
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Date: Wednesday, March 2, 2011
5:00 p.m. Closed Session 6:30 p.m. Regular Meeting
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Closed Session – Items on Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

1.04 Recess to Closed Session

Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.

1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
 - a. Mgr, Contract Educ Prog Development & Services
7. Classified Staff
 - a. Military/Contr Educ Program Coordinator

8. **Reclassification and Reorganization/Reassignment**
 - a. Computer Operator, Lead

9. **Classified Temporary Assignments**
 - a. Env Health & Safety Spec, Sr
 - b. Special Assignment
 - c. Information Sys Tech II
 - d. Clerk, Sr
 - e. Sys/Network Analyst II
 - f. Special Assignment
 - g. Staff Aide
 - h. Staff Assistant
 - i. Admin Assist to the Vice President
 - j. Web/Multimedia Programmer
 - k. Staff Assistant
 - l. Coordinator of Community Services
 - m. Student Financial Aid Coordinator
 - n. Application Project Coordinator
 - o. Staff Specialist
 - p. Child Care Eligibility Specialist

10. Hourly Staff

11. Substitute Classified

12. Clinical Advisor/Summer

13. Medical Professional Hourly Personnel

14. Student Workers

Public employment materials are available upon request from the Board of Trustees' Office

1.04.02 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:
Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

1.04.03 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Jacobson v. Coast Community College District (Arbitration)
Coast Community College Association vs. Coast Community College District,
PERB Case#LA-CE-54-36-E
Coast Community College District vs. MEP, Inc. et al., Orange County Superior
Court Case No. 30-2010-00380564
NGB Enterprises vs. Coast Community College District, Orange County Superior

Court Case No. 2010-00423404
Coast Community College Association vs. Coast Community College District (Arbitration)
Damian Rodriguez vs. George Phan et al., Orange County Superior
Court Case No. 30-2011-00445563

1.04.04 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "c" of Government Code Section 54956.9)

Threatened Litigation by Janet Redding
Threatened Litigation by Gorja Max

1.04.05 Public Employee Discipline/Dismissal/Release
(Pursuant to Government Code Section 54957)

1.04.06 Public Employee Performance Evaluation
(Pursuant to Government Code Section 54957)

Position: District General Counsel

1.05 Reconvene Regular Meeting at 6:30 p.m.

1.06 Pledge of Allegiance – Trustee Mary L. Hornbuckle

1.07 Report of Action in Closed Session (if any)

1.08 Public Comment (Open Session - Items on Agenda)

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It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board at, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

2.00 Informative Reports

(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)

2.01 Report from the Chancellor

2.02 Reports from the Presidents

2.03 Reports from the Presidents of Student Government Organizations

2.04 Reports from the Academic Senate Presidents

- 2.05 Reports from the Presidents of Employee Representative Groups**
- 2.06 Reports from the Board of Trustees**
- 2.07 Reports from the Board Committees & Review of Board Committee Meeting Dates**
- 3.00 Matters for Review, Discussion and/or Action**
 - 3.01 Board Meeting Dates**
 - 3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT) & California Community College League (CCLC)**
 - 3.03 The Board Directives Log**
 - 3.04 Buildings and Grounds Reports**
 - Orange Coast College New Consumer Health & Science Lab (ABC) Building
 - Golden West College Learning Resource Center
 - Coastline College Newport Beach Learning Center
 - 3.05 Review of Instructional Material Fees**

CONSENT CALENDAR

- 4.00 Travel**
 - 4.01 Authorization for Attendance at Meetings and/or Conferences**
- 5.00 Curriculum Approval**
 - 5.01 DIS – Curriculum Approval**
- 6.00 Authorization for Student Trips**
 - 6.01 CCC – Student Trips**
 - 6.02 DIS – Student Trips**
 - 6.02 GWC – Student Trips**
 - 6.03 OCC – Student Trips**
- 7.00 Authorization for Special Projects**
 - 7.01 CCC – Special Projects**
 - 7.02 GWC – Special Projects**
 - 7.03 OCC – Special Projects**

- 8.00 Authorization for Disposal of Surplus**
 - 8.01 DIS – Disposal of Surplus**
- 9.00 Authorization to Enter Into Standard Telecourse Agreements**
 - 9.01 CCC – Standard Telecourse Agreements**
- 10.00 Approval of Clinical Contracts**
 - 10.01 OCC – Clinical Contracts**
- 11.00 Approval of Standard Agreements**
 - 11.01 CCC – Standard Agreements**
 - 11.02 OCC – Standard Agreements**
- 12.00 Authorization for Purchase of Institutional Memberships**
 - 12.01 CCC – Institutional Memberships**
 - 12.02 OCC – Institutional Memberships**
- 13.00 Authorization for Sailing Program**
 - 13.01 OCC – Sailing Program**
- 14.00 Personnel Items**
 - 14.01 DIS – Personnel Items**
 - a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations
 - b. Authorization for Leaves of Absence
 - c. Authorization for Changes in Assignments, Academic Staff
 - d. Authorization for Schedule Changes, Classified Staff
 - e. Authorization for Professional Experts
- 15.00 Authorization for Independent Contractors**
 - 15.01 CCC – Independent Contractors**
 - 15.02 DIS – Independent Contractors**
 - 15.03 GWC – Independent Contractors**

- 15.04 OCC – Independent Contractors**
- 16.00 Approval of Purchase Orders**
 - 16.01 DIS – Purchase Orders**
- 17.00 Ratification/Approval of Checks**
 - 17.01 DIS – Ratification/Approval of Checks**
- 18.00 Check List for General Obligation Bond Fund**
 - 18.01 DIS –General Obligation Bond Fund**
- 19.00 Authorization for Special Payments**
 - 19.01 OCC – Special Payments**

ACTION SECTION

- 20.00 Approval of Agreements**
 - 20.01 DIS – Approve Renewal of Service Agreement between Mandate Resource Services, LLC and the Coast Community College District for Mandated Cost Claim Preparation Services**
 - 20.02 GWC – Approve Non-Standard Work for Hire Agreement between Marius Cucurny and the Coast Community College District for Community Based Job Training (CBJY) Grant**
 - 20.03 GWC – Approve Non-Standard Work for Hire Agreement between Tom Hersh and the Coast Community College District for Community Based Job Training (CBJY) Grant**
 - 20.04 OCC – Approve Agreement between the United States Sailing Associations (US SAILING) and the Coast Community College District (OCC School of Sailing & Seamanship) for the Purpose of Expanding on-the-water Boater Safety Training as a Recognized Powerboat Training Center**
- 21.00 Personnel Action Items**
 - 21.01 DIS - Adoption of Chancellor Position Profile**
 - 21.02 DIS - Adopt a Memorandum of Understanding (MOU) between the Coast Community College District and the Coast Federation of Classified Employees (CFCE), Authorizing the Voluntary Separation Program – Option B, “Retirement at Age 50 with District Benefits”**
 - 21.03 DIS - Authorize the Voluntary Separation Program – Option B, “Retirement at Age 50 with District Benefits” for the Association of Confidential Employees (ACE) and the Coast District Management Association (CDMA) employees**

- 21.04 DIS - Approval of Contractors for FY 2010-2011 Pursuant to District's Standard Annual Agreement for Contractor Services**
- 22.00 Buildings and Grounds Approvals**
 - 22.01 DIS- Authorization to File Notice of Completion**
- 23.00 General Items of Business**
 - 23.01 DIS – Nomination of Board Vice President Jim Moreno for the 2010 Marian Bergeson Award**
 - 23.02 DIS – Election of Members to the California Community College Trustees (CCCT)**
- 24.00 Resolutions**
 - 24.01 DIS – Resolution # 11-09 in Support of California Community Colleges Budget Priorities and Principles**
- 25.00 Approval of Minutes**
 - 25.01 DIS - Approval of Minutes**
- 26.00 Policy Implementation**
 - 26.01 DIS – Adoption of Policy BP 2228 (010-2-16) Board of Trustees' Audit and Budget Committee**
- 27.00 Close of Meeting**
 - 27.01 Public Comment (Items Not on Agenda)**
 - 27.02 Adjournment**



PRELIMINARY MATTERS
(White Pages)

**Wednesday, March 2, 2011
Regular Meeting**

1. Preliminary Matters

Subject **1.01 - 1.08 Preliminary Matters**
Meeting Mar 2, 2011 - Regular Meeting
Category 1. Preliminary Matters
Access Public
Type Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Closed Session - Items on Agenda)

1.04 Recess to Closed Session

1.04.01 Public Employment (Pursuant to Government Code 54957 (b)(1))

1.04.02 Conference with Labor Negotiator (Pursuant to Government Code Section 54957.6)

1.04.03 Conference with Legal Counsel: Existing Litigation (Pursuant to sub-section "a" of Government Code Section 54956.9)

1.04.04 Conference with Legal Counsel: Anticipated Litigation (Pursuant to sub-section "c" of Government Code Section 54957)

1.04.05 Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957)

1.04.06 Public Employee Performance Evaluation (Pursuant to Government Code Section 54957)

1.05 Reconvene Regular Meeting at 6:30 p.m.

1.06 Pledge of Allegiance -Trustee Mary L. Hornbuckle

1.07 Report of Action in Closed Session (if any)

1.08 Public Comment (Open Session - Items on Agenda)

GENERAL INFORMATION AND REPORTS
(White Pages)

2. Informative Reports

Subject 2.01 - 2.07 Informative Reports
Meeting Mar 2, 2011 - Regular Meeting
Category 2. Informative Reports
Access Public
Type Informative Reports

2.01 Report from the Chancellor

Dr. Ding-Jo H. Currie

2.02 Reports from the Presidents

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

2.03 Reports from the Presidents of Student Government Organizations

Lisa Okamoto, Coastline Community College
David Salai, Golden West College
Catherine Tran, Orange Coast College

2.04 Reports from the Academic Senate Presidents

Nancy Jones, Coastline Community College
Theresa Lavarini, Golden West College
Vesna Marcina, Orange Coast College

2.05 Reports from the Presidents of Employee Representative Groups

Ann Nicholson, Coast Federation of Classified Employees (CFCE)
Dr. Barbara Price, Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)
Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
Christina Irvin, Association of Confidential Employees (ACE)
Vince Rodriguez, Coast District Management Association (CDMA)

2.06 Reports from the Board of Trustees

Trustee Jerry Patterson, Board President
Trustee Jim Moreno, Board Vice President
Trustee Dr. Lorraine Prinsky, Board Clerk
Trustee Mary L. Hornbuckle
Trustee David A. Grant
Student Trustee Lee Fuller

2.07 Reports from the Board Committees & Review of Board Committee Meeting Dates

Accreditation Committee

Audit and Budget Committee
Career Technical Education Committee
Land Development Committee
Legislative Affairs
Personnel Committee
Orange County Legislative Task Force

Land Development - March 10, 2011 at 1:00 p.m., Board of Trustees' Conference Room

Personnel - March 17, 2011 at 3:00 p.m., Board of Trustees' Conference Room

Audit and Budget - March 22, 2011 at 3:00 p.m., Board of Trustees' Conference Room

Career Technical Education - April 5, 2011 at 10:00 a.m., Board of Trustees' Conference Room

3. Matters for Review, Discussion and/or Action

Subject	3.01 - 3.05 Matters for Review, Discussion and/or Action
Meeting	Mar 2, 2011 - Regular Meeting
Category	3. Matters for Review, Discussion and/or Action
Access	Public
Type	Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

March 16, 2011 - Regular/Study Session
April 6, 2011 - Special Meeting Study Session at 3:30 followed by Regular Meeting
April 20, 2011 - Service Awards, Meeting begins at 5:30 p.m.
May 4, 2011 - Regular Meeting
May 18, 2011 - Regular Meeting
June 15, 2011 - Regular/Study Session
July 20, 2011 - Regular Meeting
August 3, 2011 - Regular/Study Session
August 17, 2011 - Regular Meeting
September 7, 2011 - Regular/Study Session
September 21, 2011 - Regular Meeting
October 5, 2011 - Regular Meeting
October 19, 2011 - Regular/Study Session
November 2, 2011 - Regular Meeting
November 16, 2011 - Regular Meeting
December 14, 2011 - Organizational Meeting

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), California Community College League (CCLC), & California Community College Trustees (CCCT)

March 8-11, 2011 Pacific Grove, CCLC Asilomar Leadership Skills Seminar
March 16-18, 2011 Las Vegas, NV, ACCT, Governance Leadership Institute
March 21, 2011 Sacramento, CA, CCLC, Phi Theta Kappa All-California Academic Team Awards
April 9-12, 2011 New Orleans, LA, AACC's Annual Convention
April 15-16, 2011 Sacramento, CA, CCCT Executive Committee and Board Meetings
April 29- May 1, 2011 Monterey, CA, CCLC Annual Trustees Conference
June 17-18, 2011 Sacramento, CA CCCT Executive Committee and Board Meetings
June 23-25, 2011 Ventura Beach, CA, CCLC, Classified Leadership Institute
August 3-5, 2011 Washington D.C., ACCT, New Trustee Governance Leadership Institute
August 12-13, 2011 San Francisco, CA, CCLC Student Trustee Workshop
October 12-15, 2011 Dallas, TX, ACCT Annual Leadership Congress
November 17-19, 2011 San Jose, CA, CCLC, Annual Convention and Partner Conferences

3.03 The Board Directives Log

The Board Directives Log tracks requests made by the Board of Trustees. A copy of the Board Directives Log is available for review in the Board of Trustees' Office and at Board Meetings. The Board may take action pertaining to matters on the Log by adding, deleting, or modifying items.

3.04 Buildings and Grounds Reports

Orange Coast College New Consumer Health & Science Lab (ABC) Building

Architect: LPA Architecture
Construction Manager: CW Driver
Est. Completion: January 2011
Funding: Measure C General Obligation Bond and State Capital Outlay Funds

Project Status: Notices of Completion are presented on the March 2nd Board Agenda for approval and close-out change orders will follow in the coming meetings. Final "punch list" items are being completed in preparation for the Grand Opening Ceremony on March 24th. Pending a significant development, this will be the final construction update.

Golden West College Learning Resource Center

Architect: Steinberg Group
Construction Manager: URS
DSA Approval: March 2008
Construction Start: July 2008
Est. Completion: May 2011
Funding Source: Measure C General Obligation Bond

Project Status: Completion work is ongoing in the building with anticipated completion by May 2, 2011. Due to the complexities of the takeover situation, the project team has begun to address change order/delay claims with trade contractors and these discussions will be ongoing through project closeout.

Coastline College Newport Beach Learning Center

Architect: LPA Architecture
Construction Manager: CW Driver
DSA Approval (Phase II: Building Construction): January 2011
Est. Construction Start: August 2010 (Phase I: Site Preparation)
Est. Completion: June 2012
Funding: Measure C General Obligation Bond

Project Status: Progress on Phase I is moving forward as planned. The installation of the underground storm water retention system is complete and underground utility work is ongoing. Currently the primary work tasks involve demolition of Monrovia Avenue in order to connect new site utilities to the public utility lines.

3.05 Review of Instructional Material Fees

File Attachments	
Material Fee Backup.pdf (1,541 KB)	Material Fees.pdf (55 KB)
03-02-11 Meeting.pdf (136 KB)	

Consideration of Instructional Material Fees
 A copy is available for viewing in the Board Office.

Golden West College

Effective Fall 2011

New Course with Fee:

Art G103 – History of Asian Art History	\$3.00
CS G167 – iPhone Programming with Objective C	\$8.00
CS G168 – iPhone Programming with Web	\$8.00
Cosmetology G021 – Cosmetology Level 1	\$1,579.00
Digital Media G115 – Sound Recording II	\$24.00

Revisions (Increase):

	FROM	TO
Art G115 – Typography	\$20.00	\$30.00
Biology G210 – General Microbiology	\$13.00	\$14.00
Digital Media G112 – Sound Recording I	\$20.00	\$24.00
Digital Media G118 – Digital Audio Production	\$7.00	\$24.00

Orange Coast College

Effective Fall 2011

Revisions (Increase):

	FROM	TO
DMAD 289AB – Portfolio Development	\$0.00	\$30.00

CONSENT CALENDAR

(Yellow Pages)

Items on the Consent Calendar may be adopted by a single motion of the Board of Trustees. To have an item considered separately a request must be made prior to the adoption of the motion to approve the Consent Calendar.

4. Travel

Subject 4.01 Authorization for Attendance at Meetings and/or Conferences

Meeting Mar 2, 2011 - Regular Meeting

Category 4. Travel

Access Public

Type Consent

Meetings for the Board of Trustees

None.

Meetings for Faculty and Staff

DeannaL Avetisian, Hourly Instructor (OCC), to attend the California Mathematics Council of Community Colleges, March 5, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$100, including a registration fee of \$90, to be paid from CFE/AFT Professional Development.

CherylL Babler, Vice President (CCC), to attend the California Community Colleges Chief Instructional Officers Spring 2011 Conference, March 22-25, 2011, Monterey, CA, without loss of salary, with reimbursement for allowable expenses of \$1,738, including a registration fee of \$315, to be paid from College Funds. Reimbursement of mileage on personal auto, in lieu of airfare, not to exceed coach airfare equivalency.

DianeS Balding, Hourly Instructor (OCC), to attend the California Association of Dental Assisting 48th Annual Cadet Conference 2011, March 31 - April 2, 2011, San Mateo, CA, without loss of salary, with reimbursement for allowable expenses of \$700, including a registration fee of \$400, travel by Air Coach, to be paid from CFE/AFT Professional Development Funds.

TedA Boehler, Dean (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$835, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

HaroldC Bouley, Hourly Instructor (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$835, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

DeniseA Cabanel-Bleuer, Instructor (OCC), to attend the Honors Transfer Conference of California Student Research Conference, March 26, 2011, Irvine, CA, without loss of salary, with reimbursement for allowable expenses of \$20, to be paid from ASOCC funds.

DeniseA Cabanel-Bleuer, Instructor (OCC), to attend the Honors Transfer Council of California Meeting, May 13, 2011, Oceanside, CA, without loss of salary, with reimbursement for allowable expenses of \$75, to be paid from ASOCC funds.

DeniseA Cabanel-Bleuer, Instructor (OCC), to attend the Honors Transfer Council of California Meeting, April 9, 2011, Rancho Cucamonga, CA, without loss of salary, with reimbursement for allowable expenses of \$75, to be paid from ASOCC funds.

RozanneM Capoccia-White, Cont Mil Ed Prog Ops Asst Mgr (CCC), to attend the SunGard Summit 2011, March 19- 23, 2011, New Orleans, LA, without loss of salary, with reimbursement for allowable expenses of \$3,000, including a registration fee of \$925, travel by Air Coach, rental car and insurance, to be paid from Voyager Conference Funds. To stay current with Banner.

KristinL Clark, Vice Pres, Stud Svcs (OCC), to attend the Leading to Success, April 6, 2011, Pomona, CA, without loss of salary, with reimbursement for allowable expenses of \$300, including a registration fee of \$300, to be paid from VP of Student Services Mgmt Conference Funds.

DonE Cock, Dir Tech Sup & Oper (CCCD), to attend the Oracle 11g: RAC and Grid Infrastructure Administration Accelerated Release II, May 9, 2011, Irvine, CA, without loss of salary, with reimbursement for allowable expenses of \$5,300, including a registration fee of \$5,250, to be paid from Tech Support/CFCE Conferences. The reason for this revision is to change the conference dates to be May 9, 2011 through May 13, 2011.

RandallL Cole, Sys/Netwrk Anlst II (CCCD), to attend the Oracle 11g: RAC and Grid Infrastructure Administration Accelerated Release II, May 9, 2011, Irvine, CA, without loss of salary, with reimbursement for allowable expenses of \$5,300, including a registration fee of \$5,250, to be paid from Tech Support/CFCE Conferences. The reason for this revision is to change the conference dates to be May 9, 2011 through May 13, 2011.

DavidG Cooper, Hourly Instructor (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$835, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

Ding-JoH Currie, Chancellor (CCCD), to attend the American Association of Community College 2011 Annual Conference, April 8-12, 2011, New Orleans, LA, without loss of salary, with reimbursement for actual expenses, including travel by Air Coach, to be paid from Management Professional Development Conference Funds, CCCD Foundation funds.

Ding-JoH Currie, Chancellor (CCCD), visits to Chinese universities participating in the International Student Dual Admission Program to strengthen and solicit participation, March 27 - April 3, 2011, Beijing and Guangzhou, China without loss of salary, with reimbursement for actual expenses, including travel by Air Coach, rental car and insurance, to be paid from International Student Dual Admission funds.

Ding-JoH Currie, Chancellor (CCCD), to attend the American Council on Education "At Home in the World" Advisory Group, March 13-14, 2011, Washington, DC, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring agency and/or personal funds.

Nadinel Davis, Hourly Instructor (GWC), to attend the National Student Nurses 59th Convention, April 5-10, 2011, Salt Lake City, UT, without loss of salary, with reimbursement for allowable expenses of \$1,400, including a registration fee of \$105, travel by Air Coach, to be paid from Nursing Projects Foundation funds.

GeorgeS Del Carmen, Hourly Instructor (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$835, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

ShirleyA Donnelly, Admin Dir Stdt Serv (GWC), to attend the SunGard Summit 2011, March 19 - 23, 2011, New Orleans, LA, without loss of salary, with reimbursement for allowable expenses of \$3,400, including a registration fee of \$1,025, travel by Air Coach, rental car and insurance, to be paid from Voyager Conference Funds. To stay current with Banner.

EvonneR Durand, Athletic Trainer (OCC), to attend the Practical Applications in Sports Medicine, June 2 - 5, 2011, Palm Springs, CA, without loss of salary, with reimbursement for allowable expenses of \$700, including a registration fee of \$255, to be paid from CCA/CTA Union Funds.

FarimahFazeli, Hourly Instructor (OCC), to attend the California Mathematics Council of Community Colleges, March 4 - 5, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$90, including a registration fee of \$90, to be paid from CFE/AFT Professional Development.

AnnS French, Mil Pgm Testing Spec (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 6-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$970, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

AlbertM Gasparian, Dean (GWC), to attend the California Community College Athletic Directors State Meetings, May 29 - June 1, 2011, Lake Tahoe, NV, without loss of salary, with reimbursement for allowable expenses of \$600, including travel by Air Coach, to be paid from Athletic Development Trust funds.

AlbertM Gasparian, Dean (GWC), to attend the California Community College Athletic Association Convention, March 28 - April 1, 2011, San Mateo, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from no cost to the District.

BladeM Gillissen, Instructor (OCC), to attend the Care and Identification of Photographs, April 11 - 14, 2011, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of \$1,156, including a registration fee of \$720, to be paid from CFE Contracted PDI Full Time Conference Funds.

JillGolden, Instructor (OCC), to attend the Culminology Workshop II Regulations, Packaging, and Sensory Evaluation of Food Technology, June 21 - 25, 2011, Guelph, Ontario, Canada without loss of salary, with reimbursement for allowable expenses of \$3,000, including a registration fee of \$1,136, travel by Air Coach, to be paid from Career Ed Funds.

Fernando Gonzalez, Accounting/Fiscal Specialist (OCC), to attend the National Association for Career & Technical Education Information Conference, May 9 - 12, 2011, Philadelphia, PA, without loss of salary, with reimbursement for allowable expenses of \$2,500, including a registration fee of \$450, travel by Air Coach, to be paid from Perkins Career Development State Advisory Grant.

Raine L Hambly, Educ & Grant Serv Coordinator (CCCD), to attend the California Community College Associate for Occupational Education, March 22 - 25, 2011, Oakland, CA, without loss of salary, with reimbursement for allowable expenses of \$1,600, including a registration fee of \$420, travel by Air Coach, to be paid from Perkins VTEA 1-C Grant. To obtain resources and statewide updates/information from the State Chancellor's Office regarding Career Technical Ed & Economic Development funding and regulations.

Raine L Hambly, Educ & Grant Serv Coordinator (CCCD), to attend the Workforce Leadership Institute 2011: Facilitative Leadership, April 13 - 15, 2011, Lake Arrowhead, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization. To obtain resources and training in Facilitative Leadership.

Geoffrey W Hurst, Sys Analyst Special (OCC), to attend the SunGard Summit 2011, March 18- 23, 2011, New Orleans, LA, without loss of salary, with reimbursement for allowable expenses of \$3,400, including a registration fee of \$1,025, travel by Air Coach, rental car and insurance, to be paid from Voyager Conference Funds. For Banner group meetings.

Frederick J Lockwood, Instructor (CCC), to attend the Western Association of Food Chains (WAFC) Retail Management Advisory Meeting, March 18, 2011, Downey, CA, without loss of salary, with reimbursement for allowable expenses of \$50, to be paid from VTEA Grant.

Frederick J Lockwood, Instructor (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 6-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$970, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

Frederick J Lockwood, Instructor (CCC), to attend the Discipline Input Group (C-ID), March 11, 2011, Irvine, CA, without loss of salary, with reimbursement for allowable expenses of \$75, to be paid from VATEA Funds.

Barbara L. Long, Instructor (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$835, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

Vinicio J Lopez, Dean (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$835, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

Vesna Marcina, Instructor (OCC), to attend the Academic Senate Spring Plenary 2011, April 13 - 16, 2011, Millbrae, CA, without loss of salary, with reimbursement for allowable expenses of \$1,600, including a registration fee of \$325, travel by Air Coach, rental car and insurance, to be paid from Academic Senate President's Conference Funds.

Iliana C Marin, Grants Proj Asst (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 6-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$970, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

Richard C Mathias, Hourly Instructor (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$835, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

Dorothy M Mc Collom, Staff Assistant (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 6-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$970, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

Frances T Nguyen, Hourly Instructor (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$835, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

Melinda A Nish, Vice President (OCC), to attend the California Community Colleges Chief Instructional Officers, March 21 - 25, 2011, Monterey, CA, without loss of salary, with reimbursement for allowable expenses of \$2,000, including a registration fee of \$315, travel by Air Coach, rental car and insurance, to be paid from VPI Management Conferences funds.

Melinda A Nish, Vice President (OCC), to attend the Academic Senate SB1440 Implementation, February 21, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$500, including travel by Air Coach, to be paid from VPI Management Conferences funds.

Kenneth G Parker, Instructor (OCC), to attend the Honors Transfer Council of California Meeting, April 9, 2011, Rancho Cucamonga, CA, without loss of salary, with reimbursement for allowable expenses of \$75, to be paid from ASOCC funds.

Kenneth G Parker, Instructor (OCC), to attend the Association of Core Texts and Courses Student Conference, March 4 - 6, 2011, Malibu, CA, without loss of salary, with reimbursement for allowable expenses of \$750, to be paid from ASOCC funds, to be reimbursed for lodging due to late night and early morning meetings.

KennethG Parker, Instructor (OCC), to attend the Honors Transfer Council of California Meeting, May 13, 2011, Oceanside, CA, without loss of salary, with reimbursement for allowable expenses of \$75, to be paid from ASOCC funds.

SueA Primich, Counselor (CCC), to attend the Ensuring Transfer Success, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$100, including a registration fee of \$90, to be paid from PDI Conference and Workshop Funds.

FrederickA Steadry, Instructor (OCC), to attend the Society for Photographic Education National Conference, March 9 - 13, 2011, Atlanta, GA, without loss of salary, with reimbursement for allowable expenses of \$1,200, including a registration fee of \$250, travel by Air Coach, to be paid from CFE Contracted PDI Full Time Conference Funds.

DejahL Swingle, CTE Cmty Coll Grant Coord tmp (CCCD), to attend the California Community Colleges Association for Occupational Education Spring Conference, March 23 - 25, 2010, Oakland, CA, without loss of salary, with reimbursement for allowable expenses of \$1,350, including a registration fee of \$470, travel by Air Coach, to be paid from CTE Community Collaborative Grant. To stay up-to-date with issues for Career and Technical Education and possible grant opportunities.

DejahL Swingle, CTE Cmty Coll Grant Coord tmp (CCCD), to attend the Tesla Motors Tours, March 21 - 23, 2011, Palo Alto, CA, without loss of salary, with reimbursement for allowable expenses of \$600, including travel by Air Coach, rental car and insurance, to be paid from Workforce Innovation Partnership Grant. To tour the Tesla Motors Headquarters and meet with executives on future service technician needs.

MichaelR Taylor, Instructor (OCC), to attend the California Community College Football Coaches Hall of Fame Meeting, March 3 - 5, 2011, Visalia, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from personal funds and sponsoring organization.

ThaoT Tran, Inst Assoc-Couns/Gdn (GWC), to attend the Ensuring Transfer Success (ETS) Conference, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of \$115, including a registration fee of \$90, to be paid from Trust funds.

HelenL Ward, Staff Assistant (CCC), to attend the March-in-March Student Rally, March 13-14, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$500, to be paid from ASG Advisor Discretionary.

HelenL Ward, Staff Assistant (CCC), to attend the Student Senate of the California Community Colleges, April 1-3, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$1000, including a registration fee of \$195, travel by Air Coach, to be paid from ASG Advisor Discretionary.

HelenL Ward, Staff Assistant (CCC), to attend the Lobby Day, March 8, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$150, including travel by Air Coach, to be paid from ASG Advisor Discretionary.

MichaelR Warner, Instructor (CCC), to attend the Business Education Statewide Advisory

Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$835, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

JamesK West, Registration Supv (OCC), to attend the California Association of Community College Registrars and Admissions Officers, April 25 - 27, 2011, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of \$1,000, including a registration fee of \$195, to be paid from CDMA Professional and Staff Development Funds.

StephenM Whitson, Hourly Instructor (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of \$835, including a registration fee of \$100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

LoriL Wood, Workforce Specialist (CCC), to attend the Second Annual California Community College Cal WORKS Association Training Institute, March 14-15, 2011, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of \$80, to be paid from Cal Works Job Placement funds.

5. Curriculum Approval

Subject **5.01 DIS - Curriculum Approval**
Meeting Mar 2, 2011 - Regular Meeting
Category 5. Curriculum Approval
Access Public
Type Consent

Approval of New Courses

Approval of Course Revisions/Retirements/Suspensions/Reinstatements

Approval of New Programs/Options

Approval of Programs/Options/Retirements/Suspensions/Reinstatements

Approval of General Education/Graduation Requirements/Majors

File Attachments

[Curriculum.pdf \(59 KB\)](#)

Approval of New Courses

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be approved for inclusion in the curriculum:

Golden West College

Effective Fall 2011

Accounting G211 – Intermediate Accounting A; 4.0 units

90 semester lecture hours; prerequisite: Accounting G101; fee: none; grading method: student option. Intermediate course in financial accounting that expands on topics introduced in earlier financial accounting courses such as cash, receivables, inventory, long-term assets, etc. Additional topics in the accounting conceptual framework, current financial reporting issues, investments, and revenue recognition principles are also covered. Students will be expected to demonstrate problems using an online homework system. May be used as credit to sit for the Uniform CPA examination.

Accounting G212 – Intermediate Accounting B; 4.0 units

90 semester lecture hours; prerequisite: Accounting G211; fee: none; grading method: student option. Second course in intermediate series in financial accounting that covers current and long-term liabilities, income taxes, pensions and post-retirement benefits, leases, stockholders' equity, earnings per share, and statement of cash flows. In addition, changes and/or in accounting methods, accounting estimates, or reporting entity are analyzed. Disclosure issues in financial statements are also addressed. Students will be expected to complete problems using an online homework system. May be used as credit to sit for the Uniform CPA examination.

Art G103 – History of Asian Art; 3.0 units

54 semester lecture hours; prerequisite: none; fee: \$3.00; grading method: student option. This course serves as a comprehensive introduction to the art traditions of India, Southeast Asia, China, Korea, and Japan. The historical development of the arts is examined within their broader cultural context.

Orange Coast College

Effective Fall 2011

Architectural Technology A110H – Introduction to Architecture Honors; 2.0 units

36 semester lecture hours; advisory: none; fee: none; grading method: graded. This introductory course explores the professional and academic aspects of architecture and related professions. Lectures will include licensing, educational choices, history, practice, design, theory, structures, and personal goal setting; guest speakers and an office visit will give students a firsthand chance to observe multiple sides of the profession. This course may be offered online.

Architectural Technology A157 – BIM Structural/MEP; 2.5 units

36 semester lecture hours and 36 lab hours; prerequisite: Architectural Technology A156; fee: none; grading method: graded. This course introduces Building Information Modeling (BIM) as used to add Structural, Mechanical, Electrical, and Plumbing information to a 3-dimensional architectural model. PCs with Autodesk Revit will be used and instruction will focus on coordinating one or more discipline with an architectural model. Students should have basic knowledge of BIM as well as construction. This course may be taken four times and students may choose their discipline.

Architectural Technology A158 – BIM Project Management; 2.5 units

36 semester lecture hours and 36 lab hours; prerequisite: Architectural Technology A157; fee: none; grading method: graded. This course introduces Building Information Modeling (BIM) in conjunction with Project Management software in order to coordinate and manage construction information for a 3-dimensional

building model. PCs with Autodesk Revit and Navisworks will be used and instruction will focus on coordination, scheduling, and cost estimating. Students should have basic knowledge of BIM as well as construction. This course may be taken up to four times so that students may master their skills.

Architectural Technology A230H – Architectural Design and Theory 3 Honors; 5.0 units

54 semester lecture hours and 126 non-lecture hours; prerequisite: Architectural Technology A215; advisory: Architectural Technology A205; fee: none; grading method: graded.

This advanced architectural design course is a continuation of Arch A215, dealing with theories, principles, methods and means used in the creation of architectural space by manipulation of form, space & light in an urban context. Focus is on the conceptual design process of establishing and challenging design criteria, communication and editing of design narrative, and portfolio development.

Architectural Technology A290H – History of Architecture I Honors 3.0 units

54 semester lecture hours; advisory: none; fee: none; grading method: graded.

The class is an introductory study of the development of architecture and urban environments from primitive shelters through the Early Baroque. The lectures and presentations focus on environments, architects, people of influence, and architectural movements of significance. Emphasis is placed on socio-political, economic, technological, and cultural influences in the evolution of architectural history.

Architectural Technology A296H – History of Architecture 2 Honors 3.0 units

54 semester lecture hours; advisory: none; fee: none; grading method: graded.

Introductory study of the history of world architecture and urbanism from the late 17th century to the present. Lectures and presentations focus on the architecture of various regions and historical periods, highlighting architects, buildings and environments of significance. Special emphasis is placed on the architecture of the 20th century and socio-political, economical, technological, cultural and global influences in the evolution of architecture.

Interior Design A280 – Interior Design Studio – Bath Design; 2.0 units

18 semester lecture and 54 semester non-lecture hours; prerequisite: Interior Design A215; advisory: Interior Design A210 and A260; fee: none; grading method: grade option only. Analysis and application of the design process to the space planning, materials and finish choices, codes application, and selection of specialized items, fixtures, and equipment unique to the bath space. Design solutions for residential bathrooms will be developed in the studio.

Interior Design A285 – Interior Design Studio – Kitchen Design; 2.0 units

18 semester lecture and 54 semester non-lecture hours; prerequisite: Interior Design A210 and A215; advisory: Interior Design A260; fee: none; grading method: graded. Analysis and application of the design process to the space planning, materials and finish choices, codes application, and selection of specialized items, fixtures, and equipment unique to the kitchen space. Design solutions for residential kitchens will be developed in the studio.

Medical Assisting A150 – Medical Assisting Core; 3 units

54 semester lecture hours; prerequisite: Allied Health A111 and Biology A221; advisory: Allied Health A115; fee: none; grading method: graded. Introduction to Medical Assisting, Student Success, Safety in the Health Care Workplace, Intro to Computers and Electronic Health Records, Medical Office Emergencies, Ethics and Law, Psychology for the Medical Assistant, Basics of Patient Education, Communication/Multiculturalism in Healthcare, and Nutrition Basics for the Medical Assistant.

Medical Assisting A180 – Clinical Medical Assisting I; 5 units

72 semester lecture hours, 54 lab hours; prerequisite: Allied Health A010, A111 and Biology A221; fee: none; grading method: graded. Theory and techniques in basic microbiology; performing blood and urine collection; CLIA waived lab test performance; sterilization principals and assisting with minor surgery; medication preparation and administration, including parenteral medications; assisting with general and specialty physical examinations in an outpatient setting.

Medical Assisting A205 – Administrative Medical Assisting II; 5 units

90 semester lecture hours; prerequisite: Medical Assisting A175; fee: none; grading method: graded. Introduction to the skills required to perform medical office bookkeeping, accounting (accounts receivable and payable), payroll, and banking procedures. Insurance coding and claims preparation used in the medical office setting and facility management skills to facilitate the ability to engage in marketing and community service.

Photography A120H – Introduction to Photography Honors; 3 units

36 semester lecture hours, 72 non-lecture; prerequisite: none; fee: none; grading method: student option. Discussion and demonstration of basic black & white 35mm photography. Instructions in the theory and technique of camera use, processing film, and making enlargements. Emphasis on photography as a means of communication, personal expression and on the critical evaluation of student work.

Physical Education A202 – Introduction to Kinesiology; 3 units

54 semester lecture hours; prerequisite: none. fee: none; grading method: student option. Introduction to the interdisciplinary approach to the study of human movement. An overview of the importance of the sub disciplines in kinesiology will be discussed. Exploration of career opportunities in areas related to sport, movement, exercise and fitness, including teaching, coaching, and fitness professions.

Physical Education A298 – Fitness Specialist Internship; 2-3 units

18 semester lecture hours, 60-120 internship hours; prerequisite: At least two of the following courses or the equivalent: Physical Education A134, A274, A278, A281, A284, A289, A296; fee: none; grading method: graded. A supervised internship related to classroom-based learning at an appropriate Fitness Specialist work site. This course may be taken four times.

Approval of Course Revisions/Retirements/Suspensions/Reinstatements

Course Revisions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course revisions be approved for inclusion in the curriculum:

Golden West College

Effective Fall 2011

	FROM	TO
	<u>Accounting G100 – Accounting Elements</u>	
Course Title:	Accounting Elements	Accounting for Small Business
Semester Hours:	4.0 Lecture	3.0 Lecture

	<u>Digital Arts G115 – Typography</u>	
Course ID:	DART G115	Art G115
Course Hours:	36/lecture 36/lab	36/lecture 54/lab

Orange Coast College

Effective Fall 2011

	FROM	TO
	<u>Aviation Pilot Training A192 – Human Factors & Cockpit Resource Management</u>	

Title:	Human Factors & Cockpit Resource Management	Human Factors & Crew Resource Management
Units:	1.5	3.0
Course Hours:	37	54

Fashion A050 – Sewing Lab

Units:	0.5 – 1.0	0.5 – 2.0
Course Hours:	27 – 54	27 – 108

Food & Nutrition A140 – Introduction to Nutrition Concepts

Weekly hours:	2 Lecture	1.5 Lecture/1.5 Lab
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History A102 – World Civilizations to the 17th Century

Course Number:	A102	A161
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History A102H – World Civilizations to the 17th Century Honors

Course Number:	A102H	A161H
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Interior Design A265 – Interior Design

Repeatability:	None	Two Times
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Mass Communications A100 – Introduction to Mass Communications

Course Name:	Mass Communications	Communication Studies
Course Number:	A100	A180

Medical Assisting A281 – Clinical Experience 3

Course Name:	Clinical Experience 3	Medical Assisting Clinical Experience
Units:	2.0	3.0
Weekly hours:	1 Lecture/16 Externship	1 Lecture/20 Externship

Psychology A158 – Lifespan Developmental Psychology

Course Number:	A158	A135
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Psychology A120 – Abnormal Psychology

Course Number:	A120	A255
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Speech Communications A120 – Reader's Theatre and Oral Interpretation

Course ID:	SPCM A120	CMST A120
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Course Retirements:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be approved for retirement from the curriculum:

Golden West College

Effective Fall 2011

COSM G001 – Related Theory, Freshman Level I
 COSM G002 – Cosmetology, Freshman Level I
 COSM G003 – Related Theory, Intermediate Level II
 COSM G004 – Cosmetology, Intermediate Level II
 COSM G005 – Related Theory, Advanced Level III-A
 COSM G006 – Cosmetology, Advanced Level III-A

COSM G007 – Related Theory, Advanced Level III-B
 COSM G008 – Cosmetology, Advanced Level III-B
 COSM G009 – Related Theory, Advanced Level III-C
 COSM G010 – Cosmetology, Advanced Level III-C

Course Suspensions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be approved for suspension from the curriculum:

Golden West College

Effective Fall 2011

DART G190 – Photography Fundamentals and digital Imaging
 EDUC G180 – Family/School/Community Partnerships

Approval of New Programs/Options

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following new program/options be approved for inclusion in the curriculum:

Effective Fall 2011

Architectural Technology – Design/Build – Certificate of Specialization
 New Certificate

DESIGN SPECIALIZATIONS

Specialization Certificates are designed to give Architectural Technology majors a focus within their major and to give non-major students and professionals the opportunity to gain skills in one of four areas within the context of Architecture & Environmental Design:

**DESIGN/BUILD
 CERTIFICATE OF SPECIALIZATION**

Required Courses

Course		Units	
Arch Dwg/Desgn Visual 1	ARCH	A105	(2)
BIM 1 for Architecture	ARCH	A155	(2)
Arch Draft & Const Documents	ARCH	A180	(4)
Design/Build for Architecture 2	ARCH	A202	(4)

Select one of the following courses:

Furniture Making/Design	CONST	A116	(3)
Building Construction	CONST	A185/L	(5)

Total: (15-17)

Architectural Technology – Digital Fabrication for Architecture – Certificate of Specialization
 New Certificate

DIGITAL FABRICATION FOR ARCHITECTURE
CERTIFICATE OF SPECIALIZATION

Required Courses

Course	Units		
Arch Dwg/Desgn Visual 1	ARCH	A105	(2)
Fabrication 1 for Architecture	ARCH	A171	(2)
3-D Modeling: Rhino	ARCH	A162	(2)
Fabrication 2 for Architecture	ARCH	A172	(2)
Design/Build for Architecture 1	ARCH	A201	(2)

Repeat the following course:

Design/Build for Architecture 1	ARCH	A201	(2)
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Total: (12)

Architectural Technology – Integrated Project Design – Certificate of Specialization
New Certificate

INTEGRATED PROJECT DESIGN
CERTIFICATE OF SPECIALIZATION

Required Courses

Course	Units		
BIM 1 for Architecture	ARCH	A155	(2)
Arch Draft & Const Documents	ARCH	A180	(4)
BIM 2 for Architecture	ARCH	A156	(2.5)
BIM Structural/MEP	ARCH	A157	(2.5)
BIM Project Management	ARCH	A158	(2)
Design/Build for Architecture 2	ARCH	A202	(4)

Note: Arch A105 and Arch A155 are prerequisites for Arch A180.

Total: (17)

Architectural Technology – Sustainable Design – Certificate of Specialization
New Certificate

SUSTAINABLE DESIGN
CERTIFICATE OF SPECIALIZATION

Required Courses

Course	Units		
Intro to Environmental Sustainability	ARCH	A101	(1)
Arch Draft & Const Documents	ARCH	A180	(4)
Environmental Design Systems	ARCH	A185	(4)
Building Materials & Systems	ARCH	A220	(4)

Select one of the following courses:

Horticulture Science	HORT	A101	(3)
Environment and Man	ECOL	A100	(3)

Note: Arch A105 and Arch A155 are prerequisites for Arch A180.

Total: (16)

Interior Design – Kitchen & Bath Certificate of Specialization

Program Outcome

The outcome of this Interior Design Certificate of Specialization is to prepare students for entry-level employment as a specialized Kitchen and Bath designer and to pursue industry certifications. Practicing Interior Designers may enroll in courses with Instructor approval. Certificates will be awarded through the Division Office.

**KITCHEN & BATH
CERTIFICATE OF SPECIALIZATION**

Required Courses

Course	Units		
Codes and Building Systems	ID	A250	(3)
Digital Visualization	ID	A260	(3)
Interior Design Studio - Bath Design	ID	A280	(2)
Interior Design Studio - Kitchen Design	ID	A285	(2)

Total: (10)

Suggested electives:

Color & Design 2-D	ART	A110	(3)
Color & Design 3-D	ART	A111	(3)
Freehand Drawing	ART	A120	(3)
Perspective	ART	A125	(3)
Exhibition Design (Gallery)	ART	A145	(3)

Approval of Programs/Options/Retirements/Suspensions/Reinstatements

Program/Option Revisions:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following programs/options revisions be approved for inclusion in the curriculum:

Golden West College

Effective Fall 2011

Cosmetology (Major and Certificate of Achievement)

Required Course:	Delete:	COSM G001, Related Theory, Freshman Level I
		COSM G002, Cosmetology, Freshman Level I
		COSM G003, Related Theory, Inter Level II
		COSM G004, Cosmetology, Inter Level II
		COSM G005, Related Theory, Adv Level III-A
		COSM G006, Cosmetology, Advanced Level III-A

COSM G007, Related Theory, Advanced Level III-B
COSM G008, Cosmetology, Advanced Level III-B
COSM G009, Related Theory, Advanced Level III-C
COSM G010, Cosmetology, Advanced Level III-C

Required Course: Add: COSM G021, Cosmetology, Level I
COSM G022, Cosmetology, Level II
COSM G023, Cosmetology, Level III
COSM G024, Cosmetology, Level IV
COSM G025, Cosmetology, Level V

Units: Increase: From 40.0 units to 46.0

Orange Coast College

Effective Fall 2011

Architectural Technology – Architectural Drafting – Certificate of Achievement

Title: Delete: Architectural Drafting

Add: Architectural Design 1

Architectural Technology – Architectural Drafting & Design – Certificate of Achievement

Title: Delete: Architectural Drafting & Design

Add: Architectural Design 2

Commercial Art – Illustration Design – Certificate of Achievement/AA Degree

Title: Delete: Illustration Design

Add: Narrative Illustration

Required courses: Add: Art A102
Art A118
Art A170
Art A263
Art A269
Art A286
Business A100/H
Digital Media Arts & Design A181
Digital Media Arts & Design A190
Digital Media Arts & Design A193
English A143
Marketing A100

Delete: Art A117
Art A124
Art A181
Digital Media Arts & Design A117
Digital Media Arts & Design A182

Costume Careers – Costume First Hand – Certificate of Achievement

Certificate Title: Delete: Costume First Hand

Add: Costume Technician

Required Courses: Delete: Internship A392
Fashion A100
Theatre Arts A100
Theatre Arts A177

Add: Theatre Arts A181

Program Units: Decrease: From 41.5-42.5 to 35.5-39.5

Dental Assisting – Dental Assisting Registered – Certificate of Achievement

Program Prerequisite: Add: Allied Health A115

Program Units: Increase: From 27.5 to 29.5

Digital Media Arts & Design – Multimedia – Certificate of Achievement

Required Courses: Delete: Digital Media Arts & Design A262
Film A110
Music A102

Add: Digital Media Arts & Design A289

Program Units: Increase: From 43.0-44.0 to 44.0-45.0

Early Childhood Education – Option 1 – Certificate of Achievement

Title: Delete: Option 1

Add: Infant & Toddler Teacher

Required courses: Add: Early Childhood A126
Early Childhood A145
Early Childhood A155
Early Childhood A157
Early Childhood A165
Early Childhood A199
Early Childhood A261
Early Childhood A262
Early Childhood A263
Emergency Medical Technician A145
Human Development A180
Human Development A190

Early Childhood Education – Option 2 – Certificate of Achievement

Title: Add: Option 2

Delete: Preschool Teacher

Required courses: Delete: Early Childhood A174

Add: Early Childhood A155
Early Childhood A157
Early Childhood A165
Early Childhood A199
Early Childhood A261
Early Childhood A262

Early Childhood A263
Emergency Medical Technician A145
Human Development A180
Human Development A190

Early Childhood Education – Option 3 – Certificate of Achievement

Title: Delete: Option 3
Add: Early Intervention Aide
Required courses: Add: Early Childhood A155
Early Childhood A165
Early Childhood A174
Early Childhood A200
Early Childhood A230
Emergency Medical Technician A145
Human Development A180
Human Development A190

Entertainment Technology – Scenic Artist – Certificate of Achievement

Required Courses: Delete: Internship A392
Construction Technology A190
Technology A040
Add: Theatre Arts A181
Program Units: Decrease: From 31 to 24-28

Medical Assisting – CMA Eligible – Certificate of Achievement

Program Prerequisite: Add: Allied Health A010
Allied Health A011
Required Courses: Delete: Allied Health A111
Emergency medical Technician A100
Medical Assisting A115
Medical Assisting A135
Medical Assisting A286
Add: Medical Assisting A150
Medical Assisting A180
Program Units: Decrease: From 35-35.5 to 30.5

Polysomnography Technology – Polysomnography Technology – AS Degree

Required Courses: Add: Polysomnography A100
Program Units: Increase: From 51.5 to 52.5

Welding Technology – Weld Testing – Basic Welding SMAW – Skill Certificate

Required courses: Add: Welding Technology A101

Welding Technology – Weld Testing – Intermediate Welding SMAW – Skill Certificate

Required courses: Add: Welding Technology A101

Welding Technology – Weld Testing – Advanced Welding SMAW – Skill Certificate
Required courses: Add: Welding Technology A101
Welding Technology A201

Welding Technology – Weld Testing – Advanced 1 Welding FCAW – Skill Certificate
Required courses: Add: Welding Technology A101

Welding Technology – Weld Testing – Advanced 2 Welding FCAW – Skill Certificate
Required courses: Add: Welding Technology A101
Welding Technology A201

Welding Technology – Weld Testing – Gas Tungsten Arc Welding GTAW – Skill Certificate
Required courses: Add: Welding Technology A101

Welding Technology – Weld Testing – Gas Metal Arc Welding GMAW – Skill Certificate
Required courses: Add: Welding Technology A101
Welding Technology A201

Welding Technology – Weld Testing – Pipe – Skill Certificate
Required courses: Add: Welding Technology A101
Welding Technology A201

Program Suspension:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following program/option be approved for suspension:

Orange Coast College

Effective Fall 2011

Medical Assisting – Medical Assisting Administrative (Certificate of Achievement)

Approval of General Education/Graduation Requirements/Majors

General Education/Graduation Requirements:

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following program/option be approved for General Education/Graduation in the curriculum:

Orange Coast College

Effective Fall 2011

2011/12 GRADUATION & GENERAL EDUCATION REQUIREMENTS

Library A100 – Library and Information Competency
AA Degree, Option 1 – General Education Requirement
Area E – Life Skills

6. Authorization for Student Trips

Subject **6.01 CCC - Student Trips**
Meeting Mar 2, 2011 - Regular Meeting
Category 6. Authorization for Student Trips
Access Public
Type Consent

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Conference/Activity: The Bruery
Location: Placentia
Dates: April 20, 2011
Department: Biology C210 Class
Transportation: Personal vehicles

Conference/Activity: Tewinkle Park
Location: Costa Mesa
Dates: April 4, 2011
Department: Psychology/Parent Education
Transportation: Personal vehicles

Conference/Activity: Oriental Art Supply
Location: Huntington Beach
Dates: April 7, 8, and 14, 2011
Department: Art
Transportation: Personal vehicles

Conference/Activity: Getty Villa
Location: Pacific Palisades
Dates: April 9, 2011
Department: Art
Transportation: District transportation

Conference/Activity: Sherman Gardens
Location: Corona del Mar
Dates: April 16, 2011
Department: Art
Transportation: Personal vehicles

Conference/Activity: Santa Ana Zoo
Location: Santa Ana
Dates: April 16, 2011
Department: Psychology/Parent Education
Transportation: Personal vehicles

Conference/Activity: Newport Back Bay
Location: Newport Beach

Dates: April 18, 19, and 20, 2011
Department: Psychology/Parent Education
Transportation: Personal vehicles

Conference/Activity: Student Senate of the California Community Colleges (SSCCC) Spring General Assembly

Location: Sacramento

Dates: April 1-3, 2011

Department: ASG/Student Services

Cost/purpose/funding source: To attend the statewide Student Senate Spring General Assembly and vote on advocacy issues and officer elections. Funds to cover the conference registration, transportation, lodging, meals, and miscellaneous expenses \$3000 from ASG funds.

Transportation: Airfare and ground transportation

Subject **6.02 DIS - Student Trips**
Meeting Mar 2, 2011 - Regular Meeting
Category 6. Authorization for Student Trips
Access Public
Type Consent

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Conference/Activity: District Student Council Lobby Day

Location: Sacramento

Date: March 8, 2011

Cost: NTE \$1,000

Purpose: Transportation and meals while in Sacramento to advocate, on behalf of students, with legislators at the State Capitol

Funding Source: District and District Foundation funds

Subject **6.03 GWC - Student Trips**
Meeting Mar 2, 2011 - Regular Meeting
Category 6. Authorization for Student Trips
Access Public
Type Consent

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

National Student Nurses 59th Convention

Location: Salt Lake City, Utah

Date(s): April 5-10, 2011

Department: Student Activities

Cost/purpose/funding source: \$9,600 for lodging, airfare, registration and food from club funds.

Baseball Overnight Trips

Locations & Date(s):

February 3-5, 2011 @ Bakersfield

February 11-13, 2011 @ Visalia

May 6-7, 2011 Regional Championships @TBD (if qualified)

May 13-15, 2011 Super Regionals @ TBD (if qualified)

May 20-22, 2011 State Finals @ TBD (if qualified)

Department: PE/Athletics

Cost/purpose/funding source: \$7,000 for food and lodging from Trust and Foundation funds.

(Revision is to increase the cost from \$3,000. Previous Board action: 12/8/10.)

Subject **6.04 OCC - Student Trips**
Meeting Mar 2, 2011 - Regular Meeting
Category 6. Authorization for Student Trips
Access Public
Type Consent

It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.

Conference/Activity: Architecture Program Field trip to Arizona Universities
Location: Arizona
Date: March 30th - April 2, 2011
Department: Architecture Club
Cost/Purpose/Funding Source: Students will be responsible for food and lodging
Transportation: District Transportation

Conference/Activity: Journalism Association of Community Colleges Annual Conference and Competition.
Location: Sacramento, California
Date: April 7-9, 2010
Department: Journalism 115 Coast Report newspaper students and Journalism 116 Coastreportonline.com multimedia students.
Cost/Purpose/Funding Source: Students will pay \$50 each with additional \$150 per student registration to be paid from ASOCC funds NTE \$2,000. Lodging for Thursday through Saturday nights will be paid for from ASOCC funds NTE \$2,500. Air travel to Sacramento will be paid from ASOCC funds not to exceed \$3,000.
Transportation: Air travel accompanied by OCC instructor Cathy Werblin.

Conference/Activity: 2011 Association of Core Texts and Courses Student Conference
Location: Pepperdine University, Malibu, CA
Date: March 4-6, 2011
Department: Honors Program
Cost/Purpose/Funding Source: Total amount of \$1,000 to include parking and mileage reimbursement, hotel, meals, and other allowable expenses for one student presenter and one advisor; advisor will be present at all times; to be paid from Honors Program and ASOCC funds.
Transportation: Personal Vehicles

REVISION TO PREVIOUS BOARD ACTION.

Power Shift 2011
Location: Washington, D.C.
Dates: April 1 - 4, 2011. *Revised dates are April 15-18, 2011*
Department: OCC - ASOCC
Cost/Purpose/Funding: Total Amount \$7,500; conference registration, airfare, hotel accommodations, ground transportation, meals, parking, and supplies and miscellaneous expenses; ASOCC funds
Transportation: Air
(Original board approval on 2/16/11 Board)

7. Authorization for Special Projects

Subject 7.01 CCC - Special Projects
Meeting Mar 2, 2011 - Regular Meeting
Category 7. Authorization for Special Projects
Access Public
Type Consent

Movie Night showing "Art School Confidential"

Date: April 15, 2011

Location: Art Gallery

Department: Art

Purpose: Thank you event for volunteers and Gallery promotion

Cost/purpose/funding source: \$50/Materials and Refreshments/MPI-Promote Gallery Activities funds

Summer Institute on Technology and Teaching Excellence

Date: July 21 - July 22, 2011

Location: Garden Grove Center

Department: Technology Committee

Purpose: Training workshops highlighting technology strategies supporting faculty and staff.

Cost/purpose/funding source: \$9,000/Materials/College Support ancillary funds

19th Annual Council on Military Education in Texas and the South Conference.

Date: April 11-13, 2011

Location: Oklahoma City, OK

Department: Military/Contract Education

Purpose: Sponsorship

Cost/purpose/funding source: \$1,000/Sponsorship, Registration, Exhibit Booth/Contract Education ancillary funds

Academic Senate Strawberry Festival Fundraiser

Date: May 27-30, 2011

Location: Garden Grove Center Parking Lot

Department: Academic Senate

Purpose: To raise funds for the Academic Senate

Cost/purpose/funding source: No cost to College or District

Cultural Body Language Symposium

Date: March 11, 2011; Noon – 3:00 p.m.

Location: Le-Jao Center

Department: Diversity Committee

Purpose: Our objective will be to foster cultural tolerance and understanding and to promote a better relationship among students, staff and faculty by addressing cultural, generational and historical differences in body language, followed by a discussion about what body language means and how it can be misinterpreted.

Cost/purpose/funding source: \$450/Materials and Refreshments/ Associated Student Government funds

5th Annual VA-ACME Conference

Date: March 22-24, 2011

Location: Virginia Beach, VA

Department: Military/Contract Education

Purpose: Sponsorship (Includes one full registration and one exhibit booth)

Cost/purpose/funding source: \$2,000/Contract Education ancillary funds

Subject **7.02 GWC - Special Projects**
Meeting Mar 2, 2011 - Regular Meeting
Category 7. Authorization for Special Projects
Access Public
Type Consent

Health Fair

Date(s): March 14, 2011
Department: Student Health Services
Purpose: Promote health of students, staff and community
Cost/purpose/funding source: \$1,500 for promotion, outreach, food, and rentals from Health Services funds.

International Students Club Meeting Lunches

Date(s): Spring 2011
Department: International Student Program
Purpose: Lunches served at International Students Club meetings to retain international and resident students
Cost/purpose/funding source: \$400 for food, beverages and supplies from International Student Program funds.

Health Workforce Initiative/RHORC Los Angeles County Advisory Meeting at California Endowment

Date(s): June 13, 2011
Department: Health Professions HWI/RHORC
Purpose: Advisory meeting for college and health care industry partners in Los Angeles County
Cost/purpose/funding source: \$700 for facility and food from RHORC Trust funds.

Art Gallery Exhibit "Print Making, Print Making and Print Making"

Date(s): March 3-24, 2011
Department: Art Department
Purpose: Demonstrate & exhibit print making techniques to students
Cost/purpose/funding source: \$1,500 for refreshments, facilities, printing, vendors, and supplies from Art Gallery Trust, ASB, and Art Gallery Foundation funds.

Refreshments for Campus Meetings (PAC, Chancellor's Cabinet, Chancellor's Forums, Academic Senate, Classified Connection, College-Wide Meetings, etc.)

Date(s): Spring 2011
Department: President's Office
Purpose: Refreshments for campus meetings
Cost/purpose/funding source: \$1,000 for refreshments from President's Discretionary funds.

Subject 7.03 OCC - Special Projects
Meeting Mar 2, 2011 - Regular Meeting
Category 7. Authorization for Special Projects
Access Public
Type Consent

Belle of the Ball

Date: March 26, 2011

Department: Foundation

Purpose: Community outreach with Girls Inc., Orangewood Children's Foundation and Women Helping Women

Cost/purpose/funding: Total Amount \$1,500 from Foundation funds

Conference/Activity: Various Professional Disabled Athlete Speakers

Date: March 3, 2011 – June 30, 2011

Department: OCC's Adapted Physical Education Program

Purpose: To inspire and motivate students to further their physical and mental abilities

Cost/Purpose/Funding Source: No cost to the college

Conference/Activity: Fashion Department Building Launch

Dates: April 19, 2011

Department: OCC Fashion

Purpose: To promote the OCC campus, its facilities, and the fashion program. The event will bring industry professionals and alumni onto the campus.

Cost/ Funding Source: Total amount of \$500.00 to be paid from Fashion Department Ancillary Account

Conference/Activity: Hands Across California

Date: April 17, 2011

Department: OCC - ASOCC

Purpose: OCC's participation in the statewide fundraising event for the Foundation for California Community Colleges.

Cost/Purpose/Funding: Total Amount \$7000.00; refreshments, supplies and miscellaneous expenses to be paid from ASOCC and Foundation funds.

Conference/Activity: Math Meet Competition

Date: March 18, 2011

Department: OCC Foundation and Math & Sciences

Purpose: Competition for Orange County High School students, faculty and counselors

Cost/Purpose/Funding: Total Amount of \$4000.00 to be paid from Foundation funds

Conference/Activity: Spring Fashion Department Sale #1

Dates: March 22, 2011

Department: OCC Fashion

Purpose: To promote local industry and fundraise for Fashion Department

Cost/ Funding Source: No cost to the college.

Conference/Activity: Spring Fashion Department Sale #2

Dates: May 4, 2011

Department: OCC Fashion

Purpose: To promote local industry and fundraise for Fashion Department

Cost/ Funding Source: No cost to the college.

Conference/Activity: Student Success for Part-Time Faculty Workshop

Dates: Spring 2011

Department: Math and Sciences

Purpose: Staff development workshops for part-time math faculty

Cost/Funding Source: Total amount of \$500.00 to be paid from Math Department Ancillary funds to include food and beverages

Conference/Activity: Cultural Awareness Day

Dates: March 17, 2011

Department: International & Multicultural Committee (IMC)

Purpose: Presentation by OCC Professors

Cost/Funding Source: Total amount of \$1000.00 for refreshments and other supplies necessary for program.

Revision to Previous Board Action

Conference/Activity: The Art of Melvin Sokolsky - Curatorial collaboration with Month of Photography L.A. April 1 – April 29, 2011

Date: Reception – *Revised to change date to Saturday, April 16, 6-10 p.m. from April 23rd, 2011 due to Easter Holiday*

Department: Frank M. Doyle Arts Pavilion Visual and Performing Arts

Purpose: Public reception with fashion show and music entertainment. Catering and all refreshments

Cost/Purpose/Funding Source: Expenses \$2000.00 to be paid from ASOCC, Co Curriculum Funds and additional sponsors.

(Original Board Approval on 2-2-11)

8. Authorization for Disposal of Surplus

Subject **8.01 DIS - Disposal of Surplus**
Meeting **Mar 2, 2011 - Regular Meeting**
Category **8. Authorization for Disposal of Surplus**
Access **Public**
Type **Consent**

File Attachments

[030211Surplus.pdf \(10 KB\)](#)

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
ORANGE COAST COLLEGE				
Grand Piano	9071055	---	---	I
VHS Cassette Player	9054283	Br-S800U	14215514	I
Computerized Stereo Receiver	9023585	KR-820	21100791	I
MultiBand peak limiter	9047111	720	---	I
Scanner lid	---	SMA3 TPO	S0192124318	I
NRG lights (5)	---	---	---	I
NRG light stands (5)	---	---	---	P
Chair	---	---	---	P
Camera stabilizer	---	---	---	P
CPU Suspension rig (2)	---	---	---	P
Keyboard platform (1)	---	---	---	P
Big Screen TV	---	50UX53K	V8B811550	P
Chairs (8)	---	---	---	P
Ladder	---	---	---	I
Ladder	---	---	---	P
Shelving Unit	---	---	---	P
Keyboard	---	---	---	I
Monitor	9047220	M7768	ZV1050PLJAK	I
Monitor	9047113	M7768	ZV11503DJAK	I
Sign	---	---	---	I
Switches/power equipment (1 box)	---	---	---	I
Monitor	9047013	VCDT521582-2M	3.19015E+11	I
Monitor	9047012	VCDT521582-2M	3.19015E+11	I
Monitor	9047011	VCDT521582-2M	3.19015E+11	I
Monitor	9047014	VCDT521582-2M	3.19015E+11	I
Computer	9053559	M8493	XB234063HRN	I
Computer	9053437	M8493	XB209HK2MIX	I
Computer	9053436	M8493	XB209HKOMIX	I
Computer	9053435	M8493	XB209HKIMIX	I
Computer	9046456	M8493	XB209HHGMIX	I
Monitor	9056814	HV-MS00VSU	12370067	I
Monitor	9056990	Ultraflat74	LCAB2651514	I
Monitor	9030259	PVM-1390	5007489	I
Printer	9053164	Phaser3400	JC68-006964	I
VCR-TV	9031509	PV-M1368	I8AC30441	P
Monitor	9023927	PVM-1380	2005801	I
VHS Cassette Player	9035315	BR-5500U	7213889	I

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Printer	9064793	K550	MY69F612QX	I
VHS Cassette Player	9022217	BR-5500U	7213894	I
VHS Cassette Player	9023863	BR-5500U	14215506	I
VHS Cassette Player	9023876	BR-5500U	14215408	I
VHS Cassette Player	9018320	AG-1150	K9MM01846	I
Club Mac Hard drive	---	D740X	380298	I
Hard drive	---	D740X	380243	I
Hard drive	---	D740X	380283	P
Hard drive	---	D740X	380250	I
Hard drive	---	D740X	380248	I
Hard drive	---	D740X	380258	P
Hard drive	---	D740X	380282	I
Hard drive	---	D740X	380257	I
Hard drive	---	D740X	380307	I
Hard drive	---	D740X	380280	I
Hard drive	---	D740X	380299	I
Hard drive	9046710	D740X	380235	I
Hard drive	9046876	D740X	380073	I
Tripod	9023605	3063	---	I
Misc Boom Pole Parts	---	---	---	I
Computer slings (1 box)	---	---	---	P
Misc parts (1 box)	---	---	---	P
Chair	---	---	---	P
Typewriter & desk	9017946	---	---	P
Monitor	9030028	---	---	P
Life Form Manikin	9065260	Cparlene	---	P
Life Form Manikin	9065259	Cparlene	---	P
Micro Medical Spirometer	9070924	MicroLab	24354	P
Micro Medical Spirometer	9070980	MicroLab	24349	P
Calibration Syringe	9028701	763722	4270	I
Fax machine	9055919	FAX2900	U60074J4J917037	I
Typewriter	9040024	EM501	A71369379	I
Computer	9033653	M5-183	XB1120W0KXS	I
Server	9053308	M8493	XB220013M33	I
Computer	9046862	M8493	XB21106YM1X	I
Ventilator	9028863	7200	970080	P
Ventilator	9071262	7200	917486	P
Ventilator	9071263	7200	927009	P

ITEM DESCRIPTION	ASSET NO.	MODEL NO.	SERIAL NO.	CONDITION F=FAIR P=POOR I=IRREPARABLE
Spirometer	9034970	---	S3109	I
Refrigerator	9040140	RM18F5WX	---	P
Refrigerator	9040141	---	---	P
Incubator	2000606	Imperial II	---	P
Autoclave	2000604	Keller 310	---	P
Dishwasher	9023130	H-900	---	P
Filamatic Vial Filler	2005699	AB	---	P
Refrigerator	9019925	3639662821	---	P
Microscope	2005711	---	---	P
Microscope	2005715	---	---	P
Microscope	9034463	---	---	P
Microscope	---	SZ-4	---	P
Water Bath	2000563	---	3811211	P
Magnetic Stirrer	---	---	PC-353	P
Stir Plate	---	SP-A1025B	27318052	P
Lab Cart	---	---	---	P
Coat Rack	---	---	---	P
Card Printer	9071839	DC550	---	I

9. Authorization to Enter Into Standard Telecourse Agreements

Subject **9.01 CCC - Standard Telecourse Agreements**
Meeting Mar 2, 2011 - Regular Meeting
Category 9. Authorization to Enter Into Standard Telecourse Agreements
Access Public
Type Consent

It is recommended that the Board authorize the Board President, or designee, to sign the Agreements and any related documents, indicating approval by the Board of Trustees.

CONCEPTS IN MARKETING

Lake Michigan College (MO)

Term of Agreement: January 13, 2011 – May 31, 2011

TRANSITIONS THROUGHOUT THE LIFE SPAN

University of Cincinnati – Raymond Walters College (OH)

Term of Agreement: March 29, 2011 – March 28, 2012

Fiscal Impact: No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

File Attachments

[Telecourses.pdf \(90 KB\)](#)

10. Approval of Clinical Contracts

Subject **10.01 OCC - Clinical Contracts**
Meeting Mar 2, 2011 - Regular Meeting
Category 10. Approval of Clinical Contracts
Access Public
Type Consent

After review by District's General Counsel, and the College President, it is recommended by the Chancellor that authorization be given to enter into an Agreement and Amendment with the following institutions relating to Instructional programs within the Coast Community College District. The Board President, or designee, is authorized to sign the agreements, amendments, or any related documents, indicating approval by the Board of Trustees. (Only copies of non-standard agreements are attached to each Trustee's Agenda.)

NEW AGREEMENT

Dr. Jay Bauman, DDS
Standard Clinical Affiliation Agreement
Orange, CA
Term: March 3,2011 to March 1, 2016
Compensation: None

Fiscal Impact: Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in approved clinical rotations (For field experience agreements, the District provides only Worker's Compensation insurance). These District provided insurance coverages are in effect while the student is on-site at facility. The District realizes savings by utilizing off-campus clinical and field experience training facilities.

11. Approval of Standard Agreements

Subject	11.01 CCC – Standard Agreements
Meeting	Mar 2, 2011 - Regular Meeting
Category	11. Approval of Standard Agreements
Access	Public
Type	Consent

Approve District Standard Scope of Work #2011- 35 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services.

After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the District Standard Scope of Work #2011-35 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for the New Hire Safety Orientation for Category A for Chevron field employees. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$32,640 income, payable in five payments based upon completion of each of five project milestones.

Approve District Standard Scope of Work #2011- 36 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services.

After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the District Standard Scope of Work #2011-36 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for PTEC C110 Media Enhancements for the online Introduction to Process Technology course. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$22,350 income, payable in five payments based upon completion of each of five project milestones.

Approve District Standard Scope of Work #2011- 37 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services.

After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the District Standard Scope of Work #2011-37 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for the Leading Change classroom workshop. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$24,480 income, payable in five payments based upon completion of each of five project milestones.

Approve District Standard Scope of Work #2011- 38 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services.

After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the District Standard Scope of Work #2011-38 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for the Ergonomics Policies for Supervisors workshop. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$12,000 income, payable in five payments based upon completion of each of five project milestones.

Approve District Standard Scope of Work #2011- 39 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services.

After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the District Standard Scope of Work #2011-39 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for the Operator Development Roadmap. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$1,800 income, payable in five payments based upon completion of each of five project milestones.

Subject **11.02 OCC - Standard Agreements**
Meeting Mar 2, 2011 - Regular Meeting
Category 11. Approval of Standard Agreements
Access Public
Type Consent

Authorization to Enter Into a Standard Agreement for Contracted Educational Services between the Coast Community College District (Orange Coast College) and the USMC / Fort Pendleton for the purpose of offering instruction in Residential Electrical (CNST A275).

After review by the College President and the Vice President of Administrative Services, it is recommended that authorization be given to enter into an Agreement for Contracted Educational Services agreement between the Coast Community College District (Orange Coast College) and the USMC for the purpose of offering instruction in Residential Electrical as requested by the company from *03/03/2011* through *0110412011*.

Fiscal Impact: OCC to receive \$21,218.00 for this contract. Net proceeds will go to the OCC 1 USMC account after direct costs of the program

12. Authorization for Purchase of Institutional Memberships

Subject 12.01 CCC – Institutional Memberships
Meeting Mar 2, 2011 - Regular Meeting
Category 12. Authorization for Purchase of Institutional Memberships
Access Public
Type Consent

Renewal

Name and Acronym: Servicemembers Opportunity Colleges (SOC) Consortium

Term of Membership: January 1, 2011 — December 31, 2013

Cost: None

Purpose: A consortium of national higher education institutions and associations that functions in cooperation with the Department of Defense (DoD) and the Military Services to help meet the voluntary needs of servicemembers, family members and DoD civilians.

Subject 12.02 OCC - Institutional Memberships
Meeting Mar 2, 2011 - Regular Meeting
Category 12. Authorization for Purchase of Institutional Memberships
Access Public
Type Consent

Name and Acronym: Association of Core Texts and Courses (ACTC)

Term of Membership: 2011

Cost: \$500.00

Purpose: To develop alliances with college and universities where core texts and courses are critical to admissions decisions; to facilitate the establishment of transfer admissions agreements with these institutions throughout the United States; to maintain eligibility for participation by students, faculty, and staff at annual conferences; to assist in the constant improvement of core text pedagogies.

REVISION TO PREVIOUS BOARD ACTION

Name and Acronym: Western Regional Honors Council (WRHC)

Term of Membership: 2011

Cost: *Revised to \$75.00 from \$50.00 due to dues increase*

Purpose: to maintain and develop alliances with college and university honors programs; to facilitate the establishment of transfer admissions agreements with these institutions throughout the western United States; to maintain eligibility for participation by students, faculty, and staff at annual conferences; to assist in the constant improvement of honors education, as well as honors transfer, scholarship, continuing education, and research opportunities; to contribute to the development and improvement of honors program policies.
(Original Board Approval on 8/18/10)

13. Authorization for Sailing Program

Subject **13.01 OCC - Sailing Program**
Meeting Mar 2, 2011 - Regular Meeting
Category 13. Authorization for Sailing Program
Access Public
Type Consent

The following non-credit classes will be offered by the Marine Programs Office during the period of March 3, 2011 - June 30, 2012. The presenters will be paid at a fixed rate or percentage of income based on actual enrollment. Instructor fees will be charged against individual ticket budget numbers and paid from Sailing Center funds. (P)=percentage and (F) =flat rate.

PROFESSIONAL EXPERTS

USCG APPROVED RADAR COURSES

Radar Observer Unlimited, Fee: \$750, 40 hours

Radar Observer Refresher, Fee: \$450, 24 hours

Radar Observer Renewal, Fee: \$200, 8 hours

Presenters: Ronald Mealey, Jeffrey White, Scott McClung, John Butcher, Thomas Gunn

REVISIONS TO PREVIOUS BOARD ACTION

PROFESSIONAL EXPERTS

BASIC SAFETY TRAINING (STCW Certificate); FEE: \$750 to \$895, 40 hours,

Revised to add presenters: Thomas Gunn, John Butcher (F)

(Prior approval 1/19/2011)

RADAR, Fee: \$125, 9 hours, Revised to add presenter: Ronald Mealey (F)

(Prior approval 1/19/2011)

14. Personnel Items

Subject **14.01 DIS - Personnel Items**
Meeting **Mar 2, 2011 - Regular Meeting**
Category **14. Personnel Items**
Access **Public**
Type **Consent**

- a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations
- b. Authorization for Leaves of Absence
- c. Authorization for Changes in Assignments, Academic Staff
- d. Authorization for Schedule Changes, Classified Staff
- e. Authorization for Professional Experts

File Attachments Open.pdf (18 KB)
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PERSONNEL ITEMS

a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations

It is recommended that the following resignations be accepted and/or layoffs and terminations be authorized:

Classified Management

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Action</u>	<u>Effective Date</u>
Duncan, Jane	CCC	Special Project Supervisor	Resign	02/28/11

b. Authorization for Leaves of Absence

It is recommended that authorization be given for the following leaves of absence:

Classified

Raddavong-Jaime, Anna, DIS, Information Systems Tech I, 100% LOA/wop for the period 03/07/11 to 10/10/11 for military service.

Samples, Jerri, OCC, Child Care Center Assistant, 100% LOA/wop for the period 01/10/11 to 06/15/11 for personal reasons.

c. Authorization for Changes in Assignments, Academic Staff

It is recommended that authorization be given for the following change in a contract assignment for academic personnel:

Faculty

Pre-Retirement Reduced Load

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Keegan, Mary Kay	GWC	Instructor, Nursing	100%	50%	Fall 2011

d. Authorization for Schedule Changes, Classified Staff

It is recommended that authorization be given for the following temporary or permanent schedule changes in Classified Staff:

Pre-Retirement Reduced Load

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Digiovanni, Nancy	GWC	Accounting/Fiscal Specialist	100%	75%	01/24/11
Trulin, Mary	GWC	Accounting Tech, Sr	100%	75%	02/07/11

On Call Hours Over Contract

<u>Name</u>	<u>LOC</u>	<u>Title</u>	<u>Start Dt</u>	<u>End Dt</u>
Needham, Carol	CCC	Guidance Assistant	02/07/11	6/30/11
Wang, Michelle	CCC	Admission/Rec.Tech II	01/03/11	6/30/11

Temporary Schedule Changes

<u>Name</u>	<u>LOC</u>	<u>Title</u>		<u>From</u>	<u>To</u>	<u>Start Dt</u>	<u>End Dt</u>
Whistler, Jillian	OCC	Child Care Eligibility Asst		72.5%	100%	04/01/11	06/30/11

e. Authorization for Professional Experts

It is recommended that authorization be given for the following professional experts:

Professional Experts over \$10,000.00

Salinas-Rumps, Sallie, CCC, to coordinate Project Success and assist with the Orange County One-Stop Center plans, for the period 02/19/11 to 05/18/11, to be paid by timecard at \$10.00 per unit, 220 units per week for 12 weeks, compensation to be \$26,400.00.

Other Professional Experts

Brooks, Lynell, OCC, to provide Enrollment Services, for the period 05/01/11 to 05/29/11, to be paid at \$100.00 per unit, 3 units per week for 4 weeks, compensation not to exceed \$1,200.00.

French, Ann S., CCC, to provide database design services for the Business Education Statewide Advisory Committee (BESAC) website, for the period 03/03/11 to 04/29/11, to be paid by timecard at \$10.00 per unit, 12.5 units per week for 8 weeks, compensation to be \$1,000.00.

Hawksley-Greer, Ashley B., GWC, to serve as support in the necessary preparations for the "Patrons Chefs for Scholarships" event, for the period 03/03/11 to 06/30/11, to be paid by timecard at \$10.00 per unit, 12.5 units per week for 16 weeks, compensation to be \$2,000.00.

Jameson, Joseph, GWC, to assist baseball coach, for the period 03/01/11 to 04/30/11, to be paid at \$10.00 per unit, 21.43 units per week for 7 weeks, compensation not to exceed \$1,500.00.

15. Authorization for Independent Contractors

Subject 15.01 CCC – Independent Contractors
Meeting Mar 2, 2011 - Regular Meeting
Category 15. Authorization for Independent Contractors
Access Public
Type Consent

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement.

\$10,000 AND OVER

IC Name: Denise Cusano Instructional Design, Inc.

Services: Instructional Design Services for Chevron Products Company Master Services Agreement (Board approved: 2/3/10), SOW #2011-35, New Hire Safety Orientation for Category A, \$20,400; SOW #2011-36, PTEC C100 Media Enhancements, \$1,000; SOW #2011-37 Leading Change, \$4,800; SOW #2011-39, Operator Development Roadmap, \$500.

Payment Schedule/Compensation: \$26,700 paid by percentage of completion of project deliverables broken down into five stages of completion.

Term of Agreement: March 3, 2011 – June 30, 2011

Source of Funding: Chevron Products Company in support of this project.

IC Name: Stephenson, Jon

Services: Instructional Design Services for Chevron Products Company Master Services Agreement (Board approved: 2/3/10), SOW #2011-37, Leading Change.

Payment Schedule/Compensation: \$15,600 paid by percentage of completion of project deliverables broken down into five stages of completion.

Term of Agreement: March 3, 2011 – June 30, 2011

Source of Funding: Chevron Products Company in support of this project.

IC Name: Smemoe, Kristi

Services: Instructional Design Services for Chevron Products Company Master Services Agreement (Board approved: 2/3/10), SOW #2011-36, PTEC C110 Media Enhancements.

Payment Schedule/Compensation: \$10,500 paid by percentage of completion of project deliverables broken down into five stages of completion.

Term of Agreement: March 3, 2011 – June 30, 2011

Source of Funding: Chevron Products Company in support of this project.

UNDER \$10,000

IC Name: Karaffa and Associates, LLC

Services: Provide speaker for the Business Education Statewide (BESAC) Conference on topic of Leadership and Education.

Payment Schedule/Compensation: \$1,000 one-time payment; dependent upon delivery of speech and submission of invoice for a total amount of \$1,000.

Term of Agreement: March 2, 2011 – June 30, 2011

Source of Funding: CTE-VTEA – IB Discipline/Industry Collaborative for Business Education (BIC) grant

IC Name: Abram, Erin
Services: Outreach, Marketing, and Recruitment of new military students.
Payment Schedule/Compensation: \$20/hour paid monthly; contract amount to \$7,000 dependent upon number of hours worked.
Term of Agreement: March 3, 2011 – June 30, 2011
Source of Funding: Contract Education funds

IC Name: Oskorus, David
Services: Under the Chevron Products Company Master Services Agreement (Board approved: 2/3/10), develop 7-10 interactive pages in Flash for Chevron SOW #2011-30, Redesign of Safety CBT's project - \$1,000; develop two Flash interactions on the properties of gas for SOW #2011-36, PTEC C110 Media Enhancements - \$3,800.
Payment Schedule/Compensation: \$4,800 paid at 50% upon delivery of first version and 50% upon approval of final version after feedback is incorporated.
Term of Agreement: March 3, 2011 – June 30, 2011
Source of Funding: Chevron Products Company in support of this project.

IC Name: Denise Cusano Instructional Design, Inc.
Services: Instructional Design Services for Chevron Products Company Master Services Agreement (Board Approved: 2/3/10), SOW #2011-38, Ergonomics Policies for Supervisors.
Payment Schedule/Compensation: \$2,500 paid by percentage of completion of project deliverables broken down into five stages of completion.
Term of Agreement: March 3, 2011 – June 30, 2011
Source of Funding: Chevron Products Company in support of this project.

IC Name: Lamonte, Denise A.
Services: Instructional Design Services for Chevron Products Company Master Services Agreement (Board Approved: 2/3/10), SOW #2011-38, Ergonomics Policies for Supervisors.
Payment Schedule/Compensation: \$7,500 paid by percentage of completion of project deliverables broken down into five stages of completion.
Term of Agreement: March 3, 2011 – June 30, 2011
Source of Funding: Chevron Products Company in support of this project.

Revision to Previous Board Action

\$10,000 AND OVER

IC Name: Fellows, Brandy
Services: Marketing, Outreach and the Recruitment of new military students.
Payment Schedule/Compensation: \$21/hour. (Revision is to increase hourly rate from \$18/per hour to \$21/per hour, raising the contract amount by \$1,560 for a total revised contract amount of \$13,560. Prior Board Approval: 6/16/10)
Term of Agreement: March 3, 2011 – June 30, 2011
Source of Funding: Contract Education funds

UNDER \$10,000

IC Name: Falero, Roberto
Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course.
Payment Schedule/Compensation: Review one lesson @ \$750/lesson; total contract amount of \$750.
Term of Agreement: July 1, 2010 – June 30, 2011 (Revision is to extend ending date. Prior Board Approval:

5/19/10)

Source of Funding: Funding from Kendall Hunt Publishers

IC Name: Gibson, Gail

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course.

Payment Schedule/Compensation: Review three lessons @ \$750/lesson; total contract amount of \$2,250.

Term of Agreement: July 1, 2010 – June 30, 2011 (Revision is to extend ending date. Prior Board Approval: 5/19/10)

Source of Funding: Funding from Kendall Hunt Publishers

IC Name: Kuespert, Jonathan

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course.

Payment Schedule/Compensation: Review one lesson @ \$750/lesson; total contract amount of \$750.

Term of Agreement: July 1, 2010 – June 30, 2011 (Revision is to extend ending date. Prior Board Approval: 5/19/10)

Source of Funding: Funding from Kendall Hunt Publishers

IC Name: Muza, Jay

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course.

Payment Schedule/Compensation: Review one lesson @ \$750/lesson; total contract amount of \$750.

Term of Agreement: July 1, 2010 – June 30, 2011 (Revision is to extend ending date. Prior Board Approval: 5/19/10)

Source of Funding: Funding from Kendall Hunt Publishers

IC Name: Neves, Douglas S.

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course.

Payment Schedule/Compensation: Review one lesson @ \$750/lesson; total contract amount of \$750.

Term of Agreement: July 1, 2010 – June 30, 2011 (Revision is to extend ending date. Prior Board Approval: 5/19/10)

Source of Funding: Funding from Kendall Hunt Publishers

IC Name: Schultz, Richard

Services: Serving as an academic advisor for a national advisory committee for the planning and development of the new Online Introduction to Physical Geology course.

Payment Schedule/Compensation: Review one lesson @ \$750/lesson; total contract amount of \$750.

Term of Agreement: July 1, 2010 – June 30, 2011 (Revision is to extend ending date. Prior Board Approval: 5/19/10)

Source of Funding: Funding from Kendall Hunt Publishers

Subject 15.02 DIS - Independent Contractors
Meeting Mar 2, 2011 - Regular Meeting
Category 15. Authorization for Independent Contractors
Access Public
Type Consent

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement.

Under \$10,000

IC Name: Cal-Quest Investigations, Inc.

Services: Provide private investigative services

Payment Schedule/Compensation: \$550 per day for up to four days, not to exceed \$2,200.

Terms of Agreement: March 3, 2011 – March 31, 2011

Source of Funding: District Funds

IC Name: Melissa Berry

Services: Indexing and organizing Risk Services internal electronic file systems including folders on U: Drive, C: Drive and other duties as assigned.

Payment Schedule/Compensation: Total contract amount \$2,016.00 to be paid at a rate of \$21.00/hour for 96 hours, to be paid upon submittal of invoice as work is completed.

Terms of Agreement: March 3, 2011 – June 30, 2011

Source of Funding: District Risk Services funds

Subject **15.03 GWC - Independent Contractors**
Meeting Mar 2, 2011 - Regular Meeting
Category 15. Authorization for Independent Contractors
Access Public
Type Consent

The following are to serve as Independent Contractors pursuant to the District's Standard Independent Contractor Agreement.

\$10,000 AND OVER

IC Name: Care Training Services c/o Waller, Vidella

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff
Payment Schedule/Compensation: \$95,000 (\$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam) to be paid as invoiced per exam date
Term of Agreement: July 1, 2010 – June 30, 2011
Source of Funding: RHORC RTC Trust funds
(Revision is to increase the total amount of compensation from \$85,000. Previous Board action: 5/19/10.)

IC Name: Health Educational Consultants c/o Bowden, Joyce

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff
Payment Schedule/Compensation: \$75,000 (\$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam) to be paid as invoiced per exam date
Term of Agreement: July 1, 2010 – June 30, 2011
Source of Funding: RHORC RTC Trust funds
(Revision is to increase the total amount of compensation from \$65,000. Previous Board action: 5/19/10.)

IC Name: Conley, Mary Louise

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff
Payment Schedule/Compensation: \$45,000 (\$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam) to be paid as invoiced per exam date
Term of Agreement: July 1, 2010 – June 30, 2011
Source of Funding: RHORC RTC Trust funds
(Revision is to increase the total amount of compensation from \$35,000. Previous Board action: 5/19/10.)

UNDER \$10,000

IC Name: Kleinpeter, John

Services: Design a signage program for the Nursing and Health Services building
Payment Schedule/Compensation: \$500, to be paid upon program completion
Term of Agreement: March 3 – June 30, 2011
Source of Funding: Health Services funds

IC Name: See below

Services: musicians for theater performance "Joseph and the Amazing Technicolor Dream Coat"
Payment Schedule/Compensation: \$8,640, to be paid \$960 per performer, payable after the last performance date
Term of Agreement: April 15 – May 15, 2011
Source of Funding: Theater Income trust funds

Anderson, Matt
Franz, Sean
Geffen, Adrienne
LaVergne, Pat
Majdecki, Jack
Miller, Charles
Shields, Craig
Shields, Perry
Woyshner, Rob

IC Name: Valenzuela, Sue

Services: To administer Certified Nurse Assistant exams and hire, train and pay qualified testing staff

Payment Schedule/Compensation: \$4,000 (\$22 per manual exam, \$10 per written exam, \$15 per oral exam and \$15 per rescheduled manual exam) to be paid as invoiced per exam date

Term of Agreement: July 1, 2010 – June 30, 2011

Source of Funding: RHORC RTC Trust funds

(Revision is to increase the total amount of compensation from \$3,000. Previous Board action: 5/19/10.)

Subject 15.04 OCC - Independent Contractors
Meeting Mar 2, 2011 - Regular Meeting
Category 15. Authorization for Independent Contractors
Access Public
Type Consent

The following are to serve as independent contractors pursuant to the District's standard independent contractor agreement.

IC Name: Angela Lopez
Services: Dance Director for Pirates of Penzance Production
Payment Schedule/Compensation: Total contract amount is \$700
Terms of Agreement: March 14 - May 9, 2011
Source of Funding: To be paid from ASOCC and ancillary funds

IC Name: City Lights Design Alliance
Services: design and project services for water line compliance with the City of Newport Beach and the Orange County Sanitation District for the expansion of the OCC School of Sailing and Seamanship
Payment Schedule/Compensation: Design service fees charged at an hourly rate of \$95; project service fees charged at \$115 per hour; travel and accommodation expenses to be paid upon receipt of documented expenses; total expense to include fees, travel, and accommodations not to exceed \$10,000.00
Terms of Agreement: March 3 2011 – June 30, 2011
Source of Funding: To be paid from Foundation funds

IC Name: Elizabeth Parker
Services: fundraising consulting services for planetarium, Hands Across California, Osher Foundation, athletics and alumni of Orange Coast College
Payment Schedule/Compensation: To be paid \$3000.00 per month as invoiced for March and April 2011
Terms of Agreement: March 3 2011 – May 15, 2011
Source of Funding: To be paid from Foundation Funds

IC Name: Gregory Pate
Services: CPR trainer for Lab School staff
Payment: Onsite, one day training for staff, to a total of \$650.00
Term of Agreement: April 7, 2011
Source of Funding: To be paid from Ancillary Funds

IC Name: Mary Lin Pardey
Services: For the purpose of presenting cruising seminars to OCC Sailing Students, as well as books and materials for sale.
Payment Schedule/Compensation: To be paid upon submittal of invoice as work is completed at a rate of 50% of course fees after direct costs. Contract amount \$3,500 for term of Contract.
Term of Agreement: March 2, 2011-June 30, 2011
Source of Funding: To be paid from Foundation and Sailing Center Funds.

REVISION TO PREVIOUS BOARD ACTION

IC Name: Captain Charles Moore
Services: Performing public lecture on Marine Plastic Pollution
Payment Schedule/Compensation: Total compensation *revised to \$2000.00* due to typographical error in original approval.

Terms of Agreement: April 7, 2010

Source of Funding: To be paid from ASOCC/Club/Foundation Funds
(Prior Board Approval on 2/2/11)

16. Approval of Purchase Orders

Subject **16.01 DIS-Purchase Orders**
Meeting **Mar 2, 2011 - Regular Meeting**
Category **16. Approval of Purchase Orders**
Access **Public**
Type **Consent**

File Attachments

[PurchaseOrderDIST.pdf \(13 KB\)](#)

PO NUM	NAME OF VENDOR	SITE	OBJECT CODE	AMOUNT
P0323109	Siemens Medical Solutions USA Inc C-Arm X-Ray machine for ABC Building-Bid #1991 (GOB) Board Date: 02/16/11	OCC-GB	6401	121,551.33
P0323104	Trend Offset Printing Spring 2011 class schedules	CCC	4321	70,817.83
P0323083	Systems Technology Associates Inc Renewal of SMA for HP server	DIS	5638	53,766.00
P0323055	Pacific Blue Micro Remote monitoring services. Board Date: 01/18/11	CCC	5899	35,580.00
P0323146	Crown Fence Co Fencing for old softball field trailer area (GOB)	OCC-GB	6129	14,930.00
P0323145	Digital Networks Group Inc Classroom A/V equipment	OCC	6412	13,066.11
P0323147	Calif Tool Welding Supply Instructional supplies	OCC	4312	10,000.00
P0323144	Fry's Electronics	CCC	4312	9,381.12
P0323154	El Camino Asphalt Paving Corp	OCC-GB	6120	8,000.00
P0323049	Dell Higher Education	OCC	4312	7,694.68
P0323155	Walters Wholesale Electric Co	OCC	4312	7,311.23
P0323091	Kim, Rosemary	CCC	5112	6,500.00
P0323125	Rutland Tool & Supply Co	OCC	4312	6,500.00
P0323038	HRMS Inc	OCC	5899	5,900.00
P0323069	ATI/Assessment Technology Institute	GWC	4312	5,865.98
P323105	Pacific Maritime Institute	OCC	5899	5,437.50
P0323141	UPS Protection Inc	DIS	4315	5,000.00
P0323056	SIGMAnet Inc	CCC	5638	4,947.98
P0323107	Action Mailing Inc	DIS	5831	4,200.12
P0323058	Community College League of Calif	GWC	5306	4,100.00
P0323037	CPP Inc	OCC	4312	3,849.75
P0323074	Bill's Camera	GWC	4312	3,550.00
P0323148	Western Illuminated Plastics Inc	OCC	4312	3,000.00
P0323123	Carolina Biological Supply	OCC	4312	2,950.93
P0323117	Stater Bros Markets	OCC	4312	2,740.00
P0323134	SARS Software Products Inc	OCC	5699	2,700.00
P0323027	Tequipment.Net	OCC	6411	2,517.68
P0323121	Walters Wholesale Electric Co	OCC	4312	2,515.46
P0323030	HB Union High School District	OCC	5857	2,500.00
P0323060	CI Solutions	GWC	4312	2,500.00
P0323072	Aardvark Clay Supply	GWC	4312	2,500.00
P0323085	Tint Pros	OCC-GB	6250	2,477.00
P0323111	ROI Networks Inc	DIS	6411	2,446.88
P0323066	CDWG	CCC	5638	2,362.58
P0323132	Allied Refrigeration Inc	OCC	4312	2,150.00
P0323106	Applied Measurement Professionals Inc	OCC	4312	2,030.00

Purchase Orders

P0323124	Refrigeration Supplies Distrib	OCC	4312	2,000.00
P0323113	Action Mailing Inc	DIS	5899	1,914.28
P0323046	Dell Higher Education	OCC	4312	1,900.79
P0323140	Sehi Computer Products Inc	OCC	4312	1,770.27
P0323118	CI Solutions	OCC	4312	1,704.09
P0323057	Total Compensation Systems Inc	DIS	5899	1,600.00
P0323131	Benner Metals Corp	OCC	4312	1,600.00
P0323062	Int'l Security Products	CCC	4321	1,560.92
P0323120	Walters Wholesale Electric Co	OCC	4312	1,534.04
P0323126	Henry Schein Inc	OCC	4312	1,525.26
P0323051	HIMSS Southern Calif	OCC	5899	1,500.00
P0323100	Tequipment.Net	OCC	4312	1,426.77
P0323156	CDWG	OCC	4312	1,215.28
P0323153	Best Buy Stores LP	OCC	4312	1,206.42
P0323142	Office Depot	OCC	4312	1,200.00
P0323122	Caltime Metals	OCC	4312	1,145.00
P0323061	TRL Systems Inc	GWC	6429	1,100.00
P0323087	Sehi Computer Products Inc	OCC-GB	4315	1,050.53
P0323082	Belnick Inc	DIS	6411	1,043.87
P0323088	Dell Higher Education	OCC-GB	4315	1,023.99
P0323033	Amer Red Cross	OCC	4312	1,000.00
P0323078	Art Supply Warehouse	GWC	4312	1,000.00
P0323092	Linthicum, Steve	CCC	5112	1,000.00
P0323064	CDWG	CCC	4315	952.76
P0323045	Office Depot	OCC	4312	900.00
P0323114	OC Printing	OCC	4312	871.09
P0323116	Harrington Industrial Plastics LLC	OCC	4312	831.55
P0323080	Hardy Diagnostics	GWC	4312	800.00
P0323093	Fisher Scientific	GWC	4312	800.00
P0323068	Community Lock & Safe Service	GWC	6250	797.33
P0323041	World Point	OCC	4312	781.27
P0323079	Home Depot	GWC	4312	750.00
P0323095	United Direct Marketing Inc	GWC	4312	725.00
P0323135	Photography by Tony Kawashima Inc	DIS	4312	717.75
P0323115	Home Depot	OCC	4312	715.28
P0323149	Aircraft Spruce & Specialty Co	OCC	4312	695.00
P0323054	Thomson West	DIS	4285	685.23
P0323130	Kilgore Int'l	OCC	4312	638.19
P0323103	Metroline Inc	DIS	4315	636.19
P0323026	Harland Technology Services	OCC	5638	630.00
P0323119	Follett Higher Education Group Inc #1094	OCC	4312	604.11
P0323127	Met Lab Corp	OCC	4312	603.83
P0323032	Placentia-Yorba Linda USD	OCC	5857	600.00
P0323151	Newegg	OCC	4312	587.04
P0323102	Black Box Resale Services	DIS	4315	576.91
P0323042	Art Supply Warehouse	OCC	4312	500.00
P0323081	Marinus Scientific	GWC	4312	500.00

Purchase Orders

P0323096	Hardy Diagnostics	GWC	4312	500.00
P0323047	Office Depot	OCC	4312	478.48
P0323089	Unisource Worldwide Inc	OCC-GB	4312	448.59
P0323035	Pocket Nurse	OCC	4312	414.00
P0323036	Henry Schein Inc	OCC	4312	408.69
P0323029	Laguna Beach Unified School District	OCC	5857	400.00
P0323128	Exacta Dental Products Inc	OCC	4312	386.71
P0323070	Blick Art Materials	GWC	4312	350.00
P0323075	McLogan's Supply Co Inc	GWC	4312	350.00
P0323084	Aardvark Clay Supply	CCC	4312	329.00
P0323110	ROI Networks Inc	DIS	4315	326.25
P0323137	Office Depot	OCC	4312	322.64
P0323028	United Direct Marketing Inc	OCC	5831	320.00
P0323050	Office Depot	DIS	4312	314.75
P0323086	Apple Computer Inc	OCC-GB	4312	300.81
P0323071	Art Supply Warehouse	GWC	4312	300.00
P0323076	Home Depot	GWC	4312	300.00
P0323129	MCM	OCC	4312	279.90
P0323031	Garden Grove Unified Schools	OCC	5857	275.00
P0323048	Office Depot	OCC	4312	272.53
P0323044	Los Alamitos Unified School Dist	OCC	5857	250.00
P0323152	Digital Networks Group Inc	OCC	4677	242.95
P0323034	Medical Graphics Corp	OCC	4312	226.63
P0323040	Alpha Card Systems LLC	OCC	4312	205.21
P0323112	ROI Networks Inc	DIS	5638	205.00
P0323063	CI Solutions	CCC	4312	200.00
P0323101	Anixter	DIS	4315	197.98
P0323098	Fisher Scientific	GWC	4312	150.00
P0323059	Sehi Computer Products Inc	GWC	4315	145.44
P0323065	City of Fountain Valley	CCC	5899	135.00
P0323136	Apple Computer Inc	OCC	4315	127.24
P0323133	Western Graphics Plus	OCC	4321	108.91
P0323043	Art Supply Warehouse	OCC	4312	100.00
P0323077	Follett Higher Education Group Inc #1181	GWC	4312	100.00
P0323024	Precision Dynamics Corp	GWC	4312	99.60
P0323073	Art Supply Warehouse	GWC	4312	95.00
P0323067	SIGMAnet Inc	CCC	4315	88.26
P0323150	Sehi Computer Products Inc	DIS	4312	87.63
P0323094	Apple Computer Inc	GWC	4315	85.91
P0323143	MCM	OCC-GB	4312	80.30
P0323139	Crucial Technology	GWC	4315	63.05
P0323138	Office Depot	CCC	4312	55.63
P0323097	Hardy Diagnostics	GWC	4312	50.00
P0323053	Consolidated Office Systems	DIS	4312	48.78
P0323099	Amazon.com	CCC	6301	40.45
P0323039	CDWG	DIS	4312	27.11

Total

\$502,553.63

Object Code Legend

- 3000-3999 Staff Benefits
- 4200-4299 Books, Replacement of
- 4300-4799 Supplies/Printing
- 5100-5199 Consultants/Lecturers
- 5200-5299 Conferences/Travel
- 5300-5399 Dues/Memberships/Subscriptions
- 5400-5499 Insurance
- 5500-5599 Utilities/Services/Contracts
- 5600-5601 Film Rental
- 5630-5673 Repairs/Equipment and Facilities
- 5682-5699 Lease/Rentals
- 5700-5899 Other Expense of Operations
- 6100-6299 Site/Site Improvements/Building
- 6300-6399 Books, New Acquisitions
- 6400-6499 Equipment, New/Replacement

17. Ratification/Approval of Checks

Subject **17.01 DIS - Ratification/Approval of Checks**
Meeting **Mar 2, 2011 - Regular Meeting**
Category **17. Ratification/Approval of Checks**
Access **Public**
Type **Consent**

File Attachments

[CheckApproval3-2-2011.pdf \(31 KB\)](#)

NUMBER	NAME OF VENDOR	AMOUNT
0152178	CCC Contract Education Military Student Fee Reconciliation	1,507,941.69
0152577	Medco Health Solutions Inc Medical Prescription Claims	271,210.95
0152574	ACSIG Dental / Edge District Dental Claims and Admin Fees	259,742.65
0152381	Keenan & Associates District PIPS Worker's Compensation Premiums	168,125.00
0152293	Coast Community College Dist CCCD Medical Claims	162,871.35
0152575	Coast Community College Dist CCCD Medical Claims	161,009.96
0152380	Coast Community College Dist CCCD Medical Claims	115,424.18
0152588	CCCD Student Refunds Student Refunds	54,008.65
0152626	North OC Comm College District Open PO for on-line service for Voyager library	50,878.00
0152597	El Camino Asphalt Paving Corp OCC Campus Parking Lots Asphalt Repairs	45,400.00
0152499	Constellation NewEnergy Inc Electricity District Wide	42,938.87
0152317	CCCD Student Refunds Student Refunds	42,782.74
0152529	Pacific Blue Micro Hardware SMA for computer maintenance dept.	36,671.12
0152252	Xerox Corp Paper for Graphics Dept.	36,637.14
0152525	OCC AS #1500-1050-58520 Banner CSC Clearing	34,650.62
0152210	OCE' Financial Services Inc Lease of Oce highspeed copier for print shop.	33,741.77
0152238	SunGard Higher Education Inc Tech Support and Sevice for Project Voyager	31,504.22
0152166	Apple Computer Inc Computers for digital media software design	30,960.16
0152489	Delta Health Systems Medical Administrative Fees	27,823.50
0152189	Eaton Cummings Group Partnership Independent contractor-District's Vision 2010	25,000.00
0152180	Chefs Toys Advantage	22,992.95

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0152185	Computerland of Silicon Valley	22,076.26
0152667	Xerox Corp	20,125.19
0152216	Pitney Bowes Reserve Account	20,000.00
0152455	Waxie Sanitary Supply	19,360.83
0152187	Dell Higher Education	18,474.94
0152487	Blue Cross	16,752.12
0152208	OCC Ancillary#1000-24750-8070	16,575.00
0152656	The Gas Co	16,004.30
0152630	OCC Food Services	15,000.00
0152456	Xerox Corp	14,317.63
0152291	Alliant Insurance Services Inc	13,750.00
0152297	Action Mailing Inc	12,190.68
0152222	Ralph Andersen & Associates	11,666.00
0152543	Southern Calif Edison Co	11,042.65
0152217	Pocket Nurse	10,748.22
0152234	Southern Calif Edison Co	9,754.21
0152647	Sehi Computer Products Inc	7,735.67
0152576	First Colony Life Insurance Co	7,205.20
0152184	CompuCom Systems Inc	7,187.64
0152239	T & L Printing Inc	7,019.81
0152172	Atkinson Andelson Loya Ruud & Romo	6,669.60
0152659	Townsend Public Affairs Inc	6,550.00
0152427	Paton Group	6,198.75
0152366	Thyssenkrupp Elevator	6,192.00
0152412	Digital Networks Group Inc	5,960.56
0152373	Xerox Corp	5,675.51
0152244	Union Bank	5,265.41
0152329	HRMS Inc	5,200.00
0152410	Culinary Software Services Inc	5,028.95
0152219	Postmaster	5,000.00
0152395	Buddy's All-Star Inc	4,930.75
0152635	PGINET Consulting	4,845.00
0152354	SIGMAnet Inc	4,579.50
0152605	Goodwill of OC	4,135.00
0152340	OCC Food Services	4,129.85
0152608	Graybar Electric	4,005.53
0152201	Mandate Resource Services LLC	4,000.00
0152596	Drew & Associates	4,000.00
0152488	Care Resources Inc	3,997.50
0152624	MSC Industrial Supply Co	3,991.12
0152514	Kelly Equipment	3,871.95
0152212	Office Depot	3,640.37
0152192	Fisher Scientific	3,605.82
0152429	Professional Turf Specialties Inc	3,500.00

0152295	Vision Service Plan	3,450.25
0152316	Carolina Biological Supply	3,441.12
0152368	Union Bank	3,429.90
0152400	Certified Transportation Services Inc	3,417.87
0152443	State Board of Equalization	3,411.00
0152290	Sea-Clear Pools Inc	3,400.00
0152215	Stephanie Phonsiri	3,250.00
0152227	Lim Schramm	3,250.00
0152408	CR & R Inc	3,230.06
0152419	ii Fuels, Inc	3,083.15
0152174	Baker & Taylor	3,075.48
0152538	Signs etc	3,074.35
0152382	3M Co	3,048.00
0152531	Pinnacle Radio Inc	2,936.25
0152579	AJ Kirkwood & Associates Inc	2,820.00
0152512	Hoover Printing & Lithography Inc	2,631.75
0152503	Evan's Gunsmith Shooters World Inc	2,585.00
0152513	ii Fuels, Inc	2,553.02
0152665	Waxie Sanitary Supply	2,530.33
0152361	SVM LP	2,522.95
0152198	Kelly Paper	2,490.45
0152401	Chem Pro Laboratory Inc	2,478.00
0152322	Electro Systems Electric	2,400.00
0152173	B & P Services Inc	2,309.13
0152391	Andtech Corporation	2,252.84
0152242	Texon II	2,250.00
0152682	CCCD Workers Comp Trust Fund	2,242.41
0152497	Cerritos Franchise Inc	2,181.00
0152599	Eureka Calif Career Info Sys	2,120.63
0152522	OCC Ancillary #1000-24750-5120	2,066.00
0152197	Hoover Printing & Lithography Inc	2,045.59
0152404	Coastline Equipment Co	2,036.68
0152606	GovConnection Inc	2,025.22
0152649	Smith Pipe & Supply Inc	1,985.44
0152344	PGINET Consulting	1,955.00
0152364	The Gas Co	1,947.70
0152658	Time Warner Cable	1,944.22
0152394	Baker & Taylor	1,909.15
0152195	Tran Doan Ha	1,824.00
0152337	Mesa Consolidated Water Dist	1,800.28
0152398	CAPP:Computerized Assess & Placement Prog.	1,800.00
0152585	CAPP:Computerized Assess & Placement Prog.	1,800.00
0152441	Spicers Paper Inc	1,783.50
0152517	Mobile Modular Management Corp	1,738.91

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0152302	Aquatic Eco-Systems Inc	1,655.66
0152357	Southern Calif Edison Co	1,638.15
0152664	Verizon Wireless	1,605.20
0152371	Vietnamese Community of OC	1,600.00
0152453	Vietnamese Community of OC	1,600.00
0152454	Vietnamese Community of OC	1,600.00
0152616	Irvine Pipe & Supply	1,545.96
0152226	Scantron Corp	1,506.00
0152205	Nat'l League for Nursing Accrediting Commiss	1,500.00
0152183	City of Garden Grove	1,445.61
0152411	Dell Higher Education	1,383.15
0152646	SC Signs & Supplies LLC	1,349.59
0152457	Yale Chase Equipment & Services Inc	1,276.66
0152233	Snap-on Industrial	1,261.83
0152367	tw telecom holdings Inc	1,237.28
0152509	Harland Technology Services	1,214.00
0152162	ACS Education Services Inc	1,201.75
0152526	OCC Food Services	1,197.68
0152598	Emergency Medical Products Inc	1,196.42
0152541	Sony Cierge	1,155.13
0152444	StreetWise Networks LLC	1,115.00
0152320	Chef's Toys Advantage	1,107.07
0152342	Office Depot	1,104.89
0152581	Baker & Taylor	1,101.29
0152328	Hoover Printing & Lithography Inc	1,054.88
0152235	Spicers Paper Inc	1,047.30
0152403	CI Solutions	1,036.81
0152595	Design Science Inc	1,017.96
0152657	Time Warner Cable	990.00
0152251	World Book Inc	945.04
0152445	SunGard Higher Education Inc	925.00
0152446	SunGard Higher Education Inc	925.00
0152351	Wendy Rakochy	924.00
0152622	Landauer Inc	921.93
0152527	Office Depot	907.65
0152591	Clark Security Products	902.63
0152193	Gale Group Inc	885.38
0152634	Performance Envelope Inc	885.23
0152296	ABC Companies	884.55
0152620	Young Jea Kim	880.00
0152383	AA Equipment	878.26
0152633	Perfect Field	858.04
0152421	Landauer Inc	822.54
0152520	Mutual Liquid Gas & Equipment	811.87

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0152323	Fisher Scientific	790.08
0152614	Home Depot	772.27
0152335	Main Electric Supply Co	770.74
0152663	Verizon Wireless	755.73
0152213	On Track	752.30
0152530	Jerry Patterson	731.14
0152177	Callahan & Blaine	722.75
0152625	NCS Pearson Inc	718.13
0152683	CCCD Workers Comp Trust Fund	702.87
0152544	Michael Taylor	700.00
0152666	Susan Wilcox	693.00
0152204	Mustang Mechanical Contracting	685.00
0152292	Amer Fidelity Assurance	675.50
0152583	Battery Systems Inc	670.47
0152631	Office Depot	656.70
0152547	Verizon California	650.65
0152519	MSC Industrial Supply Co	643.03
0152343	On-Site LaserMedic Corp	638.72
0152548	Xerox Corp	636.25
0152434	Sea-Clear Pools Inc	632.50
0152532	Lorraine Prinsky	629.74
0152247	Verizon Wireless	617.21
0152416	GWC Foundation	586.86
0152433	Rhino Electric Supply	576.16
0152623	Lynde-Ordway Co	560.79
0152515	Kelly Paper	559.60
0152352	Rhino Electric Supply	548.75
0152637	Powertron Battery Co	543.96
0152362	T-Mobile USA	540.08
0152490	First Health	518.70
0152590	Child Development Centers	507.00
0152176	Builders Security Locks & Services Inc	503.36
0152245	United States Postal Service	500.00
0152580	ATI/Assessment Technology Institute	500.00
0152619	Kelly Paper	491.17
0152496	Carolina Biological Supply	485.27
0152535	Psychological Solutions Inc Deborah Silveria	477.00
0152405	Command Decisions Systems & Solutions Inc	475.00
0152508	Graybar Electric	462.76
0152250	Susan Wilcox	462.00
0152389	Amtech Elevator Services	461.44
0152516	LaserWerx	460.95
0152350	Rain Bird Services Corp	454.69
0152660	Turf Tire Distributors	454.36

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0152452	Verizon Wireless	454.27
0152600	Forrest Manufacturing Co Inc	432.72
0152587	Caston Office Solutions	427.16
0152586	Carolina Biological Supply	422.55
0152179	CCC ISD	422.25
0152209	OCE'	405.00
0152327	Home Depot	397.30
0152632	Orange Coast Auto Repair	394.53
0152607	Grainger	385.13
0152319	Certified Transportation Services Inc	384.96
0152341	OCLC Inc	383.59
0152418	HW Wilson Co	383.19
0152502	W. Dunn III	382.03
0152528	Orange Coast Auto Repair	380.64
0152681	CCCD Workers Comp Trust Fund	370.40
0152611	Hearlihy	362.53
0152645	Samy's Camera	358.71
0152431	Registrations for You	355.00
0152363	The Gas Co	353.29
0152651	SoundTree	349.61
0152668	Yale Chase Equipment & Services Inc	349.33
0152450	Verizon Wireless	344.79
0152387	All-Pack Co Inc	340.60
0152609	GWC Food Services	337.86
0152491	Kimberly Allen	333.40
0152326	GST	333.32
0152578	Airgas West Inc	329.46
0152384	Academic Senate	325.00
0152220	Prince Enterprises Inc	324.74
0152321	Dunn Edwards Corp	322.92
0152428	Pitney Bowes Inc	322.61
0152246	Verizon California	322.23
0152500	Dell Higher Education	322.13
0152593	Computerland of Silicon Valley	318.00
0152449	Verizon California	317.62
0152621	Rose Anne Kings	313.87
0152506	Gale Group Inc	306.84
0152432	Registrations for You	305.00
0152224	Rutan & Tucker LLP	304.00
0152423	Vincent Ngo	300.00
0152304	Art Supply Warehouse	296.03
0152652	South Coast Air Quality Mgmt District	293.21
0152584	C2 Reprographics	292.05
0152385	Accurate Termite & Pest Control	289.00

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0152206	Newport-Mesa Unified Sch Dist	285.00
0152365	Thomas Scientific	270.00
0152355	Sign-Mart	269.11
0152171	AT & T	266.90
0152325	Grainger	266.31
0152582	Baker Rentals & Sales Inc	265.08
0152417	Home Depot	260.93
0152518	Conrad Moreno	256.40
0152314	Cal-Wal Gypsum Supply	252.24
0152301	Andtech Corporation	234.00
0152451	Verizon Wireless	233.26
0152181	Chronicle Guidance Publications Inc	231.00
0152536	Ammone Raddavong-Jaime	222.90
0152240	TALX Corp	218.20
0152604	Ganahl Lumber Co	215.53
0152601	FRS Environmental	214.50
0152610	GWC Petty Cash	210.28
0152163	Adair, Kevin	207.05
0152638	Programmer's Paradise	204.71
0152627	Mary O'Connor	202.98
0152392	Aramark Uniform Services	202.35
0152545	The Shredders	197.00
0152218	Portacraft Inc	195.75
0152231	Siemens Water Technologies Corp	192.54
0152248	VWR Int'l Inc	190.29
0152501	Digital Networks Group Inc	184.23
0152546	Toshiba Business Solutions	182.63
0152339	Nguyen, Dennis	181.00
0152436	Sehi Computer Products Inc	180.78
0152415	Grainger	179.38
0152309	AT & T	175.64
0152603	Gale Group Inc	170.57
0152199	Claire Kyllingstad	169.04
0152308	AT & T	168.14
0152375	Xerox Corp	165.63
0152299	Amer Red Cross	165.00
0152300	Amer Red Cross	165.00
0152200	LAMA Books	164.60
0152194	Getty Images (US) Inc	159.95
0152655	Suburban Water Systems	159.70
0152358	Sparkletts	158.67
0152229	Security Signal Devices	157.85
0152225	Safety & Fire Equipment Co Inc	156.50
0152330	Johnstone Supply	156.10

0152505	Federal Express Corp	156.03
0152338	Minuteman Plumbing & Drains	154.50
0152196	Home Depot	152.77
0152592	Coastal Press Inc	152.25
0152324	Gist, Damon	151.71
0152223	Reardon, Matthew	151.00
0152237	Styles, Scott	151.00
0152202	Steven Mihatov	150.00
0152236	Storage Place	150.00
0152318	CDT Inc	150.00
0152498	Chevron	147.23
0152448	Verizon California	147.13
0152230	Shred Confidential Inc	146.25
0152442	Staples Advantage	145.00
0152169	AT & T	144.58
0152644	Rhino Electric Supply	142.77
0152661	Unisource Worldwide Inc	142.46
0152439	Snap-on Industrial	142.08
0152521	Donavan Nielsen	141.19
0152315	Calif Chamber of Commerce	140.74
0152298	Airgas West Inc	138.93
0152426	Office Depot	138.63
0152303	Aramark Uniform Services	134.90
0152345	Portacraft Inc	134.14
0152332	Kelly Paper	133.55
0152203	Minuteman Plumbing & Drains	132.50
0152386	Aircraft Spruce & Specialty Co	128.87
0152370	Verizon California	128.27
0152331	Jones, Reed	128.00
0152228	Sea-Clear Pools Inc	126.78
0152648	Melissa Simpson	126.60
0152618	JK Electronics Distributors Inc	126.38
0152182	CIT Technology Fin Serv Inc	123.98
0152175	Beach City Lift Inc	120.21
0152523	OCC Ancillary #1000-24750-6550	120.00
0152372	Frank Woodard	114.00
0152390	Anderson, Kelly	114.00
0152420	Gary Kinzer	114.00
0152422	Martin Naftel	114.00
0152388	Amer Red Cross	110.00
0152504	Extron Electronics	109.10
0152542	South Coast Air Quality Mgmt District	109.00
0152214	Pacific Blue Micro	107.50
0152333	Ly, Vy	102.97

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0152406	Corona Del Mar High School	100.00
0152438	Smog & Gas of Costa Mesa	100.00
0152662	Verizon California	99.98
0152353	Seal's Compressed Gases	99.75
0152494	Baker & Taylor	98.42
0152402	Choi, Eric	95.95
0152170	AT & T	90.91
0152414	Estancia High School	90.00
0152654	Marsha Stead	86.65
0152617	JD Lock & Key	85.00
0152241	Sarah Taylor	81.00
0152305	AT & T	80.46
0152524	OCC Ancillary #1000-24750-6551	80.00
0152413	Edison High School	75.00
0152424	Kim Thi Nguyen	75.00
0152493	AT & T	72.80
0152334	Maddox, Katie	70.00
0152311	AT & T	66.23
0152312	Bio-Rad Laboratories Inc	63.64
0152628	OCC Ancillary #1000-24750-6550	60.00
0152313	Bolsa Grande High School ASB	55.00
0152612	Lorraine Henry	51.46
0152356	Smog & Gas of Costa Mesa	50.00
0152407	Costa Mesa High School	50.00
0152539	Smog & Gas of Costa Mesa	50.00
0152650	Smog & Gas of Costa Mesa	50.00
0152397	Elizabeth Caluag	48.96
0152492	Allied Refrigeration Inc	48.47
0152602	Fry's Electronics	46.74
0152188	Corine Doughty	44.72
0152190	Eversoft	44.17
0152507	Grainger	43.94
0152360	Stater Bros Markets	42.15
0152641	Prudential Overall Supply Co	41.10
0152629	OCC Ancillary #1000-24750-6551	40.00
0152589	Chefs Toys Advantage	38.61
0152636	Pitney Bowes Presort Services Inc	38.38
0152306	AT & T	36.75
0152307	AT & T	36.75
0152511	Home Depot	32.27
0152243	Time Warner Cable	32.16
0152430	Prudential Overall Supply Co	30.65
0152232	Smith, Sarah	30.00
0152399	Carolina Biological Supply	29.89

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0152221	Prudential Overall Supply Co	29.07
0152642	Prudential Overall Supply Co	29.07
0152165	Amazon.com	28.19
0152510	Hewlett Packard	28.09
0152191	Federal Express Corp	27.78
0152207	OCC Ancillary #1000-24750-6580	25.52
0152369	US Bank	25.00
0152613	Henry Schein Inc	25.00
0152540	SoCal Office Technologies Inc	24.31
0152249	Wards Natural Science	23.56
0152495	Calif Tool Welding Supply	21.70
0152347	Prudential Overall Supply Co	20.76
0152643	Prudential Overall Supply Co	20.76
0152294	Vision Service Plan	20.35
0152425	OC Dept of Education	20.00
0152440	Sparkletts	20.00
0152348	Prudential Overall Supply Co	19.48
0152640	Prudential Overall Supply Co	19.48
0152594	Crown Ace Hardware	19.22
0152349	Prudential Overall Supply Co	19.11
0152534	Prudential Overall Supply Co	19.11
0152639	Prudential Overall Supply Co	19.11
0152533	Prudential Overall Supply Co	18.62
0152336	McMaster-Carr	18.15
0152211	Oce' Imagistics Inc	17.77
0152409	Crown Ace Hardware	17.38
0152346	Prudential Overall Supply Co	16.28
0152396	Calif Tool Welding Supply	16.20
0152374	Stater Bros Markets	15.98
0152186	Constellation NewEnergy Inc	15.00
0152537	Rhino Electric Supply	14.68
0152435	Seal's Compressed Gases	13.50
0152653	Springdale Ace Hardware	13.26
0152164	Alan's Lawnmower & Garden Ctr Inc	12.56
0152359	State Board of Equalization	12.23
0152310	AT & T	11.37
0152168	AT & T	11.22
0152393	AT & T	11.10
0152615	Hub Auto Supply	10.81
0152437	Smardan Supply Co-Orange Coast	8.83
0152447	The Gas Co	6.95
0152167	AT & T	1.87

Total

\$ 3,869,633.74

18. Check List for General Obligation Bond Fund

Subject **18.01 DIS - General Obligation Bond Fund**
Meeting **Mar 2, 2011 - Regular Meeting**
Category **18. Check List for General Obligation Bond Fund**
Access **Public**
Type **Consent**

File Attachments

[CheckApprovalBond3-2-20111.pdf \(13 KB\)](#)

NUMBER	NAME OF VENDOR	AMOUNT	PROJECT
0152271	Digital Networks Group Inc OCC Bldg CHS and Lab Sciences	454,382.86	420207
0152464	Anderson Charnesky Structural Steel Inc OCC Bldg CHS and Lab Sciences	198,000.00	420207
0152253	Apple Computer Inc OCC Bldg CHS and Lab Sciences	173,222.13	420207
0152669	Best Contracting Services Inc OCC Bldg CHS and Lab Sciences	112,251.00	420207
0152276	Landmark Site Contractors GWC Learning Resource Ctr Ph1	104,881.50	420356
0152287	Vector Resources Inc GWC Learning Resource Ctr Ph1	98,499.99	420356
0152557	CW Driver CCC Land Development	89,143.77	420894
0152462	Alpha Mechanical Heating & Air Conditioning OCC Bldg CHS and Lab Sciences	74,449.00	420207
0152476	CW Driver CCC Land Development	73,775.23	420894
0152378	Mikron Instruments OCC Bldg CHS and Lab Sciences	72,642.62	420207
0152267	Dauphin Human Design OCC Bldg CHS and Lab Sciences	71,016.29	420207
0152268	Dell Higher Education OCC Bldg CHS and Lab Sciences	47,234.13	420207
0152679	RVH Constructors Inc OCC Bldg CHS and Lab Sciences	44,235.00	420207
0152554	Computerland of Silicon Valley OCC Bldg CHS and Lab Sciences	36,589.63	420207
0152571	Superior Asphalt Paving Inc OCC Upgrd Parking Lots	33,968.00	420250
0152377	CEM Lab OCC Bldg CHS and Lab Sciences	32,062.00	420207
0152270	Dept of General Services OCC Upgrd Auditorium Music Complex	31,345.00	420201
0152673	Dell Higher Education OCC Bldg CHS and Lab Sciences	30,657.18	420207
0152480	Kamran & Co Inc OCC Student Center	29,934.00	420249
0152483	LPA Inc CCC Land Development	29,669.95	420894
0152558	Dell Higher Education	26,888.36	420207

	OCC Bldg CHS and Lab Sciences		
0152477	Dennison Electric Inc	26,094.00	420249
	OCC Student Center		
0152465	Anderson Charnesky Structural Steel Inc	22,000.00	420207
0152563	Knorr Systems Inc	21,615.50	420293
0152471	CareFusion 211 Inc	20,266.65	420207
0152675	Elljay Acoustics Inc	20,128.00	420207
0152573	Tri-Anim Health Services	19,876.18	420207
0152275	KI	19,238.85	420207
0152473	Continental Plumbing Inc	19,113.00	420249
0152273	Essel Technologies Services Inc	19,060.00	420894
0152461	AEPC Group LLC	18,595.65	420249
0152680	UCMI Inc	18,080.00	420207
0152286	UCMI Inc	16,800.00	420249
0152264	CareFusion 211 Inc	14,625.00	420207
0152670	Best Contracting Services Inc	12,473.00	420207
0152469	Bergelectric Corp	11,161.00	420207
0152677	ISEC	10,613.00	420207
0152565	Medical Brokers West	10,335.00	420207
0152674	DMA Greencare Contracting Inc	10,088.00	420207
0152671	C & S Solutions	10,047.22	420207
0152556	Costello Sewing Machine Inc	8,892.45	420207
0152463	Alpha Mechanical Heating & Air Conditioning	8,272.00	420207
0152470	Briggs Electric Inc	7,717.00	420292
0152379	Mobile Modular Management Corp	7,325.40	420297
0152484	Sierra Lathing Co Inc	7,011.00	420249
0152676	Interpipe Contracting Inc	6,838.00	420207
0152468	Barco Products Co	6,597.00	420249
0152283	Sign-Mart	6,428.80	420207
0152572	Tangram	6,311.08	420207
0152269	Dept of General Services	5,773.80	420201
0152552	Climatec Building Technologies Group	4,620.92	420292
0152560	Fisher Scientific	3,468.30	420207
0152564	Laerdal Medical Corp	3,383.27	420207
0152278	Marina Landscape Inc	3,364.74	420356
0152481	Kamran & Co Inc	3,326.00	420249
0152568	Prentke Romich Company	3,237.25	420207
0152478	Dennison Electric Inc	2,899.00	420249
0152550	Carolina Biological Supply	2,537.16	420207
0152561	Glumac	2,457.00	420894
0152277	Location Air	2,250.00	420292
0152672	Cosco Fire Protection Inc	2,153.00	420207
0152266	City Of Newport Beach	2,150.00	420894
0152472	City of Newport Beach	2,150.00	420894

420249	2,124.00	Continental Plumbing Inc	0152474
420207	2,038.41	So Cal Soil & Testing Inc	0152284
420207	1,941.04	Forestry Suppliers Inc	0152479
420207	1,938.25	Armstrong Medical Industries Inc	0152466
420894	1,818.14	C2 Reographics	0152256
420207	1,781.32	Nasco Modesto	0152281
420207	1,758.03	GovConnection Inc	0152274
420207	1,521.58	Kaplan Early Learning Co	0152562
420207	1,495.00	Creation Engine Inc	0152475
420207	1,278.00	State Board of Equalization	0152486
420207	1,268.75	CareFusion 211 Inc	0152376
420249	1,224.00	MTGL Inc	0152566
420207	1,179.00	ISEC	0152678
420249	990.00	P2S Engineering	0152567
420207	989.00	1800Wheelchair.com	0152458
420207	978.21	Emergency Medical Products Inc	0152272
420207	950.90	Carolina Biological Supply	0152265
420894	945.00	Willdan Geotechnical	0152288
420207	900.00	R & L Medical Co	0152569
420894	835.09	C2 Reographics	0152259
420249	779.00	Sierra Lathing Co Inc	0152485
420249	630.00	Liberty Glass & Metal Inc	0152482
420207	604.00	Elite Construction Equipment Rental	0152559
420207	573.12	Community Playthings	0152553
420894	497.53	C2 Reographics	0152257
420207	469.00	Skullis Unlimited Int'l Inc	0152570
420207	450.61	Cone Instruments LLC	0152555
420207	373.86	Marina Landscape Inc	0152279
420207	360.47	Ablenet Inc	0152460
420894	339.84	C2 Reographics	0152260
420894	255.01	C2 Reographics	0152254
420207	203.62	Attainment Co Inc	0152467
420207	203.53	C2 Reographics	0152263
420894	200.59	C2 Reographics	0152262
420894	190.75	C2 Reographics	0152258
420894	188.00	OC Treasurer-Tax Collector	0152282
420207	153.33	Claffin Medical Equipment	0152551
420207	123.44	Steele Supply Co	0152285
420894	101.03	C2 Reographics	0152255
420894	88.20	C2 Reographics	0152261
420207	80.48	A Daigger Co	0152459
420207	68.00	1800Wheelchair.com	0152549

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Total

19. Authorization for Special Payments

Subject **19.01 OCC - Special Payments**
Meeting Mar 2, 2011 - Regular Meeting
Category 19. Authorization for Special Payments
Access Public
Type Consent

Payment of \$1400.00 for the 2011-2012 annual accreditation fee for the Committee on Accreditation in Electroneurodiagnostic Technology. This is required for the accreditation of the program

Payment of \$1800.00 for the 2011-12 annual institutional fee for the Joint Review Committee on Education in Radiologic Technology, Chicago, IL . This is required for the accreditation of the programs.

Payment of \$750 for Program 2011-2012 Annual fees to the "Committee on Accreditation for Polysomnographic Technologists Education", Westchester IL This is required for the Polysomnographic Technology accreditation.

ACTION ITEMS

(Green Pages)

The following action items require individual motions and votes before these items can be implemented. Board actions which would have the effect of emending current District policies will be specifically noted. Current policies affected will be referenced.

20. Approval of Agreements

Subject 20.01 DIS - Approve Renewal of Service Agreement between Mandate Resource Services, LLC and the Coast Community College District for Mandated Cost Claim Preparation Services

Meeting Mar 2, 2011 - Regular Meeting

Category 20. Approval of Agreements

Access Public

Type Action

Approve Renewal of Service Agreement between Mandate Resource Services, LLC and the Coast Community College District for Mandated Cost Claim Preparation Services

1. Background:

The California State Constitution provides that agencies may recover costs associated with carrying out programs mandated by the State of California. In order to obtain a reimbursement, claims must be properly filed each year by the designated due dates. Although the State has not allocated funds to pay these claims in the last several years, failure to file the claims on time results in the District being ineligible for reimbursements when funds become available. The State now owes the District over \$3 million for claims dating back to 2003-2004.

The District currently files claims for the Integrated Waste Management, Open Meetings Act, and Collective Bargaining programs. The costs of preparing these claims are also reimbursable through the Mandate Reimbursement program. New test claims are also occasionally filed and, if approved, are available for reimbursement. Mandate Resource Services has prepared the District claims in a reliable, effective manner. New available programs are identified and, when appropriate, claims are filed. Laws and claiming instructions are kept current to maximize the District claims.

2. Goal/Purpose:

- a. To properly prepare State mandated cost reimbursement claims
- b. To be updated on laws, programs, and information related to State mandated costs

3. Recommendation:

After review by the Vice-Chancellor, Administrative Services and District General Counsel, it is recommended by the Chancellor that the Board approve the Service Agreement between Mandate Resource Services, LLC and the District. This Agreement provides for claims preparation and services related to the State Mandated Cost programs. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 4)

4. Fiscal Impact:

Cost of \$8,000 is reimbursable through the mandated cost reimbursement program. Net cost: \$0.

File Attachments

[Mandate Resources.pdf \(67 KB\)](#)

Subject **20.02 GWC - Approve Non-Standard Work for Hire Agreement between Marius Cucurny and the Coast Community College District for Community Based Job Training (CBJT) Grant**

Meeting Mar 2, 2011 - Regular Meeting

Category 20. Approval of Agreements

Access Public

Type Action

Approve Non-Standard Work for Hire Agreement between Marius Cucurny and the Coast Community College District for Community Based Job Training (CBJT) Grant

1. Background Information: Golden West College is the subcontractor for CBJT Grant. Marius Cucurny will participate in the Grant as the Faculty Lead to reach the goals and purposes as described in Item 2.

2. Goal/Purpose:

1. Participate in all curriculum related collaborations with CBJT partners
2. Prepare course outlines, certificates, and major documents
3. Manage the outline and certificate material through the curriculum committee
4. Prepare the state applications for program major and career certificates
5. Manage the state applications through the LOWDL and Chancellor's Office processes
6. Develop and prepare all instructional material (presentations, learning modules, projects, etc.) for each course in the program appropriate for national level adoption

3. Comments:

4. Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the agreement between Marius Cucurny and the Coast Community College District for participation in the 2010-2011 Golden West College/CBJT Grant Project, from March 3 through June 30, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 7)

5. Fiscal Impact: \$7,200 to be paid from CBJT Grant funds.

File Attachments

[Cucurny Work For Hire Agreement.pdf \(51 KB\)](#)

Subject 20.03 GWC - Approve Non-Standard Work for Hire Agreement between Tom Hersh and the Coast Community College District for Community Based Job Training (CBJT) Grant

Meeting Mar 2, 2011 - Regular Meeting

Category 20. Approval of Agreements

Access Public

Type Action

Approve Non-Standard Work for Hire Agreement between Tom Hersh and the Coast Community College District for Community Based Job Training (CBJT) Grant

1. Background Information: Golden West College is the subcontractor for CBJT Grant. Tom Hersh will participate in the Grant as the Faculty Lead to reach the goals and purposes as described in Item 2.

2. Goal/Purpose:

1. Participate in all curriculum related collaborations with CBJT partners
2. Prepare course outlines, certificates, and major documents
3. Manage the outline and certificate material through the curriculum committee
4. Prepare the state applications for program major and career certificates
5. Manage the state applications through the LOWDL and Chancellor's Office processes
6. Develop and prepare all instructional material (presentations, learning modules, projects, etc.) for each course in the program appropriate for national level adoption

3. Comments:

4. Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the agreement between Tom Hersh and the Coast Community College District for participation in the 2010-2011 Golden West College/CBJT Grant Project, from March 3 through June 30, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 6)

5. Fiscal Impact: \$7,200 to be paid from CBJT Grant funds.

File Attachments

[Hersh Work For Hire Agreement.pdf \(51 KB\)](#)

Subject 20.04 OCC - Approve Agreement between the United States Sailing Associations (US SAILING) and the Coast Community College District (OCC School of Sailing & Seamanship) for the Purpose of Expanding on-the-water Boater Safety Training as a Recognized Powerboat Training Center

Meeting Mar 2, 2011 - Regular Meeting

Category 20. Approval of Agreements

Access Public

Type Action

Approve Agreement between the United States Sailing Associations (US SAILING) and the Coast Community College District (OCC School of Sailing & Seamanship) for the Purpose of Expanding on-the-water Boater Safety Training as a Recognized Powerboat Training Center

Background: The OCC School of Sailing & Seamanship has been a US SAILING Certified sailing school for more than 10 years. US SAILING recently received a grant from the USCG for the purpose of expanding on-the-water boater safety training. As a recognized Powerboat Training Center we will be able to benefit from.

Goal/Purpose: Provide and promote on-the-water boater safety training in collaboration with US SAILING.

Comments (if any): We will also benefit from advertising paid for by the grant drawing more students to our courses. Reviewed by Risk Services and General Counsel

Recommendation Statement: After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Agreement between US SAILING and the Coast Community College District (OCC School of Sailing & Seamanship) to provide and promote on-the-water boater safety training . The Agreement outlines the responsibilities of both parties. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 3)

Fiscal Review and Impact: The school receives a \$9,000.00 grant to be used for approved powerboat and engine equipment purchases.

File Attachments

[Powerboat Training - Agreement.pdf \(865 KB\)](#)

21. Personnel Action Items

Subject	21.01 DIS - Adoption of Chancellor Position Profile
Meeting	Mar 2, 2011 - Regular Meeting
Category	21. Personnel Action Items
Access	Public
Type	Action

Adoption of Chancellor Position Profile

On February 22, 2011, the Chancellor Search Committee convened for its organizational meeting. After reviewing the Chancellor position profile at its meeting, the Chancellor Search Committee has submitted the profile to the full Board of Trustees for review and comment. After Trustee review and comment, it is recommended by the Secretary of the Board that the position profile be adopted. (The Chancellor position profile was not available at the time the agenda was produced. Copies will be distributed at the March 2, 2011 Board Meeting)

Subject 21.02 DIS - Adopt a Memorandum of Understanding (MOU) between the Coast Community College District and the Coast Federation of Classified Employees (CFCE), Authorizing the Voluntary Separation Program – Option B, “Retirement at Age 50 with District Benefits”

Meeting Mar 2, 2011 - Regular Meeting

Category 21. Personnel Action Items

Access Public

Type Action

Adopt a Memorandum of Understanding (MOU) between the Coast Community College District and the Coast Federation of Classified Employees (CFCE), Authorizing the Voluntary Separation Program – Option B, “Retirement at Age 50 with District Benefits”

1. Background: Based on the current fiscal crisis, the District has determined it would be beneficial for planning and reorganization purposes to allow separations through a voluntary means. To that end, the District is offering a Voluntary Separation Program (VSP) – Option B to allow retirement at the age of 50 versus waiting to the age of 55 for members of the Coast Federation of Classified Employees (CFCE) bargaining unit.

This Board agenda item, if approved, will authorize a Voluntary Separation Program (VSP) – Option B, designed to help bridge the budget deficit anticipated for the 2011-12 FY.

In order to participate, interested employees shall submit an Irrevocable Letter of Retirement to the District Office of Human Resources on or before 5 p.m. on Friday, April 15, 2011.

Employees participating in VSP – Option B will not be eligible to receive the \$10,000 offered under the original Voluntary Separation Program (VSP).

2. Recommendation Statement: Adopt the MOU between the Coast Community College District and the Coast Federation of Classified Employees (CFCE) authorizing a Voluntary Separation Program (VSP) – Option B, “Retirement at Age 50 with District Benefits,” for members of the Coast Federation of Classified Employees (CFCE), as specified in the attached MOU. A report addressing the number of participants and fiscal impact will be presented to the Board following the conclusion of the program. (See Attachment # 9)

3. Fiscal Review & Impact: Fiscal impact will be driven by program participation.

File Attachments

[VSP MOU CFCE 3-2-11 BOARD.pdf \(150 KB\)](#)

Subject: 21.03 DIS - Authorize the Voluntary Separation Program – Option B, “Retirement at Age 50 with District Benefits” for the Association of Confidential Employees (ACE) and the Coast District Management Association (CDMA) employees

Meeting Mar 2, 2011 - Regular Meeting

Category 21. Personnel Action Items

Access Public

Type Action

Authorize the Voluntary Separation Program – Option B, “Retirement at Age 50 with District Benefits” for the Association of Confidential Employees (ACE) and the Coast District Management Association (CDMA) employees

1. Background: Based on the current fiscal crisis, the District has determined it would be beneficial to allow separations for reorganization planning through a voluntary means. To that end, the District is offering a Voluntary Separation Program (VSP) – Option B to allow retirement the age of 50 versus waiting to the age of 55 for classified managers and confidential employees.

This Board agenda item, if approved, will authorize a Voluntary Separation Program (VSP) – Option B, designed to help bridge the budget deficit anticipated for the 2011-12 FY.

In order to participate, interested employees shall submit an Irrevocable Letter of Retirement to the District Office of Human Resources on or before 5 p.m. on Friday, April 15, 2011.

Employees participating in VSP – Option B will not be eligible to receive the \$10,000 offered under the original Voluntary Separation Program (VSP).

2. Recommendation Statement: Adopt the Voluntary Separation Program (VSP) – Option B, “Retirement at Age 50 with District Benefits,” for classified managers and confidential employees as specified in the attached document. A report addressing the number of participants and fiscal impact will be presented to the Board following the conclusion of the program. (See Attachment # 8)

3. Fiscal Review & Impact: Fiscal impact will be driven by program participation.

File Attachments

[VSP - ACE - CDMA - 3-2-11 BOARD.pdf \(110 KB\)](#)

Subject **21.04 DIS - Approval of Contractors for FY 2010-2011 Pursuant to District's Standard Annual Agreement for Contractor Services**

Meeting Mar 2, 2011 - Regular Meeting

Category 21. Personnel Action Items

Access Public

Type Action

Approval of Contractors for FY 2010-2011 Pursuant to District's Standard Annual Agreement for Contractor Services

It is requested the Board approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2010-2011. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price. The Board President, or designee is authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Road Masters Bus Lines
2803 W. 5th Street
Santa Ana CA 92703

Pro Image Signs
4299 Slater Avenue
Fountain Valley CA 92708

Elrod Fence Company
6459 Mission Blvd
Riverside CA 92507

22. Buildings and Grounds Approvals

Subject 22.01 DIS - Authorization to File Notice of Completion
Meeting Mar 2, 2011 - Regular Meeting
Category 22. Buildings and Grounds Approvals
Access Public
Type Action

Authorization to File Notice of Completion

It is recommended that authorization be given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

OCC Consumer Health & Science Bldg. (ABC Building): Bid No. 1965

Contractor: FM & Sons
Category A – Earthwork/Grading

Contractor: DMA Greencare Contracting, Inc.
Category B – Landscape/Irrigation

Contractor: Brian DeVries Construction, Inc.
Category C – Concrete

Contractor: Industrial Masonry, Inc.
Category D – Masonry

Contractor: Anderson Charnesky Structural Steel, Inc.
Category E – Steel

Contractor: ISEC
Category F – Finish Carpentry/Lab Furnishings & Equipment

Contractor: Best Contracting Services, Inc.
Category G – Roofing/Waterproofing

Contractor: Best Contracting Services, Inc.
Category H – Sheet Metal

Contractor: Heinaman Contract Glazing
Category I – Glass & Glazing

- Contractor: Richard & Richard Construction Co., Inc.
Category J – Drywall/Plaster/Framing/Fireproof/Doors/Hardware
- Contractor: Precision Floor Covering, Inc.
Category K – Ceramic Tile
- Contractor: Elljay Acoustics, Inc.
Category L – Acoustical Ceilings
- Contractor: SCS Flooring Systems, Inc.
Category M - Flooring
- Contractor: Industry Coatings
Category N – Painting
- Contractor: RVH Constructors Inc.
Category O – Project Specialties/Toilet Partitions/Signage
- Contractor: Mitsubishi Electric & Electronics USA, Inc.
Category P – Elevators
- Contractor: Cosco Fire Protection Inc.
Category Q – Fire Protection
- Contractor: Alpha Mechanical Heating and Air Conditioning
Category R – HVAC/Plumbing
- Contractor: Bergelectric Corporation
Category T – Electrical/Fire Alarm/Low Voltage Systems

OCC Horticulture Storage Electric Project: Bid No. 1983

- Contractor: Native Electrical Construction, Inc.

23. General Items of Business

Subject **23.01 DIS - Nomination of Board Vice President Jim Moreno for the 2010 Marian Bergeson Award**

Meeting Mar 2, 2011 - Regular Meeting

Category 23. General Items of Business

Access Public

Type Action

Nomination of Board Vice President Jim Moreno for the 2010 Marian Bergeson Award

It is recommended by Board Clerk Prinsky that Trustee Jim Moreno be nominated for the 2010 Marian Bergeson Award by the Board of Trustees.

Since joining the Board in December 2006, Trustee Moreno has demonstrated his commitment to the community as a volunteer on his own time, and as an active and engaged Board Member who initiated new policies and programs that strengthened the operations of the Board, enhanced transparency and openness in all District governance matters and supported the interests of student programs and initiatives. Trustee Moreno served as Board President in 2009 and Clerk of the Board in 2010.

The Board Secretary is directed to file the appropriate nomination papers with the Orange County School Boards Association to finalize Trustee Moreno's nomination, on behalf of the Board. (See Attachment # 1)

File Attachments

[Bergeson Nomination - Trustee Jim Moreno.pdf \(41 KB\)](#)

Subject **23.02 DIS - Election of Members to the California Community College Trustees (CCCT)**
Meeting Mar 2, 2011 - Regular Meeting
Category 23. General Items of Business
Access Public
Type Action

Election of Members to the California Community College Trustees (CCCT)

The CCCT holds elections each year for one-third of its membership of 21 community college trustees throughout California. CCCT has submitted a roster of candidates to each community college district in California. The Board of Trustees can vote for up to eight candidates. Votes are due to the CCCT offices in Sacramento no later than April 25, 2011. A packet of information on the 12 candidates running for CCCT in 2011 is attached to each Trustee's agenda. (See Attachment # 10)

2011 CCCT Election

Candidates are listed in Random Drawing Order

- Tina Park, Los Angeles CCD
- Jim Moreno, Coast CCD
- David Wheeler, Yuba CCD
- Stephen Castellanos, San Joaquin Delta CCD
- *Laura Casas Frier, Foothill-DeAnza CCD
- Nancy Chadwick, Palomar CCD
- *Mary Figueroa, Riverside CCD
- Robert Jones, Los Rios CCD
- Michael Davenport, Gavilan CCD
- *Paul J. Gomez, Chaffey CCD
- Greg Bonaccorsi, Ohlone CCD
- Pauline Larwood, Kern CCD

*Incumbent

File Attachments 2011 CCCT Board Election Ballot Packet.pdf (2,228 KB)

24. Resolutions

Subject **24.01 DIS - Resolution # 11-09 in Support of California Community Colleges Budget Priorities and Principles**

Meeting **Mar 2, 2011 - Regular Meeting**

Category **24. Resolutions**

Access **Public**

Type **Action**

Adoption of Resolution # 11-09 in Support of California Community Colleges Budget Priorities and Principles (See Attachment # 2)

25. Approval of Minutes

Subject **25.01 DIS - Approval of Minutes**
Meeting Mar 2, 2011 - Regular Meeting
Category 25. Approval of Minutes
Access Public
Type Action

After review by the Secretary of the Board of Trustees, it is recommended by the Board Clerk that the Minutes of the following meetings be approved:

Special Meeting of February 5, 2011

File Attachments

[Min 2-5-11 Special Meeting.pdf \(10 KB\)](#)

26. Policy Implementation

Subject 26.01 Adoption of Policy BP 2228 (010-2-16) Board of Trustees' Audit and Budget Committee

Meeting Mar 2, 2011 - Regular Meeting

Category 26. Policy Implementation

Access Public

Type Action

Adoption of new Policy BP 2228 (010-2-28), Board of Trustees' Audit and Budget Committee and deletion of BP 2221 (010-2-16) Board of Trustees' Audit Committee and BP 2226 (010-2-26) Board of Trustees' Budget Committee

At the February 16, 2011 meeting, the Board reviewed and discussed proposed new policy BP 2228 (010-2-28) Board of Trustees' Audit and Budget Committee and deletion of BP 2221 (010-2-16) Board of Trustees' Audit Committee and BP 2226 (010-2-26) Board of Trustees' Budget Committee.

After review by the Secretary of the Board of Trustees, it is recommended by the Board Clerk that the Board adopt new policy BP 2228 (010-2-28) Board of Trustees' Audit and Budget Committee and delete BP 2221 (010-2-16) Board of Trustees' Audit Committee and BP 2226 (010-2-26) Board of Trustees' Budget Committee.

(See Attachment # 5)

File Attachments

[Audit and Budget Policy.pdf \(133 KB\)](#)

27. Close of Meeting

Subject	27.01 - 27.02 Close of Meeting
Meeting	Mar 2, 2011 - Regular Meeting
Category	27. Close of Meeting
Access	Public
Type	Action

27.01 Public Comment (Items Not on Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

27.02 Adjournment



Special Meeting

Board of Trustees

Coast Community College District

Board Room

February 5, 2011 at 8:30 a.m.

MINUTES

A Special Meeting of the Board of Trustees of the Coast Community College District was held on February 5, 2011 in the Board Room at the District Office.

1. Call to Order

Board President Jerry Patterson called the meeting to order at 8:30 a.m.

2. Roll Call

Trustees Present: Jerry Patterson, Lorraine Prinsky, Jim Moreno, David Grant,
Mary Hornbuckle

Trustees Absent: Student Trustee Lee Fuller

3. Opportunity for Public Comment

There were no requests to address the Board during Public Comment.

4. Greetings/Breakfast/Introductions

Board President Patterson introduced Neil and Joanne Bodine.

5. Legal Perspectives on the Role of the Board of Trustees

The Board received a presentation of legal perspectives on the role of the Board of Trustees from Dr. Jack Lipton, District General Counsel.

6. Developing a Shared Vision Regarding Leadership and Trust (Facilitated by Neil and Joanne Bodine)

A discussion was facilitated by Neil and Joanne Bodine concerning a shared vision of leadership and trust between the Board and the Executive Leadership Management team.

7. Recess to Closed Session

There was no Closed Session.

8. Adjournment

There being no further business, it was moved by Mr. Moreno and seconded by Ms. Hornbuckle to adjourn the meeting.

Motion carried with the following vote:

Aye: Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle

No: None

The meeting was adjourned at 3:09 p.m.

Secretary of the Board of Trustees

**COAST COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES' DIRECTIVES LOG**
Prepared by the Secretary of the Board of Trustees

#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I = In Progress P = Pending
1	Feb 16, 2011	Lorraine Prinsky 2 nd Jim Moreno	Chancellor	Provide a report on efforts to increase student success in the Coast Community College District.	May 18, 2011	P
2	Feb 2, 2011	Jim Moreno 2 nd Mary Hornbuckle	Vice Chancellor, Finance & Admin. Services	Provide a report on rentals at the District Office facilities.	March 2, 2011	P
3	Feb 2, 2011	Mary Hornbuckle 2 nd Jim Moreno	Vice Chancellor, Human Resources	Provide a report concerning the appointment of Seth Daugherty as OCC Instruction Librarian.	March 2, 2011	P
4	Nov 17, 2010	Mary Hornbuckle 2 nd Walt Howald	Board Clerk/Board Secretary	Provide report on work activities performed by Townsend Public Affairs.	March 2, 2011	P
5	Nov 17, 2010	Jim Moreno 2 nd Mary Hornbuckle	Chancellor	Refer Bullying Report to a Policy Task Force to provide a draft policy on Bullying at a future Board Meeting.	Pending	P
6	Nov 17, 2010	Jerry Patterson 2 nd Jim Moreno	Chancellor	Provide status report on review of Board policies.	March 16, 2011	P
7	Nov 17, 2010	Lorraine Prinsky 2 nd Walt Howald	Chancellor	Request for a future update from November 2009 report on OCC Student Funding matters.	2 nd Quarter 2011	P
8	Aug 19, 2010	Mary Hornbuckle; 2 nd Lorraine Prinsky	Chancellor/District General Counsel	Review Agreement with Time Warner Cable for the purpose of utilizing a dedicated circuit connection between Golden West College data network and Time Warner Cable, and return to the Board in August 2011 for reconsideration.	August 2011	P
9	May 19, 2010	Jim Moreno: 2 nd Walt Howald	Chancellor/Vice Chancellor of Ed Services & Technology	Provide the Board with a comprehensive report to include a two-year and five-year plan of what the District's anticipated Information Technology needs are, or are projected to be.	April 6, 2011	P

#	Meeting Date	Requested via Action by the Board of Trustees	Responsible District Party	Directive	Agenda due Date	Status I= In Progress P=Pending
10	Dec 9, 2009	Lorraine Prinsky; 2 nd Walt Howald	Chancellor	Provide the Board with frequent updates on the District's compliance with the 50% Law and FON, and provide the Board with an understanding of the impact of the ENDS Program on the 50% Law.	Ongoing	P
11	July 16, 2008	Walt Howald; 2 nd Jim Moreno	Chancellor	The Vice Presidents at the three colleges, Academic Senate Presidents among other District-wide groups will discuss coordination of college curricula matters including CTE and occupational course and program duplication. Written status report on progress of President Obama's American Graduation Initiative.	Ongoing	P
12	Sept 17, 2008	Jim Moreno; 2 nd Mary Hornbuckle	Chancellor	Provide status of diversity in the District. Strongly suggest to the extent possible that College Presidents and Human Resources ensure diverse committees in the hiring process. Request for a presentation on diversity in hiring be presented to the Board annually. Also include diversity and demographic breakdown of students at each campus and for all cities served by the District.	Spring 2011	P
13	Sept 17, 2008		Chancellor	Develop Vision 2020, a strategic plan for the District over the coming decade. Regular attention to it and updating as necessary are assumed.	May 18, 2011	P
14	Feb 2, 2011		District Foundation Directors	Provide an annual report on the Foundations.	February each year	P

Orange County School Boards Association

2010 Marian Bergeson Award

Nomination Summary

Trustee Jim Moreno, Vice President, Coast Community College District Board of Trustees

1. Coast Community College District Board Vice President Jim Moreno has served the community as Trustee since December 2006, and was re-elected to the Board in November 2010. In addition, Trustee Moreno has provided over thirty-five years of public service experience to make a difference for his community, and the students and staff of the Coast Community College District.
2. As an elected member of the Coast Community College District governing board, Trustee Moreno created the Career Technical Education Task Force in January 2007. Mr. Moreno's leadership and collaboration with the administration and faculty of Orange Coast College resulted in a \$450,000 solar education grant for Orange Coast College from the California Community Colleges State Chancellor's Office. Mr. Moreno's efforts led to the creation of a Board of Trustees' Career Technical Education Committee which in collaboration with the District's Chancellor, has worked to coordinate grant and fundraising efforts among the three colleges of the District. Mr. Moreno is also a founding member, and Chair of the Board's Audit and Budget Committee. As a new Trustee, Mr. Moreno initiated and co-authored the Board of Trustees' Code of Ethics, adopted in 2007.

As President of the Board of Trustees in 2009, Mr. Moreno successfully led the District's national search for a new Chancellor and oversaw a reorganization of the operations of the Board of Trustees, ensuring that all Board meetings, committee meetings and activities were transparent, open and Brown Act compliant. In response to a challenging budget situation, Trustee Moreno spearheaded the creation of the District Budget Advisory Committee, a committee based on shared governance principles that addresses budget matters with stakeholders on a district-wide basis. Mr. Moreno's efforts to create the District Budget Advisory Committee were memorialized in the Fall 2009 national publication "Trustee Quarterly" published by the National Association of Community College Trustees. Concerned about costs of Trustee travel, Mr. Moreno authored a Board policy in 2009 that provided strict limits on Trustee travel costs on annual basis and prohibited abuses by Trustees who sought reimbursement of travel expenses through charitable foundations. As Board President, Trustee Moreno's affection for students was further demonstrated in 2009 when he and the Board's Student Trustee collaborated to

reorganize the District Student Council, reinforcing its purpose, strengthening its policies, and ensuring that consistent staff support and meeting locations were provided to student leaders. His actions ensured a fully operational, active, and invigorated student body leadership group at the District level.

As Clerk of the Board in 2010, Mr. Moreno collaborated with the Board Secretary to review and update the policies of the governing board, and worked closely with the District Administration on policy review updates in all other areas of the District.

On a state-wide level, Mr. Moreno has served as a member of the Advisory Committee on Education Services, sponsored by the Community College League of California, which is responsible for identifying and reviewing needs for the educational and professional development programs provided to community colleges, particularly those targeted to trustees and CEOs. Trustee Moreno, as a committee member, assesses and evaluates the need for board, CEO, and leadership development services. In addition, Trustee Moreno has proactively lobbied federal and state legislators concerning community college issues, and has led groups of student leaders to the State Capitol to lobby. Trustee Moreno has also advocated for community colleges through the local media, having Op-Ed articles published in the Daily Pilot and Huntington Beach Independent newspapers describing the negative impacts of state budget cuts to community college campuses. Trustee Moreno also served as the Board's representative to the Orange County Legislative Task Force in 2008 and 2009, collaborating with Trustees throughout Orange County to prioritize community college policy issues and promote community colleges to local and statewide legislators.

As a member of his community, Trustee Moreno has volunteered his time to teach English to under-represented populations in the Orange County area through the Live Oak Literacy Program, and has served as an advisor to the California Highway Patrol. Mr. Moreno has also volunteered his time to serve as a Member Coastline Community College Paralegal Advisory Board, and the Citizen Participant Advisory Board of Huntington Beach.

3. Trustee Moreno served as a Member of the Orange County School Board Association's Political Action Group Effort in 2007 and 2008.

RESOLUTION # 11-09

A Resolution of the Board of Trustees of the Coast Community College District in Support of California Community Colleges Budget Priorities and Principles

WHEREAS, California's higher education system is in a crisis situation with insufficient resources at a time of record demand due to high school graduates and unemployed residents seeking retraining; and

WHEREAS, the Governor's Proposed Budget seeks a balanced approach of making \$12.5 billion in spending cuts and asking the voters to extend temporary tax increases totaling \$12 billion for five years; and

WHEREAS, under the Governor's Proposed Budget, California community colleges would face \$400 million in state general fund cuts; and

WHEREAS, without an extension of temporary tax increases, California community colleges could face \$900 million in state general fund cuts; and

WHEREAS, Coast Community College District faces cuts of \$12,096,000 under the Governor's Proposed Budget and \$32,809,000 if an all-cuts budget were to be adopted instead; and

WHEREAS, California's locally elected community college trustees, together with their faculty, staff and students, are best able to decide where budget reductions can be absorbed while minimizing the impact on their communities; and

WHEREAS, "targeted" cuts at specific curriculum that cost colleges the least to offer will — in addition to injuring students in transfer and career preparation programs — require districts to reduce enrollment in higher-cost programs such as advanced technology and nursing; and

WHEREAS, California community colleges could mitigate state cuts and maintain essential student instruction and services if their local communities were able to approve parcel taxes to provide funds to replace reduced state General Fund revenues; and

WHEREAS, fee increases charged to community college students should protect the quality of instruction and student services; and

WHEREAS, policy and practice reforms to improve student success and motivate student behavior should be based on sound research implemented in a manner to allow students and institutions to adjust; now, therefore, be it

RESOLVED that the Coast Community College District supports a balanced approach to budgeting, including the extension of temporary tax revenues to protect vital state programs along with budgetary cuts to bring California's state budget into balance; and be it further

RESOLVED that the Coast Community College District supports redirecting any amount of student fee revenue increase to reduce the proposed apportionment cut to protect the quality of student instruction and services; and be it further

RESOLVED that the Coast Community College District opposes the proposal to distribute apportionment based on student retention and instead supports an additive, categorical incentive funding program to encourage student success, as proposed in the report A 2020 Vision for Student Success; and be it further

RESOLVED that the Coast Community College District supports the right of California's voters to be given the opportunity to allow local voters to approve parcel taxes with a 55% vote to backfill state budget cuts at community colleges; and be it further

RESOLVED that the Board of Trustees of the Coast Community College District, by passage of this resolution, expresses its full support for the above principles and positions on the Governor's Proposed Budget for the 2011-12 fiscal year.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on March 2, 2011 this Resolution was adopted by the Board by a vote of

_____.

Aye:

No:

Abstain:

Christian Teeter, Ed.D., Board Secretary, Board of Trustees

POWERBOAT TRAINING CENTER AGREEMENT

This Agreement is entered into this _____ day of _____, 2011 by and between the United States Sailing Association (hereafter "US SAILING") and Coast Community College District (OCC School of Sailing & Seamanship) (hereafter "Powerboat Training Center"). In consideration for the respective promises and covenants stated herein, the parties do hereby agree as follows:

1. Scope of Program

The Powerboat Training Center shall:

- offer the US SAILING Safe Powerboat Handling course to their market base;
- schedule at least one Powerboat Instructor Course in 2011;
- provide course dates in advance to US SAILING for promotion purposes;
- return Safe Powerboat Handling course answer sheets to US SAILING within two weeks of the course date;
- promptly return receipts and reports as needed by US SAILING for grant reporting purposes;
- support the goals of the grant, to grow on-the-water Safe Powerboat Handling course participation;
- be committed to meeting or exceeding the following USCG grant's expected results for the period September 2010 – September 2011:
 - 50% increase in the number of *Safe Powerboat Handling Courses* offered
 - Doubling the number of participants in *Safe Powerboat Handling Courses*
 - Doubling of the number of powerboat training facilities hosting *Safe Powerboat Handling Courses*
 - 10% increase in the number of US SAILING/US POWERBOATING certified Powerboat Instructors
 - Continuation and expansion of *Safe Powerboat Handling Courses* after the grant ends
- strongly encourage Safe Powerboat Handling students to complete the course surveys as distributed by US SAILING;
- commit to providing courses via the US SAILING Powerboat Program for a minimum of three years (through December 2013)

2. Submittals

US SAILING is obligated under federal grant guidelines to track all activity carefully and on a specific timetable. The Powerboat Training Center shall:

- submit all Powerboat Program course answer sheets to US SAILING within two weeks of completion of each course;
- receive prior approval from US SAILING in writing for any purchases made with the expectation of reimbursement under the grant;
- submit detailed receipts for reimbursement within one week of purchase.

3. Expense Reimbursements

Powerboat Training Centers shall be promptly reimbursed by US SAILING for approved powerboat and engine equipment purchases totaling up to \$9,000 for the 2011 grant year upon receipt of detailed receipts and invoices for said purchases.

4. Termination and Effect of Termination

Should the Powerboat Training Center be unable to fulfill its obligations or violates the terms of this agreement, any funds reimbursed to the Powerboat Training Center under the grant program shall be returned to US SAILING.

5. Warranties by the Powerboat Training Center

The below signed Powerboat Training Center representative warrants and represents that he/she has the full right and authority to enter into this Agreement.

6. Notices and Submittals.

Unless otherwise notified in writing, notices, submittals and invoices from the Powerboat Training Center shall be sent to US SAILING as follows:

Submittals to:

Katie Ouellette, katieouellette@ussailing.org, 401-683-0800

Janine Connelly, janineconnelly@ussailing.org, 401-683-0800

Invoices/Reimbursement requests to:

Katie Ouellette

Powerboat Training Center

COAST COMMUNITY COLLEGE DISTRICT

US SAILING

By: _____

By: _____

Title: President Board of Trustee

Title: _____

Date: _____

Date: _____

**AGREEMENT TO PROVIDE
MANDATED COST CLAIM PREPARATION SERVICES**

THIS AGREEMENT is made this _____ day of _____, 2011, by and between Mandate Resource Services, LLC (hereinafter called "Consultant") and the Coast Community College District (hereinafter called "District").

RECITALS

WHEREAS, Article XIIB of the California State Constitution provides that agencies may recover costs associated with carrying out programs mandated by the State of California;

WHEREAS, District desires to obtain maximum reimbursement for costs incurred in carrying out State-mandated programs, and has determined that retaining Consultant for the preparation and filing of reimbursable State mandated cost claims is the most economical and cost-effective means for preparing the District's State mandated cost claims; and

WHEREAS, the Consultant is qualified to perform such services;

WHEREAS, it is necessary and desirable that the Consultant be retained by District for the purpose of preparing and submitting State mandated cost claims.

NOW, THEREFORE, the parties mutually agree as follows:

1. **Services to be Performed by Consultant.** Consultant shall interview and train District staff on State mandated cost reimbursable programs, keep the District updated on laws, programs, and information related to State mandated costs, collect appropriate data, prepare, and file claims with the State Controller's Office. Consultant will represent the District in any question, audit, or dispute from the State Controller's Office. Consultant hereby agrees to file the following Claims:
 - a. Applicable actual annual claims for the fiscal year 2010-2011;
 - b. All new claims for which claiming instructions are issued in the contract term;
2. **Consultant Claim Filing Requirements.** The Consultant shall file Claims to the extent that appropriate documentation is available and verifiable. The District explicitly acknowledges that the Consultant does not warrant that claims will be filed for each and every mandate listed.
3. **Costs and Method of Compensation.** In consideration of the services set forth above, District agrees to pay the Consultant a fixed fee of Eight Thousand Dollars (\$8,000) payable in two (2) equal payments. Fifty percent (50%) or Four Thousand Dollars (\$4,000) of the fixed fee shall be due on December 1, 2011, and the remaining Four Thousand Dollars (\$4,000) shall be due on April 1, 2012.
4. **Term of Agreement.** The respective duties and obligations of the parties to this Agreement shall commence July 1, 2011, and terminate June 30, 2012.

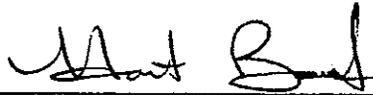
5. Services and Materials to be Furnished by the District. The Consultant shall provide guidance to the District in determining the data and documentation required for the preparation and submission of the claims and is under no obligation to verify its accuracy. The Consultant shall assume all data so provided to be correct. The District further agrees to provide all specifically requested data, documentation and information to the Consultant in a timely manner. Consultant shall not be liable for claims that cannot be filed as a result of inadequate data or data provided in an untimely manner. For purposes of this Agreement, data that is requested by the Consultant must be provided within four (4) weeks of the request, or four (4) weeks prior to the filing deadline, whichever would come first, to be deemed to have been received in a timely manner.
6. Not Obligated to Third Parties. The District shall not be obligated or liable hereunder to any party other than the Consultant.
7. Consultant Liability if Audited. The Consultant will assume all financial and statistical information provided to the Consultant by District employees or representatives is accurate and complete. Any subsequent disallowance of funds paid to the District under the claims for whatever reason is the sole responsibility of District.
8. Insurance. The Consultant shall acquire and maintain appropriate general business liability insurance and automobile insurance.
9. Modification. This Agreement may be modified or amended by the parties. Any modification of this Agreement will be effective only if it is in writing by the party to be charged. Either party may terminate this agreement at any time upon a thirty (30) days written notice. In the event that either party terminates this Agreement as provided for in this paragraph, final payment for all services performed by Consultant prior to the termination of this Agreement shall be made by District no later than thirty (30) days after notice of termination of the Agreement is given to the non-terminating party.
10. Governing Law. This agreement shall be binding on and shall be for the benefits of the parties hereto and their respective heirs, executors, administrators, success, and assigns, and shall be governed by the laws of the State of California.
11. Notices. All notices required under this Agreement shall be either (1) in writing, delivered by registered or certified mail, postage prepaid, return receipt requested; (2) by telegraphic communication; or (3) by personal delivery. Notice shall be deemed communicated as of deposit in the United States mail, delivery to the telegraph company, or upon personal delivery, respectively. The place to which notices shall be addressed to each party appears after the signatures below; provided, however, that each party may change his address by notice in accordance with this section.
12. Attorneys Fees. If any legal action is brought to enforce or interpret the provisions of this agreement, the prevailing party shall be entitled to reasonable attorney's fees in addition to any other relief to which the party may be entitled.

13. Entire Agreement. This agreement supersedes any and all other agreements, whether oral or written between the parties with respect to the subject matter of this agreement, and no other agreement, statement, or promise relating to the subject matter of this agreement which is not contained herein shall be valid.

14. Assignment. Neither this agreement nor any duties or obligations hereunder shall be assignable by the Consultant without the prior written consent of the District.

Dated: February 4, 2011

MANDATE RESOURCE SERVICES, LLC

By: 

HARMEET S. BARKSCHAT

President

COAST COMMUNITY
COLLEGE DISTRICT

Dated: _____, 2011

By: _____

Title: _____



Coast Community College District
BOARD POLICY
Chapter 2
Board of Trustees

BP 2228 Board of Trustees' Audit and Budget Committee

PURPOSE

The Board of Trustees' Audit and Budget Committee (The Committee) is established under the authority of the Board of Trustees and reports directly to the Board. The primary purpose of the Audit and Budget Committee is to act in an advisory role to the Board of Trustees in carrying out its fiduciary responsibilities as they relate to the District's financial management and oversight of financial reporting, internal controls and compliance with legal and regulatory requirements applicable to Coast Community College District Operations.

GOALS AND OBJECTIVES

While assisting the Board of Trustees with fiduciary duties, the Audit and Budget Committee also provides an open avenue of communication between the Board of Trustees, the Internal Audit Department, the District's External Auditors and the District's Executive Management concerning all budgetary matters. The Audit and Budget Committee has the following goals and objectives:

- Increased awareness and transparency concerning District budgetary matters;
- Establishment of a system of regular reporting by the colleges and District office to the Committee and the full Board of Trustees on budgetary matters;
- Increased collaboration and dialogue between the Board and the District Budget Advisory Committee concerning budgetary matters;
- Ensure compliance with all federal, state and local financial requirements;
- Increased objectivity and credibility of financial reports;
- Improved Management and Board financial accountability;
- Support for measures to improve financial performance and internal controls;
- Increased employee awareness of unethical, questionable, or illegal activities;
- Enhanced independence and effectiveness of the Internal Audit Department; and
- Assurance that appropriate Management action plans are implemented for audit findings and recommendations.

COMPOSITION OF THE AUDIT AND BUDGET COMMITTEE

The Audit and Budget Committee shall consist of two Members, a Chair and Vice-Chair, who serve alternating terms of service, each with equal voting rights. Initially, one Member of the Committee will serve a three year term and the second shall serve a two year term. Thereafter, each Member of the Audit and Budget Committee shall serve a two year term of service on an alternating basis.

All Members of the Audit and Budget Committee shall possess or obtain a basic understanding of governmental financial reporting and auditing, a basic understanding of fiscal matters and

public finance and shall have a requisite interest in the budget and financial reporting issues of the District and its three colleges.

The Audit and Budget Committee may have access to at least one financial expert, as needed, an outside party, with no voting rights, who will provide advisory and consulting duties. The financial expert shall be an individual with sufficient financial experience and interest to provide guidance and assistance to the Audit and Budget Committee.

The Vice Chancellor of Finance and Administrative Services, or designee, will consult with and advise the Committee on an ex-officio basis.

RESPONSIBILITIES

The Audit and Budget Committee is established with significant responsibilities while providing oversight of the District-wide budget development process through a review of Board priorities, budget assumptions, allocation model and the annual budget development calendar. This is to include financial reporting, internal controls, external audit, compliance and other matters as deemed necessary. The Audit and Budget Committee has the following responsibilities:

- Works with the Chancellor and/or Vice Chancellor of Finance and Administrative Services to review, discuss and analyze budget matters;
- In consultation with the Chancellor and/or Vice Chancellor of Finance and Administrative Services, reviews and interprets budgetary updates and related communications from the State Chancellor's Office and Community College League of California in an effort to understand their impact on the District office and three colleges;
- Receives updates on the status of budgetary matters at the District Office and three colleges and reports to the Board of Trustees as appropriate;
- Reviews recommendations, in advance of being provided to the Board of Trustees, from the District Budget Advisory Committee concerning staff proposals pertaining to the budgets of the District office and three colleges;
- Reviews, in advance of being provided to the Board of Trustees, all budget-related reports and documents that are provided to the Board of Trustees, including, but not limited to, the Tentative Annual Budget of the Coast Community College District, District Quarterly Financial Status Reports, the Final Annual Budget of the Coast Community College District, and State allocations for District Full Time Equivalent Students (FTES);
- Analyzes and track's the District's progress in allocating budgetary resources with any Board-approved Master Plans;
- Develops, in coordination with the Board of Trustees' lobbyist, advocacy efforts for the Board of Trustees, District and its three colleges concerning budgetary matters;
- Reviews the budgets of the District's General Obligation Bond Funds, District Foundations, and the Coast Community College District Enterprise;
- Coordinate the efforts of the Internal Audit Department so that their work is consistent with the goals and objectives of the Committee;
- Recommends to the Board the approval of any auditing and or consulting services;
- Initiates and monitors the procurement process for the selection of the external auditor. Makes the final recommendation of a selected bidder from the external auditor procurement process to the Board of Trustees;
- Provides contract oversight of the external auditing function. Reviews the effectiveness of the external auditor's work, and provides the Board of Trustees with the final recommendation to continue with or discharge the current external auditing firm;

- Ensures that corrective action is taken that is identified by the internal and external auditors; and
- Reviews and refers the external auditor's report to the Board of Trustees.

ETHICAL CONDUCT

Members of the Audit and Budget Committee are expected to conduct business in the most ethical way possible and to adhere to the Code of Ethics adopted by the Board of Trustees on September 5, 2007.

MEETINGS

The Audit and Budget Committee shall meet as needed

REPORTING

The Audit and Budget Committee will report to the Board of Trustees as appropriate.

Adopted xx/xx/xxxx



COAST COMMUNITY COLLEGE DISTRICT

COMMUNITY BASED JOB TRAINING GRANT (CBJT) (DEPARTMENT OF LABOR/SANTA MONICA COLLEGE)

WORK FOR HIRE AGREEMENT

THIS WORK FOR HIRE AGREEMENT ("Agreement") is entered into this 3rd day of March, 2011 by and between Coast Community College District ("District") and Tom Hersh ("Faculty"). District and Faculty are referred to herein individually as a "Party" and are sometimes referred to collectively as the "Parties".

1. **Assignment.** Faculty desires to participate in the 2010-2011 Golden West College/CBJT Grant Project, which includes:

- a) participation in all curriculum related collaborations with CBJT partners
- b) preparation of course outlines, certificates, and major documents
- c) managing the outline and certificate material through the curriculum committee
- d) preparation of the state career certificate
- e) managing the state certificate through the LOWDL and Chancellor's Office processes
- f) development and/or preparation of all instructional material (presentations, learning modules, projects, etc.) appropriate for national level adoption

Faculty acknowledges and agrees that the Materials (and all rights therein, including, without limitation, copyright) belong to, and shall be the sole and exclusive property, of District and/or the Chancellor's Office, California Community Colleges.

Faculty warrants that he or she has the full power and authority to enter into this Agreement. Faculty affirms that materials produced do not or will not infringe any copyright, violate any property rights, or contain any scandalous, libelous, or unlawful matter; provided, however, that Faculty may use short excerpts from others' works which clearly constitute fair use. Faculty agrees to defend, indemnify, and hold harmless District, Chancellor's Office, California Community Colleges, their trustees, agents, and employees, against all claims, suits, costs, damages, and expenses that District, Chancellor's Office, California Community Colleges may sustain by reason of any infringement or violation within the Materials of any copyright or property right, or any scandalous, libelous, or unlawful matter contained, or alleged to be contained, in the Materials.

2. **Support Services.** In consideration for delivery of the Materials in accordance with the provisions of this Agreement, and if requested, the District may provide via the CBJT Grant Funds the Faculty with reasonable support to the Faculty in the form of office space, computers, telephone use, minimal office supplies, and copy services, all as reasonably determined by the Parties.

3. **Products and Deliverables.** All materials produced by Faculty shall be deemed "deliverables" under this Agreement. Each deliverable to be provided under this Agreement shall be submitted to and approved by the CBJT Collaborative Instructional/Curriculum Team and the Golden West College Dean of Career and Technical Education. Additionally, any document or written report prepared as part of this Agreement shall contain the following reference: This project was funded fully by the Community-Based Job Training Grant from the Department of Labor,

Award Number CB-20565-10-60-A-6, which was awarded to the Coast Community College District.

4. **Compensation/Scope of Work.** Faculty shall be paid a total amount not to exceed \$7,200, for all services performed under this Agreement. Any amendments to this Agreement shall be in writing and signed by both Parties. This Agreement may be executed in any number of counterparts which when taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date written above.

Coast Community College District

“Faculty”

By: _____
Its: _____

COAST COMMUNITY COLLEGE DISTRICT

COMMUNITY BASED JOB TRAINING GRANT (CBJT) (DEPARTMENT OF LABOR/SANTA MONICA COLLEGE) WORK FOR HIRE AGREEMENT

THIS WORK FOR HIRE AGREEMENT ("Agreement") is entered into this 3rd day of March, 2011 by and between Coast Community College District ("District") and Marius Cucurny ("Faculty"). District and Faculty are referred to herein individually as a "Party" and are sometimes referred to collectively as the "Parties".

1. **Assignment.** Faculty desires to participate in the 2010-2011 Golden West College/CBJT Grant Project, which includes:

- a) participation in all curriculum related collaborations with CBJT partners
- b) preparation of course outlines, certificates, and major documents
- c) managing the outline and certificate material through the curriculum committee
- d) preparation of the state career certificate
- e) managing the state certificate through the LOWDL and Chancellor's Office processes
- f) development and/or preparation of all instructional material (presentations, learning modules, projects, etc.) appropriate for national level adoption

Faculty acknowledges and agrees that the Materials (and all rights therein, including, without limitation, copyright) belong to, and shall be the sole and exclusive property, of District and/or the Chancellor's Office, California Community Colleges.

Faculty warrants that he or she has the full power and authority to enter into this Agreement. Faculty affirms that materials produced do not or will not infringe any copyright, violate any property rights, or contain any scandalous, libelous, or unlawful matter; provided, however, that Faculty may use short excerpts from others' works which clearly constitute fair use. Faculty agrees to defend, indemnify, and hold harmless District, Chancellor's Office, California Community Colleges, their trustees, agents, and employees, against all claims, suits, costs, damages, and expenses that District, Chancellor's Office, California Community Colleges may sustain by reason of any infringement or violation within the Materials of any copyright or property right, or any scandalous, libelous, or unlawful matter contained, or alleged to be contained, in the Materials.

2. **Support Services.** In consideration for delivery of the Materials in accordance with the provisions of this Agreement, and if requested, the District may provide via the CBJT Grant Funds the Faculty with reasonable support to the Faculty in the form of office space, computers, telephone use, minimal office supplies, and copy services, all as reasonably determined by the Parties.

3. **Products and Deliverables.** All materials produced by Faculty shall be deemed "deliverables" under this Agreement. Each deliverable to be provided under this Agreement shall be submitted to and approved by the CBJT Collaborative Instructional/Curriculum Team and the Golden West College Dean of Career and Technical Education. Additionally, any document or written report prepared as part of this Agreement shall contain the following reference: This project was funded fully by the Community-Based Job Training Grant from the Department of Labor,

Award Number CB-20565-10-60-A-6, which was awarded to the Coast Community College District.

4. **Compensation/Scope of Work.** Faculty shall be paid a total amount not to exceed \$7,200, for all services performed under this Agreement. Any amendments to this Agreement shall be in writing and signed by both Parties. This Agreement may be executed in any number of counterparts which when taken together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date written above.

Coast Community College District

“Faculty”

By: _____

Its: _____



Voluntary Separation Program (VSP)– Option B Retirement at Age 50 with District Benefits

The intent of the VSP – Option B is to open a window period to allow classified managers and confidential employees with ten or more years of service to the Coast Community College District to retire with District benefits at the age of 50 versus waiting to the age of 55.

Through the meet and confer process, the Association of Confidential Employees (ACE) and the Coast District Management Association (CDMA) understand that for the time period of March 3, 2011 through April 15, 2011, the District will implement VSP – Option B as follows:

- To participate in VSP – Option B, the attached Irrevocable Letter of Retirement must be completed and *submitted in person, via District mail, or fax, and received in the District Office of Human Resources on or before 5 p.m. on Friday, April 15, 2011*. This Irrevocable Letter of Retirement will include the specific date of retirement and must indicate that the effective date of retirement from the District will be on or before **July 1, 2011**.
- The irrevocable letter must be submitted to the Vice Chancellor of Human Resources in the specified window period above. If the Irrevocable Letter of Retirement is not received within the specified window, the employee will not be eligible for the VSP – Option B.”
- Those voluntarily separating under this MOU (VSP – Option B) are *not* eligible to receive the \$10,000 offered under the original Voluntary Separation Program (VSP).

This program is contingent upon the Coast Community College District Board of Trustees approval.

*Board approval date:
March 2, 2011*

**Voluntary Separation Program
(VSP) – Option B**

Irrevocable Letter of Retirement

(Due Prior to 5 p.m. April 15, 2011)

Date: _____

Deborah Hirsh
Vice Chancellor of Human Resources
Coast Community College District
Department of Human Resources

Dear Ms. Hirsh:

I am submitting this Irrevocable Letter of Retirement to confirm my decision to retire on or before July 1, 2011, from Coast Community College District. My effective date of retirement is _____ (*provide specific date*). I also acknowledge my understanding that this notice, once signed, received, and accepted, cannot be withdrawn or changed.

In taking this step to participate in the VSP – Option B, I further understand that I will receive District benefits in accordance with the Agreement between the District and my respective bargaining unit or meet and confer representatives, as approved by the Board of Trustees. Further, I understand that I am accepting this option in lieu of the financial award offered under the original VSP.

Signed:

(Print Name)

(Print Department and Ext. Number)

(Employee ID Number)

Campus Personnel Verification

(Signature)

(Print Name)



**Coast Community College District
and
Coast Federation of Classified Employees**

Memorandum of Understanding (MOU)

**Voluntary Separation Program (VSP)– Option B
Retirement at Age 50 with District Benefits**

The intent of the MOU is to temporarily amend Article 21 – Retirement – of the Agreement between the Coast Community College District (District) and the Coast Federation of Classified Employees (CFCE) to allow classified employees who are between the ages of 50 and 55 to retire and retain District benefits. It is the agreement of both parties that for the time period of March 3, 2011 through April 15, 2011, Article 21, Section B shall be implemented as indicated below:

“ Retirement with Ten (10) or More Years of Service. Employees who are at least fifty (50) years old and retire under PERS with ten (10) or more years of service to the District shall retain medical, dental, life and optical insurance, including coverage for their dependents, until the retiree reaches the age of Seventy (70). The District and the retiree will contribute towards those costs in the same amount as if the retiree had remained in active status. The retiree must pay to the District one (1) month in advance, an amount equal to that which is being paid by active employees.

To participate in VSP – Option B, the attached Irrevocable Letter of Retirement must be completed and *submitted in person, via District mail, or fax, and received in the Office of Human Resources on or before 5 p.m. on Friday, April 15, 2011.* This Irrevocable Letter of Retirement will include the specific date of retirement and must indicate that the effective date of retirement from the District will be on or before **July 1, 2011.**

The irrevocable letter must be submitted to the Vice Chancellor of Human Resources in the specified window period above. If the Irrevocable Letter of Retirement is not received within the specified window, the employee will not be eligible for the VSP – Option B.”

Those voluntarily separating under this MOU (VSP – Option B) are *not* eligible to receive the \$10,000 offered under the original Voluntary Separation Program (VSP).

This MOU is contingent upon the Coast Community College District Board of Trustees approval.

Deborah Hirsh
Vice Chancellor of Human Resources

date

Ann Nicholson
President, CFCE

date

Jerry Patterson
President of the Board of Trustees

Date

**Voluntary Separation Program
(VSP) – Option B**

Irrevocable Letter of Retirement

(Due Prior to 5 p.m. April 15, 2011)

Date: _____

Deborah Hirsh
Vice Chancellor of Human Resources
Coast Community College District
Department of Human Resources

Dear Ms. Hirsh:

I am submitting this Irrevocable Letter of Retirement to confirm my decision to retire on or before July 1, 2011, from Coast Community College District. My effective date of retirement is _____ *(provide specific date)*. I also acknowledge my understanding that this notice, once signed, received, and accepted, cannot be withdrawn or changed.

In taking this step to participate in the VSP – Option B, I further understand that I will receive District benefits in accordance with the Agreement between the District and my respective bargaining unit or meet and confer representatives, as approved by the Board of Trustees. Further, I understand that I am accepting this option in lieu of the financial award offered under the original VSP.

Signed:

(Print Name)

(Employee ID Number)

(Print Department and Ext. Number)

Campus Personnel Verification

(Signature)

(Print Name)





**COMMUNITY COLLEGE LEAGUE
OF CALIFORNIA**

DATE: February 23, 2011
TO: California Community College Trustees
California Community College District Chancellors/Superintendents
FROM: Judy Centlivre
SUBJECT: CCCT BOARD ELECTION — 2011

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. This year there are eight, three-year vacancies on the board.

Each member community college district board of the League shall have one vote for each of the eight vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The twelve candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

The twelve trustees who have been nominated for election to the board are listed on the enclosed sheet in the Secretary of State's random drawing order. An official ballot for the election is also enclosed in this mailing to each community college district chancellor/superintendent, as well as copies of the statement of candidacy and biographic sketch form of each of the twelve candidates.

Please remember that: *1) ballots must be signed by the board secretary and board president or vice-president; and 2) ballot return envelopes must have no identifying information or signatures.* Official ballots must be signed and returned to the League office, **postmarked no later than April 25.** Faxed ballots will **not** be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT President and the results announced at the CCCT Annual Conference.

If you have any questions on the CCCT board election, please call the League office.

Attachments:

List of Candidates
CHANCELLORS/SUPERINTENDENTS ONLY:
Official Ballot and Return Envelope
Candidates' Biographic Sketches and Statements

2011 CCCT BOARD ELECTION
CANDIDATES IN RANDOM DRAWING ORDER

1. Tina Park, Los Angeles CCD
2. Jim Moreno, Coast CCD
3. David Wheeler, Yuba CCD
4. Stephen Castellanos, San Joaquin Delta CCD
5. *Laura Casas Frier, Foothill-DeAnza CCD
6. Nancy C. Chadwick, Palomar CCD
7. *Mary Figueroa, Riverside CCD
8. Robert Jones, Los Rios CCD
9. Michael Davenport, Gavilan CCD
10. *Paul J. Gomez, Chaffey CCD
11. Greg Bonaccorsi, Ohlone CCD
12. Pauline Larwood, Kern CCD

* Incumbent

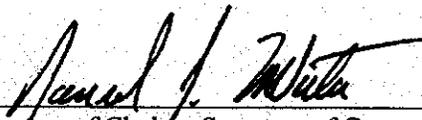
CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2011, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the LOS ANGELES Community
College District nominates TINA PARK to be a
candidate for the CCCT Board.

This nominee is a member of the LOS ANGELES Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Tina Park DATE: February 9, 2011

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

*Advocate the importance of the growth within the California Community

College System which contributes toward a vital solution for transforming
the current economic crisis.

*Promote the increase in student transfer rates and on-going preparation

for our student success best practices.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I believe my passion and commitment to our California Community College

System will bring a fresh, new dynamic perspective to the Board.


CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2011, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: Tina Park Date: February 9, 2011
Address: 417 S. Westmoreland Avenue, #401
City: Los Angeles Zip: 90020
Phone: 213/268-9796 213/891-2044
(home) (office)
E-Mail: tinadpark@gmail.com

EDUCATION

Certificates/Degrees: A.A. - Queensborough Community College
B.A. - Hofstra University

PROFESSIONAL EXPERIENCE

Present Occupation: Business Entrepreneur

Other: Auditor Accountant

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Los Angeles Community College District
Years of Service on Local Board: Since 2009
Offices and Committee Memberships Held on Local Board: Standing Committees: Budget and Finance, External Affairs, Infrastructure, and Student Affairs.
Ad Hoc Committee on Public/Private Partnerships

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc)

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Former Life Coach at Landmark Education Center

Leader of Asian American Pacific Islanders Small Business Association

OTHER

CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2011, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

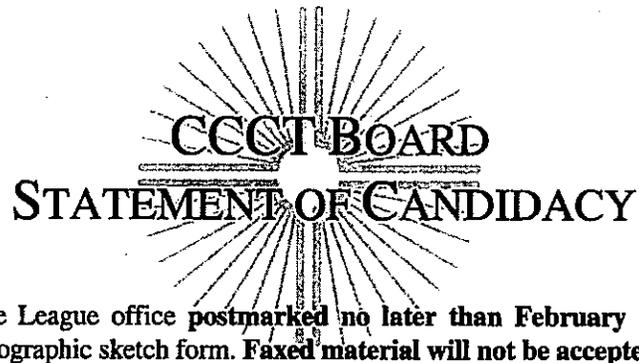
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the _____ Coast _____ Community
College District nominates _____ Trustee Jim Moreno _____ to be a
candidate for the CCCT Board.

This nominee is a member of the _____ Coast _____ Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office **postmarked no later than February 15, 2011** along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

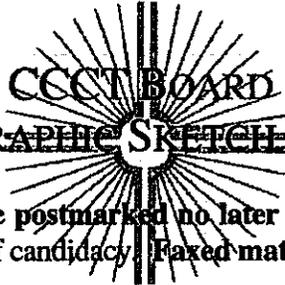
CANDIDATE'S NAME: Trustee Jim Moreno DATE: January 27, 2011

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Given the demands of the global market, CCCT and the League should continue to focus on career technical education matters to support our economy. We must demonstrate leadership by building alliances with industry, developing cutting edge curricula, and maintaining ties to businesses in order to provide the greatest opportunities.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My many years of public service experience, years as Chair of our District's Career Technical Education Committee and expertise in budgeting will afford me the opportunity to advocate for the needs of our colleges, to stress the importance of workforce development, and to connect with industry leaders on all levels.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2011**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Trustee Jim Moreno Date: January 27, 2011

Address: 15261 Stanford Lane

City: Huntington Beach Zip: 92647

Phone: (home) 714-892-3939

(office) 714-438-4848

E-Mail: jmoreno@ccd.edu

EDUCATION

Certificates/Degrees: Graduate Degree in Public Administration, Cal State Northridge; Bachelor of Arts, California State Long Beach

PROFESSIONAL EXPERIENCE

Present Occupation: Coast Community College District, Vice President, Board of Trustees

Other: Served as Chief Deputy to a Member of the Los Angeles County Board of Supervisors

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Coast Community College District

Years of Service on Local Board: Elected to the Board in November 2006, Re-Elected November 2010

Offices and Committee Memberships Held on Local Board: Board President, 2009; Board Clerk;

2010; Board Vice President 2011; Chair, Board of Trustees Budget and Audit Committee; Chair,

Board of Trustees Career Technical Education Committee; Member; Political Action Committee for the Orange County School Boards Association

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*)

Member, Advisory Committee on Education Services, 2008-Present;

National Activities (*ACCT and other organizations, boards, committees, etc.*): ACCT National Conference, Member ACCT, Workshop Presenter, National Leadership Summit, Fall 2009

CIVIC AND COMMUNITY ACTIVITIES

Member, Coastline Community College Paralegal Advisory Board, Past Chairman, Citizen Participation Advisory Board of the City of Huntington Beach, Volunteer at the Live Oak Adult Literacy Program, Member of the CHP Community Advisory Board

OTHER

Author, "Establishing Budget Transparency at the Coast Community College District" within ACCT Trustee Quarterly, Winter 2009; Author, Op-Ed, "State Budget Raises Student Fees at Coast Community Colleges," July 29, 2009; Author, Op-Ed, "Colleges Need Support from Residents, State," Daily Pilot Newspaper, October 13, 2009

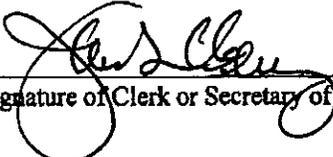
CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2011, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

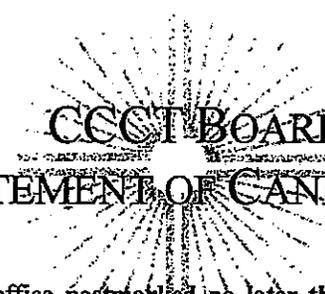
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Yuba Community
David Wheeler
College District nominates _____ to be a
candidate for the CCCT Board.

This nominee is a member of the Yuba Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: David Wheeler DATE: February 14, 2011

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

I believe we will need to focus on several issues: Allowing for growth in FTES, and
insuring our students, the public, and ourselves, that available funding is utilized
in the most productive manner. We must look "outside the box" for new technology,
calendar scheduling, etc., in order to achieve this.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

A Community College Professor for 35 years, I have served in, and have extensive
knowledge of most areas of the college community: teaching, administration, union
negotiations, etc. I live in close proximity to Sacramento; have excellent connections
to state legislators, available time, and the energy to pursue our goals.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office ~~postmarked~~ **no later than February 15, 2011**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: David Wheeler Date: February 14, 2011
Address: 1795 Columbia Drive
City: Yuba City, CA Zip: 95991
Phone: (530) 673-3110 (530) 741-6972
(home) (office)
E-Mail: operawheel@comcast.net

EDUCATION

Certificates/Degrees: A.A. Yuba Community College, 1967; B.A. Theatre Arts, San Francisco State University, 1970; M.A. Theatre Arts, San Francisco State University, 1976.

PROFESSIONAL EXPERIENCE

Present Occupation: Vice-President, Wheeler Auto Center (Chevrolet, Cadillac, and Mazda); Trustee, Yuba Community College District
Other: Professor of Theatre Arts and Film Studies, Yuba College 1976-2010 (retired.)
Theatre Director, Walnut Creek Regional Arts Theatre, 1973-1976. Actor, Berkeley Repertory Theatre, 1972. Stage Manager, Assistant Director, San Francisco Opera and Western Opera Theatre, 1970-1971.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: New Member
Years of Service on Local Board: New Member
Offices and Committee Memberships Held on Local Board: _____

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc) _____

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

Active member 1977-2010, Kennedy Center, American College Theatre Festival, various committees, boards, etc. Awarded the first Kennedy Center, American College Theatre Festival, Award for Excellence in Theatre Education, 1997.

CIVIC AND COMMUNITY ACTIVITIES

OTHER

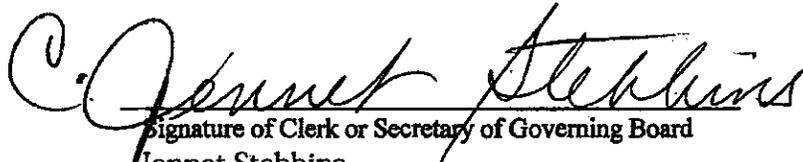
CCCT BOARD
NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2011, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the San Joaquin Delta Community
College District nominates Stephan Castellanos, FAIA to be a
candidate for the CCCT Board.

This nominee is a member of the San Joaquin Delta Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.


Signature of Clerk or Secretary of Governing Board
Jennet Stebbins,
Clerk of the Board

CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Stephan Castellanos DATE: 2/13/2011

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Community Colleges continue to face budget challenges. It will be important for
CCCT and the League to provide support in the area of advocacy, and to fight to
assure that the role of community colleges in developing workforce is maintained
and that they receive a fair share of education funding.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Board effectiveness is key to institutional success and strong advocacy. I am
committed to working toward the goal of strengthening boards, Board/CEO
relationships and advocating at every level. As a former California State Architect I
understand State government and the legislative process. I also have maintained
relationships in government.

**CCCT BOARD
BIOGRAPHIC SKETCH FORM**

Must be returned to the League office postmarked no later than February 15, 2011, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Stephan Castellanos Date: 2/13/2011
Address: 8115 S. Highway 26
City: Valley Springs Zip: 95252
Phone: 209-786-2630 209-462-2873
(home) (office)
E-Mail: stephancastellanos@mac.com

EDUCATION

Certificates/Degrees: Bachelor of Architecture

PROFESSIONAL EXPERIENCE

Present Occupation: Architect

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: San Joaquin Delta
Years of Service on Local Board: 2 years
Offices and Committee Memberships Held on Local Board: _____
CEO Search Committee
*Chair

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc*) CCLC Advisory Committee on Education Services
*Member

American Institute of Architects, California
*President

*Vice-President

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

American Institute of Architects

*Secretary

*Board Member

Collaborative for High Performance Schools

*Board Member

CIVIC AND COMMUNITY ACTIVITIES

San Joaquin Hispanic Chamber of Commerce

*Member

City of Stockton Cultural Heritage

*Past Member

*Chair

US Green Building Council

*Board Member

OTHER

CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2011, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Foothill De Anza Community
College District nominates Laura Casas Frier to be a
candidate for the CCCT Board.

This nominee is a member of the Foothill-De Anza Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.


Signature of Clerk or Secretary of Governing Board

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Laura Casas Frier DATE: January 30, 2011

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Support statewide model for early assessment of college readiness and a careful, thoughtful, well researched approach to measurement of student progress

Work toward systemic change of CCC funding model while staying true to its mission

Support success of CCC students during fiscal crisis

Support local control and flexibility of funds

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Past experience, community action and multiple advocacy roles demonstrate my commitment to education. My personal and heartfelt belief is that excellent academic preparation and student success along with a well-run community college system is worth fighting for. I will be a voice on the CCCT Board toward that end.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office **postmarked no later than February 15, 2011**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Laura Casas Frier Date: 1/30/2011

Address: 11626 Par Avenue

City: Los Altos Zip: 94024

Phone: (home) (650) 917-8382 (office) cell (650) 906-1514

E-Mail: lauracasasfrier@aol.com or casasfrierlaura@fhda.edu

EDUCATION

Certificates/Degrees: Juris Doctorate, University of Santa Clara, School of Law '82

Bachelor of Arts in Political Science, California State University, Northridge '78

PROFESSIONAL EXPERIENCE

Present Occupation: Education Advocate - Member of several non-profit boards related to education

Other: Senior Legal Claims Representative - American International Group, an international commercial liability carrier

Legal Claims Representative - Allstate Insurance

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Foothill - De Anza Community College District Board

Years of Service on Local Board: 2005 - Present

Offices and Committee Memberships Held on Local Board:

President - 2008

Audit and Finance Committee - Past Member

Foothill - De Anza Foundation Board of Directors - Member

Bond Oversight, Audit and Finance Committees - Board sub-committee representative, review community member applicants

Trustee Scholarship Committee - Member

Foothill Entrepreneur Center, College Business Plan Competition - Judge since 2007

Asian Pacific American Leadership Institute (APALI) - Advisory Board and Speaker

Puente Project, statewide academic preparation program - mentor since 1999

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc

Appointed to the California Community College Trustees Board in 2011

California Community College League, Advisory Committee on Legislation, Chair 2010-2011, member since 2003

Nominating Committee of California Community College Trustee Officers for 2011-2012

Community College League's Advocacy Days - Team Leader for Foothill - De Anza District

Puente Project - Speaker at statewide conference

National Activities (ACCT and other organizations, boards, committees, etc.):

ACCT Conference - Board representative for the Foothill - De Anza District

Children Now, National organization where children are a public policy priority - Board member and Audit and Finance committee member,

HOPE - Hispanas Organized for Political Equality, a graduate of the HOPE Leadership Institute, 1999

HOPE - Advocacy team in Washington, DC promoting Federal Legislation

CIVIC AND COMMUNITY ACTIVITIES

ALearn is a non-profit organization committed to helping under-represented students get to and succeed in college - Board member

Los Altos Community Foundation, Scholars Program - Scholarship Review Committee member and mentor to assigned college student

PTA 6th District, Santa Clara County - Past Legislative Director

PTA, Los Altos -Mountain View Council, Present Legislation Chair

OTHER

Harbour Community - Founder and Past Board member - Battered women's shelter, protecting families and enrolling victims in community colleges.

Adelente Higher Education Conference - Past Chair (five years), designed to encourage high school girls to persue higher education.



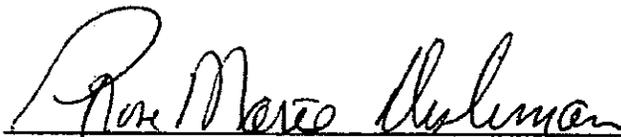
**CCCT BOARD
NOMINATION FORM**

Must be returned to the League office postmarked no later than February 15, 2011, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

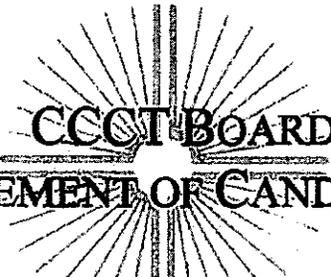
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the _____ PALOMAR _____ Community
College District nominates _____ NANCY C. CHADWICK _____ to be a
candidate for the CCCT Board.

This nominee is a member of the _____ PALOMAR _____ Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: NANCY C. CHADWICK DATE: January 11, 2011

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- 1) Legislative Agenda for Prop 98 Mandated Funding, Property Tax Backfill Mandate,
Budgetary Hold Harmless Provisions, Suspension of 75/25 and 50% Rules, and
Career Technical Education & Basic Skills Funding
- 2) Transfer Policy and Student Success Measures
- 3) Green Campuses and Sustainability Policy

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

- 1) Community College Board of Trustees President
- 2) Nearly 30 years in higher education with experience in budget and planning, capital planning,
academic management, and adjunct clinical faculty
- 3) Retired from the University of California with service on four campuses: UC Los Angeles,
UC Riverside, UC Davis Medical Center, and UC San Francisco

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Served on Boards of Directors for Public Television and Public Foundations _____

Chaired City Planning Commission and Redevelopment Design Review Organization _____

OTHER

Association of Community College Trustees _____

American Association for Women in Community Colleges _____

California Women Lead _____

Mana _____

Run Women Run _____



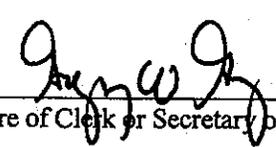
CCCT BOARD
NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2011**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

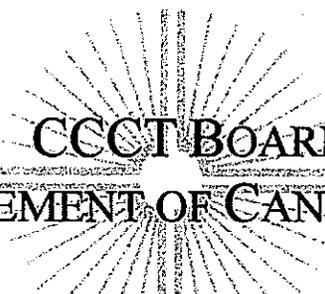
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Riverside Community
College District nominates Mary Figueroa to be a
candidate for the CCCT Board.

This nominee is a member of the Riverside Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Mary Figueroa DATE: February 11, 2011

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

* Expanding workforce curriculum and partnership development to lead the economic recovery of the state.

* Increasing the student retention rate and thereby increasing the success of the most diverse student population in higher education.

* Increasing faculty diversity reflective of student population and community demographics.

* Supporting basic skills efforts for student success.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

First in my family to graduate from high school and attend college, I experienced firsthand the value of education to an individual's life. Working 21 years in the prison system, I have professionally observed the consequences of the lack of education and its resulting negative economic impact on the community.

**CCCT BOARD
BIOGRAPHIC SKETCH FORM**

Must be returned to the League office postmarked no later than February 15, 2011, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: Mary Figueroa Date: February 11, 2011
Address: 1258 Shakespeare Drive
City: Riverside Zip: 92506
Phone: 951/780-4962 951/317-2648
(home) (office)
E-Mail: maryfig50@sbcglobal.net

EDUCATION

Certificates/Degrees: University of California, Riverside (1979) - B.A.,
Chicano Studies/Political Science

PROFESSIONAL EXPERIENCE

Present Occupation: Retired - California Department of Corrections: Correctional
Counselor (21 years)

Other: Victim Witness Advocate; District Attorney's Office; Riverside Unified
School District; Substitute Teacher; City of Riverside Summer Youth Employment;
Placement Counselor; Inter-Tribal Council of California; Community Outreach
Specialist

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Riverside Community College District

Years of Service on Local Board: 16 years (1995)

Offices and Committee Memberships Held on Local Board: President (6 terms); Vice

President (1 term); Secretary (2 terms); Chair, Governance, Personnel &

Labor, Planning & Development; Vice Chair, Academic Affairs & Finance committees

State Activities (CCCT and other organizations boards, committees, workshop presenter;
Chancellor's Committees, etc) Member, ACCT Latino Trustee Association; Member, ACCT;

CCCT Board Member (second term); California Community College League Board
of Trustees

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

ACCT Pacific Regional Nominating Committee, 2010. ACCT Workshop Presenter,
Toronto, Canada (2010).

CIVIC AND COMMUNITY ACTIVITIES

See attached bio

OTHER

California Department of Corrections (CDC) Statewide Chair - Women's
Liaison Council. CDC - Equal Employment Opportunity Committee.
National Latino Peace Officers Association member and Board of Directors,
local Riverside Chapter.

MARY FIGUEROA

Mary Figueroa was first elected to the Riverside Community College District Board of Trustees on November 7, 1995, having emerged from a crowded field of 11 candidates and one open seat. Winning re-election in 1999, 2004, and in November of 2008 for a fourth term as a member of the Board of Trustees, she has held the position of President for six total terms as well as serving as past Vice President and Secretary of the Board. Committee assignments have included Finance and Audit, Personnel and Labor Relations, Academic Affairs and Student Services, Planning and Development, and the Legislative Committee. In 2007, Ms. Figueroa was elected to a statewide position on the California Community College Trustee Board (CCCCCT), one of 21 directors elected from 72 statewide governing boards of which she is currently serving her second term. Additionally, as of 2011 she is now a member of the California Community College League Board of Directors.

Ms. Figueroa knows that providing the best possible education ultimately benefits the local community and society overall, but especially those students motivated to seek and achieve their goal through education. Ms. Figueroa's community involvement began at the age of 16, when she volunteered for a local election campaign in order to earn high school credit in a government class. From there, she became involved in the neighborhood youth organizations formed in the 1970's to deal with local community gang activity and police conflict. Her community organization involvement includes past and/or present membership in:

- Eastside Social Services Center Advisory Board
- Action Before Crisis Committee
- Riverside Youth Development Council
- Inland Community Design Center
- Riverside Area Rape Crisis Center Board of Directors
- City of Riverside Human Relations Commission
- San Geronio Girl Scout Council Board of Directors
- Blueprint for Volunteer Diversity Planning Committee
- American Diabetes Association Board of Directors
- LATINO Network
- Greater Riverside Hispanic Chamber of Commerce Board of Directors
- Riverside Mayor's Use of Force Panel
- State of California Attorney General's Civil Rights Commission on Hate Crimes
- Eastside Think Tank
- National Latino Peace Officers Association
- Community Settlement Association Board of Directors
- American Association of University Women
- NAACP
- RCC Friends of Forensics Board of Governors
- LaVista Recovery & Wholeness Center for Women Board of Directors
- University of California, Riverside Chancellor's Community Advisory Committee for School of Medicine
- UCR School of Medicine Dean position Search Committee
- South Coast Air Quality Management District/Environmental Justice Advisory Group
- UCR Chancellor's Campus Council on Climate, Culture and Inclusion

Ms. Figueroa is retired from the State of California Department of Corrections/California Institution for Men, where she served as a correctional counselor for 21 years. Ms. Figueroa has been employed by the Inter-Tribal Council of California, Inc., as an Outreach & Community Specialist; the Riverside County

District Attorney's Office as a Victim Witness Advocate in the Sexual Assault and Child Abuse Unit; RUSD as a Substitute Teacher; City of Riverside as a Placement Counselor in the Summer Youth Employment Program; and with the Riverside County American Red Cross.

Ms. Figueroa realizes that having received her high school diploma from John W. North High School (1974) and graduation from the University of California, Riverside with a B.A. in Chicano Studies and Political Science (1979) has provided her with the self esteem and confidence needed to return her services to the community. Having grown up in the Eastside of Riverside, to a single mother, but with the family support and additional mentoring from individuals who have crossed her life, Ms. Figueroa advocates that given the opportunity, every child can be a success. Ms. Figueroa believes that she is a living example of that concept.

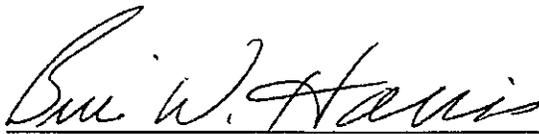
CCCT BOARD NOMINATION FORM

Must be returned to the League office **postmarked no later than February 15, 2011**, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Community College League of California
2017 "O" Street
Sacramento, CA 95814

The governing board of the LOS RIOS Community College
District nominates ROBERT JONES to be a candidate for the
CCCT Board.

This nominee is a member of the LOS RIOS Community
College District governing board which is a member in good standing of the Community College
League of California. The nominee has been contacted and has given permission to be placed
into nomination. Enclosed is the Statement of Candidacy and the CCCT Biographical Sketch
Form for our nominee.



Brice W. Harris, Chancellor and Board Secretary
January 19, 2011

CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than **February 15, 2011**, along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Robert Jones	DATE: February 1, 2011
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What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Provide leadership to reconcile established institutional purposes and available resources with affordable student access and shifting public priorities. Engage other individuals, organizations and agencies of government to protect and expand high values and effective programs of instruction for transfer, CTE and basic skills.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Four decades of practical experience as a student, professor and administrator in all three of California's public higher education systems. Substantive competence in public higher education policy and fiscal affairs; and conversant with key socio-economic and demographic variables related to strategic planning and advocacy.

CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League Office **postmarked no later than February 15, 2011**, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL	
Name: Robert Jones	Date: February 1, 2011
Address: 9130 River Look Lane	
City: Fair Oaks	Zip: 95628
Phone: 961.3061 (home)	Office: Same
Email: rgjones@csus.edu	

EDUCATION
Certificates/Degrees: AA: Contra Costa Community College; MA: San Francisco State University; Post Graduate: Harvard and UC Santa Barbara Universidad Nacional Autonoma de Mexico

PROFESSIONAL EXPERIENCE
Present Occupation: Vice President Emeritus, California State University Sacramento; Trustee, Sacramento Valley Conservancy
Other: Four decades of practical experience as a student, professor and administrator in all of California's systems of public higher education (UC Office of the President and UC Santa Barbara; CSU Chico, SF, Dominguez Hills, and Sacramento; Colleges of San Mateo, Lassen, Shasta and Contra Costa)

COMMUNITY COLLEGE ACTIVITIES
College District Where Board Member: Los Rios
Years of Service on Local Board: Four
Offices and Committee Memberships Held on Local Board: Participant in District's 2010 Strategic Planning Process and Interest Based Alliance governance courses

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.):
Member of CCLC's Commission on the Future; active participant in CCLC's legislative advocacy initiatives

National Activities (ACCT and other organizations, boards, committees, etc.):
District representative for ACCT's Annual Legislative Summit in Washington, DC

CIVIC AND COMMUNITY ACTIVITIES
Former member of Fiscal Sustainability Commission for the California State Parks

OTHER
I have been an active participant in the reaccreditation of our campuses; strategic planning for future enrollment; budget review and authorization; the appointment and review of campus presidents; the full restoration of seamless student transfer to California's public universities; and affordable access to job training programs.



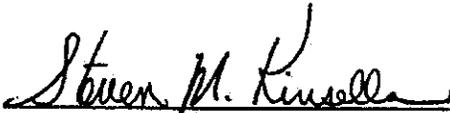
CCCT BOARD
NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2011, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Gavilan Joint Community
College District nominates Michael Davenport to be a
candidate for the CCCT Board.

This nominee is a member of the Gavilan Joint Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.


Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Michael Davenport DATE: 1/31/11

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Provide a model that is resilient to economic and political tides resulting in stable and predictable resources that directly drives Student Success. Reduce the achievement gap and influence the method of calculation to provide a clear measure. Critically assess students for "right placement" to increase completion rates.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

Experienced in vetting a fiscal model that has proven predictability and leveling of economic swings protecting resources for Students, Faculty, and Operations. Also, I have over 15 years professional experience in innovating, analyzing, and certifying measures and metrics that will be used to drive clear and defensible achievement gap assessment.

CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2011, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL

Name: Michael Davenport Date: 1/31/11
Address: 1961 Alpet Dr
City: Morgan Hill Zip: 95037
Phone: (408) 623-2432 (home) (office)
E-Mail: miked@myxhome.com

EDUCATION

Certificates/Degrees: B.S. CIS/Physics, M.S. Software Engineering

PROFESSIONAL EXPERIENCE

Present Occupation: Manager, Business Operations, Cisco Systems
Other: Chief of Staff, Engineering at Cisco Systems
Director/Board Member, Pauchon Foundation
Director/CEO Bwe Enterprises, Inc.

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Gavilan Joint Community College
Years of Service on Local Board: 2
Offices and Committee Memberships Held on Local Board: Chair, Budget, Clerk

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc)

National Activities (ACCT and other organizations, boards, committees, etc.): _____

CIVIC AND COMMUNITY ACTIVITIES

Director, Rotary Morgan Hill

President, Morgan Hill Hometown Holidays

Vice Chairman, Pauchon Research Foundation

President + CEO, BWC Enterprises, Inc.

Past Planning Commissioner, City of Morgan Hill

Past President, Jackson Home + School Club

OTHER



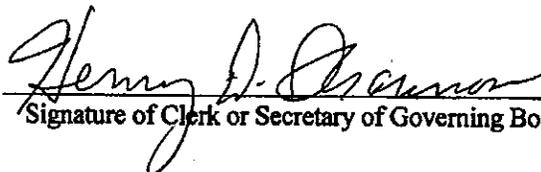
CCCT BOARD
NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2011, along with the statement of candidacy and biographic sketch form. **Faxed material will not be accepted.**

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the _____ Chaffey _____ Community
College District nominates _____ Paul J. Gomez _____ to be a
candidate for the CCCT Board.

This nominee is a member of the _____ Chaffey _____ Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. **Fixed material will not be accepted.**

CANDIDATE'S NAME: Paul J. Gomez DATE: February 11, 2011

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

The major issues are identified in the recently completed "A Report of the Commission on the Future of the Community College" of the Community College League of California. Working with the Chancellor's Office, CCLC and its member organizations should develop a work plan to advocate for implementation of Commission recommendations.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

My experience and understanding of the mission and core purpose of community colleges, both nationally and statewide, offer a perspective that would add to the Commission's focus on "Success, Equity, and Success." This value supports the Commission's call for fuller economic and political participation through greater educational attainment by Californians.


CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2011, along with the nominating ballot and statement of candidacy. **Faxed material will not be accepted.**

PERSONAL

Name: Paul J. Gomez Date: February 11, 2011
Address: 8545 Calle Carabe
City: Rancho Cucamonga, CA Zip: 91730
Phone: 909-985-2914 909-238-6444
(home) (office)
E-Mail: paul.gomez@verizon.net

EDUCATION

Certificates/Degrees: - Associate of arts degree, Bakersfield College, 1970
- Bachelor of arts degree, California State University, Los Angeles, 1971

PROFESSIONAL EXPERIENCE

Present Occupation: - Retired; City of Ontario, CA; City Manager's Office and Public Works Administration; 26 years
- City of South El Monte, CA; Community and Planning Assistant; 2 years

Other: _____

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Chaffey Community College District, Rancho Cucamonga, CA

Years of Service on Local Board: 20 1/2 years

Offices and Committee Memberships Held on Local Board: _____

. President, (3 terms); Vice-President, (7); Clerk (2), Board Liaison-District Budget; Member, ad-hoc committee on Trustee Orientation, and Continuing Education and Development Program; Chair, Presidential Search Committee, (2)

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc - California Community College Board (CCCT), present

- Member, K-12 and community college committee on statewide vocational education

- Workshop presenter: "Combating Illiteracy: Basic Skills and Developmental Education"

- Member, ACCJC accreditation team, (2)

- Past vice-president, and treasurer, California Association of Latino Community College Trustees (CALCCT)

- Chair, planning committee; CCLC Partner Conference (Associations of Latino & African American & Asian Pacific American Trustees); Riverside, CA; 2001

National Activities (ACCT and other organizations, boards, committees, etc.): _____

- ACCT board member, 2001-2007
- ACCT board committees: Finance and Audit, Governance and Bylaws, Member Communications and Education, and Public Policy
- Workshop presenter: "Effective Board Governance: Policy Governance, Traditional Models, and Adaptations"; ACCT Annual Congress; Toronto, Canada; 2010
- Past president, Association of Latino Community College Trustees (ALCCT)

CIVIC AND COMMUNITY ACTIVITIES

- Founder and board member emeritus; The Esperanza Scholarship Foundation/Dollars for Scholars; awards academic scholarships and academic support programs to high school graduates and college-going students
- American Association of University Women, Ontario-Upland-Rancho Cucamonga branch, "Status of Women Award," 2008
- Past president; Kiwanis Ontario Parkway Club; Ontario, CA; 2004-05
- Congressional "Community Leadership Award," 2004
- Vice-president, Genealogical Society of Hispanic America-Southern California branch (GSHA-SC), 2011

OTHER

- Veteran, U.S. Army, 1965-68; Ft. Ord, CA, 1965-66; Republic of South Vietnam, 1966-67; and Ft. Bliss, TX, 1967-68
- Founding member; Inland Valley Trustees & CEO Association; consisting of the following CCDs: Chaffey, Riverside, Imperial, Palo Verde, Desert, Antelope Valley, San Bernardino, Mt. San Jacinto, Copper Mountain, Victor Valley, and Barstow
- Founding member; San Gabriel/Foothill Association of Community Colleges; consisting of the following colleges: Chaffey, Citrus, Glendale Community, Mt. San Antonio, Pasadena City, and Rio Hondo



CCCT BOARD
NOMINATION FORM

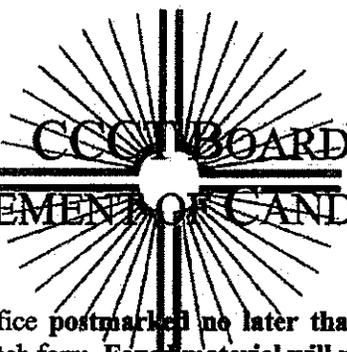
Must be returned to the League office postmarked no later than February 15, 2011, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the Ohlone Community
College District nominates Greg Bonaccorsi to be a
candidate for the CCCT Board.

This nominee is a member of the Ohlone Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.

Greg Bonaccorsi
Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Greg Bonaccorsi DATE: February 14, 2011

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

It is my position that the League must continue to be a strong advocate for and coordinate its actions with other allied agencies for publicly funded California Community Colleges so that these institutions of higher education can continue to meet the demands of our ever-increasing and diverse student population.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

My background as a public school teacher and a life-long public education advocate have prepared me well by providing the context and the connections needed to focus on meeting student needs through the goals of the CCCT Board of the League. Now is the time for action.



CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office ~~postmarked~~ no later than February 15, 2011, along with the nominating ballot and statement of candidacy. ~~Faxed~~ material will not be accepted.

PERSONAL

Name: Greg Bonaccorsi Date: February 14, 2011

Address: 4494 Burke Way

City: Fremont Zip: 94536

Phone: (home) (510) 793-6326 (office) (510) 656-3500 Extension 38030

E-Mail: greg4ohlone@yahoo.com

EDUCATION

Certificates/Degrees:

BA in Biology with a Minor in Mathematics (1986) – Humboldt State University, Arcata, California

California Single-Subject Clear Credential in Biology with Supplementary Authorizations in Mathematics, General Science, and Music (1987) – Humboldt State University, Arcata, California

Specialist Certification in Gifted and Talented Education (1991), Fremont Unified School District, Fremont, California

PROFESSIONAL EXPERIENCE

Present Occupation: Honors and Non-Honors Science Teacher, William Hopkins Junior High School
Fremont Unified School District, Fremont, California (1989 - Present)

Other: President, Fremont Unified District Teachers Association/CTA/NEA (2000 - 2005)

Elected Delegate, California Teachers Association State Council of Education (2002 - Present)

Elected Chair, California Teachers Association Professional Rights and Responsibilities Committee
(2009 - Present)

Elected Alternate to the National Education Association Board of Directors (2004 - 2010)

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Ohlone Community College District

Years of Service on Local Board: 2008 - Present

Offices and Committee Memberships Held on Local Board: Vice-Chair, Ohlone CCD Board

Member, Policy Sub-Committee to the Ohlone CCD Board of Trustees

Member, Ohlone Foundation Board

State Activities (*CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc* _____)

None

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

None

CIVIC AND COMMUNITY ACTIVITIES

Member, City of Fremont Redevelopment Appeals Board

Past Member, Fremont Unified School District Financial Advisory Committee

Member, Tri-Cities Democratic Forum

Member, League of Women Voters for Fremont, Newark, and Union City

Member (On-Leave), Ohlone Wind Orchestra

Past Member, Fremont Youth Symphony Board of Directors

OTHER

Who's Who Among America's Teachers (1995)

Member, California State Parks Foundation

Member, The Marine Mammal Center

Member, The Honor Society of Phi Delta Kappa

Member, The Honor Society of Phi Kappa Phi



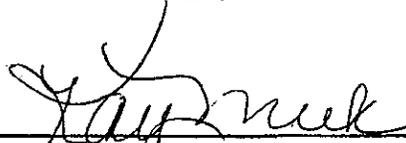
CCCT BOARD
NOMINATION FORM

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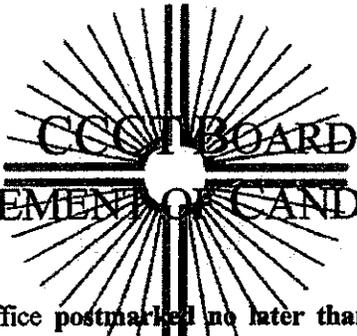
Community College League of California
2017 "O" Street
Sacramento, CA 95811

The governing board of the _____ Kern _____ Community
College District nominates _____ Pauline Larwood _____ to be a
candidate for the CCCT Board.

This nominee is a member of the _____ Kern _____ Community
College District governing board, which is a member in good standing of the Community College League of
California. The nominee has been contacted and has given permission to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographical Sketch Form for our nominee.



Signature of Clerk or Secretary of Governing Board



CCCT BOARD
STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2011 along with the nominating ballot and biographic sketch form. **Faxed material will not be accepted.**

CANDIDATE'S NAME: Pauline Larwood DATE: February 10, 2011

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Community colleges turned away 140,000 students in 2009-10. This negatively impacts the health of the California economy. Increased funding must be found to address this need.

We must improve student success by implementing best practices that promote student retention, course completion, degree attainment, transfer, and workforce readiness.

What do you feel you can contribute in these areas? **(50 words or less; any portion of the statement beyond this limit will not be included.)**

Effective leadership, workable solutions, and teamwork have been hallmarks of my 24 years in public service. I will utilize these years of successful experience to work together with CCCT board members, district leaders, and other state leaders to address the issues of inadequate funding and student success.


CCCT BOARD
BIOGRAPHIC SKETCH FORM

Must be returned to the League office ~~postmarked~~ no later than February 15, 2011, along with the nominating ballot and statement of candidacy. ~~Faxed~~ material will not be accepted.

PERSONAL

Name: Pauline Larwood Date: February 10, 2011
Address: 3709 Harmony Drive
City: Bakersfield Zip: 93306
Phone: (home) 661-871-6090 (office) _____
E-Mail: plarwood@bak.rr.com

EDUCATION

Certificates/Degrees: BA - Fresno State University; MA - California State University, Bakersfield; Life Elementary Credential, Secondary Credential

PROFESSIONAL EXPERIENCE

Present Occupation: Retired

Other: Executive Director, Smart Growth Coalition of Kern County, 1999 - 2005; Owner, Larwood Associates Consulting, 1995 - 2007; Adjunct Professor, Bakersfield College, 1995 - 2000; Member of the Kern County Board of Supervisors, 1983 - 1994; Teacher: 1970 - 1974, 1981

COMMUNITY COLLEGE ACTIVITIES

College District Where Board Member: Kern Community College District

Years of Service on Local Board: Twelve

Offices and Committee Memberships Held on Local Board: President, Vice-President, Clerk, Legislation Chairperson, and member of the Finance Committee

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc _____

Member of the California Community Colleges Board of Governors from 2005 - 2010; Workshop Presenter: CLASS (California Leadership Alliance for Student Success) at the November, 2010 CCLC Annual Conference

National Activities (*ACCT and other organizations, boards, committees, etc.*): _____

CIVIC AND COMMUNITY ACTIVITIES

Member, Board of Directors, Valley Fever Americas Foundation, 1998 - ; Chairman, Valley Fever Vaccine Policy Advisory Committee, 2007 - ; Government Review Council of Greater Bakersfield Chamber of Commerce, 1998 - 2010; Rotary Club of Bakersfield, 2001 - Present; League of Women Voters, 1995 - Present; American Association of University Women, 1972 - Present

OTHER

Community Recognition: California State University, Bakersfield Alumni Hall of Fame, 2009; Woman With a Heart for Bakersfield, 2007; Woman of Distinction, CEWAER 2003; Lifetime Achievement, Regional Award of Merit by the Kern Council of Governments, 1995; Larwood Grove established by P.G.&E. and the California Releaf Foundation in honor of Pauline Larwood's support for Kern County Aviation and the Environment, 1994; James S. Gilstrap Award, Independent Oil Producers Agency - for promoting understanding between government and the oil industry; Woman of Distinction, Soroptomist International of Bakersfield, 1993; John W. Doubenmier Award, American Society of Public Administrators, Bakersfield Chapter, for distinguished service in public administration; Paul Harris Fellowship in recognition of community service, East Bakersfield Rotary Club; 1989 Distinguished Leadership Award for Excellence in Public Planning from the California Chapter of the American Planning Association; 1989 Recipient of the California Clean Air Award from the American Lung Association of Kern County; 1987 Outstanding Alumna of the School of Arts and Sciences, California State University, Bakersfield; 1981 Recipient of the Barbara Leask Award, Bakersfield Chapter of the American Association of University Women; 1970 Phi Kappa Phi: Academic Honorary Society
