

**Regular Meeting / Study Session
Board of Trustees
Coast Community College District**

Date: Wednesday, October 13, 2010

Location: Coast Community College District
Board Room
1370 Adams Avenue
Costa Mesa, California 92626

Time: 5:00 p.m.

1. Call to Order

2. Roll Call

3. Opportunity for Public Comment (Closed Session - Items on Agenda)

Members of the public have the opportunity to address the Board of Trustees on any item under the jurisdiction of the Board, before or during consideration of the item. Persons wishing to make comments are allowed 5-minutes. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

4. Recess to Closed Session

Conducted in accordance with applicable sections of California Law. Closed Sessions are not open to the public.

a. Public Employment (Pursuant to Government Code 54957 (b)(1))

Part-time Faculty

Fall

Assignments during the period 08/30/10-12/19/10 for CCC, GWC, and OCC unless otherwise noted and not to exceed 10 LHE. LHE=Lecture Hour Equivalency.

Orange Coast College

Name

LHE

Hale, Carrie

1.00

- b. Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Jacobson v. Coast Community College District (Arbitration)
Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)
Morgenstern v. Orange Coast College et al., Orange County Superior Court
Case No. 30-2008-00109222
Coast Community College Association vs. Coast Community College District
PERB Case#LA-CE-54-36-E
Coast Community College District vs. MEP, Inc. et al., Orange County Superior
Court Case No. 30-2010-00380564

- c. Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "b" of Government Code Section 54956.9)

- d. Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

- e. Conference with Labor Negotiator
(Pursuant to Code Section 54957.6)
Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:
Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers
(CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association
(CDMA),
Educational Administrators

5. **Reconvene Meeting at 6:30 p.m.**
6. **Pledge of Allegiance – Trustee Mary L. Hornbuckle**
7. **Report of Action in Closed Session (if any)**
8. **Public Comment (Open Session – Items on Agenda)**

STUDY SESSION

9. **Discussion of Impact of Adopted State Budget on Coast Community College District**
10. **Report and Discussion of Student Learning Outcomes**
11. **Discussion of Creative Ideas and Options for Future Legislative Action Beneficial to Coast Community College District**

GENERAL BUSINESS ITEMS

12. **Approval of Educational Administrator Agreement for Madjid Niroumand Orange Coast College**

After review by the Vice Chancellor of Human Resources, it is recommended by the Chancellor that the Board approve the employment agreement with Madjid Niroumand, Interim Associate Dean of Student Services, Orange Coast College effective October 7, 2010 through June 30, 2011. Compensation to be \$9,339.66 per month based on appropriate step placement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 1)

13. **Approve Emeritus Designation to Mr. C.M. Brahmabhatt as Vice Chancellor Emeritus of Administrative Services, Coast Community College District**

Background: The Board Policy 050-1-5.1 provides opportunity for the Board of Trustees to grant emeritus status to the selected employee who has served the District for at least 15 years in a particular field of endeavor and shall be retiring at the end of the school year in which the title is bestowed.

Goal: To honor a District executive leader who has served the District with distinction for 24 years.

Comment: District Emeritus Status grants no special benefit or any payment of monies. This is an honorary title which may be used by the individual recognizing their past service.

Recommended Statement: After review of the Board policy requirements and the BOT Personnel Committee, it is recommended by the Chancellor that the Board approves the emeritus designation to Mr. C.M. Brahmabhatt as Vice Chancellor Emeritus of Administrative Services in honor of his 24 years of distinguished

service to the Coast Community College District.

Fiscal Impact: None

14. Approve Independent Contractor Agreement with Cambridge West Partnership, LLC; Vision 2020 – Facilities Master Plan

1. Background:

Cambridge West Partnership, LLC will update the Facilities Master Plan as part of the District's overall vision plan - Vision 2020. The comprehensive plan is inclusive of two components as summarized below. An assessment, analysis, and projections will be completed for each site (Coastline, Golden West, Orange Coast, and District operations) and assembled into an overall District-wide Facilities Master Plan.

Component A: Development of the Facilities Master Plan

This component will translate the campus-specific vision and program projections set forth in the Educational Master Plan into the need for educational "space". In addition to the needs assessment through 2020, CWP will provide recommendations for sequencing and phasing of projects, estimation of project costs, and financing strategies.

Component B: Architectural Support for the Facilities Master Plan

The Facilities Master Plan will be supported by conceptual renderings that depict the locations of planned new construction, renovation, demolition, and site improvements. Where appropriate (substantial changes), architectural support will be graphically addressed. In other cases, conditions will be addressed via narratives.

2. Goal/Purpose:

To develop a Facilities Master Plan in support of the Educational Master Plan. This is part of the District's *Vision 2020* planning effort.

3. Comments:

None

4. Recommendation Statement:

After review by the Vice Presidents of Administrative Services for Orange Coast College, Golden West College and Coastline College and Assistant Director of Facilities, Planning and Construction, it is recommended by the Chancellor that authorization be given to employ Cambridge West Partnership, LLC for an update

of the Facilities Master Plan as part of the District's overall vision plan – Vision 2020.

The scope of service is to include the following tasks:

Component A: Development of the Facilities Master Plan

Fees for Component A: \$78,200

Component B: Architectural Support for the Facilities Master Plan

Fees for Component B: \$67,500

It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the agreement.

Fiscal Impact: Not to Exceed \$145,700 (Capital Outlay Funds)

15. Resolution # 10-24 Authorizing Payment to Trustee Absent from Board Meeting

California Education Code Section 72024(d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board.” (See Attachment # 2)

Trustee Howald was absent from the Special Meeting of October 4, 2010. A resolution has been prepared for your Board to consider indicating that Trustee Howald's absence was due to hardship deemed acceptable by the Board.

16. Resolution # 10-25 Authorizing Payment to Trustee Absent from Board Meeting

California Education Code Section 72024(d) provides that “a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board.” (See Attachment #3)

Trustee Howald was absent from the Regular Meeting of October 6, 2010. A resolution has been prepared for your Board to consider indicating that Trustee Howald's absence was due to hardship deemed acceptable by the Board.

17. Opportunity for Public Comment (Items not on Agenda)

18. Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

**COAST COMMUNITY COLLEGE DISTRICT
INTERIM ADMINISTRATOR EMPLOYMENT CONTRACT**

1. **Parties.** The Coast Community College District ("District") and **Madjid Niroumand** ("Administrator") hereby enter into this Interim Administrator Employment Agreement ("Agreement"). District and Administrator are referred to herein individually as "Party" and collectively as "Parties."
2. **Position.** The District hereby employs Administrator as **Interim Associate Dean, Student Services.**
3. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are integrated into this Agreement.
4. **Duties and Responsibilities.** Administrator agrees to perform the duties, and accepts the responsibilities, of the position which may be delegated or assigned to Administrator by the Chancellor or the Board of Trustees.
5. **Term.** District agrees to employ Administrator, and Administrator agrees to serve, for the period commencing **10/7/10** and ending no later than **6/30/11**. This Agreement is not subject to automatic renewal pursuant to subsection "c" of Section 72411 of the *Education Code*.
6. **Salary.** Administrator shall be placed on the Academic Management Salary Schedule **DD** step **07**, range **26** (**\$9,339.66 per month**).
7. **Health and Welfare Benefits.** District shall provide Administrator with all health and welfare benefits that are granted to other District administrators.
8. **Expenses.** District shall reimburse Administrator for expenses incurred while performing official duties, pursuant to law and District policy.
9. **Evaluation.** Administrator shall be evaluated during the term of this Agreement, following procedures determined by the Chancellor and the Board of Trustees.
10. **Termination of Agreement.** The Agreement may be terminated by either Party without cause by providing the other Party with 30 days written notice.
11. **Prior Position.** If Administrator was employed by the District immediately prior to the commencement of this Agreement, then Administrator shall return to the prior position upon termination or expiration of this Agreement.
12. **Savings Clause.** If any provision of this Agreement is held to be contrary to law, all other provisions shall continue to remain in full force and effect.

13. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

14. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

The Parties have duly executed this Agreement on the dates indicated below.

President, Board of Trustees

M. Nimmul
Administrator

Date

10/7/2010
Date

RESOLUTION # 10-24

A Resolution of the Board of Trustees of the Coast Community College District Authorizing Payment to Trustee Absent from Board Meeting

WHEREAS, California Education Code Section 72024(d) provides that "a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board"; and

WHEREAS, on October 4, 2010 the Board of Trustees of the Coast Community College District held a Special Board meeting; and

WHEREAS, Trustee Walter G. Howald was not present at the Board meeting; and

WHEREAS, the Board has determined that Trustee Howald's absence was due to hardship;

NOW, THEREFORE, BE IT RESOLVED, that Trustee Walter G. Howald shall be paid at the regular rate of compensation for the Special Board meeting on October 4, 2010.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on October 13, 2010 this Resolution was adopted by the Board by a vote of

_____.

Aye:

No:

Absent:

Abstain:

Christian Teeter, PhD., Board Secretary, Board of Trustees

RESOLUTION # 10-25

A Resolution of the Board of Trustees of the Coast Community College District Authorizing Payment to Trustee Absent from Board Meeting

WHEREAS, California Education Code Section 72024(d) provides that "a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board"; and

WHEREAS, on October 6, 2010 the Board of Trustees of the Coast Community College District held a Regular Board meeting; and

WHEREAS, Trustee Walter G. Howald was not present at the Board meeting; and

WHEREAS, the Board has determined that Trustee Howald's absence was due to hardship;

NOW, THEREFORE, BE IT RESOLVED, that Trustee Walter G. Howald shall be paid at the regular rate of compensation for the Regular Board meeting on October 6, 2010.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on October 13, 2010 this Resolution was adopted by the Board by a vote of _____.

Aye:

No:

Absent:

Abstain:

Christian Teeter, PhD., Board Secretary, Board of Trustees