
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Date: Wednesday, May 19, 2010
6:30 p.m. Regular Meeting – Closed Session to Follow
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

The Closed Session normally scheduled for 5:00 p.m. will be held at the end of the 6:30 p.m. public meeting. For a listing of the Closed Session items, please see the last item on this Agenda.

- 1.01 Call to Order
- 1.02 Roll Call
- 1.03 Public Comment (Closed Session - Items on Agenda)

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It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board at (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

- 1.04 Recess to Closed Session

*Conducted in accordance with applicable sections of California law.
Closed Sessions are not open to the public.*

1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1))

Position: President, Coastline Community College.

1.05 Report of Action from Closed Session

1.06 Pledge of Allegiance - Trustee Walt Howald

1.07 Public Comment (Open Session - Items on Agenda)

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1.08 Approval of Employment Agreement, President, Coastline Community College

1.09 Presentations, Ceremonial Resolutions and Public Hearings

Introduction of President, Coastline Community College

1.10 Resolutions to Honor and Accept Retirements and Acknowledgments

1.10.01 Acknowledgment of Student Trustee Robert Lane

1.10.02 Acknowledgement of Golden West College Students and Faculty, Victors of Microsoft Corporations Imagine Cup Competition

2.00 General Information and Reports

2.01 Informative Reports

(Oral reports shall be limited to a maximum of three minutes. If requested during the oral report, a written report shall be included as part of the public record.)

2.01.01 Report from the Chancellor

2.01.02 Reports from the Presidents

Coastline Community College
Golden West College
Orange Coast College

2.01.03 Reports from the Officers of Student Government Organizations

Coastline Community College
Golden West College
Orange Coast College

2.01.04 Reports from the Academic Senate Presidents

Coastline Community College
Golden West College
Orange Coast College

2.01.05 Reports from Employee Representative Groups

Coast Community College Association
Coast Federation of Classified Employees
Coast Federation of Educators
Coast District Management Association

2.01.06 Reports from the Board of Trustees

2.01.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

2.02 Matters for Review, Discussion and/or Action

2.02.01 Review of Board Meeting Dates

2.02.02 Consideration of Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT) & California Community College League (CCLC)

2.02.03 Opportunity for the Board to Review the Board Directives Log

- 2.02.04 Special Presentation - Golden West College
- 2.02.05 Review of Internal Audit Report
- 2.02.06 Opportunity for the Board of Trustees to Review the Orange Coast College Bookstore and Food Service Revenue Update from District Internal Audit Services
- 2.03 Review of Buildings and Grounds Reports
 - Orange Coast College New Consumer Health & Science Lab (ABC) Building
 - Orange Coast College Student Center Renovation
 - Golden West College Learning Resource Center
 - Coastline College Newport Beach Learning Center
- 3.00 Consent Calendar
- 3.01 Curriculum Approval
 - 3.01.01 Approval of New Courses
 - 3.01.02 Approval of Course Revisions/Retirements/Suspensions/Reinstatements
 - 3.01.03 Approval of Program/Option/Revisions/Retirements/Suspensions/Reinstatements
 - 3.01.04 Approval of General Education/Graduation Requirements
- 3.02 Travel Authorizations - Board and Staff
 - 3.02.01 Authorization for Student Trips - Coastline Community College
NONE
 - 3.02.02 Authorization for Student Trips - Golden West College
NONE
 - 3.02.03 Authorization for Student Trips - Orange Coast College
- 3.03 General Items
 - 3.03.01 Authorization for Special Projects - Coastline Community College
 - 3.03.02 Authorization for Special Projects - Golden West College
 - 3.03.03 Authorization for Special Projects - Orange Coast College
 - 3.03.04 Authorization to Apply for Funded Programs
 - 3.03.05 Authorization for Disposal of Surplus
 - 3.03.06 Authorization to Enter Into Standard Telecourse Agreements - Coastline Community College

- 3.03.07 Approval of Clinical Contracts - Golden West College
- 3.03.08 Approval of Clinical Contracts - Orange Coast College
NONE
- 3.03.09 Approval of Standard Agreements - Coastline Community College
NONE
- 3.03.10 Approval of Standard Agreements - Golden West College
NONE
- 3.03.11 Approval of Standard Agreements - Orange Coast College
NONE
- 3.03.12 Approval of Standard Agreements – District
Recommendation for Approval of New Proposed District Standard Professional
Services Agreement
- 3.03.13 Authorization for Purchase of Institutional Memberships – Coastline Community
College
NONE
- 3.03.14 Authorization for Purchase of Institutional Memberships - Golden West College
- 3.03.15 Authorization for Purchase of Institutional Memberships - Orange Coast College
- 3.03.16 Authorization for Purchase of Institutional Memberships – District
- 3.03.17 Authorization for Off-Campus Assignments - Coastline Community College
- 3.03.18 Authorization for Community Activities - Orange Coast College
- 3.03.19 Authorization for Community Activities - Golden West College
NONE
- 3.03.20 Authorization for Sailing Program - Orange Coast College
NONE
- 3.04 Personnel Items
- 3.04.01 Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits
and Terminations
- 3.04.02 Authorization for Contract Amendments Based upon Horizontal Salary Moves
- 3.04.03 Authorization for Schedule Changes, Classified Staff
- 3.04.04 Authorization for Additional Assignments or Change in Bargaining Unit, Classified
Staff

- 3.04.05 Authorization for Professional Experts
- 3.04.06 Authorization for Monthly Travel Allowances
- 3.05 Additional Personnel Items
 - 3.05.01 Authorization for Independent Contractors - Coastline Community College
 - 3.05.02 Authorization for Independent Contractors - Golden West College
 - 3.05.03 Authorization for Independent Contractors - Orange Coast College
 - 3.05.04 Authorization for Independent Contractors - District
 - 3.05.05 Authorization for Professional Development Program
 - 3.05.06 Authorization for Staff Development - Coastline Community College
 - 3.05.07 Authorization for Staff Development - Golden West College
NONE
 - 3.05.08 Authorization for Staff Development - Orange Coast College
 - 3.05.09 Authorization for Staff Development -- District
NONE
- 3.06 Financial Approvals
 - 3.06.01 Approval of Purchase Orders
 - 3.06.02 Ratification/Approval of Checks
 - 3.06.03 Check List for General Obligation Bond Fund
 - 3.06.04 Authorization for Special Payments - Coastline Community College
NONE
 - 3.06.05 Authorization for Special Payments - Golden West College
NONE
 - 3.06.06 Authorization for Special Payments - Orange Coast College
NONE
 - 3.06.07 Authorization for Special Payments -- District
NONE
 - 3.06.08 Approval of Off Campus Assignments - Orange Coast College
- 4.00 Action Items

- 4.01 Approval of Agreements - Coastline Community College
 - 4.01.01 Approve Memorandum of Understanding between the Coast Community College District and the Cities of Cypress, Fountain Valley, Los Alamitos, Seal Beach, and Westminster
- 4.02 Approval of Agreements - Golden West College
 - 4.02.01 Approve Non-Standard Agreement between Trustees of California State University, Long Beach and the Coast Community College District for Field Placement of University Students at Golden West College
 - 4.02.02 Approve Non-Standard Agreement between American Honda Motor Company, Inc. (AHM) and the Coast Community College District to participate in PACT training.
 - 4.02.03 Approve Amendment to Non-Standard Agreement between Blackboard and the Coast Community College District for Transition to New Version of Blackboard
- 4.03 Approval of Agreements - Orange Coast College
 - 4.03.01 Approve Agreement between the Institute of Reading Development and the Coast Community College District for the purpose of teaching a series of reading enrichment programs offered by Orange Coast College
 - 4.03.02 Approve Agreement between the Community College Library Consortium and the Coast Community College District to renew OCC Library electronic databases
 - 4.03.03 Approve Agreement between Smartthinking, Inc. and the Coast Community College District for the purpose of offering an online tutoring program to OCC students
- 4.04 Approval of Agreements – District
- 4.05 Buildings and Grounds Approvals
 - 4.05.01 Bid Tabulations and Award of Contract: Orange Coast College Student Center Renovation; Bid No. 1975
 - 4.05.02 Bid Tabulations and Award of Contract: Orange Coast College Technology Mechanical Controls Upgrade; Bid No. 1976
 - 4.05.03 Approve Standard Professional Services Agreement with GLUMAC; Coastline Community College Newport Beach Learning Center
- 4.06 General Items of Business - Coastline Community College

- 4.06.1 Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Costa Rica during Summer 2011.
- 4.07 General Items of Business - Golden West College
NONE
- 4.08 General Items of Business - Orange Coast College
- 4.08.01 Authorization To Conduct A Short-Term Language Study Abroad Program in Paris, France During Summer, 2011
- 4.08.02 Authorization To Conduct A Short-Term Language Study Abroad Program In Madrid, Spain During Summer, 2011
- 4.09 General Items of Business - District
- 4.09.01 Authorization for Special Payments - District
- 4.09.02 Authorization for Special Payments - District
- 4.09.03 Authorization for District Information Services (DIS) to Purchase Hardware, Software and Support Services To Stabilize and Enhance Luminis (MyCCC, MyGWC, MyOCC, MyCoast) Portals.
- 4.09.04 Adoption of Revisions and Deletions to Policies, Student Trustee, Board of Trustees
- 4.09.05 Authorization for Coast Community College District to purchase Oracle Real Application Clusters (RAC) software from Oracle Corporation to provide failover protection for Coast's mission critical systems: Banner and Luminis/ MySites (MyCCC, MyCoast, MyGWC, MyOCC).
- 4.09.06 Approval of Employment Agreement, Interim Vice Chancellor of Educational Services
- 4.10 Resolutions
NONE
- 4.11 Approval of the Minutes

Special Meeting of May 3, 2010

Regular Meeting of May 5, 2010
- 4.12 Opportunity for Public Comment (Items Not on the Agenda)
- 4.13 Recess to Closed Session
Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.
- 4.13.01 Public Employment (Pursuant to Government Code)

54957 (b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
 - a. Interim Vice Chancellor Educational Services
6. Classified Management
7. Classified Staff
 - a. Cosmetology Dispensary Technician
 - b. CTE Community College Grant Coordinator
 - c. Instructional Associate Success Center
 - d. Student Financial Aid Accounting/Fiscal Specialist
 - e. Calworks Staff Assistant Senior
 - f. Instructional Associate Success Center
 - g. Student Financial Aid Specialist-BFAP
 - h. Student Financial Aid Specialist
 - i. Child Care Center Eligibility Assistant
8. Reclassification and Reorganization/Reassignment
 - a. Telecourse Mkg Coordinator
9. Classified Temporary Assignments
 - a. Special Assignment
 - b. Student Financial Aid Coordinator
 - c. Staff Specialist
 - d. Special Assignment
 - e. Campus Security Officer, Lead
 - f. Campus Security Officer, Lead
 - g. Campus Security Officer, Lead
 - h. Special Assignment
 - i. Special Assignment
 - j. Campus Security Officer, Lead
 - k. Campus Security Officer, Lead
 - l. Campus Security Officer, Lead
 - m. Mechanic, Lead
 - n. Special Assignment
 - o. Special Assignment
 - p. Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers
15. Vice Chancellor of Human Resources

4.13.02 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No. 30-2008-00109222
Coast Federation of Educators v. Coast Community College District (CFE Arbitration)
Faber v. Coast Community College District et al., Orange County Superior Court Case No. 30-2009-00126090
Jacobson v. Coast Community College District (Arbitration)
Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)
Magana vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2010-00346951
Lopez vs. Golden West College, Office for Civil Rights Case No. 09-10-2094
Coast Community College Association vs. Coast Community College District, PERB Case #LA-CE-54-36-E

4.13.03 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "b" of Government Code Section 54956.9)

Significant exposure to litigation: Claim filed by Michael Greeley

4.13.04 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

4.13.05 Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)

Position: Chancellor

4.13.06 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Joseph Quarles Ed.D., Vice Chancellor, Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

4.13.07 Reconvene Regular Meeting

4.13.08 Report of Action from Closed Session (if any)

4.13.09 Adjourn

1.00 Preliminary Matters

Meeting: 05/19/2010 Regular Meeting
 Category: 1. Procedural Matters
 Agenda Type: Information
 Public Access: Yes

Agenda Item Content

1.00 Preliminary Matters

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- 1.10 Resolutions to Honor and Accept Retirements and Acknowledgments

Acceptance of Retirements

Employees with 10 or More Years of Service to the District

It is recommended that the following retirements of employees with 10 or more years of service to the

District be accepted:

Administrator

Snyder, Thomas, CCC, Dean, Planning, Development and Government Relations, retirement effective 07/01/10.

Whereas, Thomas Snyder, Dean, Planning, Development and Government Relations is retiring from Coastline Community College effective the first day of July 2010; and

Whereas, Thomas Snyder started his career at Coastline Community College in 1984 as Assistant Dean, Resource Development, and one year later was promoted to Director of Resources/Planning Development, a position he held for 20 years; and

Whereas, In 2005, Thomas Snyder became Dean of Planning, Development and Government Relations; and

Whereas, Thomas Snyder expresses his sincere thanks to the Chancellor and the Board of Trustees for giving him a variety of assignments for a most satisfying career, particularly as President of the Network for California Community College Foundations, Vice President of California's Association of Affirmative Action Officers and National President of the Council for Resource Development; and

Whereas, Thomas Snyder will be greatly missed by many, who express it has been a pleasure and honor to have him serve as one of Coastline's managers under three College Presidents; and

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Thomas Snyder for his years of service to Coastline Community College and the Coast Community College District and offer him sincere wishes for a happy, healthy and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Thomas Snyder on this day, the nineteenth of May in the year 2010.

Faculty

Arlington, Patricia, CCC, Instructor, retirement effective 06/03/10.

Whereas, Patricia Arlington, Instructor, is retiring from Coastline Community College effective the third day of June 2010; and

Whereas, Patricia Arlington began her career at Orange Coast College in 1974, transferred to Coastline Community College in 1976 as Guidance Associate in the Counseling Office and moved to the Office of Instruction as Special Education Coordinator in 1978; and

Whereas, Patricia Arlington served as Associate Dean of Special Programs for 16 years, guiding development of the Acquired Brain Injury Program and writing a number of successful grant applications including the college's first successful application for a grant from the U.S. Department of Education's prestigious Fund for the Improvement of Postsecondary Education Program (FIPSE); and

Whereas, Patricia Arlington became Instructor/Coordinator for Instructional Research in 1996, where she continued to write grants, served as Coordinator on the Southern California Regional Center of the California Virtual Campus for 6 years and served as the Student Learning Outcomes Coordinator; and

Whereas, Patricia Arlington led the groundwork for Coastline's SLO initiative, with her colleague, Jerry Rudmann; and

Whereas, upon retirement, Patricia Arlington will be moving to Santa Fe, New Mexico

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Patricia Arlington for her years of service to Coastline Community College and the Coast Community College District, and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Patricia Arlington this day, the nineteenth of May in the year 2010.

Carle, Spencer, GWC, Instructor, Economics, retirement, effective 05/31/10.

Whereas, Spencer Carle, Instructor, Economics, is retiring from Golden West College effective the thirty-first day of May 2010; and

Whereas, Spencer Carle is a charter faculty member of Golden West College, helping to open the college in 1966; and

Whereas, during his 44 years tenure, Spencer Carle taught a variety of courses in Economics and has been very involved in campus and district governance; and

Whereas, Spencer Carle served the Social Science Division as Chairperson in 1972; and for four years as Assistant Division Chairperson in charge of budgets; and

Whereas, Spencer Carle's service in campus level governance includes 18 years on the Golden West College Academic Senate, Senate Salary Committee, Curriculum Council, Presidents Cabinet and a Presidential Selection Committee; and

Whereas, Spencer Carle also served on the District Budget Committee.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Spencer Carle for his years of service to Golden West College and the Coast Community College District and offer him sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Spencer Carle on this day, the nineteenth of May in the year 2010.

Carrie, Charles D., GWC, Instructor, Mathematics, retirement effective 06/01/10.

Whereas, Charles (Dennis) Carrie, Instructor, Mathematics is retiring from Golden West College effective the first day of June 2010; and

Whereas, Dennis Carrie has been a member of the Mathematics Department at Golden West College since 1984; and

Whereas, as a member of a tightly knit team, Dennis Carrie helped develop the highly successful Mathematics Computing lab; and

Whereas, Dennis Carrie wrote the Rey-Carr software used in the GWC remedial mathematics program which has been highly successful in teaching a large number of students at a very low student cost; and

Whereas, Dennis Carrie was also the co-investigator on three different National Science Foundation Grants, the first of which established the use of mathematics software for visualizing calculus in the community college classroom; and

Whereas, Dennis Carrie is nearing completion of his Master's Degree in Fine Arts from Laguna College of Art and Design, and will spend his retirement practicing his craft.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Charles Carrie for his years of service to Golden West College and the Coast Community College District and offer him sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Charles Carrie on this day, the nineteenth of May in the year 2010.

Farris, James, GWC, Instructor, Business, retirement effective 06/01/10.

Whereas, James (Jim) Farris, Instructor, Business is retiring from Golden West College effective the first day of June 2010; and

Whereas, Jim Farris joined the Coast Community College District in 1975 as Director of Personnel; and

Whereas, in 1978 Jim Farris became a full-time Professor in the Business Department at Golden West College, teaching courses in Personnel Administration, Personal Finance, Investments, Management, Marketing, Student Success, Accounting and Computer Science; and

Whereas, Jim Farris also served on several standing Committees such as Curriculum Council, Academic Senate, and Staff Development, and has been responsible for new course development which has attracted thousands of students to our business program over the years; and

Whereas, Jim Farris is an avid traveler and has traveled to 55 countries on 5 continents, and plans on visiting the South Pole area on his first major trip after retirement; and

Whereas, Jim Farris plans on adding to his extensive art collection after he retires, and will continue to be involved in the business community as a consultant and part-time teacher.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to James Farris for his years of service to Golden West College and the Coast Community College District and offer him sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of James Farris on this day, the nineteenth of May in the year 2010.

Gibson, Ronald C., GWC, Instructor, Geology, retirement effective 06/01/10.

Whereas, Ronald (Ron) Gibson, Instructor, Geology is retiring from Golden West College effective the first day of June 2010; and

Whereas, Ron Gibson started his career at Golden West College in 1968 when he left his career in the corporate worlds as a geologist; and

Whereas, Ron Gibson has overseen many changes in the Mathematics and Sciences Division, and has brought his love of teaching and geology to his students; and

Whereas, Ron Gibson has worked hard to maintain his expertise as a geologist and could often be found working as an exploration geologist in places such as Brazil, Spain, Greece, Peru and Indonesia; and

Whereas, in 2006 Ron Gibson was named GWC Teacher of the Year, and;

Whereas, in retirement, Ron Gibson plans to golf and spend time with family, including his five grandchildren, and return to his first love – geology;

Whereas, his friends at Golden West College wish him good luck in retirement.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Ronald Gibson for his years of service to Golden West College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Ronald Gibson this day, the nineteenth of May in the year 2010.

Greenfield, James, GWC, Instructor, Physical Education, retirement effective 05/31/10.

Whereas, James (Jim) Greenfield, Instructor, Physical Education is retiring from Golden West College effective the thirty-first day of May 2010; and

Whereas, Jim Greenfield was hired in 1978 as the Head Women's and Assistant Men's Basketball Coach, and Physical Education Instructor; and

Whereas, from 1979 to 1995 Jim Greenfield served as the Head Men's Basketball Coach; and

Whereas, Jim Greenfield has taught a wide variety of physical education and health classes for the past 32 years; and

Whereas, upon his retirement, Jim Greenfield plans on spending time with his family and traveling; and

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to James Greenfield for his years of service to Golden West College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of James Greenfield this day, the nineteenth of May in the year 2010.

Grimes, Carol J., GWC, Instructor, Chemistry, retirement effective 05/31/10.

Whereas, Carol Grimes, Instructor, Chemistry is retiring from Golden West College effective the thirty-first day of May 2010; and

Whereas, Carol Grimes has spent the past 33 years serving her college and students, developing courses and writing and maintaining several different laboratory manuals; and

Whereas, Carol Grimes has served on college-wide committees and participated in science demonstrations at events such as preview days and counselors' breakfasts; and

Whereas, Carol Grimes has been a strong advocate for science education, organizing and running the Science Olympiad for Orange County High Schools in cooperation with the Department of Education, assisting with middle school competitions, Chemistry Week at the Santa Ana Zoo, and "Science Showtime" for 5th and 6th graders; and

Whereas, in retirement, Carol Grimes plans to travel with husband Ray to Montana, then North Carolina to her older son's wedding, and hopefully to New Zealand in 2011; and

Whereas, Carol Grimes is wished a happy retirement by her friends at Golden West College as she enjoys time spent on fabric arts projects, and continues to be involved with Science Olympiad and Science Showtime.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Carol Grimes for her years of service to Golden West College and the Coast Community College District and offer her and her family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Carol Grimes this day, the nineteenth of May in the year 2010.

Lindsay, Donald, GWC, Instructor, Physiology, retirement effective 05/31/10.

Whereas, Donald (Don) Lindsay, Instructor, Physiology is retiring from Golden West College effective the thirty-first day of May 2010; and

Whereas, Don Lindsay has served in many capacities over the past 39 years, beginning as an Instructional Associate in 1971; and

Whereas, in 1976 Don Lindsay became the lead faculty member for all Physiology classes, and then Biology Department Chair, a position he held for over 20 years; and

Whereas, the dedication and loyalty Don Lindsay has shown to his students, faculty and college are unsurpassed as Don sees each person as an individual to be supported and nurtured so that they can meet their goals and achieve their dreams; and

Whereas, Don Lindsay has led his department with vision, fairness and good humor and his department members have thrived under his leadership and are thankful to him and wish him a happy retirement; and

Whereas, Don Lindsay looks forward to spending extra time with his family, including his five grandchildren, fishing, swimming and golfing, as well as remaining as a part-time instructor.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Donald Lindsay for his years of service to Golden West College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Donald Lindsay this day, the nineteenth of May in the year 2010.

Mikelson, Louis D., GWC, Instructor, Biology, retirement effective 05/31/10.

Whereas, Louis (Lou) Mikelson, Instructor, Biology is retiring from Golden West College effective the thirty-first day of May 2010; and

Whereas, Lou Mikelson started his career at Golden West College in 1970 as an Instructional Associate in the Biology Department, and one year later was hired as a faculty member teaching General Biology and Anatomy and Physiology; and

Whereas, later, Lou Mikelson specialized in Anatomy and taught karate in the Physical Education Department for over 20 years; and

Whereas, you can often find Lou Mikelson sharing a cup of coffee with students outside his classroom or in the student center; and

Whereas, in retirement Lou Mikelson; looks forward to holding karate classes, joining friends for coffee or lunch, relaxing in the Zen garden he has designed and built, and finally having time for his hobby of building intricate displays and villages for the Christmas holidays; and

Whereas, Lou Mikelson is wished a wonderful retirement by his friends at Golden West College.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Louis Mikelson for his years of service to Golden West College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Louis Mikelson this day, the nineteenth of May in the year 2010.

Miller, Donald, GWC, Counselor, retirement effective 05/31/10.

Whereas, Donald (Don) Miller, Counselor, is retiring from Golden West College effective the thirty-first day of May 2010; and

Whereas, Don Miller has worked at Golden West College for 37 years and is a proud product of the community college system, having attended San Bernardino Valley College; and

Whereas, Don Miller started his career as an instructor in the newly created Human Services Program, later moving to the Counseling Department; and

Whereas, Don Miller is known for never turning down an opportunity to help a student and giving students his home or cell phone number so that they can call him whenever they need help; and

Whereas, Don Miller has loved working at Golden West College and helping students succeed; and

Whereas, Don Miller will be missed and is wished the very best from his friends as he starts the next phase of his life in retirement.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Donald Miller for his years of service to Golden West College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Donald Miller this day, the nineteenth of May in the year 2010.

Nudelman, Jack, OCC, Instructor, Electronics, retirement effective 07/01/10.

Whereas, Jack Nudelman, Instructor, Electronics, is retiring from Orange Coast College effective the first day of July 2010; and

Whereas, an ad in the Daily Pilot for an electronic assistant at OCC caught Jack Nudelman's eye in 1973 when he was working in the electronics industry; and

Whereas, Jack Nudelman was as an instructional assistant in the California Education Training Act program and this was the beginning of his 30 year career at OCC; and

Whereas, in 1981 Jack Nudelman moved to the position of Electronic Instructor; and

Whereas, Jack Nudelman co-developed the Aircraft Avionics Program and Robotics Program at OCC; and

Whereas, Jack Nudelman, his wife and children will be moving to Herber Spring, Arkansas on the Little Red River, and his immediate goal is to build the most advanced solar powered pontoon fishing boat Arkansas has ever seen.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Jack Nudelman for his years of service to Orange Coast College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Jack Nudelman this day, the nineteenth of May in the year 2010.

Palmer, Theodore, GWC, Instructor, Architecture, retirement effective 05/31/10.

Whereas, Theodore (Ted) Palmer, Instructor, Architecture, is retiring from Golden West College effective the thirty-first day of May 2010; and

Whereas, Ted Palmer has been a creative mentor to nearly 3,400 future architects and designers over the 37 years he has been at Golden West College; and

Whereas, Ted Palmer is proud that more than 75% of those students completed their certificates and directly joined the architectural/design industry or transferred to university, and many of them are now principals or owners of their own architectural firms; and

Whereas, in retirement Ted Palmer and his wife, Patti, plan to continue to share their hearts and home with infant foster babies, having cared for nearly 150 little folk during he past 14 years; and

Whereas, Ted Palmer also plans to pursue professional endeavors in his private practice; and

Whereas, travel, grandchildren, family, woodworking, artwork, relaxing, boating in Lake Havasu (and an occasional nap) will fid Ted Palmer's retirement beyond measure.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Theodore Palmer for his years of service to Golden West College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Theodore Palmer this day, the nineteenth of May in the year 2010.

Pierce, Lowell, GWC, Instructor, Physical Education, retirement effective 05/31/10.

Whereas, Lowell (Pug) Pierce, Instructor, Physical Education, is retiring from Golden West College effective the thirty-first day of May 2010; and

Whereas, Pug Pierce was a member of the first Golden West Football team in 1966; and

Whereas, Pug Pierce returned to Golden West as an Assistant Football and Assistant Track Coach in 1975; and

Whereas, Pug Pierce spent 27years coaching football and 35 years coaching track; and

Whereas, an avid racquetball player, Pug Pierce hosted many tournaments at the college, and taught a variety of physical education courses; and

Whereas, upon retirement Pug Pierce plans on continuing to work with young track athletes and also traveling around the country

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Lowell Pierce for his years of service to Golden West College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Lowell Pierce this day, the nineteenth of May in the year 2010.

Thorne, Clyde, GWC, Instructor, History, retirement effective 05/31/10.

Whereas, Clyde (Tony) Thorne, Instructor, History, is retiring from Golden West College effective the

thirty-first day of May 2010; and

Whereas, Tony Thorne joined the faculty of Golden West College in 1974 and has taught a variety of History and Humanities courses, including American and California History, the History of the Cinema, and other interdisciplinary courses as part of an NEA funded program; and

Whereas, beginning in 1977 for two years, Tony Thorne worked with Presidential Medal of Arts recipient, Dr. Maya Angelou, on "Humanities Through the Arts", an award winning telecourse which is still being broadcast today; and

Whereas, Tony Thorne was awarded an NEA Fellowship to study aspects of Western African art and an NEH Fellowship to study violence in American history; and

Whereas, Tony Thorne has been very active in Education Abroad programs, teaching three semesters in Costa Rica and sabbaticals spent teaching at the University of Seville and conducting research in Madrid and England.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Clyde Thorne for his years of service to Golden West College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Clyde Thorne this day, the nineteenth of May in the year 2010.

Whitchurch, Charles, GWC, Instructor, English, retirement effective 06/01/10.

Whereas, Charles (Chuck) Whitchurch, Instructor, English, is retiring from Golden West College effective the first day of June 2010; and

Whereas, Chuck Whitchurch began his career at Golden West College in 1972 as an English and Humanities Professor and began work on a National Endowment for the Humanities (NEH) grant, co-designing an interdisciplinary curriculum; and

Whereas, Chuck Whitchurch co-created the framework and esthetic foundation for a new KOCE-TV course, *Humanities Through the Arts*, which won the Ohio Award for Excellence; and

Whereas, Chuck Whitchurch has been active in the art world, opened a fine arts gallery, published art catalogs and articles, served as President of the Art Dealers Association of California, and curated gallery and museum exhibitions; and

Whereas, Chuck Whitchurch has been awarded Golden West College Teacher of the Year, California's Hayward Award for Excellence in Education, Alpha Gamma Sigma appreciation awards, has been a member of the Honors Transfer Council of California (HTCC) and has an award "The Charles Whitchurch Director's Scholarship" named by the HTCC in honor of his contributions; and

Whereas, travelling, selling art, enjoying his family, reading without taking notes, hiking through national parks, not grading papers and cultivating his garden are all plans that Chuck Whitchurch has for retirement.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Charles Whitchurch for his years of service to Golden West College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Charles Whitchurch this day, the nineteenth of May in the year 2010.

Woo, Mai-Ying, GWC, Instructor, Business, retirement effective 05/31/10.

Whereas, Mai-Ying Woo, Instructor, Business is retiring from Golden West College effective the thirty-first day of May 2010; and

Whereas, Mai-Ying Woo began her career at Golden West College 42 years ago; and

Whereas, the most gratifying part of teaching for Mai-Ying Woo is to have former and present students share stories of their successes and to have played a small part in their lives; and

Whereas, even in retirement, Mai-Ying Woo intends to still work with the Golden West College Foundation as well as continuing to teach some classes in the Fall as "you can take the classroom away from the teacher, but you can't take the teacher away from the classroom"; and

Whereas, Mai-Ying Woo has found a new life in the world of ranching and thoroughbred horse racing and is looking forward to travel with her fiancé, Bob, and working on their dream of a Kentucky Derby contender ; and

Whereas, Mai-Ying Woo sends her best wishes to all whom it has been her fortune to have met and worked with throughout the years.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Mai-Ying Woo for her years of service to Golden West College and the Coast Community College District and offer her and her family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Mai-Ying Woo this day, the nineteenth of May in the year 2010.

Classified Management

Bare, Michael J., CCC, Director of College Bookstore, retirement effective 07/01/10.

Whereas, Michael Bare, Director of College Bookstore, is retiring from Coastline Community College effective the first day of July 2010; and

Whereas, Michael Bare's association with Coastline began between 1977 and 1980, when Follett managed the bookstore, and he was a shipping/receiving clerk and later on-site manager; and

Whereas, Michael Bare returned to Coastline in 1984 after the college took over the bookstore operations, was promoted to manager in 1988; and

Whereas, after returning to school and earning his BA in 1998, Michael Bare was promoted to Bookstore Director, and has overseen the growth of the bookstore to reach annual sales of \$2.3 million; and

Whereas, Michael Bare instituted the first bookstore Point of Sale system, the first bookstore website and e-commerce solution, and helped design the new larger store facilities; and

Whereas, over the years Michael Bare has served on many committees, been President of the SCACS and CACS and served as Trustee-at-Large on the NACS Board; and

Whereas, his Coastline family will miss Michael Bare and wish him the very best in his retirement as he enjoys spending time with his wife and cat, movies, reading and building models.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Michael Bare for his years of service to Coastline Community College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Michael Bare this day, the nineteenth of May in the year 2010.

Dessero, Patti, CCC, Manager, Military Programs Instructional Services, retirement effective 07/01/10.

Whereas, Patti Dessero, Manager, Military Programs Instructional Services is retiring from Coastline Community College effective the first day of July 2010; and

Whereas, Patti Dessero is retiring after 25 years at Coastline Community College. She began her career in the Financial Aid department, then Community Services, and the last 16 years have been with Military Education Programs; and

Whereas, for the past four years Patti Dessero has been the Instructional Manager of the Military Programs. She has earned a reputation as a hardworking and committed leader of military programs and her dedication to the military community is renowned. She has developed relationships worldwide with military students, institutional representatives and program partners. She will be greatly missed by many; and

Whereas, in retirement Patti Dessero plans to travel and visit her sons in Seattle and Miami.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Patti Dessero for her years of service to Coastline Community College and the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Patti Dessero this day, the nineteenth of May in the year 2010.

Hickey, Ann, CCC, Supervisor, Instructional Services, retirement effective 07/01/10.

Whereas, Ann Hickey, Supervisor, Instructional Services is retiring from Coastline Community College effective the first day of July 2010; and

Whereas, Ann Hickey started with the District in September, 1976 and then transferred to Coastline Community College in December 1980 to work in Community Services as an Event Coordinator and Area Facilitator at three learning centers; and

Whereas, in 1999 Ann Hickey became Supervisor of Instructional Services. Her most recent accomplishment is that she served on the Banner Implementation Team and the Continuous Improvement Team from the beginning and said it was one of the best experiences of her career as she had the opportunity to work with the District and all three colleges in a cooperative and productive manner to better serve our students; and

Whereas, Ann Hickey's 33 ½ years with the District doesn't seem possible as she was only going to work temporarily, part time. That never happened as she found that the District is a wonderful place in which to work and has thoroughly enjoyed her career and can't believe how the time has flown by so quickly. She will greatly miss her friends but hopes to keep in touch; and

Whereas, in retirement Ann Hickey plans on becoming a citrus farmer on a small scale, buying a horse and raising her new dog at their new part time home in Menifee. She and husband, Mike, will be able to spend more time outdoors and with their children and grandchildren. She thanks the District wholeheartedly for all of the support she has had over the many years.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Ann Hickey for her years of service to Coastline Community College and the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Orduna, Valerie, OCC ECE School Coordinator, retirement effective 07/16/10.

Whereas, Valerie Orduna, ECE School Coordinator is retiring from Orange Coast College effective the sixteenth day of July 2010; and

Whereas, Valerie Orduna came to Orange Coast College in November of 1999 as the senior secretary at the Early Childhood Lab School and in January of 2003 moved into her present position of Lab School Coordinator. While in this position, Valerie Orduna updated, improved, and implemented the school's emergency policies and procedures after completing BERT training; and

Whereas, Valerie Orduna influenced and oversaw the addition of a student classroom, the new front landscaping and "Secret Garden" at the Lab School and site shade improvements for the outdoor classrooms. Her creativity and dedication to quality may be seen in many areas of the school's program and environment; and

Whereas, coworkers state, "Valerie Orduna's wisdom and insight have been of great benefit to the families, students, staff and faculty of the Lab School; and

Whereas, in retirement Valerie Orduna is looking forward to spending more time with her family, especially her grandchildren, and pursuing lifelong ambitions of supporting people in their spiritual lives.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Valerie Orduna for her years of service to Orange Coast College and the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Valerie Orduna this day, the nineteenth of May in the year 2010.

Confidential

Surgenor, Kathleen, DIST, Executive Assistant to Vice Chancellor, HR, retirement effective 07/01/10.

Whereas, Kathleen Surgenor, Executive Assistant to Vice Chancellor, HR is retiring from Coast Community College District effective the first day of July 2010; and

Whereas, Kathleen Surgenor began working for the Coast Community College District in 1976 as an employee of KOCE-TV where she worked for six and a half years in the Engineering Department and then as an Assistant for the Anthropology Series produced by KOCE-TV. After resigning from KOCE-TV in 1983, Kathleen worked in private industry as a Loan Officer and Underwriter for four years. From 1988 to 1995, Kathleen held the position of Office Manager and Administrative Manager for Marcus & Millichap, a commercial real firm. She attained experience in personnel management, account management, development of office policies and procedures and ran the daily operations of the firm; and

Whereas, Kathleen Surgenor returned to work for the Coast Community College District in the Personnel Office in 1996, and in 1999, Kathleen was promoted to Assistant to the Vice Chancellor of Human Resources and has enjoyed working in that position ever since; and

Whereas, coworkers say, Ms. Surgenor's professionalism, superior skills, knowledge of personnel practices, and her historical perspective of the District will be greatly missed; and

Whereas, Kathleen Surgenor states, "It has been an honor and a pleasure to work at the Coast Community College District over the years and I have many memories and made many wonderful friends while working here"; and

Whereas, in retirement, Kathleen Surgenor looks forward to more time with her family and grandchildren,

time to travel and just enjoying life and leisure.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Kathleen Surgenor for her years of service to the Coast Community College District and offer her and her family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Kathleen Surgenor this day, the nineteenth of May in the year 2010.

Classified

Acevedo, Phyllis, DIST, Payroll Technician, retirement effective 07/01/10.

Whereas, Phyllis Acevedo, Payroll Technician is retiring from Coast Community College District effective the first day of July 2010; and

Whereas, Phyllis Acevedo has been with the District for almost fifteen years, and she states, "I have enjoyed many gratifying relationships and benefits from my experience working at Coast Community College District. I began as a payroll clerk and leave as a payroll technician. Since I began my employment in 1995 we, as a department, have learned and used five different payroll systems. I will be forever grateful to this organization for having given me the opportunity to be a part of such an esteemed group of colleges, teachers, and support staff"; and

Whereas, Phyllis Acevedo has been instrumental in the success of the payroll department's many system changes. Her valued knowledge and expertise provided the guidance and direction to enable many victories for the department. Her loyalty and dedication throughout all of her years of service have given her the well-respected reputation that will be greatly missed by all. Those in her department say, "We wish her well in her retirement ventureno more deadlines.....congratulations and enjoy!"; and

Whereas, Phyllis Acevedo states, "I will be forever grateful to this organization for having given me the opportunity to be a part of such an esteemed group of colleges, teachers, and support staff; and

Whereas, in retirement Phyllis Acevedo plans to raise goats and chickens, and just enjoy being retired and spending more time with family and friends.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Phyllis Acevedo for her years of service to the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Phyllis Acevedo this day, the nineteenth of May in the year 2010.

Ader, Dianna, GWC, Cosmetology Receptionist, retirement effective 07/01/30.

Whereas, Dianna Ader, Cosmetology Receptionist, is retiring from Golden West College effective the first day of July 2010; and

Whereas, Dianna Ader was originally hired in 1992 as a full-time Cosmetology Receptionist; and

Whereas, Dianna Ader loved working in Cosmetology with the students, instructors and staff, and in 2010 she transferred to College Support Services; and

Whereas, she became the "cheerful voice of Golden West College", helping numerous students, potential students, and others with their many questions about the college; and

Whereas, Dianne will be greatly missed by her colleagues and they wish her much happiness in her

retirement.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Dianna Ader for her years of service to Golden West College and the Coast Community College District and offer her and her family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Dianna Ader this day, the nineteenth of May in the year 2010.

Fonseca, Angelina, CCC, Military/Contract Education Specialist, retirement effective 7/1/10.

Whereas, Angelina (Angie) Fonseca, Military/Contract Education Specialist, is retiring from Coastline Community College effective the first day of July 2010; and

Whereas, Angie Fonseca began her career at Coastline Community College in 1979. She began in Admission and Records and held clerical positions in nearly every area including transcripts, matriculation, grades, attendance, veterans, and graduation. After 13 years in A&R, she accepted a transfer to the Military/Contract Education Department where she has served with dedication to date. In her position as Staff Specialist, Angie has successfully served in the lead position coordinating degree evaluation and graduation efforts for the military program; and

Whereas, after 13 years in A&R, Angie Fonseca accepted a transfer to the Military/Contract Education Department where she has served with dedication. In her position as Staff Specialist, Angie Fonseca has successfully served in the lead position coordinating degree evaluation and graduation efforts for the military program; and

Whereas, coworkers of Angie Fonseca's say, "Angie's retirement certainly won't be easy for the rest of us at Coastline left in her wake. She's a hard act to follow"; and

Whereas, Angie Fonseca states, "Coastline is a great place to work. I've enjoyed working at Coastline College and have met so many people who have inspired me over the years. I will truly miss everyone. I think it's time for me to close this journey and begin a new one. I plan on traveling and spending more time with my 3 granddaughters." In August, she and husband Frank will be blessed with a grandson.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Angelina Fonseca for her years of service to Coastline Community College and the Coast Community College District and offer her and her family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Angelina Fonseca this day, the nineteenth of May in the year 2010.

Hunt, Cecelia, GWC, Information Systems Trainer, retirement effective 03/31/10.

Whereas, Cecelia (Cece) Hunt, Information Systems Trainer, is retiring from Golden West College effective the thirty-first day of March 2010; and

Whereas, Cece Hunt joined the Coast District family in April 1991 working as an Affirmative Action Personnel Technician at Coastline College. In 1992 Cece Hunt moved to the Coast Community College District Board Office for 9 years as a Staff Assistant Senior; and

Whereas, Cece Hunt obtained her Bachelors of Science in Information Systems and transferred to Golden West College where she found a "home" training faculty and staff on computer software serving in that capacity for 9 years. The training Cece Hunt provided was critical to the growth of online instruction at Golden West College and transitioning to a District wide student information system; and

Whereas, in retirement Cece Hunt's goal is to continue computer software training especially helping

seniors. She has been fortunate to have already traveled quite a bit but looks forward to places yet unseen and will travel to Greece in June. Besides traveling and spending time with grandchildren, golfing, cooking and gardening are high on her list of interests where she will be living between the desert and the beach.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Cecelia Hunt for her years of service to Golden West College and the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Cecelia Hunt this day, the nineteenth of May in the year 2010.

Lantz, Shirley, GWC, Graphic Composer, retirement effective 06/18/10.

Whereas, Shirley Lantz, Graphic Composer, is retiring from Golden West College effective the eighteenth day of June 2010; and

Whereas, Shirley Lantz comes from a family of District employees. Her father Ralph Troupe worked at Orange Coast College for many years and her mother Peggy Troupe worked at the District Office in Accounts Payable. During her teenage years Shirley Lantz enjoyed going to work with her mother on the weekends; and

Whereas, Shirley Lantz began her career at Golden West College in 1979 as a Mailroom Clerk. She later became a Typesetter and transferred to the Graphic Center under the supervision of Charles Freeman. As typesetting machines became obsolete and were replaced by computers, Shirley Lantz made the transition to Graphic Composer by advancing her skills. The job entailed formatting, creating and inputting content for many of the college's publications; and

Whereas, in 2008 Shirley Lantz' position moved to the College Promotions department under the supervision of Debbie Bales, where her job duties expanded to campus photographer. She enjoyed the opportunity to use her talent as a photographer and learn new skills working with the design team. Her colleagues in College Promotions will sorely miss Shirley. She is talented, conscientious, dependable, and a valuable member of the team; and

Whereas, in retirement, Shirley Lantz will pursue her hobbies and interests, which include hiking, bicycling, kayaking, photography and Frisbee golf. Shirley added, "My husband and I are planning to move to our condo in Hawaii. This has been a dream of ours for many years but I will miss all of the friends and co-workers that I have known in my 31 years on campus."

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Shirley Lantz for her years of service to Golden West College and the Coast Community College District and offer her and her family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Shirley Lantz this day, the nineteenth of May in the year 2010.

Martin, Susan, DIS, Applications Program Analyst, retirement effective 07/01/10.

Whereas, Susan Martin, Applications Program Analyst, is retiring from Coast Community College District effective the first day of July 2010; and

Whereas, while a student at Orange Coast College in 1982, Susan Martin began working as a Lab Assistant in the Orange Coast College Computer Center and then as an Instructional Associate and finally in 1984 moved to DIS as an Administrative Programmer where she has remained since; and

Whereas, during her 25 plus years here, Susan Martin has been hugely instrumental in keeping both the

Financial and Personnel/Payroll systems running smoothly. Susan Martin's Applications work started with the original FMS and PPS systems and she helped to improve them greatly. She assisted on the huge Year 2000 project, helped convert the FMS/PPS data into the PNI system, helped maintain the PNI system, and finally helped convert the PNI data into the current Banner system. What needs to be noted is how conscientious and hard working Susan Martin was and how she did her job always with the user in mind, always with attempting to learn how and why they did what they did so that whatever work she did would be most helpful to them, not what was easiest for her. She has been a pleasure to work with all these years and will be greatly missed.

Whereas, in retirement, Susan Martin plans on tackling unfinished projects around the house, gardening, sewing, putting in some volunteer work at Habitat for Humanity or the Bolsa Chica Wetlands, and, of course, taking care of all her pets.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Susan Martin for her years of service to the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Susan Martin this day, the nineteenth of May in the year 2010.

Mitchell, James, CCC, Information Systems Technician II, retirement effective 07/01/10.

Whereas, James (Jim) Mitchell, Information Systems Technician II, is retiring from Coastline Community College effective the first day of July 2010; and

Whereas, Jim Mitchell was the first member of Coastline Community College's Computer Services Department created in 1989; and

Whereas, for years Jim Mitchell was the sole support person for Coastline's classrooms and his work added value to Coastline's ability to offer affordable quality education; and

Whereas, Jim Mitchell's job description eventually evolved into planning, providing and improving the network infrastructure for all of Coastline's buildings and the computers in them whether used by faculty staff or students; and

Whereas, from the early days in the 80's to the present, Jim Mitchell's meticulous nature is reflected in the superior quality of his work, which has been a key part in the development and success of Coastline College.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to James Mitchell for his years of service to Coastline Community College and the Coast Community College District and offer him sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of James Mitchell this day, the nineteenth of May in the year 2010.

Phung, Teresa, GWC, Staff Aide, retirement effective 06/30/10.

Whereas, Teresa Phung, Staff Aide, is retiring from Golden West College effective the thirtieth day of June 2010 after 23 ½ years of service; and

Whereas, Teresa Phung was hired as a student assistant in 1984 working in the EOPS/Financial Office; and

Whereas, in 1989 Teresa Phung was hired permanently into the position of Counselor Aide working with the GAIN program; and

Whereas, seven years later, Teresa Phung transferred to the District Office as an Administrative Assistant/Staff Aide where she remained for four years before transferring back to Golden West College in 2000 as a Placement Specialist in the Job Placement Program; and

Whereas, Teresa Phung's coworkers wish her much happiness in retirement and say she will be missed by all; and

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Teresa Phung for her years of service to Golden West College and the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Teresa Phung this day, the nineteenth of May in the year 2010.

Scott, Leslie, OCC, Instructional Associate Business Ed, retirement effective 06/01/10.

Whereas, Leslie Scott, Instructional Associate Business Ed, is retiring from Orange Coast College effective the first day of June 2010; and

Whereas, Leslie Scott started working for Orange Coast College in 1988 as an hourly employee at the Library and Cafeteria Office; and

Whereas, in 1989 Leslie Scott moved to the District Office working in the Purchasing Department but the pull to be around students was too great and a short time later, returned to Orange Coast College as an hourly assistant in the Business Division; and

Whereas, in 1991 Leslie Scott was hired as a full-time Instructional Associate in the Business and Computing Division where she has provided assistance to thousands of students ever since; and

Whereas, Leslie Scott plans to spend more time enjoying her hobbies of computer activities, photography, tennis, music and dancing; in particular ballroom, Latin and swing; and

Whereas, in retirement, Leslie Scott looks forward to travelling up the coast to Canada with her husband; stopping along the way to dance, visit with friends and family and exploring the beautiful state and national parks.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Leslie Scott for her years of service to Orange Coast College and the Coast Community College District and offer her and her family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Leslie Scott this day, the nineteenth of May in the year 2010.

1.10.01 Resolution Acknowledging Student Trustee Robert Lane

WHEREAS, Mr. Robert Lane has attended the Coast Community College District as student from 2007 to 2010; and

WHEREAS, Robert Lane served as a student leader at Golden West College in a variety of clubs and the Model United Nations; and

WHEREAS, Robert Lane's commitment to academic excellence is confirmed by his status as an Honors Student at Golden West College; and

WHEREAS, Robert Lane was appointed as the Board's Student Trustee in May 2009; and

WHEREAS, Robert Lane has provided strong and dedicated leadership as Chair of the District Student Council; and

WHEREAS, Robert Lane dutifully represented the District as Student Trustee at the October 2009 Association of Community College Trustees Conference; and

WHEREAS, Robert Lane successfully chaired two task forces concerning Board of Trustees' policies related to College Bookstores and Associated Students Finance; and

WHEREAS, Robert Lane has proactively lobbied local, state and federal legislators on behalf of the students of the Coast Community College District; and

WHEREAS, Robert Lane provided leadership and guidance to his fellow student leaders during the March 2010 District Student Council Lobby Day; and

WHEREAS, Robert Lane adroitly managed and oversaw the selection of the search process for the 2010-2011 Student Trustee; and

WHEREAS, Robert Lane, because of his outstanding academic performance, distinguished student leadership, and commitment to others has been accepted for studies at California State University Long Beach;

NOW, THEREFORE BE IT RESOLVED, on this day, the nineteenth of May, in the year two thousand and ten, the Board of Trustees of the Coast Community College District hereby acknowledges Robert Lane for his many great works as the 2009-2010 Student Trustee and for his service and dedication to the students of the Coast Community College District.

1.10.02 Acknowledgement of Golden West College Students and Faculty, Victors of Microsoft Corporations Imagine Cup Competition

The Coast Community College District's Board of Trustees would like to congratulate the Golden West College Computer Science students and their faculty for winning the regional Microsoft Imagine Cup competition and advancing to the finals in Washington D.C. Students Zachary McIntosh and Paul Purtell, accompanied by their faculty advisor Dr. Shin Liu and the Computer Science Department Chairperson, Mr. Don Nielsen participated in the finals event facing opponents from some of the top U.S. universities such as Yale and Taft. Golden West College was the only community college that qualified for the finals in this competition.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Jodi Rodriguez. Last update on 05/14/2010 by Mary Saccoccio



Agenda Item

2.00 General Information and Reports

Meeting: 05/19/2010 Regular Meeting
Category: 2. General Information and Reports
Agenda Type: Information
Public Access: Yes

Agenda Item Content

2.00 General Information and Reports

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Jodi Rodriguez. Last update on 05/14/2010 by Jodi Rodriguez.

2.01 Informative Reports

Meeting: 05/19/2010 Regular Meeting
Category: 2. General Information and Reports
Agenda Type: Information
Public Access: Yes

Agenda Item Content

2.01 Informative Reports

(Oral reports shall be limited to a maximum of three minutes. If requested during the oral report, a written report shall be included as part of the public record.)

2.01.01 Report from the Chancellor

2.01.02 Reports from the Presidents

Coastline Community College
Golden West College
Orange Coast College

2.01.03 Reports from the Officers of Student Government Organizations

Coastline Community College
Golden West College
Orange Coast College

2.01.04 Reports from the Academic Senate Presidents

Coastline Community College
Golden West College
Orange Coast College

2.01.05 Reports from Employee Representative Groups

Coast Community College Association
Coast Federation of Classified Employees
Coast Federation of Educators
Coast District Management Association

2.01.06 Reports from the Board of Trustees

2.01.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

Accreditation Committee

Audit Committee
Budget Committee
Career Technical Education Committee
Land Development Committee
Personnel Committee
Vice Chancellor of Educational Services and Technology Search Committee
Vice Chancellor of Finance and Administrative Services Search Committee
Orange County Legislative Task Force

Upcoming Meetings:

Personnel	May 24, 2010	Board Conference Room 2:00 p.m.
Budget	May 25, 2010	Board Conference Room 3:30 p.m.
Land Development	May 25, 2010	Board Conference Room 9:00 a.m.
Career Technical Education	May 27, 2010	Board Conference Room 1:00 p.m.
Audit	July 9, 2010	Board Conference Room 1:00 p.m.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Jodi Rodriguez. Last update on 05/14/2010 by Mary Saccoccio.

2.02 Matters for Review, Discussion and/or Action

Meeting: 05/19/2010 Regular Meeting
 Category: 2. General Information and Reports
 Agenda Type: Information
 Public Access: Yes

Agenda Item Content

2.02 Matters for Review, Discussion and/or Action

2.02.01 Review of Board Meeting Dates

May 26, 2010	Regular Meeting/Budget Study Session
June 16, 2010	Regular Meeting
June 23, 2010	Regular Meeting/Study Session
July 21, 2010	Regular Meeting
August 4, 2010	Regular Meeting/Study Session
August 18, 2010	Regular Meeting
September 1, 2010	Regular Meeting
September 15, 2010	Regular Meeting
October 6, 2010	Regular Meeting
October 13, 2010	Regular Meeting/Study Session
November 3, 2010	Regular Meeting
November 17, 2010	Regular Meeting
December 8, 2010 *	Regular/Organizational Meeting
* (tentative)	

2.02.02 Consideration of Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT) & California Community College League (CCLC)

August 4-6, 2010	Washington D.C., ACCT Governance Leadership Institute for New Trustees
October 20-23, 2010	Toronto, Ontario, ACCT Leadership Congress

2.02.03 Opportunity for the Board to Review the Board Directives Log

The Board Directives Log tracks requests made by the Board of Trustees. A copy of the Board Directives Log is available for review in the Board of Trustees' Office and at Board meetings. The Board may take action pertaining to matters on the Log, by adding, deleting, or modifying items.



5-19-10 Meeting.pdf

2.02.04 Special Presentation - Golden West College

Presentation of a resolution from the California State Legislature to the Coast Community College District and Golden West College's New Media Center and Criminal Justice Center acknowledging the 30th anniversary of the "Legal Updates" monthly training video series which is distributed to law enforcement agencies statewide.

Presented by Kevin Gilhoole, Office of State Senator Tom Harman.

2.02.05 Review of Internal Audit Report

The following Activity Report for the period January 1, 2010 through March 31, 2010, is submitted by: Richard Kudlik, CPA, Director of Internal Audit Services.

A. STATUS OF AUDIT WORK PERFORMED DURING THE QUARTER ENDED MARCH 2010

1. Change Fund Audit – During the reporting period, Internal Audit Services performed random counts of change funds at all of the campuses. No significant issues were noted.
2. Review of Bank Reconciliations – During the reporting period, Internal Audit Services reviewed account reconciliations for open bank accounts for the quarter ended December 31, 2009. No significant issues were noted.
3. GASB 35 Facilitation (Capital Assets) – During the reporting period, Internal Audit Services assisted the campuses in the input of capital assets purchased exceeding the \$5,000 threshold previously set. In addition, random selections were made of assets purchased during fiscal 2009/2010 at each campus and verified as being tagged with the assigned asset number.
4. Payroll – During the reporting period, Internal Audit Services reviewed changes made to each payroll report from October 1, 2009 through December 31, 2009 and selected a random sample of changes to ensure that proper authorization existed to justify the change made to the respective payroll report. No significant issues were noted.
5. Construction Project Audits – During the reporting period, Internal Audit Services regularly attended two (2) weekly construction project meetings and others as requested, at all campuses to ensure proper compliance with District procedures and State requirements. No significant issues were noted.
6. ASOCC Audit Response – During the reporting period, Internal Audit Services attended the Audit Task Team meetings at Orange Coast College in order to facilitate the implementation of previous recommendations. Meetings between Administrators and ASOCC representatives are on-going and final agreements between the groups are expected in the near future.
7. External Audit RFP – During the reporting period, Internal Audit Services, with the assistance of the Audit Committee and Board President, developed, advertised and received

proposals from qualified audit firms for the District's fiscal year 2010/2011 external audit. Proposals are currently being reviewed by the Audit Committee.

8. ENDS Program – During the reporting period, Internal Audit Services worked with the Budget and Human Resources departments to summarize the potential fiscal impact of the ENDS program based on the initial responses received from employees District-wide.

9. Cosmetology Cash Handling – During the reporting period, Internal Audit Services reviewed the cash handling procedures at the Golden West College Cosmetology Department. Several recommendations for improvement have been made and are currently being reviewed by management for implementation.

10. Coordination of External Audit – During the reporting period, Internal Audit Services began planning the preliminary fieldwork of Vicenti, Lloyd & Stutzman LLP for the fiscal year 2009/2010 audit.

2.02.06 - Opportunity for the Board of Trustees to Review the Orange Coast College Bookstore and Food Service Revenue Update from District Internal Audit Services

(See Attachment #5)



OCC Bookstore Food Service Update 5-19-10 Board.pdf

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCCCAdsvs. Last update on 05/14/2010 by Mary.Sacco@ccc.edu

2.03 Review of Buildings and Grounds Reports

Meeting: 05/19/2010 Regular Meeting
Category: 2. General Information and Reports
Agenda Type: Action
Public Access: Yes

Agenda Item Content**2.03 Review of Buildings and Grounds Reports****Orange Coast College New Consumer Health & Science Lab (ABC) Building**

Architect: LPA Architecture
Construction Manager: CW Driver
Est. Completion: October 2010
Funding: Measure C General Obligation Bond and State Capital Outlay Funds

Project Status: The installation of drywall is ongoing in the building interior. Framing of the four exterior elevator towers (adjacent to the inter-building bridge structure) has begun and it is expected to take 15 days per tower to construct. In addition, lath is being installed on the building exterior in preparation for stucco siding.

Orange Coast College Student Center Renovation

Architect: AEPC Architecture
Construction Manager: CW Driver
DSA Approval: Pending (Estimated September 2009)
Construction Start: June 2010
Est. Completion: January 2011
Funding: Measure C General Obligation Bond

Project Status: A recommendation will be presented to the board to approve 16 bid packages for this project. One bid category must be rebid and will be presented on the July 21, 2010 board agenda. This is a very aggressive project schedule with construction beginning on June 1 and completion in January 2011 (prior to the start of the Spring 2011 semester).

Golden West College Learning Resource Center

Architect: Steinberg Group
Construction Manager: URS
DSA Approval: March 2008
Construction Start: July 2008
Est. Completion: August 2010
Funding Source: Measure C General Obligation Bond

Project Status: While utilities, elevator, and drywall work continue on the building interior, installation of the north and south facing glass began on 4/28. The architectural glass on the east/west facing walls will arrive on 5/19 and installation will begin the following week. Furniture and audio/visual equipment orders have been placed and will be available for an immediate move-in upon completion of

construction.

Coastline College Newport Beach Learning Center

Architect: LPA Architecture
Construction Manager: CW Driver
DSA Approval: Pending (Estimated August 2010)
Est. Construction Start: October 2010
Est. Completion: January 2012
Funding: Measure C General Obligation Bond

Project Status: The new building is in the final stages of design. A Request for Proposal was solicited for building systems commissioning and a recommendation is presented on the May 19, 2010 board agenda for consideration. The next step is for the campus to obtain and review the estimated project construction cost and determine if any "value engineering" is necessary. Upon acceptance by the campus, this project will be submitted to the Division of State Architects (DSA) for approval.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCDBG. Last update on 05/14/2010 by Mary.Sacco@cccd.edu

3.00 Consent Calendar

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

3.00 CONSENT CALENDAR

(Yellow Pages)

Items on the Consent Calendar may be adopted by a single motion of the Board of Trustees.

To have an item considered separately a request must be made prior to the adoption of the motion to approve the Consent Calendar

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Raine Hamby. Last update on 05/14/2010 by Jodi Rodriguez.

3.01 CURRICULUM APPROVAL

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**3.01 Curriculum Approval****3.01.01 Approval of New Courses****3.01.02 Approval of Course Revisions/Retirements/Suspensions/Reinstatements****3.01.03 Approval of Program/Option/Revisions/Retirements/Suspensions/
Reinstatements****3.01.04 Approval of General Education/Graduation Requirements**

Curriculum.pdf

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Raine Hamblin. Last update on 05/14/2010 by Mary Saccoccio.

3.01.01 Approval of New Courses

- The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be approved for inclusion in the curriculum:

Coastline Community College

Effective Fall 2010

Arabic C185 – Elementary Arabic 2: 5.0 units

Semester length; 90 lecture semester hours; prerequisite: ARAB C180, ARAB C180B, or equivalent; fee: none; grading method: student option. Advanced beginning course continuing ARAB C180 or C180B, emphasizing listening and reading comprehension, grammar, oral production, and writing skills in elementary standard classical/literary Arabic and introducing features of the life and culture associated with Arabic language and inherent in Arabic-speaking countries, including discussions of the cultural origins of linguistic expression and studies of systems of cultural transmission through the arts, sciences, and religion. Correspondence, popular media, and literary selections will be discussed and the philosophical bases of Arabic cultures surveyed.

Computer Service Technology C157 – Microsoft SQL Database Development; 3.0 units

Semester length; 54 lecture semester hours and 18 non-lecture semester hours; prerequisite: none; advisory: CST C172; fee: none; grading method: student option. Provides an introduction to relational database fundamentals and SQL programming skills in the Microsoft environment. Topics covered include relational database architecture, database design techniques, and simple and complex query skills. This class is intended for students new to the SQL programming language. This course may be taken four times.

Computer Service Technology C188 – Configuring Microsoft Windows 7; 3.0 units

Semester length; 54 lecture semester hours and 18 non-lecture semester hours; prerequisite: none; advisory: CST C128; fee: none; grading method: student option. This course provides students with hands-on experience with Windows 7 deployment, upgrades, compatibility, system settings, security features, network connectivity and mobile computing. This course covers the material from the Microsoft MCTS 680 exam.

French C195 – Intermediate Reading in French; 1.0 unit

Semester length; 54 non-lecture semester hours; prerequisite: FREN C180 or FREN C180B; fee: none; grading method: student option. Survey course using readings and writings to improve awareness of the countries, customs, and cultures where French is or has been spoken, including in its dialectal or historical forms. Global interconnections, as well as diverse vocabulary and structures, to be emphasized among francophone civilizations and between the francophone and the Anglophone.

Learning Skills C921 – Supervised Tutorial Services Attendance; 0.0 units (Non-Credit)

Semester length; 216 non-lecture semester hours; prerequisite: none; fee: none; grading method: non-credit. This course provides tutorial assistance to students requesting educational support to increase student success. Permission to register will be given at the Student Success Center. This course may be taken ninety-nine times.

Effective Spring 2010

Mass Communication C140 – Public Relations; 3.0 units

Semester length; 54 lecture semester hours; prerequisite: none; fee: none; grading method: student option. Overview and analysis of the management of publicity using the media as a vehicle to persuade and influence groups of people through effective organizational communications. Various examples of successful campaigns will be examined in addition to historical events and contemporary publicity

Effective Spring 2011

Special Education C430 – Adult Fitness for Seniors; 0.0 units (Non-Credit)

Semester length; 16 non-lecture semester hours; prerequisite: none; co-requisite: Limitations may be temporary or permanent. A signed Coastline College Doctor's Disability Verification will be requested from the student's physician; fee: none; grading method: non-credit. Course designed for older adults with physical limitations to increase cardiovascular health and muscular strength, improve posture, enhance range of motion and increase breath control. Focus is on functional motor control, coordination, strength, and flexibility. Special attention is given to activity programs that meet the interest and individual functional abilities of students who may not safely or successfully engage in the activities of a regular Physical Education program.

Special Education C431 – Balance and Mobility for Seniors; 0.0 units (Non-Credit)

Semester length; 16 non-lecture semester hours; prerequisite: none; co-requisite: Limitations may be temporary or permanent. A signed Coastline College Doctor's Disability Verification will be requested from the student's physician; fee: none; grading method: non-credit. Group exercise class for older adults to reduce the risk of falls by using a multidimensional approach to maintain/improve balance and mobility. This course may be taken fifteen times.

Special Education C432 – Adapted Fitness for Seniors; 0.0 units (Non-Credit)

Semester length; 16 non-lecture semester hours; prerequisite: none; co-requisite: Limitations may be temporary or permanent. Student's personal physician's signature required on Coastline Special Programs and Services Verification of Disability form; fee: none; grading method: non-credit. A course designed to meet the health related fitness needs of disabled seniors who require individualized approaches to curriculum and adapted methodologies pursuant to each student's unique needs affording goal achievement. Activities are designed and implemented to achieve improved levels in all categories of fitness: muscle strength, muscle endurance, cardio-respiratory and cardiovascular functions, anaerobic efficiency, general flexibility and range of motion. All levels of body management, mobility/agility, and ambulation/locomotion are included. This course may be taken fifteen times.

Special Education C433 – Seated Adapted Fitness for Seniors; 0.0 units (Non-Credit)

Semester length; 16 non-lecture semester hours; prerequisite: none; co-requisite: Limitations may be temporary or permanent. Student's personal physician's signature required on Coastline Special Programs and Services Verification of Disability form; fee: none; grading method: non-credit. A course designed to meet the health related fitness needs of disabled seniors who are severely limited in their ability to perform fitness activities while standing and who require adapted curriculum and methodologies pursuant to being disabled. Activities are designed and implemented to achieve improved levels in all categories of fitness: muscle strength, muscle endurance, cardio-respiratory and cardiovascular functions, respiratory volumes, general flexibility, and range of motion. Progressions to improve body management techniques, mobility/agility, and ambulation/locomotion are included. This course may be taken fifteen times.

Effective Summer 2011

Special Education C057 – Cognitive Retraining for Acquired Brain Injury Survivors; 2.0 units

Semester length; 96 non-lecture semester hours; prerequisite: Acceptance into the ABI Program; completion of SPED C050; fee: none; grading method: pass/no pass. Cognitive retraining designed for individuals with acquired brain injury sustained at or after age 13. Course work includes emphasis on fundamental cognitive skills, critical thinking skills, memory compensation techniques, and psychosocial and transition issues. This course may be taken three times. (NOT APPLICABLE TO A.A. DEGREE).

3.01.02 Approval of Course Revisions/Retirements/Suspensions/Reinstatements

Course Revisions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course revisions be approved for inclusion in the curriculum:

Coastline Community College

Effective Spring 2009

FROM	TO
<u>Special Education C007 – Post-Concussion Cognitive Retraining</u>	
Course Repeatability: Nine Times	Five Times
Semester Hours: 132 Non-Lecture	128 Non-Lecture

Effective Fall 2010

FROM	TO
<u>Art C214 – Figure Composition</u>	
Repeatability: Once	Three Times
<u>Communication C100 – Introduction to Mass Communications</u>	
Course ID/Number: COMM C100	MCOM C100
<u>Communication C140 – Public Relations</u>	
Course ID/Number: COMM C140	MCOM C140
<u>Communication C150 – Introduction to Radio, TV, Film</u>	
Course ID/Number: COMM C150	MCOM C150
<u>Digital Graphics Application C111 – Animation II</u>	
Course Units: 1.5	3.0
Semester Hours: 27 Lecture; 9 Non-Lecture	45 Lecture; 27 Non-Lecture
<u>Emergency Management C100 – Emergency Preparedness</u>	
Course ID/Number: EMGT C100	EMGT C105
<u>English C020 – Basic Grammar</u>	
Repeatability: Three Times	None
Course Units: 0.5 to 1.5	0.5
Semester Hours: 9 Lecture, 18 Non-Lecture	27 Non-Lecture
<u>English as a Second Language C412 – Sentence Structure 1</u>	
Semester Hours: 180 Lecture	36 – 144 Lecture
<u>English as a Second Language C414 – Reading and Writing 1</u>	
Semester Hours: 180 Lecture	36 – 144 Lecture
<u>French C186 – Topics in French</u>	
Course Repeatability: Three Times	Not Repeatable
Course Units: 2.0	1.0
Semester Hours: 36 Lecture	54 Non-Lecture
<u>Health Care Management C125 – Legal Aspects of Health Care Management</u>	
Course Name/Number: HCM C125	LAW C126
<u>History C122 – Chicano History</u>	
Semester Hours: 3.0 Lecture	54 Lecture
<u>Law C110 – Civil Litigation</u>	
Semester Hours: 24 Lecture, 9 Non-Lecture	27 Lecture, 9 Non-Lecture
<u>Law C115 – Criminal Litigation</u>	
Semester Hours: 24 Lecture, 9 Non-Lecture	27 Lecture, 9 Non-Lecture

Law C130 – Law Office Management

Semester Hours:	24 Lecture, 9 Non-Lecture	27 Lecture, 9 Non-Lecture
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Law C135 – Family Law

Semester Hours:	24 Lecture, 9 Non-Lecture	27 Lecture, 9 Non-Lecture
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Law C148 – Elder Law

Semester Hours:	24 Lecture, 9 Non-Lecture	27 Lecture, 9 Non-Lecture
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Law C160 – Civil Trial and Evidence

Semester Hours:	24 Lecture, 9 Non-Lecture	27 Lecture, 9 Non-Lecture
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Physical Education C190 – Physiology of Exercise

Course Units:	2.0	3.0
Semester Hours:	36 Lecture	54 Lecture

Political Science C100 – American Government

Course ID/Number:	PSCI C100	PSCI C180
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Political Science C130 – Post Comparative Government and Politics

Course ID/Number:	PSCI C130	PSCI C185
Semester Hours:	3.0 Lecture	54 Lecture

Special Education C007 – Post-Concussion Cognitive Retraining

Course Repeatability:	AF	Four Times
Course Units:	1.5 – 3.0	1.5
Semester Hours:	3.0 – 6.0 weekly	64 Non-Lecture

Special Education C470 – ABI Program Pre-Admission Evaluation

Course Repeatability:	None	One Time
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Special Education C475 – ABI Cognitive Refresher Course

Course Repeatability:	One Time	Four Times
Semester Hours:	3.0 – 6.0 weekly	12 Non-Lecture

Effective Summer 2010

FROM**TO**English as a Second Language C022 – Sentence Structure 2

Repeatability:	Four Times	Not Repeatable
Course Units:	0.5	3.0
Semester Hours:	108 – 144 Lecture	54 Lecture

English as a Second Language C026 – Conversation and Listening 2

Repeatability:	Four Times	Not Repeatable
Course Units:	0.5	2.0
Semester Hours:	108 – 144 Lecture	36 Lecture

English as a Second Language C032 – Sentence Structure 3

Course Units:	0.5	2.0
Semester Hours:	108 – 144 Lecture	36 Lecture
Grading Methods:	Graded or Credit	Pass/No Pass

English as a Second Language C034 – Reading and Writing 3

Course Units:	0.5	3.0
Semester Hours:	108 – 144 Lecture	54 Lecture
Grading Methods:	Graded or Credit	Pass/No Pass

English as a Second Language C044 – Reading and Writing 2

Repeatability:	Four Times	Not Repeatable
Course Units:	4.0	3.0
Semester Hours:	108 Lecture	54 Lecture

Course Retirements:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course retirements be approved for retirement from the curriculum:

Coastline Community College

Effective Fall 2010

Business Computing C110B – Basic Macintosh Operations
 Business Computing C197 – E-Commerce (Constructing and Online Business)
 Business Computing C400 – Computer Basics
 Cognitive Retraining Spec C100 – Introduction to ABI
 Cognitive Retraining Spec C110 – Cog Retraining Overview
 Cognitive Retraining Spec C111 – Attention/Concentration/Memory
 Cognitive Retraining Spec C112 – Perceptual Processing
 Cognitive Retraining Spec C113 – Org/Critical Thinking
 Cognitive Retraining Spec C120 – Psychological Impact
 Cognitive Retraining Spec C130 – Transition Issues
 Cognitive Retraining Spec C140 – Off-Site Practicum
 Cognitive Retraining Spec C141 – On-Site Practicum
 Geography C109 – Geography of the United States
 History C130 – History of Multi-Cultural America
 Italian C186 – Topics in Italian
 Korean C199 - Korean Topics
 Law C177 - Advanced Mediation/Field Practicum
 Math C105 – Technical Mathematics
 Math C1991 – Elementary Algebra A
 Math C1992 – Elementary Algebra B
 Math C225 – Discrete Mathematics
 Math C226 – Introduction to the Abstract Mathematics
 Political Science C120 – Shaping Public Policy
 Religious Studies C105 – The Old Testament
 Religious Studies C106 – The New Testament
 Religious Studies C110 – Religions East and West
 Religious Studies C130 – Life and Times of Jesus
 Religious Studies C140 – History of Judaism
 Religious Studies C140A – History of Judaism
 Religious Studies C140B – History of Judaism
 Religious Studies C180 – Bible as Literature
 Religious Studies C1991 – Agnostics, Atheists
 Religious Studies C1992 – Great World Religions
 Spanish C182 – Conversational Spanish

Effective Spring 2010

Computer Service Technology C160-2 – Administering the Windows 2000 Network
 Computer Service Technology C161-1 – Support Windows 2000 Professional/Server
 Computer Service Technology C166-1 – Implementing Windows Server 2003 Network Infrastructure
 Computer Service Technology C172-1 – Microsoft 2000 SQL Server
 Computer Service Technology C172-2 – Win SQL Server2005-Yukon
 Computer Service Technology C173-1 – MS Implementing and Managing MS Exchange 2003
 Computer Service Technology C195-1 – Fundamentals of Linux
 Computer Service Technology C196-1 – Linux Administration 1

Computer Service Technology C197-1 – Advanced Linux Administration
 Computer Service Technology C199-1 – IP Subnet/Tips/Tricks
 Computer Service Technology C203-1 – LAN Switching
 Computer Service Technology C204-1 – Accessing the WAN
 Computer Service Technology C205-1 – Advanced Cisco Routing
 Computer Service Technology C206-1 – Cisco Remote Access
 Computer Service Technology C207-1 – Cisco LAN Switch Configuration
 Computer Service Technology C208-1 – Cisco Internet Troubleshooting
 Digital Graphics Applications C119B - Movie With iMovie
 Math C225 – Discrete Mathematics
 Math C226 – Introduction to Abstract Mathematics
 Philosophy C117 – Introduction to Symbolic Logic

Golden West College

Effective Fall 2010

Business 103 – Public Relations
 Marketing 103 – Public Relations
 Marketing 130 – Advertising
 Management 116 – Management Supervision

Course Suspensions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course retirements be approved for suspension from the curriculum:

Coastline Community College

Effective Fall 2010

Business Computing C198 – Introduction to ASP (Active Server Pages)
 Business Computing C200 – Active Server Pages
 Management and Supervision C170 – Customer Relation Service

Effective Spring 2010

Computer Service Technology C123 – TCP/IP for CCNA
 Computer Service Technology C124 – TCP/IP for CCNP
 Computer Service Technology C168 – Planning, Implementing Server 2003 Active Directory Infrastructure
 Computer Service Technology C169 – Designing a Windows 2
 Computer Service Technology C197 – Sun Administration II
 Computer Service Technology C238 – Intrusion Detection Systems
 Computer Service Technology C240 – Firewalls and Access Control Lists
 Computer Service Technology C244 – Computer Forensics
 Law C175 – Mediation
 Law C176 – Culture and Diversity in Conflict Resolution

3.01.03 Approval of Program/Option/Revisions/Retirements/Suspensions/Reinstatements

Program/Option Revisions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following programs/options revisions be approved for inclusion in the curriculum:

Coastline Community College

Effective Fall 2010

Health Care Management – Major

Required Courses Add: Management and Supervision C101 – Management and Employee Communications

Delete: Biology C104 – Medical Terminology for Health Professionals

Electives Add: Biology C104 – Medical Terminology for Health Professionals
 Business C007 – Business Math
 Mathematics C160 – Introduction to Statistics

Emergency Management – Major

Title Delete: Emergency Management

Add: Emergency Management / Homeland Security

Concentrations: Add: Concentration for Criminal Justice

Concentration Courses Add: Criminal Justice C110 – Criminal Investigation
 Criminal Justice C128 – Criminal Procedure
 Criminal Justice C135 – Introduction to Policing
 Criminal Justice C140 – Introduction to Criminal Justice
 Criminal Justice C141 – Criminal Law
 Criminal Justice C146 – Written Communications in Criminal Justice
 Criminal Justice C148 – Multi-Cultural Studies in Criminal Justice

Health Care Management – Certificate of Achievement

Required Courses Add: Management and Supervision C101 – Management and Employee Communications

Delete: Biology C104 – Medical Terminology for Health Professionals

Electives Add: Biology C104 – Medical Terminology for Health Professionals
 Business C007 – Business Math
 Mathematics C160 – Introduction to Statistics

CompTIA Computer Software – Certificate of Specialization

Total Unit Value From: 10.5 units

To: 9.0 units

Electives Delete: Computer Service Technology C109 – CompTIA Project +

CompTIA Computer Hardware – Certificate of Specialization

Electives Delete: Computer Service Technology C153 – CompTIA Convergence +

Digital Media Animation/Gaming Foundations – Certificate of Accomplishment

Required Courses Delete: Digital Graphics Applications C110 – Animation I

Digital Media Animation/Web Technologies – Certificate of Accomplishment

Required Courses Delete: Business Computing C198 – Introduction to Active Server Pages
 Business Computing C200 – Active Server Pages II

Add: Digital Graphics Applications C116A – Adobe Photoshop I
 Digital Graphics Applications C116B – Adobe Photoshop II

Network Security Specialist – Certificate of Specialization

Program Electives Delete: Computer Service Technology C246 – Wireless Small Office Home Security

Computer Service Technology C247 – Wireless Business Security

Networking Tools – Certificate of Specialization

Required Courses	Delete:	Computer Service Technology C109 – CompTIA Project +
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Total Unit Value	From:	7.5 units
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	To:	5.0 units
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Effective Spring 2010

Building Codes Technology – Concentration in Green Building Technology – Certificate of Achievement

Required Courses	Delete:	Building Codes Technology C306 – Electrical Code
		Building Codes Technology C307 – Mechanical Code
		Building Codes Technology C308 – Plumbing Code
		Building Codes Technology C283 – Work Based Learning

Golden West College

Effective Fall 2010

Police Academy – Specialized Investigators' Basic Course - Major

Elective Courses:	Delete:	CJ G115, Organized Crime and Terrorism
		CJ G123, Juvenile Law
		CJ G150, Introduction to Corrections
		CJ G151, Practical Aspects of Corrections
		CJ G152, Probation and Corrections
		CJ G160, Introduction to Forensic Science
		CJ G161, Fingerprint Identification
		CJ G165, Forensic Photography
		CJ G220, Forensic Accounting

Legal Secretary/Assistant – Major

Required Course:	Delete:	CBA G104, Computer Keyboarding Speed and Accuracy
		CBA G155, WORD, Introduction
		CBA G156, WORD, Intermediate
		CBA G182, OFFICE, Introduction

Required Course:	Add:	CBA G181, OFFICE
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Units:	Decrease:	total program units from 27.5 to 24.5
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Solar Energy Technology – Certificate of Specialization

Required Course:	Delete:	ES G170/ET G170
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Units:	Decrease:	total program units from 14.5 to 10
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3.01.04 Approval of General Education/Graduation Requirements

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following courses be approved for General Education/Graduation Requirements for inclusion in the curriculum:

Golden West College

Effective Fall 2010

2010/11 Graduation and General Education Requirements

English G180H – Shakespeare Honors

AA Degree – General Education Requirement

Area C – Arts, Literature, Philosophy, and Languages other than English

Math G282 – Ordinary Differential Equations

AA Degree – General Education Requirement

Area B2 – Mathematics competency

3.02 TRAVEL AUTHORIZATIONS - BOARD and STAFF

Meeting: 05/19/2010 Regular Meeting
 Category: 3. Consent Calendar
 Agenda Type: Information
 Public Access: Yes

Agenda Item Content

3.02 Travel Authorizations - Board and Staff

1. Travel Authorization

a. Authorization for Attendance at Meetings and/or Conferences

(1) Meetings for the Board of Trustees

CONRAD J MORENO, Board Member (CCCD), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, with reimbursement for actual expenses, to be paid from District Conference funds.

(2) Meetings for Faculty and Staff

Jessica J Alabi, Instructor (OCC), to attend the Association of Black Sociologists Annual Conference, August 11 - 14, 2010, Atlanta, GA, without loss of salary, with reimbursement for allowable expenses of \$1,100, including travel by Air Coach, to be paid from CFE Contracted PDI Full Time Conference funds.

Araba G Blankson, Mil/Cont Ed Tech Int (CCC), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$18, to be paid from Contract Education Auxiliary funds.

Pete Bouzar, Instructor (GWC), to attend the National Coalition of Advanced Technology Centers 2010 Summer Workshop, June 1 - 5, 2010, Santa Fe, NM, without loss of salary, with reimbursement for allowable expenses of \$1,700, including travel by Air Coach, rental car and insurance, to be paid from SB70 CTE Collaborative Grant funds. To explore bridging academic STEM and CTE programs.

Marilyn G Brock, President (CCC), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$25, to be paid from Contract Education Auxiliary funds.

Berlynn A Ching, Instructor (GWC), to attend the Education Summit 2010, September 28 - October 3, 2010, Las Vegas, NV, without loss of salary, with reimbursement for allowable expenses of \$1,000, including a registration fee of \$715, travel by Air Coach, to be paid from IPD AFT Conference funds.

Gregory L Conner, Instructor (OCC), to attend the 2010 Summer Technology Training Institute, July 8 - 9, 2010, Garden Grove, CA, without loss of salary, with reimbursement for allowable expenses of \$180, including a registration fee of \$150, to be paid from CFE Contracted PDI Full Time Conference funds.

Nicholas A Contopoulos, Instructor (OCC), to attend the Cosmos in the Classroom 2010, July 30 - August 5, 2010, Boulder, CO, without loss of salary, with reimbursement for allowable expenses of \$1,100, including a registration fee of \$255, travel by Air Coach, to be paid from CFE Contracted PDI Full Time Conference funds.

Ding-Jo H Currie, Chancellor (CCCD), to attend the Claremont Graduate University Discussion on Community College Leadership, June 21-22, 2010, Claremont, CA, without loss of salary, with reimbursement for actual expenses, to be paid from sponsoring agency, Chancellor's conference funds.

Mai T Dang, Hourly (CCC), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$18, to be paid from Contract Education Auxiliary funds.

Marion E Daniel, Mil/Cont Ed Tech (CCC), to attend the San Diego Naval Graduation and Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$18, to be paid from Contract Education funds

Jennifer M De La Rosa, Mil/Cont Ed Tech III (CCC), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$18, to be paid from Contract Education Auxiliary funds.

Velvet A Deatherage, Counselor (CCC), to attend the Camp Pendleton Education Office Visit, June 17, 2010, Camp Pendleton, CA, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from Military Contract Education funds.

Velvet A Deatherage, Counselor (CCC), to attend the Camp Pendleton Education Office Visit, May 20, 2010, Camp Pendleton, CA, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from Military Contract Education funds.

Velvet A Deatherage, Counselor (CCC), to attend the Camp Pendleton Education Office Visit, June 3, 2010, Camp Pendleton, CA, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from Military Contract Education funds.

Velvet A Deatherage, Counselor (CCC), to attend the Camp Pendleton Education Office Visit, May 27, 2010, Camp Pendleton, CA, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from Military Contract Education funds.

Velvet A Deatherage, Counselor (CCC), to attend the Navy Counselors Association Symposium, June 26-July 2, 2010, Norfolk, VA, without loss of salary, with reimbursement for allowable expenses of \$2,200, including travel by Air Coach, rental car and insurance, to be paid from Military Contract Education funds. Lodging is required on July 1, 2010 because the Education Fair ends at 5 p.m. and no flights were available that late.

Pamela A Drennen, Mil/Cont Ed Stf Aide (CCC), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$18, to be paid from Contract Education Auxiliary funds.

Albert M Gasparian, Dean (GWC), to attend the National Athletic Directors Conference, June 20-25, 2010, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$550, including a registration fee of \$395, to be paid from Fundraising funds.

Angela C Gomez, Mil/Cont Ed Tech Int (CCC), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$18, to be paid from Contract Education Auxiliary funds.

Ashley B Graves, Mil/Cont Ed Tech Int (CCC), to attend the Camp Pendleton Education Office Visit, May 20, 2010, Camp Pendleton, CA, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from Contract Education Auxiliary funds.

Ashley B Graves, Mil/Cont Ed Tech Int (CCC), to attend the Camp Pendleton Education Office Visit, May 27, 2010, Camp Pendleton, CA, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from Contract Education Auxiliary funds.

Ashley B Graves, Mil/Cont Ed Tech Int (CCC), to attend the Camp Pendleton Education Office Visit, June 10, 2010, Camp Pendleton, CA, without loss of salary, with reimbursement for allowable expenses of

\$100, to be paid from Contract Education Auxiliary funds.

Ashley B Graves, Mil/Cont Ed Tech Int (CCC), to attend the Camp Pendleton Education Office Visit, June 24, 2010, Camp Pendleton, CA, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from Contract Education Auxiliary funds.

Joycelyn M Groot, Dean Mil/Cont Ed Pro (CCC), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$75, to be paid from Contract Education Auxiliary funds.

Joycelyn M Groot, Dean Mil/Cont Ed Pro (CCC), to attend the 2010 United States Coast Guard Education Services Officer's Symposium, August 23-26, 2010, Norman, OK, without loss of salary, with reimbursement for allowable expenses of \$1,400, including travel by Air Coach, rental car and insurance, to be paid from Contract Education Auxiliary funds.

Karen R Harelson, Instructor (GWC), to attend the Psych-K Advanced Integration Workshop, July 23-26, 2010, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$900, including a registration fee of \$900, to be paid from IPD AFT conference funds.

Nathaniel C Harrison, Cont Ed Oper Cord Sr (CCC), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$18, to be paid from Contract Education Auxiliary funds.

Marcela V Hernandez, Hourly Counselor (CCC), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$18, to be paid from Contract Education Auxiliary funds.

Mariam Khosravani, Exec Dir Cc Foundatn (CCC), to attend the Summit for Advancement Leaders, July 17-21, 2010, New York, NY, without loss of salary, with reimbursement for allowable expenses of \$2,745, including a registration fee of \$895, travel by Air Coach, to be paid from Foundation Conference funds.

Valerie A Klein, Instructor (GWC), to attend the Healing Touch Level II, June 26-27, 2010, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$380, including a registration fee of \$340, to be paid from IPD AFT conference funds.

Bryan J Kramer, Instructor (GWC), to attend the National Coalition of Advanced Technology Centers 2010 Summer Workshop, June 1 - 5, 2010, Santa Fe, NM, without loss of salary, with reimbursement for allowable expenses of \$1,700, including travel by Air Coach, rental car and insurance, to be paid from SB70 CTE Collaborative Grant Funds. To explore bridging academic STEM and CTE programs.

Shana Menaker, Hourly Instructor (OCC), to attend the Relax & Renew: Learning to Teach Restorative Yoga, July 18 - 24, 2010, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of \$700, including a registration fee of \$650, to be paid from CCA/CTA Union funds.

Barbara A Miyadi, Instructor (GWC), to attend the Education Summit 2010, September 28 - October 3, 2010, Las Vegas, NV, without loss of salary, with reimbursement for allowable expenses of \$1,000, including a registration fee of \$715, travel by Air Coach, to be paid from IPD AFT Conference funds.

Kathryn L Mueller, Dean (OCC), to attend the National Association of Student Personnel Administration Assessment and Retention Conference, June 9 - 13, 2010, Baltimore, MD, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization and personal funds.

Angelika M Nemeth, Hourly Instructor (GWC), to attend the Theatrical Bellydance Conference of New York, July 10 - 12, 2010, New York, NY, without loss of salary, with reimbursement for allowable expenses of \$800, including travel by Air Coach, to be paid from CFE/AFT Professional Development funds.

Anna K Nibeel, Mil/Cont Ed Tech Int (CCC), to attend the San Diego Naval Graduation/Recognition Ceremony, June 10, 2010, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$18, to be paid from Contract Education Auxiliary funds.

Mary I O'Connor, Prog Mgr Rhorc (GWC), to attend the Health Science Educators' Institute Partnership Day, June 28-29, 2010, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$500, including travel by Air Coach, to be paid from RHORC trust funds.

Vinta M Oviatt, Librarian (OCC), to attend the Academic Senate's Curriculum Institute and Student Learning Assessment Institute, July 7 - 10, 2010, Santa Clara, CA, without loss of salary, with reimbursement for allowable expenses of \$1,600, including a registration fee of \$990, travel by Air Coach, to be paid from CFE Contracted PDI Full Time Conference funds, Personal funds.

Paulette Pasquale, Temp Instructor (GWC), to attend the Healing Touch Level II, June 26-27, 2010, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$365, including a registration fee of \$365, to be paid from IPD AFT conference funds.

Omid A Pourzanjani, Dean (GWC), to attend the National Coalition of Advanced Technology Centers 2010 Summer Workshop, June 1 - 5, 2010, Santa Fe, NM, without loss of salary, with reimbursement for allowable expenses of \$1,700, including travel by Air Coach, rental car and insurance, to be paid from SB70 CTE Collaborative Grant Funds. To explore bridging academic STEM and CTE programs.

Barbara A Price, Hourly Instructor (OCC), to attend the NEA Representative Assembly, June 30-July 7, 2010, New Orleans, LA, without loss of salary, with reimbursement for allowable expenses of \$700, to be paid from CCA Professional Development funds.

Bonita L Roohk, Dean (GWC), to attend the National Coalition of Advanced Technology Centers 2010 Summer Workshop, June 1 - 5, 2010, Santa Fe, NM, without loss of salary, with reimbursement for allowable expenses of \$1,700, including travel by Air Coach, rental car and insurance, to be paid from SB70 CTE Collaborative Grant Funds. To explore bridging academic STEM and CTE programs.

Anita D Sinclair, Hourly Instructor (CCC), to attend the Global Advocacy Project Exchange Visit with Students and Staff at North Lindsey College in England, June 14-20, 2010, Scunthorpe, England without loss of salary, with reimbursement for allowable expenses of \$7,500, including travel by Air Coach, to be paid from College Approved Projects, FTF#26.

Dejah L Swingle, CTE Cmty Coll Grant Coord tmp (CCCD), to attend the National Coalition of Advanced Technology Centers 2010 Summer Workshop, June 1 - 5, 2010, Santa Fe, NM, without loss of salary, with reimbursement for allowable expenses of \$1,700, including rental car and insurance, to be paid from SB70 CTE Collaborative Grant Funds. To explore bridging academic STEM and CTE programs. Travel by Amtrak not to exceed equivalent airfare.

Stephen Y Tamanaha, Director (OCC), to attend the Extended Opportunity Programs & Services Regional Coordinators, June 6 - 8, 2010, Sacramento, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

Chau N Tran, Mil/Cont Ed Tech Int (CCC), to attend the Education Fair at Los Angeles Air Force Base, August 24, 2010, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from Contract Education Auxiliary funds.

Additional Administrative Content

Agenda Item

3.02.01 Authorization for Student Trips - Coastline Community College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type:
Public Access: Yes

Agenda Item Content

**3.02.01 Authorization for Student Trips -
Coastline Community College**

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Laune Swancutt. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.02.02 Authorization for Student Trips - Golden West College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action
Public Access: Yes

Agenda Item Content

3.02.02 Authorization for Student Trips - Golden West College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Christina Irvin. Last update on 05/14/2010 by Mary Saccoccio.

3.02.03 Authorization for Student Trips - Orange Coast College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**3.02.03 Authorization for Student Trips - Orange Coast College**

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

ASOCC Leadership Conference

Location: Pomona, CA

Date: October, 2010

Department: Associated Students of Orange County (ASOCC)

Cost/Purpose/Funding Source: NTE \$10,000 for facility rental fee, meals, supplies, and miscellaneous related expenses to be paid from ASOCC funds

Transportation: District

Men's Crew

Crew Classic, Mission Bay March 26-29, 2010; Stanford Invitational Regatta, Redwood Shores April 15-18; Winter Intercollegiate Rowing Championships, Lake Natoma April 30-May 3; American Collegiate Rowing Championships, Oklahoma City, OK May 20-24, 2010

Coach: Dave Grant; Assistant Coach: Matthew Chapman

Revision to Board approval to correct date of event held in Oklahoma City. Original Board approval 3/3/2010.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Lynnette Minton. Last updated on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.03 GENERAL ITEMS

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03 General Items

Additional Administrative Content

Created on: 04/19/2010 at 11:56 AM by Jodi Rodriguez. Last update on: 05/14/2010 by Mary Saccoccio.

3.03.01 Authorization for Special Projects - Coastline Community College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**3.03.01 Authorization for Special Projects -
Coastline Community College**

Classified Council End of Year Meeting

Date: June 4, 2010; 3:00 – 5:00 p.m.

Location: College Center

Department: Classified Council

Purpose: Council meeting and to honor staff for outstanding leadership

Cost/Purpose: NTE \$500/Materials and Refreshments

Funding source: Classified Council funds

2010 Summer Math and Science Academy 2010

Date: July 26, 2010 to August 5, 2010

Location: Le-Jao Center

Department: Science and Mathematics Departments

Purpose: Get students excited about Science and Math

Cost/Purpose: NTE \$1,250/Materials and Refreshments

Funding Source: Foundation funds

Additional Administrative Content

Created on: 04/19/2010 at 11:56 AM by Laurie Swancutt. Last update on: 05/14/2010 by Laurie Swancutt.

Agenda Item

3.03.02 Authorization for Special Projects - Golden West College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03.02 Authorization for Special Projects - Golden West College

Summer Swim Lessons

Date(s): June – August, 2010

Department: PE

Purpose: To provide swim lessons to the community.

Cost/purpose/funding source: \$75,000 for personnel costs, supplies, registration services, and other related expenses to be paid from collected funds.

City of Huntington Beach 4th of July Parade

Date(s): July 4, 2010

Department: Foundation

Purpose: Community relations and participation

Cost/purpose/funding source: \$10,000 for food/refreshments, supplies, printing, float rental and design, and application fees from Foundation funds.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Christina Ivins. Last update on 05/11/2010 by Mary Saccoccio.

3.03.03 Authorization for Special Projects - Orange Coast College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**3.03.03 Authorization for Special Projects - Orange Coast College****Various Parent and Family Events**

Date: 2010-2011 Fiscal Year

Department: Early Childhood Lab School

Purpose: Events may include parent-teacher conferences, orientations and tours, parent education meetings and classroom visitations, and events planned in coordination with the Parenteers, a parent support group. Parenteers' events will include, but are not limited to, fundraisers, lunches, picnics, Scholastic book sales, T-shirt sales, and parent appreciation gifts.

Cost/Purpose/Funding Source: NTE \$600 per event to be paid from Lab School ancillary funds

Staff In-Service Meetings/Trainings

Date: 2010-2011 Fiscal Year

Department: Early Childhood Lab School

Purpose: Monthly staff meetings to include a working lunch

Cost/Purpose/Funding Source: NTE \$500 per meeting for food and related expenses to be paid from Lab School ancillary funds

Film and Video 40th Anniversary Reception

Date: May 22, 2010

Department: Foundation/Visual & Performing Arts Division

Purpose: Fundraiser and celebration in honor of the 40th anniversary of the Film and Video Department

Cost/Purpose/Funding Source: Food, beverages, and related event expenses NTE \$3,500 from Foundation funds

21st Annual Adelante Girls Conference

Date: May 29, 2010

Purpose: OCC to co-host 300 middle and high school students; conference workshops led by members of MANA de Orange County, a non-profit organization whose mission is to empower Latinas through community service, leadership development, and advocacy.

Cost/Purpose/Funding Source: No cost to the college.

Additional Administrative Content

Created on: 04/19/2010 at 11:56 AM by Lynnette Minton. Last updated on: 05/14/2010 by Mary Saccoccio.

3.03.04 Authorization to Apply for Funded Programs

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**3.03.04 Authorization to Apply for Funded Programs**

(Funded Programs that include Resolutions are listed in the Resolution section of the Action pages)

It is recommended that authorization be given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign any related documents as appropriate.

Coastline College has applied for The Citizenship and Integration Direct Services Grant Program offered through the Office of Citizenship, within U.S. Citizenship and Immigration Services, Department of Homeland Security titled "**Coastline College Bridge to Citizenship**". The Coastline Community College ESL program will provide citizenship-focused English as a Second Language instruction and citizenship instruction, including the N-400 form and U.S. history and government topics, to prepare lawful permanent residents (LPRs) for the civics, English reading, writing, and speaking components of the naturalization test. Students will learn the rights and responsibilities of U.S. citizenship and also learn how to utilize social and educational services available in the community.

Fiscal Impact: If funded, Coastline College will receive \$90,222 from October 1, 2010 through September 30, 2011.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Raine Hamby. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.03.05 Authorization for Disposal of Surplus

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03.05 Authorization for Disposal of Surplus



051910Surplus.pdf

Additional Administrative Content

Created on: 04/19/2010 at 11:56 AM by: C.C.C.D.Purch. Last update on: 05/14/2010 by: Mary Saccoccio

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
ORANGE COAST COLLEGE				
Printer	9060006	---	---	I
Container	---	---	---	P
Food Sealer	9019184	---	---	P
Toaster	9078178	---	---	P
Shelf rack	---	---	---	P
Coat rack	---	---	---	P
Speed rack	---	---	---	P
Small plate insert	---	---	---	P
Large plate insert	---	---	---	P
File cabinet	9071759	---	---	P
Projector	9033594	PLC-SP20N	G0X01248	I
Printer	9024984	C4562B	ES886180D7	I
Printer	9065225	3500/N	WPH055933	I
Printer	9046831	Phaser 3400	YY6-002744	I
Printer	9053251	C7044A	CNCV099247	I
Printer	9055826	Phaser 3450	PMY007339	I
Printer	9046828	Phaser 3400	YY6-002746	I
Laptop	9025905	M5343	QT9410E7EXW	I
Laptop	9032948	M7572	QT015059HKE	I
Projection Pointer	---	120A	---	I
Delineascope Slide	OCAV 01-058	3689	143920	I
Oscilloscope	9040604	564	2806	I
Printer	9078711	C3916A	USHC084032	I
Frequency counter	2005967	1911A	5200010	I
Frequency counter	---	1900A	2784C	I
Frequency counter	---	1900A	2827C	I
Frequency counter	---	1900A	2885C	I
Frequency counter	---	1910A	3B35029	I
Frequency counter	---	1900A	485112	I
Frequency counter	---	1900A	485115	I
Camera	9014456	M2613	T53723G4NW	I

Agenda Item

3.03.06 Authorization to Enter Into Standard Telecourse Agreements - Coastline Community College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03.06 Authorization to Enter Into Standard Telecourse Agreements - Coastline Community College

It is recommended that the Board authorize the Board President, or designee, to sign the Agreements and any related documents, indicating approval by the Board of Trustees.

CULTURAL ANTHROPOLOGY: OUR DIVERSE WORLD

Nicolet Area Technical College (WI)

Term of Agreement: September 1, 2010 – December 31, 2011

MASTERING THE COLLEGE EXPERIENCE

Palm Beach State College (FL)

Term of Agreement: May 11, 2010 – May 10, 2011

PSYCHOLOGY: THE HUMAN EXPERIENCE

Mineral Area College (MO)

Term of Agreement: September 1, 2010 – May 31, 2011

Tallahassee Community College (FL)

Term of Agreement: January 1, 2010 – December 31, 2012

TRANSITIONS THROUGHOUT THE LIFE SPAN

NILRC (IL)

Term of Agreement: August 1, 2010 – July 31, 2013

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.



Telecourses.pdf

Additional Administrative Content

Created on 04/19/2010 3:11:56 AM by Nick Salcedo. Last update on 05/14/2010 3:41 AM by Mary Salcedo.

3.03.07 Approval of Clinical Contracts - Golden West College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**3.03.07 Approval of Clinical Contracts - Golden West College****RENEWAL**

After review by the College President and CCCD General Counsel, it is recommended by the Chancellor that the Board approve the clinical contracts with the following institutions in connection with the various Allied Health programs which are a part of the Coast Community College District curriculum.

Orange County Head Start, Inc.
Santa Ana, California
August 1, 2010 – July 31, 2015
Compensation – None

Standard Clinical Affiliation Agreement

Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in approved clinical rotations (The District provides only Worker's Compensation insurance for field experience agreements). These District-provided insurance coverages are in effect while the student is on-site at the facility. The District realizes savings by utilizing off-campus clinical and field experience training facilities.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Christina Martin. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.03.08 Approval of Clinical Contracts - Orange Coast College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03.08 Approval of Clinical Contracts - Orange Coast College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Lynhonne Minton. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.03.09 Approval of Standard Agreements - Coastline Community College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03.09 Approval of Standard Agreements - Coastline Community College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Laurie Swancutt. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.03.10 Approval of Standard Agreements - Golden West College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03.10 Approval of Standard Agreements - Golden West College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Christina Irvin - Last update on 05/14/2010 by Mary Saccoccio

Agenda Item

3.03.11 Approval of Standard Agreements - Orange Coast College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03.11 Approval of Standard Agreements - Orange Coast College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Lynnanne Minton. Last update on 05/14/2010 by Mary Saccoccio.

3.03.12 Approval of Standard Agreements - District

Meeting: 05/19/2010 Regular Meeting
 Category: 3. Consent Calendar
 Agenda Type: Action (Consent)
 Public Access: Yes

Agenda Item Content**3.03.12 Approval of Standard Agreements - District****Recommendation for Approval of New Proposed District Standard Professional Services Agreement****1. Background**

In an effort to standardize and streamline the District's process for hiring consultants to provide professional services to the District, the Risk Services department has worked with District General Counsel in preparing the attached proposed standard professional services agreement.

2. Goal/Purpose

- a. To provide a standard agreement for professional services to reduce contract modifications.
- b. To improve efficiency for the District in retaining selected consultants.
- c. To reduce costs for legal review of non-standard professional service agreements.

3. Recommendation

After review by District General Counsel, it is recommended by the Chancellor that the Board approve the proposed District Standard Professional Services Agreement for use in retaining consultants. This Agreement provides the District with a standard agreement for use when hiring professional consultants. By using the standard agreement, contract originator can eliminate the need to provide 24 copies of the agreement to the Board Office when submitting for board approval, thus reducing labor costs, copy costs, and paper waste. The contract originator will still provide Risk Services with four originals for the Board President's signature.

(Copy of Standard Professional Services Agreement attached as Attachment # 1)

- 4. Fiscal Impact:** Potentially significant savings on legal review costs, duplication costs, and staff labor costs.



FINAL Standard Professional Services Agreement 052010.pdf

Additional Administrative Content

Creation: 04/19/2010 3:41:56 AM by: CCCDBG, Last update of: 05/14/2010 by: Mary Saccoccio

Agenda Item

3.03.13 Authorization for Purchase of Institutional Memberships - Coastline Community College

Meeting: 05/19/2010 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content

3.03.13 Authorization for Purchase of Institutional Memberships - Coastline Community College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:55 AM by Laurie Swancutt. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.03.14 Authorization for Purchase of Institutional Memberships - Golden West College

Meeting: 05/19/2010 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action

Public Access: Yes

Agenda Item Content

3.03.14 Authorization for Purchase of Institutional Memberships - Golden West College

NEW

Name and Acronym: Association for the Advancement of Sustainability in Higher Education (AASHE) with participation in the Sustainability Tracking Assessment and Rating System (STARS)

Term of Membership: April 1, 2010 – March 31, 2012

Cost: \$1,400 (\$500 for two-year AASHE membership and \$900 for participation in STARS program)

Purpose: Membership gives access to online resources and opportunities for networking, information-sharing, collaboration, and professional development, plus a discount rate for the STARS program, which allows members to gauge their progress toward sustainability and be recognized for sustainability leadership.

RENEWAL

Name and Acronym: California Community College Council for Staff and Organizational Development (4C/SD)

Term of Membership: July 1, 2010 – June 30, 2011

Cost: \$125

Purpose: membership allows networking with other staff development organizations.

Additional Administrative Content

Created on 04/09/2010 at 11:56 AM by Christina Irvin. Last update on 05/14/2010 by Christina Irvin.

Agenda Item

3.03.15 Authorization for Purchase of Institutional Memberships - Orange Coast College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03.15 Authorization for Purchase of Institutional Memberships - Orange Coast College

RENEWAL

Name and Acronym: NAFSA: Association of International Educators

Term of Membership: July 1, 2010 – June 30, 2011

Cost: \$1,460 to be paid from International Center funds

Purpose: Membership provides a resource for regulatory updates and changes pertinent to F-1 international students necessary for compliance with federal regulations.

Name and Acronym: Umoja Community, Foundation for California Community Colleges

Term of Membership: 2010

Cost: \$1,000 to be paid from Basic Skill Initiative funds

Purpose: Membership provides a means to stay current and updated about the progress being made with the Umoja Community program.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Lynnette Minton. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.03.16 Authorization for Purchase of Institutional Memberships - District

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03.16 Authorization for Purchase of Institutional Memberships - District

NEW

Name and Acronym: American College and University Presidents' Climate Commitment (ACUPCC)

Term of Membership: July 1, 2010 – June 30, 2011

Cost: \$2,000.00

Purpose: The ACUPCC network allows leaders in higher education to share lessons learned, work together for new federal funding and policy changes, and hold one another accountable to achieve bold goals in order to meet the massive challenges of climate change and sustainability.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCGDAdsvr; Last update on 05/14/2010 by Mary Saccoccio

Agenda Item

3.03.17 Authorization for Off-Campus Assignments - Coastline Community College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

3.03.17 Authorization for Off-Campus Assignments - Coastline Community College

Name: Dan Jones

Title: Executive Dean, Instructional Systems Development

Organization: American Association of Community Colleges Instructional Technology Council

Assignment: Board Member

Term: July 1, 2010 — June 30, 2011

Name: Dan Jones

Title: Executive Dean, Instructional Systems Development

Organization: American Association of Community Colleges Commission on Research, Technology, and Emerging Trends

Assignment: Board Member

Term: July 1, 2010 — June 30, 2011

Additional Administrative Content

Created on 04/19/2010 at 9:56 AM by Laune Swancutt. Last update on 05/14/2010 by Laune Swancutt.

3.03.18 Authorization for Community Activities - Orange Coast College

Meeting: 05/19/2010 Regular Meeting
 Category: 3. Consent Calendar
 Agenda Type: Action (Consent)
 Public Access: Yes

Agenda Item Content

3.03.18 Authorization for Community Activities - Orange Coast College

The following not-for-credit classes will be advertised and offered by the Community Education Office during the period of May 20, 2010 – June 30, 2011. The presenter will be paid pursuant to the District's Standard Professional Expert Employment Agreement or the District's Independent Contractor Agreement at a negotiated fixed rate (F) or percentage of income (P) based on actual enrollment, as indicated by the compensation designation stated for each course.

PROFESSIONAL EXPERTS

ADAPTED GENTLE YOGA, Fee: \$75. 12 hours. Presenter: Robin O'Connor. Compensation equals 50%, of the number of participants registered times the program fee minus direct costs/administration fee. PE Department to receive a portion of the net proceeds. (P)

REVISION TO PREVIOUS BOARD**PROFESSIONAL EXPERTS**

CRIME SCENE INVESTIGATIONS, Fee: \$155, plus \$5 materials fee payable to presenter. 15 hours. Add Presenter: Graceanne Johnson. Compensation equals 50%, of the number of participants registered times the program fee minus direct costs/administration fee. (P) (Prior Board approval 5/5/10)

SCREEN PRINTING, Fee: \$125, plus \$10 materials fee payable to presenter. 12 hours. Add Presenter: Kim Garrison. Compensation equals 50% of, the number of participants registered times the program fee minus direct costs/administration fee. Visual and Performing Arts division to receive a portion of the net proceeds. (P) (Prior Board approval 5/5/10)

OCC CHILDREN'S SWIM TEAM, Fee: \$255- \$305, 40 hours. Coordinator: Anthony Iacopetti. Compensation equals 50%, of the number of participants registered times the program fee minus direct costs/administration fee. Add Presenters: Alison Grubb, Melanie Larson, Natalie Bell and Lindsay Ronce. Compensation will be paid at an hourly rate of \$15 per hour. Add Presenter: Laura DeMences. Compensation will be paid at an hourly rate of \$16 per hour. Add Presenters: Nicholas Tossey and Annie Espinosa. Compensation will be paid at an hourly rate of \$25 per hour. (P) (Prior Board approval 4/7/10)

SUMMER SWIM LESSONS, Fees: \$55.00 per session, \$200 for 4 sessions, \$110 for private lessons. 4 – 5.5 hours. Add Presenter: Elisabeth Simpson. Compensation will be paid at an hourly rate of \$11.50 per hour. Add Presenters: Alison Grubb, Melanie Larson, Natalie Bell, Andrea Beyaoju, Jacqueline Alex Garcia, Daniel O'Neil, Cody Serrano, Dustin Serrano and Lindsay Ronce. Compensation will be paid at an hourly rate of \$12 per hour. Add Presenters: Carley McBride and Tiara Thomas. Compensation will be paid at an hourly rate of \$12.50 per hour. Add Presenters: Brittany Larson, and Fernanda Gallo Moreno. Compensation will be paid at an hourly rate of \$13 per hour. Add Presenter: Megan Devey. Compensation will be paid at an hourly rate of \$14 per hour. Add Presenter: Terrick Thomas. Compensation will be paid at an hourly rate of \$15.50 per hour. Add Presenters: Nicholas Tossey, and Laura DeMences. Compensation will be paid at an hourly rate of \$16 per hour. Add Presenters: Teri Watson and Annie Espinosa. Compensation will be paid at an hourly rate of \$25 per hour. (P) (Prior

Board approval 4/7/10)

SUMMER SWIM LESSONS, Add Presenter: Adam Lee. Compensation will be paid at an hourly rate of \$25.00 per hour. (P) (Prior Board approval 4/7/10)

WANTED: PRINCE CHARMING class, Fee: \$69/\$99 for two people, plus \$20 materials fee payable to presenter. 3 hours. Presenter: Mark Aguirre. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P) (Prior Board approval 4/7/10)

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Lynnanne Minton. Last update on 05/14/2010 by Lynnanne Minton.

Agenda Item

3.03.19 Authorization for Community Activities - Golden West College

Meeting: 05/19/2010 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action

Public Access: Yes

Agenda Item Content

3.03.19 Authorization for Community Activities - Golden West College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Christina Irvin. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.03.20 Authorization for Sailing Program - Orange Coast College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.03.20 Authorization for Sailing Program - Orange Coast College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Lynnanne Minton. Last update on 05/14/2010 by Mary Saccoccio.

3.04 Personnel Items

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**3.04 Personnel Items**

3.04.01 Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations

3.04.02 Authorization for Contract Amendments Based upon Horizontal Salary Moves

3.04.03 Authorization for Schedule Changes, Classified Staff

3.04.04 Authorization for Additional Assignments or Change in Bargaining Unit, Classified Staff

3.04.05 Authorization for Professional Experts

3.04.06 Authorization for Monthly Travel Allowances



Open.pdf

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCCDHR. Last update on 05/14/2010 by Mary Saccoccio.

3.04 PERSONNEL ITEMS

3.04.01 Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations

It is recommended that the following resignations be accepted and/or layoffs and terminations be authorized:

Classified

<u>Name</u>	<u>Loc</u>	<u>Title</u>	<u>Action</u>	<u>Effective Date</u>
Kearney, Joanne	OCC	Lab Instructional Assist Agr/Bio	Resign	07/01/10

3.04.02 Authorization for Contract Amendments Based upon Horizontal Salary Moves

The following faculty members have completed requirements for horizontal salary moves in accordance with Board policies and procedures. It is recommended that revised appointments reflecting their new placement be authorized for the 2010-11 school year:

<u>Name</u>	<u>Campus</u>	<u>From Col/Step</u>	<u>To Col/Step</u>
Perkins, Marc	OCC	IV 12	V 13
Phillips, Clyde	OCC	IV 14	V 15

3.04.03 Authorization for Schedule Changes, Classified Staff

It is recommended that authorization be given for the following temporary or permanent schedule changes in Classified Staff:

Classified

Permanent Schedule Changes

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Brokenhagen, Brian	OCC	100% 11 month	100% 12 month	07/01/10
Crouch, Richard	GWC	.475% FTE, 12 mo	100%, 12 month	05/20/10

Temporary Schedule Changes

Classified Management

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Start Date</u>	<u>End Date</u>
Arant, Michelle	OCC	Child Care Supervisor	10 mo	HOC*	06/01/10	07/31/01

Classified

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Start Date</u>	<u>End Date</u>
Aguillon, Jessica	OCC	Child Care Assistant	56.25%	HOC*	07/01/10	06/30/11
	OCC	Child Development Specialist	OCD**	HOC*	07/01/10	06/30/11
Galbraith-Prell	OCC	Child Care Assistant	56.25%	HOC*	07/01/10	06/30/11
	OCC	Child Development Specialist	OCD**	HOC*	07/01/30	06/30/11
Jordan, Judith	OCC	Child Care Assistant	56.25%	HOC*	07/01/10	06/30/11
	OCC	Child Development Specialist	OCD**	HOC*	07/01/10	06/30/11
Phan, Phuong	OCC	Receptionist	56.25%	100%	07/01/10	06/30/11

Samples, Jerrie	OCC	Child Care Assistant	56.25%	HOC*	07/01/10	06/30/11
	OCC	Child Development Specialist	OCD**	HOC*	07/01/10	06/30/11
Stilson, April	OCC	Child Care Specialist	75%	HOC*	07/01/10	06/30/11
Zinder, Janet Lee	OCC	Child Care Assistant	56.25%	HOC*	07/01/10	06/30/11
	OCC	Child Development Specialist	OCD**	HOC*	07/01/10	06/30/11

*Hours over contract. **Out of Class assignment.

Revision to Previous Board Action

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Start Date</u>	<u>Plcmt</u>
Keyser, Nancy	OCC	Adm & Rec Tech I	95%	80%	06/01/10*	E-42-05

*Revise start date from 06/06/10 for Pre-retirement Reduced Load.

3.04.04 Authorization for Additional Assignments or Change in Bargaining Unit, Classified Staff

It is recommended that authorization be given for the following changes for Classified Staff:

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Johnson, Daniel	GWC	HT Tech/Paraprofessional	06/10/10	08/17/10	H-07-02

3.04.05 Authorization for Professional Experts

It is recommended that authorization be given for the following professional experts:

Professional Experts over \$10,000.00

Pulichino, Joseph P., CCC, to serve as on-site program coordinator and instructional program facilitator for Contract Education CCC Education Bound U. S. (CCC-EBUS) Program in China, for the period 07/01/10 to 12/31/10, to be paid by timecard at \$100.00 per unit, 16 units per week for 25 weeks, compensation to be \$40,000.00.

Valles, Martin, CCC, to serve as an assistant in post production for the new Geology Telecourse and to convert files for Moodle and the database repository, for the period 06/10/10 to 12/19/10, to be paid by timecard at \$100.00 per unit, 6 units per week for 25 weeks, compensation to be \$15,000.00.

Other Professional Experts

Boor, Peter, OCC, to revise existing curriculum for Technical Writing and develop new course curriculum for Fall 2011, for the period 05/20/10 to 06/30/11, to be paid by timecard at \$100.00 per unit, 1.03 units per week for 58 weeks, compensation to be \$6,000.00.

Sinclair, Anita D., CCC, to chaperone, guide and supervise ECHS students to England, for the period 06/14/10 to 06/21/10, to be paid by timecard at \$100.00 per unit, 5 units per week for 1 week, compensation to be \$500.00.

Wolzinger, Renah, GWC, to increase student enrollment and student rates in CTE through high school outreach and articulation improvement, for the period 05/20/10 to 06/30/10, to be paid by timecard at \$100.00 per unit, 5.4 units per week for 8 weeks, compensation to be \$4,320.00.

3.04.06 Authorization for Monthly Travel Allowances

It is recommended that authorization be give for the following monthly travel allowances for staff members who use their personal cars regularly and frequently for college-related business:

District

Fuller, Lee
Student Trustee

\$290 per month

3.05 ADDITIONAL PERSONNEL ITEMS

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

3.05 ADDITIONAL PERSONNEL ITEMS

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCCDHR. Last update on 05/14/2010 by Jodi Rodriguez.

3.05.01 Authorization for Independent Contractors - Coastline Community College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**3.05.01 Authorization for Independent Contractors -
Coastline Community College**

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement. It is recommended that the Board President, or designee, be authorized to sign the Agreements and any related documents indicating approval by the Board of Trustees.

\$10,000 AND OVER

IC Name: Denise Cusano Instructional Design, Inc.
Services: Instructional design services for Chevron Products Company Master Services Agreement (Board Approved: 2/3/10, SOW #2010-07 through 2010-11)
Payment Schedule/Compensation: Varies upon completion of each project stage of each SOW #2010-07-1010-11); NTE \$52,060
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received from Chevron in support of this project

IC Name: Rakochy, Wendy A.
Services: Serving as a video producer for the media components of the Online Introduction to Physical Geology course
Payment Schedule/Compensation: 44 days @ \$231/day; total contact amount of \$10,164
Term of Agreement: July 1, 2010 – August 31, 2010
Source of Funding: Funds received in support of this project

IC Name: Wilcox, Susan
Services: Serving as a video producer for the media components of the Online Introduction to Physical Geology course
Payment Schedule/Compensation: 44 days @ \$231/day; total contact amount of \$10,164
Term of Agreement: July 1, 2010 – August 31, 2010
Source of Funding: Funds received in support of this project

IC Name: Oskorus, David
Services: Creating animations and programming interactive activities for the new Online Introduction to Physical Geology course
Payment Schedule/Compensation: Animations for two lessons @ \$2,800/lesson and seven interactive activities @ \$1,000/activity; total contact amount of \$12,600
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received in support of this project

IC Name: McDermott, Virginia
Services: Development of online lessons, development of Instructor Resources Manual, final course review, development and review of two textbooks, and review of textbook and online lesson as National Advisor for the new Online Public Speaking course.

Payment Schedule/Compensation: 7 development lessons @ \$1200/lesson, \$1000/Instructor Resources Manual, \$500/course review, \$3000/textbook development, 7 Textbook #1 chapter reviews @ \$100/chapter, 7 Textbook #2 chapter reviews @ \$400/chapter, review of 6 textbook and online lessons @ \$385/lesson for a total contact amount of \$18,710.
Term of Agreement: July 1, 2010 – June 30, 2011
Source of Funding: ISD Ancillary funds

UNDER \$10,000

IC Name: Accardi, Millicent
Services: Provide instructional design services for the Chevron Products Company Master Services Agreement (Board approved 2/3/10) SOW #2010-12, Maintenance Planning and Scheduling-Phase 1
Payment Schedule/Compensation: \$520 upon completion of project
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received from Chevron in support of this project

IC Name: Denise Cusano Instructional Design, Inc.
Services: Instructional design services for Chevron Products Company Master Services Agreement (Board Approved: 2/3/10); SOW #2010-12, Maintenance Planning & Scheduling-Phase 1; SOW #2010-13, PTEC Phase IV; SOW #2010-14, Scott Air Pak Console Model
Payment Schedule/Compensation: \$5,975 upon completion of project
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received from Chevron in support of this project

IC Name: Ryther, Susan
Services: Provide instructional design services for the Chevron Products Company Master Services Agreement (Board approved 2/3/10); SOW #2010-12, Maintenance Planning & Scheduling-Phase 1
Payment Schedule/Compensation: \$6,500 upon completion of project
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received from Chevron in support of this project

IC Name: Smemoë, Kristie
Services: Provide instructional design services for the Chevron Products Company Master Services Agreement (Board approved 2/3/10); SOW #2010-13, PTEC Phase IV
Payment Schedule/Compensation: \$3,600 upon completion of project
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received from Chevron in support of this project

IC Name: Accardi, Millicent
Services: Provide instructional design services for the Chevron Products Company Master Services Agreement (Board approved 2/3/10); SOW #2010-08 Company Rep Training
Payment Schedule/Compensation: \$8,950 upon completion of project
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received from Chevron in support of this project

IC Name: Stephenson, Jon
Services: Provide instructional design services for the Chevron Products Company Master Services Agreement (Board approved 2/3/10); SOW #2010-007 Heat Stress Class
Payment Schedule/Compensation: \$1,430 upon completion of project
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received from Chevron in support of this project

IC Name: Myers, Michael P.
Services: Create student guide lesson by providing directions of assignments in StatsPortal, identify key terms, write content for the sections of: Viewing Notes, Summary, and Concepts to Remember summary

sections, and create questions as they relate to the video and learning objectives for the new Statistics telecourses

Payment Schedule/Compensation: 15 lessons @ \$450/lesson; total contact amount of \$6,750

Term of Agreement: July 1, 2010 – December 31, 2010

Source of Funding: Funds received in support of this project

IC Name: Norris, Amy

Services: Design copy and art and do production layout on Chapters 6, 7, 9, 10, and 11 for Geology textbook

Payment Schedule/Compensation: 5 chapters @ \$350/chapter; total revised contract \$5,275 (Revision is to increase assignment and contract amount by \$1,750. Prior Board Approval: 4/7/10)

Term of Agreement: May 20, 2010 – June 30, 2010

Source of Funding: Funds received in support of this project

IC Name: Donahue, Jeremy K.

Services: Creating interactive activities for the Online Introduction to Physical Geology course

Payment Schedule/Compensation: 14 interactive activities @ NTE \$200/interactive activity; total contact amount of \$2,800

Term of Agreement: July 1, 2010 – December 31, 2010

Source of Funding: Funds received in support of this project

IC Name: Altamura, Robert

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course

Payment Schedule/Compensation: Review 3 lessons @ \$750/lesson; total contact amount of \$2,250

Term of Agreement: July 1, 2010 – December 31, 2010

Source of Funding: Funds received in support of this project

IC Name: Brown, James H.

Services: Creating animations for the new Online Introduction to Physical Geology course

Payment Schedule/Compensation: 2 lessons @ \$2,800/lesson; total contact amount of \$5,600

Term of Agreement: July 1, 2010 – December 31, 2010

Source of Funding: Funds received in support of this project

IC Name: CW Dixon Associates, Inc.

Services: Narration of lessons and glossary for the new Online Introduction to Physical Geology course

Payment Schedule/Compensation: 4 lessons @ \$300/lesson and 5 glossaries @ \$150/glossary; total contact amount of \$1,950

Term of Agreement: July 1, 2010 – December 31, 2010

Source of Funding: Funds received in support of this project

IC Name: Erski, Theodore

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course

Payment Schedule/Compensation: Review 1 lesson @ \$750/lesson; total contact amount of \$750

Term of Agreement: July 1, 2010 – December 31, 2010

Source of Funding: Funds received in support of this project

IC Name: Falero, Roberto

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course

Payment Schedule/Compensation: Review 1 lesson @ \$750/lesson; total contact amount of \$750

Term of Agreement: July 1, 2010 – December 31, 2010

Source of Funding: Funds received in support of this project

IC Name: Gibson, Gail

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course
Payment Schedule/Compensation: Review 3 lessons @ \$750/lesson; total contact amount of \$2,250
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received in support of this project

IC Name: Kuespert, Jonathan

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course
Payment Schedule/Compensation: Review 1 lesson @ \$750/lesson; total contact amount of \$750
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received in support of this project

IC Name: Muza, Jay

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course
Payment Schedule/Compensation: Review 1 lesson @ \$750/lesson; total contact amount of \$750
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received in support of this project

IC Name: Mraz, Joseph

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course
Payment Schedule/Compensation: Review 2 lessons @ \$750/lesson; total contact amount of \$1,500
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received in support of this project

IC Name: McClinton, James

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course
Payment Schedule/Compensation: Review 1 lesson @ \$750/lesson; total contact amount of \$750
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received in support of this project

IC Name: Schultz, Richard

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course
Payment Schedule/Compensation: Review 1 lesson @ \$750/lesson; total contact amount of \$750
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received in support of this project

IC Name: Koenig, William

Services: Narration of lessons for the new Online Introduction to Physical Geology course
Payment Schedule/Compensation: 4 lessons @ \$300/lesson; total contact amount of \$1,200
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received in support of this project

IC Name: Neves, Douglas S.

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course
Payment Schedule/Compensation: Review 1 lesson @ \$750/lesson; total contact amount of \$750
Term of Agreement: July 1, 2010 – December 31, 2010
Source of Funding: Funds received in support of this project

IC Name: Gardiner, Gregory

Services: Developing and writing Geology lab and manual; selecting appropriate examples for National

Parks and content-edit sidebars for the Geology textbook; copy-edit, restructure (according to content outline), rename figure numbers, and format files so that they are ready for layout for four chapters for the Geology textbook

Payment Schedule/Compensation: Developing and writing Geology lab and manual for 8 lessons @ \$350/lesson; content-edit 7 sidebars @ \$100/sidebar for the Geology textbook; copy-edit, restructure, rename figure numbers, and format files for 4 chapters @ \$75/chapter for the Geology textbook; total contact amount of \$3,800

Term of Agreement: July 1, 2010 – December 31, 2010

Source of Funding: Funds received in support of this project

IC Name: Whitt, Kimberly

Services: Develop and review content and other possible interactions, review drafts of participant workbook, final review of project for the ESL for Nurses project

Payment Schedule/Compensation: 5 lessons at \$500/lesson, for a total contact amount of amount of \$2500

Term of Agreement: July 1, 2010-June 30, 2011

Source of Funding: Technology Based Learning Initiative grant

IC Name: Butland, Mark

Services: Lesson reviews for the new Online Public Speaking Course

Payment Schedule/Compensation: 5 lessons @ \$385/lesson for a total contact amount of \$1925

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: ISD ancillary funds

IC Name: Cotellese, Cara

Services: Lesson reviews for the new Online Public Speaking Course

Payment Schedule/Compensation: 5 lessons @ \$385/lesson for a total contact amount of \$1925

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: ISD ancillary funds

IC Name: Ehlert, Alicia Marie

Services: Lesson reviews for the new Online Public Speaking Course

Payment Schedule/Compensation: 4 lessons @ \$385/lesson for a total contact amount of \$1540

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: ISD ancillary funds

IC Name: Grupas, Angela

Services: Lesson reviews for the new Online Public Speaking Course

Payment Schedule/Compensation: 5 lessons @ \$385/lesson for a total contact amount of \$1925

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: ISD ancillary funds

IC Name: Martinez-Egger, Alma

Services: Lesson reviews for the new Online Public Speaking Course

Payment Schedule/Compensation: 5 lessons @ \$385/lesson for a total contact amount of \$1925

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: ISD ancillary funds

IC Name: Ruppert-Leach, Kristen

Services: Lesson reviews for the new Online Public Speaking Course

Payment Schedule/Compensation: 4 lessons @ \$385/lesson for a total contact amount of \$1540

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: ISD ancillary funds

IC Name: Scott, Imani Michelle

Services: Lesson reviews for the new Online Public Speaking Course

Payment Schedule/Compensation: 5 lessons @ \$385/lesson for a total contact amount of \$1925
Term of Agreement: July 1, 2010 – June 30, 2011
Source of Funding: ISD ancillary funds

IC Name: Thorson, Andrea
Services: Lesson reviews for the new Online Public Speaking Course
Payment Schedule/Compensation: 4 lessons @ \$385/lesson for a total contact amount of \$1540
Term of Agreement: July 1, 2010 – June 30, 2011
Source of Funding: ISD ancillary funds

IC Name: Curtner, Danielle
Services: Convert A&P and Cycles of Life courses into Moodle
Payment Schedule/Compensation: 38 lessons @ \$100/lesson for a total contact amount of \$3800
Term of Agreement: July 1, 2010 – September 30, 2010
Source of Funding: ISD Publications funds

IC Name: Ridley, Gabrielle
Services: Convert Master the College Experience and Personal Finance courses into Moodle
Payment Schedule/Compensation: 52 lessons @ \$100/lesson for a total contact amount of \$5200
Term of Agreement: July 1, 2010 – September 30, 2010
Source of Funding: ISD Publications funds

IC Name: Wilcox, Susan
Services: Revise content and verify revisions for Transitions throughout the LifeSpan student guide and test bank
Payment Schedule/Compensation: 26 lessons @ \$200/lesson for a total contact amount of \$5200
Term of Agreement: July 1, 2010 – September 30, 2010
Source of Funding: ISD Publications funds

IC Name: Zweig, Maureen
Services: Revising the General Anthropology student guide and test bank to coincide with new version of textbook
Payment Schedule/Compensation: 27 lessons @ \$150/lesson for a total contact amount of \$4050
Term of Agreement: July 1, 2010 – September 30, 2010
Source of Funding: ISD Publications Revisions funds

IC Name: Smemoe, Kristi
Services: To design, develop and review lessons in Coastline's President's Initiative for Excellence faculty development curriculum
Payment Schedule/Compensation: To design, develop and review lessons in Coastline's President's Initiative for Excellence faculty development curriculum for a total contact amount of \$500
Term of Agreement: May 20, 2010 – June 30, 2010
Source of Funding: ISD Instructional Design ancillary funds

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Laurie Swancutt. Last updated on 05/14/2010 by Laurie Swancutt.

3.05.02 Authorization for Independent Contractors - Golden West College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action
Public Access: Yes

Agenda Item Content

3.05.02 Authorization for Independent Contractors - Golden West College

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement. It is recommended that the Board President, or designee, be authorized to sign the Agreements and any related documents indicating approval by the Board of Trustees.

\$10,000 AND OVER

IC Name: Care Training Services c/o Waller, Vidella

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$85,000 to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

IC Name: DeBoer, Leora

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$50,000 to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

IC Name: Health Educational Consultants c/o Bowden, Joyce

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$65,000 to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

IC Name: Conley, Mary Louise

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$35,000 to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

IC Name: Hime-Griffin, Kirsten

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$45,000 to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

IC Name: Health Educational Consultants c/o Bowden, Joyce

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff
Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$62,000 to be paid as invoiced per exam date
(Revision is to increase the total compensation from \$60,000. Previous Board action: 6/17/09.)
Term of Agreement: July 1, 2009 – June 30, 2010
Source of Funding: RHORC RTC Trust funds

IC Name: Conley, Mary Louise
Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff
Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$33,000 to be paid as invoiced per exam date
(Revision is to increase the total compensation from \$30,000. Previous Board action: 6/17/09.)
Term of Agreement: July 1, 2009 – June 30, 2010
Source of Funding: RHORC RTC Trust funds

IC Name: Hime-Griffin, Kirsten
Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff
Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$45,000 to be paid as invoiced per exam date
(Revision is to increase the total compensation from \$30,000. Previous Board action: 6/17/09.)
Term of Agreement: July 1, 2009 – June 30, 2010
Source of Funding: RHORC RTC Trust funds

IC Name: Care Training Services c/o Waller, Vidella
Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff
Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$85,000 to be paid as invoiced per exam date
(Revision is to increase the total compensation from \$80,000. Previous Board action: 6/17/09.)
Term of Agreement: July 1, 2009 – June 30, 2010
Source of Funding: RHORC RTC Trust funds

IC Name: DeBoer, Leora
Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff
Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$45,000 to be paid as invoiced per exam date
(Revision is to increase the total compensation from \$30,000. Previous Board action: 6/17/09.)
Term of Agreement: July 1, 2009 – June 30, 2010
Source of Funding: RHORC RTC Trust funds

IC Name: Bedsworth, William
Services: Preparation and presentation of Legal Updates and P.O.S.T. Case Law
Payment Schedule/Compensation: \$16,000.00, to be paid \$450 per segment
(Revision is to increase the total compensation from \$15,000. Prior Board action: 5/5/10.)
Term of Agreement: 07/01/2010 – 06/30/2011
Source of Funding: NMC Auxilliary funds

IC Name: McNerney, Daniel
Services: Preparation and presentation for Legal Updates and P.O.S.T. Case Law
Payment Schedule/Compensation: \$16,000.00, to be paid \$450 per segment
(Revision is to increase the total compensation from \$15,000. Prior Board action: 5/5/10.)
Term of Agreement: 07/01/2010 – 06/30/2011
Source of Funding: NMC Auxilliary funds

IC Name: Rutledge, Devallis
Services: Preparation and presentation for 2010/2011 Legal Updates
Payment Schedule/Compensation: \$16,000.00, to be paid \$450 per segment

(Revision is to increase the total compensation from \$15,000. Prior Board action: 5/5/10.)

Term of Agreement: 07/01/2010 – 06/30/2011

Source of Funding: NMC Auxilliary funds

UNDER \$10,000

IC Name: Hom, Stephanie

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$4,500 to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

IC Name: Hayes, Linda

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$4,500 to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

IC Name: Valenzuela, Sue

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$3,000 to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

IC Name: Collins, Kathleen

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$4,500 to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

IC Name: Miller, Mary

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam, NTE \$2,500 to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Christina Ivin. Last update on 05/11/2010 by Christina Ivin.

3.05.03 Authorization for Independent Contractors - Orange Coast College

Meeting: 05/19/2010 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content

3.05.03 Authorization for Independent Contractors - Orange Coast College

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement. It is recommended that the Board President, or designee, be authorized to sign the Agreements and any related documents indicating approval by the Board of Trustees.

\$10,000 AND OVER

IC Name: LHR Consulting

Services: Assist the three colleges within the Coast Community College District with coordination and implementation of Tech Prep District grant project

Payment Schedule/Compensation: To be paid by monthly invoice as work is completed for a total amount of \$46,080

Term of Agreement: July 22, 2010 – June 30, 2011

Source of Funding: Tech Prep District grant project funds

IC Name: HRMS, Inc.

Services: Provide grant coordination and management of the Los Rios HIT Consortium grant

Payment Schedule/Compensation: To be paid a total of \$111,570 over a two-year period as work is completed and invoiced

Term of Agreement: May 20, 2010 – June 30, 2012

Source of Funding: Los Rios HIT Consortium grant funds

IC Name: Swift Slip Dock and Pier Builders, Inc.

Services: Labor, materials, and equipment to repair and remodel OCC docks per quote

Payment Schedule/Compensation: \$25,000 to be paid upon submittal of invoice as work is completed

Term of Agreement: May 20-June 30, 2010

Source of Funding: Foundation/Sailing Center funds

UNDER \$10,000

IC Name: Donnelly, Caitlin

Services: Perform an annual project evaluation of the Title III Grant project plan with the OCC Instructional Wing

Payment Schedule/Compensation: To be paid \$8,000 upon completion of work and receipt of invoice

Term of Agreement: May 4, 2010

Source of Funding: Title III Grant funds

Late submittal due to late paperwork from Title III office

IC Name: Gerke, Susan (Gerke Consulting & Development)

Services: To conduct a 4-hour workshop for faculty, staff, and management on diversity and its close relationship to customer service.

Payment Schedule/Compensation: To be paid \$4,000 upon completion of work and receipt of invoice

Term of Agreement: June 30, 2010

Source of Funding: Diversity funds

IC Name: Juggernaut Training system

Services: Provide exercise training for the OCC Men's Golf Team

Payment Schedule/Compensation: To be paid \$125 per week per team session; invoice presented monthly upon completion of each monthly session; Total billed NTE \$4,000 (Revision to increase total amount to be billed. Original Board approval 3/23/10).

Source of Funding: Ancillary funds

IC Name: Jump O'Rama Inflatables, Inc.

Services: Provide inflatable obstacle course and dunk tank to be used for the Inter-Club Carnival

Payment Schedule/Compensation: To be paid \$1,069 upon completion of work and submittal of invoice

Source of Funding: ASOCC funds

IC Name: Kulbach, Rod

Services: Serve as skipper for voyages with students aboard OCC's *White Raven* in the San Juan Islands and to provide provisioning and maintenance as deemed necessary before, during, and after a trip

Payment Schedule/Compensation: Skipper rate at \$265/day; maintenance rate at \$25/hour; total contract \$6,000 to be paid upon submittal of invoice as work is completed

Term of Agreement: May 6-December 31, 2010

Source of Funding: Foundation/Sailing Center funds

IC Name: Lacy, Greg

Services: Set design and consulting for OCC Commencement

Payment Schedule/Compensation: To be paid \$1,000 upon completion of work and submission of invoice for services rendered

Term of Agreement: May 27, 2010

Source of Funding: Foundation funds

IC Name: Lester, Nancy

Services: Mentoring Infrastructure for SeTUP Project

Payment Schedule/Compensation: \$1,000 payable upon receipt of invoice and completion of work

Term of Agreement: May 6, 2010 to June 30, 2010

Source of Funding: Foundation funds

IC Name: Lifetouch National School Studios

Services: Take school pictures of children and staff at OCC Child Care Center; fundraiser; money will be spent individually by parents to buy art and classroom supplies for the Child Care Center

Payment Schedule/Compensation: No cost to the Child Care Center of District

Term of Agreement: May 10-11, 2010

IC Name: McKenna, Jack

Services: Serve as skipper for voyages with students aboard OCC's *White Raven* in the San Juan Islands and to provide provisioning and maintenance as deemed necessary before, during, and after a trip

Payment Schedule/Compensation: Skipper rate at \$265/day; maintenance rate at \$25/hour; total contract \$6,000 to be paid upon submittal of invoice as work is completed

Term of Agreement: May 6-December 31, 2010

Source of Funding: Foundation/Sailing Center fun

IC Name: Menemsha Contractor Solutions

Services: Install a turbo chef warming oven and necessary modifications

Payment Schedule/Compensation: To be paid \$4,985 upon completion of work and receipt of invoice

Term of Agreement: May 24 – June 31, 2010
Source of Funding: Instructional Food Services funds

IC Name: North Sails San Diego
Services: Repair of sails for OCC sailing vessels
Payment Schedule/Compensation: \$2,000 to be paid upon submittal of invoice as work is completed
Term of Agreement: May 6-June 30, 2010
Source of Funding: Foundation/Sailing Center funds

IC Name: Nye, James
Services: Auctioneer for Marine Gear Sale and Boat Auction
Payment Schedule/Compensation: One-time payment of \$400 to be paid upon completion of work and receipt of invoice
Term of Agreement: May 22, 2010
Source of Funding: Foundation funds

IC Name: Pacini, Jon
Services: Guest presenter for OCC Ceramics students
Payment Schedule/Compensation: \$600 upon completion and receipt of invoice
Term of Agreement: April 24, 2010
Source of Funding: ASOCC funds/Mudslingers Club
Revision to funding source. Original Board approval 4/7/2010.

IC Name: Party Bounce
Services: Supply cotton candy machine and supplies for Inter-Club Carnival
Payment Schedule/Compensation: \$170 upon completion and receipt of invoice
Term of Agreement: May 20, 2010
Source of Funding: ASOCC funds

IC Name: Ro, George
Services: Design costumes for Student Dance Concert
Payment Schedule/Compensation: \$300 upon completion of work and receipt of invoice
Term of Agreement: May 7, 2010
Source of Funding: ASOCC funds

IC Name: Robert, Teresa
Services: Guest presenter for OCC Ceramics students
Payment Schedule/Compensation: \$600 upon completion and receipt of invoice.
Term of Agreement: April 24, 2010
Source of Funding: ASOCC funds/Mudslingers Club
Revision to funding source. Original Board approval 4/7/2010

IC Name: Sarris Interiors
Services: Create weather curtain for protection of patio/outdoor classroom area
Payment Schedule/Compensation: \$1,509.06 upon completion of work and receipt of invoice
Term of Agreement: May 6 - June 7, 2010
Source of Funding: Grant funds through Foundation

IC Name: SeaTek Yachting Inc.
Services: Labor, materials, and equipment to paint the mast of OCC's sailing vessel *Alaska Eagle*
Payment Schedule/Compensation: \$7,000 to be paid upon submittal of invoice as work is completed
Term of Agreement: May 6 - December 31, 2010
Source of Funding: Foundation/Sailing Center funds

IC Name: Shepler, Lori
Services: Mentoring Infrastructure for SeTUP Project

Payment Schedule/Compensation: One-time payment of \$1,000 payable upon receipt of invoice
Term of Agreement: May 6, 2010 to June 30, 2010
Source of Funding: Foundation funds

IC Name: Simpson, Steve

Services: Serve as skipper for voyages with students aboard OCC's *White Raven* in the San Juan Islands and to provide provisioning and maintenance as deemed necessary before, during, and after a trip

Payment Schedule/Compensation: Skipper rate at \$265/day; maintenance rate at \$25/hour; total contract \$6,000 to be paid upon submittal of invoice as work is completed

Term of Agreement: May 6-December 31, 2010

Source of Funding: Foundation/Sailing Center funds

IC Name: Taitano, Melissa

Services: Performance at World Dance Concert

Payment Schedule/Compensation: One-time payment of \$500 to be paid upon completion of work and receipt of invoice

Term of Agreement: May 21, 2010

Source of Funding: Foundation funds

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Lynnanne Minton. Last update on 05/14/2010 by Lynnanne Minton.

3.05.04 Authorization for Independent Contractors - District

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**3.05.04 Authorization for Independent Contractors - District****Approval of Contractors for FY 2009-2010 Pursuant to District's
Standard Annual Agreement for Contractor Services**

It is requested the Board approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2009-2010. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

The Board President, or designee be authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Plancorp
489 Dustin
Los Angeles CA 90065

Eastern Van Lines
16018 Adelante Street Suite A
Irwindale CA 91702

H & E Equipment Services Inc.
11100 Mead Road Suite 200
Baton Rouge LA 70816

Crown Worldwide Moving and Storage
14826 Wicks Blvd.
San Leandro CA 94577

Mega HZ Electric, Inc.
2657 Sichel St.
Los Angeles, CA 90031

Additional Administrative Content

3.05.05 Authorization for Professional Development Program

Meeting: 05/19/2010 Regular Meeting
 Category: 3. Consent Calendar
 Agenda Type: Action (Consent)
 Public Access: Yes

Agenda Item Content

3.05.05 Authorization for Professional Development Program

OPTION I - TUITION, BOOKS, AND FEES:

Name	Course/Seminar	Date	Amount
Connie Marten Instructional Assistant GWC	MGMT 456.8 Leading Successful Organizational Change (sect. 1)	3/30/10 – 04/29/10	\$1,5000.00
	MGMT 450.7 Training & Human Resources Development (sect. 1)	3/24/10 – 06/09/10	
	MGMT 496.01 Performance Management: Leading for Greater Results (sect. 1)	04/24/10 – 05/01/10	
	UCI		
Lynn Schramm Area Coordinator GWC	BSCI 468 Organizational Behavior	05/03/10 – 08/06/10	\$3,000.00
	BSCI 480 Critical Thinking & Managerial Problem Solving Pepperdine University		

OPTION II SALARY

DIFFERENTIAL:

Name	Course/Seminar	Date	Amount
Susana Castellanos-Gaona Counselor Aide GWC	Master of Business Administration	04/05/10 – 11/30/11	2.5%
Joan Deniken Lab Assistant GWC	Certificate in Business Administration UCI	04/08/10 – 12/11/11	1.5%

Additional Administrative Content

Agenda Item

3.05.06 Authorization for Staff Development - Coastline Community College

Meeting: 05/19/2010 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content

3.05.06 Authorization for Staff Development - Coastline Community College

Capoccia-White, Rozanne (CCC) (Contract Education and Military Programs Operations Assistant Manager) to attend Self, Systems and Leadership, Course Number OLCU 602, at Chapman (Brandman) University from March 29, 2010 through May 30, 2010. Reimbursement of tuition and books not to exceed \$1,350.00 to be paid from Management Professional Development funds.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Laurie Swancutt. Last update on 05/14/2010 by Laurie Swancutt.

Agenda Item

3.05.07 Authorization for Staff Development - Golden West College

Meeting: 05/19/2010 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action

Public Access: Yes

Agenda Item Content

3.05.07 Authorization for Staff Development - Golden West College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Christina Irvin. Last update on 05/14/2010 by Mary Saccoccio.

3.05.08 Authorization for Staff Development - Orange Coast College

Meeting: 05/19/2010 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content**3.05.08 Authorization for Staff Development - Orange Coast College**

Legacy Lecture Series 2010

Date: May 28, 2010

Purpose: Celebrate retirement of faculty and their Legacy Lecture videos

Cost/Purpose/Funding Source: \$350 to include food and beverages to be paid from Staff Development funds

Additional Administrative Content

Created on: 04/19/2010 at 11:56 AM by Lynnanne Minton. Last update on: 05/14/2010 by Lynnanne Minton.

Agenda Item

3.05.09 Authorization for Staff Development - District

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.05.09 Authorization for Staff Development - District

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCCDAdsvc. Last update on 05/14/2010 by Mary Saccoccio

3.06 FINANCIAL APPROVALS

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Information
Public Access: Yes

Agenda Item Content

3.06 Financial Approvals

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Jodi Rodriguez. Last update on 05/14/2010 by Jodi Rodriguez.

3.06.01 Approval of Purchase Orders

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.06.01 Approval of Purchase Orders



PurchaseOrderDIST.pdf

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCCDPurch. Last update on 05/14/2010 by Mary Saecoccio.

PO NUM	NAME OF VENDOR	SITE	OBJECT CODE	AMOUNT
P0319912	Hill Partnership Inc GWC Language Arts Complex Architect Agreement Final Project Proposal Board Date: 04/07/10	DIS	5899	58,500.00
P0319956	Apex Audio Inc Theater Arts audio equipment	GWC	6402	41,100.19
P0319922	Reliant Technology LLC Network server infrastructure hardware	OCC	6402	21,641.25
P0319911	SVM LP \$50.00 Prepaid Arco Gas Cards	OCC	7601	15,025.00
P0319926	Fishnet Security Software service maintenance agreement	GWC	5638	14,803.54
P0319919	SMS Systems Maintenance Services Inc Software service maintenance agreement for storage area network	GWC	5638	12,365.76
P0319925	Trace3	GWC	5638	8,386.00
P0319862	CCC ISD	CCC	5850	8,000.00
P0319992	Cossavella, Peter	CCC	5112	7,500.00
P0319962	Essel Technologies Services Inc	OCC-GB	6269	6,740.00
P0319989	CI Solutions	CCC	4312	5,228.83
P0319935	Best Air Control	DIS	5899	4,940.00
P0319958	McWil Sports Surfaces Inc	OCC	6250	4,000.00
P0319977	Snap-On Tools	GWC	4312	3,966.77
P0319954	Norris, Amy	CCC	5112	3,525.00
P0319955	Ewing Irrigation Products Inc	GWC	6411	3,484.36
P0319959	Coast Construction	OCC-GB	6120	2,975.00
P0319990	Oxford University Press	CCC	4312	2,945.20
P0319980	Duvac Electronics	CCC	4312	2,783.40
P0319921	En Pointe Technologies Inc	GWC	5638	2,707.01
P0319940	Accuvant	DIS	4315	2,533.79
P0319930	IBS of Calif Coast	OCC	4312	2,500.00
P0319968	Vault.com Inc	CCC	5306	2,409.75
P0319927	AT&T	GWC	5638	2,357.85
P0319915	CAPP:Computerized Assess & Placement	OCC	5699	1,800.00
P0319973	A to Z Wholesale Floral Supply Inc	GWC	4312	1,746.00
P0319931	PC Mall Gov Inc	GWC	6411	1,734.54
P0319957	Dell Higher Education	GWC	6412	1,521.70
P0319982	AltE Store	GWC	4312	1,507.55
P0319928	Callahan Automotive Information Systems	GWC	5699	1,500.00
P0319960	Guida Surveying Inc	OCC-GB	6129	1,500.00
P0319947	CI Solutions	CCC	5638	1,415.00
P0319945	Craft Rackets	GWC	4312	1,375.68
P0319941	SARS Software Products Inc	OCC	5638	1,350.00
P0319975	Art Supply Warehouse	GWC	4312	1,285.00
P0319978	Snap-On Tools	GWC	4312	1,166.89
P0319967	Herff Jones - Cap & Gown Div	CCC	4312	1,109.25
P0319944	ADA Badminton & Tennis	GWC	4312	1,087.50
P0319920	Shutterstock Images LLC	CCC	5748	1,079.00

Purchase Orders

P0319965	Performance Envelope Inc	CCC	4312	1,052.87
P0319979	Snap-On Tools	GWC	4312	1,029.01
P0319943	Excel Door & Gate Co Inc	GWC	5650	997.00
P0319916	San Diego State Univ Research Foundation	OCC	5899	975.00
P0319948	CI Solutions	CCC	4312	851.71
P0319994	Office Depot	CCC	4312	800.00
P0319936	Aardvark Clay Supply	OCC	4312	793.34
P0319993	Office Depot	CCC	4312	793.00
P0319933	Quinn Power Systems	DIS	5638	775.00
P0319918	Community Lock & Safe Service	GWC	5650	729.70
P0319913	CI Solutions	OCC	4312	651.41
P0319934	Conney Safety Products	OCC	4312	484.53
P0319917	TechSmith Corp	DIS	5699	387.43
P0319884	Ipswitch Inc	CCC	5699	375.19
P0319961	Haulaway Storage Containers Inc	OCC-GB	5899	300.00
P0319984	McLogan's Supply Co Inc	GWC	4312	300.00
P0319974	Carpe Diem Architectural Modeling & Art Supplies	GWC	4312	295.36
P0319942	MKH Electronics Inc	GWC	5657	250.13
P0319988	Awards & Trophies Co	CCC	5899	249.08
P0319969	Physician Sales & Service Inc	GWC	4312	244.69
P0319972	Art Supply Warehouse	GWC	4312	213.15
P0319983	Art Supply Warehouse	GWC	4312	200.00
P0319976	Thorn-Smith Labs	GWC	4312	195.78
P0319939	Office Depot	GWC	4315	195.74
P0319952	Office Depot	CCC	4312	187.45
P0319937	Home Depot	OCC	4312	151.68
P0319964	Western Graphics Plus	DIS	5899	150.00
P0319991	Davis, Mary	CCC	5112	150.00
P0319986	Modern School Supplies Inc	GWC	4312	102.30
P0319914	OCC Food Services	OCC	5899	100.00
P0319981	OC Business Journal	CCC	5306	89.00
P0319985	Blick Art Materials	GWC	4312	85.84
P0319953	Office Depot	GWC	4312	67.85
P0319938	Hastings Plastics	OCC	4312	65.25
P0319949	Los Angeles Business Journal	CCC	5306	59.95
P0319923	Computerland of Silicon Valley	CCC	5699	56.00
P0319946	Community College Week	CCC	5306	52.00
P0319924	Sehi Computer Products Inc	CCC	4312	44.20
P0319951	CDWG	CCC	4315	42.08
P0319950	Office Depot	GWC	4315	41.22
P0319932	Consolidated Office Systems	DIS	4312	32.64
Total				<u>\$276,213.39</u>

Object Code Legend

3000-3999 Staff Benefits
 4200-4299 Books, Replacement of
 4300-4799 Supplies/Printing
 5100-5199 Consultants/Lecturers

5200-5299 Conferences/Travel
5300-5399 Dues/Memberships/Subscriptions
5400-5499 Insurance
5500-5599 Utilities/Services/Contracts
5600-5601 Film Rental
5630-5673 Repairs/Equipment and Facilities
5682-5699 Lease/Rentals
5700-5899 Other Expense of Operations
6100-6299 Site/Site Improvements/Building
6300-6399 Books, New Acquisitions
6400-6499 Equipment, New/Replacement

Agenda Item

3.06.02 Ratification/Approval of Checks

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.06.02 Ratification/Approval of Checks



CheckApproval.pdf

Additional Administrative Content

Created on 04/19/2010 at 1:15:56 AM by CCCDBudge. Last update on 05/14/2010 by Mary Saccoccio.

NUMBER	NAME OF VENDOR	AMOUNT
0143134	PacifiCare of California Medical Premiums	550,208.54
0143126	Kaiser Foundation Health Plan Inc Medical Premiums	257,674.83
0142463	Coast Community College Dist Medical Premiums	244,010.51
0142462	ACSIG Dental / Edge Dental Claims and Admin Fees	232,480.27
0142464	Medco Health Solutions Inc Medical Prescription Claims	227,173.53
0142953	Coast Community College Dist Medical Premiums	180,042.13
0142548	Vicenti Lloyd & Stutzman LLP 2008-2009 Financial Audit fees	138,161.76
0142879	Employment Development Dept-EDD Unemployment Insurance 1st qtr 2010	132,945.88
0142993	Constellation NewEnergy Inc Electricity district wide	96,162.75
0143069	Southern Calif Edison Co Electricity district wide	91,494.44
0142361	Oracle Corp Oracle license and service agreement - District	84,073.31
0142374	ROI Networks Inc Telephone switch upgrade equipment for CM site.	81,632.61
0142859	CCCD Student Refunds Student Refunds	75,523.53
0142545	TouchNet Information Systems Inc Renewal of financial automation software- District	73,030.00
0142868	Constellation NewEnergy Inc Electricity district wide	51,995.13
0142847	Avalon Center at Garden Grove Lease payment for One-Stop Center, Westminster	43,647.00
0142452	The Irvine Co/CBC III-V Lease payments for One-Stop Center, Irvine	36,870.52
0142852	Burke, Williams & Sorensen, LLP District Legal Services	34,286.77
0142562	Professional Plumbing Inc Installation of 3 boilers needed for replacement/	30,900.00
0142476	AT&T Service maintenance agreement for telephone equipment	29,374.93
0143122	Delta Health Systems Administrative Fees	28,525.50
0142952	UCMI Inc After School Program Project Inspection Service	27,360.00
0142985	Burke Williams & Sorensen LLP District Legal Services	25,237.30
0142991	Coast Community College Dist CARE grants/EOPS Merit Awards	25,102.00
0142526	Pitney Bowes Reserve Account	20,000.00
0142951	Moss Co	19,700.10

0142484	Callahan & Blaine	18,568.26
0143090	Westin South Coast Plaza	18,379.26
0142876	Education 4 Work	17,179.00
0143117	Blue Cross	16,729.92
0142311	Constellation NewEnergy Inc	15,839.88
0143043	Newport-Mesa Unified Sch Dist	15,504.17
0142289	Auto Enginuity LLC	14,419.42
0143116	Alliant Insurance Services Inc	13,750.00
0142399	UCMI Inc	12,800.00
0142896	Mesa Consolidated Water Dist	10,763.60
0143135	PacifiCare of California	10,524.27
0142436	OC Auditor-Controller	10,473.50
0142420	Consillen LLC	10,000.00
0143011	GWC Admissions & Records	9,581.00
0142554	Xerox Corp	9,144.38
0142395	OCC Food Services	9,057.65
0142285	AJ Kirkwood & Associates Inc	8,989.62
0142489	Computerland of Silicon Valley	8,980.58
0142495	Goodwill of OC	8,593.75
0143127	Kaiser Foundation Health Plan Inc	8,453.79
0142299	Calif Tool Welding Supply	8,418.07
0142996	Data Fusion Technologies Inc	8,295.00
0143124	First Colony Life Insurance Co	8,197.12
0142458	Waxie Sanitary Supply	7,614.88
0143012	GWC Bookstore	7,520.52
0142542	The Gas Company	7,185.63
0142901	Odyssey Power Corp	7,130.00
0143049	Pacific Blue Micro	7,050.00
0142479	Beachwood Construction	6,584.00
0142915	SIGMAnet Inc	6,470.63
0142520	Official Payments Corp	6,100.28
0142370	Quilogy Inc	6,000.00
0142543	The Gas Company	5,331.72
0142323	Follett Higher Education Group Inc #1094	5,303.78
0142924	Trane U.S. Inc	5,293.00
0143079	Union Bank of California	5,067.53
0142999	Education 4 Work	5,000.00
0142514	Memorial Prompt Care Medical Group	4,917.00
0142549	West Coast Technology	4,750.00
0142308	Coast Community College Dist	4,654.00
0142974	Atkinson, Andelson, Loya, Ruud & Romo	4,628.27
0143118	Care Resources Inc	4,182.00
0142347	Alan Levin	4,055.00
0142438	OCE'	3,854.90
0142927	Unisource Worldwide Inc	3,842.31
0143063	Sea Clear Pools	3,727.34
0142912	Sehi Computer Products Inc	3,682.05
0142855	Business Properties	3,660.14
0143114	Taylor & Associates	3,625.00
0142358	OCC AS #1500-1050-58520	3,481.46
0142364	Pivot Point International Inc	3,448.50
0142968	AT&T	3,375.39

0142416	B & P Services Inc	3,367.12
0143035	LiNKS Sign Language & Interpreting Services	3,286.00
0142878	Electro Systems Electric Inc	3,285.53
0142448	Southern Calif Edison Co	3,168.08
0142400	CCCD Workers Comp Trust Fund	3,151.16
0142300	Calif Workforce Assn	3,090.00
0143059	Wendy Rakochy	3,003.00
0142537	Southern Counties Oil Co	2,946.77
0143005	Gerke Consulting & Development LLC	2,943.50
0143092	Xerox Corp	2,901.93
0142382	State Board of Equalization	2,809.00
0142490	Dell Higher Education	2,762.23
0142425	Graybar Electric	2,759.92
0142904	PL Hawn Co Inc	2,712.30
0142401	Aberdeen Captioning Inc	2,608.00
0143006	Michael Giblin	2,500.00
0142854	Business Office Solutions	2,480.75
0142357	OCC Ancillary 1000-24750-5120	2,433.00
0142338	Int'l Security Products	2,362.56
0142977	Basch, Joyce	2,295.00
0143083	Verizon California	2,206.68
0142997	Denise Cusano Instructional Design Inc	2,170.00
0143120	CCCD Workers Comp Trust Fund	1,929.46
0142958	AJ Kirkwood & Associates Inc	1,895.30
0143119	CCCD Workers Comp Trust Fund	1,806.87
0142889	Johnstone Supply	1,787.39
0142877	Edwards Service	1,781.48
0142461	Susan Wilcox	1,750.00
0142516	Mobile Modular Management Corp	1,738.91
0143048	Babak Ostovarpour	1,734.51
0143138	Unum Ltc	1,677.70
0142297	Business Office Solutions	1,656.06
0143062	Scott Electric	1,650.00
0142460	David Whitlock	1,643.48
0142313	CR & R Inc	1,628.44
0142449	SunGard Higher Education Inc	1,620.00
0143136	Schlossberg & Umholtz	1,600.00
0142903	On-Site LaserMedic Corp	1,597.48
0142506	Jobelephant.com Inc	1,581.90
0142922	Tangram	1,580.15
0142845	Andtech Corporation	1,557.82
0142421	CR & R Inc	1,516.62
0142929	Susan Wilcox	1,500.00
0143000	Evan's Gunsmith Shooters World Inc	1,485.00
0142310	Community College League of Calif	1,470.00
0142344	Key Equipment Finance Inc	1,426.03
0142551	Wild Packets	1,405.93
0142474	AT&T	1,377.37
0142870	CTI-Valueline	1,371.30
0143041	Michael Myers	1,350.00
0142488	Comodo CA Ltd	1,347.85
0142318	Jeremy Donahue	1,337.50

0142539	SunGard Ambit LLC	1,330.00
0143088	Max Vorathavorn	1,322.20
0142972	AT&T	1,320.82
0143017	Harland Technology Services	1,287.00
0143052	Performance Envelope Inc	1,283.02
0143077	Gary Treadwell	1,271.00
0143071	Stater Brothers	1,265.90
0142986	Rozanne Capoccia-White	1,225.82
0143029	Richard Jones	1,219.20
0143024	Geoffrey Hurst	1,217.11
0143072	Mary Thayer	1,186.30
0142504	Home Depot	1,145.83
0142851	Glen Boswell	1,145.83
0143089	Jutaporn Wareham	1,141.16
0142920	Southern Counties Lubricants LLC	1,135.48
0142432	Mariposa Women & Family Center	1,122.00
0142962	Jennifer Anderson	1,100.00
0143007	Jill Golden	1,100.00
0143031	Eleanor Katz	1,100.00
0142541	The Gas Company	1,097.31
0142910	Saddleback Golf Cars	1,089.90
0142869	CR & R Inc	1,052.31
0142883	Fry's Electronics	1,050.06
0142900	OCC Food Services	1,043.09
0142501	Hasler Financial Services	1,029.52
0143061	Safeguard Business Systems Inc	1,028.15
0142385	The Bank of New York Mellon	1,000.00
0142981	Amanda Best	1,000.00
0142984	Beverley Brownell	1,000.00
0143053	Diep Pham	1,000.00
0142874	Dunn Edwards Corp	974.03
0142980	Melissa Berta	965.12
0142316	Davis Medical Electronics Inc	938.51
0143051	Kenneth Parker	938.40
0142459	Weight Watchers North America Inc	936.00
0142434	Minuteman Plumbing & Drains	935.00
0142378	South Coast Air Quality Mgmt District	926.92
0142524	Pharmedix	923.45
0142340	JFTB/MWR	920.55
0142960	Amer Bar Assn	900.00
0142861	City of Fountain Valley	896.48
0142348	Marina Landscape Inc	895.00
0142990	Coast Community College Dist	891.00
0143025	ID Card Technology Corp	888.03
0142857	Calif Tool Welding Supply	887.91
0143014	Raine Hambly	887.45
0142287	Amer Dental Assn	865.00
0143115	Times Community News	862.50
0142437	OC Fire Protection	842.63
0142406	AT&T	842.04
0143047	Office Depot	839.94
0142522	Paton Group	835.63

0142429	Iron Mountain	828.46
0142513	Master Recording Supply Inc	824.33
0142336	Home Depot	824.03
0143137	UCI Medical Center	817.00
0142500	Hardy Diagnostics	810.94
0142550	David Whyte	794.00
0142853	Business Office Solutions	791.91
0143022	Hoover Printing & Lithography Inc	780.83
0143021	Home Depot	778.17
0142918	Smith Pipe & Supply Inc	776.58
0142355	Newport-Mesa Unified Sch Dist	774.97
0142598	Rosalia Caviezel	771.20
0142715	Michael Mayberry	771.20
0142326	Galls Inc	760.38
0142319	Enco Manufacturing Co	753.24
0142337	Hoover Printing & Lithography Inc	750.38
0142961	Amtech Elevator Services	750.00
0142871	Datamax O'Neil Printer Supplies	731.95
0142282	Academic Senate	725.00
0142998	Wanda Doty	718.56
0143075	Daniela Thompson	718.56
0142963	Angelus Pacific Co	718.20
0142450	T-Mobile	716.45
0143076	Transportation Charter Services Inc	715.00
0143038	Earnest Marchbank	709.71
0142465	Medco Health Solutions Inc	706.15
0142979	Steven Beaupre	700.00
0143010	Sheila Grossman	700.00
0143060	RF MacDonald Co	700.00
0142393	Xerox Corp	685.13
0142849	BAVCO Backflow Apparatus-Valve	680.96
0143036	Margaret Lovig	676.08
0142843	AMC, Inc DBA Star Real Estate	675.00
0143085	Verizon Wireless	665.88
0142572	Sandra Badenoch	663.00
0142573	William Badenoch	663.00
0142708	John Mac Donald	663.00
0142722	Roger Megorden	663.00
0142774	Richard Rowe	663.00
0143015	Raine Hambly	656.96
0142301	Camel Financial Inc	656.50
0142359	OCC Petty Cash	649.85
0142381	SPSS Inc	647.13
0142893	Knorr Systems Inc	642.50
0142848	Battery Systems Inc	635.93
0142858	Carroll Promotions Inc	632.49
0142989	Cintas First Aid & Safety	628.94
0142988	Jennifer Chaiyakal	600.31
0142383	Sun-X Auto Glass	587.25
0142312	Steve Cox	585.00
0142523	Barry Perrou	585.00
0142902	Office Depot	582.44

0142863	City of Fountain Valley	581.42
0142509	Key Equipment Finance Inc	578.55
0142635	Robert Ferman	578.40
0143009	Graybar Electric	577.73
0142895	Maquet Inc	575.40
0142886	Home Depot	575.21
0142286	AMC Inc DBA Star Real Estate	570.00
0142956	Dean Abernathy	567.58
0143073	The Gas Company	567.42
0143087	Village Nurseries LP	556.83
0142536	Southern Calif Edison Co	552.72
0142794	Wayne Steck	552.50
0142472	Art Supply Warehouse	550.71
0142965	Jeff Arthur	540.40
0142354	NASFAA	525.00
0142377	Sanford, Kevin	525.00
0142360	Office Depot	514.59
0142862	City of Fountain Valley	507.34
0142486	CCIE	500.00
0143018	Harris, Amy	500.00
0143020	Hofferber, Steven	500.00
0143030	Jones, Darla	500.00
0143032	Kavanaugh, Jim	500.00
0143034	Kruhmin, Jena	500.00
0143066	Shepherd, Sara	500.00
0143067	Smith, Jackie	500.00
0143080	United Parcel Service	500.00
0143125	First Health	494.94
0142976	B & P Services Inc	493.47
0142309	Community College League of Calif	490.00
0143004	Fuller Engineering Inc	487.33
0142481	Bet Tzedek Legal Services	480.00
0142507	Sven Johnston	480.00
0142281	Aardvark Clay Supply	477.72
0143044	Nikki's Flag Shoppe	460.01
0142930	Xerox Corp	454.71
0142978	Battery Systems Inc	450.94
0142982	Barbara Bond	447.60
0142581	Ann Boughey	442.00
0142582	Carolyn Breihan	442.00
0142605	Norman Cole	442.00
0142687	Sharon Jones	442.00
0142887	Irvine Pipe & Supply	436.49
0142303	CAPP:Computerized Assess & Placement Program	433.50
0142891	Kelly Equipment	423.20
0142491	Dept of Justice	420.00
0142856	C2 Reprographics	415.86
0143065	Sehi Computer Products Inc	413.66
0142424	Efren Galvan	400.00
0142468	Adams, Jason	400.00
0142928	James West	400.00

0142307	CCCAOE	395.00
0142519	Office Depot	394.65
0142298	CACCRAO	390.00
0142919	Southern Calif Edison Co	388.97
0142755	Jack Peconic	385.60
0142884	Grainger	382.01
0142496	Great Western Sanitary Supply	377.75
0142574	James Baugh	373.80
0142575	Jane Bennett	373.80
0142580	Mary Bosse	373.80
0142602	Sharron Clark	373.80
0142657	David Gray	373.80
0142681	Sylvia Impert	373.80
0142764	Judith Reese	373.80
0142789	Douglas Smith	373.80
0142836	Bob Wright	373.80
0142837	Donna Wright	373.80
0142583	John Breihan	373.50
0143045	OC Fire Protection	360.00
0142439	OCLC Inc	355.84
0142477	Baker & Taylor	352.43
0142860	City Of Newport Beach	348.55
0142644	Rene Frutos	331.50
0142692	Sally Kurz	331.50
0142443	Rancho Vista Landscaping Inc	330.00
0142959	Kimberly Allen	325.80
0142447	Siemens Water Technologies Corp	324.72
0142454	Thomson West	323.40
0142846	AT&T	317.75
0142403	Alpha Card Systems LLC	315.83
0142873	Ditch Witch Southern Calif	313.92
0143028	Irvine Pipe & Supply	313.78
0142498	GWC Petty Cash	309.71
0142387	US Bank	305.33
0142525	Physician Sales & Service Inc	301.82
0142467	AAWCC	300.00
0143019	Hart, Robyn	300.00
0143039	Minter, Carol	300.00
0143068	Smith, Norma	300.00
0143081	Valdivia, Odemaris	300.00
0142975	Auto Glass Tech	297.00
0142317	Discount School Supply	296.24
0142365	Prince Enterprises Inc	295.19
0143054	Premier Office Services Co	292.88
0142334	Karen Harelson	292.50
0142894	Main Electric Supply Co	290.69
0142563	Dennis Alsted	289.20
0142564	Domenick Anadio	289.20
0142565	Jack Anderson	289.20
0142566	Robert Angus	289.20
0142567	David Anthony	289.20
0142568	Dean Anthony	289.20

0142569	Joann Anthony	289.20
0142570	Mary Arnerich	289.20
0142571	Stephen Axelrad	289.20
0142576	Gail Berggren	289.20
0142577	Ronald Berggren	289.20
0142578	Phillip Bernard	289.20
0142579	Dean Bosse	289.20
0142584	Kristina Bruning	289.20
0142585	John Buckley	289.20
0142586	Theresa Buckley	289.20
0142589	Dennis Butler	289.20
0142590	Geraldine Cahill-Pickart	289.20
0142591	Jay Callaway	289.20
0142592	Patricia Callaway	289.20
0142593	Darline Calvert	289.20
0142594	Elvin Campbell	289.20
0142595	Patricia Candelaria	289.20
0142596	Minette Carter	289.20
0142597	Bruce Cary	289.20
0142599	Kevin Chard	289.20
0142600	Ellen Church	289.20
0142601	James Church	289.20
0142603	Thomas Clark	289.20
0142604	Mona Coates	289.20
0142606	Susan Coleman	289.20
0142607	Donald Collins	289.20
0142608	Phyllis Cool	289.20
0142609	Michael Cox	289.20
0142610	Kathryn Crown	289.20
0142611	Lois Dalla Riva	289.20
0142612	Nadine Davis	289.20
0142613	Karen Decker	289.20
0142614	Sanford Decker	289.20
0142615	Dale Deffner	289.20
0142616	Karen Deffner	289.20
0142617	Carolyn Dennison	289.20
0142618	Bob Denton	289.20
0142619	Susanna Denton	289.20
0142620	Judith Devries	289.20
0142621	Daniel Dodt	289.20
0142622	Sandra Dollente	289.20
0142623	Paul Donaldson	289.20
0142624	Michael Donoff	289.20
0142625	Sharon Donoff	289.20
0142626	Suzanne Droney	289.20
0142627	Joan Duffy	289.20
0142628	Judith Eastman	289.20
0142629	Stuart Eastman	289.20
0142630	Arlene Eckstein	289.20
0142631	Fred Eckstein	289.20
0142632	Ann Egan	289.20
0142633	Robert Egan	289.20

0142634	Donna Falke	289.20
0142636	John Ferzacca	289.20
0142637	Gordon Fitzel	289.20
0142638	Sharon Folga	289.20
0142639	Thomas Folga	289.20
0142640	Edward Fratanaro	289.20
0142641	Donald Friedman	289.20
0142642	Annette Fruehan	289.20
0142643	Joel Fruehan	289.20
0142645	Charles Funsch	289.20
0142646	Sandra Funsch	289.20
0142647	Carol Garner	289.20
0142648	Lance Gilbertson	289.20
0142649	Nancy Gilbertson	289.20
0142650	Arne Gjertsen	289.20
0142651	Karen Gjertsen	289.20
0142652	Guy Glassford	289.20
0142653	Maureen Goldman	289.20
0142654	Michael Goldman	289.20
0142655	David Goshert	289.20
0142656	Judith Goshert	289.20
0142658	Patricia Griggs	289.20
0142659	Frances Grigsby	289.20
0142660	Donald Grow	289.20
0142661	Linnea Guccione	289.20
0142662	Carol Guzzetti	289.20
0142665	Kathleen Hancock	289.20
0142666	Robert Hancock	289.20
0142667	Ann Harmer	289.20
0142668	Stephanie Hayward	289.20
0142669	Julie Hearlson	289.20
0142670	Linda Hehn	289.20
0142671	Jane Hilgendorf	289.20
0142672	Truyen Ho	289.20
0142673	Lou Hobbs	289.20
0142674	Denise Hogate	289.20
0142675	Arthur Hokanson	289.20
0142676	Judy Hokanson	289.20
0142677	Carol Holben	289.20
0142678	Beth Hooper	289.20
0142679	Alfred Huang	289.20
0142680	Eleanor Huang	289.20
0142682	Raymond Irvine	289.20
0142683	Hedy Ito	289.20
0142684	Francis Jessoe	289.20
0142685	Robert Johnson	289.20
0142686	Angelina Jones	289.20
0142689	Gloria Kinnevey	289.20
0142690	Karen Klammer	289.20
0142691	David Koenig	289.20
0142693	Edward Lambing	289.20
0142694	Nancy Lambing	289.20

0142695	Margaret Langhans	289.20
0142696	Lawrence Le Brane	289.20
0142697	June Leloup	289.20
0142698	Martin Lewis	289.20
0142699	Ralph Lewis Jr.	289.20
0142700	Yvonne Little	289.20
0142701	Kevin Long	289.20
0142702	Nettie Ann Loranger	289.20
0142703	Sally Lund	289.20
0142704	Charles Lussy	289.20
0142705	Mary Lussy	289.20
0142706	Richard Lutz	289.20
0142707	Sandra Lutz	289.20
0142709	Patricia Mac Kenzie	289.20
0142710	Lorna Mack	289.20
0142711	Neil Mackenzie	289.20
0142712	George Maine	289.20
0142713	Dick Marsh	289.20
0142714	Tara Maul	289.20
0142716	James Mazur	289.20
0142717	Linda Mazur	289.20
0142718	Maryann Mc Manus	289.20
0142719	Richard McCollom	289.20
0142720	Diane Mefford	289.20
0142721	Jane Megorden	289.20
0142723	Phillip Miller	289.20
0142724	Charles Mitchell	289.20
0142725	Francisco Montero	289.20
0142726	Isabel Montero	289.20
0142727	Cecelia Morris	289.20
0142728	Elaine Mullen-Barrett	289.20
0142729	David Munoz	289.20
0142730	Rolland Murray	289.20
0142731	Sharon Murray	289.20
0142732	Julie Myers	289.20
0142733	Mary Nash	289.20
0142734	Judith Neal	289.20
0142735	Charlanne Nee	289.20
0142736	Paul Nee	289.20
0142737	Barbara Newbern	289.20
0142738	Harold Newbern	289.20
0142739	Martin Newitz	289.20
0142740	Polly Norwood	289.20
0142741	Donna O'Neal	289.20
0142742	Michael Olds	289.20
0142743	Connie Olson	289.20
0142744	Judith Olson	289.20
0142745	Donald Onishi	289.20
0142746	Michael Ortell	289.20
0142747	Kenneth Ortiz	289.20
0142748	Harriet Ouellette	289.20
0142749	John Outwater	289.20

0142750	Alan Paladino	289.20
0142751	John Parker	289.20
0142752	Lucille Pascoe	289.20
0142753	Willard Patterson	289.20
0142754	Jill Pearson	289.20
0142756	Terrance Pietenpol	289.20
0142757	Chester Platt	289.20
0142758	Frances Power	289.20
0142759	Richard Power	289.20
0142760	Marino Presutti	289.20
0142761	Rita Presutti	289.20
0142762	Leslie Purdy	289.20
0142763	George Reese	289.20
0142765	Guenter Rehm	289.20
0142766	Paula Rice	289.20
0142767	Robert Ricewasser	289.20
0142768	Edith Rietstra	289.20
0142769	Carl Roberson	289.20
0142770	Joel Rosenfeld	289.20
0142772	Ronald Ross	289.20
0142773	Willard Roundy	289.20
0142775	Donald Rueter	289.20
0142776	Armando Ruiz	289.20
0142777	Susan Ryder	289.20
0142778	Robert Sands	289.20
0142779	Patricia Scarfone	289.20
0142780	John Schaefer	289.20
0142781	Robert Seebold	289.20
0142782	Karen Shanley	289.20
0142783	Michael Shanley	289.20
0142784	Katherine Simon	289.20
0142785	Richard Simon	289.20
0142786	Bertine Slosberg	289.20
0142787	Kenneth Slosberg	289.20
0142788	Charles Smith	289.20
0142790	Sandra Smith	289.20
0142791	Mary Snedeker	289.20
0142792	Michael Springer	289.20
0142793	Marlene Steck	289.20
0142795	Roy Stephens	289.20
0142796	Carol Stevens	289.20
0142797	Mark Stevens	289.20
0142798	Henry Stumpf	289.20
0142799	Megan Stumpf	289.20
0142800	Sandra Sukhov	289.20
0142801	Vladimir Sukhov	289.20
0142802	Marcia Swanson	289.20
0142803	Thomas Swanson	289.20
0142804	Theresa Tarlos	289.20
0142805	H Taussig	289.20
0142806	Dagny Tennyson	289.20
0142807	Thomas Timmons	289.20

0142808	Janet Tolson	289.20
0142809	Ann Tyree	289.20
0142810	Peter Vander Haeghen	289.20
0142811	Frank Visco	289.20
0142812	Barry Wallace	289.20
0142813	Jolene Wallace	289.20
0142814	Kathleen Waterman	289.20
0142816	Judith Webb	289.20
0142818	Deven Werthman	289.20
0142819	Donna Westerman	289.20
0142820	Lynn Whitmore	289.20
0142821	Ilse Wilke	289.20
0142822	W.L.A. Wilke	289.20
0142823	Donna Williams	289.20
0142824	Lawrence Williams	289.20
0142825	Louis Willis	289.20
0142826	Norma Willis	289.20
0142827	Darlene Windisch	289.20
0142828	Stanley Winter	289.20
0142829	Joyce Wofford	289.20
0142830	Judith Wolfe	289.20
0142831	Sharon Wolfe	289.20
0142832	Wayne Wolfe	289.20
0142833	Eimei Wong	289.20
0142834	Eugene Wood	289.20
0142835	William Workman	289.20
0142838	Betty Yang	289.20
0142839	Ronald Yates	289.20
0142840	Kathleen Yoder	289.20
0142841	Robert Yoder	289.20
0142954	Tony Pascoe	289.20
0142955	Gail Pickart	289.20
0143123	Barbara Dilworth	289.20
0142815	Norman Waterman	289.00
0142417	Barnes & Noble Inc	286.98
0142881	Excel Sales & Services Inc	286.78
0143040	Mr B's Lawnmower & Saw Shop	286.33
0142283	ACBO	285.00
0142897	Model Glass & Mirror	285.00
0143113	C2 Reprographics	271.77
0142511	Lakeshore Learning Materials	254.99
0142294	Bee Busters Inc	250.00
0142324	Foundation/Calif Comm Colleges	250.00
0142391	Westcliff Medical Lab	250.00
0142353	Melissa Moser	240.32
0142331	Roswitha Grannell	240.00
0143033	Kelly Paper	238.08
0142442	Physician Sales & Service Inc	237.52
0143121	Coastal Family Medicine	235.00
0142533	Siemens Water Technologies Corp	231.14
0142850	Beach Paving Inc	227.58
0142390	Jocelyn Wang	226.75

0142322	Fisher Scientific	226.09
0142466	Aardvark Clay Supply	221.76
0142527	Pocket Nurse	221.55
0142453	The Shredders	218.00
0142888	JK Electronics Distributors Inc	216.18
0143026	Iron Mountain	212.18
0142505	Iron Mountain	210.89
0142973	AT&T	210.16
0142295	Patricia Bernard	210.00
0142349	James McKibben	210.00
0142350	Patricia McKibben	210.00
0142392	An-Kuo Wu	210.00
0142508	Kelly Paper	208.76
0142497	GWC Food Services	208.58
0142440	Office Depot	204.88
0143139	Vision Service Plan	204.50
0142914	Siemens Water Technologies Corp	201.16
0142842	Airgas West Inc	197.28
0142284	Air Filter Depot	194.32
0142957	Airgas West Inc	193.63
0142771	Barbara Ross	192.80
0142427	Home Depot	192.39
0142898	MT Walker Co	190.91
0142304	Carolina Biological Supply	186.88
0142327	Go With Jo Travel	180.40
0142328	Go With Jo Travel	180.40
0142380	David Speakman	180.00
0142352	Minuteman Plumbing & Drains	177.50
0142346	Isabelle Krasney	177.20
0142373	Rhino Electric Supply	176.15
0143128	Memorial Prompt Care Medical Group	176.00
0142892	Kimberly Wendell Radius Map & Listing Servic	175.00
0143001	Jocelyn Fair	174.00
0143091	Susan Wong	174.00
0142478	Elizabeth Barton	171.68
0142405	AT&T	168.35
0142356	OC Fire Protection	165.00
0142925	Turf Star Inc	164.76
0142351	Medical Processor Services	163.13
0142865	City of Fountain Valley	162.82
0143027	Iron Mountain Records Mgmt	159.00
0142306	CCC Petty Cash	155.30
0142494	Fuller Engineering Inc	154.88
0143130	Newport Urgent Care	154.00
0143131	Newport Urgent Care	154.00
0143132	Newport Urgent Care	154.00
0142446	Sehi Computer Products Inc	152.64
0142325	Judy Fusco	150.00
0142921	Storage Place	150.00
0142864	City of Fountain Valley	148.96
0142532	Rutan & Tucker, LLP	147.00
0142402	Accent Florist	146.81

0142510	Gary Kinzer	142.00
0142983	Harold Bouley	138.00
0142342	Johnson Brothers FC Inc	135.88
0142394	Home Depot	135.50
0142475	AT&T	134.15
0142292	David Baird	133.24
0142995	Daniels Tire Service	132.33
0142339	Iron Mountain Records Mgmt	129.36
0142544	Time Clock Sales & Service Co Inc	128.00
0143129	Memorial Prompt Care Medical Group	128.00
0142422	Dish Network Chicago	126.43
0142538	Stater Brothers	126.07
0142905	Pocket Nurse	125.27
0142487	CIT Technology Fin Serv Inc	123.98
0142410	AT&T	123.40
0142969	AT&T	123.40
0142426	Lorraine Henry	123.36
0142444	Cynthia Reber-Bonhall	122.66
0142290	Automatic Sync Technologies LLC	120.75
0142288	Amico Scientific Corp	120.28
0143002	Federal Express Corp	120.18
0142363	Patrick Pierce	120.00
0142552	Women Helping Women	120.00
0142880	Enco Manufacturing Co	119.46
0142470	Christina Amaral	118.59
0142445	Linda Rhines	115.53
0143008	Grainger	114.14
0142471	Anderson, Kelly	114.00
0142480	Lisa Becker	114.00
0142553	Frank Woodard	114.00
0142482	Calif Stage & Lighting	112.56
0142362	Hai Pham	110.50
0142518	OCE' Financial Services Inc	108.34
0142430	Lakin Tire West Inc	107.72
0142547	Verizon California	106.64
0142492	Darrell Ebert	106.19
0143082	Verizon California	105.75
0142372	Amy Rangel	102.25
0142515	Mesa Muffler	100.68
0142913	Shell Oil	100.01
0143133	Orange Coast Memorial Med	100.00
0142291	Back Stage	99.00
0143078	Turf Star Inc	98.69
0142587	Richard Budna	96.40
0142588	Susan Budna	96.40
0142663	Elizabeth Hadjis	96.40
0142664	John Hadjis	96.40
0142688	Babette Kelly	96.40
0142817	Evelyn Weiss	96.40
0142379	Southern Calif Edison Co	95.69
0142521	Orkin Inc	95.00
0142320	Eversoft	94.50

0143016	Raine Hambly	90.00
0143064	Security Signal Devices	89.85
0142499	GWC Student Activities #4031	88.75
0142371	Nicole Ramirez	88.60
0142992	Don Cock	87.50
0142412	AT&T	85.81
0142332	GWC Food Services	85.60
0142293	Battery Systems Inc	84.47
0142899	Nolo Press Inc	84.01
0142455	Time Warner Cable	82.89
0142384	Christian Teeter	81.19
0142456	Toshiba Business Solutions	79.02
0142923	Thompson, Timothy	78.98
0142388	USA Mobility Wireless Inc	78.26
0142906	Prudential Overall Supply Co	76.79
0142451	TALX Corp	75.20
0142964	Art Supply Warehouse	74.36
0142512	Lewis, Lisa	70.57
0143084	Verizon California	70.08
0142333	Hardy Diagnostics	70.06
0142404	AT&T	68.77
0142907	Prudential Overall Supply Co	66.77
0142409	AT&T	66.31
0142970	AT&T	66.31
0143112	C2 Reprographics	65.25
0142493	FishMax.Com LLC	65.00
0142321	Federal Express Corp	64.90
0143093	Smart & Final Stores LLC	64.59
0142305	Caston Office Solutions	63.29
0142408	AT&T	61.62
0142441	Diep Pham	60.00
0142502	HB Digital Arts & Blueprint Inc	58.73
0142386	The Shredders	58.00
0142867	James Cline	57.20
0142531	Prudential Overall Supply Co	56.64
0142414	AT&T	56.33
0142315	Daniels Tire Service	54.81
0142483	Calif Tool Welding Supply	53.83
0142917	Smart & Final Stores LLC	53.25
0142844	Amico Scientific Corp	51.68
0142911	Seal's Compressed Gases	50.50
0142535	Smog & Gas of Costa Mesa	50.00
0143086	Vietnamese Translation Services	50.00
0142431	Maehara Nursery	49.48
0142882	Ford Electronics Inc	46.64
0142302	Capitol Enquiry	45.16
0142369	Public Economics Inc	45.12
0142433	Mesa Golf Carts	44.65
0142296	Zhenghong Broyles	44.00
0142329	Deborah Goldstick	44.00
0142376	Rutan & Tucker, LLP	44.00
0143013	Raine Hambly	42.00

0142418	Carolina Biological Supply	41.84
0142987	Carolina Biological Supply	41.84
0142375	Cheryl Rojas	40.00
0143050	Pak West Paper and Packaging	39.59
0142967	AT&T	38.43
0142341	Joshua Johnson	38.20
0142335	Laurie Hendricks	37.09
0143070	Staples Advantage	35.55
0142415	AT&T	34.30
0142926	Turf Tire Distributors	33.71
0143074	The Gas Company	33.64
0142407	AT&T	30.79
0142966	AT&T	30.61
0142457	Verizon California	30.39
0142389	USA Mobility Wireless Inc	30.31
0142885	Leslie Hargrove	30.15
0143037	Hiep Ly	30.00
0143042	Linda Newman	30.00
0142908	Prudential Overall Supply Co	29.07
0142485	Carolina Biological Supply	25.99
0142866	City of Huntington Beach	24.65
0142343	Kelly Paper	21.23
0142368	Prudential Overall Supply Co	21.10
0142469	Alamitos Auto Parts Inc - Napa	19.89
0142367	Prudential Overall Supply Co	19.11
0142528	Prudential Overall Supply Co	19.11
0143055	Prudential Overall Supply Co	19.11
0142345	Konica Minolta Business Solutions Inc	19.00
0142875	Eberhard Equipment Inc	18.63
0142366	Prudential Overall Supply Co	18.62
0142529	Prudential Overall Supply Co	18.62
0143056	Prudential Overall Supply Co	18.62
0142330	Grainger	18.15
0142534	Smardan Supply Co- Orange Coast	16.69
0142530	Prudential Overall Supply Co	16.28
0143057	Prudential Overall Supply Co	16.28
0142419	City Of Newport Beach	15.83
0143058	PSI Group Inc	15.49
0142540	The Gas Company	14.36
0142473	AT&T	13.80
0142428	Ingardia Brothers Produce Inc	12.25
0142971	AT&T	11.53
0142411	AT&T	11.45
0142435	Hai Nguyen	10.00
0142503	Justin Hibbs	10.00
0142517	Annie Nguyen	10.00
0142546	Carlos Vazquez	10.00
0142872	Elizabeth Dearborn	10.00
0142890	Thomas Juno	10.00
0143046	OCC Food Services	9.79
0142916	Sims-Orange Welding Supply Inc	9.78
0143023	Hub Auto Supply	9.52

Check Approval

0142994	Crown Ace Hardware	8.68
0142909	Refrigeration Supplies Distrib	8.67
0143003	Fry's Electronics	8.66
0142314	Crown Ace Hardware	8.13
0142413	AT&T	7.70
0142423	Federal Express Corp	4.85
0143140	Vision Service Plan	1.85

Total	<u>\$ 3,594,944.38</u>
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Agenda Item

3.06.03 Check List for General Obligation Bond Fund

Meeting: 05/19/2010 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content

3.06.03 Check List for General Obligation Bond Fund



Check Approval Bond.pdf

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCCDBudge. Last update on 05/14/2010 by Mary Saccoccio.

NUMBER	NAME OF VENDOR	AMOUNT	PROJECT
0142932	Alpha Mechanical Heating & Air Conditioning OCC Bldg CHS and Lab Sciences	596,247.00	420207
0143106	T & Y Construction GWC Learning Resource Ctr Ph1	179,045.28	420356
0143104	Plumbing Piping & Construction Inc GWC Learning Resource Ctr Ph1	169,750.76	420356
0142396	T & Y Construction GWC Learning Resource Ctr Ph1	147,005.28	420356
0142936	Bergelectric Corp OCC Bldg CHS and Lab Sciences	124,425.00	420207
0142944	Heinaman Contract Glazing Inc OCC Bldg CHS and Lab Sciences	90,000.00	420207
0142943	CW Driver OCC Bldg CHS and Lab Sciences	88,762.40	420207
0143100	CW Driver OCC Bldg CHS and Lab Sciences	88,762.40	420207
0143110	URS Corp Americas GWC Learning Resource Ctr Ph1	80,343.61	420356
0142933	Alpha Mechanical Heating & Air Conditioning OCC Bldg CHS and Lab Sciences	66,250.00	420207
0142942	Cosco Fire Protection Inc OCC Bldg CHS and Lab Sciences	65,116.00	420207
0142934	Anderson Charnesky Structural Steel Inc OCC Bldg CHS and Lab Sciences	58,221.00	420207
0142398	UCMI Inc OCC Bldg CHS and Lab Sciences	49,480.00	420207
0142950	UCMI Inc OCC Bldg CHS and Lab Sciences	30,080.00	420207
0143111	Vector Resources Inc GWC Learning Resource Ctr Ph1	27,859.19	420356
0143094	Best Contracting Services Inc GWC Learning Resource Ctr Ph1	26,190.00	420356
0142937	Best Contracting Services Inc	24,015.00	420207
0142397	TYR Inc	21,148.00	420316
0142948	LPA Inc	20,741.31	420207
0142939	Brian DeVries Construction Inc	12,204.00	420207
0143102	Keystone Engineering Solutions Inc	8,434.65	420207
0143109	TBP Architecture Inc	8,190.00	420233
0142949	Mobile Modular Management Corp	8,173.65	420297
0142946	ISEC	7,200.00	420207
0142935	Anderson Charnesky Structural Steel Inc	6,469.00	420207
0142945	Industrial Masonry Inc	3,600.00	420207
0143107	TB Penick & Sons Inc	2,733.07	420356
0142938	Best Contracting Services Inc	2,668.00	420207
0143099	Coast Construction	1,500.00	420222
0142940	Brian DeVries Construction Inc	1,356.00	420207
0142931	AEPC Group LLC	1,180.89	420249
0143103	Mobile Modular Management Corp	848.25	420297
0142947	ISEC	800.00	420207
0142557	C2 Reprographics	395.42	420207

Check Approval Bond

0143101	Fisher Scientific	323.00	420207
0143108	TB Penick & Sons Inc	303.68	420356
0143095	C2 Reprographics	210.05	420207
0143096	C2 Reprographics	139.19	420249
0143097	C2 Reprographics	137.57	420249
0142941	C2 Reprographics	103.15	420207
0143105	Roger Higgins & Associates	84.49	420233
0142556	C2 Reprographics	65.43	420207
0142561	C2 Reprographics	59.43	420207
0143098	C2 Reprographics	57.69	420249
0142560	C2 Reprographics	57.53	420207
0142558	C2 Reprographics	11.75	420207
0142555	C2 Reprographics	10.88	420207
0142559	C2 Reprographics	10.88	420207

Total

\$ 2,020,769.88

Agenda Item

3.06.04 Authorization for Special Payments - Coastline Community College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action
Public Access: Yes

Agenda Item Content

**3.06.04 Authorization for Special Payments -
Coastline Community College**

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Laurie Swancutt. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.06.05 Authorization for Special Payments - Golden West College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action
Public Access: Yes

Agenda Item Content

3.06.05 Authorization for Special Payments - Golden West College
NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Christina Irvin. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.06.06 Authorization for Special Payments - Orange Coast College

Meeting: 05/19/2010 Regular Meeting

Category: 3. Consent Calendar

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content

3.06.06 Authorization for Special Payments - Orange Coast College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Lynnanne Minton. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

3.06.07 Authorization for Special Payments - District

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content

3.06.07 Authorization for Special Payments - District

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCCDAdsvr. Last update on 05/14/2010 by Mary Saccoccio.

3.06.08 Approval of Off Campus Assignments - Orange Coast College

Meeting: 05/19/2010 Regular Meeting
Category: 3. Consent Calendar
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**3.06.08 Approval of Off Campus Assignments-Orange Coast College**

It is requested that the following off-campus assignment be approved, to serve without loss of salary, with the understanding that authorization will be requested to attend meetings as they are set.

Name: Carla Martinez
Title: Coordinator of Student Leadership
Organization: California Community Colleges Student Affairs Association
Assignment: Communications Officer
Term: July, 2010 – July, 2011

Additional Administrative Content

Created on 05/06/2010 at 10:35 AM by Christian Teeter. Last update on 05/14/2010 by Mary Saccoccio.

4.00 Action Items

Meeting: 05/19/2010 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content

4.00 ACTION ITEMS

(Green Pages)

The following action items require individual motions and votes before these items can be implemented. Board actions which would have the effect of amending current District policies will be specifically noted. Current policies affected will be referenced.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Laune Swancutt. Last update on 05/14/2010 by Jodi Rodriguez.

4.01 Approval of Agreements - Coastline Community College

Meeting: 05/19/2010 Regular Meeting

Category: 4. Action Items

Agenda Type: Action

Public Access: Yes

Agenda Item Content**4.01 Approval of Agreements - Coastline Community College****4.01.01 Approve Memorandum of Understanding between the Coast Community College District and the Cities of Cypress, Fountain Valley, Los Alamitos, Seal Beach, and Westminster.**

1. Background: Coastline Community College will be building a new campus in the 1500 block of Monrovia Avenue in Newport Beach. Currently, there are two office buildings on the property at 1527-1533 and 1535 Monrovia that will be demolished before construction can begin. The District's Land Development Committee made the recommendation that, before the buildings are demolished, they be made available to the Newport Beach Police and Fire Departments for training. After that agreement was approved, the West Orange County SWAT Team, composed of law enforcement personnel from the Cities of Cypress, Fountain Valley, Los Alamitos, Seal Beach, and Westminster, requested that they be allowed to use the facility for training. Because the buildings will eventually be demolished, any damage caused by training is not a concern. An Agreement (MOU) between the District and the Cities of Cypress, Fountain Valley, Los Alamitos, Seal Beach, and Westminster has been prepared for Board approval.

2. Goal/Purpose:

Positive community relations

Develop positive relationships with the police and fire departments in the participating cities

Enhance police and fire training through the use of realistic scenarios and locations

Positive media relations

3. Comments: None

4. Recommendation Statement: After review by the Interim College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Memorandum of Understanding between the Coast Community College District and the Cities of Cypress, Fountain Valley, Los Alamitos, Seal Beach, and Westminster, allowing the West Orange County SWAT Team to utilize the Monrovia property buildings for training purposes prior to demolition. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See West OC SWAT Attachment # 2)

**5. Fiscal Review and Impact:** None West OC SWAT.pdf**Additional Administrative Content**

Printed on 05/19/2010 at 11:56 AM by Laurie Swandell. Last updated on 05/14/2010 by Mar. Saccoccio.

4.02 Approval of Agreements - Golden West College

Meeting: 05/19/2010 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content**4.02 Approval of Agreements - Golden West College****4.02.01 Approve Non-Standard Agreement between Trustees of California State University, Long Beach and the Coast Community College District for Field Placement of University Students at Golden West College****1. Background Information:**

This program with California State University at Long Beach (CSULB) has been in existence to provide students from CSULB practicum experience under the supervision of an Approved Clinical Instructor (ACI) in athletic training. The students shall have the status of learners and shall not be considered employees or agents of Coast Community College District.

2. Goal/Purpose:

To provide practicum experience in athletic training and allow designated students to use appropriate facilities for learning experience for the training of students enrolled in the Department of Kinesiology of CSULB.

3. Comments (if any):**4. Recommendation Statement:**

After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the agreement between the Trustees of the California State University and the Coast Community College District for the placement of CSULB students at Golden West College for practical experience in the study of Kinesiology and Physical Education/Athletic Training, from September 1, 2010 through April 30, 2015. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See CSULB Field Placement Agreement, Attachment #3)

5. Fiscal Impact: No known costs to the District. Worker's Compensation Insurance for participating students shall be provided by California State University.

4.02.02 Approve Non-Standard Agreement between American Honda Motor Company, Inc. (AHM) and the Coast Community College District to participate in PACT training.**1. Background Information:**

GWC has spent a significant amount of time and resources during the past 2-3 years to strengthen its CTE programs and offerings. As part of this effort, we have retired the Auto Collision and Diesel Technology programs and diverted those resources to the Automotive Technology program; the Automotive program has grown over 200% during the past two years. As a next step for growing the

program, we have been seeking training partnerships with automobile manufacturers. These partnerships will allow us to provide manufacturer approved and sponsored training to our students and in return, our students will have more opportunities for securing higher paid internships and jobs with dealership service centers.

2. Goal/Purpose: The goal of this contract is to enable the Automotive Technology program at Golden West College to become authorized training center for American Honda Motor Company (AHM). Initially, GWC will offer two Honda specific courses (Auto 181 and 182) and one Honda augmented course (Auto 120 with Honda-specific electrical modules). Within the next two years, our goal is to teach all the Honda training modules and to become a complete training partner for AHM.

3. Comments (if any):

4. Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the agreement between American Honda Motor Company, Inc. (AHM) and the Coast Community College District for participating in PACT training, from May 6, 2010 and will continue until either party gives sixty (60) days written notice of termination. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Honda Agreement, Attachment # 4)

5. Fiscal Impact: No fiscal impact to the college. College will benefit from "knowledge base" transfer as well as increased enrollment and certifications.

4.02.03 Approve Amendment to Non-Standard Agreement between Blackboard and the Coast Community College District for Transition to New Version of Blackboard

1. Background Information:

Blackboard will be transitioning our faculty and students to a new version of Blackboard. To make this endeavor with the least inconvenience, a separate server will be utilized, to train and test the newest version of Blackboard.

2. Goal/Purpose:

The use of a separate server will assist with the transition to a new version of Blackboard with the least problems and inconvenience.

3. Comments (if any):

4. Recommendation Statement:

After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the amendment between Blackboard and the Coast Community College District for transitioning to Blackboard 9, from May 6, 2010 through June 30, 2012. The Board President, or designee, is authorized to sign the amendment and any related documents, indicating approval by the Board of Trustees. (See Blackboard Amendment, Attachment #6)

5. Fiscal Impact: No cost to the college.



CSULB Field Placement Agreement.pdf



Honda Agreement.pdf



Blackboard Amendment.pdf

Additional Administrative Content

4.03 Approval of Agreements - Orange Coast College

Meeting: 05/19/2010 Regular Meeting

Category: 4. Action Items

Agenda Type: Action

Public Access: Yes

Agenda Item Content**4.03 Approval of Agreements - Orange Coast College****4.03.01 Approve Agreement between the Institute of Reading Development and the Coast Community College District for the purpose of teaching a series of reading enrichment programs offered by Orange Coast College**

1. **Background:** The Institute of Reading Development and Orange Coast College successfully partnered during the Fall 2009 semester to offer reading enrichment programs to the community.

2. **Goal/Purpose:** To offer reading enrichment programs to the community.

3. **Comments:** None

4. **Recommendation Statement:** After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approves the Agreement between the Institute of Reading Development and the Coast Community College District for the purpose of teaching a series of reading enrichment programs offered by Orange Coast College at a mutually agreed upon sites during the Summer, 2010. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment #7).

5. **Fiscal Impact:** The fee split will be 88/12 with 88% of the gross tuition income retained by the institute and 12% to Orange Coast College.

4.03.02 Approve Agreement between the Community College Library Consortium and the Coast Community College District to renew OCC Library electronic databases

1. **Background:** The Orange Coast College Library has subscribed to electronic resources since January, 2001. All subscriptions renew annually. The renewal cycle for our collection of electronic databases occurs three times per year: summer, fall, and spring. The collection of electronic databases is selected by our librarians, who work closely with faculty and curriculum to determine the proper breadth and depth of resources needed. This request is the last of three renewals for this year and will keep our resources current through 2010-2011.

2. **Goal/Purpose:** Electronic databases provide students with greater breadth and increased access (24/7) to common print-based library materials, such as newspapers and periodicals. This provides increased access to a wider array of library resources and is directly related to student success.

3. Comments: None

4. Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approves the Agreement between the Community College Library Consortium and the Coast Community College District for the purpose of renewing OCC Library electronic databases effective July 1, 2010, through June 30, 2011. (See Attachment #8).

5. Fiscal Impact: \$3,997.00 to be paid from Library funds

4.03.03 Approve Agreement between Smarthinking, Inc. and the Coast Community College District for the purpose of offering an online tutoring program to OCC students

1. Background: The Smarthinking online tutoring program has been offered under the Title III Grant to Orange Coast College students since 2009. Research shows that individualized tutoring is one of the most effective ways of increasing student achievement and improving retention. At Orange Coast College, the Student Success Center chose to integrate online tutoring provided by Smarthinking into their existing services as a strategy to improve student achievement, persistence, and retention rates.

2. Goal/Purpose: Increase student achievement and improve retention rates for non-traditional online students.

3. Comments: This is an addendum to the original contract approved in 2009. We are requesting the purchase of an additional 500 hours of online tutoring for all currently enrolled OCC students.

4. Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approves the Agreement between Smarthinking, Inc. and the Coast Community College District for the purpose of offering an online tutoring program to OCC students. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 9).

5. Fiscal Impact: The cost of the full contract (\$15,000) will be paid through Title III Grant funds as a one-time fee



Institute of Reading Development.pdf Community College Library Consortium_Spring 2010.pdf Smarthinking Agreement.pdf

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Lynn Anne Minton. Last modified on 05/14/2010 by Mary Saccoccio.

4.04 Approval of Agreements - District

Meeting: 05/19/2010 Regular Meeting

Category: 4. Action Items

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content

4.04 Approval of Agreements - District

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCODAdsvc. Last update on 05/14/2010 by Mary Saccoccio.

4.05 Buildings and Grounds Approvals

Meeting: 05/19/2010 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content**4.05 Buildings and Grounds Approvals****4.05.01 Bid Tabulations and Award of Contract: Orange Coast College Student Center Renovation; Bid No. 1975****1. Background**

As a master plan approved project, the Orange Coast College Student Center will begin renovation in June 2010 and is anticipated to be reopened for the Spring 2011 semester. The scope of work will include an 1,150 square foot expansion of Associated Students suite, addition of a 1,400 square foot Culinary Arts classroom, 1,250 square foot expansion and remodel of the student food service area, and a cosmetic renovation of the building interior. In addition to the expanded footprint of the building, this project will increase the functional efficiency of the space and provide students with a modernized student gathering facility.

2. Goal/Purpose

Expansion, modernization, and functional reorganization of the existing Student Center.

3. Comments

None

4. Recommendation Statement

Notices were published on March 24 and March 31, 2010 in the newspaper as well as in four trade journals requesting bids. One hundred, ninety-one bid packages were delivered or picked up by prospective bidders. Sixty-eight bids were received for seventeen trade categories under this multiple prime project.

The bids were opened on May 6, 2010 for the Orange Coast College Student Center Renovation; Bid No. 1975.

After careful review by the Coast Community College District Risk Services Manager and Assistant Director of Facilities and Planning, it is recommended that a contract be awarded to the lowest qualified base bid in Categories A, B, C, D, E, F, G, H, I, J, K, L, N, O, P and Q as shown below, and that the President of the Board of Trustees, or designee, be authorized to sign the contract documents.

Base Bid**Category A – Demolition/Site Preparation**

- 1. U.S. Demolition, Inc.
4510 E. Eisenhower Circle, Anaheim, CA 92807**

\$ 99,370.00

- | | | |
|----|--------------------------------------------|---------------|
| 2. | DOJA, INC., Ontario, CA 91762 | \$ 127,000.00 |
| 3. | AMPCO Contracting, Inc., Anaheim, CA 92805 | \$ 158,000.00 |

Category B – Concrete/Grading

- | | | |
|----|----------------------------------------------------------------------------------------------------------------|----------------------|
| 1. | EDGE Development, Inc., Temecula, CA 92590
27368 Via Industria, Suite 101, Temecula, CA 92590 | \$ 470,000.00 |
| 2. | Tidwell Concrete Construction, Inc., Indio, CA 92201 | \$ 479,670.00 |
| 3. | Brian Devries Construction, Inc. dba Devries Construction,
Laguna Niguel, CA 92677 | \$ 736,000.00 |
| 4. | Salazar Construction Co., Inc., Santa Clarita, CA 91351 | \$ 900,000.00 |

Category C – Masonry

- | | | |
|----|----------------------------------------------------------------------------------------------------|----------------------|
| 1. | J.B. McGaliard & Sons, Inc.
13124-A Saticoy Street, North Hollywood, CA 91605 | \$ 104,817.00 |
| 2. | Winegardner Masonry, Inc., Yucaipa, CA 92399 | \$ 172,700.00 |

Category D – Rough Carpentry/Misc Metals

- | | | |
|----|-----------------------------------------------------------------------------------------|----------------------|
| 1. | Cuyamaca Const., Inc.
10763 Woodside Avenue, Suite D, Santee, CA 92071 | \$ 369,000.00 |
|----|-----------------------------------------------------------------------------------------|----------------------|

Category E – Roofing/Waterproofing/Sheet Metal

- | | | |
|----|----------------------------------------------------------------------------------------------|----------------------|
| 1. | Best Contracting Services, Inc.
19027 S. Hamilton Avenue, Gardena, CA 90248 | \$ 254,770.00 |
|----|----------------------------------------------------------------------------------------------|----------------------|

Category F – Glass & Glazing

- | | | |
|----|------------------------------------------------------------------------------------------|---------------------|
| 1. | Tandem West Glass, Inc., Indio, CA 92201
(Withdrew bid due to clerical error) | \$ 68,898.00 |
| 2. | Liberty Glass & Metal, Inc.
1657 West Arrow Route, Upland, CA 91786 | \$ 88,000.00 |
| 3. | E & R Glass Contractors, Inc., Montclair, CA 91763 | \$ 89,880.00 |
| 4. | Roy E. Whitehead, Inc., Riverside, CA 92509 | \$ 145,550.00 |

Category G – Drywall/Plaster/Framing/Doors/Frames/Hardware

- | | | |
|----|----------------------------------------------------------------------------------------|----------------------|
| 1. | Sierra Lathing Company, Inc.
1189 West Leiske Drive, Rialto, CA 92376 | \$ 337,595.00 |
| 2. | Mowery-Thomason, Inc., Anaheim, CA 92806 | \$ 439,584.00 |

Category H – Ceramic Tile

- | | | |
|----|-----------------------------------------------------------------------------------------|----------------------|
| 1. | J. Colavin & Son, Inc.
5323 Alhambra Avenue, Los Angeles, CA 90032 | \$ 119,615.00 |
| 2. | Inland Pacific Tile, Inc., San Bernardino, CA 92408 | \$ 131,500.00 |
| 3. | Continental Marble and Tile Company, Corona, CA 92879 | \$ 152,815.00 |

Category I – Acoustical Ceilings

- | | | |
|----|---------------------------------------------------------------------------------------------------------------------|----------------------|
| 1. | Southcoast Acoustical Interiors, Inc.
9155 Archibald Avenue, Suite 902, Rancho Cucamonga, CA 91730 | \$ 103,650.00 |
| 2. | Cochran Interiors, Inc., Arcadia, CA 91006 | \$ 122,000.00 |
| 3. | Preferred Ceilings, Inc., Brea, CA 92821 | \$ 125,325.00 |
| 4. | Ellijay Acoustics, Inc., Placentia, CA 92870 | \$ 129,470.00 |
| 5. | F. Rodgers Corporation, Ontario, CA 91761 | \$ 132,332.00 |

Category J – Flooring

- | | | |
|----|---------------------------------------------------------------------------------|---------------------|
| 1. | The M.S. Rouse Company, Inc.
18012 Cowan, Irvine, CA 92614 | \$ 97,850.00 |
| 2. | Continental Flooring, Inc., Rancho Cucamonga, CA 91730 | \$ 98,126.00 |
| 3. | Pro Installations, Inc. dba ProSpectra Contract Flooring,
Cerritos, CA 90703 | \$ 99,900.00 |

Category K – Painting

- | | | |
|----|------------------------------------------------------------------------------------|---------------------|
| 1. | Industry Coatings Co., San Pedro, CA 90731
(Withdrew bid due to clerical error) | \$ 29,500.00 |
| 2. | Bithell, Inc., Covina, CA 91724
(Withdrew bid due to clerical error) | \$ 53,625.00 |
| 3. | Painting & Décor, LTD
P.O. Box 5926, Orange, CA 92863 | \$ 55,400.00 |
| 4. | C.T. Georgiou Painting Co., Wilmington, CA 90744 | \$ 66,790.00 |
| 5. | A.J. Fistes Corporation, Long Beach, CA 90806 | \$ 70,890.00 |
| 6. | Borbon Incorporated, Buena Park, CA 90620 | \$ 83,000.00 |

Category L – Project Specialties

- | | | |
|----|-----------------------------------------------------------------------------------------------------|----------------------|
| 1. | Gamma Builders, Inc.
28561 Oso Pkwy, Suite D-518, Rancho Santa Margarita, CA 92688 | \$ 147,300.00 |
|----|-----------------------------------------------------------------------------------------------------|----------------------|

Category M – Kitchen Equipment/Finish Carpentry/Millwork

- | | | |
|----|----------------------------------------------------------------------------------------|---------------|
| 1. | R.W. Smith & Co.
Withdrew bid due to clerical error) | \$ 620,600.00 |
| 2. | J.F. Duncan Industries, Inc., Downey, CA 90241
(Withdrew bid due to clerical error) | \$ 735,588.04 |

Package will be rebid and submitted to the Board for approval on 7/21/10

Category N – Fire Protection

- | | | |
|----|------------------------------------------------------------------------|--------------|
| 1. | Underwriters Fire Protection of California, Inc.,
Cypress, CA 90630 | \$ 93,450.00 |
|----|------------------------------------------------------------------------|--------------|

- (Withdrew bid due to clerical error)
2. **A-1 Fire Protection, Inc.** **\$ 182,000.00**
8655 Miramar Place, San Diego, CA 92121
 3. Cosco Fire Protection, Inc., Orange, CA 92865 \$ 188,340.00
 4. Daart Engineering Company, Inc., San Bernardino, CA 92405 \$ 196,823.00
 5. Gamma Builders, Inc., Rancho Santa Margarita, CA 92688 \$ 208,300.00
 6. Tate Fire Protection Services, Inc., Poway, CA 92064 \$ 229,800.00
 7. Link-Nilsen Corporation, Arcadia, CA 91006 \$ 275,160.00

Category O – Plumbing/Site Utilities

1. **Continental Plumbing, Inc.** **\$ 227,461.00**
11165 Thurston Lane, Mira Loma, CA 91752
2. Alpha Mechanical Heating & Air Conditioning, Inc.,
San Diego, CA 92123 \$ 248,700.00
3. Temecula Mechanical, Inc., Temecula, CA 92590 \$ 253,000.00
4. H.L. Moe Co., Inc., Glendale, CA 91204 \$ 272,680.00
5. Atlas-Allied, Inc., Anaheim, CA 92806 \$ 273,480.00
6. Verne's Plumbing, Inc., Buena Park, CA 90621 \$ 298,500.00
7. D/K Mechanical Contractors, Inc., Anaheim, CA 92807 \$ 301,420.00
8. HPS Mechanical, Inc., Bakersfield, CA 93307 \$ 343,449.00

Category P – HVAC

1. **Liberty Climate Control, Inc.** **\$ 760,000.00**
2447 N. Chico Avenue, South El Monte, CA 91733
2. Air Plus Corporation, Van Nuys, CA 91406 \$ 767,000.00
3. Cool Air Supply, Inc., Glendale, CA 91208 \$ 784,500.00
4. Refrigerated Air Mechanical Systems, Anaheim, CA 92802 \$ 793,458.00
5. Alpha Mechanical Heating & Air Conditioning, Inc.,
San Diego, CA 92123 \$ 838,200.00
6. JMS Air Conditioning and Appliance Service, Inc.
dba JMS A/C & Heating, Van Nuys, CA 91405 \$ 849,000.00
7. Sheldon Mechanical Corporation, Santa Clarita, CA 91355 \$ 852,700.00
8. Anderson Air Conditioning, L.P., Fullerton, CA 92831 \$ 864,163.00
9. West-Tech Mechanical, Inc., Montclair, CA 91763 \$ 909,950.00
10. Scorpio Enterprises dba Aire-Masters Air Conditioning,
Santa Fe Springs, CA 90670 \$ 989,000.00
11. ACH Mechanical Contractors, Inc., Redlands, CA 92373 \$1,047,000.00

Category Q – Electrical/Fire Alarm/Low Voltage Systems

1. **Dennison Electric, Inc.** **\$ 396,250.00**
10855 Portal Drive, Los Alamitos, CA 90720
2. Tri-Power Electric, Inc., Santa Ana, CA 92704 \$ 430,000.00
3. Baker Electric, Inc., Escondido, CA 92029 \$ 555,500.00
4. Bergelectric Corp., Costa Mesa, CA 92627 \$ 586,700.00
5. Mel Smith Electric, Inc., Stanton, CA 90680 \$ 695,000.00

Fiscal Impact: \$3,813,078 (Measure C – General Obligation Bond Fund & ASOCC Funds)
Master Plan Approved Project
OCC Upgrade Student Services

4.05.02 Bid Tabulations and Award of Contract: Orange Coast College Technology Mechanical Controls Upgrade; Bid No. 1976

1. Background

As part of the 2008 Scheduled Maintenance Program Funds granted by the State, Orange Coast College proposed to upgrade/replace the mechanical controls in the Technology Building. These current controls are incompatible with the campus-wide EMS system and will be replaced with the campus standard controls.

2. Goal/Purpose

Standardization of campus operating systems to maximize energy efficiency.

3. Comments

None

4. Recommendation Statement

Notices were published on March 25 and April 8, 2010 in the newspaper as well as in four trade journals requesting bids. Fourteen bid packages were delivered or picked up by prospective bidders. Two bids were received.

The bids were opened on May 5, 2010 for the Orange Coast College Technology Mechanical Controls Upgrade; Bid No. 1976.

After careful review by the Coast Community College District Risk Services Manager and Assistant Director of Facilities, Planning and Construction, it is recommended that a contract be awarded to KX2 Holdings Building Technologies Group, LP dba Climatec Building Technologies Group as lowest qualified base bid of \$450,837.00 as shown below, and that the President of the Board of Trustees, or designee, be authorized to sign the contract documents.

	<u>Base Bid</u>
1. KX2 Holdings Building Technologies Group, LP dba Climatec Building Technologies Group 18002 Cowan, Suite 200, Irvine, CA 92614	\$450,837
2. Alpha Mechanical Heating & Air Conditioning, Inc., San Diego, CA 92123	\$559,200

Fiscal Impact: \$450,837 (State Scheduled Maintenance Funds)
OCC Upgrade/Replace Energy Management System
in Six Buildings
(Measure C – General Obligation Bond Fund)
OCC Energy Efficiency Upgrades
Master Plan Approved Project

4.05.03 Approve Standard Professional Services Agreement with GLUMAC; Coastline Community College Newport Beach Learning Center

1. Background

Pursuant to the US Green Building Counsel (USGBC), Coastline will seek to achieve Leadership in Energy and Environmental Design (LEED) certification for the Newport Beach Learning Center building. As a prerequisite, a building systems commissioning process must be incorporated into the construction documents in order to ensure that the installation and performance of energy consuming systems satisfactorily meet the certification requirements. In addition, the selected engineer will participate in project design meetings, provide oversight of the building systems installation, and develop a Systems Manual to support ongoing efficiency of the system.

2. Goal/Purpose

Ensure optimal efficiency of the Newport Beach Learning Center building and fulfill credit requirements for LEED certification.

3. Comments

None

4. Recommendation Statement

An RFP was requested and submitted by six engineering firms to provide independent third-party commissioning services. After review by the Coastline Community College Vice President of Administrative Services, Assistant Director of Facilities Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given to employ GLUMAC for commissioning services for the Coastline Community College Newport Beach Learning Center pursuant to the Districts' Standard Professional Services Agreement.

The scope of service is to include the following tasks:

1. Commissioning Services	\$61,000
---------------------------	----------

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

Fiscal Impact: \$61,000

(General Obligation Bond Funds/Measure C)
Master Plan Approved Project
CCC Newport Beach Learning Center



BuildingsAndGrounds0519.pdf

Additional Administrative Content

4.06 General Items of Business - Coastline Community College

Meeting: 05/19/2010 Regular Meeting

Category: 4. Action Items

Agenda Type: Action (Consent)

Public Access: Yes

Agenda Item Content**4.06 General Items of Business - Coastline Community College****4.06.1 Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Costa Rica during Summer 2011.**

After review by the Dean of Instruction, it is recommended by the Coastline Community College Interim President that authorization be given to enter into a standard travel contractor agreement to conduct a program in Costa Rica during Summer 2011. John Clark, Megan DeWitt, and Flory Mora-Gehring, part-time instructors, to serve as faculty. All logistical arrangements will be handled by Festival Travel & Tours.

Fiscal Impact: No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to Coast Community College District for the total cost of the trip.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Laurie Swancutt. Last update on 05/14/2010 by Mary Saccoccio.

Agenda Item

4.07 General Items of Business - Golden West College

Meeting: 05/19/2010 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content

4.07 General Items of Business - Golden West College

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by Christina Ivins. Last update on 05/14/2010 by Mary Saccoccio.

4.08 General Items of Business - Orange Coast College

Meeting: 05/19/2010 Regular Meeting

Category: 4. Action Items

Agenda Type: Information

Public Access: Yes

Agenda Item Content**4.08 General Items of Business - Orange Coast College****4.08.01 Authorization To Conduct A Short-Term Language Study Abroad Program in Paris, France During Summer, 2011**

Authorization to conduct a short-term language study abroad program in Paris, France during summer, 2011. This program is a standard travel contractor agreement. All logistical arrangements will be handled by ACCENT (International Consortium for Academic Programs Abroad).

Lia Raileanu, OCC Professor of French, to serve as faculty. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

4.08.02 Authorization To Conduct A Short-Term Language Study Abroad Program In Madrid, Spain During Summer, 2011

Authorization to conduct a short-term language study abroad program in Madrid, Spain during summer, 2011. This program is a standard travel contractor agreement. All logistical arrangements will be handled by ACCENT (International Consortium for Academic Programs Abroad).

Jeffrey Brown, OCC Professor of Spanish, to serve as faculty. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

Additional Administrative Content

Created on: 04/19/2010 3:11:36 AM by: Lynnette Minton. Last updated on: 05/12/2010 by: Mary Saccoccio

4.09 General Items of Business - District

Meeting: 05/19/2010 Regular Meeting
Category: 4. Action Items
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**4.09 General Items of Business - District****4.09.01 Authorization for Special Payments - District**

Payment NTE \$5,000 to cover reasonable and allowable expenses, including meeting room costs, airfare, lodging and taxes incurred for the Vice Chancellor of Educational Services Search Committee. Names on file with the Personnel Office and District Board Office. Expenses to be paid from Recruitment funds.

4.09.02 Authorization for Special Payments - District

Payment NTE \$5,000 to cover reasonable and allowable expenses, including meeting room costs, airfare, lodging and taxes incurred for the Vice Chancellor of Administrative Services Search Committee. Names on file with the Personnel Office and District Board Office. Expenses to be paid from Recruitment funds.

4.09.03 Authorization for District Information Services (DIS) to Purchase Hardware, Software and Support Services To Stabilize and Enhance Luminis (MyCCC, MyGWC, MyOCC, MyCoast) Portals.

1. Background: Project Voyager launched on September 21, 2005 when the Board of Trustees approved the purchase of SunGard Higher Education's (SGHE's) Banner and Luminis software. Banner Student Self-Service and Luminis modules went live for the Spring 2008 term. Luminis is accessed 5 million times each year by Coast's Students, Faculty and Staff.

Luminis' technology has changed since the auspicious launch of Luminis/MySites portals. For example, Coast and SunGard pioneered Gmail integration for students in Luminis 4; Gmail will be a baseline component in Luminis 5 available to all SunGard Higher Education customers when it is released June 2010.

Luminis 4 was developed to run on the Sun Solaris, Windows and Linux operating system platforms.

Luminis 5 will not run on Coast's current Windows platform, only Sun or Linux.

Coast pushed the envelope and is the largest Luminis user on the Windows platform. The size and complexity of Coast's Windows platform Luminis installation can cause system performance issues and outages at peak utilization times such as the first week of a term.

DIS consulted with SGHE on the performance issues. SGHE continues to improve Luminis 4; however, DIS recommends the best long-term solution is to move to Luminis 5. SGHE facilitated and DIS consulted with large multi-college community college districts to compare Sun and Linux platforms: Ventura Community College District (Sun and Linux platforms), North Orange County Community College District (Sun platform), and Colorado Community College System (Linux platform).

Linux is the better platform choice for two reasons: 1) SGHE is developing Luminis 5 on Linux, and 2) Linux is lower cost than Sun.

2. Goal/Purpose:

As an integral part of the Voyager Continuous Improvement process:

Improve student access to online registration, course catalog, grades, Gmail, transcripts, and other services provided through Luminis and Banner Self-Service;

Improve faculty access to online course rosters, grading, Faculty Dashboard, Single Sign On (SSO) to Blackboard and Seaport Learning Management Systems, and other services provided through Luminis and Banner Self-Service;

Deploy the latest Luminis release 5 on the Linux platform to use the new features and improve system reliability.

3. Comments (if any):

4. Recommendation Statement: After review by the Voyager Continuous Improvement Team, Administrative Director, District Information Services, Vice Chancellor of Administrative Services, it is recommended by the Chancellor that the Board authorize the Director of Purchasing to issue purchase orders in support of the Luminis platform upgrade.

5. Fiscal Review and Impact: \$205,000 from general funds:

Description	Vendor	Amount
Redhat Linux Operating System Licenses	DLT Solutions (Redhat's Educational Reseller) or equivalent	\$25,000
~ 14 Servers	Dell Education, or equivalent	\$100,000
Implementation Services	SunGard Higher Education	\$60,000
Staff Training	DLT Solutions or equivalent	\$20,000
TOTAL		\$205,000

4.09.04 Adoption of Revisions and Deletions to Policies, Student Trustee, Board of Trustees

At the May 5, 2010 Board of Trustees meeting, the Board reviewed policies concerning the Student Trustee. The policy has been reviewed and updated to confirm the duties and responsibilities of the Student Trustee, as well as to eliminate duplication with other Board policies.

After review by the District General Counsel and Secretary of the Board, it is recommended by the Board Clerk that the Board adopt the proposed revisions to Policy 010-2-14. It is further recommended that the Board delete policies 10-2-14.3, "Compensation for Student Trustee" and 010-2-14.4, "Student Trustee Travel and Conference Approvals."

Changes to the policies are noted in **bold** for additions and ~~strike through~~ for deletions.

INTRODUCTION

(Board of Trustees)

010-2-14
Adopted 12/14/83
Revised 02/17/99
Revised 08/16/06
Revised XX/XX/XXXX

STUDENT REPRESENTATIVE TRUSTEE, BOARD OF TRUSTEES

There shall be included within the membership of the Board of Trustees a non-voting student who shall be selected and shall serve in accordance with procedures established by the Board policy 010-2-9.4. The Student Trustee of the Coast Community College District shall meet these minimum qualifications:

1. The District Student Trustee shall be enrolled in, and complete at least five units per semester, as a student of the Coast Community College District in both the Fall and Spring semesters of his/her term of office.

In addition, the following requirements shall be met:

- a. Hold at least a 2.0 cumulative GPA when applying for the position.
 - b. Maintain at least a 2.0 GPA during the term of office.
2. The Student Trustee may not have been on academic probation or under disciplinary sanction from a Coast Community College District college during the academic year prior to the term of office being sought or during the term of office as Student Trustee.
 3. The Student Trustee must be at least 18 years of age before assuming office.
 4. ~~Student Trustee acts as a representative voice for students in the Coast Community College District.~~
 5. ~~Student Trustee shall chair District Student Council Meetings.~~

DUTIES & RESPONSIBILITIES

Pursuant to California Education Code Section 72023.5(a), the Student Trustee of the Coast Community College District attends all Regular and Special meetings of the Board of Trustees. The Student Trustee as a non-voting member of the Board, may make motions, second motions, and participate in Trustee discussions. The Student Trustee receives all correspondence, agendas, agenda attachments, staff reports, minutes, and other materials which regular Trustees receive, except those matters which pertain to Closed Session items. The Student Trustee does not participate in Closed Sessions of the Board. The Student Trustee is appointed by the Board in May of each year to serve a one-year term, commencing on June 1st, and expiring on the following May 31st.

The Student Trustee's primary duty and responsibility is to bring a student perspective to all Board of Trustee meetings for the Coast Community College District. The Student Trustee participates in all Board meetings to express a student's perspective and may designate, for the record, his/her position prior to the Board vote. Such designation shall not be counted in the official vote, but shall be recorded in the Board meeting minutes. The Student Trustee may gather individual or group student opinions for presentation to the Board on agenda matters. The Student Trustee provides a report at Regular Meetings of the Board on his or her own activities as Student Trustee, as well as those of the District Student Council.

Under the direction of the Secretary of the Board of Trustees, the Student Trustee is responsible for other specified student matters including serving as the Chair of the District Student Council. The Student Trustee annually leads the recruitment and selection of his/her successor, and acts as Chair of the Student Trustee Selection Committee which recommends the successor Student Trustee to the Board of Trustees. The Student Trustee plays a key role in the annual retreat of the District Student Council and the annual Student Lobby Day in Sacramento, and provides leadership in District programs such as Congress to Campus and other similar Board-approved District-wide programs. In each of these activities, the Secretary of the Board of Trustees, under the direction of the Board Clerk, shall have oversight responsibility.

STUDENT TRUSTEE TRAVEL

The Student Trustee is encouraged to attend the annual student trustee training conference sponsored by the Community College League of California. In addition to this state-wide conference, the Student Trustee may attend one additional community college conference at District expense, if approved in advance by the Board of Trustees.

COMPENSATION FOR THE STUDENT TRUSTEE

Compensation of the Student Trustee shall be \$200 per month for Regular Meeting attendance. Such compensation shall be paid to Student Trustees who are absent only if the Board, by Resolution, finds that the Student Trustee is, at the time of the meeting, performing services outside the meeting for the District, was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board.

MILEAGE STIPEND FOR THE STUDENT TRUSTEE

The Student Trustee shall be entitled to the mileage allowance provided the regular Trustees.

~~Student members are authorized to make and second motions at Board meetings. Student members may further designate for the record their support or opposition to any matter prior to the official Board vote. This designation, however, shall not be counted in the official vote. A designation shall be recorded in the board meeting minutes. Such student shall have the right to attend all meetings of the Governing Board except those meetings prohibited by Education Code 72023.5(a)(2) or when the Board is in closed session. Such student member shall serve only one term commencing June 1 and ending May 31 of each year and shall not eligible to succeed himself/herself.~~

INTRODUCTION

(Board of Trustees)

010-2-14.3

Approved 02/19/03

COMPENSATION FOR THE STUDENT TRUSTEE

~~Compensation of Student Trustees of the Board shall be \$200 per month for Regular Meeting attendance. Such compensation shall be paid to Student Trustees who are absent only if the Board, by Resolution, finds that the Student Trustee is, at the time of the meeting, performing services outside the meeting for the District, was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board.~~

INTRODUCTION
(Board of Trustees)

Adopted 05/07/86
010-2-14.4
Adopted 05/07/86
Revised 08/20/86

~~STUDENT TRUSTEE TRAVEL AND CONFERENCE APPROVALS~~

~~Generally Student Trustee travel and conference approvals and activities will be subject to the same policies as for duly elected trustees. In addition, the Student Trustee shall first gain the concurrence from those instructors where class or activity absence would result during travel or conference involvement.~~

4.09.05 Authorization for Coast Community College District to purchase Oracle Real Application Clusters (RAC) Software from Oracle Corporation to provide failover protection for Coast's mission critical systems: Banner and Luminis/ MySites (MyCCC, MyCoast, MyGWC, MyOCC).

1. Background: Project Voyager launched on September 21, 2005 when the Board of Trustees approved the purchase of SunGard Higher Education's (SGHE's) Banner, Luminis, Operational Data Store (ODS) and Oracle database software, support and updates.

A goal of Project Voyager is to serve Students and Faculty on a 24/7 basis as much as practicable with Banner's multitude of online services: course catalogs, registration, fee payment, course rosters, Blackboard and Seaport Learning Management Systems, grades, transcript requests, parking permits, and so on.

Hardware and software failures are inevitable. Downtime is costly for Coast Community College District and its Students. Coast's main Banner Hewlett Packard (HP) 8620 database server had multiple failures and was down for four days during Spring Break (March 25 through March 28, 2010). If the system fails during a peak critical time like registration, the first week of the term, or final exams, the effect could be devastating on Coast and its Students..

2. Goal/Purpose:

To ensure the highest availability of Banner Student and related Project Voyager systems for Coast Community College District's Students, Faculty, and Staff.

3. Comments (if any):

4. Recommendation Statement: After review by the Voyager Continuous Improvement Team, Administrative Director, District Information Services, Vice Chancellor of Administrative Services, it is recommended by the Chancellor that the Board authorize the Director of Purchasing to issue purchase orders to Oracle Corporation to purchase Oracle RAC software, support and updates.

5. Fiscal Review and Impact: \$190,808 plus taxes from general funds: \$156,400 for 17 processor licenses and \$34,808 for first year support and updates.

4.09.06 Approval of Employment Agreement, Interim Vice Chancellor of Educational Services

After review by the Vice Chancellor of Human Resources, it is recommended by the Chancellor that the

Board approve the employment agreement with John Breihan, Interim Associate Vice Chancellor of Educational Services, effective June 1, 2010, through September 30, 2010. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCCBAdsvic. Last updated on 05/14/2010 by Mary Saccoccio.

Agenda Item

4.10 Resolutions

Meeting: 05/19/2010 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content

4.10 Resolutions

NONE

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCCD Adsys C, Last update on 05/14/2010 by Mary Saccoccio

4.11 Approval of the Minutes

Meeting: 05/19/2010 Regular Meeting
Category: 4. Action Items
Agenda Type: Action
Public Access: Yes

Agenda Item Content

4.11 Approval of the Minutes

Special Meeting of May 3, 2010

Regular Meeting of May 5, 2010



Min 5-3-10 Special Meeting.pdf



Min 5-5-10 Regular Meeting.pdf

Additional Administrative Content

Created on 04/19/2010 at 11:56 AM by CCCD Aduvc. Last update on 05/14/2010 by Tracey Sanders.

4.12 Opportunity for Public Comment

Meeting: 05/19/2010 Regular Meeting
Category: 4. Action Items
Agenda Type: Action (Consent)
Public Access: Yes

Agenda Item Content**4.12 Opportunity for Public Comment (Items Not on the Agenda)**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

Additional Administrative Content

Created on 05/07/2010 at 09:28 AM by Mary Saccoccio. Last update on 05/14/2010 by Mary Saccoccio.

4.13 Recess to Closed Session

Meeting: 05/19/2010 Regular Meeting
 Category: 4. Action Items
 Agenda Type: Action (Consent)
 Public Access: Yes

Agenda Item Content

4.13 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

4.13.01 Public Employment (Pursuant to Government Code 54957 (b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
 - a. Interim Vice Chancellor Educational Services
6. Classified Management
7. Classified Staff
 - a. Cosmetology Dispensary Technician
 - b. CTE Community College Grant Coordinator
 - c. Instructional Associate Success Center
 - d. Student Financial Aid Accounting/Fiscal Specialist
 - e. Calworks Staff Assistant Senior
 - f. Instructional Associate Success Center
 - g. Student Financial Aid Specialist-BFAP
 - h. Student Financial Aid Specialist
 - i. Child Care Center Eligibility Assistant
8. Reclassification and Reorganization/Reassignment
 - a. Telecourse Mkg Coordinator
9. Classified Temporary Assignments
 - a. Special Assignment
 - b. Student Financial Aid Coordinator
 - c. Staff Specialist
 - d. Special Assignment
 - e. Campus Security Officer, Lead
 - f. Campus Security Officer, Lead
 - g. Campus Security Officer, Lead
 - h. Special Assignment
 - i. Special Assignment
 - j. Campus Security Officer, Lead
 - k. Campus Security Officer, Lead
 - l. Campus Security Officer, Lead

m. Mechanic, Lead
n. Special Assignment
o. Special Assignment
p. Special Assignment

10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers
15. Vice Chancellor of Human Resources

Public employment materials are available upon request from the Board of Trustees' Office

4.13.02 Conference with Legal Counsel: Existing Litigation (Pursuant to sub-section "a" of Government Code Section 54956.9)

Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No. 30-2008-00109222
Coast Federation of Educators v. Coast Community College District (CFE Arbitration)
Faber v. Coast Community College District et al., Orange County Superior Court Case No. 30-2009-00126090
Jacobson v. Coast Community College District (Arbitration)
Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)
Magana vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2010-00346951
Lopez vs. Golden West College, Office for Civil Rights Case No. 09-10-2094
Coast Community College Association vs. Coast Community College District, PERB Case #LA-CE-54-36-E

4.13.03 Conference with Legal Counsel: Anticipated Litigation (Pursuant to sub-section "b" of Government Code Section 54956.9)

Significant exposure to litigation: Claim filed by Michael Greeley

4.13.04 Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957)

4.13.05 Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

Position: Chancellor

4.13.06 Conference with Labor Negotiator
(Pursuant to Government Code Section
54957.6)

Agency Negotiator: Joseph Quarles Ed.D., Vice Chancellor, Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

4.13.07 Reconvene Regular Meeting

4.13.08 Report of Action from Closed Session (if any)

4.13.09 Adjourn

Additional Administrative Content

Created on 05/06/2010 at 04:29 PM by Christian Teeter. Last update on 05/14/2010 by Mary Saccoccio.

Special Meeting

Board of Trustees

Coast Community College District

District Board Room

May 3, 2010 8:30 a.m.

Minutes

A Special Meeting of the Board of Trustees of the Coast Community College District was held on May 3, 2010 in the Board Office at the District Office.

1. Call to Order

Board President Jerry Patterson called the meeting to order at 8:35 a.m.

2. Roll Call

Trustees Present: Mr. Patterson, Mr. Moreno, Mr. Howald,
Ms. Hornbuckle, and Dr. Prinsky

3. Opportunity for Public Comment

There were no requests to address the Board during Public Comment.

4. Convene to Closed Session

The meeting convened to Closed Session at 8:36 a.m. to discuss the following items:

- a. Public Employment (Pursuant to Government Code Section 54957 (b) (1))
Position: President, Coastline Community College

5. Reconvene to Open Session

The meeting reconvened to Open Session at 5:44 p.m.

6. Report of Action from Closed Session

There was no report of action from Closed Session.

7. Adjournment

There being no further business, it was moved by Ms. Hornbuckle and seconded by Mr. Howald that the meeting be adjourned.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Ms. Hornbuckle and Dr. Prinsky
No:	None
Absent:	None

The meeting was adjourned at 5:45 p.m.

Secretary of the Board of Trustees

Regular Meeting
Board of Trustees
Coast Community College District

District Board Room

6:30 p.m. Regular Meeting – Closed Session Following

May 5, 2010

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on May 5, 2010 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Jerry Patterson called the meeting to order at 6:30 p.m.

1.02 Roll Call

Trustees Present: Jerry Patterson, Mary Hornbuckle, Walter Howald, Jim Moreno,
Lorraine Prinsky and Student Trustee Robert Lane

Trustees Absent: None

1.03 Public Comment (Closed Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.04 Pledge of Allegiance – Trustee Mary L. Hornbuckle

Trustee Hornbuckle led the Pledge of Allegiance to the United States.

1.05 Public Comment (Open Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.06 Presentations, Ceremonial Resolutions and Public Hearings

1.06.01 Resolutions to Honor and Accept the Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Faculty

Hyde, William, GWC, Instructor of Philosophy, retirement effective 5/31/10
Mucciario, Paula, GWC Instructor of Sign Language, retirement effective 6/01/10

Counselor

Dills, Ruth, CCC, Counselor, retirement effective 7/01/10

Classified Manager

Coyne, Martha, DIST, Manager Employee Benefits, retirement effective 6/30/10

Revisions to Previous Board Action

Heck, Janet, CCC, Instructor, Special Education, revise effective date from 3/3/10 to 3/2/10.
Lee-Warren, Susan, GWC, Instructor, Art, revise effective date from 5/31/10 to 3/3/10.

It was moved by Mr. Lane and seconded by Mr. Howald to accept these retirements and changes to previous Board action.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

2.00 General Information and Reports

2.01 Informative Reports

(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)

2.01.01 Report from the Chancellor

Dr. Ding-Jo H. Currie, Chancellor, provided a report to the Board. Dr Currie also introduced Mr. Brahmhatt, Vice Chancellor of Administrative Services who provided the Board with a report of the ENDS Program. (See appendix B, page 34)

2.01.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Marilyn Brock, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.01.03 Reports from the Officers of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Lee Fuller, Coastline Community College
Kris Cutting, Orange Coast College

2.01.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Dr. Eduardo Arismendi-Pardi, Orange Coast College (OCC) Academic Senate President
Diane Restelli, Golden West College (GWC) Academic Senate President
Nancy Jones, Coastline Community College (CCC) Academic Senate President

2.01.05 Reports from Employee Representative Groups

Reports were provided by the following Employee Representative Groups:

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCCA/CTA-NEA)
Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE)
Mr. Kelsey provided the Board with a written statement. (See appendix C, page 35)
Dean Mancina, President, Coast Federation of Educators (CFE)

2.01.06 Reports from the Board of Trustees

Board members provided individual reports.

2.01.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings.

Trustee Moreno provided a report of the Audit Committee, Trustee Patterson provided a report of the Personnel Committee, Trustee Howald provided a report of the Land Development Committee and Trustee Prinsky provided a report of the Orange County

Legislative Task Force. Board President Patterson further provided the Board with a report of the Vice Chancellor of Human Resources and President, Coastline Community College executive search committees.

2.02 Matters for Review, Discussion and/or Action

2.02.01 Review of Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2009/2010 as presented in the May 5, 2010 Agenda.

2.02.02 Consideration of Meetings and Conferences of the American Association of Community College (AACC) Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC)

The Board reviewed the scheduled Board Meeting dates and conferences for the AACC, ACCT, and the CCLC.

2.02.03 Opportunity for the Board to Review the Board Directives Log

The Board reviewed and discussed the items on the Board Log.

It was moved by Dr. Prinsky and seconded by Mr. Patterson to remove # 3, "Report of Operational Issues at Golden West College Bookstore" from the Board Directives Log.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

It was moved by Mr. Howald and seconded by Dr. Prinsky to make the following changes to the Board Log:

1. Change the date on # 2, "Provide status report of the OCC Bookstore and Food Service Revenue" from May 5, 2010 to May 19, 2010.

2. Change the date on # 9, "Develop Board Policy relating to Academic Senate Presidents" from May 5, 2010 to May 19, 2010.

3. Dr. Prinsky requested to add a new item to the Board Directives Log as follows:

Provide Student Success Data/Student Learning Outcomes information relative to Accreditation at the August 2010 and then periodically thereafter for Board review and discussion.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

2.02.04 Opportunity for Board of Trustees' Review of Occupational and Vocational Certificate Programs (all three colleges)

The Board of Trustees reviewed and discussed the core indicator data for the Occupational and Vocational Certificate Programs for all three colleges.

2.02.05 Review of Policy 010-2-14, Student Representative

Public Speakers Mr. Lee Fuller and Mr. Kris Cutting addressed the Board regarding this item. Mr. Fuller requested that the last paragraph of the policy not be removed as proposed and that the last two sentences in paragraph 2 under the heading of, "Duties & Responsibilities" be deleted.

Board President Patterson indicated that the last paragraph will remain and the policy will be placed on the May 19, 2010 Board Meeting Agenda.

2.02.06 Early Notification Departure Stimulus Program (ENDS) Update

This item was heard in Agenda Item 2.01.01 above.

2.02.07 Opportunity for the Board of Trustees to Discuss Updates to the Newport Beach Learning Center, Coastline Community College

Board President Patterson stated there were no new updates to discuss.

2.02.08 Opportunity for the Board of Trustees to Discuss Updates to the Boys & Girls Club, Golden West College

Ms. Janet Houlihan, Vice President of Administration Golden West College provided the Board with a report of the Boys & Girls Club.

2.02.09 Opportunity for the Board of Trustees to Review and Discuss the Position Profile, Vice Chancellor of Educational Services and Technology

The Board reviewed the Position Profile, Vice Chancellor of Educational Services and Technology.

2.02.10 Opportunity for the Board of Trustees to Review and Discuss the Position Profile, Vice Chancellor of Finance and Administrative Services

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Position Profile, Vice Chancellor of Finance and Administrative Services with the following change:

Under the heading of "Major responsibilities for this position include" change item # 6 to read, "Provide for the fiscal integrity of the District, including oversight of investments and proper expenditures of all District funds."

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

2.03 Review of Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the May 5, 2010 Agenda.

3.00 Consent Calendar

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to remove item 3.04.01 Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations for Michiye Yoshii so that additional information could be obtained, and to approve all remaining items listed in the Consent Calendar.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.00 Action Items

4.01 Approval of Agreements – Coastline Community College

4.01.01 Approve Lease Agreement between Class Leasing, Inc., and the Coast Community College District

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the Agreement between Class Leasing, Inc., and the Coast Community College District for use of a 36' x 40' re-locatable classroom for Parent Education classes at the Costa Mesa Center, effective July 1, 2010 through June 30, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Expenditure of \$4,000 annually

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.01.02 Approve Memorandum of Understanding (MOU) between Butte-Glenn Community College District and the Coast Community College District

It was moved by Mr. Howald and seconded by Mr. Lane to approve the Memorandum of Understanding between the Butte-Glenn Community College District and the Coast Community College District, on behalf of the California Community Colleges Chancellor's Office and CourseSmart LLC for services related to the California Virtual

Campus Grant No. 05-0008-001. Term of the MOU shall commence on May 6, 2010, and terminate on April 7, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$25,000

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.01.03 Approve Agreement between Kendall Hunt Publishing Company and the Coast Community College District to Design and Produce an Online Public Speaking Course and Textbooks

It was moved by Mr. Howald and seconded by Mr. Lane to approve the Agreement between Kendall Hunt Publishing Company and the Coast Community College District to design and produce a Public Speaking Online Course and Textbooks. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: No Cost to District.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.01.04 Approve an Amendment to an Agreement between the Cengage Learning and the Coast Community College District to Publish the Second Edition of the Student Guide for Anthropology: The Four Fields

It was moved by Ms. Hornbuckle and seconded by Mr. Lane to approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the second edition of the Student Guide for Anthropology: The Four Fields for use with Anthropology: The Human Challenge according to the Agreement. The Board President, or designee, is authorized to sign the Amendment, and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Publisher grant to Coast District of \$7,500.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.01.05 Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Second Edition of the Student Guide for Cultural Anthropology: Our Diverse World

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the second edition of the Student Guide for Cultural Anthropology: Our Diverse World according to the Agreement. The Board President, or designee, is authorized to sign the Amendment, and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Publisher grant to Coast District of \$7,500.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.01.06 Authorization to Distribute a Request Proposal (RFP) for Student Health Services for Coastline Community College Students

It was moved by Mr. Lane and seconded by Ms. Hornbuckle to approve the request to advertise a Request for Proposal (RFP) for Student Health Services for Coastline Community College students. The current Standard Services Provider Agreement for Contracted Services with Memorial Prompt Care Medical Group, Inc., to provide student health services was approved by the Board of Trustees on May 4, 2005 and expires August 29, 2010. A copy of the proposed RFP along with the proposed agreement is included in the Board's packet for reference. The Board President, or designee, is authorized to sign the Request for Proposal Letter and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.01.07 Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Sixth Edition of the Telecourse Student Guide for Cycles of Life: Exploring Biology

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the Sixth Edition of the Telecourse Student Guide for Cycles of Life: Exploring Biology according to the Agreement. The Board President, or designee, is authorized to sign the Amendment, and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Publisher grant to Coast District of \$4,000

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.02 Approval of Agreements – Golden West College
None

4.03 Approval of Agreements – Orange Coast College

4.03.01 Approve Agreement between California Corporate College and the Coast Community College District for the purpose of partnering with California Corporate College to provide a single point of contact to access training and workforce preparation services throughout California

It was moved by Mr. Lane and seconded by Dr. Prinsky to approve the Agreement between California Corporate College and the Coast Community College District for the purpose of partnering with California Corporate College and Orange Coast College to provide a single point of contact for businesses, governmental agencies, associations, and organizations to access training and workforce preparation services throughout California. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Orange Coast College will receive revenues from this contract contingent upon contract agreements with government agencies, associations and organizations for training and workforce development.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.03.02 Approve Agreement between the Marine Spill Response Corporation (MSRC) and the Coast Community College District to provide surplus suits for use in Orange Coast College's Professional Mariner Program

It was moved by Mr. Moreno and seconded by Mr. Howald to approve the Agreement between the Marine Spill Response Corporation (MSRC) and the Coast Community College District to provide surplus survival suits for use in Orange Coast College's Professional Mariner Program. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: No fee to the District, and there are no matching requirements and no ongoing fiscal commitments.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.03.03 Approve Agreement between Sunrise Aviation, Inc., and the Coast Community College District to provide service and maintenance to Piper PA-28-150, FAA Registry #N43241

It was moved by Mr. Howald and seconded by Dr. Prinsky to approve the Agreement between Sunrise Aviation, Inc. and the Coast Community College District to provide service and maintenance to Piper PA-28-150, FAA Registry #N43241. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: No cost to the District. Initial funding provided by Perkins 2009/2010 grant. After initial start-up, funds from flight fees will sustain the maintenance account.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.03.04 Approve Agreement between the San Diego State University Research Foundation and the Coast Community College District to provide an online alcohol education program (eCHECKUP TO GO) for the students of Orange Coast College

It was moved by Ms. Hornbuckle and seconded by Mr. Lane to approve the Agreement between the San Diego State University Research Foundation and the Coast Community College District to provide eCHECKUP to GO for the students of Orange Coast College. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$975.00 for a period of 365 days from the date of execution of the agreement to be paid from the OCC Student Health Center budget at no cost to the general fund.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.04 Approval of Agreements – District

4.04.01 Approve Agreement between Elavon, Inc. and the Coast Community College District for Payment Processing Services

It was moved by Ms. Hornbuckle and seconded by Mr. Lane to approve the Agreement between Elavon, Inc. and the District. This Agreement provides the District with improved pricing for payment processing and will result in savings by the District. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Fees based on usage. Anticipated savings of \$100,000 for the 2010/2011 fiscal year.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.05 Buildings and Grounds Approvals

4.05.01 Authorization to Purchase Classroom and Office Furniture for Golden West College New Learning Resource Center, using the General Services Administration (GSA), Department of General Services, California Multiple Award Schedule (CMAS), and the US Communities Contracts

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to hear and approve Agenda Items 4.05.01, 4.05.02, 4.05.03 and 4.05.04 together at this time.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

Fiscal Impact: NTE \$1,080,000 (Measure C – General Obligation Bond Fund & 08/09 State Capital Outlay)
Master Plan Approved Project
GWC Learning Resource Center

4.05.02 Authorization to Purchase Information Technology Equipment and Material from Pacific Blue Micro for New Construction Learning Resource Center at Golden West College

Previously heard and approved. See Agenda Item 4.05.01.

Fiscal Impact: NTE \$388,000 (Measure C – General Obligation Bond Fund & 08/09 State Capital Outlay)
Master Plan Approved Project
GWC Learning Resource Center

4.05.03 Authorization to Purchase Information Technology Equipment and Material from Pacific Blue Micro for New Construction ABC Building at Orange Coast College

Previously heard and approved. See Agenda Item 4.05.01.

Fiscal Impact: NTE \$140,000

(Measure C – General Obligation Bond Fund &
08/09 State Capital Outlay)
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Science Building –
New Construction (ABC Building)

4.05.04 Authorization to Purchase Audiovisual Equipment and Material from Spinitar for New Construction Learning Resource Center at Golden West College

Previously heard and approved. See Agenda Item 4.05.01.

Fiscal Impact: NTE \$237,000

(Measure C – General Obligation Bond Fund &
08/09 State Capital Outlay)
Master Plan Approved Project
GWC Learning Resource Center

4.06 General Items of Business – Coastline Community College

4.06.01 Authorization to Approve Revised Mission Statement for Coastline Community College

It was moved by Mr. Lane and seconded by Dr. Prinsky to adopt the revised Mission Statement for Coastline Community College.

Fiscal Impact: None

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.07 General Items of Business – Golden West College

4.07.01 Authorization to Conduct a Short-Term Study Abroad Program in History in London, England, June 25-July 25, 2011

It was moved by Mr. Lane and seconded by Ms. Hornbuckle to enter into a standard travel contractor agreement to conduct a Study Abroad Program in History in London, England from June 25 – July 25, 2011. Dave Moore, full-time professor, to serve as faculty. All logistical arrangements will be handled by a service provider to be submitted for approval at a later date.

Fiscal Impact: No cost to the District. No replacement cost for faculty assigned to the program. All payments by trip participants for travel services shall be made to the service provider who shall account to CCCD for the total cost of the trip as well as the faculty's salary.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

**4.08 General Items of Business – Orange Coast College
 None**

4.09 General Items of Business - District

4.09.01 Appointment of Student Trustee for Fiscal Year 2010-11

It was moved by Mr. Lane and seconded by Dr. Prinsky to appoint Lee Fuller as Student Trustee, effective June 1, 2010 through May 31, 2011.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

4.09.02 Approve Addendum to the Licenses and Service Agreement Software Schedules between Blackboard, Inc., a Delaware Corporation, and Coast Community College District

It was moved by Mr. Howald and seconded by Ms. Hornbuckle to approve the Addendum to the Licenses and Services Agreement between Blackboard and Coast Community College District. The Addendum outlines the responsibilities of both parties. The Board President, or designee, is authorized to sign the Addendum and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$1,057,264 from general funds:

	2011	2012	2013	TOTAL
Hosting	175,900	188,213	201,388	565,501
Software License	137,100	146,697	156,966	440,763
Custom Grade Adaptors to Luminis	17,000	17,000	17,000	51,000
TOTAL	330,000	351,910	375,354	1,057,264

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
 No: None
 Absent: None

4.09.03 Consideration of Nomination to the Association of Community College Trustees (ACCT) Public Policy Committee, Pacific Region

It was moved by Mr. Howald and seconded by Dr. Prinsky to nominate Board President Patterson to the Association of Community College Trustees (ACCT) Public Policy Committee, Pacific Region

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.09.04 Consideration Agreement between Total Compensation Systems, Inc., The Epler Company and the Coast Community College District to Provide Government Accounting Standards Board (GASB) 45 Actuarial Valuation Services

It was moved by Mr. Howald and seconded by Mr. Moreno to approve the Agreements between Total Compensation Systems, Inc., as well as the Epler Company, and the Coast Community College District to provide actuarial valuation services as required under GASB 45.

Fiscal Review & Impact: Total Compensation Systems, Inc. - \$8,300
The Epler Company - \$8,250
To be paid from Retiree Health Benefit Fund

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.10 Resolutions

Coast Community College District Board of Trustees' Resolution #010-09, Resolution Proclaiming May 17-21, 2010 as "Classified Employees Appreciation Week"

It was moved by Mr. Lane and seconded by Ms. Hornbuckle to adopt Resolution #010-09, Resolution Proclaiming May 17-21, 2010 as "Classified Employees Appreciation Week"

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

Coast Community College District Resolution #010-08, Adoption of January through March 2010 Budget Transfers

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to adopt Resolution #010-08, Adoption of January through March 2010 Budget Transfers.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

Coast Community College District Resolution #010-07 Adoption of Resolution to Increase Income and Expenditure Budget for 2009-10

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to adopt Resolution #010-07 to Increase Income and Expenditure Budget for 2009-10

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

4.11 Approval of Minutes
Regular Meeting of April 7, 2010
Regular Meeting of April 21, 2010
Special Meeting / Study Session of April 21, 2010

It was moved by Mr. Moreno and seconded by Dr. Prinsky to approve the minutes of the Regular Meeting of April 7, 2010.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

It was moved by Mr. Moreno and seconded by Dr. Prinsky to approve the minutes of the Regular Meeting of April 21, 2010.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None
Abstain: Mr. Howald

It was moved by Mr. Moreno and seconded by Dr. Prinsky to approve the minutes of the Special Meeting/Study Session of April 21, 2010.

Motion carried with the following vote:

Aye: Mr. Moreno, Mr. Patterson, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None
Abstain: Mr. Howald

4.12 Opportunity for Public Comment

There were no requests to address the Board during Public Comment.

Dr. Brock reported that she had obtained information as to the reason for the request to pull Agenda Item 3.04.01 Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations for Michiye Yoshii. Ms. Yoshii changed her mind and no longer wishes to resign, and the staff at Coastline Community College would like for her to stay.

Following discussion, it was moved by Ms. Hornbuckle and seconded by Mr. Howald to allow the resignation of Michiye Yoshii to be rescinded.

Motion carried with the following vote:

Aye:	Mr. Moreno, Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.13 Recess to Closed Session

Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 9:28 p.m. to discuss the following items:

4.13.01 Public Employment (Pursuant to Government Code Section 54957 (b) (1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
 - a. Security Coordinator
7. Classified Staff
8. Reclassification and Reorganization/Reassignment
 - a. Evening Information Coordinator
 - b. Telecourse Marketing Coordinator
9. Classified Temporary Assignments
10. Hourly Staff
11. Substitute Classified

12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

Public employment materials are available upon request from the Board of Trustees' Office

**4.13.02 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)**

*Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No. 30-2008-00109222
Coast Federation of Educators v. Coast Community College District (CFE Arbitration)
Faber v. Coast Community College District et al., Orange County Superior Court Case No. 30-2009-00126090
Jacobson v. Coast Community College District (Arbitration)
Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)
Magana vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2010-00346951
Lopez vs. Golden West College, Office for Civil Rights Case No. 09-10-2094
Coast Community College Association vs. Coast Community College District, PERB Case #LA-CE-54-36-E
George Behr v. Coast Community College District, Orange County Superior Court
Case No. 30-2010-003497-SC-SC-HNB
Rodriguez vs. Coast Community College District, et al., DFEH Case No. E200910K0841
Rodriguez vs. Coast Community College District, et al., EEOC Case No. 37AB014161*

**4.13.03 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "b" of Government Code Section 54956.9)**

Significant exposure to litigation: Claim filed by Michael Greeley

**4.13.04 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)**

**4.13.05 Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)**

Position: Chancellor

**4.13.06 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Agency Negotiator: Joseph Quarles Ed.D., Vice Chancellor, Human Resources**

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

4.13.07 Reconvene Regular Meeting

The meeting reconvened to Open Session at 12:43 a.m.

4.13.08 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted unanimously to approve Agenda Item 4.13.01, Public Employment. (See appendix A, pages 20-33)

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

4.13.09 Adjournment

There being no further business, it was moved by Ms. Hornbuckle and seconded by Mr. Howald that the meeting be adjourned.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None
Absent:	None

The meeting was adjourned at 12:45 a.m.

Secretary of the Board of Trustees

Appendices

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C. Statement of Mr. Neal Kelsey.....	35

Appendix A

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved. contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE

SPECIAL EDUCATION - DEPARTMENT CHAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Ryan, Celeste	06/21/10	07/29/10	IUM	\$1,502.00
Wild, Michelle	06/21/10	07/29/10	IUM	\$1,502.00

ACQUIRED BRAIN INJURY PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Crowley, Erin	06/01/10	08/30/10	EXH	\$29.46
Fitzgeorge, Brenda	06/06/10	08/14/10	EXH	\$29.46
Pasino, James	06/06/10	08/14/10	EXH	\$29.46
Shepard, Sue	06/06/10	08/14/10	EXH	\$29.46
Teregis, Tracy	06/06/10	08/14/10	EXM	\$43.23
Wild, Michelle	06/06/10	08/14/10	EXM	\$43.23

SUMMER COUNSELING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Nguyen, Ailene	06/01/10	06/30/10	SMM	\$87.25
Winterbourne, Susan	06/01/10	06/30/10	SMM	\$93.85

SPECIAL ASSIGNMENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Roeun, Malinni	05/06/10	06/30/10	EXM	\$43.23

To conduct two Mathematics Assessment Workshops to prepare students for the Coastline placement test.

Rothschild-Boros, M. 05/06/10 06/30/10 EXH \$29.46

To revise student guide and test bank for Cultural Anthropology to coincide with the 13th edition of the textbook.

Wilson, Eric 05/06/10 06/30/10 EXH \$29.46

To present a seminar in conjunction with Brown Bag Lunch Grant.

The following CCC Administrators, Full Time and Part Time Instructors to provide instructional opportunities for Navy Onshore and NC PACE for Military Contract Education during **Summer** semester.

Full Time Instructors

Feldon, Fred
 Gutierrez, Pedro
 Johnson, Daniel
 Lee, Lisa
 Lockwood, Frederick
 Marcus, Ted
 Roeun, Malinni
 Seçord, Debra

Shelley, Karen
Taylor, Margaret
Warner, Michael
Warwick, Randall
Wild, Michelle

Part Time Instructors

Amito'elau, Sylvia
Aubry, Michael
Bailey, Jennifer
Barnes, Ralph
Basford, Sean
Behr, George
Boehler, Connie
Candelaria, Patricia
Carlucci, Michael
Chow, Brian
Cooper, David
Cratty, William
Curtis, Michael
DeWitt, Stanley
Diaz-Brown, William
Dietrich, Phillip
Doyle, John
Eber, Lorie
Forbes, Junko
Freeman, William
Go, Marianne
Godfrey, Donald
Hart, John
Henry, Charles
Hogan, Mikel
Kabaji, Noha
Khan, Mabubur
Letterman, Bryce
Mann, Claire
Menzing, Todd
Nguyen, Scott
Nichols, Kristen
Ondracek, Theodore
Ostrowski, Kenneth
Quast, Gerald
Rewers, Keven
Richter, Otto
Rogoff, Meri
Ruppert, Kelly
Sampson, Kevin
Schindelbeck, Judy
Talmage, Dorrie
Terry, Ladd
Villalobos, Jose
Wahba, Remon
Walker, Heather
Waller, Ellis
Walling, Diane

Wegier, Rachel
 Whitson, Stephen
 Windsor, Adrian
 Worden, Mark
 Wrobel, Alfred

GOLDEN WEST COLLEGE

INDIVIDUALIZED STUDY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Hare Jr, William	05/06/10	05/21/10	EXH	\$10.00	Digital Arts

PROFESSIONAL DEVELOPMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Mack, Lorna	05/06/10	05/30/10	EXH	\$29.46
Mushett, Linda	05/06/10	05/30/10	EXH	\$29.46

COORDINATE PROCESS FOR CALWORKS STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lane, Andrea	06/01/10	06/30/10	PDH	\$29.46

COSMETOLOGY SCHEDULING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Christie, Joan	05/06/10	05/30/10	EXM	\$43.23

COSMETOLOGY FACULTY COORDINATION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Reyna, Edward	05/06/10	06/30/10	EXM	\$43.23

ACADEMIC ADVISEMENT TO EOPS STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bush, Hoai-Huong	06/01/10	06/30/10	SMM	\$93.85
Marchbank, Earnest	06/01/10	06/30/10	SMM	\$93.85
Sambrano, Michelle	06/01/10	06/30/10	SMM	\$83.28
Terry, Russell	06/01/10	06/30/10	SMM	\$103.75
York, Linda	06/01/10	06/30/10	SMM	\$103.75

ACADEMIC ADVISEMENT TO RE-ENTRY/CALWORKS STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Allen, Timothy	06/01/10	06/30/10	UNT	\$65.55
Duenas, Yolanda	06/01/10	06/30/10	UNT	\$73.94
Lane, Andrea	06/01/10	06/30/10	UNT	\$69.66
Ngô, Michelle	06/01/10	06/30/10	UNT	\$73.94

ACADEMIC ADVISEMENT TO ACE STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bon, Denise	05/06/10	05/30/10	UNT	\$69.66
	06/01/10	06/30/10	UNT	\$69.66

SPECIAL TOPICS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Boswell, Glen Douglas	05/06/10	05/21/10	EXM	\$34.58	Auto Technology

ORANGE COAST COLLEGEEVALUATION AND ANALYSIS OF STUDENT LEARNING OUTCOME'S

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Arakaki, Christine	04/08/10	04/08/10	EXA	\$29.46
Demello, Debra	04/08/10	04/08/10	EXA	\$29.46
Horn, Lisa	04/08/10	04/08/10	EXA	\$29.46
Mann, Nicole	04/08/10	04/08/10	EXA	\$29.46
Moore, Carrie	04/08/10	04/08/10	EXA	\$29.46
Ottley-Kiklowicz, R.	04/08/10	04/08/10	EXA	\$29.46
Secor, Patricia	04/08/10	04/08/10	EXA	\$29.46

Justification: Late paperwork from Division Office

STUDENT LEARNING OUTCOME DEVELOPMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Wakim, Salena	11/05/09	11/05/09	EXA	\$29.46

Justification: Late paperwork from Division Office

ARTICULATING COURSES FOR STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Beard, Daniel	05/06/10	05/30/10	EXA	\$43.23
Cooper, Barbara	05/06/10	05/30/10	EXA	\$43.23
Shine, Brenda	05/06/10	05/30/10	EXA	\$43.23
Tappan, Wendy Anne	05/06/10	05/30/10	EXH	\$29.46

STUDENT DANCE CONCERT PHOTOGRAPER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Goracke, Michelle	05/07/10	05/08/10	EXH	\$29.46

PROGRAM REVIEW

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Karasuda, Shin	12/01/09	01/31/10	EXH	\$29.46

Justification: Late paperwork from Division Office

STAFF DEVELOPMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bullard, Barbara	04/28/10	04/28/10	EXH	\$29.46

Justification: Late paperwork from Division Office

INTERNSHIP ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bloomfield, Lisa	05/07/10	05/30/10	EXM	\$72.00
Castano, Robert	05/07/10	05/30/10	EXM	\$72.00
Cox, Steven	05/07/10	05/30/10	EXM	\$72.00
Dowling, Thomas	05/07/10	05/30/10	EXM	\$72.00
Hunter, Amelie	05/07/10	05/30/10	EXM	\$72.00
Kings, Rose Anne	05/07/10	05/30/10	EXM	\$72.00
McCall, Leslie	05/07/10	05/30/10	EXM	\$72.00
Tennant, Wayne	05/07/10	05/30/10	EXM	\$72.00
Zombek, Mark	05/07/10	05/30/10	EXM	\$72.00

ONLINE CLASS STRATEGIES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lerma, Maria Del Pilar	05/07/10	05/07/10	EXA	\$43.23

GRANT FACULTY COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Berta, Melissa	05/06/10	05/20/10	EXA	\$43.23

PERFORMANCE WORLD DANCE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Carmen, Rahda	05/21/10	05/21/10	EXH	\$29.46
Ellison, Monti	05/01/10	05/31/10	EXH	\$29.46
Hurtado, Arleen	05/01/10	05/31/10	EXH	\$29.46
Murdy, David	05/01/10	05/31/10	EXH	\$29.46
Nemeth, Angelika	05/01/10	05/31/10	EXH	\$29.46

Justification: Late paperwork from Division Office

CREW COACHING DUTIES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chapman, Matthew	05/01/10	05/31/10	EXH	\$29.46

Justification: Late paperwork from Division Office

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/30/10 to 05/30/10** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

CCC

<u>Name</u>	<u>LHE</u>
Warner, Michael	2.00

Justification: Emergency hire, original instructor unable to teach at last minute

OCC

<u>Name</u>	<u>LHE</u>
Selzer, Thomas	3.375

Justification: Late paperwork from the Personnel Office

Overload assignments for the following GWC cosmetology instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit contract, for the period **01/30/10 to 05/30/10**. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs for the college and/or the specific division. Assignments are not to exceed LHE stated:

<u>Name</u>	<u>LHE</u>
Edward, Reyna	4.50

Justification: Changing schedule at the start of 2nd week**2. Substitute Faculty**

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2009-10 academic year.

Coastline College

Dalbey, Elizabeth
Do, Anhvy
Don, Rachel
Sleep, Katherine

Golden West College

Bogart, Dennis
Bornemann, Chung
Cooper, Paz Graciela
Do, Tom
Graves, Buchanisha
Jimmons, Charlotte

Orange Coast College

Cervantes, Aureliano
Curry, Maureen
Denton, Bob
Djang, Stephanie
Fletcher, Jonathan
Hellman, Amy
Rojas, Santos
Sanchez, Sandra
Scaglione, David
Schriefer, Cheryl Patricia
Taylor, Daniel

3. Full time Faculty

Summer Assignments

Assignments to be paid 1/1000th of salary placement on the CFE/AFT Local 1911, Faculty Unit salary schedule. Assignments are not to exceed 21 hours per week without administrative approval.

Coastline College

For the period **06/07/10-08/15/10**

<u>Name</u>	<u>Wkly/Hrs</u>
Bauman, Jane	10.80
Jones, Nancy	8.30
Lockwood, Frederick	13.60
Shelley, Karen	15.10
Taylor, Margaret	13.30
Teregis, Tracy	12.00
Wild, Michelle	12.00

Golden West CollegeFor the period 06/07/10-08/15/10

<u>Name</u>	<u>Wkly/Hrs</u>
Almy, James	17.00
Baker, Frank	12.00
Barua, Dibakar	12.00
Bennett, Jaima	13.50
Bishop, Joyce	18.00
Bouzar, Pete	15.42
Bowlby, Margot	18.00
Chapman, Nina	18.00
Chovan, Maria	18.00
Chu, Alice	16.87
Conley, Brian	13.50
Cosand, Keisha	2.16
Drover, Christopher	13.50
Egan, Catherine	13.50
Galassi, Cecilia	14.16
Harris, Ryane	12.00
Hausey, Collette	18.00
Hoang, Antony	19.28
Hyde, William	20.00
Isonio, Steven	
06/21/10-07/31/10	22.50
Kelly, Darla	19.50
Lehmann, Deanna	11.25
Lervold, John	9.00
Lindsay, Donald	
06/21/10-07/31/10	22.50
Lloyd, Douglas	
06/21/10-08/08/10	29.42
Lopez-Rodriguez, Americo	18.00
Lundquist, John	9.00
McGrath, Marie	2.16
Moore, David	13.50
Nguyen, Jimmy	3.00
Quiros, Victor	9.00
Ramm Engle, Martha	9.00
Remsburg-Shiroishi, Elizabeth	9.00
Scardina, Thomas	11.57
Souto, Mark	13.50
Speakman, Teresa	13.50
Sudweeks, Sandra	18.00
Tarango, Abraham	12.00
Ternes, Linda	15.42
Thorne, Clyde	20.25
Ulrich, Richard	12.45
Valenzuela, Yvonne	9.00
Wilkinson, Ronald	12.00

4. Part time FacultySummer

Assignments to be paid in accordance with the current salary part time faculty schedule and not to exceed 21 hours per week without administrative approval.

Coastline College

For the period **06/07/10-08/15/10**

<u>Name</u>	<u>Wkly/Hrs</u>
Adler, Roberta	10.000
Aprile, Judy	6.000
Atallah, Joseph	11.250
Barrett, Debra	3.000
Basford, Sean	6.800
Betz, Paul	6.800
Boddie, Richard	3.400
Bouley, Harold	6.800
Calcanas, Christina	4.000
Capocciama, John	8.800
Chabra, Shashi	8.000
Chapman, Cheryl	8.800
Chen, Eric	10.400
Clark, John	3.600
Cole, Maureen	10.000
Collins, Charles	3.000
Cooper, David	6.800
Crawfis, Robert	4.400
Crowley, Erin	16.000
Cummins, Megan	6.800
Darby, Barbara	12.000
DeWitt, Stanley	6.800
Diaz-Brown, William	6.800
Eber, Lori	6.800
Elbetta, Jihad	6.800
Fitzgeorge, Brenda	12.000
Freeman, William	6.800
Garvin, Timothy	6.800
Gill, Tina	6.800
Hogan, Mike	6.800
Holiday, Ann	10.250
Kerr, Jeffrey	17.600
Khambatta, Zubin	3.300
Kosbab, Tina	4.500
LoSasso, Mary	8.000
Mann, Claire	6.800
Masters, Melinda	10.000
McCliman, Michelle	6.800
Menzing, Todd	6.800
Najera, Michael	3.400
Parent, Nancy	6.800
Pasino, James	9.000
Platfoot, Shirley	4.000

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Sampson, Kevin	6.800
Schindelbeck, Judy	6.800
Semer, Lynn	6.000
Shelley, Karen	6.800
Shepard, Sue	12.000
Smith, Ronald	1.100
Steddum, Michelle	6.800
Terry, Brenda	8.800
Terry, Ladd	6.800
Torrini, Lynn	10.800
Vayo, Sunshine	6.800
Waller, Ellis	6.800
Whitson, Stephen	11.250
Worden, Mark	8.800

Golden West CollegeFor the period **06/07/10-08/15/10**

<u>Name</u>	<u>Wkly/Hrs</u>
Birnie, Deborah	
06/01/10-07/31/10	22.500
Cast, Steven	
06/01/10-07/31/10	24.000
Fraser, Mark	9.000
Leipzig, G. Victor	6.750
Rehmat, Shehnaz	13.500
Taylor, Christopher	9.000
Tran, Le	19.287
Wimmer, Ronda	6.750

Orange Coast CollegeFor the period **06/07/10-08/15/10**

<u>Name</u>	<u>Wkly/Hrs</u>
Scarfone, Patricia	5.00

SPRING

Assignments during the period **01/30/10-05/30/10** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline College

<u>Name</u>	<u>LHE</u>
Capocciamia, John	1.750 Emergency hire, original instructor unable to teach at last minute
Rutledge, Darius	1.000 Emergency hire, instructor of record on medical leave
Wong, Rammy	4.995 Load sheet misplaced during transition of Dean's separation

Orange Coast College

<u>Name</u>	<u>LHE</u>
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Murdy, David	.833
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Justification: Late paperwork due to error in overlooked assignment

5. Educational Administrator

None.

6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

Classified Management Promotions-In House

<u>Name</u>	<u>Loc</u>	<u>Title</u>	<u>Start Dt</u>	<u>Picmt</u>	<u>Vacancy #</u>
Theobald, Brent	GWC	Security Coordinator	05/06/10	G-20-04	G-007-10

7. Classified Staff

None.

8. Reclassification and Reorganization/ReassignmentReorganization

<u>Name</u>	<u>Loc</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Tornow, John M.	GWC	Bookstore Asst. Manager, GL-09-09	Evening Information Coordinator, GL12-09	05/06/10

Reassignment

<u>Name</u>	<u>Loc</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Rodriguez, Jodi	CCC	Staff Asst, Sr J-56-05	Telecourse Mkg Coordinator E-58-05	04/27/10

9. Classified Temporary Assignments

None.

10. Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent,

05/05/10 Bd

no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 100+ are General Fund; all others are Categorical Funds.)
EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Chammas, Kirsten	CCC	05/06/10	06/30/10	120010-850101	M,T,W,TH,F
	CCC	07/01/10	06/30/11	120010-850101	M,T,W,TH,F
Jones, Margaret	CCC	05/06/10	06/30/10	120010-850101	M,T,W,TH,F
	CCC	07/01/10	06/30/11	120010-850101	M,T,W,TH,F
Patton III, Artist	CCC	05/06/10	06/30/10	818030-879910	M,T,W,TH,F
	CCC	07/01/10	06/30/11	818030-879910	M,T,W,TH,F
Rojas, Kasey	CCC	05/06/10	06/30/10	120010-850101	M,T,W,TH,F
	CCC	07/01/10	06/30/11	120010-850101	M,T,W,TH,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Bates, Caitlin	GWC	05/06/10	06/30/10	124006-361518	M,T,W,TH,F
	GWC	07/01/10	06/30/11	124006-361518	M,T,W,TH,F
Bibi, Ahmed	GWC	05/06/10	06/30/10	124006-361518	M,T,W,TH,F
	GWC	07/01/10	06/30/11	124006-361518	M,T,W,TH,F
Carpentier, Sean	GWC	05/06/10	06/30/10	124006-361518	M,T,W,TH,F
	GWC	07/01/10	06/30/11	124006-361518	M,T,W,TH,F
Cloud, Jason	OCC	05/06/10	06/30/10	110001-210100	M,T,W,TH,F
	OCC	07/01/10	06/30/11	110001-210100	M,T,W,TH,F
Cook, Gary	OCC	05/06/10	06/30/10	120177-250700	M,T,W,TH
	OCC	07/01/10	06/30/11	120177-250700	M,T,W,TH
Rodriguez, Tatum	GWC	05/06/10	06/30/10	124006-361518	M,T,W,TH,F
	GWC	07/01/10	06/30/11	124006-361518	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
MacDonald, John	OCC	05/06/10	06/30/10	812015-263750	M,T,W,TH,F
	OCC	07/01/10	06/30/11	812015-263750	M,T,W,TH,F
	OCC	05/06/10	06/30/10	127005-258900	M,T,W,TH,F
	OCC	07/01/10	06/30/11	127005-258900	M,T,W,TH,F
Ventura, Victor	CCC	05/06/10	06/30/10	818030-879910	M,T,W,TH,F
	CCC	07/01/10	06/30/11	818030-879910	M,T,W,TH,F

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student

Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Almaraz, Mario	GWC	05/06/10	06/30/10	110001-324104	M,T,W,TH,F
	GWC	07/01/10	06/30/11	110001-324104	M,T,W,TH,F
Bergesen, Annika	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Brennan, Alison	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Brennan, Marguerite	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Brennan, Matthew	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Bryan, Amber	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Gizara, Erica	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Gizara, Lisa	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Hurley, Kevin	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Landrau, Jayme	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Larsan, Brittany	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
McBride, Carly	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
McSweeney, Brian	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Nellor, Matthew	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Newton, Arlene	OCC	05/06/10	06/30/10	110001-212100	M,T,W,TH,F
	OCC	07/01/10	06/30/11	110001-212100	M,T,W,TH,F
O'Connor, Mariah	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
O'Connor, Matthew	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Provost, Brianna	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Roe, Nathan	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
St. Onge, Danielle	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Thomas, Tiara	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Van Etten, Melissa	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Wickliffe, Graham	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Woodward, Wyatt	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Wright, Travis	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F
Zoellick, Karl	GWC	06/10/10	06/30/10	813001-317102	M,T,W,TH,F
	GWC	07/01/10	08/17/10	813001-317102	M,T,W,TH,F

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community

05/05/10 Bd.

College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Dinh, Hien	OCC	04/01/10	06/30/10	812035-249201	M,T,W,TH,F

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College

Hartman, Lauren
Klein, Amanda
Mataronas, Christie
Nguyen, Melissa
Sorensen, Michelle
Zavala, Jennifer

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

Wasserman, Jack, OCC

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Cardoza, Joslyn
Case, Amanda
Guzman, Alexa
Nguyen, Hai
Sanchez, Cristina
Schneider, Carol
Tierney, Daniel
Truong, Khoa
Vo, Khoi

Orange Coast College

05/05/10 Bd.

Galvan, Frederico
Nguyen, Long
Sprinkle, Christina

Appendix B

**IRREVOCABLE NOTICE OF INTENT
TALLY BY LOCATION AND CLASSIFICATION**

<u>Coastline College</u>	<u>General Fund</u>	<u>Ancillary Funds</u>	<u>Total</u>
Classified	4	2	6
Classified Mgmt.	2	2	4
Ed Admin	0	0	0
Faculty	3	0	3
TOTAL COASTLINE	9	4	13
 <u>District</u>			
Classified	6	0	6
Classified Mgmt.	1	0	1
Confidential	1	0	1
TOTAL DISTRICT	8	0	8
 <u>Golden West College</u>			
Classified	6	1	7
Classified Mgmt.	2	2	4
Ed Admin	0	0	0
Faculty	20	0	20
TOTAL GWC	28	3	31
 <u>Orange Coast College</u>			
Classified	3	2	5
Classified Mgmt.	0	1	1
Ed Admin	0	0	0
Faculty	18	1	19
TOTAL OCC	21	4	25
 <u>GRAND TOTAL</u>	<u>66</u>	<u>11</u>	<u>77</u>
 <u>Summary</u>	<u>General Fund</u>	<u>Ancillary Funds</u>	<u>Total</u>
Classified	19	5	24
Classified Mgmt.	5	5	10
Confidential	1	0	1
Ed Admin	0	0	0
Faculty	41	1	42
	<u>66</u>	<u>11</u>	<u>77</u>

Appendix C

Coast Federation of Classified Employees, AFT Local 4794
Statement to the CCCD Board of Trustees

Unfair Labor Practices

May 5, 2010

ISSUE ONE: TENTATIVE AGREEMENTS

The Coast Federation of Classified Employees is currently in contract negotiations with the Coast Community College District. At the table, the District's Chief Negotiator, Dr. Quarles, Vice Chancellor of Human Resources, informed the Chief Negotiator for CFCE that he is no longer authorized to sign tentative agreements. We were told that contract articles, which have been negotiated in good faith, would have to be approved first by the Board of Trustees before the two Chief Negotiators could sign a tentative agreement.

This practice is in violation of EERA regulations and our approved ground rules. The ground rules state that

Tentative Agreement shall be in writing and shall be initialed and dated by the spokesperson for each party. Changes to Tentative Agreements can only be made through mutual agreement of the parties. Questions and information relevant to these negotiations shall be delivered to the respective chief negotiators. By mutual agreement of the parties these Ground Rules may be modified.

On November 4, 2009 the ground rules were discussed, modified, and signed by the Chief Negotiator of both parties.

ISSUE TWO: UNILATERAL CHANGES

At the April 14th District Benefits Advisory Committee meeting, Vice Chancellor Brahmabhatt stated that the District had budgeted \$12,800/employee for benefits for 2009/2010. He informed us that this cost has increased to \$13,200 and may go as high as \$13,600 for 2010/2011. Vice Chancellor Brahmabhatt indicated that the District's plans to reduce the budget allocation in the 2010/2011 budget from \$13,200 down to \$12,000/employee, essentially putting a cap on benefits. At the May 14th Benefits Advisory Committee, Chancellor Currie made a similar statement.

According to the EERA, benefits is a mandatory subject of negotiation. The District is in violation of EERA in that it has engaged in negotiations on the subject at the District Benefits Advisory Committee meetings and at District Budget Advisory Committee meetings, instead of at the negotiation table, where the District and the CFCE are currently negotiating.

In addition, the reduction in the per employee allocation for benefits is a unilateral change to the Collective Bargaining Agreement between the Coast Community College District and the Coast Federation of Classified Employees.

The leadership of the Coast Federation of Classified Employees is obligated, by law, to advocate on behalf of our constituents, particularly in the area of contract negotiations. The CFCE understands the potential budget gap that the District faces. However, we do not believe that the EERA regulations should be suspended, particularly in these challenging times. As a result, the CFCE will challenge all efforts to bypass regulations pertaining to collective bargaining.

We hope that we can resolve these complaints quickly within the District. However, we are prepared to use all of the tools available to us in order to protect the interests of our constituents.

**COAST COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES' DIRECTIVES LOG**
Prepared by the Secretary of the Board of Trustees

#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I= In Progress P=Pending
1	5/5/10	Walt Howald; 2 nd Lorraine Prinsky	Chancellor	Provide Student Success Data/Student learning Outcomes information relative to Accreditation at the August 2010 and then periodically thereafter for Board review and discussion.	August 18, 2010	P
2	12/9/09	Lorraine Prinsky; 2 nd Walt Howald	Chancellor	Provide the Board with frequent updates on the District's compliance with the 50% Law and that every other meeting provide the Board with an understanding of the impact of the ENDS Program on the 50% Law	August 18, 2010	P
3	11/18/09	Walt Howald; 2 nd Lorraine Prinsky	Chancellor	Provide a status report of the OCC Bookstore and Food Service revenue matter. (To include Starbucks Coffee Company as requested by Ms. Hornbuckle at the 3-3-2010 Board Meeting.	May 19, 2010	P
4	11/18/09	Jerry Patterson; 2 nd Mary Hornbuckle	Interim Associate Vice Chancellor of Educational Services	Provide a summary with explanation when there is a change to Instructional Material Fees. Provide a copy of attachments and summary to the Board of Trustees' Office for Trustees and the public to review.	Ongoing	Ongoing
5	8/19/09	Mary Hornbuckle; 2 nd Lorraine Prinsky	Chancellor/District General Counsel	Review Agreement with Time Warner Cable for the purpose of utilizing a dedicated circuit connection between Golden West College data network and Time Warner Cable, and return to the Board in August 2011 for reconsideration.	August 2011	P
6	05/06/09	Walt Howald 2 nd Mary Hornbuckle	Chancellor	Provide progress report on Common Course Numbering: current status, steps needed to be taken to complete implementation and provision of a timeline. Invite Trustees to Friday meeting concerning Common Course Numbering.	July 21, 2010	P
7	3/5/08	Jerry Patterson; 2 nd Walt Howald	Chancellor	Revisit Participatory Governance Policies and Procedures	October 6, 2010	P
8	7/16/08	Walt Howald; 2 nd Jim Moreno	Chancellor	The Vice Presidents at the three colleges, Academic Senate Presidents among other District-wide groups will discuss coordination of college curricula matters including CTE and occupational course and program duplication. Written status report on progress of President Obama's American Graduation Initiative.	Pending	P

#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I = In Progress P = Pending
9	8/6/08	Jerry Patterson; 2 nd Walt Howald	Chancellor	Develop Board Policy relating to Academic Senate Presidents, including reporting structure, defined organizational chart, definition of committee planning structure, and definition of Board of Trustee responsibilities in relation to the Academic Senate	Pending	P
10	9/17/08	Jim Moreno; 2 nd Mary Hornbuckle	Chancellor	Provide status of diversity in the District. Strongly suggest to the extent possible that College Presidents and Human Resources ensure diverse committees in the hiring process. Request for a presentation on diversity in hiring be presented to the Board annually. Also include diversity and demographic breakdown of students at each campus and for all cities served by the District.	July 21, 2010	P
11	9/17/08		Chancellor	Develop Vision 2020, a strategic plan for the District over the coming decade. Regular attention to it and updating as necessary are assumed.	Pending	P
12	9/17/08	Board	Chancellor and Vice Chancellor of Human Resources	Prepare a succession plan for faculty, staff and administration, based on careful identification of estimated dates of retirement and field of work – and tied into District educational needs and program review. Included are training programs to develop future leaders from among those in the District's employ.	September 1, 2010	P
13	9/17/08	Board	Chancellor	Refine and advance the relationship among the three colleges and District Office, including creation of District-wide governance bodies and assumption of a more directive and active role for the Chancellor's Office. The result will be active coordination of the District's various components. While the District will work through its three colleges, the Chancellor's Office will play a more significant role in directing the colleges to collaborate, respond to local need, and allocate funding accordingly.	Pending	P

COAST COMMUNITY COLLEGE DISTRICT Standard Professional Services Agreement

This Standard Professional Services Agreement ("Agreement") is entered into between the Coast Community College District, a California public educational entity, hereinafter called "District", and _____, hereinafter called Consultant, to furnish certain services upon the terms and conditions as set forth herein. The District and Consultant may be referred to herein individually as "Party" and collectively as "Parties."

I. CONSULTANT SERVICES AND RESPONSIBILITIES. The Consultant shall furnish the following services:

A. Act as a Consultant to the District to perform consulting services. The District will issue a written purchase order as the mechanism authorizing the specific services set forth pursuant to Exhibit A, the Consultant's proposal as revised and accepted by District. The purchase order and signed proposal shall state the particular area of concern, the specific services to be performed, the schedule for their completion, and their estimated cost. Any changes in the Scope of Work shall require a separate purchase order and proposal.

B. Furnish drawings, documents, reports, surveys, renderings, exhibits, models, prints, and photographs, and other materials as required and as authorized by the District.

II. TERM. The term of this Agreement shall be commence on _____ and shall expire on _____, unless terminated earlier in accordance with the terms hereof, which term may be extended by the mutual agreement of the District and the Consultant and upon the approval of their governing boards.

A. **DISTRICT-INITIATED TERMINATION.** If the District determines that the Consultant has failed to perform in accordance with the terms and conditions of this Agreement, the District may terminate all or part of the Agreement for cause. This termination shall become effective if the Consultant does not cure its failure to perform within ten days (or more, if authorized in writing by the District) after receipt of a notice of intention to terminate from the District specifying the failure in performance. If a termination for cause does occur, the District shall have the right to withhold monies otherwise payable to the Consultant until the services under this Agreement are completed. If the District incurs additional costs, expenses, or other damages due to the failure of the Consultant to properly perform pursuant to the Agreement, these costs, expenses, or other damages shall be deducted from the amounts withheld. Should the amounts withheld exceed the amounts deducted; the balance will be paid to the Consultant upon completion of the services to be provided under this Agreement. If the costs, expenses, or other damages incurred by the District exceed the amounts withheld, the Consultant shall be liable to the District for the difference.

B. The District may terminate this Agreement for convenience at any time upon written notice to the Consultant. The Consultant shall be compensated for services acceptable to the District through the date of termination.

C. CONSULTANT-INITIATED TERMINATION. The Consultant may terminate this Agreement for cause if the District fails to cure a material default in its performance within a period of thirty days, or such longer period as the Consultant may allow, after receipt from the Consultant of a written termination notice specifying the default in the District's performance. In the event of termination for cause by the Consultant, the District will pay the Consultant in accordance with paragraph II.A.

III. GENERAL PROVISIONS

A. INDEPENDENT CONTRACTOR. The Consultant is an independent contractor, and Consultant shall perform all services required hereunder as an independent contractor and not as an agent or employee of the District.

B. CONSULTANT HIRING. The Consultant shall not hire any officer or employee of the District to perform any service covered by this Agreement. If the service is to be performed in connection with a federal contract or grant, the Consultant shall not hire any employee of the United States government to perform any service covered by this Agreement.

C. SUBCONSULTANTS. The Consultant shall fully cooperate with other professionals employed by the District in the production of other work related to its services. The Consultant shall contract for or employ, at its expense, such professional subconsultants, as the Consultant deems necessary for the completion of the services. The Consultant is as responsible for the performance of its subconsultants as it would be if it had rendered these services itself. Nothing in the foregoing procedure shall create any contractual relationship between the District and the Consultant's subconsultants or subcontractors employed under the terms and conditions of this Agreement. The Consultant shall be solely responsible for payment and obligations of any subconsultants or subcontractors.

D. LEGAL AND REGULATORY COMPLIANCE. The Consultant shall perform all services and prepare documents in compliance with the applicable requirements of laws, codes, rules, regulations, ordinances, standards, the District Board Policy and Regulations, including without limitation all applicable licensing requirements.

E. OWNERSHIP AND USE OF DOCUMENTS. Drawings, documents, reports, surveys, renderings, exhibits, models, prints, photographs, and other materials furnished by Consultant hereunder shall be and shall remain the property of District. In the event of Agreement termination by either Party for any reason, as provided under this Agreement, the District will have the right to receive, and the Consultant shall promptly provide to the District, all drawings, documents, reports, surveys, renderings, exhibits, models, prints, photographs, and other materials prepared by the Consultant for the services under this Agreement. In the event of termination, and any dispute regarding the amount to be paid under this Agreement notwithstanding, the District retains the right to receive and use any such documents or materials.

F. CONSULTANT'S ACCOUNTING RECORDS. All books and records relating to this Agreement shall be maintained in accordance with generally accepted accounting principles. The District or the District's authorized representative shall have access to and the right to audit and the right to copy all of the Consultant's books and records. The Consultant records shall include but not be limited to accounting records (hard copy, as well as computer readable data if it can be made available); contracts; payroll records; subconsultant agreements; vendor agreements; purchase orders; leases; original estimates; estimating work sheets; correspondence; receipts; memoranda; and any other supporting evidence deemed necessary to substantiate charges under this agreement. All such books and records shall be preserved for a period of at least three years from the date of Final Payment under this Agreement.

G. CONFLICT OF INTEREST. The Consultant affirms that to the best of its knowledge, there exists no actual or potential conflict of interest, as defined in the California Government Code, between the Consultant and the District for the services provided under this Agreement. The Consultant agrees to timely inform the District in writing concerning any possible conflict of interest that may later be discovered by the Consultant.

H. SUCCESSORS AND ASSIGNS. If the Consultant transacts business as an individual, upon the Consultant's death or incapacitation, the District will automatically terminate this Agreement as of the date of such event. If so terminated, neither the Consultant nor the Consultant's estate shall have any further right to perform hereunder, and District shall pay the Consultant, or the Consultant's estate, the prorated unpaid compensation due under Article IV for any services rendered prior to this termination. This Agreement shall be binding upon the District and the Consultant and their respective successors and assigns. Neither the performance of this Agreement nor any part thereof, nor any monies due or to become due hereunder, may be assigned by the Consultant without the prior written consent and approval of the District.

I. INFORMATION FURNISHED BY DISTRICT. If required for the performance of the Consultant's services, the District will furnish information, surveys, reports, as-builts, and other materials available to District or which the District can secure at a reasonable expense.

J. PUBLIC STATEMENTS. Neither the Consultant nor any entity over which Consultant has control or supervision shall make any announcement, release any information, or authorize or participate in any interview to or with any member of the public or the press, any business, nonprofit entity, or other official or nonofficial body, or representative thereof, concerning any Project, or this or any related Agreement, without first obtaining written consent from the District; provided, however, that consent is not required to release information pursuant to court order or requests of official regulatory entities.

IV. COMPENSATION. The District has the right to withhold payment from the Consultant for any unsatisfactory service until such time service is performed satisfactorily. The District will compensate the Consultant for the scope of services provided in accordance with this Agreement, calculated as follows:

A. For each purchase order and accompanying proposal, a maximum payment shall be established that shall not be exceeded without the prior written approval of the District. Alternatively, a lump-sum fee may be negotiated.

B. All fees shall be paid in accordance with the consultant rate schedule included in the Consultant's proposal for services. Rates shall not be changed except with prior written approval of the District.

C. Payments to the Consultant shall be made monthly, subsequent to the receipt of an invoice itemizing the costs of services provided, the applicable rate for such services, and clear description of time expended for services rendered during each month, or portion thereof, that the Consultant has invoiced the District for services performed.

D. Reimbursable expenses shall be only for actual costs as approved by the District. Paid invoices or other proof of payment shall be submitted when requesting reimbursement. Types of reimbursable expenses the District may approve may include expenses for printing, reproductions, and postage for documents, reports, surveys, drawings, and other materials, excluding reproductions for office use by the Consultant and the Consultant's subconsultants.

E. Compensation for additional services, if required, shall be negotiated separately.

G. In the event of termination of this Agreement prior to completion of the services being performed, the District will pay the Consultant in full for all services satisfactorily performed, as determined by the District, and for all expenses incurred under this Agreement, up to and including the effective date of termination. In ascertaining the services actually rendered up to the date of termination, consideration shall be given to both completed service and service in progress, whether delivered to the District or in the possession of the Consultant, and to authorized Reimbursable Expenses. No other compensation shall be payable for anticipated profit on unperformed services.

V. INDEMNIFICATION AND INSURANCE

A. INDEMNIFICATION.

1. The Consultant shall indemnify, defend, and hold harmless the District and its Board of Trustees, officers, employees, agents, and representatives (collectively, "Indemnatee"), against all liability, demands, claims, costs, damages, injury including death, settlements, and expenses (including without limitation, interest and penalties) incurred by Indemnatee ("Losses") arising out of the performance of services or Consultants other obligations under this Agreement, but only in proportion to and to the extent such Losses are caused by or result from —

a. the negligent acts or omissions of the Consultant, its officers, agents, employees, subcontractors, subconsultants, or any person or entity for whom the Consultant is responsible (collectively, "Indemnitor");

- b. the breach by Indemnitor of any of the provisions of this Agreement; or,
- c. willful misconduct by Indemnitor.

2. The indemnification obligations under this Article V shall not be limited by any assertion or finding that the person or entity indemnified is liable by reason of non-delegable duty, or the Losses were caused in part by the negligence of, breach of contract by, or violation of law by Indemnitee. The obligation to defend shall arise regardless of any claim or assertion that Indemnitee caused or contributed to the Losses. Indemnitor's reasonable defense costs (including attorney and expert fees) incurred in providing a defense for Indemnitees shall be reimbursed by District except to the extent such defense costs arise, under principles of comparative fault, from Indemnitor's—

- a. negligent acts or omissions;
- b. breach of any of the provisions of this Agreement; or,
- c. willful misconduct.

3. The Consultant shall indemnify, defend, and save harmless Indemnitee from and against all loss, cost, expense, royalties, claims for damages or liability, in law or in equity, including, without limitation, attorney fees, court costs, and other litigation expenses that may at any time arise or be set up for any infringement (or alleged infringement) of any patent, copyright, trade secret, trade name, trademark or any other proprietary right of any person or entity in consequence of the use by Indemnitee of any documents (including any method, process, product, concept specified or depicted) supplied by Indemnitor in the performance of this Agreement.

4. Nothing in this Agreement, including the provisions of this Article V shall constitute a waiver or limitation of any rights which Indemnitee may have under applicable law, including without limitation, the right to implied indemnity.

B. INSURANCE. The Consultant, at the Consultant's sole cost and expense, shall insure its activities in connection with this Agreement, and shall obtain, keep in force, and maintain insurance as listed below. The coverages required under paragraph V.B. shall not in any way limit the liability of the Consultant.

1. Either Comprehensive Form General Liability Insurance (Contractual, products, and completed operations coverages included) with a combined single limit of no less than \$1,000,000 per occurrence, or Commercial-Form General Liability Insurance with coverage and minimum limits as follows:

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Each Occurrence \$1,000,000
Products Completed, Operations Aggregate \$1,000,000
Personal and Advertising Injury \$1,000,000
General Aggregate \$2,000,000

2. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles, with a combined single limit of no less than \$1 million per incident.

3. Professional Liability Insurance, with limits of \$1,000,000 per claim and \$2,000,000 in the aggregate.

4. If the above insurance (subparagraphs V.B.1–V.B.3) is written on a claims-made basis, it shall be maintained continuously for a period of no less than three years after the date of final completion of the services authorized pursuant to each Exhibit A executed. The insurance shall have a retroactive date of placement prior to, or coinciding with, the date services are first provided that are governed by the terms of this Agreement and shall include, without limitation, coverage for professional services as called for in this Agreement. Insurance required by subparagraphs V.B.1–V.B.3 shall be—

a. issued by companies that have a Best rating of A- or better, and a financial classification of VIII or better (or an equivalent rating by Standard & Poor or Moody's), or

b. guaranteed, under terms consented to by the District (such consent to not be unreasonably withheld), by companies with a Best rating of A- or better, and a financial classification of VIII or better (or an equivalent rating by Standard & Poor or Moody's).

5. Workers' Compensation as required and under the Workers' Compensation Insurance and Safety Act of the State of California, as amended from time to time.

6. The Consultant, upon the execution of this Agreement, shall furnish District with Certificate Of Insurance from a company with a Best rating of A- or better, and a financial classification of VIII or better, or a rating by Standard & Poor of AA or better, or a Moody's rating of AA or better, or as otherwise approved by District, evidencing compliance with this Article V, including the following requirements:

a. The Consultant shall have its insurance company provide the District with an acceptable form (Accord standard or equivalent) Certificate of Insurance and Endorsement.

b. Provide that coverage cannot be canceled without ten days advance written notice to the District.

c. If insurance policies are canceled for non-payment, the District reserves the right to maintain policies in effect by continuing to make the policy payments and assessing the cost of so maintaining the policies against the Consultant.

d. The General Liability insurance and the Business Automobile Liability insurance policies shall —

i. Name the District, its Board of Trustees, and its officers, agents, employees, representatives, and representative's consultants as an Additional Insured; and,

ii. Be primary insurance as respects the District, its Board of Trustees, and its officers, agents, and employees. Any insurance or self-insurance maintained by the District shall be excess of and non-contributory with this insurance.

e. As respects Professional Liability, include Contractual Liability Coverage or endorsements to the insurance policies for Contractual Liability Coverage, all insurance policies shall apply to the negligent acts, or omissions of the Consultant, its officers, agents, employees, and for the Consultant's legal responsibility for the negligent acts or omissions of its subconsultants and anyone directly or indirectly under the control, supervision, or employ of the Consultant or the Consultant's subconsultants.

VI. STATUTORY REQUIREMENTS

A. NONDISCRIMINATION. In connection with the performance of the Consultant pursuant to this Agreement, the Consultant will not willfully discriminate against any employee or qualified applicant for employment because of race, color, religion, ancestry, national origin, local custom, habit, sex, age, sexual orientation, physical disability, veteran's status, medical condition (as defined in Section 12926 of the California Government Code), marital status, or citizenship (within the limits imposed by law or by the District's policy). The Consultant will take affirmative action to ensure that qualified applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, ancestry, national origin, local custom, habit, sex, age, sexual orientation, physical disability, veteran's status, medical condition (as defined in Section 12926 of the California Government Code), marital status, or citizenship (within the limits imposed by law or by The District's policy). This equal treatment shall apply to, but shall not be limited to, the following: upgrade, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeships.

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B. PREVAILING WAGE RATES.

1. For purposes of this Article, the term subcontractor or subconsultant shall not include suppliers, manufacturers, or distributors.

2. The Consultant shall comply and shall ensure that all subcontractors or subconsultants comply with Section 1770, and the applicable sections that follow, including Section 1775 of the California Labor Code. References to "Covered Services" hereinafter shall mean services performed pursuant to this Agreement that are covered by the aforementioned provisions as implemented by the California Department of Industrial Relations.

3. The California Department of Industrial Relations has ascertained the general prevailing per diem wage rates in the locality, if any, listed in the written authorization for the performance of construction, alteration, demolition or repair work as defined in Section 1720 of the California Labor Code for each craft, classification, or type of worker required to perform the Covered Services hereunder. A schedule of the general prevailing per diem wage rates will be on file at District's principal facility office and will be made available to any interested Party upon request. By this reference, such schedule is made part of this Agreement. The Consultant shall pay not less than the prevailing wage rates, as specified in the schedule and any amendments thereto, to all workers employed by the Consultant in the execution of the Covered Services hereunder. The Consultant shall cause all subcontracts or subconsultant agreements to include the provision that all subcontractors or subconsultants shall pay not less than the prevailing wage rates to all workers employed by such subcontractor or subconsultants in the execution of the Covered Services hereunder. The Consultant shall forfeit to the District, as a penalty, not more than \$50 for each calendar day, or portion thereof, for each worker that is paid less than the prevailing wage rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for any portion of the Covered Services hereunder performed by the Consultant or any subcontractor or subconsultant. The amount of this penalty shall be determined by the Labor Commissioner pursuant to applicable law. Such forfeiture amounts may be deducted from the Consultant's fee. The Consultant shall also pay to any worker who was paid less than the prevailing wage rate for the work or craft for which the worker was employed for any portion of the Covered Services hereunder, for each day, or portion thereof, for which the worker was paid less than the specified prevailing per diem wage rate, an amount equal to the difference between the specified prevailing per diem wage rate and the amount which was paid to the worker.

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C. PAYROLL RECORDS.

1. The Consultant and all subcontractors or subconsultants shall keep an accurate payroll record, showing the name, address, social security number, job classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyworker, apprentice, or other employee employed in connection with the Covered Services hereunder. All payroll records shall be certified as being true and correct by the Consultant or subcontractors or subconsultants keeping such records; and the payroll records shall be available for inspection at all reasonable hours at the principal office of the Consultant on the following basis:

a. A certified copy of an employee's payroll record shall be made available for inspection or furnished to such employee or the employee's authorized representative on request.

b. A certified copy of all payroll records shall be made available for inspection upon request to District, the California Division of Labor Standards Enforcement, and the Division of Apprenticeship Standards of the California Division of Industrial Relations.

c. A certified copy of all payroll records shall be made available upon request by the public for inspection or copies thereof made; provided, however, that the request by the public shall be made to either the District, the Division of Apprenticeship Standards, or the Division of Labor Standards Enforcement. The public shall not be given access to such records at the principal offices of the Consultant or subcontractors or subconsultants. Any copy of the records made available for inspection as copies and furnished upon request to the public or any public agency by District shall be marked or obliterated in such a manner as to prevent disclosure of an individual's name, address, and social security number. The name and address of the Consultant awarded the Agreement or performing the Agreement shall not be marked or obliterated.

2. The Consultant shall file a certified copy of the payroll records with the entity that requested the records within ten days after receipt of a written request. The Consultant shall inform the District of the location of such payroll records for the written authorization, including the street address, city, and county; and the Consultant shall, within five working days, provide notice of change of location of such records. In the event of noncompliance with the requirements of this Paragraph or with California Labor Code Section 1776, the Consultant shall have ten days in which to comply following receipt of notice specifying in what respects the Consultant must comply. Should noncompliance still be evident after the ten-day period, the Consultant shall forfeit to the District, as a penalty, \$25 for each day, or portion thereof, for each worker, until strict compliance is accomplished. Such forfeiture amounts may be deducted from the Consultant fee.

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D. APPRENTICES.

1. Only apprentices, as defined in the California Labor Code Section 3077, who are in training under apprenticeship standards and written apprentice agreements under Chapter 4, Division 3, of the California Labor Code, are eligible to be employed by the Consultant and subcontractors or subconsultants as apprentices for the Covered Services hereunder. The employment and training of each apprentice shall be in accordance with the provisions of the apprenticeship standards and written apprentice agreements under which the apprentice is training.

2. Every apprentice shall be paid the standard wage to apprentices, under the regulations of the craft or trade at which the apprentice is employed, and shall be employed only for the Covered Services hereunder in the craft or trade to which the apprentice is indentured.

3. When the Consultant or subcontractors or subconsultants employ workers in any apprenticeship craft or trade for the Covered Services hereunder, the Consultant or subcontractors or subconsultants shall apply to the joint apprenticeship committee, which administers the apprenticeship standards of the craft or trade in the locality, if any, listed in the written authorization for the performance of construction, alteration, demolition or repair work as defined in Section 1720 of the California Labor Code, for a certificate approving the Consultant or subcontractors or subconsultants under the apprenticeship standards for the employment and training of apprentices in the locality so identified. The committee will issue a certificate fixing the number of apprentices or the ratio of apprentices to journeyworkers who shall be employed in the craft or trade on the Covered Services hereunder. The ratio will not exceed that stipulated in the apprenticeship standards under which the joint apprenticeship committee operates; but in no case shall the ratio be less than one apprentice for each five journeyworkers, except as permitted by law. The Consultant or subcontractors or subconsultants shall, upon the issuance of the approval certificate in each such craft or trade, employ the number of apprentices or the ratios of apprentices to journeyworkers fixed in the certificate issued by the joint apprenticeship committee or present an exemption certificate issued by the Division of Apprenticeship Standards.

4. Apprenticeship craft or trade, as used in this Paragraph, shall mean a craft or trade determined as an apprenticeship occupation in accordance with rules and regulations prescribed by the Apprenticeship Council.

5. If the Consultant or subcontractors or subconsultants employ journeyworkers or apprentices in any apprenticeship craft or trade in the locality, if any, listed in the written authorization for the performance of construction, alteration, demolition or repair work as defined in Section 1720 of the California Labor Code, and there exists a fund for assisting to allay the cost of the apprenticeship program in the trade or craft, to which fund or funds other contractors in the locality so identified are contributing, the Consultant and subcontractors or subconsultants shall contribute to the fund or funds in each craft or trade in which they employ journeyworkers or apprentices on the Covered Services hereunder in the same amount or upon the same basis and in the same manner done by the other contractors. The Consultant may include the amount of such contributions in computing its compensation under the Agreement; but if the Consultant fails to do so, it shall not be entitled to any additional compensation therefore from District.

6. In the event the Consultant willfully fails to comply with this Paragraph VI.D, it will be considered in violation of the requirements of the Agreement.

7. Nothing contained herein shall be considered or interpreted as prohibiting or preventing the hiring by the Consultant or subcontractors or subconsultants of journeyworker trainees who may receive on-the-job training to enable them to achieve journeyworker status in any craft or trade under standards other than those set forth for apprentices.

E. WORK DAY. The Consultant shall not permit any worker providing Covered Services to labor more than eight hours during any one day or more than forty hours during any one calendar week, except as permitted by law and in such cases only upon such conditions as are provided by law. The Consultant shall forfeit to the District, as a penalty, \$25 for each worker employed in the execution of this Agreement by the Consultant, or any subcontractors or subconsultant, for each day during which such worker is required or permitted to work providing Covered Services more than eight hours in any one day and forty hours in any one calendar week in violation of the terms of this Paragraph or in violation of the provisions of any law of the State of California. Such forfeiture amounts may be deducted from the compensation otherwise due under this Agreement. The Consultant and each subcontractor or subconsultant shall keep, or cause to be kept, an accurate record showing the actual hours worked each day and each calendar week by each worker employed under this Agreement, which record shall be kept open at all reasonable hours to the inspection of the District or its officers and agents, and to the inspection of the appropriate enforcement agency of the State of California.

VII. NOTICES

A. DISTRICT. Any notice may be served upon the District by delivering it, in writing, to the District at the address set forth on the last page of this Agreement, by depositing it in a United States Postal Service deposit box with the postage fully prepaid and with the notice addressed to the District at the aforementioned address, or by sending a facsimile of it to the District facsimile number set forth on the last page of this Agreement.

B. CONSULTANT. Any notice may be served upon the Consultant by delivering it, in writing, to the Consultant at the address set forth on the last page of this Agreement, by depositing it in a United States Postal Service deposit box with the postage fully prepaid and with the notice addressed to the Consultant at this address, or by sending a facsimile of it to the Consultant facsimile number set forth on the last page of this Agreement.

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VIII. AUTHORITY OF AGREEMENT

A. This Agreement represents the entire and integrated agreement between the District and the Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by both the District and the Consultant.

B. This Agreement also includes the following exhibits attached herewith:

Exhibit A: Cover Sheet and Consultant Proposal as Accepted by District

Exhibit B: Certificates of Insurance and Endorsements

IN WITNESS WHEREOF, the DISTRICT and the CONSULTANT have executed this Agreement.

CONSULTANT

Name:

Title:

Address: _____

Telephone: _____

Fax No.:

Federal Tax ID #:

COAST COMMUNITY COLLEGE DISTRICT

Jerry Patterson

President, Board of Trustees

1370 Adams Avenue

Costa Mesa, CA 92626

Tel: (714) 438-4731

Fax: (714) 438-4689

EXHIBIT 'A' – CONSULTANT'S PROPOSAL

(As Reviewed, Amended, and Accepted by District)

Coast Community College District Purchase Order # _____

Project # _____

Project Name: _____

All Consultant correspondence shall be addressed to:

Coast Community College District
Attn: District Facilities and Planning
1370 Adams Avenue
Costa Mesa, CA 92626

Authorization to Perform Professional Services

Consultant: _____

Street Address: _____

City/State/Zip: _____

Attention: _____

In accordance with the terms of this Professional Services Agreement, Consultant is hereby authorized to provide the professional services set forth in the Proposal attached to this Exhibit "A" cover sheet upon the issuance of an approved purchase order by District.

----- ATTACH CONSULTANT'S ACCEPTED PROPOSAL HERE -----

EXHIBIT 'B'
CONSULTANT'S CERTIFICATES OF INSURANCE AND ENDORSEMENTS

MEMORANDUM OF UNDERSTANDING

Concerning Police Training on District Property

***Between the Coast Community College District
and the***

Cities of Cypress, Fountain Valley, Los Alamitos, Seal Beach, and Westminster

The Coast Community College District ("District") and the City of Cypress, City of Fountain Valley, City of Los Alamitos, City of Seal Beach, and City of Westminster (collectively "Participating Cities"), hereby agree to this Memorandum of Understanding concerning the Participating Cities' use of District's real and personal property located at 1533-1535 Monrovia Avenue, Newport Beach, California. Participating Cities, all of whom have law enforcement personnel participating in an entity known as the West County SWAT Team, desire to utilize District's real and personal property at the 1533-1535 Monrovia Avenue location for SWAT police training. As more fully set forth herein, District agrees to make its real and personal property, consisting primarily of unoccupied buildings, available for the Participating Cities' training purposes prior to the District's future demolition of the office buildings located at this site. District and Participating Cities may be referred to herein individually as "Party", and collectively as "Parties."

Term: This Memorandum of Understanding ("MOU") shall commence upon the latest date of execution by the Parties below, and shall terminate on July 31, 2010. This MOU may be revoked at any time by prior written notice of either party. To this end, the following duties and obligations have been agreed upon by the parties.

The District agrees to the following:

1. Allow the Participating Cities to conduct training in the vacant office buildings at 1533-1535 Monrovia Avenue on various dates and times to be mutually agreed upon between the effective date and June 30, 2010, without compensation by the Participating Cities to District.
2. Allow personnel from the Participating Cities to inflict any damage to the buildings as required by, or incidental to their training, including but not limited to furniture, doors, windows, walls, carpet, floors, ceilings, and roofs, subject to the Participating Cities taking all necessary safety precautions and securing all necessary permits as may be required for such activity.
3. Secure the exterior of the facility after training to prevent unauthorized persons from entering the buildings.
4. Assume responsibility for District employee salaries and workers compensation insurance for any District employees who are present during training or who may participate as role players in training scenarios.
5. The District agrees to maintain a comprehensive general and automobile liability insurance with limits of one million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage to protect the District against liability or claims of liability which may arise out of its performance under this MOU.

MEMORANDUM OF UNDERSTANDING
Concerning Police Training on District Property

*Between the Coast Community College District
and the
Cities of Cypress, Fountain Valley, Los Alamitos, Seal Beach, and Westminster*

The Participating Cities agrees to the following:

1. Notify the District of contemplated training at least 24 hours before a training session is scheduled to occur, providing the dates, times, and type of training.
2. Notify the District after a training session has been completed, so the exterior of the buildings can be properly secured, if necessary.
3. Take all necessary safety precautions reasonably required for each training event.
4. Secure any and all permits and approvals required to conduct training at the site.
5. The Participating Cities, to the extent of its performance under this MOU and to the extent authorized by law, agrees to indemnify and hold harmless the District, its Board of Trustees, directors, agents, and employees from each and every liability, loss, damage, or expense which may be incurred by reason of: Liability for (1) death or bodily injury to persons, (2) injury to, loss or theft of property or (3) any other loss, damage or expense for injuries or damage sustained by the District, its employees, agents or students arising out of the Team's performance under this MOU. Damage to the structure at the District's site is specifically excluded from this paragraph.
6. The Participating Cities agree to maintain a comprehensive general liability insurance policy with limits of one million dollars (\$1,000,000) per occurrence combined single limit for bodily injury and property damage in a form mutually acceptable to both parties to protect the District and the Participating Cities against liability or claims of liability which may arise out of the Participating Cities' actions or inactions arising under this MOU.

By their respective signatures below, the parties hereto express their intent to be bound by the terms of this Memorandum of Understanding.

(Name)
(Title)
City of Cypress

Jerry Patterson
President, Board of Trustees
Coast Community College District

Date

Date

(Name)

(Name)

MEMORANDUM OF UNDERSTANDING
Concerning Police Training on District Property

*Between the Coast Community College District
and the*

Cities of Cypress, Fountain Valley, Los Alamitos, Seal Beach, and Westminster

(Title)
City of Fountain Valley

(Title)
City of Los Alamitos

Date

Date

(Name)
(Title)
City of Seal Beach

(Name)
(Title)
City of Westminster

Date

Date



Agreement Number: _____

STUDENT FIELD PLACEMENT AGREEMENT

This Agreement is between the Trustees of the California State University (CSU) on behalf of California State University Long Beach, hereinafter called "University" and Coast Community College District – Golden West Athletics, hereinafter called "Facility" for field placement of University students at Facility in accordance with the attached exhibit which by this reference is incorporated into and made part of this agreement.

Exhibit A Specific Protocol, consisting of two pages

GENERAL PROVISIONS

Insurance & Indemnification

University and Facility shall each be responsible for damages caused by the negligence of its directors, officers, agents, and employees occurring in the performance of this Agreement. The provisions of this paragraph, as intended by University and Facility, shall be interpreted to impose on each party responsibility for the negligence or intentional wrong doing of their respective officers, agents, and employees.

Each party shall maintain commercial general liability or a program of self insurance with limits of not less than \$1 million per occurrence.

University does not provide medical, health, or non-travel accident insurance for students participating in field placements.

Should Facility require proof of professional liability insurance coverage for the participating student, please contact the University's School of Nursing Contracts Coordinator.

Workers' compensation insurance coverage for students shall be provided by University.

Services Responsibility

The Facility retains professional and administrative responsibility for the services rendered at the Facility.

Student Safety and Personal Risk

The Facility shall inform the participating student of any potential health or safety risks associated with their field placement.

Term of Agreement

The term of this Agreement shall be operative from date of full execution until April 30, 2015. However, either party may cancel this Agreement upon thirty (30) days written notice.

Confidentiality

All parties shall abide by the Health Insurance Portability and Accountability Act (HIPAA) of 1996 Privacy Rule, which provides for comprehensive Federal protection for the privacy of personal health information.

California State University Long Beach
1250 Bellflower Blvd., BH-346
Long Beach, CA 90840-0123

Phone Number

Fax Number

Authorized Signature
Carolyn Dersch
Contracts Specialist

Authorized Signature

Print Name and Title

Date: _____

Date: _____



AGREEMENT
between
AMERICAN HONDA MOTOR COMPANY, INC. (AHM)
and
COAST COMMUNITY COLLEGE DISTRICT

This letter shall confirm the Agreement between American Honda Motor Co., Inc. ("AHM") and Coast Community College District ("College"), that the College will include the American Honda Professional Automotive Career Training ("PACT") into its Automotive Technology Degree program as outlined below:

1. PACT is designed to allow students to receive additional training in the repair and maintenance of Honda and Acura automobiles; PACT consists of technical training for automotive service professionals specializing in customer service, maintenance and repair of Honda and Acura automobiles. The College will provide a technician certificate to qualifying PACT students for Express Service, Maintenance & Light Repair with potential to expand into General Repair. The College will provide an associate degree to qualifying PACT students for Automotive Technology. The College will deliver its standard National Automotive Technicians Education Foundation ("NATEF") generic curriculum which emphasizes basic concepts as well as a mutually agreed upon selection of AHM Training and shall deliver these basic modules in a group environment. The AHM basic modules shall supplement the College curriculum, not replace it. The College shall ensure that the instructors of each class have received either training or consultation (to be determined on a case by case basis by the Industry Education Coordinator from AHM on the content and delivery of this basic curriculum used in any automotive class). Any changes made to AHM curriculum require the advance approval of AHM.
2. The College shall provide sufficient classroom, shop area, academic space, storage space, basic equipment, and tools for conducting specific PACT certificates and business at the College. All such items shall be subject to the reasonable approval of AHM.
3. The College shall conduct a National Automotive Technicians Education Foundation ("NATEF") oriented program of instruction including the provision of qualified faculty, and program oversight.

4. The College shall provide qualified technical instructors and AHM shall provide needed Honda and Acura training for said instructors.
5. All students must meet minimum entry requirements acceptable to AHM and the College.
6. The College shall provide assistance to the students in the form of academic advising, tutoring, counseling, and financial aid services.
7. The College shall maintain all students' records, and furnish course completion information to AHM on a term basis and upon program completion by enrolled students.
8. In order to supplement the College's approved automotive curriculum, AHM shall provide Honda and Acura technical training materials of types and amounts mutually determined by AHM and the College. Any deviations or changes to these materials made by the College must be approved in advance by AHM.
9. The College shall be responsible for purchasing and installing GlobalSCAPE CuteFTP Professional software for the College PACT Coordinator. Estimated cost is \$80.00. The FTP site provides the College and AHM secure data transfer capabilities. Data transfer includes, but is not limited to, training materials, course standards, student tracking and operation guide.
10. AHM and the College shall be jointly responsible for the promotion and advertising, as well as for the recruitment of students into PACT. All promotional and advertising material referring to PACT shall be pre-approved by both AHM and the College.
11. AHM and the College shall conduct the program so that it complies with all requirements necessary to retain NATEF certification.
12. AHM shall inform its dealers of the program and actively encourage them to hire PACT graduates. Neither AHM nor the College make any commitment or guarantee that PACT graduates will actually be hired by AHM.
13. The College shall indemnify, defend and hold AHM harmless from and against any and all costs, expenses, claims or lawsuits arising out of PACT at the College allegedly resulting from the negligence of College's students, instructors and personnel. AHM shall indemnify, defend and hold the College harmless from and against any and all costs, expenses, claims or lawsuits arising out of PACT at the College allegedly resulting from the negligence of PACT officers, agents and employees. The College and AHM shall maintain liability insurance and shall provide a certificate of insurance upon request.

14. AHM shall provide (with types and amounts mutually determined by AHM) vehicles, manuals, equipment, training components and training aids, and instructional materials for Honda- and Acura-specific training. The College shall maintain all such items in good condition, understanding that the materials and equipment will receive reasonable use by students enrolled in PACT. The College agrees not to operate any AHM school assistance program vehicle on public roads or sell AHM school assistance program vehicles.
15. AHM shall provide Honda- and Acura-specific training for at least two (2) College instructors at a designated AHM training facility. There shall be no charge by AHM for the training. All other costs associated with this training such as, but not limited to, travel, lodging and meals shall be the responsibility of the College.
16. AHM may conduct on-site visitations (at times mutually determined by AHM and the College) to observe the College's instructors conducting classes. At least one (1) week before the visitation, AHM shall advise the College of the visitation date, the area(s) AHM wishes to observe, and the criteria AHM shall use for evaluation purposes. AHM understands that the College will also conduct its own assessment of individual students' academic progress and the overall PACT.
17. The College PACT Coordinator and/or PACT instructor(s) shall attend a monthly web meeting hosted by AHM. Web meetings incorporate conference call and visual presentation. In addition to monthly web meetings, the PACT Coordinator shall attend the annual PACT Conference which is comprised of a business meeting and instructor training. One additional College PACT instructor or administrator may attend as well. The College shall be responsible for travel and lodging for those attending the annual PACT Conference.
18. The AHM name and PACT logo are trademarks of AHM and shall remain the sole property of AHM. The College may use the name and logo solely in conjunction with this program, provided that the College submits all items using the name and/or logo to AHM for approval prior to use.
19. This agreement shall commence upon the acceptance and signing of this agreement by both AHM and the College, and shall continue until either party gives sixty (60) days written notice of termination. The program shall, however, continue for students through their regularly scheduled completion date, provided that they are actively enrolled and participating in the program at the time the notice of termination is issued. Upon termination, AHM school assistance loan program vehicles, manuals, equipment, training components, training aids and instructional materials must be returned to AHM.

20. All further details concerning this agreement will be jointly coordinated and agreed to between the College's PACT Coordinator and the Industry Education Coordinator from AHM.

The above Agreement is hereby accepted and agreed upon as follows:

Coast Community College District

President, Board of Trustees, Coast Community College District

Date

American Honda Motor Company, Inc.

Tom Laymon,
Assistant Vice President, Parts and Service Operations

James Roach,
Senior Vice President, Parts and Service Operations

Date

MEMORANDUM

Date: May 5, 2010

To: Board of Trustees
Dr. Ding-Jo Currie, Chancellor

Cc: Dr. Dennis Harkins, President

From: Richard Kudlik, Director, Internal Audit Services

Re: OCC Bookstore and Food Service Revenue Update – Board Log Item

Per the Internal Audit report provided to the Board of Trustees on November 18, 2009, following is an update regarding the status of the discussions between the administrators at OCC and the Associated Students of OCC (ASOCC) to address the audit recommendations:

- An Audit Response Task Force was formed and comprised of six (6) student leaders from ASOCC, the Dean of Students, the Vice President of Administrative Services, the Director of the Bursar's Office, and the Director of Internal Audit (as ex-officio) and all members have been working diligently to address the concerns raised in the Internal Audit report
- The Audit Response Task Force met twice in the Fall Semester on November 20, 2009 and December 4, 2009, and three times in the Spring Semester on February 8, 2010, March 5, 2010 and March 26, 2010
- Two (2) forms have been developed. The first is the action plan in response to the audit recommendations provided, and the second is a Request for Information form to help facilitate communication between administrators and the ASOCC
- ASOCC and management have drafted procedures to address several recommendations in the audit report, which are being presented to the student government for approval
- Two critical recommendations related to the distribution of profits from both the Bookstore and Starbucks operations still remain unresolved. Upper management needs to make the final determination as to the proper allocation of those revenues and have not done so as of the date of this memo
 - Once the determination of the allocation of those revenues is determined, management needs to clearly document that allocation in order to properly account for them prospectively

- Several significant capital improvements totaling over \$700,000 need to be made to the bookstore building this summer to meet seismic requirements and ASOCC is hesitant to fund those improvements until there is adequate resolution of the revenue allocation issues

Given that the end of Spring Semester is quickly approaching, and a new student government will be in place beginning in the Fall Semester, it is imperative that the most significant issues remaining be resolved.

If you have any questions regarding the process, please do not hesitate to contact me at (714) 438-4602.

A handwritten signature in black ink, appearing to read "Richard Kudlik". The signature is fluid and cursive, with the first name "Richard" and last name "Kudlik" clearly distinguishable.

Richard Kudlik
Director of Internal Audit Services



Blackboard

**AMENDMENT
TO THE WEBCT VISTA ENTERPRISE SOFTWARE SCHEDULE DATED JUNE 30, 2006 BETWEEN BLACKBOARD
INC. AND FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES FOR THE SOLE AND EXCLUSIVE USE OF
COAST COMMUNITY COLLEGE DISTRICT AND BLACKBOARD ASP SCHEDULE DATED OCTOBER 4, 2007
BETWEEN BLACKBOARD INC. AND COAST COMMUNITY COLLEGE DISTRICT**

This Amendment to the Webct Vista Enterprise Software Schedule dated June 30, 2006 and Blackboard ASP Schedule dated October 4, 2007 ("Agreement") between Blackboard Inc. ("Blackboard") and Coast Community College District ("Customer") is made as of the last signature date below ("Amendment").

This Amendment ("Amendment") amends the Agreement between Blackboard and Customer dated as of the Agreement Date and is effective as of the last signature date below. Customer currently licenses the Software from Blackboard and desires to make the following changes.

1. Co-Production License.

From the date Customer goes live with its Co-Production License until one year after the release of version 9.2 (or version 10, if there is no version 9.2) of the Software, Customer may operate one production copy of the Software (version 9.x) concurrently with one production copy of the Software (version 8.x or earlier) for no additional charge subject to the terms of the Agreement. After such time period, if Customer wishes to continue to operate the Software with both concurrent copies in production, the then-current pricing for an annual co-production license shall apply. The annual fee shall renew each year unless Customer has notified Blackboard in writing prior to the end of the then current term that it has ceased using the co-production license.

Product Description	Quantity	Units	Total Price
Co-production license fee	1	YR	Initial fee waived

2. The following is hereby added to the section entitled Exhibit A ASP Specifications:

+ Blackboard Learn™ Parallel Production:

- Set Up Fee (if any) for each solution includes service for each installation of the Software or update/upgrade requiring a revised or new hardware and/or software configuration.
- Initial Term Annual Fee for each solution includes service for up to 8000 Users** and 50 GB of storage and 1 Mbps of bandwidth measured using the 95th percentile calculation (as defined below) delivered via redundant Internet uplink and Managed Firewall Service.
- Additional storage and bandwidth for each solution are separately charged
- Additional Service units for each solution for 7,500 additional Users*, additional 512 kbps bandwidth and 50 GB additional storage are separately charged.

All other terms and conditions remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the last date written below.

BLACKBOARD

COAST COMMUNITY COLLEGE DISTRICT

Signature
TESS FRAZIER-VICE PRESIDENT

Print Name and Title

Date:

Signature: Board President

Print Name and Title

Date:

Partnership Agreement for Not-for-Credit Programs

This Agreement is entered by and between Coast Community College District (Orange Coast College, Extended Education), Costa Mesa, CA ("the College") and the Institute of Reading Development, 5 Commercial Boulevard, Novato, California ("the Institute") a corporation incorporated in the State of California. The Agreement will extend from the date of signing to January 31, 2011.

1. Programs

The Institute will teach a series of reading enrichment programs (see attachment A, "Basic Program Information") located at sites in Costa Mesa and Newport Beach to be mutually agreed upon by the Institute and the College ("Service Area") offered by the College during the summer of 2010 (the "Programs"). The Institute will provide and pay for all materials and instruction for the Programs.

2. Teaching Sites

Teaching sites for the programs will be located in public schools or other facilities deemed appropriate by the Institute and the College; the College retains authority to reject or approve instructional sites. The Institute will arrange for use of off-campus teaching sites, and provide a Certificate of Liability Insurance (see section 10, Insurance), naming each teaching site as an additional insured, as needed. The Institute will be responsible for all facility costs at off-campus teaching sites. The College will provide on-campus facilities.

3. Program Promotion

The Institute will execute and pay for printing and mailing promotional letters to students and residents in the Program Service Area. The College will provide its logo for use in the Program promotional letter. All content and format of promotional materials are to be approved by the College prior to public release. The College retains the right to review/approve/reject all materials used in association with its name or logo.

4. Scholarships

The Institute shall promote and subsidize a scholarship program designed to reach students who do not have the financial resources to participate in the program. The tuition charged to these students will not exceed \$99.00. Faculty or staff at the College may enroll immediate family members for a discounted tuition. The Institute shall submit a summary of subsidized enrollments (scholarship and faculty or staff enrollments) to the College at the end of the session.

5. Registration

The Institute will provide registration services for all Programs offered through the College in its service area. The Institute will adhere to the College's registration and refund policies, and final determination of partial and full refunds shall be made by the College.

6. Tuition, Materials Fees, and Fee Split

The tuition is \$299.00 per person for program levels 1 - 7, and \$239.00 per person for program level R. The fee split will be 88/12, with 88% of the gross tuition income retained by the Institute. The Institute shall charge a materials fee which shall be retained by the Institute. Within 90 days of the completion of the summer session, the Institute will conduct a program audit, and remit 12% of the gross tuition revenues to the College. Subsidized students (scholarship and faculty or staff enrollments as described in section 4) will not be part of the fee split calculations.

7. Program Administration

The Institute will notify the College in advance of any changes of publicized dates, times, or location of the programs, and the Institute will be responsible for sending notice of these changes or cancellations to registered participants. The Institute will provide the College with copies of all participant class rosters. Program evaluation forms will be submitted, in electronic form, to the College at the conclusion of each series of programs.

8. Quality Control

The College may appoint representatives to provide oversight of all aspects of Program implementation.

9. Compliance

The parties agree that each shall be separately responsible for compliance with all state and federal laws, including rules, equal employment opportunity, immigration, and nondiscrimination laws which may be applicable to their respective activities under their agreement. The Institute will secure a criminal record background check for each instructor.

10. Insurance

The Institute warrants that it maintains an appropriate policy of general liability insurance covering the services performed under this agreement. Coverage will be provided until all obligations under this contract are satisfied.

Institute shall provide a Certificate of Liability Insurance (for \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$9,000,000 gross liability), naming the College or any off-campus teaching site as an additional insured, upon written request from the College or from any off-campus facility lessor.

11. Indemnification

Each party shall be responsible for the consequences of any act or failure to act on the part of itself, its employees and agents. Accordingly, each party shall be held responsible for its own sole negligence, and each party shall indemnify and hold the other parties harmless from any loss which results therefrom. No party hereto shall assume any responsibility to any other party for the consequences of any act or failure to act of any person, firm or corporation not a party to the Agreement.

12. Dispute Resolution

In the event that a dispute occurs between the parties with regard to the rights or duties created by this Agreement, or in the event of a breach of this Agreement by either party, the parties hereto agree to meet and confer in good faith in an effort to resolve the dispute or issue.

13. Institute's Status

The Institute acknowledges that its instructors for this Agreement are not employed by the College, and thus are not eligible for, nor covered by, any of the College employee benefits, workers' compensation, or employer contributions to Social Security or unemployment insurance.

14. Effective Date and Termination

This agreement shall become effective upon the date of signing and shall remain in effect until January 31, 2011 unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event that classes are in session, any written notice to terminate with or without cause shall become effective when the classes end. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.

The Institute acknowledges that it has no authority to bind the College to any contracts or legal obligations.

By signing below the parties agree to the terms set forth above.

Institute of Reading Development

By: _____

Name: David Soloway

Title: Chief Executive Officer

Date: _____

By: _____

Jerry Patterson

President, Board of Trustees

Coast Community College District

Date: _____

**Attachment A:
Basic Program Information (2010)**

Program	Age Group	Class Length*	Max. class size	Homework	Program Goals	Tuition**
R	4-year-olds and kindergarteners (Parent attendance required)	1 ¼ hours	16	20-30 min. 4 x each week (with parent)	Love of Books & Reading Alphabet Skills Phonemic Awareness Beginning Phonics Read Aloud Guidance	\$239 Materials Fee: \$34
1	1st graders (Parent attends first hour of each class)	2 hours	18	30-45 min. 4x each week (with some parental assistance)	Phonics Assisted & Independent Reading Love of Reading Comprehension Guidance for Parents	\$299 Materials Fee: \$34
2	2 nd graders	2 hours	18	30-45 min. 4x each week (with some parental assistance)	Phonics and Word Attack Fluency Comprehension Love of Reading Independent Reading Guidance for Parents	\$299 Materials Fee: \$34
3	3 rd graders	2 hours	20	45 min. 4x each week (with some parental assistance)	Long-Word Decoding Fluency Training Comprehension Independent Reading Guidance for Parents	\$299 Materials Fee: \$34
4	4 th and 5 th graders	2 ¼ hours	22	45 min. - 1 hr 4x each week	Fluency Training Long-Word Decoding Comprehension Independent Reading Absorption Guidance for Parents	\$299 Materials Fee: \$34
5	6 th to 8 th graders	2 ½ hours	28	1 hr 4x each week	Study Skills Comprehension Absorption Reading Speed Vocabulary Independent Reading Guidance	\$299 Materials Fee: \$34
6	9 th to 11 th graders	2 ½ hours	30	1 hr 4x each week	Study Skills Comprehension Absorption Reading Speed Vocabulary Independent Reading Guidance	\$299 Materials Fee: \$34
7	12 th graders, college students, and adults	2 ½ hours	38	1 hr 4x each week	Reading Speed Comprehension Study Skills Vocabulary	\$299 Materials Fee: \$34

*All programs meet once a week for five weeks.

**Scholarship tuition is \$99. Faculty or Staff Discounted Tuition is \$239.

11/4/08

Community College Library Consortium

A joint endeavor of the Council of Chief Librarians and Community College League of California

Master Renewal Order: Spring 2010

Name of Institution:	Orange Coast College	AcctN
Name of Primary	Lori Cassidy	169
Address:	PO Box 5005	
City/State/Zip:	Costa Mesa, CA 92628-5005	

This order lists the database(s) ordered through the consortium during the Spring 2009 renewal cycle. All databases have a contract term of July 1, 2010 through June 30, 2011 for 12 months.

Please cross out any databases your library does not wish to renew. The invoice will reflect any changes. Colleges that have advance/deposit payments should let us know on this Master Renewal Form that they want to use the funds for these database products. Return this form, with the authorized signature, no later than May 13, 2010. Once the order has been submitted to the Community College League, subscriptions may not be withdrawn. Please fax back to 888-821-1564.

The renewal process is NOT automatic. After this renewal order is received and processed, an invoice will be sent to you and the order placed with the vendor. To order a new database, an individual subscription form must be submitted. See the web site, www.cclibraries.org, for all the databases offered through the consortium. For questions, contact Sarah Raley, 951-776-9788 or sarahraleycclleague.org.

For invoice dated July 1, check here _____

List of databases to renew for Spring 2010

<i>Vendor</i>	<i>Database</i>	<i>2010 Cost</i>
EBSCO	PsycINFO	\$3,997.00
Total:		\$3,997.00

Signature of person authorized to commit for purchase: _____

Print Name and title: Jerry Patterson, President Board of Trustees, Coast Community College District

Email _____ Phone number: _____ Fax: _____



Appendix C to ONLINE TUTORING SERVICES AGREEMENT

STATEMENT OF WORK (SOW)

(Statement of Work Dated 4/9/10)

This Statement of Work ("SOW") is made under, and governed by the Online Tutoring Services Agreement for SMARTHINKING, entered into between Orange Coast College (Client) and Smarthinking, Inc., Master Agreement Dated September 3, 2009. Pricing offered in this SOW is valid until May 15, 2010.

A. Term of SOW:

Start Date: April 30, 2010

End Date: April 30, 2011

All Tutoring Services and Professional Services must be used during the term of this SOW. Unused hours expire at the termination date of this SOW. If Client agrees to pay the annual fee with the purchase of additional hours for the year immediately following the term of this SOW, then SMARTHINKING will roll-over all unused hours of tutoring services.

B. The following list of purchases and deliverables are agreed to by the Parties:

Tutoring Services

- 500 # of Hours @ \$30.00 per hour
- Total Fee for Tutoring Services: \$15,000.00

TOTAL FEES DUE SMARTHINKING PURSUANT TO THIS SOW: \$15,000.00

Client shall pay SMARTHINKING all fees within thirty(30) days of the Date this SOW is signed by Client.

CLIENT SIGNATURE

Coast Community College District
1370 Adams Avenue
Costa Mesa, CA 92626

Smarthinking, Inc.



Signature

Katherine K. Clark, CEO

Printed Name and Title

1900 L St. NW Suite 301

Washington, DC 20036

Telephone: 202-543-5034

Fax: 206-260-8525

President, Board of Trustees Date
Coast Community College District

SMARTHINKING Rep: Eileen Salsman
e-mail: esalsman@smarthinking.com

This **ONLINE TUTORING SERVICES AGREEMENT** (the "Master Agreement" or "Agreement") is entered between **SMARTHINKING, INC.**, a Delaware corporation located at 1900 L St., NW Suite 301, Washington, DC 20036 ("SMARTHINKING") and **Coast Community College District (Orange Coast College)** ("CLIENT") (each a "Party", and collectively the "Parties").

I. BILLING INFORMATION

CLIENT Coast Community College District
(Orange Coast College)
Attn: Dr. Melissa Berta
Title III Project Director
Professor of Mathematics
Address: 2701 Fairview Road
Costa Mesa, CA 92628
Phone: (714) 432-5685
Fax:
e-mail: mberta@occ.cccd.edu

SMARTHINKING Rep: Bruce Wilcox
e-mail: bwilcox@smarthinking.com

II. TERM:

A. Master Agreement Date: July 10, 2008

B. Agreement continues until July 31, 2012 or until written notice of termination is made by either Party at the conclusion of an existing "Statement of Work(s)" as described below.

SMARTHINKING FIN: 52-2180596

Prices guaranteed for 30 days from date of contract initiation.

III. SERVICES:

A. SMARTHINKING Tutoring Services At the request of Client, SMARTHINKING shall provide to a person enrolled as a student in Client's institution ("Student") one-to-one online tutoring services ("SMARTHINKING tutoring services"). SMARTHINKING Services shall consist of live and asynchronous tutoring services provided via SMARTHINKING's Web site, currently located at www.SMARTHINKING.com ("SMARTHINKING.com"). See Appendix A for a description of tutoring services.

B. SMARTHINKING Professional Services and Platform Licensing At request of Client, SMARTHINKING shall provide to Client professional services ("SMARTHINKING professional services") to support Client's implementation and operation of SMARTHINKING tutoring services at its Institution. At request of Client, SMARTHINKING shall provide Client with a platform license to operate its tutors using the SMARTHINKING platform and hosting. See Appendix B for a description of professional services and platform licensing.

C. Exclusions SMARTHINKING shall not be responsible for obtaining or providing any communications hardware necessary to access or use the SMARTHINKING Services, including, but not limited to, Internet service, telephones, access lines, modems and computer equipment.

D. Access SMARTHINKING shall provide Client with usernames and passwords to provide to students that will allow them to access the services provided by SMARTHINKING. SMARTHINKING will track and report on the use of such usernames and passwords.

IV. SCOPE and SERVICE FEE:

A. Scope SMARTHINKING shall provide Client with the services, as set forth in Appendixes A and B, as described in an initial Statement of Work (SOW) (Exhibit C), and any subsequent Statement (s) of Work that are signed by the Parties and are incorporated into and made part of this Online Tutoring Services Agreement. All SOWs shall be dated and contain a term or end date.

B. Service Fee In consideration of the SMARTHINKING Services described in a SOW, Client shall pay SMARTHINKING all fees within thirty (30) days of the Date the SOW is signed by Client. The provisioning of SMARTHINKING Services is contingent upon full payment.

SMARTHINKING:

Burck Smith

Signature

Burck Smith, CEO & Co-Founder

Printed Name and Title

CLIENT:

Signature

C.M. Brahmbhatt,

Vice Chancellor, Administrative Services

Coast Community College District

Printed Name and Title

Date Signed by Client

For Reference Only
No Signature Required

V. GENERAL

1. TERM AND TERMINATION.

1.1 Term. This Master Agreement shall become effective upon the Effective Date and shall remain in effect until July 31, 2012 or until written notice of termination is made by either Party at the conclusion of an existing Statement of Work(s).

1.2 Termination. Either Party may, at its option, terminate this Agreement if a material default is not corrected within forty-five (45) days after receipt of a written notice of the default.

1.3 Suspension. Without limiting any other rights hereunder, SMARTHINKING reserves the right to immediately suspend its services hereunder if (i) the Client creates a reasonable risk of liability for infringement of intellectual property, defamation, invasion of privacy or similar complaints, (ii) a Student's actions are reasonably considered harmful, abusive, hateful, obscene, or threatening, (iii) Client distributes user names or passwords in contravention of this Agreement.

1.4 Effects of Termination. Upon termination or expiration of this Agreement, the rights and licenses granted herein shall immediately terminate. In the event of termination or expiration of this Agreement, any term or provision of this Agreement, or portion thereof, that by its nature survives the termination or expiration of this Agreement shall survive and continue in effect and shall inure to the benefit of and be binding upon the Parties and their legal representatives, successors, and assigns.

2. ACCESS CONTROL.

2.1 Distribution. Client is responsible for distributing usernames and passwords to its Students, each of which is solely responsible for maintaining their confidentiality. SMARTHINKING shall provide ability for Client to create usernames and passwords for student accounts. Client shall notify SMARTHINKING immediately of any unauthorized use of any account or password.

2.2 Access to Archives. Upon expiration of this Agreement for any reason, or the end of a term of an SOW, Client's students shall retain access to their archived tutoring sessions for up to sixty (60) days and Client shall retain access to archived reports for up to ninety (90) days. During the term of this Agreement, Client's students and Client shall have access to archived tutoring sessions and reports for up to one (1) year.

3. PAYMENT.

3.1 Late Fee. Client shall pay SMARTHINKING a surcharge of one percent (1%) per month or the maximum rate allowed by law, whichever is less, on any fees not paid when due under this Agreement.

3.2 Taxes. If applicable, each Party shall be exclusively liable and bear total responsibility for the payment of any and all taxes due in connection with the sale of products or services under this Agreement. All payments due under this Agreement or any Exhibits shall be made without any deduction or withholding, unless such deduction or withholding is required by any applicable law of any relevant governmental revenue authority then in effect. If Client is required to deduct or withhold, Client will promptly notify SMARTHINKING of the requirement, pay the required amount to the relevant governmental authority, provide SMARTHINKING with an official receipt or certified copy or other documentation acceptable to SMARTHINKING evidencing payment, and pay to SMARTHINKING, in addition to the payment to which SMARTHINKING is otherwise entitled under this Agreement or any Exhibits, such additional amount as is necessary to ensure that the net amount actually received by SMARTHINKING equals the full amount SMARTHINKING would have received had no such deduction or withholding been required.

4. MARKETING and SURVEYS.

4.1 As may be permitted by the schools' Rules and Regulations, client shall make available to its Students and faculty implementation materials provided by SMARTHINKING from time to time. Client grants SMARTHINKING during the Term a right to use Client's name in factual statements about Client status as a client in product brochures and similar materials, financial reports, and prospectuses.

4.2 Client grants SMARTHINKING the right to conduct performance surveys regarding SMARTHINKING services and software of Client students and other users of SMARTHINKING.com. Client shall have access to all survey results submitted by its Students.

5. USE OF SMARTHINKING.COM.

5.1 Terms of Use. Student access to SMARTHINKING.com and the SMARTHINKING Services is governed by the restrictions, rules, or conditions outlined in the Terms of Use and Privacy Policy Statement upon initial log-in to SMARTHINKING.com, and as may be updated and published from time to time by SMARTHINKING.

6. INTELLECTUAL PROPERTY.

6.1 Client Course. No title to or ownership of any portion of the Client's course, or to any proprietary or intellectual property rights related therein, is transferred by virtue of this Agreement. The Client's course shall remain the Client's sole and exclusive property. Client warrants and represents that its course does not infringe any intellectual property or other proprietary rights, including, by way of example and not limitation, any patent, trademark, trade secret, copyright, moral rights or any similar right.

6.2 SMARTHINKING. No title to or ownership of any portion of SMARTHINKING.com or the SMARTHINKING Services is transferred by virtue of this Agreement and SMARTHINKING.com and the SMARTHINKING Services shall remain SMARTHINKING's sole and exclusive property. SMARTHINKING reserves all of its intellectual property and proprietary rights to any information, data or materials generated or gathered as part of the provisioning of SMARTHINKING Services. SMARTHINKING warrants and represents that its materials available on SMARTHINKING.com and the SMARTHINKING services do not infringe any intellectual property or other proprietary rights, including, by way of example and not limited any patent, trademark, trade secret, copyright, moral right or any similar right.

Appendix A: Tutoring Services

A.1 Tutoring Subject Areas. SMARTHINKING's Tutoring Services currently consists of online tutoring in the following areas drop-in, pre-scheduled, and/or asynchronous bases (see www.smarthinking.com for detailed listing of topics covered for each area):

Mathematics (Basic Math - Calculus II)	Writing (for all courses, including ESOL) through Online Writing Lab
Statistics	Live Writing Help
Accounting	Career Writing Support
Economics	Biology
Introductory Finance	Introductory Human Anatomy & Physiology
Spanish	Chemistry
Physics	Organic Chemistry

E-structors (SMARTHINKING's tutors) are currently available in the above Tutoring Subject Areas. Tutoring Subject Areas are subject to change by SMARTHINKING. Client will be provided 60-day notice via email prior to any change. The hours e-structors are available are as determined by SMARTHINKING from time to time. E-structors hours are posted on the Smarthinking.com Website. Students also may submit essays to the writing lab for critique or asynchronous questions via the SMARTHINKING whiteboard. Responses will typically be provided to the Student within 24 hours.

A.2 PURCHASE OF BLOCKS OF TUTORING HOURS. Blocks of hours may be purchased by client at the then current rates published by SMARTHINKING.

A.3 Deduction of Purchased Tutoring Hours. As Client's students use the service, time is deducted from Client's master account based on the services used. Client can monitor student usage from their administrative account, and student accounts can be limited by time and/or subject area. Hours purchased must be used during a SOW term. Time is deducted from Client's account according to the following:

Service Used	Charge to Client Account
Real Time Interaction with e-structor	Metered to the minute plus 5 minutes per session for processing and archiving
Submission to Online Writing Lab	35 minutes or 65 minutes
Pre-scheduled Session with e-structor	30 minute minimum increments plus 5 minutes per session for processing and archiving.
Submission of Asynchronous Questions	20 minutes

The time deduction table is subject to change by SMARTHINKING. Client will be provided 60-day notice via email prior to a change.

A.4 Customized, Institution Access Agreement or other Pilot Pricing Plans as agreed to between SMARTHINKING and Client.

A.5 Inclusions in Tutoring Fees.

- Access to SMARTHINKING-trained and monitored tutors and services.
- Account management by an assigned customer service representative and marketing assistance (template posters and handouts).
- Hosting of all technology.
- Customer service and technical support for students and faculty by toll-free phone and e-mail.
- Unlimited access to SMARTHINKING study resources.
- Ability for Client to create unique usernames and passwords for student accounts.
- Log-in box on client's Web site.
- Free 30-day preview accounts for faculty members. (These accounts are for faculty use only and cannot be used as student accounts).
- Usage Reporting. It is Client's responsibility to designate and control who is to receive administrative access to reports in accordance with Client's regulations on the handling of student data.

**For Reference Only
No Signature Required**

7. DISCLAIMER OF WARRANTIES. SMARTHINKING SERVICES AND SMARTHINKING.COM ARE PROVIDED ON AN "AS IS" OR "AS AVAILABLE" BASIS WITHOUT WARRANTY OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. SMARTHINKING MAKES NO WARRANTY THAT SMARTHINKING SERVICES AND SMARTHINKING.COM WILL MEET CLIENT OR STUDENT REQUIREMENTS, OR THAT SMARTHINKING SERVICES OR SMARTHINKING.COM WILL BE UNINTERRUPTED, TIMELY, SECURE, OR ERROR FREE; NOR DOES SMARTHINKING MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF SMARTHINKING SERVICES OR SMARTHINKING.COM OR AS TO THE ACCURACY OR RELIABILITY OF ANY INFORMATION OBTAINED THROUGH SMARTHINKING.COM OR SMARTHINKING SERVICES. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED FROM SMARTHINKING SHALL CREATE ANY WARRANTY NOT EXPRESSLY MADE IN THIS AGREEMENT.

8. LIMITATION OF LIABILITY. TO THE FULLEST EXTENT PERMISSIBLE UNDER APPLICABLE LAW, IN NO EVENT SHALL SMARTHINKING BE LIABLE TO CLIENT, STUDENTS OR ANY THIRD PARTY FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, INDIRECT, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES) ARISING OUT OF THE USE OF OR INABILITY TO USE SMARTHINKING.COM OR ANY OF THE SMARTHINKING SERVICES, OR FOR ANY CLAIM BY ANY OTHER PARTY, EVEN IF SMARTHINKING HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

9. GENERAL PROVISIONS.

9.1 Severability. Should any term or provision of this Agreement be finally determined by a court of competent jurisdiction to be void, invalid, unenforceable or contrary to law or equity, the offending term or provision shall be modified and limited (or if strictly necessary, deleted) only to the extent required to conform to the requirements of law and the remainder of this Agreement (or, as the case may be, the application of such provisions to other circumstances) shall not be affected thereby but rather shall be enforced to the greatest extent permitted by law.

9.2 Relationship of Parties. Nothing contained in this Agreement shall create any partnership or joint venture between the parties. This Agreement is not for the benefit of any third party not a signatory hereto and shall not be deemed to give any right or remedy to any such party whether referred to herein or not.

9.3 Notices. All notices, requests, and other communications hereunder shall be in writing delivered by any of the following: personal delivery; first class certified or registered mail; return receipt requested; U.S. Express mail, or an express overnight service (such as Federal Express), addressed to the respective parties at the addresses set forth in this Agreement or to such other person or address as a party hereto shall designate to the other party hereto from time to time in writing forwarded in like manner. Any notice, request, consent, demand or communication given in accordance with the provisions of this paragraph shall be deemed to have been given and effective when actually received. Copies of all such notices should be sent to Coast Community College District Risk Services Office, 1370 Adams Avenue, Costa Mesa, CA, 92626.

9.4 Assignment. Client may not assign this Agreement without the prior written consent of SMARTHINKING, which consent shall not be unreasonably delayed or withheld. SMARTHINKING may assign this agreement upon sale of the company or its assets, however, upon such occurrence, SMARTHINKING will give Client notice of such sale and assignment of this agreement, and Client, in its sole discretion, will have 30 days to cancel this agreement. Such cancellation must be by written notice. SMARTHINKING may not assign this Agreement for any other reason except as identified herein without the prior written consent of Client, which consent shall not be unreasonably delayed or withheld.

9.5 Jurisdiction. This Agreement shall be governed by the laws of the State of California. The venue of any action brought hereunder shall reside in the County of Orange.

9.6 Entire Agreement. This Agreement sets forth all of the promises, agreements, conditions and understandings between the parties respecting the subject matter hereof and supercedes all prior and contemporaneous negotiations, conversations, discussions, correspondence, memoranda, and agreements between the parties concerning the subject matter of this Agreement.

For Reference Only
No Signature Required

Appendix B: Professional Services and Platform Licensing Available from SMARTHINKING.
Costs for these services will be set in accord with SMARTHINKING's then current pricing.

B.1 Set-up Support for SMARTHINKING Online Tutoring Services – (Required for All Clients):

- (a) Private labeling of student's home page with client logo and color selection.
- (b) Student account creation with client designated subjects and services
- (c) Client administrative account creation with implementation assistance.
- (d) Annual Service Fee: Beginning Year two.

B.2 Onsite Training

- (a) SMARTHINKING's implementation staff will work with Client to develop an agenda that reflects current needs and may include sessions focused on introducing SMARTHINKING to faculty, staff, and/or students, and discussing strategies for using these services to supplement instruction.
- (b) Multiple sessions may be conducted during a single day for each day of onsite training purchased.
- (c) Training materials will be provided for up to twenty participants.
- (d) Training via web and telephone may also be provided.

**For Reference Only
No Signature Required**

