
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Date: Wednesday, January 19, 2011
5:00 p.m. Closed Session 6:30 p.m. Regular Meeting
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters I

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Closed Session – Items on Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

1.04 Recess to Closed Session

Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.

1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
 - a. Director, Accessibility Center for Educ (ACE)
 - b. Accounting Assistant 1
6. Classified Management
7. Classified Staff
 - a. Typist Clerk Intermediate
 - b. Accounting Assistant 1

8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
 - a. Military Contract Educ Tech III
 - b. Military Contract Educ Program Coordinator
 - c. Special Assignment
 - d. Child Development Specialist
 - e. Staff Aide
 - f. Special Assignment
 - g. Exec Assistant to Vice Chancellor
 - h. Application Project Coordinator
 - i. Student Fin Aid Coordinator
 - j. Staff Assistant Special Projects
 - k. Child Care Center Coordinator
 - l. Staff Specialist
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

Public employment materials are available upon request from the Board of Trustees' Office

**1.04.02 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)**

Morgenstern v. Orange Coast College et al., Orange County Superior Court
Case No. 30-2008-00109222
Jacobson v. Coast Community College District (Arbitration)
Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)
Coast Community College Association vs. Coast Community College District,
PERB Case#LA-CE-54-36-E
Coast Community College District vs. MEP, Inc. et al., Orange County Superior
Court Case No. 30-2010-00380564
NGB Enterprises vs. Coast Community College District, Orange County Superior
Court Case No. 2010-00423404
Coast Community College Association vs. Coast Community College District (Arbitration)

**1.04.03 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)**

**1.04.04 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)**
Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

1.04.05 Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)
Position: Chancellor

1.05 Reconvene Regular Meeting at 6:30 p.m.

1.06 Pledge of Allegiance – Trustee Jim Moreno

1.07 Report of Action in Closed Session (if any)

1.08 Public Comment (Open Session - Items on Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

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2.00 Preliminary Matters II

2.01 Presentations, Ceremonial Resolutions and Public Hearings

2.01.01 Presentation of \$100,000 grant for the Southern California Edison Green Job Education Initiative by Jenelle Froisland, Regional Manager, Southern California Edison

2.01.02 Acceptance of Retirements

2.01.03 Public Hearing – Coast Community College District's Initial Proposal to Negotiate the Agreement between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers (CFE/AFT-Local 1911)

3.00 Informative Reports

(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)

3.01 Report from the Chancellor

3.02 Reports from the Presidents

3.03 Reports from the Presidents of Student Government Organizations

- 3.04 Reports from the Academic Senate Presidents**
- 3.05 Reports from the Presidents of Employee Representative Groups**
- 3.06 Reports from the Board of Trustees**
- 3.07 Reports from the Board Committees & Review of Board Committee Meeting Dates**
- 3.08 Budget Report**
- 4.00 Matters for Review, Discussion and/or Action**
 - 4.01 Board Meeting Dates**
 - 4.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT) & California Community College League (CCLC)**
 - 4.03 The Board Directives Log**
 - 4.04 Buildings and Grounds Reports**
 - Orange Coast College New Consumer Health & Science Lab (ABC) Building
 - Orange Coast College Student Center Renovation
 - Golden West College Learning Resource Center
 - Coastline College Newport Beach Learning Center

CONSENT CALENDAR

- 5.00 Travel**
 - 5.01 Authorization for Attendance at Meetings and/or Conferences**
- 6.00 Curriculum Approval**
 - 6.01 DIS – Curriculum Approval**
- 7.00 Authorization for Student Trips**
 - 7.01 CCC – Student Trips**
 - 7.02 GWC – Student Trips**
 - 7.03 OCC – Student Trips**
- 8.00 Authorization for Special Projects**
 - 8.01 CCC – Special Projects**
 - 8.02 DIS – Special Projects**
 - 8.03 GWC – Special Projects**

- 8.04 OCC – Special Projects**
- 9.00 Authorization to Apply for Funded Programs**
 - 9.01 DIS - Authorization to Apply for Funded Programs**
- 10.00 Authorization for Disposal of Surplus**
 - 10.01 DIS – Disposal of Surplus**
- 11.00 Authorization to Enter Into Standard Telecourse Agreements**
 - 11.01 CCC – Authorization to Enter Into Standard Telecourse Agreements**
- 12.00 Approval of Clinical Contracts**
 - 12.01 OCC – Clinical Contracts**
- 13.00 Approval of Standard Agreements**
 - 13.01 CCC – Standard Agreements**
 - 13.02 GWC – Standard Agreements**
 - 13.03 OCC – Standard Agreements**
- 14.00 Authorization for Purchase of Institutional Memberships**
 - 14.01 DIS – Institutional Memberships**
 - 14.02 GWC – Institutional Memberships**
 - 14.03 OCC – Institutional Memberships**
- 15.00 Authorization for Community Activities**
 - 15.01 OCC – Community Activities**
- 16.00 Authorization for Sailing Program**
 - 16.01 OCC – Sailing Program**
- 17.00 Personnel Items**
 - 17.01 DIS – Personnel Items**
 - a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations
 - b. Authorization for Leaves of Absence

- c. Authorization for Schedule Changes, Classified Staff
- d. Authorization for Professional Experts
- e. Authorization for Monthly Travel Allowances
- f. Approval of Sabbatical Leave Requests

18.00 Authorization for Independent Contractors

18.01 CCC – Independent Contractors

18.02 DIS – Independent Contractors

18.03 GWC – Independent Contractors

18.04 OCC – Independent Contractors

19.00 Authorization for Staff Development

19.01 GWC – Authorization for Staff Development

20.00 Approval of Purchase Orders

20.01 DIS – Purchase Orders

21.00 Ratification/Approval of Checks

21.01 DIS – Ratification/Approval of Checks

22.00 Check List for General Obligation Bond Fund

22.01 DIS –General Obligation Bond Fund

23.00 Authorization for Special Payments

23.01 DIS – Special Payments

23.02 OCC – Special Payments

ACTION SECTION

24.00 Approval of Agreements

24.01 CCC – Approve a Service Provider Agreement between Continental Vending, Inc. and the Coast Community College District for Vending Services at Coastline Community College

24.02 CCC – Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Third Edition of the Telecourse Student Guide for Physical Anthropology: The Evolving Human

- 24.03 CCC – Approve Revision in the Wording of Coast Learning Systems’ Master Course License Agreement, Consortium Master Course License Agreement and Supplement to Master Course License Agreement**
- 24.04 CCC – Approve Agreement between the Santa Ana Workforce Investment Board (SAWIB), and the Coast Community College District in Providing Training to Workforce Investment Act Participants**
- 24.05 CCC – Approve Service Provider Agreement between PBM IT Solutions and the Coast Community College District to Provide Customer with Diagnostic, Remedial and Maintenance Services of the Client’s Computer Network**
- 24.06 DIS – Approval of Employment Agreement, Interim Vice President Administrative Services, CCC**
- 24.07 DIS – Approval of Employment Agreement, Director, Accessibility Center for Education (ACE), GWC**
- 24.08 GWC – Approve Independent Contractor Agreement with Cambridge West Partnership, LLC for Updating Golden West College’s Master Plan**
- 24.09 OCC – Approve Non-Standard Agreement between the Institute of Reading Development and the Coast Community College District for the Purpose of Teaching a Series of Reading Enrichment Programs Offered by Orange Coast College**
- 24.10 OCC – Approve Agreement between the Pacific Maritime Institute and the Coast Community College District for the Purpose of Purchasing Curriculum for the Orange Coast College School of Sailing and Seamanship**
- 24.11 OCC – Approve Non-Standard Agreement between Microsoft and the Coast Community College District for the Purpose of Partnership with Microsoft to Offer a Series of Windows Workshops at Orange Coast College**
- 24.12 OCC – Approve Non-Standard Agreement between The Regents of the University of California Puente Project and the Coast Community College District to Provide a Program for Educationally Disadvantaged Students at Orange Coast College**
- 24.13 OCC – Approve Agreement between Rational Inc. and the Coast Community College District for the Purpose of Allowing RATIONAL to Show and Demonstrate their Donated Equipment to Potential Customers at an Agreed Upon Schedule with Instructional Food Service Operation, and to Store the Equipment in Instructional Food Service Operation’s Facility, Pursuant to the Terms of the District’s Bailee Agreement**
- 25.00 Buildings and Grounds Approvals**
 - 25.01 DIS – Authorization to Purchase Twelve Apple Computer Servers for the Golden West College Learning Resource Centers (LRC) New Media Center using Apple’s Collegiate Purchase Program (CPP) Agreement**

- 25.02 DIS – Bid Tabulations and Award of Contract: Golden West College New Media Center; Bid No. 1989 (re-bid)**
 - 25.03 DIS – Authorization for Addendum No. 2 to URS Corporation; Golden West College Learning Resource Center**
- 26.00 General Items of Business**
 - 26.01 DIS – Consideration of Nomination to the California Community College Trustees (CCCT) Board of Directors**
 - 26.02 GWC – Approve Golden West College Articulation and Transfer Center Plan for 2010-2011**
- 27.00 Resolutions**
 - 27.01 Resolution # 11-01 In Support of Expedited Implementation of SB 1440**
 - 27.02 Resolution # 11-02 Authorizing Payment to Trustee Absent from Board Meeting**
 - 27.03 Resolution # 11-04 Establishing Nonresident Tuition Fee, 2011/2012**
 - 27.04 Resolution # 11-05 Authorization of Signatures**
- 28.00 Approval of Minutes**
 - 28.01 Approval of Minutes**
- 29.00 Policy Implementation**
 - 29.01 Approval of Revisions to Board Policy 3301, “Inspection and Copying of Public Records”**
 - 29.02 Adoption of Revisions to Board Policy 7858, “Definition of a Confidential Employee”**
- 30.00 Close of Meeting**
 - 30.01 Public Comment (Items Not on Agenda)**
 - 30.02 Adjournment**

PRELIMINARY MATTERS
(White Pages)

**Wednesday, January 19, 2011
Regular Meeting**

1. Preliminary Matters I

Subject **1.01 - 1.08 Preliminary Matters**
Meeting Jan 19, 2011 - Regular Meeting
Category 1. Preliminary Matters I
Access Public
Type Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Closed Session - Items on Agenda)

1.04 Recess to Closed Session

1.04.01 Public Employment (Pursuant to Government Code 54957(b)(1))

1.04.02 Conference with Legal Counsel: Existing Litigation (Pursuant to sub-section "a" of Government Code Section 54956.9)

1.04.03 Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957)

1.04.04 Conference with Labor Negotiator (Pursuant to Government Code Section 54957.6)

1.04.05 Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

1.05 Reconvene Regular Meeting at 6:30 p.m.

1.06 Pledge of Allegiance - Trustee Jim Moreno

1.07 Report of Action in Closed Session (if any)

1.08 Public Comment (Open Session - Items on Agenda)

2. Preliminary Matters II

Subject **2.01 - 2.01.03 Preliminary Matters**
Meeting Jan 19, 2011 - Regular Meeting
Category 2. Preliminary Matters II
Access Public
Type

2.01 Presentations, Ceremonial Resolutions and Public Hearings

2.01.01 Presentation of \$100,000 grant for the Southern California Edison Green Job Education Initiative by Jenelle Froisland, Regional Manager, Southern California Edison

2.01.02 Acceptance of Retirements

It is recommended that the following retirements of employees with 10 or more years of service to the District be accepted:

Classified

Elmer (David) Belk, OCC, Accounting Assistant I, retirement effective 12/30/10

Katherine Mahler, OCC, Instructional Food Service Manager, retirement effective 02/11/11

Allen Herman, OCC, Lab Instructional Associate/Chemistry, retirement effective 12/28/10

Leslie Henninger, OCC, Course Assistant 2, retirement effective 1/17/11

Christina Bednarski, OCC, retirement effective 02/01/11

Revision to Previous Board Action

Linda K. Mellor, CCC, Staff Specialist, revised retirement effective date from 01-03-11 to 12/31/10

2.01.03 Public Hearing – Coast Community College District's Initial Proposal to Negotiate the Agreement between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers (CFE/AFT-Local 1911)

It is recommended by the Chancellor and the Vice Chancellor for Human Resources that the Board of Trustees, in compliance with the necessary PERB legal procedures, provide an opportunity for any public comment on the initial proposal made by the Coast Community College District on December 8, 2010, to negotiate the Agreement between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers – Local 1911 9CFE/AFT).

District's Initial Proposal

**Coast Community college District/Coast Federation of Educators/American Federation of Teachers
(CFE/AFT – Local 1911)
Negotiations 2010-11**

Pursuant to Section 3547(a) of the *Government Code*, the following is submitted by the Coast Community

College District as its initial proposal for negotiations of a successor agreement with the Coast Federation of Educators /American Federation of Teachers (CFE/AFT – Local 1911). It is hoped that the negotiations process for this successor agreement will embrace Interest Based Negotiations (IBN), a joint venture currently being explored by the District and its bargaining units. If successful in this endeavor, joint interests will be shared and solutions will be jointly developed during a facilitated negotiations process without the use of traditional proposals and counter-proposals. An alternative hybrid model may also be jointly selected, in which the use of proposals and counter-proposals may facilitate arriving at solutions and agreements for specifically identified articles opened by either side. The District considers any article opened by the CFE for renegotiation, as being opened for both parties and subject to modification. Furthermore, it is the District's intent to respond to each article opened for renegotiations by CFE. The District's proposal is conceptual in nature, with specific language to be provided during the negotiations process. The District reserves its rights to modify its initial proposal by opening additional articles and/or sections, as it deems necessary and appropriate.

The coming years are presenting substantial challenges to the District due to the persisting state fiscal crisis.

At the time of the 2010-11 FY Adopted Budget, the District projected an internal operating deficit of approximately \$3 million emerging in the 2011-12 FY. New estimates based on an analysis from the Legislative Analyst Office (LAO) are now predicting substantial additional state cuts amounting to another \$7 million for the District for 2011-12 FY, bringing the total to approximately \$10 million that the District will have to cut from its operating costs in 2011-12 FY alone, with estimates of another \$7 million in 2012-13 FY. And while the District has taken every effort to make a reasonable estimate of fiscal impacts, these projections are subject to the vagaries and volatility present in the state budget and are subject to change.

The District shall first continue to seek long-term solutions in mitigating budget deficits in areas outside of salary and benefits. However, as 90 percent of the District's general fund budget is dedicated to staff salaries and benefits, the District will be forced to seek financial concessions, preferably temporary in nature, during the negotiations with unions and the meet and confer process with employee groups to close the \$10 million gap. As the District values all of its employees, it is the District's intent that concessions made, either temporary or permanent, be equitable across all employee categories.

Prior year solutions included the ENDS program which contributed to the closure of an estimated \$13 million imbalance and resulted in the permanent elimination of more than 100 positions. The District is seeking a collaborative and cooperative process that will consider strategies that will generate the necessary savings while minimizing further reductions to staff and maintaining maximization of access for students and service to the community. Strategies that may be jointly considered for negotiation include but are not limited to:

- Salary rollbacks
- Furloughs
- The establishment of a Joint Labor Management Benefits Committee with negotiating authority
- Benefits savings gained through restructuring of benefits package and the elimination and/or reduction of some current benefits
- Benefits eligibility restructuring
- Total compensation model
- ENDS II
- Individual voluntary reductions in service
- Increased productivity to include increased class size
- Freezing of step and column increases
- Overload reductions
- Overload pay calculation that results in a decrease in total overload paid out by District
- Suspension of salary growth formula
- Suspension of longevity pay

Because of the seriousness of the fiscal situation, the District realizes this will be a challenging negotiations process, with or without IBN. With this in mind, the District desires to focus the negotiations primarily on

specific articles and provisions with direct fiscal implications. The District's basic interests in the negotiations are to achieve the necessary savings and to avoid reduction in staff through layoff.

Consistent with the above, the District proposes opening the following articles:

Article XI – Hours of Service

Article XIII – Compensation

Article XX – Employee and Dependent Benefits and Coverage

Article XXVI – Agreement Conditions and Duration:

Contract term

Reopeners on Salary and Benefits

January 19, 2011 Retirement Resolutions

Leslie Henninger

Whereas, Leslie Henninger, Course Assistant 2 is retiring from Orange Coast College effective the seventeenth day of January 2011; and

Whereas, Leslie Henninger began her career at Orange Coast College in 1981 as a foods service worker in the Cove snack bar; and

Whereas, in 1990 Leslie Henninger became a course assistant and was assigned first to the Chemistry Lecture halls and then to the Science Lecture halls where she remained until retirement; and

Whereas, in retirement Leslie Henninger will be remodeling her home and plans to spend much of her free time with her grandson who was born in August 2010.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Leslie Henninger for her years of service to Orange Coast College and the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Leslie Henninger on this day, the nineteenth of January in the year 2011.

Elmer Belk

Whereas, David Belk, Accounting Assistant I is retiring from Orange Coast College effective the thirtieth day of December 2010; and

Whereas, David Belk began his career with Orange Coast College in May 1996 after retiring from the Navy; and

Whereas, David Belk began with Community Education working four hours a day and progressing to seven hours a day when the Accounting and Community Education staff merged to become the Bursar's Office; and

Whereas, co-workers express that David Belk has been a great asset to the office and the campus with his sense of humor and customer service through the years. He learned some Spanish to better serve the Swap Meet vendors and everyone will miss him. We wish him well in his new adventures; and

Whereas, David Belk will be moving to Clovis for his retirement to be with his family and enjoy more free time for his favorite pastime, golf.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to David Belk for his years of service to Orange Coast College and the Coast Community College District and offer him and his family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of David Belk on this day, the nineteenth of January in the year 2011.

Allen Herman

Whereas, Allen Herman, Lab Instructional Associate/Chemistry is retiring from Orange Coast College effective the twenty-eighth day of December 2010; and

Whereas, Allen Herman began his career at Orange Coast College in 1971 as an Instructional Associate and during the early years, taught the laboratory portion of over one hundred Chemistry and Physics Labs with considerable independence under general faculty supervision; and

Whereas, Allen Herman is currently the instructor of record for one Chemistry 180 lab class per semester. In Addition to teaching, Allen Herman's main duties in the stockroom involve purchasing and receiving instructional supplies and equipment, mixing and standardizing unknowns, calibrating instruments and cleaning and stocking the chemistry stockroom; and

Whereas, Allen Herman served under all but two of Orange Coast College's president's beginning with Dr. Moore and reported to all but one of OCC's Deans of Math and Sciences. Among District-wide Classified Employees, Allen Herman currently holds the second longest tenure.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Allen Herman for his years of service to Orange Coast College and the Coast Community College District and offer him sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Allen Herman on this day, the nineteenth of January in the year 2011.

Katherine Mahler

Whereas, Katherine Mahler, Instructional Food Service Manager is retiring from Orange Coast College after fourteen years of service effective the eleventh day of February 2011; and

Whereas, co-workers express that Katherine Mahler has been a valuable asset to the Food Service Department at Orange Coast College and her calm demeanor, kindness and hard work ethic will be greatly missed; and

Whereas, in retirement Katherine Mahler is looking forward to spending more cherished time with her husband Ralph, her two children and their spouses and her five grandchildren.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Katherine Mahler for her years of service to Orange Coast College and the Coast Community College District and offer her and her family sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Katherine Mahler on this day, the nineteenth of January in the year 2011.

Christina Bednarski

Whereas, Christina Bednarski, Course Assistant is retiring from Orange Coast College effective the first day of February 2011; and

Whereas, Christina Bednarski began her career at Orange Coast College in 1990 as a Course Assistant assisting with the seven Psychology 100 large lecture classes in the Science Hall; and

Whereas, Christina Bednarski states, "I have really enjoyed my years at Orange Coast College working with exceptional peers, but most of all, helping students with their college experience and I will continue to be part of the OCC family as a part-time instructor"; and

Whereas, Christina Bednarski looks forward to more time for "outside" activities like gardening, volunteering, and going to the "dreaded gym".

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Christina Bednarski for her years of service to Orange Coast College and the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Christina Bednarski on this day, the nineteenth of January in the year 2011.

GENERAL INFORMATION AND REPORTS
(White Pages)

3. Informative Reports

Subject	3.01 - 3.08 Informative Reports
Meeting	Jan 19, 2011 - Regular Meeting
Category	3. Informative Reports
Access	Public
Type	Informative Reports

3.01 Report from the Chancellor

Dr. Ding-Jo H. Currie

3.02 Reports from the Presidents

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

3.03 Reports from the Presidents of Student Government Organizations

Lisa Okamoto, Coastline Community College
David Salai, Golden West College
Catherine Tran, Orange Coast College

3.04 Reports from the Academic Senate Presidents

Nancy Jones, Coastline Community College
Theresa Lavarini, Golden West College
Vesna Marcina, Orange Coast College

3.05 Reports from the Presidents of Employee Representative Groups

Ann Nicholson, Coast Federation of Classified Employees (CFCE)
Dr. Barbara Price, Coast Community College Association-California Teachers Association/National Education Association (CCCCA-CTA/NEA)
Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
Christina Irvin, Association of Confidential Employees (ACE)
Vince Rodriguez, Coast District Management Association (CDMA)

3.06 Reports from the Board of Trustees

Trustee Jerry Patterson, Board President
Trustee Jim Moreno, Board Vice President
Trustee Dr. Lorraine Prinsky, Board Clerk
Trustee Mary L. Hornbuckle
Trustee David A. Grant
Student Trustee Lee Fuller

3.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

Accreditation Committee

Audit and Budget Committee
Career Technical Education Committee
Land Development Committee
Legislative Affairs
Personnel Committee
Orange County Legislative Task Force

Personnel - January 26, 2011 at 2:00 p.m., Board of Trustees' Conference Room

Career Technical Education -February 3, 2011 at 10:30 a.m., Board of Trustees' Conference Room

Audit and Budget - February 8, 2011 at 3:00 p.m., Board of Trustees' Conference Room

Land Development - March 10, 2011 at 1:00 p.m., Board of Trustees' Conference Room

3.08 Budget Report

4. Matters for Review, Discussion and/or Action

Subject	4.01 - 4.04 Matters for Review, Discussion and/or Action
Meeting	Jan 19, 2011 - Regular Meeting
Category	4. Matters for Review, Discussion and/or Action
Access	Public
Type	Matters for Review, Discussion and/or Action

4.01 Board Meeting Dates

February 2, 2011 - Regular Meeting
February 5, 2011 - Board Retreat Meeting
February 16, 2011 - Regular Meeting
March 2, 2011 - Regular Meeting
March 16, 2011 - Regular/Study Session
April 6, 2011 - Regular Meeting
April 20, 2011 - Service Awards
May 4, 2011 - Regular Meeting
May 18, 2011 - Regular Meeting
June 15, 2011 - Regular/Study Session
July 20, 2011 - Regular Meeting
August 3, 2011 - Regular/Study Session
August 17, 2011 - Regular Meeting
September 7, 2011 - Regular/Study Session
September 21, 2011 - Regular Meeting
October 5, 2011 - Regular Meeting
October 19, 2011 - Regular/Study Session
November 2, 2011 - Regular Meeting
November 16, 2011 - Regular Meeting
December 4, 2011 - Organizational Meeting

4.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), California Community College League (CCLC), & California Community College Trustees (CCCT)

January 21-24, 2011 Sacramento, CA, CCLC / CCCT Effective Trusteeship Workshop
January 22, 2011 Sacramento, CA, CCLC Board Chair Workshop
January 23 & 24, 2011 Sacramento, CA, CCLC Annual Legislative Conference
January 26-29, 2011 Newport Beach, CA, AACC Workforce Development Institute
February 13-16, 2011 Washington D.C., ACCT National Legislative Summit
March 8-11, 2011 Pacific Grove, CCLC Asilomar Leadership Skills Seminar
March 16-18, 2011 Las Vegas, NV, ACCT, Governance Leadership Institute
March 21, 2011 Sacramento, CA, CCLC, Phi Theta Kappa All-California Academic Team Awards
April 9-12, 2011 New Orleans, LA, AACC's Annual Convention
April 15-16, 2011 Sacramento, CA, CCCT Executive Committee and Board Meetings
April 29- May 1, 2011 Monterey, CA, CCLC Annual Trustees Conference
June 17-18, 2011 Sacramento, CA CCCT Executive Committee and Board Meetings
June 23-25, 2011 Ventura Beach, CA, CCLC, Classified Leadership Institute
August 3-5, 2011 Washington D.C., ACCT, New Trustee Governance Leadership Institute
August 12-13, 2011 San Francisco, CA, CCLC Student Trustee Workshop
October 12-15, 2011 Dallas, TX, ACCT Annual Leadership Congress
November 17-19, 2011 San Jose, CA, CCLC, Annual Convention and Partner Conferences

4.03 The Board Directives Log

The Board Directives Log tracks requests made by the Board of Trustees. A copy of the Board Directives Log is available for review in the Board of Trustees' Office and at Board Meetings. The Board may take action pertaining to matters on the Log by adding, deleting, or modifying items.

4.04 Buildings and Grounds Reports

Orange Coast College New Consumer Health & Science Lab (ABC) Building

Architect: LPA Architecture

Construction Manager: CW Driver

Est. Completion: January 2011

Funding: Measure C General Obligation Bond and State Capital Outlay Funds

Project Status: Currently the building is frenzied with movers, equipment installers, building system commissioning agents, and contractors finishing their completion list prior to the start of school. The entire project team is focused on getting the building open for the Spring semester, and will address project closeout and change order resolution at the conclusion of the project. We anticipate that Notices of Completion will be presented for consideration at the February 16th Board meeting with close-out change orders to follow.

Orange Coast College Student Center Renovation

Architect: AEPC Architecture

Construction Manager: CW Driver

DSA Approval: April 2010

Construction Start: June 2010

Est. Completion: January 2011

Funding: Measure C General Obligation Bond

Project Status: Final cleaning of the newly renovated space is taking place, new equipment and furniture has been delivered and installed, and the users began moving into their new space on January 6th. The temporary modular facility will be disassembled and removed from campus by the end of the month. Notices of Completion will be presented to the Board for consideration at the February 2, 2011 meeting with close-out change orders to follow.

Golden West College Learning Resource Center

Architect: Steinberg Group

Construction Manager: URS

DSA Approval: March 2008

Construction Start: July 2008

Est. Completion: April 2011

Funding Source: Measure C General Obligation Bond

Project Status: The "critical path" contractor on this project, T&Y Construction, has been terminated from the project. A takeover agreement between Coast Community College District and American Fire & Casualty Insurance, the performance bond holder on this project, was executed on January 6, 2011 and the process of remobilizing the project is underway. It is expected that a successor contractor will be selected during the week of January 10th, project coordination/planning with the new contractor will occur the week of 1/17, with mobilization of a workforce to the site anticipated during the week of 1/24.

Coastline College Newport Beach Learning Center

Architect: LPA Architecture

Construction Manager: CW Driver

DSA Approval (Phase II: Building Construction): Pending (Estimated January 2011)

Est. Construction Start: August 2010 (Phase I: Site Preparation)

Est. Completion: June 2012

Funding: Measure C General Obligation Bond

Project Status: Bidding for the construction phase of this project is currently open with a bid deadline of January 27, 2011. The District has seen significant contractor interest in bidding this work and we anticipate a large number of bids to be submitted. Progress on phase I of this project, site preparation activities (i.e. demolition, grading, underground utilities), have been slowed by the rain/mud but are ongoing.

File Attachments

[1-19-11 Meeting.pdf \(17 KB\)](#)

CONSENT CALENDAR

(Yellow Pages)

Items on the Consent Calendar may be adopted by a single motion of the Board of Trustees. To have an item considered separately a request must be made prior to the adoption of the motion to approve the Consent Calendar.

5. Travel

Subject	5.01 DIS - Authorization for Attendance at Meetings and/or Conferences
Meeting	Jan 19, 2011 - Regular Meeting
Category	5. Travel
Access	Public
Type	Consent

Meetings for the Board of Trustees

MARY L HORNBUCKLE, Board Member (CCCD), to attend the Community College League of California 2011 Annual Legislative Conference, January 22 - 24, 2011, Sacramento, CA, with reimbursement for actual expenses, including a registration fee of \$385, travel by Air Coach, to be paid from District Conference Funds.

JERRY M PATTERSON, Board Member (CCCD), to attend the Association of Community College Trustees 2011 Summit Advocacy Academy, February 11 - 14, 2011, Washington, DC, with reimbursement for actual expenses, including a registration fee of \$100, travel by Air Coach, to be paid from District Conference Funds.

Meetings for Faculty and Staff

NABIL ABU-GHAZALEH, Vice Chancellor (CCCD), to attend The Campus Technology Summit, April 2 – 5, 2011, Fort Lauderdale, FL, without loss of salary, with reimbursement for allowable expenses of \$1,145, including a registration fee of \$495, travel by Air Coach, to be paid from Educational Services – Management.

LORETTA P ADRIAN, President (CCC), to attend the Community College League of California Annual Legislative Conference, January 22-24, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$1,075, including a registration fee of \$385, travel by Air Coach, to be paid from ASG (SAC) Advocacy.

LORETTA P ADRIAN, President (CCC), to attend the Council of College and Military Educators 2011 Annual Symposium, February 13-16, 2011, Tampa, FL, without loss of salary, with reimbursement for allowable expenses of \$2,000, including a registration fee of \$350, travel by Air Coach, to be paid from Contract Education Auxiliary funds.

KIMBERLY R ALLEN, Admin Dir Fisci Affr (CCCD), to attend the ACCJC (Accrediting Commission for Community and Junior Colleges) Evaluation Team at Merced College, March 7 - 10, 2011, Merced, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

PAUL M ASIM, Dean (OCC), to attend the Empowering Institutions, April 18 - 23, 2011, Washington, DC, without loss of salary, with reimbursement for allowable expenses of \$3,000, including a registration fee of \$475, travel by Air Coach, rental car and insurance, to be paid from Title III Categorical Funds.

LINDA BAGATOURIAN, Counselor (OCC), to attend the Pearson Inspiring Identity: Best First

Day of Class Event, March 25 - 27, 2011, Las Vegas, NV, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

ELIZABETH I BARTON, Hourly Instructor (OCC), to attend the Association of Collegiate Educators in Radiologic Technology, February 22 - February 25, 2011, Las Vegas, NV, without loss of salary, with reimbursement for allowable expenses of \$700, to be paid from CFE Contracted PDI Full Time Conference Funds.

GEOFFREY P BELLAH, Instructor (OCC), to attend the Popular Culture and American Culture Association Annual Meeting, April 19 - 23, 2011, San Antonio, TX, without loss of salary, with reimbursement for allowable expenses of \$1,200, including a registration fee of \$150, travel by Air Coach, to be paid from CFE Contracted PDI Full Time Conference Funds.

HOAI-HUONG D BUSH, Counselor (GWC), to attend the Guiding the Health Professions Student, February 25, 2011, Long Beach, CA, without loss of salary, with no reimbursement authorized from District funds, no cost to District/Campus.

CHERYL A CHAPMAN, Hourly Instructor (CCC), to attend the eLearning Instructional Technology Council, February 18-23, 2011, St. Pete Beach, FL, without loss of salary, with reimbursement for allowable expenses of \$750, including a registration fee of \$495, travel by Air Coach, to be paid from PDI Conference & Workshops.

WENDY L CLARK, Mil/Cont Ed Tech Int (CCC), to attend the First Battallion First Marines Foundation Beach Challenge, January 22, 2011, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$50, to be paid from Contract Education Auxiliary funds.

JOAN K CORDOVA, Hourly Instructor (OCC), to attend the Student Success Across the Curriculum, February 24 - 27, 2011, San Jose, CA, without loss of salary, with reimbursement for allowable expenses of \$700, including a registration fee of \$475, travel by Air Coach, rental car and insurance, to be paid from CCA/CTA Union Funds.

DING-JO H CURRIE, Chancellor (CCCD), to attend the Council for Adult and Experiential Learning (CAEL) Board of Directors' Meeting, January 28-30, 2011, San Antonio, TX, without loss of salary, with reimbursement for actual expenses, including travel by Air Coach, to be paid from Chancellor's conference funds.

VELVET A DEATHERAGE, Counselor (CCC), to attend the Council of College and Military Educators 2011 Annual Symposium, February 15-18, 2011, Tampa, FL, without loss of salary, with reimbursement for allowable expenses of \$2,000, including a registration fee of \$350, travel by Air Coach, to be paid from Contract Education Auxiliary funds.

JOAN L DENIKEN, Lab Inst Ast-Chem (GWC), to attend the American Chemical Society 241st National Meeting & Exposition, March 27-31, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$1,000, including a registration fee of \$625, to be paid from Classified Professional Development Funds.

JONATHAN W FLETCHER, Hourly Instructor (OCC), to attend the Spring Collodion Workshop, March 5 - 6, 2011, Corona, CA, without loss of salary, with reimbursement for allowable

expenses of \$700, including a registration fee of \$450, to be paid from CCA/CTA Union Funds.

ROSANNE L FREILICH, Corp Educ Workforce Prog Coord (CCC), to attend the Contract Training Summit, February 17, 2011, Burbank, CA, without loss of salary, with reimbursement for allowable expenses of \$125, including a registration fee of \$69, to be paid from Contract Education Auxiliary funds.

HILDA FRIEND, EOPS/Care Specialist (GWC), to attend the Technical Training, March 8-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$400, including travel by Air Coach, to be paid from EOPS funds.

EFREN J GALVAN, Dir Adm Rec & Enroll (OCC), to attend the California Association of Community College Registration & Admissions Officers, April 25 - 27, 2011, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$1,000, including a registration fee of \$195, to be paid from CDMA Funds.

ASHLEY B GRAVES, Mil/Cont Ed Tech Int (CCC), to attend the First Battalion First Marines Foundation Beach Challenge, January 22, 2011, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$50, to be paid from Contract Education Auxiliary funds.

KATHERINE B GREEN, Instructor (GWC), to attend the 241st National Meeting of American Chemical Society, March 27-31, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$500, including a registration fee of \$355, to be paid from IPD AFT conference funds.

ALEX GUILLEN, Counselor (OCC), to attend the Pearson Inspiring Identity: Best First Day of Class Event, March 25 - 27, 2011, Las Vegas, NV, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

DEBORAH D HIRSH, Vice Chancellor (CCCD), to attend the Executive Leadership Academy - Center for Studies in Higher Education, February 27 - March 4, 2011, San Antonio, TX, without loss of salary, with reimbursement for allowable expenses of \$4,000, including a registration fee of \$2,500, travel by Air Coach, to be paid from Chancellor's office funds, HR Vice Chancellor Management Conferences.

BARBARA JEAN H JONES, Instructor (GWC), to attend the The Conference 2011 - Connect Today , Shape Tomorrow, March 15-18, 2011, Orlando, FL, without loss of salary, with reimbursement for allowable expenses of \$2,800, including a registration fee of \$525, travel by Air Coach, to be paid from IPD AFT conference funds, Perkins fund.

CHERYL L JUPITER, Counselor (OCC), to attend the Pearson Inspiring Identity: Best First Day of Class Event, March 25 - 27, 2011, Las Vegas, NV, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

WILLIAM F KERWIN, Risk Serv Manager (CCCD), to attend the State Wide Association of Community Colleges (SWACC) Annual Board Meeting, January 26 - 27, 2011, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$400, to be paid from Risk Services Management Conference Funds to be reimbursed by sponsoring agency.

MAI T LE, Program Suprv(OC One Stop Ctr) (CCC), to attend the The Senior Community Service Employment Program Annual State and National Contractors' Meeting, January 25-26, 2011, Sacramento, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from Sponsoring Agency.

MICHAEL A MANDELKERN, Dean (OCC), to attend the Going Global Conference 2011, March 8 - 13, 2011, Hong Kong, China without loss of salary, with reimbursement for allowable expenses of \$3,500, including a registration fee of \$550, travel by Air Coach, to be paid from CDMA, Personal Funds.

EARNEST G MARCHBANK, Counselor (GWC), to attend the Technical Training, March 8-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$400, including travel by Air Coach, to be paid from EOPS funds.

EARNEST G MARCHBANK, Counselor (GWC), to attend the Guiding the Health Professions Student, February 25, 2011, Long Beach, CA, without loss of salary, with no reimbursement authorized from District funds, no cost to District/Campus.

KATHRYN L MUELLER, Dean (OCC), to attend the Association of California Community College Administrators 36th Annual, February 23 - 25, 2011, Long Beach, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from Personal Funds.

JOY L MYERS, Coordinator (OCC), to attend the 48th Annual California Association of Dental Assisting Teachers Conference, March 31 - April 3, 2011, San Mateo, CA, without loss of salary, with reimbursement for allowable expenses of \$1,166, including a registration fee of \$450, travel by Air Coach, to be paid from CFE Contracted PDI Full Time Conference Funds.

MADJID NIROUMAND, Interim Assoc Dean, Stu Svcs (OCC), to attend the Association of International Educators - Regulatory Training, March 12 - 16, 2011, Washington, DC, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from International Center Ancillary Funds.

MADJID NIROUMAND, Interim Assoc Dean, Stu Svcs (OCC), to attend the Association of International Educators Regional Meeting, February 23 - 24, 2011, Reno, NV, without loss of salary, with reimbursement for allowable expenses of \$100, to be paid from International Center Ancillary Funds.

MARY I O'CONNOR, Prog Mgr Rhorc (GWC), to attend the California Dreamin': Association of California Nurse Leaders 33rd Annual Conference, February 13-14, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$800, including a registration fee of \$300, travel by Air Coach, to be paid from RHORC grant funds.

KENNETH G PARKER, Instructor (OCC), to attend the The Association of Core Text Courses, April 14 - 17, 2011, New Haven, CT, without loss of salary, with reimbursement for allowable expenses of \$1,200, including a registration fee of \$295, travel by Air Coach, rental car and insurance, to be paid from CFE Contracted PDI Full Time Conference Funds.

KENNETH G PARKER, Instructor (OCC), to attend the Honors Transfer Council of California

Undergraduate Research Conference, March 26, 2011, Irvine, CA, without loss of salary, with reimbursement for allowable expenses of \$50, including a registration fee of \$30, to be paid from ASOCC funds.

KENNETH G PARKER, Instructor (OCC), to attend the Honors Transfer Council of California, February 4, 2011, Irvine, CA, without loss of salary, with reimbursement for allowable expenses of \$20, to be paid from ASOCC funds.

HUE T PHAM, Dean (OCC), to attend the Pearson Inspiring Identity: Best First Day of Class Event, March 25 - 27, 2011, Las Vegas, NV, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

OMID A POURZANJANI, Dean (GWC), to attend the Association of California Community College Administrators (ACCCA) Annual Conference, February 23-25, 2011, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$490, including a registration fee of \$460, to be paid from VTEA/Perkins funds.

JENNIFER L RAFFERTY, Hourly Instructor (OCC), to attend the California Association of Dental Assisting Teachers, March 31 - April 3, 2011, San Mateo, CA, without loss of salary, with reimbursement for allowable expenses of \$700, including a registration fee of \$400, travel by Air Coach, to be paid from CCA/CTA Union Funds.

ERIK V RANGNO, Instructor (OCC), to attend the The Association of Core Text Courses, April 14 - 17, 2011, New Haven, CT, without loss of salary, with reimbursement for allowable expenses of \$1,200, including a registration fee of \$295, travel by Air Coach, rental car and insurance, to be paid from CFE Contracted PDI Full Time Conference Funds.

DAMEION M RENAULT, Hrly/Temp Service (OCC), to attend the 2011 California Foster Youth Education Summit, February 7 - 8, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$1,000, including a registration fee of \$250, to be paid from Foster Youth - CLP Grant.

HELEN M ROTHGEB, Dir Of Fiscal Svcs (OCC), to attend the SunGuard Summit 2011, March 19 - 24, 2011, New Orleans, LA, without loss of salary, with reimbursement for allowable expenses of \$3,000, including a registration fee of \$1,075, travel by Air Coach, rental car and insurance, to be paid from Ancillary Account.

COLLEEN D RYMAS, Insur Claims Special (CCCD), to attend the State Wide Associate of Community Colleges (SWACC) Annual Board Meeting, January 26 - 27, 2011, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$400, to be paid from Risk Services Management Conference Funds to be reimbursed by sponsoring party.

MICHELLE Y SAMBRANO, Counselor (GWC), to attend the Technical Training, March 8-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$400, including travel by Air Coach, to be paid from EOPS funds.

MICHELLE Y SAMBRANO, Counselor (GWC), to attend the Guiding the Health Professions Student, February 25, 2011, Long Beach, CA, without loss of salary, with no reimbursement authorized from District funds, no cost to District/Campus.

JENNIFER M SAVAGE, Instructor (OCC), to attend the Principles of Economics Technology Symposium, February 10 - 13, 2011, Scottsdale, AZ, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

TERESA J SPEAKMAN, Instructor (GWC), to attend the 241st National Meeting of American Chemical Society, March 27-31, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$500, including a registration fee of \$355, to be paid from IPD AFT conference funds.

LISA M TAYLOR, Hrly/Temp Inst/Resrc (GWC), to attend the Innovations 2011 Conference, February 26 - March 2, 2011, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$1,200, including a registration fee of \$600, to be paid from IPD CTA conference funds.

CHRISTIAN B TEETER, Sec'y to Board of Trustees (CCCD), to attend the Association of California Community College Administrators, various meetings/conferences during February 21 - 25, 2011, Long Beach, CA, without loss of salary, with no reimbursement authorized from District funds.

RUSSELL A TERRY, Counselor (GWC), to attend the Guiding the Health Professions Student, February 25, 2011, Long Beach, CA, without loss of salary, with no reimbursement authorized from District funds, no cost to District/Campus.

ANA G TOVAR, Staff Assistant (OCC), to attend the Pearson Inspiring Identity: Best First Day of Class Event, March 25 - 27, 2011, Las Vegas, NV, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

ANGELYN Q TRAN, EOPS/Care Acctg Technician tmp (GWC), to attend the Technical Training, March 8-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$400, including travel by Air Coach, to be paid from EOPS funds.

DANIEL R WEBER, Staff Aide (OCC), to attend the Pearson Inspiring Identity: Best First Day of Class Event, March 25 - 27, 2011, Las Vegas, NV, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

RACHEL A WEGTER, Hourly Instructor (CCC), to attend the Western States Communication Association (WSCA) Convention, February 18-22, 2011, Monterey, CA, without loss of salary, with reimbursement for allowable expenses of \$1,300, including a registration fee of \$160, travel by Air Coach, to be paid from IPD CTA conference funds.

MANOJ S WICKREMESINGHE, Counselor (OCC), to attend the Pearson Inspiring Identity: Best First Day of Class Event, March 25-27, 2011, Las Vegas, NV, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

GERI E WILE, Mgr Employ Svcs &Rec (CCCD), to attend the California Public Employers-Employees Health Care Coalition Annual Training Conference, January 19 - 21, 2011, Las Vegas, NV, without loss of salary, with reimbursement for allowable expenses of \$950, including a registration fee of \$375, travel by Air Coach, to be paid from CDMA Professional

Development Funds.

6. Curriculum Approval

Subject	6.01 DIS - Curriculum Approval
Meeting	Jan 19, 2011 - Regular Meeting
Category	6. Curriculum Approval
Access	Public
Type	Consent

Curriculum Approval:

Approval of New Courses

Approval of Course Revisions/Retirements/Suspensions/Reinstatements

File Attachments

[Curriculum.pdf \(20 KB\)](#)

Approval of New Courses

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be approved for inclusion in the curriculum:

Golden West College

Effective Fall 2011

Cosmetology G021 – Cosmetology, Level I; 11 units

129 lecture hours and 215 lab hours; fee: \$1,579.00; grading method: letter grade. A beginning course in cosmetology which acquaints the beginning student with basic scientific theory in anatomy, chemistry, physiology, bacteriology, sterilization, cytology, mycology, California State Board rules and regulations and the principles of wet hairstyling, hair cutting, hair coloring, permanent waving, scalp treatment and professional ethics. Level I is the first in a series of five. Each week of instruction consists of 40 hours or 8 hours per day.

Cosmetology G022 – Cosmetology, Level II; 11 units

129 lecture hours and 215 lab hours; fee: none; grading method: letter grade. An intermediate course in cosmetology which acquaints the student with basic scientific theory in trichology, occupational health and safety, communicable diseases in the work place, dermatology, communication skills and the principles of facials, manicuring, men and women's hair cutting, styling, hair coloring, chemical straightening and permanent waving. Students will begin to practice operations on live models in order to perfect their skill. Level II is the second in a series of five. Each week of instruction consists of 40 hours or 8 hours per day.

Digital Media G115 – Sound Recording II; 3.0 units

36 lecture hours and 54 lab hours; fee: \$24.00; grading method: student option. This course is a continuation of DM G112. Topics include advanced principles of signal processing, advanced microphone theory, mastering for optical disc and web delivery, console automation, 5.1 surround mixing techniques, and DVD audio. This course may be taken 2 times when new products, software or features are taught.

Approval of Course Revisions/Retirements/Suspensions/Reinstatements

Course Revisions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course revisions be approved for inclusion in the curriculum:

Coastline Community College

Effective Summer 2011

FROM	TO
<u>CST C217 – Cisco Call Manager Express</u>	
Repeatability: None	Four Times
<u>SIGN C180 – American Sign Language 1</u>	
Course Units: 3.0 Units	4.0 Units
Course Hours: 54 Hours	72 Hours
Repeatability: Two Times	None

SIGN C185 – American Sign Language 2

Course Units:	3.0 Units	4.0 Units
Course Hours:	54 Hours	72 Hours
Repeatability:	Two Times	None

Effective Fall 2011

FROM

TO

Biology C101 – Introduction to Biology Lab

Course ID:	BIOL C101	BIOL C100L
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Biology C175 – Human Physiology

Course ID:	BIOL C175	BIOL C225
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Biology C175L – Human Physiology Lab

Course ID:	BIOL C175L	BIOL C225L
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Golden West College

Effective Spring 2011

FROM

TO

Computer Business Applications G195 – Acrobat, Intro

Repeatability:	None	3 times
Course Hours:	9/Lecture 36/lab	18/Lecture 27/Lab

Effective Fall 2011

Digital Media G050 – Home Recording

Course ID:	DM G050	DM G112
Course Title:	Home Recording	Sound Recording I
Course Hours:	36/Lecture 36/Lab	36/Lecture 54/Lab

English G114 – Great Myths and Legends

Prerequisite:	None	English G100
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Music G051 – Record Producing

Course ID:	MUS G051	DM G118
Course Title:	Record Producing	Digital Audio Production
Course Hours:	36/Lecture 36/Lab	36/Lecture 54/Lab
Course Units:	2.0 Units	3.0 Units

Course Retirements:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be approved for retirement from the curriculum:

Coastline Community College

Effective Spring 2011

ARAB C102 – Arabic Fundamentals 2
ENGL C042AB – Memory Techniques
ENGL C093 – Beg Basic English Writing
ENGL C098AB – Basic English Writing
ENGL C177 – Children's Literature
FREN C182AB – Conversational French
GERM C180 – Elem German
ITAL C101 – Italian Fundamentals 1
JAPN C101 – Japanese Fundamentals 1
MATH C040 – Inter Algebra Lib Art Study
MATH C105 – Technical Math
MATH 199.1 – Elementary Algebra A
MATH 199.2 – Elementary Algebra B
RUSN C102 – Russian Fundamentals 2
SPAN C101 – Spanish Fundamentals 1
SPAN C102 – Spanish Fundamentals 2
SPAN 182AD – Conversational Spanish

Effective Fall 2011

BIOL C101 – Introduction to Biology Lab
BIOL C175 – Human Physiology
BIOL C175L – Human Physiology Lab

Course Suspensions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be approved for suspension from the curriculum:

Golden West College

Effective Fall 2011

PSYC G100H – Introduction to Psychology, Honors

7. Authorization for Student Trips

Subject	7.01 CCC - Student Trips
Meeting	Jan 19, 2011 - Regular Meeting
Category	7. Authorization for Student Trips
Access	Public
Type	Consent

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Conference/Activity: Newport Aquatic Center
Location: Newport Beach
Dates: January 20, 2011
Department: Early College High School
Transportation: District transportation

Subject **7.02 GWC - Student Trips**
Meeting Jan 19, 2011 - Regular Meeting
Category 7. Authorization for Student Trips
Access Public
Type Consent

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Spring 2011 University Tours

Location: Cal Poly Pomona, CSU Dominguez Hills, CSU Fullerton, CSU Long Beach, SDSU, UCI, UCLA
UCSD, UCR, USC, etc.

Date(s): TBA

Department: Transfer Center

Cost/purpose/funding source: No cost to the college.

Subject	7.03 OCC - Student Trips
Meeting	Jan 19, 2011 - Regular Meeting
Category	7. Authorization for Student Trips
Access	Public
Type	Consent

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Spring 2011/OCC Overnight Athletic Trips:

Baseball, Coach: John Altobelli

Assistant Coaches: Kevin Snapp, Dave Bowman, Jeff Piaskowski (Jr.), Jeff Piaskowski (Sr.), Bob Batsold and Chip Dill

February 2-6, Cuesta College, San Luis Obispo CA

May 2-4, Play-In Game, TBA

May 5-8, So. Cal. Regionals, TBA

May 12-16, Super Regional Playoffs, TBA

May 19-22, Final Four State Championships, Bakersfield

Men's Golf, Coach: Sean Collins

Assistant Coach: John Ortega

May 1-3, OEC Tournament, Los Serranos CA

May 8-10, So. Cal. Regional Tournament, Bermuda Dunes CA

May 15-17, State Championships, Kings Country Club, Hanford CA

Fastpitch Softball, Coach: Kevin Smith

Assistant Coach: Kim Ensey and Jodie Legaspi

February 1-3, Oxnard (DH), Oxnard CA

May 6-9, OEC Regionals 1st Round, TBA

May 12-16, OEC Regionals 2nd Round, TBA

May 19-23, State Championships, TBA

Men's & Women's Swim & Dive, Coaches: Anthony Iacopetti, Don Watson and Bryan Franzen

Assistant Coach: Keith Ryan and Adam Lee

March 10-13, Cuesta Invitational, San Luis Obispo CA

April 7-10, Pasadena Invite, Pasadena CA

April 27-May 1, State Championships, East Los Angeles or Mt. SAC (TBA)

Men's Tennis, Coach: Chris Ketcham

Assistant Coach: N/A

April 11-13, So. Cal Duals (1st Round), TBA

April 18-20, So. Cal Duals (2nd Round), TBA

April 25-27, So. Cal Duals (3rd Round), TBA

April 27-May 2, Ojai Tournament, Ojai CA

May 4-8, So. Cal Regionals, Palm Desert CA

May 12-15, State Championships, Fresno CA

Women's Tennis, Coach: Janice Maran

Assistant Coach: N/A

April 11-13, Dual Team Playoff, TBA

April 18-20, Dual Team Playoff, TBA

April 25-27, Dual Team Playoff, TBA

April 27-May 2, Ojai Tournament, Ojai CA

May 4-May 8, So. Cal Regionals, San Diego CA

May 11-15, State Championships, Fresno City College, Fresno CA

Men's & Women's Track & Field, Coach: John Knox

Assistant Coaches: Marco Ochoa, Doug Smith, David Fier, Gordie Fitzel, Erich Moreno, Ian Jennings and Autumn Garcia

January 27-30, Pole Vault Summit, Reno CA

April 11-14, SOCAI Multi-Event Championships, Antelope Valley CA

May 19-22, State Championships, American River College, Sacramento CA

Men's Volleyball, Coach: Travis Turner

Assistant Coaches: Scott Panaro, Matt Skolnik, Stephen Astor and Monte Tucker

February 8-10, Santa Barbara City College, Santa Barbara CA

February 18-21, Far Westerns Tournament, UC Davis, Davis CA

April 17-19, So. Cal. Regionals (1st Round), TBA

Men's Crew, Coach: Matthew Chapman

Assistant Coach: Paul Prioleau

February 18-20, UCSD, Mission Bay, San Diego CA

April 1-4, Crew Classic, Mission Bay, San Diego CA

April 15-18, Stanford Invitational Regatta, Redwood Shores CA

April 29-May 2, Winter Intercollegiate Rowing Championships, Sacramento CA

May 26 - 29, American Collegiate Rowing Championships, Oklahoma City, OK

Women's Crew, Coach: Laura Behr

Assistant Coach: Ashley Genrich

January 21-23, USD, Mission Bay, San Diego CA

February 5, UCI, Newport Beach, CA

February 10-13, UC Davis, Sacramento CA

February 18-20, SDSU, Mission Bay, San Diego CA

February 25-27, UC Santa Barbara, Santa Barbara CA

March 12, Chapman College, Newport Beach, CA

March 26, Berg Cup, Newport Beach, CA

March 31-April 4, Crew Classic, Mission Bay, San Diego CA

April 16, Collins Cup, Newport Beach, CA

April 28-May 2, Winter Intercollegiate Rowing Championships, Sacramento CA

May 26-30, American Collegiate Rowing Championships, Georgia (TBA)

8. Authorization for Special Projects

Subject **8.01 CCC - Special Projects**
Meeting Jan 19, 2011 - Regular Meeting
Category 8. Authorization for Special Projects
Access Public
Type Consent

Early College High School Rummage Sale
Date: January 22, 2011
Location: Costa Mesa Center Parking Lot
Department: Early College High School Parent Teacher Student Association
Purpose: Fundraiser for ECHS student activities.
Cost/purpose/funding source: No cost to the College or the District

1st Battalion/1st Marines Foundation Beach Challenge
Date: January 22, 2011
Location: Newport Beach
Department: Military/Contract Education
Purpose: Sponsorship
Cost/purpose/funding source: \$1,000/Materials/Contract Education ancillary funds

Scholarship Application Workshops
Date: Various dates between January 20, 2011 – February 25, 2011
Location: Various Coastline Learning Center Locations
Department: Student Services and the Associated Student Government **Purpose:** Free workshops assisting Coastline students on how to successfully write and submit scholarship applications, and how to research scholarship opportunities online.
Cost/purpose/funding source: \$500/Materials/Associated Student Government funds

Free Tax Preparation Services to One-Stop Clients
Date: February 1, 2011 – April 18, 2011
Location: Irvine One-Stop Center
Department: The City of Irvine, in partnership with the Legal Aid Society of Orange County and the One-Stop Center.
Cost/purpose/funding source: No cost to College or District

CCC-EBUS Kavram Schools Visit
Date: Spring 2011
Location: College Center
Department: Contract Education
Purpose: To participate in meetings and discuss potential CCC-EBUS partnership opportunities and to tour District college campuses.
Cost/purpose/funding source: \$300/Materials and Refreshments/Contract Education ancillary funds.

Spring All-College Meeting
Date: February 4, 2011
Location: Westminster Rose Center Grand Ballroom
Department: Office of President

Cost/purpose/funding source: \$4,000/Materials and Refreshments/College and Foundation funds.

League of United Latin American Citizens (LULAC) Community Meetings

Date: Second Wednesday of the Month

Location: Garden Grove Center

Department: Marketing/Government Relations

Purpose: Community Relations

Cost/purpose/funding source: No cost to College or District.

Subject **8.02 DIS - Special Projects**
Meeting Jan 19, 2011 - Regular Meeting
Category 8. Authorization for Special Projects
Access Public
Type Consent

Activity: Business Officers of Southern California Community Colleges (BOSCC) regional meeting to be held at District Office.

Date: February 9, 2011

Department: Fiscal Affairs/Kim Allen

Purpose: Regular, scheduled meeting

Cost/ /Funding Source: \$100/Fiscal Affairs Department Funds

Special Project: Chancellor's Planning Meeting with Presidents and Vice Chancellors

Date: January 25, 2011

Location: OCC Sailing Center, or other District/College site, depending on availability

Department: Chancellor's Office

Purpose: District/College Planning, 2011-2012

Cost/Purpose/Funding Source: \$350.00 for food and supplies from District Funds

Subject **8.03 GWC - Special Projects**
Meeting Jan 19, 2011 - Regular Meeting
Category 8. Authorization for Special Projects
Access Public
Type Consent

Leader and Ethics Institute Inaugural Luncheon

Date(s): February 1, 2011

Department: Criminal Justice

Purpose: Initial meeting to establish committee mission and goals

Cost/purpose/funding source: \$2,000 for tables, chairs, food, and printing from CJTC Leadership & Ethics Initiative funds.

Spring 2011 Transfer Fair

Date: March 9, 2011

Department: Transfer Center

Purpose: Representatives from the local CSU, UC, and private universities will be on campus to provide information on admissions procedures, financial aid, housing and other subjects. The day is scheduled for students to find out quickly and conveniently what they need to know to continue their education at a four-year school.

Cost/purpose/funding source: \$2000 for printing, table rental, and food/refreshment for reps and students from the General Budget-Transfer Fair.

University Representatives on Campus

Date(s): Spring 2011

Department: Transfer Center

Purpose: Admission counselors from Cal Poly Pomona, CSU Dominguez Hills, CSU Fullerton, CSU Long Beach, UC Irvine, UCLA, UCR, UCSC, etc. will be on campus throughout the academic year to counsel transfer students.

Cost/purpose/funding source: No cost to the college.

WIB Special Topics Training Session

Date(s): January 25 – January 27, 2011

Department: Career & Technical Education/Automotive

Purpose: To provide WIB students special topics training

Cost/purpose/funding source: No cost to the college.

St. Joseph Hospital Health Professions Academy

Date(s): Summer 2011

Department: Health Professions-HWI/RHORC

Purpose: HWI to assist with funding of week-long program for high school students

Cost/purpose/funding source: \$3,000 for program materials and food from RHORC Economic and Workforce Development funds.

New International Student Orientation

Date(s): January 28, 2011

Department: International Student Program

Purpose: Required orientation for all new international students

Cost/purpose/funding source: \$700 for refreshments and supplies from International Student Program and Student Activity funds.

Simulation Technician Curriculum Development Project with Butte College

Date(s): January 20 - May 30, 2011

Department: Health Professions-HWI/RHORC

Purpose: Collaborate with Butte College to develop Simulation Technician Curriculum

Cost/purpose/funding source: \$8,500 for content experts, hotel, food, and supplies from HWI-RHORC Grant funds.

Chefs for Scholarships 2011

Date(s): September 18, 2011

Department: Foundation

Purpose: Annual GWC Patron's Fundraising event

Cost/purpose/funding source: \$16,000 for food/refreshments, supplies, and printing from Foundation funds.

ASGWC, Student Activities and Club Events Spring and Summer 2011

Date(s): January 1 – June 30, 2011

Department: Student Activities

Purpose: Golden West College Associated Students and all officially registered Golden West College clubs in good standing are approved to sponsor a variety of activities and entertainment, including but not limited to community service, musicians, comedians, speakers, bake sales, fundraisers, drives and demonstrations throughout the Spring and Summer 2011. Performances and activities will take place at pre-approved locations throughout Golden West College campus. The Student Activities Director through the Student Activities Office will approve all special events. If necessary, the sponsoring program will pay all expenses and an advisor or designated staff will be present at all times.

Cost/purpose/funding source: \$25,000 for various expenses from Associated Students and Club Accounts.

Subject **8.04 OCC - Special Projects**
Meeting Jan 19, 2011 - Regular Meeting
Category 8. Authorization for Special Projects
Access Public
Type Consent

Coast Distance Carnival (Distance Races)

Date: March 11, 2011

Department: OCC Physical Education & Athletics

Purpose: The event will be an opportunity for recruitment of high school athletes and will increase the visibility of OCC's athletic programs. It will also raise money for the OCC track & field program.

Cost/Purpose/Funding Source: No cost to the college

Elite Pro Football Combine

Date: February 12-13, 2011

Department: OCC Physical Education & Athletics

Purpose: To host the Elite Pro Football Combine at OCC in order to promote the OCC campus, its facilities, and the football program. The combine will bring top-level athletes onto the campus and expose OCC athletes to the highest level of training techniques.

Cost/Purpose/Funding Source: No cost to the college.

Health Fair

Date: March 15, 2011

Department: OCC Student Health Center/Doctors of Tomorrow Club

Purpose: To provide a health fair open to students and the local community to learn about living healthy. Local businesses, hospitals, school departments, and vendors will be invited to demonstrate their services. Students will participate in planning, staffing the event, and clean-up.

Cost/Purpose/Funding: Total amount \$8,000; expenses to include supplies, rentals, catering, entertainment, speakers, flowers, awards, promotional items, printed items, gift cards, miscellaneous expenses; To be paid from ancillary funds, ASOCC funds, club funds, and sponsors

Activities and Events

Date: Spring and Summer 2011

Department: OCC Vietnamese Student Association

Purpose: To sponsor a variety of activities and entertainment, including, but not limited to, meetings on and off campus, community service, musicians, speakers, bake sales, carwash, fundraisers

Cost/Purpose/Funding Source: Cost to be determined by amount of participants. All expenses paid through ASOCC funds.

REVISION TO PREVIOUS BOARD ACTION

28th Annual High School Senior Day

Date: Revised to March 22, 2011

Department: OCC Communications & Marketing Division

Purpose: Recruitment and community outreach.

Cost/Purpose/Funding Source: Total amount \$50,000 to include BBQ lunch. To be paid from ASOCC, revised to add Ancillary, and District funds.

(Original approval on August 18, 2010)

9. Authorization to Apply for Funded Programs

Subject	9.01 DIS - Authorization to Apply for Funded Programs
Meeting	Jan 19, 2011 - Regular Meeting
Category	9. Authorization to Apply for Funded Programs
Access	Public
Type	Consent

It is recommended that authorization be given to accept and/or apply for the following funded programs and/or projects and to participate, if funded, as outlined below. It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign any related documents as appropriate.

Coast Community College District received funding from the Federal Emergency Management Agency (FEMA) c/o California Emergency Management Agency for a grant project titled: "**Hazard Mitigation Grant Program**". This grant is for the analysis of local hazards and development of a district-wide hazard mitigation plan.

Fiscal Impact: The Coast District is eligible for maximum total costs of \$100,000 of which FEMA will reimburse at 75% (\$75,000). The remaining 25% (\$25,000) is the district's share of required matching funds. If less than the maximum allowable costs are incurred on this project, FEMA will only reimburse at 75% of the actual costs. The term of this grant is September 15, 2010 through January 26, 2013.

Golden West College received funding from Southern California Edison for a grant project titled: "**Edison's 2009 Green Jobs Education Program**". The original terms of this agreement were for Southern California Edison to provide \$100,000 for scholarships to 50 low-income students enrolled in our Energy Auditor/Solar program. The scholarships would have been \$2,000 each to 50 low-income students paid over two years. However, with the permission of the granting agency, The Foundation for California Community Colleges offered each college receiving this grant the opportunity to deposit the grant funds into their account and in turn they would work with the Osher Foundation for a \$50,000 match for each college participating. This would increase our funding amount to \$150,000. The new funding terms under this proposal would be to provide 7-8 students per year, depending on the return of investment gained by the Foundation for California Community Colleges, a \$1,000 scholarship for students enrolled in programs having to do with green, environmental preservation, energy, or the like. The college will continue to receive these scholarships for their students for as long as they offer these types of programs. Additionally, the scholarship amounts will be adjusted for inflation.

Fiscal Impact: The Golden West College Foundation has received a check for \$100,000 from Southern California Edison. Golden West College wishes to accept the Foundation for California Community Colleges offer, which would require GWC to deposit the \$100,000 into the Foundation for California Community Colleges. The Foundation for California Community Colleges will in turn work with Osher Foundation to get the \$50,000 match and deposit it into GWC's account at the Foundation. GWC and the Foundation for California Community Colleges will then work together each year to provide the 7-8 scholarships to low-income students enrolled in any green technology programs at the college. The original terms of the agreement with Southern California Edison were for 2 years (2010-2011 through 2011-2012). The new terms will be ongoing beginning in 2010-2011 until funding is either exhausted and/or these types of programs no longer exist at Golden West College. This funding will have no additional fiscal impact on the campus.

10. Authorization for Disposal of Surplus

Subject **10.01 DIS - Disposal of Surplus**
Meeting Jan 19, 2011 - Regular Meeting
Category 10. Authorization for Disposal of Surplus
Access Public
Type Consent

File Attachments

[011911Surplus.pdf \(9 KB\)](#)

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
ORANGE COAST COLLEGE				
EEG machine	9054921	CEEGraph Combo	DM099J28000	I
EEG machine	9031613	CEEGraph 4	CC93D0151	P
EEG/EP machine	9046794	Explorer	EX0110169	P
EEG machine	9071256/9071257	Neurofax	95K8L01	P
EP machine	9060946	Neuropack	TOJBQ	P
EEG/EP machine	9071251	EASY II	4PM9R21	P
EME TCD machine	---	Pioneer	H2IH100220	I
Tables (6)	---	---	---	I
File Cabinets (3)	---	---	---	I
Tool Cabinet	---	---	---	I
Steel Cabinet	---	---	---	I
Drafting Table	9040527	---	---	P
Drafting Table	9040571	---	---	P
Drafting Table	9040568	---	---	P
Drafting Table	9040565	---	---	P
Table	---	---	---	I
Computer tables (3)	---	---	---	P
Tables (3)	---	---	---	P
Plethysmograph	9028936	6200	Prototype 3	I
Monitor	---	449xaPlus	S822100923	P
Pulmonary Metabolic Tester	---	Vmax 229	YI00225	I
Pulmonary Metabolic Tester	---	---	6095A	I
Printer	---	C6431A	My23S67YF	I
Oxygen Concentrator	9028935	MC 44-90	09934D	I
Timemeter Aridyne	9045909	2000	20040811005	P
Timemeter Aridyne	9028702	2000	Q48N	P
CAM Tent II	9028901	W3300	720204466	P
CAM Tent rack	---	---	---	P
Spirometer	2003148	VS 400	601016	I
Pulmonary Function unit	9064562	GS	3477	P
Ventilator	9045939	15215	KEJ01916	P
Cabinets (4)	---	---	---	P
EEG Machine	9030055	EEG-4421A	457	P
Computer	9057325	DHM	61C1441	I
Computer	9057327	DHM	9WB1441	I
Projector	9060640	XG-MB70X	511936223	I
DVD/VCR Player	9078272	SLV-D370P	492936	I

Surplus

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Printer	9060837	Q3461A	MY52SJ90X4	I
Computer	9058151	A1002	YM33169PNM1	I
Computer	9055362	A1058	W845207WPNX	I
Waxer	---	---	1620	P
Waxer	9024979	---	6222	P
Camera	9033230	---	19187	P
Camera	9032457	---	181863	P
Camera	9033231	---	19154	P
Shelves	---	---	---	P
Bar code scanner	---	Welch Allyn	---	P
Welder	9071611	Miller	JC616675	I
Welder	9045479	Lincoln	7351-10	I
Bulletin Board	---	---	---	P
Key board Trays (2)	---	---	---	P
Fry Pans	---	---	---	P
Metal Racks	---	---	---	P
Shelf	---	---	---	P
Tables	---	---	---	P
Safe	2007611	---	---	P
Chairs (100-150)	---	---	---	P
Fan	---	---	---	P
Picture Frames	---	---	---	P
Table	---	---	---	P
Pizza warmers	9078172	---	---	P
Stream Kettle	2001831	---	---	P
Biologic Expansion Bus	9054924	---	585-xbus	P
Biologic Expansion Bus	9060983	---	585-xbus	I
Biologic Photic Stimulator	9060945	PS2	585-PS2	P
Biologic Photic Stimulator	9054925	PS2	CWB032	P
VCR Player	9025403	XA-705	901715262	I
Slide Projector	9028628	B-2	SASI	I
VCR/DVD Player	---	SLV-D370P	534793	I
Slide carousels (25)	---	---	---	P
Projection screen	9071957	---	---	I
Computer	9045881	DHM	FNGZW51	I
Printer	9012984	C2001A	JPBK120074	I
Computer	9055351	A1058	W84520AVPNX	I
SoundStation 2 w/module	---	2490	H8063802016B	I

11. Authorization to Enter Into Standard Telecourse Agreements

Subject **11.01 CCC - Telecourse Agreements**
Meeting Jan 19, 2011 - Regular Meeting
Category 11. Authorization to Enter Into Standard Telecourse Agreements
Access Public
Type Consent

It is recommended that the Board authorize the Board President, or designee, to sign the Agreements and any related documents, indicating approval by the Board of Trustees.

ANTHROPOLOGY: THE FOUR FIELDS
Frederick Community College (MD)
Term of Agreement: January 1, 2011 – December 31, 2011

ASTRONOMY: OBSERVATIONS AND THEORIES
State Board for Community & Technical Colleges (WA)
Term of Agreement: August 16, 2010 – August 15, 2013

CHILD DEVELOPMENT: STEPPING STONES
Fort Hays State University (KS)
Term of Agreement: January 1, 2012 – December 31, 2013

Howard Community College (MD)
Term of Agreement: February 1, 2011 – January 31, 2012

State Board for Community & Technical Colleges (WA)
Term of Agreement: August 16, 2010 – August 15, 2013

CULTURAL ANTHROPOLOGY: OUR DIVERSE WORLD
Frederick Community College (MD)
Term of Agreement: January 1, 2011 – December 31, 2011

Nicolet Area Technical College (WI)
Term of Agreement: January 1, 2011 – May 31, 2011

CYCLES OF LIFE: EXPLORING BIOLOGY
Mott Community College (MI)
Term of Agreement: January 1, 2011 – December 31, 2013

FACES OF CULTURE – REVISED
State Board for Community & Technical Colleges (WA)
Term of Agreement: August 16, 2010 – December 31, 2011

PHYSICAL ANTHROPOLOGY: THE EVOLVING HUMAN

File Attachments

[Telecourses.pdf \(477 KB\)](#)

12. Approval of Clinical Contracts

Subject **12.01 OCC - Clinical Agreements**
Meeting Jan 19, 2011 - Regular Meeting
Category 12. Approval of Clinical Contracts
Access Public
Type Consent

After review by District General Counsel and the College President, it is recommended by the Chancellor that authorization be given to enter into an Agreement or an Amendment with the following institutions relating to instructional programs within the Coast Community College District. The Board President, or designee, is authorized to sign the agreements, amendments, or any related documents, indicating approval by the Board of Trustees. (Only copies of non-standard agreements or amendments are attached to each Trustee's agenda.)

NEW AGREEMENT

Los Angeles Unified School District
Standard Educational Entity Clinical Affiliation Agreement
Los Angeles, CA
Term: January 20, 2011 to November 15, 2015
Compensation: None

Dr. Ivanka Srbinovska, DDS
Standard Clinical Affiliation Agreement
Tustin, CA
Term: January 20, 2011 to September 16, 2015
Compensation: None

Dr. Rajabi, DDS
Standard Clinical Affiliation Agreement
Irvine, CA
Term: January 20, 2011 to January 15, 2016
Compensation: None

Bristol Dental & Orthodontics
Standard Clinical Affiliation Agreement
Santa Ana, CA
Term: January 20, 2011 to Jan. 15, 2016
Compensation: None

RENEWAL AMENDMENT

St. Mary Medical Center
Amendment for Non-Standard Clinical Affiliation Agreement (See Attachment # 1)
Long Beach, CA
Term: November 1, 2010 to October 31, 2011
Compensation: None

Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation

insurance for each student participating in approved clinical rotations (For field experience agreements, the District provides only Worker's Compensation insurance). These District provided insurance coverages are in effect while the student is on-site at facility. The District realizes savings by utilizing off-campus clinical and field experience training facilities.

File Attachments

[St Mary Medical Center Amendment 1 to extend 11-20-10.pdf \(127 KB\)](#)

13. Approval of Standard Agreements

Subject	13.01 CCC – Standard Agreements
Meeting	Jan 19, 2011 - Regular Meeting
Category	13. Approval of Standard Agreements
Access	Public
Type	Consent

Approve District Standard Scope of Work #2011- 30 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services.

After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the District Standard Scope of Work #2011-30 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for the Redesign of Safety CBTS – Phase 1 Analysis. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$10,000 income, payable in five equal payments based upon completion of each of five project milestones.

Subject **13.02 GWC - Standard Agreements**
Meeting Jan 19, 2011 - Regular Meeting
Category 13. Approval of Standard Agreements
Access Public
Type Consent

Approve Standard Internship Agreements

Workers' Compensation insurance is provided by hosting institution. District student interns are covered under the student health insurance provision.

Intern/Institution: Michael Baires
Scope: Broad Technology
Department: Technology Support Services
Term: January 20 – May 31, 2011
Cost/Source of Funds: Unpaid/Non-sponsored.

Intern/Institution: CSU Long Beach (Student Being Placed: Alejandro Hinojoso)
Scope: Assist the Career and Transfer Center with the daily services and events.
Department: Career and Transfer Center
Term: January 24 – June 30, 2011
Cost/Source of Funds: Unpaid internship sponsored by placing institution.

Subject **13.03 OCC - Standard Agreements**
Meeting Jan 19, 2011 - Regular Meeting
Category 13. Approval of Standard Agreements
Access Public
Type Consent

Approve Standard Agreement between Kraft Foods Global, Inc., and the Coast Community College District for the purpose of providing instruction for the contracted education programs for Kraft Food Global, Inc. employees

1. Background: Kraft Foods Global, Inc., asked Orange Coast College to offer Leadership Training and Coaching for their employees.

2. Goal/Purpose: To partner with Kraft Foods Global, Inc., to provide instruction in Leadership Training and Coaching classes designed for their employees.

3. Comments: None

4. Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approves the Agreement between Kraft Foods Global, Inc., and the Coast Community College District for the purpose of providing Leadership Training and Coaching for their employees offered by Orange Coast College at a mutually agreed upon site until June 30, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

5. Fiscal Impact: Orange Coast College to receive \$27,500.00 revenue from this contract.

14. Authorization for Purchase of Institutional Memberships

Subject **14.01 DIS - Institutional Memberships**
Meeting Jan 19, 2011 - Regular Meeting
Category 14. Authorization for Purchase of Institutional Memberships
Access Public
Type Consent

Name and Acronym: National Asian Pacific Islander Council (NAPIC)

Term of Membership: 2010-2011

Cost: \$750.00

Purpose: Membership will improve access to quality education for Asian/Pacific Islanders in the United States, and develop collaborative efforts with other segments of higher education communities. Membership fee includes a one-time founding sponsorship fee of \$950.00, and annual membership dues of \$200.00 per campus and \$150.00 for district.

Subject **14.02 GWC - Institutional Memberships**
Meeting Jan 19, 2011 - Regular Meeting
Category 14. Authorization for Purchase of Institutional Memberships
Access Public
Type Consent

RENEWAL

Name and Acronym: National League for Nursing (NLN)

Term of Membership: January 1 – December 31, 2011

Cost: \$1,500

Purpose: Mandatory annual membership for accrediting facilities. Allows nursing education and leadership opportunities for nursing program and nursing faculty.

Name and Acronym: Society of American Florists

Term of Membership: January 1 – December 31, 2011

Cost: \$40

Purpose: Provide opportunities and information to floral design students and maintain industry affiliations.

Subject **14.03 OCC - Institutional Memberships**
Meeting Jan 19, 2011 - Regular Meeting
Category 14. Authorization for Purchase of Institutional Memberships
Access Public
Type Consent

Name and Acronym: American Association for State and Local History (AASLH)

Term of Membership: 01/19/2011-11/30/2011

Cost: \$100.00

Purpose: Membership provides leadership and support for its members who preserve and interpret state and local history in order to make the past more meaningful to all Americans. AASLH membership provides the archives Department with discounts on PastPerfect Museum Software and related database.

Name and Acronym: California Community Colleges Chief Student Administrators Association (CCCCSSAA)

Term of Membership: 2010 - 2011

Cost: \$300

Purpose: This is a statewide association of Chief Student Services Officers for the California Community Colleges. They meet throughout the year to discuss issues affecting the California Community Colleges

15. Authorization for Community Activities

Subject **15.01 OCC - Community Activities**
Meeting Jan 19, 2011 - Regular Meeting
Category 15. Authorization for Community Activities
Access Public
Type Consent

The following not-for-credit classes will be advertised and offered by the Community Education Office during the period of January 20, 2010 - June 30, 2012. The presenter will be paid pursuant to the District's Standard Professional Expert Employment Agreement or the District's Independent Contractor Agreement at a negotiated fixed rate (F) or percentage of income (P) based on actual enrollment, as indicated by the compensation designation stated for each course.

PROFESSIONAL EXPERTS

RECREATIONAL TABLE TENNIS, Fee: \$35,68 hours. Presenter: Jeff Curlee. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

SUCCESS IN COLD CALLING, Fee: \$49, 6 hours. Presenter: Greg Marshall. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

Pursuant to the District's Standard Contract Agreement, Kraft Foods Global, Inc., has contracted with Orange Coast College's Community and Contract Education department to provide contract training to incumbent workers in the following training programs: Kraft Foods Leadership Training and Coaching Series for Supervisors and Managers.

Professional Expert Alicia Maciel will teach Kraft Foods Leadership Training and Coaching Series for Supervisors and Managers and will provide 108 hours of instruction and will be paid \$150 per instructional hour. Classes will be held at Kraft Foods Global, Inc., 1500 E. Walnut, Fullerton, CA

INDEPENDENT CONTRACTORS

IC Name: Liz Dion

Services: Presenter for MASTER MAKE UP ARTISTRY, Fee: \$150,5 hours.

Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.

Terms of Agreement: January 20 - June 30, 2012

Source of Funding: Community Education registration fees

16. Authorization for Sailing Program

Subject **16.01 OCC - Sailing Program**
Meeting Jan 19, 2011 - Regular Meeting
Category 16. Authorization for Sailing Program
Access Public
Type Consent

The following non-credit classes will be offered by the Marine Programs Office during the period of January 20, 2011 – December 31, 2011. The presenters will be paid at a fixed rate or percentage of income based on actual enrollment. Instructor fees will be charged against individual ticket budget numbers and paid from Sailing Center funds. (P)=percentage and (F) =flat rate.

NEW BOARD ITEMS

PROFESSIONAL EXPERTS

LIDO 14 CLASSES

AT-RISK CHILDREN'S BOATING SAFETY PROGRAM, No fee to participants. Funded by a grant from State of California, Department of Boating and Waterways. 14 to 20 hours.

BEGINNING SAILING, Fee \$145, 20 hours.

INTERMEDIATE LIDO; Fee \$150, 18 hours

LIDO RACING CLINIC, Fee \$65, 8 hours

PARENT AND CHILD SAILING LESSONS, Fee: \$55, 8 hours

PRIVATE LESSONS LIDO, Fee \$180, 3 hours

OCCSA CHECK-OUT, Fee \$110, 2 hours

AFTER SCHOOL SAILING, Fee: \$135; 10 hours

HOLIDAY SAILING CAMPS FOR KIDS, Fee: \$150, 16 hours.

PRESENTERS: Richard Crowe, Sheri Crowe, Diane K. De Witte, Debora Camille Dunne, Doug Kent, Brian Michael Kfoury, Garrett Laudenback, Marcus MacKenzie, Noel Manchan, Bryan W. McCormick, Robert Profeta, Karen Prioleau, Debora Lynn Robinson, Kirk Schuler, Ernie Schultz, Mette Segerblom, Merin Yoshida, Keith Kilpatrick, Darla Baldwin, Christopher Segerblom, Anne Marie Thompson, Daniel Segerblom, Robert White, Connor Bathen, Alex Boullon, Erin Kincaid, Adin Dobkin, Robert Jones (F)

HARBOR 20 CLASSES

LEARN TO SAIL ON A HARBOR 20, Fee: \$355, 12 hours

HARBOR 20 Skipper Certificate #1, Fee: \$200, 3 hours

HARBOR 20 Skipper Certificate #2; Fee: \$100, 1.5 hours

HARBOR 20 PRIVATE LESSONS; Fee \$200, 3 hours

PRESENTERS: Richard Crowe, Sheri Crowe, Diane K. De Witte, Debora Camille Dunne, Doug Kent, Brian Michael Kfoury, Garrett Laudenback, Marcus MacKenzie, Bryan W. McCormick, Robert Profeta, Karen Prioleau, Kirk Schuler, Ernie Schultz, Mette Segerblom, Keith Kilpatrick, Christopher Segerblom, Anne Marie Thompson, Robert White, Robert Jones (F)

SHIELDS CLASSES

LEARN TO SAIL ON A SHIELDS, Fee \$355, 12 hours

PRIVATE LESSONS SHIELDS, Fee \$200, 3 hours

OCC SA CHECK-OUT, Fee \$160, 3 hours
SHIELDS I, Fee \$160 20 hours
SHIELDS II, Fee \$173 18 hours
SHIELDS III WITH SPINNAKER, Fee \$170, 18 hours
TEAM BUILDING REGATTAS, Fee: \$150 per person, 4 hours.
US SAILING BASIC KEELBOAT CERTIFICATION COURSE, Fee: \$550.00, 39 hours
US SAILING BASIC KEELBOAT CERTIFICATION CLASS, Fee: \$250.00, 13 hours.
SHIELDS RACING, Fee: \$75, 8 hours
WOMEN'S KEELBOAT, Fee: \$355, 12 hours

PRESENTERS: Richard Crowe, Sheri Crowe, Scott Culver, Diane K. De Witte, Debora Camille Dunne, Marc Alan Hughston, Doug Kent, Brian Michael Kfoury, Garrett Laudenback, Marcus MacKenzie, Bryan W. McCormick, Robert Profeta, Karen Prioleau, Kirk Schuler, Ernie Schultz, Holly Scott, Mette Segerblom, Bruce Tice, Keith Kilpatrick, Vito Macchia, Robert White, Robert Dalrymple, Robert Jones(F)

CRUISING COURSES

BASIC CRUISING I, Fee: \$280.00, 18 hours.
BASIC CRUISING II, Fee: \$280.00, 18 hours.
BASIC CRUISING PRACTICAL, Fee: \$300, 3 hours.
US SAILING BASIC CRUISING CERTIFICATION COURSE, Fee: \$565.00, 24 hours.
EVENING SAILING, Fee: \$60, 3.5 hours

PRESENTERS: Richard Crowe, Sheri Crowe, Scott Culver, Diane K. De Witte, Debora Camille Dunne, Marc Alan Hughston, Doug Kent, Brian Michael Kfoury, Vito J. Macchia, Marcus MacKenzie, Robert Profeta, Karen Prioleau, Paul Prioleau, Kirk Schuler, Ernie Schultz, Holly Scott (F).

INTRODUCTION TO POWERBOATS, Fee \$275, 6 hours
BASIC POWERBOAT OPERATING & CRUISING CERTIFICATE, Fee \$695, 14 hours
INSHORE POWER CRUISING & NIGHT OPERATION ENDORSEMENT, Fee \$795, 18 hours
SAFE POWERBOAT HANDLING CERTIFICATION, Fee: \$145, 16 hours
SAFE HANDLING OF SMALL POWERBOATS, No fee to participants. Funded by a grant from the State of California, Department of Boating and Waterways. 16 hours.
US SAILING SMALL POWERBOAT CERTIFICATION, Fee: \$35 per person

PRESENTERS: Jack Patterson, Brian Kfoury, Marcus Mackenzie, Armando Eason, Karen Prioleau, Robert Profeta, Kirk Schuler, Ernie Schultz, Diane De Witte, Marc Hughston, Erik Josenhans, Jason Adams, Scott McClung (F).

USCG LICENSE PREP COURSE, Fee: \$1025 for Operator Uninspected Passenger Vessel license and Master/Mate not in excess of 100GT license and \$100 for sail option, \$100 non-refundable materials fee payable to instructor, 67 hours for OUPV, 84 hours for Master/Mate and 6 hours for Sail option. Cancellation Policy: cancel after one class student will receive 90% of fee minus \$100 cancellation charge, cancel after 2 classes 80% \$100 cancellation charge, cancel after 3 classes 70% of fee minus \$100 cancellation charge, cancel before mid-day during 4th class receive 50% minus \$100 cancellation charge, cancel after mid-day during 4th class no refunds given.

PRESENTERS: Lee Woolever, Karen DeClue Prioleau, Lindsey Philpott, Robert Profeta, Armando Eason, Marcus MacKenzie, Scott McClung (F)

NAVIGATION COURSES

COASTAL NAVIGATION I, Fee \$155, 21 hours.
COASTAL NAVIGATION II, Fee \$125, 18 hours.
CELESTIAL & GPS; Fee: 150, 24 hours
US SAILING COASTAL NAVIGATION CERTIFICATION COURSE, Fee: \$275.00, 18 hours
RADAR, Fee: \$125, 9 hours

PRESENTERS: Armando Eason, Brian Michael Kfoury, Marcus Mackenzie, Scott McClung (F)

SEAMANSHIP COURSES

ALL ABOUT ANCHORING, Fee \$45, 3 hours
CATALINA ISLAND CRUISING SEMINAR, Fee \$45, 2.5 hours
CHANNEL ISLANDS CRUISING SEMINAR, Fee \$50, 2.5 hours
COMMUNICATION TECHNOLOGIES, Fee: \$60, 3 hours
CRUISING COST CONTROL & OTHER PAPERWORK; Fee\$25 single/\$45 double, 2 hours
FIRST AID & CPR, Fee: \$75, 8 hours
IN-TUNE SAIL RIGGING SEMINAR-PART 1; Fee: \$45, 3 hours
IN-TUNE SAIL RIGGING SEMINAR-PART 2; Fee: \$325, 3 hours
LIGHTNING –Fire from the sky; Fee: \$40, 2 hours
EXTREME WAVES; Fee: \$40, 2 hours
MARINE WEATHER 1 AND 2, Fee: \$95, 10 hours
STORM TACTICS; Fee: \$25 single/\$45 double, 2 hours

PRESENTERS: Brad Avery, Marc Hughston, Karen Prioleau, David Lee, Armando Eason, Debbie Dunne, Zuzana Prochazka, Craig Smith, Lin & Larry Pardey, John Koon, Brion Toss(F)

FIBERGLASS REPAIR & MAINTENANCE, Fee: \$70, 4.5 hours. Presenter: Armando Eason, Robert Dalrymple, Erik Klopfenstein. (P)

HOW TO BRUSH LP PAINT LIKE A PRO, Fee: \$115, 9 hours. Presenters: Marc Templin, Robert Dalrymple (P)

MARLINSPIKE SEAMANSHIP, SPLICING, DECORATIVE KNOT WORK, Fee: \$45 plus materials fee. 2 hours. Presenter: Lindsey Philpott (P).

MARINE ELETRICAL SYSTEMS, Fee: \$90.00, 9 hours. Presenter: Art Holub. (P)

VARNISHING MADE EASY, Fee: \$70, 4.5 hours, Presenter: Erica Christian, Robert Dalrymple, Marc Templin (F)

BASIC SAFETY TRAINING (STCW Certificate); FEE: \$750 to \$895, 12 to 14 hours, PRESENTERS: Brett McAllister, Debbie Dunne, Armando Eason, Robert Burns, Brian Kfoury, Brian A. McDonough, Richard Ruffini, Karen Prioleau, Scott McClung (F)

2011 ALASKA EAGLE VOYAGES

Leg 8 Antigua to Panama, Fee: \$3,195; 18 days, May 3-May 20, 2011
Summer Leg 1 Transpac 11/Newport Beach to Hawaii, Fee: \$4,195: 14 days, July 4-18, 2011
Summer Leg 2 Honolulu, HI to San Francisco, CA; Fee: \$3,995, 19 days, July 22-Aug 9, 2011
Summer Leg 3 San Francisco to Newport Beach Fee: \$2,195, 7 days, Aug 12-19, 2011

PRESENTERS: PRESENTERS: Lydia Bird, Donald Botic, Jr., Richard Crowe, Sheri Crowe, Jerome Carman, Scott Culver, Robert Dalrymple, Diane K. De Witte, Debora Camille Dunne, Brian Eichenlaub, Julie Lane Evans, Carol Hasse, Marc Alan Hughston, Brian Michael Kfoury, Keith Kilpatrick, Marcus MacKenzie, Vito J. Macchia, Barbara Marrett, Peggy McClure, Pandora Nash-Karner, Robert Profeta, Karen Prioleau, Paul Prioleau, Kirk Schuler, Jeremy Sandahl, Bruce W. Tice, Robert White, David Tatum, Sheila McCurdy, Holly Scott (F)

Skippers at \$350-\$500, Mates at \$100-\$200, and cooks at \$60-\$120 per day. All transportation lodging and meal expenses for approved staff and students to be paid for by the Sailing Center at no cost to the District (F)

INDEPENDENT CONTRACTOR

IC Name: John Rousmaniere

Services: To provide instruction and act as moderator for US SAILING Sanctioned Safety at Sea Seminar.

Payment Schedule/Compensation: Total contract amount \$2,800, to be paid at a rate of \$1,700 per seminar plus travel expenses upon submittal of invoice as work is completed.

Term of Agreement: Jan 21-June 30, 2011

Source of Funding: To be paid from Sailing Center Funds

REVISIONS TO PREVIOUS BOARD ACTION

INDEPENDENT CONTRACTOR

IC Name: Commander's Weather Service

Services: Provide specialized and detailed marine weather forecasts for OCC School of Sailing & Seamanship vessels operating offshore.

AMEND Payment Schedule/Compensation: To be paid upon submittal of invoice as work is completed. Contract amount \$6,000 for term of Contract. *Revised to increase contract amount by \$5,000.*

Term of Agreement: January 20, 2011-December 31, 2011

Source of Funding: To be paid from Sailing Center Funds

(Original approval on July 21, 2010)

SPECIAL EVENTS

2011 Boat Shows – Fred Hall Fishing & Boat Show, Newport Boat Show, Lido Yacht Expo, Strictly Sail Pacific,

Date: TBA - March to September, 2011

Department: Sailing Center

Purpose: To promote sailing center programs, Alaska Eagle voyages and program donations.

Cost/Purpose/Funding Source: Expenses NTE \$2500 for show fees, display materials, transportation, lodging and meal expenses for approved staff and volunteers from Sailing Center or Foundation funds.

Project/Activity: Operation of OCC Foundation owned vessels.

Date: Jan 20 - Dec 31, 2011

Department: Sailing Center

Purpose: OCC Sailing staff to operate OCC Foundation owned vessels for the purpose of repair, fueling, training, vessel orientation and sea trials.

Cost/Purpose/Funding Source: Expenses NTE \$1000 to be paid from Sailing Center or Foundation funds to include supplies.

Professional Mariner Program Advisory Committee Meeting

Date: TBA - March, 2011

Department: Sailing Center

Purpose: Review Professional Mariner Program progress, equipment needs and future development with advisory committee

Cost/Purpose/Funding Source: Expenses NTE \$500 for materials and lunch from Sailing center funds.

OCC Men's Crew/Parent Night

Location: OCC Boathouse

Date: Fri, March 11, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: \$200.00 for coffee / tea and appetizers, reimbursement from acct #5304

OCC Men's Crew/Alumni Dinner

Location: OCC Boathouse

Date: Sat-Sun, March 6-7, 2010

Department: P.E. & Athletics
Purpose: To honor crew and crew alumni
Cost/Funding Source: Expenses NTE\$1000 / acct #5304

OCC Women's Crew/Alumni Harbor Cruise/Alumni row

Location: OCC Boathouse/Newport Harbor
Date: Sat-Sun, March 5-6, 2011
Department: P.E. & Athletics
Purpose: To honor crew and crew alumni.
Cost/Funding Source: Expenses NTE\$1000 / acct #5304

OCC Women's Crew/Parents Learn To Read

Location: OCC Boathouse/Newport Harbor
Date: Sat, March 12, 2011
Department: P.E. & Athletics
Purpose: To raise funds for the team by teaching parents how to row.
Cost/Funding Source: No fee

US National Team Rowing Identification Camp

Date: January 30, 2011
Purpose: Host Southwest Regional Camp for US Rowing Olympic Team giving exposure to Orange Coast College's team and facilities.
Cost/Funding Source: Expenses not to exceed \$500.00 to be paid from Sailing Center and Foundation Funds

Student Trips

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Conference/Activity: Fire Fighting Training for Professional Mariner students enrolled in MARA A153.

Location: Fire Station 7; 20401 Acacia Street, Santa Ana Heights Station, Newport Beach, CA

Dates: Three Saturdays in April-May, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: No cost to the district. Facilities will be provided by the Newport Beach Fire Department at no cost to the district. Purpose of trip is to complete fire fighting module of Marine Basic Safety Training for USCG STWW-95. Funding Source is not applicable.

Transportation: District bus or students will provide own transportation.

Conference/Activity: Field Trips for Professional Mariner Students enrolled in MARA A151 through A156.

Location: TBD

Dates: Jan 20 – May 28, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: No cost as facilities will be provided by each Maritime Company. The purpose is to offer the students a direct experience of being a professional mariner and observe maritime operations. Funding Source is not applicable.

Transportation: District bus or students will provide own transportation.

OCC MEN'S CREW

Conference/Activity: OCC Men's Crew/Scrimmage and Training Regattas

Location: See Schedule below

Dates: See Schedule below

Department: P.E. & Athletics

Cost/Purpose/Funding Source: to row in scheduled scrimmages and regattas, no fee.

Transportation: Students will provide own transportation.

Activity	Date	Location
Tri Race	Sat, March 19, 2011	Newport
Alumni Race Day	Sun, March 13, 2011	Newport
Newport Invitational Regatta	Sat, April 9, 2011	Newport

Conference/Activity: OCC Men's Crew/ UCSD Scrimmage

Location: Mission Bay, San Diego, CA

Dates: Sat, Feb 19, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: to row against UCSD/ no fee

Transportation: District Vans or bus.

Conference/Activity: OCC Men's Crew/San Diego Crew Classic

Location: Mission Bay, San Diego, CA

Dates: Fri-Sun, April 2-3, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: \$4,500/to pay entry fees, lodging and meals/ acct #5304 Ancillary

Transportation: District Vans

Conference/Activity: OCC Men's Crew/Stanford Invitational Regatta

Location: Redwood Shores, CA

Dates: Fri-Sun, April 15-17, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: \$3,000/to pay entry fee, lodging and meals/ acct #5304 Ancillary

Transportation: District Vans

Conference/Activity: OCC Men's Crew/Western Intercollegiate Rowing Championships

Location: Sacramento, CA

Dates: Fri-Sun, April 29-May 1, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: \$5,000 /to pay entry fees, meals, travel and lodging / acct #5304

Transportation: District Bus

Conference/Activity: OCC Men's Crew/American Collegiate Rowing Championships

Location: Oklahoma City, OK

Dates: Thurs-Sun, May 26-29, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: \$10,000 / to pay entry fees, meals, travel and lodging / acct #5304

Transportation: Flights to Oklahoma, rented vans, district van.

OCC WOMEN'S CREW

Conference/Activity: OCC Women's Crew/USD Scrimmage

Location: Mission Bay, San Diego

Dates: Sat, Jan 22, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: to row against USD/ no fee

Transportation: Students will provide own transportation.

Conference/Activity: OCC Women's Crew/UC Irvine Scrimmage

Location: Newport Harbor

Dates: Sat, Feb 5, 2011

Department: P.E. & Athletics
Cost/Purpose/Funding Source: to row against UC Irvine/ no fee
Transportation: District Vans

Conference/Activity: OCC Women's Crew/UC Davis Scrimmage
Location: Sacramento, CA
Dates: Fri-Sat, Feb 11-12, 2011
Department: P.E. & Athletics
Cost/Purpose/Funding Source: to row against UC Davis/ no fee
Transportation: District Vans

Conference/Activity: OCC Women's Crew/SDSU Scrimmage
Location: Mission Bay, San Diego
Dates: Sat, Feb 19, 2011
Department: P.E. & Athletics
Cost/Purpose/Funding Source: to row against SDSU/ no fee
Transportation: Students will provide own transportation.

Conference/Activity: OCC Women's Crew/UC Santa Barbara Scrimmage
Location: UC Santa Barbara
Dates: Sat, Feb 26, 2011
Department: P.E. & Athletics
Cost/Purpose/Funding Source: to row against UC Santa Barbara/ No fee
Transportation: District Vans

Conference/Activity: OCC Women's Crew/Chapman Dual
Location: Newport Harbor
Dates: Sat, March 12, 2011
Department: P.E. & Athletics
Cost/Purpose/Funding Source: /to row against Chapman/no fee
Transportation: Students will provide own transportation.

Conference/Activity: OCC Women's Crew/Berg Cup
Location: Newport Harbor
Dates: Sat, March 26, 2011
Department: P.E. & Athletics
Cost/Purpose/Funding Source: /to host and row in Berg Cup Regatta/ no fee
Transportation: Students will provide own transportation.

Conference/Activity: OCC Women's Crew/San Diego Crew Classic
Location: Mission Bay, San Diego, CA
Dates: Fri-Sun, April 1-3, 2011
Department: P.E. & Athletics
Cost/Purpose/Funding Source: \$1,000/to pay entry fees, lodging and meals/ acct #5304 Ancillary
Transportation: District Vans

Conference/Activity: OCC Women's Crew/Collins Cup
Location: Newport Harbor
Dates: Sat, April 16, 2011
Department: P.E. & Athletics
Cost/Purpose/Funding Source: /to participate in Collins Cup/ no fee
Transportation: Students will provide own transportation.

Conference/Activity: OCC Women's Crew/Western Intercollegiate Rowing Association
Location: Sacramento, CA

Dates: Fri-Sun, April 29-May 3, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: \$3,000 /to pay entry fees, lodging and meals/ acct #5304

Transportation: District Bus

Conference/Activity: OCC Women's Crew/American Collegiate Rowing Championships

Location: Georgia

Dates: Thurs-Sun, May 26-29, 2011

Department: P.E. & Athletics

Cost/Purpose/Funding Source: \$5,000/to pay entry fees, lodging and meals/ acct #5304 ancillary

Transportation: Flights to Georgia, District transportation, Rented Vans

17. Personnel Items

Subject	17.01 DIS - Personnel Items
Meeting	Jan 19, 2011 - Regular Meeting
Category	17. Personnel Items
Access	Public
Type	Consent

- a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations
- b. Authorization for Leaves of Absence
- c. Authorization for Schedule Changes, Classified Staff
- d. Authorization for Professional Experts
- e. Authorization for Monthly Travel Allowances
- f. Approval of Sabbatical Leave Requests

File Attachments

[Open.pdf \(14 KB\)](#)

PERSONNEL ITEMS

a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations

It is recommended that the following resignations be accepted and/or layoffs and terminations be authorized:

Classified

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Action</u>	<u>Effective Date</u>
Jones-Tharp, Michelle	OCC	Accounting Assistant III	39 mo	12/13/10

Classified Management

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Action</u>	<u>Effective Date</u>
Mann, Shawn	CCC	Manager, Military Program Outreach & Off Campus Operations	Resign	01/03/11

b. Authorization for Leaves of Absence

It is recommended that authorization be given for the following leaves of absence:

Faculty

Sherman Falcioni, Jocelyn, OCC, Instructor, 100% LOA/wop under the Family and Medical Leave Act of 1993 for the period 11/26/10 to 12/19/10.

Classified

Blankson, Araba, CCC, Military Contract Education Tech Intermediate, 100% LOA/wop under the Family and Medical Leave Act of 1993, for the period 10/11/10 to 10/29/10.

Savage, Hakeem, GWC, Computer Operator, 100% LOA/wop, effective 09/28/10.

c. Authorization for Schedule Changes, Classified Staff

It is recommended that authorization be given for the following temporary or permanent schedule changes in Classified Staff:

Extension of Temporary Schedule Changes

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Action</u>
Rusamiprasert, Laila	CCC	Receptionist	47.5%	100%	Extend end date from 1/18/11 to 04/19/11

d. Authorization for Professional Experts

It is recommended that authorization be given for the following professional experts:

Professional Experts over \$10,000.00

Cannon, Michael L., CCC, to facilitate and present workshops for Web Technologies, Marketing Strategies and Business Coaching, for the Rapid Response Special Project serving small businesses for the Orange County One-Stop Center, for the period 01/20/11 to 06/30/11, to be paid by timecard at \$100.00 per unit, 5.833 units per week for 24 weeks, compensation to be \$14,000.00.

Leighton, John F., CCC, to research, develop, write and edit grant proposals for the Planning and Development Department, for the period 01/20/11 to 04/09/11, to be paid by timecard at \$100.00 per unit, 12 units per week for 10 weeks, compensation to be \$12,000.00.

Lowrey, Shelley, OCC, to perform in Title III position and oversee grant as a requirement of Title III program regulations, for the period 01/10/11 to 01/09/12, to be paid at \$100.00 per unit, 12.84 units per week for 52 weeks, compensation to be \$61,948.00.

Mayberry, Shea C., CCC, to provide curatorial services in the Coastline Art Gallery, for the period 01/20/11 to 06/30/11, to be paid by timecard at \$100.00 per unit, 5 units per week for 24 weeks, compensation to be \$12,000.00.

Orrill, Deborah G., GWC, to provide general management and support of the Community Based Job Training (CBJT) Grant activities and perform duties of Sustainability Coordinator, to be paid at \$100.00 per unit, 18.156 units per week for 23 weeks, compensation to be \$41,762.50.

Snyder, Thomas J., CCC, to serve as Project Facilitator for the Title III Asian American Native American Pacific Islanders Serving Institution (AANAPISI) Grant, for the period 01/20/11 to 06/30/11, to be paid by timecard at \$100.00 per unit, 10.87 units per week for 23 weeks, compensation to be \$25,000.00.

Tran, Thu H., CCC, to revise current programming codes, review for functionality and finalize the Open Learning Language Initiative (OLLI) Spanish version for English language courses, for the Instructional Systems Development department, for the period 02/10/11 to 06/09/11, to be paid by timecard at \$10.00 per unit, 75 units per week for 16 weeks, compensation to be \$12,000.00.

Other Professional Experts

Carrera, Alfredo W., CCC, to facilitate and present workshops for Quick Books and Accounting Principles, for the Rapid Response Special Project serving small businesses for the Orange County One-Stop Center, for the period 01/20/11 to 06/30/11, to be paid by timecard at \$100.00 per unit, 0.833 units per week for 24 weeks, compensation to be \$2,000.00.

Ngo, Khanh Q., CCC, to provide Website Development Workshops for the Rapid Response Special Project serving small businesses for the Orange County One-Stop Center, for the period 01/20/11 to 06/30/11, to be paid by timecard at \$100.00 per unit, 0.8 units per week for 24 weeks, compensation to be \$1,920.00.

Revision to Previous Board Action

Carpenter, William, DIST, to complete degree audit project for general education and coordinate the international student programs, articulating with four-year schools, extend end date from 02/20/11 to 06/30/11, to be paid at \$100.00 per unit, 7.37 units per week for 19 weeks, increase compensation from \$15,000.00 to \$29,000.00.

e. Authorization for Monthly Travel Allowances

It is recommended that authorization be give for the following monthly travel allowances for staff members who use their personal cars regularly and frequently for college-related business:

OCC

Nguyen, Christine Interim VP, Adm Services	\$225.00 per month
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Tamanaha, Stephen Director, Athletics	\$130.00 per month
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f. Approval of Sabbatical Leave Requests

The following sabbatical leaves have been recommended by the appropriate College Sabbatical Leave Committees and the College Presidents. The cost of the recommended sabbaticals is within the funds provided for in the agreement between the Faculty Unit of the Coast Federation of Employees/American Federation of Teachers, Local 1911, and the Coast Community College District. After review by the Vice Chancellor for Human Resources, it is recommended by the Chancellor that the following sabbaticals be approved:

COASTLINE COLLEGE

Sabbatical Leave Dates

Secord, Debra
Wild, Michelle

Spring 2012, Spring 2013
Fall 2011

GOLDEN WEST COLLEGE

Sabbatical Leave Dates

Madrigal, Stella

Fall 2011

ORANGE COAST COLLEGE

Sabbatical Leave Dates

Berta, Melissa
Clark, Greg
Contopoulos, Nick
Kraft, Richard
McComb, Helen
Obstfeld, Raymond
Timmons, Terry

Fall 2011, Spring 2012
Fall 2011
Fall 2011, Spring 2012
Fall 2011
Spring 2012
Fall 2011
Fall 2011

18. Authorization for Independent Contractors

Subject **18.01 CCC – Independent Contractors**
Meeting Jan 19, 2011 - Regular Meeting
Category 18. Authorization for Independent Contractors
Access Public
Type Consent

UNDER \$10,000

IC Name: Wilcox, Susan

Services: Content revision of the Personal Finance Student Guide and Test Bank.

Payment Schedule/Compensation: 26 lessons @ \$200/lesson for a total contract of \$5,200.

Term of Agreement: January 20, 2011 – June 30, 2011

Source of Funding: ISD Publications Revisions funds

IC Name: Kim, Rosemary

Services: Develop and present the project Training Online Educators in the Web 2.0 Era.

Payment Schedule/Compensation: \$1,000 on March 1, 2011, and \$5,500 on May 20, 2011; dependent upon completion of the project's activities and submission of invoices for a total amount of \$6,500.

Term of Agreement: January 20, 2011 – June 30, 2011

Source of Funding: CTE-VTEA – IB Discipline/Industry Collaborative for Business Education (BIC) grant.

IC Name: Linthicum, Steve

Services: Develop and present the project Student Logo Competition.

Payment Schedule/Compensation: \$500 on January 28, 2011, and \$500 on May 20, 2011; dependent upon completion of the project's activities and submission of invoices for a total amount of \$1,000.

Term of Agreement: January 20, 2011 – June 30, 2011

Source of Funding: CTE-VTEA – IB Discipline/Industry Collaborative for Business Education (BIC) grant.

IC Name: Johnston, Sven

Services: Workshops conducted for clients at the Orange County One-Stop Center in Irvine.

Payment Schedule/Compensation: \$160 per workshop with a maximum of four workshops, for a total of \$640.

Term of Agreement: January 20, 2011 – June 30, 2011

Source of Funding: Rapid Response Special Project funds

IC Name: Dixon, Camille

Services: Perform and record voice-over narration segments for the ESL for Nurses online course.

Payment Schedule/Compensation: 24 lessons at \$225 per lesson for a total of \$5,400.

Term of Agreement: January 20, 2011 – June 30, 2011

Source of Funding: Technology Based Learning Initiative (TBLI) grant

IC Name: Denise Cusano Instructional Design, Inc.

Services: Instructional Design Services for Chevron Products Company Master Services Agreement (Board Approved: 2/3/10), SOW #2010-27, SRU Project Team Training Course - \$1,330; SOW #2011-30, Redesign of Safety CBTS – Phase 1 Analysis - \$2,000.

Payment Schedule/Compensation: \$3,330 paid by percentage of completion of project deliverables broken down into 5 stages of completion.

Term of Agreement: January 20, 2011 – June 30, 2011

Source of Funding: Chevron Products Company in support of this project.

IC Name: Huntington Commercial Publications

Services: Instructional Design Services for Chevron Products Company Master Services Agreement (Board Approved: 2/3/10), SOW #2011-30, Redesign of Safety CBTS – Phase 1 Analysis.

Payment Schedule/Compensation: \$5,000 paid by percentage of completion of project deliverables broken down into 5 stages of completion.

Term of Agreement: January 20, 2011 – June 30, 2011

Source of Funding: Chevron Products Company in support of this project.

Revision to Previous Board Action

IC Name: Curtner, Danielle

Services: Provide help desk response for online courses licensed by Coast Learning Systems, Friday evenings, Saturday, and Sunday.

Payment Schedule/Compensation: \$12 per hour with a maximum 5 hours per week prearranged and approved by the Director of Marketing and Partnerships for a total revised contract of \$4,000. (Revision is to increase total contract amount by \$2,500. Prior Board Approval: 5/19/10)

Term of Agreement: January 20, 2011 – June 30, 2011

Source of Funding: ISD ancillary funds

IC Name: McClinton, James

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course.

Payment Schedule/Compensation: 1 textbook chapter review @ \$150; 1 online lesson intro review @ \$300; 4 online lesson reviews @ \$150/review for a total revised contract of \$1,800. (Revision is to increase total contract amount by \$1,050 and extend ending date. Prior Board Approval: 5/19/10)

Term of Agreement: January 20, 2011 – June 30, 2011

Source of Funding: Funds received in support of this project.

Subject **18.02 DIS - Independent Contractors**
Meeting Jan 19, 2011 - Regular Meeting
Category 18. Authorization for Independent Contractors
Access Public
Type Consent

Under \$10,000

IC Name: Beeson, Tayer & Bodine, APC

Services: Facilitation by Neil Bodine and Joanne Bodine for the Board of Trustees' Retreat on February 5, 2011, to address the role of the Board of Trustees and individual Trustees, including related subjects as requested by the President of the Board

Payment Schedule/Compensation: NTE \$3,750.00 for preparation and presentation of February 5, 2011 Board of Trustees' retreat, including consultant fees for Neil Bodine and Joanne Bodine at \$1,500.00 and \$1,000.00 per day, respectively, for total fees of \$2,500.00, plus reasonable travel expenses (airfare, parking, hotel and meal costs).

Term of Agreement: January 20, 2011 – February 28, 2011

Source of Funding: District funds

IC Name: Ewing Consulting Services

Services: Conduct training of the District Reclass Committee per CFCE Contract Article 12

Payment Schedule/Compensation: \$500 for four-hour training on February 9, 2011. Payment after services rendered and invoice received.

Terms of Agreement: Conduct training February 9, 2011 at CCCD.

Source of Funding: District Funds

Subject **18.03 GWC - Independent Contractors**
Meeting Jan 19, 2011 - Regular Meeting
Category 18. Authorization for Independent Contractors
Access Public
Type Consent

UNDER \$10,000

IC Name: Damm, Kathryn

Services: Speaker at the 15th Annual Health Occupations Educator Institute

Payment Schedule/Compensation: \$1,500 to be paid on day of presentation

Term of Agreement: April 18, 2011

Source of Funding: RHORC Economic and Workforce Development program grant funds

IC Name: See below

Services: Judge events for Science Olympiad

Payment Schedule/Compensation: \$1,984, to be paid \$248 each, payable upon completion

Term of Agreement: February 23 – March 4, 2011

Source of Funding: General funds

Bernard, Patricia

Fusco, Judy

Grannell, Roswitha

McKibben, James

McKibben, Patricia

Shenton, Brent

Speakman, David

Wu, Ankuo

IC Name: Williams, Teri

Services: To provide restaurant coordination for Patrons Chefs for Scholarships fundraising event

Payment Schedule/Compensation: \$850, to be paid \$425 by February 1, 2011 and \$425 to be paid at event

Term of Agreement: February 1 – September 18, 2011

Source of Funding: Foundation funds

Subject **18.04 OCC - Independent Contractors**
Meeting Jan 19, 2011 - Regular Meeting
Category 18. Authorization for Independent Contractors
Access Public
Type Consent

UNDER \$ 10,000

IC Name: Mike Esperanza

Services: guest choreographer for Student Dance production.

Payment Schedule/Compensation: Total contract amount \$500 to be paid at a rate of \$40/hour for 20 hours,

Term of Agreement: Jan. 20-Feb. 2, 2011

Source of Funding: ASOCC and Ancillary Funds.

IC Name: Mathew E. Borden

Services: Provide Music production and music recording for the Orange Coast College Cheer and Dance Teams

Payment Schedule/Compensation: Total contract amount \$3000.00 to be paid upon submittal of invoice as work is completed

Term of Agreement: Jan. 20 - June 30, 2011

Source of Funding: ASOCC and Cheer and Dance Ancillary Funds.

IC Name: BuyBackPro Inc.

Services: Training and Installation of Recycling Center software

Payment Schedule/Compensation: Total contract amount is \$3,500.00 to be paid at completion of training

Term of Agreement: January 21,2011 - February 28,2011

Source of Funding: Recycling Center funds

IC Name: Captain Charles Moore

Services: Performing public lecture on Marine Plastic Pollution

Payment Schedule/Compensation: total contract amount \$200.00, to be paid upon submittal of invoice as work is completed

Term of Agreement: April 7, 2010

Source of Funding: to be paid from ASOCC/Club/Foundation funds.

Justification for late submittal: approval for the speaker was thought by the originator to be inherent in the language of the Special Project Board Item as submitted to the February 17, 2010 Board Agenda for Green Coast Days. Upon receipt of the invoice it was discovered by the agenda item originator that the Special Project approval was not sufficient for approving payment to an Independent Contractor.

OVER \$ 10,000

IC Name: PGINET Consulting

Services: To redesign and update the occcareers.com website.

Payment Schedule/Compensation: PGINET Consulting to be paid by monthly invoice a total of \$15,000.

Terms of Agreement: January 19, 2011- June 30, 2011

Source of Funding: Career Education Indirects, and Tech Prep Ancillary Account

19. Authorization for Staff Development

Subject **19.01 GWC - Staff Development**
Meeting Jan 19, 2011 - Regular Meeting
Category 19. Authorization for Staff Development
Access Public
Type Consent

Office Administration/Computer Business Applications Department Symposium

Date(s): May 4, 2011

Purpose: Preparing instructors and students for success in the newly revised Windows 7 and Office 2010 suite of application software.

Cost/Purpose/Funding Source: \$240 for food from Workshops and Conferences Professional Development funds.

Counseling Department Symposium

Date(s): April 7, 2011

Purpose: Basic Skills and Veteran Counseling Tools for Student Success.

Cost/Purpose/Funding Source: \$360 food from Workshops and Conferences Professional Development funds.

English Department Symposium

Date(s): March 18, 2011

Purpose: To arrive at a clearer understanding of the research process in a composition class. To define SLO's related to the research paper. To discuss & compile effective lesson plans.

Cost/Purpose/Funding Source: \$375 food from Workshops and Conferences Professional Development funds.

Mathematics Department Symposium

Date(s): January 21, 2011

Purpose: Technology training and promoting student success. Improvement of teaching and technology proficiency. Follow up evaluation of instructors and feedback.

Cost/Purpose/Funding Source: \$390 for food from Workshops and Conferences Professional Development funds.

Nursing Department Symposium

Date(s): May 16, 2011

Purpose: Overview in effective teaching strategies, curriculum and programmatic strategies for upcoming accreditation visit from Board of Registered Nursing.

Cost/Purpose/Funding Source: \$450 for food from Workshops and Conferences Professional Development funds.

20. Approval of Purchase Orders

Subject **20.01 DIS - Purchase Orders**
Meeting Jan 19, 2011 - Regular Meeting
Category 20. Approval of Purchase Orders
Access Public
Type Consent

File Attachments

[PurchaseOrderDIST.pdf \(22 KB\)](#)

PO NUM	NAME OF VENDOR	SITE	OBJECT CODE	AMOUNT
P0322576	GE Medical Systems Ultrasound & Primary Ultrasound equipment for ABC Building (GOB) Board Date: 12/08/10	OCC-GB	6401	534,354.18
P0322571	Philips Healthcare Cardiac & general ultrasound machines for ABC Bldg-Bid 1990 (GOB) Board Date: 12/08/10	OCC-GB	6401	432,142.94
P0322603	Dell Higher Education Computers for ABC Building (GOB) Board Date: 12/08/10	DIS-GB	6412	382,773.59
P0322644	Apple Computer Inc Apple computers for ABC Building. Board Date: 12/08/10	DIS	6412	175,143.19
P0322572	Medical Education Technologies Inc Human Patient Simulators - ABC Building (GOB) Board Date: 12/08/10	OCC-GB	6401	137,434.09
P0322786	Follett Higher Education Group Inc #1181 Open purchase order for books for EOPS continuing students	GWC	7605	80,000.00
P0322767	Collegenet Inc Installation, configuration, data prep, training for resource/scheduling software. Board Date: 12/08/10	DIS	5899	70,000.00
P0322609	Accuvant Renewal of software and hardware maintenance agreement for computer network security	DIS	5638	63,978.67
P0322755	B & P Services Inc Replace 8 Carrier roof top A/C units (GOB)	OCC-GB	6250	62,460.00
P0322762	El Camino Asphalt Paving Corp Remove & replace asphalt Parking Lot E (GOB)	OCC-GB	6120	60,000.00
P0322581	B & P Services Inc 8 New Roof Top Heat Pump Units C & L Bldg (GOB)	OCC-GB	6250	56,280.00
P0322731	Philips Healthcare New ABC Allied Health HeartSmart monitor defibrillators (GOB)	OCC-GB	6401	51,142.95
P0322611	Commvault Systems Inc Software maintenance renewal for District-wide back-up licenses	DIS	5638	50,776.03
P0322597	Pacific Blue Micro Hardware and software maintenance renewal	GWC	5638	41,408.00
P0322514	Medical Positioning Inc Medical positioning tables for OCC ABC Building (GOB)	OCC-GB	6401	40,885.06
P0322579	Waxie Sanitary Supply OCC campus custodial paper supplies	OCC	4312	40,000.00

Purchase Orders

P0322769	Computerland of Silicon Valley Computer software upgrade for Consumer Science classroom 205 (GOB)	OCC-GB	5699	36,589.63
P0322788	Pacific Blue Micro Hardware service maintenance agreement for Computer Maintenance Dept	OCC	5638	35,134.00
P0322601	Sable Systems Int'l Inc OCC ABC Bldg instructional materials (GOB)	OCC-GB	6401	34,703.40
P0322728	SIGMAnet Inc Hardware for remote network computer lab	CCC	4315	32,887.91
P0322643	Apple Computer Inc Computers for digital media software design classroom	CCC	4315	32,485.69
P0322517	Synegi Inc Archive software, support and installation for DIS	DIS	5699	32,044.00
P0322536	Community College League of Calif Library databases	GWC	5306	31,920.00
P0322466	Philips Healthcare OCC ABC Building cardiograph equip (GOB)	OCC-GB	6401	31,788.90
P0322512	Mideo Systems Inc OCC ABC Bldg instructional materials (GOB)	OCC-GB	6401	31,542.63
P0322604	Dell Higher Education Dell printers for ABC Bldg (GOB) Board Date: 12/08/10	DIS-GB	6412	31,170.43
P0322602	Fisher Scientific OCC ABC Biology instructional materials (GOB) Board Date: 10/06/10	OCC-GB	4312	28,825.24
P0322790	Xap Corp Software maintenance for online electronic admission application system. Board Date: 08/21/08	DIS	5638	28,720.45
P0322511	Wards Natural Science OCC ABC Bldgs instructional materials (GOB)	OCC-GB	4312	25,550.24
P0322768	SunGard Higher Education Inc Customized software license and service agreement District-wide	DIS	5638	25,232.00
P0322493	SVM LP Qty-500 EOPS prepay \$50.00 Arco gas cards	OCC	7601	25,035.00
P0322766	Collegenet Inc District-wide resource/scheduling software. Board Approved 12/08/10	DIS	5699	25,000.00
P0322531	Chef's Toys Advantage Culinary Arts Lab supplies and equipment	OCC	4312	24,290.33
P0322513	VWR Int'l Inc OCC ABC instructional materials (GOB)	OCC-GB	4312	23,651.03
P0322714	Community College League of Calif Electronic information resources renewal	CCC	5306	22,681.54
P0322718	Computerland of Silicon Valley	CCC	5699	22,076.26

P0322600	Software upgrade for Digital Media Design classes I Paradigms Inc	CCC	5306	21,578.70
P0322758	Software service maintenance agreement for Library	OCC	6250	20,700.00
P0322730	MS Rouse Co OCC Technology Bldg 2nd floor corridors floor covering (Capital)	OCC-GB	6250	20,238.00
P0322494	Sasco OCC ABC Bldg 72 workstation outlet (GOB)	OCC	5638	20,000.00
P0322574	Trane US Inc Campus chillers service maintenance	OCC	5899	20,000.00
P0322785	Exley, Daniel IC for Health Information Technology Grant. Board Date: 09/01/2010	GWC	7605	20,000.00
P0322793	Follett Higher Education Group Inc #1181 Open PO for book services for EOPS	OCC	7601	20,000.00
P0322727	OCC Ancillary#1000-24750-8070 EOPS student bus passes	CCC	4315	19,324.81
P0322510	SIGMAnet Inc Routers for remote network computer lab	OCC-GB	4312	18,631.59
P0322535	Builders Security Locks & Services Inc OCC Math Science Bldg materials (GOB)	GWC	5306	18,501.00
P0322775	Community College League of Calif Library subscriptions	OCC-GB	6412	17,835.93
P0322645	GovConnection Inc Computers for New ABC Bldg Project (GOB)	OCC-GB	6412	17,487.00
P0322608	Sehi Computer Products Inc ABC Consumer Science laserjet printers (GOB)	DIS	6402	17,432.60
P0322751	Dell Higher Education Computer server and software support for District Enterprise software system	CCC	5899	17,390.88
P0322761	Promenade Business Education Statewide Advisory Committee (BESAC) conference location. Board Date: 11/17/10	OCC-GB	6411	15,167.01
P0322787	Irvine Pipe & Supply ABC Allied Health 11 digital gas meters (GOB)	GWC	4312	14,000.00
P0322653	Pocket Nurse Open PO for Nursing Lab supplies	OCC-GB	6402	11,582.50
P0322792	Sehi Computer Products Inc ABC Consumer Science Interior Design printers (GOB)	OCC-GB	6411	11,232.76
P0322551	Medical Brokers West ABC Allied Health instructional materials (GOB)	GWC	4312	11,081.74
P0322661	Workplace Resource Student Chairs for Music 108 (Fund 40)	CCC	5899	10,000.00
	El Camino College			

	Open PO for mini-grant			
P0322566	Western Graphics Plus	DIS	5899	9,755.00
P0322646	Sehi Computer Products Inc	OCC-GB	6412	9,669.19
P0322659	College of the Desert	CCC	5899	9,605.00
P0322470	Tape4Backup.com	OCC	4315	9,542.00
P0322738	Physician Sales & Service Inc	GWC	4312	9,200.00
P0322678	Dentsply Rinn	OCC-GB	6401	9,037.16
P0322648	Dell Higher Education	CCC	4315	8,817.67
P0322662	Mission College	CCC	5899	8,250.00
P0322675	Dell Higher Education	OCC-GB	4312	8,154.62
P0322682	Sehi Computer Products Inc	GWC	4315	8,028.00
P0322697	Workplace Resource	OCC-GB	6411	7,733.22
P0322670	Carolina Biological Supply	OCC-GB	4312	7,664.84
P0322496	MS Rouse Co	OCC-GB	6250	7,575.00
P0322498	MS Rouse Co	OCC-GB	6250	7,575.00
P0322706	MSC Industrial Supply Co	OCC	4312	7,500.00
P0322497	MS Rouse Co	OCC-GB	6250	7,475.00
P0322619	Snap on Industrial	GWC	4312	7,376.30
P0322616	B & H Photo-Video	GWC	6412	7,313.17
P0322588	HRMS Inc	OCC	5899	7,200.00
P0322660	Irvine Valley College	CCC	5899	6,800.00
P0322624	Valerie Schmidt Associates	CCC	5112	6,600.00
P0322472	ResMed Corp	OCC-GB	6411	6,571.74
P0322599	Studica Inc	OCC	5638	6,500.00
P0322772	Studica Inc	OCC-GB	5699	6,500.00
P0322495	Sign-Mart	OCC-GB	6250	6,428.80
P0322780	Digital Networks Group Inc	OCC-GB	6412	6,287.76
P0322548	Paton Group	OCC	5638	6,198.75
P0322534	Evisions Inc	DIS	5638	6,177.00
P0322467	Community College League of Calif	OCC	5699	6,100.00
P0322639	Main Electric Supply Co	OCC	4312	6,100.00
P0322754	Community Playthings	OCC-GB	4312	6,001.92
P0322464	Digital Networks Group Inc	OCC	6411	5,960.56
P0322778	Emergency Medical Products Inc	OCC-GB	6411	5,929.54
P0322549	Fujifilm Medical Systems USA Inc	OCC-GB	6250	5,850.00
P0322681	World Point	OCC-GB	4312	5,820.74
P0322663	Yellow Sequoia Solutions & Education	CCC	5699	5,700.00
P0322642	Culinary Software Services Inc	OCC	5699	5,466.02
P0322759	MS Rouse Co	OCC-GB	6250	5,222.00
P0322526	Agiline LLC	DIS	5899	5,000.00
P0322613	Troxell Communications Inc	GWC	6412	4,967.70
P0322518	Synegi Inc	DIS	5699	4,947.20
P0322713	Scantron Corp	GWC	6412	4,731.25
P0322668	SIGMAnet Inc	CCC	4315	4,579.50
P0322741	One Stop Aviation Inc	OCC	4312	4,500.00
P0322503	Castagna Awnings	OCC-GB	6250	4,437.00
P0322650	Digital Networks Group Inc	OCC-GB	6412	4,430.52

Purchase Orders

P0322573	Pacific Blue Micro	OCC-GB	6250	4,407.63
P0322745	Home Depot	OCC	4312	4,200.00
P0322683	Provantage Corp	DIS	4315	4,093.21
P0322582	Mideo Systems Inc	OCC-GB	6411	4,092.03
P0322485	Evan's Gunsmith Shooters World Inc	GWC	5684	4,000.00
P0322607	Clark Security Products	OCC	4312	4,000.00
P0322565	Western Graphics Plus	DIS	5899	3,869.00
P0322760	MS Rouse Co	OCC-GB	6250	3,780.00
P0322652	Apple Computer Inc	GWC	6412	3,725.16
P0322545	MilesCo Scientific	OCC	6411	3,643.13
P0322726	SIGMAnet Inc	CCC	4315	3,631.38
P0322703	Aquatic Eco-Systems Inc	OCC	4312	3,540.66
P0322586	Bio-Rad Laboratories Inc	OCC-GB	4312	3,530.79
P0322743	MSC Industrial Supply Co	OCC	4312	3,500.00
P0322710	Carolina Biological Supply	OCC	4312	3,465.75
P0322651	Digital Networks Group Inc	OCC-GB	6412	3,316.78
P0322669	Prentke Romich Company	OCC-GB	6412	3,237.25
P0322671	Titan Environmental Solutions Inc	OCC-GB	6269	3,150.00
P0322626	Fisher Scientific	OCC	4312	3,087.11
P0322732	Signs etc	GWC	6250	3,074.35
P0322500	Castagna Awnings	OCC-GB	6250	3,055.88
P0322559	Western Graphics Plus	OCC	7601	3,041.88
P0322550	Seal's Compressed Gases	OCC-GB	4312	2,880.43
P0322686	Dell Higher Education	OCC	4312	2,843.02
P0322575	1elimited	OCC	5638	2,776.00
P0322674	Micro-Optics Precision Instruments Inc	OCC-GB	4312	2,660.00
P0322606	Paton Group	OCC	5638	2,620.00
P0322491	Office Depot	OCC	4312	2,500.00
P0322509	Sehi Computer Products Inc	CCC	4312	2,472.19
P0322612	A-1 Fence Co	GWC	6120	2,451.00
P0322737	Texon II	GWC	4312	2,433.75
P0322499	Castagna Awnings	OCC-GB	6250	2,425.13
P0322501	Castagna Awnings	OCC-GB	6250	2,425.13
P0322516	Apex Audio Inc	OCC	6412	2,406.27
P0322488	CompuCom Systems Inc	OCC	5638	2,395.88
P0322489	CompuCom Systems Inc	OCC	5638	2,395.88
P0322490	CompuCom Systems Inc	OCC	5638	2,395.88
P0322520	CompuCom Systems Inc	OCC	5638	2,395.88
P0322590	SARS Software Products Inc	OCC	5638	2,390.00
P0322704	VWR Int'l Inc	OCC	4312	2,339.48
P0322719	SIGMAnet Inc	CCC	4315	2,232.47
P0322502	Castagna Awnings	OCC-GB	6250	2,218.50
P0322684	CDWG	GWC	4315	2,218.50
P0322473	Dell Higher Education	OCC	6412	2,165.32
P0322733	Eureka Calif Career Info Sys	GWC	5699	2,147.81
P0322486	Baker & Taylor	GWC	6301	2,146.62
P0322672	Forestry Suppliers Inc	OCC-GB	4312	2,140.89

P0322615	Nat'l League for Nursing	GWC	5320	2,125.00
P0322623	Brink's Inc	CCC	5749	2,100.00
P0322680	Claflin Medical Equipment	OCC-GB	4312	2,080.80
P0322764	Claflin Medical Equipment	OCC-GB	4312	2,080.80
P0322776	School Health Corp	OCC-GB	6411	2,065.16
P0322628	Hardy Diagnostics	OCC	4312	2,000.00
P0322742	Aircraft Spruce & Specialty Co	OCC	4312	2,000.00
P0322746	Thompson Building Materials	OCC	4312	2,000.00
P0322610	Wild Packets	DIS	5638	1,996.00
P0322739	Greater Alarm Co Inc	GWC	6250	1,964.48
P0322781	Xerox Corp	OCC	5638	1,957.70
P0322711	Discount School Supply	OCC-GB	4312	1,947.87
P0322773	Galls Inc	OCC-GB	4312	1,930.24
P0322725	Aquatic Eco-Systems Inc	OCC	4312	1,924.86
P0322763	Armstrong Medical Industries Inc	OCC-GB	6411	1,908.56
P0322649	Microsoft Corp	CCC	5320	1,903.13
P0322709	Hardy Diagnostics	OCC	4312	1,802.45
P0322640	Emergency Medical Products Inc	OCC	4312	1,767.85
P0322592	New Readers Press	OCC	4312	1,747.62
P0322729	Kaplan Early Learning Co	OCC-GB	4312	1,739.06
P0322546	Pharmco Products Inc	OCC	4312	1,719.92
P0322544	CAPP:Computerized Assess & Placement	OCC	4312	1,683.09
P0322598	Apple Computer Inc	OCC-GB	6412	1,656.41
P0322774	Creation Engine Inc	OCC-GB	5699	1,650.70
P0322736	SIGMAnet Inc	CCC	4315	1,646.26
P0322563	Dream Maker Publishing	OCC	4312	1,646.25
P0322533	Novo Solutions Inc	DIS	5638	1,621.13
P0322539	Amer Red Cross	OCC	4312	1,530.01
P0322715	Scantron Corp	GWC	5638	1,506.00
P0322656	North OC ROP	GWC	5899	1,500.00
P0322707	Refrigeration Supplies Distrib	OCC	4312	1,500.00
P0322708	Allied Refrigeration Inc	OCC	4312	1,500.00
P0322705	McMaster-Carr	OCC	4312	1,479.00
P0322542	Sears Commercial One	OCC-GB	4312	1,474.25
P0322702	Fisher Scientific	OCC	4312	1,460.22
P0322567	MTM Business Systems	OCC	4312	1,423.54
P0322752	Dell Higher Education	OCC	6412	1,418.88
P0322577	Digital Networks Group Inc	OCC-GB	4312	1,380.23
P0322791	Driver's Alert Inc	DIS	5899	1,380.00
P0322665	Graybar Electric	CCC	6412	1,357.16
P0322594	PGINET Consulting	OCC	5899	1,320.00
P0322555	Dell Higher Education	DIS	6412	1,310.17
P0322471	Amico Scientific Corp	OCC	4312	1,274.77
P0322578	Siemens Water Technologies Corp	OCC-GB	6411	1,267.61
P0322735	Smardan Supply Co-Orange Coast	GWC	6250	1,242.84
P0322492	Sehi Computer Products Inc	GWC	6412	1,224.53
P0322596	Amer 3D Scientific	OCC-GB	4312	1,220.19

Purchase Orders

P0322750	Harland Technology Services	CCC	5638	1,214.00
P0322541	Follett Higher Education Group Inc #1180	CCC	7605	1,200.00
P0322782	Altaware Inc	OCC	5699	1,200.00
P0322720	SIGMANet Inc	CCC	4315	1,183.54
P0322757	1800Wheelchair.com	OCC-GB	4312	1,161.46
P0322530	Amazon.com	DIS	4315	1,140.97
P0322734	Adamson Police Products	GWC	4312	1,138.61
P0322614	Pete's Road Service Inc	GWC	4312	1,120.00
P0322481	Pitney Bowes Inc	GWC	4312	1,100.00
P0322476	Campbell Window Film	GWC	5899	1,080.00
P0322618	Shinoda Design Center Inc	GWC	4312	1,075.00
P0322557	Office Depot	OCC	4312	1,063.78
P0322724	Design Science Inc	OCC	5699	1,017.96
P0322627	Fisher Scientific	OCC	4312	1,000.00
P0322747	Home Depot	OCC	4312	1,000.00
P0322638	Fisher Scientific	OCC	4312	998.48
P0322685	Sehi Computer Products Inc	OCC	4312	997.00
P0322712	Home Depot	OCC-GB	4312	977.66
P0322519	Office Depot	OCC	4312	961.35
P0322779	Edward Don & Co	OCC-GB	4312	951.26
P0322483	CDWG	GWC	4315	949.38
P0322632	Smarthome	OCC	4312	920.44
P0322654	Photography by Tony Kawashima Inc	DIS	4321	897.19
P0322537	Amico Scientific Corp	OCC	4312	887.82
P0322368	Baker & Taylor	GWC	6301	873.84
P0322554	Baker & Taylor	GWC	6301	837.18
P0322556	Office Depot	OCC	4312	833.04
P0322641	Wards Natural Science	OCC	4312	814.51
P0322771	Origin Instruments Corp	OCC-GB	4315	808.88
P0322506	Fisher Scientific	CCC	4312	754.76
P0322487	Baker & Taylor	GWC	6301	709.02
P0322484	NetSupport Inc	GWC	5638	692.87
P0322622	Snap on Industrial	GWC	4312	688.91
P0322558	A Daigger Co	OCC	4312	683.40
P0322540	Nat'l Restaurant Assn Solutions LLC	OCC	4312	645.31
P0322630	Hardy Diagnostics	OCC	4312	602.34
P0322696	Dell Higher Education	OCC-GB	4315	596.62
P0322621	Snap on Industrial	GWC	4312	586.35
P0322677	Community Playthings	OCC-GB	4312	573.12
P0322744	Jameco Electronics	OCC	4312	550.00
P0322753	Barnes & Noble Inc	CCC	7601	528.23
P0322629	Aircraft Spruce & Specialty Co	OCC	4312	526.87
P0322532	UPS Protection Inc	DIS	5657	506.78
P0322584	Skulls Unlimited Int'l Inc	OCC-GB	4312	501.54
P0322474	Xerox Corp	OCC	4312	500.00
P0322617	ATI/Assessment Technology Institute	GWC	4312	500.00
P0322587	Lighting Supply Co	OCC-GB	4312	499.33

Purchase Orders

P0322716	OCLC Inc	OCC	5110	495.00
P0322756	Constructive Playthings	OCC-GB	4312	489.36
P0322561	Vex/Innovation First Inc	OCC	4312	477.07
P0322694	Office Depot	DIS	4312	469.96
P0322562	Vex/Innovation First Inc	OCC	4312	468.52
P0322748	iStockphoto.com	OCC	4312	456.75
P0322620	Amer Assn-Paralegal Education	CCC	5320	450.00
P0322605	Wards Natural Science	OCC	4312	444.12
P0322749	Calif Chamber of Commerce	DIS	5306	433.55
P0322564	Key Scientific Products	OCC	4312	416.51
P0322689	Office Depot	CCC	4312	414.77
P0322692	CDWG	OCC	4312	410.13
P0322676	Allentown Inc	OCC-GB	4312	402.78
P0322560	Garden Grove Unified Schools	OCC	5899	400.00
P0322625	Fisher Scientific	OCC	4312	382.79
P0322699	Amazon.com	OCC	4312	375.66
P0322717	OCLC Inc	OCC	5110	371.59
P0322478	NAFSA/Assn of Int'l Educators	CCC	5320	360.00
P0322770	Ablenet Inc	OCC-GB	4312	359.95
P0322740	JK Electronics Distributors Inc	GWC	4312	355.00
P0322595	Academic Impressions	OCC	5899	350.00
P0322538	Performance Envelope Inc	OCC	4312	340.13
P0322505	Fisher Scientific	CCC	4312	339.30
P0322789	Xerox Corp	OCC	5638	326.52
P0322777	A Daigger Co	OCC-GB	4312	321.90
P0322664	Dell Higher Education	CCC	4315	320.14
P0322693	Sehi Computer Products Inc	DIS	4312	319.76
P0322591	Nat'l Assn/Comm Coll Teacher Education	OCC	5320	300.00
P0322687	Office Depot	DIS	4312	300.00
P0322552	Thomas Scientific	GWC	4312	291.00
P0322701	Professional Indexes & Files	DIS	4312	288.73
P0322679	Code-2 LLC	OCC-GB	4312	275.79
P0322475	Hardy Diagnostics	CCC	4312	274.63
P0322479	Wards Natural Science	CCC	4312	270.29
P0322589	PGINET Consulting	OCC	5899	255.00
P0322468	Hitt Marking Devices Inc	OCC	4312	240.46
P0322465	Sehi Computer Products Inc	GWC	4315	230.35
P0322691	Office Depot	OCC	4312	227.28
P0322657	Amazon.com	GWC	4315	216.41
P0322688	Office Depot	CCC	4312	212.25
P0322633	VWR Int'l Inc	OCC	4312	207.41
P0322568	Programmer's Paradise	OCC	5699	204.71
P0322765	Attainment Co Inc	OCC-GB	4312	203.61
P0322469	Emergency Medical Products Inc	OCC	4312	201.99
P0322482	Harland Technology Services	GWC	4315	184.85
P0322523	Digital Networks Group Inc	OCC	4312	184.23
P0322698	Amazon.com	OCC	4312	183.90

Purchase Orders

P0322637	Siemens Water Technologies Corp	OCC	5638	180.00
P0322508	Sehi Computer Products Inc	CCC	4312	163.85
P0322521	Office Depot	OCC	4312	161.31
P0322507	Amazon.com	CCC	4312	159.02
P0322463	Meixler Technologies Inc	DIS	5899	155.40
P0322673	Graybar Electric	OCC-GB	4312	153.12
P0322543	Demco Inc	OCC	4312	147.48
P0322525	Time Clock Sales & Service Co Inc	DIS	4312	128.00
P0322631	Triarch Inc	OCC	4312	124.07
P0322524	Star Thrower Distribution Corp	OCC	4312	115.00
P0322480	Fisher Scientific	CCC	4312	114.08
P0322367	Nat'l Assn/Comm Coll Teacher Education	CCC	5320	110.00
P0322667	Baker & Taylor	GWC	6301	109.88
P0322634	Wards Natural Science	OCC	4312	109.12
P0322522	Digital Networks Group Inc	OCC	4315	106.11
P0322690	CDWG	CCC	4315	101.14
P0322547	Office Depot	OCC	4312	99.70
P0322666	Bio-Rad Laboratories Inc	CCC	4312	99.44
P0322593	WASFAA	OCC	5899	99.00
P0322695	Office Depot	DIS	4312	98.45
P0322635	Carolina Biological Supply	OCC	4312	93.80
P0322783	Dell Higher Education	OCC	4312	87.10
P0322700	Amazon.com	OCC	4312	60.29
P0322477	VMWare Inc	GWC	5699	54.32
P0322636	Triarch Inc	OCC	4312	47.50
P0322580	Graybar Electric	OCC-GB	4312	38.28
P0322515	Office Depot	GWC	4315	18.01
P0322655	Tustin Awards Inc	DIS	4321	13.28
Total				<u>3,790,423.53</u>

Object Code Legend

3000-3999 Staff Benefits
 4200-4299 Books, Replacement of
 4300-4799 Supplies/Printing
 5100-5199 Consultants/Lecturers
 5200-5299 Conferences/Travel
 5300-5399 Dues/Memberships/Subscriptions
 5400-5499 Insurance
 5500-5599 Utilities/Services/Contracts
 5600-5601 Film Rental
 5630-5673 Repairs/Equipment and Facilities
 5682-5699 Lease/Rentals
 5700-5899 Other Expense of Operations
 6100-6299 Site/Site Improvements/Building
 6300-6399 Books, New Acquisitions

6400-6499 Equipment, New/Replacement

21. Ratification/Approval of Checks

Subject **21.01 DIS - Ratification/Approval of Checks**
Meeting Jan 19, 2011 - Regular Meeting
Category 21. Ratification/Approval of Checks
Access Public
Type Consent

File Attachments

[CheckApproval.pdf \(41 KB\)](#)

NUMBER	NAME OF VENDOR	AMOUNT
0150919	Dynamic Animation Systems Inc Lease of Virtual Interactive Combat training system	720,000.00
0150552	Coast Community College Dist CCCD Medical Claims	418,383.43
0150979	Medco Health Solutions Inc Medical Prescription Claims	397,051.70
0150275	Kaiser Foundation Health Plan Inc Medical Premiums	289,110.65
0150554	Medco Health Solutions Inc Medical Prescription Claims	254,159.38
0151123	Coast Community College Dist CCCD Medical Claims	216,428.08
0150742	ACSIG Dental / Edge District Dental Claims and Admin Fees	202,251.55
0150866	Coast Community College Dist CCCD Medical Claims	182,633.43
0150632	Keenan & Associates District PIPS Worker's Compensation Premiums	168,125.00
0150394	Coast Community College Dist CCCD Medical Claims	166,225.71
0150746	Coast Community College Dist CCCD Medical Claims	155,608.70
0150274	Coast Community College Dist CCCD Medical Claims	139,802.60
0150553	Coast Community College Dist CCCD Medical Claims	103,891.36
0150522	Systems Technology Associates Inc Service maintenance agreement for HP server	97,811.40
0151318	Coast Community College Dist CCCD Medical Claims	92,097.90
0151320	Reliastar Life Insurance Co Life Insurance Premiums	82,957.56
0150569	Constellation NewEnergy Inc Electricity district wide	78,784.83
0151270	WestEd Services for SB70 Evaluation Grant	78,764.83
0151127	Reliastar Life Insurance Co Reinsurance Premiums	74,203.50
0150608	Southern Calif Edison Co Electricity district wide	64,488.40
0150568	Community College League of Calif	56,060.82

0150905	OCC Annual Library Database Renewal Community College League of Calif	50,421.00
0150295	GWC Annual Library Database Renewal Constellation NewEnergy Inc	44,534.72
0151321	Electricity district wide Reliastar Life Insurance Co	41,193.25
0150880	Long Term Disability Premiums Avalon Center at Garden Grove	40,600.00
0150551	Annual lease payment for One Stop Center in GG CCCD Workers Comp Trust Fund	40,159.09
0150345	Workers' Compensation Claims Southern Calif Edison Co	39,037.57
0150300	Electricity district wide Employment Development Dept-EDD	38,211.90
0150285	Unemployment insurance adjustment Avalon Center at Garden Grove	37,768.42
0150727	Annual lease payment for One Stop Center in GG The Irvine Co LLC	33,723.47
0150297	Lease payment for One-Stop Center - Irvine Dell Higher Education	31,457.96
0151158	Computer servers and software for DIS Education 4 Work	30,000.00
0150760	Career Tech Ed Comm Collaborative Grant Burke Williams & Sorensen LLP	28,163.80
0150747	District General Counsel Legal Service Delta Health Systems	27,860.50
0150869	Medical Administrative Fees Vision Service Plan	27,747.24
0150427	CCCD Annual Vision Claims Computerland of Silicon Valley	27,623.68
0150765	Renewal of Adobe software licence District Wide CCCD Student Refunds	26,668.00
0150735	Student Refunds Xerox Corp	26,666.20
0151117	Copier/Printer lease for District RBF Consulting	26,283.27
0150829	OCC Maritime Academy Pedestrian Bridge SVM LP	25,035.00
0151316	Qty-500 EOPS Prepay \$50.00 Arco Gas Cards Cambridge West Partnership LLC	24,000.00
0150974	Workplace Resource	22,835.22
0151148	CCCD Student Refunds	22,002.00
0150616	Unisource Worldwide Inc	21,346.17

0150981	Accrediting Commission-CJC	20,072.00
0150392	Sea-Clear Pools Inc	17,000.00
0150743	Blue Cross	16,793.28
0150466	Marsh Risk & Insurance Svcs	16,750.00
0151078	Vital Link OC	16,571.50
0151040	OC Treasurer-Tax Collector	16,517.00
0150567	Collegenet Inc	15,835.05
0151271	Western Graphics Plus	14,350.19
0150234	ScriptLogic Corp	14,103.75
0150715	PGINET Consulting	13,940.00
0150722	South OC Comm College Dist	13,450.00
0150423	CCCD Student Refunds	13,170.00
0150907	Constellation NewEnergy Inc	12,379.39
0150965	The Gas Co	12,167.05
0150541	Xerox Corp	11,722.58
0151086	Xerox Corp	11,670.78
0150500	Ralph Andersen & Associates	11,668.00
0150711	Oceanside Photo & Telescope	11,625.38
0150227	Mesa Consolidated Water Dist	11,268.75
0150391	RBF Consulting	11,153.45
0150685	Graphic Edge	11,092.50
0150585	Making Connections	11,000.00
0150827	Special Pay Retirement Plan	10,249.35
0150366	OCC Food Services	9,629.01
0150629	Nat'l Construction Rentals Inc	9,351.50
0150517	Southern Calif Edison Co	9,230.20
0150291	Certified Transportation Services Inc	8,909.47
0150328	Pacific Office Interiors	8,781.11
0150978	Dept of Industrial Relations	8,756.00
0151277	OCC Food Services	8,609.36
0151015	Goodwill of OC	8,205.00
0150769	Coast Community College Dist	8,050.00
0151004	Coastline Regional Occupational Program	8,000.00
0150223	Evisions Inc	7,900.00
0150732	Union Bank	7,639.94
0150217	Baker & Taylor	7,597.96
0151002	City of Huntington Beach	7,438.50
0150592	OC Treasurer-Tax Collector	7,410.50
0150820	RJ's Coaching & Consulting	7,000.00
0150441	Goodwill of OC	6,666.25
0150225	HRMS Inc	6,550.00
0150294	Consolidated Electrical Distributors	6,416.79
0150594	Odyssey Power Corp	6,375.00
0150848	Xerox Corp	6,332.47

0150927	GWC RHORC Trust	6,219.75
0151013	Daniel Exley	6,200.00
0151160	Evisions Inc	6,177.00
0151151	Community College League of Calif	6,100.00
0150961	Southern Calif Edison Co	6,080.22
0150977	Moss Co	5,988.10
0151239	SoundTree	5,976.73
0150529	Unisource Worldwide Inc	5,973.09
0150967	Time Warner Cable	5,838.97
0150826	Southern Calif Edison Co	5,786.28
0150242	Vital Link OC	5,771.50
0150563	Atkinson Andelson Loya Ruud & Romo	5,731.91
0150908	CR & R Inc	5,655.87
0150355	Union Bank	5,644.30
0150973	Susan Wilcox	5,550.00
0150287	Business Properties	5,392.27
0150896	Business Properties	5,392.27
0150834	Townsend Public Affairs Inc	5,240.00
0150835	Unisource Worldwide Inc	5,167.00
0151144	Baker & Taylor	5,048.98
0150720	Reed Printing Inc	4,991.40
0150315	Infinity Designs	4,893.75
0151248	Tape4Backup.com	4,892.93
0150708	Mesa Consolidated Water Dist	4,837.78
0150587	Modern Studio Equipment Inc	4,778.67
0150582	LRH Consulting	4,608.00
0150452	Knorr Systems Inc	4,590.16
0150589	Mustang Mechanical Contracting	4,556.00
0150584	Lynberg & Watkins	4,469.95
0150420	Callahan & Blaine	4,466.93
0151232	Sehi Computer Products Inc	4,350.19
0151118	Reliable Ice Equipment Inc	4,191.35
0151226	Wendy Rakochy	4,158.00
0150744	Care Resources Inc	4,040.50
0150696	ii Fuels, Inc	4,030.25
0151275	Lale Yurtseven	4,000.00
0150628	Electro Systems Electric	3,975.00
0150999	CCCD-Cash Clearing	3,950.63
0150936	Lenovo United States Inc	3,942.66
0150867	Keenan & Associates	3,850.00
0151317	Nat'l Construction Rentals Inc	3,834.54
0150875	Andtech Corporation	3,820.50
0150617	Waxie Sanitary Supply	3,790.01
0150964	Tab Products Co	3,663.34

0150557	Vision Service Plan	3,483.55
0150815	Prepress Supply Inc	3,454.98
0150230	OCE'	3,446.96
0150507	Saddleback Golf Cars	3,421.44
0151121	CCCD Workers Comp Trust Fund	3,416.89
0150550	Sea-Clear Pools Inc	3,400.00
0150937	Mandego Apparel	3,212.74
0150565	CCCD Student Refunds	3,166.33
0150588	Montgomery Hardware Co	3,129.72
0151319	Estate pf Agnes Wakeley	3,120.00
0150358	VWR Int'l Inc	3,089.02
0150359	Walters Wholesale Electric Co	3,026.63
0150799	McQuay Int'l	3,015.39
0150601	Wendy Rakochy	3,003.00
0151208	OCE'	2,974.77
0150363	Xerox Corp	2,879.21
0150564	Avalon Center at Garden Grove	2,831.58
0151043	Oracle America Inc	2,822.68
0150929	ii Fuels, Inc	2,791.73
0150534	Vital Link OC	2,750.00
0150845	Vital Link OC	2,750.00
0151065	Southern Calif Edison Co	2,718.80
0150212	ALC Global Inc	2,700.00
0151064	South OC Comm College Dist	2,650.00
0151038	Newport Beach Golf Course	2,635.00
0151218	ProEducation Solutions LLC	2,625.00
0151210	Office Depot	2,605.52
0150658	Baker & Taylor	2,605.01
0150778	Patrick Farley	2,500.00
0150797	Tadd Mc Calmont	2,500.00
0150803	Patrick Myers	2,500.00
0150824	Joshua Segura	2,500.00
0150914	Dustin Davis	2,500.00
0150982	AJ Kirkwood & Associates Inc	2,441.50
0150451	Kelly Equipment	2,408.36
0150566	Certified Transportation Services Inc	2,406.00
0150821	Sargent-Welch	2,402.80
0150615	TRL Systems Inc	2,310.00
0150243	Waxie Sanitary Supply	2,264.87
0151274	Xerox Corp	2,262.07
0150681	Richard Ghidella	2,250.00
0150226	Medco Supply Co	2,233.99
0150306	Great Western Sanitary Supply	2,212.34
0150670	Costa Mesa Country Club	2,210.00

0150293	City of Garden Grove	2,197.74
0150766	Cerritos Franchise Inc	2,181.00
0150712	Office Depot	2,171.79
0150630	TreeCare Arborists	2,150.00
0151083	West Coast Technology	2,122.00
0151119	South Coast Air Quality Mgmt District	2,094.60
0151120	South Coast Air Quality Mgmt District	2,094.60
0150767	Chem Pro Laboratory Inc	2,090.00
0151147	BJ Bindery Inc	2,066.25
0150811	Office Depot	2,056.15
0151175	Walter Howald	2,006.13
0150665	Coast Community College Dist	2,000.00
0151012	Diane Eberhardy	2,000.00
0151027	Steve Linthicum	2,000.00
0151163	Fred Feldon	2,000.00
0151231	Amy Schulz	2,000.00
0150570	Dell Higher Education	1,994.23
0151252	Time Warner Cable	1,980.00
0150506	Rutan & Tucker LLP	1,979.13
0150478	Office Depot	1,978.04
0150458	LiNKS Sign Language & Interpreting Services	1,953.00
0150431	Dell Higher Education	1,948.58
0150998	CCC Contract Education	1,947.76
0150813	Pak West Paper & Packaging	1,919.77
0151084	David Whyte	1,900.00
0151228	Malinni Roeun	1,891.01
0150596	Phoenix Group Info Systems	1,887.85
0150984	Alpha Card Systems LLC	1,875.55
0150435	Edmund Optics	1,866.19
0150237	Southern Calif Edison Co	1,832.07
0150841	Verizon Wireless	1,823.23
0150276	Kaiser Foundation Health Plan Inc	1,821.00
0150971	Verizon Wireless	1,801.93
0150483	PC Mall Gov Inc	1,792.99
0150442	Grainger	1,771.78
0150486	Pocket Nurse	1,752.92
0151132	Jesus Alcala	1,740.81
0151035	Mobile Modular Management Corp	1,738.91
0151204	Nextel Communications	1,723.99
0150573	Goodwill of OC	1,692.50
0150876	Anixter	1,668.73
0151249	TechRoom Inc	1,649.85
0151205	Novo Solutions Inc	1,621.13

0151129	Action Mailing Inc	1,573.33
0150731	tw telecom holdings Inc	1,564.24
0150395	Unum Ltc	1,558.40
0150830	Teltex Inc	1,554.04
0150992	Best Air Control	1,525.00
0151183	William Knowles	1,524.00
0151207	OCC Food Services	1,512.32
0150416	Blue Sky Outfitters	1,499.96
0151164	Fisher Scientific	1,491.14
0151187	Lisa Lee	1,483.65
0150612	The Gas Co	1,472.49
0151184	Virginia Komenda	1,456.09
0150614	Time Warner Cable	1,452.00
0150438	Gale Group Inc	1,432.94
0150801	Monkey Sports	1,397.60
0150330	Pivot Point Int'l Inc	1,389.97
0151251	The Gas Co	1,386.30
0150595	Office Depot	1,359.25
0151036	Joseph Mraz	1,350.00
0150649	AT & T	1,320.57
0150351	Total Recall Captioning Inc	1,320.00
0150840	Verizon Wireless	1,315.72
0150421	Camel Financial Inc	1,313.01
0150357	VS Athletics	1,287.60
0150436	Ewing Irrigation Products Inc	1,274.32
0150828	State Board of Equalization	1,274.00
0150398	ACS Education Services Inc	1,236.15
0151193	Mariposa Women & Family Center	1,224.00
0150520	Storefront Door Repair	1,210.00
0150791	Joint Review Committee/DMS	1,200.00
0151171	Antony Hoang	1,196.83
0150575	Harland Technology Services	1,164.00
0151030	MailFinance Inc	1,156.05
0151150	Paula Coker	1,116.00
0151006	CR & R Inc	1,104.30
0150871	Academic Senate	1,101.12
0151172	Jeffery Hobbs	1,100.80
0150618	Susan Wilcox	1,100.00
0150910	Ding-Jo Currie	1,096.96
0150327	On-Site LaserMedic Corp	1,081.00
0150938	Earnest Marchbank	1,080.02
0150397	ABC Companies	1,079.68
0150283	AT & T	1,060.98
0150703	Leonard Chaidez Tree Service	1,050.00

0151180	Dennis Kelly	1,045.00
0150771	Constellation NewEnergy Inc	1,032.81
0151190	MailFinance Inc	1,029.52
0150321	Memory Suppliers Inc	1,028.85
0150279	Andtech Corporation	1,015.34
0150833	Tom Black Service Center	1,007.60
0151197	Leslie Mccall	1,005.00
0150312	Image Printing Solutions	1,000.50
0150361	Susan Wilcox	1,000.00
0150796	MAERB	1,000.00
0151075	Tri-State Environmental	1,000.00
0151215	Joseph Poshek	1,000.00
0150809	OC Wholesale Flowers	996.97
0150353	Tri-Best Visual Display Products	993.83
0150348	Time Warner Cable	993.82
0150887	Battery Systems Inc	971.88
0150831	Theodore Robins Ford	968.99
0150326	Office Depot	960.71
0150278	Alco Target Co	958.03
0150635	Aardvark Clay Supply	957.88
0150985	Robert Altamura	950.00
0151000	CDWG	949.37
0150684	Grainger	935.14
0151230	SCHOOLSin	925.15
0150210	A-Z Wholesale Floral Supply Inc	915.68
0150631	CCCD Workers Comp Trust Fund	905.45
0151133	Art Supply Warehouse	902.54
0151031	Marina Landscape Inc	895.00
0151130	Loretta Adrian	887.90
0150540	Wolters Kluwer Health	883.99
0150533	Verizon Wireless	873.70
0150528	Turf Star Inc	871.71
0151122	Celtic Special Health Prod Div	869.00
0150768	Chevron	857.40
0151255	Karen Tran	851.08
0151088	Lale Yurtseven	850.00
0151041	Office Depot	847.64
0150646	AT & T	841.87
0151135	AT & T	840.97
0151240	South Coast Fire Protection Co	840.00
0150837	Verizon California	837.69
0150921	Federal Express Corp	828.69
0150897	Calif Tool Welding Supply	827.31
0150930	Jazz-Z Beauty Products Inc	824.80

0150222	Dept of Justice	824.00
0150842	Verizon Wireless	822.71
0150607	So Cal Commercial Printing	820.47
0151063	So Cal Commercial Printing	820.47
0150445	Harland Technology Services	813.00
0150700	Kennedy, Patrick	810.00
0150481	Palazzo, Michael	805.00
0150513	Shinoda Design Center Inc	792.13
0150331	Powertron Battery Co	792.03
0151057	Rutan & Tucker LLP	790.00
0150349	Time Warner Cable	789.00
0150895	Business Office Solutions	788.53
0150346	Stater Bros Markets	783.56
0150714	Pete's Road Service Inc	779.33
0150544	Matthew Zebrowski	778.69
0150499	Raica, Ken	770.20
0151003	Clay-King.com	767.78
0150412	Baker & Taylor	767.53
0150301	Federal Express Corp	755.10
0150675	Dunn Edwards Corp	752.11
0150238	T-Mobile USA	751.00
0150976	Division of State Architect	750.00
0151198	James McClinton	750.00
0150531	Daniel Valencia	749.00
0150318	Johnson Outdoors	745.24
0150525	Sarah Taylor	741.75
0150241	Verizon California	741.48
0151244	Stater Bros Markets	739.84
0150310	Home Depot	737.34
0150912	Datamax O'Neil Printer Supplies	724.14
0150543	Yale Chase Equipment & Services Inc	720.97
0150424	Chaco, Michael	712.83
0151195	Richard Mathias	708.12
0150673	DeSurra, Christopher	707.00
0150918	W. Dunn III	705.64
0151177	Iron Mountain	702.29
0150663	Carlson, Norman RS	702.00
0150669	Company of Experts Inc	700.00
0150898	Oceana Callum	700.00
0150935	Michael Leigh	700.00
0150963	Millie Sweesy-Barger	700.00
0151034	Shana Menaker	700.00
0151149	Hernan Chaves	700.00
0151153	David Crockett	700.00

0151154	Julie David	700.00
0150457	Lewallen, Jameson	699.95
0150501	Reardon, Matthew	698.30
0150365	Home Depot	698.11
0150793	James Kelly	697.79
0150455	Lee, Grace	695.43
0150806	NetSupport Inc	692.87
0150672	Daniels Tire Service	690.38
0150393	Amer Fidelity Assurance	689.50
0150718	Quinn Power Systems	689.48
0150485	Pierce, John	685.46
0151257	Tustin Awards Inc	684.27
0150943	April Millikan	680.04
0150879	Art Supply Warehouse	677.01
0150890	Denise Bon	675.04
0151081	WASFAA	675.00
0150924	Follett Higher Education Group Inc #1094	673.44
0150891	Suzanne Brazney	671.31
0150220	City of Westminster	670.88
0150463	Magee, Holly	670.56
0151024	Learning Resources Network Inc	670.00
0150320	Kelly Paper	665.11
0150555	Medco Health Solutions Inc	665.05
0150487	Prado Olympic Shooting Park	650.00
0150953	Prado Olympic Shooting Park	650.00
0150749	A-Z Wholesale Floral Supply Inc	648.97
0150874	Jesus Alcala	648.00
0150558	3M Clean Water Solutions	643.10
0150434	DURBIN, MEGAN	640.48
0151201	Merck Vaccines	639.72
0150536	Michael Wang	639.47
0150467	McMaster-Carr	631.91
0151258	Universal Medical Inc	626.21
0150611	Technical Associated Services	625.00
0150503	Reyes, Armando	621.67
0151181	Kelly Paper	621.24
0150521	Styles, Scott	620.43
0150692	Holander, Gena A	620.00
0150709	OCC Food Services	619.79
0150574	Grainger	611.98
0150989	August, Michelle	608.52
0150784	Graybar Electric	604.15
0151045	Otto Frei	602.48
0150699	Joint Review Committee/DMS	600.00

0150893	Ronald Burgess	592.55
0151173	Home Depot	591.60
0150496	PSi	590.00
0151225	PSi	590.00
0150704	LiNKs Sign Language & Interpreting Services	589.00
0150780	Fleet Services Inc	588.40
0150447	Hsu, Yau Ren Luke	588.17
0150474	Nguyen, Dennis	586.64
0150926	Gale Group Inc	585.11
0150530	UPS Protection Inc	585.08
0151241	Southern Calif Edison Co	584.99
0150231	Office Depot	584.23
0150911	Ding-Jo Currie	581.80
0150497	Quality Aire	580.48
0151128	Reliastar Life Insurance Co	573.25
0150456	Lee, Michele	572.82
0151018	Home Depot	572.69
0150453	La, Joe	571.22
0151070	The Gas Co	564.40
0150539	Natalie Williams	560.86
0151219	Professional Indexes & Files	560.17
0150468	Monkey Sports	559.03
0150432	Dubowitch, Stacey	554.81
0150473	Nguyen, Caroline	553.67
0150788	Hoist Services Inc	553.30
0150502	Refrigeration Supplies Distrib	551.50
0150464	Magh, Albert	551.36
0150776	Dept of Social Services	550.00
0151046	Pearson Education	550.00
0150335	Rio Grande	549.65
0150894	Business Office Solutions	545.52
0150725	T-Mobile USA	539.29
0150480	Pacific Blue Micro	537.50
0150512	Shepard, Brandon	536.89
0151124	Memorial Prompt Care Medical Group	535.00
0150471	Mouser Electronics	530.48
0150535	Andrew Wallin	528.63
0151166	GovConnection Inc	526.46
0150477	OC Wholesale Flowers	521.72
0151082	David Webster	518.75
0150523	Stephen Tamanaha	518.57
0150748	First Health	514.15
0150888	Benner Metals Corp	512.43

0150775	Dell Higher Education	512.41
0150527	Tri-Anim Health Services	510.68
0151074	Toshiba Business Solutions	508.92
0150902	Child Development Centers	507.00
0150970	UPS Protection Inc	506.78
0150462	Maeda, Justin	501.16
0150461	Maddox, Katie	501.12
0150785	Great Western Sanitary Supply	500.14
0150360	Western Scientific Co	500.00
0150437	Daniel Farrell	500.00
0150524	Mike Taylor	500.00
0150779	Patrick Farley	500.00
0150798	Tadd Mc Calmont	500.00
0150804	Patrick Myers	500.00
0150823	Joshua Segura	500.00
0150889	Melissa Berta	500.00
0150913	Dustin Davis	500.00
0151076	United Parcel Service Inc	500.00
0150459	Ly, Vy	498.37
0150792	JW Pepper & Son Inc	495.45
0150993	Beutel, Benjamin	495.00
0150761	Calif Commercial Lighting Supply Inc	492.96
0150448	Johnstone Supply	492.63
0150770	Consolidated Electrical Distributors	491.56
0151233	Kevin Shannon	486.00
0151047	Performance Envelope Inc	481.87
0150786	HB Magazine	480.00
0150510	Seeley, Steven	479.73
0150418	C2 Reprographics	476.52
0150916	Declues Burkett & Thompson LLP	475.10
0150289	Carmen's Uniforms Inc	472.57
0150472	Nguyen, Abner	466.79
0150413	Baker Rentals & Sales Inc	465.00
0150782	GovConnection Inc	463.17
0150273	Times Community News	462.50
0150751	Amtech Elevator Services	461.44
0151194	Connie Marten	454.00
0150882	B & H Photo-Video	453.95
0150948	OC Auditor-Controller	453.50
0150430	Cucinotti, Kylie	450.00
0150341	Shred Confidential Inc	448.88
0150454	Laguna Clay Co	448.78
0150868	Vision Service Plan	446.58
0150338	Sehi Computer Products Inc	446.39

0150689	Rumi Hashimoto	440.00
0150705	Malaty, Martha	440.00
0151039	Nguyen, Jake	438.97
0150865	Celtic Special Health Prod Div	434.50
0151143	B & H Photo-Video	431.99
0150408	AT & T	430.25
0150370	Xerox Corp	429.61
0150962	Stater Bros Markets	427.49
0151141	Anh Auduong	424.97
0151203	Conrad Moreno	424.18
0150638	All-Pack Co Inc	423.99
0150516	Smith, Sarah	423.97
0151273	World-Wide Fire Inc	421.25
0151005	Cossette, Daniel	420.00
0150825	Shinoda Design Center Inc	419.69
0151214	PL Hawn Co Inc	419.04
0150802	MSC Industrial Supply Co	411.35
0151168	Lorraine Henry	406.15
0150337	Scott Electric	405.00
0150277	Accurate Termite & Pest Control	404.00
0150590	Nat'l Assn/Colleges & Employers	400.00
0150509	Security Signal Devices	397.30
0151211	Tarin Olson	397.00
0150972	Vision Wear Int'l Inc	396.68
0151037	NCMPR	395.00
0150906	Community Lock & Safe Service	392.44
0150682	Go With Jo Travel	390.80
0150690	Phylicia Hassapis	386.40
0150667	Community College League of Calif	385.00
0150668	Community College League of Calif	385.00
0151254	Chau Tran	384.00
0151055	Rhino Electric Supply	381.61
0150286	BJ Bindery Inc	380.63
0150518	Stater Bros Markets	378.40
0150323	Mesa Golf Carts Inc	376.63
0150396	AACC	375.00
0150633	AACC	375.00
0150634	AACC	375.00
0150795	Lynda.com	375.00
0150641	Art Supply Warehouse	373.37
0150683	Lee Gordon	372.00
0150706	Marna, Jodi Della	371.00
0150538	Waxie Sanitary Supply	369.21
0150593	OCLC Inc	367.84

0150922	Final Image Inc	365.77
0150941	Master Recording Supply Inc	365.40
0151156	Eberhard Equipment Inc	365.34
0150805	NAFSA/Assn of Int'l Educators	365.00
0150308	Henry Schein Inc	359.05
0151202	Mesa Golf Carts Inc	355.11
0150479	Orange Coast Auto Repair	354.21
0151152	Computerland of Silicon Valley	354.13
0150364	Yale Chase Equipment & Services Inc	351.13
0150660	Blick Art Materials	350.00
0151161	Extensis	349.86
0150789	Home Depot	348.31
0150484	Pharmedix	348.15
0150688	Karen Harelson	347.50
0150404	Art Supply Warehouse	347.43
0150613	The Gas Co	345.47
0150439	Ganahl Lumber Co	345.12
0150996	Calif Stage & Lighting	345.09
0150662	CAPED	345.00
0150304	Michael Giblin	340.02
0151269	West Payment Center	339.57
0151191	Marina Landscape Inc	339.35
0150892	Buddy's All-Star Inc	336.86
0151126	Newport Urgent Care	336.00
0150504	Romero, Roxanne	333.96
0150218	Calif Tool Welding Supply	331.81
0150333	Rancho Vista Landscaping Inc	330.00
0150440	Gist, Damon	330.00
0151227	Rancho Vista Landscaping Inc	330.00
0150288	Camel Financial Inc	328.25
0151159	Jeanette Ellis	327.40
0150674	Discount School Supply	326.84
0151042	On Course	325.00
0151087	Xerox Corp	324.62
0150559	Aircraft Spruce & Specialty Co	322.75
0150236	SoundTree	320.62
0150774	Dakota Backflow Co	320.00
0150362	Wilson Language Training Corp	313.50
0150917	Dell Higher Education	313.18
0150415	Beutel, Benjamin	310.00
0150759	Bio-Rad Laboratories Inc	307.31
0151009	Dept of Real Estate, Exam Section	305.00
0150819	Rhino Electric Supply	304.94
0150303	Ganahl Lumber Co	304.19

0150637	Airgas West Inc	301.24
0150221	Cummins Cal Pacific LLC	300.00
0150240	Thomson Reuters/Barclays	300.00
0150470	Melissa Moser	300.00
0150729	Kathie Tran	300.00
0150475	Nguyen, Jake	299.84
0150687	Hardy Diagnostics	297.12
0151189	Los Angeles Times	293.55
0151072	Thomson West	288.26
0150952	Postmaster	283.57
0150325	Minuteman Plumbing & Drains	282.50
0151023	Kurzweil Educational Systems Inc	281.88
0150411	B & P Services Inc	279.25
0150710	OCC Petty Cash	274.69
0151264	Wards Natural Science	270.29
0150808	Newport Exterminating	269.50
0150647	AT & T	268.26
0150702	Mary Lee	267.00
0150762	Calif Tool Welding Supply	265.73
0151234	Shell Oil	263.30
0150604	Signs etc	263.16
0150639	Allied Refrigeration Inc	261.82
0150465	Main Electric Supply Co	260.02
0151246	SystemTools Software Inc	259.25
0151170	Hitt Marking Devices Inc	258.00
0150677	Ernest Packaging Solutions Inc	257.96
0150403	Amico Scientific Corp	254.80
0151049	Prince Enterprises Inc	254.60
0150605	Silver Screen Products	252.00
0150754	Assistech Special Needs	251.90
0150332	R & L Medical Co	250.00
0150701	LabWest Inc	250.00
0150664	Caston Office Solutions	249.80
0150526	Chelsea Torres	248.89
0150581	Johnstone Supply	247.54
0150511	Sehi Computer Products Inc	247.07
0150900	CCC	246.40
0150400	Airgas West Inc	244.39
0150942	Medical Processor Services	240.00
0150368	Smart & Final Stores LLC	238.46
0150750	Aardvark Clay Supply	238.21
0150498	Quinn, Greg	234.59
0150224	Home Depot	234.27
0150764	CCC Petty Cash	233.47

0150579	Insight Media	232.14
0150968	Times Community News	231.90
0150724	Staples Advantage	230.95
0151185	Landmark Services Inc	229.20
0151188	Naomi Lonky	228.00
0150920	ECS Refining	227.70
0151213	Pep Boys	227.04
0150425	City of Fountain Valley	227.01
0150305	Grainger	226.74
0150609	Staples Advantage	225.12
0150636	Academic Senate	225.00
0150832	Times Community News	225.00
0150410	Austin Hardwoods	224.87
0150843	Verizon Wireless	223.65
0150508	School Specialty Intervention	222.85
0150886	Elizabeth Barton	222.32
0150928	Lorraine Henry	219.96
0150317	Eli Jaramillo	219.50
0150947	OC Auditor-Controller	218.50
0150580	Iron Mountain	218.44
0150807	New England Biolabs	218.01
0150870	A-Z Wholesale Floral Supply Inc	216.96
0150794	Kelly Paper	216.88
0151247	T & L Printing Inc	212.06
0151014	Federal Express Corp	210.68
0151067	Stater Bros Markets	206.56
0150640	Cristina Arellano	205.50
0150734	White Cap Construction Supply	205.32
0150446	Home Depot	205.08
0151017	Lorraine Henry	204.76
0150773	Crop Production Services Inc	204.39
0150211	Advantage Graphics & Printing	202.55
0151032	McGraw-Hill Companies	202.39
0150417	Burdett, Kyle	201.89
0150469	Melissa Moser	200.00
0150730	Kathie Tran	200.00
0151238	Smog & Gas of Costa Mesa	200.00
0150726	Karen Thayer	199.95
0150772	CR & R Inc	199.85
0150753	Art Supply Warehouse	199.25
0150655	AT & T	198.74
0150836	US Bank	197.64
0150986	Christina Amaral	197.20
0150955	Lorraine Prinsky	196.40

0150542	Xpedx Paper & Graphics	196.01
0150810	Oce' Imagistics Inc	194.86
0151174	Walter Howald	193.41
0150949	Office Depot	191.37
0151020	Hub Auto Supply	191.27
0150691	Haz Party Rentals	189.50
0150298	Dunn Edwards Corp	187.37
0150839	Verizon Wireless	186.12
0150314	Industrial Metal Supply	185.61
0151050	Public Economics Inc	184.69
0150307	Hardy Diagnostics	183.57
0150606	Smardan Supply Co-Orange Coast	183.31
0151242	Nancy Sprague	182.84
0151019	Hsu, Yau Ren Luke	181.00
0150460	Lynberg & Watkins	180.07
0150822	Security Signal Devices	179.70
0151125	Newport Urgent Care	179.00
0151263	Wabash Instrument Corp	178.35
0150213	AT & T	178.32
0150676	Eberhard Equipment Inc	177.74
0150966	The Shredders	177.00
0150560	Allied Refrigeration Inc	174.49
0151085	Natalie Williams	174.44
0151146	Angela Bell	172.59
0150925	Fry's Electronics	171.66
0151010	DUBOWITCH, STACEY	171.00
0150644	AT & T	168.32
0150476	Nikki's Flags	167.78
0150532	Verizon California	166.46
0151265	Wards Natural Science	161.70
0150515	Smart & Final Stores LLC	160.94
0151021	Iron Mountain Records Mgmt	160.66
0150514	Siemens Water Technologies Corp	160.64
0151068	Suburban Water Systems	159.04
0150800	Meixler Technologies Inc	155.40
0150719	Amy Rangel	155.25
0150610	Stater Bros Markets	154.32
0151216	Powertron Battery Co	153.73
0150783	Grainger	152.72
0151212	Jerry Patterson	152.00
0151026	Lee, Michele	151.00
0151053	Reyes, Armando	151.00
0151080	Michael Wang	151.00
0150414	Bee Busters Inc	150.00

0150519	Storage Place	150.00
0151245	Storage Place	150.00
0150659	Brian Beichner	148.59
0150402	Christina Amaral	147.90
0150449	Jones, Reed	147.00
0151033	Medical Arts Press	146.50
0151069	Amy Thach	146.00
0150694	Horizon Distributors Inc	145.18
0150319	Jones & Bartlett Learning LLC	145.00
0150407	AT & T	144.88
0150679	Federal Express Corp	143.57
0150844	Village Nurseries LP	141.32
0150781	Geil Kilns	140.20
0150562	Art Supply Warehouse	139.23
0150352	Tri-Anim Health Services	138.97
0150309	Hewlett Packard	137.29
0151131	Aircraft Spruce & Specialty Co	136.89
0150290	Warren Carter	136.25
0150697	Iron Mountain Records Mgmt	135.01
0150284	AT & T	134.14
0150872	Aircraft Spruce & Specialty Co	131.26
0151266	Wards Natural Science	130.52
0151134	AT & T	130.34
0151192	Marina Landscape Inc	128.84
0151155	Dish Network Chicago	128.43
0151073	Time Clock Sales & Service Co Inc	128.00
0151061	Melissa Simpson	126.60
0151016	GovConnection Inc	125.20
0150228	OC School Boards Assn	125.00
0150666	Community College Facility Coalition	125.00
0151062	Smog & Gas of Costa Mesa	125.00
0151237	Smart & Final Stores LLC	124.76
0150216	AT & T	123.39
0150899	Caston Office Solutions	122.77
0150239	The Gas Co	122.35
0151229	Lloyd Saposnek	121.75
0150650	AT & T	120.81
0150957	Jesus Reyes	120.56
0150983	Alliance Payphone Inc	118.00
0150933	Valerie Klein	116.00
0150680	Gans Ink & Supply Co Inc	115.17
0151243	Star Thrower Distribution Corp	115.00
0150987	Anderson, Kelly	114.00
0150991	Lisa Becker	114.00

0151182	Gary Kinzer	114.00
0151272	Frank Woodard	114.00
0151054	Linda Rhines	112.90
0150980	Aardvark Clay Supply	111.20
0150653	AT & T	110.61
0150344	South Coast Bobcat Inc	108.80
0150537	Wards Natural Science	106.62
0150723	Southern Calif Edison Co	105.16
0150940	Marinus Scientific	104.40
0150602	Saddleback Golf Cars	103.69
0151060	Shepard, Brandon	101.50
0150733	Water Tech	101.27
0150571	EBSCO Subscription	100.05
0150336	Loren Sachs	100.00
0150482	Michelle Parolise	100.00
0150881	Mary Avalos	100.00
0150990	Beach Physicians Medical Group	100.00
0151167	GWC Food Services	100.00
0150299	W. Dunn III	99.00
0151178	Nicolette Jackson	99.00
0151138	AT & T	98.07
0150367	Orkin Commercial Services	98.00
0150950	Diep Pham	98.00
0150340	Shinoda Design Center Inc	97.49
0150302	Fisher Scientific	97.46
0150838	Verizon California	97.35
0150960	Smardan Supply Co-Orange Coast	96.48
0150873	Alan's Lawnmower & Garden Ctr Inc	95.75
0150603	Sehi Computer Products Inc	95.43
0151044	Orkin Commercial Services	95.00
0151235	Shred Confidential Inc	95.00
0151276	Home Depot	93.89
0150946	Mary O'Connor	92.50
0150329	Pak West Paper & Packaging	92.13
0150405	AT & T	91.10
0150429	Crown Ace Hardware	90.23
0151157	EBSCO Subscription	90.04
0150777	Eberhard Equipment Inc	89.85
0151267	Water Tech	88.97
0151200	McFadden-Dale Industrial Hardware LLC	88.51
0151169	Jacqueline Hils-Williams	88.50
0150945	Melinda Nish	87.60
0150643	AT & T	86.04
0151196	Marie Mc Grath	86.00

0150280	Antimite Termite & Pest Control	85.00
0151028	Maeda, Justin	84.13
0150763	Carolina Biological Supply	84.05
0151145	Sandra Basabe	83.00
0150350	Time Warner Cable	82.63
0151253	Time Warner Cable	82.63
0151250	Karen Thayer	81.56
0150401	Allied Refrigeration Inc	81.15
0150995	Burdett, Kyle	81.00
0151007	CUCINOTTI, KYLE	81.00
0151079	Andrew Wallin	81.00
0150737	Home Depot	79.60
0150686	GWC Petty Cash	78.78
0150583	Luerzer's Archive Inc	78.00
0151278	Stater Bros Markets	77.85
0150450	Jones, Zachary	77.32
0151066	Springdale Ace Hardware	77.08
0151261	USA Mobility Wireless Inc	75.41
0150324	Mesa Muffler Services Inc	75.00
0151056	Cheryl Rojas	75.00
0150678	Eversoft	74.71
0151268	Waxie Sanitary Supply	73.08
0150997	Carpi, Joseph	72.95
0151165	Follett Higher Education Group Inc #1180	72.59
0151137	AT & T	72.16
0150399	Adair, Kevin	72.00
0150443	Great Western Sanitary Supply	70.16
0150356	Verizon California	70.02
0151001	Chaco, Michael	70.00
0151011	DURBIN, MEGAN	70.00
0151025	Lee, Grace	70.00
0151029	Magee, Holly	70.00
0151059	Seeley, Steven	70.00
0150707	Medical Arts Press	69.88
0150235	Shinoda Design Center Inc	69.07
0150738	Smart & Final Stores LLC	68.34
0150572	Ford Electronics Inc	68.19
0150561	Aramark Uniform Services	67.45
0150877	Aramark Uniform Services	67.45
0150878	Aramark Uniform Services	67.45
0150884	Baker & Taylor	66.84
0151186	Le, Phuonganh	66.45
0150215	AT & T	66.30
0150652	AT & T	66.30

0150903	Choi, Eric	65.20
0150812	Orkin Commercial Services	65.00
0150923	FishMax.Com LLC	65.00
0150790	Irvine Pipe & Supply	64.82
0150988	AT & T	64.24
0150944	Ailene Nguyen	64.00
0150959	Seal's Compressed Gases	64.00
0150339	Shell Oil	63.90
0151206	OC Sheriff's Dept	63.00
0150505	Suzanne Rosas	62.87
0151136	AT & T	60.15
0150847	Wards Natural Science	59.87
0151052	Cynthia Reber-Bonhall	59.00
0150232	Print Magazine	57.00
0150316	Irvine Pipe & Supply	55.61
0150419	Calif Tool Welding Supply	53.83
0151058	Loren Sachs	53.27
0150969	Karen Tran	52.72
0150745	CCCD Workers Comp Trust Fund	51.70
0150885	Deborah Bales	51.49
0150904	Shirley Collins	51.25
0150578	Industrial Metal Supply	51.10
0151209	Oce' Imagistics Inc	50.86
0150661	Elizabeth Caluag	50.25
0150444	GWC Food Services	50.24
0151179	Jobelephant.com Inc	50.00
0150488	Precision Dynamics Corp	49.39
0150846	VWR Int'l Inc	48.38
0150642	AT & T	48.23
0151256	Turf Tire Distributors	46.76
0150369	Stater Bros Markets	45.64
0150656	AT & T	45.48
0150219	Capitol Enquiry	45.16
0150296	County of Orange	45.00
0151260	USA Mobility Wireless Inc	44.60
0151139	AT & T	42.67
0150281	Apple Computer Inc	42.42
0150752	Apple Computer Inc	42.41
0151217	Lorraine Prinsky	42.00
0150654	AT & T	41.11
0150693	Home Depot	40.55
0150739	Xerox Corp	40.30
0151077	Verizon California	40.19
0150313	Industrial Blade & Products Co Inc	39.51

0150883	David Baird	39.00
0150931	Nancy Jones	39.00
0150576	Home Depot	38.91
0150721	Ny Sayasy	38.19
0151140	AT & T	36.88
0150354	Troxell Communications Inc	36.56
0150755	AT & T	36.43
0150756	AT & T	36.43
0151051	Raica, Ken	34.80
0150932	Thomas Juno	33.10
0150619	Smart & Final Stores LLC	32.97
0151048	Pitney Bowes Presort Services Inc	32.42
0150728	Time Warner Cable	32.29
0150586	Richard Melim	30.00
0150591	Linda Newman	30.00
0150648	AT & T	30.00
0150577	How Magazine	29.96
0151259	USA Mobility Wireless Inc	29.42
0151199	McFadden-Dale Industrial Hardware LLC	29.12
0150233	Prudential Overall Supply Co	29.07
0150347	The Gas Co	28.49
0150716	Pitney Bowes Presort Services Inc	28.33
0150909	Crown Ace Hardware	28.24
0150600	Prudential Overall Supply Co	27.97
0150956	Prudential Overall Supply Co	27.97
0150428	Consolidated Electrical Distributors	26.31
0151089	Matthew Zebrowski	26.31
0150433	Dunn Edwards Corp	26.06
0150951	Hai Pham	26.00
0150556	Vision Service Plan	25.90
0150787	Hitt Marking Devices Inc	25.76
0150736	Tracy Young	25.40
0150492	Prudential Overall Supply Co	25.10
0150229	OCC Food Services	25.03
0151262	Verizon California	24.81
0150645	AT & T	24.43
0150311	Hub Auto Supply	24.33
0150426	City of Huntington Beach	24.32
0150422	Carpi, Joseph	24.13
0150657	AT & T	23.52
0150282	Art Supply Warehouse	23.27
0150698	JK Electronics Distributors Inc	22.90
0150994	Dave Bunnell	22.50
0151142	Mary Avalos	22.50

0150818	Prudential Overall Supply Co	21.68
0150934	Konica Minolta Business Solutions Inc	21.62
0151022	Island Florals	21.54
0151224	Prudential Overall Supply Co	20.76
0150490	Prudential Overall Supply Co	19.11
0150599	Prudential Overall Supply Co	19.11
0150817	Prudential Overall Supply Co	19.11
0151221	Prudential Overall Supply Co	19.11
0150489	Prudential Overall Supply Co	19.10
0150493	Prudential Overall Supply Co	19.10
0150494	Prudential Overall Supply Co	19.10
0150495	Prudential Overall Supply Co	19.10
0150717	Prudential Overall Supply Co	19.10
0150491	Prudential Overall Supply Co	18.62
0150598	Prudential Overall Supply Co	18.62
0150816	Prudential Overall Supply Co	18.62
0151222	Prudential Overall Supply Co	18.62
0150713	Terry Otto	18.00
0150939	Vesna Marcina	18.00
0150597	Prudential Overall Supply Co	17.68
0150695	Hub Auto Supply	17.41
0150334	Rhino Electric Supply	17.25
0150322	Mesa Consolidated Water Dist	17.00
0151220	Prudential Overall Supply Co	16.28
0151223	Prudential Overall Supply Co	16.28
0150958	Eddie Rivera	16.00
0151071	The Gas Co	14.18
0150343	Smardan Supply Co-Orange Coast	13.53
0150292	City Of Newport Beach	12.50
0150954	Lorraine Prinsky	12.00
0151162	Federal Express Corp	11.73
0150214	AT & T	11.37
0150651	AT & T	11.19
0150406	AT & T	11.17
0150758	AT & T	10.93
0150409	AT & T	10.89
0151008	Dell Higher Education	10.56
0150342	Sims-Orange Welding Supply Inc	10.45
0151236	Sims-Orange Welding Supply Inc	10.11
0150901	Paul Chalfant	10.00
0151176	Hub Auto Supply	9.05
0150671	Crown Ace Hardware	8.68
0150757	AT & T	6.56
0150915	Julie Davis-Wolfe	6.00

0150814 PL Hawn Co Inc

4.76

Total

\$ 5,958,117.81

22. Check List for General Obligation Bond Fund

Subject **22.01 DIS - General Obligation Bond Fund**
Meeting Jan 19, 2011 - Regular Meeting
Category 22. Check List for General Obligation Bond Fund
Access Public
Type Consent

File Attachments

[CheckApprovalBond.pdf \(13 KB\)](#)

NUMBER	NAME OF VENDOR	AMOUNT	PROJECT
0151299	Kamran & Co Inc OCC Student Center Kitchen Bid 1982	275,008.00	420249
0150371	Associates Purchasing New LRC Bldg Furniture	225,283.47	420356
0150856	LPA Inc Architect for OCC Consumer Health & Lab Science	223,242.90	420207
0150267	Liberty Climate Control OCC Student Center Renovation Bid 1975	187,884.00	420249
0150740	Bergelectric Corp ABC Bldg Bid 1965 Category -T- Electrical/Fire	175,516.00	420207
0151280	Best Contracting Services Inc OCC Student Center Renovation Bid 1975	174,960.00	420249
0150864	Vector Resources Inc GWC Learning Resource Center Bid 1953	173,712.94	420356
0150849	Castlerock Environmental Inc Bid 1977 Newport Beach Learning Center Phase I	169,669.00	420894
0150268	Richard & Richard Construction Co Inc ABC Bldg Bid 1965	157,330.00	420207
0150384	Mobile Modular Management Corp OCC Food Service Temp buildings	149,819.01	420297
0150380	Heinaman Contract Glazing Inc ABC Bldg Bid 1965 Category -I-Glass & Glazing	137,689.00	420207
0150270	Sierra Lathing Co Inc OCC Student Center Renovation Bid 1975	137,434.00	420249
0151306	Pacific Blue Micro Technology infrastructure for ABC Building	136,951.05	420207
0151092	Bergelectric Corp ABC Bldg Bid 1965 Category -T- Electrical/Fire	135,010.00	420207
0150259	Heinaman Contract Glazing Inc ABC Bldg Bid 1965 Category -I-Glass & Glazing	128,287.00	420207
0151090	Alpha Mechanical Heating & Air Conditioning ABC Bldg Bid 1965 Category -R- HVAC/Plumbing	122,761.00	420207
0150257	Elljay Acoustics Inc ABC Bldg Bid 1965 Category -L- Acoustical Ceilings	118,802.00	420207
0150852	Fitzpatrick Dental Equipment Co Inc Bid 1980 OCC ABC Bldg Dental Lab Operatories	99,180.01	420207
0151297	J Colavin & Son Inc Bid. 1975 OCC Student Center Renovation	90,082.00	420249
0150255	Dennison Electric Inc Bid 1975 OCC Student Center Renovation	88,358.00	420249
0150376	CW Driver	84,877.80	420207

0151287	ABC Bldg Const Mgr Service Dennison Electric Inc OCC Student Center Renovation Bid 1975	80,955.00	420249
0151105	ISEC ABC Bldg Bid 1965	72,035.00	420207
0151095	Brian DeVries Construction Inc ABC Bldg Bid 1965 Category -C Concrete	71,955.00	420207
0151314	Southcoast Acoustical Interiors Inc OCC Student Center Renovation Bid 1975	70,350.00	420249
0151101	Elljay Acoustics Inc ABC Bldg Bid 1965 Category -L- Acoustical Ceilings	64,780.00	420207
0151303	Liberty Glass & Metal Inc OCC Upgrade Student Center Bid 1975	64,170.00	420249
0150386	MVE Institutional Inc Architectural Services for OCC Music Bldg #3	61,209.00	420201
0150264	JB McGalliard & Sons Inc OCC Student Center Renovation Bid 1975	60,255.00	420249
0150252	Cosco Fire Protection Inc ABC Bldg Bid 1965 Category -Q- Fire Protection	59,061.00	420207
0150545	Alpha Mechanical Heating & Air Conditioning ABC Bldg Bid 1965 Category -R- HVAC/Plumbing	58,919.00	420207
0150855	Landmark Site Contractors LRC Category J- Asphalt, Site Concrete & Paving	53,535.60	420356
0150381	Interpipe Contracting Inc OCC ABC Bldg Site Prep Bid 1961	51,909.00	420207
0150261	ISEC ABC Bldg Bid 1965	48,942.00	420207
0150390	UCMI Inc OCC ABC Building	47,040.00	420207
0151112	RVH Constructors Inc ABC Bldg Bid 1965	44,904.00	420207
0151309	Precision Floor Covering ABC Bldg Bid 1965 Category -K- Ceramic Tile	44,655.00	420207
0150265	Kamran & Co Inc Bid No 1982 OCC Student Center Kitchen Rebid	44,190.00	420249
0150863	UCMI Inc OCC ABC Building	43,360.00	420207
0151311	Sierra Lathing Co Inc OCC Student Ctr Renovation Drywall Bid 1975	43,309.00	420249
0151099	Cosco Fire Protection Inc ABC Bldg Bid 1965 Category -Q- Fire Protection	42,032.00	420207
0151286	Day Star Industries Inc Student Ctr Kitchen Bid 1982	41,309.00	420249
0150859	SEWUP JPA	37,033.00	420894

0150269	Newport Beach Learning Resource Center RVH Constructors Inc ABC Building Bid 1965	36,045.00	420207
0151282	Continental Plumbing Inc OCC Student Services Renovation Bid 1975	35,617.00	420249
0150260	Industry Coatings ABC Bldg Bid 1965 Category -N- Painting	35,356.00	420207
0151116	Walker Electric Inc OCC Transformer T-6 Project	32,242.88	420292
0151098	CCC Contract Education Tax for Parcel 424-401-09.00	30,667.74	420894
0151300	Kamran & Co Inc OCC Student Ctr Kitchen Bid 1982	30,557.00	420249
0151293	GCI Construction Inc OCC - ABC Bldg Sewer Lift Station Repair	29,394.00	420207
0151093	Best Contracting Services Inc ABC Building Sheet Metal Bid 1965	28,710.00	420207
0151111	Richard & Richard Construction Co Inc ABC Building Bid 1965	28,440.00	420207
0151302	Liberty Climate Control OCC Student Ctr Renovation HVAC Bid 1975	27,807.00	420249
0150258	Gamma Builders Inc	23,926.00	420249
0151279	Bergelectric Corp	22,266.00	420249
0151103	Industry Coatings	20,430.00	420207
0150853	Keenan & Associates	20,240.00	420894
0151281	Continental Plumbing Inc	19,198.00	420894
0150858	Psomas	18,835.09	420207
0151104	Interpipe Contracting Inc	18,445.00	420207
0150621	DMA Greencare Contracting Inc	17,785.00	420207
0150253	Cuyamaca Const Inc	17,464.00	420249
0151114	TYR Inc	17,452.00	420356
0150271	Sierra Lathing Co Inc	15,271.00	420249
0151305	Mobile Modular Management Corp	14,650.80	420297
0151100	DMA Greencare Contracting Inc	14,549.00	420207
0150372	Briggs Electric Inc	13,914.00	420292
0151289	EDGE Development Inc	13,678.00	420249
0151091	Alpha Mechanical Heating & Air Conditioning	13,640.00	420207
0151308	Plumbing Piping & Construction Inc	12,482.10	420356
0150620	Digital Networks Group Inc	12,095.87	420207
0150627	TYR Inc	11,780.00	420356
0151107	Marina Landscape Inc	11,478.96	420356
0151310	R & L Medical Co	11,143.75	420207
0151307	Painting and Decor LTD	10,368.00	420249
0150383	Mesa Consolidated Water Dist	10,125.00	420894

0150256	Dennison Electric Inc	9,818.00	420249
0151285	Cuyamaca Const Inc	9,547.00	420249
0150382	Main Electric Supply Co	9,490.86	420292
0151102	Heinaman Contract Glazing Inc	9,271.00	420207
0151288	Dennison Electric Inc	8,995.00	420249
0150378	Elmco Duddy	8,905.45	420292
0150862	Stryker Sales Corp	8,094.57	420207
0151304	Martin & Ziegler Inc	8,077.68	420356
0151106	ISEC	8,004.00	420207
0151096	Brian DeVries Construction Inc	7,995.00	420207
0150250	Continental Plumbing Inc	7,818.00	420249
0151109	Mobile Modular Management Corp	7,325.40	420297
0150375	Crew Inc	7,038.00	420894
0150272	US Demolition Inc	6,995.00	420249
0150546	Alpha Mechanical Heating & Air Conditioning	6,547.00	420207
0150850	Construction Testing & Engineering Inc	5,673.00	420249
0150262	ISEC	5,438.00	420207
0150741	Location Air	5,250.00	420292
0150373	Climatec Building Technologies Group	4,999.14	420293
0150266	Kamran & Co Inc	4,910.00	420249
0151312	Sierra Lathing Co Inc	4,812.00	420249
0151292	Gamma Builders Inc	4,770.00	420249
0150626	Pacific Blue Micro	4,210.88	420356
0150244	A-1 Fire Protection Inc	4,136.00	420249
0150860	Snowden Electric Co Inc	3,960.00	420894
0151313	Snowden Electric Co Inc	3,960.00	420894
0151284	Continental Plumbing Inc	3,957.00	420249
0150374	Construction Testing & Engineering Inc	3,635.00	420249
0151301	Keenan & Associates	3,613.00	420356
0150246	Best Contracting Services Inc	3,450.00	420207
0151094	Best Contracting Services Inc	3,190.00	420207
0150254	Day Star Industries Inc	2,601.00	420249
0151291	First Amer Title Insurance Co	2,150.00	420894
0151283	Continental Plumbing Inc	2,133.00	420894
0150624	MTGL Inc	2,014.50	420356
0151315	Workrite Ergonomics Inc	1,801.80	420356
0150245	Bergelectric Corp	1,800.00	420249
0151294	Global Geo-Engineering Inc	1,755.00	420356
0150248	Brian DeVries Construction Inc	1,733.00	420207
0150547	Industrial Masonry Inc	1,543.00	420207
0150388	So Cal Soil & Testing Inc	1,532.00	420207
0151290	EDGE Development Inc	1,520.00	420249
0150622	Guida Surveying Inc	1,500.00	420248
0151298	JB McGalliard & Sons Inc	1,350.00	420249

0151108	Marina Landscape Inc	1,275.44	420356
0150854	Keenan & Associates	1,130.59	420894
0150548	State Water Resources Ctrl Brd	1,008.00	420356
0150861	So Cal Soil & Testing Inc	976.50	420207
0150251	Continental Plumbing Inc	869.00	420249
0150623	ModSpace	761.26	420399
0150857	ModSpace	761.26	420399
0150377	Elite Construction Equipment Rental	604.00	420207
0150851	Elite Construction Equipment Rental	604.00	420207
0150389	TBP Architecture Inc	585.00	420233
0150385	MTGL Inc	583.25	420233
0151115	UCMI Inc	500.00	420207
0150379	Geocon Consultants Inc	460.00	420233
0150387	P2S Engineering	434.11	420249
0150263	J Colavin & Son Inc	385.00	420249
0150247	Best Contracting Services Inc	383.00	420207
0150549	State Water Resources Ctrl Brd	346.00	420356
0151113	Southern Calif Edison Co	297.00	420894
0151296	HPS Mechanical Inc	241.00	420249
0151110	MTGL Inc	240.50	420356
0150249	Brian DeVries Construction Inc	193.00	420207
0150625	MVE Institutional Inc	72.80	420201
0151097	C2 Reprographics	47.02	420249
0151295	HPS Mechanical Inc	26.70	420249

Total

\$ 5,303,922.68

23. Authorization for Special Payments

Subject	23.01 DIS - Special Payments
Meeting	Jan 19, 2011 - Regular Meeting
Category	23. Authorization for Special Payments
Access	Public
Type	Consent

Reissue Check for Payment of Salary

It is requested that authorization be given to reissue a payroll check to Charles R. Sento, Jr. in the amount of \$2,085.21. Original check number 02027460 payroll 04A dated 10/31/2008, is outdated and not negotiable. It has not been reissued previously; account number is 110001-090200-8899-800000.

Fiscal impact: No Change

Subject	23.02 OCC - Special Payments
Meeting	Jan 19, 2011 - Regular Meeting
Category	23. Authorization for Special Payments
Access	Public
Type	Consent

Payment of \$200 for the 2010 – 2011 biannual fee to the Board of Registered Nursing, Consumer Affairs, Sacramento, CA for Orange Coast College to remain as a Continuing Education Provider.

ACTION ITEMS

(Green Pages)

The following action items require individual motions and votes before these items can be implemented. Board actions which would have the effect of emending current District policies will be specifically noted. Current policies affected will be referenced.

24. Approval of Agreements

Subject 24.01 CCC - Approve a Service Provider Agreement between Continental Vending, Inc. and the Coast Community College District for Vending Services at Coastline Community College

Meeting Jan 19, 2011 - Regular Meeting

Category 24. Approval of Agreements

Access Public

Type Action

Approve a Service Provider Agreement between Continental Vending, Inc. and the Coast Community College District for Vending Services at Coastline Community College

Background: This Service Provider agreement will provide student support services for food products that are wholesome, palatable and of high quality. Continental Vending, Inc. agrees to distribute and dispense hot and cold beverages, confections, milk, pastries, sandwiches, salads and other food products or sundry items in automatic vending machines at the following Coastline Community College sites: Coastline One-Stop Centers located in Irvine and Westminster, the Le-Jao Center located in Westminster, the Costa Mesa Center located in Costa Mesa, the Garden Grove Center located in Garden Grove and Newport Beach Center located in Newport Beach. All vending machines shall be maintained in good working order and in a clean and sanitary condition. This Service Provider Agreement has been specifically developed to support all students at the above locations.

Goal/Purpose: To provide nutritious food products for Coastline's students at Coastline's learning sites.

Comments (if any): None

Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Service Provider Agreement with Continental Vending, Inc. and the Coast Community College District. The term of the Agreement is for sixty months beginning January 20, 2011 through January 19, 2016. The Board President, or designee, is authorized to sign the Agreement. (See Attachment # 6)

Fiscal Review and Impact: No cost to the District. Revenue projected at \$6,000 annually based on historical data.

File Attachments

[Continental Vending.pdf \(193 KB\)](#)

Subject	24.02 CCC - Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Third Edition of the Telecourse Student Guide for Physical Anthropology: The Evolving Human
Meeting	Jan 19, 2011 - Regular Meeting
Category	24. Approval of Agreements
Access	Public
Type	Action

Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Third Edition of the Telecourse Student Guide for Physical Anthropology: The Evolving Human

1. Background: Cengage Learning wishes to publish the third edition of the student guide to accompany the course, Physical Anthropology: The Evolving Human, produced by Coast Learning Systems. The Publisher and Coast Learning Systems wish to have Coast prepare the necessary revisions for the third edition under the same terms and conditions applicable to the student guide under the Agreement approved on 7/20/05.

2. Goal/Purpose: To revise the current Student Guide for Physical Anthropology: The Evolving Human to accompany the thirteenth edition of the text entitled Physical Anthropology, by Jurmain, Kilgore, and Trevathan.

3. Comments (if any): None

4. Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the third edition of the Student Guide for Physical Anthropology: The Evolving Human according to the Agreement. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 7)

5. Fiscal Review and Impact: Publisher grant to Coast District of \$4,000.

File Attachments

[Cengage Learning.pdf \(17 KB\)](#)

Subject **24.03 CCC - Approve Revision in the Wording of Coast Learning Systems' Master Course License Agreement, Consortium Master Course License Agreement and Supplement to Master Course License Agreement**

Meeting Jan 19, 2011 - Regular Meeting

Category 24. Approval of Agreements

Access Public

Type Action

Approve Revision in the Wording of Coast Learning Systems' Master Course License Agreement, Consortium Master Course License Agreement and Supplement to Master Course License Agreement

1. Background: Coast Learning Systems has three standard Agreement forms used in the licensing of courses by other institutions. Coast Learning Systems finds it is necessary to make changes and corrections in the wording of the existing versions. The first change is to delete a specified vendor who is no longer in business. The second change is to include all three District entity names – Coast Community College District, Coastline College, and Coast Learning Systems in each Agreement form as it is required by the institutions that make payments to Coast Learning Systems from an invoice generated by Coastline Community College

2. Goal/Purpose: To update information and accommodate client requests to enable them to pay Coast Learning Systems' invoices with greater ease and efficiency.

3. Comments (if any): None

4. Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the revisions to the wording of the Master Course License Agreement, Consortium Master Course License Agreement, and the Supplement to the Master Course License Agreement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 15)

5. Fiscal Review and Impact: No fiscal impact to CCCD.

File Attachments

[Master License Wording Revision.pdf \(81 KB\)](#)

Subject **24.04 CCC - Approve Agreement between the Santa Ana Workforce Investment Board (SAWIB), and the Coast Community College District in Providing Training to Workforce Investment Act Participants**

Meeting **Jan 19, 2011 - Regular Meeting**

Category **24. Approval of Agreements**

Access **Public**

Type **Action**

Approve Agreement between the Santa Ana Workforce Investment Board (SAWIB), and the Coast Community College District in Providing Training to Workforce Investment Act Participants

1. Background: Over the last few years, Coastline's Contract Education Department has started providing training programs specifically to serve participants under the Workforce Investment Act (WIA). The Santa Ana Workforce Investment Board has requested to form a partnership to refer WIA participants to Coastline training programs which are on the State of California's Eligible Training Providers List (ETPL). This will increase the number of students enrolled in Coastline certificate programs.

2. Goal/Purpose: To provide high quality community college training to Santa Ana WORK Center WIA participants.

3. Comments (if any): None

4. Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Agreement between the Santa Ana Workforce Investment Board and the Coast Community College District to provide training to WIA participants. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Agreement # 14)

5. Fiscal Review and Impact: Gross income of \$1,800 – \$5,800 per program enrollment.

File Attachments

[Santa Ana WIB.pdf \(144 KB\)](#)

Subject **24.05 CCC - Approve Service Provider Agreement between PBM IT Solutions and the Coast Community College District to Provide Customer with Diagnostic, Remedial and Maintenance Services of the Client's Computer Network**

Meeting Jan 19, 2011 - Regular Meeting

Category 24. Approval of Agreements

Access Public

Type Action

Approve Service Provider Agreement between PBM IT Solutions and the Coast Community College District to Provide Customer with Diagnostic, Remedial and Maintenance Services of the Client's Computer Network

Background: Coastline's computer network systems require 24x7x365 monitoring services to ensure proper notification in case of system malfunctions. PBM IT Solutions' facility located at 16800 Aston, Suite 175, Irvine, CA 92606 will provide 24x7x365 monitoring services of our servers and infrastructure.

Goal/Purpose: Monitor critical servers, websites, firewalls, and routers 24x7x365 and provide notification of any system malfunctions. These services will ensure our critical systems are constantly monitored throughout the entire year, 24 hours a day, and will inform pertinent staff of any malfunctions.

Comments (if any): In 2000, PBM built fully managed services encompassing a true 24x7x365 Network Operating Center (NOC) as an extension of their service delivery model. PBM IT Solutions is uniquely positioned to monitor Coastline's computer network systems.

Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Service Provider Agreement between PBM IT Solutions and the Coast Community College District. The term of the Agreement is for twelve months beginning January 20, 2011 through January 19, 2012. The Board President, or designee, is authorized to sign the Agreement. (See Attachment # 13)

Fiscal Review and Impact: \$35,580 annually. Funding source: General fund.

File Attachments

[PBM IT Solutions.pdf \(846 KB\)](#)

Subject	24.06 DIS - Approval of Employment Agreement, Interim Vice President Administrative Services, CCC
Meeting	Jan 19, 2011 - Regular Meeting
Category	24. Approval of Agreements
Access	Public
Type	Action

Approval of Employment Agreement, Interim Vice President Administrative Services CCC

After review by the Vice Chancellor of Human Resources, it is recommended by the Chancellor that the Board approve the employment agreement with Christine Nguyen, CCC, to serve as Interim Vice President Administrative Services, effective January 3, 2011 through June 30, 2011. Compensation to be \$10,255.08 per month based on the appropriate step placement, including longevity. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees (See Attachment # 9)

File Attachments

[CHRISTINE NGUYEN INTERIM CONTRACT 1-19-11 BOARD.pdf \(44 KB\)](#)

Subject **24.07 DIS - Approval of Employment Agreement, Director, Accessibility Center for Education (ACE), GWC**

Meeting Jan 19, 2011 - Regular Meeting

Category 24. Approval of Agreements

Access Public

Type Action

Approval of Employment Agreement, Director, Accessibility Center for Education (ACE), GWC

After review by the Vice Chancellor of Human Resources, it is recommended by the Chancellor that the Board approve the employment agreement with Lynita Mayer to serve as Director, Accessibility Center for Education (ACE) at GWC, effective January 20, 2011 through June 30, 2012. Compensation to be \$64,570 per year. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 17)

File Attachments

MAYER CONTRACT - 1-19-11 BOARD.pdf (76 KB)

Subject **24.08 GWC - Approve Independent Contractor Agreement with Cambridge West Partnership, LLC for Updating Golden West College's Master Plan**

Meeting Jan 19, 2011 - Regular Meeting

Category 24. Approval of Agreements

Access Public

Type Action

Approve Independent Contractor Agreement with Cambridge West Partnership, LLC for Updating Golden West College's Educational Master Plan

1. Background Information: Cambridge West Partnership, LLC will update Golden West College's Educational Master Plan to the year 2020 in a collaborative effort with the College. Cambridge West will produce specific elements of the EMP, provide support for other EMP elements produced by the College, and crosswalk into the EMP relevant College data from the District's Vision 2020 Master Plan. The EMP will include the planning elements listed below.

- Research and create working drafts for EMP segments
- Provide support for the development of working drafts produced by the College
- Coordinator crossover planning elements from District's Vision 2020 Master Plan
- Conduct a comprehensive external environmental scan of the College
- Write/construct the EMP from the working draft segments produced

2. Goal/Purpose:

To update Golden West College's Educational Master Plan.

4. Recommendation Statement: After review by the College President and Vice President of Administrative Services, it is recommended by the Chancellor that the Board approve the agreement between Cambridge West Partnership, LLC and the Coast Community College District for updating Golden West College's Educational Master Plan, from January 20, 2011 through June 30, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 2)

5. Fiscal Impact: \$50,910 to be paid from general funds.

File Attachments

[Cambridge West IC Agreement.pdf \(432 KB\)](#)

Subject **24.09 OCC - Approve Non-Standard Agreement between the Institute of Reading Development and the Coast Community College District for the Purpose of Teaching a Series of Reading Enrichment Programs Offered by Orange Coast College**

Meeting Jan 19, 2011 - Regular Meeting

Category 24. Approval of Agreements

Access Public

Type Action

Approve Non-Standard Agreement between the Institute of Reading Development and the Coast Community College District for the Purpose of Teaching a Series of Reading Enrichment Programs Offered by Orange Coast College

1. Background: The Institute of Reading Development and Orange Coast College successfully partnered since the Fall 2009 semester to offer reading enrichment programs to the community, so now we would like to extend our agreement until January 31, 2012.

2. Goal/Purpose: To offer reading enrichment programs to the community.

3. Comments: None

4. Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approves the Agreement between the Institute of Reading Development and the Coast Community College District for the purpose of teaching a series of reading enrichment programs offered by Orange Coast College at a mutually agreed upon sites until January 31, 2012. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 3).

5. Fiscal Impact: The fee split will be 88/12 with 88% of the gross tuition income retained by the institute and 12% to Orange Coast College.

File Attachments

[IRD.pdf \(234 KB\)](#)

Subject **24.10 OCC - Approve Agreement between the Pacific Maritime Institute and the Coast Community College District for the Purpose of Purchasing Curriculum for the Orange Coast College School of Sailing and Seamanship**

Meeting Jan 19, 2011 - Regular Meeting

Category 24. Approval of Agreements

Access Public

Type Action

Approve Agreement between the Pacific Maritime Institute and the Coast Community College District for the Purpose of Purchasing Curriculum for the Orange Coast College School of Sailing and Seamanship

Background:The course includes 44 hours of classroom curriculum in Able Seaman instruction from the US Coast Guard belonging to Pacific Maritime Institute.

Goal/Purpose:To offer 44 hours of curriculum in Able Seaman instruction.

Comments: Reviewed by Risk Services

Recommendation Statement:After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approves the Agreement between Pacific Maritime Institute and the Coast Community College District for the purpose of offering 44 hours of curriculum in Able Seaman instruction available through the Orange Coast College School of Sailing and Seamanship. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 4)

Fiscal Impact:Orange Coast College to fund \$5,000.00 from Perkins Mariners Technology Grant funds.

File Attachments

[PMI~OCC AB Curriculum Agreement Final 12-8-10v1.pdf \(71 KB\)](#)

Subject 24.11 OCC - Approve Non-Standard Agreement between Microsoft and the Coast Community College District for the Purpose of Partnering with Microsoft to Offer a Series of Windows Workshops at Orange Coast College

Meeting Jan 19, 2011 - Regular Meeting

Category 24. Approval of Agreements

Access Public

Type Action

Approve Non-Standard Agreement between Microsoft and the Coast Community College District for the Purpose of Partnering with Microsoft to Offer a Series of Windows Workshops at Orange Coast College

Background: Microsoft and Orange Coast College successfully partnered since the Spring 2010 semester to offer Windows workshops to the community, so now we would like to extend our agreement until December 31, 2011.

Goal/Purpose: To partner with Microsoft to offer a series of Windows classes designed for adult learners, based on lifestyle/scenario approach to learning technology skills.

Comments: None

Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approves the Agreement between the Institute of Reading Development and the Coast Community College District for the purpose of teaching a series of reading enrichment programs offered by Orange Coast College at a mutually agreed upon sites until December 31, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 5).

Fiscal Impact: Orange Coast College to receive revenue from this contract through community registrations.

File Attachments

[Microsoft.PDF \(386 KB\)](#)

Subject **24.12 OCC - Approve Non-Standard Agreement between The Regents of the University of California Puente Project and the Coast Community College District to Provide a Program for Educationally Disadvantaged Students at Orange Coast College**

Meeting Jan 19, 2011 - Regular Meeting

Category 24. Approval of Agreements

Access Public

Type Action

Approve Non-Standard Agreement between The Regents of the University of California Puente Project and the Coast Community College District to Provide a Program for Educationally Disadvantaged Students at Orange Coast College

Background: The Regents administer Puente, which has established guidelines for Puente community college programs, provides training for recipient personnel who are implementing these programs, and requires recipients to meet certain reporting requirements.

Goal/Purpose: to increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations.

Comments: This is being submitted after the contract start date because it was not properly addressed or received from the University of California Regents until December 13, 2010.

Recommendation Statement: After review by the College president and District General Counsel, it is recommended by the Chancellor that the Board approves the Agreement between the University of California Regents and the Coast Community College District for the purpose of increasing the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. (See Attachment # 10)

Fiscal Impact: Orange Coast College to receive revenue in the amount of \$1500.00 from University of California Regents to provide mentor support for the Puente Program.

File Attachments

[COASTCCDISTRICT REVISED AUG2010.docx \(29 KB\)](#)

Subject **24.13 OCC - Approve Agreement between Rational Inc. and the Coast Community College District for the Purpose of Allowing RATIONAL to Show and Demonstrate their Donated Equipment to Potential Customers at an Agreed Upon Schedule with Instructional Food Service Operation, and to Store the Equipment in Instructional Food Service Operation's Facility, Pursuant to the Terms of the District's Bailee Agreement**

Meeting Jan 19, 2011 - Regular Meeting

Category 24. Approval of Agreements

Access Public

Type Action

Approve Agreement between Rational Inc. and the Coast Community College District for the Purpose of Allowing RATIONAL to Show and Demonstrate their Donated Equipment to Potential Customers at an Agreed Upon Schedule with Instructional Food Service Operation, and to Store the Equipment in Instructional Food Service Operation's Facility, Pursuant to the Terms of the District's Bailee Agreement.

Background: Orange Coast College's Culinary Arts, Food Service Management and the Instructional Food Service programs will benefit from the donated equipment as well as building a relationship with Rational as a member of the food service industry and their potential clients that will be shown the latest technology cooking equipment that is being donated.

Goal/Purpose: Allowing RATIONAL to show and demonstrate their donated equipment to potential customers at an agreed upon schedule with Instructional Food Service Operation, and to store the equipment in Instructional Food Service Operation's facility, pursuant to the terms of the District's Bailee Agreement. Thus allowing Food Service as well as the hospitality programs usage of the donated equipment.

Comments: Reviewed by Risk Services and by the boards representation.

Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Agreement between Rational and Coast Community College District. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 11)

Fiscal Impact: No monetary costs are associated except for normal maintenance and repair. There is no cost for the usage of the equipment.

File Attachments

[Rational.pdf \(1,014 KB\)](#)

25. Buildings and Grounds Approvals

Subject	25.01 DIS - Authorization to Purchase Twelve Apple Computer Servers for the Golden West College Learning Resource Centers (LRC) New Media Center using Apple's Collegiate Purchase Program (CPP) Agreement
Meeting	Jan 19, 2011 - Regular Meeting
Category	25. Buildings and Grounds Approvals
Access	Public
Type	Action

Authorization to Purchase Twelve (12) Apple Computer Servers for the Golden West College Learning Resource Centers (LRC) New Media Center using Apple's Collegiate Purchase Program (CPP) Agreement.

1. Background: On June 25, 1997 the Board approved Apple Computer, Inc as a sole source supplier of Apple computers since Apple has limited distribution channels to educational institutions. As noted before, the procurement of Apple computers and servers will provide a higher level of service with the latest technology and a substantial cost saving for the District.

2. Goal/Purpose: The computer servers will be used to facilitate the various functions of the New Media Center in the Learning Resource Center at Golden West College.

3. Comments: None.

4. Recommendation Statement: After review by the Senior Information Systems Technician, Director Technology Support Services at Golden West College, Purchasing and Accounts Payable Manager, the Vice Chancellor of Education Services and Technology, it is recommended by the Chancellor that the Board authorize the Purchasing and Accounts Payable Manager to issue a purchase order for Apple computer servers using Apple's Collegiate Purchase Program (CPP).

5. Fiscal Review and Impact: \$152,874.00 (General Funds)

Subject **25.02 DIS - Bid Tabulations and Award of Contract: Golden West College New Media Center; Bid No. 1989 (re-bid)**

Meeting Jan 19, 2011 - Regular Meeting

Category 25. Buildings and Grounds Approvals

Access Public

Type Action

Bid Tabulations and Award of Contract: Golden West College New Media Center; Bid No. 1989 (re-bid).

1. Background. The re-bid for Bid #1989 was advertised on November 2, 2010 and November 9, 2010 which stipulated a mandatory job walk on November 4, 2010. Six (6) bid packages were e-mailed to prospective bidders. Two (2) Prospective bidders were present for the job walk. Bidders were required to bid for three (3) different lots; Lot #1 cameras; Lot #2 control room/edit bays and Lot #3 studio lighting to include audio visual support electronics. Bids were publicly opened on November 23, 2010.

2. Goal/Purpose. The goal was to solicit comprehensive responses from prospective bidders on the original specifications with a realistic design that keeps the cost of the project within budget, yet permits the new studio to begin operation as a fully functional facility.

3. Comments: The award criteria, as specified in the Special conditions, stated that this bid would be awarded by lot and that each lot would be awarded independently of each other. After an extensive analysis of the bids by the evaluation committee, it is recommended that Lot #1 be awarded to Snader and Associates and Lot #2 and Lot #3 be awarded to VMI Incorporated. Bid results shown below include sales tax:

VMI Incorporated	Lot #1 \$282,808.00
11258 Monarch Ave, Ste A	Lot #2 \$189,037.00
Garden Grove, CA 92841	<u>Lot #3 \$ 26,584.00</u>

Snader and Associates	Lot#1 \$255,887.00
1434 East 33 rd Street	Lot#2 \$208,759.00
Signal Hill, CA 90755	<u>Lot#3 \$ 26,584.00</u>

4. Recommendation Statement: After analysis and review by the Senior Information Systems Technician and the Dean of the New Media Center at Golden West College, Purchasing and Accounts Payable Manager, the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that the Board award Lot #1 to Snader and Associates and Lots #2 and #3 to VMI Incorporated.

5. Fiscal Review and Impact: \$441,508.00(General Funds)

Subject	25.03 DIS - Authorization for Addendum No. 2 to URS Corporation; Golden West College Learning Resource Center
Meeting	Jan 19, 2011 - Regular Meeting
Category	25. Buildings and Grounds Approvals
Access	Public
Type	Action

Authorization for Addendum No. 2 to URS Corporation; Golden West College Learning Resource Center

1. Background

The Golden West College Learning Resource Center project has endured several delays which have impacted completion of the project. These sources including rain, architectural redesign, contractor errors, contractor-subcontractor disputes, and non-performance of the "critical path" contractor have resulted in the postponement of project completion by an estimated 346 calendar days.

URS Corporation was originally contracted to perform construction management services on this project for a duration of 640 calendar days, with completion by May 12, 2010. Since May of 2010, URS has been performing, in good faith, in an attempt to complete this project. The numerous scheduling variables outlined above resulted in the inability to identify a completion date and is largely responsible for delay in requesting authorization for additional services.

As a result of the recent termination of T&Y Construction, the biggest causal factor of continued project delay, it is expected that this project will move to completion by April 30, 2011. The District has begun negotiating contract amendments attributed to project delays and will seek recovery, of additionally incurred expenses from the appropriate parties.

2. Goal/Purpose

In order to facilitate completion of this project the District must extend our contract with the project construction manager, URS Corporation. This amendment will allow URS to continue to serve as the owner's representative through project completion in order to ensure the compliance with plans and specifications by the remaining and successor contractors. URS's extensive knowledge and recollection of past activities will expedite construction completion and assist in mitigating potential claims from other trades.

3. Comments

The District and URS have agreed to reduce the project staffing to a level that will provide the support necessary to complete the project while reducing the monthly expenses by more than 50% for the remainder of the project.

4. Recommendation Statement

After review by the Vice President of Administrative Services, Assistant Director of Facilities Planning and Construction and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given for Addendum No. 2 for additional construction management services for the Golden West College Learning Resource Center.

Additional scope of services, to include the following:

Extension of multiple prime construction management services for a maximum duration of 11 months from

May 12, 2010 to April 30, 2011 as a result of project delays.

Prior accumulated time and material expenses will be reviewed and processed for approval immediately and future expenses will be billed monthly based on an actual time and material basis.

It is further recommended that the Board President be authorized to sign this addendum to the construction management agreement.

Fiscal Impact: \$784,587 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
GWC Learning Resource Center

26. General Items of Business

Subject	26.01 DIS - Consideration of Nomination to the California Community College Trustees (CCCT) Board of Directors
Meeting	Jan 19, 2011 - Regular Meeting
Category	26. General Items of Business
Access	Public
Type	Action

Consideration of Nomination to the California Community College Trustees (CCCT) Board of Directors

The California Community College Trustees (CCCT) Board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members.

From January 1 through February 15, nominations for membership on the CCCT board will be accepted in the League office. Nominations are to be made by a member district board of trustees; and each district may nominate only members of its board. Each nominee must be a local community college district trustee, other than a student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board.

An official Biographical Sketch form and Statement of Candidacy must accompany the Nominating Ballot mailed to the League office. (See Attachment # 18)

The Board of Trustees may wish to make a nomination.

File Attachments

[CCCT Nomination Information.pdf \(485 KB\)](#)

Subject **26.02 GWC - Approve Golden West College Articulation and Transfer Center Plan for 2010-2011**

Meeting Jan 19, 2011 - Regular Meeting

Category 26. General Items of Business

Access Public

Type Action

Approve Golden West College Articulation and Transfer Center Plan for 2010-11

It is recommended that the 2010-11 GWC Articulation and Transfer Center Plan be approved, which includes the Articulation and Transfer Center activities and services provided to students. (See Attachment # 8)

File Attachments

[Transfer Center Plan 2010-11.pdf \(115 KB\)](#)

27. Resolutions

Subject	27.01 Resolution # 11-01 In Support of Expedited Implementation of SB 1440
Meeting	Jan 19, 2011 - Regular Meeting
Category	27. Resolutions
Access	Public
Type	Action

Resolution # 11-01 in Support of Expedited Implementation of SB 1440
(See Attachment # 19)

Subject	27.02 Resolution # 11-02 Authorizing Payment to Trustee Absent from Board Meeting
Meeting	Jan 19, 2011 - Regular Meeting
Category	27. Resolutions
Access	Public
Type	Action

Resolution # 11-02 Authorizing Payment to Trustee Absent from Board Meeting

California Education Code Section 72024(d) provides that "a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board." (See Attachment # 20)

Trustee Moreno was absent from the Special Meeting of December 15, 2010. A resolution has been prepared for your Board to consider indicating that Trustee Moreno's absence was due to hardship deemed acceptable by the Board.

Subject **27.03 Resolution # 11-04 Establishing Nonresident Tuition Fee, 2011/2012**
Meeting Jan 19, 2011 - Regular Meeting
Category 27. Resolutions
Access Public
Type Consent

Resolution # 11-04 Establishing Nonresident Tuition Fee, 2011/2012
(See Attachment # 21)

File Attachments

[RESO 11-04 Nonresident Resolution 2011-2012 2 \(2\).pdf \(211 KB\)](#)

Subject **27.04 Resolution # 11-05 Authorization of Signatures**
Meeting Jan 19, 2011 - Regular Meeting
Category 27. Resolutions
Access Public
Type Action

Resolution # 11-05 Authorization of Signatures
(See Attachment # 22)

File Attachments

[RESOLUTION 11-05 Signatures for Payroll.pdf \(138 KB\)](#)

28. Approval of Minutes

Subject **28.01 Approval of Minutes**
Meeting Jan 19, 2011 - Regular Meeting
Category 28. Approval of Minutes
Access Public
Type Action

After review by the Secretary of the Board of Trustees, it is recommended by the Board Clerk that the Minutes of the following meetings be approved:

Special Meeting of October 4, 2010
Regular Meeting of November 17, 2010
Regular Meeting of December 8, 2010
Special Meeting of December 8, 2010
Special Meeting of December 15, 2010
Special Meeting of January 5, 2011

File Attachments

[Min 10-4-10 Special Meeting.pdf \(11 KB\)](#)

[Min 11-17-10 Regular Meeting.pdf \(2,157 KB\)](#)

[Min 12-8-10 Regular Meeting.pdf \(93 KB\)](#)

[Min 12-8-10 Special Meeting.pdf \(10 KB\)](#)

[Min 12-15-10 Special Meeting.pdf \(10 KB\)](#)

[Min 01-05-11 Special Meeting.pdf \(16 KB\)](#)

29. Policy Implementation

Subject	29.01 Approval of Revisions to Board Policy 3301, "Inspection and Copying of Public Records"
Meeting	Jan 19, 2011 - Regular Meeting
Category	29. Policy Implementation
Access	Public
Type	Action

Approval of Revisions to Board Policy 3301, "Inspection and Copying of Public Records."

After review by the District General Counsel, it is recommended by the Board President that the policy, "Inspection and Copying of Public Records" be revised. Additions to the policy are in **bold** and deletions are in ~~strikethrough~~. A copy of the revisions to the policy are attached to each Trustee's Agenda. (See Attachment # 12)

Subject **29.02 Adoption of Revisions to Board Policy 7858, "Definition of a Confidential Employee"**

Meeting Jan 19, 2011 - Regular Meeting

Category 29. Policy Implementation

Access Public

Type Action

Adoption of Revisions to Board Policy 7858, "Definition of a Confidential Employee"

On December 8, 2010 the Board had the opportunity to review the proposed revisions to Board Policy 7858, Definition of a Confidential Employee.

After review by the Secretary of the Board of Trustees, it is recommended by the Board Clerk that the Board adopt the revisions made to Board Policy 7858, Definition of a Confidential Employee. (See Attachment # 16)

File Attachments

[BP 7858 \(080-1-1\) DEFINITION OF CONFIDENTIAL EMPLOYEE.pdf \(6 KB\)](#)

30. Close of Meeting

Subject	30.01 - 30.02 Close of Meeting
Meeting	Jan 19, 2011 - Regular Meeting
Category	30. Close of Meeting
Access	Public
Type	Action

30.01 Public Comment (Items Not on Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

30.02 Adjournment

Special Meeting

Board of Trustees

Coast Community College District

District Board Room

October 4, 2010 at 8:30 a.m.

Minutes

A Special Meeting of the Board of Trustees of the Coast Community College District was held on October 4, 2010 in the Board Room at the District Office.

1. **Call to Order** – Board President Patterson called the meeting to order at 8:32 a.m.

2. **Roll Call**

Trustees Present: Jerry Patterson, Jim Moreno, and Lorraine Prinsky
Mary Hornbuckle arrived at 10:00 a.m.

Trustees Absent: Walter Howald

3. **Opportunity for Public Comment**

There were no requests to address the Board during Public Comment.

4. **Negotiation Training Seminar**

Training was provided by Beeson, Tayer and Bodine on Collective Bargaining principles.

5. **Recess**

Board President Patterson called a recess for lunch at 12:30 p.m.

6. **Reconvene**

The Board reconvened the Special Meeting at 1:10 p.m.

7. **Adjournment**

There being no further business, it was moved by Mr. Patterson and seconded by Dr. Prinsky that the meeting be adjourned.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno and Dr. Prinsky
No: None
Absent: Ms. Hornbuckle, Mr. Howald

The meeting adjourned at 3:50 p.m.

Secretary of the Board of Trustees

Regular Meeting
Board of Trustees
Coast Community College District

District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Regular Meeting

November 17, 2010

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on November 17, 2010 in the Board Room at the District Office.

1.00 Preliminary Matters

1.01 Call to Order

Board President Jerry Patterson called the meeting to order at 5:06 p.m.

1.02 Roll Call

Trustees Present: Jerry Patterson, Mary Hornbuckle, Jim Moreno,
Lorraine Prinsky, Walter Howald and Student Trustee Lee Fuller
Trustees Absent: None

1.03 Public Comment (Closed Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed sessions are not open to the public.

The Board recessed to Closed Session at 5:07 p.m. to discuss the following items:

1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1)) (See Appendix A pages 20-33)

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
 - a. Director of Marine Programs
 - b. Vice President
 - c. Associate Dean/Director Student Health Center
 - d. Dean
 - e. Director, Career Services
 - f. Dean Military/Contract Educ Program
 - g. Administrative Dean
 - h. Director, Financial Aid & EOPS
 - i. General Manager Food Service
 - j. Dean, Library & Instructional Research
 - k. Associate Dean
 - l. Administrative Director
6. Classified Management
7. Classified Staff
 - a. Executive Assistant to the President
8. Reclassification and Reorganization/Reassignment
 - a. Office Assistant IV
9. Classified Temporary Assignments
 - a. Clerk, Sr
 - b. Staff Aide
 - c. Manager, Employment Services & Records
 - d. Application Project Coordinator
 - e. Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

1.04.02 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Jacobson v. Coast Community College District (Arbitration)
Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)
Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No.30-2008-00109222
Coast Community College Association vs. Coast Community College District, PERB Case#LA-CE-54-36-E
Coast Community College District vs. MEP, Inc. et al., Orange County Superior Court Case No. 30-2010-00380564
NGB Enterprises vs. Coast Community College District, Orange County Superior Court Case No. 2010-00423404

1.04.03 Conference with Legal Counsel: Anticipated Litigation

(Pursuant to sub-section "b" of Government Code Section 54956.9)

One case: Arbitration requested by Coast Community College Association

1.04.04 Public Employee Discipline/Dismissal/Release

(Pursuant to Government Code Section 54957)

1.04.05 Conference with Labor Negotiator

(Pursuant to Code Section 54957.6)

Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

1.04.06 Public Employees Performance Evaluation

(Pursuant to Government Code Section 54957)

Position: Chancellor

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:36 p.m.

1.06 Pledge of Allegiance – Student Trustee Lee Fuller

Student Trustee Lee Fuller led the Pledge of Allegiance to the United States.

1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Mr. Moreno and seconded by Mr. Howald, the Board voted unanimously to approve all Personnel items in **Agenda Item 1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1))**.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

On **Agenda Item 1.04.03 Conference with Legal Counsel, Anticipated Litigation**, Dr. Teeter reported that on a motion by Mr. Howald and seconded by Ms. Hornbuckle, the Board voted unanimously to accept the request for non-binding arbitration with the Coast CCA/NEA pursuant to the collective bargaining agreement, and authorized the District to defend the arbitration.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

1.08 Public Comment (Open Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.09 Presentations, Ceremonial Resolutions and Public Hearings

1.09.01 Coast Community College District Resolution Honoring Walter G. Howald

The Board expressed appreciation and congratulations to Mr. Howald for his 25 years of service to the Coast Community College District. It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Resolution honoring Walter G. Howald.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None
Abstain: Mr. Howald

1.10 Resolutions to Honor and Accept Retirements

The Board expressed appreciation and congratulations to the following retirees with 10 or more years of service to the Coast Community College District:

Classified

1.10.01 Joanne D. Cooper, DIS, Computer Operator, Lead, retirement effective 12/31/2010

Faculty

1.10.02 Sharon Daniel, OCC, Instructor, Biological Sciences, retirement effective 12/20/10.

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno, to accept these retirements.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None

2.0 Informative Reports

(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)

2.01 Report from the Chancellor

Dr. Ding-Jo H. Currie, Chancellor, provided a report to the Board

2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.03 Reports from the Officers of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Lee Fuller on behalf of David Salai, ASG President, Golden West College
Lisa Okamoto, ASG President, Coastline Community College
Catherine Tran, ASOCC President, Orange Coast College

2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President
Nancy Jones, Coastline Community College (CCC) Academic Senate President

2.05 Reports from Employee Representative Groups

Barbara Price, President, Coast Community College Association/California Teachers Association-National Education Association (CCCA/CTA-NEA)
Neal Kelsey, Executive Director, Coast Federation of Classified Employees (CFCE)

2.06 Reports from the Board of Trustees

Board members provided individual reports.

2.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings.

Trustee Prinsky provided an update on the Personnel Committee and the Orange County Legislative Task Force. Trustee Moreno provided a brief report on the Budget Committee meeting held on November 16, 2010.

2.08 Informative Report on Bullying

Eduardo Arismendi-Pardi, OCC, presented a report on bullying. On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to refer this to the Policy Task Force for consideration and preparation of a draft policy, and also to add this item to the Board Log. A copy of the report is on file for public review in the Board of Trustees' Office.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	Mr. Moreno
Absent:	None

3.00 Informative Reports II

3.01 Opportunity for the Board to Review Proposed Revisions to Board Policy 040-7-2, Inspection and Copying of Public Records

The Trustees provided comments and feedback on the proposed revisions and Board President Patterson requested this item be brought back to the December 8, 2010 Agenda. Mr. Howald's comments are on file for public review in the Board of Trustees' Office.

3.02 Opportunity for the Board of Trustees to Discuss Proposed Policy 010-2-28 (BP 2228), Trustees Serving on Boards of Ancillary Organizations

On a motion made by Ms. Hornbuckle and seconded by Mr. Howald, the Board voted 4-1 to refer this policy through the Task Force to the Foundation Executive Directors to provide to their Boards for input. It was requested that this policy be brought back to the February 2, 2011 Board Agenda. Mr. Howald's comments are on file for public review in the Board of Trustees' Office.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	Mr. Moreno
Absent:	None

3.03 Changes in Signatories for Union Bank Accounts

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the changes made for signatories for Union Bank accounts.

Fiscal Impact: None

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Mr. Howald, Dr. Prinsky, and Ms. Hornbuckle
No:	None

Absent: None

3.04 Review of Internal Audit Report

The Board reviewed the Internal Audit Report for the period July 1, 2010 through September 30, 2010.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

4.0 Matters for Review, Discussion and/or Action

4.01 Review of Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2010/2011 as presented in the November 17, 2010 Agenda.

4.02 Consideration of Meetings and Conferences of the American Association of Community College (AACC) Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC)

The Board reviewed the scheduled Board Meeting dates and conferences for the AACC, ACCT, and the CCLC.

4.03 Opportunity for the Board to Review the Board Directives Log

The Board reviewed and discussed the items on the Board Log.

It was moved by Mr. Howald and seconded by Mr. Fuller to remove Item #10 from the Board Log.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

It was moved by Mr. Patterson and seconded by Mr. Moreno to add an item to the Board Log for the Chancellor to provide updates on Board policies and procedures.

Motion carried with a 4-0 vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, and Ms. Hornbuckle
No: None
Absent: None
Abstain: Mr. Howald

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to add an item to the Board Log for the Chancellor to provide a report on District transfers to UC and Cal State Universities.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

4.04 Review of Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the November 17, 2010 Agenda.

4.05 Quarterly Financial Status Report

The Board reviewed the Quarterly Status Report. (See Appendix B, pages 34-45)

5.00 Consent Calendar

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the Consent Calendar as presented in the November 17, 2010 Agenda.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.0 Action Items – Approval of Agreements

22.01 CCC - Approve Agreement between The Active Network and the Coast Community College District for the Use of their Website for Fundraising and Event Management Purposes

It was moved by Mr. Moreno and seconded by Mr. Fuller to approve the Agreement between The Active Network and the Coast Community College District for the use of their website by the Coastline College Foundation for fundraising and event management purposes. The Board President, or designee, is authorized to accept the Terms and Conditions and any related documents, indicating approval by the Board of Trustees.

Fiscal Review: 93.5%, less one dollar, of all donations made through the website benefit the Special Programs Foundation.

Motion carried 4-1 with the following vote:

Aye: Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: Mr. Patterson
Absent: None

22.02 CCC - Approve Amendment to Agreement between the County of Orange and the Coast Community College District to Operate the Orange County One-Stop Center – North

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to approve the agreement between the County of Orange and the Coast Community College District to expand the capacity to provide Workforce Investment Act (WIA) services to adults and dislocated workers through June 30, 2011. The Agreement outlines the responsibilities of both partners and all of the services expected to be provided. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (Prior Board Approval: 6/16/10.)

Fiscal Impact: The County will reimburse Coastline Community College \$2,492,893 for operation of these programs.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle.
No:	None
Absent:	None

22.03 CCC - Approve Amendment to Agreement between the County of Orange and the Coast Community College District to Operate the Orange Coast One-Stop Center - South

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to approve the Agreement between the County of Orange and the Coast Community College District to expand the capacity to provide Workforce Investment Act (WIA) services to adults and dislocated workers through June 30, 2011. The Agreement outlines the responsibilities of both partners and all of the services expected to be provided. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: The County will reimburse Coastline Community College \$2,379,174 for operation of these programs.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No:	None
Absent:	None

22.04 CCC - Approve Agreement between the Embassy Suites Sacramento and the Coast Community College District for the Location of the Business Education Statewide Advisory Committee (BESAC) Annual Conference

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Agreement between the Embassy Suites Sacramento and the Coast Community College District for the location of the Business Education Statewide Advisory Committee Annual Conference. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$17,390.88 to be paid from the BESAC Agreement.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.05 CCC - Approve an Amendment to an Agreement between Worth Publishers and the Coast Community College District to Publish the Fourth Edition of the Telecourse Student Guide for Transitions throughout the Life Span

It was moved by Mr. Fuller and seconded by Dr. Prinsky to approve the Agreement between Worth Publishers and the Coast Community College District to revise and publish the fourth edition of the Telecourse Student Guide for Transitions throughout the Life Span according to the Agreement. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (Prior Board Approval: 4/18/01).

Fiscal Impact: Publisher grant to Coast District of \$4,000.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.06 CCC - Approve Consulting Agreement between Fremont College and the Coast Community College District to Assist in their Development of 14 Hybrid/Online Courses in Business and Liberal Studies

It was moved by Mr. Fuller and Ms. Hornbuckle to approve the Agreement between Fremont College and the Coast Community College District to assist in their development of 14 hybrid/online courses in business and liberal studies. The Agreement outlines the responsibilities of both partners and all of the end-products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Gross Income of \$40,206

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.07 CCC - Approve Agreement between Hobsons, Inc., ApplyYourself, Inc. and the Coast Community College District for the Use of Hobsons Enrollment Management Technology (EMT) Systems

It was moved by Mr. Fuller and seconded by Ms. Hornbuckle to approve the Agreement between Hobsons, Inc., ApplyYourself, Inc. and the Coast Community College District for the use of Hobsons Enrollment Management Technology (EMT) Systems. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Cost to District: \$100,000 paid in equal payments of \$25,000/year for a 4-year period.

Motion carried 4-1 with the following vote:

Aye: Mr. Patterson, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: Mr. Moreno
Absent: None

22.08 CCC - Approve Agreement between the Westin South Coast Plaza and the Coast Community College District for Location of the Visionary of the Year Awards Gala

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to approve the Agreement between the Westin South Coast Plaza and the Coast Community College District for location of the Visionary of the Year Awards Gala. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Net Income of \$113,000

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.09 DIS - Approve Agreement with Townsend Public Affairs, Inc. for Legislative Consulting Services

It was moved by Mr. Fuller and seconded by Dr. Prinsky to approve the Agreement with Townsend Public Affairs for legislative consulting services.

A substitute motion was made by Mr. Howald and seconded by Ms. Hornbuckle to continue this item to the December 8, 2010 Agenda.

Motion carried 3-2 with the following vote:

Aye: Mr. Moreno, Mr. Howald and Ms. Hornbuckle
No: Mr. Patterson, Dr. Prinsky
Absent: None

It was moved by Mr. Moreno and seconded by Mr. Patterson to reconsider Ms. Hornbuckle's motion to continue this item to the December 8, 2010 Agenda.

Motion carried 3-2 with the following vote:

Aye: Mr. Patterson, Mr. Moreno, and Dr. Prinsky
No: Mr. Howald and Ms. Hornbuckle
Absent: None

It was moved by Dr. Prinsky and seconded by Mr. Patterson to approve the Agreement with Townsend Public Affairs for legislative consulting services.

Motion carried 3-2 with the following vote:

Aye: Mr. Patterson, Mr. Moreno, and Dr. Prinsky
No: Mr. Howald and Ms. Hornbuckle
Absent: None

It was moved by Ms. Hornbuckle and seconded by Mr. Howald for Townsend Public Affairs to provide the Board with a written report on the work activities performed by them, and for this item to be added to the Board Log.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

Mr. Howald's comments are on file for public review in the Board of Trustees' Office.

22.10 DIS - Approval of Agreement with Vasquez & Company, LLC, for District External Audit Services

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to approve the Vasquez & Company, LLC, for District external audit services, effective January 1, 2011 through June 30, 2012, with the option to renew the Agreement for two additional years.

Fiscal Impact: \$122,000 per year.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.11 DIS - Approval of Educational Administrator Employment Agreements

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to approve the employment contracts for the educational administrators as listed in the table, pursuant to Education Code section 72411 subject to Administrator titles receiving corrections on the contracts.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.12 OCC - Approve Agreement between Augusoft Corporation and the Orange Coast College Community Education department for the purpose of purchasing Augusoft Lumens Professional Package with 1M Extract Customization Package

It was moved by Mr. Fuller and seconded by Ms. Hornbuckle that the OCC Community Education Department proceed with the purchase of the Augusoft Lumens Professional package with 1M Extract Customization to enhance and support Community Education and other activities while providing the Bursar's Office with more accurate and up to date

fiscal information. The Board President or designee is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Orange Coast College Community Education Department to fund \$55,000.00 from Community Education Budget fund balance designated Community Education.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

22.13 OCC - Approve Agreement between California State University, on behalf of CSU Long Beach, and the Coast Community College District to Place Social Work Interns from CSULB in the OCC Student Health Center to Provide Services to OCC Students

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that the Board approve the Agreement between California State University, on behalf of CSU Long Beach, and the Coast Community College District for the purpose of placing graduate student social work interns in the OCC Student Health Center to provide social services to OCC students in need of these services. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: Orange Coast College will receive up to 20 hours per week of services from each unpaid graduate student intern, while providing one to two hours of professional supervision by the LCSW on the OCC Student Health Center staff.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

23.0 Action Items – Buildings and Grounds Approvals

23.01 DIS - Approve Standard Professional Services Agreement with Allana Buick & Bers; Coastline Newport Beach Learning Center

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to employ Allana Buick & Bers for waterproofing consulting services for the Coastline Newport Beach Learning Center pursuant to the Districts' Standard Professional Services Agreement. The Board President, or designee, is authorized to sign the agreement and any related documents indicating approval by the Board of Trustees.

The scope of service is to include the review and oversight of the following:

- a. Podium Waterproofing
- b. Roofing Systems
 - Solar Penetrations on the Low Slope (Flat) Roof
- c. Exterior Wall System

Window and Doors
Curtain Wall System

Fee for the above services: \$10,640

Fiscal Impact: \$10,640 (General Obligation Bond Funds/Measure C)
Master Plan Approved Project
CCC Newport Beach Learning Center

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

**23.02 Approve Standard Architectural Services Agreement with Dougerty + Dougerty;
Orange Coast College Classroom Refurbishment Project**

It was moved by Mr. Howald and seconded by Ms. Hornbuckle that authorization be given to employ Dougerty + Dougerty for architectural services for the Orange Coast College Classroom Refurbishment Project pursuant to the Districts' Standard Architectural Services Agreement. The Board President, or designee, is authorized to sign the agreement and any related documents indicating approval by the Board of Trustees.

The scope of service is to include the following tasks:

- a. Program Meetings
- b. Bid Documents
- c. Construction Meetings
- d. Project Closeout

Fee for above services schedule is November 18, 2010 through August 2011:
\$138,000

e. Reimbursable Expenses \$ 7,500

Fiscal Impact: \$145,500 (General Obligation Bond Funds/Measure C)
Master Plan Approved Project
OCC Upgrade Campus Classrooms
OCC Classroom Refurbishment Project

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

**23.03 DIS - Bid Tabulations and Award of Neurodiagnostic and Polysomnography
Systems for the Orange Coast College (ABC Building); Bid No.1988**

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson that Bid 1988 be awarded to Cadwell Laboratories Incorporated as set forth on their alternate bid. Cadwell is not only the lowest overall bidder, but they also proposed an alternative bid

price which, if awarded all lots, would save the District just over \$28,000 dollars. Bid results as shown below:

Cadwell Laboratories, Inc. 909 North Kellogg St. Kennewick, WA 99336	Lot #1	\$66,231.60
	Lot #1a	\$42,760.50
	Lot #2	No Bid
	Lot #3	\$99,222.10
	Lot #4	<u>\$97,229.52</u>
Sub Total		\$305,443.72
Tax		<u>\$26,726.33</u>
Total		\$332,170.05

<u>Cadwell Labs Alternate #1</u>	Lot #1	\$68,810.00
	Lot #1a	\$45,000.00
	Lot #2	No Bid
	Lot #3	\$104,041.00
	Lot #4	<u>\$109,672.00</u>
Sub Total		\$327,523.00
Package Discount		(\$120,079.00)
Shipping		\$5,390.00
4 Year Warranty		\$66,528.00
Sub Total		\$279,362.00
Tax		\$24,444.18
<u>Total</u>		<u>\$303,806.18</u>

Natus Medical Inc. 1501 Industrial Road San Carlos, CA 94070	Lot #1	\$68,283.00
	Lot #1a	\$38,851.00
	Lot #2	No Bid
	Lot #3	\$131,921.00
	Lot #4	<u>\$78,124.00</u>
Sub Total		\$317,179.00
Tax		\$27,753.16
Total		\$344,932.16

Nihon Kohden 90 Icon Street Foothill Ranch, Ca 92610	Lot #1	\$99,232.40
	Lot #1a	\$49,090.00
	Lot #2	No Bid
	Lot #3	\$99,222.10
	Lot #4	<u>\$97,229.52</u>
Sub Total		\$409,613.40
Tax		\$35,841.17
Total		\$445,454.57

Fiscal Impact: \$303,806.18 Measure C – General Obligation Bond Fund,
08/09 State Capital Outlay
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Science Building –
New Construction (OCC ABC Building)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

24.0 General Items of Business

24.01 DIS - Instructional Material Fees

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller that the material fee revisions, deletions, and/or new fees be approved for inclusion in the curriculum.

A copy of the material fee request forms is on file in the Board Office.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

24.02 DIS - Approval of Contractors for FY 2010-2011 Pursuant to District's Standard Annual Agreement for Contractor Services

It was moved by Dr. Prinsky and seconded by Mr. Fuller that approval be given to the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2010-2011. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price. The Board President, or designee is authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Titan Environmental Solutions
940 East Orangethorpe Ave Suite B
Anaheim CA 92801

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

25.00 Resolutions

25.01 DIS - Resolution # 10-27 To Enter into an Agreement with the California Department of Education, Child Development Division for the Harry and Grace Steele Children's Center Infant and Toddler Resource Grant (CCAP-0064)

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller that the proposed Agreement with the California Department of Education, Child Development Division for the Harry and Grace Steele Children's Center be forwarded to the Board of Trustees for review.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

25.02 Resolution # 10-29 for Layoff Due to Lack of Funds: One-Stop Center Coastline Community College

It was moved by Ms. Hornbuckle and seconded by Mr. Patterson to adopt Resolution #10-29 for Layoff Due to Lack of Funds: One Stop Center Coastline Community College.

Motion carried 4-1 with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, and Ms. Hornbuckle
No: Mr. Howald
Absent: None

26.00 Approval of Minutes

26.01 Approval of Minutes for the November 3, 2010 Board Meeting

It was moved by Mr. Fuller and seconded by Mr. Howald to approve the minutes of the November 3, 2010 Board Meeting.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

27.00 Policy Implementation

27.01 Adoption of Policy # 010-2-27 (BP 2227) Board of Trustees' Legislative Affairs Committee

It was moved by Mr. Moreno and seconded by Dr. Prinsky to adopt Policy # 010-2-27 (BP 2227) Board of Trustees' Legislative Affairs Committee.

Motion carried 3-1 with the following vote:

Aye: Mr. Patterson, Mr. Moreno, and Dr. Prinsky
No: Ms. Hornbuckle
Abstain: Mr. Howald
Absent: None

27.02 Appointments to the Board of Trustees' Legislative Affairs Committee

It was moved by Ms. Hornbuckle and seconded by Mr. Howald to continue this item to the December 8, 2010 Board Meeting.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None
Absent: None

28.00 Close of Meeting

28.01 Public Comment (Items Not on the Agenda)

There were no requests to address the Board during Public Comment.

Recess to Closed Session

The Board recessed to Closed Session at 10:02 p.m.

Reconvene Regular Meeting

The Board reconvened to Open Session at 11:30 p.m.

There was no report of action from Closed Session.

28.02 Adjournment

There being no further business, it was moved by Mr. Patterson and seconded by Ms. Hornbuckle that the meeting be adjourned in honor of Trustee Walt Howald.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Howald and Ms. Hornbuckle
No: None

The meeting was adjourned at 11:31 p.m.

Secretary of the Board of Trustees

Appendices

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1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE

PREPARE AND DELIVER FOUR TRAINING MODULES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Eber, Lorie	11/18/10	03/31/11	PDH	\$29.46

ACADEMIC SENATE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Lovig, Margaret	01/31/11	05/29/11	ACS	\$454.20	\$2271.00

DEVELOP NEW EMERGENCY MANAGEMENT CURRICULUM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Sampson, Kevin	01/30/11	06/30/11	PDH	\$29.46

HOLISTIC GRADING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Jereb, Claudia	01/03/11	06/30/11	PDH	\$29.46
Mowrer, Melanie	01/03/11	06/30/11	PDH	\$29.46

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Lovig, Margaret	01/31/11	05/29/11	IUM	\$1514.00	Paralegal Studies
Sampson, Kevin	01/31/11	05/29/11	IUH	\$1514.00	Emer Management
Smith, Ronald	01/31/11	05/29/11	IUH	\$1514.00	Process Tech
Warner, Michael	01/31/11	05/29/11	IUM	\$1514.00	Computer Network
Whitson, Stephen	01/31/11	05/29/11	IUH	\$1514.00	Computer Network
Worden, Mark	01/31/11	05/29/11	IUH	\$1514.00	Business Comp

The following CCC Part-Time Instructor to provide instructional opportunities for Navy Onshore and NC PACE for Military Contract Education during Fall semester.

Part-Time Instructor

Isbell, Donald

Justification: Original instructor was unable to teach these sections

The following CCC Full-Time and Part-Time Instructors to provide instructional opportunities for Navy Onshore and NC PACE for Military Contract Education during Spring semester.

Full-Time Instructor

Feldon, Fred

Johnson, Daniel

Lee, Lisa

Lockwood, Frederick

Marcus, Ted

Roeun, Malinni

Secord, Debra

Shelley, Karen

Taylor, Margaret

Warner, Michael
Warwick, Randall
Wild, Michelle

Part-Time Instructor

Amitoe'lau, Sylvia
Aubry, Michael
Bailly, Jennifer
Barnes, Ralph
Basford, Sean
Behr, George
Boehler, Connie
Candelaria, Patricia
Carlucci, Michael
Chow, Brian
Cooper, David
Cratty, William
Curtis, Michael
DeWitt, Stanley
Diaz-Brown, William
Dietrich, Phillip
Doyle, John
Drew, Stefanie
Eber, Lori
Forbes, Junko
Freeman, William
Go, Marianne
Godfrey, Donald
Hart, John
Henry, Charles
Hogan, Mikel
Irvin, Teresa
Isbell, Donald
Kabaji, Noha
Khan, Mahbubur
Kurz, Sally
Letterman, Bryce
Long, Barbara
Mann, Claire
Menzing, Todd
Nichols, Kristen
Nugyen, Scott
Ondracek, Theodore
Ostrowski, Kenneth
Quast, Gerald
Richter, Otto
Rogoff, Meri
Ruppert, Kelly
Sampson, Kevin
Schindelbeck, Judy
Talmage, Dorrie
Terry, Ladd
Villalobos, Jose
Wahba, Remon
Walker, Heather
Waller, Ellis
Walling, Dianne
Wegter, Rachel
Whitson, Stephen

Windsor, Adrian
 Worden, Mark
 Wrobel, Alfred

GOLDEN WEST COLLEGE

MATH ASSESSMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Bouzar, Pete	01/31/11	05/29/11	PDM	\$43.55

COSMETOLOGY CURRICULUM SUPPORT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Christie, Joan	01/18/11	05/29/11	PDM	\$43.55	\$1514.19

MUSIC CONCERT "PIECES OF HISTORY" PERFORMANCE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Hausey, Collette	12/01/10	12/19/10	PDM	\$43.55	\$199.91

ACADEMIC ADVISEMENT FOR STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hinton, Karen	11/18/10	12/19/10	OVR	\$72.00

COSMETOLOGY FACULTY COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Reyna, Edward	01/31/11	05/29/11	PDM	\$43.55	\$12,111.99

APPLIED MATH VIDEO LESSONS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Bouzar, Pete	12/01/10	05/30/11	PDM	\$43.55	\$9,015.88
Kramer, Bryan	12/01/10	05/30/11	PDM	\$43.55	\$9,015.88

NORTH AMERICAN RENEWABLE ENERGY TRAINING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Cucurny, Marius	01/01/11	01/30/11	PDM	\$43.55
	01/31/11	005/29/11	PDM	\$43.55
Hersh, Thomas	01/01/11	01/30/11	PDM	\$43.55
	01/31/11	005/29/11	PDM	\$43.55

FULL-TIME LIBRARIAN TO PROVIDE REFERENCE SERVICES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Cassens, Treisa	01/31/11	05/29/11	OVR	\$72.00	\$3,456.00
Garcia, Gonzalo	01/31/11	05/29/11	OVR	\$72.00	\$4,608.00
Ross, Roxana	01/31/11	05/29/11	OVR	\$72.00	\$4,608.00

PART-TIME LIBRARIAN TO PERFORM REFERENCE SERVICES

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Daugherty, Seth	01/31/11	05/29/11	UNT	\$65.55	\$8,128.94
Krause, Alana	01/31/11	05/29/11	UNT	\$65.55	\$7,081.12
Le, Cathy	01/31/11	05/29/11	UNT	\$57.44	\$6,634.78
Oberlin, Masumi	01/31/11	05/29/11	UNT	\$73.94	\$4,732.41
Palmer, Leslie	01/31/11	05/29/11	UNT	\$65.55	\$3,146.68
Siddiqi, Catherine	01/31/11	05/29/11	UNT	\$73.94	\$3,327.48

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Bouzar, Pete	01/31/11	05/29/11	IUM	\$1514.00	Mathematics

Bowlby, Margot	01/31/11	05/29/11	IUM	\$1514.00	Behavioral Science
Chu, Alice	01/31/11	05/29/11	IUM	\$1514.00	Accounting
Jones, Barbara	01/31/11	05/29/11	IUM	\$1514.00	Computer Bus
Kelly, Darla	01/31/11	05/29/11	IUM	\$1514.00	Life Sciences
Kramer, Bryan	01/31/11	05/29/11	IUM	\$1514.00	Auto Technology
Moore, David	01/31/11	05/29/11	IUM	\$1514.00	Cultural Arts
Nielsen, Donovan	01/31/11	05/29/11	IUM	\$1514.00	Computer Science
Quiros, Victor	01/31/11	05/29/11	IUM	\$1514.00	Criminal Justice
Reyna, Edward	01/31/11	05/29/11	IUM	\$1514.00	Cosmetology

PRE-SEASON COACHING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Brazney, Suzanne	01/17/11	01/30/11	PDH	\$29.46	Softball
Johnson, Timothy	01/17/11	01/30/11	PDH	\$29.46	Men's Volleyball
Kopp, Kyle	01/17/11	01/30/11	PDM	\$43.55	Swimming
Lawler, William	01/17/11	01/30/11	PDM	\$43.55	Swimming
Taylor, Scott	01/17/11	01/30/11	PDM	\$43.55	Swimming
Villarreal, Roberto	01/17/11	01/30/11	PDM	\$43.55	Swimming

ORANGE COAST COLLEGETITLE III GRANT FACULTY COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Berta, Melissa	12/01/10	12/19/10	PDM	\$43.55	\$1,999.17

PIANO ACCOMPANIST FOR OLD FASHIONED CHRISTMAS MELODRAMA THEATER PRODUCTION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Hansen, Beth	11/17/10	12/12/10	PDH	\$29.46	\$721.91

INTERNSHIP ACADEMY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
La Bounty, Jennifer	12/10/10	12/31/10	UNT	\$57.44	\$1,148.88

COORDINATE EOPS FUNCTIONS FOR GRANTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Shajie, Vida	08/30/10	12/17/10	PDM	\$43.55	\$4,542.00

Justification: Needed assignment added late

HEAD COACH STIPEND

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Altobelli, John	04/01/11	04/30/11	EXM	\$4511.00	Baseball
Behr, Laura	04/01/11	04/30/11	EXM	\$4511.00	Women's Crew
Iacopetti, Anthony	04/01/11	04/30/11	EXM	\$4511.00	Men's Swimming
Knox, John	04/01/11	04/30/11	EXM	\$4511.00	Men/Women Track
Maran, Janice	04/01/11	04/30/11	EXM	\$4511.00	Women's Tennis
Ochoa, Marco	04/01/11	04/30/11	EXM	\$4511.00	Men/Women Track
Smith, Carl	04/01/11	04/30/11	EXM	\$4511.00	Men/Women Track
Smith, Kevin	04/01/11	04/30/11	EXM	\$4511.00	Softball
Spencer, Steven	04/01/11	04/30/11	EXM	\$4511.00	Men's Baseball
Watson, Don	04/01/11	04/30/11	EXM	\$4511.00	Women's Swim

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Abernathy, Dean	01/31/11	05/29/11	IUM	\$1514.00	Architecture
Adelmann, Daniel	01/31/11	05/29/11	IUM	\$1514.00	Allied Health
Altobelli, John	01/31/11	05/29/11	IUM	\$1514.00	Contest Suprv
Alves, Mitchell	01/31/11	05/29/11	IUM	\$1514.00	Mathematics
Avetisian, Sonia	01/31/11	05/29/11	IUM	\$1514.00	Mathematics
Baker, Karen	01/31/11	05/29/11	IUM	\$1514.00	Marine Science

Bender, Edward	01/31/11	05/29/11	IUM	\$1514.00	Geology
Bloomfield, Lisa	01/31/11	05/29/11	IUM	\$1514.00	Digital Media Arts
Breece, William	01/31/11	05/29/11	IUM	\$1514.00	Anthropology
Cabanel-Bleuer, Denise	01/31/11	05/29/11	IUM	\$1514.00	Language
Carroll, Kathy	01/31/11	05/29/11	IUM	\$1514.00	Speech Comm
Cassidy, Lori	01/31/11	05/29/11	IUM	\$1514.00	Library Scheduler
Clark, Gregory	01/31/11	05/29/11	IUM	\$1514.00	Business
Cooley, Timothy	01/31/11	05/29/11	IUM	\$1514.00	Math/English
Cooper, Barbara	01/31/11	05/29/11	IUM	\$1514.00	Hospital Scheduler
Dale, John	01/31/11	05/29/11	IUM	\$1514.00	Library Scheduler
Elliott, Kelli	01/31/11	05/29/11	IUM	\$1514.00	Biology
Faridi, Abbas	01/31/11	05/29/11	IUM	\$1514.00	Astronomy
Gilbert, Stephen	01/31/11	05/29/11	IUM	\$1514.00	Comp Services
Gillissen, Blade	01/31/11	05/29/11	IUM	\$1514.00	Photography
Golson, Daniel	01/31/11	05/29/11	IUM	\$1514.00	Theater Arts
Hanlon, Anna	01/31/11	05/29/11	IUM	\$1514.00	Program Rev Coor
Hollander, Gena	01/31/11	05/29/11	IUM	\$1514.00	Anthropology
Hunter, Amelie	01/31/11	05/29/11	IUM	\$1514.00	Dance
Keesler, Kathleen	01/31/11	05/29/11	IUM	\$1514.00	Dance
Keith, Arlete	01/31/11	05/29/11	IUM	\$1514.00	World Language
Kelly, Marilyn	01/31/11	05/29/11	IUM	\$1514.00	History
Knox, John	01/31/11	05/29/11	IUM	\$1514.00	Asst Athletic Dir
Kuo, Daniel	01/31/11	05/29/11	IUM	\$1514.00	Economy
Lazarus, Robert	01/31/11	05/29/11	IUM	\$1514.00	Film
Lerma, Maria De Pilar	01/31/11	05/29/11	IUM	\$1514.00	ESL
Lohman, Benjamin	01/31/11	05/29/11	IUM	\$1514.00	Forensics
Marcina, Vesna	01/31/11	05/29/11	IUM	\$1514.00	Political Science
McComb, Helen	01/31/11	05/29/11	IUM	\$1514.00	Scheduler
Melrose, Charlene	01/31/11	05/29/11	IUM	\$1514.00	Psychology
Miran, Janice	01/31/11	05/29/11	IUM	\$1514.00	Division Scheduler
Morgan, Arabian	01/31/11	05/29/11	IUM	\$1514.00	Accounting
Morgan, Dennis	01/31/11	05/29/11	IUM	\$1514.00	Business
Mucciario, Thomas	01/31/11	05/29/11	IUM	\$1514.00	Chemistry
Muelas, Mariaala	01/31/11	05/29/11	IUM	\$1514.00	World Language
Mushkin, Hollarly	01/31/11	05/29/11	IUM	\$1514.00	Digital Media
Naesse, Irene	01/31/11	05/29/11	IUM	\$1514.00	Geography
Norling, Marcella	01/31/11	05/29/11	IUM	\$1514.00	Religious Studies
Pettus, Candice	01/31/11	05/29/11	IUM	\$1514.00	Health Studies
Reed, Charlene	01/31/11	05/29/11	IUM	\$1514.00	Family/Cons Sci
Ring, David	01/31/11	05/29/11	IUM	\$1514.00	Religious Studies
Rodriguez, David	01/31/11	05/29/11	IUM	\$1514.00	Aviation
Saichek, William	01/31/11	05/29/11	IUM	\$1514.00	Business
Savage, Jennifer	01/31/11	05/29/11	IUM	\$1514.00	Economy
Schneiderman, Robert	01/31/11	05/29/11	IUM	\$1514.00	Counseling
Sogo, Lisa	01/31/11	05/29/11	IUM	\$1514.00	Biology
Soto, Richardo	01/31/11	05/29/11	IUM	\$1514.00	Music
Whitridge, Roger	01/31/11	05/29/11	IUM	\$1514.00	Art
Wickremesinghe, M.	01/31/11	05/29/11	IUM	\$1514.00	Counseling

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period 01/31/11 to 05/29/11 for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC

<u>Name</u>	<u>LHE</u>
Hinton, Karen	3.00
Nguyen, Jimmy	1.00
Valenzuela, Yvonne	7.50

OCCName

Guillen, Alex

LHE

1.00

Overload assignments for the following GWC faculty instructing students at the police academy, during the period 01/04/11 to 01/30/11, to be a maximum of \$72.00/hr, based on the 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed 24 hours for Intersession.

Faculty

Quires, Victor

Watkins, Derrick

Overload assignments for the following GWC faculty instructing students at the police academy, during the period 01/31/11 to 05/29/11, to be a maximum of \$72.00/hr, based on the 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed 54 hours for Spring semester.

Faculty

Quires, Victor

Watkins, Derrick

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period 01/31/11 to 05/29/11 for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

CCCName

Jenkins, Nancy

Jones, Nancy

Lockwood, Frederick

Nguyen, Ailene

Shelley, Karen

Taylor, Margaret

Warner, Michael

LHE

4.00

7.25

3.00

6.00

0.25

5.88

3.75

GWCName

Baird, Larry

Bouzar, Pete

Bowlby, Margot

Call, Gail

Carter, Warren

Chambliss, Tasha

Chapman, Nina

Christie, Joan

Chu, Alice

Drover, Christopher

Fiorane, Michele

Hamilton, Chris

Holland, Jon

Isonio, Steve

Jones, Barbar

Kelly, Darla

LHE

2.00

7.00

6.00

1.34

0.01

3.00

9.00

4.00

5.50

6.00

3.00

9.00

2.84

4.50

3.17

4.00

Kramer, Bryan	3.66
Lehmann, Deanna	5.50
Nielsen, Donavan	2.58
Reck, James	3.00
Reyna, Edward	1.66
Sykes, Elizabeth	4.97

OCC

<u>Name</u>	<u>LHE</u>
Akers, Thomas	1.00
Anderson, Courtney	3.00
Barton, Laurie	4.00
Bellah, Geoffrey	1.00
Berta, Melissa	7.00
Cabanel-Bleuer, Denise	3.00
Clark, Gregory	2.50
Coco, Felicia	6.00
Conner, Gregory	3.00
Desurra, Christopher	6.00
Goldman, Tamar	2.00
Hoffman, Glynis	1.00
Kagawa, Akemi	5.00
Keesler, Kathleen	3.00
Kennedy, Patrick	1.00
Lerma, Maria Del Pilar	1.00
Lohman, Benjamin	6.00
Loren, Davi	1.00
Monahan, Georgie	3.00
Obstfeld, Loretta	1.00
Obstfeld, Raymond	1.00
Parker, Peter	1.00
Polk, Sherana	6.00
Raileanu, Lia	4.00
Storm, Sara	3.00
Zitter, Jeremy	1.00

2. Substitute Faculty

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2010-11 academic year.

Golden West College

Bergman, Martha
 Daugherty, Seth
 Head, Anne
 Krause, Alana
 Le, Cathy
 Magallanes, Francisco
 Oberlin, Masumi
 Palmer, Leslie
 Peacock, Joyce
 Siddiqi, Catherine

Orange Coast College

Goerrissen, Jan
 Knauer, Mary
 Sanchez, Sandra

Tsutsumida, Damian

3. Full time Faculty

None.

4. Part time Faculty

FALL

Assignments during the period 08/30/10-12/19/10 for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Golden West College

Christensen Jr, Walter	9.000
Justification: Full time instructor out on medical leave	
Mooreland, Eddie	1.750
Justification: Readjust teaching staff for large class	

Orange Coast College

<u>Name</u>	<u>LHE</u>
Hale, Carrie	0.500
Justification: New hire paperwork turned in late	

SPRING

Assignments during the period 01/31/11-05/29/11 for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline College

<u>Name</u>	<u>LHE</u>
Amitoe'lau, Sylvia	5.625
Arlington, Patricia	1.875
Atallah, Joseph	10.000
Bai, Hannah	7.500
Baitoo, Hilda	7.500
Barnes, Stephen	7.000
Basford, Sean	9.000
Betz, Paul	6.000
Blackman, Darin	3.750
Bouley, Harold	6.500
Brown, Debra	9.000
Bund, Stefan	3.750
Caldwell, Avery	7.500
Capocciana, John	3.750
Caterina, Amy	9.375
Chambers, Malcolm	6.000
Chapman, Cheryl	7.500
Chen, Eric	9.750
Chow, Brian	5.000
Cooper, David	3.000
Crawfis, Robert	3.000
Crowley, Debra	4.750
Dawes, Arthur	5.625
DeCarlo, Joseph	3.000
DelCarmen, George	3.000
DeVoe, Todd	3.000
Elbettar, Jihad	9.000
Ely, Cynthia	9.000

Fuller, David	4.000
Gabela, Jose	3.000
Gill, Tina	10.000
Godfrey, Donald	9.000
Henry, Charles	3.000
Hoekstra, Thomas	8.000
Hurst, Geoff	7.500
Ildefonse, Nelson	9.000
Irvin, Teresa	6.000
Isbell, Donald	7.375
Jewell, Randall	4.500
Kerr, Jeffrey	7.500
Kobata, Sarah	3.000
Kroll, Stephen	7.000
Kurz, Sally	10.000
Letterman, Bryce	6.000
Long, Barbara	7.500
Lopez, Ellen	3.000
Lowther, Gene	3.000
Lui, Edward	3.750
Maharaj, Peter	8.375
Marin, Iliana	3.750
Martenuk, Stephen	3.750
Matar, Fadi	6.000
Nugyen, Frances	3.000
Oelstrom, Jeanne	3.000
Offenhauser, Tyler	3.000
Ondracek, Theodore	3.000
Osborne, Dwight	3.750
Quast, Gerald	9.000
Riley, Kevin	7.500
Rives, Nicky	5.000
Sallee, Mark	3.500
Sampson, Kevin	6.000
Sayasy, Khen	3.750
Smith, Ronald	9.000
Steddum, Michalle	5.000
St. John, Paul	5.000
Terry, Brenda	5.125
Thaler, Timothy	2.000
Tran, Toan	5.000
Watts, Susan	3.000
West, Ruth	7.500
Whitson, Stephen	8.000
Worden, Mark	5.000
Yee, Lauren	6.000
Zaki, Sohair	6.750

Golden West College

<u>Name</u>	<u>LHE</u>
Abdellateef, Marwa	9.000
Adams, Brittany	9.000
Agnew, Cassandra	9.000
Allen, Timothy	3.000
Al-Shawa, Ahmad	4.500
Anderson, Joan	6.000
Backlund Walker, Malin	8.500
Baumgartner, Bern	6.000
Becker, Craig	9.000

Berry, Debra	7.500
Birnie, Deborah	9.000
Bitting, Kenneth	3.000
Bock, Gretchen	3.750
Bowers, Elizabeth	9.000
Carle, Spencer	7.500
Cast, Steven	6.500
Christensen Jr, Walter	2.250
Collins, Michael	3.000
Crescimanno, Annamaria	9.000
Crough, Deborah	4.500
Cummins, Megan	4.500
Davidson, Matthew	3.000
Der-Mespropian, Emma	7.500
Doretti, Brett	3.000
Dunham, John	6.000
Eagle, Ryan	9.750
Eck, Brian	6.000
Evanshine, Sharon	7.500
Feher, Katherine	6.750
Fey, Robert	4.500
Field, Tami	1.630
Foroutan, Parisa	7.500
Frame, Stewart	9.000
Fraser, Mark	8.500
Frohn, Patrick	2.750
Galbraith, Milton	3.000
Gerrard, Amanda	9.000
Gerstein, Sharon	9.000
Gimenez, Alejandro	5.500
Golbuff, Kimberly	9.000
Gonzalez, Arnulfo	3.000
Greenfield, James	6.000
Greenwood, Richard	5.250
Grimes, Pierre	6.000
Hagemann, Matthew	5.250
Hager, Benjamin	7.500
Harrington Jr, Odell	3.380
Harris, Jason	3.000
Heimann, Thomas	10.000
Heneks, Kasara	7.500
Hicks, Ricky	3.000
Hockman, Anna	9.000
Hyde, William	9.000
Iwanski, Erik	4.500
Jara, Richardo	6.000
Jazayeri, Jennifer	3.000
Johnson, Daniel	7.500
Johnson, Douglas	3.000
Kaliski, Lucy	9.750
Kang, Henry	4.500
Karpenski, Joseph	9.000
Keep, Ryan	7.500
Khakibazan, Maryam	9.750
Krogfoss, William	9.000
Langdon, Spenser	9.000
Le, Thien	7.500
Lee, Doyle	3.750
Leipzig, G. Victor	7.500

Lewin, Stephen	8.259
Lindsay, Don	8.250
Long, Andy	5.250
Long, Barbara	2.130
Long, Jim	6.000
Lujan, George	9.000
Ma, Daniel	6.000
Mack, L. Joelene	4.260
Mahmood, Hassaan	7.340
Mariahazy, Laszio	3.000
Mase, F Michael	4.500
Mathias, Rick	3.000
Medina, Moises	9.000
Mendoza, Jan	9.000
Menzing, Todd	4.500
Miele, Richard	9.000
Miner, Robert	6.250
Minsky, Larry	9.000
Moore, Andrew	5.000
Moreland, Eddie	5.380
Mushet, Linda	8.000
Muzic, Renee	4.500
Nason, Jesse	7.000
Neely, Joshua	7.500
Nguyen, Frank	8.500
Nguyen, Hang Minh	7.500
Nobles, Stephanie	8.500
Odonnell, Ruth	8.500
Ontiveros, Manny	9.000
Orme, Denise	4.500
Pacheco, Pam	9.000
Palmer, Ted	4.500
Pattison, Patrick	2.000
Pawson, Gail	9.380
Pawson, John	4.250
Penner, Anita	8.500
Radecki, Tim	5.500
Rasmussen, Myrna	9.000
Ready, John	10.000
Reck, Richard	9.000
Robles, Diana	4.500
Rosales, Evangelina	7.500
Rose, Sanford	6.000
Salazar, Yvonne	7.880
Shoar, Peggita	4.500
Siebert, Paul	9.000
Sineri, Loretta	7.340
Snedeker, Mary	6.500
Somoano, Miriam	5.630
Sullivan, Maureen	4.500
Sullivan, Rebecca	4.500
Sutherland, Corine	9.000
Swendson, Paul	9.000
Tan, Jennifer	6.750
Taylor, Lisa	9.000
Thorne, Clyde	9.000
Tran, Le	9.000
Tran, Vinh	4.500
Valinluck, Michael	4.500

Wimmer, Ronda

8.250

The following GWC Part-time Police Academy Instructors to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2010-11 school year for the period 11/18/10 to 06/30/11, not to exceed 498 hours:

Arnold, Thomas
Glenn, Deborah

5. Educational Administrator

After review by the Vice Chancellor for Human Resources, it is recommended by the Chancellor that the following Educational Administrators be appointed for the terms indicated below:

<u>Name</u>	<u>College</u>	<u>Position</u>	<u>Start Date</u>	<u>End Date</u>
Avery, William B.	OCC	Dir Of Marine Programs	07/01/11	6/30/13
Babler, Cheryl L.	CCC	Vice President	07/01/11	6/30/13
Bachmann, Robin R.	GWC	Assoc Dean/Director St Health Center	07/01/11	6/30/12
Courchaine, Jeffrey L.	GWC	Dean	07/01/11	6/30/13
Doughty, Corine L.	OCC	Director, Career Services	07/01/11	6/30/13
Gasparian, Albert M.	GWC	Dean	07/01/11	6/30/13
Groot, Joycelyn M.	CCC	Dean Military/Contract Ed Programs	07/01/11	6/30/12
Houlihan, Janet M.	GWC	Vice President	07/01/11	6/30/13
Hudson, David D.	GWC	Dean	07/01/11	6/30/13
Jones, Danny C.	CCC	Administrative Dean	07/01/11	6/30/13
Lopez, Vinicio J.	CCC	Dean	07/01/11	6/30/13
Mendoza, Robert H.	OCC	Dean, Math & Science	07/01/11	6/30/13
Mueller, Kathryn L.	OCC	Dean	07/01/11	6/30/13
Nish, Melinda A.	OCC	Vice President	07/01/11	6/30/13
Pagel, Richard T.	OCC	Vice President	07/01/11	6/30/13
Pham, Hue T.	OCC	Dean	07/01/11	6/30/13
Pienkowski, Cynthia M.	CCC	Director, Financial Aid & EOPS	07/01/11	6/30/13
Poshek, Joseph E.	OCC	Dean	07/01/11	6/30/13
Pourzanjani, Omid A.	GWC	Dean	07/01/11	6/30/13
Rodriguez, Vincent P.	CCC	Dean, Distance Learning	07/01/11	6/30/13
Roohk, Bonita L.	GWC	Dean	07/01/11	6/30/13
Selzer, Thomas M.	OCC	Gen Mgr Food Service	07/01/11	6/30/13
Sternier, Sheri L.	OCC	Dean, Library & Institutional Research	07/01/11	6/30/13
Thompson, Dwayne E.	GWC	Assoc Dean	07/01/11	6/30/13

Wilkerson, Lois Y.	CCC	Admin Director, Workforce Econ. Dev	07/01/11	6/30/12
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6. Classified Management

None.

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

Promotions

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Clevenger, Julia	OCC	Executive Asst to the President (Confidential)	11/18/10	J-58-03	O-003-11

8. Reclassification and Reorganization/Reassignment

It is recommended that authorization be given for the following changes for Classified Staff:

Administrative Reassignment

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Markel, Vickie	DIST	DIST Level HR Project Coordinator E51	Office Assistant IV E42	01/01/11

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Crabtree, Anne	DIST	Receptnist/Clerk, Sr	Clerk, Sr	01/01/11	03/31/11	E-40-05
Dupuy, Lisa	DIST	HR Technician	Staff Aide	01/01/11	03/31/11	E-48-05
Mesenbrink, Cathy	DIST	HR Analyst	Mgr, Employment Serv & Records	11/18/10	12/03/11	G-24-03**
Mihatov, Steven	CCC	Information Sys Tech, Sr.	Application Proj Coordinator	11/01/10*	01/31/11	E-69-04

*Justification: Decision delayed due to appointment of Interim Director, Computer Services

**On call as needed

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
De La Rosa, Jennifer	CCC	Military/Contr Educ Tech III	Special Assignment	Extend from 11/30/10 to 02/28/11	E-48-05
Keough, Janell	CCC	Military/Contr Educ Applic Coordinator	Special Assignment	Extend from 11/30/10 to 02/28/11	E-69-05

10. Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 1010signment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more

of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Crews, Brett	CCC	11/19/10	06/30/11	120010-850101	M,T,W,TH,F
Lopez, Emmanuel	CCC	11/18/10	06/30/11	818030-847406	M,W,F
Lopez, Yardira	GWC	11/18/10	06/30/11	110001-307201	M,T,W,TH,F
Pontius, Cody	CCC	11/18/10	06/30/11	818030-847406	M,W,F
Watson, Tracy	CCC	11/19/10	06/30/11	120010-850101	M,T,W,TH,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Samano, Luis	OCC	11/18/10	06/30/11	110001-285201	M,T,W,TH,F

11. Substitute Classified

Haughey, Christine, OCC

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Golden West College

Logan, Kelly
Manaffey, Megan
Morton, Jade
Provost, Brianna
Roberts, Jennifer
Smith, Matthew

Orange Coast College

Lierenas, Yvette
Nguyen, Amy

Coast Community
College District

Administrative Services

MEMORANDUM

Date: November 17, 2010
To: Honorable Board of Trustees and Dr. Ding-Jo Currie, Chancellor
From: Andy Dunn *[Signature]*
Re: First Quarter Report CCFS-311Q Ending September 30, 2010

The First Quarter Report is attached for your review with the following notations:

- Projected income is 1% lower than last year due to small reductions in Federal and local revenue.
- Projected expenses are approximately the same as last year.
- The available reserve for contingency is \$13,500,000.

FTES are estimated at 36,103 for 2010/2011. Although the State budget includes \$126 million for growth, none of these funds were included in the district adopted budget. Should the district earn all available growth funds, there will still be unfunded FTES.

If I can provide additional information, please let me know.

AD/ms

Attachments

Attachment 9

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

**Quarterly Financial Status Report CCFS-311Q
CERTIFY QUARTERLY DATA**

District: (830) COAST

CHANGE THE PERIOD 

Fiscal Year: 2010-2011
Quarter Ended: (Q1) Sep 30, 2010

Your Quarterly Data is Certified for this quarter.

Chief Business Officer

CBO Name: Andrew Dunn

CBO Phone: 714-438-4611

CBO Signature: 

Date Signed: 11-10-10

Chief Executive Officer Name: Ding-Jo Currie

CEO Signature: 

Date Signed: 10/9/10

Electronic Cert Date: 10/21/2010

District Contact Person

Name: Kim Allen

Title: Admin Director, Fiscal Affairs

Telephone: 714-438-4654

Fax: 714-438-4874

E-Mail: kallen@cccd.edu

California Community Colleges, Chancellor's Office
1102 Q Street Sacramento, California 95814-6511

Send questions to:
Christine Atalig (916)327-5772 atalig@ccco.edu or Glen Campora (916)323-6899 gcampora@ccco.edu
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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

Quarterly Financial Status Report CCFS-311Q
VIEW QUARTERLY DATA

CHANGE THE PERIOD

District: (830) COAST

Fiscal Year: 2010-2011

Quarter Ended: (Q1) Sep 30, 2010

Line	Description	As of June 30 for the fiscal year specified			
		Actual 2007-08	Actual 2008-09	Actual 2008-10	Projected 2010-2011
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	190,014,290	190,567,016	186,702,880	184,929,405
A.2	Other Financing Sources (Object 8900)	2,448	3,075	17,461	500,000
A.3	Total Unrestricted Revenue (A.1 + A.2)	190,016,738	190,570,091	186,720,341	185,429,405
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	188,498,979	191,053,827	185,988,908	184,443,399
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	6,710,979	2,020,556	1,819,367	2,907,032
B.3	Total Unrestricted Expenditures (B.1 + B.2)	195,209,958	193,074,383	187,808,275	187,350,431
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	-5,193,220	-2,504,292	-1,087,934	-1,921,026
D.	Fund Balance, Beginning	28,794,303	23,601,080	21,096,788	19,698,262
D.1	Prior Year Adjustments + (-)	-3	0	-310,592	-452
D.2	Adjusted Fund Balance, Beginning (D + D.1)	28,794,300	23,601,080	20,786,196	19,697,810
E.	Fund Balance, Ending (C. + D.2)	23,601,080	21,096,788	19,698,262	17,776,784
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	12.1%	10.9%	10.5%	9.5%

II. Annualized Attendance FTES:

G.1	Annualized FTES (excluding apprentice and non-resident)	35,614	37,299	36,103	36,103
-----	---	--------	--------	--------	--------

III. Total General Fund Cash Balance (Unrestricted and Restricted)

		As of the specified quarter ended for each fiscal year			
		2007-08	2008-09	2009-10	2010-2011
H.1	Cash, excluding borrowed funds		8,343,672	25,539,870	6,597,505
H.2	Cash, borrowed funds only		0	0	0
H.3	Total Cash (H.1 + H.2)		8,343,672	25,539,870	6,597,505

IV. Unrestricted General Fund Revenue, Expenditure and Fund Balance:

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
Revenues:					
I.1	Unrestricted General Fund Revenues (Objects 8100, 8800, 8800)	184,929,405	184,929,405	22,396,670	12.1%
I.2	Other Financing Sources (Object 8900)	500,000	500,000	136,840	27.4%
I.3	Total Unrestricted Revenue (I.1 + I.2)	185,429,405	185,429,405	22,533,510	12.2%
Expenditures:					
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	183,209,058	184,443,399	29,679,742	16.1%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	1,407,032	2,907,032	68,490	2.4%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	184,616,090	187,350,431	29,748,232	15.9%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	813,315	-1,921,026	-7,214,722	
L.	Adjusted Fund Balance, Beginning	19,698,262	19,698,262	19,697,810	
L.1	Fund Balance, Ending (C. + L.2)	20,511,577	17,777,236	12,483,088	
M	Percentage of GF Fund Balance to GF Expenditures (L.1 / J.3)	11.1%	9.5%		

V. Has the district settled any employee contracts during this quarter? YES

If yes, complete the following: (If multi-year settlement, provide information for all years covered.)

Contract Period Settled (Specify) YYYY-YY	Management		Academic				Classified	
	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *	Total Cost Increase	% *
a. SALARIES:								
Year 1: 2010-11			321,440	0.8%				
Year 2:								
Year 3:								
b. BENEFITS:								
Year 1:								
Year 2:								
Year 3:								

*As specified in Collective Bargaining Agreement or other Employment Contract

c. Provide an explanation on how the district intends to fund the salary and benefit increases, and also identify the revenue source/object code.
Salary Increase formula of COLA percentage rounded to nearest .5% plus 1/2 of the growth percentage plus .75%. FY 2010-2011 is COLA at -.38% rounded to 0% plus 0% growth plus .75% additional District funds totalling .75%.

VI. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)? NO

If yes, list events and their financial ramifications. (Enter explanation below, include additional pages if needed.)

VII. Does the district have significant fiscal problems that must be addressed?

This year? YES
Next year? YES

If yes, what are the problems and what actions will be taken? (Enter explanation below, include additional pages if needed.)

2010/11 - Although Coast has adopted a responsible budget with a reserve in excess of 6%, significant risk emerges through the status of the state budget. Adopted more than 100 days into the new fiscal year, the state budget solution does not address its underlying structural imbalance and the revenue assumptions may be overly optimistic. Further, Prop 98 was suspended as a part of the adopted budget plan leaving no floor for K-14 spending.

2011/12 - We currently estimate an imbalance of approximately \$3 million emerging in the 2011-12 FY and an imbalance of nearly \$7 million emerging in the 2012-13 FY.

Coast Community College District

First Quarterly Report

2010-2011

All Funds

Fund	General	Child Development	GO Bond	Capital Outlay	Insurance Services	N/R Reimb Operations	Total
Assets	15,779,297	113,984	58,935,789	8,355,438	40,116,198	828,454	124,129,160
Due To System Posting	0	0	4,568	0	0	0	4,568
Liabilities	2,020,557	107,265	19,592	1	2,777	1,567,581	3,717,773
Due To/From System Posting	0	0	0	4,568	0	0	4,568
Fund Balance	<u>13,758,740</u>	<u>6,719</u>	<u>58,920,765</u>	<u>8,350,869</u>	<u>40,113,421</u>	<u>-739,126</u>	<u>120,411,388</u>
Beginning Balance	19,698,262	0	63,037,732	8,310,973	45,366,944	0	136,413,911
Income							
Adopted Budget	229,606,798	1,341,683	500,000	7,071,238	43,408,000	11,630,632	293,558,351
Actual	27,652,970	184,007	88,526	814,418	4,490,773	1,663,290	34,893,984
%	12.04%	13.71%	17.71%	0	10.35%	14.30%	0
Expenses							
Adopted Budget	229,606,798	1,341,683	63,537,732	15,382,211	51,254,502	11,630,632	372,753,558
Actual	33,562,547	177,288	4,205,494	774,522	9,744,296	2,402,416	50,866,563
%	14.62%	13.21%	6.62%	0	19.01%	20.66%	0
Suspense Clearing	-29,493	0	0	0	0	0	-29,493
Accrual Adjustments	-452	0	0	0	0	0	-452
Audit Adjustments	0	0	0	0	0	0	0
Fund Balance	<u>13,758,740</u>	<u>6,719</u>	<u>58,920,765</u>	<u>8,350,869</u>	<u>40,113,421</u>	<u>-739,126</u>	<u>120,411,388</u>

Coast Community College District Financial Status Report

First Quarterly Report Fiscal Year 2010/2011

<u>Object</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Year-to-Date Transactions</u>	<u>Ending Balance</u>
9110	CASH IN COUNTY TREASURY			
9120	CASH IN BANKS	15,857,103	-10,943,998	4,913,105
9125	CASH COLLECTN AWAITG DEPOSIT	1,784,901	-351,759	1,433,142
9130	REVOLVING CASH FUND	924,766	-908,155	16,611
9150	INVESTMENTS	250,078	-15,431	234,647
9160/9169	ACCOUNTS RECEIVABLE	79	0	79
9170	DUE FROM OTHER FUNDS	20,686,822	-12,423,089	8,263,733
9220	PREPAID EXPENSES	410,246	-310,246	100,000
9230	PREPAID EXPENSE/MID-MONTH	6,894	-6,894	0
		0	817,980	817,980
Total Assets		39,920,889	-24,141,592	15,779,297

<u>Object</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Year-to-Date Transactions</u>	<u>Ending Balance</u>
9510	ACCOUNTS PAYABLE			
9511	MISC ACCRUALS YR-END	2,059,415	-1,721,728	337,687
9512	DEPOSIT REFUNDABLE	7,624,413	-6,713,166	911,247
9514	ACCRUED PAYROLL PAYABLES	99	0	99
9519	ACCTS PAYABLE ACCRUALS	159,403	-159,403	0
9520	DUE TO OTHER FUNDS	278,170	-256,506	21,664
9540	DEFERRED INCOME	3,402,603	-3,402,603	0
9541	CAPITAL LEASES	5,913,543	-5,913,543	0
9550	SUMMER PAY WITHHELD	0	0	0
9552	CALIF USE TAX PAYABLE	40,707	-36,170	4,537
9555	CA NON-RESIDENT W/H PAYABLE	2,236	1,493	3,729
9571	ACCRUED VACATION	582	-444	138
		741,457	0	741,457
Total Liabilities		20,222,628	-18,202,071	2,020,557

<u>Object</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Year-to-Date Transactions</u>	<u>Ending Balance</u>
9711	NON-DESIGNATED FUND BALANCE			
9712	YEAR END APPROPRIATIONS	20,008,853	-310,591	19,698,262
9713	ACCOUNTS RECEIVABLE ADJUSTMTS	0	0	0
9714	ACCOUNTS PAYABLE ADJUSTMENTS	0	-44	-44
		-310,591	310,183	-408
		<u>19,698,262</u>	<u>-453</u>	<u>19,697,809</u>
	Fund Balance as of September 30, 2010			
	Plus Total Revenues			19,697,809
	Less Total Expenditures			27,652,970
9910	Plus Suspense Clearing			33,562,547
9918	Less Suspense A Payroll			-29,493
9919	Less Suspense B Payroll			0
	Fund Balance as of September 30, 2010			0
				<u>13,758,740</u>

<u>Object</u>	<u>Description</u>	<u>Adjusted Budget</u>	<u>Actual</u>
8120	HIGHER EDUCATION ACT		
8130	WORKFORCE INVESTMENT ACT	1,332,076	29,033
8140	TANF-TRANSITIONL ASSIST TO NEEDY FAMILIES	5,208,700	4,247
8170	VOC&APPLIED TECH EDUCATION ACT	114,519	0
8199	OTHER FEDERAL REVENUE	2,056,563	0
Sub Total	8100 FEDERAL REVENUE	<u>171,150</u>	<u>1,236</u>
		8,883,008	34,517
8612	STATE GENERAL APPORTIONMENT		
8619	OTHER GENERAL APPORTIONMENTS	65,350,000	43,255
8622	EXTENDED OPPORTUNITY PROG &SVS	566,000	0
8623	DISABLED STUDENTS PROGRAMS&SVS	1,750,285	0
8624	CALWORKS	1,672,918	0
8625	TELE TECH INFRASTRUCTURE PROG TTIP	355,793	0
8629	OTHER CATEGORICAL APPORTIONMT	35,821	35,821
8653	INSTRUCTIONAL IMPROVEMENT GRT	6,183,538	2,311,216
8654	MIDDLE COLLEGE	256	256
8659	OTHER CATEGORICAL PROGRAMS	0	0
8672	HOMEOWNERS PROPERTY TAX RELIEF	539,799	10,152
8681	STATE LOTTERY PROCEEDS	700,000	0
8682	STATE MANDATED COSTS	5,028,622	378,622
Sub Total	8600 STATE REVENUE	<u>0</u>	<u>0</u>
		82,183,032	2,779,322
8811	DISTRICT TAXES - SECURED ROLL		
8812	DISTRICT TAXES-SUPPLEMNTL ROLL	78,900,000	0
8813	DISTRICT TAXES-UNSECURED ROLL	1,500,000	438,688
8816	DISTRICT TAXES-PRIOR YEAR	1,500,000	2,221,570
8817	EDU REVENUE AUGUMENTATION FUND	5,000,000	2,568,094
8818	REDEVELOPMENT PROPERTY TAXES	0	0
8831	CONTRACT INSTRUCTION	400,000	210,333
8840	SALES	50,000	4,047,834
8850	RENTALS	100,000	7,717
8861	INTEREST & INVESTMENT INCOME	2,172,000	312,929
		400,000	284,857

<u>Object</u>	<u>Description</u>	<u>Adjusted Budget</u>	<u>Actual</u>
8871	CHILD DEVELOPMENT SERVICES		
8874	ENROLLMENT FEES	480,500	102,987
8876	HEALTH FEES	12,800,000	6,884,776
8877	INSTRUCT MATERIAL FEES	1,819,711	1,496,690
8879	STUDENT RECORDS	755,606	346,734
8880	NON RESIDENT TUITION	230,000	33,257
8881	PARKING FEES	7,525,000	4,251,004
8889	OTHER STUDENT FEES	1,993,437	454,486
8892	TELECOURSE REVENUE	119,721	440,483
8893	PARKING FINES	955,000	0
8899	OTHER LOCAL INCOME	593,684	133,748
Sub Total	8800 LOCAL REVENUE	<u>1,504,418</u>	<u>466,104</u>
		118,799,077	24,702,292
8912	SURPLUS PROPERTY SALES		
8914	GAIN ON SALE OF ASSETS	500,000	136,840
8981	INTERFUND TRANSFERS	0	0
Sub Total	8900 OTHER FINANCING SOURCES	<u>0</u>	<u>0</u>
		500,000	136,840
	TOTAL REVENUE	<u>210,365,117</u>	<u>27,652,970</u>

<u>Object</u>	<u>Description</u>	<u>Adjusted Budget</u>	<u>Actual</u>
1100	INSTRUCTORS REG CONTRACT	35,077,522	6,771,885
1200	NON-INSTRUCTNL REG CONTRACT	14,050,351	3,227,336
1300	INSTRUCTORS HOURLY	22,346,582	2,818,799
1400	NON-INSTRUCTNL HOURLY	2,473,861	447,188
Sub Total	1000 CERTIFICATED SALARIES	73,948,316	13,265,207
2100	NON-INSTR CLASSIF REG CONTRACT	43,338,987	6,969,081
2200	INSTR CLASSIF REG CONTRACT	3,787,241	501,679
2300	NON-INSTRUCTIONAL, HOURLY	3,882,985	494,773
2400	INSTRUCTIONAL HOURLY	867,995	82,686
Sub Total	2000 CLASSIFIED SALARIES	51,877,208	8,048,219
3000	EMPLOYEE BENEFITS	2,354,020	-67,933
3100	STRS-STATE TEACHERS RETIREMENT	3,721,291	531,167
3200	PERS-PUBLIC EMPLOYEES RETIREMENT	5,403,757	874,917
3300	OASDI-OLD AGE/SURVIVORS/DISABILITY INS	4,433,121	782,500
3400	HEALTH & WELFARE BENEFITS	19,420,472	1,751,608
3500	STATE UNEMPLOYMENT INS	693,558	-15,503
3600	WORKERS COMPENSATION INS	1,637,208	385,068
3700	LOCAL RETIREMENT SYSTEM	11,139,700	1,113,970
3900	OTHER BENEFITS	0	0
Sub Total	3000 STAFF BENEFITS	48,803,127	5,355,794

<u>Object</u>	<u>Description</u>	<u>Adjusted Budget</u>	<u>Actual</u>
4200	OTHER BOOKS		
4300	INSTRUCTINL SUPPLIES	20,633	392
4400	MEDIA SUPPLIES	4,243,939	503,120
4600	FUEL, OIL & REPAIR PARTS	49,522	1,969
4900	OTHER SUPPLIES	390,729	77,291
Sub Total	4000 BOOKS, SUPPLIES & MATERIALS	<u>0</u>	<u>0</u>
		4,704,823	582,772
5000	INDIRECT EXPENSE CHARGEBACK		
5100	PERSONAL AND CONSULTANT SERVICES	249,242	11,168
5200	TRAVEL AND CONFERENCES	889,406	52,914
5300	DUES AND MEMBERSHIP	658,760	75,139
5400	INSURANCE	308,488	105,530
5500	UTILITIES	1,495,877	1,349,748
5600	RENT, LEASES AND REPAIRS	5,256,990	939,925
5700	LEGAL, ELECTION AND AUDIT EXPENSES	6,871,614	1,917,798
5800	OTHER OPERATING EXPENSES AND SERVICES	2,401,427	343,138
5900	OTHER	5,242,259	784,769
Sub Total	5000 CONTRACT SERVICES, OPERATING EXPENSES	<u>2,902,180</u>	<u>0</u>
		26,276,242	5,580,129
6100	SITE IMPROVEMENTS		
6200	BUILDING IMPROVEMENTS	11,000	0
6300	BOOKS (NEW)	33,912	7,825
6400	EQUIPMENT AND LEASE PURCHASE	98,055	34,214
Sub Total	6000 CAPITAL OUTLAY	<u>2,582,782</u>	<u>429,974</u>
		2,725,749	472,012
7300	INTERFUND TRANSFER OUT		
7500	STUDENT FINANCIAL AID	2,935,032	67,000
7600	OTHER PAYMENTS TO OR FOR STUDENTS	149,859	17,465
7900	RESERVE FOR CONTINGENCIES (BUDGET ONLY)	865,787	173,948
Sub Total	7000 OTHER OUTGO & RESERVES	<u>17,777,236</u>	<u>0</u>
		21,727,914	258,413
	TOTAL EXPENDITURES	<u>230,063,379</u>	<u>33,562,547</u>



Regular Meeting
Board of Trustees
Coast Community College District
District Board Room

5:00 p.m. Closed Session, 6:30 p.m. Regular Meeting

December 8, 2010

MINUTES

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on December 8, 2010 in the Board Room at the District Office.

1.00 Preliminary Matters 1

1.01 Call to Order

Board President Jerry Patterson called the meeting to order at 5:02 p.m.

1.02 Roll Call

Trustees Present: Jerry Patterson, Jim Moreno, Lorraine Prinsky, David Grant,
Mary Hornbuckle and Student Trustee Lee Fuller

Trustees Absent: None

1.03 Public Comment (Closed Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

1.04 Recess to Closed Session

*Conducted in accordance with applicable sections of California law.
Closed sessions are not open to the public.*

The Board recessed to Closed Session at 5:03 p.m. to discuss the following items:

1.0 4.01 Public Employment (Pursuant to Government Code 54957 (b) (1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
 - a. Interim, Vice President of Administrative Services
 - b. Interim, Director, Accessibility Center for Education (ACE)
6. Classified Management
7. Classified Staff
 - a. Registered Nurse
 - b. Adm/Records Tech II
 - c. Guidance Assistant
 - d. Secretary Sr.
 - e. Payroll Tech.
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
 - a. HR Analyst
 - b. Area Facilitator
 - c. Special Assignment
 - d. Staff Assistant
 - e. App Project Coordinator
 - f. Special Assignment
 - g. Information Systems Tech II
 - h. Systems/Network Analyst II
 - i. Staff Assistant
 - j. Adm. Assistant to the Vice President
 - k. Web/Multimedia Programmer
 - l. Coordinator of Community Services
 - m. Special Assignment
 - n. Lead Mechanic
 - o. Special Assignment
 - p. Staff Specialist
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

1.04.02 Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "a" of Government Code Section 54956.9)

Morgenstern v. Orange Coast College et al., Orange County Superior Court Case No. 30-2008-0019222

Jacobson v. Coast Community College District (Arbitration)

Williams v. Barr, et al., US District Court Case No. SACVIO-47 DOC (MLGX)

Coast Community College Association vs. Coast Community College District, PERB Case#LA-CE-54-36-E

Coast Community College District vs. MEP, Inc. et al., Orange County Superior Court Case No. 30-2010-00380564

NGB Enterprises vs. Coast Community College District, Orange County Superior Court Case No. 2010-00423404

Coast Community College Association vs. Coast Community College District (Arbitration)

1.04.03 Public Employee Discipline/Dismissal/Release

(Pursuant to sub-section "b" of Government Code Section 54956.9)

One case: Claim filed by Rogelio Garcia-Meza

1.04.04 Conference with Labor Negotiator

(Pursuant to Code Section 54957.6)

Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

1.04.05 Public Employee Performance Evaluation

(Pursuant to Government Code Section 54957)

Position: Chancellor

1.04.06 Public Employee Discipline/Dismissal/Release

(Pursuant to Government Code Section 54957)

1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:40 p.m.

1.06 Pledge of Allegiance – Trustee Jerry Patterson

Trustee Jerry Patterson led the Pledge of Allegiance to the United States.

1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted unanimously to approve **Agenda Item 1.04.01 Public Employment** (See Appendix pages 17-37)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

In addition, Dr. Teeter reported that on a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted unanimously to approve the settlement with Vicki Williams,
Agenda Item 1.04.02 Conference with Legal Counsel: Existing Litigation.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

Dr. Teeter also reported that on a motion by Mr. Patterson and seconded by Mr. Patterson and seconded by Mr. Grant, the Board voted unanimously to deny the claim of Rogelio Garcia-Meza, **Agenda Item 1.04.03 Conference with Legal Counsel: Anticipated Litigation.**

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

1.08 Public Comment (Open Session – Items on Agenda)

There were no requests to address the Board during Public Comment.

2.0 Preliminary Matters II

2.01 Oath of Office

2.01.01 Oath of Office – Trustee David A. Grant

Mr. Patterson introduced Dr. Tom Garrison, OCC Faculty, who administered the Oath of Office to David Grant.

2.01.02 Introduction of State Controller John Chiang by Trustee Jerry Patterson

Mr. Patterson introduced State Controller John Chiang.

2.01.03 Oath of Office – Trustee Jim Moreno

State Chancellor John Chiang administered the Oath of Office to Jim Moreno. Trustee Moreno's comments are on file for public review in the Office of the Board of Trustees.

2.02 Board Officers Election

2.02.01 Election of Board President

On a motion by Dr. Prinsky and seconded by Mr. Moreno the Board voted unanimously to appoint Jerry Patterson as Board President.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

2.02.02 Election of Board Vice President

On a motion by Mr. Patterson and seconded by Dr. Prinsky the Board voted unanimously to appoint Jim Moreno as Board Vice President.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

2.02.03 Election of Board Clerk

On a motion by Mr. Moreno and seconded by Mr. Fuller the Board voted unanimously to appoint Lorraine Prinsky as Board Clerk.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

2.03 Recess for Reception to Honor re-elected Trustee Jim Moreno and newly elected Trustee David A. Grant

President Patterson called a recess at 7:00 p.m. to provide the opportunity to honor re-elected Trustee Jim Moreno and newly elected Trustee David Grant.

2.04 Reconvene Board Meeting with New Officers and Trustee in place at Dais

The meeting was reconvened by President Patterson at 7:30 p.m.

2.05 Appointments to Board Committees and Other Assignments

(a) Appointments to the Board of Trustees' Accreditation Committee

Members: Trustee Mary L. Hornbuckle, Term Expires December 2013
Trustee Dr. Lorraine Prinsky, Term Expires December 2012

The Board took no action on this item.

(b) Appointments to the Board of Trustees' Audit Committee

Members: Trustee Mary L. Hornbuckle, Term Expires December 2012
Trustee Jim Moreno, Term Expires December 2010

On a motion by Ms. Hornbuckle and seconded by Mr. Fuller, the Board voted unanimously to combine the Budget and Audit Committees, and to appoint Mr. Moreno for a term ending December 2012, and to continue Ms. Hornbuckle's term through December 2012.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

(c) Appointments to the Board of Trustees' Budget Committee

Members: Trustee Jim Moreno, Term Expires December 2012
*Vacant, Term Expires December 2011

The Board took no action on this item.

(d) Appointments to the Board of Trustees' Career Technical Education Committee

Members: Trustee Jim Moreno, Term Expires December 2011
*Vacant Term Expires December 2012

The Board took no action on this item.

(e) Appointments to the Board of Trustees' Land Development Committee

On a motion by Mr. Patterson and seconded by Mr. Moreno, the Board voted to appoint David Grant to the Career Technical Education and Land Development Committees for a term ending December 2012.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

(f) Appointments to the Board of Trustees' Personnel Committee

Members: Trustee Dr. Lorraine Prinsky, Term Expires December 2011
Trustee Jerry Patterson, Term Expires December 2012

The Board took no action on this item.

(g) Appointments to the Board of Trustees' Legislative Affairs Committee

On a motion by Mr. Moreno and seconded by Mr. Fuller, the Board voted to appoint Mr. Patterson to the Legislative Affairs Committee for a term ending December 2012, and Dr. Prinsky to the Committee for a term ending December 2013.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

(h) Appointment of Trustee to serve on the Nominating Committee for Orange County on School District Organization

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board appointed Dr. Prinsky to the Nominating Committee for Orange County on School District Organization.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

(i) Appointment of Trustee to serve on the Orange County School Board's Political Action Group Effort (PAGE)

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board appointed Ms. Hornbuckle to the Orange County School Board's PAGE Committee.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

3.00 Informative Reports I

(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)

3.01 Report from the Chancellor

Dr. Ding-Jo H. Currie, Chancellor, provided a report to the Board

3.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

3.03 Reports from the Officers of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

David Salai, ASG President, Golden West College
Lisa Okamoto, ASG President, Coastline Community College
Catherine Tran, ASOCC President, Orange Coast College

3.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Vesna Marcina, Orange Coast College (OCC) Academic Senate President
Theresa Lavarini, Golden West College (GWC) Academic Senate President. Ms. Lavarini read a statement from the GWC Academic Senate in response to the proposed Administrative Reorganization. (A copy of the statement is on file for public review in the Office of the Board of Trustees).
Nancy Jones, Coastline Community College (CCC) Academic Senate President

3.05 Reports from Employee Representative Groups

Reports were provided by the following Employee Representative Groups:

Barbara Price, President, Coast Community College Association/California Teachers Association – National Education Association (CCCA/CTA-NEA)

3.06 Reports from the Board of Trustees

Board members provided individual reports.

3.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings. Dr. Prinsky provided a report from the Legislative Task Force.

4.00 Informative Reports II

4.01 Management-Faculty Ratios in the Coast Community College District

Vice Chancellor of Human Resources, Deborah Hirsh, provided a report on Management-Faculty ratios within the Coast Community College District (Item 8 on the Board of Trustees' Directives Log). A copy of the report is on file for public review in the Office of the Board of Trustees.

4.02 Receive Initial Proposal from the Coast Community College District to Negotiate the Agreement between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers – Local 1911

The initial proposal from the Coast Community College District to negotiate the Agreement between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers – Local 1911 was reviewed.

4.03 Review of the Coast Community College District Auditor's Report, Fiscal Year 2009/2010

Tina Henton of Vicenti, Lloyd and Stutzman provided an overview of the Auditor's Report for Fiscal Year 2009/2010.

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle the Board voted to accept the External Audit Report with the understanding that more information concerning the audit of the District's Foundations is forthcoming to the Board of Trustees, and to add this item to the Board Log for the January 19, 2011 Board Meeting.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No:	None
Absent:	None

The Board recessed at 9:03 p.m. for a Special Meeting. Board President Patterson called the Regular Meeting back to order at 9:11 p.m.

5.0 Matters for Review, Discussion and/or Action

5.01 Review of Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2010/2011 as presented in the December 8, 2010 Agenda.

5.02 Consideration of Meetings and Conferences of the American Association of Community College (AACC) Association of Community College Trustees (ACCT) & California Community Colleges League (CCLC)

The Board reviewed the scheduled meeting and conferences dates for the AACC, ACCT, and the CCLC.

5.03 Opportunity for the Board to Review the Board Directives Log

The Board reviewed and discussed the items on the Board Log.

5.04 Review of Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the December 8, 2010 Agenda.

5.05 Opportunity for the Board of Trustees to Discuss Proposed Revision to Policy 080-1-1, "Definition of Confidential Employee"

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board approved the revision to Policy 080-1-1. The Board President requested that this item be placed on the Action Pages of the January 19, 2011 agenda for approval.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No:	None
Absent:	None

Consent Calendar

Item **10.01 DIS – Authorization to Apply for Funded Programs** was pulled from the Consent Calendar, and on a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board approved the Consent Calendar with minor recommended language changes.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

On a motion by Ms. Hornbuckle and seconded by Mr. Fuller, the Board approved Section 10.01.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

Action Section

25.0 Action Items – Approval of Agreements

25.01 CCC - Approve Agreement between the County of Orange and the Coast Community College District to Operate a Special Project under Workforce Investment Act (WIA) Rapid Response for Business Assistance Services

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Agreement between the County of Orange and the Coast Community College District to operate a special project under Workforce Investment Act (WIA) Rapid Response for business assistance services. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: Gross Income of \$60,500

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

25.02 DIS - Approval of Employment Agreement, Interim Director of Accessibility Center for Education (ACE), GWC

It was moved by Mr. Fuller and seconded by Ms. Hornbuckle to approve a new employment agreement with JoAnn Busenbark, GWC, Interim Director of Accessibility Center for Education (ACE), effective December 20, 2010 through January 21, 2011. Compensation to be \$6,619.58 per month based on the appropriate step placement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

25.03 DIS - Approval of Employment Agreement, Interim Vice President Administrative Services, CCC

This item was removed from the Agenda by Board President Patterson.

26.00 General Items of Business**26.01 DIS - Authorization for Coast Community College District to enter into a Master Services Agreement with CollegeNET, Inc., a Delaware corporation, to provide Resource/Schedule 25 and 25 Live room scheduling software license, hosting, implementation and training services**

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to approve the Master Services Agreement between CollegeNET and Coast Community College District. The Master Services Agreement outlines the responsibilities of both parties. The Board President, or designee, is authorized to sign the Master Services Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Review and Impact: \$101,995 from general funds:

Description	One Time / Ongoing	Amount
25 Live Software License	One-time	\$25,000
Installation Services	One-time	\$25,000
User configuration, data preparation, and end user training, and Business Process consulting services. Onsite and in Portland, Oregon.	One-time	\$45,000
Quarterly hosting and software upgrades	Ongoing	\$6,995
TOTAL		\$101,995

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
 No: None
 Absent: None

26.02 DIS - Bid Tabulations and Award of Ultrasound Systems for the Orange Coast College (ABC Building); Bid No. 1990

It was moved by Mr. Fuller and seconded by Mr. Moreno to award Lot #1 for only a quantity of two (2) systems to GE Healthcare and award Lot #2 and Lot #3 to Philips Medical systems. Bid results as shown below include tax:

Philips Medical Systems.
 22100 Bothell Everett Hwy.
 Bothell, WA 98041

Lot #1 \$747,624.02
Lot #2 \$216,917.59
Lot #3 \$215,225.85

GE Healthcare (qty 4)
 2416 Longstaff Ct.
 San Marcos, CA 92078

Lot #1 \$1,007,108.34
 Lot #2 \$230,284.69
 Lot #3 \$229,953.79

GE Healthcare (qty 2)

Lot #1 \$503,554.17

Fiscal Impact: NTE \$935,698.00 Measure C – General Obligation Bond Fund,
08/09 State Capital Outlay
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Science Building – New Construction (OCC ABC Building)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

26.03 DIS - Approval of Contractors for FY 2010-2011 Pursuant to District's Standard Annual Agreement for Contractor Services

It was moved by Dr. Prinsky and seconded by Ms. Hornbuckle to approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2010-2011. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

The Board President, or designee, is authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

CC Commercial Cleaning
3400 W. 6th Street Suite 302
Los Angeles CA 90020

MNZ Janitorial Services Inc.
3575 Cahuenga Blvd West #310
Los Angeles Ca 90068

Fleet Services Inc.
3530 Miraloma Avenue
Anaheim CA 92806

McQuay Factory Service
13600 Industrial Park Blvd
Minneapolis MN 55441

Hoist Service Inc.
11443 Tortuga Street
Cypress Ca 90630

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

26.04 DIS - Ratification of Termination of Prime Contractor from the Golden West College Learning Resource Center, Phase II; Bid No. 1954

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle to ratify the termination of Tadros & Youssef Construction, Inc., for cause, from the Golden West College Learning Resource Center Project (Bid #1954), effective November 22, 2010. T&Y has failed to competently and diligently perform services required pursuant to its contractor agreement with the District for this project.

Fiscal Impact: No Cost Impact to the District (Bond holder on this project will incur all completion costs).

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

26.05 DIS - Adoption of Revised Coast Community College District Reorganization/Reassignment Plan

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to adopt the proposed revised Coast Community College District Reorganization /Reassignment Plan.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

26.06 DIS - Consideration of Annual Salary Increase for the Board of Trustees

On a motion by Mr. Moreno and seconded by Mr. Grant the Board rejected a 5% pay increase in 2011.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

26.07 OCC - Approve Memorandum of Understanding Regarding Orange County Quality Improvement System (OC QIS) between the Orange County Department of Education and Coast Community College District/Orange Coast College Early Childhood Lab and the Harry and Grace Steele Children's Center

It was moved by Ms. Hornbuckle and seconded by Mr. Moreno to approve the Memorandum of Understanding Regarding Orange County Quality Improvement System (OC QIS) between Orange County Department of Education and Coast Community College District/Orange Coast College Early Childhood Lab and the Harry and Grace Steele Children's Center.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

27.00 Action Items – Buildings and Grounds Approvals

27.01 Purchase a Human Patient Simulator from a Sole Source for Orange Coast College (ABC Building)

It was moved by Mr. Moreno and seconded by Dr. Prinsky to authorize the Purchasing and Accounts Payable Manager to issue a purchase order to METI for an upgraded HPS and an additional HPS.

Fiscal Impact: NTE 137,500.00 Measure C – General Obligation Bond Fund,
08/09 State Capital Outlay
Master Plan Approved Project
OCC Science Facilities
OCC New Consumer Health & Science Building –
New Construction (OCC ABC Building)

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

28.01 DIS - Resolution 10-30, Adoption of Mitigated Negative Declaration and Filing of Notice of Determination Orange Coast College Maritime Training Center

It was moved by Ms. Hornbuckle and seconded by Mr. Fuller to adopt the Mitigated Negative Declaration and Filing of Notice of Determination, Orange Coast College Maritime Training Center.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

29.00 Approval of Minutes

29.01 Approval of Minutes for the November 17, 2010 Board Meeting

It was moved by Mr. Moreno and seconded by Ms. Hornbuckle that the minutes of November 17, 2010 be continued to the January 19, 2011 Agenda.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No: None
Absent: None

30.00 Policy Implementation

30.01 Adoption of Revisions to Board Policy 040-7-2, Inspection and Copying of Public Records

On a motion by Mr. Moreno and seconded by Dr. Prinsky, the Board voted 3-2 to approve the revisions to Policy 040-7-2, Inspection and Copying of Public Records.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, and Dr. Prinsky
No:	Ms. Hornbuckle and Mr. Grant
Absent:	None

31.00 Close of Meeting

31.01 Public Comment (Items Not on the Agenda)

There were no requests to address the Board during Public Comment.

31.02 Adjournment

There being no further business, it was moved by Mr. Fuller and seconded by Mr. Moreno that the meeting be adjourned.

Motion carried with the following vote:

Aye:	Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No:	None
Absent:	None

The meeting was adjourned at 10:17 p.m.

Secretary of the Board of Trustees

Appendix

Page

A. Public Employment Report.....17-37

1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTA = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

COASTLINE COLLEGE

DIGITAL MEDIA ARTS PATHWAY DAY EVENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Caldwell, Avery	12/09/10	12/10/10	PDH	\$29.46	\$300.25

READING PROGRAM ON SITE AT THE LE JAO STUDENT SUCCESS CENTER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hall, Leva	01/31/11	06/30/11	PDH	\$29.46

PART TIME COUNSELOR PROVIDING EVALUATIONS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Hernandez, Marcela	01/03/11	06/30/11	PDH	\$29.46

TRANSLATOR SERVICES FOR CONTRACT EDUCATION PROGRAM

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lee, Lisa	12/09/10	06/30/11	PDM	\$43.55

WORKSHOPS FOR BASIC SKILLS STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lieu, Thanh Thuy	12/09/10	06/30/11	PDH	\$29.46

PART TIME COUNSELOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Lopez, Rachelle	01/03/11	06/30/11	UNT	\$53.11

DISTANCE LEARNING EXAM AND REVIEW

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Warwick, Randall	01/31/11	05/29/11	EXM	\$72.00

RESEARCH FINDINGS ON ALIGNMENT OF ACCOUNTING AND FINANCE SKILLS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Whitson, Stephen	12/09/10	06/30/11	PDH	\$29.46

TEACH 3 PROGRAM ADVISOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Yaron, Sharon	01/31/11	06/30/11	PDH	\$29.46	\$7986.00

ACADEMIC SENATE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Gutierrez, Pedro	01/31/11	05/29/11	ASC	\$454.20	\$2271.00
Leighton, Kenneth	01/31/11	05/29/11	ASC	\$908.40	\$4541.00

FULL TIME COUNSELOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Nguyen, Ailene	01/03/11	06/05/11	OVR	\$72.00
Nguyen, Christina	01/03/11	06/05/11	OVR	\$72.00
Winterbourne, Susan	01/03/11	06/05/11	OVR	\$72.00

PART TIME COUNSELOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chen, Donna	01/03/11	06/30/11	UNT	\$73.94
Do, Anh	01/03/11	06/30/11	UNT	\$73.94
Estrada, Maria	01/03/11	06/30/11	UNT	\$73.94
Kobata, Sarah	01/03/11	06/30/11	UNT	\$73.94
McClure, Helen	01/03/11	06/30/11	UNT	\$73.94
Mims, Brian	01/03/11	06/30/11	UNT	\$73.94
Nguyen, Lien	01/03/11	06/30/11	UNT	\$73.94
Powell, Rita	01/03/11	06/30/11	UNT	\$73.94

MEETINGS AND CONFERENCES FOR COUNSELORS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Chen, Donna	01/03/11	06/30/11	PDH	\$29.46
Do, Anh	01/03/11	06/30/11	PDH	\$29.46
Estrada, Maria	01/03/11	06/30/11	PDH	\$29.46
Hernandez, Marcela	01/03/11	06/30/11	PDH	\$29.46
Kobata, Sarah	01/03/11	06/30/11	PDH	\$29.46
McClure, Helen	01/03/11	06/30/11	PDH	\$29.46
Mims, Brian	01/03/11	06/30/11	PDH	\$29.46
Nguyen, Lien	01/03/11	06/30/11	PDH	\$29.46
Powell, Rita	01/03/11	06/30/11	PDH	\$29.46
Yaron, Sharon	01/03/11	06/30/11	PDH	\$29.46

INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
DeVirgillo, Desiree	01/31/11	05/29/11	IUH	\$1514.00	Visual Arts
Ellis, Jeanette	01/31/11	05/29/11	IUM	\$1514.00	Psychology
Feldon, Fred	01/31/11	05/29/11	IUM	\$1514.00	Mathematics
Fry, Marilyn	01/31/11	05/29/11	IUM	\$1514.00	Science
Gutierrez, Pedro	01/31/11	05/29/11	IUM	\$1514.00	Science
Johnson, Daniel	01/31/11	05/29/11	IUM	\$1514.00	Social Sciences

Leighton, Kenneth	01/31/11	05/29/11	IUM	\$1514.00	English
Lockwood, Frederick	01/31/11	05/29/11	IUM	\$1514.00	Business
Miller, Rosemary	01/31/11	05/29/11	IUH	\$1514.00	Foreign Languages
Proppe, Jean	01/31/11	05/29/11	IUH	\$1514.00	Performing Arts
Ryan, Celeste	01/31/11	05/29/11	IUM	\$1514.00	ABI Program
Secord, Debra	01/31/11	05/29/11	IUM	\$1514.00	Gerontology
Wild, Michelle	01/31/11	05/29/11	IUM	\$1514.00	ABI Program

WORKSHOPS FOR BASIC SKILLS STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Desmond, Deborah	12/19/10	06/30/11	PDM	\$43.55
Feldon, Fred	12/19/10	06/30/11	PDM	\$43.55
Lee, Lisa	12/19/10	06/30/11	PDM	\$43.55
Lee, Sheryl	12/19/10	06/30/11	PDH	\$29.46
Leighton, Kenneth	12/19/10	06/30/11	PDM	\$43.55
Montague, Judy	12/19/10	06/30/11	PDM	\$43.55
Nguyen, Ailene	12/19/10	06/30/11	PDM	\$43.55
Roeun, Malinni	12/19/10	06/30/11	PDM	\$43.55
Tran, Chau	12/19/10	06/30/11	PDH	\$29.46
Tsutsumida-Krampe, L.	12/19/10	06/30/11	PDM	\$43.55

The following CCC Administrators, Full Time and Part Time Instructors to provide instructional opportunities for Navy Onshore for Military Contract Education during Spring semester.

Full Time Instructor

Feldon, Fred
 Gutierrez, Pedro
 Johnson, Daniel
 Lee, Lisa
 Lockwood, Frederick
 Marcus, Ted
 Roseun, Malinni
 Secord, Debra
 Shelley, Karen
 Taylor, Margaret
 Warner, Michael
 Warwick, Randall
 Wild, Michelle

Part Time Instructor

Amitoe'lau, Sylvia
 Aubry, Michael
 Bailly, Jennifer
 Barnes, Ralph
 Basford, Sean
 Behr, George
 Bohler, Connie
 Candelaria, Patricia
 Carlucci, Michael
 Chow, Brian
 Cooper, David
 Cratty, William
 Curtis, Michael

DeWitt, Stanley

Diaz-Brown, William
 Doyle, John
 Eber, Lori
 Forbes, Junko
 Freeman, William
 Go, Marianne
 Godfrey, Donald
 Hart, John
 Henry, Charles
 Hogan, Mikel
 Irvin, Teresa
 Isbell, Donald
 Kabaji, Noha
 Kahn, Mahbubur
 Kurz, Sally
 Letterman, Bryce
 Long, Barbara
 Mann, Claire
 Menzing, Todd
 Nguyen, Scott
 Nichols, Kristen
 Ondracek, Theodore
 Ostrowski, Kenneth
 Quast, Gerald
 Richter, Otto
 Rogoff, Meri
 Ruppert, Kelly
 Sampson, Kevin
 Schindelbeck, Judy
 Talmage, Dorrie
 Terry, Ladd
 Wahba, Remon
 Walker, Heather
 Waller, Ellis
 Wegter, Rachael
 Whitson, Stephen
 Windsor, Adrian
 Worden, Mark
 Wrobel, Alfred

GOLDEN WEST COLLEGECOORDINATE COLLEGE 100

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Carr, Gregg	01/31/11	05/29/11	EXM	\$43.55	\$3027.07

TUTORING CENTER COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Carr, Gregg	01/31/11	05/29/11	OVR	\$72.00	\$7776.00

INDIVIDUALIZED STUDY

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
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Lamantia, Mary	09/21/10	11/05/10	EXM	\$34.84	\$696.92
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Justification: Students sign up for class then assignment is created after the 6th week of classPOLICE OFFICER STANDARDS AND TRAINING COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
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Lazarus, Robert	01/03/11	01/30/11	EXM	\$43.55
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MATH ASSESSMENT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
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Lloyd, Douglas	01/31/11	05/29/11	EXM	\$43.55
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INSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
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Souto, Mark	01/31/11	05/29/11	IUM	\$1514.00	Physical Science
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POOL COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
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Taylor, Scott	01/31/11	05/29/11	IUM	\$1514.00	Physical Science
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CCI COMMITTEE REPRESENTATIVE

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
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Zuidervaat, Genevieve	10/19/10	10/19/10	PDH	\$29.46	\$58.93
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Justification: Paperwork received late from Union

PRE SEASON COACHING

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
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Girpenez, Alejandro	08/16/10	08/28/10	PDH	\$29.46
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Ruiz, Raul	08/16/10	08/28/10	PDH	\$29.46
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Simpson, Matthew	08/16/10	08/28/10	PDH	\$29.46
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Justification: Assignment was not processed with the other pre-season coaching assignments

ACADEMIC ADVISEMENT FOR GWC ACE STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
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Bon, Denise	01/03/11	01/29/11	UNT	\$73.94
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	01/31/11	05/29/11	UNT	\$73.94
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Fipps, Patricia	01/03/11	01/29/11	OVR	\$72.00
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	01/31/11	05/29/11	OVR	\$72.00
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ACADEMIC ADVISEMENT FOR GWC STUDENTS

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
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Dumont, Stephanie	01/03/11	01/30/11	INM	\$94.55
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Hinton, Karen	01/03/11	01/30/11	INM	\$97.88
	01/03/11	01/30/11	OVR	\$72.00
Nguyen, Jimmy	01/03/11	01/30/11	INM	\$72.75

Nguyen, Tri	01/03/11	01/30/11	INM	\$104.53
Valenzuela, Yvonne	01/03/11	01/30/11	INM	\$90.28

READER/EVALUATOR FOR ASSESSMENT CENTER

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>
Amezcu, Araceli	01/03/11	01/30/11	PDH	\$29.46
Barua, Dibakar	01/03/11	01/30/11	EXM	\$43.55
Baumheckel, Kenneth	01/03/11	01/30/11	PDH	\$29.46
Boyer, Nancy	01/03/11	01/30/11	EXM	\$43.55
Bush, Hoai-Huong	01/03/11	01/30/11	EXM	\$43.55
Cosand, Keisha	01/03/11	01/30/11	EXM	\$43.55
Cucurny, Marius	01/03/11	01/30/11	EXM	\$43.55
Dannov, Isabelle	01/03/11	01/30/11	PDH	\$29.46
Dees, Van	01/03/11	01/30/11	EXM	\$43.55
Drum, Jean	01/03/11	01/30/11	PDH	\$29.46
Ewing, Diane	01/03/11	01/30/11	PDH	\$29.46
Galassi, Cecelia	01/03/11	01/30/11	EXM	\$43.55
Harris, Ryane	01/03/11	01/30/11	EXM	\$43.55
Hodjera, Eva	01/03/11	01/30/11	PDH	\$29.46
Lavarini, Theresa	01/03/11	01/30/11	EXM	\$43.55
Lopez-Ridriguez, A.	01/03/11	01/30/11	EXM	\$43.55
Lundquist, John	01/03/11	01/30/11	EXM	\$43.55
McGrath, Marie	01/03/11	01/30/11	EXM	\$43.55
Moore, Sacha	01/03/11	01/30/11	EXM	\$43.55
Pham, Duong	01/03/11	01/30/11	PDH	\$29.46
Pham, Khanhvan	01/03/11	01/30/11	PDH	\$29.46
Pizano, Veronica	01/03/11	01/30/11	EXM	\$43.55
Rami, Kiran	01/03/11	01/30/11	PDH	\$29.46
Remsburg-Shiroishi, E.	01/03/11	01/30/11	EXM	\$43.55
Revilla, Candace	01/03/11	01/30/11	PDH	\$29.46
Tarango, Abraham	01/03/11	01/30/11	EXM	\$43.55
Tayyar, Paul	01/03/11	01/30/11	EXM	\$43.55
Tran, Tammie	01/03/11	01/30/11	PDH	\$29.46
Ullrich, Richard	01/03/11	01/30/11	EXM	\$43.55
Whitchurch, Charles	01/03/11	01/30/11	PDH	\$29.46
Yen, Shu-Jen	01/03/11	01/30/11	PDH	\$29.46

ORANGE COAST COLLEGEINSTRUCTIONAL UNIT ASSISTANT

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Galvery, William	12/01/10	12/19/10	IUM	\$1514.00	\$2520.81

Justification: Prorated for 8 weeks due to late election

SPECIALIZED EQUIPMENT AND CAMERAS REPAIR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Gillissen, Blade	11/17/10	12/15/10	EXM	\$43.55	\$500.88

Justification: Hired unexpectedly to repair broken equipment

INTERSESSION

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Scagliotti, Patricia	01/03/11	01/28/11	UNT	\$73.94	\$931.69

EOPS GRANTS COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Shajie, Vida	01/31/11	05/29/11	PDM	\$43.55	\$4542.00

STUDENT PHOTOGRAPHY EXHIBITION JUROR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Upton, John	11/15/10	11/16/10	PDH	\$29.46	\$250.46

Justification: Delayed because corrections made after deadline

PROGRAM COORDINATOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Discipline</u>
Adelman, Daniel	01/31/11	05/29/11	EXM	\$43.55	Allied Health
	01/31/11	05/29/11	EXM	\$43.55	Respiratory Care
Amaral, Christina	01/31/11	05/29/11	EXM	\$43.55	Fashion
Barber, William	01/31/11	05/29/11	EXM	\$43.55	Culinary Arts
Beard, Daniel	01/31/11	05/29/11	EXM	\$43.55	Food Service
Belcher, Mary	01/31/11	05/29/11	EXM	\$43.55	Child Education
Blake, Elizabeth	01/31/11	05/29/11	EXM	\$43.55	Nutrition Care
Contrell, Lynne	01/31/11	05/29/11	EXM	\$43.55	Medical Assisting
Farrell, Daniel	01/31/11	05/29/11	EXM	\$43.55	Respiratory Care
Golden, Jill	01/31/11	05/29/11	EXM	\$43.55	Nutrition/Culinary
Isaac, Darryl	01/31/11	05/29/11	EXM	\$43.55	Cardiovascular
Sachs, Loren	01/31/11	05/29/11	EXM	\$43.55	Radiologic Tech

FULL TIME COUNSELOR

<u>Name</u>	<u>Start Date</u>	<u>End Date</u>	<u>Pay Type</u>	<u>Pay Rate</u>	<u>Compensation</u>
Barnes, Carol	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Cuellar, Eric	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Duong, Nghia	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Figueroa, Benjamin	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Guillen, Denia	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Hogue, Steven	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Katsuki, Anna	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Kirch, Stacy	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Marron, Elias	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Nguyen, Jessica	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Schneiderman, Robert	04/01/11	05/29/11	OVR	\$72.00	\$1224.00
Traver, Maria	04/01/11	05/29/11	OVR	\$72.00	\$576.00
Wickremesinghe, M.	04/01/11	05/29/11	OVR	\$72.00	\$576.00

Overload assignments for the following evening counselors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit

Contract, for the period **01/31/11 to 05/29/11** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor.

This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

OCC

<u>Name</u>	<u>LHE</u>
Adelman, Daniel	1.76
Barnes, Carol	2.00
Cuellar, Eric	1.00
Duong, Nghia	2.00
Figueroa, Benjamin	0.50
Guillen, Denia	1.00
Kirch, Stacy	3.00
Marron, Elias	2.00
Nguyen, Jessica	0.50
Schneiderman, Robert	2.00
Wickremesinghe, Manoj	2.00

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period **01/31/11 to 05/29/11** for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

CCC

<u>Name</u>	<u>LHE</u>
Bach, Michael	1.50
Basabe, Sandra	4.99
Bauman, Jane	1.50
Berggren, Gayle	2.25
Feldon, Fred	3.00
Gutierrez, Pedro	4.50
Lee, Lisa	6.00
Leighton, Kenneth	5.62
Marcus, Ted	6.62
Montague, Judy	4.38
Preciado, Anita	4.37
Roeun, Malinni	5.00
Stewart, Cheryl	1.00
Tsutsumida-Krampe, Lorraine	0.87
Warwick, Randall	6.00
Yeh, Ning	2.42

GWC

<u>Name</u>	<u>LHE</u>
Almy, James	6.66
Baker, Frank	4.66
Brownell, Beverly	6.77
Broyles, Zhenghong	6.11
Ching, Berlynn	3.55

Egan, Catherine	7.50
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Gilpin, Bernard	5.00
Goldstick, Deborah	3.55
Green, Katherine	2.66
Harelson, Karen	8.23
Hils-Williams, Jacqueline	7.56
Hoang, Antony	8.50
Johnson, Leilani	3.26
Keegan, Mary	3.77
Klein, Valerie	5.00
Kopp, Kyle	1.38
Lawler, William	2.88
LeMantia, MaryLynne	6.00
Lloyd, Douglas	2.33
Marino, David	7.50
Miller, Stephen	4.00
Miyardi, Barbara	4.55
Pham, Diep	2.66
Potts, Eva	4.77
Rangel, Amy	0.66
Restelli, Diane	4.77
Scardina, Thomas	5.00
Sekins, Denise	0.66
Shaughnessy, Michael	1.75
Souto, Mark	2.66
Speakman, Teresa	3.33
Stein, Konrad	4.00
Ternes, Linda	7.00
Vail, Travis	1.66

OCC

<u>Name</u>	<u>LHE</u>
Adan, Amina	4.50
Alabi, Jessica	1.50
Amaral, Christina	1.67
Appel, Matthew	3.84
Arismendi-Pardi, Eduardo	5.00
Arnold, Herrick	1.50
Avetisian, Sonia	6.00
Baker, Cherryl	3.00
Baker, Karen	4.00
Banoczi, Walter	0.66
Barber, William	0.33
Bazell, Arlene	3.84
Belcher, Mary	1.00
Bender, Edward	6.00
Bialecki, Michael	0.34
Blake, Elizabeth	0.85
Bloomfield, Lisa	1.80
Bosich, Jill	3.50
Breece, William	3.00
Campbell, Laurie	1.00
Chaiyakal, Jennifer	1.00

Coaty, Patrick	6.00
Congeton, John	1.84
Contopoulos, Nicholas	5.00
Cooley, Timothy	2.50
Cooper, Barbara	2.25
Corley, Cynthia	1.40
Costas, Jose	6.10
Cottrell, Lynne	2.83
Cox, Steven	2.40
Drew, Rendell	6.00
Elliott, Kelli	4.50
Farrell, Daniel	1.43
Frechen, Richard	4.66
Funez-Gonzalez, Juani	3.00
Gillissen, Blade	3.40
Golden, Jill	0.32
Golson, Chistopher	5.40
Gould, Brian	4.50
Harlow, Richard	6.00
Hearlson, Kennedy	6.00
Henry, Lorraine	0.54
Hidden, Marta	3.00
Hollander, Gena	1.50
Hunter, Amelie	1.80
Hussain, Syed	4.50
Isaac, Darryl	1.67
Katz, Eleanor	4.50
Kelly, Dennis	1.34
Kelly, Marilyn	1.50
Khamneian, Haedeh	6.50
Koines, Andrew	5.00
Lazarus, Robert	5.90
Livingston, Tab	6.50
Luckring, Eve	0.60
Maher, Deborah	6.00
Maughan, Helen	5.00
McCall, Leslie	6.20
McClure, William	2.50
McComb, Helen	6.00
Melrose, Charlene	6.00
Millikin, Evan	3.00
Mucciario, Thomas	1.80
Muir, Robert	5.00
Mushkin, Hillary	1.80
Naesse, Irene	1.50
Nauta, Dale	5.00
Navidad, Apolinario	5.50
Perez Stable Cox, Olga	6.00
Pettus, Candice	6.00
Pham, Lien	4.50
Reed, Charlene	2.00
Rickerson, Irini	3.00
Russell, Gregory	3.00
Sachs, Loren	0.82

Salinger, Joan	0.90
Sam, Thinh	5.00
Savage, Jennifer	6.00
Shannon, Kevin	1.00
Shine, Brenda	1.00
Simpson, Melissa	3.47
Smolin, James	3.00
Sogo, Lisa	2.34
Sohl-Ellison, Linda	1.67
Soto, Richardo	5.00
Steadry, Fred	2.80
Tennant, Wayne	1.80
Timmins, Terry	3.00
Topping, Holly	0.90
Voicu, Mariana	6.00
Wheaton, Dana	5.30
Whitridge, Roger	6.30
Wynne, Ann	3.00

2. Substitute Faculty

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2010-11 academic year.

Coastline College

Revilla, Candace
Seymer, David
Sinclair, Anita
Wegter, Rachel
Windsor, Adrian

Golden West College

Bornemann, Chung
Cooper, Paz
Monday, Michael
Sandrock, Donna
Somoano, Miriam

Orange Coast College

Anderson, John
McLaren, Shane
Smith, Ward
Vidal-Prudholme, Laura
Vu, Vienne
Whitaker, Jutta
Wilson, Michael

3. Full time Faculty

None.

4. Part time FacultyFALL

Assignments during the period **08/30/10-12/19/10** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Golden West College

<u>Name</u>	<u>LHE</u>
Gonzalez, Arnulfo	5.250
Abachi, Shahriar	6.750

Justification: Substitute for full time instructor on medical leave

Orange Coast College

<u>Name</u>	<u>LHE</u>
Jewett, Brit	1.015
Kerins, John	8.985

Justification: Late starting classes added by division

SPRING

Assignments during the period **01/31/11-05/29/11** for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency.

Coastline College

<u>Name</u>	<u>LHE</u>
Adler, Robert	9.000
Akamine, Karen	2.749
Allen, Stacey	3.000
Ambriz, Aurora	3.000
Aprile, Judy	4.125
Ardolino, Maureen	1.500
Bailly, Jennifer	6.000
Barnes, Ralph	6.000
Barrett, Debra	5.250
Belanger, Albert	3.000
Boddie, Richard	7.500
Boehler, Connie	5.000
Calcanas, Christina	3.000
Cemo, James	3.000
Chabra, Shashi	6.000
Cole, Maureen	9.000
Collins, Charles	2.250
Crowley, Erin	9.500
Cummings, Megan	4.500
DeVirgillo, Desiree	8.247
DeWitt, Stanley	3.000
Diaz-Brown, William	3.000
Dye, David	9.750

Eber, Lorie	9.000
Farr, Jon	2.666
Farrington, Brenda	3.000
Fitzgeorge, Brenda	9.000
Flores, Robert	1.000
Freeman, William	3.000
Garvin, Timothy	6.000
Goodin, Mary	5.499
Haas, Roland	2.749
Hampton, Jancy	5.499
Hazard, Sue	3.250
Hernandez, Marcela	3.000
Hogan, Mikel	6.000
Kahn, Kathy	3.666
Kosbab, Tina	8.625
Lembke, Phyllis	7.500
LoSasso, Mary	6.000
Mann, Claire	3.000
Masters, Melinda	7.500
McLaughlin, Marta	8.250
Menchaca, Jessica	6.000
Menzing, Todd	6.000
Najera, Michael	4.500
Nguyen, Francis	3.000
Pasino, James	6.000
Pastel, Fay	1.625
Pecoraro, Michaelene	3.000
Perez, Elena	3.000
Petri, Michael	3.000
Petropoulos, Mary	3.000
Platfoot, Shirley	3.000
Relsch, Carla	6.000
Rutledge, Darius	3.000
Sage, Arthur	3.000
Salvi, Lisa	9.000
Schindelbeck, Judy	9.000
Semer, Lynn	4.500
Shepard, Sue	9.000
Snetsinger, Peter	6.000
Stachelski, Barbara	1.500
Stubblefield, Katie	1.500
Sullivan, Mary	5.498
Talmage, Dorrie	6.000
Terry, Ladd	6.000
Thayer, Karen	5.498
Torrini, Lynn	8.247
Vayo, Sunshine	6.000
Waller, Ellis	9.000
Ward, Michael	1.625
Washington, Warren	3.000
Wild, Michelle	2.880
Wrobel, Alfred	3.000
Yaron, Sharon	7.875

Golden West College

<u>Name</u>	<u>LHE</u>
Abella, Dori	6.520
Aispuro, Enrique	9.130
Alvarez, Veronica	7.500
Anderson, Perry	4.000
Anderson, Terry B.	8.000
Anderson, Terry P.	8.000
Armendaris, Francesca	8.000
Atherton, Anthony	7.000
Aube, Susan	3.000
Baumheckel, Kenneth	8.500
Benneman, Bud	9.000
Bergman, Martha	8.000
Black, James	10.000
Bogart, Dennis	9.500
Borack, Christy	1.500
Bornemann, Chung	8.260
Bourne, Lisette	5.330
Bravek, Lester	6.250
Brady, Kenneth	8.000
Brazney, Suzanne	9.260
Brennan, Peter	8.000
Burger, Alice	6.030
Butler, Thomas	5.333
Calderon, Araceli	5.750
Cantus, Jason	3.500
Carney, Christopher	8.000
Castro, William	6.250
Cavin, Andre	7.500
Centeno, Deborah	8.000
Chandra, Jyoti	9.630
Chrisco, Tiffanie	6.380
Cohen, Herbert	9.750
Cooper, Paz	9.760
Cordiero, Judy	8.760
Cowan, Rory	9.830
Cunningham, Christopher	9.340
Dannov, Isabelle	8.750
Davis, Sherry	7.880
Digiovanni, Elizabeth	5.330
Dowlatsahi, Kristina	3.000
Drum, Jean	7.000
Emmett, Karen	5.330
Ewing, Diane	3.000
Farazdaghi, Farzane	6.000
Filippelli, Louis	5.380
Folayan, Elaine	8.000
Follin, Stella	1.500
Foster, Ed	9.000

Foster, Lara	3.000
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Franklin, Robert	3.000
Gagne, Patrick	9.010
Garg, Akash	6.350
Glassford, Guy	6.000
Glumace, Sean	5.170
Gomez-Holbrook, Angela	8.680
Goodman, Michael	8.000
Gorrie, Kirk	8.000
Gottesman, Judith	4.000
Grane, Barbara	7.500
Graves, Buchansha	7.120
Hansbury, Edward	7.340
Hare Jr, William	5.330
Hawk, Jennifer	8.000
Henderson, Heather	4.500
Hendrix, Jeffrey	3.560
Higgins, Michael	4.000
Hodjera, Eva	8.500
Holland, Karen	8.000
Hostetter, Darren	9.000
Hughes, Mary-Linn	5.330
Hunter, Ella	8.000
Huxley, Dawn	5.330
Janke, Kelly	6.000
Jaramillo, Eli	5.380
Jereb, Claudia	4.000
Jimmons, Charlotte	8.260
Johnson, Timothy	9.260
Jordan, Damien	1.500
Josifek, Jami	8.000
Kabaji, Noha	8.000
Kaiser, Mifanwy	8.000
Kang, Henry	4.500
Kelly, Aaron	8.500
Kent, Arthur	7.500
Kim, Ellen	4.000
Kubis, Jon-Michael	7.080
Lara, Richard	4.500
LeNoir, Jamie	9.000
Lewis, Mark	3.670
Liu, Shin	10.000
Magallanes, Francisco	6.250
Manlowe, Melinda	9.000
Marten, Connie	5.000
McClain, Sunshine	9.000
McGovern, Donna	8.500
McKeachie, J. Ryan	6.000
McPherson, Deborah	9.000
Monroe, Jennifer	5.330
Mucciario, Paula	4.880
Myers, Darya	8.000
Najm, Tariq	8.000
Nemeth, Angelika	3.660

Nguyen, Kelly	5.000
Nivans, David	7.500
Pakula, Jennifer	4.500
Palacios, Roberto	8.750
Pattison, Patrick	2.000
Penna, Michael	5.250
Perez, Jason	5.330
Pham, Duong	8.630
Pham, Khanhvan	8.630
Rami, Kiran	6.000
Redfield, Michael	9.000
Revilla, Candace	5.500
Reyes, Lourdes	3.000
Rohlander, Nathan	5.330
Sandowicz, Ryan	7.000
Schnewiller, Staci	4.500
Schwenkmeyer, Karen	5.330
Sillings, Donald	3.000
Skidmore, Peju	4.000
Snodgrass, Terrance	9.000
Snyder, Mark	0.500
Soqui-Lopez, Susana	5.760
Sprague, Jane	8.000
Strong, Margaret	4.000
Tran, Tammie	9.750
Tsai, Mike	6.330
Tumbas, Nancy	3.000
Tyberg, John	7.000
Valinluck, Michael	4.500
Villalpando, Erica	2.670
Vu, Nam	9.000
Walker, Erica	2.670
Ward, Sheryl	3.500
Watkins, Margaret	3.000
Watten, Dustin	3.750
Westerkamp, Robb	5.750
Wetgter, Rachel	9.000
White, Carol	2.630
Whitechurch, Chuck	3.000
Whitney, Marisa	7.000
Wilson, Audrey	1.830
Wolzinger, Renah	9.680
Woo, Mai-ying	5.000
Yen, Shu-Jen	5.750
Yingst, John	7.000
Yingst, Sylvia	4.000
Zebadua, Emily	4.500
Zeighami, Farrid	5.250
Zuidervaat, Genovieve	7.000

Orange Coast College

<u>Name</u>	<u>LHE</u>
Anglin, Marie	10.000

Ellis, Robert 2.250

Lazzara, Nunzio 8.000
 Levy, Andrew 7.499
 Lillycrop, John 4.250
 Podraza, Courtney 8.000
 Saur, Elizabeth 8.000
 Walsh, Erin 8.000

The following GWC Part-time Police Academy Instructor to be paid hourly rates based on the Administration of Justice "C" salary schedule. Assignments are for the 2010-11 school year for the period **12/09/10 to 06/30/11**, not to exceed 498 hours:

Walker, Huston

Justification: New hire turned in paperwork late

5. Educational Administrator

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

Reappointment

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Contract Term</u>	<u>Plcmt</u>
Businbark, JoAnn	GWC	Interim Director, Access Ctr for Education (ACE)	12/20/10 to 01/21/11	D-16-07

6. Classified Management

None.

7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

New Hire

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Donohue, Lori	GWC	Registered Nurse (10 mo)	12/09/10	E-58-01	G-001-11
Wang, Michelle	CCC	Adm/Records Tech II (48.75%)	01/03/11	E-45-01	C-007-11

Promotion

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>Plcmt</u>	<u>Vacancy #</u>
Needham, Carol	CCC	Guidance Assistant (48.75%)	01/03/11	E-42-03	C-008-11

Transfers

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Kao, Karen	OCC	Staff Assistant E-45-05	Sec, Sr (11 mo) E-45-05	02/07/11

Tran, Brittini DIST Adm/Rec Tech II E-48-05 Payroll Tech E-48-05 01/01/11

8. Reclassification and Reorganization/Reassignment

None.

9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>	<u>Plcmt</u>
Bell, Angela	DIST	EEO/Recr Coord	HR Analyst	11/15/10*	12/10/10	E-60-04
Bledsoe, Katherine	CCC	Typist Clerk, Intermediate	Area Facilitator	11/15/10*	01/31/11	E-52-01
La Bounty, Jennifer	OCC	EOPS/CARE Specialist	Special Assignment	08/30/10**	01/31/11	E-46-05
Lowe, Joanna	DIST	Purchasing Clk 1	Staff Asst	07/01/10** *	03/31/11	E-52-02
Spiratos, Jerry	GW C	Infor Systems Tech II	App Project Coordinator	01/01/11	03/31/11	E-69-02

* Justification: Substitute for staff member on medical leave

** Justification: Sudden staff changes at beginning of Fall semester; duties were performed to meet student needs

*** Justification: Prior submittal misplaced by manager

Extension of End Dates for Out of Class Assignments

<u>Name</u>	<u>LOC</u>	<u>From</u>	<u>To</u>	<u>Action</u>	<u>Plcmt</u>
Burton, Adrienne	GW C	Student Fin Aid Supervisor	Special Assignment	Extend from 12/30/10 to 03/31/11	G-15- 06
Cobian, Gabriel	GW C	Infor Systems Tech I	Infor Systems Tech II	Extend from 12/31/10 to 03/31/11	E-59-01
Deaso, Andrew	GW C	System/Networ k Analyst I	System/Networ k Analyst II	Extend from 12/31/10 to 03/31/11	E-69-05
Hernandez, Laura	GW C	Staff Aide	Staff Assistant	Extend from 09/30/10 to 03/31/11*	E-52-05
Jefferson, Lurecca	GW C	Staff Specialist	Adm Asst to the Vice President	Extend from 09/30/10 to 03/31/11*	E-55-04
Johnson, Daniel	GW C	Sports Info/Mrkt Assistant	Web/Multimedi a Programmer	Extend from 12/31/10 to 03/31/11	E-59-03
Lundell, Candra	GW C	Staff Asst, Sr.	Coordinator of Comm Services	Extend from 09/30/10 to 03/31/11*	G-20- 04
Maciel, Anthony	GW C	Dir Tech Supp Svc	Special Assignment	Extend from 12/31/10 to 03/31/11	G-32- 07
Nguyen, Hung Van	DIST	Mechanic	Lead Mechanic	Extend from 12/31/10 to 03/31/11	E-55-05
Oberlin, Craig	OCC	Sr Dir, Coll Info Tech	Special Assignment	Extend from 12/31/10 to 03/31/11	G-32- 06
Vo, Tuan	GW C	Testing Tech	Staff Specialist	Extend form 12/31/10 to 03/31/11	E-50-04

*Justification: The extensions of these assignments were overlooked by Division

10. Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.) EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Hoang, Lisa	GWC	12/09/10	06/30/11	813001-361801	M,T,W,TH,F
Stone III, Albert	CCC	12/09/10	12/31/10	120010-850101	M,T,W,TH,F

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Aubin, Todd	OCC	01/01/11	06/30/11	120176-251030	M,T,W,TH,F
Bullaleh, Mohamed	OCC	01/01/11	06/30/11	120176-251030	M,T,W,TH,F
Herman, Allen	OCC	01/03/11	06/30/11	110001-200300	M,W,F
Shin, Dong	OCC	12/09/10	06/30/11	812001-201592	M,T,W,TH,F
	OCC	12/09/10	06/30/11	110001-201591	M,T,W,TH,F
	OCC	12/09/10	06/30/11	120176-251030	M,T,W,TH,F
	OCC	12/09/10	06/30/11	120176-251035	M,T,W,TH,F
Tafoya, Chelsea	OCC	01/03/11	06/30/11	110001-200300	M,W,F

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Altamirano, Christopher	GWC	12/11/10	06/30/11	813020-381401	S,SU
Liscano, Robert*	OCC	11/04/10	06/30/11	812020-205401	M,T,W,TH,F
Lutman, Blake	GWC	12/11/10	06/30/11	813020-381401	S,SU
Ostovarpour, Matthew	GWC	12/11/10	06/30/11	813020-381401	S,SU
Serth, Pisoht	GWC	12/11/10	06/30/11	813020-381401	M,T,W,TH,F
Unsworth, Justin	OCC	12/09/10	06/30/11	127005-258900	M,T,W

*HR's copy of PAF went to Payroll in error

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

<u>Name</u>	<u>LOC</u>	<u>Start Date</u>	<u>End Date</u>	<u>Funding Source</u>	<u>Days to Work</u>
Grandmont, Chantale	OCC	08/23/10	12/31/10	812020-205403	M,T,W,TH,F
Jones, Margaret	CCC	10/29/10	12/31/10	120010-850101	M,T,W,TH,F
Whiteside, Richard	OCC	10/01/10	12/31/10	110001-285301	M,T,W,TH,F

11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College

Chung, Hye
Dinsdale, Laura
Donoghue, Amanda
Fox, Casey
Gardner, Kristen
Hernandez, Brittany
Joyce, Theresa
Kieu, Thuy
Nguyen, David
Pade, Allison
Wendt, Christopher

12. Clinical Advisors/Summer

None.

13. Medical Professional Hourly Personnel

None.

14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

Coastline College

Ghattas, Mary

Golden West College

Engle, Nicole

Ianu, Ulises

Nguyen, Elizabeth

Ortez, Matthew

Pham, Ngoc

Orange Coast College

Kim, Hannah

Larrain, Katrina



Special Meeting

Board of Trustees

Coast Community College District

District Board Room

December 8, 2010 at 9:00 p.m.

Minutes

A Special Meeting of the Board of Trustees of the Coast Community College District was held on December 8, 2010 in the Board Room at the District Office.

1. **Call to Order** – The meeting was called to order by Board President Patterson at 9:03 p.m.

2. **Roll Call**

Trustees Present: Jerry Patterson, Lorraine Prinsky, Jim Moreno, David Grant,
Mary Hornbuckle and Student Trustee Lee Fuller

Trustees Absent: None

3. **Opportunity for Public Comment**

There were no requests to address the Board during Public Comment.

4. **Authorization to Purchase Two-Hundred Fifteen (215) Dell Computers, Sixty (60) Printers and Ninety-One (91) Apple Computers for the Orange Coast College ABC Building using the Western States Contracting Alliance (WSCA) Master Price Agreement and Apple's Collegiate Purchase Program (CPP) Agreement**

On a motion by Mr. Fuller and seconded by Mr. Moreno, the Board authorized the purchase of the computers and printers, and authorized the Accounts Payable Manager to issue purchase orders for Dell computers and printers using the WSCA Master Agreement, and Apple computers using Apple's Collegiate Purchase Program (CPP).

Motion carried with the following vote:

Aye:	Mr. Patterson, Dr. Prinsky, Mr. Moreno, Mr. Grant and Ms. Hornbuckle
No:	None
Absent:	None

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, authorization was made in the best interests of the students of the Coast Community College District.

Motion carried with the following vote:

Aye:	Mr. Patterson, Dr. Prinsky, Mr. Moreno, Mr. Grant and Ms. Hornbuckle
No:	None
Absent:	None

5. Adjourn

There being no further business, it was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to adjourn the meeting.

Motion carried with the following vote:

Aye:	Mr. Patterson, Dr. Prinsky, Mr. Moreno, Mr. Grant and Ms. Hornbuckle
No:	None
Absent:	None

The meeting adjourned at 9:11 p.m.

Secretary of the Board of Trustees

Special Meeting

Board of Trustees

Coast Community College District

District Board Room

December 15, 2010 at 3:30 p.m.

Minutes

A Special Meeting of the Board of Trustees of the Coast Community College District was held on December 15, 2010 in the Board Room at the District Office.

1. **Call to Order** – The meeting was called to order by Board President Patterson at 3:30 p.m.

2. **Roll Call**

Trustees Present: Jerry Patterson, Lorraine Prinsky, David Grant and Mary Hornbuckle
Trustees Absent: Jim Moreno

3. **Opportunity for Public Comment**

There were no requests to address the Board during Public Comment.

4. **Approve Memorandum of Understanding (MOU) between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers (CFE/AFT)**

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted 4-0 to approve the Memorandum of Understanding between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers (CFE/AFT) pertaining to Article XI (Hours of Service) Section 12 (Athletic Coaches) of the current Collective Bargaining Agreement.

Motion carried with the following vote:

Aye:	Mr. Patterson, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle,
No:	None
Absent:	Mr. Moreno

5. Adjourn

There being no further business, it was moved by Ms. Hornbuckle and seconded by Mr. Patterson to adjourn the meeting.

Motion carried with the following vote:

Aye:	Mr. Patterson, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle
No:	None
Absent:	Mr. Moreno

The meeting adjourned at 3:34 p.m.

Secretary of the Board of Trustees

Special Meeting

Board of Trustees

Coast Community College District

District Board Room

January 5, 2011 at 5:00 p.m.

MINUTES

A Special Meeting of the Board of Trustees of the Coast Community College District was held on January 5, 2011 in the Board Room at the District Office.

1. **Call to Order** – The meeting was called to order by Board President Patterson at 5:01 p.m.

2. **Roll Call**

Trustees Present: Jerry Patterson, Lorraine Prinsky, Jim Moreno and Mary Hornbuckle
Trustees Absent: David Grant. Student Trustee Lee Fuller was excused.

3. **Pledge of Allegiance – Trustee Lorraine Prinsky, Board Clerk**

Trustee Prinsky led the Pledge of Allegiance to the United States of America.

4. **Opportunity for Public Comment**

There were no requests to address the Board during Public Comment.

5. **Approval of Takeover Agreement between Coast Community College District and American Fire & Casualty Company, for Completion of Golden West College Learning Resource Center, Phase II, Bid # 1954**

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted 4-0 to approve the Takeover Agreement between Coast Community College District and American Fire & Casualty Company, effective January 6, 2011, to complete the Golden West College Learning Resource Center Project (Bid #1954). American Fire & Casualty agrees to complete the duties and obligations arising under the Contractor's Agreement, with Tadros & Youssef Construction, in exchange for the outstanding contract payments.

Fiscal Impact: No cost impact to the District. The District will seek recovery of additionally incurred delay expenses through assertion of a claim against the performance bond.

Motion carried with the following vote:

Aye: Mr. Patterson, Dr. Prinsky, Mr. Moreno and Ms. Hornbuckle
No: None
Absent: Mr. Grant

6. Further Discussion of Initial Proposal from the Coast Community College District to Negotiate the Agreement between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers – Local 1911

The Board conducted further discussion of the Initial Proposal to negotiate the Agreement between the Coast Community College District and the Coast Federation of Educators/American Federation of Teachers – Local 1911.

7. Resolution # 11-03 Authorizing Payment to Trustee Absent from Board Meeting

It was moved by Mr. Moreno and seconded by Mr. Patterson to adopt Resolution # 11-03 authorizing payment to Trustee Grant who was absent from the Regular Meeting of January 5, 2011.

Motion carried with the following vote:

Aye: Mr. Patterson, Dr. Prinsky, Mr. Moreno and Ms. Hornbuckle
No: None
Absent: Mr. Grant

8. Recess to Closed Session

Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.

The Board recessed to Closed Session at 5:30 p.m. to discuss the following items:

- a. Conference with Labor Negotiator (Pursuant to Code Section 54957.6)

Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

b. Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "b" of Government Code Section 54956.9)

One Case: Claim filed by Rogelio Garcia-Meza

9. Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Mr. Patterson and seconded by Mr. Moreno, the Board approved the Settlement Agreement with Rogelio Garcia-Meza.

Motion carried with the following vote:

Aye:	Mr. Patterson, Dr. Prinsky, Mr. Moreno and Ms. Hornbuckle
No:	None
Absent:	Mr. Grant

10. Adjournment

There being no further business, it was moved by Mr. Patterson and seconded by Mr. Moreno that the meeting be adjourned.

Motion carried with the following vote:

Aye:	Mr. Patterson, Dr. Prinsky, Mr. Moreno and Ms. Hornbuckle
No:	None
Absent:	Mr. Grant

The meeting adjourned at 8:21 p.m.

Secretary of the Board of Trustees



**COAST COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES' DIRECTIVES LOG**
Prepared by the Secretary of the Board of Trustees

#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I = In Progress P = Pending
1	Dec 8, 2010	Jim Moreno 2 nd Mary. Hornbuckle	Director of Internal Audit	Provide additional information concerning the audit of the District's Foundations.	Completed	
2	Nov 17, 2010	Mary Hornbuckle 2 nd Walt Howald	Board Clerk/Board Secretary	Provide report on work activities performed by Townsend Public Affairs	February 2, 2011	P
3	Nov 17, 2010	Jim Moreno 2 nd Mary Hornbuckle	Chancellor	Refer Bullying Report to a Policy Task Force to provide a draft policy on Bullying at a future Board Meeting.	Pending	P
4	Nov 17, 2010	Mary Hornbuckle 2 nd Jerry Patterson	Chancellor	Provide report on District transfers to UC and Cal State Universities.	Pending/ recommended for Feb 2, 2011	P
5	Nov 17, 2010	Jerry Patterson 2 nd Jim Moreno	Chancellor	Provide status report on review of Board policies.	Pending/ recommended for March 16, 2011	P
6	Nov 17, 2010	Lorraine Prinsky 2 nd Walt Howald	Chancellor	Request for a future update from November 2009 report on OCC Student Funding matters.	Pending/ recommended for Feb 16, 2011	P
7	Nov 17, 2010	Mary Hornbuckle, 2 nd Walt Howald	Chancellor	Refer Policy 010-2-28 (BP 2228) Trustees Serving on Boards of Ancillary Organizations through the Task Force to the Foundation Directors for their input.	February 2, 2011	P
8	Aug 19, 2010	Mary Hornbuckle; 2 nd Lorraine Prinsky	Chancellor/District General Counsel	Review Agreement with Time Warner Cable for the purpose of utilizing a dedicated circuit connection between Golden West College data network and Time Warner Cable, and return to the Board in August 2011 for reconsideration.	August 2011	P
9	May 19, 2010	Jim Moreno; 2 nd Walt Howald	Chancellor / Vice Chancellor of Administrative Services	Provide the Board with a comprehensive report to include a two-year and five-year plan of what the District's anticipated Information Technology needs are, or are projected to be.	April 6, 2011	P

#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I = In Progress P = Pending
10	Dec 9, 2009	Lorraine Prinsky; 2 nd Walt Howald	Chancellor	Provide the Board with frequent updates on the District's compliance with the 50% Law and FON, and provide the Board with an understanding of the impact of the ENDS Program on the 50% Law	Ongoing	P
11	July 16, 2008	Walt Howald; 2 nd Jim Moreno	Chancellor	The Vice Presidents at the three colleges, Academic Senate Presidents among other District-wide groups will discuss coordination of college curricula matters including CTE and occupational course and program duplication. Written status report on progress of President Obama's American Graduation Initiative.	Ongoing	P
12	Sept 17, 2008	Jim Moreno; 2 nd Mary Hornbuckle	Chancellor	Provide status of diversity in the District. Strongly suggest to the extent possible that College Presidents and Human Resources ensure diverse committees in the hiring process. Request for a presentation on diversity in hiring be presented to the Board annually. Also include diversity and demographic breakdown of students at each campus and for all cities served by the District.	Spring 2011	P
13	Sept 17, 2008		Chancellor	Develop Vision 2020, a strategic plan for the District over the coming decade. Regular attention to it and updating as necessary are assumed.	May 18, 2011	P
14	Sept 17, 2008	Board	Chancellor	Refine and advance the relationship among the three colleges and District Office, including creation of District-wide governance bodies and assumption of a more directive and active role for the Chancellor's Office. The result will be active coordination of the District's various components. While the District will work through its three colleges, the Chancellor's Office will play a more significant role in directing the colleges to collaborate, respond to local need, and allocate funding accordingly.	January 19, 2011	P

FIRST AMENDMENT TO
EDUCATION AFFILIATION AGREEMENT

THIS FIRST AMENDMENT TO EDUCATION AFFILIATION AGREEMENT ("First Amendment") is made and entered into by and between Catholic Healthcare West, a California nonprofit public benefit corporation doing business as St. Mary Medical Center (individually "Hospital"), and Coast Community College District, a public education agency on behalf of Orange Coast College ("Entity"), amending that certain Education Affiliation Agreement entered into by the parties and dated effective November 1, 2009 (the "Agreement").

RECITALS

WHEREAS, Hospital and Entity desire to amend the Agreement to provide for certain changes in their obligations thereunder and to enter into this First Amendment in order to document those mutually agreed upon changes.

FIRST AMENDMENT

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein, and for such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The parties hereby amend Section 3.15 of the Agreement to read as follows:

"Entity represents and warrants that it has checked the OIG List of Excluded Providers (the "List") and the General Services Administration list of parties excluded from participation in federal health care programs (collectively the "List") no more than thirty (30) days prior to the first day of any Student participating in field experience at the Hospital, and every six (6) months thereafter, and shall provide proof to Hospital that Entity, nor any of Entity's employees, Students, agents, or personnel, appear on said List. Further, Entity represents and warrants that Entity, and no Student or personnel, is subject to sanction or exclusion from participation under any Federal or State health care program. In the event that Entity becomes so sanctioned or excluded, Hospital may immediately terminate this Agreement. In addition, any Student or personnel of Entity who become so sanctioned or excluded during the term of this Agreement shall be immediately removed by Entity and shall be thereafter excluded from the provision of services under this Agreement. Removal of any excluded Student pursuant to this Section shall not preclude Hospital's right to immediately terminate this Agreement."

2. The parties hereby amend Section 3.16 of the Agreement to read as follows:

"Entity represents and warrants that prior to Student's participation in the Program, it has engaged an independent entity to conduct a background screening as required hereunder, and that each Student has successfully completed a criminal background check in accordance with the CHW standards set forth in Exhibit E-1, background screening scoring guidelines. The background screening shall include (at a minimum) a state and county criminal history investigation where the Student resides and where the Hospital is located ("Background Information") and a search of the National Sex Offender Registry ("Registry"). Any criminal history identified shall be reported to the Hospital prior to Student's participation in the Program, in accordance with Exhibit E-1. Entity shall provide Hospital with an executed original of Exhibit E, attached hereto, prior to any Student's participation in the Program. For Students under the age of eighteen (18) years, Entity shall secure at least one (1) recommendation from a reliable, non-related source (e.g. teacher, counselor, or pastor) and forward same to the Hospital prior to the Student beginning training at the Hospital."

3. The parties hereby amend the first sentence of Section 8 of the Agreement to read as follows:

"Term. Notwithstanding the initial commencement and expiration dates of this Agreement, the term of this Agreement shall be renewed effective November 1, 2010 ("Renewal Effective Date") through October 31, 2011, commencing on the Renewal Effective Date, unless sooner terminated as otherwise provided for hereunder, and may be renewed by mutual written agreement of the parties."

4. All other terms and conditions of the Agreement shall remain unchanged, and except as expressly modified by this First Amendment, the Agreement shall remain in full force and effect.

5. This First Amendment may be executed by the parties in any number of separate counterparts and all of said counterparts taken together shall be deemed to constitute one and the same instrument.

SIGNATURE PAGE FOLLOWS

SIGNATURE PAGE TO FIRST AMENDMENT TO EDUCATION AFFILIATION
AGREEMENT

IN WITNESS WHEREOF, the parties have caused this First Amendment to be executed
at Long Beach, California to be effective as of the Renewal Effective Date.

Hospital:

Catholic Healthcare West, a California nonprofit
public benefit corporation doing business as
St. Mary Medical Center

By: 

Its: President / CEO

Date: November 1, 2010

Entity:

Coast Community College District, a public
education agency on behalf of Orange Coast
College

By: _____

Its: _____

Date: _____, 2010



COAST COMMUNITY COLLEGE DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT (SHORT FORM)

This INDEPENDENT CONTRACTOR AGREEMENT ("AGREEMENT") between COAST COMMUNITY COLLEGE DISTRICT, a public educational agency ("DISTRICT") and Cambridge West Partnership, LLC ("INDEPENDENT CONTRACTOR") shall be effective upon the execution date of INDEPENDENT CONTRACTOR and DISTRICT, whichever shall later occur. DISTRICT and INDEPENDENT CONTRACTOR are referred to herein individually as "PARTY" and collectively as "PARTIES."

WHEREAS, DISTRICT desires to obtain special services for updating Golden West College's Educational Master Plan, and as further described in "Attachment 1" attached hereto. The services listed here and in Attachment 1 are referred to herein as "SERVICES."

WHEREAS, INDEPENDENT CONTRACTOR warrants and represents to DISTRICT that INDEPENDENT CONTRACTOR has the experience, expertise and resources to successfully complete the SERVICES required by DISTRICT and will provide these SERVICES timely and in conformance with the laws of the State of California.

NOW, WHEREFORE, the PARTIES agree as follows:

ARTICLE I--INDEPENDENT CONTRACTOR'S SERVICES AND RESPONSIBILITIES.

1. INDEPENDENT CONTRACTOR shall timely and competently provide those SERVICES set forth above and on Attachment No. 1 to this AGREEMENT.

2. INDEPENDENT CONTRACTOR covenants with DISTRICT to furnish the necessary professional skill and judgment in accordance with the level of care and skill exercised by members of the profession or occupation currently practicing under similar conditions and in similar locations. INDEPENDENT CONTRACTOR shall use its best professional efforts to complete the SERVICES in an expeditious and economical manner consistent with the interests and goals of DISTRICT. INDEPENDENT CONTRACTOR agrees it shall take all special precautions necessary to protect the INDEPENDENT CONTRACTOR'S employees, DISTRICT'S employees, and members of the public from risk of harm arising out of the nature of the work.

3. INDEPENDENT CONTRACTOR shall hold and maintain during the performance of these AGREEMENT any and all applicable licenses, permits and/or certificates necessary for performance of SERVICES under the AGREEMENT and comply with all applicable federal, state and local laws, statutes, regulations, rules and ordinances, as well as DISTRICT policies and procedures in the performance of SERVICES under this AGREEMENT.

4. INDEPENDENT CONTRACTOR shall fully complete the Internal Revenue Service W-9 Form or other required reporting form. This form shall be attached to this AGREEMENT as "Attachment 2".

5. INDEPENDENT CONTRACTOR consents to use of INDEPENDENT CONTRACTOR'S name in conjunction with the sale, use, performance, and distribution of the matters, for any purpose and in any medium.

6. The SERVICES performed hereunder are work made for hire and DISTRICT shall own, in perpetuity and worldwide, all rights to and flowing from the work, including any work product, performed

under this AGREEMENT. INDEPENDENT CONTRACTOR assigns to DISTRICT any and all rights INDEPENDENT CONTRACTOR could have, may have, or does have, in the work and/or the work product performed under this AGREEMENT, and DISTRICT shall have all right, title, and interest in said matters, including the right to secure and maintain the copyright, trademark, and/or patent of said matters in the name of the DISTRICT. INDEPENDENT CONTRACTOR consents to the use of INDEPENDENT CONTRACTOR'S name in conjunction with the sale, use, performance, and distribution of said matters, for any purpose and in any medium. [Initial if applicable (____)].

ARTICLE II COMPENSATION

1. DISTRICT agrees to pay the INDEPENDENT CONTRACTOR for SERVICES satisfactorily rendered pursuant to this AGREEMENT a total fee not to exceed fifty thousand, nine hundred and ten Dollars (\$ 50,910). DISTRICT shall pay INDEPENDENT CONTRACTOR pursuant to the following schedule or basis of compensation: in an amount INDEPENDENT CONTRACTOR bills by invoice and as approved by DISTRICT.

2. DISTRICT shall not be liable to INDEPENDENT CONTRACTOR for any costs or expenses paid or incurred by INDEPENDENT CONTRACTOR in performing SERVICES for DISTRICT, except as follows:

ARTICLE III TERM, TERMINATION

1. This AGREEMENT shall commence on the effective date with INDEPENDENT CONTRACTOR'S SERVICES to commence on or about January 20, 2011. All SERVICES shall be completed by no later than June 30, 2011 at which time this AGREEMENT shall expire, unless extended or modified by mutual written consent and approval of the DISTRICT'S governing board.

2. DISTRICT may, at any time, with or without reason, terminate this AGREEMENT and compensate INDEPENDENT CONTRACTOR only for SERVICES satisfactorily rendered to the date of termination. Written notice by DISTRICT shall be sufficient to stop further performance of SERVICE by Consultant. Notice shall be deemed given when received by the INDEPENDENT CONTRACTOR or no later than three days after the day of mailing, whichever occurs first.

3. Upon termination of this AGREEMENT for any reason (other than full and satisfactory completion of INDEPENDENT CONTRACTOR'S SERVICES hereunder) INDEPENDENT CONTRACTOR shall not be entitled to any unearned fees or costs and shall be liable for damages suffered by DISTRICT due to INDEPENDENT CONTRACTOR'S failure to perform pursuant to this AGREEMENT. Upon such termination, DISTRICT shall have no continuing obligation to make any payments to INDEPENDENT CONTRACTOR under this AGREEMENT.

ARTICLE IV INDEMNITY AND INSURANCE

1. INDEPENDENT CONTRACTOR agrees to indemnify and hold harmless DISTRICT, its trustees, officers, agents and employees from and against all damages, liabilities and costs, in law or in equity, including attorneys' fees and costs, and other legal expenses, including litigation expenses, in any way related to any actions or inaction of INDEPENDENT CONTRACTOR or of any Officer, Director,

Agent, or Employee of INDEPENDENT CONTRACTOR. INDEPENDENT CONTRACTOR shall indemnify, and hold harmless DISTRICT, its trustees, agents, and employees from and against all loss, cost, expense, royalties, claims for damages or liability, in law or in equity, including, without limitation, attorneys' fees, and other legal expenses, including litigation expenses, that may at any time arise for any infringement (or alleged infringement) of any patent, copyright, trade secret, trade name, trademark, or any other proprietary right of any person or entity in any way related to this AGREEMENT.

2. DISTRICT may require INDEPENDENT CONTRACTOR to provide DISTRICT with evidence of Insurance in the form of an Insurance Certificate and an Endorsement, with both documents naming the Coast Community College District, its Board of Trustees, employees and agents as additional insured. The coverage amounts of such insurance, if necessary, are identified as "Attachment 3" and are incorporated as a requirement of this AGREEMENT.

ARTICLE V INDEPENDENT CONTRACTOR

1. INDEPENDENT CONTRACTOR, in the performance of this AGREEMENT, will determine the method, details, and means of performing the SERVICES, and will at INDEPENDENT CONTRACTOR'S own expense, supply all labor, tools, materials, equipment, supplies, and items necessary to perform such SERVICES. INDEPENDENT CONTRACTOR has no authority to bind DISTRICT. INDEPENDENT CONTRACTOR understands and agrees that INDEPENDENT CONTRACTOR and all of INDEPENDENT CONTRACTOR'S employees shall not be considered officers, employees, or agents of the DISTRICT, and are not entitled to benefits of any kind or nature normally provided employees of the DISTRICT and/or to which DISTRICT'S employees are normally entitled. INDEPENDENT CONTRACTOR assumes the full responsibility for the acts and/or omissions its employees or agents. INDEPENDENT CONTRACTOR shall assume full responsibility for payment of all federal, state, and local taxes or contributions, with respect to INDEPENDENT CONTRACTOR and its employees.

ARTICLE VI MISCELLANEOUS PROVISIONS

1. An inducement to DISTRICT for entering into this AGREEMENT is the professional reputation and competence of INDEPENDENT CONTRACTOR and its employees. Neither this AGREEMENT, nor any interest therein may be assigned by INDEPENDENT CONTRACTOR without the prior written consent of DISTRICT, which consent may be withheld in DISTRICT'S sole discretion.

2. This AGREEMENT represents the entire and integrated AGREEMENT between DISTRICT and INDEPENDENT CONTRACTOR and supersedes all prior negotiations, representations, or agreements, either written or oral. This AGREEMENT may be amended only by written instrument signed by both DISTRICT and INDEPENDENT CONTRACTOR.

3. Nothing contained in this AGREEMENT shall create a contractual relationship with or a cause of action in favor of a third party against DISTRICT.

4. Time is of the essence for this AGREEMENT.

5. DISTRICT shall not be liable for any special, indirect, exemplary, punitive, consequential, or incidental damages, including, without limitation, lost revenues, anticipated revenues, or profits relating to the same arising from any claim relating directly or indirectly to this AGREEMENT whether a claim for such damages is based on warranty, contract, or tort even if the PARTIES are advised of the likelihood or possibility of the same.

6. INDEPENDENT CONTRACTOR, if an employee of another public agency, agrees that INDEPENDENT CONTRACTOR will not receive salary or remuneration, other than vacation pay, as an

employee of another public agency for the actual time in which services are actually being performed pursuant to this AGREEMENT.

7. The failure of DISTRICT or INDEPENDENT CONTRACTOR to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this AGREEMENT shall not be deemed a waiver by that PARTY of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.

8. In the event of any dispute, arbitration, or litigation between the PARTIES arising out of or relating in any manner to this AGREEMENT including the necessity of either PARTY to defend any action which has been covered hereby or to prosecute any action to enforce this AGREEMENT, the losing PARTY shall pay all reasonable costs and expenses including reasonable attorneys' fees of the prevailing PARTY and any judgment, decision, or award rendered against either of the PARTIES may specifically include such reasonable costs, expenses, and attorneys' fees of the prevailing PARTY.

9. Any notice or communication required or permitted to be given hereunder or by law shall be in writing and served personally, delivered by courier, or sent by United States certified mail, postage prepaid with return receipt requested, addressed to the other PARTY as follows:

TO DISTRICT:

Golden West College (College)
Attn: Vice President Administrative Services
15744 Goldenwest Street

Huntington Bch , CA 92647

Copy to:

Coast Community College DISTRICT
Attn: Vice Chancellor Administrative Services
1370 Adams Avenue
Costa Mesa, CA 92626

TO INDEPENDENT CONSULTANT

Cambridge West Partnership, LLC
Attn: Ken Cereghino, Senior Partner/Member
[ADDRESS] 19 Cotton Mountain Road
Wolfeboro, New Hampshire 03894

Any such notices personally served or delivered by currier shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after being deposited in the U.S. mail. Each PARTY shall make a reasonable, good faith effort to ensure that it will accept or receive notices that are given in accordance with this paragraph. A PARTY may change its address for purposes of this paragraph by giving the other PARTY written notice of a new address in the manner set forth above.

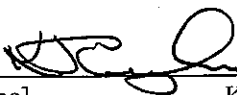
IN WITNESS WHEREOF, DISTRICT and INDEPENDENT CONTRACTOR have executed this AGREEMENT as of the date of execution by the District below.

DISTRICT

President, Board of Trustees
Coast Community College District

Dated: _____

INDEPENDENT CONTRACTOR



[Name] Ken Cereghino
[Title] Senior Partner/Member
Social Security No. or Federal ID No. 20-5500381
Dated: 1/4/2011

**PROPOSED SCOPE OF WORK
GOLDEN WEST COLLEGE
EDUCATIONAL MASTER PLAN**

The services proposed by Cambridge West Partnership, LLC (Cambridge West) in this Scope of Work (Scope) will result in updating the Golden West College's (College) Educational Master Plan (EMP to the Year 2020. The Scope assumes that production of the EMP will be a collaborative effort between Cambridge West and the College. Cambridge West will produce specific elements of the EMP, provide support for other EMP elements produced by the College, and crosswalk into the EMP relevant College data from the Coast Community College District's (District) *Vision 2020 Master Plan*. The EMP will include the planning elements listed below. Planning elements and work tasks that were not defined as to responsibility were proposed as Alternates by Cambridge West.

EMP Elements Where CWP Assumes the Lead Role

I. Research and Create Working Drafts for the Following Educational Master Plan (EMP) Segments

A. Context for the EMP

1. EMP as part of the existing planning efforts of the College
2. Integration of EMP with other planning efforts
3. Purpose and function of the EMP
4. EMP content and limitations
5. The target/outcomes of the EMP

B. The Formulation of Planning Assumptions for the EMP

1. Research and create assumptions as derived from External Scan
2. Research and create assumptions as derived from Internal Scan
3. Research and create assumptions as derived from Accreditation Self Study and Institutional Effectiveness Planning

C. Identification of Opportunities/Shortcomings for the Future

1. Labor Markets, occupational opportunities and the future
2. Potential new programs
3. Programs that need strengthening
4. Programs that might be reconsidered
5. Development of Initiatives
 - a. Developmental Skills/Education
 - b. Distance Education
 - c. Non-Credit Courses
 - d. Support Services
 - e. Technology
 - f. Learning Resources
 - g. Human Resources
 - h. Facilities

Fees for Services: \$23,100

EMP Elements where CWP Assumes a Support Role

II. Provide Support for the Development Working Drafts Produced by Golden West College

- A. The Current Context of the College
 - 1. Background/History
 - 2. Evolvment
 - 3. Current Status
- B. College, Mission Goals and Values
- C. Scan of the Internal Environment
- D. Creation of Crossover Documents and Transfer of Information from Institutional Effectiveness Efforts and Accreditation Self Study

Fees for Services: \$5,160

EMP Elements that CWP will Coordinate

III. Crossover Planning Elements From District's *Vision 2020 Master Plan*

- A. Golden West College's Projections for Future Growth
- B. Forecast for College's Future Program of Instruction
- C. Projected Space Needs through the Year 2020

Fees for Services: \$0

IV. Alternates:

- A. Conduct a Comprehensive External Environmental Scan of the College

Fees for Services: \$12,800

- B. Write/construct the EMP from the Working Draft Segments Produced

Fees for Services: \$9,850

Total Fees for Services: \$50,910

Partnership Agreement for Not-for-Credit Programs

This Agreement is entered by and between Coast Community College District (Orange Coast College, Community Education), Costa Mesa, CA ("the College") and the Institute of Reading Development, 5 Commercial Boulevard, Novato, California ("the Institute") a corporation incorporated in the State of California. The Agreement will extend from the date of signing to January 31, 2012.

1. Programs

The Institute will teach a series of reading enrichment programs (see attachment A, "Basic Program Information") located at sites in Costa Mesa and Newport Beach to be mutually agreed upon by the Institute and the College ("Service Area") offered by the College during the summer of 2011 (the "Programs"). The Institute will provide and pay for all materials and instruction for the Programs.

2. Teaching Sites

Teaching sites for the programs will be located in public schools or other facilities deemed appropriate by the Institute and the College; the College retains authority to reject or approve instructional sites. The Institute will arrange for use of off-campus teaching sites, and provide a Certificate of Liability Insurance (see section 10, Insurance), naming each teaching site as an additional insured, as needed. The Institute will be responsible for all facility costs at off-campus teaching sites. The College will provide on-campus facilities.

3. Program Promotion

The Institute will execute and pay for printing and mailing promotional letters to students and residents in the Program Service Area. The College will provide its logo for use in the Program promotional letter. All content and format of promotional materials are to be approved by the College prior to public release. The College retains the right to review/approve/reject all materials used in association with its name or logo.

4. Scholarships

The Institute shall promote and subsidize a scholarship program designed to reach students who do not have the financial resources to participate in the program. The tuition charged to these students will not exceed \$99.00. Faculty or staff at the College may enroll immediate family members for a discounted tuition. The Institute shall submit a summary of subsidized enrollments (scholarship and faculty or staff enrollments) to the College at the end of the session.

5. Registration

The Institute will provide registration services for all Programs offered through the College in its service area. The Institute will adhere to the College's registration and refund policies, and final determination of partial and full refunds shall be made by the College.

6. Tuition, Materials Fees, and Fee Split

The tuition is \$299.00 per person for program levels 1 - 7, and \$239.00 per person for program level R. The fee split will be 88/12, with 88% of the gross tuition income retained by the Institute. The Institute shall charge a materials fee which shall be retained by the Institute. Within 90 days of the completion of the summer session, the Institute will conduct a program audit, and remit 12% of the gross tuition revenues to the College. Subsidized students (scholarship and faculty or staff enrollments as described in section 4) will not be part of the fee split calculations.

7. Program Administration

The Institute will notify the College in advance of any changes of publicized dates, times, or location of the programs, and the Institute will be responsible for sending notice of these changes or cancellations to registered participants. The Institute will provide the College with copies of all participant class rosters. Program evaluation forms will be submitted, in electronic form, to the College at the conclusion of each series of programs.

8. Quality Control

The College may appoint representatives to provide oversight of all aspects of Program implementation.

9. Compliance

The parties agree that each shall be separately responsible for compliance with all state and federal laws, including rules, equal employment opportunity, immigration, and nondiscrimination laws which may be applicable to their respective activities under their agreement. The Institute will secure a criminal record background check for each instructor.

10. Insurance

The Institute warrants that it maintains an appropriate policy of general liability insurance covering the services performed under this agreement. Coverage will be provided until all obligations under this contract are satisfied.

Institute shall provide a Certificate of Liability Insurance (for \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$9,000,000 gross liability), naming the College or any off-campus teaching site as an additional insured, upon written request from the College or from any off-campus facility lessor.

11. Indemnification

Each party shall be responsible for the consequences of any act or failure to act on the part of itself, its employees and agents. Accordingly, each party shall be held responsible for its own sole negligence, and each party shall indemnify and hold the other parties harmless from any loss which results therefrom. No party hereto shall assume any responsibility to any other party for the consequences of any act or failure to act of any person, firm or corporation not a party to the Agreement.

12. Dispute Resolution

In the event that a dispute occurs between the parties with regard to the rights or duties created by this Agreement, or in the event of a breach of this Agreement by either party, the parties hereto agree to meet and confer in good faith in an effort to resolve the dispute or issue.

13. Institute's Status

The Institute acknowledges that its instructors for this Agreement are not employed by the College, and thus are not eligible for, nor covered by, any of the College employee benefits, workers' compensation, or employer contributions to Social Security or unemployment insurance.

14. Effective Date and Termination

This agreement shall become effective upon the date of signing and shall remain in effect until January 31, 2011 unless sooner terminated by either party in accordance with this section. Either party may terminate this Agreement without cause by giving ninety (90) days prior written notice to the other party of its intention to terminate. In the event that classes are in session, any written notice to terminate with or without cause shall become effective when the classes end. Notwithstanding the foregoing, in the event the Program is discontinued by College during its Term, this Agreement shall immediately terminate without further action by the parties hereto.

The Institute acknowledges that it has no authority to bind the College to any contracts or legal obligations.

By signing below the parties agree to the terms set forth above.

Institute of Reading Development

**for and on behalf of
Orange Coast College**

By: 

By: _____

Name: David Soloway

Jerry Patterson

Title: Chief Executive Officer

President, Board of Trustees

Coast Community College District

Date: 12-7-10

Date: _____

Attachment A:

Basic Program Information (2011)

Program	Age Group	Class Length*	Max. class size	Homework	Program Goals	Tuition**
R	4-year-olds and kindergarteners (Parent attendance required)	1 ¼ hours	16	20-30 min. 4 x each week (with parent)	Letter Recognition Phonemic Awareness Beginning Phonics Love of Books & Reading	\$239 Materials Fee: \$34
1	1st graders (Parent attends first hour of each class)	2 hours	18	30-45 min. 4x each week (with some parental assistance)	Phonics Sight Words Independent Reading Love of Books & Reading	\$299 Materials Fee: \$34
2	2 nd graders	2 hours	18	30-45 min. 4x each week (with some parental assistance)	Phonics and Word Attack Fluency Comprehension Independent Reading	\$299 Materials Fee: \$34
3	3 rd graders	2 hours	20	45 min. 4x each week (with some parental assistance)	Long-Word Decoding Fluency Comprehension Independent Reading	\$299 Materials Fee: \$34
4	4 th and 5 th graders	2 ¼ hours	22	45 min. - 1 hr 4x each week	Comprehension Long-Word Decoding Fluency Independent Reading	\$299 Materials Fee: \$34
5	6 th to 8 th graders	2 ½ hours	28	1 hr 4x each week	Reading Speed Comprehension Study Skills Enjoy Reading More	\$299 Materials Fee: \$34
6	9 th to 11 th graders	2 ½ hours	30	1 hr 4x each week	Reading Speed Comprehension Study Skills Enjoy Reading More	\$299 Materials Fee: \$34
7	12 th graders, college students, and adults	2 ½ hours	38	1 hr 4x each week	Reading Speed Comprehension Study Skills Enjoy Reading More	\$299 Materials Fee: \$34

11/5/10

*All programs meet once a week for five weeks.

**Scholarship tuition is \$99. Faculty or Staff Discounted Tuition is \$239.



Maritime Institute of Technology & Graduate Studies (MITAGS)
Pacific Maritime Institute (PMI)

AGREEMENT

BETWEEN THE

**PACIFIC MARITIME INSTITUTE
AND**

**COAST COMMUNITY COLLEGE DISTRICT
(ORANGE COAST COLLEGE)
(SCHOOL OF SAILING AND SEAMANSHIP)**

TO PURCHASE CURRICULUM



December 8, 2010

The following terms and conditions are agreed to by the Pacific Maritime Institute, hereinafter "PMI" and the Coast Community College District (Orange Coast College, School of Sailing and Seamanship) hereinafter "OCC".

AGREEMENT

- 1.1** It is agreed that PMI will deliver the following United States Coast Guard Courses to OCC:
 - 1.1.1** 44 – Hour Able Seaman Course
- 1.2** It is agreed that each copy of the above courses will be delivered in electronic format (Microsoft Word) on a compact disk, void of all PMI Letterhead.
- 1.3** It is agreed that the delivered Courses will include its respective Course Framework, Course Syllabus Outline, Detailed Teaching Syllabus, Course Schedule, Evaluation Plan, Student handouts and Written exams and any other materials required for United States Coast Guard Certification as outlined in NMC policy letter 08-02.

2.0 TERMS & DEFINITIONS

2.1 GENERAL DEFINITIONS

- 2.1.1** **PMI** is the Pacific Maritime Institute, with business offices at 1729 Alaskan Way South, Seattle, WA 98134
- 2.1.2** **OCC** is the Orange Coast College, School of Sailing and Seamanship with business offices at 1801 W. Coast Hwy., Newport Beach, CA 92663
- 2.1.3** **Delivery** shall be by electronic mail, the U. S. Postal Service, or a commercial package delivery company.

3.0 PRICE & PAYMENT

- 3.1** It is agreed that OCC will purchase the above mentioned curriculum for the amount of five thousand (\$5,000) upon delivery by PMI.
- 3.2** It is agreed payment of five thousand (\$5,000) will be made in full upon delivery of the courses. All payments will be in U. S. Dollars and be delivered as a



Maritime Institute of Technology & Graduate Studies (MITAGS)
Pacific Maritime Institute (PMI)

commercial account check sent to the PMI at 1729 Alaskan Way South, Seattle, WA 98134

4.0 INTEREST ON OVERDUE PAYMENTS

It is agreed that if payment of the fee(s) is not paid within 30 days of the due date, that the payment of the fee(s) is overdue. It is agreed that an overdue payment of the fee(s) entitles PMI to interest on overdue payments at a rate of two percent (2%) per month on the unpaid balance compounded monthly from the date due until payment is received.

5.0 COURSE DELIVERABLES, DEVELOPMENT AND SUPPORT

5.1 Course Deliverables. It is agreed that course deliverables will include the specific Course Framework, Course Syllabus Outline, Detailed Teaching Syllabus, Course Schedule, Evaluation Plan, and other materials required for United States Coast Guard Certification.

5.2 Limited Warranty. It is agreed that the courses presented to OCC carry a limited warranty. The limited warranty extends only to the course content.

5.2.1 It is agreed that PMI will guarantee United States Coast Guard Approval for course content, within six months of this dated agreement.

5.2.2 It is agreed that PMI will make any changes to course content that is necessary to ensure United States Coast Guard Certification, given that the USCG rejects the courses for any reason.

5.2.3 It is agreed that PMI is not responsible for Certification of Approval or Denial that is due to OCC teaching spaces, instructor qualifications, or proposed use of equipment or simulators other than that for which the courses were originally designed.

5.2.4 Given that OCC alters the course content in any way, this Limited Warranty and the guarantee of United States Coast Guard Approval will be revoked.

5.2.5 Upon successful United States Coast Guard approval of all courses or six months from this signed agreement, PMI will have fulfilled their obligations under this agreement.

6.0 COURSE PRESENTATION AND RE-SALE RESTRICTIONS

6.1 It is agreed and understood by all parties that OCC will not sell, license, or distribute the curriculum to any entity that is outside of OCC for a period of five (5) years



7.0 LAW AND ARBITRATION

This Agreement shall be governed by and construed to be in accordance with the laws of the State of California.

7.1 Any dispute arising in connection with this Agreement that cannot be amicably resolved by the representatives of the PMI and OCC shall be submitted to binding arbitration conducted by the American Arbitration Association in the State of California within one (1) month from the date requested by either party.

8.0 AMENDMENTS OR MODIFICATIONS

This Agreement may be amended, or otherwise modified, only in writing signed by all of the parties. No action taken pursuant to this Agreement, including any investigation by or on behalf of any party, shall be deemed to constitute a waiver by the party taking such action of compliance with any representation or agreement herein contained. The waiver by any party hereto of a breach of any provision or condition contained in this Agreement shall not operate or be construed as a waiver of any subsequent breach or of any other conditions in this Agreement.

9.0 TERMINATION

Except in the case of a breach due to non-payment by OCC, in the event that either party believes that the Agreement has been breached, that party shall give written notice to the other party. The party receiving notice shall have ten (10) days after receiving notice to cure any alleged breach and no action shall be taken based on such alleged breach until that ten (10) days has passed.



10.0 SIGNATURES

For the Coast Community College District (Orange Coast College, School of Sailing and Seamanship:

Jerry Patterson,
President, Board of Trustees

Date

The official whose signature appears above is the President of the Board of Trustees, and has the authority of the Board to bind the District.

For the PACIFIC MARITIME INSTITUTE

Gregg Trunnell

Director

Place

Seattle, WA

The official whose signature appears above is the Director of Training at the PMI and has the authority of the Board to bind the Institute.



MICROSOFT MARKETING AGREEMENT

This Microsoft Marketing Agreement ("**Agreement**") is entered into by and between **Orange Coast College**, an educational institution having a place of business at 2701 Fairview Road, Costa Mesa, CA 92626 ("**Institution**"), and **Microsoft Corporation** a Washington corporation having its principal place of business at One Microsoft Way, Redmond, Washington 98052-6399 ("**Microsoft**"), as of the later of the two signature dates written below (the "Effective Date").

RECITALS

- A. Microsoft is an international developer of hardware and software products for personal and business use and Institution is an institution engaged in educating and teaching computer skills to adult students.
- B. Microsoft desires to increase familiarity and favorability with Windows products and services and Institution desires to provide its students with access to consumer friendly computer classes.
- C. The Parties desire to engage in the Marketing Activity described herein to promote the products or services identified in Section 2 and on the attached Exhibit A.

AGREEMENT

The Parties agree as follows:

1. Definitions.

- a. "**Content**" means the class instructional materials, artwork, sound, pictures, text, templates, lecture outlines and scripts, video, PowerPoint animation, audio, audio visual displays, and any combination of the foregoing, that may be incorporated into the classes and are subject to intellectual property rights, such as copyright, publicity, privacy or moral rights, of a party or a third party.
- b. "**Marketing Activity**" is defined in Section 2 herein.
- c. "**Material**" means the hardware, equipment, physical objects or computer software as identified in the attached Exhibit A, which are to be contributed by one or both Parties.
- d. "**Obligations**" means the tasks, services or deliverables identified on the attached Exhibit A which Microsoft and Institution agree to perform under this Agreement.
- e. "**Party**" or "**Parties**" mean where the context permits either party to this Agreement or both parties to this Agreement.
- f. "**Trademarks**" means the Institution logo(s) and Microsoft logo(s) that the Parties may license to the other.

- 2. "**My PC**" Classes. Microsoft will create and provide training to the instructors for the "My PC" series of classes (the "**Class**" or "**Classes**") and Institution will market, operate and run the Classes, with the goal of providing specific PC knowledge and skills to Institution's students in a fun and interactive environment ("**Marketing Activity**") pursuant to the terms of this Agreement.

- a. Microsoft Obligations. At no cost to Institution, Microsoft shall provide those Materials listed on Exhibit A to Institution to use in the Classes and shall perform those Obligations listed on Exhibit A to further the Marketing Activity.

- b. Institution's Obligations. At no initial cost to Microsoft, Institution shall provide those Materials listed on Exhibit A ("**Institution Materials**") for use in the Classes and shall perform those Obligations listed on Exhibit A to further the Marketing Activity.
 - c. Performance of Obligations. Each Party will use commercially reasonable efforts to perform their Obligations in order to achieve the Marketing Activity. Unless otherwise expressly agreed to by the Parties in Exhibit A and herein, each Party bears sole responsibility for all expenses incurred in connection with its performance of its Obligations. Each Party represents and warrants that such Party's performance of its Obligations to achieve the Marketing Activity complies with all applicable laws and regulations.
- 3. **Instructors.** Instructors for the Classes shall be selected by Institution and trained by Microsoft according to the specifications and schedule listed in Exhibit A ("**Instructors**"). The Parties acknowledge and agree that the Instructors will be employees of Institution and that Institution is responsible for covering all costs and expenses of the Instructors.
- 4. **Materials.**
 - a. Contributions of Hardware. In the case that a contribution of Materials is comprised of hardware, equipment and other physical objects by one Party to the other, if a Party places such objects in the other's care, custody or control the receiving Party will:
 - i. take all reasonable precautions to protect it against, loss, damage, theft or disappearance;
 - ii. take no action which affect the owning Party's title or interest;
 - iii. abide by specifications and use instructions; and
 - iv. not give access to any third party without the owning Party's prior written consent. For avoidance of doubt, Microsoft gives Institution permission to allow students access to the Materials during the Classes.
 - b. Contributions of Software. If a contribution of Materials comprising software is made by one Party, the receiving Party's use of the software will be governed by the license which is contained in it, which accompanies it when delivered to the receiving Party, or is otherwise expressly agreed to by the Parties in writing (the "**Software**"). If no such license exists, then the licensing Party grants the receiving Party a nonexclusive, nontransferable, non-assignable, limited license to use the software solely for the purpose of performing the Classes. The licensing Party or its suppliers retain all right, title, and interest in and to the Software.
- 5. **Content.**
 - a. Content License. If either Party provides the other with Content for use in association with the Classes, then the receiving Party's use thereof will be governed by the licenses contained in or accompanying the Content, or as otherwise expressly agreed to between the Parties in a signed writing. If no such license governs the use of the Content, then the licensing Party grants the receiving Party a nonexclusive, nontransferable, non-assignable, limited license to use it solely for the purpose of creating and performing the Marketing Activity for the term of this Agreement. The licensing Party or its suppliers retain all right, title, and interest in and to the Content. The Content of either Party utilized in the Marketing Activity is identified in Exhibit A.

- b. **Content Approval.** A Party providing Content will submit the Content to the other Party's contact, as designated on Exhibit A, for review. Upon receipt of the Content, the receiving Party will have ten (10) business days to review and comment on the Content. For the avoidance of doubt, Institution shall have the right to make minor changes to any portion of the Content, such as, Instructors inserting photos or making minor changes to the text, Institution may do so provided that such changes are appropriate and consistent with the Microsoft brand and overall experience of the Class. Institution shall submit such Content changes to Microsoft's contact designated on Exhibit A for final review and approval. Microsoft's contact will have ten (10) business days to review and either approve, reject, or suggest modifications to the modified Content. Neither Party will unreasonably withhold review or approval of any Content. Subject to the approval requirements in this Section, use of any Trademarks in connection with any Marketing Activity is also subject to the requirements set forth in Section 6. The Parties agree that approval via email by either Party's contact is acceptable.
6. **Trademarks.** Prior to use of any of the Trademarks of the other Party, the Party using the Trademarks will execute the applicable trademark license agreement governing the use of such Trademarks. If no such license exists, then subject to approval of such usage under Section 5(b), and the licensing Party's branding guidelines, the licensing Party grants the Party using the Trademark a nonexclusive, nontransferable, personal license to use the licensing Party's Trademark(s) to be subsequently identified in writing solely for the purpose of performing the Marketing Activity and conducting the Classes for the duration and pursuant to the terms of this Agreement. All rights not expressly granted herein are reserved by the licensing Party. Each Party agrees that the licensing Party is the sole owner of its Trademarks. Neither Party will use the Trademarks to diminish or otherwise damage the licensor's goodwill in its Trademarks. The Receiving Party will take steps to correct and remedy any deficiencies in its use of the Trademarks of the licensing Party within a reasonable time of receipt of notice from the licensing Party. Licensing Party will have the sole right to, and in its sole discretion may, control any action concerning its Trademark(s). The Party using the Trademark agrees that its materials and services promoted or distributed in connection with licensor's Trademark(s) shall (a) meet all terms of this Agreement and (b) meet or exceed the quality and performance of materials and services provided by the Parties before the date of this Agreement. Each Party will cease all use of the other's licensed Trademark(s) upon expiration or termination of this Agreement.
7. **Warranties.** Each Party represents and warrants that: (i) it has the authority to enter into this Agreement; and (ii) it has not granted and will not grant any rights in its Materials, Trademarks or Content to any third party that may be inconsistent with the rights granted to the other Party under this Agreement. DISCLAIMER: EXCEPT FOR THE EXPRESS WARRANTIES SET FORTH IMMEDIATELY ABOVE AND IN SECTION 2(C) EACH PARTY MAKES NO WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF NON-INFRINGEMENT, COMPATIBILITY, SECURITY OR ACCURACY, FUNCTIONALITY, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. ALL MATERIALS, SOFTWARE, DATA, WEB SITES, SERVICES, LINKS AND OTHER INFORMATION ARE PROVIDED ON AN "AS IS" BASIS, WITHOUT ANY EXPRESS OR IMPLIED WARRANTIES OF ANY KIND.
8. **Indemnity.** Each Party (each an "**Indemnifying Party**") will defend, hold harmless, and indemnify the other and its directors, officers, employees, agents, subsidiaries and affiliates (each an "**Indemnified Party**") from and against all claims, actions, demands, proceedings, damages, costs and liabilities of any kind (collectively, "**Claims**") to the extent Claims arise out of or relate to that Party's contributions of Materials, Trademarks and/or Content, or performance of the Marketing

Activity (except to the comparative extent that Claims result from the negligent or willful acts of an Indemnified Party), including without limitation Claims related to the following: (a) loss, disappearance, or intentional or negligent damage to property (including Materials listed on Exhibit A); (b) any allegation that, if true, would constitute a breach of any warranty or representation or an infringement of any trade secret, copyright, patent, or trademark of any third party. An Indemnified Party will provide the other with reasonably prompt notice of Claims, permit the Indemnifying Party through mutually acceptable counsel to answer and defend Claims, and provide the Indemnifying Party with reasonable information and assistance, (at its expense), to help it defend Claims. The Indemnified Party will have the right to employ separate counsel and participate in the defense of any Claim at its own expense. Neither Party will settle any Claim on the other's behalf, or publicize the settlement, without the others prior written permission.

9. **Limitation of Liability.** Except for damages arising under Section 8 (Indemnity), in no event will either Party be liable for any consequential, indirect, incidental, punitive, or special damages whatsoever, including without limitation, damages for loss of business profits, business interruption, loss of business information, and the like for a breach of this Agreement, even if a Party has been advised of the possibility of such damages. Except for damages arising under Section 8, each Party's total liability to the other for all claims arising out of or related to this Agreement whether in contract, tort, or otherwise will not exceed the sum of Twenty Thousand USD (\$20,000.00 USD). Neither Party shall be liable to the other for any losses resulting from a Force Majeure Event, as defined in Section 13.

10. **Term, Extension, and Termination.**

- a. **Term.** This Agreement is effective as of the Effective Date and will expire upon a) the Termination Date set forth in Exhibit A or, if neither Party is in breach of this Agreement b) upon thirty (30) days written notice to the other of a Party's election to terminate this Agreement.
- b. **Extending the Term.** Depending upon the success of the initial term ("2009 Pilot"), the Parties reserve the right to extend the Classes for up to two (2) periods of one (1) year each. Should both Parties agree to extend this Agreement, upon review and evaluation of the 2009 Pilot, then for each successive one-year extension, Exhibit A and any schedules therein will be amended to extend the term of the Classes and outline any additional Materials, Obligations, Content and Deliverables.
- c. **Termination.** Either Party may terminate this Agreement upon written notice if the other Party fails to cure its material breach within fifteen (15) days after receiving written notice of such breach from the non-breaching Party. In addition, either Party may, by giving written notice to the other Party, terminate this Agreement if: (i) the other Party is subject to a voluntary or involuntary bankruptcy proceeding, is declared insolvent, is unable to pay its debts as they fall due, or has a receiver appointed over the whole or part of such Party's business; or (ii) upon the acquisition of all or a substantial part of the other Party's assets by, or its merger with, another entity.
- d. **Effect of Termination.** Upon expiration or termination of this Agreement, (i) Institution shall cease offering the Classes; (ii) Institution shall deliver to Microsoft any Materials delivered by Microsoft to Institution; and (iii) Institution will cease printing, displaying and/or distributing any course advertisements, collateral or other materials used in the Classes, and return all printed course advertisements, collateral and materials used in the Classes to Microsoft, or certify destruction of the same (for avoidance of doubt, Institution is not

required to recall course catalogs that have been distributed to students and/or prospective students).

e. Survival. This Section and Sections 4, 5, 6, 7, 8, 9, 10(d), 12, and 14 will survive termination.

11. **Notices**. All notices and requests in connection with this Agreement will be sent to the receiving Party's Contact at the address(es) identified on Exhibit A and will be deemed received five (5) business days after they are (a) deposited in the U.S.A. mail, postage prepaid, certified or registered, return receipt requested, or (b) sent by air express courier, charges prepaid.

12. **Classroom Audit**. Microsoft shall have the right to audit the Classes, at no cost to Microsoft, for the purpose of reviewing how the Content is being used, and the method and teaching style of how the Classes are being taught. Microsoft shall provide Institution's contact with reasonable notification (including date and time) of when Microsoft plans to audit the Class.

13. **Force Majeure**. "Force Majeure Event" will mean any cause preventing a Party from performing any or all of its obligations under this Agreement, and which arises from or is attributable to any of the following: an act of God; war, riot, civil war, armed conflict or terrorist attack; strikes, lock-outs or other industrial disputes (whether involving the workforce of the Party or of any other Party); failure of a utility service or transport network; malicious damage; accident; fire, flood or storm; or nuclear, chemical or biological contamination. A Party who is affected by a Force Majeure Event shall promptly inform the other Party of the existence of such conditions of the Force Majeure Event, giving all relevant details and shall use its best efforts to resolve the Force Majeure Event and to continue to perform its obligations under this Agreement. In the event that such conditions of the Force Majeure Event continue or are expected to continue for more than thirty (30) days, the Parties shall consult together in order to find a mutually acceptable solution.

14. **Miscellaneous.**

a. Governing Law/Jurisdiction/Venue. This Agreement is governed by the laws of the State of Washington without regard to its conflicts of law rules. Each Party (a) irrevocably submits to the personal jurisdiction of and non-exclusive venue for any legal proceeding in the courts sitting in King County Washington and (b) agrees not to commence or prosecute any such dispute other than in such courts.

b. Attorneys' Fees and Costs. In any action or suit to enforce any right or remedy under this Agreement or to interpret any provision of this Agreement, the prevailing party is entitled to recover its costs, including reasonable attorney's fees.

c. Assignment. Except to an affiliated entity, neither may assign or otherwise dispose of its rights or obligations under this Agreement without the other's prior written consent. This Agreement binds and inures to the benefit of the Parties' successors and lawful assigns.

d. Entire Agreement. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior and contemporaneous agreements or communications. This Agreement may not be modified or amended without the prior written consent of authorized representatives of Microsoft and Institution. This Agreement does not constitute an offer by Microsoft and it is not effective until signed by both Parties.

- e. Taxation. Neither Party is liable for any of the taxes of the other Party that the other Party is legally obligated to pay and that are incurred, arise in connection with, or are related to the provision of technology, goods or services under this Agreement.

Agreed and accepted by:

MICROSOFT CORPORATION

INSTITUTION

By: (Sign)

By: (Sign)

Kelly Anderson

Name: (Print)

Name:

Senior Marketing Manager

Title:

Title:

Date of Execution:

Date of Execution:

Exhibit A

The Parties acknowledge that this initial Exhibit A is for the 2009/2010 "My PC" program.

Marketing Activity:

Microsoft will partner with continuing education institutions to pilot a series of Windows classes designed for adult learners, based on a lifestyle/scenario approach to learning technology skills. In the Fall 2009 and Winter 2010 quarters, Microsoft and Institution will collaborate to create the classes through mutually developing and refining the Content, the staffing parameters (including training Instructors), the instructional media, and the overall student experience to maximize mutual benefit. Both companies desire to offer a gratifying, entertaining, informative experience that is designed for adult learners and offered by the Institution within their normal range of class fees.

Classes, which are approximately 2 to 12 hours long, will be offered throughout the aforementioned quarters at the scheduling discretion of the Institution, and will have course titles and cover topics such as:

- **Using technology to connect with your family!:** Learn three new ways to stay in touch – In class you will learn how to see loved ones on your PC via video chat, try out social networking to keep connected with your family and friends, and learn how to send photos embedded in email rather than as clumsy, hard-to-open attachments. The class uses software that participants can install at home and use for free, as well.
- **Digital photo editing for beginners:** Have fun while learning all the essentials, including how to adjust color and light, fix red-eye, crop, straighten, create a panoramic photo and even "airbrush"! The class uses free Windows Live software that can be installed at home.
- **Creative photo slideshows 101:** Turn your digital photos and videos into a fun movie slideshow! Learn easy ways to create movies with your photos by adding transitions, motion effects, titles, credits and music. Burn a DVD to play on your TV or computer, or share with family. The class uses free Windows Live software that can be installed at home.
- **My PC: Getting Started with Windows 7:** Windows 7 will change the way you interact with your PC in exciting and dramatic ways! This workshop takes a unique, fun approach to getting hands-on with the new Windows 7 operating system. At a comfortable pace, you'll learn how to get around in Windows 7, adapt your desktop to fit your personal style and needs, work with files and file folders, find and use desktop tools and gadgets, and get a sneak peek at the fun things you can do with Windows 7 -- like photo editing, making slide shows, and keeping in touch with friends and family! This workshop is the first in the new *My PC Series* and recommended as a primer to the other courses.
- **Introduction to Windows 7:** This hands-on course takes a unique approach to teaching the skills necessary to navigate and use the Windows 7 operating system efficiently and confidently. Learn to maximize new features to get around, customize the desktop, and efficiently store, locate and search for files. Make the most of new tools and programs. Learn PC management essentials and perform basic preventative maintenance to keep your PC safe and running smoothly. This course is designed for both home and business users. Basic PC navigation skills highly recommended.

Marketing Activity Timeline:

- **Fall 2009/Winter 2010/Spring 2010:**
 - Participating companies selected by Microsoft
 - General overview of the curriculum agreed upon among Microsoft and each participating Institution's contact (the "**v-team**")
 - Market research and insights from members of the v-team shared with Microsoft
 - Microsoft and the v-team gather for a planning meeting where goals and metrics for the Classes are established
 - Institution reviews and signs marketing agreement
 - Institution selects Instructors for the 2009 classes
 - Institution mails course catalogs or other demand generation activities
- **Two months prior to Classes:**
 - Microsoft to work with Institution's IT team to test Windows 7 in Institution's labs to ensure compatibility and ease of deployment
 - Microsoft and Institution to co-create and finalize targeted mailings
- **One month prior to Classes:**
 - Microsoft trains Instructors, delivers materials and teaching guides to Institution
 - Institution's IT labs converted to Windows 7 (if applicable)
 - Microsoft delivers Webcams or other hardware to Institution (if applicable)
- **One month post Classes:**
 - Microsoft reviews survey results and assess returns on investments for the Marketing Activity
 - Microsoft present findings to Microsoft executives and the v-team
 - If 2009 Pilot is successful, Microsoft may plan presentations for continuing education classes or community college industry conferences
 - If 2009 Pilot is successful and the Parties desire to continue the Classes, Microsoft and Institution shall plan to offer Classes for the following quarters

Termination Date: December 31, 2010

Obligations and Deliverables:

Microsoft:

- Shall share customer insights and research to identify unmet needs/interests
- Shall develop curriculum, methodology and materials for Classes
- Shall conduct training for the Instructors
- Shall provide marketing guidance to Institution for a lifestyle approach to attract the right students
- Shall create and host online surveys that students will take before and after the Class instruction and share results of such surveys with Institution
- Shall provide technical assistance and IT support if Institution is deploying Windows7 in classroom lab(s)

- May provide webcams for Workshop use

Microsoft may, if its budget allows, collaborate with Institution on creating a joint mailing to target students, of which any hard costs (printing and postage) will be assumed by Microsoft pursuant to the Funding section of this Exhibit A.

Microsoft may provide additional hardware, beyond the webcams, for Class use as reasonably needed by Institution to run the Classes and as agreed upon by Microsoft.

Institution shall:

- Make the final decisions on whether to run Classes or not due to established capacity requirements
- Select appropriate Instructors to be trained by Microsoft on the curriculum
- Share any aggregate data available on adult students (for purposes of clarity, this data shall not include any personally identifiable information of such students)
- When possible, include class listings in catalogs, online course listings and targeted mailings
- Administer two online surveys in the Classes, one prior to starting instruction and one immediately after instruction ends, for measurement of the Parties joint goals of the Class
- Provide an appropriate computer lab setting as a learning environment to conduct the Classes
- If possible, convert at least one lab to Windows 7 with assistance from Microsoft before the first quarter of running Classes. If that's not possible due to time constraints, the Institution commits to convert any lab running these Classes to Windows 7 before the second quarter of running the Class.
- Ensure that all Windows 7 workshops are taught on computers running the Windows 7 operating system.

Instructors: The Parties agree to select and train at least one Instructor as follows:

- Microsoft's Obligations:
 - Advise on the desired Instructor characteristics
 - Train all Instructors on the workshop curriculum
- Institution's Obligations:
 - Select appropriate Instructors based on Microsoft guidance
 - Cover all expenses for the Instructors, including but not limited to wages, salary, or other benefits, per Institution's normal business practices.

Funding:

Funding for any joint marketing or demand generation activities contemplated on this Exhibit A shall be determined upon mutual agreement by the Parties and pursuant to a separate written agreement.

Contacts:

Microsoft:

Kelly Anderson

One Microsoft Way
Redmond, WA 98052
Phone: 425-703-1566
kellyst@microsoft.com

Institution:

Corine Doughty
Career/Community Education
Orange Coast College
2701 Fairview Road
Costa Mesa, CA 92626
Phone: 714-432-5628 Ext. 3

**AMENDMENT NO. 1 to the
MICROSOFT MARKETING AGREEMENT**

This Amendment No. 1 ("**Amendment**") is made and entered into by and between Orange Coast College ("**Institution**"), and Microsoft Corporation ("**Microsoft**") as of the date of last signature below ("**Amendment No. 1 Effective Date**").

RECITALS

The parties have entered into that certain Microsoft Marketing Agreement dated 3/26/2010 (the "**Agreement**"); and

The parties now desire to extend the Classes on the terms and conditions provided herein.

The parties hereby agree as follows:

AMENDMENT

1. Defined terms in this Amendment No. 1 shall have the same meaning as set forth in the Agreement, except as otherwise provided.
2. **Extending the Term.** Pursuant to the provisions of Sections 10(b), the parties hereby affirm and acknowledge that they would like to continue the Classes and extend the term of the Agreement for one (1) year ("**First Extension Term**").
3. **2011 Program and Exhibit A.** For the First Extension Term, Exhibit A is hereby deleted in its entirety and replaced with the Exhibit A attached to this Amendment.
4. This Amendment, including Exhibit A, amends, modifies and supersedes, to the extent of any inconsistencies, the provisions of the Agreement and the Exhibits attached thereto. Except as expressly amended by this Amendment, the Agreement remains in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement as of the Amendment No. 1 Effective Date. All signed copies of this Amendment are deemed originals. This Amendment does not constitute an offer by Microsoft. This Amendment is effective upon execution on behalf of Institution and Microsoft by their duly authorized representatives.

MICROSOFT CORPORATION

INSTITUTION

By: (Sign)

By: (Sign)

John Dougherty

Name (Print)

Name (Print)

Director of Marketing

Title

Title

Date

Date

Exhibit A

The Parties acknowledge that this Exhibit A is for the 2011 Program.

Marketing Activity:

Microsoft will partner with institutions providing adult education to provide a series of Windows classes designed for adult learners, based on a lifestyle/scenario approach to learning technology skills.

Microsoft and Institution will collaborate to identify the appropriate My PC classes to include at the Institution; provide feedback to improve and refine the Content as needed; and support the preparation of Instructors and the overall student experience to maximize mutual benefit. Both companies desire to offer a gratifying, entertaining, informative experience that is designed for adult learners and offered by the Institution within their normal range of class fees.

Classes, which range from 3 to 12 hours long, will be offered at the scheduling discretion of the Institution, and will have course titles and cover topics such as:

- **My PC: Connecting with Family and Friends:** Learn three new ways to stay in touch – In class you will learn how to see loved ones on your PC via video chat, try out social networking to keep connected with your family and friends, and learn how to send photos embedded in email rather than as clumsy, hard-to-open attachments. The class uses software that participants can install at home and use for free, as well.
- **My PC: Digital Photo Editing:** Have fun while learning all the essentials, including how to adjust color and light, fix red-eye, crop, straighten, create a panoramic photo and even “airbrush”! The class uses free Windows Live software that can be installed at home.
- **My PC: Creative Photo Slideshows:** Turn your digital photos and videos into a fun movie slideshow! Learn easy ways to create movies with your photos by adding transitions, motion effects, titles, credits and music. Burn a DVD to play on your TV or computer, or share with family. The class uses free Windows Live software that can be installed at home.
- **My PC: Getting Started with Windows 7:** Windows 7 will change the way you interact with your PC in exciting and dramatic ways! This workshop takes a unique, fun approach to getting hands-on with the new Windows 7 operating system. At a comfortable pace, you’ll learn how to get around in Windows 7, adapt your desktop to fit your personal style and needs, work with files and file folders, find and use desktop tools and gadgets, and get a sneak peek at the fun things you can do with Windows 7 -- like photo editing, making slide shows, and keeping in touch with friends and family!

This workshop is the first in the My PC Series and recommended as a primer to the other courses

- **Introduction to Windows 7:** This hands-on course takes a unique approach to teaching the skills necessary to navigate and use the Windows 7 operating system efficiently and confidently. Learn to maximize new features to get around, customize the desktop, and efficiently store, locate and search for files. Make the most of new tools and programs. Learn PC management essentials and perform basic preventative maintenance to keep your PC safe and running smoothly. This course is designed for both home and business users. Basic PC navigation skills highly recommended.

Suggested Activities to Support the Successful Delivery of My PC Workshops:

Upon verbal agreement by both parties to proceed with this collaboration:

- Market research and insights shared by Microsoft upon request of the Institution
- Institution reviews and signs this Agreement

90 Days Before Delivery of First Workshop, Institution May:

- Select appropriate instructors
- Determine pricing, schedule, and minimum class sizes.
- Confirm lab space availability for scheduled workshops
- Secure a computer lab for the proposed class dates.
- Add the My PC Series workshops to course catalog(s)
 - Share workshop schedule with My PC Partner Manager.
 - Determine the category where the My PC Series workshops should reside in the print and/or online catalog. The My PC Series workshops are a good fit with personal enrichment, workforce development or basic computer categories.
- Download the Promote Toolkit from the My PC Series website for sample ads to include in catalogs to promote the new workshops.

60 Days Before Delivery of First Workshop, Institution May:

- Promote the workshops using the samples in the Promote Toolkit to market the My PC Series workshops. This Toolkit includes all official marketing materials and templates.

Consider multiple marketing methods to announce the new course offerings.

- Use email. The My PC Series email template can be used to electronically connect current and prospective students with new course offerings
- Send postal mail. The direct mail template can be used to reach prospective students.
- Post fliers. Use the My PC Series marketing flyer template to reach both existing and new students by posting at on-campus locations (example: student union, job center, or cafeteria) and off campus locations (example: libraries, community centers, local churches).
- Leverage the media. Using our template, issue a press release to your local news media announcing your partnership with Microsoft and new course offerings in newsletters and community papers.
- Ensure instructors have all the preparation materials they need for the delivery of the My PC Series workshops.
- Collaborate with IT staff to ensure the computer lab is set up to run the My PC Series workshops.

- Communicate to the IT staff that they should download the Technical/Lab Manager Toolkit to ensure the classroom computers are able to support the hands-on exercises in the My PC Series classes.

30 Days Before Delivery of First Workshop, Institution May:

- Ask IT staff to review the IP Allow process to support the Connecting with Friends and Families class.

Week of Classes, Institution May:

- IT/Lab Staff
 - Use the technical setup guide in the Technical/Lab Manager Toolkit to set up the computers for the workshops. (<http://mypcprogram.com/setup>)
- Instructor
 - Print the student handouts for the scheduled workshops.
 - Deliver the workshops.
 - Deliver pre- and post-class surveys according to the terms of the Marketing Agreement using instructions found in the Instructor Guide of each workshop.

Termination Date: December 31, 2011

Obligations and Deliverables:

Microsoft:

- Shall share customer insights and research to identify unmet needs/interests
- Shall develop curriculum, methodology and materials for Classes
- Shall provide teaching materials to the Instructors
- Shall provide marketing materials to Institution for a lifestyle approach to attract the right students
- Shall create and host online surveys that students will take before and after the Class instruction and share results of such surveys with Institution when requested
- Shall provide technical assistance and IT support when Institution is deploying Windows7 in classroom lab(s)

Institution shall:

- Make the final decisions on whether to run Classes or not due to Institution's established capacity requirements
- Ensure Instructors prepare for Classes using materials provided by Microsoft, to the same level of care when adopting any other new classes
- Share any aggregate data available on adult students (for purposes of clarity, this data shall not include any personally identifiable information of such students)
- Whenever possible, include Classes in catalogs, online course listings and targeted mailings
- Administer two online surveys in the Classes, one prior to starting instruction and one immediately after instruction ends, for measurement of the Parties joint goals of the Classes.

- Provide an appropriate computer lab setting as a learning environment to conduct the Classes
- Ensure that all Windows 7 workshops are taught on computers running the Windows 7 operating system.

Instructors: The Parties agree to select and train at least one Instructor as follows:

- Microsoft's Obligations:
 - Provide teaching materials to support the preparation of Instructors identified by the Institution on the My PC curriculum. These materials may be provided in print or online format and may consist of documents, videos, chats, community forums, Live Meetings, or conference calls.
- Institution's Obligations:
 - Select appropriate Instructors and notify Microsoft of the contact information of the Instructors.
 - Cover all expenses for the Instructors, including but not limited to wages, salary, or other benefits, per Institution's normal business practices.

Contacts:

Microsoft:

Notices:

John Dougherty
(attn: johndoug, 37/2647)
One Microsoft Way
Redmond, WA 98052
johndoug@microsoft.com

**Program Questions/Content change
approval**

My PC Partner Manager
askmypc@microsoft.com

Institution:

Notices:

Program Coordinator/Manager:





This Service Provider Agreement is made this 20th day of January, 2011, between, Coast Community College District (Coastline Community College) located at 11460 Warner Avenue, Fountain Valley, CA 92708, (hereinafter referred to as "Customer") and Continental Vending, Inc., a California corporation having its corporate offices at 1275 North Manassero Street, Anaheim, California 92807 (hereinafter referred to as "CVI").

In consideration of the mutual terms, conditions and covenants hereinafter set forth, Customer and CVI agree as follows:

1. Customer hereby grants to CVI (a) the right to distribute and dispense hot and cold beverages, confections, milk, pastries, sandwiches, salads and such other food products or sundry items as the parties hereto may agree upon from time to time and (b) the license to enter into and upon Customer's premises for the purpose of installing, maintaining, servicing and operating automatic vending machines. Customer agrees to provide janitorial services to keep vending areas clean. Customer further agrees to furnish the necessary and appropriate space for proper servicing by CVI of machines, all required utilities for operation thereof, and accessible service facilities and outlets. If any machine malfunctions, the Customer will promptly notify CVI.
2. CVI agrees to service the equipment and machines on a regular basis as needed and warrants that all machines placed upon Customer's premises (***Coastline Community College One-Stop Centers located in Irvine and Westminster, the Le-Jao Center located in Westminster, the Costa Mesa Center located in Costa Mesa, the Garden Grove Center located in Garden Grove and Newport Beach Center located in Newport Beach***), shall be maintained in good working order and in a clean and sanitary condition. CVI further agrees:
 - (a) To provide merchandise that is wholesome, palatable and of high quality;
 - (b) To provide neatly uniformed service personnel who will observe all regulations in effect upon Customer's premises;
 - (c) To comply with all state, county and city regulations pertaining to the sanitary handling of vended products;
 - (d) To pay all required license fees as well as any sales tax pertaining thereto;
 - (e) To install the vending machines without charge or expense to Customer;
 - (f) To maintain accurate records of all merchandise, collections, sales and inventories necessary in connection with the proper operation of said machines;
 - (g) To carry and continue in force Workman Compensation Insurance, public liability and property damage insurance as well as product liability insurance, all in conformity with and in full compliance with the laws of the state of California;
 - (h) To indemnify and hold harmless Customer from and against any and all claims, costs, expenses and liabilities of every nature or kind arising out of or in any way connected with the services provided by CVI under this agreement, excepting therefrom only such injury or damages as shall have been occasioned by the negligence of Customer.
3. All machinery and equipment installed hereunder shall be located only at site(s) subject to the mutual agreement of the parties, and shall at all times remain the property of CVI. Upon termination of this agreement, CVI shall have the right to enter upon Customer's premises and remove all such Equipment.

4. In the event of an increase in the costs of any of the products vended, or should there be an increase in the taxes levied or assessed on the purchases of such products, the commission schedule or selling price may be adjusted by CVI to reflect such change(s) without otherwise affecting this agreement. CVI may, at its option, renegotiate or terminate this agreement if the operations hereunder become unprofitable.
5. This agreement shall be binding upon on the heirs, successors and assigns of the parties hereto and shall commence on January 20, 2011 and shall continue in force for a period of sixty months. Term of this agreement shall be from January 20, 2011 through January 19, 2016.
6. In the event that CVI should fail to eliminate any material deficiency in the performance of its services promptly and within a reasonable time after written notification from the Customer, the Customer shall have the right to terminate CVI's rights at any time by giving CVI a thirty (30) day written notice of termination, such notice to specifically set forth the reasons for such termination.

IN WITNESS WHEREOF, the parties hereto have read and executed this agreement in duplicate by their respective officers/agents/employees thereunto duly authorized.

I hereby represent that I am authorized and have apparent authority to enter into this agreement on behalf of this CLIENT. I accept all terms and conditions of this agreement.

Continental Vending
1275 North Manassero Street
Anaheim CA, 92807-1934

Date _____

Authorized Signature
Jerry Patterson

Title: **President, Governing Board of**
Trustees
Coast Community College District

Date _____

Continental Vending Inc. Commission Schedule

FINANCIAL ARRANGEMENTS

Coastline Community College 12/2010

<u>Product</u>	<u>Price</u>	<u>Commission</u>
Hot Beverage	8¼ oz. / 12 oz.	15%
bean ground coffee	.45 .60	
international coffee	.50 .65	
premium coffee	.55 .70	
Multi Beverage		15%
cans	.80	
bottles	1.50	
Snack Machine		15%
chips	.65	
candy	.80/.95	
bag cookies	.90	
pastry	1.30/1.60	
popcorn	1.10	
Food Vending Merchandiser	.75 – 3.00	0%



Amendment to Agreement
between
Coast Community College District
and
Cengage Learning
re
Physical Anthropology: The Evolving Human

This is an Amendment to an Agreement ("Agreement") between Coast Community College District (Coast) and Cengage Learning (Publisher) executed by Coast on July 20, 2005, with respect to a telecourse entitled *Physical Anthropology: The Evolving Human* ("Project Telecourse").

WHEREAS, pursuant to the Agreement, Coast has granted Publisher the right to publish and sell a student guide ("Telecourse Student Guide") to accompany the Project Telecourse and Publisher has agreed to pay certain royalties thereon:

WHEREAS, Publisher wishes to publish the Third Edition of the Telecourse Student Guide, presently entitled *Student Guide for Physical Anthropology: The Evolving Human for use with Introduction to Physical Anthropology* the Publisher and Coast wish to have Coast prepare the necessary revisions for this edition under the same terms and conditions applicable to the Student Guide under the Agreement which will correspond to the Thirteenth Edition of the text, presently entitled, *Introduction to Physical Anthropology*, by Jurmain, Kilgore, and Trevathan;

WHEREAS, in accordance with Paragraph 2.2.4 of the Agreement, the Publisher has requested and Coast has agreed to prepare a Third Edition of the work, it is hereby agreed as follows:

1. Coast hereby grants Publisher the right to print, publish, and sell the Third Edition under the same terms and conditions applicable to the Second Edition student guide pursuant to the Agreement.
2. Coast shall deliver to Publisher on or before May 31, 2011 camera-ready mechanicals for the Third Edition, satisfactory to Publisher in content and form, and suitable for a book of approximately 400 pages in length, provided the Publisher delivers all final page proofs to Coast by January 26, 2011.
3. Publisher shall pay Coast the sum of \$4,000.00 as a grant for revision to accommodate the new edition of *Introduction to Physical Anthropology* by, Jurmain, Kilgore, and Trevathan payable as follows:
 - (a) \$2,000.00 upon Coast's written request after execution of this Amendment; and
 - (b) \$2,000.00 upon Coast's written request after Publisher's acceptance of the complete and satisfactory camera-ready mechanicals.
4. All notices to Coast are to be sent to: Executive Dean, Instructional Systems Development, Coast Learning Systems, 11460 Warner Avenue, Fountain Valley, CA 92708-2597, and President, Board of Trustees, Coast Community College District, 1370 Adams Avenue, Costa Mesa, CA 92626.

5. All notices to Publisher are to be sent to: Cengage Learning, 20 Davis Drive, Belmont, CA 94002

EXCEPT TO THE EXTENT OF THE FOREGOING, all of the terms and conditions of the Agreement are hereby ratified and confirmed.

IN WITNESS WHEREOF, the parties hereto have signed this Amendment to be effective as of execution and approval.

AGREED:

Coast Community College District:

Cengage Learning

By _____
President,
Board of Trustees

By _____
President and Publisher

By _____
Acquisitions Editor

With Notification to:

Executive Dean
Instructional Systems Development,
11460 Warner Avenue
Fountain Valley, CA 92708-2597

President, Board of Trustees
Coast Community College District
1370 Adams Avenue
Costa Mesa, CA 92626

APPROVED AS TO FORM

District General Counsel

TRANSFER CENTER PLAN

(2010-11)

Jerry B. Castillo/Transfer Center Director/Articulation Officer/Counselor
Thao Tran/Transfer Center Coordinator



15744 Golden West Street
Huntington Beach, CA 92647
(714) 895-8794

TRANSFER CENTER PLAN **(2010-2011)**

GOAL I: Increase the number of Golden West College Students eligible for admission to four-year university (transfer-ready).

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Provide students with a variety of Transfer Center services/activities.	University Transfer Day Fair: Provide students with information from 40 university representatives on campus.	Transfer Center Coordinator	September 2009
	SCHEC Fair : Provide students with information from the local universities.	Transfer Center Coordinator	March 2010
	University Transfer Tours: Provide students the opportunity to gain first hand knowledge of a university campus. Coordinated with OCC & CCC. Tours to: CPSUP, CSUDH, CSUF, CSULB, SDSU, Loyola Marymount University, UCI, UCLA, UCR, UCSD & USC.	Transfer Center Coordinator	Fall: September - November Spring: February - May
	Student Transfer Success Workshops: To give students' detailed information about programs and answer all questions they might have about preparing to transfer. Provided workshops in areas such as: <ul style="list-style-type: none"> • CSU/UC Application & How to Transfer to the CSU/UC/ How to Transfer to UCLA • Transferring to UCI w/ a Transfer Admission Guarantee (TAG) • CSULB Transfer Information Session 	Counselor Transfer Center Coordinator Transfer Center Director	Fall: October - November Spring: February - April

GOAL I (cont.): Increase the number of Golden West College Students eligible for admission to four-year university (transfer-ready).

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Provide potential transfer students with appropriate academic planning.	Counselor Appointments: Counselor is available to counsel students in the Transfer Center. Mainly for certification evaluations for students referred by Counselors. (This changed since 2009 – 2010 counselor is now doing SEPs – this is a new assignment)	Counselor	Fall and Spring
	Counselor is available to counsel Spanish Speaking students. Mainly for ESL students. (this is a new assignment added to Counseling responsibilities)		
	Counselor Walk-in & Drop-in: Provide Counseling at Transfer Center and Counseling Center. (this is a new assignment added to Counseling responsibilities)		
	Provide college group orientations (Matriculation): (this is a new assignment added to Counseling responsibilities)		
	Transfer guidance provided on-line: Refer students to e-Counseling		
	Transfer Center Walk-in Information: Transfer Center staff are available to provide transfer information to students, including college catalogs, GWC transfer option plans, brochures and handouts provided by the receiving institutions.	Transfer Center Coordinator	On-going
	Transfer Applications: Assist students with filling out the CSU and UC applications hardcopy and on-line.		During Application Periods
	University Representative Appointments: Individual appointments are available for students to meet with representatives from the CSU, UC, and Private Institutions before transferring.	University Representatives Transfer Center Coordinator	Fall and Spring

GOAL II (cont.): Improve the identification, retention, and preparation for potential transfer students.

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON (S)	TIME FRAME
Provide a resource library of college and university catalogs.	In-state/out-of-state college & university catalogs library.	Transfer Center Coordinator	On-going
	On-line College Sources (over 4000 college catalogs online).	Transfer Center Coordinator	
	Participate in Region 8 college catalog exchange	Transfer Center Director	
Have available in the Transfer Center transfer related information (publications/materials) used by students and counselors.	University general education requirements, articulation and transfer agreements on file: (CSU GE-Breath, IGETC and Major Sheets: Over 50 transfer-by-majors are articulated with the CSU, UC, and Private Institutions).	Transfer Center Coordinator	On-going
Provide the necessary resources to equip students, faculty, and staff with current information necessary for the transfer transition.	Selection of reference books and materials: (e.g., Medical Schools, Law Schools, Studying Abroad, Scholarships, etc.,)		
	Update CSU, UC and Independent University Binders in the Walk-in Station		
Improve and strengthen the communication channels with potential transfer students.	Through mass mailings provide the majority of the students, staff, and faculty with a variety of transfer related information/events. (Letters/flyers/postcards/ Newsletters)		
	Transfer Center Webpage: <i>Student Information Request Form</i>		
UC Transfer Admission Guarantee Program (TAG)	Coordinate services (i.e., program information, representative appointments or contact information) with UC campuses which we have transfer agreements (TAG) with. Counselor is liaison to the UCs and meets with students to fill-out forms, etc. UCD , UCSC.	Counselor Transfer Center Coordinator	Fall

GOAL II (cont.): Improve the identification, retention, and preparation for potential transfer students.

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON (S)	TIME FRAME
Lower Division Transfer Patterns (LDTP) Program	Provide information to students, staff, and faculty when it becomes available. Courses are still being articulated. (program is onhold)	Transfer Coordinator	

GOAL III: Student preparation and outreach – this deals with the college’s relationship with it’s feeder schools.

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Provide community college transfer information to high school students.	High School Preview Day: Provide high schools with appropriate publications describing the Transfer Center services. Counselor helps with campus tours or providing information to students.	Outreach Program Staff Transfer Center Staff Counselor/Director	Spring
	Provide community college transfer information to high school students.		Spring
	Chicano Latino College Conference: Counselor assists with the development of the conference program, including workshops aimed at recruitment and retention of potential underrepresented high school students to the college.	Counselor	Spring
	Counselors’ Breakfast. Counselor meets with High school counselors from feeder schools during campus breakfast.		Dec

GOAL IV: Develop and adopt transfer publications.

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
<p>To inform students, staff, and faculty of updated transfer information and services provided on a continuous basis.</p> <p>To inform students, staff, and faculty of updated transfer information and services provided on a continuous basis.</p>	<p>Transfer Center Brochure//Newsletter</p> <p>Developed and utilized by students, staff, and faculty during orientations and classroom presentations.</p>	<p>Transfer Center Coordinator</p> <p>Web-site Designer</p> <p>Transfer Center Director</p>	Fall/Spring
	<p>Transfer Center Events Calendar:</p> <p>Monthly calendar of the Transfer Center activities. (Distributed to counselor)</p>	Transfer Center Coordinator	
	<p>Transfer Center Web-site:</p> <p>Web-site is updated on a semester basis. Future development will link students to other transfer related sites.</p>	<p>Transfer Center Coordinator</p> <p>Web-site Designer</p> <p>Transfer Center Director</p>	Fall/Spring
	<p>Transfer Center Planning Guide:</p> <p>To assist students with transfer information. Hardcopy and online version posted on the GWC Transfer Center web-site and GWC home page. Transfer information to be updated by Counselors. (Counselors have taken this responsibility)</p>	<p>Counselors</p> <p>Web-site Designer</p> <p>Graphic Designer</p>	Fall/Spring
	<p>College Catalog:</p> <p>Update information in sections of catalog pertaining to Transfer and Articulation. Including CSU/GE, IGETC, AP and transfer information.</p>	<p>Transfer Center</p> <p>Director/Articulation Officer</p>	Spring

GOAL V: Enhance Faculty and Staff of Transfer Awareness.

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
To consult with CCI and faculty on issues related to articulation of courses	Project Assist: Train CCI faculty on the function of ASSIST related to articulation and course approval-	Transfer Center Director	On-going
	Promote the use of ASSIST in college materials and presentations.		
To increase Transfer staff and counselors involvement in getting updated transfer information.	Encourage attendance at AICCU, Ensuring Transfer Success, CSU and UC Counselor Conferences and any other transfer related conferences: Counselor and Transfer Center staff participate in these conferences to be updated on transfer information and policies.	Counselor/Articulation Officer Transfer Center Coordinator	Fall and Spring
	Attend and present updates at the counseling meetings.	Transfer Center Director/Articulation Officer	
To update counselors, staff, and faculty on current transfer information	Send e-mails to faculty on new developments pertaining to transfer; such as, application deadlines, status of application, and other pertinent information.	Transfer Center Coordinator	On-going
	Campus e-mail to faculty and staff on Transfer Events.		

Goal VI: Increase on-campus and off-campus networking.

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Collaborate with community college and university staff (particularly staff and faculty) in activities that strengthen transfer curriculum and course articulation.	CIAC Meeting: Member of the California Intersegmental Articulation Council (CIAC), a state-wide networking organization of Articulation Officers who gather to share and obtain updated articulation information.	Transfer Center Director/Articulation Officer	Fall/Spring

Goal VI (cont.): Increase on-campus and off-campus networking.

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Collaborate with community college and university staff (particularly staff and faculty) in activities that strengthen transfer curriculum and course articulation.	SCIAC Meeting: Member of the Southern California Intersegmental Articulation Council. (pay yearly dues)	Transfer Center Director/Articulation Officer	Fall/Spring
	Consult with representatives in Student Outreach, Counseling, and Articulation Officers from the local universities.		
	SCHEC Meeting: Participate in SCHEC (South Coast Higher Educational Council) made up of articulation officers, transfer center directors and representatives from four-year local universities and community colleges in the Region VIII. (pay yearly dues)		
	Region VIII Meeting: Meet with the Transfer Center Coordinators/Directors and Articulation Officers of Region VIII.		
	Transfer Center Directors Association: (pay yearly dues)		
Develop closer networking with special needs programs, e.g. underrepresented and non-traditional students.	Puente Project: Work with Puente Counselor to assist underrepresented students and inform them of the transfer process. Encourage Puente students to utilize transfer center services.	Transfer Center Director/Articulation Officer Transfer Center Coordinator	On-going
	Intercultural Center: Work with the staff at the center to promote visibility of transfer services.	Transfer Center Director Transfer Center Coordinator	

Goal VI (cont.): Increase on-campus and off-campus networking.

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Develop closer networking with special needs programs, e.g. underrepresented and non-traditional students.	Disabled Student Services, EOPS and Re-Entry Program/Cal WORKS: Develop closer working relations with these programs to encourage collaboration of services. Also to promote the use of the Transfer Center by students from those programs.	Transfer Center Director Transfer Center Coordinator	On-going
	Honors Program: Work with the Honors Program students, faculty and Honors Counselor, to promote use of transfer center services.		
	Career Center: Work with the Career Center staff to promote the services provided.		

GOAL VII: Student Tracking, Data Collection, Evaluation and Research

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Identify and track students from Golden West College to the four-year universities.	The electronic database is available in the Transfer Center to identify in-coming transfer students, facilitate contacts, track and report progress toward transfer, referral/participation in services, and outcomes.	Campus Researcher Transfer Center Coordinator	Fall and Spring
	A data collection form has been developed to track CSU/UC application given to students.	Transfer Center Coordinator	

GOAL VII (cont.): Student Tracking, Data Collection, Evaluation and Research

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Monitor effectiveness of services provided by the Transfer Center	Transfer Center Plan Provide yearly to Coast Community College Board of Trustees Transfer Center goals and objectives.	Transfer Center Director Transfer Center Coordinator	September
	End-of-the-year Report to VP of Student Services Provide a summary report of the goals and objective completed – relative to the Transfer Center Plan. Develop & collect data for SLO.		
	California Community Colleges Chancellor's Office Articulation Grant Funding Allocation & Certification Form: Provide a summary report of how funds were spent relative to articulation goals	District Budget Office (Raine Hambly) Transfer Center Coordinator	September
	Program Review	Transfer Center Director Transfer Center Coordinator	
	California Community Colleges Chancellor's Office Transfer Center Report and Supplemental Information (Articulation Addendums)	Transfer Center Coordinator Transfer Center Director/Articulation Officer	September
	Transfer Center Budget	Transfer Center Coordinator	On-going

GOAL VIII: Articulation

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Review current articulation agreements with all UC and CSU schools.	Check articulation on ASSIST. Respond to articulation requests by the universities. Initiate articulation agreements with the universities for major prep.	Articulation Officer	Fall/Spring
Review new data being inputted into the ASSIST database. Respond to any inaccuracies in the system.	Review reports (new courses and corrections) submitted to ASSIST Maintenance by the Transfer Center staff.	Articulation Officer Transfer Center Coordinator	Fall/Spring/ summer
Update the ASSIST	Submit any changes to the GWC course curriculum	Transfer Center Coordinator	Fall/Spring/ summer
Review current articulation agreements with Independent universities.	Check hard copies in binder. Respond to articulation requests by private universities.	Articulation Officer	Fall/Spring
Review and update lower division major preparation requirements for principle transfer schools.	Check new catalogs of transfer schools and ASSIST.	Articulation Officer	Ongoing
Inform counseling staff of preparation for major changes.	Update GWC major preparation Advisement Sheets (over 50 major sheets). Encourage the use of ASSIST by students, staff and faculty.	Articulation Officer	Ongoing. New articulation begins in Summer
Make changes to articulation materials	Update Articulation, Advisement Sheets, Transfer Planning Guide on overload hrs per funding from the Chancellor's Articulation Grant.(money is no longer available) Counselors are now responsible for Transfer Planning Guide.	Articulation Officer	Summer, Winter

GOAL VIII (cont.): Articulation

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Assist GWC faculty in establishing new articulation.	Maintain dialogue with faculty and be available as resource.	Articulation Officer	Ongoing
	Serve as regular member of Curriculum Committee (CCI).	Articulation Officer	Meetings 2 x Monthly
	CCI responsibilities: Review course outlines and provide feedback to instructors. Research information pertaining to course outlines and articulation.	Articulation Officer	Fall/Sp
	Provide consultation & training to CCI members regarding placement of new courses in the UC TCA, CSU GE, IGETC and LDTP transfer patterns.	Articulation Officer	Fall/Sp
	Participate in Tech Review Meetings. (this is a new assignment added to AO responsibilities)	Articulation Officer	Meetings 2 x Monthly
Assist GWC Admissions & Records with Certification	Assist Admissions & Records Graduation Evaluator with CSU/IGETC certification.	Articulation Officer	Fall/Sp
Maintain positive relations with articulation personnel of transfer institutions.	Participate actively in Regional and Intersegmental Articulation Officer meetings.	Articulation Officer	Fall/Sp
Expand articulation with transfer institutions.	Respond to GWC faculty requests for new articulation.	Articulation Officer	Fall/Sp
	Respond to new articulation requests from universities.	Articulation Officer	
	Meet and communicate with Articulation Officers regarding new articulation agreements.	Articulation Officer	
	Update yearly the "Summary of Curricular Changes". Distribute to the CIAC network of Community Colleges, CSU, UC and Independent Universities. Also, distribute to GWC faculty and staff.	Articulation Officer	

GOAL VIII (cont.): Articulation

OBJECTIVE	ACTIVITIES/PROCEDURES	RESPONSIBLE PERSON(S)	TIME FRAME
Maintain accurate CSU/UC general education agreements.	Update CSU GE and IGETC certification forms annually	Articulation Officer	Fall
Monitor accuracy of transfer information in GWC publications.	Update/correct Counseling CSU & IGETC Degree check lists		Fall and Spring
	Update College Catalog annually, particularly in the areas related to transfer and articulation.		
Facilitate dissemination of accurate transfer information by GWC counseling staff.	Serve as referral source to counselors for students with unusual transfer situations, such as out-of-state articulation/certification questions. Requires ample time to do research including policies. May require contact with Universities or with GWC faculty.		On-going
CSU Lower Division Transfer Patterns (LDTP) in ASSIST	Monitor the progress of the articulation project for CSU Lower Division Transfer Patterns (LDTP). Inform faculty and students of new requirements. Continue articulation of courses for TCSU through OSCAR. The Project is currently suspended. (this is a new assignment added to AO responsibilities)		

Increase articulation for courses accepted as UC transferable courses (TCA)	Submit courses for Review by the UC Office of the President through OSCAR.	Articulation Officer	September
Increase articulation for IGETC courses	Submit courses for review by the CSU Chancellor's Office and UC Office of the President through OSCAR.		Fall
Increase articulation for courses accepted in CSU GE	Submit courses for review by the CSU Chancellor's Office through OSCAR.		Fall/Spring
Provide articulation updates to staff and faculty	Distribute "Articulation Update" to faculty, staff and Instructional Office (to distribute to academic units). Updates on various types of articulation including TCA, IGETC, CSU/GE, LDTP and major prep.		
District Degree Audit Project	Work with the College District office to align courses with OCC and CCC to facilitate student enrollment in courses throughout the district. (this is a new assignment added to AO responsibilities).	Articulation Officer	Summer, Fall, Spring
	Submit course changes to ASSIST and request new articulation.		
	Meet with Degree Audit Project articulation officers' team 2 xs during the year.		
C-ID	Monitor progress of the articulation project. (this is a new assignment)	Articulation Officer	Fall/Spring
	Inform faculty and staff of progress		
	Participate in articulation of courses when it is requested		
SB 1440	Monitor progress of transfer initiative (this is a new assignment)	Articulation Officer	Fall/Spring
	Inform faculty and staff of progress		
Transfer Guides	Communicate with private universities that request to develop "articulation agreements".	Articulation Officer	Fall/Spring
Resource for transfer and articulation policy	Monitoring and researching GWC policy pertaining to catalog,		

**COAST COMMUNITY COLLEGE DISTRICT
INTERIM EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT**

1. **Parties.** The Coast Community College District ("District") and **Christine P. Nguyen** ("Administrator") hereby enter into this Interim Educational Administrator Employment Agreement ("Agreement"). District and Administrator are referred to herein individually as "Party" and collectively as "Parties."

2. **Position.** The District hereby employs Administrator as Interim **Vice President, Administrative Services.**

3. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are integrated into this Agreement.

4. **Duties and Responsibilities.** Administrator agrees to perform the duties, and accepts the responsibilities, of the position which may be delegated or assigned to Administrator by the Chancellor or the Board of Trustees.

5. **Term.** District agrees to employ Administrator, and Administrator agrees to serve, for the period commencing on **1/3/11**, and ending on the day prior to the commencement of employment of the successor to this position, or on **6/30/11**, whichever is earlier. This Agreement is not subject to automatic renewal pursuant to subsection "c" of Section 72411 of the *Education Code*.

6. **Salary.** Administrator shall be placed on the Academic Management Salary Schedule **DD**, step **04**, range **34** (\$10,255.083/month including longevity).

7. **Health and Welfare Benefits.** District shall provide Administrator with all health and welfare benefits that are granted to other District administrators.

8. **Expenses.** District shall reimburse Administrator for expenses incurred while performing official duties, pursuant to law and District policy.

9. **Evaluation.** Administrator shall be evaluated during the term of this Agreement, following procedures determined by the Chancellor and the Board of Trustees.

10. **Termination of Agreement.** The Agreement may be terminated by either Party without cause by providing the other Party with 30 days written notice.

11. **Prior Position.** If Administrator was employed by the District immediately prior to the commencement of this Agreement, then Administrator shall return to the prior position, upon termination or expiration of this Agreement.

12. **Savings Clause.** If any provision of this Agreement is held to be contrary to law, all other provisions shall continue to remain in full force and effect.

13. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

14. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

The Parties have duly executed this Agreement on the dates indicated below.

President, Board of Trustees

Date

Administrator

Date

COOPERATIVE AGREEMENT NO. 10-CCC PUENTE-30
Between
THE REGENTS OF THE UNIVERSITY OF CALIFORNIA
PUENTE PROJECT
and
COAST COMMUNITY COLLEGE DISTRICT
FISCAL YEAR 2010-2011

THIS AGREEMENT is entered into between The Regents of the University of California, (hereinafter called "The Regents"), on behalf of the Puente Project (hereinafter called "Puente"), and Coast Community College District (hereinafter called "Recipient").

WHEREAS, The Regents administer Puente, which has established guidelines for Puente community college programs, provides training for Recipient personnel who are implementing these programs, and requires Recipients to meet certain reporting requirements; and

WHEREAS, The mission of Puente is to increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations; and

WHEREAS, The California Community Colleges and The Regents have entered into a Memorandum of Understanding (MOU) (1997) which calls for increased transfers to the University of California and expansion of Puente;

NOW THEREFORE, the parties mutually agree as follows:

I. PERIOD OF PERFORMANCE

This Agreement shall be in effect from July 1, 2010 to June 30, 2011.

II. STATEMENT OF PERFORMANCE

Recipient and Puente shall work together to continue to provide a program for educationally disadvantaged students at Orange Coast College.

The current *Puente Community College Program Implementation Guidelines* is incorporated into this Agreement by reference as though set forth in full and outlines program responsibilities, roles, and expectations for Puente, Recipient, and their staffs in detail. Puente and Recipient agree to follow these guidelines for the Puente program. No changes in the Puente model shall be made without the agreement of The Regents' Puente Executive Director.

Puente will provide continued support in the form of instructor and counselor training as described in Article VI. Recipient will comply with all terms set forth in this Agreement.

III. AWARD AMOUNT AND PAYMENT

The Regents will provide mentor support funds of \$1,500 for the period stated above.

Payment of the amount stated above may be provided upon execution of this Agreement by both parties and submission of the **Certificate of Insurance**, as required by Article XII.

If sufficient funds are not appropriated by the State of California for this program, or if funding for any fiscal year is reduced or deleted, this Agreement shall either be cancelled pursuant to the applicable Agreement termination provisions or amended to reflect a reduction in funds.

IV. FINANCIAL ACCOUNTING, RECORDS, REPORTS

- D. Funds provided under this Agreement are to be used for mentor activities such as field trips, meetings, orientations. Funds may not be used for office furniture (such as, file cabinets, desks, tables, chairs) or for office renovations or construction, or equipment (e.g., computers and printers).
- E. Interest earned on funds provided ~~through this Agreement may only be used for purposes of the project~~ herein supported. Any unexpended funds must be returned to the University of California. The check, made out to the Regents of the University of California, should be sent by August 31, 2011, to Frank Garcia, Executive Director, UCOP/Puente, 300 Lakeside Drive, 7th Floor, Oakland, CA 94612-3550.
- F. Allowable costs and financial administration shall be governed by Recipient's institutional standards and those set forth in this Article.
- G. Recipient shall maintain accounts, records, and other evidence pertaining to all costs incurred for the Puente program, including those covered from other sources.
- H. The Regents/Puente shall have access to and the right to examine and audit any directly pertinent books, documents, papers, and records for three years after expiration or termination of this Agreement.
- I. Financial reports and line item budgets may be periodically requested by the Puente Executive Director for programmatic reasons.

V. RESPONSIBILITIES OF THE RECIPIENT

- A. Recipient shall offer a two-semester sequence of courses consisting of Pre-English 1A (or its equivalent) in the fall 2010 and English 1A (or its equivalent) in the spring 2011 for designated Puente students, who qualify using the Orange Coast College English class assessment process, and as outlined in the *Puente Community College Program Implementation Guidelines*.
 - J. Recipient shall provide services including teaching, counseling, and mentoring components to first-year students, and counseling and follow-up services until the student transfers to a four-year college or leaves the Recipient.
 - C. Recipient shall select and hire the following staff:
 - a. A full-time writing instructor whose schedule enables him or her to be a full team participant over at least a one-year period (Pre-English 1A, fall, and English 1A, spring, courses). The writing instructor shall be assigned to the Puente class and shall also receive reassigned time equal to a composition class for Puente co-ordination.
 - b. A full-time counselor assigned 50% to the Puente program and 50% to general counseling. The 50% non-Puente assignment should not be for coordinating or managing another major program assignment, such as the transfer center.
- In order to assure that students receive continuity of program services, temporary, part-time, or hourly counselors or writing instructors will not be approved.***
- 3. Teaching and counseling staff will be selected in consultation with Puente. This consultation process may include an on-site interview and/or classroom observation by Puente state or regional office staff. Recipient maintains final selection discretion.

Any changes in Recipient's teaching or counseling staff must be discussed in advance with the Puente Executive Director or his designee. Personnel changes or additions made without prior consultation may result in the Recipient paying for the cost of training the replacement staff. This cost is \$2,500 per person.

Any additional staff (reading and math instructors, tutorial or mentoring personnel) must be approved by the Puente Executive Director or his designee.

- 4. Clerical assistance for Puente of at least 10 hours a week.
- K. Recipient shall provide office and administrative support in accordance with the following:
 - L. Recipient shall contribute, from its own resources or Title V funds, or through shared resources such as the transfer center, program-operating costs of at least \$5,000 for student field trips, trips to universities, participation in the annual student motivational conference, mentor, academic and cultural activities, office supplies, books and curriculum materials.
 - M. Recipient is responsible for providing office space in the counseling department area for the counselor, including access to a computer terminal for scheduling and counseling students. Office and equipment shall be provided by the beginning of the first day of instruction of 2010.
- N. Recipient agrees to provide office space and access to a computer terminal for clerical assistance. Office and equipment shall be provided by the first day of instruction of 2010.
- O. Recipient is responsible for providing access to long distance and fax telephone and email services for the counselor, instructor, and person(s) providing clerical assistance to support the Puente program.
- P. Recipient shall provide direct administrative oversight of the Puente administrative/program operational funds, and agrees to provide to the Puente on-site team access and authority to spend stated funds. The Recipient share of the Puente operating costs shall be in place by September 15, 2010.
- Q. Recipient agrees to release counselor(s) and instructor(s) to attend all required Puente training sessions and to take students on field trips to colleges and cultural events. New team members selected for Puente shall participate in the assigned Puente Summer Institute (PSI), a weeklong, residential, mandatory training in July 2010.
- R. Recipient agrees to schedule each semester a Personal Development/Guidance (PD) course taught by the Puente counselor.
- S. Recipient shall submit reports as specified by The Regents' Puente Office as described in Articles IV and VII of this Agreement.

VI. RESPONSIBILITIES OF PUENTE

- A. Training: Puente will provide the following staff development programs at no cost to Recipient:
 - 1. Puente Summer Institute: Initial mandatory training (weeklong, residential) for new counselors and writing instructors selected to participate in Puente. Training program will include instruction on improving student writing, incorporating literature focusing on the Mexican American and Latino experience, as well as other multicultural literature; effective counseling strategies; incorporating mentoring into the curriculum; working as a team to establish and implement the program; and program accountability.
 - 2. Ongoing training for instructors and counselors participating in Puente, consisting of at least two regional or statewide training sessions and area network meetings as needed.

3. Ongoing support and resources for training.
4. Ongoing support provided by Puente regional or state office staff through site visitations, telephone, fax and email consultations.

5. ~~Instructor and counselor resource materials and mentor recruitment materials.~~

- B. Assessment: Puente will provide ongoing program assessment, including student outcome data analysis, statewide and local site assessment, data collection and reports, provided that the site teams and district office deliver student data.

VII. PROGRAMMATIC REPORTING REQUIREMENTS

Recipient will provide student and college data necessary to determine the impact of Puente. Data collected include, but are not limited to: student information forms, student activities surveys, official grades for each term, student update forms, and statistics regarding the college's ethnic breakdown, retention/graduation rates, and transfer rates. Students will also participate in interviews, complete questionnaires, and/or complete other assessment-instruments-necessary-to-determine-the-outcome-of-Puente. In no case will data be collected which identifies individual students without a release form signed by the student.

Data Collection Schedule: Because Puente staff coordinates data collection and reporting for both college and high school Puente programs, it is critical that the due dates be observed. Data is collected twice each year, with forms mailed from Puente in October and April. The counselor or instructor should return the SIBF forms, the student update forms and the official grade sheets to the Puente State Office as designated below.

I. FALL TERM:

<u>Item</u>	<u>Due Date</u>
Student Information Bubble Forms (SIBF)	October 29
Official Grade Sheet	End of term (instructor sends legible copy to Puente State Office)

2. SPRING TERM:

<u>Item</u>	<u>Due Date</u>
SIBF (new students only)	May 9
Student Update Form (continuing students)	May 9
Official Grade Sheet	End of term (instructor sends legible copy to Puente State Office)

Please send completed forms and other data to the Puente State Office.

VIII. COLLECTION OF INFORMATION

In cases where the Recipient collects information by interview or by questionnaire from students, parents, or the public in connection with Puente, the Recipient may not, without prior written approval from The Regents, represent in any way that information is being collected by or for The Regents and Puente.

IX. PUBLICATION AND ACKNOWLEDGMENT OF PARTICIPATION IN THE REGENTS' PUENTE PROGRAM

The Recipient may publish results of its local Puente site activity provided that such publications (printed, visual, or sound) contain an acknowledgment of participation in the Puente program, administered by The Regents, and a statement that findings, conclusions, and recommendations are those of the author or Recipient personnel only and do not necessarily represent the view of The Regents and the Puente State Office. Two copies of all such publications must be furnished to the Puente Executive Director following publication. Such publications include sections of larger reports which describe Recipient activities.

X. USE OF PUENTE NAME

It is hereby recognized that the use of the term "Puente Project" is to apply only to programs that have been authorized by the Puente Executive Director. The Recipient must advise the Puente Executive Director or his designee of any planned proposals which solicit funds for the Puente program or any program which is modeled on Puente as soon as feasible. All such proposals must include a letter of support from the Puente Executive Director or his designee.

Any public announcements using a press release must receive prior authorization from the Puente Executive Director or his designee.

Any publication produced by the Recipient which includes a description of Puente shall use *either* of the following descriptions, ad verbatim:

"The Puente Project is a national-award winning program that has helped tens of thousands of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations. Begun in 1981, Puente combines accelerated instruction, intensive academic counseling, and mentoring by members of the community."

"The Puente Project helps to prepare educationally disadvantaged students for college admission and success through its combination of accelerated instruction, intensive academic counseling, and mentoring by members of the community."

If a more-in-depth description (for example, a brief history of the program, numbers of students and sites served, etc.) or if a deviation from this standard description is requested, the Recipient will contact the Puente State Office (510-987-9548).

XI. INDEMNIFICATION

Recipient shall defend, indemnify, and hold Puente, The Regents, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of Recipient, its officers, employees, or agents.

The Regents shall defend, indemnify, and hold Recipient, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of The Regents, its officers, employees, or agents.

XII. INSURANCE

The Recipient at its sole cost and expense, shall insure its activities in connection with this Agreement and obtain, keep in force and maintain insurance as follows:

1. Commercial Form General Liability Insurance (contractual liability included) with limits as follows:

(a) Each Occurrence	\$1,000,000
(b) Products/Completed Operations Aggregate	\$3,000,000
(c) Personal and Advertising Injury	\$1,000,000
(d) General Aggregate	\$3,000,000

If the above insurance is written on a claims-made form, it shall continue for three (3) years following termination of this Agreement. The insurance shall have a retroactive date of placement prior to or coinciding with the effective date of this Agreement.

2. Business Automobile Liability Insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit no less than one million (\$1,000,000) per occurrence if using automobiles in conducting research under this Agreement.

3. Workers' Compensation as required under California State law.

4. Commercial Blanket Bond with a limit not less than the amount of grant funds provided by this Agreement in Recipient's possession at any one time covering all employees of Recipient, including coverage to protect money and securities as found in a Comprehensive Crime Policy.

5. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of The Regents and the Recipient against other insurable risks relating to performance of the agreement.

6. The coverages required under this Article shall not in any way limit the liability of the Recipient.

7. The coverages referred to under (1) and (2) of this Article shall name "The Regents of the University of California" as Additionally Insured. Such a provision, however, shall apply only in proportion to and to the extent of the negligent acts or omissions of Recipient, its officers, employees, and agents. A thirty (30)-day advance written notice (10 days for non-payment of premium) to The Regents of any modification, change or cancellation of any of the above insurance coverages is required. Upon the execution of this Agreement, Recipient shall furnish The Regents with Certificates of Insurance evidencing Recipient's insurance coverage and Additional Insured Endorsements demonstrating that The Regents are an Additional Insured on the applicable policies.

NOTE: Payment will be withheld until Certificate(s) of Insurance have been received by The Regents.

XIII. AFFIRMATIVE ACTION/NON-DISCRIMINATION

Recipient agrees that when applicable, the following are incorporated herein as though set forth in full: the non-discrimination and affirmative action clauses contained in Executive Order 11246, as amended, relative to equal employment opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations contained in Title 41, part 60 of the Code of Federal Regulations, as amended; the non-discrimination and affirmative action clause contained in Section 503 of the Rehabilitation Act of 1973, as amended, relative to the employment and advancement in employment of qualified individual(s) with a disability without discrimination, and the implementing rules and regulations in Title 41, part 60-741 of the Code of Federal Regulations; the non-discrimination and affirmative action clause of the Vietnam Era Veterans Readjustment Assistance Act of 1974 relative to the employment and advancement in employment of qualified disabled veterans, recently separated veterans, Vietnam era veterans, veterans who served on active duty in the U.S. military, ground, naval or air service during a war or in a campaign or expedition for which a campaign badge has been authorized, and Armed Forces service medal veterans, without discrimination, and the implementing rules and regulations in Title 41, parts 60-250 and 60-300 of the Code of Federal Regulations; and the non-discrimination clause required by California Government Code Section 12990 relative to equal employment opportunity for all persons without regard to race, religious creed, color, national origin, ancestry, physical or mental disability, medical condition

(cancer-related or genetic characteristics), marital status, sex, age, or sexual orientation, and the implementing rules and regulations of Title 2, Division 4, Chapter 5 of the California Code of Regulations.

XIV. TERMINATION

~~Either party may terminate this Agreement in whole or in part without cause upon 30 days advance written notice to the other party. Unexpended advance payment balances must be returned to The Regents within 60 days of termination.~~

XV. AMENDMENTS

All amendments or modifications to this Agreement shall be by mutual consent of the parties and shall be in writing.

XVI. PROJECT PERSONNEL AND OTHER CONTACTS

The Regents' Puente Contacts

Program Matters:

Frank García, Executive Director
Puente, University of California
300 Lakeside Dr., 7th Floor
Oakland, CA 94612
Email: Frank.García@ucop.edu .
Phone: (510) 987-0860

Contractual Matters:

Lourdes DeMattos, Contract and Grant Officer
Research Policy Analysis and Coordination
Office of the President, University of California
1111 Franklin Street, 11th Floor, Oakland, CA 94607
Email: Lourdes.DeMattos@ucop.edu .
Phone: (510) 987-9850

Recipient Contacts

Program Matters:

Name _____
Title _____
Address _____
Email _____
Phone _____

Fiscal Matters:

Name _____
Title _____
Address _____
Email _____
Phone _____

Contractual Matters:

Name _____
Title _____

Address _____
Email _____
Phone _____

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, OFFICE OF THE PRESIDENT

By: _____ Date: _____
Name: Alan Moloney
Title: Director, Strategic Sourcing

COAST COMMUNITY COLLEGE DISTRICT

By: _____ Date: _____
Name: _____
Title: _____

January 4, 2010

Dr. Hue Pham
Dean of Counseling
Orange Coast College

Dear Dr. Hue,

This correspondence explains the reason for the Cooperative Agreement No. 10-CCC Puente-30 between The Regents of the University of California Puente Project and Coast Community College District Fiscal Year 2010-2011 submittal delay for Board Approval.

Normally, Orange Coast College President's Office receives the Cooperative Agreement for the president's signature in July; however, the Cooperative Agreement cover letter was not addressed to our new president at OCC and OCC submitted the Cooperative Agreement to Coast Community College District's Risk Management for review. As a result, CCCD Risk Management requested Coast Community College District be added to the Cooperative Agreement, and I made the request to the new UCOP Regional Coordinator. The revised Puente Agreement was mailed to OCC's President's Office with the cover letter not addressed to OCC's President Dr. Dennis Harkins once again; therefore, I requested a revision of the Puente Agreement Cover Letter. According to my telephone conversation in December with Ann Romero, UCOP Regional Coordinator, she expressed that since the Coast Community College District title was on the revised Cooperative Agreement, the revised copy must have been sent to Coast Community College District since September. I was not aware that the Cooperative Agreement had not been signed until I contacted Ann Romero. Ann Romero emailed the Cooperative Agreement and Cover Letter to our OCC President's Office and to me on December 13, 2010.

Please accept my apologies for submitting the Cooperative Agreement for Board Approval delayed, and I assure you a prompt process in the future.

Sincerely,

Maria Traver
Orange Coast College
Counselor/Puente Coordinator





Version 8/09

USE AND BAILMENT AGREEMENT

This USE AND BAILMENT AGREEMENT (the "Agreement") is entered by and between RATIONAL COOKING SYSTEMS, INC., an Illinois corporation with principal offices located at 895 American Lane, Schaumburg, IL 60173 (hereinafter referred to as "RATIONAL"), and COAST COMMUNITY COLLEGE DISTRICT (*Orange Coast College*) with principal offices located at 2701 Fairview Road, Costa Mesa, CA 92626 (hereinafter referred to as "BAILEE"). RATIONAL and BAILEE may sometimes be referred to herein as "Party" or "Parties".

WHEREAS, RATIONAL has delivered to BAILEE;

One (1) SelfCooking Center 102, natural gas - SN: G12SG09082189972

One (1) UG II, mobile stand – Article #60.30.118

(This equipment hereafter referred to as the "Equipment") for BAILEE's regular use, and for BAILEE to allow RATIONAL to show and demonstrate the Equipment to potential customers at an agreed upon schedule with BAILEE, and to store the Equipment in BAILEE's facility, and, pursuant to the terms of this Agreement, RATIONAL desires to have its title and ownership interest in the Equipment acknowledged and publicly registered; and

WHEREAS, BAILEE and RATIONAL desire for each of them to use the Equipment exclusively for the purposes outlined in the preceding paragraph;

NOW THEREFORE, in consideration of the mutual covenants and conditions given by the parties, the parties hereto agree as follows:

1. **TITLE:** The parties hereto hereby agree and acknowledge that RATIONAL shall at all times hold title to, and all ownership interest in, the Equipment. Subject to the terms of this Agreement, BAILEE shall have the right to use and possess the Equipment solely as a BAILEE and not as owner; and the legal relationship of the parties shall be that of a bailment. BAILEE hereby appoints RATIONAL as its attorney in fact for the purpose of filing a UCC-1 Financing Statement, subject to BAILEE's approval, with the appropriate recording office for the purpose of providing public notice of RATIONAL's ownership and title to the Equipment.
2. **USE, COSTS, LIABILITY:** With regards to BAILEE's use of the Equipment, BAILEE shall maintain the Equipment in clean and good working condition at all times and shall use the Equipment solely for its intended use or application and in accordance with all written recommended specifications, procedures, uses and guidelines. BAILEE shall be liable to RATIONAL for any damages to the Equipment resulting from BAILEE's exclusive use, including (a) improper storage (b) misuse, abuse, improper or careless handling, (c) improper maintenance by BAILEE (d) operation of the Equipment outside of its rated capacity or specification, or (e) use or operation of the Equipment for a function or application other than that for which it was designed. All risk of loss or damage arising from the BAILEE's exclusive use of the Equipment shall be the sole responsibility and risk of BAILEE. BAILEE agrees that it will not move the Equipment from its originally designated location without first obtaining prior written consent from RATIONAL.

BAILEE and RATIONAL each agree to indemnify and hold harmless the other against any costs or expenses, including reasonable attorney's fees, incurred by the other arising from their use or possession of the Equipment. Each Party will defend any claim for personal injury or damage to property made by any employees, owners, agents, customers, invitees, or other third parties that which may arise out of their own negligence, reckless or willful acts related to the Equipment. BAILEE shall be responsible for all costs associated with storage, insurance, preventive maintenance, repair and the like.

Each Party shall, at its own cost and expense, maintain insurance on the Equipment against loss, damage or destruction by fire, theft and such other hazards and risks in an amount not less than the aggregate market value of the Equipment, with an insurer satisfactory to other, as evidenced by a Certificate of Insurance. BAILEE shall, at such times and as often as RATIONAL may reasonably request, permit any authorized representative of RATIONAL to inspect the Equipment.



Version 8/09

3. CONFIDENTIALITY. Excepting for such disclosures that may be required pursuant to Federal and California law, BAILEE agrees to maintain strict confidentiality relating to any of the methods, processes, or other confidential information that has been or is provided by RATIONAL.
4. LIENS: BAILEE shall keep the Equipment free and clear of all liens, levies, encumbrances, judicial processes, security interests and the like of any kind whatsoever.
5. TERM AND TERMINATION: This Agreement shall commence on date of last signature of the Parties below, and shall remain in effect until December 31, 2014, unless RATIONAL elects to collect the Equipment at an earlier date, as agreed upon by BAILEE. BAILEE agrees to return the Equipment to RATIONAL in the same condition as it received the Equipment, normal wear and tear excepted. All expenses incurred by RATIONAL in removing the Equipment and securing its return, including but not limited to legal fees and costs, transportation, and all other reasonable costs associated with retaking the Equipment shall be borne by RATIONAL.
6. GOVERNING LAW: Any and all questions relating to the validity, interpretation, rights and remedies of parties under this Agreement shall be decided solely in accordance with the laws of California, wherein this Agreement is made, executed, and performed.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed in their respective names on the date first written above.

RATIONAL COOKING SYSTEMS, INC.

Signature: [Handwritten Signature]

Printed Name: VIVIAN SOTWANT

Title: DIRECTOR OF SALES & MARKETING

Date: 12/6/10

COAST COMMUNITY COLLEGE DISTRICT

(Orange Coast College)

("BAILEE")

Signature: _____

Printed Name: _____

Title: President, Board of Trustees

Date: _____

Initials

Coast Community College District
BOARD POLICY
Chapter 4
Business Operations

BP 3301 Inspection and Copying of Public Records

Government Code Sections 6250 et seq.

In accordance with the California Public Records Act ("CPRA" – Government Code sections 6250 et seq.) this policy governs issues relating to access to and copying of public records of the Coast Community College District.

- A. A request to inspect or copy public records should be in writing, if possible, and requesters should be encouraged to use the District's standard Public Records Request form, although use of this form is not mandatory. The written request should identify with reasonable particularity the records in question.
- B. Public records requests may be delivered by mail, email, facsimile, or in person to the Office of the Board Secretary. Requests received by other offices, departments, or employees should be forwarded promptly to the Office of the Board Secretary. **In the event that College or District staff receives a request for public records, they shall forward the request, through the College President or District, to the Office of the Board Secretary for appropriate response.**
- C. If there are questions about the meaning of the request, the Board Secretary will contact the requester to clarify the request, and, where applicable, will assist the requester to make a focused and effective request by doing the following, to the extent reasonable under the circumstances: (i) assist the requester to identify records that are responsive to the request; (ii) describe the information technology and physical location in which the records exist; and (iii) provide suggestions for overcoming any practical basis for denying access to the records sought. **After reviewing the request, the Board Secretary shall, in consultation with the Chancellor, contact the appropriate District Vice Chancellor or College President regarding the existence and location of requested records. Consultation includes not only direct contact, but also written or telephonic methods.**
- D. For routine requests for District public records that are readily accessible, which have previously been made available to the public, and which are clearly not exempt from disclosure under the CPRA, such as agendas, minutes, budgets, and resolutions, the District will allow inspection or provide copies as soon as possible.
- E. For non-routine requests, **or in the event that a requested record does not exist, the Board Secretary shall consult the District General Counsel** ~~should be consulted.~~
- F. ~~The District~~ **Board Secretary will shall develop and provide** standardized responses to requests for public records, and will provide a written response within the time frames

set forth in the CPRA, usually within 10 days. **Templates for legally required responses shall be kept on file in the Office of the Board Secretary.**

- G The Board Secretary will determine a reasonable time and place for the inspection of requested public records during normal business hours, and will advise the person requesting to inspect the public records of such time and place.
- H. A request to copy a public record will be subject to an advance fee or deposit of 20 cents per page. This fee is deemed sufficient to reimburse the District for the direct costs of duplication. If records are requested in an electronic format, the requester must pay the cost of producing a copy of the record, including the cost to construct the record and the cost of programming and computer services necessary to produce a copy of the record.
- I. Records that are exempt from public disclosure may not be inspected or copied, and if only a portion of a record is exempt from disclosure, such portion will be redacted prior to inspection or copying. Examples of records are those that are exempt from public disclosure by state or federal law and include certain student records, certain preliminary drafts not retained by the District in the ordinary course of business, records pertaining to litigation, records protected by attorney-client privilege, personnel or medical files (the disclosure of which would amount to an unwarranted invasion of privacy), test questions, certain information provided to the District on a confidential basis, and trade secret and certain other proprietary information of the District. If a request for records is denied, in whole or in part, the notification of such denial will include the name and title of the District official responsible for denying access.
- J. The Board Secretary shall maintain a record of all CPRA requests and ~~the District's~~ responses.
- K. The District is not required to generate information that does not exist in an existing public record or to create a record that does not already exist. **In the event that a record requested by a member of the public does not exist, the Board Secretary shall consult with the District General Counsel prior to finalizing a response to the initiator of the public records request. The District shall not create any new record or document in responding to public a public records request without first consulting with the District General Counsel.**
- L. Nothing in this Policy is intended to expand or limit the applicable requirements of the CPRA.

Revised August 20, 1986
Revised September 22, 1993
Revised July 15, 1998
Revised December 10, 2003
Revised December 8, 2010
Replaces CCCD Policy 040-7-2, Fall 2010

Global View Solutions

Remote Managed Services Service Order

and

Coast Community College District
(Coastline Community College)

Client Name: **Coast Community College District**
(Coastline Community College)
11460 Warner Ave
4th Floor
Fountain Valley, CA 92708

Client Contact(s): **Anthony Maciel, Interim IT Director**
(714) 715-0205 – amaciel@gwc.cccd.edu

Service Order Proposal Date: **January 5, 2011**

Business Development Manager (BDM): **Dustin Ferris – Dferris@pbmit.com**
(949) 417-7031

Business Development,
Managed Services: **Brandy Sleeth – BSleeth@pbmit.com**
(949) 417-7030

Chief Officer, Operations and Finance: **Ken Sockwell – KSockwell@pbmit.com**
(949) 417-7016

Network Operations Manager
Managed Services: **Brandy Sleeth – BSleeth@pbmit.com**
(949) 417-7030

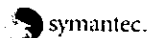


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PBM IT Solutions Overview

PBM IT Solutions (PBM) bring together the world's best technologies, renowned engineering design, and proven implementation methodologies to deliver customized IT infrastructure solutions for clients worldwide. From strategic planning and tactical execution to management and post deployment support, PBM brings together talent, technology, and trust to every client engagement. With a specialized focus on Unified Communications, Data Center, Security, Infrastructure and Mobility solutions, PBM is uniquely positioned to PLAN, BUILD and MANAGE your information technology.

Since 1982, PBM has helped premier companies plan, build and manage network solutions locally, nationally, and globally to:

- Lower the network's Total Cost of Ownership
- Maximize the return on investment
- Gain better control of network resources
- Acquire specialized design expertise
- Expedite project implementation
- Minimize risk & complexity
- Resolve compliance issues

Managed Services Overview

In 2000, PBM built a full managed services offering encompassing a true 24x7x365 Network Operations Center (NOC) as an extension of our service delivery model. It is important to PBM to be able to offer our clients post-implementation operations support for the networks we design and build. We use our suite of network management tools to provide our clients with insight into the health and uptime of their network.

The strength of our solutions lies in our flexibility and willingness to customize a solution that meets your IT needs. It is our goal to focus on the day-to-day monitoring and management of your network so you're your team can focus on the projects that drive your business forward.

We have managed client whose businesses have specializations in the healthcare, financial, manufacturing, educational, publishing and entertainment industries. Our global reach extends to networks in over 40 countries.

The Global View Managed Services Highlights

The purpose of this Global View proposal is to provide both Remote Network Managed Services and optional Security Managed Services in the form of Intrusion Detection and Vulnerability Management for the client's Network Infrastructure.

<u>Global View Managed Elements</u>	<u>The Global View Advantage</u>
<ul style="list-style-type: none"> ◆ Global View Remote Managed Services – IT as a service (ITaaS) delivery model. Distributed architecture with appliance based monitoring solution. ◆ Flexible options for managed elements or monitor-only elements to meet your service needs. ◆ 24x7 Secure remote monitoring and management service portal giving clear and proactive visibility into all monitored and managed systems. ◆ All-inclusive Service Level Agreement (SLA) guaranteeing both proactive and reactive monitoring and management of contracted elements. ◆ Single point of contact for all client communications allowing for greater efficiency around process, client satisfaction and quick problem resolution. ◆ Automated configuration management toolset enabled the comparison of configuration changes. 	<ul style="list-style-type: none"> ◆ Secure & robust service delivery with no client infrastructure required and expeditious time to market. Allows clients to focus on their core business development rather than the underlying technology solutions which assist in running their operations. ◆ Allows for clear insight into all systems and security related events insuring round the clock visibility, proactive support, guaranteed service levels and quality service. ◆ Comprehensive SLA adherence with guaranteed response metrics insuring fast notification, proactive alerting and clear client visibility into preset expectations. ◆ The Global View Network Operations Center (NOC) is the focal point for all client communications creating one unified solution. ◆ Reduces the risk of outages through proactive monitoring and the ability to detect negative trends. ◆ Log management services, including reporting and alerting of changes, to assist with compliance and audits.

Global View Managed Services' flexible service offerings include full 24x7 remote monitoring of alerts with event escalation and remediation, simple monitor-only alerting and direct escalation to your team via a pre-defined Standard Operating Procedure (SOP), or the right combination of these services to meet your IT monitoring needs. In conjunction with our Remote Managed Service offering, PBM also offers our clients the option of adding Global View Threat Managed Services (TMS) and Global View Log Management Services (LMS).

Global View Monitoring with event escalation service includes full 24x7x365 monitoring of all instrumented devices, full event validation to rule out false-positives, and Client escalation/notification of system trouble via an incident ticket. This solution enables proactive system monitoring based on Client & best business practice defined thresholds – introducing quick & accurate event / alert notification when a threshold is breached.

Global View Pricing Summary

This section summarizes the included services and their associated pricing. Drill-down detail on all services is broken down in Appendices A-D.

Contract Term Commitment: 12 months				Annual ¹	
	Element	Qty	Description	Each	Ext
Section 1 - Base Managed Services					
1.1	(GBV-BASE-PRO) -HW-200	1	(Global View Professional) Global View Enterprise Managed Services Package including primary Management Appliance, full integration, configuration management, and performance monitoring.	Included	Included
Section 1 - Subtotal for Global View Base Managed Services					Included
Section 2 - Global View Managed Elements					
2.1	GBV-MGT-CRTR	12	Global View 24x7 remote monitoring, management and remediation service for a typical SNMP manageable Cisco Network Router.	\$1,400	\$17,280
2.2	GBV-MGT-CFW	1	Global View 24x7 remote monitoring, management and remediation service for a typical SNMP manageable Cisco Network Firewall.	\$1,200	\$1,200
Section 2 - Subtotal for Global View Managed Network Elements					\$18,480
Section 3 - Global View Monitor-Only Elements					
3.1	GBV-MON-WIN	19	Global View 24x7 remote monitoring and event Escalation Service for a standard X86 Windows Server.	\$1,425	\$17,100
Section 3 - Subtotal for Global View Monitor-Only Elements					\$17,100
Section 4 - Total Pricing					
Total calculated annual charges					\$35,580
Section 5 - Total Contract Elements					
13	Total Managed Elements				
19	Total Monitor-Only Elements				
32	Grand Total Device Count				

¹ Annual pricing is based upon a twelve (12) month commitment.

PBM IT Solutions Terms and Conditions

This Terms and Conditions covers the terms and conditions of PBM's Global View branded Managed Services (MS) work performed for Coast Community College District (Coastline Community College) by PBM and will remain in effect for all Managed Services engagements accepted by Coast Community College District (Coastline Community College).

1. Definitions.

- a. **Managed Services (MS).** Managed Services include ongoing monitoring and/or management, incident response, and engineering work performed by PBM for Coast Community College District (Coastline Community College) for a fixed contract period with a defined scope of services. The specifics of each MS contract are defined in separate Service Order and Change Order documents.

2. Managed Services (MS)

- a. **Established Client.** A client engaged with PBM under a Service Order must be an established PBM client and have an executed Services Agreement and approved credit profile on file.
- b. **Quoted Pricing in Service Order.** The prices quoted in this Service Order are good for 30 days from the Service Order Proposal Date on the front page of this document, for unsigned Service Orders. Pricing will remain in effect for the term of an executed Service Order.
- c. **Statements of Work; here in after referred to as Service Order.** When a Client chooses to purchase Managed Services, PBM will create a Service Order document which defines the specifics of the work to be performed including the contract term, a list of services, the one-time setup, the price(s) associated with such services, payment terms, and any special contract terms or conditions. This Service Order will be incorporated within the MS Contract.
- d. **MS Change Orders.** During the term of a MS Contract, any material changes to the services described in the Service Order (e.g. add, remove or modify a service), or a change to the Scheduled Start Date, whether requested by PBM or Coast Community College District (Coastline Community College), must be accompanied by an MS Change Order signed by both parties. When a service change is needed, PBM will deliver a Change Order to Coast Community College District (Coastline Community College) for signature.
- e. **Contract True-up Meetings.** Contractual true-up meetings will be held quarterly. The purpose of the true-up meeting is to take into account any device-count fluctuation(s) (adds/removes/changes) during the previous (90) days of service. Upon completion of the true-up meeting, a change order will be created identifying any devices to be added or removed with associated pricing and the change order will be delivered to Coast Community College District (Coastline Community College) for execution. Monthly recurring charges will be adjusted as outlined on each change order. All other terms and conditions of this Service Order are to remain unchanged. Should the monitored device count exceed the current number of device licenses within the monitoring system, additional licenses will need to be acquired. PBM will contact to arrange for additional licensing.
- f. **Service Administration Increments.** Coast Community College District (Coastline Community College) is allocated only the number of System Administration increments of time per month included with this Service Order for general system/network administration for moves, adds and changes (MACs) of included managed network infrastructure. If Coast Community College District (Coastline Community College) requests an administrative change to a managed element and there are insufficient increments of time available in the current month, Coast Community College District (Coastline Community College) may purchase supplemental administration time at the preferred rate of \$85 per increment. Upon execution of this Service Order, Coast Community College District (Coastline Community College) is required to provide PBM a list of personnel who may request services, MACDs, or modifications on behalf of Coast Community College District (Coastline Community College). Such requests should conform to an agreed upon process so as to avoid non-authorized use of the allocated service increments.
- g. **Multiple Service Orders and Change Orders.** There can be an unlimited number of Service Orders and Change Orders associated with this MSA. Each Service Order may have a unique contract term, set of services being delivered to Coast Community College District (Coastline Community College) and pricing. All the conditions of this MSA shall apply to all associated Service Orders and Change Orders.

- h. **Canceling Services.** Unless otherwise stated on the associated Service Order or Change Order, individual "line-item" services or Service Orders in total may not be cancelled before the end of the initial term of the MS Contract as stated on the Service Order.
- i. **MS Contract Term.** The initial Contract term is specified on each Service Order, and is typically specified in number of months.
- j. **One Time Setup Fees.** Also referred to as Non-recurring charges, the Setup Fee is due and payable when the Service Order or Change Order has been signed by Coast Community College District (Coastline Community College) and counter-signed by PBM. Coast Community College District (Coastline Community College) will be invoiced for this fee when the document is counter-signed.
- k. **Order Acceptance.** The Service Order or Change Order is considered "Accepted" when the Service Order or Change Order is countersigned by PBM.
- l. **Payment Terms for MS.** For annual contracts, the first year's payment is due in full upon commencement of the contract. Subsequent years for multi-year contracts will be billed annually on the anniversary of contract commencement.
- m. **Scheduled Service Start / Commencement Date.** The contract period for this Service Order is noted on the signature page; services commence upon the Service Commencement Date.
- n. **Suspension of Services for Non-Compliance.** PBM reserves the right to interrupt or terminate the Services being delivered to Coast Community College District (Coastline Community College) for non-compliance with the specified payment terms. In the event such actions are required, a notice via Email will be sent to the Coast Community College District (Coastline Community College)'s Primary Contact, as indicated on the front cover of each Service Order. Coast Community College District (Coastline Community College) will have a 30 day grace period, from the Email date to be in full compliance thereby ceasing any interruption or termination of the Services.
- o. **Title to Hardware and Software.** Unless stated otherwise in the Service Order, all hardware and software components provided as part of a Service Order or Change Order remains the property of PBM. Upon expiration of a MS Contract, Coast Community College District (Coastline Community College) is responsible for return of all hardware and software back to PBM.
- p. **Suitability of Hardware and Software Components.** PBM uses all commercially reasonable efforts to assure the quality and applicability of all hardware and software components used or included in the delivery of managed services to Clients. However, PBM cannot guarantee the performance of any hardware or software component, or the accuracy of any data generated or processed by such hardware or software.
- q. **Acceptable Use Policy.** If purchasing Managed Hosting services under this MSA, Coast Community College District (Coastline Community College) agrees to abide by PBM's Acceptable Use Policy for Managed Hosting (AUP). This document will be provided to Coast Community College District (Coastline Community College) under separate cover and is not incorporated herein.
- r. **No Guarantee of Compliance.** For Managed Services, Coast Community College District (Coastline Community College) recognizes that no specific guarantee is being offered about the completeness or accuracy of the compliance measures required under Section 404 of the Sarbanes-Oxley Act, as amended ("SOX") or the Payment Card Industry Data Security Standards, as amended ("PCI DSS"), if applicable where Coast Community College District (Coastline Community College) stores Primary Account Numbers (as defined by PCI DSS), but the technical staff of PBM will make every commercially reasonable effort to comply with the internal controls required to meet or exceed any applicable industry standards, including but not limited to: (i) building and maintaining a secure network, systems, and applications, and (ii) tracking access.
- s. **Service Level Agreement (SLA)** Please refer to the Service Level Agreement (SLA) for Global View Remote Managed Services, which governs the delivery of our services being provided under this Service Order.
- t. **Out of Scope Work.** Any services performed outside the scope of what is included in this Service Order, are billable to Coast Community College District (Coastline Community College) at PBM's Time and Materials rates. For full details of these rates, please see our separate document, "PBM Time and Materials Supplement" for Professional Services.

PBM IT Solutions and Client Signatures

By signing below I acknowledge that I have read, understand and agree to the provisions and terms of this Global View Managed Service Order and its associated Global View Service Level Agreement (SLA).

PBM IT Solutions

COMPANY

SIGNATURE

PRINT NAME

TITLE

DATE

Coast Community College District (Coastline Community College)

COMPANY

SIGNATURE

Jerry Patterson

PRINT NAME

President, Governing Board of Trustees

TITLE

DATE

To be filled-in by PBM IT Solutions upon Contract Execution

Service Commencement Date: **01/20/2011**
Month / Day / Year

Contract Term (in Months): **Twelve (12)**
January 20, 2011 through January 19, 2012

Appendix A: Global View Service Order Base Managed Service Details

This section summarizes the comprehensive details associated for all base items included in the pricing summary. Each of the following Service Order sections is assigned to a specific pricing item.

GBV-BASE-PRO: Global View Base Managed Services Professional Package

Omnnicenter Professional includes: Web-based, clientless and agentless fault management, performance management, automated mapping, device and configuration management, consolidated monitoring of all IT components, with easy administration and low overhead.

This package includes the installation and setup of the Global View Base Professional service for Remote Monitoring and/or Management with escalation & remediation services included in this service order.

<HW-X00> Netreo Appliance - 2U multi-processor appliance with expanded memory, more robust multi-thread CPU processing power, redundant power supplies, redundant RAID level internal hard disks, supports <1000+> devices.

Remotely install and configure the Global View Base Management Appliance on Client network. This appliance facilitates remote monitoring and remote access by Global View Network Operations Center. **Note:** If Client requires on-site installation, additional travel charges may apply.

Remotely configure all instrumented SNMP-enabled devices for monitoring and event escalation as required

- Includes regular full configuration backups
- Automated configuration management toolset enables the comparison of configuration changes
- Includes dynamic access to user-customizable and robust dashboard for performance monitoring, health and utilization metrics. Customizations and executive level reporting are included.

Monitor operational state of the Global View Base Management appliance & resolve problems as they arise

Dynamic, secure and self-service web-based portal with real-time plus historical reporting

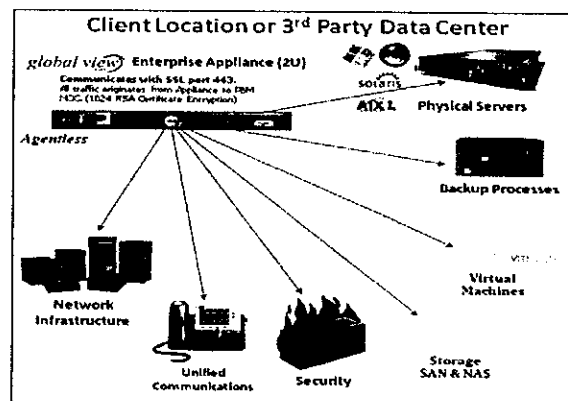
Premium Client Advocate Service (CA). The primary role of the CA is to manage our premium supported client's network(s) and to perform the duties described below for each of their assigned clients.

Update support documentation including:

- Update support documentation including Standard Operating Procedure (SOP) for the Client
 - Device List - device names, serial numbers, passwords, IP addresses, circuit ID's, and site addresses,
 - Contact names, and client contacts for both business hours and non-business hours.
- Coordinate and track any Moves, Adds, or Changes (MACs) activity when initiated by PBM or notified by Client.
- Ensure that all devices that are covered by this Managed Services Order and configured correctly for monitoring and alerting.
- Provide Monthly Uptime Reports
- Provide Incident Report summary of trouble tickets (weekly, monthly, or quarterly, as scheduled)
- Attend scheduled client meetings (weekly, monthly, or quarterly, as scheduled)

Client requirements:

- 2U of rack space for installation of Global View Management Appliance. 2U Rack-mountable chassis; 29.31 inches (74.4cm) deep x 17.5 inches (44.43cm) wide x 3.4 inches (8.64cm) high
- 2 x 120 VAC power outlet for Global View Management Appliance
- 1 x 100/1000 Mbit Ethernet Switch port on the same network as the objects being monitored.
- The Remote Management Appliance must be able to initiate an outbound SSL/HTTPS connection to the Global View Network Operation Center for monitoring and remote access. A second Ethernet port on the Management appliance is also available if a separate network connection is needed for this purpose.
- A 1:1 public NATed IP address
- Access to Client's network/IT staff to answer questions, as required



Appendix B: Global View Service Order Managed Elements Details

This section summarizes the comprehensive details associated for all managed items included in the pricing summary. Each of the following Service Order sections is assigned to a specific pricing item.

GBV-MGT-CRTR: Global View Remote Management Service for a Cisco Edge-class Router

Global View remote monitoring, management and problem resolution for an edge-class Router such as a Cisco 16xx - 28xx device(s)

Note: The router device must be covered by a current Cisco SmartNet Service Contract and be running a stable version of Cisco IOS software

One-time setup tasks performed by Global View:

- Configure enterprise monitoring tool for operational metrics on device including:
 - Basic device availability (ICMP/Ping)
 - Power supply health
 - Temperature in operational range
 - Fan health
- Configure enterprise monitoring tool for performance metrics on device including:
 - CPU utilization
 - Memory utilization
 - Port error rates
 - Port utilization rates
- Configure enterprise monitoring tool to capture device configuration backup on a regular basis
- Perform initial backup of device configuration.
- Establish baseline of acceptable performance and configure warning and error event thresholds for each performance metric
- In conjunction with the Client, establish an escalation plan for each class of alert
- Validate device communication with the Global View monitoring appliance
 - If Global View determines that the device cannot be managed in its current configuration, additional Billable Services may be required to correct this issue
 - Global View will ask the Client for approval before any billable services are performed

Ongoing daily/monthly tasks performed by Global View NOC staff and monitoring systems:

- Monitor for alerts on a 24x7 basis
- Verify that alerts are valid and actionable (i.e., filter out false alerts)
- Create a Trouble Ticket entry for each service event and close the Ticket as issues are resolved.
- Global View staff will attempt to resolve device warnings and errors as they arise
- In the event of a device hardware failure, escalate to the vendor (e.g. Cisco), a third-party service organization, or to the Client as determined by the pre-defined escalation plan
- Escalate alerts as needed to Global View internal technical staff or to the Client as determined by the pre-defined escalation plan
- Tune alert threshold as needed to minimize false alerts

Provide 24x7 help-desk support for problems related to the managed device

Provide access to Client portal for status and reporting:

- Near-real-time status of operational state and performance of device
- Historical reporting on operational status and selected performance metrics on a daily, weekly, monthly and quarterly basis

GBV-MGT-CFW: Global View Remote Management Service for Cisco Modular Firewall

Global View monitoring, management and problem resolution for a Cisco modular-class Firewall such as a Cisco ASA 5500 series or legacy PIX 501, 515, 525, etc...

Note: The Firewall must be covered under a current Cisco SmartNet Service Contract, and be running a stable version of Cisco IOS software.

One-time setup tasks performed by Global View:

- Configure monitoring agent for operational metrics on device including:
 - Basic device availability (ICMP/Ping)
 - Power supply health
 - Temperature in operational range
 - Fan health
- Configure monitoring agent for performance metrics on device including:
 - CPU utilization
 - Memory utilization
 - Interface status
 - Interface utilization
 - Port error rates
 - Port utilization rates
- Perform initial backup of device configuration.
- Establish baseline of acceptable performance and configure warning and error event thresholds for each performance metric
- In conjunction with the Client, establish an escalation plan for each class of alert
- Validate device communication with the Global View monitoring appliance
 - If Global View determines that the device cannot be managed in its current configuration, additional Billable Services may be required to correct this issue
 - Global View will ask the Client for approval before any billable services are performed

Ongoing daily/monthly tasks performed by Global View NOC staff and monitoring systems:

- Monitor for alerts on a 24x7 basis
- Verify that alerts are valid and actionable (i.e., filter out false alerts)
- Create a Trouble Ticket entry for each service event and close the Ticket as issues are resolved.
- Global View staff will attempt to resolve device warnings and errors as they arise
- In the event of a device hardware failure, escalate to the vendor (e.g. Cisco), a third-party service organization, or to the Client as determined by the pre-defined escalation plan
- Escalate alerts as needed to Global View internal technical staff or to the Client as determined by the pre-defined escalation plan
- Tune alert threshold as needed to minimize false alerts

Provide 24x7 help-desk support for problems related to the managed device

Provide access to Client portal for status and reporting:

- Near-real-time status of operational state and performance of device
- Historical reporting on operational status and selected performance metrics on a daily, weekly, monthly and quarterly basis

Appendix C: Global View Service Order Monitor-Only Elements Details

This section summarizes the comprehensive details associated for all monitor-only items included in the pricing summary. Each of the following Service Order sections is assigned to a specific pricing item.

GBV-MON-WIN: Global View Remote Monitoring Service for a standard Microsoft Windows Server

Global View remote monitoring and event notification escalation for a standard Microsoft Windows Server

One-time setup tasks performed by Global View:

- Configure enterprise monitoring tool for operational metrics on device including:
 - Basic device availability (ICMP/Ping)
 - Power supply health
 - CPU utilization
 - Disk utilization
 - Memory utilization
 - NIC utilization
- Configure enterprise monitoring tool for performance metrics on device including:
 - CPU utilization
 - Disk utilization
 - Memory utilization
 - NIC utilization
- Establish baseline of acceptable performance and configure warning and error event thresholds for each performance metric
- In conjunction with the Client, establish an escalation plan for each class of alert

Ongoing daily/monthly tasks performed by Global View NOC staff and monitoring systems:

- Monitor for alerts on a 24x7 basis
- Verify that alerts are valid and actionable (i.e., filter out false alerts)
- Create a Trouble Ticket entry for each service event and close the Ticket as issues are resolved.
- Escalate alerts as needed to the Client as determined by the pre-defined escalation plan
- Tune alert threshold as needed to minimize false alerts

Provide access to Client portal for status and reporting:

- Near-real-time status of operational state and performance of device
- Historical reporting on operational status and selected performance metrics on a daily, weekly, monthly and quarterly basis

SANTA ANA WORKFORCE INVESTMENT BOARD ELIGIBLE TRAINING PROVIDERS LIST APPLICANT'S AGREEMENT

THIS AGREEMENT, made and entered into with all APPLICANTS who apply for inclusion on the State of California's Eligible Training Providers List (ETPL) through the Santa Ana Workforce Investment Board (SAWIB), specifies the requirements of the APPLICANTS regarding **initial** and **subsequent eligibility** under the Workforce Investment Act, 1998 (WIA). This Agreement remains valid until such time as the APPLICANT is no longer on the ETPL. In order for the APPLICANT to receive referrals for the vocational training courses they offer, they must be approved and in good standing on the State's ETPL. APPLICANTS must provide competency based training conducted in an institutional setting which is designed to provide the WIA client with the technical information required to be hired and to perform a specific job or group of jobs.

COAST COMMUNITY COLLEGE DISTRICT / COASTLINE COMMUNITY COLLEGE s responsibilities:
(Name of Training Provider Organization)

- A. APPLICANT must submit one completed ETPL Training Provider Application Form and separate Program Application Forms for each program they are submitting for initial approval.
- B. APPLICANT must reapply to be considered for **subsequent** approval on the ETPL and agrees to provide the required performance and cost information data and to annually meet performance levels on specified performance measures as demonstrated using quarterly wage records. Minimum performance levels are to be determined by the Governor however the SAWIB may set higher levels.
- C. APPLICANT must be willing to provide Seed Data to the SAWIB, for **subsequent** ETPL eligibility determination. The SAWIB will supply Seed Data to the state for WIA clients who were enrolled in programs on the ETPL however, the APPLICANT must provide the SAWIB certain data elements on non-WIA clients enrolled in the same programs in order to determine if the programs meet the **subsequent** eligibility performance levels requirements. These data elements include social security numbers, age, ethnicity, etc. and whether the individual received a license, certificate, degree, etc. The State EDD office will use Seed Data to access the quarterly wage records and will calculate all of the performance measures required for **subsequent** eligibility. If a WIA client's employment is not reflected in the quarterly wage records, verifiable supplemental data may be presented. Supplemental data must be available for audit purposes.
- D. APPLICANT must provide a written explanation of how they will collect and report the data necessary for **subsequent** eligibility determination.
- E. APPLICANT understands that all performance data and data submitted on the ETPL application forms must be made available for data verification by the SAWIB or the State EDD office.
- F. APPLICANT must maintain all the relevant records utilized to support the data submitted on their ETPL application for audit or monitoring purposes by the SAWIB or the State EDD office.

- G. APPLICANT understands that to have their programs listed with only BPPVE registration, the SAWIB may make a site visit to verify the data that was submitted to BPPVE.
- H. APPLICANT shall have current course catalogs on file with the SAWIB and it's designated One-Stop Service Center operator.
- I. APPLICANT agrees to immediately notify (within 10 working days) the SAWIB, in writing, of any changes in the information submitted above in item "A".
- J. APPLICANT agrees to accept WIA eligible referrals from the One-Stop Service Center on an individual referral basis.
- K. APPLICANT shall not accept nor enroll WIA participants who do not meet the APPLICANT's entrance requirements, which are to be the same general entrance requirements required of public students, and agrees to submit a written notification to the One-Stop Service Center's case manager stating the reason(s) for non-acceptance.
- L. APPLICANT agrees to assist the WIA client in applying for PELL Grants and any other funds that might be available to offset the cost to WIA and to work together with the WIA client's case manager to ensure all other funding sources are investigated and those funds obtained before submitting the Vendor Voucher to the One-Stop Service Center for payment.
- M. APPLICANT agrees to cross out sections of the student enrollment agreement that would hold WIA participant financially responsible for any training related expenses.
- N. Once accepted, APPLICANT agrees to enroll the WIA participant in the course stipulated on the Vendor Voucher and no other.
- O. APPLICANT agrees to invoice One-Stop Service Center, on a cost reimbursement basis, for third party testing (Microsoft, Novell, A+, etc.) and will provide a copy of the Pass/Fail results at that time.
- P. APPLICANT agrees to allow SAWIB, One-Stop Service Center, the State of California, the Department of Labor, the Controller General of the U.S., the WIA client and any of their duly authorized representatives access to all the records regarding the WIA client for monitoring purposes. The records include any books, documents, papers, files and computer data directly pertinent to the records of the participant. The right to records includes the right to make excerpts, transcripts and photocopies. The right also includes the right have reasonable and timely access to personnel for the purpose of interviews and discussions related to the records of the participant.
- Q. APPLICANT agrees to provide progress reports which indicate grades and test scores, as well as attendance reports, to the WIA client's case manager on a monthly basis.
- R. APPLICANT agrees to notify the WIA client's case manager **immediately** (within 5 working days) if the WIA client is absent for more than 3 days in a row, has sporadic attendance or drops out of school.
- S. APPLICANT agrees to provide a copy of the "reimbursement form" and issue a refund check to the "City of Santa Ana" for the number of unused training hours and any non-issued training/testing vouchers, books, tools, etc. due within 30 calendar days after the last day the WIA client attended school or the day the school was notified that the WIA client dropped. Said check to be mailed to the attention of the WIA Case Manager, 1000 E. Santa Ana Blvd., #200, Santa Ana, CA 92701.
- T. APPLICANT agrees to provide the WIA case manager a copy of the WIA client's Certificate of Completion or Diploma within 10 working days of the date of completion or graduation.
- U. APPLICANT agrees to provide the WIA client with the same level of job search/placement assistance as provided to the public students and to provide the WIA case manager with all the pertinent information regarding the placement of the WIA client within 5 working days of the WIA client's first day of employment. A WIA client has 90 days after completing training to get a job for the APPLICANT to get credit in the MIS system.

- V. APPLICANT agrees, for the term of this agreement, to obtain, at its sole cost, a policy of liability insurance or its equivalent to cover all enrolled students. Insurance must name the "City of Santa Ana" as insured or additional insured which provides coverage for both bodily injury and property damage for not less than \$1,000,000 combined single limit.
- W. APPLICANT agrees, for the term of this agreement, to obtain, at its sole cost, a policy of Workers Compensation to cover all of its employees. Insurance must name the "City of Santa Ana" as insured or additional insured which provides coverage for both bodily injury and property damage for not less than \$1,000,000 combined single limit.
- X. APPLICANT agrees to comply fully with the "nondiscrimination and equal opportunity provisions" of WIA and acknowledge the government's right to seek judicial enforcement of the nondiscrimination assurances.

Applicant Signature, Title

SAWIB Representative Signature, Title

Date

Date

Note: Data elements collection plan must be returned with this agreement (item D).



**COAST COMMUNITY COLLEGE DISTRICT FOR
COASTLINE COMMUNITY COLLEGE / COAST LEARNING SYSTEMS
MASTER COURSE LICENSE AGREEMENT**

This Agreement is between Coast Community College District/Coastline Community College (Coast Learning Systems), a Public Educational Agency, ("DISTRICT/CCC/CLS") and _____ ("LICENSEE"), collectively referred to as the "PARTIES", and is effective as of the date of signature of this AGREEMENT by DISTRICT/CCC/CLS.

1. **Master Course License:** This Agreement shall serve as the Master License between the PARTIES for grant of rights by DISTRICT/CCC/CLS for the use of various courses by LICENSEE. Each course so licensed shall be covered by a Supplemental Agreement as described in Section 2, *infra*.
2. **Supplemental Agreements:** Included in this Agreement and considered a part hereof are any Supplemental Agreements which describe the term, the specific rights granted, the payment and payment schedule, and any special restrictions and conditions of the license of each course covered by this Agreement. Any Supplemental Agreement shall not be construed to grant rights not specifically licensed in this Master License, but may restrict such rights and impose special conditions limiting the exercise of those rights.
3. **Term of License:** The term of this Master License Agreement shall be for the period of five years, commencing on the Effective Date of Agreement specified below. Each Supplemental Agreement shall have its own term, but shall terminate on or before the termination date of the Master License Agreement.
4. **Rights Granted:** Subject to the conditions and limitations set forth herein, DISTRICT/CCC/CLS hereby grants to LICENSEE and LICENSEE hereby accepts a nonexclusive and nontransferable limited license to use the courses as specified in this section in connection with offering the courses as courses for college credit. This license shall include the following specific rights, subject to the conditions and rights described and granted under each specific Supplemental Agreement.
 - (a) **Broadcast Rights:** The right to broadcast, without limit as to number of performances during the Term hereof, the video programs on open broadcast noncommercial television. "Noncommercial television" shall mean public television or non-sponsored, public service broadcast on a commercial television station. LICENSEE has sole responsibility for arranging for broadcast dates and times, and for payment of all costs incurred in broadcast performances.

- (b) **Cablecast Rights:** The right to cablecast, without limit as to number of performances during the Term hereof, the video lessons on cable channels available to the public without added fee (nonpay channels). No commercial messages shall be cablecast in conjunction with the programs. LICENSEE has sole responsibility for arranging for cablecast dates and times, and for payment of costs incurred in cablecast performances.
- (c) **Classroom Course Rights:** The right to perform the video lessons, without limit as to number of performances during the Term hereof, by direct view or closed circuit system within physical classrooms for viewing by students enrolled in the course.
- (d) **Library Rights:** The right to distribute copies of the video lessons by depositing them in libraries, learning centers and media centers under the control of LICENSEE and in public libraries in the area served by LICENSEE and by loan to students officially enrolled by LICENSEE to take the course for college credit.
- (e) **Streaming Rights:** The right to stream video lessons over the Internet as long as it is done exclusively within a password-protected environment.

5. **Restrictions on License Granted:**

- (a) The video lessons must be broadcast, cablecast, performed, and/or duplicated in their entirety, including all credits and copyright notices, and with good technical quality to maintain the integrity of the programs.
- (b) The video lessons may not be edited or modified in any way, except that a notice naming the institution(s) offering the course may be added to the beginning and end of each program.
- (c) All master tapes and/or DVDs provided under this Agreement and copies duplicated therefrom at the option of DISTRICT/CCC/CLS shall be erased, destroyed, or vaulted upon the expiration of the Supplemental Agreement under which they were provided.
- (d) Any duplication by organizations through outside, unapproved sources shall be a default in the performance of this AGREEMENT and may result in Termination of this Agreement pursuant to Section 10 hereof.
- (e) Any right to stream video content over the Internet does not extend to "open" streaming of video lessons outside of a password-protected environment. No licensee may use a third party host for streaming purposes.

6. **Ownership:** LICENSEE's execution of this Agreement does not entitle LICENSEE to any ownership rights to the video programs. LICENSEE shall in no manner infringe, disparage or challenge DISTRICT/CCC/CLS's rights in the video programs. LICENSEE shall promptly notify DISTRICT/CCC/CLS of any infringement of DISTRICT/CCC/CLS's rights in the video programs and at the request of

DISTRICT/CCC/CLS take reasonable steps to assist DISTRICT/CCC/CLS in protecting its rights in the video programs. LICENSEE agrees to display DISTRICT/CCC/CLS's opening and closing credits and copyright statements each time any portion of the video programs is performed or exhibited.

7. **Provisions of Materials:**

- (a) If LICENSEE is a first-time user of a course, DISTRICT/CCC/CLS shall provide, at no extra charge, one copy of the available faculty resource materials (test bank) for that course, and shall supply master tapes and/or DVDs of all video lessons of the course, in the size and format required by LICENSEE, at the Materials Charge indicated in the current price list of Coast courses, which charge shall be paid by LICENSEE as set forth in the Supplemental Agreement for that course.
- (b) If LICENSEE has retained master tapes and/or DVDs from a previously licensed use of a course, those tapes, as well as all copies previously authorized, may be used under the terms and conditions of this Agreement.
- (c) If, during the Term of any Supplemental Agreement, DISTRICT/CCC/CLS revises, withdraws or replaces any of the individual video lessons included herein, DISTRICT/CCC/CLS shall make available to LICENSEE master tapes and/or DVDs of the revised or replacement programs at the then current Materials Charge and one copy of the revised faculty resources at no charge.

8. **Payment:** In compensation for the rights granted by DISTRICT/CCC/CLS, LICENSEE shall pay to DISTRICT/CCC/CLS the License Fees, Per Student Royalty and any other Materials Charges or fees as specified in the Supplemental Agreement, in accordance with the Payment Schedule set forth in the Supplemental Agreement. Invoices shall be sent by Coast Learning Systems/Coastline College. Payments shall be made payable to "Coast Learning Systems."

9. **Reports:** LICENSEE agrees to keep accurate records of the exercise of the rights granted under this Agreement, and the Supplemental Agreements, and if requested by DISTRICT/CCC/CLS provide within thirty (30) days of DISTRICT/CCC/CLS's request, the following:

- (a) Enrollment: A report showing the total number of students enrolled in the course during the Term in which the course was offered.
- (b) Erasure: An affidavit of erasure assuring DISTRICT/CCC/CLS that each and every copy of the video programs subject to any Supplemental Agreement and under LICENSEE's possession of control, directly or indirectly, except those being vaulted, has been completely erased or destroyed by LICENSEE.

10. **Termination:** If LICENSEE defaults in the performance of any of the terms of conditions of this License Agreement, it shall have thirty days after service of notice

of such default in which to cure the default. In the event LICENSEE fails to cure the default within such period of time, DISTRICT/CCC/CLS may at its option terminate this Agreement upon written notice to LICENSEE of such termination. In the event of such termination, LICENSEE shall immediately erase or destroy all master tapes, and/or DVDs, and all copies thereof provided or duplicated under this Agreement and all Supplemental Agreements hereto, and shall certify such erasure or destruction to DISTRICT/CCC/CLS.

11. **Supplemental Agreements Incorporated Herein:** All Supplement Agreements executed by the parties are incorporated herein by this reference.
12. **Entire Agreement and Modification:** This Agreement and its Supplemental Agreements contain the entire agreement and understanding of the parties. No representations, covenants, warranties, understandings, agreements, or conditions, express or implied, not expressly contained herein have been made by either party. No waiver or modification of this Agreement shall be valid unless in writing signed by both parties.
13. **Special Conditions:** Special conditions, if any, shall be set forth in each Supplemental Agreement. Where such special conditions conflict with the terms set forth in this Agreement, the terms of this Agreement shall control.
14. **Authority to Sign:** LICENSEE represents and warrants that he or she has the right, legal capacity, and authority to enter into this Agreement, that LICENSEE has the right, power, legal capacity, and authority to perform its obligations under this Agreement, and that no further approval or consent is necessary for LICENSEE to enter into and perform such obligations.
15. **Release, Hold Harmless, and Indemnity:** LICENSEE hereby accepts each of the various courses licensed by DISTRICT/CCC/CLS in their present form and condition ("as-is") and hereby releases and discharges DISTRICT/CCC/CLS and each of its trustees, agents, and employees from any and all liability arising out of or in connection with LICENSEE's use of any of the courses licensed by it. LICENSEE, to the fullest extent permitted by law, shall defend, indemnify, and hold DISTRICT/CCC/CLS and its respective trustees, agents, and employees free and harmless from and against all claims, liabilities, loss, and expense, including reasonable attorneys' fees and court costs which may arise because of the negligence, misconduct, or other fault of LICENSEE or in any way resulting from LICENSEE's performance of its obligations under this Agreement or LICENSEE's use of the courses.
16. **Notice:** Any notice or communication required or permitted to be given hereunder shall be in writing and served personally, delivered by courier or sent by United States certified mail, postage prepaid with return receipt requested, addressed to the other party as follows:

To DISTRICT: Coast Community College District
1370 Adams Avenue
Costa Mesa, CA 92626
Attn: Vice Chancellor Administrative Services

With copies to: Coast Community College District
1370 Adams Avenue
Costa Mesa, CA 92626
Attn: President, District Board of Trustees

Coast Learning Systems
Coastline Community College
11460 Warner Avenue
Fountain Valley, CA 92708-2597
Attn: Director of Marketing and Partnerships

To LICENSEE: _____

With a copy to: _____

and to such other persons or places as either of the parties may hereafter designate in writing. All such notices personally served delivered by courier shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after deposit in the mail.

17. **Meet and Confer Requirement:** In the event of any dispute, claim, question, or disagreement arising out of or relating to this Agreement prior to initiating legal action, and as a condition precedent to being entitled to file such legal action, the parties hereto shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties.

18. **Effective Date of Agreement:** This Agreement, and each Supplemental Agreement, shall be effective upon the date of its execution by the DISTRICT.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

CONSORTIUM MEMBER

By _____

By _____

Name _____

Name _____

Title _____ President, District Board of Trustees _____

Title _____

Date _____

Date _____

**COAST COMMUNITY COLLEGE DISTRICT FOR
COASTLINE COMMUNITY COLLEGE / COAST LEARNING SYSTEMS
CONSORTIUM MASTER COURSE LICENSE AGREEMENT**

This Agreement is between Coast Community College District/Coastline Community College (Coast Learning Systems), a Public Educational Agency, ("DISTRICT/CCC/CLS") and _____ ("CONSORTIUM"), each individually referred to herein as "PARTY" and collectively as "PARTIES," and is effective as of the date of signature of this Master Course License Agreement ("AGREEMENT") by DISTRICT/CCC/CLS.

CONSORTIUM is a consortium of the educational institutions listed on Schedule "A," and is empowered by those member institutions to act on their behalf in entering into and assuring conformance to the terms and conditions of this AGREEMENT. CONSORTIUM is so authorized and hereby agrees on its members' behalf that each of its members shall be bound by the terms of this AGREEMENT. CONSORTIUM agrees to provide each of its members with a complete copy of this AGREEMENT, and any and all amendments hereto. CONSORTIUM shall provide DISTRICT/CCC/CLS, within thirty days of July 1 each year during the term of this AGREEMENT, with a then-current list of its member institutions, and the new list shall be considered to be Schedule "A," replacing and superseding any previous list.

1. **Master Course License:** This AGREEMENT shall serve as the Master License between the PARTIES for grant of rights by DISTRICT/CCC/CLS for the use of various courses by CONSORTIUM and its members. Each course so licensed shall be covered by a Supplemental Agreement as described in Section 2, *infra*.
2. **Supplemental Agreements:** Included in this AGREEMENT and considered a part hereof are any Supplemental Agreements which describes the term, the specific rights granted, the payment and payment schedule, and any special restrictions and conditions of the license of each course covered by this Agreement. Any Supplemental Agreement shall not be construed to grant rights not specifically licensed in this AGREEMENT, but may restrict such rights and impose special conditions limiting the exercise of those rights.
3. **Term of License:** The term of this AGREEMENT shall be for the period of five years, commencing on the Effective Date of Agreement specified below. Each Supplemental Agreement shall have its own term, but shall terminate on or before the termination date of the AGREEMENT.
4. **Rights Granted:** Subject to the conditions and limitations set forth herein, DISTRICT/CCC/CLS hereby grants to CONSORTIUM and CONSORTIUM hereby accepts a nonexclusive and nontransferable limited license to use the courses as specified in this section in connection with offering the courses as courses for college credit. This license shall include the following specific rights, subject to the conditions and rights described and granted under each specific Supplemental Agreement.

Broadcast Rights: The right to broadcast, without limit as to number of performances during the Term hereof, the video programs on open broadcast noncommercial television. "Noncommercial television" shall mean public television or non-sponsored, public service broadcast on a commercial television station. CONSORTIUM has sole responsibility for arranging for broadcast dates and times, and for payment of all costs incurred in broadcast performances.

- (a) Cablecast Rights: The right to cablecast, without limit as to number of performances during the Term hereof, the video programs on cable channels available to the public without added fee (nonpay channels). No commercial messages shall be cablecast in conjunction with the programs. CONSORTIUM has sole responsibility for arranging for cablecast dates and times, and for payment of costs incurred in cablecast performances.
- (b) Classroom Course Rights: The right to perform the video programs, without limit as to number of performances during the Term hereof, by direct view or closed circuit system within physical classrooms for viewing by students enrolled in the course.
- (c) Library Rights: The right to distribute copies of the video programs by depositing them in libraries, learning centers and media centers under the control of CONSORTIUM and in public libraries in the area served by CONSORTIUM and by loan to students officially enrolled by CONSORTIUM to take the course for college credit.
- (d) Streaming Rights: The right to stream video lessons over the Internet as long as it is done exclusively within a password-protected environment.

5. Restrictions on License Granted:

- (a) The video lessons must be broadcast, cablecast, performed, and/or duplicated in their entirety, including all credits and copyright notices, and with good technical quality to maintain the integrity of the programs.
- (b) The video lessons may not be edited or modified in any way, except that a notice naming the institution(s) offering the course may be added to the beginning and end of each program.
- (c) All master tapes and/or DVDs provided under this Agreement and copies duplicated therefrom at the option of DISTRICT/CCC/CLS shall be erased, destroyed, or vaulted upon the expiration of the Supplemental Agreement under which they were provided.
- (d) Any duplication of video lessons by organizations through outside, unapproved sources shall be a default in the performance of this AGREEMENT and may result in Termination of this Agreement pursuant to Section 10 hereof.

- (e) Any right to stream video content over the Internet does not extend to "open" streaming of video lessons outside of a password-protected environment. No licensee may use a third party host for streaming purposes.
6. **Ownership:** CONSORTIUM's execution of this AGREEMENT does not entitle CONSORTIUM or its members to any ownership rights to the video programs. CONSORTIUM and its members shall in no manner infringe, disparage or challenge DISTRICT/CCC/CLS's rights in the video programs. CONSORTIUM and its members shall promptly notify DISTRICT/CCC/CLS of any infringement of DISTRICT/CCC/CLS's rights in the video programs and at the request of DISTRICT/CCC/CLS take reasonable steps to assist DISTRICT/CCC/CLS in protecting its rights in the video programs. CONSORTIUM and its members agree to display DISTRICT/CCC/CLS's opening and closing credits and copyright statements each time any portion of the video programs is performed or exhibited.
7. **Provisions of Materials:**
- (a) If CONSORTIUM or one of its members is a first-time user of a course, DISTRICT/CCC/CLS shall provide, at no extra charge, one copy of available faculty resource materials (test bank) for that course, and shall supply master tapes and/or DVDs of all video lessons of the course, in the size and format required, and at the Materials Charge indicated in the current price list of DISTRICT/CLS courses, which charge shall be paid as set forth in the Supplemental Agreement for that course.
- (b) If CONSORTIUM or one of its members has retained master tapes and/or DVDs from a previously licensed use of a course, those tapes, as well as all copies previously authorized, may be used under the terms and conditions of this AGREEMENT.
- (c) If, during the Term of any Supplemental Agreement, DISTRICT/CCC/CLS revises, withdraws, or replaces any of the individual video lessons included herein, DISTRICT/CCC/CLS shall make available master tapes and/or DVDs of the revised or replacement lessons, at the then current Materials Charge, and one copy of the revised faculty manual at no charge.
8. **Payment:** In compensation for the rights granted by DISTRICT/CCC/CLS, CONSORTIUM and its members shall pay to DISTRICT/CCC/CLS the License Fees, Per Student Royalty, and any other Materials Charges or fees as specified in the Supplemental Agreement, in accordance with the Payment Schedule set forth in the Supplemental Agreement. Invoices shall be sent by Coast Learning Systems/Coastline College. Payments shall be made payable to "Coast Learning Systems."
9. **Reports:** CONSORTIUM agrees to keep accurate records of the exercise of the rights granted under this AGREEMENT, and the Supplemental Agreements, and if requested by DISTRICT/CCC/CLS provide within 30 days of DISTRICT/CCC/CLS's request, the following:

- (a) Enrollment: A report showing the total number of students enrolled in the course during the Term in which the course was offered.
- (b) Erasure: An affidavit of erasure assuring DISTRICT/CCC/CLS that every copy of the video programs subject to any Supplemental Agreement and under CONSORTIUM's, or one of its member's, possession of control, directly or indirectly, except those being vaulted, has been completely erased or destroyed.
10. **Termination:** If CONSORTIUM or one of its members defaults in the performance of any of the terms of conditions of this License Agreement, the licensee shall have 30 days after service of notice of such default in which to cure the default. In the event the licensee fails to cure the default within such period of time, DISTRICT/CCC/CLS may at its option terminate this AGREEMENT upon written notice to the licensee of such termination. In the event of such termination, the licensee shall immediately erase or destroy all master tapes, and/or DVDs, and all copies thereof provided or duplicated under this AGREEMENT and all Supplemental Agreements hereto, and shall certify such erasure or destruction to DISTRICT/CCC/CLS.
11. **Supplemental Agreements Incorporated Herein:** All Supplemental Agreements executed by the parties are incorporated herein by this reference.
12. **Entire Agreement and Modification:** This AGREEMENT and its Supplemental Agreements contain the entire agreement and understanding of the Parties. No representations, covenants, warranties, understandings, agreements, or conditions, express or implied, not expressly contained herein have been made by either Party. No waiver or modification of this AGREEMENT shall be valid unless in writing signed by the Parties.
13. **Special Conditions:** Special conditions, if any, shall be set forth in each Supplemental Agreement. Where such special conditions conflict with the terms set forth in this AGREEMENT, the terms of this AGREEMENT shall control.
14. **Authority to Sign:** CONSORTIUM represents and warrants that he or she has the right, legal capacity, and authority to enter into this AGREEMENT, that CONSORTIUM has the right, power, legal capacity, and authority to perform its obligations under this AGREEMENT, and that no further approval or consent is necessary for CONSORTIUM to enter into and perform such obligations.
15. **Release, Hold Harmless, and Indemnity:** CONSORTIUM and its members hereby accept each of the various courses licensed by DISTRICT/CCC/CLS in their present form and condition ("as-is") and hereby releases and discharges DISTRICT/CCC/CLS and each of its trustees, agents, and employees from any and all liability arising out of or in connection with the use of any of the courses licensed. CONSORTIUM and its members, to the fullest extent permitted by law, shall defend, indemnify, and hold DISTRICT/CCC/CLS and its respective trustees, agents, and employees free and harmless from and against all claims, liabilities, loss, and expense, including reasonable attorneys' fees and court costs which may arise

because of the negligence, misconduct, or other fault of CONSORTIUM or its members or in any way resulting from CONSORTIUM's or its members' performance of their obligations under this AGREEMENT or the use of the courses.

16. **Notice:** Any notice or communication required or permitted to be given hereunder shall be in writing and served personally, delivered by courier or sent by United States certified mail, postage prepaid with return receipt requested, addressed to the other Party as follows:

To: Coast Community College District
1370 Adams Avenue
Costa Mesa, CA 92626
Attn: Vice Chancellor Administrative Services

With copies to: Coast Community College District
1370 Adams Avenue
Costa Mesa, CA 92626
Attn: President, District Board of Trustees

Coast Learning Systems
Coastline Community College
11460 Warner Avenue
Fountain Valley, CA 92708-2597
Attn: Director of Marketing and Partnerships

To CONSORTIUM: _____

With a copy to: _____

and to such other persons or places as either of the parties may hereafter designate in writing. All such notices personally served delivered by courier shall be effective when received. All notices sent by certified mail shall be effective forty-eight hours after deposit in the mail.

17. **Meet and Confer Requirement:** In the event of any dispute, claim, question, or disagreement arising out of or relating to this Agreement, prior to initiating legal action, and as a condition precedent to being entitled to file such legal action, the parties hereto shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties.

18. **Effective Date of Agreement:** This Agreement, and each Supplemental Agreement, shall be effective upon the date of its execution by the DISTRICT/CCC/CLS.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

CONSORTIUM

By _____

By _____

Name _____

Name _____

Title President, District Board of Trustees

Title _____

Date _____

Date _____

**COAST COMMUNITY COLLEGE DISTRICT FOR
COASTLINE COMMUNITY COLLEGE / COAST LEARNING SYSTEMS
SUPPLEMENT TO MASTER COURSE LICENSE AGREEMENT**

COURSE NAME: _____ CCO # _____

This Supplemental Agreement is between Coast Community College District/Coastline Community College (Coast Learning Systems), a public Educational Agency, 1370 Adams Avenue, Costa Mesa, California 92626 ("CCCD/CCC/CLS"), and

_____, ("Licensee"), and is effective on the date of execution by the President of the Governing Board of the Coast Community College District or their authorized designee. This Agreement is supplemental to and a part of the Master Course License Agreement ("Master License") between the parties, dated _____, the terms of which are incorporated herein by reference.

1. **SUBJECT COURSE:** The subject of this Supplemental Agreement shall be the Course _____, consisting of the video programs and print components listed on Schedule A, attached hereto and considered a part hereof.
2. **TERM OF LICENSE:** _____
3. **RIGHTS GRANTED:** CCCD/CCC/CLS hereby grants to Licensee the following rights, as defined in Section 4 of the Master License and subject to the restrictions in Paragraph 4 below: _____
4. **RESTRICTIONS ON LICENSE GRANTED:** In addition to the restrictions specified in Section 5 of the Master License, the following specific restrictions shall apply to the grant of license of the Course: _____
5. **PAYMENT:** In consideration of the rights granted by CCCD/CCC/CLS, Licensee shall pay to CCCD/CCC/CLS (all checks payable to "Coast Learning Systems") the following:
LICENSE FEE: _____;
STUDENT ROYALTY: _____;
MATERIAL FEES: _____;
masters, plus _____ for shipping and handling.
6. **PAYMENT SCHEDULE:** To be invoiced pursuant to the following terms: _____

_____.

7. **SPECIAL CONDITIONS:** The following special conditions apply to this Supplemental Agreement only, and shall not be construed to conflict with the terms of the Master License, which shall control: _____

IN WITNESS WHEREOF, the parties hereto have executed this Supplemental Agreement on the day and year specified below.

COAST COMMUNITY COLLEGE DISTRICT

LICENSEE

By _____

By _____

Name _____

Name _____

Title President, Board of Trustees

Title _____

Date _____

Date _____

Coast Community College District
BOARD POLICY
Chapter 5c
Confidential Employees Personnel Policies

BP 7858 Definition of a Confidential Employee

Pursuant to the Educational Employment Relations Act, Section 3540.1(c) of *the Government Code*, confidential employee means any employee who is required to develop or present management positions with respect to employer-employee relations or whose duties normally require access to confidential information that is used to contribute significantly to the development of management positions.

The Coast Community College District is committed to adhering to this definition when determining placement of staff members into the Confidential Unit.

Revised July 18, 2007
Revised xx/xx/xxxx
Replaces CCCD Policy 080-1-1, Spring 2011



**COAST COMMUNITY COLLEGE DISTRICT
EDUCATIONAL ADMINISTRATOR EMPLOYMENT AGREEMENT
(MULTI-YEAR)**

1. **Parties.** The Coast Community College District ("District") and **Lynita Mayer** ("Administrator") hereby enter into this Educational Administrator Employment Agreement ("Agreement"). District and Administrator are referred to herein individually as "Party" and collectively as "Parties."

2. **Position.** The District hereby employs Administrator in the position of **Director, Accessibility Center for Education (ACE)**.

3. **General Terms and Conditions of Employment.** This Agreement is subject to all applicable laws of the State of California, the regulations of the Board of Governors of the California Community Colleges, and the rules, regulations, policies, and procedures of the District. These laws, rules, regulations, policies, and procedures, which may be amended, augmented, or repealed from time-to-time, are integrated into this Agreement.

4. **Duties and Responsibilities.** Administrator agrees to perform all of the duties, and accepts all of the responsibilities, as specified in the job specifications for the named position, and all duties and responsibilities which may be delegated or assigned to Administrator by the Board of Trustees, the Chancellor, or the supervising administrator(s).

5. **Term.** District agrees to employ Administrator, and Administrator agrees to serve, for the period commencing **1/20/11** and ending **6/30/12**. This Agreement expires on **6/30/12** and is not subject to automatic renewal pursuant to subsection "c" of Section 72411 of the Education Code. Nevertheless, the District shall make a good faith effort to notify Administrator by December 30 of the last year of this Agreement whether District intends to re-employ Administrator for another term, whether District does not intend to re-employ Administrator for another term, or whether District has not yet made a determination about re-employment.

6. **Salary.** District shall pay a salary to Administrator according to Salary Schedule **DD**, Range **16**, Step **4** (Currently \$64,570), payable on a monthly basis. Salary for a service period less than the full academic year shall be paid on a prorated basis. Initial placement and advancement on the salary schedule shall be determined by District. District may increase the salary during the term of this Agreement.

7. **Work Year.** The work year for this Agreement is 12 months.

8. **Health and Welfare Benefits.** District shall provide the Administrator with health and welfare benefits as approved by the Board of Trustees for all District educational administrators. Such benefits shall be as currently provided or as subsequently modified by the Board of Trustees.

9. **Fringe Benefits.** Administrator shall receive all fringe benefits including, but not limited to, vacation, sick leave, holidays, leaves of absence, and reimbursement of job-related expenses, as specified in Board policy and regulations. Such benefits shall be as currently provided or as subsequently modified by the Board of Trustees.

10. **Evaluation.** Administrator should be evaluated within six months after initial employment in an administrative assignment. Thereafter, Administrator shall be evaluated pursuant to District policy and regulations. An evaluation should be completed prior to November 30 of the last academic year of the Agreement for administrators with agreements exceeding one year,

11. **Retreat Rights.** If Administrator's first date of paid service was prior to July 1, 1990, Administrator's rights to faculty tenure are governed by the laws of the State of California in effect as of June 30, 1990. The retreat rights for Administrator, if hired on or after July 1, 1990, and if Administrator does not have faculty tenure in the District, shall be in accordance with Board Policy #050-1-16 and *Education Code* § 87458; in this case, Administrator's initial placement on the faculty salary schedule will be at a column and step to be determined by District.

12. **Return to Tenured Faculty Position.** If Administrator has tenure in the District, and if Administrator has not been dismissed pursuant to Section 14 of this Agreement, then Administrator will be entitled to return to a tenured faculty position upon termination or expiration of this Agreement, with years of service in an administrative position at the District accruing for placement on the Faculty Salary Schedule.

13. **Dismissal or Imposition of Penalties During the Term of this Agreement.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator does not have faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be insubordination, incompetence, unsatisfactory performance, unprofessional conduct, inability to perform, and persistent or serious violation of law or of District policy or procedures. Administrator shall be entitled to due process protections as required by law.

14. **Dismissal or Imposition of Penalties During the Term of this Agreement if Tenured.** Pursuant to Section 72411.5 of the *Education Code*, if Administrator has faculty tenure in the District, then the grounds for dismissal or for imposition of penalties on Administrator during the term of this Agreement shall be in accordance with the statutory provisions applicable to tenured faculty members as set forth in Section 87732 of the *Education Code*. Administrator shall be entitled to due process protections as required by law.

15. **Buy-Out of Agreement.** Pursuant to *Government Code* § 53260, except if the District terminates this Agreement pursuant to Sections 13 or 14 of this Agreement, the maximum cash settlement that Administrator may receive shall be an amount equal to the monthly salary of Administrator multiplied by the number of months left on the unexpired term of this Agreement. However, if the unexpired term of this Agreement is greater than 18 months, the maximum cash settlement shall be an amount equal to the monthly salary of Administrator multiplied by 18.

16. **Reassignment During the Term of the Agreement.** The Board of Trustees may, without cause, reassign Administrator to any administrative or faculty position for which Administrator is qualified. In consideration of the District's right of reassignment, the District shall pay to Administrator his or her current salary for the remainder of the term of this Agreement.

17. **Savings Clause.** If any provision of this Agreement is held to be contrary to law, all other provisions shall continue to remain in full force and effect.

18. **Entire Agreement.** This Agreement contains the entire agreement and understanding between the Parties. There are no terms, conditions, or oral understandings not contained in this Agreement.

19. **Amendment.** This Agreement may be modified or superseded only by a written amendment executed by both Parties.

The Parties have duly executed this Agreement on the dates indicated below.

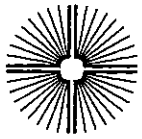
Jerry Patterson
President, Board of Trustees

Date

Administrator

Date





**COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA**

Date: December 8, 2010
To: California Community College Trustees
California Community College Chancellors/Superintendents
From: Scott Lay
Subject: CCCT Board Election - 2011

The California Community College Trustees (CCCT) board serves a major role within the Community College League of California. Meeting five times a year, the twenty-one member board provides leadership and direction to ensure a strong voice for locally elected governing board members.

From January 1 through February 15, nominations for membership on the CCCT board will be accepted in the League office. Nominations are to be made by a member district board of trustees; and each district may nominate only members of its board.

Each nominee must be a local community college district trustee, other than the student trustee, and must have consented to be nominated. Only one trustee per district may serve on the board.

An official Biographical Sketch Form and Statement of Candidacy **must** accompany the Nominating Ballot mailed to the League office, and please use only these forms. Nomination materials should be sent by certified mail – return receipt requested. Faxed materials will **not** be accepted due to the quality of transmission.

The election of members of the CCCT board will take place between March 10 and April 25. Each member district board of trustees will have one vote for each vacancy on the CCCT board. Eight persons will be elected to the board this year. Five incumbents (elected and appointed) are eligible to run for re-election. In accordance with the CCCT Board Governing Policies, as adopted by the board at its June 2008 meeting, "CCCT Board members shall be elected by the institutional member governing boards for alternate three-year terms. No CCCT Board member shall serve more than three (3) terms consecutively."

Election results will be announced at the CCCT annual conference. The newly elected members of the board will assume their responsibilities at the conclusion of the annual conference, May 1, 2011.

If you have any questions about the CCCT board election process, please call the League office.

Attachments: (mailed only to CCC Chancellors/Superintendents c/o Board Assistants)
Official Nominating Form
Official Biographical Sketch Form
Official Statement of Candidacy
CCCT Board Terms of Office
CCCT Board Roster

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2011**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: _____ Date: _____

Address: _____

City: _____ Zip: _____

Phone: _____ (home) _____ (office)

E-Mail: _____

EDUCATION

Certificates/Degrees: _____

PROFESSIONAL EXPERIENCE

Present Occupation: _____

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: _____

Years of Service on Local Board: _____

Offices and Committee Memberships Held on Local Board: _____

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

OTHER



CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: _____ DATE: _____

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

<u>Election</u>	<u>Group</u>	<u>Seat</u>	<u>First Elected/Appointed</u>	<u>Next Election</u>	<u>Terms Left for Incumbent</u>
2011	I.	*Albani	2000	2011	0
	I.	Casas Frier	2010	2011	2
	I.	Figueroa	2007	2011	1
	I.	Gomez	2010	2011	2
	I.	McMillin	2008	2011	1
	I.	*Mercer	2002	2011	0
	I.	Ortell	2004	2011	1
	I.	*Villegas	2000	2011	0
2012	II.	Chaniot	2009	2012	2
	II.	Jones	2008	2012	1
	II.	*Mann	2005	2012	0
	II.	Ontiveros	2008	2012	1
	II.	Otto	2009	2012	2
	II.	Stampolis	2009	2012	2
	II.	Zableckis	2009	2012	2
2013	III.	Barreras	2006	2013	1
	III.	Gulassa	2010	2013	2
	III.	Hart	2010	2013	2
	III.	Jaffe	2009	2013	1
	III.	Kinsman	2010	2013	2
	III.	*Singer	2004	2013	0
* Board member is unable to seek reelection due to three-term limit.					



RESOLUTION # 11-01

A Resolution of the Board of Trustees of the Coast Community College District In Support of Expedited Implementation of SB 1440

WHEREAS, the Legislature, with the support of all 72 community college districts in California has passed, and the Governor has signed, SB 1440 (Ch.428, Statutes of 2010), the Student Transfer Achievement Act;

WHEREAS, SB 1440 is the most significant measure in more than 20 years for improving transfer rates from community colleges to campuses of the California State University;

WHEREAS, it is anticipated that once the AA transfer degrees proposed by SB 1440 are in place, many more transfer students will also earn an associate degree; there will be more clarity and consistency about the best lower-division preparation; and students will be guaranteed a place in the California State University with junior standing;

WHEREAS, SB 1440 will reduce the amount of time and money spent in obtaining both AA transfer degrees and BA/BS degrees due to its provisions that:

prohibit community colleges from adding any local requirements to the sixty units provided for in the bill;

encourage community colleges to facilitate acceptance of credits earned at other community colleges toward the associate degree for transfer; and

prohibit CSU campuses from requiring any additional courses other than the sixty units required for majors with 120 semester, or 180 quarter, units;

WHEREAS, the bill provides that, commencing with fall 2011, students who earn an associate degree for transfer will be guaranteed admission into a CSU baccalaureate program, it would be most beneficial if colleges have as many associate transfer degrees as possible in place by fall 2011;

WHEREAS, the Academic Senate of the California Community Colleges is coordinating a statewide system to develop a model curriculum that identifies the most appropriate coursework not only for transfer preparation but also for earning an AA or AS degree in a common discipline, local colleges will soon be able to adopt the model curriculum for their degrees, and the California Community Colleges Chancellor's Office is preparing to expedite approval of degrees that reflect the model curriculum;

WHEREAS, the Chancellors of the California Community Colleges and the California State University have established a Joint SB 1440 Task Force to ensure coordination between the CSU system and California Community Colleges for a smooth implementation process and may also make recommendations for further legislation, regulatory changes or other policy changes;

WHEREAS, in order to have these AA transfer degrees in place, local college faculty as well as the local board of trustees must approve degrees based on transfer models provided by the Academic Senate of the California Community Colleges.

THEREFORE, be it resolved, that the Board of Trustees of the Coast Community College District, by passage of this resolution, hereby expresses its intent to expedite approval of these degrees in order to have SB 1440 fully implemented in Coast Community College District by fall, 2011.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on INSERT DATE this Resolution was adopted by the Board by a vote of

_____.

Aye:

No:

Abstain:

Christian Teeter, Ed.D., Board Secretary, Board of Trustees

RESOLUTION # 11-02

A Resolution of the Board of Trustees of the Coast Community College District Authorizing Payment to Trustee Absent from Board Meeting

WHEREAS, California Education Code Section 72024(d) provides that "a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board"; and

WHEREAS, on December 15, 2010 the Board of Trustees of the Coast Community College District held a Special Board meeting; and

WHEREAS, Trustee Jim Moreno was not present at the Board meeting; and

WHEREAS, the Board has determined that Trustee Moreno's absence was due to hardship;

NOW, THEREFORE, BE IT RESOLVED, that Trustee Jim Moreno shall be paid at the regular rate of compensation for the Special Board meeting on December 15, 2010.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on January 19, 2011 this Resolution was adopted by the Board by a vote of _____.

Aye:

No:

Absent:

Abstain:

Christian Teeter, Ed.D., Board Secretary, Board of Trustees



RESOLUTION # 11-04

A Resolution of the Board of Trustees of the Coast Community College District Establish Nonresident Tuition Fee, 2011/2012

The Education Code Section (ECS) 76140 requires each district governing board to establish the nonresident tuition fee not later than February 1 for the succeeding fiscal year. Since the district does not receive apportionment funding for nonresident students, this fee offsets the district's costs of educating such students. The district must choose one of several options for setting its fee. These include calculating the District average cost per unit for the immediately preceding fiscal year, using the Statewide average rate or an amount not to exceed the fee established by any contiguous community college district. The district must comply with this mandate, except that the Board may waive a fee for all nonresident students enrolled in six units or less or for any nonresident who is both a citizen and a resident of a foreign country, provided that the student has demonstrated a financial need for the exemption and not more than 10% of the nonresident foreign students attending the district are so exempted.

The district's calculated average cost per unit is \$176 and the Statewide average cost is \$176. South Orange County CCD's average cost is \$179. The district recommends setting the nonresident tuition at \$179 per unit.

In addition to the district rate computed as specified above, each district is also authorized under ECS 76141 to charge nonresident students an amount not to exceed the amount that was expended by the district for capital outlay in the preceding fiscal year divided by the total full-time equivalent students in the preceding fiscal year. Any fee charged for capital outlay cannot exceed 50 percent of the nonresident tuition fee established by the district. In addition, any fee collected pursuant to ECS 76141 must be expended for capital outlay purposes.

The district's calculated allowable per unit cost for capital outlay is \$17.00. The district recommends charging \$17.00 per unit for capital outlay.

The history of the Coast Community College District in charging nonresident tuition and capital outlay for the last 5 years is as follows:

<u>Year</u>	<u>CCCD Fee Adopted</u>
2007/2008	\$173 + \$9 for Capital Outlay = \$182
2008/2009	\$181 + \$10 for Capital Outlay = \$191
2009/2010	\$190 + \$10 for Capital Outlay = \$200
2010/2011	\$183 + \$4 for Capital Outlay = \$187
2011/2012	\$179 + \$17 for Capital Outlay = \$196

It is the conclusion of the Office of Fiscal Affairs that the nonresident tuition fee proposed by the Coast Community College District for the 2010/2011 college year is in accordance with the requirements of the Education Code. It is, therefore, recommended that the following resolution be adopted:

RESOLUTION

In accordance with Education Code Section 76140 and 76141, the Coast Community College District hereby adopts a per unit nonresident tuition fee of \$179 and a capital outlay fee of \$10 for the 2011/2012 school year. This fee shall be effective for the fiscal year beginning July 1, 2011.

Nonresident students shall be charged the adopted nonresident tuition fee of \$189 for each unit regardless of the number of units involved. The nonresident tuition fee shall not be waived for students enrolled for six or less units nor shall the fee be waived for citizens and residents of a foreign country.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on January 19, 2011 this Resolution was adopted by the Board by a vote of _____.

Aye:

No:

Abstain:

Christian Teeter, Ed.D., Board Secretary, Board of Trustees

RESOLUTION # 11-05

A Resolution of the Board of Trustees of the Coast Community College District Authorization of Signatures

RESOLVED, that W. Andrew Dunn, Vice Chancellor of Administrative Services replace C.M. Brahmbhatt, former Vice Chancellor Administrative Services; Deborah Hirsh, Vice Chancellor of Human Resources, replace John Renley, former Vice Chancellor of Human Resources; and Ding-Jo Currie, PhD., Chancellor replace Kenneth Iglesias, former Chancellor of Coast Community College District and the above stated be authorized to sign (or use facsimile signatures) payroll notices of employment/changes of status (NOE/CS), time sheets, warrant registers, and other documents as authorized by the Board of Trustees.

RESOLVED FURTHER, that with the exception of the above replacements, all previously authorized signatures remain intact, i.e.: Kimberly R. Allen, Administrative Director of Fiscal Affairs.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on January 19, 2011 this Resolution was adopted by the Board by a vote of _____.

Aye:

No:

Abstain:

Christian Teeter, Ed.D., Board Secretary, Board of Trustees

