State University.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Child Development: Stepping Stones

Components

Text: The Developing Person Through Childhood And Adolescence, 8th ed., Stassen Berger, Kathleen
Worth Publishers
ISBN-13: 978-1-429-21647-0

Study Guide: Telecourse Student Guide to accompany Child Development: Stepping Stones, 3rd ed., Straub, Richard O.
Worth Publishers
ISBN-13: 978-1-4292-2039-2

Programs:

- 101 - Introduction: Theories of Development - The Developing Person
- 102 - Developmental Study as a Science - A Scientific Approach
- 103 - The Beginnings: Heredity and Environment - Nature And Nurture: The Dance of Life
- 104 - The Beginnings: Prenatal Development and Birth - The Wondrous Journey
- 105 - The Beginnings: Special Topic - A Delicate Grasp
- 106 - The First Two Years: Biosocial Development - Grow, Baby, Grow
- 107 - The First Two Years: Cognitive Development - The Little Scientists
- 108 - The First Two Years: Psychosocial Development - Getting to Know You
- 109 - The First Two Years: Summary - Off to a Good Start
- 110 - The First Two Years: Special Topic - Fatherhood
- 111 - The Play Years: Biosocial Development - Playing and Growing
- 112 - The Play Years: Cognitive Development - Playing and Learning
- 113 - The Play Years: Psychosocial Development - Playing and Socializing
- 114 - The Play Years: Summary - Developing through Play
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- 117 - The School Years: Cognitive Development - The Age of Reason
- 118 - The School Years: Psychosocial Development - A Society of Children
- 119 - The School Years: Summary - On the Road of Accomplishment
- 120 - The School Years: Special Topic - School Days
- 121 - Adolescence: Biosocial Development - Explosions
- 122 - Adolescence: Cognitive Development - What If?
- 123 - Adolescence: Psychosocial Development - Who Am I?
- 124 - Adolescence: Summary - The Home Stretch
- 125 - Adolescence: Special Topic - Crashing Hard into Adulthood
- 126 - Closing: Developmental Psychopathology - Different Developmental Paths

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: CHILD DEVELOPMENT: STEPPING STONES

CCO #16,503

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and LAKE MICHIGAN COLLEGE, 2755 East Napier Avenue, Benton Harbor, Michigan 49022-1899, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated February 19, 1998.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course CHILD DEVELOPMENT: STEPPING STONES, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** August 1, 2009 - May 31, 2010
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: waived; STUDENT ROYALTY: \$45 per enrolled student for the 1st 30 students, \$20 per enrolled student thereafter each & every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in November '09 or Fall '09 and and March '10 for Winter '10 for student royalty fees
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: None.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Child Development: Stepping Stones

Components

Text: The Developing Person Through Childhood And Adolescence, 8th ed., Stassen Berger, Kathleen
Worth Publishers
ISBN-13: 978-1-429-21647-0

Study Guide: Telecourse Student Guide to accompany Child Development: Stepping Stones, 3rd ed., Straub, Richard O.
Worth Publishers
ISBN-13: 978-1-4292-2039-2

Programs:

- 101 - Introduction: Theories of Development - The Developing Person
- 102 - Developmental Study as a Science - A Scientific Approach
- 103 - The Beginnings: Heredity and Environment - Nature And Nurture: The Dance of Life
- 104 - The Beginnings: Prenatal Development and Birth - The Wondrous Journey
- 105 - The Beginnings: Special Topic - A Delicate Grasp
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- 107 - The First Two Years: Cognitive Development - The Little Scientists
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- 123 - Adolescence: Psychosocial Development - Who Am I?
- 124 - Adolescence: Summary - The Home Stretch
- 125 - Adolescence: Special Topic - Crashing Hard into Adulthood
- 126 - Closing: Developmental Psychopathology - Different Developmental Paths

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: CHILD DEVELOPMENT: STEPPING STONES

CCO #16,481

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and PASADENA CITY COLLEGE, 1570 East Colorado Boulevard, Pasadena, California 91106-2003, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated April 5, 2007.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course CHILD DEVELOPMENT: STEPPING STONES, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** September 1, 2009 - August 31, 2012
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: not applicable; STUDENT ROYALTY: \$20 per enrolled student each and every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in October for Fall, March Spring, and August for Summer for each year covered by agreement for student royalty fees.
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: Extension of agreement formerly with INTELECOM.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____
Name Jim Moreno
Title President, Board of Trustees
Date _____

By _____
Name _____
Title _____
Date _____

SCHEDULE A

Concepts in Marketing

Components

Text: *Marketing, The Core*, 3rd ed., Roger A. Kerin, Steven W. Hartley, and William Rudelius
McGraw Hill/Irwin
ISBN -13: 9780073381060

Study Guide: *Telecourse Student Guide to accompany Concepts in Marketing*, 3rd ed.
McGraw Hill/Irwin
ISBN:

Lessons:

- 101 - An Introduction to Marketing: Case Study - Las Vegas
- 102 - Marketing Strategy: Case Study - Habitat for Humanity International
- 103 - Environmental Scanning: Case Study - Freedom Innovations, Inc.
- 104 - Ethics and Social Responsibility: Case Study - Starbucks Coffee Company
- 105 - Consumer Behavior: Case Study - Dewey Weber Surfboards
- 106 - The Organizational Buying Process: Case Study - Nature's Best
- 107 - Global Markets: Case Study - TaylorMade-adidas Golf
- 108 - Marketing Research: Case Study - Information Resources, Inc.
- 109 - Segmenting & Targeting Markets: Case Study - Chocolates à la Carte, Inc.
- 110 - New Product & Service Development: Case Study - Stadium Competitions, Inc.
- 111 - Managing Products & Services: Case Study - Quiksilver, Inc.
- 112 - Pricing Products & Services: Case Study - Stuart Cellars, LLC
- 112A - Arriving at the Final Price: Case Study - Pricing Strategies*
- 113 - Managing Marketing Channels & Supply Chains: Case Study - Pacific Coast Feather Cushion
- 114 - Retailing & Wholesaling: Case Study - Mother's Market & Kitchen
- 115 - Integrated Marketing Communications: Case Study - Specialized Marketing Services, Inc.
- 116 - Advertising, Sales Promotion, & Public Relations: Case Study - Long Beach Ice Dogs
- 117 - Personal Selling & Sales Management: Case Study - Telein Group, Inc.
- 118 - Interactive & Multichannel Marketing: Case Study - SmartHome, Inc.

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: CONCEPTS IN MARKETING

CCO #16,504

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and LAKE MICHIGAN COLLEGE, 2755 East Napier Avenue, Benton Harbor, Michigan 49022-1899, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated February 19, 1998.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course CONCEPTS IN MARKETING, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** August 1, 2009 - May 31, 2010
3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.
5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: not applicable; STUDENT ROYALTY: \$20 per enrolled student each and every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in November '09 or Fall '09 and and March '10 for Winter '10 for student royalty fees
7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: Extension of special promotion.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name Jim Moreno

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

SCHEDULE A

Cultural Anthropology: Our Diverse World

Components

Text: *Cultural Anthropology: The Human Challenge*, 12th ed.; Haviland, William A.; Prins, Harald E.L.; Walrath, Dana and McBride, Bunny
Wadsworth, a part of CENGAGE Learning
ISBN-10: 0495095613, ISBN-13: 9780495095613

Study Guide: *Telecourse Study Guide for Cultural Anthropology: Our Diverse World*
Wadsworth, a part of CENGAGE Learning
ISBN-10: 0495095621, ISBN-13: 9780495095620

Programs:

- 101 - Essence of Anthropology
- 102 - Characteristics of Culture
- 103 - Becoming Human
- 104 - Communication & Culture
- 105 - Social Identity, Personality & Gender
- 106 - Subsistence Systems
- 107 - Economic Systems
- 108 - Sex & Marriage
- 109 - Marriage & Family
- 110 - Kinship & Descent
- 111 - Grouping by Gender, Age, Common Interest & Class
- 112 - Politics, Power & Violence
- 113 - Religion & Spirituality
- 114 - The Arts
- 115 - Processes of Change
- 116 - Global Challenges & Anthropology
- 117 - Applied Anthropology

**COAST COMMUNITY COLLEGE DISTRICT
SUPPLEMENT TO MASTER LICENSE AGREEMENT**

COURSE NAME: CULTURAL ANTHROPOLOGY: OUR DIVERSE WORLD

CCO #16,489

This Supplemental Agreement is between Coast Community College District, a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD"), and PIMA COMMUNITY COLLEGE, Community Campus, 401 North Bonita Avenue, Tucson, Arizona 85709, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplementary to and a part of the Master course License Agreement between these parties, dated August 18, 1987.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course CULTURAL ANTHROPOLOGY: OUR DIVERSE WORLD, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.

2. **TERM OF LICENSE:** July 1, 2009 - June 30, 2012

3. **RIGHTS GRANTED:** CCCD hereby grants to Licensee the following rights, as defined in the Master License and subject to the restrictions in Paragraph 4 below: broadcast, cable, non-broadcast, duplication, & library.

4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Paragraph 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Telecourse: none.

5. **PAYMENT:** In consideration of the rights granted by CCCD, Licensee shall pay to CCCD the following: LICENSE FEE: \$1,200.00; STUDENT ROYALTY: \$20 per enrolled student each and every time course is offered by Licensee; MATERIAL FEES: not applicable masters, plus _____ for shipping and handling.

6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: in April '09 for license fees; in November for Fall, March for Spring, and June for Summer for each year covered by agreement for student royalty fees.

7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: Special three year promotion to launch course.

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____
Name Jim Moreno
Title President, Board of Trustees
Date _____

By _____
Name _____
Title _____
Date _____

STANDARD CLINICAL AFFILIATION AGREEMENT

This Standard Clinical Affiliation Agreement (the "Agreement") is made and entered into this _____ day of _____, 2007 by and between the Coast Community College District, a public educational form agency ("District"), located at 1370 Adams Avenue, Costa Mesa, California, and ISLAND THERAPIES ("Clinical Facility"), located at 3300 Irvine Ave., Suite 111, Newport Beach, CA 92660.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Orange Coast College ("College") and College is a duly accredited educational institution that conducts the program(s) described and identified in Attachment 1 to this Agreement ("the Program");

WHEREAS District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable governmental agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency at the address listed above and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties and obligations with respect to the clinical experience rotation of students of the College's Program.

For purposes of this Agreement, the following definitions shall apply:

"District" shall refer to the Coast Community College District, its member Colleges, the District's Governing Board, and each of their trustees, employees, agents, representatives, successor and assigns;

"College" shall refer to Orange Coast College, and each of its instructors, employees, agents, representatives and assigns;

"Clinical Facility" shall refer to Island Therapies, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns;

The "Program" shall refer to the Clinical training in health science programs as identified and described in Attachment 1 to this Agreement; and

NOW, THEREFORE, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

TERMS

1. Clinical Experience Rotation. Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation ("Rotation"), in accordance with standards established by governmental agencies and in compliance with the federal Health Insurance Portability and Accountability Act of 1996 as codified at 42 U.S.C. § 1320 through d-8 ("HIPAA") and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.

2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program's written objectives.

3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992 (the "Regulations"), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.

4. Application Procedure; Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation. Each Student shall be required to read and sign a Student Participation Agreement (Attachment #2 hereto).

5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition.

6. Academic Year. The academic year consists of Fall and Spring semesters, summer session and winter break intersession.

7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).

8. Orientation. Clinical Facility and College shall provide an orientation for assigned students participating in each rotation.

9. Compliance With Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules. (See Attachment #2 - Student Participation Agreement.)

In providing the students with the clinical experience rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes, policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. Students and faculty understand and agree that Clinical Facility's patient files are confidential. District and Clinical Facility each has been advised of and is aware of the federal Health Insurance Portability and Accountability Act of 1996 as codified at 42 U.S.C. § 1320 through d-8 ("HIPAA") and understands the requirements and regulations promulgated thereunder requiring strict confidentiality of patient records. District and Clinical Facility each understands the federal privacy regulations as contained in 42 C.F.R. Part 164 and the federal security standards as contained in 45 C.F.R. Part 142 (collectively, the "Regulations"). Neither party shall use or further disclose any protected health information of the patient or any information as defined in 45 C.F.R. 164.504, or individually identifiable health information in 42 U.S.C. § 1320d (collectively, the "Protected Health Information"), other than as permitted in writing by the healthcare provider and the requirements of HIPAA or its regulations.

11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.

12. Clinical Advisor (Clinical Facility). Clinical Facility agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual students and shall arrange formal orientation to the facility for the faculty and students.

13. Supervision of Students. The supervision and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility and Medical Staff rules, regulations, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility.

14. Removal of Students. Clinical facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to request College to remove a student permanently from the rotation. Except as otherwise provided under any applicable policies, procedures, rules, regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.

15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe continuous health care during the term of this Agreement.

16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the Clinical Advisor (Clinical Facility), Clinical Facility may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Coordinator. Nothing herein shall be

construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the Rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.

17. Ongoing Communication/Evaluation. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.

18. Materials. College agrees to provide students with all educational materials required during the clinical program.

19. Medical Library. Clinical Facility agrees to provide students with access to the Medical Library during its normal business hours.

20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student. The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.

21. No Right To Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation or benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.

22. Insurance Carried By District. District shall assure coverage of professional liability insurance coverage for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof, District shall provide workers' compensation coverage with the statutory requirements of California law for students participating in the rotation. These coverages are in effect while the student is on-site at Clinical Facility and while under the direction of the District.

23. Insurance Carried By Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request District shall be provided a copy of said policy.

Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical

Facility shall provide District with thirty (30) days written notice prior to any cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall carry workers compensation coverage with the statutory requirements of California law for each of its employees.

24. Student Health Records. Any student participating in a rotation shall, at the request of Clinical Facility provide a current statement from his or her physician that the student is in good health and capable of participating in the rotation. Clinical Facility, upon request, may require that any student returning from an extended absence caused by illness or injury submit to a physical examination or present a statement from a physician indicating that the student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of the student. Any student participating in a rotation shall provide verification of annual T. B. screening, immune status for rubeola, rubella, and chicken pox, Hepatitis B (or signed waiver for Hepatitis B).

26. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.

27. Confidentiality Of Student Records. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student applications; (ii) student health records or reports; and or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the ROTATION, unless disclosure is authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction. Clinical facilities shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.

28. Student Background Check. All students are required to have completed and submitted a pre-clinical background check including social security number and address verification, a minimum of three county criminal history, seven years history of a sex offender database search and a Medicare/Medicare Sanctioned Fraud List verification (OIG/GSA search). The results of the background checks will be provided to the Clinical Facility upon request.

29. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.

30. Indemnification by District. District agrees to indemnify, defend, and hold harmless Clinical Facility and its officers, employees, agents, and volunteers from any and all claims, actions, losses, damages and/or liability arising out of the performance of this Affiliation Agreement or from any cause whatsoever which may arise because of the negligence, misconduct, or other fault of District, including the acts, errors, or omissions of any officers, employees, instructors, students, or

agents of District, for any costs and expenses incurred by Clinical Facility on account of any claims therefore except where such indemnification is prohibited by law.

31. Indemnification by Clinical Facility. Clinical Facility agrees to indemnify and hold harmless District and its authorized agents, officers, trustees, volunteers, employees, and students, against any and all claims, actions, losses, damages and/or liability arising out of the performance of this Affiliation Agreement from any cause whatsoever which may arise because of the negligence, misconduct or other fault of Clinical Facility, including any acts, errors, or omissions of any officers, employees, instructors, or agents of Clinical Facility, for any costs or expenses incurred by District on account of any claims therefore except where such indemnification is prohibited by law.

32. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.

33. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.

34. Effective Date Termination. This Agreement shall become effective on _____ and shall remain in effect until April 30, 2014, unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.

35. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or by U.S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

Any such notices or communications personally served or delivered by courier shall be effective when received. All notices sent by certified mail shall be effective forty-eight (48) hours after deposit in the mail.

Each party shall make a reasonable, good faith effort to ensure that it will accept or receive notices that are given in accordance with this paragraph. A party may change its address for purposes of this paragraph by giving the other party written notice of a new address in the manner set forth above.

To Clinical Facility:

Island Therapies
Ms. Ruth Bass, MS, CCC-SLP
3300 Irvine Ave., Suite 111.
Newport Beach, CA 92660
949.422.0730

To Orange Coast College:

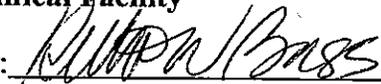
President
Orange Coast College
2701 Fairview Rd PO Box 5005
Costa Mesa CA 92628-5005

With a copy to:

Vice Chancellor
Administrative Services
Coast Community College District
1370 Adams Avenue
Costa Mesa, California 92626

36. Entire Agreement. This Agreement and all attachments hereto constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modifications of any of the terms hereof shall be valid unless in writing and signed by both parties.

Clinical Facility

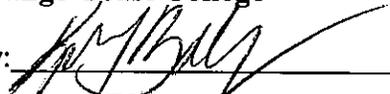
By: 

Typed Name: RUTH W. BASS

Title: SPEECH & LANGUAGE

Date: April 10, 2009
PATHOLOGIST

Orange Coast College

By: 

**Kevin Ballinger, Dean
Consumer & Health Sciences**

By: 

**Richard Pagel, Vice President
Administrative Services**

Coast Community College District

By: _____

President, Board of Trustees

Date: _____

ATTACHMENT 1 k
To Standard Clinical Affiliation Agreement

Orange Coast College
SPEECH-LANGUAGE PATHOLOGY ASSISTANT

Program Director/Coordinator: Anne McClanahan
(714) 432-5883

of
Students

1 **SLPA 160 - Clinical Experience 1**

(4 hrs/wk/4 wks - spring semester)

Beginning clinical observation of practices and procedures required in Speech-Language Pathology. Includes introduction to patient interaction, observation skills, record keeping, and beginning practice of therapeutic protocols. This rotation is in the workplace setting.

2 **SLPA 190 - Clinical Experience 2**

(12 hrs/wk/16 wks - fall semester)

Application of clinical practice procedures and techniques as applied by a Speech-Language Pathology Assistant. Includes direct patient interaction and therapeutic techniques under the guidance of a Speech Pathologist. Patient observation, assessment, treatment protocols and record keeping procedures.

2 **SLPA 250 - Clinical Experience 3**

(16 hrs/wk/16 wks - spring semester)

Advanced application of clinical practice procedures and techniques as applied by a Speech-Language Pathology Assistant. Includes direct patient interaction and therapeutic techniques under the guidance of a Speech Pathologist. Patient observation, assessment, treatment protocols and record keeping procedures. Discussion of case study management issues.

STUDENT PARTICIPATION AGREEMENT

For The Nursing Program - Golden West College and Allied Health Programs - Orange Coast College

This Student Participation Agreement is entered into by and between the Coast Community College District, a public educational agency ("District") and _____ ("Student"), concerning the Student's participation in a clinical experience rotation ("Clinical Rotation").

In consideration of District allowing Student to participate in the Clinical Rotation at Clinical Facility, Student hereby agrees with the following requirements for participation:

1. **Compliance With Laws, Rules and Regulations.** While participating in the Clinical Rotation, Student at all times shall abide by and comply with all applicable local, state and federal laws, rules, statutes, ordinances, regulations, policies and procedures, including but not limited to those of District and Clinical Facility. The supervision of Student at Clinical Facility shall be the responsibility of Clinical Coordinator.

2. **Background Check.** All students will be required to submit an application for, complete, and submit a pre-clinical background check. The background check will include a Social Security number and address verification, a three county felony criminal history, seven year history of a state sex offender search, and a Medicare/Medicare Sanctioned Fraud List verification (OIG/GSA search). The background checks will be performed by a service approved by the District and must be completed prior to beginning the first clinical rotation. Student understands that the results of background checks will be provided to the clinical sites by the District before patient care or clinical work commences. The procedures for such background checks are set forth in the District's written "Background Check Procedure" which will be provided upon request.

Student's Initials _____

3. **No Unsupervised Patient Care.** There shall be no direct, hands-on patient care by any Student participating in the Clinical Rotation unless said care is provided under the supervision and control of medical or nursing staff and in conformance with all applicable laws, rules, regulations, statutes, ordinances and policies.

4. **Confidentiality.** Student hereby understands that patient records are confidential and that confidentiality is protected by the rules and regulations of District, all healthcare providers where Student may receive clinical experience and by federal law. Student therefore hereby agrees to keep strictly confidential and hold in trust all confidential information of any healthcare provider and/or its patients and not to review, disclose or reveal any confidential information to any third party without the prior written consent of the patient and healthcare provider.

Student has been advised of and is aware of the federal Health Insurance Portability and Accountability Act of 1996 as codified at 42 U.S.C. § 1320 through d-8 ("HIPAA") and understands the requirements and regulations promulgated thereunder requiring strict confidentiality of patient records. Student understands the federal privacy regulations as contained in 42 C.F.R. Part 164 and the federal security standards as contained in 45 C.F.R. Part 142 (collectively the "Regulations"). Student shall not use or further disclose any protected health information of the patient or any information as defined in 45 C.F.R. 164.504, or individually identifiable health information in 42 U.S.C. § 1320d (collectively the "Protected Health Information"), other than as permitted in writing by the healthcare provider and the

requirements of HIPAA or its regulations. Student further understands that Student is only allowed to review patient records that are directly related to Student's assignment and for which Student has been specifically authorized to review by student's instructor.

Violations of this confidentiality protection by Student shall subject Student to immediate removal from any clinical experience, a possible failing grade and possible expulsion from Coast Community College District and any of its colleges.

5. Release and Hold Harmless. Student hereby releases, discharges, and agrees to hold harmless District, District's governing board ("Board"), and each of their trustees, instructors, employees, agents and representatives from any and all liability arising out of or in connection with Student's enrollment in the nursing program (Golden West College) or allied health programs (Orange Coast College) and participation in its classes, training courses, activities, field trips, practice sessions, hospital clinical experiences, and related exercises. For the purpose of this release, liability means all claims, demands, losses, causes of action, suits or judgments of any kind that Student or Student's heirs, executors, administrators, and assigns may have against District, Board, College, and any of their trustees, employees, agents, and representatives or that any other person or entity may have against District, Board, College, and any of their trustees, instructors, employees, agents, and representatives because of Student's failure to pass any course or class or obtain any particular grades, personal injury, accident, illness or death, or because of any loss of or damage to property that occurs to Student or to Student's property during Student's participation in the nursing program or allied health program including classes, training courses, activities, field trips, practice sessions, hospital clinical experiences, and related exercise, that result from any cause, including but not limited to District's, Board's, College's, or their trustees', employees', agents', or representatives' own passive or active negligence or other acts other than fraud, willful misconduct or violation of law.

Student's Initials _____

6. Acknowledgement of Inherently Dangerous Activities and Assumption of the Risk Thereof. Student acknowledges that the nature of Student's training in the nursing program/allied health programs may involve dangerous and hazardous activities, including but not limited to exposure to disease, blood borne pathogens, illness, personal injuries and possible death. Student acknowledges the inherently hazardous and dangerous nature of these activities and voluntarily participates therein and assumes all risk of injury, illness, or death from Student's participation therein. Student represents and warrants that Student is mentally and physically fit, capable, able and willing to participate in these inherently hazardous and dangerous activities without any limitations.

Student's Initials _____

7. No Right to Employment/Removal. Student understands and agrees that Student's participation in the Clinical Rotation does not create any right to employment at Clinical Facility. Student understands and agrees that Student may be removed from the Clinical Rotation at any time for any reason, except in violation of any law. If Student is asked to leave by any representative of Clinical Facility, Student shall do so promptly and without protest.

8. General Rules.

a) Students entering the clinical phase of their education shall read and familiarize Student with all the rules, regulations and obligations of the Clinical Facility and shall at all times strictly abide thereby.

b) Clinicals are scheduled courses with specific days and times. Student is to adhere to these and adjust any outside work or activities accordingly. Student must complete a physical within a six-month period prior to the start of the clinical phase (see supplied form). The physical may be completed at the

college health center, Student's private physician, or group health care facility. Blood work, urinalysis, and annual T.B. tests or chest x-rays are required as may be immunizations (rubella, rubeola and varicella titre) or proof of immunity. Hepatitis B vaccine is highly recommended by College or waiver must be signed. Certain clinical sites will not allow Student participation without Hepatitis B vaccination. The completed information must be returned to the clinical coordinator or director of Student's program. See Student's program or clinical coordinator for specific details.

c) Any Student participating in a clinical rotation shall, at the request of Clinical Facility, provide a current statement from a physician that the Student is in good health and capable of participating in the Rotation. Clinical Facility may require that any Student, returning from an extended absence caused by illness or injury, submit to a physical examination or present a statement from a physician indicating that the Student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of Student.

d) All Students in a clinical rotation must have an active CPR card (per specific program protocol). If Student's CPR card expires at any time during clinical training, it is Student's responsibility to become recertified. Student will be removed from clinical experience rotation if Student does not have an active CPR card.

e) In programs that require Allied Health 115 – Patient Care, Student must enroll in Patient Care just prior to entry into the clinical phase, in accordance with the program schedule sequence. Students taking Allied Health 115 will become CPR certified.

f) Student must adhere to appropriate dress code and grooming standards designated by Clinical Facility. This may include a laboratory coat or uniform. Closed, soft-soled shoes are required. A nametag will be provided that must be worn at all times at Clinical Facility site. See Student's program director or clinical coordinator for specific requirements for Student's program.

g) Specific clinical sites may have certain health related requirements and may include drug testing, Hepatitis B vaccination, or blood work. Student is expected to meet the requirements of the site when scheduled to be at that site. There may be exposure to hazardous materials and blood borne pathogens in the clinical setting. Student must adhere to all safety and universal precautionary measures.

h) Student must have adequate reliable transportation to the clinical site and will be responsible for parking.

9. Acknowledgement. Student has read this Student Participation Agreement including the Background check requirement in paragraph 2, the Release requirement in paragraph 4, and the Assumption of Risk requirement in paragraph 5. Student has read and agrees to abide by and comply with all terms of this Participation Agreement. Student understands that failure to abide by and comply with any term may subject Student to immediate removal from any clinical experience, a possible failing grade and possible expulsion from Coast Community College District and any of its colleges.

Dated: _____

Student

Student ID Number



STANDARD CLINICAL AFFILIATION AGREEMENT

This Standard Clinical Affiliation Agreement (the "Agreement") is made and entered into this _____ day of _____, 200__ by and between the Coast Community College District, a public educational form agency ("District"), located at 1370 Adams Avenue, Costa Mesa, California, and COVENTRY COURT HEALTH CENTER ("Clinical Facility"), located at 2040 South Euclid, Anaheim, CA 92802.

WHEREAS, District and Clinical Facility desire to contribute to community health education;

WHEREAS, District operates Orange Coast College ("College") and College is a duly accredited educational institution that conducts the program(s) described and identified in Attachment 1 to this Agreement ("the Program");

WHEREAS District has obtained all necessary licenses, consents and/or approvals to conduct the Program from the State of California and any other applicable governmental agency;

WHEREAS, Clinical Facility operates a duly licensed health care agency at the address listed above and has obtained all necessary licenses, consents, and approvals;

WHEREAS, as part of the Program, students are required to participate in a clinical experience rotation;

WHEREAS, District desires to affiliate with the Clinical Facility in order that students may participate in a clinical experience rotation at the Clinical Facility; and

WHEREAS, District and Clinical Facility desire to enter into this Agreement to memorialize their respective rights, duties and obligations with respect to the clinical experience rotation of students of the College's Program.

For purposes of this Agreement, the following definitions shall apply:

"District" shall refer to the Coast Community College District, its member Colleges, the District's Governing Board, and each of their trustees, employees, agents, representatives, successor and assigns;

"College" shall refer to Orange Coast College, and each of its instructors, employees, agents, representatives and assigns;

"Clinical Facility" shall refer to Coventry Court Health Center, its parents, subsidiaries, related companies, and each of their officers, directors, employees, agents, representatives, successors, and assigns;

The "Program" shall refer to the Clinical training in health science programs as identified and described in Attachment 1 to this Agreement; and

NOW, THEREFORE, in consideration of the following covenants, conditions and agreements, the parties hereto agree as follows:

TERMS

1. Clinical Experience Rotation. Clinical Facility agrees to provide students of the Program who are specified by College with a clinical experience rotation ("Rotation"), in accordance with standards established by governmental agencies and in compliance with the federal Health Insurance Portability and Accountability Act of 1996 as codified at 42 U.S.C. § 1320

through d-8 ("HIPAA") and recognized professional accrediting agencies, and subject to the terms and conditions of this Agreement.

2. Development of Curriculum. College shall be fully responsible for the development, planning, and administration of the program, including, without limitation, programming, administration, matriculation, promotion and graduation. College acknowledges and agrees that the rotation is intended to meet certain educational performance objectives, and College shall provide a copy of such performance objectives to Clinical Facility on or before student placement. Clinical Facility shall be fully responsible for the availability and appropriateness of the learning environment in relation to the program's written objectives.

3. Exposure to Bloodborne Pathogens. Program students and college faculty will comply with the current regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Title 8 CCR Section 5193 which regulations became effective July 1, 1999 (the "Regulations"), including but not limited to responsibility as the employer to provide all program students with (a) information and training about the hazards associated with blood and other potentially infectious materials, (b) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (c) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (d) information as to the reasons the program student should participate in hepatitis B vaccination and post-exposure evaluation and follow-up.

4. Application Procedure; Acceptance. College agrees to provide Clinical Facility with a list of the name(s) of students who will be participating in a rotation. Each Student shall be required to read and sign a Student Participation Agreement (Attachment #2 hereto).

5. Nondiscrimination. The parties agree not to discriminate in the selection, placement or evaluation of any student or faculty member because of race, creed, national origin, religion, sex, marital status, age, handicap, and/or medical condition.

6. Academic Year. The academic year consists of Fall and Spring semesters, summer session and winter break intersession.

7. Rotation Schedule. The rotation schedule shall be determined by College and Clinical Facility and may be amended from time to time by agreement of the parties. The number of students in each rotation shall be limited to a number mutually agreed upon by both parties, not to exceed the number specified by the accrediting agency(s).

8. Orientation. Clinical Facility and College shall provide an orientation for assigned students participating in each rotation.

9. Compliance With Clinical Facility Rules. Clinical Facility shall make available all applicable governing instruments, policies and procedures, rules and regulations of Clinical Facility to each student participating in a rotation, and student shall comply with these rules. (See Attachment #2 - Student Participation Agreement.)

In providing the students with the clinical experience rotation that is the subject of this Agreement, Clinical Facility shall comply with all applicable laws, rules, regulations, statutes,

policies, procedures, and ordinances and shall be consistent with the professional standards of a health care agency.

10. Confidentiality of Patient Records. Students and faculty understand and agree that Clinical Facility's patient files are confidential. District and Clinical Facility each has been advised of and is aware of the federal Health Insurance Portability and Accountability Act of 1996 as codified at 42 U.S.C. § 1320 through d-8 ("HIPAA") and understands the requirements and regulations promulgated thereunder requiring strict confidentiality of patient records. District and Clinical Facility each understands the federal privacy regulations as contained in 42 C.F.R. Part 164 and the federal security standards as contained in 45 C.F.R. Part 142 (collectively, the "Regulations"). Neither party shall use or further disclose any protected health information of the patient or any information as defined in 45 C.F.R. 164.504, or individually identifiable health information in 42 U.S.C. § 1320d (collectively, the "Protected Health Information"), other than as permitted in writing by the healthcare provider and the requirements of HIPAA or its regulations.

11. Clinical Coordinator (College). College agrees to designate a coordinator for each program. The coordinator, who may be an academic instructor, shall be responsible for all teaching activities.

12. Clinical Advisor (Clinical Facility). Clinical Facility agrees to designate a clinical advisor or coordinator who shall provide input to the clinical performance and evaluation of student(s), be a resource person for College's faculty and students, and shall communicate with the clinical coordinator designated by College regarding the proposed curriculum and the performance of individual students and shall arrange formal orientation to the facility for the faculty and students.

13. Supervision of Students. The supervision and direction of students while on site at Clinical Facility shall be the responsibility of the Clinical Coordinator (College) or designee as guided by the instructional objectives. No direct, hands-on patient care shall be provided by participating students at Clinical Facility, except in accordance with all applicable laws, Clinical Facility and Medical Staff rules, regulations, policies and procedures. District recognizes the patients' rights to refuse care provided by a student at Clinical Facility.

14. Removal of Students. Clinical facility retains the right to exclude any student at any time from any clinical area. Any student who is asked to leave by Clinical Facility shall do so promptly and without protest. Clinical Facility shall also have the right, at any time, to request College to remove a student permanently from the rotation. Except as otherwise provided under any applicable policies, procedures, rules, regulations, and/or under any law, any such removal shall not require compliance with any notice, hearing or other procedural requirements.

15. Patient Care. Nothing in this Agreement shall be construed as conferring any right or duty upon College, its students or faculty members, to control or direct patient care or operations at Clinical Facility. Clinical Facility shall maintain sole responsibility and accountability for patient care and shall provide adequate staffing in number and competency to ensure safe continuous health care during the term of this Agreement.

16. Student Evaluation. In the case of direct supervision of the students by the Clinical Instructor (College), he/she shall be responsible for student(s) evaluation. Unless otherwise mutually agreed between the Clinical Coordinator (College) and the Clinical Advisor (Clinical

Facility), Clinical Facility may be responsible for submitting input to the Clinical Coordinator evaluating and appropriately documenting the performance of each student in the clinical rotation. The appropriate forms shall be provided by the Clinical Coordinator. Nothing herein shall be construed as a guarantee by or obligation of Clinical Facility regarding the performance of any student during the Rotation. College shall keep records on the progress and evaluation of each student's clinical experience during a rotation for a period of three (3) years following the end of the specific rotation in which the student is involved.

17. Ongoing Communication/Evaluation. College has the privilege of regularly scheduled meetings with Clinical Facility staff, including both selected unit personnel and administrative level representatives for the purpose of interpreting, discussing, and evaluating College's health care programs at a mutually agreed upon time.

18. Materials. College agrees to provide students with all educational materials required during the clinical program.

19. Medical Library. Clinical Facility agrees to provide students with access to the Medical Library during its normal business hours.

20. No Payments or Other Remuneration. College agrees that no fees or monetary payments of any kind shall be exchanged between Clinical Facility, its agents and employees, and College, its agents, employees and students under the terms of this Agreement. Further, neither College, its staff members, nor other representatives, shall attempt to bill or collect from any patient or from any other source fees for services provided to patients by said student. The only exception shall be when Clinical Facility and College mutually agree to pay a Clinical Advisor a stipend for duties directly related to College's program.

21. No Right To Employment. The parties agree that the students of College shall not be considered employees, agents or volunteers of Clinical Facility, nor shall any student be entitled to any right, compensation or benefits normally afforded to employees of Clinical Facility, including but not limited to, Social Security, unemployment and workers' compensation insurance.

22. Insurance Carried By District. District shall assure coverage of professional liability insurance coverage for each student participating in the Rotation of not less than one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate, and said policy shall remain in full force and effect during the term hereof, District shall provide workers' compensation coverage with the statutory requirements of California law for students participating in the rotation. These coverages are in effect while the student is on-site at Clinical Facility and while under the direction of the District.

23. Insurance Carried By Clinical Facility. Clinical Facility shall secure and maintain comprehensive general liability insurance covering personal injury, property damage, and general liability claims in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate with coverage for incidental contracts. A certificate of insurance must be provided that includes thirty (30) days notice of cancellation, modification, or reduction in said insurance. Clinical Facility shall deliver certificate(s) of insurance under Clinical Facility's comprehensive general liability insurance policy on or before the date of execution of this agreement. Upon request District shall be provided a copy of said policy.

Clinical Facility shall carry professional liability insurance for itself and each of its employee(s), partners, and/or representatives providing professional services at Clinical Facility, except for District's students and College faculty in the amount of at least one million dollars (\$1,000,000) per occurrence and three million dollars (\$3,000,000) in the aggregate. Clinical Facility shall provide District with thirty (30) days written notice prior to any cancellation, or reduction in said insurance. Upon request, District shall be provided a copy of said policy.

Clinical Facility shall carry workers compensation coverage with the statutory requirements of California law for each of its employees.

24. Student Health Records. Any student participating in a rotation shall, at the request of Clinical Facility provide a current statement from his or her physician that the student is in good health and capable of participating in the rotation. Clinical Facility, upon request, may require that any student returning from an extended absence caused by illness or injury submit to a physical examination or present a statement from a physician indicating that the student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of the student. Any student participating in a rotation shall provide verification of annual T. B. screening, immune status for rubeola, rubella, and chicken pox, Hepatitis B (or signed waiver for Hepatitis B).

26. Student Medical Care. To the extent that any first aid or emergency care is required in connection with an injury or illness incurred by a student during performance of his/her clinical training during a rotation, the student shall be treated by Clinical Facility as appropriate.

27. Confidentiality Of Student Records. Clinical Facility shall keep confidential and shall not disclose to any person or entity (i) student applications; (ii) student health records or reports; and or (iii) any student records as defined in California Education Code Section 76210 and the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. paragraph 1232(g), concerning any student participating in the ROTATION, unless disclosure is authorized by (i) the student in writing, or (ii) disclosure is ordered by a court of competent jurisdiction. Clinical facilities shall adopt and enforce whatever policies and procedures are necessary to protect the confidentiality of student records as defined herein.

28. Student Background Check. All students are required to have completed and submitted a pre-clinical background check including social security number and address verification, a minimum of three county criminal history, seven years history of a sex offender database search and a Medicare/Medicare Sanctioned Fraud List verification (OIG/GSA search). The results of the background checks will be provided to the Clinical Facility upon request.

29. Verification. College warrants and represents that it has obtained all necessary approvals and consents from any and all agencies to enable Clinical Facility to offer the rotation to College's students participating in the Program. If requested by Clinical Facility, College will provide Clinical Facility with verification that the Program is duly licensed, duly accredited and/or certified, as applicable, by appropriate agencies. District covenants and agrees that at all times during the term hereof it shall retain such licensure, accreditation and/or certification, and its Program and faculty members shall continue to meet any and all federal, state and local requirements.

30. Indemnification by District. District agrees to indemnify, defend, and hold harmless Clinical Facility and its officers, employees, agents, and volunteers from any and all claims, actions,

losses, damages and/or liability arising out of the performance of this Affiliation Agreement or from any cause whatsoever which may arise because of the negligence, misconduct, or other fault of District, including the acts, errors, or omissions of any officers, employees, instructors, students, or agents of District, for any costs and expenses incurred by Clinical Facility on account of any claims therefore except where such indemnification is prohibited by law.

31. Indemnification by Clinical Facility. Clinical Facility agrees to indemnify and hold harmless District and its authorized agents, officers, trustees, volunteers, employees, and students, against any and all claims, actions, losses, damages and/or liability arising out of the performance of this Affiliation Agreement from any cause whatsoever which may arise because of the negligence, misconduct or other fault of Clinical Facility, including any acts, errors, or omissions of any officers, employees, instructors, or agents of Clinical Facility, for any costs or expenses incurred by District on account of any claims therefore except where such indemnification is prohibited by law.

32. Governing Law. This Agreement shall be governed by and constructed in accordance with the laws of the State of California.

33. Assignment. Neither party hereto may assign this Agreement or delegate its duties hereunder without the prior written consent of the other party which can and may be withheld by either party in its sole and absolute discretion.

34. Effective Date Termination. This Agreement shall become effective on _____, and shall remain in effect until April 30, 2014, unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event a rotation is in progress, any written notice to terminate with or without cause shall become effective at the expiration of the rotation. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.

35. Notices. Any notices to be given hereunder by either party to the other may be effectuated only in writing and delivered either by personal delivery, or by U.S. mail. Mailed notices shall be addressed to the persons at the addresses set forth below, but each party may change the address by written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of ten (10) days after mailing.

Any such notices or communications personally served or delivered by courier shall be effective when received. All notices sent by certified mail shall be effective forty-eight (48) hours after deposit in the mail.

Each party shall make a reasonable, good faith effort to ensure that it will accept or receive notices that are given in accordance with this paragraph. A party may change its address for purposes of this paragraph by giving the other party written notice of a new address in the manner set forth above.

To Clinical Facility:

Coventry Court Health Center
2040 South Euclid St.
Anaheim, CA 92802

714.636.2800

To Orange Coast College:

President
Orange Coast College
2701 Fairview Rd PO Box 5005
Costa Mesa CA 92628-5005

With a copy to:

Vice Chancellor
Administrative Services
Coast Community College District
1370 Adams Avenue
Costa Mesa, California 92626

36. Entire Agreement. This Agreement and all attachments hereto constitute the entire agreement of the parties. There are no representations, covenants or warranties other than those expressly stated herein. No waivers or modifications of any of the terms hereof shall be valid unless in writing and signed by both parties.

Clinical Facility

By: Shawn Doherty

Typed Name: Shawn Doherty

Title: Administrator

Date: 4/3/09

Orange Coast College

By: Kevin Ballinger

Kevin Ballinger, Dean
Consumer & Health Sciences

By: Richard Pagel

Richard Pagel, Vice President
Administrative Services

Coast Community College District

By: _____

C. M. Brahmbhatt, Vice Chancellor
Administrative Services

Date: _____

ATTACHMENT 1 g
To Standard Clinical Affiliation Agreement

Orange Coast College

NUTRITION CARE/DIETETIC TECHNOLOGY

Program Director/Coordinator: Eleanor Huang
(714) 432-5835 Ext. 5

of
Students

1 **NC 175 - Health Care Field Experience**

(8 hrs/wk/16 wks - spring semester)

Importance and scope of providing nutritional care in health care or community care facilities with clinical experience in health care facility. Includes team concept approach and public relations. Students will be required to follow dress standards set by the facility in which they are working.

1 **NC 281 - Supervised Practice 1**

(20 hrs/wk/8 wks - fall semester)

Supervised practice in community facilities/agencies dealing with the nutritional health of people. Rotation through agencies or experiences in public health, community agencies, and schools. Students will be required to follow dress standards set by the facility in which they will work. Includes dietary evaluation and nutrition counseling.

1 **NC 286 - Supervised Practice 2**

(20 hrs/wk/8 wks - spring semester)

Supervised experience in an acute care medical facility. Rotation through the various job responsibilities of the dietetic technician. Students will be required to follow dress standards set by the facility in which they will work.

STUDENT PARTICIPATION AGREEMENT

For The

Nursing Program - Golden West College and Allied Health Programs - Orange Coast College

This Student Participation Agreement is entered into by and between the Coast Community College District, a public educational agency ("District") and _____ ("Student"), concerning the Student's participation in a clinical experience rotation ("Clinical Rotation").

In consideration of District allowing Student to participate in the Clinical Rotation at Clinical Facility, Student hereby agrees with the following requirements for participation:

1. **Compliance With Laws, Rules and Regulations.** While participating in the Clinical Rotation, Student at all times shall abide by and comply with all applicable local, state and federal laws, rules, statutes, ordinances, regulations, policies and procedures, including but not limited to those of District and Clinical Facility. The supervision of Student at Clinical Facility shall be the responsibility of Clinical Coordinator.

2. **Background Check.** All students will be required to submit an application for, complete, and submit a pre-clinical background check. The background check will include a Social Security number and address verification, a three county felony criminal history, seven year history of a state sex offender search, and a Medicare/Medicare Sanctioned Fraud List verification (OIG/GSA search). The background checks will be performed by a service approved by the District and must be completed prior to beginning the first clinical rotation. Student understands that the results of background checks will be provided to the clinical sites by the District before patient care or clinical work commences. The procedures for such background checks are set forth in the District's written "Background Check Procedure" which will be provided upon request.

Student's Initials _____

3. **No Unsupervised Patient Care.** There shall be no direct, hands-on patient care by any Student participating in the Clinical Rotation unless said care is provided under the supervision and control of medical or nursing staff and in conformance with all applicable laws, rules, regulations, statutes, ordinances and policies.

4. **Confidentiality.** Student hereby understands that patient records are confidential and that confidentiality is protected by the rules and regulations of District, all healthcare providers where Student may receive clinical experience and by federal law. Student therefore hereby agrees to keep strictly confidential and hold in trust all confidential information of any healthcare provider and/or its patients and not to review, disclose or reveal any confidential information to any third party without the prior written consent of the patient and healthcare provider.

Student has been advised of and is aware of the federal Health Insurance Portability and Accountability Act of 1996 as codified at 42 U.S.C. § 1320 through d-8 ("HIPAA") and understands the requirements and regulations promulgated thereunder requiring strict confidentiality of patient records. Student understands the federal privacy regulations as contained in 42 C.F.R. Part 164 and the federal security standards as contained in 45 C.F.R. Part 142 (collectively the "Regulations"). Student shall not use or further disclose any protected health information of the patient or any information as defined in 45 C.F.R. 164.504, or individually identifiable health information in 42 U.S.C. § 1320d (collectively the

“Protected Health Information”), other than as permitted in writing by the healthcare provider and the requirements of HIPAA or its regulations. Student further understands that Student is only allowed to review patient records that are directly related to Student’s assignment and for which Student has been specifically authorized to review by student’s instructor.

Violations of this confidentiality protection by Student shall subject Student to immediate removal from any clinical experience, a possible failing grade and possible expulsion from Coast Community College District and any of its colleges.

5. Release and Hold Harmless. Student hereby releases, discharges, and agrees to hold harmless District, District’s governing board (“Board”), and each of their trustees, instructors, employees, agents and representatives from any and all liability arising out of or in connection with Student’s enrollment in the nursing program (Golden West College) or allied health programs (Orange Coast College) and participation in its classes, training courses, activities, field trips, practice sessions, hospital clinical experiences, and related exercises. For the purpose of this release, liability means all claims, demands, losses, causes of action, suits or judgments of any kind that Student or Student’s heirs, executors, administrators, and assigns may have against District, Board, College, and any of their trustees, employees, agents, and representatives or that any other person or entity may have against District, Board, College, and any of their trustees, instructors, employees, agents, and representatives because of Student’s failure to pass any course or class or obtain any particular grades, personal injury, accident, illness or death, or because of any loss of or damage to property that occurs to Student or to Student’s property during Student’s participation in the nursing program or allied health program including classes, training courses, activities, field trips, practice sessions, hospital clinical experiences, and related exercise, that result from any cause, including but not limited to District’s, Board’s, College’s, or their trustees’, employees’, agents’, or representatives’ own passive or active negligence or other acts other than fraud, willful misconduct or violation of law.

Student’s Initials _____

6. Acknowledgement of Inherently Dangerous Activities and Assumption of the Risk Thereof. Student acknowledges that the nature of Student’s training in the nursing program/allied health programs may involve dangerous and hazardous activities, including but not limited to exposure to disease, blood borne pathogens, illness, personal injuries and possible death. Student acknowledges the inherently hazardous and dangerous nature of these activities and voluntarily participates therein and assumes all risk of injury, illness, or death from Student’s participation therein. Student represents and warrants that Student is mentally and physically fit, capable, able and willing to participate in these inherently hazardous and dangerous activities without any limitations.

Student’s Initials _____

7. No Right to Employment/Removal. Student understands and agrees that Student’s participation in the Clinical Rotation does not create any right to employment at Clinical Facility. Student understands and agrees that Student may be removed from the Clinical Rotation at any time for any reason, except in violation of any law. If Student is asked to leave by any representative of Clinical Facility, Student shall do so promptly and without protest.

8. General Rules.

a) Students entering the clinical phase of their education Shall read and familiarize Student with all the rules, regulations and obligations of the Clinical Facility and shall at all times strictly abide thereby.

b) Clinicals are scheduled courses with specific days and times. Student is to adhere to these and adjust any outside work or activities accordingly. Student must complete a physical within a six-

month period prior to the start of the clinical phase (see supplied form). The physical may be completed at the college health center, Student's private physician, or group health care facility. Blood work, urinalysis, and annual T.B. tests or chest x-rays are required as may be immunizations (rubella, rubeola and varicella titre) or proof of immunity. Hepatitis B vaccine is highly recommended by College or waiver must be signed. Certain clinical sites will not allow Student participation without Hepatitis B vaccination. The completed information must be returned to the clinical coordinator or director of Student's program. See Student's program or clinical coordinator for specific details.

c) Any Student participating in a clinical rotation shall, at the request of Clinical Facility, provide a current statement from a physician that the Student is in good health and capable of participating in the Rotation. Clinical Facility may require that any Student, returning from an extended absence caused by illness or injury, submit to a physical examination or present a statement from a physician indicating that the Student is capable of resuming clinical activities. Any such physical examination shall be the financial responsibility of Student.

d) All Students in a clinical rotation must have an active CPR card (per specific program protocol). If Student's CPR card expires at any time during clinical training, it is Student's responsibility to become recertified. Student will be removed from clinical experience rotation if Student does not have an active CPR card.

e) In programs that require Allied Health 115 – Patient Care, Student must enroll in Patient Care just prior to entry into the clinical phase, in accordance with the program schedule sequence. Students taking Allied Health 115 will become CPR certified.

f) Student must adhere to appropriate dress code and grooming standards designated by Clinical Facility. This may include a laboratory coat or uniform. Closed, soft-soled shoes are required. A nametag will be provided that must be worn at all times at Clinical Facility site. See Student's program director or clinical coordinator for specific requirements for Student's program.

g) Specific clinical sites may have certain health related requirements and may include drug testing, Hepatitis B vaccination, or blood work. Student is expected to meet the requirements of the site when scheduled to be at that site. There may be exposure to hazardous materials and blood borne pathogens in the clinical setting. Student must adhere to all safety and universal precautionary measures.

h) Student must have adequate reliable transportation to the clinical site and will be responsible for parking.

9. Acknowledgement. Student has read this Student Participation Agreement including the Background check requirement in paragraph 2, the Release requirement in paragraph 4, and the Assumption of Risk requirement in paragraph 5. Student has read and agrees to abide by and comply with all terms of this Participation Agreement. Student understands that failure to abide by and comply with any term may subject Student to immediate removal from any clinical experience, a possible failing grade and possible expulsion from Coast Community College District and any of its colleges.

Dated: _____

Student

Student ID Number



**INNOVATIVE MEDIA MIX PROPRIETARY NETWORK
MASTER SERVICE AGREEMENT**

This Equipment and Service Agreement Master (“Agreement”) is made effective as of [Date] (“Effective Date”) 5/7/09 by and between **Innovative Media Mix, Incorporated**, a Delaware Corporation (“IMM”) and [client name] (“Client”) **Coast Community College District**, collectively referred to as “parties.”

The parties agree as follows:

1. SCOPE

1.1 IMM agrees to provide equipment, services, and routine maintenance, including advertising content obtained from non-Client advertisers, for the operation of digital signage in places of business owned, leased, or operated by Client. The operation of the digital signage will be part of the IMM Proprietary Network. Content for the digital signage will be part of the IMM Proprietary Network, to the extent permitted by law. The equipment and services are described more fully in Schedule A – Description of Work, which is part of this Agreement and controlled by this Agreement’s terms and conditions.

1.2 Any change to this Agreement, including any attached Schedules, shall be at the mutual agreement of the parties. Changes will be done in writing (“Change-Order”) and signed by IMM and Client.

2. TERM AND TERMINATION FOR BREACH

2.1 This Agreement will commence as of the Effective Date and will be in full force and effect for twelve (12) months from that date (“Initial Term”), with two (1 year) renewable terms, unless terminated in the manner set forth in this Agreement. The parties may agree in writing to renew this Agreement upon mutually acceptable terms.

2.2 Either party may terminate this Agreement by giving written notice to the other if the other materially breaches this Agreement and fails to cure such breach within thirty (30) days after receipt of notice of breach.

2.3 In the case of Client's material breach, if the material breach continues after notification, IMM may discontinue providing content to Client's digital signage, may retain any Client advertising profits, or any combination of these, until breach is cured. Client will be responsible for restoring the installation space to its pre-installation condition and will bear all costs of such restoration.

2.4 In the event Client terminates this Agreement, expressly or impliedly, within 12 months of the Effective Date, Client agrees to pay an early termination penalty. The early termination penalty will be the total of advertising sold for Client's screens, but not broadcast on those screens. Client agrees to allow IMM access to its premises to remove digital signage and related equipment during business hours, upon one business day's prior notice. Client will be responsible for restoring the installation space to its pre-installation condition and will bear all costs of such restoration.

3. COMPENSATION

3.1 IMM will pay Client a portion of IMM's profits from advertising from digital signage on Client's individual screens on the basis set forth in Schedule B – Compensation, which is part of this Agreement.

4. LIMITATIONS

4.1 IMM agrees to submit non-Point-of-Sale advertising prospects for approval by Client before placing advertisements on digital signage located on Client's premises.

5. RESPONSIBILITIES OF IMM AND CLIENT

5.1 Except as otherwise described in this Agreement, IMM shall perform its obligations in accordance with customary business practices and standards in its industry.

5.2 When required, Client shall give approval in writing for products and services within five business days of a request for advertising approval. IMM will have no obligation to provide equipment or services, unless and until, IMM has received written notification of advertising approval.

5.3 IMM will obtain and maintain all permissions, licenses, approvals, and consents ("Consents") necessary to allow IMM and Client to use all software, equipment and third-party contracts used to provide the equipment and services necessary to provide digital signage and content, except as otherwise provided in Schedule A to this Master Agreement. All Consents shall provide adequate rights to permit IMM to provide and Client to receive equipment and services in accordance with this Agreement, without infringing the applicable licensor's intellectual property rights or violating third party contracts for equipment and services.

5.4 Where an internet connection is required for IMM to provide service to Client, Client will be responsible, at its sole cost and expense, for establishing an internet connection satisfactory to IMM for the provision of its services and content. Client is responsible for maintaining and assuring the internet connection. Loss of internet connectivity that prevents the IMM Proprietary Network from operating at the Client's premises will be Client's sole responsibility and IMM will not be liable for the failure of internet connectivity that results in the loss of use of digital signage.

5.5 Client will provide all utilities, including 120V electrical power, required to operate digital signage, at its sole cost and expense. IMM will not obtain, maintain, or be responsible for utility connections or for the failure of utilities that result in loss of use of digital signage.

5.6 Client will provide IMM with space in a mutually agreeable location, sufficient in size to accommodate IMM's equipment and connection lines and also provide such facilities and storage space, including furnishings and utilities, as is reasonably necessary for the operation, and maintenance of its equipment (hereafter the "Premises"). Client will provide reasonably unencumbered access to Client's facilities as is reasonably required for IMM to install and maintain equipment and to provide services.

5.7 Client agrees that its own advertising or other content ("Point-of-Sale Advertising") to be displayed on the digital signage will not be offensive to patrons or the general public. IMM will monitor content for the purpose of maintaining professional standards and accuracy. IMM does not warrant or guarantee nor shall IMM be liable to Client in the event offensive content is broadcast from the equipment executed by Coast Community College District personnel.

5.8 Client understands and agrees that IMM may use its own personnel or subcontractors to perform work under this Agreement. While on Client's premises, IMM and its subcontractors will comply with Client's written requests, rules, and regulations regarding personal and professional conduct and conduct themselves in a businesslike manner.

5.9 Client will make reasonably available information related to the number of unique patrons and the amount of time they spend on its premises. Such information may include, but is not limited to, site inspections and documents regarding patronage.

6. AMENDMENTS

6.1 Either IMM or Client may propose an amendment ("Amendment") to the equipment or services by telling the other party in writing. Proposed amendments will not become effective until IMM and the Client have agreed to Amendments and all material terms of the Amendment(s) have been confirmed in writing. IMM and the client will negotiate in good faith to achieve a commercially reasonable result concerning proposed Amendment(s).

7. DELAYS

7.1 With the exception of "Force Majeure", defined in this Agreement, IMM and Client will reasonably notify the other of any delays which may affect the timely provision of equipment or services. If such delay is reasonably anticipated to last more than 72 hours, notification of delay will be provided immediately in writing. In any written notice required by this section, the party giving notice will propose a business solution, which will not be unreasonably rejected by the other party. In the event a business solution is not proposed, the other party will have the right, but not the obligation, to terminate this Agreement.

7.2 Neither IMM nor Client will be responsible for delays or lack of performance resulting from acts or circumstances beyond the reasonable control of, and without the fault of, the party whose performance is due, such as natural catastrophes, strikes (excluding strikes within each party's own labor force), acts of terrorism or war, or riots, failures of telecommunication carriers and utilities ("Force Majeure"). Non-availability of equipment or services will constitute a Force Majeure only to the extent caused by an event described in the preceding sentence. In the event of a Force Majeure, the party whose performance is due shall as soon as is practical under the circumstances notify the other party, in writing, which notice shall include the reason for the Force Majeure and the anticipated time period of the delay caused by the Force Majeure. All reasonable efforts to recommence performance shall be taken as soon as reasonably practicable. A delay caused by a Force Majeure may extend the period of performance by an equivalent amount of time or an amount of time mutually agreed upon, in writing, by the parties.

8.0 OWNERSHIP OF INTELLECTUAL PROPERTY AND MATERIAL

8.1 Any idea, invention, work of authorship, drawing, design, formula, algorithm, utility, tool, pattern, compilation, program, device, method, technique, process, improvement, enhancement, modification, development or discovery (collectively "Invention"),

whether or not patentable or patented, copyrightable or copyrighted, or entitled to legal protection as a trade secret or otherwise, that IMM makes, develops, creates, or reduces to a practice or process, even if solely for the Client in the course of supplying equipment or performing services, shall be owned by IMM, and shall be retained by IMM even should its relationship with Client end. IMM retains its entire right, title, and interest in any intellectual property developed by it.

8.2 IMM shall be the sole and exclusive owner of all right, title, and interest to (i) all inventions owned by it as of the Effective Date; (ii) all inventions the ownership of which is acquired by IMM from third parties after the Effective Date; (iii) all inventions developed by IMM after the Effective Date, including those jointly developed with Client by IMM, and (iv) any derivative works of the foregoing.

8.3 Client shall be the sole and exclusive owner of all right, title, and interest to (i) all inventions owned by it as of the Effective Date; (ii) all inventions the ownership of which is acquired by Client from third parties after the Effective Date; (iii) all inventions developed by Client after the Effective Date, including those jointly developed with IMM by Client, and (iv) any derivative works of the foregoing.

8.4 IMM and Client grant to each other during the term of this Agreement, a nonexclusive, limited, royalty-free, non-transferable license to use any intellectual property owned by the other for the sole provision of IMM's services under this Agreement.

8.5 Inventions and intellectual property that are subject to third-party license agreements will remain owned by those third parties in accordance with such agreements. If derivatives of such material are created, whether by IMM, client, or jointly, ownership and permitted use of those derivatives will be provided for in the applicable third party licenses for the original intellectual property material or as otherwise provided by the owner.

9. CONFIDENTIALITY

9.1 For purposes of this Agreement, "Confidential Information" means proprietary information concerning the business, operations and assets of IMM and Client, its directors, officers, employees, agents, representatives and subcontractors, its parent company(ies), subsidiary(ies), affiliates, joint ventures and partners, the terms and conditions of this Agreement, including all schedules, Change Orders, or any related Amendment, information or materials prepared in connection with the performance of services under this Agreement, or any related or later agreement, designs, drawings, specifications, techniques, models, data, documentation, source code, object code, diagrams, flow charts, research, development, processes, procedures, know-how, manufacturing, development or marketing techniques and materials, development or marketing timetables, strategies and development plans, customer, supplier or personnel names and other Confidential Information related to customers, suppliers or personnel, pricing policies and financial information, and other Confidential Information of a similar nature, and any other trade secrets.

9.2 Each party agrees that it will use Confidential Information solely for the purpose of performing or receiving services under this Agreement and not in any way detrimental to the other. Neither party will use the other's Confidential Information for its own benefit.

9.3 Each party shall keep the Confidential Information of the other party, confidential. Each party will inform its directors, officers, employees, agents, representatives, and subcontractors of the existence and content of this confidentiality agreement, identify which information is Confidential Information and will take commercially reasonable steps to ensure that such Confidential Information is protected from disclosure to third parties, at all times.

Notwithstanding any term or provision to the contrary stated elsewhere, in the event Confidential Information is disclosed without the consent of the party who claims the Confidential

Information, then the party disclosing the same (whether intentionally or inadvertently) shall, at its sole cost and expense, retrieve the Confidential Information or secure its confidentiality from the third parties to whom it was disclosed.

10. INDEPENDENT CONTRACTOR

10.1 It is agreed that IMM will perform the services under this Agreement as an independent contractor and no principal-agent or employer-employee relationship or joint-venture or partnership will be created with Client.

11. PUBLICITY

11.1 IMM and Client agree that they may engage in advertising, publicity, and promotional activities that refer to their business relationship with each other. However, IMM and Client also agree that they will engage in no advertising, publicity, or promotional activities that in any way refers to the terms of this Agreement, directly or indirectly, without the prior written agreement of the other, and that all employees and subcontractors of each party will be informed of and bound by this agreement.

12. WARRANTIES

12.1 IMM warrants that at the time of delivery all equipment and services (excluding content) shall function in accordance with professional standards.

12.2 DISCLAIMER – EXCEPT AS SPECIFIED IN SECTION 12.1, IMM MAKES NO OTHER WARRANTIES, AND EXPLICITLY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE OR OTHERWISE ARISING FROM COURSE OF PERFORMANCE OR USAGE OF TRADE IN RESPECT OF THE EQUIPMENT, SERVICES AND SYSTEMS.

13. LIMITATION OF LIABILITY

claims under or through either Party as a result of any asserted right of subrogation. All such policies of insurance obtained by either Party concerning the Premises or the Property shall waive the insurer's right of subrogation against the other Party.

15.2 IMM shall maintain, at its own cost and expense, commercial general liability insurance with limits not less than \$1,000,000 providing coverage for claims for damage resulting from injury to or death of one or more persons in any one occurrence. IMM shall deliver to Client certificates of insurance in a form and with insurers satisfactory to Client, evidencing coverage required hereunder, on or before the Commencement Date.

16. ASSIGNMENT

16.1 Except as otherwise provided in this Agreement, neither party may assign this Agreement, or any of its rights or obligations, without the prior written consent of the other party. Any attempted assignment in violation of this section will be void.

17. GOVERNING LAW

17.1 The formation, interpretation and performance of this Agreement will be governed by and enforced under the laws of the State of California, without reference to principles of conflicts of laws.

18. NON-WAIVER

18.1 The failure of either party to insist upon or enforce, in any instance, strict performance of the other party of any of the terms or conditions of this Agreement, to question any invoice or report, or to exercise any rights conferred in this Agreement shall not be construed as a waiver or relinquishment to any extent of its right to assert or rely upon any such terms or rights on any future occasion. No waiver shall be valid unless stated in writing.

19. DISPUTES

19.1 In the event of any litigation to enforce or interpret any terms of this Agreement, unless the parties agree in writing otherwise, such action will be brought in either the

13.1 In no event will IMM or Client be liable to the other (or their respective agents, representatives, employees) for indirect, special, incidental, consequential or exemplary damages, (even if the parties have been advised of the possibility of such damages), including, but not limited to lost profits or savings, loss of use of services or programs, cost of capital, cost of substitute services or programs, down-time costs, or damages or expenses incurred by a party hereto arising out of third party claims.

13.2 The remedies specified in this agreement are exclusive and are in lieu of any and all remedies available at law or equity.

13.3 The provisions of this Article 13 shall not apply to breaches by either party of the provisions of Articles 8 ("Ownership of Intellectual Property and Material") and 9 ("Confidentiality").

14. INDEMNITY

14.1 Each Party shall indemnify and hold the other harmless against third party claims for personal injury or property damage resulting from or arising out of the gross negligence or willful misconduct of the indemnifying Party, its employees, contractors, agents, patrons, or invitees, except to the extent such claims or damages may be due to or caused by the negligence or willful misconduct of the Party seeking indemnity, or its employees, contractors, agents or invitees.

15. INSURANCE

15.1 The Parties hereby waive and release any and all rights of action for negligence against the other which may hereafter arise on account of damage to the Premises or Property in which the Premises are located, resulting from any fire, or other casualty of the kind covered by standard fire insurance policies with extended coverage, regardless of whether or not, or in what amounts, such insurance is now or hereafter carried by the Parties, or either of them. These waivers and releases shall apply between the Parties and they shall also apply to any

Small Claims or Superior Court in the County of San Diego, California or, if the federal courts have exclusive jurisdiction over the subject matter of the dispute, in the U.S. District Court for the Southern District of California. If a matter is under the exclusive jurisdiction of the U.S. District Court, the parties hereby submit to the exclusive jurisdiction of that court.

19.2 In no event shall the litigation if any controversy or the settlements thereof delay the performance of this Agreement.

20. TIME OF ESSENCE

20.1 Time is of the essence of this Agreement and each, every and all the terms, conditions and provisions herein.

21. VALIDITY

21.1 The invalidity, in whole or in part, of any provision of this Agreement shall not affect the validity of any of its other provisions.

22. SURVIVAL

22.1 The terms of this Article 22, and the terms of any other Article of this Agreement, including Schedules, which by its nature should survive to give adequate meaning and effect to the terms will survive the termination or expiration of this Agreement.

23. NO ORAL MODIFICATIONS

23.1 No modification(s) of any provisions of this Agreement shall be valid unless they are in writing and signed by authorized representatives of both parties.

24. CAPTIONS

24.1 The captions in this Agreement are for convenience and reference only, and do not, explain, modify, amplify or aid in the interpretation, construction of meaning of the provisions of this Agreement.

25. AUTHORITY

25.1 Each individual executing this Agreement on behalf of IMM and Client represents and warrants that he or she is authorized to execute and deliver this Agreement on behalf of each party, and that this Agreement is binding upon the party in accordance with its terms and conditions.

26. CONSTRUCTION OF AGREEMENT

26.1 Both parties have participated in the negotiating and drafting of this Agreement. Therefore, the terms and conditions of this Agreement shall not be construed against either party as the drafter.

27. CLIENT ACTIONS

27.1 In no event will IMM be held responsible for its failure to perform or improper performance under the Agreement to the extent caused by Client, its agents, representatives, employees, or subcontractors, or other third parties' failure to perform, or improper performance, of their responsibilities under this Agreement.

28. ENTIRE AGREEMENT

28.1 This Agreement constitutes the complete and entire Agreement between IMM and Client and supersedes any previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. There are no additions to, or deletions from, or changes in, any of the provisions hereof, and no understandings, representations or agreements concerning any of the same, which are not expressed in this Agreement, unless stated below.

28.2 IMM and Client agree that no trade usage, prior course of dealing, or course of performance under this Agreement shall be part of this Agreement or shall be used in the interpretation or construction of this Agreement.

28.3 The following Schedules are attached and incorporated by reference:

[List Schedules]

Schedule A – Scope of Work

Schedule B - Compensation

Dated:

President, Governing Board of Trustees

Coast Community College District

Dated:

Innovative Media Mix



Schedule A – Scope of Work

World Digital Innovations (“WDI”) will provide the equipment, software, services and maintenance of equipment, to enable (“Client”) Coast Community College District to use digital signage on its premises through WDI’s Proprietary Network, beginning **05/07/09**

WDI will retain its interest in advertising content broadcast to customer’s premises. WDI will perform reasonable, routine maintenance on, and audits of, the equipment. WDI will be responsible for the repair or replacement of non-operational equipment, subject to the limitations set forth in the Master Agreement to which this Schedule is attached.

WDI will provide network design and maintenance for the digital signage system. WDI will obtain and place advertising content on the digital signage system. Signage will be operational during Client’s regular business hours, subject to the limitations set forth in the Master Agreement to which this Schedule is attached.

The WDI Proprietary Network will deliver advertising content to the digital signage located on Client’s premises. Content will be developed and scheduled by WDI, except that Client may advertise its own products and services (“Point-of-Sale Advertising”) for up to fifty percent (50 %) of available advertising time, which will also be scheduled by WDI, as set forth in the Master Agreement to which this Schedule is attached. Client’s Point-of-Sale Advertising content will not be designed or developed by WDI.

WDI will cooperate with Client should the Client propose to use unsold advertising capacity on the digital signs on its premises. This agreement to cooperate will not be construed as a limitation on WDI’s right to sell non-Point-of-Sale advertising space in the WDI Proprietary Network for use on digital signs provided to Client. Client further agrees that WDI shall not be responsible for obtaining licenses, permissions, approvals, or consents (“Consents”) required for use of the Client-provided content. Client will pay all fees and charges required by the content provider. WDI may refuse to broadcast content until evidence Consents have been obtained is provided.





Schedule B – Compensation

B-1. Client will receive payment for non-Point-of-Sale advertising sold by the IMM Proprietary Network to Advertisers for broadcast onto digital signs at Client's premises as set forth in this Schedule B and the terms of the Master Agreement, to which it is attached.

B-2. IMM will pay Client as a profit share attributable to non-Point-of-Sale advertising, on the following basis:

A. For campus where large format indoor/outdoor digital signs are installed in high traffic areas such as cafeteria, restaurants, retail and book stores, student union, registrars office, library, financial aid office and high traffic outdoor locations of over 30,000 students. Client will receive a fee for each large-format screen of \$1000.00 per month, after 50% of non-Point-of-Sale available advertising time is sold;

B. For campus where large format indoor/outdoor digital signs are installed in high traffic areas such as cafeteria, restaurants, retail and book stores, student union, registrars office, library, financial aid office and high traffic outdoor locations of over 15,000 students. Client will receive a fee for each large-format screen of \$500.00 per month, after 50% of non-Point-of-Sale available advertising time is sold;

C. For campus where large format indoor/outdoor digital signs are installed in high traffic areas such as cafeteria, restaurants, retail and book stores, student union, registrars office, library, financial aid office and high traffic outdoor locations of over 10,000 students. Client will receive a fee for each large-format screen of \$300.00 per month, after 50% of non-Point-of-Sale available advertising time is sold;







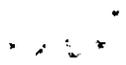
D. For campus of any size and where smaller screens are installed in areas such as elevators, above coolers, cash registers (non-large format), Client will receive a fee of \$20.00 per month for each screen, after 50% of non-Point-of-Sale available advertising time is sold.

B-3. Payment will not occur, however, until such time as payments from the advertiser are collected. Payment to Client will be made within 30 days after collection from Advertiser by IMM.

Movies: Mpeg 1, Mpeg 2, 4:2:2 Up to 50 Mbps and HD Flash Images: BMP, GIF, JPG, PNG, TGA, Websites, Text, Power Point, Word.

All advertising content and artwork described in this section are subject to approval by IMM and Coastline Community College and will not be placed on Client's digital signs until approval is received.





Amendment to Agreement
between
Coast Community College District
and
Thomson- Brooks/Cole
re
Astronomy Telecourse

This is an amendment to an Agreement (“Agreement”) between Coast Community College District (“Coast”) and Thomson—Brooks/Cole (“Publisher”) executed by Coast on February 5, 2004, with respect to a telecourse entitled *Astronomy: Observations & Theories* (“Project Telecourse”).

WHEREAS, pursuant to the Agreement, Coast has granted Publisher the right to publish and sell a student guide (“Telecourse Student Guide”) to accompany the Project Telecourse, and Publisher has agreed to pay certain royalties thereon:

WHEREAS, Publisher wishes to publish the Third Edition of the Telecourse Student Guide, presently entitled *TELECOURSE STUDENT GUIDE for Astronomy: Observations & Theories* the Publisher and Coast wish to have Coast prepare the necessary revisions for the Third Edition under the same terms and conditions applicable to the Telecourse Student Guide under the Agreement;

NOW, THEREFORE, it is mutually understood and agreed as follows with respect to the Third Edition:

1. Coast hereby grants to Publisher the right to print, publish, and sell the Third Edition under the same terms and conditions applicable to the First Edition Telecourse Student Guide pursuant to the Agreement.
2. Coast shall deliver to Publisher on or before June 1, 2009 camera-ready mechanicals for the Third Edition, satisfactory to Publisher in content and form, and suitable for a book of approximately 425 pages in length, provided the Publisher delivers all final page proofs to Coast by March 16, 2009.
3. Publisher shall pay to Coast the sum of \$4,500.00 as a grant for revision to accommodate new edition of Seeds – “Horizons” payable as follows:
 - (a) \$2,250.00 upon Coast’s written request after execution of this Amendment; and
 - (b) \$2,250.00 upon Coast’s written request after Publisher’s acceptance of the complete and satisfactory camera-ready mechanicals.
4. Pursuant to the terms of Section 9 of the Agreement, the copyright for the Third edition, entitled *Course Student Guide for Astronomy: Observations & Theories* shall be registered to Coast Community College District.
5. The warranties and indemnities expressed in Paragraphs 10 and 14 of the Agreement shall be extended to include any new material added by Coast to the Third Edition.
6. All notices to Coast are to be sent to: Dan Jones, Executive Dean of Instructional Systems Development, Coast Learning Systems, 11460 Warner Avenue, Fountain Valley, CA 92708-2597, and President, Board of Trustees, Coast Community College District, 1370 Adams Avenue, Costa Mesa, CA 92626.

7. All notices to Publisher are to be sent to: Kilean Kennedy, Acquisitions Editor,
20 Channel Center Street, Boston, Massachusetts 02210

EXCEPT TO THE EXTENT OF THE FOREGOING, all of the terms and conditions of the Agreement remain unchanged..

IN WITNESS WHEREOF, the parties hereto have signed this Amendment to be effective as of execution and approval.

AGREED:

Coast Community College District:

Brooks/Cole, a Division of Cengage
Learning

By _____
President,
Board of Trustees

By _____
Brooks/Cole

With Notification to:

Executive Dean,
Instructional Systems Development
11460 Warner Avenue
Fountain Valley, CA 92708-2597

Acquisitions Editor

President, Board of Trustees
Coast Community College District
1370 Adams Avenue
Costa Mesa, CA 92626

APPROVED AS TO FORM

District General Counsel

COAST COMMUNITY COLLEGE DISTRICT
Agreement for Contracted Education Services

This Agreement for Contracted Education Services ("AGREEMENT") is entered into as indicated on the signature lines below, by and between the COAST COMMUNITY COLLEGE DISTRICT (Coastline Community College), 1370 Adams Avenue, Costa Mesa, CA 92626, hereinafter, "DISTRICT", and COLLEGE FOCUS ONE, LLC, located at 8907 Warner Avenue, Suite 108, Huntington Beach, CA 92647 hereinafter, "COMPANY". DISTRICT and COMPANY are referred to herein individually as "PARTY" and collectively as "PARTIES."

WHEREAS, DISTRICT is authorized by Section 55170 of Title 5 of the *California Code of Regulations* and Section 78021 of the *California Education Code* to conduct Contract Instruction and Consultation Services to serve community needs;

and WHEREAS, COMPANY desires to contract with the DISTRICT for instruction and/or training services as identified herein.

DISTRICT and COMPANY agree as follows:

1. The term of this AGREEMENT shall be from May 7, 2009 through June 30, 2010, inclusive.

2. The class or program to be offered is outlined in Exhibit A, attached herein.

3. FEES AND PAYMENT.

3a. COMPANY agrees to pay the DISTRICT the sum of \$63,720.00 for the services provided under this AGREEMENT. This amount represents a fee of \$150.00 per instructional hour less 10% for the packages described in Exhibit A. DISTRICT shall invoice separately for travel and incidentals incurred by DISTRICT for delivery of the services described in Exhibit A.

3b. During the course of the AGREEMENT, COMPANY may request additional classes at the rate of \$150.00 per instructional hour plus any additional incidental and probable costs incurred by DISTRICT for delivery of such services by contacting the DISTRICT administrative liaison (designated in paragraph number 6).

3c. DISTRICT shall invoice COMPANY on June 1, 2009 for all services rendered on or before October 25, 2009 and the remaining balance due on August 1, 2009 for services provided on or after October 26, 2009. Payments are due within 30 days from the date of invoice.

4. COMPANY represents that it is the authorized representative of Guangzhou Xiangjiang High School and is authorized to enter into this AGREEMENT for the purposes outlined in Exhibit A as validated by the signed authorization letter attached herein as Exhibit B.

5. DISTRICT and COMPANY shall enter into a subsequent agreement for services recommended as outlined in Exhibit C should both parties agree such is feasible.

6. DISTRICT and COMPANY will provide an administrative liaison to the other in the performance of this AGREEMENT. The administrative contact for DISTRICT will be Joycelyn Groot at (714) 241-6161 or jgroot@coastline.edu. The administrative contact for COMPANY will be Jessica Zhou at (714) 842-8038 or jzhou@bridgecreek.com.

7. Both PARTIES agree that they will not unlawfully discriminate in the selection of any student or teacher to receive instruction pursuant to this AGREEMENT because of that student's race, creed, national origin, religion, sex, sexual preference, marital status, age, disability, and/or medical condition.

8. DISTRICT shall maintain attendance records for student and/or teacher time spent in instruction.

9. COMPANY agrees to indemnify, defend, and hold harmless DISTRICT, its trustees, agents, and employees from any damages or claims resulting from acts or omissions of COMPANY, its agents, or employees. DISTRICT agrees to indemnify, defend, and hold harmless COMPANY, its agents, and employees from any damages or claims resulting from acts or omissions of DISTRICT, its agents, or employees.

10. Entire Agreement. This AGREEMENT supersedes all prior agreements, either oral or written between the PARTIES with respect to the subject of this AGREEMENT. Each party to this AGREEMENT acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by any party which is not embodied herein. All amendments or modifications to this AGREEMENT shall be in writing and signed by both PARTIES before such shall take effect.

11. The DISTRICT personnel assigned to develop, coordinate, and conduct the education and/or service(s) provided for herein, will be certified in accordance with the standards
ECHS Xiangjiang CCC Agreement No. CCC08/09.2085

14. Each individual executing this AGREEMENT on behalf of the PARTIES represent and warrant that he/she is duly authorized to execute this AGREEMENT on behalf of their respective party and that this AGREEMENT is binding thereto.

COMPANY

COAST COMMUNITY COLLEGE DISTRICT

Signature

Signature

Typed Name

Typed Name

Title

President, Board of Trustees

Date

Date

ECHS Xiangjiang (College Focus One) & CCCD (Coastline Community College)

Exhibit A

Cost Proposal

Client: College Focus One, LLC., in collaboration with Guangzhou Xiangjiang High School, a Chinese high school located at Jade-Green Island, Xintang Zhen, Zengcheng, Guangdong, China
POC: Jessica Zhou (714) 842-8038; email jzhou@bridgecreek.com

Program Name: Early College High School, Xiangjiang

Coastline Contact: Joycelyn Groot (714) 241-6161; email jgroot@coastline.edu

Project Overview: To assess and prepare students selected for admission to Xiangjiang HS for future admission to a United State College or University by providing assessment, counseling, college preparation and faculty development services.

Services and Cost:

2009 August 1.

- Assess results of the TOEFL exam to:
 - Determine English language proficiency for admission to Coastline and qualification to enroll in college level transfer courses.
 - Set forth ESL instruction recommendations for those students who do not meet the minimum language requirement.
- Price: \$ 2,160

2009 Fall Semester, 1st 8-week time frame (August 31-Oct. 25)

- Provide ESL instruction in China to students not achieving the necessary TOEFL score for admission to Coastline. These will not be college credit courses. The goal is to improve their English language proficiency in preparation for a subsequent TOEFL exam to allow admission to Coastline's college level transfer courses.
 - Accommodate up to 90 students; Three (3) classes of 30 students max per week
 - 30 hours of instruction per week (10 hours per class)
 - *Package includes 240 Total Hours of Instruction, including course materials. Travel and incidentals shall be invoiced separately.*
- Price: \$ 32,400

2009 Fall Semester, 2nd 8-week time frame (October 26-Dec. 20, 2009)

- Advisement services (in China)
 - Coastline College Counselor will provide onsite academic assessment services and develop individualized learning plans (ILP's) for every Xiangjiang student.
 - *Package includes one-on-one student counseling for 120 students*
- Price: \$16,200

ECHS Xiangjiang (College Focus One) & CCCD (Coastline Community College)

- College Preparation Workshops (in China)
 - Coastline counselor will provide workshops to assist students with college success to include study skills, college exploration, learning strategies, time management, decision making, and other success tips.
 - Package includes 64 total hours provided by a college counselor and according to a schedule that meets the needs of the high school and related materials and handouts.
 - *Travel and incidentals shall be billed separately.*
 - Price: \$ 8,640

- Faculty Development (in China)
 - Coastline instructor will provide professional development training to the Xiangjiang faculty specific to service learning requirements necessary for US college admission.
 - *Package includes 32 total hours of instruction and materials. Travel and incidentals incurred by called shall be billed separately.*
 - Price: \$ 4,320

Price Overview:

ESL ASSESSMENT PACKAGE:	\$ 2,160
ESL INSTRUCTION PACKAGE:	\$ 32,400
ACADEMIC ADVISEMENT PACKAGE:	\$ 16,200
COLLEGE PREPARATION WORKSHOPS:	\$ 8,640
FACULTY DEVELOPMENT PACKAGE:	<u>\$ 4,320</u>

All packages include college instructor and materials. Travel and incidentals incurred by District (Coastline) shall be invoiced separately.

TOTAL PRICE:	\$ 63,720
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Exhibit B

Letter of Authorization

April 21st, 2009

Joycelyn Groot

Director, Contract Education

Coastline Community College

11460 Warner Avenue

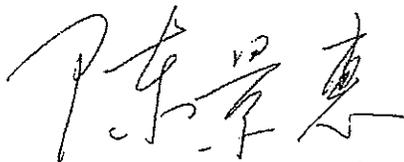
Fountain Valley, CA 92708

Dear Joycelyn Groot:

Guangzhou Xiangjiang School (thereafter "Xiangjiang School"), a Chinese high school located at Jade-Green Island, Xintang Zhen, Zengcheng, Guangdong, China, does hereby authorize College Focus One, LLC (thereafter "College Focus One"), a U.S. educational resource company, located at 8907 Warner Ave. Suite 108, Huntington Beach, CA 92647, as an exclusive representative to represent Xiangjiang School to design, negotiate, finalize, and sign a contract education program with the Coast Community College District (Coastline Community College), a California Community College, that delivers, but not limited to, United States college transferable credits bearing courses, college preparation courses and workshops, counseling, staff development, and diploma/degree to Xiangjiang School's students and staff.

Sincerely,

Jinghui Chen
Principal
Guangzhou Xiangjiang High School



2009. 4. 26

Exhibit C

Service Proposal Recommendations for subsequent agreement upon approval from required accreditation, district and college agencies and constituencies and upon mutual agreement of services to be provided.

2010 Spring Semester. (Feb-June)

- Coastline will deliver one on-site class to students in China.
 - Course will be transferable
 - Course will be taught hybrid to include online delivery to engage the students in our distance learning courses.
- Coastline will assign an academic advisor for the Xiangjiang students.
 - Advisement services will be provided from US to students using various methods of delivery to include, online, live chat, and telephone.
 - Each class will be dedicated four (4) hours per week of live/scheduled time to access the counselor.
 - Email access will be available as needed.
- ESL Faculty (if needed to continue English language classes)

Summer 2010 (July and August)

- Coastline faculty will teach onsite hybrid classes to students in China.
 - 2 courses meeting requirements for transfer and meeting the ILP's of the students.

YEAR 2 (2010/11)

August 1. NEW 10TH Grade Students only

- College Focus will administer the TOEFL exam to the selected Xiangjiang students.
- Results will be sent to Coastline.
- Coastline will have ESL faculty review the scores and set forth a recommendation for ESL courses.

Fall Semester – (September-December)

- If needed, CCC ESL instructor will provide instruction in China to students not achieving the necessary score for admission to Coastline. These will not be college credit courses. The goal is to improve their English language ability in order to qualify for college courses in the late fall or subsequent spring semester.
- Coastline will assign an academic advisor for the Xiangjiang students.
 - Advisement services will be provided from US to students using various methods of delivery to include, online, live chat, and telephone.
 - Each class will be dedicated four (4) hours per week of live/scheduled time for access to counselor
 - Email access will be available throughout the semester as needed.

ECHS XIANGJIANG (COLLEGE FOCUS ONE) & CCCD (COASTLINE COMMUNITY COLLEGE)

- Coastline will deliver two (2) online courses to 11th grade students (from US).

Fall Semester, 2nd 8-week time frame (November-December) – for all students

- Advisement Services (in China)
 - Coastline College Counselor will provide onsite assessment services and develop individualized learning plans (ILP's) for every Xiangjiang student.
- College Preparation Workshops (in China)
 - Coastline counselor will provide workshops to assist students with college success to include study skills, college exploration, learning strategies, time management, decision making, and other success tips.

Spring Semester. (End of Feb through end of June)

- If needed, CCC ESL instructor will provide instruction to students not achieving the necessary score for admission to Coastline. These will not be college credit courses. The goal is to improve their English language ability in order to qualify for college courses in the late fall or subsequent spring semester.
- Coastline will provide academic advisement/counselor for each class.
 - Advisement services will be provided from US to students using various methods of delivery to include, online, live chat, and telephone.
 - Each class will be dedicated four (4) hours per week of live/scheduled time will be dedicated to the program.
 - Email access will be available as needed throughout the semester.
- Coastline will deliver one on-site class to New 1st Year students in China.
 - Course will be transferable to US Colleges
 - Course will be taught hybrid to include online delivery to engage the students in our distance learning courses
- Coastline will deliver three (3) online courses to 11th grade students (from US).
- College Preparation Workshops (in China) for 11th grade students (in China)
 - Coastline counselor will provide workshops to assist students with college preparation with focus on SAT prep, college application guidance, individual college preparation counseling, etc.
 - ILP reviews and updates

Summer (July and August)

- Students entering 12th grade will travel to US and take 2 Coastline courses.
 - College Focus will provide:
 - Program Coordinator to travel with students and coordinate their schedule while in the US
 - Housing arrangements
 - Costs for this service will be provided by the students (not a part of the contract rates)
 - Coastline will provide:
 - Instructors for courses.
 - Classroom facilities

- Textbooks and Materials
- Coastline faculty will teach onsite classes students entering 11th grade.
 - 2 courses meeting requirements for transfer and meeting the ILP's of the students.

YEAR 3 (2011/12)

August 1. NEW 10TH Grade Students only

- College Focus will administer the TOEFL exam to the selected Xiangjiang students.
- Results will be sent to Coastline.
- Coastline will have ESL faculty review the scores and set forth a recommendation for ESL courses.

Fall Semester – (September-December)

- If needed, CCC ESL instructor will provide instruction in China to students not achieving the necessary score for admission to Coastline. These will not be college credit courses. The goal is to improve their English language ability in order to qualify for college courses in the late fall or subsequent spring semester.
- Coastline will assign an academic advisor for the Xiangjiang students.
 - Advisement services will be provided from US to students using various methods of delivery to include, online, live chat, and telephone.
 - Four hours per week of live/scheduled time will be dedicated to the program.
 - Email access will be available as needed.
- Coastline will deliver two (2) online courses to 11th grade students (from US).
- Coastline will deliver three (3) online courses to 12th grade students (from US).

Fall Semester, 2nd 8-week time frame (November-December) – for all students

- Advisement Services (in China)
 - Coastline College Counselor will provide onsite assessment services and develop individualized learning plans (ILP's) for every Xiangjiang student.
- College Preparation Workshops (in China)
 - Coastline counselor will provide workshops to assist students entering 10th with college success to include study skills, college exploration, learning strategies, time management, decision making, and other success tips. For those entering 11th and 12th, focus on SAT prep, college application guidance, individual college preparation counseling, etc.
 - ILP Review and Updates

Spring Semester. (End of Feb through end of June)

- If needed, CCC ESL instructor will provide instruction to students not achieving the necessary score for admission to Coastline. These will not be college credit courses. The goal is to improve their English language ability in order to qualify for college courses in the late fall or subsequent spring semester.

ECHS XIANGJIANG (COLLEGE FOCUS ONE) & CCCD (COASTLINE COMMUNITY COLLEGE)

- Coastline will provide academic advisement/counselor for each class.
 - Advisement services will be provided from US to students using various methods of delivery to include, online, live chat, and telephone.
 - Each class will be dedicated four (4) hours per week of live/scheduled time
 - Email access will be available as needed throughout the semester
- Coastline will deliver one on-site class to New 1st Year students in China.
 - Course will be transferable
 - Course will be taught hybrid to include online delivery to engage the students in our distance learning courses.
- Coastline will deliver three (3) online courses to 11th grade students (from US).
- Coastline will deliver three (3) online courses to 12th grade students (from US).
- College Preparation Workshops (in China) for 12th grade students (in China)
 - Coastline counselor will provide workshops to assist students with college preparation with focus on SAT prep, college application guidance, individual college preparation counseling, etc.

Summer (July and August)

- Coastline faculty will teach onsite classes to New 10th Grade students in China.
 - 2 courses meeting requirements for transfer and meeting the ILP's of the students.
- Students entering 12th grade will travel to US and take 2 Coastline courses.
 - College Focus will provide:
 - Program Coordinator to travel with students and coordinate their schedule while in the US
 - Housing arrangements
 - Costs for this service will be provided by the students (not a part of the contract rates)
 - Coastline will provide:
 - Instructors for courses.
 - Classroom facilities
 - Textbooks and Materials
- College Preparation Workshops (in China) for students entering 12th (in China)
 - Coastline counselor will provide workshops to assist students with college preparation with focus on SAT prep, college application guidance, individual college preparation counseling, etc.



[Sun Microsystems General Terms Agreement]

These Sun Terms and Conditions ("General Terms") are made as of May 7, 2009 ("Effective Date") between SUN MICROSYSTEMS, INC., a Delaware corporation with its address at 4150 Network Circle, Santa Clara, CA 95054 and Coast Community College District (Coastline Community College) a Public Educational Institution, with its address at 1370 Adams Avenue, Costa Mesa, CA 92626.

1. INTERPRETATION

1.1 The purpose of the General Terms is to create a single mechanism under which Sun Microsystems Inc. and its Affiliated Companies ("Company") may form purchasing or other Agreements with Sun Microsystems, Inc. and its Affiliated Companies ("Sun").

1.2 In the General Terms:

"Affiliated Company" means, in relation to either party, any entity: (a) which is owned 50% or more by that party; or (b) over which that party exercises management control; or (c) which is under common control with that party; or (d) which owns 50% or more of that party;

"Agreement" means each agreement entered into under the General Terms, comprising the General Terms and an Exhibit executed by Sun and Company referencing the General Terms;

"Confidential Information" means any information disclosed by one party to another under any Agreement which is, prior to or at the time of disclosure, identified in writing as confidential or proprietary;

"Equipment" means the hardware (including components), software media and spare parts listed in the standard product price lists published by Sun from time to time;

"Exhibit" means any exhibit to the General Terms as executed by the parties from time to time;

"IPR" means intellectual property rights, including patents, trademarks, design rights, copyrights, database rights, trade secrets and all rights of an equivalent nature anywhere in the world;

"Products" means Equipment or Software;

"Services" means the services described in any Service Listing or SOW;

"Service Listing" means any offering in Sun's Enterprise Services Service List, which is located at <http://www.sun.com/service/servicelist> (a hard copy of each of which will be made available to Company on request), together with such other standard service offerings as the parties may agree from time to time;

"SOW" means any statement of work relating to Services;

"Software" means (i) any binary software programs listed in the standard price lists published by Sun from time to time, (ii) any Updates, and (iii) any related user manuals or other documentation;

"Sun Trademarks" means all names, marks, logos, designs, trade dress and other brand designations used by Sun in connection with Products and Services;

"Updates" means subsequent releases and error corrections for Software previously licensed, as listed in the standard price lists published by Sun from time to time.

2. CONFIDENTIAL INFORMATION

2.1 A party receiving Confidential Information ("the Recipient") may use it only for the purposes for which it was provided under the Agreement. Confidential Information may be disclosed only:

(a) to employees or contractors obligated to the Recipient under similar confidentiality restrictions; and

(b) in relation solely to Agreements involving software, services or other activities on the part of iPlanet E-Commerce Solutions, to employees or contractors of Netscape Communications Corporation and other Affiliated Companies of America Online, Inc.; in each case only for the purposes for which it was provided under the relevant Agreement.

2.2 The obligations of section 2.1 do not apply to information which:

(a) is rightfully obtained by the Recipient without breach of any obligation to maintain its confidentiality;

(b) is or becomes known to the public through no act or omission of the Recipient;

(c) the Recipient develops independently without using Confidential Information of the other party; or

(d) is disclosed in response to a valid court or governmental order, or (ii) to comply with applicable federal or state law, if the Recipient has given the other party prior written notice and provides reasonable

assistance so as to afford it the opportunity to object.

3. RESTRICTED ACTIVITIES

3.1 Export laws. Products, Services and technical data delivered by Sun may be subject to US export controls or the trade laws of other countries. Company will comply with all such laws and obtain all licenses to export, re-export or import as may be required after delivery to Company. Company will not export or re-export to entities on the most current U.S. export exclusion lists or to any country subject to U.S. embargo or terrorist controls as specified in the U.S. export laws. Company will not use or provide Products, Services, or technical data for nuclear, missile, or chemical biological weaponry end uses.

3.2 Nuclear applications. Company acknowledges that Products and Services are not designed or intended for use in the design, construction, operation or maintenance of any nuclear facility.

4. SUN TRADEMARKS

4.1 Company may refer to Products and Services by their associated names, provided that such reference is not misleading and complies with Sun's Trademark and Logo Policies, which are found at

<http://www.sun.com/policies/trademarks>.

4.2 Company may not remove or alter any Sun Trademarks, nor may it co-logo Products or Services. Company agrees that any use of Sun Trademarks by Company will inure to the sole benefit of Sun.

4.3 Company agrees not to incorporate any Sun Trademarks into Company's trademarks, service marks, company names, Internet addresses, domain names, or any other similar designations.

5. PUBLICITY

5.1 Sun may use Company's name in promotional materials, including press releases, presentations and customer references regarding the sale of Products or Services. These permissions are free of charge for worldwide use in any medium. Sun will obtain Company's prior approval for publicity that contains claims, quotes, endorsements or attributions by Company, such approval not to be unreasonably withheld.

6. INTELLECTUAL PROPERTY CLAIMS

6.1 Each party ("the Indemnifying Party") will defend or settle, at its option and expense, any legal proceeding brought against the other ("the Indemnified Party") to the extent that it is based on a claim that materials (which term includes Products) developed and provided by the Indemnifying Party infringe a third party's patent, trade secret or copyright. The Indemnifying Party will indemnify the Indemnified Party against all damages and costs attributable exclusively to such claim awarded by the court finally determining the case, provided that the Indemnified Party:

(a) gives written notice of the claim promptly to the Indemnifying Party;

(b) gives the Indemnifying Party sole control of the defense and settlement of the claim;

(c) provides to the Indemnifying Party, at the expense of the Indemnifying Party, all available information and assistance;

(d) does not compromise or settle such claim; and

(e) is not in material breach of any Agreement.

6.2 If such materials are found to infringe, or in the reasonable opinion of the Indemnifying Party are likely to be the subject of a claim, the Indemnifying Party will at its option:

(a) obtain for the Indemnified Party the right to use such materials;

(b) replace or modify the materials so they become non-infringing; or

(c) if neither (a) nor (b) is reasonably achievable, remove such materials and refund their net book value.

6.3 Neither party has any obligation to the extent any claim results from:

(a) use of materials in combination with any third party equipment, software or data;

(b) compliance by the Indemnifying Party with the designs or specifications of the Indemnified Party;

(c) modification of materials other than at the direction of the Indemnifying Party; or

(d) use of an allegedly infringing version of the materials, if the alleged infringement could have been avoided by the use of a different version made available to the Indemnified Party.

6.4 This section states the entire liability of each party (as Indemnifying Party) and the exclusive remedies of each party (as

Indemnified Party) for claims that materials infringe a third party's IPR.

7. LIMITATION OF LIABILITY

7.1 No limitation on certain categories of liability.

Each party acknowledges the full extent of its own liability to the other, arising from:

- (a) death or personal injury resulting from negligent acts or omissions;
 - (b) breach of any applicable license grant; or
 - (c) claims for non payment;
- and the non-excludable statutory rights of consumers (for example, under laws providing for strict product liability) are not affected.

7.2 Limitations on other categories of liability.

Subject to 7.1 above and to the extent not prohibited by applicable law:

- (a) each party's maximum aggregate liability for all claims relating to any Agreement, whether for breach of contract, breach of warranty or in tort, including negligence, will be limited two million US dollars (U.S. \$2,000,000) or, in the case of purchases, to the amount paid to the other party during the previous twelve (12) months for the product or service which is the subject matter of the claim up to a maximum of two million US dollars (\$2,000,000); and
- (b) neither party will be liable for any indirect, punitive, special, incidental or consequential damages in connection with or arising out of the General Terms or any Agreement (including, without limitation, loss of business, revenue, profits, goodwill, use, data, electronically transmitted orders, or other economic advantage), however they arise, whether in breach of contract, breach of warranty or in tort, including negligence, and even if that party has previously been advised of the possibility of such damages.

7.3 Failure of essential purpose. Liability for damages will be limited and excluded, even if any exclusive remedy provided for in the Agreement fails of its essential purpose.

8. TERMINATION AND EXPIRATION

8.1 Termination for cause. Either party may terminate the General Terms or any Exhibit immediately by written notice:

- (a) if the other party commits a non-remediable material breach of the General Terms or Exhibit (as the case may be); or
- (b) if the other party fails to cure any remediable material breach within thirty (30)

days of being notified in writing of such breach.

8.2 Termination without cause.

(a) Either party may terminate the General Terms immediately by written notice if no Exhibit is in effect.

(b) Either party may terminate any Exhibit at any time upon expiration of ninety (90) days' written notice.

8.3 Actions following termination or expiration. On termination or expiration of the General Terms (for whatever reason), all Exhibits shall automatically terminate with immediate effect. Following termination or expiration of an Exhibit (for whatever reason), each party will deliver to the other any property of the other in its possession or control relating to that Exhibit, in good condition, reasonable wear and tear excepted.

8.4 Effect of termination. Neither party will be liable for any damages arising out of the termination or expiration of the General Terms or any Exhibit, provided that such termination or expiration will not affect any right to recover:

- (a) damages sustained by reason of material breach; or
- (b) any payments which may be owing in respect of any Agreement.

9. ASSIGNMENT AND SUBCONTRACTING

9.1 Neither party may assign or otherwise transfer any of its rights or obligations under the General Terms or any Exhibit without the prior written consent of the other party, which consent will not be unreasonably withheld, except that:

- (a) both parties may assign their right to receive payment; and
- (b) Sun may use subcontractors in the performance of its obligations, in which case Sun will remain responsible for the performance by such sub-contractors.

10. DISPUTE RESOLUTION

The parties will use reasonable efforts to resolve any dispute arising out of the General Terms or any Exhibit through a meeting of appropriate managers from each party. If the parties are unable to resolve the dispute, either party may escalate the dispute to its executives. If an executive level meeting fails to resolve the dispute within thirty (30) days after escalation, either party may seek any available legal relief. This provision will not affect either party's

[Sun Microsystems General Terms Agreement]

right to seek injunctive or other provisional relief at any time.

11. GENERAL

11.1 Governing law.

(a) All disputes will be governed by the laws of California.

(b) Choice of law rules of any jurisdiction and the United Nations Convention on Contracts for the International Sale of Goods will not apply to any dispute under the Agreement.

11.2 **Force majeure.** A party is not liable under any Agreement for non-performance caused by events or conditions beyond that party's reasonable control, if the party makes reasonable efforts to perform. This provision does not relieve either party of its obligation to make payments then owing.

11.3 **Notices.** All written notices required by the General Terms or any Exhibit must be delivered in person or by means evidenced by a delivery receipt or acknowledgment and will be effective upon receipt. Notices communicated by electronic mail or facsimile will be deemed to be written.

11.4 **Relationship.** Neither the General Terms nor any Agreement is intended to create a partnership, franchise, joint venture, agency, or a fiduciary or employment relationship. Neither party may bind the other party or act in a manner which expresses or implies a relationship other than that of independent contractor.

11.5 **Invalidity.** If any provision of the General Terms or any Agreement is held invalid by any law or regulation of any government or by any court or arbitrator, such invalidity will not affect the enforceability of other provisions.

11.6 **Survival.** Rights and obligations under the General Terms and any Exhibit which by their nature should survive, will remain in effect after termination or expiration of the General Terms or the relevant Exhibit.

11.7 **No waiver.** Any express waiver or failure to exercise promptly any right under the General Terms or any Exhibit will not create a continuing waiver or any expectation of non-enforcement.

11.8 **Modification.** No modification to the General Terms or any Exhibit will be binding, unless in writing and manually signed by an authorized representative of each party.

11.9 **Entire agreement.** Each Agreement constitutes the parties' entire agreement relating to its subject matter. It cancels and supersedes all prior or contemporaneous oral or written communications, proposals, conditions, representations and warranties and prevails over any conflicting or additional terms contained in any quote, purchase order, acknowledgment, or other communication between the parties relating to its subject matter during its term.

[Sun Microsystems General Terms Agreement]

IN WITNESS WHEREOF THE DULY AUTHORISED REPRESENTATIVES OF THE PARTIES HAVE EXECUTED THESE GENERAL TERMS AS OF THE EFFECTIVE DATE.

SUN MICROSYSTEMS, INC. COMPANY

COAST COMMUNITY COLLEGE DISTRICT

BY:

BY:

NAME:

NAME:

TITLE:

TITLE: President, Board of Trustees

DATE:

DATE:

Agreement Between
Sun Microsystems, Inc. and the Coast Community College District (Coastline Community College)
Agreement No. CCC08-09.2080

Exhibit A

Sun Microsystems, Inc.

***Authorized Sun Education Reseller (ASER) Program
Selling Unit Addendum to the Program Reference Guide***

US Section

May 2008

Exhibit A

1. INTRODUCTION

This Selling Unit Addendum describes the scope of authorization to resell Sun Products and Services for the Authorized Sun Education Reseller (ASER) Program. This Selling Unit Addendum should be read in conjunction with the Agreement, the Guide and all other Addenda. All capitalized words used throughout this Selling Unit Addendum but not otherwise defined herein will have the meanings assigned to them in the Agreement or in the Guide.

Note: All Pricing and Discounts referred to within this document shall be Recommended Discounts based upon Sun business practices.

2. AUTHORIZED ACTIVITIES

2.1 Scope of Authorization to Resell

Subject to the terms and conditions of the Agreement and the Guide, each Partner authorized to participate in the ASER Program may promote, market and resell the following Sun Product and Services to End Purchasers:

- CD-ROM or TBT
- Certification Exam Vouchers
- Certification Practice Exam Vouchers
- Channel Ready Third Party Products and Services
- ECS
- Fixed Price ECS
- Fast Track Classes
- Labs (Remote and OnDemand)
- Live Virtual Classes
- Onsite, Dedicated, and Custom Classes
- Public Classes
- Skills Packages
- Sun Learning Center (SLC) Courses
- SunSM Corporate Learning Passes
- Web Learning Center (WLC) Courses

Partner should review the Service Listings applicable to the above Sun Products and Services for a full description of such Sun Products and Services and additional terms and conditions applicable to Partner's purchase, license and resale of such Sun Products and Services.

2.2 Conditions on Sun Corporate Learning Passes

Exhibit A

All Sun Products and Services provided under a Sun Corporate Learning Pass may only be installed or delivered in the country in which the Sun Corporate Learning Pass was purchased or resold.

3. DISCOUNTS

3.1 Internal Use and End Purchaser Use

The discounts below apply when Partners purchase the following Sun Products and Services for internal use, or resell the following Sun Products and Services to any End Purchaser. Any Sun educational products and services not listed below are non-discountable. Exhibit B provides the Sun Products to be sold by DISTRICT and the discounted prices.

<i>Sun Product or Services</i>	<i>Discount</i>
CD-ROM or TBT	20% off the price set forth in the United States then-current published Price List
Certification and Practice Exam Vouchers	20% off the price set forth in the United States then-current published Price List
Fast Track Classes	20% off the price set forth in the United States then-current published Price List
Labs	TBD
LVC	20% off the price set forth in the United States then-current published Price List
Public, On-Site, Dedicated and Custom Sun Classes, ECS and Channel Ready Third Party Products and Services	20% off the price set forth in the United States then-current published Price List
Sun Learning Center (SLC)	20% off the price set forth in the United States then-current published Price List
Sun Corporate Learning Passes	20% off the price set forth in the United States then-current published Price List
Skills Packages	20% off the price set forth in the United States then-current published Price List
WLC	20% off the price set forth in the United States then-current published Price List

3.2 Discount Restrictions

The above discounts are subject to the following restrictions:

- Channel Ready Third Party products and services include classroom based training where Sun resale agreements and associated margins allow Sun Partners to resell those identified training products. Sun at its sole discretion will define and publish Channel Ready Third Party products and services under the terms of this Agreement.
- No other additional discounts, special offers or promotions will apply to Partners' purchase, license or resale, as applicable, of Sun Products and Services.

Agreement Between
Sun Microsystems, Inc. and the Coast Community College District (Coastline Community College)
Agreement No. CCC08-09.2080

Exhibit A

- Notwithstanding anything to the contrary in this Guide, if the applicable Price List specifies that any Sun Product or Service is non-discountable, then no discounts will apply to Partners' purchase, license or resale, as applicable, of such Sun Product or Service.
- Notwithstanding anything to the contrary in this Guide, if the applicable Price List specifies that any Sun Product or Service is subject to a maximum discount and a greater discount is set forth above, then the above discounts shall not apply and the applicable discount for Partners' purchase, license or resale, as applicable, of such Sun Product or Services will be the maximum discount set forth in the applicable Price List.
- The initial establishment of a Skills Package is discountable as expressly set forth above. However, each Sun Product or Service applied against a Skills Package will not be subject to any of the above discounts.
- If Partners purchase any Sun Products and Services from a Sun Channel Development Provider for internal use or resale, the Sun Channel Development Provider will establish the discounts available to Partners.

4. MODIFICATIONS

Sun reserves the right to modify this Selling Unit Addendum from time to time in accord with the terms and conditions set forth in the Agreement. Such modifications will be effective thirty (30) days after Sun provides notice of such modifications.

Sun and iForce are trademarks or registered trademarks of Sun Microsystems, Inc. in the United States and other countries.

Coastline Access Certification Bundles

Exhibit B

Sun Microsystems
Agreement NoCCC08-09.2080.

Coastline Item Number	Sun Item Number	Course/Bundle	Coastline Price
		*Included in eLibrary	(payable to Sun Micro)
		Sun-Certified System Administrator, Solaris 10	
SAV101E		eLibrary	
SAV101W	WSB-100-S10	Solaris 10 Operating System Essentials (Web-based version)*	
SAV101C	CDS-100-S10	Solaris 10 Operating System Essentials (CD version)	
SAV101L	WSPL-SA-100-S10	On-Demand Solaris 10 Essentials Lab	
SAV101X	CX-310-105	Sun Solaris Certified Associate Exam	
SAV102W	WSB-201-S10	Intermediate System Administration for the Solaris 10 Operating System (Web-based version)*	
SAV102C	CDS-201-S10	Intermediate System Administration for the Solaris 10 Operating System (CD version)	
SAV102L	WSPL-SA-200-S10	On-Demand Lab-System Administration for Solaris 10, Part 1	
SAV102X	CX-310-200	Sun Certified System Administrator for the Solaris 10 OS Part1 Exam	
SAV103W	WSB-202-S10	System Administration for the Solaris 10 Operating System (Web-based version)*	
SAV103C	CDS-202-S10	System Administration for the Solaris 10 Operating System (CD version)	
SAV103X	CX-310-202	Sun Certified System Administrator for the Solaris 10 OS Part 2 Exam	
SAV901B		System Administrator for Solaris 10, Coastline Professional Certification Bundle	\$ 3,496.00
		Sun-Certified System Administrator, Solaris 10 (Part 1&2, no lab)	
SAV101E		eLibrary	
SAV102W	WSB-201-S10	Intermediate System Administration for the Solaris 10 Operating System (Web-based version)*	
SAV102C	CDS-201-S10	Intermediate System Administration for the Solaris 10 Operating System (CD version)	
SAV103W	WSB-202-S10	System Administration for the Solaris 10 Operating System (Web-based version)*	
SAV103C	CDS-202-S10	System Administration for the Solaris 10 Operating System (CD version)	
SAV102X	CX-310-200	Sun Certified System Administrator for the Solaris 10 OS Part1 Exam	
SAV103X	CX-310-202	Sun Certified System Administrator for the Solaris 10 OS Part 2 Exam	
SAV902B		System Administrator for Solaris 10, Coastline Productivity Certification Bundle	\$ 3,016.00
		Sun-Certified Network Administrator, Solaris 10	
SAV101E		eLibrary	
SAV104W	WSB-300-S10	Network Administration for the Solaris 10 Operating System (Web-based version)*	
SAV104C	CDS-300-S10	Network Administration for the Solaris 10 Operating System (CD version)	
SAV104X	CX-310-302	Sun Certified Network Administrator for Solaris 10 OS Exam	
SAV903B		Network Administrator for Solaris 10, Coastline Access Certification Bundle	\$ 1,544.00

Coastline Access Certification Bundles

Exhibit B

Sun Microsystems
Agreement NoCCC08-09.2080.

			Sun-Certified System Administrator, Solaris 9	
SAV101E		eLibrary		
SAV105W	WSB-119	UNIX Essentials Featuring the Solaris 9 Operating System (Web-based version)*		
SAV105C	CDS-119	UNIX Essentials Featuring the Solaris 9 Operating System (CD version)		
SAV106W	WSB-239	Intermediate System Administration for the Solaris 9 Operating System (Web-based version)*		
SAV106C	CDS-239	Intermediate System Administration for the Solaris 9 Operating System (CD version)		
SAV106X	CX-310-014	Sun-Certified Solaris System Administrator Exam		
SAV107W	WSB-299	System Administration for the Solaris 9 Operating System (Web-based version)*		
SAV107C	CDS-299	System Administration for the Solaris 9 Operating System (CD version)		
SAV107X	CX-310-015	Sun Certified System Administrator for the Solaris 9 OS Part 2 Exam		
SAV904B		System Administrator for Solaris 9, Coastline Professional Certification Bundle	\$	2,428.00
			Sun-Certified Network Administrator, Solaris 9	
SAV101E		eLibrary		
SAV108W	WSB-399	Network Administration for the Solaris 9 Operating System (Web-based version)*		
SAV108C	CDS-399	Network Administration for the Solaris 9 Operating System (CD version)		
SAV108X	CX-310-044	Sun Certified Network Administrator for Solaris 9 OS Exam		
SAV905B		Network Administrator for Solaris 9, Coastline Access Certification Bundle	\$	1,236.00
			Sun Solaris Certified Associate, Solaris 10	
SAV101E		eLibrary		
SAV101W	WSB-100-S10	Solaris 10 Operating System Essentials (Web-based version)*		
SAV101C	CDS-100-S10	Solaris 10 Operating System Essentials (CD version)		
SAV101L	WSPL-SA-100-S10	On-Demand Solaris 10 Essentials Lab		
SAV101X	CX-310-105	Sun Solaris Certified Associate Exam		
SAV906B		Solaris Associate Coastline Productivity Certification Bundle	\$	1,828.00
			Sun-Certified System Administrator, Solaris 10 (part 1)	
SAV101E		eLibrary		
SAV102W	WSB-201-S10	Intermediate System Administration for the Solaris 10 Operating System (Web-based version)*		
SAV102C	CDS-201-S10	Intermediate System Administration for the Solaris 10 Operating System (CD version)		
SAV101L	WSPL-SA-200-S10	On-Demand Lab-System Administration for Solaris 10, Part 1		
SAV102X	CX-310-200	Sun Certified System Administrator for the Solaris 10 OS Part1 Exam		

Coastline Access Certification Bundles

Sun Microsystems
Agreement NoCCC08-09.2080.

Exhibit B

SAV907B		System Administrator for Solaris 10 (part 1), Coastline Access Certification Bundle	\$ 2,700.00
		Sun-Certified System Administrator, Solaris 10 (part 2)	
SAV101E		eLibrary	
SAV103W	WSB-202-S10	System Administration for the Solaris 10 Operating System (Web-based version)*	
SAV103C	CDS-202-S10	System Administration for the Solaris 10 Operating System (CD version)	
SAV103X	CX-310-202	Sun Certified System Administrator for the Solaris 10 OS Part 2 Exam	
SAV908B		System Administrator for Solaris 10 (part 2), Coastline Access Certification Bundle	\$ 820.00
		Sun-Certified System Administrator, Solaris 10 (Part 1&2, with Lab)	
SAV101E		eLibrary	
SAV101W	WSB-100-S10	Solaris 10 Operating System Essentials (Web-based version)*	
SAV101C	CDS-100-S10	Solaris 10 Operating System Essentials (CD version)	
SAV102W	WSB-201-S10	Intermediate System Administration for the Solaris 10 Operating System (Web-based version)*	
SAV103C	WSB-202-S10	System Administration for the Solaris 10 Operating System (Web-based version)*	
SAV101L	WSPL-SA-200-S10	On-Demand Lab-System Administration for Solaris 10, Part 1	
SAV102X	CX-310-200	Sun Certified System Administrator for the Solaris 10 OS Part1 Exam	
SAV103X	CX-310-202	Sun Certified System Administrator for the Solaris 10 OS Part 2 Exam	
SAV909B		System Administrator for Solaris 10, Coastline Productivity Certification Bundle	\$ 3,148.00
		Sun-Certified Java Associate	
JAV101E		eLibrary	
JAV209W	WJB-110-SE6	Fundamentals of the Java Programming Language (Web-based version)*	
JAV209C	CDJ-110-SE6	Fundamentals of the Java Programming Language (CD version)	
JAV209X	CX-310-019	Sun-Certified Java Associate Exam	
JAV901B		Java Associate, Coastline Access Certification Bundle	\$ 1,120.00
		Sun-Certified Java Programmer	
JAV101E		eLibrary	
JAV201W	WJB-110-SE6	Fundamentals of the Java Programming Language (Web-based version)*	
JAV201C	CDJ-110-SE6	Fundamentals of the Java Programming Language (CD version)	
JAV201X	CX-310-019	Sun-Certified Java Associate Exam	
JAV202W	WJB-275-SE6	Java Programming Language (Web-based version)*	
JAV202C	CDJ-275-SE6	Java Programming Language (CD version)	

Coastline Access Certification Bundles

Exhibit B

Sun Microsystems
Agreement NoCCC08-09.2080.

JAV202X JAV902B	CX-310-065	Sun-Certified Java Programmer Exam Java Programmer, Coastline Professional Certification Bundle	\$ 2,092.00
		Sun-Certified Business Component Developer, Java EE 5	
JAV101E		eLibrary	
JAV203W	WJB-310-EE5	Developing Applications for the Java EE 5 platform (Web-based version)*	
JAV203C	CDJ-310-EE5	Developing Applications for the Java EE 5 platform (CD version)	
JAV204W	WJB-351-EE5	Business Component Development with Enterprise JavaBeans Technology (Web-based version)*	
JAV204C	CDJ-351-EE5	Business Component Development with Enterprise JavaBeans Technology (CD version)	
JAV204X JAV903B	CX-310-091	Sun-Certified Business Component Developer Exam Business Component Developer, Coastline JavaBeans Access Certification Bundle	\$ 2,340.00
		Sun-Certified Web Component Developer, Java EE 5	
JAV101E		eLibrary	
JAV205W	WJB-314-EE5	Web Component Development with Servlet and JSP Technologies (Web-based version)*	
JAV205C	CDJ-314-EE5	Web Component Development with Servlet and JSP Technologies (CD version)	
JAV205X JAV904B	CX-310-083	Sun-Certified Web Component Developer Exam, Java EE 5 Web Component Developer, Coastline Java EE 5 Access Certification Bundle	\$ 1,472.00
		Sun-Certified Java Developer	
JAV101E		eLibrary	
JAV201W	WJB-110-SE6	Fundamentals of the Java Programming Language (Web-based version)*	
JAV201C	CDJ-110-SE6	Fundamentals of the Java Programming Language (CD version)	
JAV201X	CX-310-019	Sun-Certified Java Associate Exam	
JAV202W	WJB-275-SE6	Java Programming Language (Web-based version)*	
JAV202C	CDJ-275-SE6	Java Programming Language (CD version)	
JAV202X	CX-310-065	Sun-Certified Java Programmer Exam	
JAV206W	WJB-285-SE6	Developing Applications with the Java SE Platform (Web-based version)*	
JAV206C	CDJ-285-SE6	Developing Applications with the Java SE Platform (CD version)	
JAV206X	CX-310-252A	Sun-Certified Java Developer Practical Test	
JAV207X JAV905B	CX-310-027	Sun-Certified Java Developer Essay Java Developer, Coastline Professional Certification Bundle	\$ 3,452.00
		n/a = included in bundle, not for sale separately	



STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 06/03)

AGREEMENT NUMBER 90112342
REGISTRATION NUMBER 81200309361929

- This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME	Commission on Peace Officer Standards and Training
CONTRACTOR'S NAME	Golden West College
- The term of this Agreement is: July 1, 2009 through June 30, 2010
- The maximum amount of this Agreement is: **\$260,000.00**
Two Hundred Sixty Thousand Dollars
- The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	-2- page
Exhibit B – Budget Detail and Payment Provisions	-1- page
Exhibit B, Attachment I – Budget Overview 2009-2010	-1- page
Exhibit C* – General Terms and Conditions	GTC - 307
Check mark one item below as Exhibit D:	
<input checked="" type="checkbox"/> Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement)	-1- page
<input type="checkbox"/> Exhibit - D* Special Terms and Conditions	
Exhibit E – Production Schedule and Due Dates	-1- page
Exhibit F – Digital Production Guidelines for Field Production and Technical Operating Specifications for Video Recordings	-5- pages

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR

CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) Golden West College	
BY (Authorized Signature) 	DATE SIGNED (Do not type)
PRINTED NAME AND TITLE OF PERSON SIGNING CM Brahmhatt, Vice Chancellor of Administrative Services	
ADDRESS 15744 Golden West Street, Huntington Beach, CA 92647	
STATE OF CALIFORNIA	
AGENCY NAME Commission on Peace Officer Standards and Training	
BY (Authorized Signature) 	DATE SIGNED (Do not type)
PRINTED NAME AND TITLE OF PERSON SIGNING K.W. Reed, Assistant Executive Director	
ADDRESS 1601 Alhambra Boulevard, Sacramento, CA 95816-7083	

California Department of General Services Use Only

Exempt per:



EXHIBIT A
(Standard Agreement)

SCOPE OF WORK

1. The Golden West College, hereafter referred to as Contractor, agrees to produce for the Commission on Peace Officer Standards and Training (POST) thirty-six (36) original videotaped legal update training segments, each from 5 to 10 minutes in length; provide post-production, DVD authoring and replication services for all legal update training segments used in the *Case Law Today* (CLT) monthly series; provide design, implementation, conversion and related technical services for converting the *Case Law Today* video series to an online resource offered through the POST Learning Portal; and, provide additional video segment production services on case decision and legal update subject matter to be agreed upon between Contractor and POST.
2. Contractor's responsibilities include, but are not limited to:
 - A) Coordinating with POST staff in all planning activities including selection of subject matter, program design, scripting, instructor selection and orientation, graphics preparation, and handout or program notes preparation;
 - B) Conducting pre-production, studio production, post-production and authoring services that may be required;
 - C) Securing releases from and providing for payment to participating instructors for use of the program material;
 - D) Providing POST with a broadcast quality master copy of the completed videotaped program and summary information to POST according to scheduled deadlines provided in advance by POST;
 - E) **Conversion of** the monthly *Case Law Today* DVD-based video series to an online resource offered through the POST Learning Portal (LP).
 - F) Contractor is responsible for all services and facilities required for production of the video segments;
 - G) Adherence to production schedule and due dates as indicated in the attached **Exhibit E**, which is hereby made a part of this agreement.
 - H) Adherence to the Digital Production Guidelines for Field Production and Technical Operating Specifications for Video Recordings as described in the attached **Exhibit F**, which is hereby made a part of this agreement.
3. POST and College **mutually** agree that POST will own any and all rights in, and flowing from the Programs, including but not limited to any and all copyrights, trademarks, and trade-names throughout the world, in perpetuity.

**EXHIBIT A
(Standard Agreement)**

4. All notices hereunder must be in writing and must be personally delivered or be sent by registered or certified mail, postage prepaid. The address for all notices required to be sent to the College shall be sent to the Doug Larson at the address listed below, with a copy mailed to

Coast Community College District,
Attention: Marie Grams
1370 Adams Avenue
Costa Mesa, CA 92626.

5. The project representatives during the term of this agreement will be:

State Agency: Commission on POST	Contractor: Golden West College
Name: Ron Crook	Name: Doug Larson
Phone: (916) 227-3913	Phone: (714) 895-8107
Fax: (916) 227-4011	Fax:

6. Direct all inquiries to:

State Agency: Commission on POST	Contractor: Golden West College
Section/Unit: Contracts Unit	Section/Unit: New Media Center
Attention: Anita Kepley	Attention: Doug Larson
Address: 1601 Alhambra Blvd. Sacramento, CA 95816-7083	Address: 15744 Golden West Street Huntington Beach, CA 92647
Phone: (916) 227-3937	Phone: (714) 895-8107
Fax: (916) 227-3895	Fax:



**FY 2009-2010
PRODUCTION SCHEDULE and DUE DATES**

EXHIBIT E

PROGRAM DISTRIBUTION DATE (1 st Monday of the Month)	OFFLINE TAPES DUE AT GWC	SEGMENT SUMMARIES DUE TO POST	ONLINE EDIT AND DVD REPLICATION
JULY 2009	JUNE 5	JUNE 19	JUNE 8+
AUGUST 2009	JULY 3	JULY 17	JULY 6+
SEPTEMBER 2009	AUG 7	AUG 21	AUG 10+
OCTOBER 2009	SEPT. 4	SEPT. 18	SEPT. 7+
NOVEMBER 2009	OCT. 2	OCT. 23	OCT. 5+
DECEMBER 2009	NOV. 6	NOV. 20	NOV. 9+
JANUARY 2010	DEC. 4	DEC. 18	DEC. 7+
FEBRUARY 2010	JAN. 4	JAN. 22	JAN. 4+
MARCH 2010	FEB. 5	FEB. 26	FEB. 8+
APRIL 2010	MAR. 5	MAR. 26	MAR. 8+
MAY 2010	APR. 2	APR. 23	APR. 5+
JUNE 2010	MAY 7	MAY 28	MAY 10+



**EXHIBIT B
(Standard Agreement)**

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Invoicing and Payment

- A. For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Contractor for actual expenditures incurred in accordance with the rates specified in the Budget Overview, marked Exhibit B, Attachment I, which is attached hereto and incorporated herein.
- B. Invoices shall include the Agreement Number and shall be submitted in triplicate not more frequently than monthly in arrears to:

Commission on POST
Accounting Section
1601 Alhambra Boulevard
Sacramento, CA 95816-7083

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

EXHIBIT B, ATTACHMENT I
Golden West College (GWC) – New Media Center
Budget Overview 2009-2010

Case Law Today (CLT) Production Costs

DVD Production, Replication, and Online Delivery

DVD Production

Pre-production	\$ 6,000
GWC segment production	53,992
Video editing	40,004
DVD editing/authoring	30,000
DVD replication.....	36,000
Supplies and transportation.....	<u>3,600</u>
DVD Production Total	\$169,596

Online Delivery

Video compression for web delivery and encoding for web delivery.....	\$ 30,406
Transcription and uploading CLT to web	
Category database maintenance and updating.....	3,600
Maintenance agreement and server space for compression	3,600
Supplies, DLT tapes, video tapes.....	6,000
<u>On-line streaming hosting.....</u>	<u>16,100</u>
On-line Delivery Total.....	\$59,706

Production Administration Monthly Cost **\$ 30,698**

Total Case Law Today Production Costs..... \$260,000

EXHIBIT D
(Standard Agreement)

SPECIAL TERMS AND CONDITIONS

1. Settlement of Disputes

Except as otherwise provided in this agreement, any dispute concerning a question of fact arising under this agreement which is not disposed of by compromise shall be decided by POST, who shall reduce its decision in writing and mail or otherwise furnish a copy thereof to Contractor. Contractor has fifteen (15) calendar days after receipt of such a decision to submit a written protest to POST specifying in detail in what particulars the agreement requirements were exceeded. Failure to submit such a protest within the period specified shall constitute a waiver of any and all right to adjustment in agreement terms and POST's decision shall be final and conclusive. Pending final decision of a dispute hereunder, Contractor shall proceed diligently with the performance of this agreement, upon receipt of written order from POST to do so.

2. Amendments

This agreement may be amended by mutual written consent.

3. Cancellation Clause

POST reserves the right to cancel this agreement subject to 30 days written notice to Contractor. Contractor may submit a written request to cancel this agreement only if POST should substantially fail to perform its responsibilities as provided herein.

4. Contractor Evaluation (if applicable)

In accordance with provisions of the State Administrative Manual, Section 1283, Contractor's performance under this agreement will be evaluated. The evaluation will be prepared by POST within 30 days after completion of the agreement.

5. Travel

Travel expenses and per diem related to the services provided under this agreement are subject to prior approval by the POST representative, and shall not exceed the rates paid to State non-represented/excluded employees.

Rate information may be viewed at www.dpa.ca.gov/personnel-policies/travel/hr-staff.htm

6. Subcontracting (if applicable)

Contractor is expected to perform the work contemplated with the resources available within its own organization. Subcontracting of work pertinent to this Agreement shall be upon prior written consent by POST and subject to the permissive conditions set forth in the State Contracting Manual Section 3.06.

Based on "reasonable effort" to the best of its ability, Contractor warrants, represents and agrees that it and its subcontractors, employees and representative shall at all times comply with all applicable State contracting laws, codes, rules and regulations in the performance of this Agreement.

Contractor shall notify POST immediately upon termination of any such subcontract(s).



California Commission on Peace Officer Standards and Training



**Digital Production Guidelines for Field Production and
Technical Operating Specifications for Video Recordings**

EXHIBIT F

Digital Production Guidelines for Field Production

The DVD post production process creates special challenges for both post-production and field production personnel. Several long-held analog standards have been revised to meet the strict requirements for digital video production and DVD post-production. In order to obtain the best possible video from your field production team for our POST *Case Law Today* programming, we offer the following list of digital production instruction and guidelines.

Video Levels (Luminance/Contrast/Gamma):

Producing a DVD requires the conversion of 90GB/hour digital video to 4GB/hour MPEG 2 DVD video assets. Reduction is accomplished by scene evaluation and signal (or data) reduction. Anything considered non-essential to the end product is suppressed or restricted to reduce the data rate. Scenes shot in very low lit areas are especially vulnerable to these effects, and are very difficult to correct in post-production. The inverse is also true: overly bright scenes, or very high contrast scenes are compressed and reduced in gamma to reduce the overall data rate.

- 1) Video levels should be maintained within a slightly tighter gamma envelop for material used in DVD production. White areas should peak no higher than 95%, true black at 0%. Detail in dark areas will be greatly suppressed with a luminance of 10% or less due to the MPEG 2 encoding process.
- 2) Background luminance must not exceed 80%. MPEG 2 encoding will clamp and restrict the gamma levels to compensate for overly bright scenes, which yield unacceptable image quality on the subject. Manipulation of the SDI video signal during the post production process can 'save' some shots like this, but the image quality is greatly reduced.
- 3) If the subject wears black, special care should be taken to keep the clothing of the subject very well lit, preferably indoors under diffuse light, or with reflectors if outside. The MPEG 2 encoding process will cut off very dark areas, leaving unacceptable quality problems in post- production.

Scene Complexity

MPEG 2 is a temporal compression codec, meaning it examines and compensates for content on the fly, over time. Scenes with varying brightness levels or varying motion are compressed in a multi-pass technique that ensures the most detail will be salvaged from the most complex scenes. The maximum detail is restricted by the maximum data rate and the amount of "change" frame by frame, over time. It is important to remember this while composing a shot, since the more pixels moving in a scene, the more data required, and the more likely the creation of visible artifacts in the MPEG 2 encoded product.

- 1) Avoid scenes with trees, especially if the tree or trees are moving in the wind. Large numbers of leaves, each independently moving in the wind, causes huge spikes in data rates for compressed video. These spikes peak out at the maximum data rate for DVDs, and the only way to encode the scene is by data reduction in the rest of the picture. This results in loss of detail in the subjects face, hands, clothing, and just about everything else in the scene.

2) Avoid scenes shot in front of bodies of water (ocean or lake surfaces) unless the composition of the scene minimizes the area of water exposed. Even a slight wind can create large number of ripples on the surface of a body of water, and these are especially difficult to compress without causing the rest of the scene to suffer. If possible, a circular polarizer can be used on the camera lens to minimize the reflected sunlight off the water. Of course, camera angles should be set to avoid sunlight reflection angles of less than 30°.

Framing

1) Minimize duration of wide establishing shots. Very wide establishing shots should be held for the shortest possible time while preserving the content of the scene for the segment subject. For example, a location outside a motel might include an establishing shot with dialog about search and seizure rules in motels, then either cut or zoom into a closer shot for the remainder of the scene. Holding the wide focal length for excessive lengths of time should be avoided.

2) Subject should be centered in frame except in such cases that a background element contributes to the content of the segment. For example, framing a piece on traffic law considerations might be framed to include part of a busy road or parking lot and held for the entire segment, or panned and zoomed slightly after an introductory statement.

3) Lower Third areas of the frame should be kept as clear as possible, with no essential details located in areas that might be covered later with a lower third title. The first case citation used in a segment should not appear sooner than 20 seconds or so into the segment, if possible.

Technical Operating Specifications for Video Recordings

Tape Formats

POST will accept programs on BetacamSP, Digital Beta, DVCam, and other broadcast analog or digital videotape formats.

Tape Condition

1. All tape formats shall be bulk-erased before recording to ensure that all residual signals are 70 dB below the recorded level.
2. The tape shall not contain any physical splices.
3. The tape shall not contain any scratches that cause visible picture degradation.
4. The tape shall not exhibit any binder breakdown (shedding).
5. The tape shall not exhibit any cinches or windows.
6. The tape shall not exhibit any edge damage or ripple.
7. To prevent a stepped pack, the tape shall be rewound in one continuous pass, from the end of the tape (not the end of the program) to the beginning.

Tape Lengths and Cassette Sizes

1. Maximum length is 120 minutes.
2. There are no restrictions on cassette sizes.

Video Levels

1. Composite video level shall be 1.0 volt peak-to-peak, sync tip level to reference white (140 IRE units).
2. The video/synchronizing ratio shall be 0.714 volts blanking to reference white video (100 IRE units) to 0.286 volt sync level to blanking (-40 IRE units).
3. Reference black level shall be 7.5 IRE units.
4. Reference color bars shall be a true indication of video, setup, chroma and phase.

5. Peak chrominance shall not exceed 120 IRE units.

Aspect Ratios

1. Material originally produced in aspect ratios other than 4:3 (such as HDTV) may be delivered in letterbox format with prior notification to POST.
2. Except for special effects purposes, the letterbox color shall be black and the pedestal set at 7.5 IRE.
3. Horizontal and vertical letterbox cannot be used simultaneously.

Video Performance

1. Signal-to-noise shall not be less than 44 dB for analog and 54 dB for digital.
2. Differential phase shall not exceed four degrees for analog and one degree for digital.
3. Differential gain shall not exceed four percent for analog and two percent for digital.
4. Moiré and microphonics shall not be visible in the picture.
5. Lag is unacceptable (except for special effect purposes).
6. The use of image manipulation devices, i.e., video switcher, digital video effects, time-compression or expansion image enhancement, time-based correction, etc., may introduce objectionable video or pulse artifacts. Every precaution shall be taken to ensure that these or other artifacts are not evident.

Character Generator/Graphics

1. The peak luminance level of the video insert signal will not exceed 90 IRE units.
2. The peak-to-peak chrominance amplitude of the video insert signal shall not exceed 50 IRE units.
3. The peak luminance plus chrominance level of the video insert signal shall not exceed 110 IRE units.
4. The edging level (if used) will not be below black level (7.5 IRE units), nor higher than the video insert signal specifications.

Equipment Specifications

1. All editing must be performed Betacam SP, Digital Beta, DVCam (or other broadcast analog or digital videotape format) on linear or non-linear on-line systems. Editing on small format cassettes, i.e., VHS, SVHS and Hi 8, is not acceptable.
2. Non-linear on-line systems must meet the audio and video specifications stated above. The technical merit of programs edited on non-linear systems may determine POST=s acceptance of the program.
3. Three-chip CCD cameras are preferred. However, the use of other cameras which meet the following specifications may also be acceptable: 1) Horizontal resolution shall not be less than 400 lines; 2) Lag is unacceptable (except for special effects purposes).
4. The use of analog, helical scan small formats (i.e., VHS, SVHS and Hi 8) for capture of original material is acceptable as long as they meet the audio and video specifications stated above. However, in view of the obvious weakness of these systems, reservations remain about fully integrating these formats into a professional environment.
5. First generation small format cassette tape recordings containing original program material must be played back through a time-base corrector and properly adjusted noise reducer and recorded on an acceptable POST format. The time base corrector must be equipped with velocity and dropout compensators. Second-generation recording on small format tapes are not acceptable.

Audio Specifications

1. The operating level shall be 100 nanometers per meter at 1kHz which produces a playback level of 0 VU.
2. The reference frequency shall be 400Hz for monaural.
3. The amplitude/frequency response shall be $\nabla 2.0\text{dB}$ from 50Hz to 15kHz for analog submissions and $\nabla 1.0\text{dB}$ from 20Hz to 20kHz for digital submissions.
4. The signal-to-noise with respect to operating level shall be at least -95dB for digital submissions.
5. Distortion shall be no greater than 1% for analog submissions and 0.1% for digital submissions at operating level.
6. Video cross-talk into program audio shall be inaudible.
7. Cross-talk between any two channels shall be better than 90dB for digital submissions.

Audio Track Assignment for Cassette Submissions

Monaural Audio

- Track 1: Primary program audio.
- Track 2: Music and effects, or silence.
- Track 3: silence.
- Track 4: silence.

Multi-Channel Audio

- Track 1: Left channel audio.
- Track 2: Right channel audio.
- Track 3: silence.
- Track 4: silence.

Timecode Specifications

1. Time-code will be present and shall be SMPTE 525/60 compensated time and control-code (drop-frame).
2. Time-code shall begin with the start of the test signal and be continuous until :60 after the end of program material and shall not pass through the 00:00 time frame.
3. Identical time-code shall be on the address track on digital submissions.
4. Time-code shall be first-generation on the master videotape.
5. Disturbances in the time-code, video, audio or control track of a master or backup, from beginning of test to 60 seconds after the end of the program are not acceptable.
6. Recording levels for time-code on all tapes, as measured on a VU meter, shall be 0 VU.

Packaging and Tape Elements

1. Twenty-seconds (:20) of black, followed by Sixty-seconds (:60) of NTSC color bars, with 400 Hz tone (for mono programs), at an operating level of 0 VU.
2. A :20 visual slate, containing the following information:
 - Series name
 - Episode name
 - Production center
 - Audio track assignments for all audio tracks
 - Special indicators, if applicable, such as reel 1 of 2
3. Ten-seconds (:10) of black leader.
4. Program (with :05 pad on front and back, i.e. A dirty heads and dirty tails, @ no audio on pad).
5. Sixty-seconds (:60) of black trailer at end of program.

Tape Labeling

The tape container labels shall indicate the following:

- Series name
- Episode name
- Production center
- Audio track assignments for all audio tracks
- Special indicators, if applicable, such as reel 1 of 2
- Master or Backup
- Program length (Hrs. Min. Sec.)

Copies

1. Producer shall retain edited master and submit only the backup copy.
2. Master and backup shall be identical (including format and timecode).
3. Backup copy submitted shall be the lowest generation possible.



INTERSTATE CANDID PHOTOGRAPHY, INC.

P.O. BOX 18001 • ENCINO, CA 91416 • 661.288.1981 • FAX : 888. 292.2530
EMAIL: david@interstatephoto.com • www.interstatephoto.com

AGREEMENT:

(April. 1, 2009 - Dec. 31, 2009)

Golden West College will provide the graduation day, month and year, and the time (AM/PM) of the graduation each year. The University/School/District will also provide the location of the graduation.

The University/School/District agrees to:

1. Grant the photographer the exclusive commercial right to photograph each graduate in two poses.
2. Provide the photographer with an Access file of students' addresses before or on the date of the graduation.

The photographer agrees to:

1. Photograph each graduate in two poses and mail a proof to each student whose address is made available.
2. Sell 5"x7" titled color photographs from proof order form for \$8.95 each, or four for \$34.95.
3. Provide Video/ DVD tape of the graduation ceremony for graduates to purchase.
4. A rebate of \$1.00 will be added to the price of each product sold, with a minimum rebate of \$1.00 guaranteed for each graduate who's name and address is provided.
5. Provide the college with one DVD of the Ceremony.

UNIVERSITY/SCHOOL-NAME: Golden West College

STREET: 15744 Golden West Street

CITY, STATE, ZIP: Huntington Beach, CA 92647

TELEPHONE # (include area code): (714) 895-8903 FAX #: (714) 895-8929

EMAIL ADDRESS: jwordes@gwc.cccd.edu



INTERSTATE CANDID PHOTOGRAPHY, INC.

UNIVERSITY/SCHOOL REPRESENTATIVE

PRINT NAME: David Kanner

PRINT NAME: _____

DATE: _____

DATE: _____

APPROXIMATE # OF GRADUATES TO PARTICIPATE: 300
GRADUATION WILL BE _____ SINGLE LINE, OR X _____ DOUBLE LINE
(AS DIPLOMAS ARE CONFERRED)

Community College Library Consortium

A joint endeavor of the Council of Chief Librarians and Community College League of California

Master Renewal Order: Spring 2009

Name of Institution: *Orange Coast College* **AcctNo:**
Name of Primary Contact: *Lori Cassidy* *169*
Address: *PO Box 5005*
City/State/Zip: *Costa Mesa, CA 92628-5005*

This form lists the databases ordered through the consortium during the Spring 2008 renewal cycle. All databases have a contract term of July 1, 2009 through June 30, 2010 for 12 months.

Please cross out any databases your library does not want to renew. The invoice will reflect any changes. Colleges that have advance/deposit payments should let us know on this Master Renewal Form that they want to use the funds for these database products. Return this form, with the authorized signature, no later than May 8, 2009. Once the order has been submitted to the Community College League, subscriptions may not be withdrawn. Please fax back to 888-821-1564.

The renewal process is NOT automatic. After this renewal order is received and processed, an invoice will be sent to you and the order placed with the vendor. To order a new database, an individual subscription form must be submitted. See the web site, www.cclibraries.org, for all the databases offered through the consortium. For questions, contact Sarah Raley, 951-776-9788 or sarahraley@cclleague.org.

Invoice dated when the signed Master Renewal is received. For an exception, check here to request invoice dated July 1. _____

List of databases to renew for Spring 2009

<i>Vendor</i>	<i>Database</i>	<i>2009 Cost</i>
CQ Press	CQ Global Researcher	\$372.00
CQ Press	CQ Researcher w/o PEOR	\$1,121.00
LexisNexis	Academic	\$10,473.70
McGraw-Hill	AccessScience	\$1,662.12
	Total:	\$13,628.82

Signature of person authorized to commit for purchase: _____

Print Name and title: _____

Email _____ Phone number: _____ Fax: _____

Please note, the invoice will be sent to the primary contact at the top of the page, unless otherwise specified. Once the order has been submitted to the Community College League, subscriptions may not be withdrawn.





PROJECT-SPECIFIC
PROFESSIONAL SERVICES AGREEMENT
BETWEEN
GEOSYNTEC CONSULTANTS, INC.
AND
COASTLINE COMMUNITY COLLEGE

This Project-Specific Professional Services Agreement ("Agreement") is made effective this 24th day of April, 2009 by and between Geosyntec Consultants, Inc. ("Geosyntec"), located at 2100 Main Street, Suite 150, Huntington Beach, CA 92648 and Coastline Community College ("Client"), located at 11460 Warner Avenue, Fountain Valley, CA 92708. which includes Table 1 (Detailed Scope Elements) and Attachment A (Environmental Information List).

NOW, THEREFORE, in consideration of the promises set forth below, the parties hereby agree as follows. April

1. **SERVICES AND COMPENSATION:** Geosyntec will perform the services set forth in its proposal entitled *Environmental Site Assessment, Phase I, Monrovia Property, Newport Beach, CA*, dated 24, 2009 attached hereto and made a part of this Agreement (the "Proposal"). Unless otherwise stated in Geosyntec's proposal, the method of charging for the Services shall be on a time and materials basis and shall be based on the 2009 Rate Schedule attached to Geosyntec's Proposal, in US dollars is and made a part of this Agreement. The rates shall be subject to annual adjustment based on the mutual consent of the parties. The rates are inclusive of all taxes except such value added, sales, service or withholding taxes that are imposed in some jurisdictions, for which such taxes shall be reimbursable by Client. Where charges are "not to exceed" a specified sum, Geosyntec shall notify Client before such sum is exceeded and shall not continue to provide the Services beyond such sum unless Client authorizes an increase in the sum. If a "not to exceed" sum is broken down into budgets for specific tasks, the task budget may be exceeded without Client authorization as long as the total sum is not exceeded. Rates for days of actual testimony at depositions, trials or hearing will be two times the rate shown on the Rate Schedule.

2. **PAYMENT CONDITIONS:** Geosyntec periodically shall submit invoices to Client. Client shall pay each invoice within thirty (30) days of the date of the invoice. However, if Client objects to all or any portion of any invoice, Client shall notify Geosyntec of the objection within fifteen (15) days from the date of the invoice, give reasons for the objection, and pay that portion of the invoice not in dispute. Client shall pay an additional charge of one percent (1%) of the amount of the invoice per month or the maximum percentage allowed by law, whichever is the lesser, for any payment received by Geosyntec more than thirty (30) days from the date of the invoice. Payment thereafter shall first be applied to accrued interest and then to the unpaid principal. The additional charge shall not apply to any disputed portion of any invoice resolved in favor of Client. In the event of a legal action brought by Geosyntec against Client for invoice amounts not paid, attorneys' fees, court costs, and other related expenses shall be paid to the prevailing party by the other party.

In addition to the above, if payment of Geosyntec invoices is not maintained on a thirty (30) day current basis, Geosyntec may, by ten (10) days' written notice to Client, suspend further performance and withhold any and all data from Client until such invoice payments are restored to a current basis.

3. **CONSTRUCTION PROCEDURES:** Geosyntec shall not be responsible for the acts or omissions of other parties engaged by Client, and shall not have control or charge of and shall not be responsible for their construction means, methods, techniques, sequences, or procedures, or for their safety precautions and programs.

4. **RECOGNITION OF RISK:** Client recognizes that opinions relating to environmental, geologic and geotechnical conditions are based on limited data and that actual conditions may vary from those encountered at the times and locations where data are obtained, and that the limited data results in uncertainty with respect to the interpretation of these conditions, despite the use of due professional care. It is further recognized that the state of practice, particularly with respect to contaminated site and waste conditions, is changing and evolving (for example, the long-term effect of chemicals on soils or manufactured or constructed liner systems is not well-established or

known at this time), and, further, that certain of the governmental regulations relating to hazardous waste sites purport to require achievement of results which cannot be accomplished in an absolute sense (e.g., the construction of entirely impermeable liners).

5. **STANDARD OF CARE:** Geosyntec shall be obligated to comply with applicable professional standards of care in the performance of the Services but does not guarantee results. Geosyntec shall also comply with all applicable state, federal and local laws, executive orders, rules and regulations.

6. **RISK ALLOCATION:** The liability of Geosyntec, its employees, agents, and subcontractors (hereinafter for purposes of this Section 6 referred to collectively as "Geosyntec"), for Client's claims of loss, injury, death, damage, or expense, including, without limitation, third party claims for contribution and indemnification with respect to such claims, relating to services rendered or obligations imposed under this Agreement or any Service Order issued hereunder (hereinafter "Client's Claims"), shall not exceed, in the aggregate, the greater of \$100,000 or Geosyntec's charges under the applicable Service Order ("the Limit"). If Client seeks recovery of damages in excess of the Limit from third parties, Client shall defend and indemnify Geosyntec against any resulting claims by such third parties back against Geosyntec with respect to such excess.

In no event shall either Client or Geosyntec be liable for consequential damages, including, without limitation, loss of use or loss of profits, incurred by one another or their subsidiaries or successors, regardless of whether such damages are caused by breach of contract, willful misconduct, negligent act or omission, or other wrongful act of either of them.

7. **INDEMNIFICATION:** If any claim is brought against Client and/or Geosyntec, its employees, agents and subcontractors (hereinafter for purposes of this Section 7 referred to collectively as "Geosyntec"), by a third party, relating in any way to services under this Agreement, including all Service Orders, then, subject to the allocation of risk under Section 6 above, Geosyntec and Client shall each indemnify the other against any loss or judgment on a comparative responsibility basis under comparative negligence principles (Client responsibility to include that of its agents, employees and other contractors). Unless Geosyntec was guilty of negligence, breach of contract, or willful misconduct which in whole or in part caused the damage, injury or loss asserted in the third-party claim, Client shall indemnify, defend and hold Geosyntec harmless against the claim, liability, loss, legal fees, consulting fees and other costs of defense reasonably incurred.

8. **INSURANCE:**

Geosyntec shall maintain during the term of this Agreement the following minimum insurance coverage:

- | | | |
|-------|------------------------------|-------------------------------------|
| (i) | Workers' Compensation | - Statutory |
| | Employer's Liability | - \$1,000,000 per occurrence |
| (ii) | Commercial General Liability | - \$1,000,000 per occurrence |
| (iii) | Automobile Liability | - \$1,000,000 combined single limit |
| (iv) | Professional Liability | - \$1,000,000 per claim |

Geosyntec shall provide Client with an insurance certificate upon Client's request.

9. **RIGHT OF ENTRY:** Client grants to Geosyntec, and, if the project sites are not owned by Client, warrants that permission has been granted for, a right of entry from time to time by Geosyntec, its employees, agents and subcontractors, upon the project sites for the purpose of providing the Services.
10. **HAZARDOUS SUBSTANCES:** All nonhazardous samples and by-products from sampling processes in connection with the Services shall be disposed of by Geosyntec in accordance with applicable law; provided, however, that any and all such materials, including wastes, that cannot be introduced back into the environment under existing law without additional treatment, and all hazardous wastes, radioactive wastes, hazardous materials or hazardous substances ("Hazardous Substances") related to the Services, shall be packaged in accordance with applicable law by Geosyntec and turned over to Client for appropriate shipping and disposal. Geosyntec shall not arrange or otherwise dispose of Hazardous Substances under this Agreement. Geosyntec, at Client's request, may assist Client in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but Geosyntec shall not make any independent determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others. Client shall sign all necessary manifests for the disposal of Hazardous Substances. If Client insists upon the signing of such manifests by Geosyntec's agents or employees, such signing shall be as Client's agent so that Geosyntec will not be considered to be a generator, transporter, or disposer of such Hazardous Substances, and Client shall indemnify Geosyntec against any claim or loss resulting from such signing and from Geosyntec's non-negligent handling of Hazardous Substances. If unanticipated Hazardous Substances or conditions are encountered, Geosyntec may suspend work for safety reasons until mutually agreeable arrangements are made, which may involve amendments to this Agreement
11. **CONFIDENTIALITY:** Geosyntec will maintain as confidential any documents or information provided by Client and will not release, distribute or publish same or Geosyntec's test results to any third party without prior permission from Client, unless compelled by law or order of a court or regulatory body of competent jurisdiction. Such release will occur only after prior notice to Client.
12. **USE OF DOCUMENTS:** Provided that Geosyntec has been fully paid for the Services, Client shall have the right to use the documents, maps, photographs, drawings and specifications resulting from Geosyntec's efforts on the project. Reuse of any such materials by Client on any extension of this project or any other project without Geosyntec's written authorization shall be at Client's sole risk. Geosyntec shall have the right to retain copies of all such materials. Geosyntec retains the right of ownership with respect to any patentable concepts or copyrightable materials arising from its Services. Because work products delivered in electronic form are subject to anomalies, errors, misinterpretation, deterioration, and unauthorized modification, or may be draft or incomplete work products, electronic documents provided by Geosyntec are furnished solely for convenience and only those professional work products in hard-copy format bearing Geosyntec's signature or professional stamp may be relied upon by Client or other recipients. Client may perform acceptance tests or procedures regarding electronic versions of final documents (not drafts) for a period of sixty (60) days after transmission. Any errors detected on electronic versions of such final documents within the 60-day acceptance period will be corrected by Geosyntec at no additional charge to Client.
13. **CLIENT RESPONSIBILITY:** Client shall: (1) provide Geosyntec, in writing, all information relating to Client's requirements for the project; (2) correctly identify the location of subsurface structures, such as pipes, tanks, cables and utilities; (3) notify Geosyntec of any potential hazardous substances or other health and safety hazard or condition known to Client existing on or near the project sites; (4) give Geosyntec prompt written notice of any suspected deficiency in the Services; and (5) with reasonable promptness, provide required approvals and decisions.

14. **DELAYS AND FORCE MAJEURE:** In the event that Geosyntec field or technical work is interrupted due to causes outside of its control, Geosyntec shall be equitably compensated (in accordance with Geosyntec's current Rate Schedule) for the additional labor, equipment, and other charges associated with maintaining its work force and equipment available during the interruption, or at the option of Client, for such similar charges that are incurred by Geosyntec for demobilization and subsequent remobilization.

Except for the foregoing provision, neither party shall hold the other responsible for damages or delays in performance caused by force majeure, acts of God, or other events beyond the reasonable control of the other party. Delays within the scope of this Section which cumulatively exceed forty-five (45) days shall, at the option of either party, make the Service subject to termination for convenience or to renegotiation.

15. **TERMINATION:** Client may terminate all or any portion of the Services for convenience, at its option, by sending a written Notice to Geosyntec. Either party can terminate this Agreement for cause if the other commits a material, uncured breach of this Agreement or becomes insolvent. Termination for cause shall be effective twenty (20) days after receipt of a Notice of Termination, unless a later date is specified in the Notice. The Notice of Termination for cause shall contain specific reasons for termination, and both parties shall cooperate in good faith to cure the causes for termination stated in the Notice. Termination for cause shall not be effective if reasonable action to cure the breach has been taken before the effective date of the termination. Client shall pay Geosyntec upon invoice for services performed and charges incurred prior to termination, plus termination charges. Termination charges shall include, without limitation, the putting of project documents and analyses in order and all other related charges incurred which are directly attributable to termination. In the event of termination for cause, the parties shall have their remedies at law as to other rights and obligations between them, subject to the other terms and conditions of this Agreement.

16. **ASSIGNMENTS:** Neither party to this Agreement shall assign its duties and obligations hereunder without the prior written consent of the other party.

17. **VALIDITY:** The provisions of this Agreement shall be enforced to the fullest extent permitted by law. If any provision of this Agreement is found to be invalid or unenforceable, the provision shall be construed and applied in a way that comes as close as possible to expressing the intention of the parties with regard to the provisions and that saves the validity and enforceability of the provision.

18. **NO THIRD-PARTY RIGHTS:** This Agreement shall not create any rights or benefits to parties other than Client and Geosyntec. No third party shall have the right to rely on Geosyntec opinions rendered in connection with the Services without Geosyntec's written consent which may be conditioned on the third party's agreement to be bound to acceptable conditions and limitations similar to this Agreement.

19. **INTEGRATED WRITING:** This Agreement, including all attachments hereto constitute a final and complete repository of the agreements between Client and Geosyntec. It supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Modifications of this Agreement shall not be binding unless made in writing and signed by an Authorized Representative of each party.

20. **NOTICES:** Any information or notices required or permitted under this Agreement shall be deemed to have been sufficiently given if in writing and delivered either personally or by mail to the representative who signed the Proposal/Notice to Proceed or any other Authorized Representative identified in the Proposal/Notice to Proceed. Notice given by mail shall also be transmitted by facsimile at the time of mailing.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives, as follows:

CLIENT

GEOSYNTEC CONSULTANTS, INC.

Signature

Signature

Typed or Printed Name

Typed or Printed Name

Title

Title

Date of Signature

Date of Signature



Exhibit A
Geosyntec's Proposal entitled
Environmental Site Assessment, Phase I, Monrovia Property, and Newport Beach, CA
dated April 21, 2009



2100 Main Street, Suite 150
Huntington Beach, California 92648
PH 714.969.0800
FAX 714.969.0820
www.geosyntec.com

24 April 2009

Mr. Kevin McElroy
Vice President Administrative Services
Coastline Community College
11460 Warner Avenue
Fountain Valley, California 92708

**Subject: Proposal – Environmental Site Assessment, Phase I
Monrovia Property
Newport Beach, California**

Dear Mr. McElroy:

Geosyntec Consultants (Geosyntec) is pleased to submit this letter proposal to perform an Environmental Site Assessment (ESA) for the above-referenced project located in Newport Beach, California. The Monrovia property (Site) comprises approximately 3.25 acres and located at 1505, 1515, and 1527-1533 Monrovia Avenue, Newport Beach, California.

Geosyntec proposes to perform the Phase I ESA in general accordance with American Society for Testing and Materials (ASTM) Standard E 1527-05. The purpose of the Phase I ESA is to identify, to the extent feasible pursuant to the processes described in ASTM Standard E 1527-05, recognized environmental conditions (RECs) in connection with the Site. In November 2006, the U.S. Environmental Protection Agency (EPA) issued regulations establishing new standards for the conduct of "all appropriate inquiries" (AAI), as defined under the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA). These AAI standards codify for the first time, specific tasks and approaches for conducting environmental due diligence (i.e., AAI or Phase I ESAs). The AAI standards are included in ASTM Standard E 1527-05.

This work will be performed in accordance with contracts to be entered into between Geosyntec and Coastline Community College (Client). The intent of Geosyntec's effort is to provide the Client with a Phase I ESA for the Site which assists the Client in meeting certain requirements of EPA's AAI rule. Please note that Geosyntec developed a scope of services based on its knowledge of the project, which is finite in nature, to allow the development of the enclosed budget and schedule estimates. In fact, during the course of the work Geosyntec may find that items outside this scope that may be necessary to address the requirements of the AAI standard (we will advise you if this is the case). Further, please note that AAI defines certain client

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responsibilities; Geosyntec strongly encourages its Phase I ESA clients to become familiar with the AAI rule in order to familiarize themselves with these client responsibilities (over and above the Phase I ESA) to fully demonstrate AAI.

The budget estimate to perform the Phase I work outlined in this proposal is estimated to be \$6,800. This cost will not be exceeded without prior authorization from the Client.

Geosyntec has divided this Phase I ESA scope of services into five tasks as follows:

- Task 1: Initial Interview and Document Acquisition;
- Task 2: Records Review;
- Task 3: Historical Site Usage Review;
- Task 4: Site Reconnaissance and Interviews; and
- Task 5: Report Preparation.

A listing of the ASTM Standard E 1527-05 elements included or excluded from the proposed scope of services is presented in Table 1.

Task 1: Initial Interview and Document Acquisition

If appropriate, Geosyntec will make an initial contact with the Client-designated Site Owner/Manager(s) to preliminarily discuss environmental conditions associated with the Site. This interview will focus on learning about environmental features of the Site such as known or suspected environmental contamination, environmental permits, historical site usage, etc. In addition, this contact will be used to develop a schedule for the Site visit and request copies of Site documentation as listed in Attachment A. We request that the Client be responsible for ensuring Geosyntec is provided with any of the information outlined in Attachment A that is available for the Site (we especially rely on your assistance in the event that Geosyntec has requested this information, has been told it is available, and has not had it provided in a timely manner).

Available documentation and information (as presented in Attachment A) that Geosyntec is to consider for this Phase I ESA should be provided so Geosyntec can review it prior to completion of the Site visit. Geosyntec assumes that copies of the available documentation will be provided directly to Geosyntec and that Geosyntec will not be required to incur costs for reproducing such documentation.

Please note that if a boundary survey of the Site is not provided at the start of the project, Geosyntec will attempt to use whatever Site location information the Client provides Geosyntec

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to locate the Site; however, as a result, Geosyntec may be unable to accurately locate all portions of the Site for evaluation in the Phase I ESA work.

Task 2: Records Review

Geosyntec will perform a review of environmental databases for the area in the vicinity of the Site pursuant to the ASTM E1527-05 Standard (ASTM specifies search radii associated with the database review). Accordingly, for this task, we will evaluate the presence of on and offsite environmental database concerns recommended for review by Section 8.2.1 of the ASTM E1527-05 Standard. We will attempt to perform the database search by placing the center of our search radii in the approximate center of the Site.

This environmental database review may cause us to pursue acquisition of additional information from involved environmental agencies. For example, the database search may reveal the presence of an environmental contamination issue that could potentially affect the Site. In this case, we may contact the involved environmental agency by telephone to learn more about the potential contamination problem, including the nature of the contamination and potential for it to migrate toward the subject Site. Database review findings that may lead us to contact environmental agencies include: a known environmental contamination problem in the area; the presence of nearby storage tanks; the presence of nearby industrial operations; the presence of nearby large quantity generators of hazardous wastes, etc.

Besides contacting involved environmental agencies, Geosyntec may also attempt to contact entities such as the local fire department, hazardous materials emergency response department, etc., to learn information about reports of environmental issues in the vicinity of the Site. We may find through our database reviews and telephone contacts that it would be useful to review specific files housed at these agency offices. This work would be performed after consultation and approval by you; on-site agency file review work is not included in our budget estimate.

Note that the Phase I ESA produced under this work scope will exclude the effort of searching for and reviewing environmental liens since this is not an in-scope item for Phase I ESA work per the ASTM E1527-05 Standard.

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Task 3: Historical Site Usage Review

Geosyntec will endeavor to obtain information on historical usage of the Site to evaluate the potential for historical land use to have resulted in a potential environmental concern for the Site. It should be noted that ASTM E1527-05 requires review of historical sources as far back in the history of the property as it can be shown that the property was developed (including for agricultural uses, sites with structures, etc.) or 1940, whichever is earlier. However, we cannot guarantee that the efforts we undertake as scoped herein will provide coverage to the first development of the Site, and hence, a data gap may result.

Our primary methods for obtaining historical land usage information include review of historical aerial photographs, Sanborn® fire insurance rate maps or city directories if Sanborn® maps are not available, review of a recent USGS 7.5-minute topographic map, review of historical site-specific records provided by you and/or a Site contact, review information obtained during the Task 4 Site reconnaissance, and interview with an individual considered knowledgeable about historical practices at the Site (for budget purposes, we assume this individual will be a current site owner/occupant or a former Site owner/occupant designated by you who has detailed knowledge of onsite land use history). This individual should be readily accessible by telephone number(s) provided by you or when Geosyntec performs the Site reconnaissance. Furthermore, we assume no location of the Site is "off limits" such that all areas are readily accessible.

As indicated above, Geosyntec commonly relies in part on review of historical aerial photographs to evaluate historical land use. We will attempt to obtain historical aerial photographs for the Site from government or commercial aerial photograph sources back to the time of initial development of the Site. Our effort to achieve this will include contact with a source for aerial photographs (selected by Geosyntec) wherein we request from them aerial photographs which they have on file for public access on a frequency of at a minimum of every ten years back to the first developed use or back to at least 1940. This aerial photograph review also attempts to identify potential adverse environmental impacts visible in the aerial photographs for the Site. Further, our review looks at adjacent properties to evaluate if adjacent land use may have the potential for environmental impact to the Site. Copies of aerial photographs may or may not be incorporated into the report, at the discretion of Geosyntec.

Examples of other sources of historical land use information include review of a chain of title, recorded land deeds, tax maps, building permit drawings, business directories, land use records, tax assessors' records, community right-to-know records, flood plain classification maps, and wetland designation maps. Unless directed by the Client, Geosyntec will not attempt to pursue acquisition and review of these other information sources. However, the Client may request that

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Geosyntec perform this work; depending on the extent of the review, a cost to perform this additional work would be forwarded to the Client as a separate line item.

Geosyntec will only review information which is publicly available, practically reviewable, and can be obtained from a source within a reasonable time and economical fashion given the enclosed scope, budget and schedule constraints of this project.

Task 4: Site Reconnaissance and Interviews

With escort by the Site owner/occupant designated by you, Geosyntec assumes it can perform a visit of the Site within one person-day or less to evaluate present conditions with an emphasis on identifying potential RECs. Geosyntec has provided you with a budget for conduct of this Site visit (and the related interview) by an experienced individual under the responsible charge of an "environmental professional" as that term is defined by EPA's AAI rule, which is allowed by AAI.

Geosyntec's onsite staff will endeavor to traverse the majority of certain accessible portions of the Site on foot to perform a visual review of the major Site features (note that we will not enter water bodies or standing water to evaluate these). It is assumed that the Site is not overgrown to the extent that access is limited. Geosyntec's onsite staff shall seek evidence regarding the following: current and past uses of the Site and adjoining sites as well as the area in general; geologic, hydrologic, and topographic conditions for the Site; structures and roads present onsite; the onsite potable water supply and sewage disposal system; hazardous substances and petroleum products that have been used, stored, or discarded onsite; onsite storage tanks; onsite odors; onsite pools of liquid; onsite drums; onsite unidentified substance containers; potential polychlorinated biphenyl (PCB)-containing equipment and materials; the onsite heating/cooling system; onsite stains/corrosion which evidence a chemical release into the ground or surface water; onsite drains and sumps; onsite pits, ponds and lagoons; onsite stressed vegetation; onsite solid waste and waste water; onsite wells; and onsite septic systems.

As mentioned above, as part of our reconnaissance, Geosyntec will perform a cursory visual review of adjacent properties. The purpose of this effort is to evaluate the potential for current or past activities on those properties that may have an environmental impact on the Site. Geosyntec will not enter those adjacent properties to perform this reconnaissance.

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As part of our Site reconnaissance (if not completed under Task 3), Geosyntec will attempt to interview an individual considered knowledgeable about historical practices at the Site (for budget purposes, we assume this individual will be a current Site owner/occupant and/or a former Site owner/occupant designated by you who has detailed knowledge of onsite land use history). Please note that we assume the individual will be readily accessible by telephone number(s) provided by you or when Geosyntec performs the Site reconnaissance. Inquiries shall be restricted to seeking information relative to that required by ASTM E1527-05.

Please note that in performing this Phase I ESA, Geosyntec has not budgeted for and does not intend to evaluate or provide consultation regarding the "Non-Scope Considerations" as defined in ASTM E1527-05 (these include, but are not limited to radon, lead based paint, asbestos, wetlands, wildlife, historical/archeological resources, regulatory compliance, etc.). No samples will be collected, nor will intrusive investigations will be performed as part of this Phase I ESA. In addition, Geosyntec will only flag potential vapor intrusion concerns, as appropriate. If these concerns warrant additional investigation per ASTM Standard E 2600, *Standard Practice for Assessment of Vapor Intrusion into Structures on Property Involved in Real Estate Transactions*, then this investigation should be performed as a separate analysis per this ASTM specification.

Task 5: Report Preparation

Geosyntec's Phase I ESA findings obtained through performance of the above tasks will be presented in a Phase I ESA Report for the Site. The report will provide details of the work performed by Geosyntec and the identified RECs, as well as "data gaps", and an opinion regarding "additional appropriate investigation" as required by ASTM E1527-05. The report will generally follow the recommended table of contents provided in ASTM E1527-05, though, Geosyntec may deviate from this at its own discretion. The report will include a sketch of the Site which indicates major Site features Geosyntec identified in the Phase I ESA. The report will also include color copies of photographs taken by Geosyntec during its Task 4 Site Reconnaissance.

At the request of Client, Geosyntec will provide a brief status summary of the Phase I ESA work and findings to the Client during a brief conference call. One electronic (PDF) copy of the draft Phase I ESA report will be provided to the Client within three (3) weeks from receipt of the Notice to Proceed or signed contract documentation (whichever is later). One round of review comments received from the Client will be incorporated into the final Phase I ESA report, which will be provided as two (2) hard copies to the Client, within approximately one week of receipt of review comments.

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Additional information which may be received by Geosyntec after submittal of the final Phase I ESA Report may be included at the request of the Client, if necessary.

CLOSING

Geosyntec proposes to provide the services discussed herein on a time and materials basis. Geosyntec will bill the Client for actual costs per the attached Rate Schedule, in accordance with the terms and conditions specified herein and in Geosyntec's Professional Services Agreement. Our estimated budget for performing these services includes the labor and materials believed necessary to complete the work scope described in the proposal. Any deviation from this work scope resulting from additional requests by your organization, new information or other considerations may result in modification of the work scope. Out of scope work requested by your organization will be billed on a time and materials basis in accordance with the enclosed Rate Schedule.

Geosyntec is grateful for the opportunity to work with you on this important environmental project. Should you have any questions regarding this proposal, please do not hesitate to contact the undersigned at your convenience. We look forward to working with you on the project.

Sincerely,



Adam King
Project Manager



Mike Reardon, P.E.
Senior Engineer

Attachments: Table 1 -- Detailed Scope Elements per ASTM E-1527-05
Attachment A -- Environmental Information List.
Rate Schedule -- Geosyntec Consultants, 2009

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TABLE 1

**DETAILED SCOPE ELEMENTS PER ASTM E-1527-05
PHASE I ENVIRONMENTAL SITE ASSESSMENT
NEWPORT BEACH, CALIFORNIA
(2009)**

SCOPE ELEMENT	ASTM E-1527-05 Reference	INCLUDED ?
RECORDS REVIEW	8.0	--
Standard Environmental Record Sources (radius of search 0.5/1.0 miles)	8.2.1	--
Federal NPL site list	8.2.1	Yes
Federal Delisted NPL site list	8.2.1	Yes
Federal CERCLIS list	8.2.1	Yes
Federal CERCLIS NFRAP site list	8.2.1	Yes
Federal RCRA CORRACTS facilities list	8.2.1	Yes
Federal RCRA non-CORRACTS TSD facilities list	8.2.1	Yes
Federal RCRA generators list	8.2.1	Yes
Federal institutional control/engineering control registries	8.2.1	Yes
Federal ERNS list	8.2.1	Yes
State and tribal lists of hazardous waste sites identified for investigation or remediation: State- and tribal-equivalent NPL	8.2.1	Yes
State and tribal lists of hazardous waste sites identified for investigation or remediation: State- and tribal-equivalent CERCLIS	8.2.1	Yes
State and tribal landfill and/or solid waste disposal site lists	8.2.1	Yes
State and tribal leaking storage tank lists	8.2.1	Yes
State and tribal registered storage tank lists	8.2.1	Yes
State and tribal institutional control/engineering control registries	8.2.1	Yes
State and tribal voluntary cleanup sites	8.2.1	Yes
State and tribal Brownfield sites	8.2.1	Yes
Additional Environmental Record Sources	8.2.2	--
Types of Records	8.2.2	--
<i>Local Brownfield Lists</i>	8.2.2	Yes
<i>Local Lists of Landfill/Solid Waste Disposal Sites</i>	8.2.2	Yes
<i>Local Lists of Hazardous Waste/Contaminated Sites</i>	8.2.2	Yes
<i>Local Lists of Registered Storage Tanks</i>	8.2.2	Yes
<i>Local Land Records (for activity and use limitations)</i>	8.2.2	No
<i>Records of Emergency Release Reports (42 U.S.C. 11004)</i>	8.2.2	No
<i>Records of Contaminated Public Wells</i>	8.2.2	No
Sources	8.2.2	--
<i>Department of Health/Environmental Division</i>	8.2.2	Yes
<i>City Fire Department</i>	8.2.2	Yes

TABLE 1 (continued)

**DETAILED SCOPE ELEMENTS PER ASTM E-1527-05
PHASE I ENVIRONMENTAL SITE ASSESSMENT
NEWPORT BEACH, CALIFORNIA
(2009)**

SCOPE ELEMENT	ASTM E-1527-05 Reference	INCLUDED ?
<i>Planning Department</i>	8.2.2	No
<i>Building Permit/Inspection Department</i>	8.2.2	No
<i>Local/Regional Pollution Control Agency</i>	8.2.2	No
<i>Local/Regional Water Quality Agency</i>	8.2.2	No
<i>Local Electric Utility Companies (for records relating to PCBs)</i>	8.2.2	No
Physical Setting Sources	8.2.3	--
Mandatory Standard Physical Setting Source	8.2.3	--
<i>USGS - Current 7.5 Minute Topographic Map (or equivalent)</i>	8.2.3	Yes
Discretionary and Non-Standard Physical Setting Sources	8.2.3	--
<i>USGS and/or State Geological Survey - Groundwater Maps</i>	8.2.3	No
<i>USGS and/or State Geological Survey - Bedrock Geology Maps</i>	8.2.3	No
<i>USGS and/or State Geological Survey - Surficial Geology Maps</i>	8.2.3	No
<i>Soil Conservation Service - Soil Maps</i>	8.2.3	No
<i>Other Physical Setting Sources that are reasonably credible</i>	8.2.3	No
Standard Historical Sources	8.3.4	--
Aerial Photographs (review of one source of air photo)	8.3.4.1	Yes
Fire Insurance Maps (such as Sanborn maps)	8.3.4.2	Yes
Property Tax Files	8.3.4.3	No
Recorded Land Title Records	8.3.4.4	No
USGS Topographic Maps (other than requirement of 8.2.3)	8.3.4.5	No
Local Street Directories	8.3.4.6	Yes
Building Department Records	8.3.4.7	No
Zoning/Land Use Records	8.3.4.8	No
Other Historical Sources	8.3.4.9	No
SITE RECONNAISSANCE	9.0	--
General Site Setting	9.4.1	--
Current Use(s) of the Property	9.4.1.1	Yes
Past Use(s) of the Property	9.4.1.2	Yes
Current Uses of Adjoining Properties	9.4.1.3	Yes
Past Uses of Adjoining Properties	9.4.1.4	Yes
Current or Past Uses in the Surrounding Area	9.4.1.5	Yes
Geologic, Hydrogeologic, Hydrologic, and Topographic Conditions	9.4.1.6	Yes

TABLE 1 (continued)

**DETAILED SCOPE ELEMENTS PER ASTM E-1527-05
PHASE I ENVIRONMENTAL SITE ASSESSMENT
NEWPORT BEACH, CALIFORNIA
(2009)**

SCOPE ELEMENT	ASTM E-1527-05 Reference	INCLUDED ?
General Description of Structures	9.4.1.7	Yes
Roads	9.4.1.8	Yes
Potable Water Supply	9.4.1.9	Yes
Sewage Disposal System	9.4.1.10	Yes
Interior and Exterior Observations	9.4.2	--
Current Use(s) of the Property	9.4.2.1	Yes
Past Use(s) of the Property	9.4.2.2	Yes
Hazardous Substances and Petroleum Products in Connection with Identified Uses	9.4.2.3	Yes
Storage Tanks	9.4.2.4	Yes
Odors	9.4.2.5	Yes
Pools of Liquid	9.4.2.6	Yes
Drums	9.4.2.7	Yes
Hazardous Substance and Petroleum Products Containers (not necessarily in connection with identified uses)	9.4.2.8	Yes
Unidentified Substance Containers	9.4.2.9	Yes
PCBs	9.4.2.10	Yes
Interior Observations	9.4.3	--
Heating/Cooling	9.4.3.1	Yes
Stains or Corrosion	9.4.3.2	Yes
Drains and Sumps	9.4.3.3	Yes
Exterior Observations	9.4.4	--
Pits, Ponds or Lagoons	9.4.4.1	Yes
Stained Soil or Pavement	9.4.4.2	Yes
Stressed Vegetation	9.4.4.3	Yes
Solid Waste	9.4.4.4	Yes
Waste Water	9.4.4.5	Yes
Wells	9.4.4.6	Yes
Septic Systems	9.4.4.7	Yes
INTERVIEWS WITH (PAST AND) PRESENT OWNERS AND OCCUPANTS^(b)	10.0	YES
INTERVIEWS WITH STATE AND/OR LOCAL GOVERNMENT OFFICIALS	11.0	--
State and/or Local Agency Officials	11.5.1	--
Local Fire Department that Serves the Property	11.5.1.1	No

TABLE 1 (continued)

**DETAILED SCOPE ELEMENTS PER ASTM E-1527-05
PHASE I ENVIRONMENTAL SITE ASSESSMENT
NEWPORT BEACH, CALIFORNIA
(2009)**

SCOPE ELEMENT	ASTM E-1527-05 Reference	INCLUDED ?
State and/or Local Health Agency or Local/Regional Office of State Health Agency Serving the Area in Which the Property is Located	11.5.1.2	No
State and/or Local Agency or Local/Regional Office of State Agency having Jurisdiction over Hazardous Waste Disposal or Other Environmental Matters in the Area in which the Property is Located	11.5.1.3	No
Local Agencies Responsible for the Issuance of Building Permits or Groundwater Use Permits that Document the Presence of AULs which may Identify a Recognized Environmental Condition in the Area in which the Property is Located.	11.5.1.4	No
EVALUATION AND REPORT PREPARATION	12.0	YES
NON-SCOPE CONSIDERATIONS⁽²⁾	13.0	--
Asbestos-Containing Building Materials	13.1.5.1	No
Radon	13.1.5.2	No
Lead-Based Paint	13.1.5.3	No
Lead in Drinking Water	13.1.5.4	No
Wetlands	13.1.5.5	No
Regulatory Compliance	13.1.5.6	No
Cultural and Historical Resources	13.1.5.7	No
Industrial Hygiene	13.1.5.8	No
Health and Safety	13.1.5.9	No
Ecological Resources	13.1.5.10	No
Endangered Species	13.1.5.11	No
Indoor Air Quality	13.1.5.12	No
Biological Agents	13.1.5.13	No
Mold	13.1.5.14	No

Notes: (1) Contact information for previous and current owner(s) to be provided to Geosyntec.

(2) These items may be added, based on site observation or owner knowledge, at additional cost.

ATTACHMENT A

**ENVIRONMENTAL INFORMATION LIST
PHASE I ENVIRONMENTAL SITE ASSESSMENT
NEWPORT BEACH, CALIFORNIA
(2009)**

- Prior environmental due diligence documentation.
- Details on any information on environmental features of the Site such as known or suspected environmental contamination, etc.
- Details on all historic uses of the Site (back to its first development).
- Names and telephone numbers of current and past Site owners and tenants, and details of their operations.
- Site layout maps and aerial photographs (including, but not limited to layouts showing current and past land use, etc.).
- Any environmental permits pertaining to the Site (related to chemical use, water, waste, air emissions, etc.).
- Details on any current and past chemical usage/storage at the Site.
- Details on all above and below ground chemical and waste management systems/storage areas.
- Details on the presence of any storage tanks/septic systems.
- Copies of all environmental and building material testing/mitigation (for example, those related to asbestos, lead, or polychlorinated biphenyl (PCB) containing materials) reports done for the Site.
- A legal description and boundary survey of the Site, a title search for the Site, etc.
- All historical geological/geotechnical reports.
- Details on any wells that have existed onsite.
- Details/results on all environmental or geologic sampling done onsite.
- Knowledge of any chemical use, contamination, and/or waste disposal on nearby property.

ATTACHMENT A (continued)

**ENVIRONMENTAL INFORMATION LIST
PHASE I ENVIRONMENTAL SITE ASSESSMENT
NEWPORT BEACH, CALIFORNIA
(2009)**

- Details (design drawings, etc.) on any current or past storm water or wastewater management systems existing onsite.
- Details on any environmental liens filed or recorded against the Site.
- Details on activity restrictions and/or land-use restrictions which exist for the Site.
- Specialized knowledge or experience of the client regarding the Site or nearby sites which would be relevant to the performance of the Phase I ESA.
- Knowledge of whether or not the purchase price of the Site reasonably reflects fair market value.
- Commonly known or reasonably ascertainable information on the Site that would assist Geosyntec in its performance of this Phase I ESA.
- Information known to the client regarding the degree of obviousness of the presence or likely presence of contamination at the Site.

**GEOSYNTEC CONSULTANTS
2009 RATE SCHEDULE**

Engineer/Scientist

Rate/Hour

Staff Professional	\$100
Senior Staff Professional	\$116
Professional	\$132
Project Professional	\$150
Senior Professional	\$168
Associate	\$188
Principal	\$200

Construction Services

Engineering Technician I	\$ 52
Engineering Technician II	\$ 57
Senior Engineering Technician I	\$ 62
Senior Engineering Technician II	\$ 67
Site Manager I	\$ 76
Site Manager II	\$ 82
Construction Manager	\$ 92

Design, Graphical, and Administrative Services

Designer	\$108
Senior Drafter/Senior CADD Operator	\$ 96
Drafter/CADD Operator/Artist	\$ 84
Admin Assistant/Tech Word Processor	\$ 54
Clerical	\$ 44

General

Direct Expenses	Cost plus 12%
Subcontract Services	Cost plus 15%
Communications Fee	3% of Professional Fees
Specialized Computer Applications (per hour)	\$ 15
Personal Automobile (per mile)	IRS Rate
Photocopies (per page)	\$.09

Rates will be adjusted annually based on the US Department of Labor, Bureau of Labor Statistics,
Consumer Price Index for All Urban Consumers

Rates for field equipment, health and safety equipment, and graphical supplies presented upon request.