# AGENDA

## Coast Community College District
## Regular Meeting of the Board of Trustees
## Date: Wednesday, April 6, 2011
## 3:30 p.m. Closed Session 5:00 p.m. Regular / Study Session Meeting
## Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626

**1.00 Preliminary Matters I**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Opportunity for Public Comment**

*At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*

**1.04 Resolution # 11-15, to Approve District-Wide Freeze for Transfers, Promotions, Temporary Transfers, and Temporary Promotions for Management Employees**

**1.05 Opportunity for Public Comment (Closed Session Items on Agenda)**

**1.06 Recess to Closed Session**

*Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public.*

1.06.01 Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957)

1.06.02 Public Employment (Pursuant to Government Code 54957 (b)(1))

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty

4. Part-time Faculty

5. Educational Administrators

6. Classified Management
a. Coordinator, Contract Educ Instructional Services
b. Interim, Director Fiscal Services

7. Classified Staff
a. Student Financial Aid Tech-BFAP
b. Staff Assistant Special Projects-Presidents Office
c. Budget Coordinator
d. Accounting Analyst
e. Early Childhood Care Center Coordinator

8. Reclassification and Reorganization/Reassignment
a. Accounting Fiscal Specialist

9. Classified Temporary Assignments
a. Special Assignment
b. Staff Assistant, Sr. Confidential
c. Instructional Assistant
d. Military/Contract Educ Program Coordinator
e. Special Assignment
f. Special Assignment
g. Application Project Coordinator
h. Special Assignment
i. Special Assignment
j. Special Assignment
k. Special Assignment
l. Exec Assistant to VC HR
m. Special Assignment
n. Lead Mechanic

10. Hourly Staff

11. Substitute Classified

12. Clinical Advisor/Summer

13. Medical Professional Hourly Personnel

14. Student Workers

*Public employment materials are available upon request from the Board of Trustees' Office*

1.06.03 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:
Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA), Educational Administrators

1.06.04 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

Jacobson v. Coast Community College District (Arbitration)
Coast Community College Association vs. Coast Community College District, PERB Case#LA-CE-54-36-E
Coast Community College District vs. MEP, Inc. et al., Orange County Superior Court Case No. 30-2010-00380564
NBG Enterprises vs. Coast Community College District, Orange County Superior Court Case No. 2010-00423404
Coast Community College Association vs. Coast Community College District (Arbitration)
Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case No, 30-2011-00445563
FM & Sons, Inc. vs. Coast Community College District, Orange County Superior Court Case No. 30-2011-00451209
AB Calif Acquisition Corp vs. Tadros & Youssef Construction et al., Orange County Superior Court Case No. 30-2011-00450786

1.06.05 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "c" of Government Code Section 54956.9)

Claim by Janet Redding

**1.07 Reconvene Regular Meeting at 5:00 p.m.**

**1.08 Pledge of Allegiance – Student Trustee Lee Fuller**

**1.09 Report of Action in Closed Session (if any)**

## 2.00 Preliminary Matters II

### 2.01 Opportunity for Public Comment (Study Session)

*At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board prior to speaking.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board at, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*

### 2.02 Study Session – Coast Community College District Budget

### 2.03 6:30 p.m. End Study Session and Begin Regular Business Items

**2.04 Opportunity for Public Comment (Regular Business Items)**

**2.05 Presentations, Ceremonial Resolutions and Public Hearings**

2.05.01 Acceptance of Retirements

2.05.02 Ceremonial Resolution Honoring Dr. Kate Mueller

## 3.00 Informative Reports I

*(Oral reports shall be limited to a maximum of three minutes. If requested and provided to the Board during the oral report, a written report shall be included as part of the public record. These reports generally will cover issues such as past and upcoming activities, student enrollment, budgetary issues, student concerns, and employee concerns)*

**3.01 Report from the Chancellor**

**3.02 Reports from the Presidents**

**3.03 Reports from the Presidents of Student Government Organizations**

**3.04 Reports from the Academic Senate Presidents**

**3.05 Reports from the Presidents of Employee Representative Groups**

**3.06 Reports from the Board of Trustees**

**3.07 Reports from the Board Committees & Review of Board Committee Meeting Dates**

## 4.00 Informative Reports II

**4.01 Status Report on Review of Board Policies**

**4.02 Orange Coast College & Golden West College Vision 2020 Report**

**4.03 District Measure C Status Report**

**4.04 Report of Football Helmet use at Orange Coast College and Golden West College**

**4.05 Report of Appointment of Seth Daugherty as Orange Coast College Instruction Librarian**

## 5.00 Matters for Review, Discussion and/or Action

**5.01 Board Meeting Dates**

**5.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT) & California Community College League (CCLC)**

**5.03 The Board Directives Log**

**5.04 Buildings and Grounds Reports**
Golden West College Learning Resource Center
Coastline College Newport Beach Learning Center

**CONSENT CALENDAR**

**6.00 Travel**

**6.01 DIS - Authorization for Attendance at Meetings and/or Conferences**

**7.00 Curriculum Approval**

**7.01 DIS – Curriculum Approval**

**8.00 Authorization for Student Trips**

**8.01 CCC – Student Trips**

**8.02 GWC – Student Trips**

**8.03 OCC – Student Trips**

**9.00 Authorization for Special Projects**

**9.01 CCC – Special Projects**

**9.02 DIS – Special Projects**

**9.03 GWC – Special Projects**

**9.04 OCC – Special Projects**

**10.00 Authorization to Apply for Funded Programs**

**10.01 DIS – Authorization to Apply for Funded Programs**

**11.00 Authorization for Disposal of Surplus**

**11.01 DIS – Disposal of Surplus**

**12.00 Authorization to Enter Into Standard Telecourse Agreements**

**12.01 CCC – Standard Telecourse Agreements**

**13.00 Approval of Clinical Contracts**

**13.01 GWC – Clinical Contracts**

**13.02 OCC – Clinical Contracts**

**14.00 Approval of Standard Agreements**

**14.01 CCC – Standard Agreements**

**14.02 DIS – Standard Agreements**

**14.03 GWC – Standard Agreements**

**15.00 Authorization for Purchase of Institutional Memberships**

**15.01 CCC – Institutional Memberships**

**15.02 DIS – Institutional Memberships**

**15.03 GWC – Institutional Memberships**

**15.04 OCC – Institutional Memberships**

**16.00 Authorization for Community Activities**

**16.01 OCC – Community Activities**

**17.00 Personnel Items**

**17.01 DIS – Personnel Items**

a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations

b. Authorization for Leaves of Absence

c. Authorization for Schedule Changes, Classified Staff

d. Authorization for Professional Experts

**18.00 Authorization for Independent Contractors**

**18.01 CCC – Independent Contractors**

**18.02 GWC – Independent Contractors**

**18.03 OCC – Independent Contractors**

**19.00 Authorization for Staff Development**

**19.01 DIS – Authorization for Staff Development**

**20.00 Approval of Purchase Orders**

**20.01 DIS – Purchase Orders**

**21.00 Ratification/Approval of Checks**

21.01 DIS – Ratification/Approval of Checks

22.00 Check List for General Obligation Bond Fund

22.01 DIS –General Obligation Bond Fund

23.00 Authorization for Special Payments

23.01 DIS – Special Payments

23.02 OCC – Special Payments

ACTION SECTION

24.00 Approval of Agreements

24.01 CCC- Approve Lease Agreement between Class Leasing, Inc., and the Coast Community College District

24.02 CCC - Approve Amended Agreement between U.S. College Compass, LLC, and the Coast Community College District to Provide Language Assessment and Instruction, Counseling, College Preparation and Faculty Development Services

24.03 CCC - Approve Agreement between the Trustees of the California State University on behalf of California State University, Long Beach and the Coast Community College District to Provide a Summer English Training and College Credit Program for the Education Bound U.S. (EBUS) Program

24.04 CCC - Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Fourth Edition of the Telecourse Student Guide for Astronomy: Observations and Theories

24.05 CCC - Approve Agreement between Garden Grove Unified School District and the Coast Community College District for the Function Space for the May 14, 2011, Graduation Ceremony

24.06 CCC - Approve the Modification/Change Order to Agreement 16-S-11 and 16-N-11 between the County of Orange and the Coast Community College District to Operate the Orange County One-Stop Centers

24.07 CCC - Approve Consulting Agreement between Fremont College and the Coast Community College District to Assist in their Development of 13 Online Courses

24.08 DIS - Approve Non-Standard Agreement between Ingenix, Inc. Consultants and Data Aggregators and the Coast Community College District to support the Health and Human Services (HHS) Requirement for a Single Data File in Order for the Coast Community College District to Receive the Early Retiree Reinsurance Employer Reimbursement

**24.09 DIS - Approve Non-Standard Agreement between Milliman Consultants and Actuaries and the Coast Community College District to Provide an Actuarial Attestation as required for the Coast Community College District to Receive the Medicare Part D Employer Subsidy from the Centers for Medicare and Medicaid Services (CMS)**

**24.10 OCC - Approve Amendment to Non-Standard Agreement between the State of California, Department of Boating and Waterways and the Coast Community College District to provide an additional grant in the amount of $24,370**

**25.00 Buildings and Grounds Approvals**

**25.01 DIS - Authorization to File Notice of Completion**

**25.02 DIS - Approve Change Order No. 2; Orange Coast College Student Center Renovation; Bid No. 1975**

**25.03 DIS - Approve Change Order No. 1; Orange Coast College Student Center Renovation; Bid No. 1982**

**25.04 DIS - Approve Change Order No. 2; Golden West College Learning Resource Center, Phase I; Bid No. 1953**

**25.05 DIS - Bid Tabulations and Award of Contract: Coastline Community College Newport Beach Learning Center, Increment 2; Bid No. 1992**

**25.06 DIS - Approve Change Order No. 1; Orange Coast College Horticulture Storage Electrical; Bid No. 1983**

**26.00 General Items of Business**

**26.01 DIS – Adoption of Budget Calendar for 2011-2012**

**26.02 DIS – Approval of Contractors for FY 2010-2011 Pursuant to District's Standard Annual Agreement for Contractor Services**

**26.03 DIS - Authorization to Purchase Hardware, Software and Five (5) Years of support for an Internet Fire Wall Protection System for a Computer server to Upgrade Orange Coast College's Technology Infrastructure using California Multiple Award Schedule (CMAS) #3-11-70-2815A From Altaware, Inc.**

**26.04 DIS - Authorization to Conduct a Short-term Study Abroad Program in Cambridge, England, Summer 2012**

**26.05 OCC - Authorization to Conduct a Short-Term Study Abroad Program in Erfurt, Germany and Florence, Italy**

**26.06 OCC - Authorization to Conduct a Short-term Study Abroad Program in Paris, France, Summer 2012**

**27.00 Resolutions**

**27.01 Resolution # 11-10 Authorizing Payment to Trustee Absent from Board Meeting**

**27.02 Resolution # 11-12, To Enter Into An Amended Agreement with the State of California Department of Education, Child Development Services for the Harry & Grace Steele Children's Center General Child Care & Development Programs Grant (CCTR-0186)**

**27.03 Resolution # 11-13, To Enter Into An Amended Agreement with the State of California Department of Education, Child Development Services for the Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-0345)**

**27.04 Resolution # 11-14 in Support of the Golden State Higher Education Act**

**28.00 Approval of Minutes**

**28.01 DIS - Approval of Minutes**

**29.00 Policy Implementation**

**29.01 Approval of Revisions to Board Policy 2712 (040-11-1) "Conflict of Interest Code" and Adoption of Resolution # 11-11, Adopting a Conflict of Interest Code Which Supersedes All Prior Conflict of Interest Codes and Amendments Previously Adopted**

**30.00 Close of Meeting**

**30.01 Public Comment (Items Not on Agenda)**

**30.02 Adjournment**

# PRELIMINARY MATTERS
(White Pages)

**Preliminary Matters I**

Meeting: Apr 06, 2011 - Regular Meeting 3:30 p.m.
Category: 1. Preliminary Matters I
Subject: 1.01 - 1.09 Preliminary Matters
Access: Public
Type: Preliminary Matters

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Opportunity for Public Comment**

**1.04 Resolution # 11-15, to Approve District-Wide Freeze for Transfers, Promotions, Temporary Transfers, and Temporary Promotions for Management Employees (See Attachment # 25)**

**1.05 Opportunity for Public Comment (Closed Session Items on Agenda)**

**1.06 Recess to Closed Session**

1.06.01 Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957)

1.06.02 Public Employment (Pursuant to Government Code 54957 (b)(1))

1.06.03 Conference with Labor Negotiator
(Pursuant to Government Code Section 54957.6)
Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

1.06.04 Conference with Legal Counsel: Existing Litigation
(Pursuant to sub-section "a" of Government Code Section 54956.9)

1.06.05 Conference with Legal Counsel: Anticipated Litigation
(Pursuant to sub-section "c" of Government Code Section 54956.9)

**1.07 Reconvene Regular Meeting at 5:00 p.m.**

**1.08 Pledge of Allegiance – Student Trustee Lee Fuller**

**1.09 Report of Action in Closed Session (if any)**

| | |
|---|---|
| Meeting | Apr 06, 2011 - Regular Meeting 3:30 p.m. |
| Category | 2. Preliminary Matters II |
| Subject | 2.01 - 2.05.02 Preliminary Matters |
| Access | Public |
| Type | Preliminary Matters |

## 2.01 Opportunity for Public Comment (Study Session)

## 2.02 Study Session - Coast Community College District Budget

## 2.03 6:30 p.m. End Study Session and Begin Regular Business Items

## 2.04 Opportunity for Public Comment (Regular Business Items)

## 2.05 Presentations, Ceremonial Resolutions and Public Hearings

2.05.01 Acceptance of Retirements

It is recommended that the following retirements of employees with 10 or more years of service to the District be accepted:

Classified:

Elissa Putzel, GWC, Admissions & Records Tech 3, Retirement effective 06-29-11.

Danny Wojciechowski, CCC, Accounting Analyst, Retirement effective 03-31-11.

Linda Wojciechowski, CCC, Electronic Media & Publishing Assistant, Senior, Retirement effective 04-30-11.

2.05.02 Ceremonial Resolution Honoring Dr. Kate Mueller

## Elissa Putzel

Whereas, Elissa Putzel, Admissions & Records Tech 3, is retiring from Golden West College effective the thirtieth day of June 2011; and

Whereas, Elissa Putzel (Lisa) started working at Golden West College in May 1977. She worked in the Records office sending out transcripts and enrollment verifications. Because of her strong work ethic, she was asked if she would consider leaving her typist clerk position and be the Veterans clerk, which she happily accepted. Helping our returning Veterans transition from combat to the classroom over these many years is something Lisa holds near and dear to her heart and treats every one of them as if they were her own child; and

Whereas, in 1987, the Vietnam Veteran era students starting running out of benefits and Lisa Putzel's workload started to decrease. Not one to sit idle, Lisa asked her supervisor for more duties and took on the added responsibility of accepting applications and selecting students for our very impacted nursing program; and

Whereas, Lisa Putzel and Bob her husband of 42 years, are planning a trip to Las Vegas (her favorite place for R&R) to celebrate her retirement. Now that she won't be bound by a work schedule, she is looking forward to being able to travel at different times of the year and will be planning a trip to the Florida Keys in 2012; and

Whereas, Lisa and Bob look forward to spending as much time as possible with their two granddaughters once their son and his family move to Ventura later this year. She also plans on volunteering at her church and just enjoying life with family and friends; and

Whereas, the "Golden West Family" wishes Lisa Putzel well and although we are happy for her, she will be missed by all.

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Elissa Putzel for her years of service to Golden West College and the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Elissa Putzel on this day, the sixth of April in the year 2011.

## Danny Wojciechowski

Whereas, Danny Wojciechowski, Accounting Analyst is retiring from Coastline Community College effective the thirty-first day of March 2011; and

Whereas, Danny Wojciechowski began his career with the Coast Community College District in 1995 working for the District Travel Department as Account Clerk, Senior. In the years to follow Danny was promoted to Accounting Technician and Accounting Technician, Senior. In 1999 Danny transferred to Coastline to the position of Accounting Coordinator and in 2007 his position was reorganized to Accounting Analyst. During his years of service at Coast District Danny took pride in his career serving students, faculty, and staff; and

Whereas, in retirement Danny Wojciechowski plans to travel and see the eastern part of the country, spending leisure time with his grandchildren, catching up on reading, and organizing his garage; and

Whereas, Danny Wojciechowski has been a part of the Coastline family for many years and will be missed!

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Danny Wojciechowski for his years of service to Coastline Community College and the Coast Community College District and offer him sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Danny Wojciechowski on this day, the sixth of April in the year 2011.

**Linda Wojciechowski**

Whereas, Linda Wojciechowski, Electronic Media & Publishing Assistant, Senior is retiring from Coastline Community College effective the thirtieth day of April 2011; and

Whereas, Linda Wojciechowski began her career with the Coast Community College District in 1998 working in the ISD Department as an Administrative Secretary. Linda was reclassified to Staff Specialist in 2001 and was eventually reclassified to Staff Assistant. In 2006 Linda was reassigned to the eMedia and Publications Department and was promoted to an eMedia & Publications Assistant, Sr. ; and

Whereas, Linda Wojciechowski graduated from the first Leadership Academy at Coastline College. She served as the Classified Chair and hosted the phone bank in the spring and fall for three years. Linda also served as the VP at Large at Coastline College for the union and is currently serving on the negotiations team; and

Whereas, Linda Wojciechowski plans to travel with her husband, Danny and to spend leisure time with her grandchildren. She also plans to write poetry again, read for enjoyment and just relax; and

Whereas, Linda Wojciechowski has been a part of the Coastline family for many years and will be missed!

Now Therefore be it Resolved, the Board of Trustees expresses its sincere appreciation to Linda Wojciechowski for her years of service to Coastline Community College and the Coast Community College District and offer her sincere wishes for a happy, healthy, and fulfilling retirement.

Be it Further Resolved, that the Board of Trustees hereby accepts the retirement of Linda Wojciechowski on this day, the sixth of April in the year 2011.

**Board of Trustees Ceremonial Resolution Acknowledging Dr. Kate Mueller Recipient of the National Community College Professional and Leadership Award**

WHEREAS, Dr. Kate Mueller has served the students as Orange Coast College since October 2001, and who has worked tireless in service of student issues for the last twenty-five years; and

WHEREAS, Dr. Kate Mueller in the fulfillment of her duties has provided with distinction guidance, oversight and wisdom to the students of Orange Coast College; and

WHEREAS, Dr. Kate Mueller has provided strategic guidance and assistance to the Associated Students and Student Senate of Orange Coast College; and

WHEREAS, Dr. Kate Mueller continued to demonstrate her commitment to the students of Orange Coast College by channeling her energies to the successful completion of a Doctor of Education degree from the University of Nebraska, gaining more knowledge and insight to better serve her students; and

WHEREAS, Dr. Kate Mueller and her staff have provided invaluable assistance to the District Student Council in coordination of annual student visits to Sacramento, District-wide events, and the annual selection of the Board's Student Representative; and

WHEREAS, Dr. Kate Mueller has promoted student success and scholarship by representing the Coast Community College District's relationship with Phi Alpha Theta, the national honor society for community colleges; and

WHEREAS, because of Dr. Kate Mueller's many significant contributions to community college students and the causes that they pursue, she has received the 2011 National Community College Professional Award by the National Association of Student Affairs Administrators and Higher Education;

NOW, THEREFORE, BE IT RESOLVED, that on this day, the sixth of April 2011, the Board of Trustees of the Coast Community College District hereby acknowledges the many outstanding contributions of Dr. Kate Mueller to the students of the District, and congratulates her on receiving the National Community College Professional and Leadership Award.

# GENERAL INFORMATION AND REPORTS
(White Pages)

| | |
|---|---|
| Meeting | Apr 06, 2011 - Regular Meeting 3:30 p.m. |
| Category | 3. Informative Reports I |
| Subject | 3.01 - 3.07 Informative Reports |
| Access | Public |
| Type | Informative Reports |

**3.01 Report from the Chancellor**

Dr. Ding-Jo H. Currie

**3.02 Reports from the Presidents**

Dr. Loretta Adrian, Coastline Community College
Dr. Dennis Harkins, Orange Coast College
Wes Bryan, Golden West College

**3.03 Reports from the Presidents of Student Government Organizations**

Lisa Okamoto, Coastline Community College
David Salai, Golden West College
Catherine Tran, Orange Coast College

**3.04 Reports from the Academic Senate Presidents**

Nancy Jones, Coastline Community College
Theresa Lavarini, Golden West College
Vesna Marcina, Orange Coast College

**3.05 Reports from the Presidents of Employee Representative Groups**

Ann Nicholson, Coast Federation of Classified Employees (CFCE)
Dr. Barbara Price, Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)
Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
Christina Irvin, Association of Confidential Employees (ACE)
Vince Rodriguez, Coast District Management Association (CDMA)

**3.06 Reports from the Board of Trustees**

Trustee Jerry Patterson, Board President
Trustee Jim Moreno, Board Vice President
Trustee Dr. Lorraine Prinsky, Board Clerk
Trustee Mary L. Hornbuckle
Trustee David A. Grant

Student Trustee Lee Fuller

**3.07 Reports from the Board Committees & Review of Board Committee Meeting Dates**

Accreditation Committee
Audit and Budget Committee
Career Technical Education Committee
Land Development Committee
Legislative Affairs
Personnel Committee
Orange County Legislative Task Force

Accreditation - April 7, 2011 at 1:30 p.m., Board of Trustees' Conference Room
Personnel - April 13, 2011 at 1:00 p.m., Board of Trustees' Conference Room
Legislative Affairs - April 14, 2011 at 9:00 a.m., Board of Trustees Conference Room
Audit & Budget - June 8, 2011 at 3:00 p.m., Board of Trustees' Conference Room

| | |
|---|---|
| Meeting | Apr 06, 2011 - Regular Meeting 3:30 p.m. |
| Category | 4. Informative Reports II |
| Subject | 4.01 - 4.05 Informative Reports |
| Access | Public |
| Type | Informative Reports |

**4.01 Status Report on Review of Board Policies** (See Attachment # 18)

**4.02 Orange Coast College & Golden West College Vision 2020 Report**

**4.03 District Measure C Status Report** (See Attachment # 19)

**4.04 Report of Football Helmet use at Orange Coast College and Golden West College**

**4.05 Report of Appointment of Seth Daugherty as Orange Coast College Instruction Librarian**

| | |
|---|---|
| Meeting | Apr 06, 2011 - Regular Meeting 3:30 p.m. |
| Category | 5. Matters for Review, Discussion and/or Action |
| Subject | 5.01 - 5.04 Matters for Review, Discussion and/or Action |
| Access | Public |
| Type | Matters for Review, Discussion and/or Action |

**5.01 Board Meeting Dates**

April 20, 2011 - Service Awards
May 4, 2011 - Regular Meeting
May 18, 2011 - Regular Meeting
June 15, 2011 - Regular/Study Session
July 20, 2011 - Regular Meeting
August 3, 2011 - Regular/Study Session
August 17, 2011 - Regular Meeting
September 7, 2011 - Regular/Study Session
September 21, 2011 - Regular Meeting
October 5, 2011 - Regular Meeting
October 19, 2011 - Regular/Study Session
November 2, 2011 - Regular Meeting
November 16, 2011 - Regular Meeting
December 14, 2011 - Organizational Meeting

**5.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), California Community College League (CCLC), & California Community College Trustees (CCCT)**

April 9-12, 2011 New Orleans, LA, AACC's Annual Convention
April 15-16, 2011 Sacramento, CA, CCCT Executive Committee and Board Meetings
April 29- May 1, 2011 Monterey, CA, CCLC Annual Trustees Conference
June 17-18, 2011 Sacramento, CA CCCT Executive Committee and Board Meetings
June 23-25, 2011 Ventura Beach, CA, CCLC, Classified Leadership Institute
August 3-5, 2011 Washington D.C., ACCT, New Trustee Governance Leadership Institute
August 12-13, 2011 San Francisco, CA, CCLC Student Trustee Workshop
October 12-15, 2011 Dallas, TX, ACCT Annual Leadership Congress
November 17-19, 2011 San Jose, CA, CCLC, Annual Convention and Partner Conferences

**5.03 The Board Directives Log**

The Board Directives Log tracks requests made by the Board of Trustees. A copy of the Board Directives Log is available for review in the Board of Trustees' Office and at Board Meetings. The Board may take action pertaining to matters on the Log by adding, deleting, or modifying items.

**5.04 Buildings and Grounds Reports**

**Golden West College Learning Resource Center**

Architect: Steinberg Group
Construction Manager: URS
DSA Approval: March 2008
Construction Start: July 2008
Est. Completion: June 2011
Funding Source: Measure C General Obligation Bond

**Project Status:** Installation of interior finishes is ongoing in the building. Some delays in procuring "long-lead" casework have pushed the anticipated completion to July 2011, however the building remains on schedule for Fall 2011 opening. In addition to coordinating completion of construction, the District has begun to address change order/delay claims with trade contractors. These discussions are ongoing and mutually agreeable change orders will be presented to the Board as they are finalized.

**Coastline College Newport Beach Learning Center**

Architect: LPA Architecture
Construction Manager: CW Driver
DSA Approval (Phase II: Building Construction): January 2011
Est. Construction Start: August 2010 (Phase I: Site Preparation)
Est. Completion: June 2012
Funding: Measure C General Obligation Bond

**Project Status:** Contracts for 17 of 21 bid categories were awarded at the March 16th Board meeting. These contracts are in the execution phase with construction anticipated to start the week of April 4th. Three trade packages are currently out for rebid and a recommendation for award will be presented on the May 4, 2011 Board agenda. The remaining bid package is on hold pending a reevaluation of the scope and delivery of work. A groundbreaking ceremony is scheduled for Tuesday April 5th from 9:00 a.m. – 11:00 a.m.

4-6-11 Meeting.pdf (16 KB)

# CONSENT CALENDAR

(Yellow Pages)

Items on the Consent Calendar may be adopted by a single motion of the Board of Trustees. To have an item considered separately a request must be made prior to the adoption of the motion to approve the Consent Calendar.

## 6. Travel

| | |
|---|---|
| **Subject** | **6.01 DIS - Authorization for Attendance at Meetings and/or Conferences** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 6. Travel |
| Access | Public |
| Type | Consent |

**Authorization for Attendance at Meetings and/or Conferences**

File Attachments
040611.pdf (34 KB)

**(1)Meetings for the Board of Trustees**

CONRAD J MORENO, Board Member (CCCD), to attend the Community College League of California 2011 Annual Trustees' Conference, April 28 - May 2, 2011, Monterey, CA, with reimbursement for actual expenses, including a registration fee of $490, to be paid from District Conference Funds. Reimbursement of mileage for personal auto not to exceed coach air equivalency.

JERRY M PATTERSON, Board Member (CCCD), to attend the Community College League of California 2011 Annual Trustees' Conference, April 28 - May 2, 2011, Monterey, CA, with reimbursement for actual expenses, including a registration fee of $490, to be paid from District Conference Funds. Reimbursement of mileage for personal auto not to exceed coach air equivalency.

**(2)Meetings for Faculty and Staff**

NABIL S ABU-GHAZALEH, Vice Chancellor (CCCD), to attend the Orange County Business Council Chairman's Leadership, May 26, 2011, Costa Mesa, CA, without loss of salary, with reimbursement for allowable expenses of $200, including a registration fee of $200, to be paid from Management Conference.

DANIEL S ADELMANN, Counselor (OCC), to attend the California Society for Respiratory Care 43rd Annual Convention, May 8 - 11, 2011, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of $1,200, including a registration fee of $260, to be paid from WIA Allied Health Grant.

ISAIAH M AGUIRRE, Public Info Asst 1 (CCC), to attend the Community College Public Relations Organization Annual Conference, April 14-15, 2011, Hollywood, CA, without loss of salary, with reimbursement for allowable expenses of $500, including a registration fee of $400, to be paid from Mkt/PR funds.

KIMBERLY R ALLEN, Admin Dir Fiscl Affr (CCCD), to attend the 2011 ACBO (Association of Chief Business Officials) Spring Conference, May 14 - 18, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $1,100, including a registration fee of $285, travel by Air Coach, to be paid from Management Conference Funds.

LINDA BAGATOURIAN, Counselor (OCC), to attend the Western Association for College Admission Counseling Conference, May 24 - 26, 2011, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of $200, including a registration fee of $150, to be paid from Transfer Centers Funds.

LINDA BAGATOURIAN, Counselor (OCC), to attend the Ensuring Transfer Success, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $120, including a registration fee of $90, to be paid from Transfer Center Conference Funds.

JENNIFER J BARBER, Hourly Instructor (OCC), to attend the American Association of Sexuality Educators, Counselors, and Therapists, April 27 - May 1, 2011, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of $700, including a registration fee of $565, to be paid from CCA/CTA Professional Development Funds.

WILLIAM B BARBER, Instructor (OCC), to attend the American Culinary Federation Western Regional, April 28 - May 3, 2011, Scottsdale, AZ, without loss of salary, with reimbursement for allowable expenses of $7,300, including a registration fee of $250, to be paid from Hot Food Team Account.

JOYCE L BISHOP, Instructor (GWC), to attend the Setting Expectations for Online Instructor Performance, April 28, 2011, Online, CA, without loss of salary, with reimbursement for allowable expenses of $279, including a registration fee of $279, to be paid from IPD AFT funds.

HOAI-HUONG D BUSH, Counselor (GWC), to attend the Ensuring Transfer Success, May 5, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $115, including a registration fee of $90, to be paid from IPD AFT funds.

ROSALIND J CAMPBELL, Student Fin Aid Acct Fisc Spec (OCC), to attend the 2011 Powerfaids Training Conference, July 14 - 17, 2011, Boston, MA, without loss of salary, with reimbursement for allowable expenses of $1,900, including travel by Air Coach, to be paid from BFAP Funds.

MICHAEL P CAREY, Env Sustain Coord (OCC), to attend the Powershift 2011, April 14 - 19, 2011, Washington, DC, without loss of salary, with reimbursement for allowable expenses of $3,000, including a registration fee of $125, travel by Air Coach, to be paid from ASOCC funds.

GREGG M CARR, Instr/Coord (GWC), to attend the Treasure by the Sea 2011, April 30, 2011, Huntington Beach, CA, without loss of salary, with reimbursement for allowable expenses of $130, including a registration fee of $110, to be paid from EOPS/CARE funds.

LORI A CASSIDY, Librarian (OCC), to attend the Ex Libris Technical Seminar & Annual Conference, May 8 - 13, 2011, Milwaukee, WI, without loss of salary, with reimbursement for allowable expenses of $1,200, including a registration fee of $990, travel by Air Coach, to be paid from CFE Contracted PDI Full Time Conference Funds.

THOMAS J CHOE, Adm/Records Tech 2 (OCC), to attend the 16th Annual Western Association of Veteran Education Specialist Conference, July 17 - 21, 2011, Irving, TX, without loss of salary, with reimbursement for allowable expenses of $1,800, including a registration fee of $350, travel by Air Coach, to be paid from A&R Veterans.

BRIAN E CONLEY, Instructor (GWC), to attend the Community College League of California Annual Conference, April 29 - May 1, 2011, Monterey, CA, without loss of salary, with no reimbursement authorized from District funds, no cost to District.

DING-JO H CURRIE, Chancellor (DIST), to attend the visits to Chinese universities participating in the International Student Dual Admission Program to strengthen and solicit participation, March 26 - April 3, 2011, Beijing and Guangzhou, China without loss of salary, with reimbursement for actual expenses, including travel by Air Coach, rental car and insurance, to be paid from. The reason for this revision is to change attendance dates.

DING-JO H CURRIE, Chancellor (CCCD), to attend the United States Department of Education Community College Regional Summit, April 15, 2011, San Diego, CA, without loss of salary, with reimbursement for actual expenses, to be paid from Chancellor's Conference Funds.

DING-JO H CURRIE, Chancellor (CCCD), to attend the Air University Board of Visitors Conference, April 16-20, 2011, Dayton, OH, without loss of salary, with no reimbursement authorized from District funds, including travel by Air Coach, to be paid from sponsoring agency and/or personal funds.

KAREN R DICKERSON, Counselor (GWC), to attend the Ensuring Transfer Success Conference 2011, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $115, including a registration fee of $90, to be paid from IPD AFT conference funds.

STEPHANIE L DUMONT, Counselor (GWC), to attend the Ensuring Transfer Success, May 5, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $115, including a registration fee of $90, to be paid from IPD AFT funds.

W. A DUNN III, Vice Chancellor (CCCD), to attend the Association of Chief Business Officials 2011 Spring Conference, May 16 - 18, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $1,000, including a registration fee of $285, travel by Air Coach, to be paid from Administrative Services Management Conference Funds.

EVONNE R DURAND, Athletic Trainer (OCC), to attend the Far West Athletic Trainers Association Annual Meeting, April 14 - 17, 2011, Las Vegas, NV, without loss of salary, with reimbursement for allowable expenses of $1,000, including a registration fee of $175, travel by Air Coach, to be paid from Classified Professional Development Funds.

DARRELL D EBERT, Instructor (GWC), to attend the Old Town Art Fair, June 8 - 14, 2011, Chicago, IL, without loss of salary, with reimbursement for allowable expenses of $1,200, including travel by Air Coach, rental car and insurance, to be paid from IPD AFT funds.

DANIEL J FARRELL, Instructor (OCC), to attend the California Society for Respiratory Care Convention, May 9 - 11, 2011, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of $770, including a registration fee of $220, to be paid from WIA Allied Health Grant.

JOSEPH D FILSON, Counselor (GWC), to attend the Ensuring Transfer Success 2011, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $115, including a registration fee of $90, to be paid from IPD AFT funds.

PATRICK R FROHN, Athletic Trainer (GWC), to attend the Practical Applications in Sports Medicine, June 4-6, 2011, Palm Springs, CA, without loss of salary, with reimbursement for allowable expenses of $700, including a registration fee of $225, to be paid from CCA Conference Funds.

ALBERT M GASPARIAN, Dean (GWC), to attend the Athletics Division Joint Southern California Meeting, March 2 - 3, 2011, Palm Springs, CA, without loss of salary, with reimbursement for allowable expenses of $400, to be paid from Trust Fund.

DON H GAYTAN, Instructor (OCC), to attend the Northern California Transfer Trip for Puente Program, April 21 - 23, 2011, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of $700, to be paid from ASOCC funds.

CONSTANCE GEORGE, Athletic Trainer (GWC), to attend the Farwest Athletic Trainers Association Clinical Symposium, April 14 - 17, 2011, Las Vegas, NV, without loss of salary, with reimbursement for allowable expenses of $450, to be paid from Classified Professional Development Funds.

TINA GILL, Adjunct Faculty (CCC), to attend the Business Education Statewide Advisory Committee (BESAC) Conference, April 7-9, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $835, including a registration fee of $100, travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant, VTEA Grant.

LEE W GORDON, Instructor (OCC), to attend the National Institute for Staff and Organizational Development International Conference, May 29 - June 1, 2011, Austin, TX, without loss of salary, with reimbursement for allowable expenses of $1,200, including a registration fee of $575, travel by Air Coach, to be paid from CFE Contracted PDI Full Time Conference Funds.

PEDRO J GUTIERREZ, Instructor (CCC), to attend the American Society for Microbiology Conference for Undergraduate Educators, June 1-5, 2011, Baltimore, MD, without loss of salary, with reimbursement for allowable expenses of $750, including a registration fee of $799, travel by Air Coach, rental car and insurance, to be paid from PDI Conference and Workshop Funds.

COLLETTE J HAUSEY, Instructor (GWC), to attend the Academic Senate for California Community Colleges Spring 2011 Plenary Session, April 13 - 16, 2011, San Fransicso, CA, without loss of salary, with reimbursement for allowable expenses of $1,200, including a registration fee of $325, travel by Air Coach, to be paid from IPD AFT funds.

TRACY R HEFFELMAN, Hrly/Temp Clerical (GWC), to attend the Treasure by the Sea 2011, April 30, 2011, Huntington Beach, CA, without loss of salary, with reimbursement for allowable expenses of $130, including a registration fee of $110, to be paid from EOPS/CARE funds.

MARCELA V. HERNANDEZ, Part-Time Counselor (CCC), to attend the Ensuring Transfer Success, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $135, including a registration fee of $90, to be paid from Contract Education (Auxiliary) funds.

EVA HODJERA, Hourly Instructor (GWC), to attend the CATESOL 2011: The Art and Passion of Language Teaching, April 7-10, 2011, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of $675, including a registration fee of $180, to be paid from IPD AFT funds.

CATHERINE S HUTCHISON, Staff Asst Sr (OCC), to attend the Academic Senate Curriculum Institute, July 14 - 16, 2011, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of $1,000, including a registration fee of $725, to be paid from Accreditation Ancillary Funds.

CHERYL L JUPITER, Counselor (OCC), to attend the Ensuring Transfer Success, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $90, including a registration fee of $90, to be paid from Transfer Centers Conference Funds.

CHERYL L JUPITER, Counselor (OCC), to attend the Western Association for College Admission Counseling Annual Spring Conference 2011, May 24 - 26, 2011, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of $150, including a registration fee of $150, to be paid from Transfer Centers Funds.

ELEANOR F KATZ, Instructor (OCC), to attend the American Philosophical Association Annual Meeting, April 21 - 23, 2011, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of $1,142, including a registration fee of $60, to be paid from CFE Contracted PDI Full Time Conference Funds.

CHERI L LAWELL, Instructor (OCC), to attend the Academic Senate Curriculum Institute, July 14 - 16, 2011, San Diego, CA, without loss of salary, with reimbursement for allowable expenses of $1,000, including a registration fee of $725, to be paid from Accreditation Ancillary Funds.

PHUONGANH T LE, Staff Asst-Spec Proj, Chnc Wng (CCCD), to attend the Community College Public Relations Organization 2011 Conference, April 14, 2011, Universal City, CA, without loss of salary, with reimbursement for allowable expenses of $80, to be paid from Public Info Other Services.

FREDERICK J LOCKWOOD, Instructor (CCC), to attend the Meeting of the Statewide Program Area Collaboratives and Advisory, April 26, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $450, including travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant.

VINICIO J LOPEZ, Dean (CCC), to attend the Meeting of the Statewide Program Area Collaboratives and Advisory, April 26, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $450, including travel by Air Coach, to be paid from CTE-VTEA-IB Discipline/Industry Collaborative for Business Education (BIC) grant.

MICHELLE K MA, Dir Mktg & Pub Rel (CCC), to attend the Community College Public Relations Organization Annual Conference, April 14-15, 2011, Hollywood, CA, without loss of salary, with reimbursement for allowable expenses of $500, including a registration fee of $400, to be paid from CDMA Professional and Staff Development Funds, Marketing/PR Funds.

EARNEST G MARCHBANK, Counselor (GWC), to attend the Ensuring Transfer Success, May 5, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $115, including a registration fee of $90, to be paid from IPD AFT funds.

EARNEST G MARCHBANK, Counselor (GWC), to attend the Treasure by the Sea 2011, April 30, 2011, Huntington Beach, CA, without loss of salary, with reimbursement for allowable expenses of $130, including a registration fee of $110, to be paid from EOPS/CARE funds.

JENNIFER C MC DONALD, Dir Adm & Records (CCC), to attend the California Association of Community College Registrars and Admissions Officers 34th Annual Conference, April 25-27, 2011, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of $300, including a registration fee of $245, to be paid from CDMA Professional and Staff Development Funds.

CARISA L MONTOOTH, Staff Aide (OCC), to attend the True Colors Facilitator Re-Certification, May 31 - June 3, 2011, Austin, TX, without loss of salary, with reimbursement for allowable expenses of $1,000, including a registration fee of $1,000, to be paid from Professional Staff Development Funds.

MELISSA M MOSER, Dir Financial Aid (OCC), to attend the National Association of Financial Aid Administrators Annual Conference, July 16 - 20, 2011, Boston, MA, without loss of salary, with reimbursement for allowable expenses of $2,300, including a registration fee of $525, travel by Air Coach, to be paid from Categorical Financial Aid Funds.

IRENE E NAESSE, Instructor (OCC), to attend the California Geographical Society Annual Conference, April 28 - May 1, 2011, Bishop, CA, without loss of salary, with reimbursement for allowable expenses of $800, including a registration fee of $50, to be paid from CFE Contracted PDI Full Time Conference Funds.

AILENE B NGUYEN, Counselor (CCC), to attend the Ipad in Education Workshop, April 9, 2011, San Gabriel, CA, without loss of salary, with reimbursement for allowable expenses of $675, including a registration fee of $675, to be paid from Basic Skills Grant funds.

CHRISTINA D NGUYEN, Counselor (CCC), to attend the Ensuring Transfer Success, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $100, including a registration fee of $90, to be paid from PDI Conference and Workshop Funds.

CHRISTINA D NGUYEN, Counselor (CCC), to attend the California Community College Chancellor's Office Career Advisory-Region 8 Training, April 7, 2011, Fullerton, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring agency.

CHRISTINE P NGUYEN, Interim Vice Pres Admn Srvcs (CCC), to attend the Association of Chief Business Officers Spring Conference, May 15-18, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $1000, including a registration fee of $285, travel by Air Coach, to be paid from General Funds (Admin. Services).

JIMMY NGUYEN, Counselor (GWC), to attend the Ensuring Transfer Success 2011, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $115, including a registration fee of $90, to be paid from IPD AFT conference funds.

TRI D NGUYEN, Counselor (GWC), to attend the Ensuring Transfer Success, May 5, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $115, including a registration fee of $90, to be paid from IPD AFT funds.

MADJID NIROUMAND, Interim Assoc Dean, Stu Srvcs (OCC), to attend the Association of International Educators 2011 Annual Conference, May 30 - June 4, 2011, Vancouver, BC, Canada without loss of salary, with reimbursement for allowable expenses of $2,800, including a registration fee of $484, travel by Air Coach, to be paid from International Center Ancillary Funds.

MELINDA A NISH, Vice President (OCC), to attend the California Community College Chief Instructional Officers Consultation Council, April 20 - 21, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $750, including travel by Air Coach, to be paid from VPI Management Conferences funds.

MELINDA A NISH, Vice President (OCC), to attend the California Community College Chief Instructional Officers & Consultation Council, May 18 - 19, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $750, including travel by Air Coach, to be paid from VPI Management Conferences funds.

MELINDA A NISH, Vice President (OCC), to attend the California Community College Chief Instructional Officers Consultation Council, June 15 - 16, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $750, including travel by Air Coach, to be paid from VPI Management Conferences funds.

JENNIFER ORTBERG, Dir Adm & Records (GWC), to attend the California Association of Community College Records and Admissions Officers Annual Conference, April 25 - 27, 2011, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of $300, including a registration fee of $195, to be paid from CDMA Professional and Staff Development Funds.

RICHARD T PAGEL, Vice President (OCC), to attend the Association of Chief Business Officials, May 15 - 18, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $1,050, including a registration fee of $285, travel by Air Coach, to be paid from Ancillary Account.

MARTHA M PARHAM, Dist Dir Mark & Pub (CCCD), to attend the Community College Public Relations Organization 2011 Conference, April 13-15, 2011, Universal City, CA, without loss of salary, with reimbursement for allowable expenses of $850, to be paid from Public Information Management Conference Funds. Hotel stay due to early morning and late evening meetings.

LIEN B PHAM, Instructor (OCC), to attend the University of California Los Angeles Friendship Training Seminar, May 11 - 12, 2011, Los Angeles, CA, without loss of salary, with reimbursement for allowable expenses of $1,200, including a registration fee of $1,200, to be paid from CFE Contracted PDI Full Time Conference Funds.

OMID A POURZANJANI, Dean (GWC), to attend the Workforce Leaders Institute Conference, April 13-15, 2011, Lake Arrowhead, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring agency and/or personal funds.

JACK S PRICE, Hourly Instructor (OCC), to attend the National Education Association Representative Assembly Annual Conference, June 29 - July 6, 2011, Chicago, IL, without loss of salary, with reimbursement for allowable expenses of $700, including a registration fee of $35, travel by Air Coach, to be paid from CCA/CTA Union Funds.

PAULA J RAPP, Hourly Instructor (GWC), to attend the Ensuring Transfer Success, May 5, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $115, including a registration fee of $90, to be paid from IPD AFT funds.

JAMIE M RAY, Hourly Instructor (OCC), to attend the The Art and Passion of Language Teaching, April 8 - 9, 2011, Long Beach, CA, without loss of salary, with reimbursement for allowable expenses of $300, including a registration fee of $180, to be paid from CCA/CTA Union Funds.

CHRISTINE R REINEMANN, Hourly Instructor (OCC), to attend the Higher Education Colloquium for Early Care & Education, April 8 - 11, 2011, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of $150, including a registration fee of $130, to be paid from CFE/AFT Professional Development Funds.

DIANE M RESTELLI, Instructor (GWC), to attend the The Immune System: The Mind Body Connection, April 8, 2011, Alisa Viejo, CA, without loss of salary, with reimbursement for allowable expenses of $79, including a registration fee of $79, to be paid from IPD AFT funds.

KAREN D ROBINSON, Hourly Instructor (OCC), to attend the Higher Education Colloquium, April 8 - 10, 2011, Newport Beach, CA, without loss of salary, with reimbursement for allowable expenses of $200, including a registration fee of $130, to be paid from CCA/CTA Union Funds.

MALINNI N ROEUN, Instructor (CCC), to attend the Ipad in Education Workshop, April 9, 2011, San Gabriel, CA, without loss of salary, with reimbursement for allowable expenses of $714, including a registration fee of $675, to be paid from PDI Conference and Workshop Funds.

MICHELLE Y SAMBRANO, Counselor (GWC), to attend the Treasure by the Sea 2011, April 30, 2011, Huntington Beach, CA, without loss of salary, with reimbursement for allowable expenses of $130, including a registration fee of $110, to be paid from EOPS/CARE funds.

MICHELLE Y SAMBRANO, Counselor (GWC), to attend the Ensuring Transfer Success, May 5, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $115, including a registration fee of $90, to be paid from IPD AFT funds.

ROBERT S SCHNEIDERMAN, Counselor (OCC), to attend the Academic Senate Spring Plenary Sessions, April 14 - 16, 20111, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of $325, including a registration fee of $325, to be paid from Academic Senate Professional Development, to be reimbursed for mileage equal to the equivalency of travel by air coach.

PEGGITA B SHOAR, Hourly Instructor (GWC), to attend the 2011 American Educational Research Association, April 7-10, 2011, New Orleans, LA, without loss of salary, with reimbursement for allowable expenses of $1,300, including a registration fee of $495, travel by Air Coach, to be paid from IPD AFT funds.

MATTHEW C SIMPSON, Hourly Instructor (GWC), to attend the 2011 Western Athletic Conference Outdoor Track and Field Championships, May 10 - 15, 2011, Honolulu, HI, without loss of salary, with reimbursement for allowable expenses of $1,200, including travel by Air Coach, rental car and insurance, to be paid from IPD 50-60% conference funds.

MICHAEL R TAYLOR, Instructor (OCC), to attend the California Community College Athletic Association Spring Meeting, May 3, 2011, Palm Springs, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid from sponsoring organization.

CHRISTIAN B TEETER, sec'y to Board of Trustees (CCCD), to attend the Association of California Community College Administrators Meeting, May 5-6, 2011, Sacramento, CA, without loss of salary, with no reimbursement authorized from District funds.

KATHIE T TRAN, Student Fin Aid Supervisor (OCC), to attend the 2011 Powerfaids User Training and Conference, July 14 - 17, 2011, Boston, MA, without loss of salary, with reimbursement for allowable expenses of $1,900, including travel by Air Coach, to be paid from BFAP Funds.

THI Y TRAN, Hourly Instructor (GWC), to attend the The 15th Annual Healthcare Educator Institute, April 18-20, 2011, Huntington Beach, CA, without loss of salary, with reimbursement for allowable expenses of $200, including a registration fee of $50, to be paid from IPD 50-60% conference funds.

MARIA D TRAVER, Counselor (OCC), to attend the Northern California Transfer Trip for Puente Program, April 21 - 23, 2011, San Francisco, CA, without loss of salary, with reimbursement for allowable expenses of $1,300, to be paid from ASOCC funds.

YVONNE VALENZUELA, Counselor (GWC), to attend the Ensuring Transfer Success, May 5, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $115, including a registration fee of $90, to be paid from IPD AFT funds.

DANIEL R WEBER, Staff Aide (OCC), to attend the Ensuring Transfer Success, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $100, including a registration fee of $90, to be paid from Transfer Center Conference Funds.

CATHLEEN C WERBLIN, Instructor (OCC), to attend the Journalism Association of Community Colleges, April 7 - 10, 2011, Sacramento, CA, without loss of salary, with reimbursement for allowable expenses of $819, including a registration fee of $200, travel by Air Coach, to be paid from ASOCC funds.

MANOJ S WICKREMESINGHE, Counselor (OCC), to attend the Ensuring Transfer Success, May 2, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $120, including a registration fee of $90, to be paid from Transfer Center Conference Funds.

RONALD C WILKINSON, Instructor (GWC), to attend the 4th Annual National Sign Language and Interpreting Convention, May 6 & 7, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $200, including a registration fee of $175, to be paid from IPD AFT funds.

DEBBIE L WOMACK, Child Devlpmnt Spclt (OCC), to attend the Handwriting Without Tears Pre-Kindergarten Workshop, April 29, 2011, Anaheim, CA, without loss of salary, with reimbursement for allowable expenses of $185, including a registration fee of $185, to be paid from Children's Center Foundation Funds.

SYLVIA L WORDEN, Assoc Dean/Director St Hlth Ct (OCC), to attend the California School Safety and Technology, April 7 - 8, 2011, Anaheim, CA, without loss of salary, with no reimbursement authorized from District funds, to be paid by sponsoring organization.

## 7. Curriculum Approval

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| **Subject** | **7.01 DIS - Curriculum Approval** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 7. Curriculum Approval |
| Access | Public |
| Type | Consent |

Approval of New Courses

Approval of Course Revisions/Retirements/Suspensions/Reinstatements

Approval of New Programs/Options

Approval of Programs/Options/Revisions/Retirements/Reinstatements

File Attachments
Curriculum.pdf (44 KB)

***Approval of New Courses***

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course(s) be approved for inclusion in the curriculum:

**Golden West College**

Effective Fall 2011

Digital Media G141 – Documentary Video Production; 3.0 units
36 lecture hours 54 semester non-lecture hours; prerequisite: none; fee: none; grading method: student option. This course will introduce the student to the history and evolution of documentary filmmaking. The student will learn how to plan, write, produce, shoot, edit and distribute short form documentary videos. The student will learn how to create compelling and meaningful images to convey a strong story. The class is an exploration of the video medium and production using digital video format to explore documentary moviemaking. The course may be taken 2 times in order to enhance and refine documentary video production skills and proficiencies.

Digital Media G163 – Introduction to Motion Graphics; 3.0 units
36 lecture hours 54 semester non-lecture hours; prerequisite: none; fee: none; grading method: student option. This course provides the student with study principals, concepts and practices used in the production of motion graphics. The course also examines the history and development of broadcast motion graphics. The course includes classroom demonstrations and extensive hands-on labs that cover the topics of: audio, color keying, motion tracking, stabilization and animation techniques using Adobe After Effects. The course may be taken 2 times in order to enhance motion graphic skills and proficiencies.

Digital Media G170 – Sound Sequencing Production; 3.0 units
36 semester lecture hours 54 semester non-lecture hours; prerequisite: none; fee: $24.00; grading method: student option. This course covers sequencing of sound on an audio recording workstation using Logic Studio. Students will sequence several styles of sound using different instrumentation and utilizing many software instruments and beat creation. This course may be taken 2 times when new products, software or features are taught.

Digital Media G260 – Non-Linear Editing II; 3.0 units
36 lecture hours 54 semester non-lecture hours; prerequisite: DM G160; fee: none; grading method: student option. (This course is a continuation of DM G160, Video Editing and Motion Graphics and explores advanced theory, principles and techniques used in nonlinear editing.) The class progresses through creating a sequence, inputting source footage, assembling and trimming sequences, editing audio, creating titles, working with special effects, and outputting a finished program. Additional topics include creating multi-layered effects; keyframing, creating templates, 3D effects, and work with nested layers. Class time is divided between discussion of theory, demonstration and hands-on practice. Students will edit segments from feature films, commercials and promos. The course is designed for experienced video editors and developers of interactive media. The course may be taken 2 times in order to enhance advanced editing skills and proficiencies.

Environmental Studies G141 – Introduction to Recycling and Resource Mgmt; 3.0 units
54 semester lecture hours; prerequisite: none; fee: none; grading method: student option.
This course introduces general terminology and principles regarding recycling, resource management and zero waste. The history of waste and resource management in California, including residential, commercial and institutional reuse, recycling, and composting programs, is addressed. An overview of national, state, and local legislation and regulations related to resource management and recycling is presented and explained. The course covers the original 3Rs (reduce, reuse, recycle), plus recovery, remanufacture and repurchase.

Environmental Studies G142 – Culture and Zero Waste; 3.0 units
54 semester lecture hours; prerequisite: none; fee: none; grading method: student option.
This course will provide an overview of our "throw-away" culture and the motivations behind the economics of consumerism. Key issues of the course include carbon footprint, plastics in our environment, consumer laws and mindsets. It will identify key government agencies and policies and how to collaborate and obtain funding for outreach. Environmental educational skills, programs, and methods will be reviewed. Case studies of successful youth campaigns will be explored and the basics of establishing strong youth educational programs will be examined.

Environmental Studies G143 – Resource Management and Zero Waste for Communities; 3.0 units
54 semester lecture hours; prerequisite: none; fee: none; grading method: student option.
This course will identify how resource management and zero waste policies and programs are developed within a community, what type of planning and facilities are needed, and how to finance the systems. Students will also review sample zero waste community plans and will discuss different approaches communities have taken in developing zero waste plans. Students will also learn business recycling tools for local government, best practices for RFPs (Request for Proposals) and contracts, understanding enforcement options, design of resource recovery parks, performance reporting and financial records, Extended Producer Responsibility and Local Producer Responsibility policies and programs, bans, rules and incentives, and developing local markets and uses.

Environmental Studies G144 – Resource Management and Zero Waste in Business; 3.0 units
54 semester lecture hours; prerequisite: none; fee: none; grading method: student option.
This course will provide hands-on applications and tools for students to design, implement and oversee waste reduction and resource management programs as they relate to business and industry. This course will study the zero waste business principles, detailing how businesses can implement those principles to achieve zero waste. Examination of case studies demonstrates how different companies have addressed and resolved issues in pursuing zero waste. This course will also provide students with an understanding of how to plan and implement commercial food and organic programs.

**Orange Coast College**

Effective Fall 2011

Film A262 – Cinematography; 3.0 units
54 semester lecture hours; prerequisite: Film A110; fee: none; grading method: graded
This course is an exploration of cinematography through a synergetic approach. The intent is to assist students develop their moviemaking abilities generated by the current practice of the medium through advanced lighting techniques. Students will do individual and group projects using various camera, lighting and production equipment.

***Approval of Course Revisions/Retirements/Suspensions/Reinstatements***

**Course Revisions:**

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following course revisions be approved for inclusion in the curriculum:

**Coastline Community College**

Effective Fall 2011

| FROM | TO |
|---|---|

CST C260 – CISSP (Certified Information Systems Security Professional)

| | | |
|---|---|---|
| Course Units: | 1.5 units | 3.0 units |
| Semester Hours: | 27 Lecture/ 9 Non-Lecture | 54 Lecture/18 Non-Lecture |
| Repeatability: | None | 3 Times |

ENGL C091 – Basic Reading 1

| | | |
|---|---|---|
| Course Units: | 1.0 unit | 2.0 units |
| Semester Hours: | 18 Lecture | 36 Lecture |

ENGL C092 – Basic Reading 2

| | | |
|---|---|---|
| Course Units: | 1.0 unit | 2.0 units |
| Semester Hours: | 18 Lecture | 36 Lecture |

ENGL C094 – Basic Reading 3

| | | |
|---|---|---|
| Course Units: | 1.0 unit | 2.0 units |
| Semester Hours: | 18 Lecture | 36 Lecture |

ENGL C095 – Basic Reading 4

| | | |
|---|---|---|
| Course Units: | 1.0 unit | 2.0 units |
| Semester Hours: | 18 Lecture | 36 Lecture |

ENGL C096 – Basic Reading 5

| | | |
|---|---|---|
| Course Units: | 1.0 unit | 2.0 units |
| Semester Hours: | 18 Lecture | 36 Lecture |

ENGL C098 – Basic English Writing

| | | |
|---|---|---|
| Course Title: | Basic English Writing | Developmental Writing |
| Repeatability: | 2 Times | None |

FREN C061 – Intermediate Practical French

| | | |
|---|---|---|
| Course Title: | Intermediate Practical French | Practical French 2 |

FREN C190 – Introduction to French Culture and Geography 1

| | | |
|---|---|---|
| Course Title: | Introduction to French Culture and Geography 1 | French Culture 1 |

FREN C191 – French Culture and Geography 2

| | | |
|---|---|---|
| Course Title: | French Culture and Geography 2 | French Culture 2 |

**Golden West College**

Effective Fall 2011

| | **FROM** | **TO** |
|---|---|---|

Nursing G150 – Nursing Process II

| | | |
|---|---|---|
| Weekly contact hours: | 4 Lecture | 5 Lecture |
| | 3 Non lecture | 2.25 Non lecture |
| | 15 Other | 12.75 Other |

Nursing G200 – Nursing Process III

| | | |
|---|---|---|
| Weekly hours: | 4 Lecture | 5 Lecture |
| | 3 Non lecture | 2.25 Non lecture |
| | 15 Other | 12.75 Other |

**Orange Coast College**

Effective Fall 2011

| | FROM | TO |
|---|---|---|
| Art A180 – Professional Studies | | |
| Units: | 1.0 units | 2.5 units |
| Weekly hours: | 4 Non Lecture | 2 Lecture/2 Lab |
| Biology A101 – The Biology of Cooking | | |
| Total Hours: | 54 Lecture | 54 Lecture/18 Non-Lecture |
| Weekly Hours: | 3 Lecture | 3 Lecture/1Lab |
| Business A119 – Applied International Business | | |
| Title: | Applied International Business | Energy, Environment, & the Global Economy |
| Dance A208 – Advanced Pilates Seminar | | |
| Title: | Advanced Pilates Seminar | Pilates 3-4 |
| Repeatability: | None | 3 times |

**Approval of New Programs/Options**

The College Curriculum Committee, with concurrence of College President and the Chancellor, recommends the following new program/options be approved for inclusion in the curriculum:

**Coastline Community College**

Effective Fall 2011

Intermediate Accounting - Certificate of Specialization

**Intermediate Accounting**
Certificate of Specialization

The certificate in Intermediate Accounting will enable students to succeed in understanding the topics that are tested in the Financial Accounting and Reporting section of the CPA exam.

Required Courses

| *Course* | | *Units* |
|---|---|---|
| Intermediate Accounting I | ACCT C112 | 3.0 |
| Intermediate Accounting II | ACCT C113 | 3.0 |
| Intermediate Accounting III | ACCT C114 | 3.0 |
| Total certificate units | | 9.0 |

Advanced Accounting - Certificate of Specialization

**Advanced Accounting**
Certificate of Specialization

The certificate in Advanced Accounting will enable students to succeed in understanding advanced accounting topics that are tested on the CPA exam.

Required Courses

| *Course* | | *Units* |
|---|---|---|
| Business Taxation | ACCT C104 | 4.0 |
| Fundamentals of Auditing | ACCT C118 | 3.0 |
| Advanced Accounting | ACCT C120 | 3.0 |
| Total certificate units | | 10.0 |

**Golden West College**

Effective Fall 2011

Audio Recording - Certificate of Specialization

**Audio Recording**
Certificate of Specialization

This certificate of specialization in Audio Recording is offered to prepare students for a career in Audio Engineering, and also prepare students for upper division courses in Digital Media.

The Successful Student will be able to:

- Create and record a project using MIDI (Musical Instrument Digital Interface) sequencing and software instruments.
- Create a mix and perform the proper steps to produce a final product for various digital media.
- Set up a complex microphone array (24 tracks) for a band and record digital signals in a tracking session.
- Produce a digital portfolio comprised of sound recordings, mixed, and mastered.

Required Courses

| *Course* | | *Units* |
|---|---|---|
| Sequencing and Production | DM 170 | 3.0 |
| Sound Recording I | DM 112 | 3.0 |
| Sound Recording II | DM 115 | 3.0 |
| Digital Audio Production | DM 118 | 3.0 |
| Total certificate units | | 12.0 |

***Approval of Programs/Options/Revisions/Retirements/Reinstatement***

**Program/Option Revisions:**

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following programs/options revisions be approved for inclusion in the curriculum.

**Coastline Community College**

Effective Fall 2011

Accounting - Concentration in Bookkeeping - Certificate of Achievement
Elective Courses: Add: Accounting C111

Accounting - Concentration in Taxation - Certificate of Achievement
Elective Courses: Add: Accounting C108

Small Business Management - Certificate of Achievement

| | | |
|---|---|---|
| Program Units: | Increase: | From 20.0 units to 21.0 units |

**Orange Coast College**

Effective Fall 2011

Business Application Development – Office Applications – Certificate of Specialization

| | | |
|---|---|---|
| Required Courses: | Add: | Computer Information Systems A090 |
| | | Computer Information Systems A092 |
| | | Computer Information Systems A100 |
| | Delete: | Computer Information Systems A107 |
| | | Computer Information Systems A131 |
| | | Computer Information Systems A133 |
| | | Computer Information Systems A135 |
| | | Computer Information Systems A137 |
| Program Units: | Decrease: | From 9.0 to 8.0 units |

Early Childhood Education – Early Childhood Administrator – Certificate of Achievement

| | | |
|---|---|---|
| Required courses: | Add: | Early Childhood A126 |
| | | Early Childhood A127 |
| | | Early Childhood A240 |
| | | Early Childhood A277 |
| | | Emergency Medical Technician A145 |
| | Delete: | Food & Nutrition A145 |
| Program units: | Decrease: | From 48.0-54.0 to 48.0-52.5 units |

Early Childhood Education – Teacher Aide – Certificate of Achievement

| | | |
|---|---|---|
| Title: | Delete: | Teacher Aide |
| | Add: | Elementary Teacher Aide |
| Required courses: | Add: | Early Childhood A126 |
| | | Early Childhood A131 |
| | | Early Childhood A132 |
| | | Early Childhood A155 |
| | | Early Childhood A157 |
| | Delete: | Biology A100 |
| | | Dance A200 |
| | | Education A102 |
| | | English A100 |
| | | Geography A100 |
| | | Geology A106 |
| | | History A102 |
| | | History A170 |
| | | Math A103 |
| | | Math A104 |
| | | Music A115 |
| | | Political Science A180 |

Speech A110
Theatre Arts A105

Program Units: Decrease: From 49.0 to 23.0 units

Food Service Management – Commercial – Catering
Certificate type: Add: Certificate of Achievement

Delete: Certificate of Specialization

Hospitality, Travel, & Tourism – Meeting & Event Management
Certificate type: Add: Certificate of Achievement

Delete: Certificate of Specialization

**Program Suspensions:**

The College Curriculum Committee, with concurrence of the College President and the Chancellor, recommends the following programs/options suspensions be approved for inclusion in the curriculum:

**Orange Coast College**

Effective Fall 2011

Commercial Art – Jewelry – AA Degree/Certificate of Achievement

## 8. Authorization for Student Trips

| | |
|---|---|
| **Subject** | **8.01 CCC - Student Trips** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 8. Authorization for Student Trips |
| Access | Public |
| Type | Consent |

**It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.**

Conference/Activity: Garden Grove Regional Library
Location: Garden Grove
Dates: May 5, 2011
Department: ESL 1A Class
Transportation: Walking

Conference/Activity: J. Paul Getty Museum
Location: Los Angeles
Dates: April 29, 2011
Department: Art
Cost/purpose/funding source: View specific Narrative paintings.
Transportation: District transportation

Conference/Activity: Main Beach Park
Location: Laguna Beach
Dates: May 20, 2011
Department: Student Activity Club
Cost/purpose/funding source: $384; Student Activity Club funds.
Transportation: Charter bus

| | |
|---|---|
| **Subject** | **8.02 GWC - Student Trips** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 8. Authorization for Student Trips |
| Access | Public |
| Type | Consent |

**It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.**

Honors Transfer Council of California Conference
Location: University of California, Irvine
Date(s): March 26, 2011
Department: English Honors
Cost/purpose/funding source: $270 for registration fees from Honors Program funds.

Statewide March in March Rally
Location: Sacramento, California
Date(s): March 13 and 14, 2011
Department: Student Activities
Cost/purpose/funding source: $2,000.00 for meals, lodging, supplies and miscellaneous costs from Associated Students funds.

Student Senate General Assembly – Spring 2011
Location: Sacramento, California
Date(s): April 1 - 3, 2011
Department: Student Activities
Cost/purpose/funding source: $600 for lodging, airfare, food, transportation and miscellaneous expenses from Associated Students funds.

Angels Baseball Game for international students and International Students Club members
Location: Anaheim, California
Date(s): May 11, 2011
Department: International Student Program
Cost/purpose/funding source: $300 for game tickets and parking from International Student Program funds.

Cosmetology Club Field Trip to Marina High School
Location: Huntington Beach, California
Date(s): March 30, 2011
Department: Student Activities
Cost/purpose/funding source: No cost to the college or club.

Volunteer Work Orange County Rescue Mission Field Trip
Location: Tustin, California
Date(s): May 6, 2011
Department: Student Activities
Cost/purpose/funding source: $610 for food expenses from Associated Students funds.

| | |
|---|---|
| **Subject** | **8.03 OCC - Student Trips** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 8. Authorization for Student Trips |
| Access | Public |
| Type | Consent |

**It is requested that the following student trips be approved. The list of participating students, advisors, and any waiver forms will be on file in the appropriate office prior to the trip.**

**California Geographical Society Annual Conference**
**Location:** Bishop, CA
**Date:** April 29 - May 1, 2011
**Department:** Geography
**Cost/Purpose/Funding Source:** The purpose of the trip is to expose geography majors to current research in geography and the opportunity to network with faculty and students at transfer institutions. Students will be paying their own registration costs. Hotel will be paid with Foundation funds
**Transportation:** Personal Vehicles & District Vans

**Field Trip for Ecology Students**
**Location:** Santa Catalina Island Conservancy, Avalon, Catalina Island, CA
**Dates:** April 22, 2011
**Department:** Ecology/Marine Science
**Cost/Purpose/Funding Source:** $140 from Marine Science ancillary fund
**Transportation:** Personal vehicles

**Orange Coast College Hot Food Team Student Competition**
**Date:** April 28-May 2, 2011
**Department:** OCC - Consumer & Health Sciences
**Purpose:** To participate in the American Culinary Foods competition
**Cost/Purpose/Funding Source:** $7,700 for food and related expenses; to be paid from ASOCC and Culinary Arts Club funds.
**Transportation:** District Vehicles

**Boating Trips for Marine Science Students**
**Location:** Long Beach Marine Institute, Long Beach, CA
**Dates:** Spring 2011 Semester (May 2011)
**Department:** Marine Science
**Cost/Purpose/Funding Source:**$5400 from Marine Science Department general fund
**Transportation:** District Vehicles

**Field Trip for Students in the Math & Sciences Division**
**Location:** Various locations, CA
**Dates:** Spring 2011 Semester (April and May of 2011)
**Department:** Astronomy, Biology, Ecology, Geology, Marine Science, and Ornamental Horticulture
**Cost/Purpose/Funding Source:** Personal or departmental general and ancillary fund
**Transportation:** Personal or District vehicle

**World Cheer & Dance Championships, Orlando, FL**
**Date:** April 25-May 2, 2011

**Department:** OCC Physical Education & Athletics
**Purpose:** Event is related to participation on the OCC Cheer & Dance teams.
**Cost/Purpose/Funding Source:** No cost to the college and no cost to participating student-athletes.
**Transportation:** Personal and District Vehicles

**Cal Poly San Luis Obispo Design Village Competition**
**Location:** San Luis Obispo, CA
**Dates:** April 15 - 18, 2011
**Department:** Architecture Club
**Cost/Purpose/Funding:** Total Amount $6,000.00; for registration cost, building supplies, hotel, vehicle rental, and miscellaneous expenses; to be paid from ASOCC, fundraising, sponsorships, and club funds.
**Transportation:** District and personal vehicles

**Puente Program Trip**
**Date:** April 21- 23, 2011
**Department:** Counseling
**Purpose:** Orange Coast College students in the Puente program and two Puente coordinators, Donovan Gaytan, English professor and Maria Traver, counselor to attend the Northern California Transfer Trip for tours and transfer orientations to the University of California-Berkeley, San Francisco State University. .
**Cost/Purpose/Funding Source:** Total amount of 4,500.00 in expenses to include stipend for students' meals, student housing for two nights, two Puente coordinators and one bus driver hotel accommodations Puente coordinators' meals, bus parking, and snacks and beverages for students. To be paid from ASOCC funds.
**Transportation:** District Vehicles

**Revision to Previous Board Action**

**Am Readers Theater Association**
**Location:** Walnut, Ca
**Dates:** *Revised to May 13 – 15, 2011*
**Cost/Purposes/Funding:** to be paid appropriate salary rates, as applicable,
**Transportation:** District Vehicles
(*Original Approval February 17, 2010*)

## 9. Authorization for Special Projects

| | |
|---|---|
| **Subject** | **9.01 CCC - Special Projects** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 9. Authorization for Special Projects |
| Access | Public |
| Type | Consent |

Coastline Institute for Economic Development's Workshop for Small Businesses.
Date: April 8, 2011; 8:00 a.m. – 1:00 p.m.
Location: Garden Grove Center
Department: Student Services and Economic Development (co-sponsored with Congresswoman Loretta Sanchez)
Purpose: Workshop and resources for small businesses.
Cost/purpose/funding source: No cost to District or College.

Second Annual Central County Health Expo at Coastline Community College.
Date: May 14, 2011; 8:00 a.m. – 3:00 p.m.
Location: Garden Grove Center Parking Lot
Department: Marketing & Public Relations/ Governmental Relations (co-sponsored with Supervisor Janet Nguyen)
Purpose: No cost health fair for community.
Cost/purpose/funding source: No cost to District or College.

Senate End-of-the-Year Spring Installation Luncheon
Date: May 10, 2011; 11 a.m. - 2:00 p.m.
Location: Coastline Art Gallery
Department: Academic Senate
Purpose: To install newly-elected Senators and recognize outstanding faculty.
Cost/purpose/funding source: Majority of funding based on participants' contribution of $15/each. Senate funds will cover special guests' costs.

All-College Spring Workshop and Barbeque
Date: April 29, 2011; 8:30 a.m. – 4:30 p.m.
Location: Garden Grove Center
Department: President's Office
Purpose: Staff professional development and awards ceremony.
Cost/purpose/funding source: $400/Materials and Refreshments/ President's staff development and ancillary funds.

| | |
|---|---|
| **Subject** | **9.02 DIS - Special Projects** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 9. Authorization for Special Projects |
| Access | Public |
| Type | Consent |

**SB70/SB1133 Career Technical Education (CTE) Community Collaborative Grant**
**Date:**Various dates between April 1, 2011 and March 31, 2013
**Location:**Various Locations throughout Southern California
**Department:**District Educational Services
**Purpose:**To perform regional CTE grant related activities as required under the District's approved SB70/SB1133 CTE Community Collaborative grant work plan such as regional meetings, regional events, professional development activities, countywide counselor's workshop; faculty & counselor externships; publication and distribution of CTE related materials; and CTE pathway events.
**Cost/purpose/funding source:**NTE $400,000 in total for all grant activities. Expenses to be paid from Year 4 of the SB70/SB1133 CTE Community Collaborative Grant Funds.

**Authorize Expenditures for District Chancellor Search**
**Date**: April - May 2011
**Purpose:** Authorization of payments to cover reasonable and allowable expenses, including meeting room costs, food, airfare, lodging and taxes incurred for the Chancellor Search Committee candidates and search consultants. Names are on file with the Board of Trustees' Office. The Board President or Board Clerk are authorized to sign any documents related to the Chancellor Search.
**Cost/funding source**: NTE $12,000, to be paid from Recruitment funds.

| | |
|---|---|
| **Subject** | **9.03 GWC - Special Projects** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 9. Authorization for Special Projects |
| Access | Public |
| Type | Consent |

Baseball Team Banquet
Date(s): May or June, 2011
Department: PE/Athletics
Purpose: Award ceremony and luncheon for baseball team.
Cost/purpose/funding source: $300 for food and supplies from trust funds.

Track Team Banquet
Date(s): May or June, 2011
Department: PE/Athletics
Purpose: Award ceremony and luncheon for track team.
Cost/purpose/funding source: $700 for food and supplies from trust funds.

Softball Team Banquet
Date(s): April or May, 2011
Department: PE/Athletics
Purpose: Award ceremony and dinner for softball team and their families.
Cost/purpose/funding source: $2,000 from family members and trust funds.

School of Nursing Pinning Ceremony
Date(s): May 25, 2011
Department: School of Nursing
Purpose: Nursing students completing the Nursing Program will receive their pins.
Cost/purpose/funding source: $2,000 for refreshments, decorations, and other supplies from Completion Ceremony Foundation funds.

Student Health Services Advisory Committee
Date(s): May 13, 2011
Department: Student Health Services
Purpose: Meeting to discuss goals, data and services with students, staff and community partners and gather feedback.
Cost/purpose/funding source: $500 for food and supplies from Student Health Center funds.

Scholarships & Awards Ceremony 2011
Date(s): May 10, 2011
Department: Foundation
Purpose: Student scholarship recipient and donor recognition ceremony
Cost/purpose/funding source: $2,500 for printing from Foundation funds.

Art Gallery - Juried Student Art Show 2011
Date(s): May 10 – 26, 2011
Department: Art Department
Purpose: To expose the community and students to quality art experiences offered at GWC as well as opportunity to realize and understand the workings of a professional art gallery.
Cost/purpose/funding source: $1,700 for performers, jurors, facilities, refreshments, supplies, awards and printing costs from GWC Fine Arts Gallery Foundation and ASB funds.

Art Gallery -- Expressions of the Figure
Date(s): April 7 – 28, 2011
Department: Art Department
Purpose: A group show of professional artists that express their work using the figure in various techniques and mediums.
Cost/purpose/funding source: $1,200 for refreshments, facilities, printing, vendors, and supplies from Art Gallery Trust, ASB, and Art Gallery Foundation funds.

Spring Break Boot Camp/OCC Campus
Date(s): March 30, 2011
Department: Online Instruction
Purpose: to update new pedagogy strategies for faculty teaching online courses
Cost/purpose/funding source: $407 for lunch from Distance Learning funds.

Student Recognition Luncheon
Date(s): May 12, 2011
Department: Re-Entry/CalWORKs
Purpose: To acknowledge graduating CalWORKs and Re-Entry students
Cost/purpose/funding source: $1,000 for food, supplies, and printing from TANF or Associated Student funds.

New Grad RN Transition Project
Date(s): May 15 – September 30, 2011
Department: Health Professions-RHORC
Purpose: Coordinate and sponsor New Grad Transition Programs at Golden West College, Saddleback College, Chaffey College, Mt San Jacinto College, and Riverside City College
Cost/purpose/funding source: $42,000 for program costs ($6-10K each) for partner colleges from RHORC Economic Development grant and RHORC Trust funds.

Mi Casa Car Wash
Date(s): May 14, 2011
Department: Student Activities
Purpose: To aide in paying Mi Casa Club members' educational expenses
Cost/purpose/funding source: No cost to college or club.

Global Education Fair
Date(s): April 7, 2011
Department: Student Activities
Purpose: Participate in Coastline Community College's Global Education Fair to promote the importance of appreciating and understanding cultural differences within our communities
Cost/purpose/funding source: No cost to college or clubs.

Sympathy Floral Design Workshop/Lecture
Date(s): March 25-27, 2011
Department: Floral Design/Student Activities
Purpose: Provide students another opportunity to learn new floral design techniques as they relate to the Funeral Industry.
Cost/purpose/funding source: No cost to the college or club; materials donated by local suppliers.

Model United Nations Awards Dinner
Date(s): April 14, 2011
Department: Student Activities
Purpose: Provide recognition for the contribution of the club and program members
Cost/purpose/funding source: $600 for food, awards and supplies from the club funds.

Klezmer Band Performance
Date(s): April 13, 2011
Department: Student Activities
Purpose: Educational entertainment during Diversity Week
Cost/purpose/funding source: $600 for performance and entertainment during Diversity Week from Associated Student funds.

Unpaid Guest Speaker - Ms. Malalai Joya
Date(s): April 8, 2011
Department: Student Activities
Purpose: To bring a new and informative conversation about the current situation in Afghanistan to the campus. Elected to the Afghan parliament at age 27, Malalai Joya has been referred to as "the bravest woman in Afghanistan." She is an international voice for peace and women's rights.
Cost/purpose/funding source: $300 for technology support services cost from Peace, Mind and Body Club funds.

Diversity Week and Peace Conference Events
Date(s): April 11-15, 2011
Department: International Student Program
Purpose: To support Diversity Week and Peace Conference programs
Cost/purpose/funding source: $450 for promotional activities from International Student Program funds.

| | |
|---|---|
| **Subject** | **9.04 OCC - Special Projects** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 9. Authorization for Special Projects |
| Access | Public |
| Type | Consent |

**Art Flicks Viewing and Discussion open to OCC Students, moderated by instructors Irini Rickerson and Dana Doyle**
**Date**: Friday April 8 and Friday May 13, 2011
**Department:**OCC- Visual and Performing Arts
**Purpose:**Enrichment and Extra- Credit Opportunity
**Cost:**No cost to the college

**EUREKA and E! CAMP 2011**
**Date:** July 5 - 29, 2011
**Department:** OCC Extended Opportunity Programs and Services/Cooperative Agencies Resources for Education (EOPS/CARE)
**Purpose:** Host Girls Inc. Summer Program of EUREKA & E! CAMP activities at OCC facilities.
**Cost/Funding Source:** No Cost to the District. Expenses to be paid by the Girls Inc. Program at the non-profit rate.

**Medical Advisor for the Neurodiagnostic Technology Program**
**Date:** April 7, 2011 - no end date
**Department:** Allied Health
**Purpose:** to authorize Marc Nuwer, M.D., Ph.D. as Medical Advisor for Neurodiagnositic Technology Program. Dr. Nuwer is a world renowned Neurologist and is currently Professor of Neurology at UCLA School of Medicine and Department Head of Clinical Neurophysiology at Ronald Reagan UCLA Medical Center. Dr. Nuwer has published several books and has authored hundreds of articles in prestigious journals. Dr. Nuwer is very active in National and International Organizations and is currently on the Board of the Committee on Accreditation for Education in Electroneurodiagnsotic Technology. Dr. Nuwer will replace Dr. Chayasirisobhon as the programs Medical Advisor.
**Cost/Funding/Source:** No Cost to the District

**Fellowship of Christian Athletes Football Camp**
**Date:** July 11-14, 2011
**Department:** OCC Physical Education & Athletics
**Purpose:** The OCC football coaches, full-time and part-time faculty, to host the Fellowship of Christian Athletes Football Camp at OCC to promote the OCC campus, its facilities, and the football program. The camp will allow local student-athletes the opportunity to use OCC facilities.
**Cost/Purpose/Funding Source:** No cost to the college.

**OCC Girls Volleyball Clinic**
**Date:** July 16-17, 2011
**Department:** OCC Physical Education & Athletics
**Purpose:** Full-time faculty member (and head women's volleyball coach) Chuck Cutenese to hold a girls volleyball clinic for local student-athletes in the OCC Peterson Gymnasium. The event will promote awareness of the college facilities and the women's volleyball program.
**Cost/Purpose/Funding Source:** No cost to the college.

**OCC 8v8 Soccer Tournament**

**Date:** May 13-14, 2011
**Department:** OCC Physical Education & Athletics
**Purpose:** Full-time faculty member (and head women's soccer coach) Kevin Smith would like to hold an 8 versus 8 soccer tournament for OCC students on the OCC campus. The event will promote awareness of the college facilities and the women's soccer program. It will also raise money for the OCC women's soccer program.
**Cost/Purpose/Funding Source:** No cost to the college.

**Staff Development Public Speaking Workshop**
**Date:** April 7, 2011
**Department:** Staff Development
**Purpose:** Public Speaking Workshop
**Cost/Purpose/Funding Source:** Total amount of $261.33 for speaker fees. To be funded through Staff Development funds.

**Chaine des Rotisseurs- Young Apprentice Culinary Competition**
**Date:** April 9th , 2011- 7:00-5:00
**Department:** OCC - Culinary Arts
**Purpose:**To host "Chaine des Rotisseurs" for the Young Apprentice Culinary Competition. OCC Faculty and students to participate.
**Cost/Purpose/Funding Source:** No cost to the District. All costs to be covered by Chaine.

**Revision to Previous Board Action**

**Guest Lecture by Photographer Melvin Sokolsky**, Free Event open to students and general public, co-sponsored by Canon. *Revised to include Private Dinner with sponsors, vendors and OCC affiliates hosted in Arts Pavilion*
**Date:**Saturday April 16, 2011
**Department:**OCC- Visual and Performing Arts/Photography Dept. and Arts Pavilion
**Purpose:**Community and Student Outreach
**Cost/Purpose/Funding Source:***Revised to include $1500 for VIP catering expenses to be paid from photo foundation funds.*
(Original Board Approval on 2-2-11)

## 10. Authorization to Apply for Funded Programs

| | |
|---|---|
| **Subject** | **10.01 DIS - Authorization to Apply for Funded Programs** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 10. Authorization to Apply for Funded Programs |
| Access | Public |
| Type | Consent |

**It is recommended that authorization be given to apply for the following funded programs and/or projects and to participate, if funded, as outlined below. It is further recommended that the Chancellor or Vice Chancellor of Administrative Services be authorized to sign any related documents as appropriate.**

Coast Community College District has been awarded funding for the California Community Colleges Chancellor's Office Governor's Career Technical Education Initiative (SB70/SB1133) grant titled **"Career Technical Education Community Collaborative – Year 4"**. The Coast Community College District is the lead administrative partner for this CTE Community Collaborative project. The key community college participants include Coastline Community College, Cypress College, Fullerton College, Golden West College, NOCCCD School of Continuing Education, Orange Coast College, Saddleback College, and Santa Ana College. Additional partners in the regional collaborative and the Career Pathways programs include business and industry representatives, county ROP's, the Orange County Workforce Investment Board along with secondary education specialists from middle and high schools which include Garden Grove, Huntington Beach, Newport-Mesa, as well as other local Orange County school Districts. The role of CCCD will be to foster a meaningful educational process among these entities that introduces a closer relationship with middle schools, the introduction of new goals and new assessment systems for measuring progress, provision of enhanced technical learning for faculty members, and the introduction of professional development programs and opportunities designed to strengthen the skills of all staff associated with this CTE-Community Collaborative program. Additionally, our community college partners as listed above, through subgrantee agreements with the District Office, will work with their local high school and ROP partners on the grant approved CTE Sector Pathways to create new and/or enhance existing pathway partnerships. All oversight of this grant and subgrantee agreements will be handled through the District Educational Services department.

**Fiscal Impact:**This 4th year of the project, Coast Community College District will receive $400,000 from April 1, 2011 through March 31, 2013. There are matching funds of 10% required for this funding.

Coast Community College District has been awarded funding for the California Community Colleges Chancellor's Office SB70/SB1133 grant titled **"Evaluation"**. This will be the fourth year of funding for this grant. The District Office in collaboration with WestEd and the Institute for Evidence Based Change (formerly CalPASS) will receive funding to develop a System-wide evaluation of the Career Technical Education/Economic and Workforce Development Pathways initiatives and a data matching project. The goal is to provide an in-depth review of how funded programs are working at the local level, their ongoing achievement of objectives and activities, and outcomes, and then inform interested stakeholders and policy makers of what is working, what areas need improvement, and recommend future funding needs. WestEd, through a subgrantee agreement with the District Office, will evaluate the impact of the SB70 initiative and those Career Technical Education/Economic and Workforce Development pathway grants funded through this initiative. Institute for Evidence Based Change, through a subgrantee agreement with the District Office, will research and conduct a data matching project which follows SB70/1133 students by industry sector/career

pathway from high school to community college. All oversight of this grant and the subgrantee agreements will be handled through the District Educational Services department.

**Fiscal Impact**: Coast Community College District will receive $1,600,000 between February 1, 2011, to and including January 31, 2012. No matching funds required.

Golden West College has been awarded funding for the County of Orange grant titled **"Mental Health Training for Law Enforcement Officers".** The training shall provide training to a minimum of three hundred attendees to identify the needs of mental health, substance abuse, homeless, and dual diagnosis clients, to integrate mental health crisis management techniques, and to correct law enforcement procedures when approaching consumers who are experiencing a mental health crisis. This grant is a renewal request.

**Fiscal Impact**: Golden West College will receive $134,790 for two years. The term of the grant is July 1, 2011, through June 30, 2013.

Orange Coast College has re-applied for the California Department of Education, Child Development Division grant titled **"Harry & Grace Steele Children's Center General Child Care & Development Program Grant (CCTR-0186)"**. The Children's Center has been receiving funds to subsidize childcare for low-income student-parents since 1978. OCC provides comprehensive child development services that include: quality childcare for student-parents enrolled at OCC, a food and nutrition program, parent enrichment and resource/referral services. This funding provides child care services for infants and toddlers for low income students enrolled in a minimum of 6 units while attending Orange Coast College, Golden West College or Coastline Community College.**(Original Board Approval Date: July 21, 2010)** (See Attachment # 1)

**Fiscal Impact:**This is a re-application for the Orange Coast College Children's Center General Child Care Funds for 2010-2011. Orange Coast College will receive $236,269 from July 1, 2010 through June 30, 2011. This grant allows the Children's Center to be reimbursed at a rate not to exceed $34.38 per child per day of full time enrollment for a minimum of 230 days of operation. A resolution is required as part of this grant and is included.**This is an amendment to the legal terms and conditions for a grant previously Board Approved on July 21, 2010. See Resolution for Amendment 01 Attachment A for changes in bold and strikethrough.**

Orange Coast College has re-applied for the California Department of Education, Child Development Division grant titled **"Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-0345)"**. The Children's Center has been receiving funds to subsidize childcare for low-income student-parents since 1978. OCC provides comprehensive child development services that include: quality childcare for student-parents enrolled at OCC, a food and nutrition program, parent enrichment and resource/referral services. This funding provides child care services for preschool children ages 3-5 years for low income students enrolled in a minimum of 6 units while attending Orange Coast College, Golden West College or Coastline Community College.**(Original Board Approval Date: July 21, 2010)** (See Attachment # 2)

**Fiscal Impact:**This is a re-application for the Orange Coast College Children's Center Preschool Program Funds for 2010-2011. Orange Coast College will receive $157,159 from July 1, 2010 through June 30, 2011. This grant allows the Children's Center to be reimbursed at a rate not to exceed $34.38 per child per day of full time enrollment for a minimum of 230 days of operation. A resolution is required as part of this grant and is included.**This is an amendment to the legal terms and conditions for a grant previously Board Approved on July 21, 2010. See Resolution for Amendment 01 Attachment A for changes in bold and strikethrough.**

File Attachments

2011-04-06 - CCTR-0186 Contract.pdf (638 KB)

2011-04-06 - CSPP-0345 Contract.pdf (652 KB)

# 11. Authorization for Disposal of Surplus

| | |
|---|---|
| **Subject** | **11.01 DIS - Authorization for Disposal of Surplus** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 11. Authorization for Disposal of Surplus |
| Access | Public |
| Type | Consent |

File Attachments

040611Surplus.pdf (8 KB)

| ITEM DESCRIPTION | ASSET NO. | MODEL NO. | SERIAL NO. | CONDITION F=FAIR P=POOR I=IRREPARABLE |
|---|---|---|---|---|
| **GOLDEN WEST COLLEGE** | | | | |
| 8 Function Facial Unit | --- | 214 | A02885 | I |
| 8 Function Facial Unit | --- | 214 | A02754 | I |
| 8 Function Facial Unit | --- | 214 | A02797 | I |
| 8 Function Facial Unit | --- | 6000 | --- | I |
| 8 Function Facial Unit | --- | 6000 | --- | I |
| 8 Function Facial Unit | --- | 6000 | --- | I |
| 8 Function Facial Unit | --- | 6000 | --- | I |
| 8 Function Facial Unit | --- | 6000 | --- | I |
| **ORANGE COAST COLLEGE** | | | | |
| VHS | 9045745 | --- | --- | I |
| Smoothie Blender | 9022309 | --- | --- | I |
| Drink Machine | --- | --- | --- | I |
| Monitor | 9045744 | --- | --- | I |
| Blender | --- | --- | --- | I |
| Drink serving container | --- | --- | --- | I |
| Crock pot | --- | --- | --- | I |
| Doors (2) | --- | --- | --- | I |
| Metal poles (4) | --- | --- | --- | I |
| Coffee tables (3) | --- | --- | --- | I |
| Freezer | 2007519 | --- | --- | P |
| Tables (5) | --- | --- | --- | P |
| Cabinets (2) | --- | --- | --- | P |
| Transparency projector & cart | --- | --- | --- | P |
| Desk | 9019039 | --- | --- | P |
| Desk | --- | --- | --- | P |
| Printer | 9064719 | P120I | VKC511422 | I |
| Scanner | --- | FCLSD-0605 | CN77C615Q | I |
| Oscilloscope | 2005960 | 2235A | B017293 | I |
| Oscilloscope | --- | 475 | B252195 | I |
| Misc Electronics (6 boxes) | --- | --- | --- | I |
| Typewriter | --- | --- | --- | P |
| Microscope | --- | --- | --- | P |
| Desk | --- | --- | --- | P |
| Electric Cart | --- | --- | --- | I |
| Office Desk/Divider | 9046184 | --- | --- | P |
| Divider/File Drawers | 9045407 | --- | --- | P |
| Sofa/Sectional | --- | --- | --- | P |

| ITEM DESCRIPTION | ASSET NO. | MODEL NO. | SERIAL NO. | CONDITION F=FAIR P=POOR I=IRREPARABLE |
|---|---|---|---|---|
| Copy Machine | 9034682 | Panasonic | L4176 | I |
| Intubation Manikin with box | 9078642 | AA3100 | --- | P |
| Intubation Manikin with box | 9028938 | AA 3100 | --- | P |
| Intubation Manikin with box | 3140 | AA 3100 | --- | P |
| Intubation Manikin | 9076673 | AA3100 | --- | P |
| Manikin Box | 9028937 | | --- | P |
| Tables (5) | --- | --- | --- | P |
| Cabinets (2) | --- | --- | --- | P |
| Toaster | 9032406 | --- | --- | P |
| Hot Box | 9034181 | --- | --- | P |
| Table | 9071890 | --- | --- | P |
| Cash Register | 9075582 | Casio | --- | P |
| Cash Register | 9055290 | Casio | --- | P |
| Cash Register | 9055289 | Casio | --- | P |
| Cash Register | 9058178 | Casio | --- | P |
| Cash Register | 9071775 | Casio | --- | P |
| Cash Register | 9058177 | Casio | --- | P |

## 12. Authorization to Enter Into Standard Telecourse Agreements

| | |
|---|---|
| **Subject** | **12.01 CCC - Standard Telecourse Agreements** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 12. Authorization to Enter Into Standard Telecourse Agreements |
| Access | Public |
| Type | Consent |

**It is recommended that the Board authorize the Board President, or designee, to sign the Agreements and any related documents, indicating approval by the Board of Trustees.**

ASTRONOMY: OBSERVATIONS AND THEORIES
State Board for Community and Technical Colleges (WA)
Term of Agreement: January 1, 2011 – April 15, 2011

Tennessee Board of Regents (TN)
Term of Agreement: January 1, 2011 – May 31, 2011

CHILD DEVELOPMENT: STEPPING STONES
State Board for Community and Technical Colleges (WA)
Term of Agreement: January 1, 2011 – December 31, 2013

State Board for Community and Technical Colleges (WA)
Term of Agreement: January 1, 2011 – April 15, 2011

CYCLES OF LIFE: EXPLORING BIOLOGY
East Central College (MO)
Term of Agreement: January 1, 2011 – May 31, 2011

NILRC (IL)
Term of Agreement: January 1, 2011 – December 31, 2012

North Carolina Community College System (NC)
Term of Agreement: January 1, 2011 – May 31, 2011

State Board for Community and Technical Colleges (WA)
Term of Agreement: January 1, 2011 – April 15, 2011

FACES OF CULTURE – REVISED
Mission College (CA)
Term of Agreement: June 1, 2010 – December 31, 2011

TRANSITIONS THROUGHOUT THE LIFE SPAN
Oregon Community College Distance Learning (OR)
Term of Agreement: January 1, 2011 – December 31, 2013

State Board for Community and Technical Colleges (WA)
Term of Agreement: January 1, 2011 – April 15, 2011

STANDARD MASTER COURSE LICENSE AGREEMENT
West Valley College (CA)
April 6, 2011 – April 5, 2016

**Fiscal Impact:** No direct cost to the District. Projected revenue unknown, depending on utilization of the telecourses by the lessees and number of students enrolled in the courses.

File Attachments
Telecourses.pdf (846 KB)

## 13. Approval of Clinical Contracts

| | |
|---|---|
| **Subject** | **13.01 GWC - Clinical Contracts** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 13. Approval of Clinical Contracts |
| Access | Public |
| Type | Consent |

**After review by District General Counsel and the College President, it is recommended by the Chancellor that authorization be given to enter into an Agreement or an Amendment with the following institutions relating to instructional programs within the Coast Community College District. The Board President, or designee, is authorized to sign the agreements, amendments, or any related documents, indicating approval by the Board of Trustees. (Only copies of non-standard agreements or amendments are attached to each Trustee's agenda.)**

**RENEWAL**

GWC Student Health Center Standard Clinical Affiliation Agreement
Huntington Beach, California
April 1, 2011 – May 31, 2016
Compensation – None

OCC Student Health Center Standard Clinical Affiliation Agreement
Costa Mesa, California
April 1, 2011 – May 31, 2016
Compensation – None

| | |
|---|---|
| **Subject** | **13.02 OCC - Clinical Contracts** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 13. Approval of Clinical Contracts |
| Access | Public |
| Type | Consent |

**After review by District General Counsel and the College President, it is recommended by the Chancellor that authorization be given to enter into an agreement or amendment with the following institutions relating to instructional programs within the Coast Community College District. The Board President, or designee, is authorized to sign the agreements, amendments or any related documents, indicating approval by the Board of Trustees. (Only copies of non-standard agreements are attached to each Trustee's agenda.)**

**NEW AGREEMENT**

Childhood Language Center of Orange County
Standard Clinical Affiliation Agreement
Santa Ana, CA
Term: April 7, 2011 to March 1, 2016
Compensation: None

Fullerton Elementary School District
Standard Educational Entity Clinical Affiliation Agreement
Fullerton, CA
Term: April 7, 2011 to March 9, 2016
Compensation: None

Dr. Susan Ishioka, DDS
Standard Clinical Affiliation Agreement
Aliso Viejo, CA
Term: April 7, 2011 to March 1, 2016
Compensation: None

Dr. Ned Nakatsuka, DDS
Standard Clinical Affiliation Agreement
Aliso Viejo, CA
Term: April 7, 2011 to March 1, 2016
Compensation: None

Newport Pacific Medical Associates
Standard Clinical Affiliation Agreement
Newport Beach, CA
Term: April 7, 2011 to April 1, 2016
Compensation: None

Pacific Comprehensive Pain Management
Standard Clinical Affiliation Agreement
Los Alamitos, CA
Term: April 7, 2011 to April 1, 2016
Compensation: None

Dr. Alan Young, DDS

Standard Clinical Affiliation Agreement
Garden Grove, CA
Term: April 7, 2011 to April 1, 2016
Compensation: None

NEW AMENDMENT

Hoag Memorial Hospital Presbyterian
Amendment One to Clinical Affiliation Agreement
*to add Culinary Arts Program to current list of programs on existing Agreement*
Newport Beach, CA
Term: March 17, 2011 to June 30, 2014
Compensation: None

**Fiscal Impact:** Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in approved clinical rotations (For field experience agreements, the District provides only Worker's Compensation insurance). These District provided insurance coverages are in effect while the student is on-site at facility. The District realizes savings by utilizing off-campus clinical and field experience training facilities

## 14. Approval of Standard Agreements

| | |
|---|---|
| **Subject** | **14.01 CCC – Standard Agreements** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 14. Approval of Standard Agreements |
| Access | Public |
| Type | Consent |

**Approve Master Agreement between the Coast Community College District and the Coastline Community College Foundation pursuant to Section 59257 of Title 5 of the California Code of Regulations and Section 72670 of the Education Code.**

**1. Background:** This Agreement replaces and supersedes all prior agreements between the District and the Foundation.

**2. Goal/Purpose:** Coast Community College District and Coastline Community College agree and understand that the functions to be undertaken by the Foundation are for the sole purpose of providing activities which are an integral part of the educational programs of Coastline Community College and the District. Coast Community College District and Coastline Community College further agree and understand that the functions undertaken by the Foundation are more effectively and efficiently performed by the Foundation than by the College/District under usual District procedures, pursuant to Section 59257(j)(2) of Title 5 of the California Code of Regulations.

**3. Comments (if any):** None

**4. Recommendation Statement:** After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Master Agreement between the Coast Community College District and the Coastline Community College Foundation. The term of this Agreement shall be from April 7, 2011 through June 30, 2016. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**5. Fiscal Review and Impact:** None.

**Approve District Standard Scope of Work #2011- 40 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for Development/Delivery of Instructional Courseware and Services.**

After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the District Standard Scope of Work #2011-40 under the Master Services Agreement between Chevron Products Company and the Coast Community College District for the Environmental Compliance for New Hires (Category A) workshop for Chevron field candidates. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** $26,250 income, payable in five payments based upon completion of each of five project milestones.

**Standard Unpaid/ Non-sponsored Internship Agreement**

Workers' Compensation insurance is provided by hosting institution. District student interns are covered under the student health provision.

Intern/Institution: Rodriguez, Anthony
Scope: Enhance professional identity as an academic counselor; gain knowledge and experience related to a community college counselor
Department: Counseling Department
Term: April 7, 2011 – August 31, 2011
Cost/Source of Funds: N/A, unpaid/non-sponsored

| | |
|---|---|
| **Subject** | **14.02 DIS - Standard Agreements** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 14. Approval of Standard Agreements |
| Access | Public |
| Type | Action |

**Recommendation for Approval of New Proposed District Standard Sublease Agreement**

**1. Background**

In an effort to standardize and streamline the Coast Community College District (Coastline College) sublease agreement process relative to the One Stop Center, the Risk Services department has worked with District General Counsel in preparing the attached proposed Standard Sublease Agreement.

**2. Goal/Purpose**

To provide a standard agreement for Coastline College's One Stop Center sublease agreements to reduce contract modifications
To improve efficiency for the District in processing the Standard Sublease Agreement
To reduce costs for legal review of non-standard sublease agreements

**3. Recommendation**

After review by District General counsel, it is recommended by the Chancellor that the Board approve the proposed Coast Community College District (Coastline College) Standard Sublease Agreement for use by the Coastline College One Stop Center in processing sublease agreements between tenants, landlords, and District for subleased premises. By using the standard agreement contract originator can eliminate the need to provide 19 copies of the agreement to the Board Office when submitting for board approval, thus reducing labor costs, copy costs, and paper waste. The contract originator will still provide Risk Services with four originals for the Board President's signature. (See Attachment # 3)

**4. Fiscal Impact**

Potentially significant savings on legal review costs, duplication costs, and staff labor costs.

File Attachments
Standard Sublease Agreement.pdf (177 KB)

| | |
|---|---|
| **Subject** | **14.03 GWC - Standard Agreements** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 14. Approval of Standard Agreements |
| Access | Public |
| Type | Consent |

**After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the standard agreement between California Department of Insurance, Fraud Division and the Coast Community College District for instruct POST certified CPR and 1st Aid refresher course, from April 10, 2011 through June 30, 2011. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.**

**Fiscal Impact:** Golden West College does not incur any cost. The fee for the class is $10 per student, with $7 per student paid to the instructor.

## 15. Authorization for Purchase of Institutional Memberships

| | |
|---|---|
| **Subject** | **15.01 CCC – Institutional Memberships** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 15. Authorization for Purchase of Institutional Memberships |
| Access | Public |
| Type | Consent |

**Renewal**

Name and Acronym: California Association of Community College Registrars and Admissions Officers (CACCRAO)
Term of Membership: July 1, 2010 — June 30, 2011
Cost: $200
Purpose: Provides Admissions and Records Officer with State, Legislative, and Federal updates.

Name and Acronym: American Bar Association (ABA)
Term of Membership: January 1, 2011 – December 31, 2011 (billed annually in February)
Cost: $900
Purpose: Annual fee for ABA-approved Paralegal Studies Program.

Accrediting Commission for Community and Junior Colleges (ACCJC)
Term of Membership: July 1, 2011—June 30, 2012
Cost: $17,453
Purpose: Essential membership required to maintain the College's accreditation and eligibility for State, Federal, and Veterans' programs.

| | |
|---|---|
| **Subject** | **15.02 DIS-Intitutional Memberships** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 15. Authorization for Purchase of Institutional Memberships |
| Access | Public |
| Type | Consent |

**NEW**

Name and Acronym: Council for Adult and Experiential Learning (CAEL)
Term of Membership: 2011
Cost: $1,500.00
Purpose: Allows participation in this national, non-profit organization whose mission is to expand learning opportunities for adults. CAEL is the only national organization of its kind that brings together multiple constituencies within the public and private sectors, benefiting all of them.

**RENEWAL**

Name and Acronym: American Association for Women in Community Colleges (AAWCC)
Term of Membership: April 2011 – April 2012
Cost: $450.00
Purpose: Membership in this organization provides an opportunity to foster relationships and professional growth for women in the community college environment.

Name and Acronym: Huntington Beach Chamber of Commerce
Term of Membership: December 1, 2010 – December 1, 2011
Cost: $309
Purpose: Membership in this organization provides an opportunity to network and foster relationships within the Huntington Beach Chamber of Commerce community.

| | |
|---|---|
| **Subject** | **15.03 GWC - Institutional Memberships** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 15. Authorization for Purchase of Institutional Memberships |
| Access | Public |
| Type | Consent |

**RENEWAL**

Name and Acronym: Research & Planning Group for California Community Colleges (RP Group)
Term of Membership: July 1, 2010 – June 30, 2011
Cost: $350
Purpose: Allows access to statewide community college research and planning professionals, updates, materials and conferences.

Name and Acronym: National Fastpitch Coaches Association (NFCA)
Term of Membership: May 1, 2011 – April 30, 2012
Cost: $70
Purpose: Membership includes voting rights and awards, monthly publications and discounts on resources and convention.

| | |
|---|---|
| **Subject** | **15.04 OCC - Institutional Memberships** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 15. Authorization for Purchase of Institutional Memberships |
| Access | Public |
| Type | Consent |

**RENEWAL**

**Name and Acronym**: South Coast Higher Education Council (SCHEC)
**Term of Membership**:2010-2011
**Cost:** $50.00
**Purpose:** Membership provides a means to stay current in procedures, policies, and records pertinent to financial aid procedures, policies, and records pertinent to financial aid matters. It provides technical assistance to members and serves in a liaison capacity with Congress and federal agencies. Goals are the development and maintenance of relationship between the three segments of higher education in Southern California, community colleges, public four-year colleges and universities and independent institutions. SCHEC also strives to promote inter-segemental articulation between and among its members. Membership in SCHEC allows *OCC* students to take part in SCHEC sponsored college fairs and other transfer/articulation events. The SCHEC college fairs are very important to the students at *OCC* they get to speak directly to representatives from four-year institutions that they are interested in without having to drive to the various campuses. SCHEC member institutions have been available also to meet with *OCC* students at other times outside of the college fairs. They have met with faculty members and given classroom presentations. SCHEC sponsors a scholarship for community college students at its member schools. *OCC* has been a vital member of SCHEC since its inception and the SCHEC bylaws clearly state the no person shall hold office if the institution they represent is not in good standing. If *OCC* suspends its membership in SCHEC the campus would lose so many valuable services provided by this organization and abdicate its role as a leader in transfer and articulation.

## 16. Authorization for Community Activities

| | |
|---|---|
| **Subject** | **16.01 OCC - Community Activities** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 16. Authorization for Community Activities |
| Access | Public |
| Type | Consent |

File Attachments

4-6-11 Community Activities OCC J Clevenger.pdf (221 KB)

## Community Education Activities – Orange Coast College

**The following not-for-credit classes will be advertised and offered by the Community Education Office during the period of April 7, 2011 – June 30, 2012. The presenter will be paid pursuant to the District's Standard Professional Expert Employment Agreement or the District's Independent Contractor Agreement at a negotiated fixed rate (F) or percentage of income (P) based on actual enrollment, as indicated by the compensation designation stated for each course.**

**PROFESSIONAL EXPERT**

A SUMMER SUPPER - CREPES, Fee: $30, plus $15 materials fee payable to presenter, 3 hours. Presenter: Kim Allen. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

A SUMMER SUPPER – A SUMMER SHORE DINNER, Fee: $30, plus $15 materials fee payable to presenter, 3 hours. Presenter: Kim Allen. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

A SUMMER VEGETARIAN DINNER, Fee: $30, plus $15 materials fee payable to presenter, 3 hours. Presenter: Kim Allen. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

ADAPTED CARDIO INTENSITY, Fee: $75, 12 hours. Presenter: Robin O'Connor. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. PE Department to receive a portion of the net proceeds. (P)

ADAPTED CARDIO INTENSITY, Fee: $75, 12 hours. Presenter: Robin O'Connor. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. PE Department to receive a portion of the net proceeds. (P)

ADAPTED GENTLE YOGA, Fee: $75, 12 hours. Presenter: Robin O'Connor. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. PE Department to receive a portion of the net proceeds. (P)

ADVANCED DRAWING BONSAI TREE CURRICULUM, Fee: $100, 18 hours. Presenter: Frank Dixon. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)
ADVANCED CERAMICS, Fee: $300, 36 hours. Presenter: Kevin Myers. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Visual and Performing Arts division to receive a portion of the net proceeds. (P)

ALGEBRA REVIEW ($7^{TH}$ – $9^{TH}$ GRADES), Fee: $99, plus $5 materials fee payable to presenter, 12 hours. Presenter: Brian Clough. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

ALTERED BOOKS – A JOURNEY INTO THE WORLD OF MULTI MEDIA, Fee $89, plus $30 materials fee payable to presenter,12 hours. Presenter: Kelly Craft-Abram. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

ALCOHOL AND DRUG AWARENESS, Fee $40.00, 8 hours. Presenter: Hector Chaparro. Compensation equals $500 for each class taught. Presenters: Daniel Llorens and Rick Lopez. Compensation equals $350 for each class taught. (F)

ANGER MANAGEMENT FOR MEN-INTAKE SESSION, Fee $50, 1 hour. Presenters: Jinice Beacon. Compensation equals 95% of the gross income. (P)

ANGER MANAGEMENT FOR MEN, Fee: $0 - $50 sliding scale, 15 hours. Presenters: Jinice Beacon. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

AUDIO RECORDING - BEGINNING, Fee $275, 24 hours. Presenter: Dennis Anderson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

AUDIO RECORDING - ADVANCED, Fee $275, 24 hours. Presenter: Dennis Anderson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

ADULT BEGINNING BALLET, Fee: $98, 12 hours. Presenter: Kathy Kahn. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Visual and Performing Arts division to receive a portion of the net proceeds. (P)

ADULT INTERMEDIATE BALLET, Fee: $98, 12 hours. Presenter: Kathy Kahn. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Visual and Performing Arts division to receive a portion of the net proceeds. (P)

BALLOONING FOR FUN AND PROFIT, Fee $25, 15 hours. Presenter: Dale Hoerth. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.

BALLROOM DANCING – JUST LIKE THE STARS!, Fee $59, 12 hours. Presenter: Phil Famolaro. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.

BASICS OF SELF-DEFENSE, Fee $46, 5 hours. Presenter: Dennis Morgan. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.

BE THE BEST U! – MY LIFE TEEN PROJECT, Fee $69, plus $5 for materials fee payable to presenter, 5 hours. Presenter: Erika Enz. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.

BLACKSMITHING FOR EVERYINE, Fee: $225, 24 hours. Presenter: Leland Means. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. OCC Welding Department to receive a portion of the proceeds. (P)

MORE BLACKSMITHING AND WROUGHT IRON FOR EVERYONE, Fee: $225, 24 hours. Presenter: Leland Means. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. OCC Welding Department to receive a portion of the proceeds. (P)

BODYGUARD CLOSE PROTECTION AGENT CERTIFICATION, Fee $150, 8 hours. Presenter: Sal Hanna. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

BRAIN FITNESS FOR KIDS, Fee: $21, plus $5 materials fee payable to presenter, 2.5 hours. Presenter: Brian Clough. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

BARTENDING THE EASY WAY, Fee $104, $45 materials fee, 12 hours. Presenter: Kellie Nicholson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

COLLEGE APPLICATION WORKSHOP FOR HIGH SCHOOL SENIORS, Fee $149, 5 hours. Presenter: Sue Maghy. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

COLLEGE READINESS OVERVIEW FOR HIGH SCHOOL STUDENTS, Fee $149, 18 hours. Presenter: Sue Maghy. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

COOKING WITH BEER, Fee: $50, plus $15 materials fee payable to presenter, 3.5 hours. Presenter: Bryce Benes. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

CORONAL POLISH, Fee: $400, 18 hours. Presenters: Joy Myers, Jennifer Rafferty and Diane Balding. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Allied Health Division to receive a portion of net proceeds. (P)

CRAFTING CREATURES OF THE FOREST, Fee: $100, 18 hours. Presenter: Arias Collins. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

CREATIVE ART FOR THE PRESCHOOL CHILD, Fee: $100, plus $20 materials fee payable to presenter, 6 hours. Presenter: Carrie Hale. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

CREATIVE BALLOONING FOR KIDS, Fee: $39, plus $15 materials fee payable to presenter, 6 hours. Presenter: Dale Hoerth. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

CRIMINAL JUSTICE EXPLORATION, Fee: $160, plus $15 materials fee payable to presenter, 16 hours. Presenter: Gina Bowen-Gilbert. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

CRIME SCENE INVESTIGATION, Fee: $150, plus $15 materials fee payable to presenter. 15 hours. Presenter: Gina Bowen-Gilbert and Graceanne Johnson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

CULINARY BASICS: BASIC KNIFE SKILLS, Fee: $30, plus $10 materials fee payable to presenter, 2.5 hours. Presenter: Bryce Benes. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

CULINARY BASICS: SUMMER SALADS, Fee: $30, plus $10 materials fee payable to presenter, 3.5 hours. Presenter: Bryce Benes. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

CULINARY BASICS: GRILLIN' AND CHILLIN', Fee: $50, plus $15 materials fee payable to presenter, 3.5 hours. Presenter: Bryce Benes. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

CULINARY BASICS: HERBS, SPICES AND SEASONINGS, Fee: $50, plus $10 materials fee payable to presenter, 4 hours. Presenter: Bryce Benes. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

CULINARY BASICS: HEARTY FALL SOUPS, Fee: $60, plus $15 materials fee payable to presenter, 4 hours. Presenter: Bryce Benes. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

CULINARY BASICS: HOLIDAY HORS D'OURVES AND APPETIZERS, Fee: $60, plus $15 materials fee payable to presenter, 4 hours. Presenter: Bryce Benes. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

CULINARY BASICS: HOLIDAY SIDE DISHES, Fee: $60, plus $15 materials fee payable to presenter, 4 hours. Presenter: Bryce Benes. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

CULINARY BASICS: THE PERFECT TURKEY: A WORKSHOP, Fee: $60, plus $15 materials fee payable to presenter, 4 hours. Presenter: Bryce Benes. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

CULINOLOGY WORKSHOP SERIES – FOUNDATIONS IN FOOD SCIENCE, Fee: $725 member of RCA/$850 non members, plus $10 materials fee, 24hours. Presenter: Jill Golden. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

CULINOLOGY WORKSHOP SERIES – BASICS OF FOOD PROCESSING AND FOOD SYSTEMS, Fee: $725 member of RCA/$850 non members, 24 hours. Presenter: Jill Golden. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

DADDY AND ME @ OCC, Fee: $69, 9 hours. Presenter: Jeff Murchet. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

DESIGN AND PRINT YOUR OWN T-SHIRTS, Fee: $125, plus $10 materials fee payable to presenter, 12 hours. Presenter: Sandra Wolfson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

DISCOVER THE FUN! FUN! FUN! IN LEARNING ABOUT CHINESE, Fee: $150, plus $40 materials fee payable to presenter, 10 hours. Presenter: Amy Fu. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

DOUGH, Fee: $50, plus $10 materials fee payable to presenter, 4 hours. Presenter: Kim Allen. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

DRAWING AND PAINTING FOR ADULTS, Fee: $125, plus $5 materials fee payable to presenter, 12 hours. Presenter: Pam Schader. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

DRAWING AND PAINTING FOR ADULTS, Fee: $130, 12 hours. Presenter: Rebecca Erbstoesser. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

DRAWING AND PAINTING, Fee: $67 plus $5 material fee payable to presenter, 6 hours. Presenter: Pamela Schader. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

DRAWING BONSAI TREE CURRICULUM, Fee: $100, 18 hours. Presenter: Frank Dixon. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

ERGONOMICS CLASS, Fee $20, 22 hours. Presenters: Laura Behr and Ashley Genrich. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. PE division to receive a portion of the proceeds. (P)

EFFECTIVE PROJECT MANAGEMENT, Fee: $475, 27 hours. Presenter: Michael Bailey. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

EXPLORE VIETNAM AND SPEAK BASIC VIETNAMESE, Fee: $89, plus $20 materials fee payable to presenter, 9 hours. Presenter: KimDzung Pham. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

EXPLORING DRAWING, Fee: $67 plus $5 material fee paid to presenter, 6 hours. Presenter: Pamela Schader. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

FASHION CAMP OC, Fee: $250, plus $50 materials fee payable to presenter, 15 hours. Presenter: Erin Bianchi. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Presenter: Christa Brown. Compensation to be paid $18 per hour for each hour worked. Consumer Science division to receive a portion of the net proceeds. (P)

FAST FUN FRENCH, Fee: $59, 8 hours. Held at the Costa Mesa Senior Center. Presenter: Katherine Watson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

FLIGHT SIMULATOR TRAINING, Fee: $85, 8 hours. Presenters: Richard Young and Diane Myers. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Techology division to receive a portion of the net proceeds. (P)

FLIGHT TRAINING PROGRAM, Fee: $90, 1 hour. Presenter: Richard Young. Compensation equals 10% of the proceeds minus direct costs, including Liability insurance, gas and airplane maintenance, to be paid to the OCC Aviation program. (P)

FRENCH CONVERSATION, INTERMEDIATE/ADVANCED, Fee: $65, 21 hours. Presenter: Katherine Watson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

FUN WITH FROSTING!, Fee: $150, plus $40 materials fee payable to presenter, 10 hours. Presenter: Tish Werner. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

FUN WITH FROSTING FOR TEENS, Fee: $99, plus $35 materials fee payable to presenter, 10.5 hours. Presenter: Allison Pearson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

GEOMETRY FOR KIDS, Fee: $39, plus $5 materials fee payable to presenter, 4.5 hours. Presenter: Brian Clough. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

GLEE AT OCC, Fee: $249, 15 hours. Presenters: Kari Jensen & Paul Lee. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

GREAT GRAINS AND BEAUTIFUL BEANS!, Fee: $50, plus $10 materials fee, 4 hours. Presenter: Kim Allen. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

HALLOWEEN, COSTUME, SPECIAL EFFECTS MAKEUP, Fee: $79, 3 hours. Presenter: David Scaglione. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

HEALTHY EATING: BUYING AND COOKING SUSTAINABLE MEAT, POULTRY, FISH AND VEGETABLES, Fee: $50, plus $10 materials fee, 2.5 hours. Presenter: Kim Allen. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

HEALTHY MINI CHEFS, Fee: $105, plus $20 materials fee payable to presenter, 12 hours. Presenter: Sumati Ratanjee. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

HIGH SCHOOL WRITING WORKSHOP, Fee: $149, 17.5 hours. Presenter: Julie David. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

HIP HOP DANCE CAMP, Fee: $150, 15 hours. Presenter: Kari Jensen. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

HOW TO START AN IN-HOME CHILD CARE, Fee: $99, plus $25 materials fee payable to presenter. 6 hours. Presenter: Elisha M. Valentine. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

ICE SCULPTURE, Fee: $217, plus $33 materials fee payable to presenter, 32 hours. Presenter: Thomas Selzer. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

INDUSTRIAL WELDING LAB PRACTICE, Fee: $350, 39 hours. Presenter: Richard Hutchison. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. OCC Welding program to receive a portion of the proceeds. (P)

INFECTION CONTROL – 10 HOUR BORAD APPROVED COURSE, Fee: $225, 8 hours. Presenters: Joy Myers and Diane Balding. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Allied Health division to receive a portion of the net proceeds. (P)

JUNIOR GUARD PREP PROGRAM, Fee: $350, 10 hours. Coordinator: Anthony Iacopetti. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Presenter: Chris Egan. Compensation equals $25 per hour for each hour worked. PE Division to receive a portion of the proceeds. (P)

JUNIOR HIGH SCHOOL WRITING WORKSHOP, Fee: $149, 17.5 hours. Presenter: Julie David. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

KIDS DRAW MANGA, Fee: $60, plus $15 materials fee payable to presenter, 6 hours. Presenter: Krissann Shipley. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

KIDS DRAW MANGA FANTASY, Fee: $60, plus $15 materials fee payable to presenter, 6 hours. Presenter: Krissann Shipley. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

KIDS CAR – EDUCATING THE BRAING THROUGH THE HANDS!, Fee: $99, plus $25 materials fee payable to presenter, 16 hours. Presenter: Jeff Murchett. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

KIDS SEWING CAMP, Fee: $99, plus $15 materials fee payable to presenter, 10 hours. Presenter: Dianne Martinez. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

KINDERGARTEN READINESS, Fee: $150, plus $30 materials fee payable to presenter, 22 hours. Presenter: Carrie Hale. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

KUNDALINI, Fee: $145, 4 hours. Presenter: Linda Salim. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

LEARN TO PLAY GUITAR IN A DAY!, Fee: $69, plus $25 materials fee payable to presenter, 5 hours. Presenter: Marlene Hutchison. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

MANDERINE CHINESE, Fee: $89, plus $20 materials fee payable to presenter, 9 hours. Presenter: Amy Fu. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

MATH TRIX, Fee: $21, plus $5 materials fee payable to presenter, 2.5 hours. Presenter: Brian Clough. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

MEDITATION, Fee: $160, 4 hours. Presenter: Linda Salim. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

METAL ART WELDING, Fee: $225, 36 hours. Presenter: Bill Galvery. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. OCC Welding program to receive a portion of the proceeds. (P)

MIXED MEDIA ART MAKING, POETRY AND MUCH MORE, Fee: $100, 18 hours. Presenter: Jeannie Denholm. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

MUSIC THEORY BASICS, Fee: $250, 24 hours. Presenter: Dennis Anderson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

MY PC SERIES – GETTING STARTED WITH WINDOWS 7 WORKSHOP, Fee: $35, 3 hours. Presenter: Craig Oberlin. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

MY PC SERIES – DIGITAL PHOTO EDITING WORKSHOP, Fee: $35, 3 hours. Presenter: Craig Oberlin. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

MY PC SERIES – CREATIVE SLIDESHOWS WORKSHOP, Fee: $35, 3 hours. Presenter: Craig Oberlin. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

MY PC SERIES – CONNECTING WITH FRIENDS AND FAMILY WORKSHOP, Fee: $35, 3 hours. Presenter: Craig Oberlin. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

MY PC SERIES – INTRODUCTION TO WINDOWS 7, Fee: $65, 3 hours. Presenter: Craig Oberlin. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

NO-FEAR ONLINE DATING – A WOMEN'S GUIDE FROM A MANS PERSPECTIVE, Fee: $35, plus $10 materials fee payable to presenter, 3.5 hours. Presenter: Dirk Sayers. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

OCC CHEER AND DANCE AUDITIONS, Fee: $25, 20 hours. Presenters: Mike Reynolds and Dan Sapp. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. PE division to receive a portion of the proceeds. (P)

OCC CHEER AND DANCE CONDITIONING, Fee $20.00, 100 hours. Presenters: Mike Reynolds and Dan Sapp. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. PE Division to receive a portion of the proceeds. (P)

OCC CHILDREN'S SWIM TEAM, Fee: $255- $305, 40 hours. Coordinator: Anthony Iacopetti. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Presenters: Don Watson and Teri Watson. Compensation will be paid at an hourly rate of $25 per hour. Presenter: Ashley Rendon. Compensation will be paid at an hourly rate of $14.00 per hour. Presenters: Maile Johnson, Shyra Crandall, Jamie Krispel, Tasman Backer, Alison Grubb, Melanie Larson, Natalie Bell, Natasha Bustard, Kathryn Bustard, Sylvia Espinoza, Jamie Krispel, Pattie Channarong, Cody Serrano, Dustin Serrano and Lindsay Ronce Compensation will be paid at an hourly rate of $15 per hour. Presenter: Laura DeMences. Compensation will be paid at an hourly rate of $16 per hour. Add Presenters: Nicholas Tossey and Annie Espinosa. Compensation will be paid at an hourly rate of $25 per hour. PE Department to receive a portion of the proceeds. (P)

OCC CO-ED SKILLS BASKETBALL CAMP, Fee: $125, 15 hours. Presenters: Steve Spencer and Duy Tran. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Volunteer participants on file. PE Department to receive a portion of net proceeds. (P)

OCC MASTER'S ADULT SWIMMING PROGRAM, Fee $195.00, 250 hours. Coordinator: Anthony Iacopetti. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Presenters: Keith Ryan, Chris Egan and Aleah Amr. Compensation equals $25 per hour for each hour worked. PE Division to receive a portion of the proceeds. (P)

OCC SHAKESPEARE SUMMER INTENSIVE FOR TEENS (INCLUDING AUDITIONS), Fee: $399, plus $75 materials fee payable to presenter, 90 hours. Presenter: Peter Uribe. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

OPEN HEART LEVEL 1, Fee: $100, plus $12 materials fee, 7 hours. Presenter: Linda Salim. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

OPEN HEART LEVEL 2, Fee: $150, 7 hours. Presenter: Linda Salim. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

PERSONAL SAFETY AND AWARENESS – THEY CAN'T HURT YOU IF THEY CAN'T TOUCH YOU, Fee: $49, 4 hours. Presenter: Steven Ruth. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

PHOTO SAFARI AT ORANGE COAST COLLEGE, Fee: $100, 18 hours. Presenter: Eric Stoner. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

PIT AND FISSURE SEALANT CERTIFICATION, Fee $400, 16 hours. Presenters: Joy Myer and Diane Balding. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Allied Health Division to receive a portion of net proceeds. (P)

PLAYWRIGHTING WORKSHOP, Fee: $89, plus $10 materials fee payable to presenter, 18 hours. Presenter: David Scaglione. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

POLISHING YOUR SPEAKING SKILLS, Fee: $45, plus $5 materials fee payable to presenter, 6 hours. Presenter: Vicki Graham. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

PRE-ALGEBRA ($4^{TH}$ – $6^{TH}$ GRADES), Fee $99, plus $5 materials fee payable to presenter, 12 hours. Presenter: Brian Clough. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

PRINTMAKING INSPIRED BY NATURE, Fee: $100, 18 hours. Presenter: Matthew Miller. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

PRIVATE PILOT GROUND SCHOOL, Fee: $300, 40 hours. Presenter: Richard "Smokey" Young. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Technology Division to receive a portion of net proceeds. (P)

PROJECT MANAGEMENT CERTIFICATION EXAM PREP, Fee: $650, 27 hours. Presenter: Adrienne Ramirez. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

PUBLIC SPEAKING KIDS AND TEENS – BUILD GREAT PUBLIC SPEAKING SKILLS FOR LIFE!, Fee: $149, 20 hours. Presenter: Donna Miller. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

PROFESSIONAL BAR MANAGEMENT – ONLINE, Fee: $144, $55 materials fee payable to presenter, 40 hours. Presenter: Kellie Nicholson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

RDA REVIEW, Fee: $300, 24 hours. Presenters: Joy Myers and Diane Balding. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Allied Health Division to receive a portion of net proceeds. (P)

RECREATIONAL TABLE TENNIS, Fee: $35, 68 hours. Presenter: Jeff Curlee. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

REDUCE YOUR EXPENSES BY 10% OR MORE, Fee: $39, plus $30 materials fee payable to presenter, 3 hours. Presenter: Kamran Paydar. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

REIKI TUMMO LEVEL 2, Fee: $200, plus $10 materials fee, 7 hours. Presenter: Linda Salim. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

REIKI TUMMO LEVEL 3, Fee: $200, plus $10 materials fee, 7 hours. Presenter: Linda Salim. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

SERVESAFE ALCOHOL, Fee: $69, plus $22 materials fee payable to presenter, 4 hours. Presenter: Ryan Giffen. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

SCULPTURE, Fee: $275, plus $25 materials fee, 42 hours. Presenter: Marc Hoar. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Visual and Performing Arts division to receive a portion of the net proceeds. (P)

SLEEP TECHNOLOGY BOARD REVIEW, Fee: $100, plus $10 materials fee payable to presenter, 6.5 hours. Presenters: Patti Scagliotti and Janice Roby. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

SMOKER'S LAST CHANCE: THE PATH TO A HAPPIER, HEALTHIER MORE PRODUCTIVE LIFE, Fee: $89, plus $49 materials fee payable to presenter, 6 hours. Presenter: Steve Zagorin. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

SPICES II, Fee: $60, plus $10 materials fee payable to presenter, 4 hours. Presenter: Kim Allen. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

STUDY SKILLS, Fee: $43.00, plus $5 materials fee payable to presenter, 5 hours. Presenter: Brian Clough. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

STYLE SCHOOL, Fee: $250, plus $50 materials fee payable to presenter, 15 hours. Presenter: Erin Bianchi. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Consumer Science division to receive a portion of the net proceeds. (P)

SUCCESS IN COLD CALLING, Fee: $49, 6 hours. Presenter: Greg Marshall. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

SUMMER HIP HOP INTENSIVE, Fee: $180, 22 hours. Presenter: Kari Jensen. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

SUMMER SWIM LESSONS, Fees: $55.00 per session, $200 for 4 sessions, $110 for private lessons. 4 – 5.5 hours. Coordinators: Don Watson and Anthony Iacopetti. Orientation day for the swim program staff to be conducted by the coordinator and to be held before program begins. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. Presenter: Ashley Rendon. Compensation will be paid at an hourly rate of $11.50 per hour. Presenters: Alison Grubb, Melanie Larson, Natalie

Bell, Andrea Beyaoju, Jacqueline Alex Garcia, Daniel O'Neil, Cody Serrano, Dustin Serrano, Natasha Bustard, Pattie Channarong and Sylvia Espinoza and Lindsay Ronce. Compensation will be paid at an hourly rate of $12 per hour. Presenters: Carley McBride and Tiara Thomas. Compensation will be paid at an hourly rate of $12.50 per hour. Presenters: Brittany Larson, and Fernanda Gallo Moreno. Compensation will be paid at an hourly rate of $13 per hour. Presenter: Megan Devey. Compensation will be paid at an hourly rate of $14 per hour. Presenter: Terrick Thomas. Compensation will be paid at an hourly rate of $15.50 per hour. Presenters: Nicholas Tossey, and Laura DeMences. Compensation will be paid at an hourly rate of $16 per hour. Presenters: Teri Watson, Adam Lee and Annie Espinosa. Compensation will be paid at an hourly rate of $25 per hour. PE Division to receive a portion of the proceeds. (P) (Prior Board approval 4/1/09)

THE GLUTEN FREE EDGE, Fee: $125, plus $5 materials fee payable to presenter, 8 hours. Presenters: Gini Warner and Ross Harris. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

THE GREAT WINES OF THE WORLD – GREAT WINES OF FRANCE, Fee: $35, plus $20 materials fee payable to presenter, 3 hours. Presenter: Joe Poshek. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

THE GREAT WINES OF THE WORLD – GREAT WINES OF ITALY, Fee: $35, plus $20 materials fee payable to presenter, 3 hours. Presenter: Joe Poshek. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

THE GREAT WINES OF THE WORLD – GREAT WINES OF SPAIN, Fee: $35, plus $20 materials fee payable to presenter, 3 hours. Presenter: Joe Poshek. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

THE GREAT WINES OF THE WORLD – GREAT WINES OF CALIFORNIA, Fee: $35, plus $20 materials fee payable to presenter, 3 hours. Presenter: Joe Poshek. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

TURN YOUR IDEAS INTO CASH, Fee $35, $15 materials fee, 6 hours. Presenter: Kellie Nicholson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WELDING CERTIFICATION & LICENSING, Fee: $350, 33 hours. Presenters: Bill Galvary and Richard Hutchison. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. OCC Welding program to receive a portion of the proceeds. (P)

WELLNESS 101 NUTRITION, Fee $105, 3 hours. Presenter: Don Walker. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WHAT YOU NEED TO KNOW ABOUT FOOD, Fee: $75, 6 hours. Presenter: TC Proctor. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WHO DO YOU THINK YOU ARE – ONLINE, Fee: $40, $10 materials fee payable to presenter. 20 hours. Presenter: Kellie Nicholson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WINE & FOOD TASTING AT RUSTY PELICAN, Fee: $35, plus $20 materials fee, 2 hours. Presenter: Joe Poshek. Class will be held off campus at the Rusty Pelican. Compensation equals 100% of the materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WINE & SPIRIRTS CERTIFICATION, Fee: $500, plus $250 certification fee payable to Neptune School of Wine, 18 hours. Presenter: Joe Poshek. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WINE & FOOD TASTING AT RUSTY PELICAN-IF IT'S NOT FRENCH-DON'T DRINK IT: DEMYSTIFYING FRENCH WINE, Fee: $35, plus $20 materials fee payable to presenter, 2 hours. Presenter: Joe Poshek. Class will be held off campus at the Rusty Pelican. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WINE & FOOD TASTING AT RUSTY PELICAN-WINES OF ITALY AND SPAIN, Fee: $35, plus $20 materials fee payable to presenter, 2 hours. Presenter: Joe Poshek. Class will be held off campus at the Rusty Pelican. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WINE & FOOD TASTING AT RUSTY PELICAN-WINES OF SUMMER, Fee: $35, plus $20 materials fee payable to presenter, 2 hours. Presenter: Joe Poshek. Class will be held off campus at the Rusty Pelican. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WINE & FOOD TASTING AT RUSTY PELICAN-GREAT SPARKLING WINES OF THE WORLD, Fee: $35, plus $20 materials fee payable to presenter, 2 hours. Presenter: Joe Poshek. Class will be held off campus at the Rusty Pelican. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WINE & FOOD TASTING AT RUSTY PELICAN-WINES OF AUSTRALIA & NEW ZEALAND, Fee: $35, plus $20 materials fee payable to presenter, 2 hours. Presenter: Joe Poshek. Class will be held off campus at the Rusty Pelican. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WIRE FEEDER WELDING, Fee: $475, 48 hours. Presenters: Bill Galvary and John Hess. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. OCC Welding program to receive a portion of the proceeds. (P)

WOMEN IN WOOD WORKING, Fee: $95, 10 hours. Presenter: Michael Rafferty. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WORD PROBLEMS – UNLOCKING THE SECRETS, Fee $39, plus $5 materials fee payable to presenter, 3 hours. Presenter: Brian Clough. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WORKING WITH EGGS AND MILK, Fee: $45, plus $15 materials fee payable to presenter, 4 hours. Presenter: Kim Allen. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

YOUTH AND THE LAW III – EMPOWERING YOUTH TO STAY ON THE RIGHT SIDE OF THE LAW, Fee: $100, 6 hours. Presenter: Martine Wehr. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

YOUTH ROCK BAND CLINIC, Fee: $299, plus $20 materials fee payable to presenter, 40 hours. Presenter: Dennis Anderson. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

WRITING ENHANCEMENT WORKSHOP FOR THE HIGH SCHOOL ESSAY, Fee: $75, 6 hours. Presenter: Hans Quinonez. Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee. (P)

**INDEPENDENT CONTRACTORS**

IC Name: Nabil Captan
Services: Presenter for THE TRUTH ABOUT CREDIT SCORES & CREDIT REPORTS class, Fee: $95, 3 hours. (P)
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Roberta Christensen
Services: Presenter for the BUILDING YOUR FINANCIAL PORTFOLIO class, Fee: $49, plus $15 materials fee, 3 hours.
Payment Schedule/Compensation: Compensation equals 100% of materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Roberta Christensen
Services: Presenter for the FLY FISHING class, Fee: $49, plus $15 materials fee payable to presenter, 3 hours
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Roberta Christensen
Services: Presenter for the WRITING & PUBLISHING YOUR 1ST BOOK (OR 7TH) class, Fee: $35, plus $15 materials fee payable to presenter, 4 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payment to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Roberta Christensen
Services: Presenter for the PUBLISHING YOUR 1ST BOOK class, Fee: $35, plus $15 materials fee payable to presenter, 4 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payment to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Roberta Christensen
Services: Presenter for the MARKETING YOUR 1ST BOOKSAMERICA?? class, Fee: $35, plus $15 materials fee payable to presenter, 4 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payment to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Conquest Investigations and Security
Services: Presenter for the ALCOHOL AND DRUG AWARENESS class, Fee $40.00, 8 hours. (F)
Payment Schedule/Compensation: Compensation equals $350 per class taught.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Elizabeth Dion
Services: Presenter for the MAKE UP ARTIST CERTIFICATION class, Fee: $350, 18 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Dr. John Drew
Services: Presenter for the GRANT WRITING FUNDAMENTALS class, Fee: $50, plus $35 materials fee, 5 hours.
Payment Schedule/Compensation: Compensation equals 100% of materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Education to Go
Services: To provide INTERACTIVE ONLINE COMPUTER WORKSHOPS: (up to 250 workshops offered), 24.0 hours. Fee: $89.00-$199.00 per workshop. (P)
Payment Schedule/Compensation: Compensation equals $55-$170 per registered participant.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Geiser Educational Services
Services: Presenter for the ALCOHOL AND DRUG AWARENESS class, Fee $40.00, 8 hours. (F)
Payment Schedule/Compensation: Compensation equals $500 per class taught.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Geiser Educational Services
Services: Court liaison and Community Advocate for the Alcohol and Drug Awareness program. (F)
Payment Schedule/Compensation: Compensation equals $100 per class.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Stephen Hall
Services: Presenter for the Juvenile Alcohol and Drug Awareness class, Fee $50, 8 hours (F)
Payment Schedule/Compensation: Compensation equals $800 per class taught.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Beverly Hicks
Services: Presenter for ABSTRACT DELICATE FLORAL DESIGNS, Fee: $73, plus $15 materials fee payable to presenter at class. 6 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Beverly Hicks
Services: Presenter for the BEGINNING SILK PAINTING ON STRETCHER FRAMES class, Fee: $68, plus $15 materials fee, 6 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payable to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Beverly Hicks
Services: Presenter for CREATING A MODELED GEL TEXTURED SURFACE, Fee: $73, plus $15 materials fee payable to presenter at class. 6 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Beverly Hicks
Services: Presenter for CREATING TEXTURE AND COLOR ON PLEXIGLAS, Fee: $68, plus $15 materials fee payable to presenter at class. 6 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Beverly Hicks
Services: Presenter for the DISCHARGE AND COLOR REPLACEMENT ON COTTONS, VELVET, RAYON & SILK class, Fee: $68, plus $17 materials fee payable to presenter, 5 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payment to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Beverly Hicks
Services: Presenter for EVERYTHING IS COMING UP ROSES, Fee: $68, plus $15 materials fee payable to presenter at class. 6 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Beverly Hicks
Services: Presenter for EXPLORATION IN SURFACE DESIGN, Fee: $73, plus $15 materials fee payable to presenter at class. 6 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Beverly Hicks
Services: Presenter for FOIL EMPOSSING WITH TRANSPARENT DYES, Fee: $73, plus $15 materials fee payable to presenter at class. 6 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Beverly Hicks
Services: Presenter for the "FOR THE LOVE OF SILK – SQUIGGLES & STREAKS PART 1" class, Fee: $68, plus $15 materials fee payable to presenter, 5 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payment to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Beverly Hicks
Services: Presenter for the "FOR THE LOVE OF SILK – PAINTING WITH THICKENED ACID DYES OVERPRINTING WITH SQUIGGLES & STREAKS TECHNIQUE Part 2" class, Fee: $68, plus $15 materials fee payable to presenter, 5 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payment to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Beverly Hicks
Services: Presenter for the "FOR THE LOVE OF SILK – SARAN WRAPPED SILK SCARVES WITH OVERPRINTING" class, Fee: $68, plus $15 materials fee payable to presenter, 5 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payment to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Beverly Hicks
Services: Presenter for the INTRODUCTION TO BATIK ON COTTON class, Fee: $68, plus $15 materials fee payable to presenter, 6 hours.
Payment Schedule/Compensation: Compensation equals 50%, of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payable to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Beverly Hicks
Services: Presenter for the ORIGAZAMI ON SILK SCARVES & FABRICS class, Fee: $68, plus $15 materials fee, 6 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payable to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Beverly Hicks
Services: Presenter for the SHIBORION, CHIFFON & GAUZE class, Fee: $68, plus $15 materials fee payable to presenter, 5 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payment to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Beverly Hicks
Services: Presenter for the VELVET DEVLORE' BURNOUT TECHNIQUES class, Fee: $68, plus $17 materials fee payable to presenter, 5 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payment to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Beverly Hicks
Services: Presenter for the WAX AND SILK class, Fee: $68, plus $15 materials fee payable to presenter, 6 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee, plus 100% of the material fee payment to the presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Institute of Reading Development
Services: Presenter for the READING SKILLS PROGRAM class, Fee $239, $299, and $29 and $34 materials fee, 6.25, 10, 11.25, and 12.5 hours. (P)
Payment Schedule/Compensation: OCC will receive 12% of the gross tuition revenue.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Rod Krueckemeier
Services: Presenter for ACUPRESSURE MESSAGE FOR ALL, Fee: $59, 12 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Rod Krueckemeier
Services: Presenter for ACUPRESSURE FOR EMOTIONAL HEALING, Fee: $59, 12 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Rod Krueckemeier
Services: Presenter for CHINESE MEDICINE, Fee: $59, 12 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Meike Lemmons
Services: Presenter for PARENTING EFFECTIVENESS TRAINING, PARENTS WITH CHILDREN OF ALL AGES, Fee: $205, plus $45 materials fee payable to presenter at class. 32 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Mathobotix
Services: Presenter for the Young Scientists Young Engineers Summer Camp, Fee: $259, plus $15 materials fee payable to presenter, 35 hours. (P)
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Bob McIlhenny
Services: Presenter for the SAT TEST PREP ADVANTAGE class, Fee: $215, plus $20 materials fee payable to presenter, $230 at the door, 12 hours. (P)
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Newport Aquatics Center
Services: Presenter for the A VARIETY OF AQUATIC COURSE OFFERINGS, Fee: $150, 4-8 hours. Class will be held out of the Newport Beach Aquatics Center.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Michael Pash
Services: Presenter for the RETIREMENT PLANNING TODAY class, $45 plus $20 materials fee payable to presenter, 6 hours. (P)
Payment Schedule/Compensation: Compensation equals 100% of the materials fee payable to presenter.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Ramstedt and Associates
Services: Presenter for the WOMEN IN TRANSITION RETREAT, Fee: $70, plus $5 materials fee, 4 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Ramstedt and Associates
Services: Presenter for the WOMEN IN TRANSITION SUMMER RETREAT, Fee: $99, 7.5 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Ramstedt and Associates
Services: Presenter for the WOMEN IN TRANSITION – 3 Part Series, Fee: $150, 7.5 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: John Spiers
Services: Presenter for IMPORT EXPORT NOW!, Fee: $95, 18 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: John Spiers
Services: Presenter for PERISH YOUR PUBLISHER: TEACH, WRITE, CONSULT FROM HOME!, Fee: $79, 9 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Barbie Stowell
Services: Presenter for PASSPORT TO RETIREMENT, Fee: $59, class. 9 hours.
Payment Schedule/Compensation: Compensation equals 100% of the proceeds to be retained by Community Education.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Christine Sullivan
Services: Presenter for the BASIC BEADING class, Fee: $69, plus $20 materials fee, 4 hours. (P)
Payment Schedule/Compensation: Compensation equals 100% of materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Christine Sullivan
Services: Presenter for CREATE-A-WATCH, Fee: $74, plus $20 materials fee payable to presenter at class. 3 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Christine Sullivan
Services: Presenter for FELTED BEADS, Fee: $74, plus $15 materials fee payable to presenter at class. 3 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Christine Sullivan
Services: Presenter for the IN THE CHRISTMAS SPIRIT class, Fee: $69, plus $20 materials fee, 3 hours. (P)
Payment Schedule/Compensation: Compensation equals 100% of materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Christine Sullivan
Services: Presenter for the LARIAT class, Fee: $69, plus $15 materials fee, 3 hours. (P)
Payment Schedule/Compensation: Compensation equals 100% of materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Christine Sullivan
Services: Presenter for NUNU FELTING, Fee: $74, plus $15 materials fee payable to presenter at class. 3 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Christine Sullivan
Services: Presenter for BEADED LARIAT, Fee: $69, plus $15 materials fee payable to presenter at class. 3 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Christine Sullivan
Services: Presenter for PEARL AND CRYSTAL NECKLACE, Fee: $69, plus $24 materials fee payable to presenter at class. 3 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Christine Sullivan
Services: Presenter for RECYCLED TREASURES, Fee: $69, plus $20 materials fee payable to presenter at class. 3 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Christine Sullivan
Services: Presenter for VIKING KNIT, Fee: $74, plus $25 materials fee payable to presenter at class. 3 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees

IC Name: Patrick Sullivan
Services: Presenter for the ART AND DESIGN SOLDERING BASICS class, Fee: $74, plus $25 materials fee, 3 hours. (P)
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Patrick Sullivan
Services: Presenter for the GEMSTONE AND STERLING PRONG-SET PENDANT class, Fee: $74, plus $25 materials fee, 3 hours. (P)
Payment Schedule/Compensation: Compensation equals 100% of materials fee plus 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Patrick Sullivan
Services: Presenter for the JEWELRY DESIGN – INTRODUCTION TO WIRE WRAPPING AND JEWELRY BASICS FOR ALL AGES, Fee: $69, plus $20 materials fee, 2.5 hours. (P)
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Patrick Sullivan
Services: Presenter for the SOLDERED BEZEL-SET STONE PENDANT class, Fee: $74, plus $25 materials fee, 3 hours. (P)
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Patrick Sullivan
Services: Presenter for the SOLDERED CUFF class, Fee: $74, plus $15-$40 materials fee, 3 hours. (P)
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

IC Name: Patrick Sullivan
Services: Presenter for SOLDERING WATCH PIECE PENDANT, Fee: $74, plus $15 materials fee payable to presenter at class, 3 hours.
Payment Schedule/Compensation: Compensation equals 50% of the number of participants registered times the program fee minus direct costs/administration fee.
Terms of Agreement: April 7 – June 30, 2012
Source of Funding: Community Education registration fees.

## 17. Personnel Items

| | |
|---|---|
| **Subject** | **17.01 DIS - Personnel Items** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 17. Personnel Items |
| Access | Public |
| Type | Consent |

a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations

b. Authorization for Leaves of Absence

c. Authorization for Schedule Changes, Classified Staff

d. Authorization for Professional Experts

File Attachments
Open.pdf (23 KB)

**PERSONNEL ITEMS**

**a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations**

It is recommended that the following resignations be accepted and/or layoffs and terminations be authorized:

Educational Administrator

| Name | LOC | Title | Action | Effective Date |
|---|---|---|---|---|
| Babler, Cheryl | CCC | Vice President, Instruction | Resign VSP | 06/30/11 |

Classified Management

| Name | LOC | Title | Action | Effective Date |
|---|---|---|---|---|
| Freilich, Rosanne | CCC | Corporate Education Workforce Program Coord | Resign VSP | 06/30/11 |
| Nguyen, Binh | CCC | Prog Asst Mgr, OC One Stop | Resign VSP | 06/30/11 |
| Theobald, Brent | GWC | Security Coordinator | Resign | 02/28/11 |

Classified

| Name | LOC | Title | Action | Effective Date |
|---|---|---|---|---|
| Katz, Linda | CCC | Miltitary Prog Staff Facilitator | Resign VSP | 06/30/11 |
| McCullum, Tiwan | GWC | Typist Clerk Sr. | Resign VSP | 04/06/11 |

**b. Authorization for Leaves of Absence**

It is recommended that authorization be given for the following leaves of absence:

Faculty

Chaiyakal, Jennifer, OCC, Instructor, 100% leave of absence under The Family and Medical Leave Act of 1993 for the period 02/01/11 through 03/23/11.

Classified

Raddavong-Jaime, Ammone, DIST, Information Systems Tech I, 100% LOA/wop revise start date from 03/07/11 to 05/27/11 for military service.

**c. Authorization for Schedule Changes, Classified Staff**

It is recommended that authorization be given for the following temporary or permanent schedule changes in Classified Staff:

On Call Hours Over Contract

| Name | LOC | Title | Start Dt | End Dt |
|---|---|---|---|---|
| Burton, Jane | DIST | Staff Assist-Confidential | 03/15/11 | 04/06/11 |
| Miles, Susan | CCC | Counselor Aide | 03/02/11 | 06/30/11 |

Temporary Schedule Change

| Name | LOC | Title | From | To | Effective Date |
|---|---|---|---|---|---|
| Burton, Jane | DIST | Staff Assist-Confidential | 85% | 100% | 04/07/11-06/30/11 |
| Fisher, Carolyn | OCC | Course Assistant II | 75% | 100% | 01/31/11-05/29/11 |

**d. Authorization for Professional Experts**

It is recommended that authorization be given for the following professional experts:

Professional Experts over $10,000.00

Johnson, Daniel R., GWC, to manage the GWC Summer Swim Program, for the period 04/07/11 to 09/07/11, to be paid at $10.00 per unit, 50 units per week for 22 weeks, compensation not to exceed $11,000.00.

Leighton, John F., CCC, to research, develop, write and edit grant proposals for the Grant Development Department, for the period 04/10/11 to 07/09/11, to be paid by timecard at $100.00 per unit, 12 units per week for 12 weeks, compensation to be $12,000.00.

Pugliese, William F., OCC, provided instruction for the USMC Electrical Class in Technology Department, for the period 01/03/11 to 01/28/11, to be paid by timecard at $100.00 per unit, 27.563 units per week for 4 weeks, compensation to be $11,025.00.

Pugliese, William F., OCC, provided instruction for the USMC Electrical Class in Technology Department, for the period 03/03/11 to 04/01/11, to be paid by timecard at $100.00 per unit, 22.05 units per week for 5 weeks, compensation to be $11,025.00.

Young, Gary J., CCC, to assist in developing, designing, coding, testing, debugging and documenting major complex computer programs, modules, subsystems or application, maintain integrity and functionality of course management systems, develop future applications in regards to reporting errors, participate in the development of virtual scenarios to be used for training, for the period 04/10/11 to 06/30/11, to be paid by timecard at $100.00 per unit, 15.501 units per week for 10 weeks, compensation to be $15,501.00.

Other Professional Experts

Anderson, Matthew J., GWC, to serve as musician for GWC Theater production "Joseph and the Amazing Technicolor Dreamcoat," for the period 05/01/11 to 06/30/11, to be paid at $100.00 per unit, 3.2 units per week for 3 weeks, compensation not to exceed $960.00.

Chang, Sarah X., CCC, to design and present on-site and online informational workshops, facilitate and translate academic processes and perform other duties as assigned for the CCC EBUS Program (Education Bound U. S.), for the period 04/07/11 to 06/30/11, to be paid by timecard at $100.00 per unit, 5.76 units per week for 10 weeks, compensation to be $5,760.00.

Del Carmen, George S., CCC, to provide LinkedIn strategic development and design for the Business Education Statewide Advisory Committee (BESAC), for the period 04/07/11 to 05/30/11, to be paid by timecard at $100.00 per unit, 1.875 units per week for 8 weeks, compensation to be $1,500.00.

Duzey, Janice, CCC, to serve as a high school coordinator for the Credits for College Program, for the period 04/07/11 to 06/30/11, to be paid by timecard at $100.00 per unit, 0.25 units per week for 12 weeks, compensation to be $300.00.

French, Leilani M., GWC, to provide clerical services for the Nursing Expansion Program, for the period 04/07/11 to 06/30/11, to be paid at $10.00 per unit, 15.1 units per week for 9 weeks, compensation to be $1,360.00.

Gordon, Sherill A., GWC, to assist with the summer swim program, for the period 05/01/11 to 08/31/11, to be paid at $100.00 per unit, 5.278 units per week for 18 weeks, compensation not to exceed $9,500.00.

Johnson, Daniel R., GWC, to assist with the Water Polo Team, for the period 06/13/11 to 08/13/11, to be paid at $10.00 per unit, 11.1 units per week for 9 weeks, compensation not to exceed $1,000.00.

Ruzzi, Nicholas A., DIST, to continue implementation and evaluation of a hands-on project for a high school classroom in partnership with Coastline Community College's Digital Media Arts program, as part of the SB70/SB1133 CTE Community Collaborative Year Three Grant, for the period 04/07/11 to 05/05/11, to be paid by timecard at $100.00 per unit, 6.25 units per week for 4 weeks, compensation to be $2,500.00.

Vierstra, Donald W., CCC, to create digital graphic designs for various projects throughout Instructional Systems Development, including new publication production, for the period 04/10/11 to 05/09/11, to be paid by timecard at $100.00 per unit, 13.75 units per week for 4 weeks, compensation to be $5,500.00.

Vierstra, Donald W., CCC, to create and find logos and other graphics for the Technology Based Learning Initiative (ESL for Nurses) Grant, for the period 04/07/11 to 06/30/11, to be paid by timecard at $100.00 per unit, 1 unit per week for 10 weeks, compensation to be $1,000.00.

Vierstra, Donald W., CCC, to create graphics for the Chevron Project, Operation Development Roadmap, for the period 04/07/11 to 06/30/11, to be paid by timecard at $100.00 per unit, 1 unit per week for 10 weeks, compensation to be $1,000.00.

## 18. Authorization for Independent Contractors

| | |
|---|---|
| **Subject** | **18.01 CCC – Independent Contractors** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 18. Authorization for Independent Contractors |
| Access | Public |
| Type | Consent |

**The following are to serve as Independent Contractors pursuant to the District's standard Independent Contractor Agreement.**

**$10,000 AND OVER**

IC Name: Denise Cusano Instructional Design, Inc.
Services: Instructional Design Services for Chevron Products Company Master Services Agreement (Board Approved: 2/3/10), SOW #2011-40, Environmental Compliance for New Hires (Category A).
Payment Schedule/Compensation: $10,500 paid by percentage of completion of project deliverables broken down into five stages of completion.
Term of Agreement: April 7, 2011 – June 30, 2011
Source of Funding: Funds received from Chevron Products Company in support of this project.

IC Name: Lamonte, Denise A.
Services: Instructional Design Services for Chevron Products Company Master Services Agreement (Board Approved: 2/3/10), SOW #2011-40, Environmental Compliance for New Hires (Category A).
Payment Schedule/Compensation: $15,750 paid by percentage of completion of project deliverables broken down into five stages of completion.
Term of Agreement: April 7, 2011 – June 30, 2011
Source of Funding: Funds received from Chevron Products Company in support of this project.

IC Name: Ryther, Susan
Services: Provide instructional design services for the Chevron Products Company Master Services Agreement (Board Approved: 2/3/10), SOW # #2011-40, Environmental Compliance for New Hires (Category A).
Payment Schedule/Compensation: $10,500 paid by percentage of completion of project deliverables, broken down into five stages of completion.
Term of Agreement: April 7, 2011 – June 30, 2011
Source of Funding: Funds received from Chevron Products Company in support of this project.

**UNDER $10,000**

IC Name: Smemoe, Kristi
Services: Instructional Design Services for Chevron Products Company Master Services Agreement (Board Approved: 2/3/10), SOW #2011-35, New Hire Safety Orientation.
Payment Schedule/Compensation: $2,500 paid by percentage of completion of project deliverables broken down into five stages of completion.
Term of Agreement: April 7, 2011 – June 30, 2011
Source of Funding: Funds received from Chevron Products Company in support of this project.

IC Name: Motley, LaTonya S.
Services: Provide technical training and instructional design consultation to assist Fremont College faculty in

the creation of six hybrid-online courses.
Payment Schedule/Compensation: $8,905 to be paid upon completion of project deliverables ($1,300 for faculty training and $1,267.50 per course).
Term of Agreement: April 7, 2011 – June 30, 2011
Source of Funding: Funds received from Fremont College in support of this project.

IC Name: Edwards, Cindy Lee
Services: Provide technical training and instructional design consultation to assist Fremont College faculty in the creation of six hybrid-online courses.
Payment Schedule/Compensation: $8,905 to be paid upon completion of project deliverables ($1,300 for faculty training and $1,267.50 per course).
Term of Agreement: April 7, 2011 – June 30, 2011
Source of Funding: Funds received from Fremont College in support of this project.

**Revision to Previous Board Action**

**$10,000 AND OVER**

IC Name: Accardi, Millicent
Services: Provide instructional design services for the Chevron Master Services Agreement (Board Approved: 2/3/10), SOW #2010-01 Advanced Console Operators Training; #2010-18 COGEN Yard Air Installation; #2010-20, Safety Instrumented Systems.
Payment Schedule/Compensation: $2,550 to be paid upon completion of project delivery. (Revision is to increase assignment and increase contract amount by $2,550 for a total revised contract of $26,125. Prior Board Approval: 7/21/10).
Term of Agreement: July 22, 2010 – June 30, 2011
Source of Funding: Funds received from Chevron Products Company in support of this project.

IC Name: Rakochy, Wendy
Services: Serving as video producer for the media components of the Online Introduction to Physical Geology course.
Payment Schedule/Compensation: 36 days @ $231/day; total revised contract $41,118. (Revision is to increase assignment and total contract amount by $8,316. Prior Board Approval: 2/16/11)
Term of Agreement: April 7, 2011 – June 30, 2011
Source of Funding: Funds received from Kendall Hunt in support of this project.

IC Name: Reardon, Diane
Services: Marketing, Outreach and Recruitment of new military students.
Payment Schedule/Compensation: Revision is to increase the contract amount by $9,000 for a total revised contract amount of $38,000. (Prior Board Approval: 6/16/10)
Term of Agreement: April 6, 2011 – June 30, 2011
Source of Funding: Contract Education

**UNDER $10,000**

IC Name: Machado, Carolyn Elaine
Services: Guest Summer Workshop Instructor/Lecturer
Payment Schedule/Compensation: One payment at the conclusion of second workshop; 40% of student participation rate; $4,720.
Term of Agreement: July 12, 2011 – July 20, 2011 (Revision is to adjust starting date of first workshop from July 11 to July 12, 2011. Prior Board Approval: 2/16/11)
Source of Funding: Ancillary funds

| | |
|---|---|
| **Subject** | **18.02 GWC - Independent Contractors** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 18. Authorization for Independent Contractors |
| Access | Public |
| Type | Consent |

**The following are to serve as Independent Contractors pursuant to the District's standard Independent Contractor Agreement.**

**$10,000 AND OVER**

**Revision to Previous Board Action**

IC Name: Professional Personnel Leasing, Inc
Services: Contractor shall provide a Financial Aid consultant, Nancy Davis, to render services at Golden West College. Consultant will advise the Vice President of Student Services regarding the operation of Financial Aid at Golden West College. These matters include, but are not restricted to the following:

Conduct an effectiveness analysis of the development of the department's services and semester schedules.

1. Review and revise the development and maintenance of the department budget.
2. Consult and assist in the identification of long range strategic goals for the department services and programs.
3. Participate in regular Division and Department meetings, including campus advisory committee meetings.
4. Consult and assist in the development and coordination of staff development activities for the division.
5. Assist and coordinate planning for college representation at regional, statewide and national organizations.
6. Provide input for specialized and regional program accreditation.
7. Consult with faculty in developing and designing specialized student recruitment.
8. Consult and review preparation of the annual Financial Aid budget plan.
9. Provide input on college grant development activities and revenue sources.
10. Consult, review and assure the completion of the division plan as part of the college's educational master plan.
11. Consult and assist with course content review and identification of student learning and achievement.

The services of the Consultant specifically do not include the evaluation, hiring, firing, or supervision of any District personnel. Also, the Consultant shall not process any employee grievances in the course of fulfilling this Agreement, or sign any official District documents, nor perform any functions defined as "Creditable Service" by Education Code Section 22119.5.

Contractor shall provide an Interim Director of Accessibility Center for Education, JoAnn Busenbark, for employment at Golden West College. Interim Director shall perform all of the duties of a DSP&S Director as outlined in the Coast Community College District job description.

Payment Schedule/Compensation: Total NTE $24,100: Nancy Davis to be paid $65 per hour plus an

additional 12.5% fee of that amount for contractor administrative services in addition to $200 for necessary travel expenses, to be paid as invoices are received at the end of each month of service; 12.5% of JoAnn Busenbark's salary for administrative services fees as invoices are received.
Term of Agreement: November 4, 2010 – March 31, 2011.
Source of Funding: General and BFAP funds

(Revision is to extend term of agreement from 2/28/11 to 3/31/11, decrease NTE amount, and include Administrative fees for JoAnn Busenbark, board approved as a district employee on 8/18/2010.)

**UNDER $10,000**

**Revision to Previous Board Action**

IC Name: See below
Services: Musicians for theater performance "Joseph and the Amazing Technicolor Dream Coat"
Payment Schedule/Compensation: $9,040 total, individually as listed below, payable after the last performance date
Term of Agreement: April 15 – May 15, 2011
Source of Funding: Theater Income Trust funds

Anderson, Matt ($960)
Franz, Sean ($960)
Geffen, Adrienne ($960)
LaVergne, Pat ($960)
Majdecki, Jack ($960)
Miller, Charles ($1060)
Shields, Craig ($1060)
Shields, Perry ($1060)
Woyshner, Rob ($1060)

(Revision is to increase the total compensation and the individual compensation for some of the performers. Previous Board action: 3/2/11.)

IC Name: Belo, Bruce
Services: Provide musical instrument repairs
Payment Schedule/Compensation: $1,000, to be paid within 30 days after service upon receipt of invoice
Term of Agreement: September 2, 2010 – June 30, 2011
Source of Funding: District Music Department Equipment Repair and ASB funds
(Revision is to add ASB as source of funds. Previous Board action: 9/1/10.)

**Under $10,000**

IC Name: Center for Spiritual Living c/o Turrell, Patty
Services: Speaker Women's Journey Conference
Payment Schedule/Compensation: $500 to be paid by March 15, 2011
Term of Agreement: March 15, 2011 – March 15, 2011
Source of Funding: Associated Students funds
Justification for approval after the fact: Program coordinator secured speaker commitment after previous board deadline.

IC Name: JAM Entertainment and Events
Services: St. Patrick's Day Entertainment

Payment Schedule/Compensation: $400, to be paid March 17, 2011
Term of Agreement: March 17, 2011 – March 17, 2011
Source of Funding: Associated Students funds
Justification for approval after the fact: Program coordinator secured entertainment commitment after previous board deadline.

IC Name: Keith Wolzinger (Klezmer Band)
Services: Entertainment performance during Diversity Week
Payment Schedule/Compensation: $600, to be paid April 6, 2011
Term of Agreement: 4-13-2011 – 4-13-2011
Source of Funding: Associated Student Funds

IC Name: Benedik, James
Services: Piano tuning and repair for Theater Department
Payment Schedule/Compensation: $200 to be paid within 30 days of service completion and invoice submittal
Term of Agreement: April 7 – June 30, 2011
Source of Funding: Theater Income Trust funds

IC Name: Sexauer, Roxanne
Services: Juror for GWC Art Department student work
Payment Schedule/Compensation: $100 to be paid upon completion
Term of Agreement: May 4, 2011
Source of Funding: Friends of the GWC Fine Arts Gallery, ASB, and Art Gallery Trust funds

IC Name: Polunas, Jeff
Services: Sound technician services for GWC Theater production "Joseph and the Amazing Technicolor Dreamcoat"
Payment Schedule/Compensation: $2,000 to be paid within 30 days of service completion and invoice submittal
Term of Agreement: April 7 – June 30, 2011
Source of Funding: Theater Income Trust funds

| | |
|---|---|
| **Subject** | **18.03 OCC - Independent Contractors** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 18. Authorization for Independent Contractors |
| Access | Public |
| Type | Consent |

**The following are to serve as Independent Contractors pursuant to the District's standard Independent Contractor Agreement.**

**IC Name:** Byrne, Christine
**Services:** Providing choreography for OCC student production
**Payment Schedule/Compensation:** total contract amount is $1,500; to be paid upon submittal of invoice as work is completed.
**Term of Agreement:** April 8, 2011 through April 12, 2011
**Source of Funding:** to be paid from ancillary funds

**IC Name:** Friend, Robyn
**Services:** Guest Artist for OCC Dance Department master class
**Payment Schedule/Compensation:** total contract amount is $275; to be paid upon submittal of invoice as work is completed.
**Term of Agreement:** April 14, 2011 through April 14, 2011
**Source of Funding:** to be paid from ancillary funds

**IC Name:** Brewer, Art
**Services:** Guest lecture on his work and the photography industry. Lecture will be open to entire student population.
**Payment Schedule/Compensation:** total contract amount is $500. To be paid upon completion of services and receipt of invoice
**Date:** April 12, 2011 from 1:45 pm to 3:45 pm
**Source of Funding:** to be paid from ASOCC funds – Photo Gallery Account

**IC Name:** Isabel Torres
**Services:** to serve as math tutor
**Payment Schedule/Compensation:** total contract amount of $4000.00
**Term of Agreement:** April 7, 2011 – December 31, 2011
**Source of Funding:** to be paid from ASOCC Funds

**IC Name**: Rebecca Thron
**Services:** to serve as math tutor
**Payment Schedule/Compensation:** total Contract Amount of $4000.00
**Term of Agreement:** April 7, 2011 – December 31, 2011
**Source of Funding:** to be paid from ASOCC Funds

**IC Name:** Ron Levy
**Services:** To play piano at Honors Night Ceremony
**Payment Schedule/Compensation:** To be paid a one-time fee in the amount of $350.00 upon submission of invoice for services rendered from ASOCC funds. Prior to authorizing these services, the District will obtain competitive price quotes.
**Term of Agreement:** May 11, 2011

**Source of Funding:** to be paid with ASOCC Funds

**IC Name:** Wolfe, William
**Services:** Musical Director and Rehearsal Pianist for Pirates of Penzance
**Payment Schedule/Compensation:** Total contract amount is $3,000; to be paid upon submittal of invoice as work is completed.
**Term of Agreement:** April 7, 2011 through May 8, 2011
**Source of Funding:** to be paid from ASOCC and ancillary funds

**IC Name:** Mills, Susan
**Services:** Design and Construction of costumes for Pirates of Penzance
**Payment Schedule/Compensation:** Total contract amount is $2000; to be paid upon submittal of invoice as work is completed.
**Term of Agreement:** April 7, 2011 through May 8, 2011
**Source of Funding:** to be paid from ASOCC and ancillary funds

**IC Name:** Ware Disposal
**Services:** delivery of five (5) forty-yard metal containers for trash and recycling materials for weekend swap meet
**Payment:** $90 haul per container and a $25.65 recycling fee per ton, paid on a monthly invoiced, *Revised by $10,000.00 to a total contract amount of 34,000.00.*
**Term of Agreement:** amended April 7, 2011 for 2010-2011 fiscal year contract
**Source of Funding:** to be paid from CCCD Enterprise Funds
*(Original board action on 10/06/11)*

# 19. Authorization for Staff Development

| | |
|---|---|
| **Subject** | **19.01 DIS - Authorization for Staff Development** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 19. Authorization for Staff Development |
| Access | Public |
| Type | Consent |

**OPTION I - TUITION, BOOKS, AND FEES:**

| Name | Course/Seminar | Date | Amount |
|---|---|---|---|
| Tran Ha<br>Acct. Tech<br>CCC | B6206, Global Finance<br>Argosy University | 3/3/11 – 4/23/11 | $1426.00 |
| Minerva Guray<br>Military Ed Tech<br>CCC | Gerontology C120, Prof Issues in Gerontology<br>1/31/11 – 5/29/11<br>Human Services C102, Intro to Crisis Intervention<br>CCC | 1/31/11 - 5/29/11 | $600.00 |
| Noemi Ortiz Flores<br>Custodian<br>OCC | ACCT A-101 Financial Accounting<br>Orange Coast | 1/31/11 – 5/29/11 | $300.00 |
| Leticia Arroyo<br>Office Coordinator<br>OCC | MGMT A100 Applied Management for Public and Private Organization<br>OCC | 01/31/11 – 05/29/11 | $200.00 |
| Martha Guevara<br>Typist Clerk Sr.<br>OCC | ACCT A102 Managerial Accounting<br>OCC | 1/31/11 – 05/52/11 | $280.00 |
| Sheryl Area<br>Administrative Asst. to VP<br>OCC | X456.1 Negotiation Skills<br>UCI Extension | 1/24/11 – 03/07/11 | $410.50 |
| Pamela Drennen<br>Staff Aide<br>CCC | Geol C100, General Geology<br>CCC | 1/31/11 - 3/27/11 | $200.00 |
| Sabine Ferrara<br>Admission Tech II<br>OCC | BC123 Intro to Quickbooks<br>CCC | 01/31/11 – 05/29/11 | $260.00 |
| Nathaniel Harrison<br>Sr Operations Coordinator<br>CCC | Linguistics 435 Teaching Writing Skills to 2nd Language<br>UCI Extension | 1/24/11 - 3/14/11 | $370.00 |
| Rebecca Ogaz<br>HR Analyst<br>OCC | Professional Development Group<br>Chicago School of Professional Psychology | 1/15/11 – 5/1/11 | $3,250.00 |

| | | | |
|---|---|---|---|
| Helen Quach<br>Course Assistant<br>CCC | Criminal Justice 340, Research Method<br><br>Criminal Justice 320, Intro to Public MGT & Policy<br>CSU Fullerton | 1/22/11 – 5/13/11<br><br>1/22/11 – 5/13/11 | $1,541.60 |
| Joseph Milunas<br>Web Programmer<br>OCC | X442.28 Intro to Project Management Principles & Practices | 03/31/11 – 04/02/11 | $895.39 |
| | X472.83 Project Management Practicum & Project Simulation<br>UCI Extension | 04/07/11 – 05/26/11 | $895.39 |
| Ammone Raddavong-Jaime<br>Information Systems Technician<br>Dist | COUN 6101 Foundations for Graduate Study in Counseling<br><br>COUN 6100 Intro to Mental Health Counseling<br>Walden University | 03/07/11 – 05/28/11<br><br>03/07/11 – 05/28/11 | $2,700.00 |
| Michael Beale<br>Learning Specialist Aide<br>OCC | EDS 281 Assessing Achievement in Adults w/Learning Disabilities<br>Cal State Sacramento | 03/18/11 – 05/14/11 | $1,300.00 |
| **OPTION II SALARY DIFFERENTIAL:**<br>Phuong Phan<br>Staff Aide<br>OCC | Management & Leadership Studies<br>OCC | 01/31/11 – 12/21/12 | Certificate II 1.5% |

## 20. Approval of Purchase Orders

| | |
|---|---|
| **Subject** | **20.01 DIS-Purchase Orders** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 20. Approval of Purchase Orders |
| Access | Public |
| Type | Consent |

File Attachments

PurchaseOrderDIST.pdf (22 KB)

| PO NUM | NAME OF VENDOR | SITE | OBJECT CODE | AMOUNT |
|---|---|---|---|---|
| P0323224 | Hewlett Packard<br>Computer server to upgrade OCC's technology infrastructure. Board Date: 02/16/11 | DIS | 6402 | 221,863.91 |
| P0323428 | Blackboard Inc<br>SMA for Blackboard Vista on-line learning software. Board Date: 06/17/09 | DIS | 5638 | 163,697.00 |
| P0323236 | Dougherty & Dougherty Architects LLP<br>Architectural service for classroom refurbishment (GOB) Board Date: 11/17/10 | OCC-GB | 6204 | 145,500.00 |
| P0323158 | TouchNet Information Systems Inc<br>Software renewal for processing student tuition credit card payments and refunds - Board 03/03/10 | DIS | 5638 | 76,133.78 |
| P0323509 | Glorria Morrison & Assoc Inc<br>(FEMA) Hazard Mitigation Grant program | DIS | 5112 | 75,000.00 |
| P0323246 | Pacific Blue Micro<br>Computer hardware, software infrastructure upgrade | OCC | 6402 | 57,737.41 |
| P0323233 | United States Postal Service<br>Open PO for postage | OCC | 5831 | 50,000.00 |
| P0323466 | ABTECH<br>Hardware & software for Virtual Desktop lab | CCC | 4315 | 43,439.88 |
| P0323247 | Pacific Blue Micro<br>Computer hardware, software, support for infrastructure upgrade | CCC | 5638 | 27,921.85 |
| P0323385 | Turf Star Inc<br>Toro ride-on mover | GWC | 6401 | 26,981.92 |
| P0323374 | Pacific Lift & Equipment Co Inc<br>Hydraulic lifts for Automotive Technology classes | GWC | 6401 | 25,795.00 |
| P0323351 | SMS Systems Maintenance Services Inc<br>Annual SMA for computer servers | GWC | 5638 | 22,452.48 |
| P0323230 | SunGard Higher Education Inc<br>Software SMA for Banner | DIS | 5699 | 21,430.00 |
| P0323199 | Systems Technology Associates Inc<br>Memory upgrade for Hewlett Packard server | DIS | 6412 | 20,125.00 |
| P0323183 | State Board of Equalization<br>Environmental Fees (GOB) | TRANS-GOB | 6129 | 19,942.00 |
| P0323380 | Thyssenkrupp Elevator<br>Repair of Math/Science Bldg Elevator (Fund 40) | GWC | 5650 | 19,292.00 |
| P0323469 | Fishnet Security<br>Annual software service maintenance agreement | GWC | 5638 | 15,454.90 |
| P0323460 | Spicers Paper Inc<br>Paper for Graphics Dept | GWT | 4310 | 15,118.32 |

| | | | | |
|---|---|---|---|---|
| P0323431 | Western Graphics Plus<br>Regional Counselors Workshops printed materials | OCC | 4321 | 15,000.00 |
| P0323352 | UC4 Software Inc<br>Software license maintenance and service consulting | DIS | 5899 | 13,100.00 |
| P0323505 | Community College League of Calif<br>Electronic information resources for Library | CCC | 5306 | 12,321.32 |
| P0323432 | MMi Direct Mail Communications<br>Printing 2011-2012 OCC Catalogs | OCC | 4321 | 12,301.59 |
| P0323234 | Vital Link OC<br>3 Pathway Day Events per Career Ladders Project Grant. Board Date: 05/05/10 | DIS | 5899 | 12,300.00 |
| P0323237 | GCI Construction Inc<br>OCC Student Services Utilities Repair | OCC-GB | 6254 | 11,504.00 |
| P0323375 | Pacific Lift & Equipment Co Inc<br>Hydraulic lifts for Automotive Technology Classes | GWC | 6401 | 11,220.00 |
| P0323223 | Runner Technologies Inc<br>District-wide software service maintenance renewal | DIS | 5638 | 10,900.00 |
| P0323231 | Univ of CA Irvine<br>OCC Biology instructional equipment | OCC | 6411 | 10,417.50 |
| P0323474 | Michael Cooperman<br>IC for BIC Grant for services as project developer. | CCC | 5112 | 10,000.00 |
| P0323430 | B & P Services Inc | OCC-GB | 6250 | 9,860.00 |
| P0323381 | Pro Line Gym Floors | OCC | 5650 | 9,550.00 |
| P0323159 | Crown Fence Co | OCC-GB | 6129 | 9,262.00 |
| P0323327 | ExaGrid Systems Inc | DIS | 5638 | 8,370.00 |
| P0323333 | Data Fusion Technologies Inc | OCC | 5699 | 8,295.00 |
| P0323175 | OC Wholesale Flowers | GWC | 4312 | 8,000.00 |
| P0323174 | Intelecom | CCC | 5748 | 7,370.00 |
| P0323263 | Tequipment.Net | OCC | 4312 | 7,068.20 |
| P0323429 | Western Graphics Plus | OCC | 4321 | 6,916.00 |
| P0323157 | Odyssey Power Corp | OCC | 5638 | 6,699.85 |
| P0323293 | Benner Metals Corp | OCC | 4312 | 6,630.00 |
| P0323238 | VWR Int'l Inc | OCC-GB | 6411 | 6,339.27 |
| P0323453 | Secure Content Solutions | OCC | 5699 | 6,163.08 |
| P0323456 | HRMS Inc | OCC | 5899 | 6,100.00 |
| P0323461 | Xpedx Paper & Graphics | GWT | 4310 | 5,829.07 |
| P0323334 | HRMS Inc | OCC | 5899 | 5,700.00 |
| P0323297 | Dixon, Camille | CCC | 5112 | 5,400.00 |
| P0323258 | Long Beach Marine Institute | OCC | 5899 | 5,375.00 |
| P0323176 | A-Z Wholesale Floral Supply Inc | GWC | 4312 | 5,000.00 |
| P0323217 | Certified Transportation Services Inc | OCC | 5857 | 5,000.00 |
| P0323273 | Home Depot | OCC | 4312 | 5,000.00 |
| P0323277 | MSC Industrial Supply Co | OCC | 4312 | 5,000.00 |

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|---|---|---|---|---|
| P0323201 | Int'l Business Machines Corp | OCC | 5699 | 4,832.00 |
| P0323189 | GovConnection Inc | DIS | 5699 | 4,815.88 |
| P0323349 | Chandler's Air Conditioning & Refrigeration | OCC | 6411 | 4,747.00 |
| P0323450 | GovConnection Inc | GWC | 4315 | 4,730.63 |
| P0323242 | SIGMAnet Inc | OCC | 5638 | 4,728.40 |
| P0323473 | Cyberalert Inc | DIS | 5306 | 4,680.00 |
| P0323438 | Sport & Cycle Inc | OCC | 4312 | 4,646.18 |
| P0323502 | Professional Plumbing Inc | OCC-GB | 6250 | 4,625.00 |
| P0323324 | B & H Photo-Video | OCC | 4312 | 4,541.00 |
| P0323367 | VWR Int'l Inc | GWC | 4312 | 4,500.00 |
| P0323160 | SIGMAnet Inc | OCC | 4312 | 4,360.17 |
| P0323406 | Pasco Scientific | OCC | 4312 | 4,328.25 |
| P0323315 | Scantron Corp | CCC | 4312 | 4,123.36 |
| P0323272 | Walters Wholesale Electric Co | OCC | 4312 | 4,000.00 |
| P0323328 | Dell Higher Education | CCC | 6412 | 3,997.27 |
| P0323503 | Castagna Awnings | OCC-GB | 6250 | 3,828.00 |
| P0323332 | Academic Senate | OCC | 5320 | 3,816.92 |
| P0323350 | Beeson, Tayer & Bodine | DIS | 5112 | 3,750.00 |
| P0323280 | Amico Scientific Corp | OCC | 6411 | 3,722.31 |
| P0323200 | Sehi Computer Products Inc | GWC | 4315 | 3,647.34 |
| P0323499 | ThreeForks Inc | CCC | 5899 | 3,600.00 |
| P0323386 | Halo Branded Solutions | CCC | 5899 | 3,551.43 |
| P0323164 | OC Wholesale Flowers | GWC | 4312 | 3,500.00 |
| P0323178 | Shinoda Design Center Inc | GWC | 4312 | 3,500.00 |
| P0323203 | City of La Habra Heights | DIS | 5899 | 3,441.50 |
| P0323287 | B & H Photo-Video | OCC | 4312 | 3,316.66 |
| P0322834 | Community College League of Calif | CCC | 5306 | 3,100.00 |
| P0323371 | Sehi Computer Products Inc | CCC | 4312 | 3,088.50 |
| P0323337 | Emergency Medical Products Inc | OCC | 4312 | 3,058.54 |
| P0323214 | Avalon Tent & Party Rental | OCC | 5682 | 3,000.00 |
| P0323482 | AmericasPrinter.com | GWC | 4321 | 3,000.00 |
| P0323443 | Tequipment.Net | OCC | 4312 | 2,986.15 |
| P0323424 | Dell Higher Education | GWC | 6412 | 2,923.80 |
| P0323299 | OC Fire Protection | CCC | 5655 | 2,895.00 |
| P0323355 | SpenceTek Inc | OCC | 4312 | 2,823.13 |
| P0323452 | En Pointe Technologies Inc | GWC | 5638 | 2,822.36 |
| P0323212 | Telenomics Inc | DIS | 5638 | 2,816.50 |
| P0323357 | Henry Schein Inc | OCC-GB | 4312 | 2,793.70 |
| P0323477 | GovConnection Inc | GWC | 4315 | 2,764.97 |
| P0323496 | Marcive Inc | GWC | 5899 | 2,722.00 |
| P0323266 | VWR Int'l Inc | OCC | 4312 | 2,720.75 |
| P0323399 | Irvine Pipe & Supply | OCC | 4312 | 2,712.00 |
| P0323325 | Digital Networks Group Inc | OCC | 6411 | 2,662.30 |
| P0323444 | AT & T | GWC | 5638 | 2,569.00 |
| P0323290 | Cal-Wal Gypsum Supply | OCC | 4312 | 2,546.18 |
| P0323276 | Roseburrough Tool Inc | OCC | 4312 | 2,500.00 |
| P0323393 | Commercial Tire Inc | OCC | 4312 | 2,500.00 |

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|---|---|---|---|---|
| P0323387 | Golden Trophy & Awards | CCC | 5899 | 2,483.61 |
| P0323491 | Bill's Camera | GWC | 4312 | 2,450.00 |
| P0323344 | Amico Scientific Corp | OCC | 4312 | 2,448.82 |
| P0323194 | SIGMAnet Inc | OCC | 5638 | 2,395.00 |
| P0323228 | CDWG | OCC | 4312 | 2,374.20 |
| P0323235 | Unisource Worldwide Inc | OCC-GB | 4312 | 2,361.40 |
| P0323301 | Sigma-Aldrich Inc | GWC | 4312 | 2,335.00 |
| P0323300 | Barr Technologies Inc | GWC | 6411 | 2,324.61 |
| P0323316 | Psychological Assessment Resources Inc | CCC | 4312 | 2,308.77 |
| P0323163 | Red Wing Shoe Store | GWC | 7601 | 2,283.75 |
| P0323261 | Systems Technology Associates Inc | DIS | 5899 | 2,280.00 |
| P0323480 | AmericasPrinter.com | GWC | 4321 | 2,269.61 |
| P0323248 | Pacific Blue Micro | OCC | 5638 | 2,255.00 |
| P0323446 | Steele Supply Co | OCC-GB | 4312 | 2,246.68 |
| P0323170 | San Diego Police Equip Co | GWC | 4312 | 2,219.70 |
| P0323185 | InfoSend | DIS | 4321 | 2,180.44 |
| P0323405 | Sargent-Welch | OCC | 4312 | 2,175.00 |
| P0323311 | Amico Scientific Corp | GWC | 4312 | 2,150.00 |
| P0323401 | VWR Int'l Inc | OCC | 4312 | 2,050.12 |
| P0323360 | CDWG | CCC | 4315 | 2,037.32 |
| P0323475 | Berry, Melissa | DIS | 5112 | 2,016.00 |
| P0323275 | Home Depot | OCC | 4312 | 2,000.00 |
| P0323288 | Leonard Chaidez Tree Service | OCC | 5665 | 2,000.00 |
| P0323323 | Dermalogica Inc | GWC | 4312 | 1,855.72 |
| P0323303 | Troxell Communications Inc | GWC | 6412 | 1,840.05 |
| P0323192 | Sehi Computer Products Inc | DIS | 6412 | 1,821.54 |
| P0323341 | Tomark Sports | OCC | 4312 | 1,790.56 |
| P0323449 | Dell Higher Education | OCC | 4312 | 1,774.82 |
| P0323373 | KSR Associates LLC | GWC | 6411 | 1,761.75 |
| P0323186 | InfoSend | DIS | 4321 | 1,697.59 |
| P0323383 | Castagna Awnings | OCC-GB | 6250 | 1,689.98 |
| P0323384 | Castagna Awnings | OCC-GB | 6250 | 1,689.98 |
| P0323326 | Digital Networks Group Inc | OCC | 6411 | 1,688.32 |
| P0323264 | EMA Design Automation Inc | OCC | 5699 | 1,671.25 |
| P0323498 | SIGMAnet Inc | CCC | 4315 | 1,646.26 |
| P0323309 | Wards Natural Science | GWC | 4312 | 1,631.25 |
| P0323361 | Gaumard Scientific Co | GWC | 5897 | 1,631.25 |
| P0323342 | Apex Audio Inc | OCC | 6411 | 1,617.84 |
| P0323421 | Henry Schein Inc | OCC | 4312 | 1,579.50 |
| P0323320 | Partners Data Systems Inc | CCC | 5638 | 1,567.00 |
| P0323310 | VWR Int'l Inc | GWC | 4312 | 1,550.00 |
| P0323338 | Emergency Medical Products Inc | OCC | 4312 | 1,538.85 |
| P0323252 | Office Depot | OCC | 4312 | 1,500.00 |
| P0323500 | VWR Int'l Inc | GWC | 4312 | 1,500.00 |
| P0323298 | Omnimusic | GWC | 5699 | 1,485.00 |
| P0323382 | Castagna Awnings | OCC-GB | 6250 | 1,478.53 |
| P0323506 | Other World Computing | OCC | 4312 | 1,476.51 |

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|---|---|---|---|---|
| P0323408 | Fisher Scientific | OCC | 4312 | 1,450.24 |
| P0323302 | Harland Technology Services | CCC | 5638 | 1,364.00 |
| P0323359 | SIGMAnet Inc | CCC | 5638 | 1,332.38 |
| P0323392 | Caltime Metals | OCC | 4312 | 1,326.00 |
| P0323510 | Mouser Electronics | OCC | 4312 | 1,254.00 |
| P0323168 | CDWG | GWC | 4315 | 1,214.72 |
| P0323226 | Dell Higher Education | OCC | 4312 | 1,200.26 |
| P0323169 | Alco Target Co | GWC | 4312 | 1,200.00 |
| P0323364 | Nasco Modesto | GWC | 4312 | 1,200.00 |
| P0323270 | ETA/Cuisenaire | OCC | 4312 | 1,185.95 |
| P0323182 | Paton Group | OCC | 4312 | 1,179.94 |
| P0323346 | Amico Scientific Corp | OCC | 6411 | 1,167.88 |
| P0323410 | Waxie Sanitary Supply | OCC | 4312 | 1,112.08 |
| P0323190 | Follett Higher Education Group Inc #1094 | OCC | 4312 | 1,110.00 |
| P0323447 | Dell Higher Education | OCC-GB | 4312 | 1,084.67 |
| P0323347 | Amico Scientific Corp | OCC | 4312 | 1,057.59 |
| P0323331 | Eversoft | OCC | 5682 | 1,022.00 |
| P0323165 | Shinoda Design Center Inc | GWC | 4312 | 1,000.00 |
| P0323481 | Karaffa & Associates LLC | CCC | 5112 | 1,000.00 |
| P0323227 | Office Depot | OCC | 4312 | 980.00 |
| P0323339 | Emergency Medical Products Inc | OCC | 4312 | 977.93 |
| P0323240 | GovConnection Inc | DIS | 6411 | 977.41 |
| P0323304 | Troxell Communications Inc | GWC | 4315 | 948.30 |
| P0323213 | H&E Equipment Services Inc | OCC | 5657 | 926.58 |
| P0323515 | ThreeForks Inc | OCC | 5699 | 900.00 |
| P0323259 | Home Depot | OCC | 4312 | 897.51 |
| P0323442 | Henry Schein Inc | OCC | 4312 | 896.19 |
| P0323318 | Postmaster | CCC | 5831 | 880.00 |
| P0323470 | Port Supply | OCC | 4312 | 876.94 |
| P0323411 | ERC Wiping Products Inc | OCC | 4312 | 843.70 |
| P0323454 | Int'l Business Machines Corp | OCC | 5699 | 835.00 |
| P0323468 | Open Media Co | DIS | 4321 | 830.97 |
| P0323295 | Herff Jones - Diploma Division | CCC | 4312 | 830.31 |
| P0323465 | Office Depot | DIS | 4312 | 826.99 |
| P0323268 | Amico Scientific Corp | OCC | 4312 | 817.14 |
| P0323222 | Electronix Express | OCC | 4312 | 813.85 |
| P0323184 | Image Printing Solutions | DIS | 4321 | 800.84 |
| P0323353 | UC Regents | OCC | 5749 | 800.00 |
| P0323395 | Western Graphics Plus | DIS | 4312 | 800.00 |
| P0323218 | Newport-Mesa Unified Sch Dist | OCC | 5857 | 750.00 |
| P0323322 | Southland Industries | GWC | 5899 | 750.00 |
| P0323439 | Fitness First | OCC | 4312 | 742.36 |
| P0323271 | Battery Systems Inc | OCC | 5657 | 737.92 |
| P0323422 | Pocket Nurse | OCC | 4312 | 735.57 |
| P0323162 | United Direct Marketing Inc | GWC | 4312 | 731.00 |
| P0323492 | Carolina Biological Supply | GWC | 4312 | 725.00 |
| P0323232 | Lyons Den Design | DIS | 5899 | 720.00 |

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|---|---|---|---|---|
| P0323177 | Island Florals | GWC | 4312 | 700.00 |
| P0323370 | Community College League of Calif | GWC | 5306 | 685.00 |
| P0323514 | Excel Sports Science Inc | OCC | 4312 | 656.01 |
| P0323409 | Oceanside Photo & Telescope | OCC | 4312 | 639.45 |
| P0323314 | Harland Technology Services | GWC | 5638 | 630.00 |
| P0323171 | City of Costa Mesa | CCC | 5684 | 605.00 |
| P0323493 | Calif Stage & Lighting | GWC | 4312 | 600.00 |
| P0323365 | Halo Branded Solutions | CCC | 7601 | 591.34 |
| P0323391 | Dell Higher Education | OCC | 4312 | 590.20 |
| P0323486 | Int'l Business Machines Corp | CCC | 5699 | 580.00 |
| P0323426 | Office Depot | CCC | 7601 | 570.53 |
| P0323464 | Memory Suppliers Inc | OCC | 4312 | 568.22 |
| P0323343 | BioAnalogics | OCC | 4312 | 558.75 |
| P0323313 | Scantron Corp | CCC | 4312 | 557.92 |
| P0323467 | FOPCO Inc | DIS | 5510 | 557.00 |
| P0323471 | VP Gabriel Inc | OCC | 4312 | 548.77 |
| P0323484 | Dell Higher Education | CCC | 4315 | 548.06 |
| P0323441 | Island Color Inc | OCC | 4312 | 536.65 |
| P0323340 | Phenomenex Inc | OCC | 4312 | 534.00 |
| P0323335 | Henry Schein Inc | OCC | 4312 | 528.34 |
| P0323249 | Office Depot | CCC | 4312 | 527.16 |
| P0323396 | Aardvark Clay Supply | OCC | 4312 | 525.04 |
| P0323207 | Tri-Anim Health Services | OCC | 4312 | 521.50 |
| P0323306 | All State Police Equipment | GWC | 4312 | 519.55 |
| P0323369 | Thomas Scientific | GWC | 4312 | 507.19 |
| P0323388 | Home Depot | OCC | 4312 | 501.26 |
| P0323167 | Island Florals | GWC | 4312 | 500.00 |
| P0323198 | Office Depot | DIS | 4312 | 500.00 |
| P0323262 | Pro Image Signs LLC | DIS | 5899 | 500.00 |
| P0323463 | Office Depot | CCC | 4312 | 500.00 |
| P0323495 | ImPACT Applications Inc | DIS | 5320 | 500.00 |
| P0323513 | B & H Photo-Video | OCC | 4312 | 499.64 |
| P0323425 | Office Depot | GWC | 4315 | 492.60 |
| P0323282 | Amer Allied Biochemical Inc | OCC | 4312 | 475.00 |
| P0323508 | Office Depot | DIS | 4312 | 474.28 |
| P0323404 | Bio-Rad Laboratories Inc | OCC | 4312 | 448.05 |
| P0323407 | A Daigger & Co | OCC | 4312 | 444.32 |
| P0323172 | Thorn-Smith Labs | GWC | 4312 | 438.91 |
| P323372 | Baker & Taylor | GWC | 6301 | 431.85 |
| P0323403 | VWR Int'l Inc | OCC | 4312 | 423.98 |
| P0323191 | Sehi Computer Products Inc | GWC | 4315 | 423.17 |
| P0323394 | Home Depot | OCC | 4312 | 421.77 |
| P0323478 | Web Active Directory LLC | GWC | 5638 | 416.00 |
| P0323488 | Art Supply Warehouse | GWC | 4312 | 411.73 |
| P0323377 | Office Depot | GWC | 4312 | 408.19 |
| P0323490 | Chinese Clay Art USA | GWC | 4312 | 407.81 |
| P0323216 | Anaheim Union HS District | OCC | 5857 | 400.00 |

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|---|---|---|---|---|
| P0323219 | Tustin Unified School District | OCC | 5857 | 400.00 |
| P0323307 | Bolsa Gunsmithing | GWC | 5657 | 400.00 |
| P0323308 | Glock Inc | GWC | 4312 | 400.00 |
| P0323368 | Pitney Bowes Inc | CCC | 4312 | 400.00 |
| P0323419 | Woodbridge HS | OCC | 5857 | 400.00 |
| P0323196 | CDWG | OCC | 4312 | 391.10 |
| P0323220 | OCLC Inc | OCC | 5110 | 383.84 |
| P0323274 | Art Supply Warehouse | OCC | 4312 | 383.83 |
| P0323459 | OCLC Inc | OCC | 5110 | 382.09 |
| P0323497 | ARS Enterprises | CCC | 4312 | 380.89 |
| P0323434 | Marlin P Jones & Assoc Inc | OCC | 4312 | 378.46 |
| P0323417 | S & R Sport | OCC | 4312 | 377.76 |
| P0323448 | Xerox Corp | GWC | 5638 | 375.84 |
| P0323400 | Genuine Aircraft Hardware | OCC | 4312 | 373.23 |
| P0323260 | Minitex | OCC | 4312 | 372.40 |
| P0323512 | Aircraft Spruce & Specialty Co | OCC | 4312 | 364.74 |
| P0323278 | Calif Stage & Lighting | OCC | 4312 | 355.72 |
| P0323437 | Recording for Blind & Dyslexic | OCC | 5320 | 350.00 |
| P0323241 | Office Depot | GWC | 4315 | 347.99 |
| P0323435 | Digi-Key Corp | OCC | 4312 | 345.23 |
| P0323312 | Rio Grande | GWC | 4312 | 345.00 |
| P0323267 | Quark Enterprises Inc | OCC | 4312 | 343.20 |
| P0323187 | Marathon Business Solutions Inc | DIS | 4321 | 340.00 |
| P0323511 | Daniel Smith Inc | OCC | 4312 | 339.49 |
| P0323283 | Tequipment.Net | OCC | 4312 | 326.18 |
| P0323483 | CDWG | CCC | 4315 | 326.18 |
| P0323457 | Tannewitz Inc | OCC | 4312 | 322.75 |
| P0323487 | Sehi Computer Products Inc | GWC | 4315 | 322.16 |
| P0323181 | Memory Suppliers Inc | OCC | 4312 | 319.45 |
| P0323244 | Community Lock & Safe Service | GWC | 4312 | 317.71 |
| P0323423 | Nat'l Assn of College & Univ Attys | CCC | 5899 | 315.00 |
| P0323256 | SoCal Office Technologies Inc | GWC | 5638 | 313.92 |
| P0323221 | Digital Networks Group Inc | OCC | 4677 | 313.86 |
| P0323402 | A Daigger & Co | OCC | 4312 | 309.17 |
| P0323330 | Office Depot | OCC | 4312 | 307.75 |
| P0323455 | Great Western Sanitary Supply | GWC | 4312 | 303.15 |
| P0323208 | Vacumetrics Inc | OCC | 4312 | 302.64 |
| P0323269 | Home Depot | OCC | 4312 | 302.37 |
| P0323489 | Pacific Art Glass Corp | GWC | 4312 | 300.00 |
| P0323418 | MVAP Medical Supplies Inc | OCC | 4312 | 293.62 |
| P0323279 | Art Supply Warehouse | OCC | 4312 | 291.99 |
| P0323206 | Pivot Point Int'l Inc | OCC | 4312 | 286.44 |
| P0323281 | FAES Inc | OCC | 4312 | 282.75 |
| P0323494 | DJ Mineral | GWC | 4312 | 282.75 |
| P0323378 | Office Depot | GWC | 4312 | 282.53 |
| P0323376 | Office Depot | GWC | 4315 | 282.45 |
| P0323485 | Sigma-Aldrich Inc | GWC | 4312 | 268.30 |

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|---|---|---|---|---|
| P0323254 | Office Depot | OCC | 4312 | 266.48 |
| P0323291 | Pickwick Paper Products | OCC | 4312 | 253.39 |
| P0323179 | Discount School Supply | CCC | 4312 | 250.00 |
| P0323257 | Xerox Corp | CCC | 4312 | 247.08 |
| P0323507 | GovConnection Inc | DIS | 4315 | 245.99 |
| P0323433 | Xerox Corp | OCC | 4312 | 243.60 |
| P0323250 | Dell Higher Education | OCC | 4315 | 237.28 |
| P0323173 | Amber Products | GWC | 4312 | 234.25 |
| P0323243 | Office Depot | OCC | 4312 | 226.90 |
| P0323195 | Sehi Computer Products Inc | OCC | 4312 | 225.70 |
| P0323321 | Scantron Corp | CCC | 4312 | 218.75 |
| P0323345 | Xerox Corp | OCC | 5682 | 217.33 |
| P0323356 | Seal's Compressed Gases | OCC-GB | 4312 | 211.54 |
| P0323193 | SIGMAnet Inc | CCC | 4315 | 210.91 |
| P0323420 | Digital Networks Group Inc | OCC | 4312 | 210.91 |
| P0323398 | Carolina Biological Supply | OCC | 4312 | 205.84 |
| P0323427 | Office Depot | OCC | 4312 | 205.08 |
| P0323197 | Office Depot | OCC | 4312 | 202.80 |
| P0323161 | Audiomed | GWC | 5899 | 200.00 |
| P0323188 | Office Depot | GWC | 4312 | 200.00 |
| P0323215 | Saddleback Valley USD | OCC | 5857 | 200.00 |
| P0323366 | Art Supply Warehouse | GWC | 4312 | 200.00 |
| P0323390 | Calif Business Systems | OCC | 5657 | 200.00 |
| P0323458 | NCMPR | DIS | 5320 | 195.00 |
| P0323389 | Xerox Corp | DIS | 4310 | 183.98 |
| P0323205 | Medco Supply Co | OCC | 4312 | 175.76 |
| P0323251 | Dell Higher Education | OCC | 4312 | 174.20 |
| P0323479 | Rip N Roll Inc | GWC | 4312 | 174.00 |
| P0323265 | Harbor Freight Tools | OCC | 4312 | 163.11 |
| P0323354 | Office Depot | DIS | 4315 | 158.30 |
| P0323255 | Baudville Inc | OCC | 4312 | 154.05 |
| P0323336 | Discount School Supply | OCC | 4312 | 151.65 |
| P0322504 | Council of Chief Librarians | CCC | 5320 | 150.00 |
| P0323239 | Seal's Compressed Gases | OCC-GB | 4312 | 149.04 |
| P0323412 | Chinook Medical Gear Inc | OCC | 4312 | 148.26 |
| P0323329 | Office Depot | GWC | 4312 | 138.85 |
| P0323363 | CDWG | CCC | 4315 | 137.20 |
| P0323436 | Harbor Freight Tools | OCC | 4312 | 128.21 |
| P0323211 | Tri-Anim Health Services | OCC | 4312 | 121.03 |
| P0323397 | Wards Natural Science | OCC | 4312 | 120.25 |
| P0323440 | School Specialty Inc | OCC | 4312 | 117.45 |
| P0323415 | Star Thrower Distribution Corp | OCC | 4312 | 115.00 |
| P0323209 | World Point | OCC | 4312 | 110.40 |
| P0323416 | Home Depot | OCC | 4312 | 108.74 |
| P0323472 | Dell Higher Education | OCC | 4312 | 108.74 |
| P0323285 | Johnny's Selected Seeds | OCC | 4312 | 100.00 |
| P0323358 | Sehi Computer Products Inc | GWC | 4315 | 99.75 |

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|---|---|---|---|---|
| P0323292 | Mouser Electronics | OCC | 4312 | 99.57 |
| P0323319 | CI Solutions | GWC | 5657 | 93.74 |
| P0323229 | GovConnection Inc | CCC | 4312 | 88.87 |
| P0323476 | CDWG | GWC | 4315 | 86.67 |
| P0323451 | Office Depot | GWC | 4312 | 82.22 |
| P0323225 | Computerland of Silicon Valley | OCC | 5699 | 80.63 |
| P0323501 | Office Depot | DIS | 4312 | 70.15 |
| P0323379 | Office Depot | GWC | 4312 | 60.00 |
| P0323305 | Amazon.com | GWC | 4315 | 57.81 |
| P0323166 | Paragon Industries | GWC | 4677 | 57.64 |
| P0323348 | Universal Medical Inc | OCC | 4312 | 56.95 |
| P0323362 | Airgas West Inc | GWC | 4312 | 55.00 |
| P0323294 | Amazon.com | DIS | 4285 | 47.49 |
| P0323204 | Emergency Lifeline Corp | OCC | 4312 | 45.62 |
| P0323284 | Sigma-Aldrich Inc | OCC | 4312 | 45.13 |
| P0323296 | Nat'l College Testing Assn | CCC | 5320 | 40.00 |
| P0323245 | Amazon.com | CCC | 6301 | 34.37 |
| P0323253 | Office Depot | DIS | 4312 | 30.36 |
| P0323462 | Amazon.com | OCC | 4312 | 26.64 |
| P0323180 | Amazon.com | DIS | 4312 | 24.44 |
| P0323202 | Consolidated Office Systems | DIS | 4312 | 24.31 |
| P0323289 | FRS Spectra Inc | DIS | 4312 | 10.75 |
| | **Total** | | | **$1,669,176.64** |

**Object Code Legend**

| | |
|---|---|
| 3000-3999 | Staff Benefits |
| 4200-4299 | Books, Replacement of |
| 4300-4799 | Supplies/Printing |
| 5100-5199 | Consultants/Lecturers |
| 5200-5299 | Conferences/Travel |
| 5300-5399 | Dues/Memberships/Subscriptions |
| 5400-5499 | Insurance |
| 5500-5599 | Utilities/Services/Contracts |
| 5600-5601 | Film Rental |
| 5630-5673 | Repairs/Equipment and Facilities |
| 5682-5699 | Lease/Rentals |
| 5700-5899 | Other Expense of Operations |
| 6100-6299 | Site/Site Improvements/Building |
| 6300-6399 | Books, New Acquisitions |
| 6400-6499 | Equipment, New/Replacement |

## 21. Ratification/Approval of Checks

| | |
|---|---|
| **Subject** | **21.01 DIS - Ratification/Approval of Checks** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 21. Ratification/Approval of Checks |
| Access | Public |
| Type | Consent |

File Attachments

CheckApproval.pdf (49 KB)

| NUMBER | NAME OF VENDOR | AMOUNT |
|---|---|---|
| 0152971 | PacifiCare of California<br>Medical Premiums | 591,244.46 |
| 0153645 | Medco Health Solutions Inc<br>Medical Prescription Claims | 347,719.99 |
| 0152703 | County of Orange<br>Revenue Recovery for Nov 2010 Election | 301,802.67 |
| 0153902 | ACSIG Dental / Edge<br>District Dental Claims and Admin Fees | 241,667.12 |
| 0152969 | Medco Health Solutions Inc<br>Medical Prescription Claims | 221,875.12 |
| 0153880 | WestEd<br>Services for SB70 Evaluation Grant | 198,553.19 |
| 0152967 | Coast Community College Dist<br>CCCD Medical Claims | 195,312.71 |
| 0152874 | Coast Community College Dist<br>CCCD Medical Claims | 191,485.80 |
| 0153906 | Coast Community College Dist<br>CCCD Medical Claims | 181,716.71 |
| 0153355 | Keenan & Associates<br>District Worker's Compensation Premiums | 168,125.00 |
| 0153353 | Coast Community College Dist<br>CCCD Medical Claims | 161,634.22 |
| 0154125 | Coast Community College Dist<br>CCCD Medical Claims | 155,042.21 |
| 0154124 | Coast Community College Dist<br>CCCD Medical Claims | 144,505.88 |
| 0152912 | Constellation NewEnergy Inc<br>Electricity District Wide | 109,820.75 |
| 0154082 | Follett Higher Education Group Inc #1094<br>EOPS students books and supplies | 95,255.31 |
| 0153074 | Southern Calif Edison Co<br>Electricity District Wide | 91,089.31 |
| 0152708 | Follett Higher Education Group Inc #1094<br>EOPS students books and supplies | 85,390.96 |
| 0153314 | WestEd<br>Services for SB70 Evaluation Grant | 82,803.18 |
| 0153309 | TouchNet Information Systems Inc<br>Software renewal for processing student tuition credit card payments and refunds | 76,133.78 |
| 0153702 | Reliastar Life Insurance Co<br>Reinsurance Premiums | 73,870.50 |
| 0152876 | Reliastar Life Insurance Co | 71,342.04 |

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|---|---|---|
| | Life Insurance Premiums | |
| 0153701 | Reliastar Life Insurance Co | 71,342.04 |
| | Life Insurance Premiums | |
| 0153091 | Trend Offset Printing | 70,817.83 |
| | Spring 2011 Class schedules | |
| 0153306 | Systems Technology Associates Inc | 49,440.00 |
| | Service maint agreement for HP server | |
| 0152877 | Reliastar Life Insurance Co | 45,720.90 |
| | Reinsurance Premiums | |
| 0152893 | Avalon Center at Garden Grove | 41,760.00 |
| | Annual lease payment for One Stop Center in GG | |
| 0153939 | GWC Associated Students | 40,617.50 |
| | Student fees | |
| 0152787 | CCCD Student Refunds | 39,040.43 |
| | Student refunds | |
| 0153051 | Pacific Blue Micro | 35,580.00 |
| | Maintenance and service of network servers | |
| 0153085 | The Irvine Co LLC | 34,821.47 |
| | Lease payment for One-Stop Center - Irvine | |
| 0153161 | EBSCO Subscription | 31,843.13 |
| | Library Serials at OCC | |
| 0152880 | Vision Service Plan | 31,462.42 |
| | CCCD Annual Vision Claims | |
| 0152875 | Reliastar Life Insurance Co | 30,920.43 |
| | Long Term Disability Premiums | |
| 0153700 | Reliastar Life Insurance Co | 30,920.43 |
| | Long Term Disability Premiums | |
| 0153901 | Foundation for Calif Community Colleges | 30,115.93 |
| | Fusion Annual License Fee | |
| 0152728 | OCE' Financial Services Inc | 29,853.89 |
| | Annual maint lease for Coastline copier | |
| 0152899 | Burke Williams & Sorensen LLP | 28,702.06 |
| | District legal services | |
| 0153391 | Elavon | 28,334.77 |
| | Credit card merchant fees | |
| 0153442 | Xerox Corp | 28,188.53 |
| | Maintenance lease for OCC copier | |
| 0153907 | Delta Health Systems | 27,885.00 |
| | Medical Administrative Fees | |
| 0153987 | Burke Williams & Sorensen LLP | 27,874.66 |
| | District legal services | |
| 0153156 | College Board | 27,144.00 |
| | Annual maintenance subscription | |
| 0153910 | Vision Service Plan | 26,740.99 |

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|---|---|---|
| | CCCD Annual Vision Claims | |
| 0153166 | Follett Higher Education Group Inc #1180 | 26,638.86 |
| | EOPS students books and supplies | |
| 0153963 | SunGard Higher Education Inc | 25,928.00 |
| | Software service maint agreement for Banner | |
| 0153820 | Follett Higher Education Group Inc #1181 | 24,891.22 |
| 0153840 | OCC Associated Students | 23,471.59 |
| 0153864 | The Gas Co | 22,184.88 |
| 0152727 | OCE' | 20,801.70 |
| 0153121 | Allegheny Casualty Co | 20,211.09 |
| 0154021 | OCE' Financial Services Inc | 20,150.29 |
| 0152812 | Leonard Chaidez Tree Service | 19,105.00 |
| 0153352 | West Coast Arborists Inc | 19,000.00 |
| 0153261 | CCCD Student Refunds | 18,143.18 |
| 0153178 | Johnson Health Tech North America | 17,998.12 |
| 0152920 | Follett Higher Education Group Inc #1180 | 17,132.35 |
| 0153162 | Employment Development Dept-EDD | 16,993.45 |
| 0153903 | Blue Cross | 16,793.28 |
| 0153832 | Marsh Risk & Insurance Svcs | 16,750.00 |
| 0152993 | Coast Community College Dist | 14,825.00 |
| 0153349 | Cambridge West Partnership LLC | 14,475.00 |
| 0154091 | Making Connections | 14,000.00 |
| 0152743 | SIGMAnet Inc | 13,994.25 |
| 0152910 | Collegenet Inc | 13,352.22 |
| 0153842 | OCE' Financial Services Inc | 12,778.39 |
| 0154111 | UC4 Software Inc | 12,600.00 |
| 0153146 | ATI/Assessment Technology Institute | 12,394.63 |
| 0154007 | Graphic Edge | 12,000.00 |
| 0152911 | Computerland of Silicon Valley | 11,950.00 |
| 0152990 | CCCD Student Refunds | 11,409.88 |
| 0152908 | Coast Community College Dist | 10,936.00 |
| 0153925 | CCCD Student Refunds | 10,746.84 |
| 0153084 | The Gas Co | 10,188.85 |
| 0153311 | Vital Link OC | 10,071.00 |
| 0152954 | Jerald Rudmann | 10,000.00 |
| 0153967 | United States Postal Service | 10,000.00 |
| 0153187 | OC Treasurer-Tax Collector | 9,554.50 |
| 0152760 | Waxie Sanitary Supply | 9,500.89 |
| 0153936 | Fry's Electronics | 9,381.13 |
| 0153921 | Black Hills Institute of Geological Research | 9,255.00 |
| 0153182 | Mesa Consolidated Water Dist | 9,143.85 |
| 0154073 | CR & R Inc | 9,127.97 |
| 0153260 | CCC Contract Education | 9,000.00 |
| 0153948 | Oracle America Inc | 8,978.34 |

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|---|---|---|
| 0153304 | Southern Calif Edison Co | 8,863.52 |
| 0154083 | Follett Higher Education Group Inc #1180 | 8,760.29 |
| 0152789 | CR & R Inc | 8,758.96 |
| 0153272 | Embassy Suites Hotel Sacramento | 8,695.44 |
| 0152901 | Butte Community College Dist | 8,500.00 |
| 0153868 | Trace3 | 8,454.60 |
| 0153147 | Atkinson Andelson Loya Ruud & Romo | 8,416.83 |
| 0154002 | Data Fusion Technologies Inc | 8,295.00 |
| 0153441 | Waxie Sanitary Supply | 8,230.06 |
| 0152740 | Rutan & Tucker LLP | 7,793.72 |
| 0152732 | Physician Sales & Service Inc | 7,768.39 |
| 0153238 | Xerox Corp | 7,759.99 |
| 0153350 | Digital Networks Group Inc | 7,747.30 |
| 0153816 | Dell Higher Education | 7,466.28 |
| 0153280 | Intelecom | 7,370.00 |
| 0153550 | First Colony Life Insurance Co | 7,205.20 |
| 0153882 | Xerox Corp | 6,842.29 |
| 0153998 | Constellation NewEnergy Inc | 6,782.61 |
| 0152894 | B & H Photo-Video | 6,724.75 |
| 0154048 | Townsend Public Affairs Inc | 6,550.00 |
| 0153931 | City of Huntington Beach | 6,452.97 |
| 0153029 | Main Electric Supply Co | 6,389.17 |
| 0153808 | CAPP:Computerized Assess & Placement | 6,315.00 |
| 0153288 | OC Treasurer-Tax Collector | 6,008.50 |
| 0153062 | Postmaster | 6,000.00 |
| 0153173 | HRMS Inc | 5,900.00 |
| 0153800 | ATI/Assessment Technology Institute | 5,865.98 |
| 0153855 | Southern Calif Edison Co | 5,715.74 |
| 0153960 | Southern Calif Edison Co | 5,706.50 |
| 0153813 | Constellation NewEnergy Inc | 5,626.10 |
| 0153092 | Trustwave Holdings Inc | 5,620.00 |
| 0153385 | Certified Transportation Services Inc | 5,584.29 |
| 0153870 | Union Bank | 5,439.35 |
| 0153905 | CCCD Workers Comp Trust Fund | 5,437.32 |
| 0153693 | Barbara Pogosian | 5,324.10 |
| 0152900 | Business Properties | 5,312.03 |
| 0152702 | Constellation NewEnergy Inc | 5,274.76 |
| 0152701 | City of Huntington Beach | 5,108.78 |
| 0153052 | Pacific Maritime Institute | 5,000.00 |
| 0153884 | Lale Yurtseven | 5,000.00 |
| 0153964 | United States Postal Service | 5,000.00 |
| 0153965 | United States Postal Service | 5,000.00 |
| 0153966 | United States Postal Service | 5,000.00 |
| 0154024 | Oracle America Inc | 4,987.50 |

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|---|---|---|
| 0154025 | Oracle America Inc | 4,987.50 |
| 0153225 | Union Bank | 4,732.94 |
| 0152848 | Tape4Backup.com | 4,649.07 |
| 0153285 | Mesa Consolidated Water Dist | 4,609.36 |
| 0153179 | LRH Consulting | 4,608.00 |
| 0153826 | ii Fuels, Inc | 4,455.66 |
| 0152883 | Action Mailing Inc | 4,373.28 |
| 0153219 | The Irvine Co LLC | 4,203.96 |
| 0153417 | OC Treasurer-Tax Collector | 4,132.00 |
| 0152946 | Pak West Paper & Packaging | 4,124.11 |
| 0153157 | Community College League of Calif | 4,100.00 |
| 0154053 | Verizon Wireless | 4,078.89 |
| 0153499 | Care Resources Inc | 4,047.25 |
| 0153859 | T & L Printing Inc | 4,023.76 |
| 0153979 | Norman Tornheim | 4,013.60 |
| 0152749 | Spicers Paper Inc | 4,002.00 |
| 0154092 | Mandate Resource Services LLC | 4,000.00 |
| 0152803 | ii Fuels, Inc | 3,991.68 |
| 0153014 | Home Depot | 3,980.76 |
| 0153607 | Keenan & Associates | 3,850.00 |
| 0153364 | Andtech Corporation | 3,820.50 |
| 0152906 | Certified Transportation Services Inc | 3,816.16 |
| 0152791 | Daniel Exley | 3,800.00 |
| 0153275 | Fisher Scientific | 3,771.70 |
| 0154094 | MSC Industrial Supply Co | 3,767.70 |
| 0153351 | RBF Consulting | 3,664.70 |
| 0152752 | SunGard Higher Education Inc | 3,662.99 |
| 0152721 | MilesCo Scientific | 3,643.13 |
| 0154036 | SIGMAnet Inc | 3,631.38 |
| 0153983 | Action Mailing Inc | 3,618.46 |
| 0153814 | CPP Inc | 3,542.10 |
| 0153841 | OCE' | 3,488.02 |
| 0153436 | Unisource Worldwide Inc | 3,469.84 |
| 0153359 | Vision Service Plan | 3,442.85 |
| 0152872 | Sea-Clear Pools Inc | 3,400.00 |
| 0153465 | Sea-Clear Pools Inc | 3,400.00 |
| 0153705 | Holben Richard | 3,374.00 |
| 0153015 | ii Fuels, Inc | 3,349.25 |
| 0154087 | Goodwill of OC | 3,330.00 |
| 0154030 | Quick Caption | 3,277.50 |
| 0153136 | AT & T | 3,212.06 |
| 0153997 | Community College League of Calif | 3,100.00 |
| 0153376 | Bushido Martial Arts Supplies | 3,099.38 |
| 0153318 | Xerox Corp | 3,098.62 |

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|---|---|---|
| 0153316 | WinZip Computing LLC | 3,067.20 |
| 0154072 | CCCD-Cash Clearing | 3,031.24 |
| 0153429 | St Joseph Hospital | 3,000.00 |
| 0153305 | Sun Environmental Engineering Serv | 2,977.29 |
| 0152935 | Medco Supply Co | 2,966.56 |
| 0152828 | Provantage Corp | 2,956.76 |
| 0153420 | Office Depot | 2,932.92 |
| 0154003 | Dept of Industrial Relations | 2,925.00 |
| 0153135 | AT & T | 2,922.89 |
| 0153153 | Chef's Toys Advantage | 2,908.63 |
| 0152778 | Bob's Shade & Linoleum | 2,895.00 |
| 0154026 | Oracle America Inc | 2,822.62 |
| 0153862 | Telenomics Inc | 2,816.50 |
| 0153134 | AT & T | 2,811.23 |
| 0153802 | Baker & Taylor | 2,783.20 |
| 0152965 | CCCD Workers Comp Trust Fund | 2,722.78 |
| 0153202 | SARS Software Products Inc | 2,700.00 |
| 0153928 | Certified Transportation Services Inc | 2,620.41 |
| 0154084 | Follett Higher Education Group Inc #1181 | 2,608.40 |
| 0153801 | B & P Services Inc | 2,593.31 |
| 0152698 | CCCD-Cash Clearing | 2,547.65 |
| 0153256 | B & H Photo-Video | 2,508.50 |
| 0153829 | Steve Linthicum | 2,500.00 |
| 0154040 | SunGard Higher Education Inc | 2,500.00 |
| 0153929 | Chem Pro Laboratory Inc | 2,478.00 |
| 0153170 | Halo Branded Solutions | 2,471.56 |
| 0152777 | A-1 Fence Co | 2,451.00 |
| 0154004 | Evan's Gunsmith Shooters World Inc | 2,420.00 |
| 0152922 | GovConnection Inc | 2,396.31 |
| 0152939 | Binh Nguyen | 2,361.90 |
| 0153169 | Graybar Electric | 2,323.88 |
| 0153098 | David Whyte | 2,318.00 |
| 0154042 | Tequipment.Net | 2,316.68 |
| 0154080 | Daniel Exley | 2,300.00 |
| 0154077 | Donation Automation Corp | 2,250.00 |
| 0153491 | Carol Burke | 2,235.90 |
| 0153181 | Master Recording Supply Inc | 2,220.68 |
| 0153856 | State Board of Equalization | 2,206.00 |
| 0153927 | Cerritos Franchise Inc | 2,181.00 |
| 0152729 | Office Depot | 2,180.51 |
| 0154113 | Valerie Schmidt Associates | 2,170.00 |
| 0152855 | Verizon Wireless | 2,163.55 |
| 0153863 | Tequipment.Net | 2,160.00 |
| 0153839 | OCC Ancillary #1000-24750-5120 | 2,151.00 |

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|---|---|---|
| 0152843 | SMH Colocation | 2,150.00 |
| 0153269 | Dell Higher Education | 2,129.17 |
| 0152793 | Fisher Scientific | 2,115.08 |
| 0152862 | Xerox Corp | 2,071.57 |
| 0152688 | AppDev Products LLC | 2,021.00 |
| 0152856 | Visual Lighting Technologies | 2,014.66 |
| 0153822 | Richard Ghidella | 2,000.00 |
| 0154079 | Diane Eberhardy | 2,000.00 |
| 0154103 | Amy Schulz | 2,000.00 |
| 0153437 | US Bank | 1,956.89 |
| 0153867 | Time Warner Cable | 1,944.22 |
| 0154054 | Verizon Wireless | 1,919.76 |
| 0153083 | The Gas Co | 1,914.54 |
| 0152885 | Aguinaga Green Inc | 1,892.26 |
| 0154097 | ProEducation Solutions LLC | 1,890.00 |
| 0153047 | Office Depot | 1,856.57 |
| 0153426 | Saddleback Materials Co Inc | 1,837.60 |
| 0153408 | LiNKS Sign Language & Interpreting | 1,832.50 |
| 0152845 | Spicers Paper Inc | 1,827.00 |
| 0152847 | SunGard Higher Education Inc | 1,800.00 |
| 0153281 | Joint Review Commmittee/Ed Rad Tech | 1,800.00 |
| 0154034 | Sehi Computer Products Inc | 1,770.26 |
| 0152710 | Hoover Printing & Lithography Inc | 1,750.88 |
| 0153836 | Mobile Modular Management Corp | 1,738.91 |
| 0153189 | Office Depot | 1,738.29 |
| 0153418 | OCC Food Services | 1,702.16 |
| 0154089 | Kelly Paper | 1,696.98 |
| 0152754 | The Gas Co | 1,688.56 |
| 0153400 | Image Printing Solutions | 1,688.34 |
| 0152818 | Nextel Communications | 1,682.92 |
| 0152941 | North OC Comm College District | 1,670.42 |
| 0154088 | Home Depot | 1,624.35 |
| 0154109 | The Gas Co | 1,621.31 |
| 0153283 | LiNKS Sign Language & Interpreting | 1,613.00 |
| 0152913 | CR & R Inc | 1,605.76 |
| 0152724 | Michael Myers | 1,600.00 |
| 0153232 | Vietnamese Community of OC | 1,600.00 |
| 0152945 | Office Depot | 1,591.09 |
| 0153140 | AT & T | 1,589.30 |
| 0153398 | Grainger | 1,570.32 |
| 0153357 | Unum Ltc | 1,558.40 |
| 0154086 | Gary Heimann Productions | 1,550.00 |
| 0153869 | tw telecom holdings Inc | 1,548.10 |
| 0153815 | Declues Burkett & Thompson LLP | 1,545.85 |

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|---|---|---|
| 0153787 | Aardvark Clay Supply | 1,544.87 |
| 0152915 | Dept of Justice | 1,536.00 |
| 0153141 | AT & T | 1,532.90 |
| 0153139 | AT & T | 1,525.91 |
| 0152792 | Extensis | 1,505.25 |
| 0152928 | HIMSS Southern Calif | 1,500.00 |
| 0153218 | TechRoom Inc | 1,500.00 |
| 0153861 | TechRoom Inc | 1,500.00 |
| 0154055 | Walters Wholesale Electric Co | 1,467.12 |
| 0152827 | ProEducation Solutions LLC | 1,462.50 |
| 0153930 | Chevron | 1,459.78 |
| 0153394 | Fisher Scientific | 1,430.25 |
| 0154056 | Waxie Sanitary Supply | 1,429.81 |
| 0154069 | CCCD Workers Comp Trust Fund | 1,428.45 |
| 0153265 | CoA-END | 1,400.00 |
| 0152884 | Aegis Rapidtext Inc | 1,388.50 |
| 0153881 | Susan Wilcox | 1,386.00 |
| 0152895 | B & P Services Inc | 1,383.02 |
| 0153268 | Daniels Tire Service | 1,339.45 |
| 0153993 | Caston Office Solutions | 1,338.80 |
| 0153595 | Kenley Hunt | 1,326.00 |
| 0153133 | AT & T | 1,319.21 |
| 0154107 | Tequipment.Net | 1,316.00 |
| 0153183 | Mesa Golf Carts Inc | 1,300.04 |
| 0153504 | Celtic Special Health Prod Div | 1,291.95 |
| 0152956 | School Health Corp | 1,280.97 |
| 0152720 | Mettler-Toledo Inc | 1,280.00 |
| 0152744 | Smardan Supply Co-Orange Coast | 1,272.16 |
| 0153397 | Ganahl Lumber Co | 1,220.77 |
| 0153057 | Pharmco Products Inc | 1,212.49 |
| 0153945 | OC Wholesale Flowers | 1,207.13 |
| 0153307 | Theodore Robins Ford | 1,205.64 |
| 0152781 | John Altobelli | 1,200.00 |
| 0153122 | ACS Education Services Inc | 1,194.45 |
| 0153190 | On-Site LaserMedic Corp | 1,187.63 |
| 0153904 | CCCD Workers Comp Trust Fund | 1,181.69 |
| 0153290 | Office Depot | 1,180.76 |
| 0154022 | Office Depot | 1,178.10 |
| 0153950 | Pete's Road Service Inc | 1,170.97 |
| 0152718 | MailFinance Inc | 1,156.05 |
| 0153792 | Art Supply Warehouse | 1,155.58 |
| 0152686 | Adamson Police Products | 1,138.61 |
| 0152821 | Office Depot | 1,132.21 |
| 0153168 | Gale Group Inc | 1,126.10 |

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|---|---|---|
| 0153282 | LifeTrends Group | 1,111.59 |
| 0153387 | Community College Facility Coalition | 1,100.00 |
| 0152943 | OCB Reprographics | 1,090.33 |
| 0153399 | Home Depot | 1,085.92 |
| 0152779 | TreeCare Arborists | 1,075.00 |
| 0153081 | SunGard Higher Education Inc | 1,075.00 |
| 0152788 | Consolidated Electrical Distributors | 1,073.19 |
| 0153138 | AT & T | 1,059.88 |
| 0152759 | VMI Inc | 1,051.44 |
| 0153066 | Quick Caption | 1,048.80 |
| 0153817 | Digital Networks Group Inc | 1,045.87 |
| 0152857 | VWR Int'l Inc | 1,040.64 |
| 0152813 | MailFinance Inc | 1,034.42 |
| 0153077 | SunGard Higher Education Inc | 1,025.00 |
| 0153432 | SunGard Higher Education Inc | 1,025.00 |
| 0153434 | SunGard Higher Education Inc | 1,025.00 |
| 0153968 | Western Graphics Plus | 1,016.27 |
| 0153409 | McMaster-Carr | 1,013.78 |
| 0152949 | Physician Sales & Service Inc | 1,012.56 |
| 0153004 | Fry's Electronics | 1,007.14 |
| 0153292 | Phoenix Group Info Systems | 1,003.45 |
| 0152931 | Iron Mountain Records Mgmt | 1,001.04 |
| 0152873 | West Coast Arborists Inc | 1,000.00 |
| 0153548 | James Farris | 994.50 |
| 0153652 | James Mitchell | 994.50 |
| 0154046 | Time Warner Cable | 990.00 |
| 0153879 | Waxie Sanitary Supply | 979.66 |
| 0153078 | SunGard Higher Education Inc | 975.00 |
| 0153080 | SunGard Higher Education Inc | 975.00 |
| 0153805 | Belnick Inc | 959.88 |
| 0153158 | Ding-Jo Currie | 949.61 |
| 0153205 | Shamrock Scientific Specialty Systems Inc | 939.49 |
| 0152799 | Graybar Electric | 936.89 |
| 0153048 | Orkin Commercial Services | 934.00 |
| 0152858 | Waterline Technologies Inc | 930.81 |
| 0153823 | H&E Equipment Services Inc | 926.58 |
| 0152844 | Southern Calif Edison Co | 925.35 |
| 0153076 | SunGard Higher Education Inc | 925.00 |
| 0153079 | SunGard Higher Education Inc | 925.00 |
| 0153433 | SunGard Higher Education Inc | 925.00 |
| 0154117 | Susan Wilcox | 924.00 |
| 0152798 | Grainger | 923.15 |
| 0153819 | Fisher Scientific | 911.60 |
| 0152700 | City of Fountain Valley | 909.20 |

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|---|---|---|
| 0153239 | Yale Chase Equipment & Services Inc | 900.35 |
| 0152957 | Scott Electric | 900.00 |
| 0153301 | Scott Electric | 900.00 |
| 0153284 | Marina Landscape Inc | 895.00 |
| 0152926 | Hardy Diagnostics | 893.69 |
| 0153845 | Phoenix Group Info Systems | 890.85 |
| 0152841 | Thomas Selzer | 890.52 |
| 0153603 | Rita Jones | 884.00 |
| 0152797 | Ganahl Lumber Co | 874.89 |
| 0153186 | OC Printing | 871.09 |
| 0152815 | Laurie Melby | 858.40 |
| 0153918 | Art Supply Warehouse | 842.43 |
| 0152691 | AT & T | 840.97 |
| 0152861 | Geri Wile | 838.98 |
| 0152887 | Alamitos Auto Parts Inc - Napa | 820.42 |
| 0152849 | The Gas Co | 819.01 |
| 0154011 | Harrington Industrial Plastics LLC | 817.29 |
| 0153263 | Chef's Toys Advantage | 815.63 |
| 0152796 | Fry's Electronics | 808.40 |
| 0153402 | Irvine Pipe & Supply | 801.38 |
| 0152757 | Total Compensation Systems Inc | 800.00 |
| 0152762 | Wyatt, Deonte | 800.00 |
| 0153803 | Barnes & Noble Inc | 794.44 |
| 0152715 | Jalema Inc | 789.08 |
| 0153223 | Titan Environmental Solutions Inc | 775.00 |
| 0153368 | AT & T | 774.60 |
| 0153874 | Verizon Wireless | 768.21 |
| 0153171 | Henry Schein Inc | 765.80 |
| 0154108 | The Gas Co | 762.01 |
| 0154096 | OCC Petty Cash | 756.34 |
| 0153989 | Business Office Solutions | 754.98 |
| 0153209 | Southern Calif Edison Co | 752.95 |
| 0153266 | CoAPSGTE | 750.00 |
| 0153291 | Pelion Benefits Inc | 750.00 |
| 0153097 | Waxie Sanitary Supply | 749.51 |
| 0153883 | Xerox Corp | 742.77 |
| 0154023 | Omnimusic | 742.50 |
| 0152948 | Pharmedix | 739.12 |
| 0153095 | Verizon California | 731.00 |
| 0153412 | Model Glass & Mirror | 729.00 |
| 0154035 | Shinoda Design Center Inc | 724.08 |
| 0153830 | Lyons Den Design | 720.00 |
| 0153058 | Photography by Tony Kawashima Inc | 717.75 |
| 0152713 | Iron Mountain | 715.95 |

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|---|---|---|
| 0154013 | Iron Mountain | 715.43 |
| 0152800 | Home Depot | 705.86 |
| 0153033 | McLogan's Supply Co Inc | 697.53 |
| 0153226 | UPS Protection Inc | 696.00 |
| 0152970 | Medco Health Solutions Inc | 695.64 |
| 0152738 | Wendy Rakochy | 693.00 |
| 0153099 | Susan Wilcox | 693.00 |
| 0153246 | Amer Fidelity Assurance | 686.00 |
| 0153087 | Thomson West | 685.23 |
| 0153286 | Mustang Mechanical Contracting | 685.00 |
| 0154019 | Mustang Mechanical Contracting | 685.00 |
| 0153188 | OCC Food Services | 678.64 |
| 0153853 | Shinoda Design Center Inc | 676.86 |
| 0153302 | Sehi Computer Products Inc | 675.03 |
| 0152825 | Barry Perrou | 675.00 |
| 0153271 | Electronix Express | 673.65 |
| 0153257 | B & P Services Inc | 668.57 |
| 0153389 | Day & Nite Door Service Inc | 668.18 |
| 0153407 | Knorr Systems Inc | 664.16 |
| 0153632 | Bonnie MacDonald | 663.00 |
| 0153395 | Follett Higher Education Group Inc #1180 | 662.83 |
| 0152753 | The Gas Co | 656.01 |
| 0153287 | Mutual Liquid Gas & Equipment | 650.66 |
| 0153954 | Prado Olympic Shooting Park | 650.00 |
| 0154012 | Home Depot | 649.80 |
| 0152712 | InfoSend | 648.42 |
| 0153871 | Verizon California | 647.32 |
| 0152731 | Pacific Blue Micro | 645.00 |
| 0153231 | Verizon Wireless | 642.25 |
| 0152955 | Russell Sigler Inc | 637.78 |
| 0153423 | Psychological Assessment Resources Inc | 621.00 |
| 0153276 | Flinn Scientific Inc | 619.06 |
| 0153159 | Delta Biologicals | 617.51 |
| 0153152 | Carolina Biological Supply | 604.67 |
| 0152944 | OCC Ancillary #1000-24750-6140 | 600.00 |
| 0153403 | Jae Limited | 598.00 |
| 0153404 | Jae Limited | 598.00 |
| 0153405 | Jae Limited | 598.00 |
| 0153180 | Lynberg & Watkins | 595.32 |
| 0154001 | CTI-Valueline | 591.98 |
| 0152811 | LawTech Publishing Co Ltd | 591.63 |
| 0154112 | UPS Protection Inc | 590.51 |
| 0152806 | Johnstone Supply | 587.64 |
| 0153947 | Office Depot | 583.05 |

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| 0152748 | Southern Calif Edison Co | 580.99 |
| 0152833 | Psychological Assessment Resources Inc | 578.88 |
| 0152745 | Smith Pipe & Supply Inc | 572.95 |
| 0152704 | Declues Burkett & Thompson LLP | 571.40 |
| 0152820 | Melinda Nish | 570.95 |
| 0154032 | Rutan & Tucker LLP | 570.00 |
| 0153649 | Louis Mikelson | 567.20 |
| 0154018 | Met Lab Corp | 564.86 |
| 0153252 | Amico Scientific Corp | 564.69 |
| 0153431 | Stater Bros Markets | 561.90 |
| 0153982 | A-Z Wholesale Floral Supply Inc | 557.34 |
| 0152723 | Montgomery Hardware Co | 554.64 |
| 0153474 | Evelyn Armstrong | 552.50 |
| 0153909 | Helen Norton | 552.50 |
| 0153848 | Professional Plumbing Inc | 550.00 |
| 0154050 | United Parcel Service Inc | 550.00 |
| 0154015 | Irvine Pipe & Supply | 549.51 |
| 0153213 | Steris Corp | 543.76 |
| 0152952 | PSi | 542.53 |
| 0153088 | Travel Store Inc | 541.40 |
| 0153089 | Travel Store Inc | 541.40 |
| 0153860 | T-Mobile USA | 539.68 |
| 0152694 | Business Office Solutions | 537.36 |
| 0153791 | Apex Audio Inc | 528.53 |
| 0152905 | CDWG | 526.42 |
| 0153414 | MS Rouse Co | 525.00 |
| 0153908 | First Health | 518.70 |
| 0153278 | Graybar Electric | 508.48 |
| 0153253 | Andtech Corporation | 504.92 |
| 0152750 | Sport & Cycle Inc | 503.86 |
| 0152801 | Mary Hornbuckle | 500.64 |
| 0153273 | Ewing Consulting Services | 500.00 |
| 0152902 | Calif Commercial Lighting Supply Inc | 495.42 |
| 0152854 | Verizon California | 494.25 |
| 0153865 | The Gas Co | 484.42 |
| 0153069 | Rhino Electric Supply | 480.27 |
| 0152837 | Rhino Electric Supply | 479.83 |
| 0153924 | Carolina Biological Supply | 475.02 |
| 0153790 | Amtech Elevator Services | 468.22 |
| 0153037 | Meyer Distributing Co | 465.78 |
| 0152972 | PacifiCare of California | 462.69 |
| 0152938 | Nextel Communications | 460.54 |
| 0153919 | Baker & Taylor | 459.94 |
| 0154027 | Physician Sales & Service Inc | 457.66 |

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| 0154045 | Thompson Publ Group | 457.50 |
| 0153572 | Karen Gray | 456.70 |
| 0153996 | Coastline Equipment Co | 453.65 |
| 0153430 | Staples Advantage | 451.16 |
| 0153381 | CCCAOE | 445.00 |
| 0153935 | FRS Environmental | 443.19 |
| 0153520 | Nettie Cox | 442.00 |
| 0153616 | Claudia Ladd | 442.00 |
| 0152817 | Conrad Moreno | 441.90 |
| 0153875 | Verizon Wireless | 441.78 |
| 0153372 | Besam Entrance Solutions | 441.14 |
| 0152737 | Public Economics Inc | 437.90 |
| 0153827 | Irvine Pipe & Supply | 437.66 |
| 0153824 | Home Depot | 429.90 |
| 0153184 | MT Walker Co | 427.31 |
| 0153920 | Beheler, Ann | 425.20 |
| 0153251 | ACOM Solutions | 424.00 |
| 0152940 | Nikki's Flags | 421.73 |
| 0153380 | CCCAOE | 420.00 |
| 0153007 | Grainger | 417.95 |
| 0154095 | OC Wholesale Flowers | 413.52 |
| 0152892 | Art Supply Warehouse | 411.68 |
| 0153016 | Irvine Pipe & Supply | 410.89 |
| 0152816 | Mesa Golf Carts Inc | 410.10 |
| 0153807 | Calif Tool Welding Supply | 408.08 |
| 0154041 | Christian Teeter | 406.00 |
| 0153248 | Reliastar Life Insurance Co | 405.46 |
| 0153866 | Thorn-Smith Labs | 401.45 |
| 0152942 | OC Fire Protection | 400.38 |
| 0154010 | Raine Hambly | 400.00 |
| 0153995 | City of Westminster | 397.75 |
| 0153204 | Security Signal Devices | 397.30 |
| 0152896 | Battery Systems Inc | 396.08 |
| 0153382 | CCCAOE | 395.00 |
| 0153383 | CCCAOE | 395.00 |
| 0153427 | Sluggers Team Sales | 394.77 |
| 0152805 | Irvine Pipe & Supply | 394.06 |
| 0152763 | Xerox Corp | 392.26 |
| 0152802 | Hub Auto Supply | 391.75 |
| 0152958 | Sehi Computer Products Inc | 391.26 |
| 0153953 | Pocket Nurse | 391.25 |
| 0152807 | Kelly Paper | 386.99 |
| 0153843 | Office Depot | 386.99 |
| 0153946 | OCLC Inc | 383.84 |

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| 0153810 | CDWG | 380.60 |
| 0153440 | Vex/Innovation First Inc | 375.89 |
| 0152838 | Lisa Roberts-Winger | 374.25 |
| 0153851 | Rhino Electric Supply | 372.94 |
| 0154006 | Exacta Dental Products Inc | 362.55 |
| 0153789 | Amico Scientific Corp | 362.36 |
| 0153299 | Quality Aire | 361.89 |
| 0153148 | B & P Services Inc | 361.75 |
| 0154039 | Suburban Water Systems | 361.50 |
| 0153835 | Mesa Consolidated Water Dist | 361.20 |
| 0153175 | Infinity Designs | 358.88 |
| 0153160 | E & K Scientific Products Inc | 356.55 |
| 0152882 | Accurate Termite & Pest Control | 355.00 |
| 0154101 | Public Economics Inc | 353.50 |
| 0153912 | A-Z Wholesale Floral Supply Inc | 351.27 |
| 0153208 | Sigma-Aldrich Inc | 349.57 |
| 0154014 | Iron Mountain Records Mgmt | 349.06 |
| 0153259 | Calif Tool Welding Supply | 348.09 |
| 0153031 | McKesson Medical Supplies | 347.52 |
| 0153505 | Alice Ceraolo | 346.20 |
| 0153510 | Sharron Clark | 346.20 |
| 0153518 | Doris Cooper | 346.20 |
| 0153532 | Jeffrey Dimsdale | 346.20 |
| 0153569 | David Goshert | 346.20 |
| 0153570 | Judith Goshert | 346.20 |
| 0153571 | David Gray | 346.20 |
| 0153677 | Hitoshi Ono | 346.20 |
| 0153708 | Virginia Roundy | 346.20 |
| 0152934 | Lisa T Cao | 345.08 |
| 0153812 | Community Lock & Safe Service | 345.00 |
| 0152695 | Business Office Solutions | 342.02 |
| 0152992 | City of Newport Beach | 340.90 |
| 0153831 | Marathon Business Solutions Inc | 340.00 |
| 0152761 | West Payment Center | 339.57 |
| 0152989 | Calif Tool Welding Supply | 339.23 |
| 0153236 | Wilson, Elisa | 338.00 |
| 0153374 | Biopac Systems Inc | 335.81 |
| 0152719 | Medical Arts Press | 333.31 |
| 0153470 | Robert Angus | 331.50 |
| 0153477 | Sandra Badenoch | 331.50 |
| 0153478 | William Badenoch | 331.50 |
| 0153479 | James Baugh | 331.50 |
| 0153480 | Jane Bennett | 331.50 |
| 0153483 | Phillip Bernard | 331.50 |

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| 0153485 | Mary Bosse | 331.50 |
| 0153486 | Ann Boughey | 331.50 |
| 0153487 | Carolyn Breihan | 331.50 |
| 0153488 | John Breihan | 331.50 |
| 0153496 | Roger Camp | 331.50 |
| 0153500 | James Carnett | 331.50 |
| 0153507 | Ellen Church | 331.50 |
| 0153509 | Mark Clark | 331.50 |
| 0153513 | Norman Cole | 331.50 |
| 0153515 | Donald Collins | 331.50 |
| 0153516 | Stephen Cone | 331.50 |
| 0153529 | Marilyn Dickson | 331.50 |
| 0153530 | Ruth Dills | 331.50 |
| 0153539 | Judith Eastman | 331.50 |
| 0153543 | Kathryn Edwards | 331.50 |
| 0153554 | Lucille Fricker | 331.50 |
| 0153556 | Leslie Friedman | 331.50 |
| 0153559 | Rene Frutos | 331.50 |
| 0153566 | Sherry Glassford | 331.50 |
| 0153574 | Raymond Grimes | 331.50 |
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| 0153581 | Connie Haw | 331.50 |
| 0153582 | Fred Hayward | 331.50 |
| 0153585 | Irene Heavern | 331.50 |
| 0153596 | William Hyde | 331.50 |
| 0153597 | Sylvia Impert | 331.50 |
| 0153604 | Robert Jones | 331.50 |
| 0153605 | Sharon Jones | 331.50 |
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| 0153614 | Robert Kurz | 331.50 |
| 0153615 | Sally Kurz | 331.50 |
| 0153622 | Brian Lewis | 331.50 |
| 0153631 | John Mac Donald | 331.50 |
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| 0153636 | Susan Martin | 331.50 |
| 0153637 | Douglas Mason | 331.50 |
| 0153638 | Lillian Matthews | 331.50 |
| 0153648 | Roger Megorden | 331.50 |
| 0153653 | Joan Mondragon | 331.50 |
| 0153657 | John Mucciaro | 331.50 |
| 0153658 | Paula Mucciaro | 331.50 |
| 0153669 | Martin Newitz | 331.50 |

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| 0153674 | Wayne Olson | 331.50 |
| 0153676 | Jeanette Onishi | 331.50 |
| 0153679 | Kenneth Ortiz | 331.50 |
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| 0153689 | Chuong Pham | 331.50 |
| 0153690 | Lan Pham | 331.50 |
| 0153691 | Martha Pham | 331.50 |
| 0153710 | Richard Rowe | 331.50 |
| 0153712 | Roseann Rueter | 331.50 |
| 0153720 | Cheryl Shrock | 331.50 |
| 0153723 | Bertine Slosberg | 331.50 |
| 0153724 | Kenneth Slosberg | 331.50 |
| 0153725 | Carmen Smith | 331.50 |
| 0153727 | Douglas Smith | 331.50 |
| 0153728 | Robert Smith | 331.50 |
| 0153731 | Thomas Snyder | 331.50 |
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| 0153735 | Wayne Steck | 331.50 |
| 0153739 | Gary Stratton | 331.50 |
| 0153744 | Joseph Surgenor | 331.50 |
| 0153745 | Lori Suzuki | 331.50 |
| 0153751 | Norman Tornheim | 331.50 |
| 0153754 | Frank Visco | 331.50 |
| 0153757 | Dianne Walling | 331.50 |
| 0153758 | Robert Walling | 331.50 |
| 0153762 | Michael Wells | 331.50 |
| 0153770 | Margie Willis | 331.50 |
| 0153773 | Douglas Winey | 331.50 |
| 0153781 | Bob Wright | 331.50 |
| 0153782 | Donna Wright | 331.50 |
| 0152834 | Rancho Vista Landscaping Inc | 330.00 |
| 0153090 | Travel Store Inc | 328.40 |
| 0152881 | ABC Window Cleaning Inc | 325.00 |
| 0152997 | Dinsdale, Laura E | 325.00 |
| 0153002 | Feinberg, Nicolle R | 325.00 |
| 0153361 | Academic Senate | 325.00 |
| 0152888 | All Amer Crane Maintenance | 324.00 |
| 0153177 | Irvine Pipe & Supply | 323.55 |
| 0153094 | Verizon California | 322.23 |
| 0153093 | United Direct Marketing Inc | 315.90 |
| 0153384 | CCCCIO | 315.00 |
| 0153005 | Germini, Maria | 312.00 |
| 0153059 | Place, Jessica | 312.00 |
| 0153060 | Ponce, Kendall | 312.00 |

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| 0153235 | Wheeler, Stevie | 312.00 |
| 0152890 | Apple Computer Inc | 306.69 |
| 0154057 | Xerox Corp | 305.79 |
| 0153379 | CCC Chief Student Services Admin | 300.00 |
| 0152966 | CCCD Workers Comp Trust Fund | 293.54 |
| 0152742 | Sehi Computer Products Inc | 292.34 |
| 0152898 | Brink's Inc | 292.03 |
| 0153981 | 1st Vision Auto Glass | 290.31 |
| 0153466 | Perry Ader | 289.20 |
| 0153467 | Dennis Alsted | 289.20 |
| 0153468 | Domenick Anadio | 289.20 |
| 0153469 | Jack Anderson | 289.20 |
| 0153471 | David Anthony | 289.20 |
| 0153472 | Dean Anthony | 289.20 |
| 0153473 | Joann Anthony | 289.20 |
| 0153475 | Mary Arnerich | 289.20 |
| 0153476 | Stephen Axelrad | 289.20 |
| 0153484 | Dean Bosse | 289.20 |
| 0153489 | Kristina Bruning | 289.20 |
| 0153490 | Theresa Buckley | 289.20 |
| 0153492 | Dennis Butler | 289.20 |
| 0153493 | Jay Callaway | 289.20 |
| 0153494 | Patricia Callaway | 289.20 |
| 0153495 | Darline Calvert | 289.20 |
| 0153497 | Elvin Campbell | 289.20 |
| 0153498 | Patricia Candelaria | 289.20 |
| 0153501 | Minette Carter | 289.20 |
| 0153502 | Bruce Cary | 289.20 |
| 0153503 | Rosalia Caviezel | 289.20 |
| 0153506 | Kevin Chard | 289.20 |
| 0153508 | James Church | 289.20 |
| 0153511 | Thomas Clark | 289.20 |
| 0153512 | Mona Coates | 289.20 |
| 0153514 | Susan Coleman | 289.20 |
| 0153517 | Phyllis Cool | 289.20 |
| 0153519 | Michael Cox | 289.20 |
| 0153521 | Kathryn Crown | 289.20 |
| 0153522 | Lois Dalla Riva | 289.20 |
| 0153523 | Nadine Davis | 289.20 |
| 0153524 | Karen Decker | 289.20 |
| 0153525 | Sanford Decker | 289.20 |
| 0153526 | Carolyn Dennison | 289.20 |
| 0153527 | Bob Denton | 289.20 |
| 0153528 | Susanna Denton | 289.20 |

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| 0153531 | Barbara Dilworth | 289.20 |
| 0153533 | Daniel Dodt | 289.20 |
| 0153534 | Sandra Dollente | 289.20 |
| 0153535 | Michael Donoff | 289.20 |
| 0153536 | Sharon Donoff | 289.20 |
| 0153537 | Suszanne Droney | 289.20 |
| 0153538 | Joan Duffy | 289.20 |
| 0153540 | Stuart Eastman | 289.20 |
| 0153541 | Arlene Eckstein | 289.20 |
| 0153542 | Fred Eckstein | 289.20 |
| 0153544 | Ann Egan | 289.20 |
| 0153545 | Robert Egan | 289.20 |
| 0153546 | Donna Falke | 289.20 |
| 0153547 | James Farley | 289.20 |
| 0153549 | Robert Ferman | 289.20 |
| 0153551 | Sharon Folga | 289.20 |
| 0153552 | Thomas Folga | 289.20 |
| 0153553 | Edward Fratantaro | 289.20 |
| 0153555 | Donald Friedman | 289.20 |
| 0153557 | Annette Fruehan | 289.20 |
| 0153558 | Joel Fruehan | 289.20 |
| 0153560 | Charles Funsch | 289.20 |
| 0153561 | Sandra Funsch | 289.20 |
| 0153562 | Carol Garner | 289.20 |
| 0153563 | Arne Gjertsen | 289.20 |
| 0153564 | Karen Gjertsen | 289.20 |
| 0153565 | Guy Glassford | 289.20 |
| 0153567 | Maureen Goldman | 289.20 |
| 0153568 | Michael Goldman | 289.20 |
| 0153573 | Frances Grigsby | 289.20 |
| 0153575 | Donald Grow | 289.20 |
| 0153576 | Linnea Guccione | 289.20 |
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| 0153579 | Ann Harmer | 289.20 |
| 0153583 | Stephanie Hayward | 289.20 |
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| 0153586 | Linda Hehn | 289.20 |
| 0153587 | Jane Hilgendorf | 289.20 |
| 0153588 | Truyen Ho | 289.20 |
| 0153589 | Lou Hobbs | 289.20 |
| 0153590 | Denise Hogate | 289.20 |
| 0153591 | Arthur Hokanson | 289.20 |
| 0153592 | Judy Hokanson | 289.20 |
| 0153593 | Carol Holben | 289.20 |

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| 0153594 | Beth Hooper | 289.20 |
| 0153598 | Raymond Irvine | 289.20 |
| 0153599 | Hedy Ito | 289.20 |
| 0153600 | Francis Jessoe | 289.20 |
| 0153601 | Robert Johnson | 289.20 |
| 0153602 | Angelina Jones | 289.20 |
| 0153608 | Babette Kelly | 289.20 |
| 0153610 | Gloria Kinnevey | 289.20 |
| 0153611 | Karen Klammer | 289.20 |
| 0153612 | David Koenig | 289.20 |
| 0153617 | Edward Lambing | 289.20 |
| 0153618 | Nancy Lambing | 289.20 |
| 0153619 | Margaret Langhans | 289.20 |
| 0153620 | Lawrence Le Brane | 289.20 |
| 0153621 | June Leloup | 289.20 |
| 0153623 | Martin Lewis | 289.20 |
| 0153624 | Ralph Lewis Jr. | 289.20 |
| 0153625 | Yvonne Little | 289.20 |
| 0153626 | Kevin Long | 289.20 |
| 0153627 | Nettie Ann Loranger | 289.20 |
| 0153628 | Sally Lund | 289.20 |
| 0153629 | Richard Lutz | 289.20 |
| 0153630 | Sandra Lutz | 289.20 |
| 0153634 | George Maine | 289.20 |
| 0153635 | Dick Marsh | 289.20 |
| 0153639 | Tara Maull | 289.20 |
| 0153640 | Michael Mayberry | 289.20 |
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| 0153642 | Linda Mazur | 289.20 |
| 0153643 | Maryann Mc Manus | 289.20 |
| 0153644 | Richard McCollom | 289.20 |
| 0153646 | Diane Mefford | 289.20 |
| 0153647 | Jane Megorden | 289.20 |
| 0153650 | Phillip Miller | 289.20 |
| 0153651 | Charles Mitchell | 289.20 |
| 0153654 | Frank Montero | 289.20 |
| 0153655 | Isabel Montero | 289.20 |
| 0153656 | Cecelia Morris | 289.20 |
| 0153659 | Elaine Mullen-Barrett | 289.20 |
| 0153660 | David Munoz | 289.20 |
| 0153661 | Rolland Murray | 289.20 |
| 0153662 | Sharon Murray | 289.20 |
| 0153663 | Julie Myers | 289.20 |
| 0153664 | Mary Nash | 289.20 |

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| 0153665 | Judith Neal | 289.20 |
| 0153666 | Charlanne Nee | 289.20 |
| 0153667 | Barbara Newbern | 289.20 |
| 0153668 | Harold Newbern | 289.20 |
| 0153670 | Polly Norwood | 289.20 |
| 0153671 | Donna O'Neal | 289.20 |
| 0153672 | Connie Olson | 289.20 |
| 0153673 | Judith Olson | 289.20 |
| 0153675 | Donald Onishi | 289.20 |
| 0153678 | Michael Ortell | 289.20 |
| 0153680 | Harriet Ouellette | 289.20 |
| 0153681 | Alan Paladino | 289.20 |
| 0153682 | John Parker | 289.20 |
| 0153684 | Tony Pascoe | 289.20 |
| 0153685 | Willard Patterson | 289.20 |
| 0153686 | Jill Pearson | 289.20 |
| 0153688 | Jack Peconic | 289.20 |
| 0153692 | Chester Platt | 289.20 |
| 0153694 | Frances Power | 289.20 |
| 0153695 | Richard Power | 289.20 |
| 0153696 | Marino Presutti | 289.20 |
| 0153697 | Rita Presutti | 289.20 |
| 0153698 | Leslie Purdy | 289.20 |
| 0153699 | Guenter Rehm | 289.20 |
| 0153703 | Paula Rice | 289.20 |
| 0153704 | Robert Ricewasser | 289.20 |
| 0153706 | Carl Roberson | 289.20 |
| 0153707 | Ronald Ross | 289.20 |
| 0153709 | Willard Roundy | 289.20 |
| 0153711 | Donald Rueter | 289.20 |
| 0153713 | Armando Ruiz | 289.20 |
| 0153714 | Robert Sands | 289.20 |
| 0153715 | Patricia Scarfone | 289.20 |
| 0153716 | John Schaefer | 289.20 |
| 0153717 | Robert Seebold | 289.20 |
| 0153718 | Michael Shanley | 289.20 |
| 0153721 | Katherine Simon | 289.20 |
| 0153722 | Richard Simon | 289.20 |
| 0153726 | Charles Smith | 289.20 |
| 0153729 | Sandra Smith | 289.20 |
| 0153730 | Mary Snedeker | 289.20 |
| 0153733 | Michael Springer | 289.20 |
| 0153734 | Marlene Steck | 289.20 |
| 0153736 | Roy Stephens | 289.20 |

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| 0153737 | Carol Stevens | 289.20 |
| 0153738 | Mark Stevens | 289.20 |
| 0153740 | Henry Stumpf | 289.20 |
| 0153741 | Megan Stumpf | 289.20 |
| 0153742 | Sandra Sukhov | 289.20 |
| 0153743 | Vladimir Sukhov | 289.20 |
| 0153746 | Theresa Tarlos | 289.20 |
| 0153747 | H Taussig | 289.20 |
| 0153748 | Dagny Tennyson | 289.20 |
| 0153749 | Thomas Timmons | 289.20 |
| 0153750 | Janet Tolson | 289.20 |
| 0153752 | Ann Tyree | 289.20 |
| 0153753 | Peter Vander Haeghen | 289.20 |
| 0153755 | Barry Wallace | 289.20 |
| 0153756 | Jolene Wallace | 289.20 |
| 0153759 | Kathleen Waterman | 289.20 |
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| 0153761 | Judith Webb | 289.20 |
| 0153763 | Deven Werthman | 289.20 |
| 0153764 | Lynn Whitmore | 289.20 |
| 0153765 | Ilse Wilke | 289.20 |
| 0153766 | W.L.A. Wilke | 289.20 |
| 0153767 | Donna Williams | 289.20 |
| 0153768 | Lawrence Williams | 289.20 |
| 0153769 | Louis Willis | 289.20 |
| 0153771 | Norma Willis | 289.20 |
| 0153772 | Darlene Windisch | 289.20 |
| 0153774 | Joyce Wofford | 289.20 |
| 0153775 | Judith Wolfe | 289.20 |
| 0153776 | Sharon Wolfe | 289.20 |
| 0153777 | Wayne Wolfe | 289.20 |
| 0153779 | Eugene Wood | 289.20 |
| 0153780 | William Workman | 289.20 |
| 0153783 | Betty Yang | 289.20 |
| 0153784 | Kathleen Yoder | 289.20 |
| 0153785 | Robert Yoder | 289.20 |
| 0154070 | Paul Nee | 289.20 |
| 0153940 | Home Depot | 289.18 |
| 0152909 | Coastline Equipment Co | 289.16 |
| 0153934 | Federal Express Corp | 286.76 |
| 0153217 | Taubenpost Inc | 286.75 |
| 0153846 | Pitney Bowes Inc | 285.60 |
| 0153854 | SoCal Office Technologies Inc | 285.39 |
| 0152903 | Calif Tool Welding Supply | 284.15 |

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| 0153198 | Safety 1st Pest Control Inc | 283.50 |
| 0154016 | Eli Jaramillo | 282.85 |
| 0153938 | Denia Guillen | 282.16 |
| 0152819 | Melinda Nish | 279.40 |
| 0152878 | Reliastar Life Insurance Co | 277.77 |
| 0153937 | Gale Group Inc | 276.36 |
| 0153390 | EBSCO Subscription | 273.27 |
| 0153419 | Ocean In Motion | 273.00 |
| 0153876 | Verizon Wireless | 272.32 |
| 0153045 | OCC Petty Cash | 271.58 |
| 0153786 | A Daigger & Co | 271.12 |
| 0152936 | Newport Exterminating | 269.50 |
| 0152842 | Smart & Final Stores LLC | 266.98 |
| 0152987 | Bui, Julie | 260.00 |
| 0153144 | AT & T | 254.58 |
| 0153821 | Gabel's Cosmetics Inc | 254.48 |
| 0152784 | Baker & Taylor | 253.59 |
| 0152918 | Federal Express Corp | 253.05 |
| 0154085 | Fry's Electronics | 250.83 |
| 0152923 | Great Western Sanitary Supply | 250.12 |
| 0152852 | Michael Thornton | 250.00 |
| 0153300 | R & L Medical Co | 250.00 |
| 0153006 | Gonzalez, Elizabeth P | 247.00 |
| 0153028 | Magana, Yesenia | 247.00 |
| 0153941 | Island Florals | 244.52 |
| 0154075 | Digital Networks Group Inc | 242.95 |
| 0154008 | Griffis, Kurt | 241.95 |
| 0153013 | Hearlihy | 241.69 |
| 0154043 | The Shredders | 239.00 |
| 0153416 | Mary O'Connor | 238.68 |
| 0152976 | Ashurst, Sandrae L | 234.00 |
| 0153018 | Jeffries, Stephanie N. | 234.00 |
| 0153022 | Kraemer, Emily | 234.00 |
| 0153061 | Portillo, Adriana | 234.00 |
| 0153201 | Sandstrom, Lehandra | 234.00 |
| 0153949 | Pacific Coast Entertainment | 232.77 |
| 0154020 | OCC Food Services | 231.95 |
| 0152860 | Susan Wilcox | 231.00 |
| 0153719 | Kenneth Shaw | 230.80 |
| 0153191 | Prince Enterprises Inc | 229.61 |
| 0153799 | AT & T | 229.60 |
| 0152706 | Edits | 229.40 |
| 0153150 | Balloons by Lucille | 227.65 |
| 0154005 | Eversoft | 223.69 |

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|---|---|---|
| 0153176 | Iron Mountain | 221.08 |
| 0153053 | Patterson, Jeanette | 221.00 |
| 0153580 | Judith Harmer | 221.00 |
| 0153980 | Michael Wells | 221.00 |
| 0152722 | Minuteman Plumbing & Drains | 220.00 |
| 0153834 | Medical Graphics Corp | 219.19 |
| 0154009 | GWC Petty Cash | 218.29 |
| 0153149 | Baker & Taylor | 217.07 |
| 0153237 | Workplace Resource | 215.33 |
| 0153216 | TALX Corp | 213.40 |
| 0153411 | Mesa Muffler Services Inc | 213.12 |
| 0152707 | Federal Express Corp | 212.18 |
| 0152968 | Kaiser Foundation Health Plan Inc | 210.58 |
| 0153818 | Ewing Irrigation Products Inc | 209.54 |
| 0153017 | Jacobs, Laura | 208.00 |
| 0153020 | Kieu, Thuy | 208.00 |
| 0153038 | Michaeli, Mandy | 208.00 |
| 0153049 | Ortega, Soraya | 208.00 |
| 0153915 | Alpha Card Systems LLC | 205.21 |
| 0152879 | Vision Service Plan | 204.50 |
| 0153393 | Emergency Medical Products Inc | 203.17 |
| 0153294 | Pocket Nurse | 200.46 |
| 0153375 | Board of Governors-CA Comm Colleges | 200.00 |
| 0153990 | Calif Placement Assn | 200.00 |
| 0152959 | Shred Confidential Inc | 199.88 |
| 0154031 | Rhino Electric Supply | 199.67 |
| 0152988 | CACCRAO | 195.00 |
| 0152999 | Duarte, Leticia | 195.00 |
| 0153185 | OC Fire Protection | 195.00 |
| 0153377 | CACCRAO | 195.00 |
| 0154029 | Prince Enterprises Inc | 194.95 |
| 0152973 | Accurate Termite & Pest Control | 194.00 |
| 0153481 | Gail Berggren | 192.80 |
| 0153482 | Ronald Berggren | 192.80 |
| 0153362 | Airgas West Inc | 184.95 |
| 0152919 | Fisher Scientific | 184.23 |
| 0153250 | Accurate Termite & Pest Control | 184.00 |
| 0153911 | Vision Service Plan | 183.89 |
| 0153289 | OC Treasurer-Tax Collector | 183.50 |
| 0153012 | Haughey, Christine S. | 182.00 |
| 0152863 | Smart & Final Stores LLC | 181.28 |
| 0153806 | Besam Entrance Solutions | 180.50 |
| 0153852 | Security Signal Devices | 179.70 |
| 0153165 | Follett Higher Education Group Inc #1094 | 177.46 |

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|---|---|---|
| 0153873 | Verizon Wireless | 177.24 |
| 0152914 | Crown Ace Hardware | 176.02 |
| 0153833 | McMaster-Carr | 175.50 |
| 0153994 | CCC Petty Cash | 174.85 |
| 0152835 | Diane Restelli | 174.00 |
| 0152924 | Anna Greenwald | 173.66 |
| 0153279 | Home Depot | 173.04 |
| 0153428 | Smarthomepro | 171.19 |
| 0152824 | Pacific Parking Systems Inc | 170.00 |
| 0153126 | Andtech Corporation | 170.00 |
| 0153027 | Maddox, Katherine | 169.00 |
| 0153206 | Sherouse, Katie | 169.00 |
| 0153215 | Sturges-Cobb, Lauri | 169.00 |
| 0153130 | AT & T | 168.14 |
| 0153413 | Montgomery Hardware Co | 167.55 |
| 0152904 | Caston Office Solutions | 167.48 |
| 0153401 | Iron Mountain Records Mgmt | 166.87 |
| 0152809 | Isabelle Krasney | 166.49 |
| 0152925 | Harbor Freight Tools | 165.12 |
| 0152960 | Siemens Water Technologies Corp | 162.64 |
| 0152755 | Thomson West | 162.16 |
| 0152730 | Orkin Commercial Services | 162.00 |
| 0154106 | Stater Bros Markets | 161.36 |
| 0152714 | Iron Mountain Records Mgmt | 160.66 |
| 0153804 | Battery Systems Inc | 159.47 |
| 0153992 | Linda Carpenter | 158.04 |
| 0152981 | Bio-Rad Laboratories Inc | 157.84 |
| 0153952 | Physician Sales & Service Inc | 156.68 |
| 0152974 | Ambort-Rudolph, Rececca A | 156.00 |
| 0152975 | Arreola, Leslie P | 156.00 |
| 0152982 | Bizzell, Emily C | 156.00 |
| 0152991 | Chaney, Jenielle K | 156.00 |
| 0152995 | David, Sweta M | 156.00 |
| 0152998 | Domenici, Juliette B | 156.00 |
| 0153009 | Hansmann, Caroline D. | 156.00 |
| 0153011 | Hatch, Luz P. | 156.00 |
| 0153026 | Lusk, Elizabeth | 156.00 |
| 0153041 | Nance, Laura | 156.00 |
| 0153194 | Riechers, Tina | 156.00 |
| 0153203 | Schnierer, Noel | 156.00 |
| 0153224 | Trujillo, Jennifer | 156.00 |
| 0153228 | VadeBoncoeur, Danae | 156.00 |
| 0153229 | Vasquez, Ana P. | 156.00 |
| 0153825 | Hub Auto Supply | 155.76 |

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|---|---|---|
| 0153221 | Thomson West | 155.52 |
| 0152840 | S & S Worldwide Inc | 154.93 |
| 0152822 | Oriental Trading Co Inc | 153.77 |
| 0152907 | City of Fountain Valley | 151.52 |
| 0153075 | Storage Place | 150.00 |
| 0153999 | Council of Chief Librarians | 150.00 |
| 0153174 | Hub Auto Supply | 149.70 |
| 0152692 | AT & T | 148.34 |
| 0154104 | Sehi Computer Products Inc | 145.44 |
| 0153366 | AT & T | 144.74 |
| 0154074 | Demco Inc | 144.35 |
| 0152684 | AA Equipment | 143.48 |
| 0153828 | Kelly Paper | 142.65 |
| 0152693 | Baker & Taylor | 139.36 |
| 0152846 | Staples Advantage | 139.19 |
| 0152804 | Iron Mountain Records Mgmt | 139.16 |
| 0153984 | Cristina Arellano | 138.21 |
| 0153962 | Stater Bros Markets | 137.34 |
| 0153857 | Stater Bros Markets | 136.72 |
| 0152687 | Amico Scientific Corp | 135.07 |
| 0153128 | Aramark Uniform Services | 134.90 |
| 0153137 | AT & T | 134.00 |
| 0152705 | Dish Network Chicago | 133.43 |
| 0154076 | Dish Network Chicago | 133.43 |
| 0152897 | Pete Bouzar | 132.25 |
| 0153155 | City of Newport Beach | 131.00 |
| 0152977 | Asmar, Eman | 130.00 |
| 0152916 | Dunn Edwards Corp | 128.50 |
| 0154116 | Wards Natural Science | 127.59 |
| 0153916 | Apple Computer Inc | 127.24 |
| 0152933 | Lab Safety Supply | 125.91 |
| 0153386 | Shirley Collins | 125.64 |
| 0153313 | Don Watson | 125.00 |
| 0154078 | Eberhard Equipment Inc | 124.71 |
| 0152699 | CIT Technology Fin Serv Inc | 123.98 |
| 0153797 | AT & T | 123.26 |
| 0153258 | Baker & Taylor | 123.14 |
| 0153310 | Verizon California | 123.14 |
| 0152808 | William Kerwin | 122.90 |
| 0153838 | OC Auditor-Controller | 120.00 |
| 0153072 | Saddleback Golf Cars | 119.78 |
| 0154093 | Micro Center | 119.60 |
| 0152780 | Alliance Payphone Inc | 118.00 |
| 0152984 | Bon, Alexandra L | 117.00 |

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|---|---|---|
| 0153200 | Sanchez, Marcos | 117.00 |
| 0152716 | James Publishing Inc | 116.58 |
| 0153124 | Amico Scientific Corp | 115.28 |
| 0154038 | Stater Bros Markets | 114.88 |
| 0153125 | Anderson, Kelly | 114.00 |
| 0153151 | Lisa Becker | 114.00 |
| 0153317 | Frank Woodard | 114.00 |
| 0153360 | A & M Cleaning Equipment | 112.94 |
| 0152689 | AT & T | 112.42 |
| 0153392 | Jeanette Ellis | 111.32 |
| 0153978 | Gary Stratton | 110.50 |
| 0153809 | Carolina Biological Supply | 110.24 |
| 0153923 | Calif Tool Welding Supply | 109.67 |
| 0153354 | Leslie Henninger | 109.55 |
| 0153959 | South Coast Air Quality Mgmt District | 109.00 |
| 0153315 | Western Graphics Plus | 108.91 |
| 0153942 | Lakin Tire West Inc | 106.48 |
| 0152783 | Automatic Sync Technologies LLC | 105.80 |
| 0152886 | Airgas West Inc | 104.45 |
| 0153277 | Grainger | 104.01 |
| 0153067 | Rambo, Ernestine | 104.00 |
| 0152947 | Jerry Patterson | 100.00 |
| 0153425 | Regional Testing Center | 100.00 |
| 0153788 | Accurate Termite & Pest Control | 100.00 |
| 0153872 | Verizon California | 99.98 |
| 0152839 | Colleen Rymas | 99.45 |
| 0153129 | Art Supply Warehouse | 99.02 |
| 0152921 | Fry's Electronics | 98.89 |
| 0153922 | Bulbman Inc | 97.85 |
| 0153073 | Smarthomepro | 97.76 |
| 0153086 | Thomson Reuters/Barclays | 96.95 |
| 0153778 | Eimei Wong | 96.40 |
| 0154126 | Lucille Pascoe | 96.40 |
| 0153142 | AT & T | 96.38 |
| 0153988 | Business Office Solutions | 95.71 |
| 0153396 | Fry's Electronics | 95.63 |
| 0153262 | CCCEOPSA | 95.00 |
| 0152810 | Andrea Lane | 94.90 |
| 0152782 | Art Supply Warehouse | 94.41 |
| 0154033 | Seaside Printing Co Inc | 93.49 |
| 0152751 | Stater Bros Markets | 91.85 |
| 0153406 | Johnstone Supply | 91.43 |
| 0153367 | AT & T | 91.01 |
| 0153032 | McLean, Keisha | 91.00 |

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|---|---|---|
| 0153068 | Rederscheid, Kristen | 91.00 |
| 0153123 | Alan's Lawnmower & Garden Ctr Inc | 89.07 |
| 0154049 | Maria Traver | 87.00 |
| 0154047 | Toshiba Business Solutions | 86.92 |
| 0152836 | Diane Restelli | 86.00 |
| 0153131 | AT & T | 85.26 |
| 0153270 | Demco Inc | 85.16 |
| 0153127 | Antimite Termite & Pest Control | 85.00 |
| 0152795 | Ford Electronics Inc | 84.92 |
| 0152756 | Time Warner Cable | 82.93 |
| 0153167 | Fry's Electronics | 81.55 |
| 0152726 | OCC Food Services | 81.04 |
| 0153172 | Home Depot | 80.74 |
| 0152950 | Prudential Overall Supply Co | 80.63 |
| 0152951 | Prudential Overall Supply Co | 80.63 |
| 0153424 | Amy Rangel | 80.33 |
| 0153207 | Siemens Water Technologies Corp | 79.92 |
| 0152930 | Home Depot | 79.55 |
| 0152978 | Assayed, Zaynah | 78.00 |
| 0152979 | Baker, Tecia M | 78.00 |
| 0152980 | Baroldy, Janelle E | 78.00 |
| 0152983 | Blythe, Kathleen E | 78.00 |
| 0152985 | Breakfield, Margaret M | 78.00 |
| 0152986 | Brown, Susan | 78.00 |
| 0152994 | Corona, Patricia | 78.00 |
| 0152996 | De La Torre, Nora G | 78.00 |
| 0153000 | Erwin, Teresa | 78.00 |
| 0153001 | Espinoza, Tatiana | 78.00 |
| 0153008 | Guadarrama, Cendy | 78.00 |
| 0153010 | Hartwig, Melonie N. | 78.00 |
| 0153021 | Kleckner, Cori | 78.00 |
| 0153023 | Kumararatne, Radhi I. | 78.00 |
| 0153024 | Ledezma, Candelaria | 78.00 |
| 0153025 | Lim, GiWon | 78.00 |
| 0153034 | Mendoza, Marilyn | 78.00 |
| 0153035 | Merritt, Kimberly | 78.00 |
| 0153039 | Monroy, Claudia | 78.00 |
| 0153040 | Morris, Lisa | 78.00 |
| 0153050 | Ortiz, Kathleen | 78.00 |
| 0153054 | Payne, Nicole | 78.00 |
| 0153055 | Pearce, Monica | 78.00 |
| 0153056 | Pena, Helen | 78.00 |
| 0153192 | Rico, Monique | 78.00 |
| 0153193 | Ricot, Vanessa | 78.00 |

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|---|---|---|
| 0153195 | Riessen, Heather | 78.00 |
| 0153196 | Romero, Angela | 78.00 |
| 0153199 | Salvador, Rosa | 78.00 |
| 0153211 | Springer, Daralyn | 78.00 |
| 0153214 | Stigall, Sheri | 78.00 |
| 0153222 | Tillehkooh, Joanne | 78.00 |
| 0153234 | Wetherholt, Lisa | 78.00 |
| 0153230 | Verizon California | 77.73 |
| 0153439 | USA Mobility Wireless Inc | 75.62 |
| 0153961 | Springdale Ace Hardware | 73.27 |
| 0153164 | Federal Express Corp | 72.68 |
| 0153914 | Allied Refrigeration Inc | 72.43 |
| 0152697 | Caston Office Solutions | 72.31 |
| 0153247 | Denton, Bob C | 71.40 |
| 0153422 | Diep Pham | 71.40 |
| 0152917 | Ewing Irrigation Products Inc | 70.36 |
| 0153070 | Reginald Rodriguez | 69.36 |
| 0153197 | Patricia Russell | 68.85 |
| 0152764 | Follett Higher Education Group Inc #1094 | 68.73 |
| 0153985 | AT & T | 67.78 |
| 0152891 | Aramark Uniform Services | 67.45 |
| 0153365 | Aramark Uniform Services | 67.45 |
| 0153917 | Aramark Uniform Services | 67.45 |
| 0153933 | Eberhard Equipment Inc | 67.29 |
| 0153019 | Johnstone Supply | 67.01 |
| 0153795 | AT & T | 66.23 |
| 0153249 | 3M Clean Water Solutions | 66.00 |
| 0153312 | Walters Wholesale Electric Co | 65.25 |
| 0152794 | FishMax.Com LLC | 65.00 |
| 0152823 | Orkin Commercial Services | 65.00 |
| 0153844 | Orkin Commercial Services | 65.00 |
| 0153233 | Jocelyn Wang | 64.88 |
| 0152859 | Waxie Sanitary Supply | 63.36 |
| 0153932 | Crucial Technology | 63.05 |
| 0152964 | Stater Bros Markets | 62.77 |
| 0153254 | AT & T | 60.33 |
| 0154081 | Federal Express Corp | 58.64 |
| 0152851 | The Shredders | 58.00 |
| 0153071 | Loren Sachs | 57.92 |
| 0154051 | Universal Medical Inc | 56.95 |
| 0153143 | AT & T | 55.84 |
| 0152725 | Nolo Press Occidental | 55.48 |
| 0153293 | Pitney Bowes Presort Services Inc | 54.75 |
| 0152814 | McMaster-Carr | 54.29 |

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|---|---|---|
| 0153036 | Mesa Consolidated Water Dist | 53.30 |
| 0154118 | Xerox Corp | 52.60 |
| 0152962 | Smardan Supply Co-Orange Coast | 51.23 |
| 0153319 | Home Depot | 50.98 |
| 0152746 | Smog & Gas of Costa Mesa | 50.00 |
| 0152963 | Smog & Gas of Costa Mesa | 50.00 |
| 0153303 | Smog & Gas of Costa Mesa | 50.00 |
| 0154105 | Smog & Gas of Costa Mesa | 50.00 |
| 0152786 | CCC Contract Education | 47.88 |
| 0153850 | PSi | 47.47 |
| 0153435 | Amy Thach | 46.92 |
| 0153363 | Darian Aistrich | 46.73 |
| 0154110 | Celicia Tran | 45.90 |
| 0152961 | Signs etc | 45.46 |
| 0153438 | USA Mobility Wireless Inc | 44.72 |
| 0154052 | USA Mobility Wireless Inc | 44.72 |
| 0153163 | Eversoft | 44.17 |
| 0153415 | Myers Tire Supply | 44.09 |
| 0153793 | AT & T | 41.94 |
| 0153794 | AT & T | 41.94 |
| 0152741 | Seal's Compressed Gases | 40.50 |
| 0153320 | Xerox Corp | 40.30 |
| 0152953 | Rhino Electric Supply | 40.04 |
| 0153421 | Oriental Trading Co Inc | 39.98 |
| 0153096 | Verizon California | 39.74 |
| 0153030 | Mataronas, Christie | 39.00 |
| 0153370 | Baker & Taylor | 37.49 |
| 0153944 | Nolo Press Inc | 37.25 |
| 0153858 | Kathleen Surgenor | 36.08 |
| 0153811 | Certified Transportation Services Inc | 36.00 |
| 0153443 | Tracy Young | 35.90 |
| 0152937 | Nextel Communications | 35.00 |
| 0152758 | Verizon California | 34.81 |
| 0154114 | Verizon California | 34.81 |
| 0153373 | Bio-Rad Laboratories Inc | 34.80 |
| 0154044 | Theodore Robins Ford | 34.80 |
| 0152932 | Irvine Pipe & Supply | 34.58 |
| 0153991 | Capitol Enquiry | 34.34 |
| 0153274 | Federal Express Corp | 34.01 |
| 0153308 | Time Warner Cable | 32.16 |
| 0152685 | AACC | 32.00 |
| 0154071 | CCC | 32.00 |
| 0153042 | OC School Boards Assn | 31.00 |
| 0153043 | OC School Boards Assn | 31.00 |

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|---|---|---|
| 0153044 | OC School Boards Assn | 31.00 |
| 0153132 | AT & T | 30.83 |
| 0153849 | Prudential Overall Supply Co | 30.65 |
| 0152733 | Prudential Overall Supply Co | 30.14 |
| 0154098 | Prudential Overall Supply Co | 30.14 |
| 0154099 | Prudential Overall Supply Co | 30.14 |
| 0154100 | Prudential Overall Supply Co | 30.14 |
| 0153837 | Linda Newman | 30.00 |
| 0152929 | Hitt Marking Devices Inc | 29.97 |
| 0153212 | Stater Bros Markets | 29.95 |
| 0153227 | USA Mobility Wireless Inc | 29.51 |
| 0153878 | Wards Natural Science | 29.21 |
| 0153295 | Prince Enterprises Inc | 29.18 |
| 0153082 | The Gas Co | 27.31 |
| 0152889 | Amazon.com | 27.25 |
| 0153264 | City of Huntington Beach | 26.94 |
| 0153986 | Baker & Taylor | 26.28 |
| 0153926 | CDWG | 26.16 |
| 0153003 | Frank, Christine | 26.00 |
| 0153145 | AT & T | 25.96 |
| 0152853 | Verizon California | 25.50 |
| 0154115 | Verizon California | 25.50 |
| 0152711 | Hub Auto Supply | 25.13 |
| 0154090 | Lynde-Ordway Co | 24.75 |
| 0154037 | SoCal Office Technologies Inc | 24.31 |
| 0154017 | Konica Minolta Business Solutions Inc | 23.00 |
| 0152927 | Highsmith | 22.40 |
| 0153943 | Medco Supply Co | 21.55 |
| 0152717 | Konica Minolta Business Solutions Inc | 21.00 |
| 0153378 | Calif Tool Welding Supply | 20.66 |
| 0153358 | Vision Service Plan | 20.35 |
| 0152826 | Hai Pham | 19.89 |
| 0152790 | Crown Ace Hardware | 19.55 |
| 0153267 | Crown Ace Hardware | 19.53 |
| 0152829 | Prudential Overall Supply Co | 19.48 |
| 0153064 | Prudential Overall Supply Co | 19.48 |
| 0153297 | Prudential Overall Supply Co | 19.48 |
| 0153955 | Prudential Overall Supply Co | 19.48 |
| 0152830 | Prudential Overall Supply Co | 19.11 |
| 0153065 | Prudential Overall Supply Co | 19.11 |
| 0153296 | Prudential Overall Supply Co | 19.11 |
| 0153956 | Prudential Overall Supply Co | 19.11 |
| 0152832 | Prudential Overall Supply Co | 18.62 |
| 0152864 | Stater Bros Markets | 18.23 |

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|---|---|---|
| 0154000 | Crown Ace Hardware | 17.89 |
| 0152739 | Rhino Electric Supply | 17.85 |
| 0153958 | Smardan Supply Co-Orange Coast | 17.52 |
| 0153877 | Wards Natural Science | 16.97 |
| 0153388 | Consolidated Electrical Distributors | 16.59 |
| 0152734 | Prudential Overall Supply Co | 16.28 |
| 0152735 | Prudential Overall Supply Co | 16.28 |
| 0152736 | Prudential Overall Supply Co | 16.28 |
| 0152831 | Prudential Overall Supply Co | 16.28 |
| 0153063 | Prudential Overall Supply Co | 16.28 |
| 0153298 | Prudential Overall Supply Co | 16.28 |
| 0153957 | Prudential Overall Supply Co | 16.28 |
| 0152696 | Calif Tool Welding Supply | 16.20 |
| 0152785 | CCC | 16.00 |
| 0152850 | The Gas Co | 15.38 |
| 0153046 | Oce' Imagistics Inc | 14.80 |
| 0153371 | Battery Systems Inc | 14.09 |
| 0153210 | Nancy Sprague | 14.06 |
| 0152690 | AT & T | 13.98 |
| 0153847 | Pitney Bowes Presort Services Inc | 11.93 |
| 0153951 | Bao-Chi Phan | 11.50 |
| 0153369 | AT & T | 11.46 |
| 0153796 | AT & T | 11.34 |
| 0153356 | Jeanette Mahoney | 11.16 |
| 0153255 | AT & T | 11.03 |
| 0153798 | AT & T | 11.03 |
| 0154028 | Pitney Bowes Presort Services Inc | 10.62 |
| 0152709 | Grainger | 10.09 |
| 0154102 | Elissa Putzel | 10.00 |
| 0153913 | Alan's Lawnmower & Garden Ctr Inc | 8.97 |
| 0153410 | Mesa Golf Carts Inc | 8.16 |
| 0153220 | Thomson Reuters/Barclays | 7.98 |
| | **Total** | **$ 6,214,635.21** |

## 22. Check List for General Obligation Bond Fund

| | |
|---|---|
| **Subject** | **22.01 DIS - General Obligation Bond Fund** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 22. Check List for General Obligation Bond Fund |
| Access | Public |
| Type | Consent |

File Attachments

CheckApprovalBond.pdf (13 KB)

| NUMBER | NAME OF VENDOR | AMOUNT | PROJECT |
|---|---|---|---|
| 0153117 | URS Corp Americas<br>GWC Learning Resource Center | 539,012.81 | 420356 |
| 0153451 | Fujifilm Medical Systems USA Inc<br>OCC Consumer Health & Science Bldg Bid 1981 | 413,812.38 | 420207 |
| 0154121 | Philips Healthcare<br>Cardiac & ultrasound machines for ABC Bldg | 404,118.94 | 420207 |
| 0152775 | SCS Flooring Systems<br>ABC Bldg Floring Bid 1965 | 373,037.00 | 420207 |
| 0153100 | Cadwell Laboratories Inc<br>OCC Consumer Health & Science Bldg Bid 1988 | 303,334.56 | 420207 |
| 0153119 | Workplace Resource<br>ABC Bldgs Furniture | 300,367.91 | 420207 |
| 0153114 | Olympus America Inc<br>OCC Microscopes for ABC Bldg Bid 1987 | 277,895.27 | 420207 |
| 0152770 | Dell Higher Education<br>Computers for ABC Building | 219,224.51 | 420207 |
| 0153888 | Continental Plumbing Inc<br>Newport Beach Learning Ctr Bid 1977 | 187,077.00 | 420894 |
| 0153120 | Yamada Enterprises<br>Learning Resource Center Book Shelving | 176,929.31 | 420356 |
| 0152766 | B & P Services Inc<br>Spec Services Bldg #10 Emerency Chiller Repair | 136,160.00 | 420292 |
| 0153105 | EDGE Development Inc<br>Bid 1975 OCC Student Services Renovation | 113,018.00 | 420249 |
| 0153970 | Best Contracting Services Inc<br>GWC LRC Bid 1963 Catagory G-Glass & Glazing | 111,151.62 | 420356 |
| 0153112 | Mideo Systems Inc<br>OCC ABC Bldgs Instructional Data Video Teaching Stations with Software | 97,799.24 | 420207 |
| 0153240 | Brian DeVries Construction Inc<br>ABC Bldg Bid 1965 Category -C Concrete | 93,970.00 | 420207 |
| 0153242 | CW Driver<br>CCC Newport Beach Learning Center | 89,232.00 | 420894 |
| 0153973 | Fitzpatrick Dental Equipment Co Inc<br>OCC ABC Bldg Dental Lab Bid 1980 | 82,670.21 | 420207 |
| 0152771 | El Camino Asphalt Paving Corp<br>Remove & Replace Asphalt Parking Lot E | 79,500.00 | 420250 |
| 0152867 | Dell Higher Education | 77,151.68 | 420207 |

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|---|---|---|---|
| | Computers for ABC Building | | |
| 0153334 | Kyoto Kagaku Co LTD | 67,479.38 | 420207 |
| | OCC ABC Bldg CT Whole Body Phantom | | |
| 0153462 | Virco | 66,917.23 | 420207 |
| | ABC Bldg Furniture | | |
| 0153332 | Henry Schein Inc | 66,886.68 | 420207 |
| | ABC Bldg Dental Instr Radiology Labs | | |
| 0153895 | OSTA Int'l | 66,290.00 | 420207 |
| | OCC-ABC Bldg Instructional Equipment | | |
| 0153338 | MVE Institutional Inc | 61,209.00 | 420201 |
| | Architectural Services for OCC Music Bldg #3 | | |
| 0154065 | Tri-Anim Health Services | 49,617.31 | 420207 |
| | ABC Bldg Instructional Supplies/Equipment | | |
| 0152774 | Richard & Richard Construction Co Inc | 48,245.00 | 420207 |
| | OCC ABC Bldgs Bid 1965 | | |
| 0153444 | B & P Services Inc | 47,940.00 | 420292 |
| | Replace 8 Carrier Roof Top A/C Units at OCC | | |
| 0152768 | Carolina Biological Supply | 45,699.11 | 420207 |
| | ABC Bldg Instructional Equipment & Supplies | | |
| 0153900 | Vector Resources Inc | 42,569.09 | 420356 |
| | Electrical GWC Learning Resource Center | | |
| 0153244 | Fisher Scientific | 42,162.45 | 420207 |
| | OCC-ABC Bldgs Biology Instructional Supplies | | |
| 0153448 | CW Driver | 40,134.00 | 420249 |
| | Construction Management Services for OCC Student Center Renovation | | |
| 0154120 | Medical Positioning Inc | 39,902.00 | 420207 |
| | Medical positioning tables for ABC Building | | |
| 0153459 | Tangram | 39,296.27 | 420207 |
| | OCC ABC Bldg Furniture | | |
| 0153325 | Chipman Corp | 38,553.94 | 420207 |
| | OCC New ABC Bldg Move | | |
| 0153892 | Maquet Inc | 38,540.35 | 420207 |
| | OCC-ABC Bldg Instructional Equipment | | |
| 0153328 | Digital Networks Group Inc | 37,934.92 | 420207 |
| | ABC Bldg Audio Visual Equipment (Phase 2) | | |
| 0153456 | Sasco | 37,185.00 | 420292 |
| | OCC Student Services Data/Phone Cabling | | |
| 0153108 | Hill-Rom Co Inc | 36,522.11 | 420207 |
| | ABC Bldgs Instructional Supplies | | |
| 0153885 | Biopac Systems Inc | 34,824.59 | 420207 |
| | OCC-ABC Instructional Equipment | | |
| 0152765 | Amer West Landscape Inc | 34,820.09 | 420283 |
| | Special Services Bldg #10 Landscape at OCC | | |

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|---|---|---|---|
| 0154122 | Respironics Inc<br>OCC-ABC Bldg Instructional Equipment | 33,752.68 | 420207 |
| 0154119 | CareFusion 209 Inc<br>OCC-ABC Bldg Instructional Equipment | 33,695.97 | 420207 |
| 0153886 | CC Commercial Cleaning<br>OCC ABC Bldgs Rough & Final Cleaning | 33,311.00 | 420207 |
| 0153449 | El Camino Asphalt Paving Corp<br>OCC Asphalt Remove & Replace Parking Lot | 32,500.00 | 420250 |
| 0153974 | Hill-Rom Co Inc<br>OCC ABC Bldg Instructional Equipment | 28,823.46 | 420207 |
| 0153110 | Landscapeforms<br>ABC Bldg Furniture | 27,274.55 | 420207 |
| 0153342 | Sehi Computer Products Inc<br>ABC Consumer Science Laserjet Printers | 26,534.94 | 420207 |
| 0153329 | Fitzpatrick Dental Equipment Co Inc<br>OCC ABC Bldg Furniture | 25,302.25 | 420207 |
| 0153101 | CareFusion 211 Inc | 24,662.50 | 420207 |
| 0153113 | MVE Institutional Inc | 24,483.60 | 420201 |
| 0153336 | MNZ Janitorial Services Inc | 23,770.00 | 420249 |
| 0153453 | Mallinckrodt Inc | 22,400.85 | 420207 |
| 0153452 | Laerdal Medical Corp | 21,918.78 | 420207 |
| 0154064 | State Board of Equalization | 19,942.00 | 420894 |
| 0153107 | Fisher Scientific | 19,327.26 | 420207 |
| 0153243 | Egan Visual Inc | 18,814.87 | 420356 |
| 0153445 | Builders Security Locks & Services Inc | 18,631.59 | 420207 |
| 0153116 | UCMI Inc | 18,080.00 | 420207 |
| 0153460 | Tri-Anim Health Services | 17,565.70 | 420207 |
| 0153896 | Pals Vacuum Sewing Center | 16,822.54 | 420207 |
| 0153899 | UCMI Inc | 16,640.00 | 420249 |
| 0153327 | Dell Higher Education | 16,126.48 | 420207 |
| 0153889 | Continental Plumbing Inc | 15,936.00 | 420894 |
| 0153454 | MS Rouse Co | 15,050.00 | 420207 |
| 0153335 | Meyer Design Inc | 14,890.00 | 420207 |
| 0152772 | Exclusive Construction | 14,750.00 | 420297 |
| 0152769 | Castagna Awnings | 14,561.64 | 420207 |
| 0153348 | VWR Int'l Inc | 14,121.17 | 420207 |
| 0153894 | Native Electrical Construction Inc | 13,417.43 | 420207 |
| 0153106 | EDGE Development Inc | 12,557.00 | 420249 |
| 0153458 | Stryker Sales Corp | 11,818.41 | 420207 |
| 0154123 | Sehi Computer Products Inc | 11,582.50 | 420207 |
| 0152869 | Fisher Scientific | 11,345.14 | 420207 |
| 0153975 | Industry Coatings | 10,800.00 | 420207 |
| 0153241 | Brian DeVries Construction Inc | 10,441.00 | 420207 |
| 0153972 | Fisher Scientific | 10,343.34 | 420207 |

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|---|---|---|---|
| 0154066 | VWR Int'l Inc | 9,301.83 | 420207 |
| 0153977 | SEWUP JPA | 8,707.00 | 420207 |
| 0153457 | Sears Commercial One | 8,502.66 | 420207 |
| 0153893 | Martin & Ziegler Inc | 8,077.68 | 420356 |
| 0153109 | Innovation Wireless LLC | 7,726.20 | 420207 |
| 0153891 | Mallinckrodt Inc | 7,643.21 | 420207 |
| 0153103 | City of Newport Beach | 7,120.00 | 420894 |
| 0153337 | Mopec Inc | 7,010.00 | 420207 |
| 0153344 | Tab Products Co | 6,389.73 | 420207 |
| 0152866 | Community Playthings | 6,110.66 | 420207 |
| 0153323 | Bullseye Scale Co Inc | 5,935.84 | 420207 |
| 0153455 | Pocket Nurse | 5,603.75 | 420207 |
| 0153102 | Carolina Biological Supply | 5,603.35 | 420207 |
| 0152865 | Carolina Biological Supply | 5,411.61 | 420207 |
| 0152767 | C2 Reprographics | 5,402.22 | 420894 |
| 0154068 | World Point | 5,352.40 | 420207 |
| 0153976 | Pocket Nurse | 5,177.68 | 420207 |
| 0153450 | Emergency Medical Products Inc | 4,951.33 | 420207 |
| 0153111 | Medical Processor Services | 4,436.88 | 420207 |
| 0152868 | Electro Systems Electric | 4,388.00 | 420297 |
| 0152870 | Pocket Nurse | 3,840.53 | 420207 |
| 0152871 | Steinberg Architects | 3,740.00 | 420356 |
| 0153331 | GovConnection Inc | 3,436.51 | 420207 |
| 0152776 | Titan Environmental Solutions Inc | 3,150.00 | 420201 |
| 0154059 | Keenan & Associates | 2,898.00 | 420207 |
| 0153324 | Carolina Biological Supply | 2,887.80 | 420207 |
| 0153461 | Unisource Worldwide Inc | 2,361.40 | 420207 |
| 0153346 | Tri-Anim Health Services | 2,329.08 | 420207 |
| 0153340 | Schirmer Engineering | 2,182.96 | 420207 |
| 0153341 | School Health Corp | 2,065.16 | 420207 |
| 0154061 | LPA Inc | 1,997.59 | 420207 |
| 0153446 | Claflin Medical Equipment | 1,760.05 | 420207 |
| 0153104 | Cone Instruments LLC | 1,703.70 | 420207 |
| 0154058 | Carolina Biological Supply | 1,632.89 | 420207 |
| 0153971 | Digital Networks Group Inc | 1,607.12 | 420279 |
| 0152773 | Heinaman Contract Glazing Inc | 1,362.00 | 420207 |
| 0153330 | FJS Distributors Inc | 1,350.00 | 420207 |
| 0154063 | Siemens Water Technologies Corp | 1,327.79 | 420207 |
| 0153345 | Tangram | 1,196.25 | 420207 |
| 0153343 | So Cal Soil & Testing Inc | 1,139.25 | 420207 |
| 0153118 | VWR Int'l Inc | 1,133.84 | 420207 |
| 0153890 | Crew Inc | 1,123.00 | 420894 |
| 0153463 | Wards Natural Science | 1,097.12 | 420207 |
| 0153447 | Cone Instruments LLC | 837.24 | 420207 |

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|---|---|---|---|
| 0153897 | State Board of Equalization | 761.00 | 420249 |
| 0153339 | Origin Instruments Corp | 741.69 | 420207 |
| 0153322 | Amer 3D Scientific | 712.00 | 420207 |
| 0153326 | Constructive Playthings | 539.99 | 420207 |
| 0154060 | Keenan & Associates | 538.31 | 420207 |
| 0154067 | Wards Natural Science | 534.92 | 420207 |
| 0153969 | Apple Computer Inc | 439.95 | 420207 |
| 0153115 | Respironics Inc | 305.97 | 420207 |
| 0153898 | Tri-Anim Health Services | 297.68 | 420207 |
| 0153245 | Graybar Electric | 289.91 | 420207 |
| 0153887 | Code-2 LLC | 254.00 | 420207 |
| 0153321 | A Daigger & Co | 241.43 | 420207 |
| 0153333 | Kaplan Early Learning Co | 217.45 | 420207 |
| 0154062 | Seal's Compressed Gases | 149.04 | 420207 |
| 0153464 | Wards Natural Science | 147.81 | 420207 |
| 0153347 | Triarch Inc | 85.47 | 420207 |
| | **Total** | **$ 5,943,453.54** | |

# ACTION ITEMS

(Green Pages)

The following action items require individual motions and votes before these items can be implemented. Board actions which would have the effect of amending current District policies will be specifically noted. Current policies affected will be referenced.

## 23. Authorization for Special Payments

| | |
|---|---|
| **Subject** | **23.01 DIS - Special Payments** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 23. Authorization for Special Payments |
| Access | Public |
| Type | Action |

**It is recommended that authorization be given for the following special payment:**

It is requested that authorization be given to reissue a payroll check to John G. Wordes in the amount of $380.63. Original 5A payroll check number 00258382, dated 11/30/1999, is staledated and not negotiable. It has not been reissued previously; account number is 110001-090200-8899-800000.

| | |
|---|---|
| **Subject** | **23.02 OCC - Special Payments** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 23. Authorization for Special Payments |
| Access | Public |
| Type | Consent |

**It is recommended that authorization be given for the following special payments:**

Annual Fees for Post secondary Accreditation for Culinary Arts. This is required for Culinary accreditation. The amount is $1,350.00.

Annual Fees of $200.00 for October and November 2010 for One Concentration in Diagnostic Medical Sonography to JRC-DMS. This is required for DMS accreditation.

A Donation to the American Cancer Society in the amount of $1452,50. The donated funds were raised by Orange Coast College Athletics specifically for the purpose of donating to the American Cancer Society.

## 24. Approval of Agreements

| | |
|---|---|
| **Subject** | **24.01 CCC - Approve Lease Agreement between Class Leasing, Inc., and the Coast Community College District** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 24. Approval of Agreements |
| Access | Public |
| Type | Action |

**Approve Lease Agreement between Class Leasing, Inc., and the Coast Community College District**

**1. Background:** This re-locatable classroom will provide classroom space for parent and toddler interactive activities as well as parent lectures and discussions, emphasizing positive guidance techniques, toddler growth and development, sleep, health, nutrition, safety, and issues for both younger and older toddlers. Preschoolers attend with parents and participate in music, art, and other preschool activities.

**2. Goal/Purpose:** Positive relationship between students and their preschool-age children; Provides classroom space for parents and their children to study growth, development and positive guidance techniques.

**3. Comments (if any):** None

**4. Recommendation Statement:** After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Agreement between Class Leasing, Inc., and the Coast Community College District for use of a 36' x 40' re-locatable classroom for parent education classes at the Costa Mesa Center, effective July 1, 2011 through June 30, 2012. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 4)

**5. Fiscal Review and Impact:** $4,000 annually. Funding Source: General fund.

File Attachments

Class Leasing.pdf (889 KB)

| | |
|---|---|
| **Subject** | **24.02 CCC - Approve Amended Agreement between U.S. College Compass, LLC, and the Coast Community College District to Provide Language Assessment and Instruction, Counseling, College Preparation and Faculty Development Services** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 24. Approval of Agreements |
| Access | Public |
| Type | Action |

**Approve Amended Agreement between U.S. College Compass, LLC, and the Coast Community College District to Provide Language Assessment and Instruction, Counseling, College Preparation and Faculty Development Services**

**1. Background:** In May 2009, the Coast Community College District entered into an Agreement with U.S. College Compass, LLC to assess and prepare students selected for admission to Guangzhou Xiang Jiang High School (XJHS) in China for future admission to a United States college or university. The CCC Education Bound U.S. (EBUS) Program offers intensive classroom and individualized computer-assisted ESL instruction and college-level courses to high school students in China to prepare them for transfer to U.S. colleges and universities. U.S. College Compass is the authorized representative of XJHS and in June 2010, a follow-on Agreement was executed outlining Coastline services for the 2010-11 academic term.

This summer, the EBUS Program plans to offer its first student cohort--a five-week summer educational experience in the U.S. The purpose of this experience is to introduce XHJS students to the United States, its culture, its university system, and to improve students' English skills by immersion in our culture. The program will be held on the CSULB campus and will offer two separate modules of credit and non-credit instruction. U.S. College Compass will serve as fiscal agent for XJHS and will be responsible for the collection of program fees for students participating in the program. This Amendment provides for this additional program as outlined in Exhibit C and outlines payment terms.

**2. Goal/Purpose:** Continue our collaboration with Xiang Jiang High School; Outlines costs and payment terms for summer program; Generates revenue for the College.

**3. Comments (if any):** None

**4. Recommendation Statement:** After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Amended Agreement between U.S. College Compass, LLC, and the Coast Community College District to provide language assessment and instruction, counseling, college preparation and faculty development services to Xiang Jiang High School in China. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 5)

**5. Fiscal Review and Impact:**Gross Income $113,600-$185,160 based on enrollments.

File Attachments

US College Compass.pdf (44 KB)

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|---|---|
| **Subject** | **24.03 CCC - Approve Agreement between the Trustees of the California State University on behalf of California State University, Long Beach and the Coast Community College District to Provide a Summer English Training and College Credit Program for the Education Bound U.S. (EBUS) Program** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 24. Approval of Agreements |
| Access | Public |
| Type | Action |

**Approve Agreement between the Trustees of the California State University on behalf of California State University, Long Beach and the Coast Community College District to Provide a Summer English Training and College Credit Program for the Education Bound U.S. (EBUS) Program**

**1. Background:** In May 2009, the Coast Community College District partnered with U.S. College Compass, LLC to offer the Education Bound U.S. (EBUS) Program to students at Xiang Jiang High School (XJHS) in Guangzhou China. This summer, in collaboration with California State University, Long Beach's (CSULB) College of Continuing and Professional Education (CCPE), the EBUS Program will offer its first student cohort–an English Training and College Credit Program–on the campus of CSULB from July 3, 2011 to August 6, 2011. It is a five-week intensive program offering two separate modules of credit and non-credit instruction. Students will earn 3 units of college credit from CCCD, and CCPE will provide non-credit English training, cultural orientation, and a West Coast tour. The purpose of this experience is to introduce XHJS students to the United States, its culture, its university system, and to improve students' English skills by immersion in our culture. This Agreement outlines the responsibilities of both parties and program costs.

**2. Goal/Purpose:** Continue our collaboration with Xiang Jiang High School; Provides an opportunity for Xiang Jiang High School students to tour CCCD campuses as future international students; Outlines costs and payment terms for summer program; Generates revenue for the College.

**3. Comments (if any):** None

**4. Recommendation Statement:** After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Agreement between the Trustees of the California State University, on behalf of California State University, Long Beach and the Coast Community College District to provide a summer English training and college credit program for the EBUS Program. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 7)

**5. Fiscal Review and Impact:** Net revenue to District estimated between $25,000-$30,000 based on enrollments.

File Attachments
CSULB.pdf (202 KB)

| | |
|---|---|
| **Subject** | **24.04 CCC - Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Fourth Edition of the Telecourse Student Guide for Astronomy: Observations and Theories** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 24. Approval of Agreements |
| Access | Public |
| Type | Action |

**Approve an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Fourth Edition of the Telecourse Student Guide for Astronomy: Observations and Theories**

**1. Background:** Cengage Learning wishes to publish the fourth edition of the student guide to accompany the course, Astronomy: Observations and Theories, produced by Coast Learning Systems. The Publisher and Coast Learning Systems wish to have Coast prepare the necessary revisions for the fourth edition under the same terms and conditions applicable to the student guide under the Agreement approved by the Board 2/5/2004.

**2. Goal/Purpose:** To revise the current Student Guide for Astronomy: Observations and Theoriesto accompany the twelfth edition of the text entitled Horizons, by Michael Seeds and Dana Backman.

**3. Comments (if any):** None

**4. Recommendation Statement:** After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Amendment to the Agreement between Cengage Learning and the Coast Community College District to revise and publish the fourth edition of the Student Guide for Astronomy: Observations and Theories according to the Agreement. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 6)

**5. Fiscal Review and Impact:** Publisher grant to Coast District of $4,000.

File Attachments

Cengage Learning.pdf (18 KB)

| | |
|---|---|
| **Subject** | **24.05 CCC - Approve Agreement between Garden Grove Unified School District and the Coast Community College District for the Function Space for the May 14, 2011, Graduation Ceremony** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 24. Approval of Agreements |
| Access | Public |
| Type | Action |

**Approve Agreement between Garden Grove Unified School District and the Coast Community College District for the Function Space for the May 14, 2011, Graduation Ceremony**

**1. Background:** Coastline Community College does not have a location large enough to hold its graduation ceremony. After considering cost, location and capacity it was decided that the Don Wash Memorial Auditorium, Garden Grove Unified School District, would provide adequate space for the ceremony as well as be a cost-effective venue.

**2. Goal/Purpose:** To commend our graduating students and celebrate their achievements.

**3. Comments (if any):** None

**4. Recommendation Statement:** After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Agreement between the Garden Grove Unified School District and the Coast Community College District for the function space for its graduation ceremony. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 15)

**5. Fiscal Review and Impact:** $5,000.

File Attachments

D Wash Auditorium.pdf (256 KB)  GGUSD Facilities Use.pdf (197 KB)

| | |
|---|---|
| **Subject** | **24.06 CCC - Approve the Modification/Change Order to Agreement 16-S-11 and 16-N-11 between the County of Orange and the Coast Community College District to Operate the Orange County One-Stop Centers** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 24. Approval of Agreements |
| Access | Public |
| Type | Action |

**Approve the Modification/Change Order to Agreement 16-S-11 and 16-N-11 between the County of Orange and the Coast Community College District to Operate the Orange County One-Stop Centers**

**1. Background:** This project is to provide continued operation of the following programs at the Orange County One-Stop Center: Disadvantaged Adult, Dislocated Workers, American Recovery and Reinvestment Act Adults, American Recovery and Reinvestment Act Dislocated Workers, Disability Program Navigator, New-Start and Senior Community Service Employment Program.

**2. Goal/Purpose:** Meet contractual agreement with the Orange County Workforce Investment Board (OCWIB) for the operation of the Orange County One-Stop Center.

**3. Comments (if any):** None

**4. Recommendation Statement:** After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Agreement between the County of Orange and the Coast Community College District to operate the Orange County One-Stop Center – South. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 16) Original Board Approvals June 16, 2010

**5. Fiscal Review and Impact:** The County will increase the reimbursed amount to Coastline Community College by $123,390 for a total of $2,502,564 for the One-Stop South and an increase of $132,631 for a total of $2,625,524 for the One-Stop North for operation of these programs.

File Attachments

Budget Modifications N&S.pdf (608 KB)

| | |
|---|---|
| **Subject** | **24.07 CCC - Approve Consulting Agreement between Fremont College and the Coast Community College District to Assist in their Development of 13 Online Courses** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 24. Approval of Agreements |
| Access | Public |
| Type | Action |

**Approve Consulting Agreement between Fremont College and the Coast Community College District to Assist in their Development of 13 Online Courses**

**1. Background:** Coastline's ISD will provide continuing consulting services for the design and development of 13 online courses. This is the second stage of a project that began in November 2010. Fremont is a private college offering associate and bachelor's degrees in business, design, legal studies, and wellness. There is very little overlap with academic programs offered at our District and Fremont, thus competition is not an issue. Fremont serves a different student base in a different geographical area (locations in Los Angeles and Cerritos). Fremont College is now accredited by the Accrediting Commission of Career Schools and Colleges. In the process of developing these courses, Coastline's ISD also has the opportunity to recommend its turn-key (Coast Learning Systems) courseware.

**2. Goal/Purpose:** To train, advise, and support Fremont College instructors as they design and develop 13 online courses.

**3. Comments (if any):** In addition to covering all costs associated with this project, including employee benefits and out-of-pocket expenses, this project budget reflects a 25% profit margin.

**4. Recommendation Statement:** After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Agreement between Fremont College and the Coast Community College District to assist in their development of 13 online courses. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 17)

**5. Fiscal Review and Impact:** Gross Income of $29,271.

File Attachments
Fremont-College.pdf (167 KB)

| | |
|---|---|
| **Subject** | **24.08 DIS - Approve Non-Standard Agreement between Ingenix, Inc. Consultants and Data Aggregators and the Coast Community College District to support the Health and Human Services (HHS) Requirement for a Single Data File in Order for the Coast Community College District to Receive the Early Retiree Reinsurance Employer Reimbursement** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 24. Approval of Agreements |
| Access | Public |
| Type | Action |

**Approve Non-Standard Agreement between Ingenix, Inc. Consultants and Data Aggregators and the Coast Community College District to support the Health and Human Services (HHS) Requirement for a Single Data File in Order for the Coast Community College District to Receive the Early Retiree Reinsurance Employer Reimbursement**

**1. Background Information:** The Coast Community College District provides retirees and their eligible dependents with medical coverage. From June 23, 2010, until January 1, 2014, the Affordable Care Act creates a reinsurance program for employers who provide insurance to early retirees from age 55 to 65 that are not otherwise eligible for Medicare.

**2. Goal/Purpose:** The Early Retiree Reinsurance Program will provide much-needed financial relief for employers so retirees can receive quality, affordable insurance. Plan participation data must be submitted on an annual basis. It is estimated participation in the program could produce reimbursements of $1,453,586 for year one and $2,585,829 for year two.

**3. Comments:**

**4. Recommendation Statement:**
After review by the Vice Chancellor for Human Resources, it is recommended by the Chancellor that the Board of Trustees approve the Agreement with Ingenix, Inc. Consultants and Data Aggregators to support the Health and Human Services (HHS) Requirement for a Single Data File in Order for the Coast Community College District to Receive the Early Retiree Reinsurance Employer Reimbursement. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 8)

**5. Fiscal Impact:** $47,000

File Attachments
Ingenix contract 4-6-11 board.pdf (72 KB)

| | |
|---|---|
| **Subject** | **24.09 DIS - Approve Non-Standard Agreement between Milliman Consultants and Actuaries and the Coast Community College District to Provide an Actuarial Attestation as required for the Coast Community College District to Receive the Medicare Part D Employer Subsidy from the Centers for Medicare and Medicaid Services (CMS)** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 24. Approval of Agreements |
| Access | Public |
| Type | Action |

**Approve Non-Standard Agreement between Milliman Consultants and Actuaries and the Coast Community College District to Provide an Actuarial Attestation as required for the Coast Community College District to Receive the Medicare Part D Employer Subsidy from the Centers for Medicare and Medicaid Services (CMS)**

**1. Background Information:** The Coast Community College District provides retirees and their eligible dependents with medical and prescription coverage. The Centers for Medicare and Medicaid Services (CMS) provides a subsidy to employers who provide retirees over age 65 with creditable prescription coverage. Creditable coverage is coverage that is equal to or better than the Medicare D prescription plan offered through Medicare.

**2. Goal/Purpose:** In order to verify that the prescription plan through the District is creditable, an actuary has to attest to the fact that the coverage is creditable.

**3. Comments:**

**4. Recommendation Statement:** After review by the Vice Chancellor for Human Resources, it is recommended by the Chancellor that the Board of Trustees approve the Agreement with Milliman Consultants and Actuaries to provide an actuarial attestation that the Coast Community College District provides creditable coverage and qualifies for the plan sponsor subsidy available under Medicare Part D. Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 9)

**5. Fiscal Impact:** $4500

File Attachments

Milliman contract 4-6-11 board.pdf (43 KB)

| | |
|---|---|
| **Subject** | **24.10 OCC - Approve Amendment to Non-Standard Agreement between the State of California, Department of Boating and Waterways and the Coast Community College District to provide an additional grant in the amount of $24,370** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 24. Approval of Agreements |
| Access | Public |
| Type | Action |

**Approve Amendment to Non-Standard Agreement between the State of California, Department of Boating and Waterways and the Coast Community College District to provide an additional grant in the amount of $24,370**

**Background**: The OCC School of Sailing and Seamanship and the Coast Community College District received a grant from the California Department of Boating and Waterways in 2010 in the amount of $29,650. The grant provides scholarships for At-Risk youth to receive sailing instruction free of charge, partial scholarships for adults to receive safe powerboat training and funds to upgrade equipment and train instructors.

**Goal/Purpose**: Provide additional funds to replace outboard engines for instructional whalers, as well as additional scholarship funds and funds for instructor training.

**Comments** (if any): None

**Recommendation Statement:** After review by the College President and District General Counsel, it is recommended by the Chancellor that the Board approve the Amendment to the Non-Standard Agreement between the State of California, Department of Boating and Waterways and the Coast Community College District to provide additional funds to purchase equipment, provide scholarships and instructor training. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. (See Attachment # 10)

**Fiscal Review and Impact:** Total additional grant $24,370 ($8000.00 - equipment purchase, $14,775 - scholarships and $1,950 - instructor training) for the fiscal year 2011-2010 and there are no matching requirements. Total agreement amount after this amendment is $54,020.00

(*Prior approval April 7, 2010 and July 21,2010*)

File Attachments

Dept Boating and Waterways.PDF (547 KB)

## 25. Buildings and Grounds Approvals

| | |
|---|---|
| **Subject** | **25.01 DIS - Authorization to File Notice of Completion** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 25. Buildings and Grounds Approvals |
| Access | Public |
| Type | Action |

**Authorization to File Notice of Completion**

It is recommended that authorization be given to file a Notice of Completion on the following projects in compliance with Public Contract Code 7107 allowing for substantial completion by the public agency, or its agent (architect) of the work of improvement. Upon acceptance by the Chancellor or Vice Chancellor of Administrative Services, a Notice of Completion will be filed with the County of Orange Clerk Recorder's Office. Thirty-five (35) days after filing of the Notice of Completion and public notification to all subcontractors, the District is authorized to pay fees due, accepting all work and/or materials as satisfactorily completed by the contractors. In the event of a dispute between the District and the Contractor, the District may withhold from the retention an amount not to exceed 150 percent of the disputed amount.

**OCC ABC Building Site Preparation; Bid No. 1961**

Contractor: Interpipe Contracting, Inc
Category B – Underground Utilities

**OCC Technology Mechanical Controls Upgrade; Bid No. 1976**

Contractor: KX2 Holdings Building Technologies Group, LP dba Climatec Building Technologies Group

**GWC Learning Resource Center, Phase I; Bid No. 1953**

Contractor: T.B. Penick & Sons, Inc.
Category B – Concrete/Piles

| | |
|---|---|
| **Subject** | **25.02 DIS - Approve Change Order No. 2; Orange Coast College Student Center Renovation; Bid No. 1975** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 25. Buildings and Grounds Approvals |
| Access | Public |
| Type | Action |

**Approve Change Order No. 2; Orange Coast College Student Center Renovation; Bid No. 1975**

**1. Background:**

As planned, the Orange Coast College Student Center Renovation project was completed in January 2011. With close-out negotiations still ongoing with one contractor, this change order will close-out fifteen (15) of the sixteen (16) construction contracts awarded under Bid No. 1975. The unused allowance/contingency funds will result in a net credit to the District in the amount of $116,650.

**2. Goal/Purpose:**

Project completion and contract close-out.

**3. Comments:**

None

**4. Recommendation Statement:**

After review by the Vice President of Administrative Services and Assistant Director of Facilities Planning and Construction, it is recommended by the Chancellor that authorization be given for Change Order No. 2 to Orange Coast College Student Center Renovation; Bid No. 1975 as described in the Change Order document attached to each Trustee's
agenda. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Change Order and any related documents. (See Attachment # 20)

U.S. Demolition, Inc – Category A – Demolition/Site Preparation

Final Closeout – Unused Allowance <$4,787.00>

Contract Amount: $99,370.00 (C.O. 2: 4.82% Decrease)
Total Change Orders: <$4,787.00> (4.82% Decrease)

EDGE Development, Inc. – Category B – Concrete /Grading

Final Closeout – Unused Allowance <$55,726.00>

Contract Amount: $470,000.00 (C.O. 2: 11.86% Decrease)

Total Change Orders: <$55,726.00> (11.86% Decrease)

J.B. McGaliard & Sons, Inc. – Category C – Masonry

Final Closeout – Unused Allowance <$1,640.00>

Contract Amount: $104,817.00 (C.O. 2: 1.56% Decrease)
Total Change Orders: <$1,640.00> (1.56% Decrease)

Cuyamaca Const., Inc. – Category D – Rough Carpentry/Misc Metals

Final Closeout – Unused Allowance <$11,376.00>

Contract Amount: $369,000.00 (C.O. 2: 3.08% Decrease)
Total Change Orders: <$11,376.00> (3.08% Decrease)

Liberty Glass & Metal, Inc. – Category F – Glass & Glazing

Final Closeout – Unused Allowance <$13,726.00>

Contract Amount: $88,000.00 (C.O. 2: 15.60% Decrease)
Total Change Orders: <$13,726.00> (15.60% Decrease)

J. Colavin & Son, Inc., - Category H – Ceramic Tile

Final Closeout – Unused Allowance <$2,697.00>

Contract Amount: $119,615.00 (C.O. 2: 2.25% Decrease)
Total Change Orders: <$2,697.00> (2.25% Decrease)

Southcoast Acoustical Interiors, Inc – Category I – Acoustical Ceilings

Final Closeout – Unused Allowance <$22,671.00>

Contract Amount: $103,650.00 (C.O. 2: 21.87% Decrease)
Total Change Orders: <$22,650.00> (21.87% Decrease)

Gamma Builders, Inc., - Category L – Project Specialties

Final Closeout – Unused Allowance <$14,814.00>

Contract Amount: $147,300.00 (C.O. 2: 10.06% Decrease)
Total Change Orders: <$14,814.00> (10.06% Decrease)

A-1 Fire Protection, Inc., Category N – Fire Protection

Final Closeout – Additional High temperature fire sprinkler heads required by Engineer $3,421.00

Contract Amount: $182,000.00 (C.O. 2: 1.88% Increase)
Total Change Orders: $3,421.00 (1.88% Increase)

Liberty Climate Control – Category P – HVAC

1. Added pipe/insulation on roof: $13,762.00
2. Final Closeout – Unused Allowance: <$6,396.00>

Final Closeout Total $7,366.00

Contract Amount: $760,000.00 (C.O. 2: 1% Increase)
Total Change Orders: $7,366.00 (1% Increase)

**Fiscal Impact:** <$116,650> (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Student Center

| | |
|---|---|
| **Subject** | **25.03 DIS - Approve Change Order No. 1; Orange Coast College Student Center Renovation; Bid No. 1982** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 25. Buildings and Grounds Approvals |
| Access | Public |
| Type | Action |

**Approve Change Order No. 1; Orange Coast College Student Center Renovation; Bid No. 1982**

**1. Background:**

As planned, the Orange Coast College Student Center Renovation project was completed in January 2011. With close-out negotiations still ongoing with one contractor, this change order will close-out one (1) construction contract awarded under Bid No. 1982. The unused allowance/contingency funds will result in a net credit to the District in the amount of $21,949.

**2. Goal/Purpose:**

Project completion and contract close-out.

**3. Comments:**

None

**4. Recommendation Statement:**

After review by the Vice President of Administrative Services and Assistant Director of Facilities Planning and Construction it is recommended by the Chancellor that authorization be given for Change Order No. 1 to Orange Coast College Student Center Renovation; Bid No. 1982 as described in the Change Order document attached to each Trustee's agenda. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Change Order and any related documents. (See Attachment # 21)

Day Star Industries, Inc. – Category R – Millwork/Finish Carpentry

Final Closeout – Unused Allowance <$21,949.00>

Contract Amount: $76,203.84.00 (C.O. 1: 28.80% Decrease)
Total Change Orders: <$21,949.00> (28.80 % Decrease)

**Fiscal Impact:** <$21,949> (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
OCC Upgrade Student Services
OCC Student Center

| | |
|---|---|
| **Subject** | **25.04 DIS - Approve Change Order No. 2; Golden West College Learning Resource Center, Phase 1; Bid No. 1953** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 25. Buildings and Grounds Approvals |
| Access | Public |
| Type | Action |

**Approve Change Order No. 2; Golden West College Learning Resource Center, Phase I; Bid No. 1953**

**1. Background**

This change order encompasses modifications to the below listed bid categories and has been carefully reviewed and validated as additional contract scope:

*Category B – Concrete/Piles:* The majority of this additional work is related to structural modifications to the Cast-in-Place (CIP) walls. In addition to the required scope changes, the discovery of this condition resulted in a 51 day work stoppage which directly impacted T.B. Penick & Sons, Inc. This change order incorporates all additional costs, including delay costs, and will close the contract between CCCD and T.B. Penick & Sons, Inc.

*Category D – Electrical:* As is typical in projects of this size, scope, and complexity, the Golden West College Learning Resource Center has endured architectural/engineering changes, constructability modifications, and owner-requested alterations. This change order to Vector Resources, Inc. itemizes these changes, to date, that have been validated as additional contract scope.

**2. Goal/Purpose**

Project completion, contract closeout, and student occupancy in the Fall 2011 semester.

**3. Comments**

None

**4. Recommendation Statement**

After review by the Vice President of Administrative Services, Assistant Director of District Facilities and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that authorization be given for Change Order No. 2 to Golden West College Learning Resource Center Phase I; Bid No. 1953 as described in the Change Order document attached to each Trustee's agenda. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Change Order and any related documents. (See Attachment # 22)

**T.B. Penick & Sons, Inc. – Category B – Concrete/Piles**

Changes to Contract:

| | | |
|---|---|---|
| 1. | Level floor with Ardex at Community Room | $ 12,653.00 |

| | | |
|---|---|---|
| 2. | Sandblast and color bridge at stair #2 | $ 1,961.00 |
| 3. | Temporary removal and reinstall of CIP wall forms | $ 4,129.00 |
| 4. | Additional duct penetrations at CIP walls | $ 813.00 |
| 5. | Time delay costs | $100,500.00 |
| 6. | Interior sandblasting | $ 22,256.00 |
| 7. | Construction joints at CIP walls | $ 12,112.00 |
| 8. | Barrier film plywood | $ 4,800.00 |
| 9. | Type III cement | $ 20,000.00 |

Total Change Order: $179,224.00

Contract Amount: $6,537,632 (C.O. 2: 2.74% Increase)
Total Change Orders: $179,224 (2.74% Increase)

**Vector Resources, Inc. – Category D – Electrical**

| | | |
|---|---|---|
| 1. | Provide 2 low profile fluorescent light fixtures @ catwalk – stair #2 Provide cost for: 24 surface mounted direct/indirect fluorescent lighting at skylight, delete 6 G-10 lights at skylight well and 4 per skylight. | $ 10,658.00 |
| 2. | Installation of conduit and wiring for motorized shades. | $ 16,621.00 |
| 3. | Install conduit, boxes, fittings and electrical work in pour in place wall due to changes in rooms 103, 104, 107, 108, 109, 110, elevator shaft and stairwell 3 – inside building. | $ 11,165.00 |
| 4. | Reroute main power and communication conduits and add new pull boxes at south of building, outside of building. | $ 38,902.00 |
| 5. | Provide goods and services to relocate existing medium voltage systems that feed security building. | $ 30,717.00 |
| 6. | Disconnects HO 1-5, EF-2 and power feed for AH-02 | $ 1,430.00 |
| 7. | Damaged conduits due to AC duct supports rooms 220,221,225 | $ 1,122.00 |
| 8. | Additional exterior lights fixtures 2 – B10"s outside entrance south building. | $ 2,373.00 |
| 9. | Proposed millwork revisions and furniture layout. | <$ 83.00> |
| 10. | Add condensate pumps for fan coil units room 104, 204, and 304 due to ceiling discrepancy. | $ 1,413.00 |

| | | |
|---|---|---|
| 11. | Extend conduits past hard lid ceilings in lobbies 105, 204, and 305 to suspended linear ceiling panels. | $ 5,975.00 |
| 12. | Media room – surface mounted fixture tape storage room | $ 391.00 |
| 13. | Relocate projection screen switch conduits that were already installed from west wall to east wall per AV meeting minutes. | $ 104.00 |
| 14. | Provide recessed 4 gang concrete floor boxes at room 205 shallower boxes. | $ 2,871.00 |

Total Change Order: $123,659.00

Contract Amount: $3,280,923 (C.O. 2: 3.77% Increase)
Total Change Orders: $123,659. (3.77% Increase)

**Fiscal Impact:** $302,883 (Measure C – General Obligation Bond Fund)
Master Plan Approved Project
GWC Learning Resource Center, Phase I

| | |
|---|---|
| **Subject** | **25.05 DIS - Bid Tabulations and Award of Contract: Coastline Community College Newport Beach Learning Center, Increment 2; Bid No. 1992** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 25. Buildings and Grounds Approvals |
| Access | Public |
| Type | Action |

**Bid Tabulations and Award of Contract: Coastline Community College Newport Beach Learning Center, Increment 2; Bid No. 1992**

**1. Background:**

After review with the Coastline Project Team, we have decided to reevaluate how we deliver this particular scope of work. Being that this is a non-critical project activity we have the luxury of exploring all options at this point. This bid package primarily consists of the purchase and installation of equipment for a "warming kitchen" In looking at this scope, the project team is confident that Coastline staff can perform this work. Similarly, they constructed the current kitchen facility at the Costa Mesa Center solely with internal staff. At this point this seems to be a good solution for further cost savings while utilizing our existing internal resources.

**2. Goal/Purpose:**

Minimizing total project cost while ensuring project completion in accordance with the project's master schedule.

**3. Comments:**

None

**4. Recommendation Statement:**

Notices were published on December 21 and December 28, 2010 in the newspaper as well as in four trade journals requesting bids. Two hundred thirty-five bid packages were delivered or picked up by prospective bidders. Ninety-three bids were received for twenty-one trade categories under this multiple prime project. Seventeen (17) contracts have been previously awarded by the Board of Trustees and three (3) bid packages are currently open for rebid.

After careful review by the Coast Community College District Risk Services Manager and Assistant Director of Facilities and Planning, it is recommended that all bids be rejected for the below listed bid category pending further evaluation of this scope of work. This will not impact the overall project schedule.

Base Bid

Category S – Food Service

**All Bids Rejected – To Be Rebid**

| | | | |
|---|---|---|---|
| 1. | Kitcor Corporation, Sun Valley, CA 91352 | $ | 113,312.00 |
| 2. | Kamran and Company, Inc. Santa Barbara, CA 93101 | $ | 119,000.00 |

**Fiscal Impact:** None (Measure C – General Obligation Bond Funds)
Master Plan Approved Project
CCC Newport Beach Learning Center

| | |
|---|---|
| **Subject** | **25.06 DIS - Approve Change Order No. 1; Orange Coast College Horticulture Storage Electrical; Bid No. 1983** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 25. Buildings and Grounds Approvals |
| Access | Public |
| Type | Action |

**Approve Change Order No. 1; Orange Coast College Horticulture Storage Electrical; Bid No. 1983**

**1. Background:**

This project included the installation of an electrical panel, lighting, and outlets in the Orange Coast College Horticulture Storage Building. Furthermore, this project required the contractor to trench and install approximately 150 feet of underground electrical line in order to access the nearest power distribution point. During underground installation the contractor encountered several unforeseen conditions, including oversized footings and intercept conflicts with existing utility lines that resulted in re-routing and implementation of work-around solutions.

**2. Goal/Purpose:**

This change order will close-out the Horticulture Storage Electrical project and conclude the contract between CCCD and Native Electrical Construction, Inc.

**3. Comments:**

This change order has been reviewed by the project team and validated as unforeseen additional scope.

**4. Recommendation Statement:**

After review by the Vice President of Administrative Services and Assistant Director of Facilities Planning and Construction, it is recommended by the Chancellor that authorization be given for Change Order No. 1 to Orange Coast College Horticulture Storage Electrical; Bid No. 1983 as described in the Change Order document attached to each Trustee's agenda. It is further recommended that the President of the Board of Trustees, or designee, be authorized to sign the Change Order and any related documents. (See Attachment # 23)

Native Electrical Construction Inc.

| | |
|---|---|
| Unforeseen conditions related with trench excavation and additional equipment/labor related to moving District owned equipment in Horticulture Building. | $4,600 |

Contract Amount: $47,353.00 (C.O. 1: 9.71% Increase)
Total Change Orders: $4,600.00 (9.71% Increase)

**Fiscal Impact:** $4,600 (Measure C – General Obligation Bond Fund)

Master Plan Approved Project
OCC New Consumer Health & Lab Science Building

(OCC Horticulture Storage Electrical)

## 26. General Items of Business

| | |
|---|---|
| **Subject** | **26.01 DIS - Adoption of Budget Calendar for 2011-2012** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 26. General Items of Business |
| Access | Public |
| Type | Action |

After review by the District's Budget Manager and the Vice Chancellor of Administrative Services, it is recommended by the Chancellor that the following budget calendar for 2011-2012 be adopted:

**COAST COMMUNITY COLLEGE DISTRICT**
**BUDGET CALENDAR 2011-2012**

| | |
|---|---|
| **APRIL** | Initiate 2011-2012 Budget Process. |
| **MAY** | Colleges and District Administrative Services continue 2011-2012 input.<br>Budget input for Tentative Budget due from colleges. |
| **JUNE** | 2011-2012 Tentative Budget adopted by Board of Trustees. |
| **JULY** | Budget input for Adopted Budget due from colleges. |
| **AUGUST** | 2011-2012 Adopted Budget reviewed by Chancellor's Cabinet |
| **SEPTEMBER** | Adopted Budget available for public inspection and review prior to public hearing and adoption in the District Office Lobby.<br>2011-2012 Adopted Budget presented for public hearing and adoption by Board of Trustees.<br>2011-2012 Adopted Budget filed with the County Department of Education |

| | |
|---|---|
| **Subject** | **26.02 DIS - Approval of Contractors for FY 2010-2011 Pursuant to District's Standard Annual Agreement for Contractor Services** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 26. General Items of Business |
| Access | Public |
| Type | Action |

**Approval of Contractors for FY 2010-2011 Pursuant to District's Standard Annual Agreement for Contractor Services**

It is requested the Board approve the following contractors for the performance of a variety of contractor services throughout the District, on an as needed basis for FY 2010-2011. These contractors have or will complete the District's Standard Annual Agreement for Contractor Services prior to the performance of services. Prior to authorizing these services, the District will obtain competitive pricing quotes from the contractor(s). If selected to perform the quoted services, the contractor will send an invoice to the District based upon the agreed-upon price.

The Board President, or designee be authorized to sign the member agreement and any related documents, indicating approval by the Board of Trustees.

Road Masters Bus Lines
2803 W. 5th Street
Santa Ana CA 92703

Pro Image Signs
4299 Slater Avenue
Fountain Valley, CA 92708

| | |
|---|---|
| **Subject** | **26.03 DIS - Authorization to Purchase Hardware, Software and Five (5) Years of support for an Internet Fire Wall Protection System for a Computer server to Upgrade Orange Coast College's Technology Infrastructure using California Multiple Award Schedule (CMAS) #3-11-70-2815A From Altaware, Inc.** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 26. General Items of Business |
| Access | Public |
| Type | Action |

**Authorization to Purchase Hardware, Software and Five (5) Years of support for an Internet Fire Wall Protection System for a Computer server to Upgrade Orange Coast College's Technology Infrastructure using California Multiple Award Schedule (CMAS) #3-11-70-2815A From Altaware, Inc.**

**1. Background:** Public contract Code 20652 provides authority for the governing board of any community college district without advertising for bids, the use of other Public Agencies contract for lease or purchase of equipment when the Board has determined it to be in the best interest of the District.

**2. Goal/Purpose:** The installation of this fire wall system will help in the prevention of computer viruses and unauthorized hacking into Orange Coast College's internet system.

**3. Comments:** None.

**4. Recommendation Statement:** After review by the Senior Director of Technology at Orange Coast College, Purchasing and Accounts Payable Manager, the Vice Chancellor of Education Services and Technology, it is recommended by the Chancellor that the Board authorize the Purchasing and Accounts Payable Manager to issue a purchase orders for the computer hardware, software and support from Altaware Inc.

**5. Fiscal Impact:** NTE $188,255.00 (Measure C – General Obligation Bond Fund)

| | |
|---|---|
| **Subject** | **26.04 OCC - Authorization to Conduct a Short-term Study Abroad Program in Cambridge, England, Summer of 2012** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 26. General Items of Business |
| Access | Public |
| Type | Consent |

**Authorization to Conduct a Short-term Study Abroad Program in Cambridge, England, Summer 2012**

After review by the Dean of Literature and Language, it is recommended by the Orange Coast College President that authorization be given to enter into a standard travel contractor agreement to conduct a program in Cambridge, England, June 30 - August 11, 2012. Raymond Obstfeld, OCC English Professor, Full-time faculty member, to serve as faculty. Two English courses will be offered. All logistical arrangements will be handled by Reach Cambridge, United Kingdom

**Fiscal Impact:**No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. The courses will not generate FTE's. Travel contractor shall account to CCCD for the total cost of the trip.

| | |
|---|---|
| **Subject** | **26.05 OCC - Authorization to Conduct a Short-Term Study Abroad Program in Erfurt, Germany and Florence, Italy.** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 26. General Items of Business |
| Access | Public |
| Type | Consent |

**Authorization to Conduct a Short-Term Study Abroad Program in Erfurt, Germany and Florence, Italy.**

After review by the Dean of Consumer and Health Sciences, it is recommended by the Orange Coast College President that authorization be given to enter into a standard travel contractor agreement to conduct a program in Erfurt, Germany and Florence, Italy, October 15-26,2012. Barbara Cooper, full time instructor and Susan Coleman, part-time instructor, OCC, to serve as faculty. Two Culinary Arts classes will be taught. All logistical arrangements will be handled by ACCENT (International Consortium for Academic Program Abroad).

**Fiscal Impact:** No cost to the District. The cost for the course will be built into the program fees. The course will not generate FTE's. All payments by trip participants for travel services shall be made to the travel contractor. Travel contractor shall account to CCCD for the total cost of the trip.

| | |
|---|---|
| **Subject** | **26.06 OCC - Authorization to Conduct a Short-term Study Abroad Program in Paris, France, Summer 2012** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 26. General Items of Business |
| Access | Public |
| Type | Consent |

**Authorization to Conduct a Short-term Study Abroad Program in Paris, France, Summer 2012**

After review by the Dean of Literature and Language, it is recommended by the Orange Coast College President that authorization be given to enter into a standard travel contractor agreement to conduct a program in Paris, France, June 30 - July 31, 2012. Lia Raileanu, OCC French Professor, Full-time faculty member, to serve as faculty. One French course will be offered. All logistical arrangements will be handled by ACCENT (International Consortium for Academic Programs).

**Fiscal Impact:** No cost to the District. No replacement costs for faculty assigned to program. All payments by trip participants for travel services shall be made to the travel contractor. The courses will not generate FTE's. Travel contractor shall account to CCCD for the total cost of the trip.

## 27. Resolutions

| | |
|---|---|
| **Subject** | **27.01 Resolution # 11-10 Authorizing Payment to Trustee Absent from Board Meeting** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 27. Resolutions |
| Access | Public |
| Type | Action |

**Resolution # 11-10 Authorizing Payment to Trustee Absent from Board Meeting**

California Education Code Section 72024(d) provides that "a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board." (See Attachment # 11)

Student Trustee Fuller was absent from the Regular Meeting of March 16, 2011. A resolution has been prepared for your Board to consider indicating that Student Trustee Fuller's absence was due to hardship deemed acceptable by the Board.

File Attachments

Resolution 11-10 Fuller Absence.pdf (201 KB)

| | |
|---|---|
| **Subject** | **27.02 Resolution # 11-12, To Enter Into An Amended Agreement with the State of California Department of Education, Child Development Services for the Harry & Grace Steele Children's Center General Child Care & Development Programs Grant (CCTR-0186)** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 27. Resolutions |
| Access | Public |
| Type | Action |

**Resolution # 11-12, To Enter Into An Amended Agreement with the State of California Department of Education, Child Development Services for the Harry & Grace Steele Children's Center General Child Care & Development Programs Grant (CCTR-0186)** (See Attachment # 12)

File Attachments

2011-04-06 - CCTR-0186 Board Item Attachment.pdf (880 KB)

2011-04-06 - CCTR-0186 Children's Center CA General Child Dev Resolution.pdf (202 KB)

| | |
|---|---|
| **Subject** | **27.03 Resolution # 11-13, To Enter Into An Amended Agreement with the State of California Department of Education, Child Development Services for the Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-0345)** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 27. Resolutions |
| Access | Public |
| Type | Action |

**Resolution # 11-13, To Enter Into An Amended Agreement with the State of California Department of Education, Child Development Services for the Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-0345)** (See Attachment # 13)

File Attachments

2011-04-06 - CSPP-0345 Board Item Attachment.pdf (898 KB)

2011-04-06 - CSPP-0345 Children's Center CA State Preschool Program Resolution (2).pdf (199 KB)

| | |
|---|---|
| **Subject** | **27.04 Resolution # 11-14 in Support of the Golden State Higher Education Act** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 27. Resolutions |
| Access | Public |
| Type | Action |

**Resolution # 11-14 in Support of the Golden State Higher Education Act**
(See Attachment # 24)

File Attachments
Resolution 11-14, Higher Education Act.pdf (202 KB)

## 28. Approval of Minutes

| | |
|---|---|
| **Subject** | **28.01 DIS - Approval of Minutes** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 28. Approval of Minutes |
| Access | Public |
| Type | Action |

**After review by the Secretary of the Board of Trustees, it is recommended by the Board Clerk that the Minutes of the following meeting be approved:**

Regular/Study Session Meeting of March 16, 2011

File Attachments

Min 03-16-11 Regular and Study Session Meeting.pdf (36 KB)

## 29. Policy Implementation

| | |
|---|---|
| **Subject** | **29.01 Approval of Revisions to Board Policy 2712 (040-11-1) "Conflict of Interest Code" and Adoption of Resolution # 11-11, Adopting a Conflict of Interest Code Which Supersedes All Prior Conflict of Interest Codes and Amendments Previously Adopted** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 29. Policy Implementation |
| Access | Public |
| Type | Action |

**Approval of Revisions to Board Policy 2712 (040-11-1) "Conflict of Interest Code" and Adoption of Resolution # 11-11, Adopting a Conflict of Interest Code Which Supersedes All Prior Conflict of Interest Codes and Amendments Previously Adopted**

The Board reviewed and approved updates to its Conflict of Interest Code in July 2010. Subsequent to the Board's approval, new direction was received from the Clerk of the Orange County Board of Supervisors to revise the format and coding for various positions in the policy. After review by the Secretary of the Board and the District General Counsel, it is recommended by the Board Clerk that the Board adopt the revisions made to Board Policy 2712 (040-11-1) Conflict of Interest Code, as well as the accompanying Resolution. Adoption of the revisions and the Resolution are required by the Clerk of the Board of Supervisors in order for the Code's language and coding to be updated and in compliance with the Political Reform Act. Additions to the policy are in **bold** and deletions are in ~~strikethrough~~. Due to delays in legal review and at the Clerk of the Board of the Orange County Board of Supervisors, this item is submitted to the Board at this time on the Action pages of the April 6, 2011 Agenda. (See Attachment # 14)

File Attachments

revised COI policy.pdf (119 KB)

# 30. Close of Meeting

| | |
|---|---|
| **Subject** | **30.01 - 30.02 Close of Meeting** |
| Meeting | Apr 6, 2011 - Regular Meeting 3:30 p.m. |
| Category | 30. Close of Meeting |
| Access | Public |
| Type | Action |

## 30.01 Public Comment (Items Not on Agenda)

*At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*

## 30.02 Adjournment

# Regular/Study Session Meeting

## Board of Trustees

## Coast Community College District

### District Board Room

### 4:00 p.m. Closed Session, 5:00 p.m. Open Session

### March 16, 2011

# MINUTES

A Regular/Study Session Meeting of the Board of Trustees of the Coast Community College District was held on March 16, 2011 in the Board Room at the District Office.

**1. Call to Order**

Board President Jerry Patterson called the meeting to order at 4:00 p.m.

**2. Roll Call**

| | |
|---|---|
| Trustees Present: | Jerry Patterson, Jim Moreno, and Lorraine Prinsky |
| Trustees Absent: | Student Trustee Lee Fuller |
| | Mary Hornbuckle and David Grant (both joined the meeting at 4:03 p.m.) |

**3. Opportunity for Public Comment**

There were no requests to address the Board during Public Comment.

**4. Recess to Closed Session**

*Conducted in accordance with applicable sections of California law.*
*Closed sessions are not open to the public.*

The Board recessed to Closed Session at 4:03 p.m. to discuss the following items:

A. Public Employment (Pursuant to Government Code 54957 (b)(1))

Classified Staff
a. Benefit Technician

B. Conference with Labor Negotiator (Pursuant to Government Code Section 54957.6)

Agency Negotiator: Deborah Hirsh, Vice Chancellor, Human Resources

Employee Organizations:
Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA),
Educational Administrators

C. Conference with Legal Counsel: Anticipated Litigation (Pursuant to sub-section "b" of Government Code Section 54956.9)

One Case: Claim filed by William Miles

**5. Reconvene Regular Meeting**

The meeting was reconvened to Open Session at 5:00 p.m.

**6. Pledge of Allegiance – Trustee David A. Grant**

Trustee David Grant led the Pledge of Allegiance to the United States of America.

**7. Report of Action from Closed Session**

Dr. Christian Teeter, Secretary of the Board of Trustees, reported that on a motion by Mr. Patterson and seconded by Mr. Moreno the Board voted 4-0 to approve Item A: **Public Employment, Classified Staff. (See Appendix, page 11)**

Motion carried with the following vote:

| | |
|---|---|
| Aye: | Mr. Patterson, Mr. Moreno, Dr. Prinsky and Mr. Grant |
| No: | None |
| Absent: | Ms. Hornbuckle |

Dr. Teeter also reported that on a motion by Mr. Grant and seconded by Mr. Moreno the Board voted unanimously on Item C: **Conference with Legal Counsel: Anticipated Litigation,** to deny the claim filed by William Miles.

Motion carried with the following vote:

| | |
|---|---|
| Aye: | Mr. Patterson, Mr. Moreno, Dr. Prinsky, Ms. Hornbuckle and Mr. Grant |
| No: | None |
| Absent: | None |

**8. Approval of Minutes**

It was moved by Ms. Hornbuckle and seconded by Mr. Grant that the following minutes be approved:

Regular Meeting of February 16, 2011
Regular Meeting of March 2, 2011

Motion carried with the following vote:

| | |
|---|---|
| Aye: | Mr. Patterson, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle |
| No: | None |
| Absent: | Mr. Moreno |

**9. Opportunity for Public Comment**

Denise Cabanel-Bleuer addressed the Board regarding Item 15, the Vision 2020 Master Plan. Trustee Moreno requested a report from OCC regarding ESL courses being offered at Orange Coast College.

**10. The Board Directives Log**

The Board reviewed and discussed the items on the Board Log.

**11. Approval of Clinical Contracts**

It was moved by Ms. Hornbuckle and seconded by Dr. Prinsky to enter into an Agreement or Amendment with the following institutions relating to instructional programs within the Coast Community College District. The Board President, or designee, is authorized to sign the agreements, amendments, or any related documents, indicating approval by the Board of Trustees.

**ORANGE COAST COLLEGE**

**NEW AGREEMENTS**

Women's Health Center — Standard Clinical Affiliation Agreement
Fountain Valley, CA
Term: March 3, 2011 to March 1, 2016
Compensation: None

Dr. Richard Mehren, DDS — Standard Clinical Affiliation Agreement
Newport Beach, CA
Term: March 3, 2011 to February 1, 2016
Compensation: None

Providence Speech and Hearing Center — Standard Clinical Affiliation Agreement
Orange, CA
Term: March 3, 2011 to February 28, 2016
Compensation: None

**RENEWAL ADDENDUM**

Providence Health System, S. California — Non-Standard Clinical Affiliation Addendum
Torrance, CA — This is to extend a current Agreement

Term: March 3, 2011 to November 30. 2012
Compensation: None
Hoag Memorial Hospital Presbyterian — Amendment One to Clinical Affiliation

Newport Beach, CA — Agreement to add Culinary Arts Program
Term: March 17, 2011 to June 30, 2014 — to current list of programs on existing
Compensation: None — Agreement

**Fiscal Impact:** Students are required to obtain personal liability insurance during enrollment in an Allied Health program. The District shall provide professional liability insurance and Worker's Compensation insurance for each student participating in approved clinical rotations (For field experience agreements, the District provides only Worker's Compensation insurance). These District-provided insurance coverages are in effect while the student is on-site at facility. The District realizes savings by utilizing off-campus clinical and field experience training facilities.

Motion carried with the following vote:

| | |
|---|---|
| Aye: | Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

**12. Bid Tabulations and Award of Contract: Coastline Community College Newport Beach Learning Center, Increment 2; Bid No. 1992**

At the request of Dr. Currie, the bid **Category S – Food Service** was pulled. It was then moved by Ms. Hornbuckle and seconded by Dr. Prinsky that a contract be awarded to the lowest qualified base bid in the remaining categories **E, F, G, I, J, K, L, M, N, O, P, Q, R, T, U, W, and X** as shown below, and that the President of the Board of Trustees, or designee, be authorized to sign the contract documents.

| | | Base Bid |
|---|---|---|
| Category E – Grading & Earthwork/Asphalt Paving/Striping & Parking Lot Signage | | |
| **1.** | **Doja Inc.<br>5050 W. Mission Blvd., Ontario, CA 91762** | **$ 487,000.00** |
| 2. | Crew, Inc., Rancho Dominguez, CA 90221 | $ 537,800.00 |
| 3. | PALP Inc. dba Excel Paving Company, Long Beach, CA 90806 | $ 609,390.00 |
| 4. | Amtek Construction, Whittier, CA 90606 | $ 633,585.00 |
| Category F – Landscaping/Irrigation | | |
| **1.** | **FYR Landscaping Inc. dba Pierre Sprinkler & Landscape<br>612 S. Myrtle Avenue, Suite 100, Monrovia, CA 91016** | **$ 336,579.00** |
| 2. | Mariposa Landscapes, Inc., Irwindale, CA 91706 | $ 351,500.00 |
| 3. | Marina Landscape, Inc., Anaheim, CA 92805 | $ 364,600.00 |
| 4. | Advanced Landscape 2000 Inc., Woodland Hills, CA 91367 | $ 365,916.00 |
| 5. | American Landscape, Inc., Canoga Park, CA 91303 | $ 383,926.00 |

| | | |
|---|---|---|
| 6. | Bennett Landscape, Harbor City, CA 90710 | $ 480,000.00 |
| 7. | Nature Tech Landscaping, Inc., Riverside, CA 92507 | $ 626,000.00 |

Category G – Structural Concrete/Reinforcing Steel

| | | |
|---|---|---|
| **1.** | **T.B. Penick & Sons, Inc. 15435 Innovation Drive, Suite 100, San Diego, CA 92128** | **$ 8,987,430.00** |
| 2. | J.T. Wimsatt Contracting Co., Inc., Valencia, CA 91355 | $ 9,446,000.00 |
| 3. | R J Daum Construction Company, Garden Grove, CA 92841 | $ 9,450,000.00 |
| 4. | Bomel Construction Co., Inc., Anaheim Hills, CA 92808 | $10,864,000.00 |
| 5. | R.C. Construction Services, Inc., Rialto, CA 92377 | $10,864,000.00 |
| 6. | Shaw & Sons, Costa Mesa, CA 92627 | $12,059,689.00 |

Category H – Site Concrete/Masonry

**All Bids Rejected – To Be Rebid**

| | | |
|---|---|---|
| 1. | R.C. Construction Services, Inc., Rialto, CA 92377 | $ 699,000.00 |
| 2. | Jezowski & Markel contractors, Inc., Orange, CA 92868 | $ 825,714.00 |
| 3. | Amtek Construction, Whittier, CA 90606 | $ 902,134.00 |
| 4. | Bravo Concrete Construction Services, Inc., Riverside, CA 92507 | $ 945,000.00 |
| 5. | Brian DeVries Construction, Inc., Laguna Niguel, CA 92677 | $ 990,000.00 |
| 6. | Shaw & Sons, Costa Mesa, CA 92627 | $ 1,090,827.00 |
| 7. | Griffith Company, Santa Fe Springs, CA 90670 | $ 1,156,474.60 |

Category I – Structural Steel/Miscellaneous Metals/Metal Decking

| | | |
|---|---|---|
| **1.** | **Anderson Charnesky Structural Steel, Inc. 353 Risco Circle, Beaumont CA 92223** | **$ 1,629,863.00** |
| 2. | W & W Steel Company, Laguna Hills, CA 92653 | $ 1,795,000.00 |
| 3. | Blazing Industrial Steel, Inc., Riverside, CA 92509 | $ 1,934,507.00 |
| 4. | McMahon Steel Company, Inc., San Diego, CA 92154 | $ 2,084,612.00 |
| 5. | KCB Towers, Inc., Highland, CA 92346 | $ 2,427,050.00 |
| 6. | Columbia Steel, Inc., Rialto, CA 92377 | $ 2,767,000.00 |

Category J – Rough Carpentry

| | | |
|---|---|---|
| **1.** | **Cuyamaca Const., Inc. 10763 Woodside Avenue, Suite D, Santee, CA 92071** | **$ 197,000.00** |
| 2 | Rocky Coast Builders, Inc., Escondido, CA 92029 | $ 211,793.00 |
| 3. | Golden State Framers, Placentia, CA 92870 | $ 214,830.00 |
| 4. | Abdellatif Enterprises, Inc., Tustin, CA 92780 | $ 374,000.00 |

Category K – Roofing/Waterproofing/Sheet Metal

| | | |
|---|---|---|
| **1.** | **F. Rodgers Corp. 2817 E. Cedar Street, #100, Ontario, CA 91761** | **$ 957,788.00** |
| 2. | Best Contracting Services, Inc., Gardena, CA 90248 | $ 1,127,725.00 |

| | | |
|---|---|---|
| 3. | Chapman Coast Roof Co., Inc., Fullerton, CA 92834 | $ 1,492,420.00 |
| 4. | Troyer Contracting Company, Inc., Santa Fe Springs, CA 90670 | $ 1,498,845.00 |
| 5. | Applied Roof Engineering Inc., Corona, CA 92880 | $ 1,825,000.00 |

Category L – Glass & Glazing/Metal Panels

| | | |
|---|---|---|
| **1.** | **Best Contracting Services, Inc. 19027 S. Hamilton Avenue, Gardena, CA 90248** | **$ 2,538,500.00** |
| 2. | SASHCO, Inc., Ontario, CA 91761 | $ 2,625,000.00 |
| 3. | Heinaman Contract Glazing, Lake Forest, CA 92630 | $ 2,626,500.00 |
| 4. | Roy E. Whitehead Inc., Riverside, CA 92509 | $ 3,200,475.00 |
| 5. | Carmel Architectural Sales, Anaheim, CA 92807 | $ 3,512,863.00 |
| 6. | Environmental Interiors, Inc., Hudson, NH 03051 | $ 3,538,320.00 |
| 7. | Tower Glass, Inc., Santee, CA 92071 | $ 3,564,870.00 |

Category M – Framing/Drywall/Lath & Plaster/Building Insulation/Doors & Hardware

| | | |
|---|---|---|
| **1.** | **Superior Wall Systems, Inc. 1232 E. Orangethorpe Avenue, Fullerton, CA 92831** | **$ 1,047,500.00** |
| 2. | Sierra Lathing Company, Inc., Rialto, CA 92376 | $ 1,251,500.00 |
| 3. | Mowery-Thomason, Inc., Anaheim, CA 92806 | $ 1,254,600.00 |
| 4. | Best Interiors, Inc., Anaheim, CA 92806 | $ 1,292,548.00 |
| 5. | Standard Drywall, Inc., Corona, CA 92880 | $ 1,297,000.00 |

Category N – Acoustical Ceilings

| | | |
|---|---|---|
| **1.** | **Southcoast Acoustical Interiors, Inc. 9155 Archibald Avenue, #902, Rancho Cucamonga, CA 91730** | **$ 264,990.00** |
| 2. | Preferred Ceilings, Inc., Brea, CA 92821 | $ 277,000.00 |
| 3. | Elljay Acoustics, Inc., Placentia, CA 92870 | $ 339,950.00 |
| 4. | CG Chaney Company, Inc., Valencia, CA 91355 | $ 352,900.00 |
| 5. | F. Rodgers Corporation, Ontario, CA 91761 | $ 387,000.00 |

Category O – Ceramic Tile

| | | |
|---|---|---|
| **1.** | **Inland Pacific Tile, Inc. 1817 Commercenter West, San Bernardino, CA 92408** | **$ 164,700.00** |

Category P – Flooring

| | | |
|---|---|---|
| **1.** | **Continental Flooring, Inc. 10763 Bell Court, Rancho Cucamonga, CA 91730** | **$ 567,126.00** |
| 2. | Reliable Floor Covering, Inc., Westlake Village, CA 91361 | $ 635,440.00 |
| 3. | Lawrence W. Rosine Co., Irwindale, CA 91706 | $ 679,900.00 |

Category Q – Painting

| | | |
|---|---|---|
| **1.** | **C.T. Georgiou Painting Co. 433 Lecouvreur Avenue, Wilmington, CA 90744** | **$ 277,470.00** |
| 2. | MC-Painting, Vista, CA 92084 | $ 280,000.00 |
| 3. | J. Kell Painting& Wallcovering, Inc., Corona, CA 92882 | $ 280,950.00 |

| | | |
|---|---|---|
| 4. | A.J. Fistes Corporation, Long Beach, CA 90806 | $ 288,600.00 |
| 5. | Terin Dumas Interior Artistry, Fullerton, CA 92833 | $ 369,000.00 |
| 6. | Borbon Incorporated, Buena Park, CA 90620 | $ 391,578.00 |
| 7. | Alonso Painting, Spring Valley, CA 91977 | $ 398,000.00 |

Category R – Specialties/Toilet Partitions & Accessories/Signage

| | | |
|---|---|---|
| **1.** | **Inland Building construction Companies, Inc.<br>323 South Sierra Way, San Bernardino, CA 92408** | **$ 245,000.00** |
| 2. | A.J. Fistes Corporation, Long Beach, CA 90806 | $ 323,949.00 |
| 3. | Gamma Builders, Inc., Irvine, CA 92612 | $ 348,300.00 |

Category T – Elevators

| | | |
|---|---|---|
| **1.** | **Inland Building Construction Companies, Inc.<br>323 South Sierra Way, San Bernardino, CA 92408** | **$ 234,800.00** |
| 2. | Norse Corporation, Costa Mesa, CA 92626 | $ 295,000.00 |
| 3. | Braaksma Construction, Inc., City of Industry, CA 91789 | $ 348,000.00 |
| 4. | Mitsubishi Electric & Electronics USA, Inc., Cypress, CA 90630 | $ 404,874.00 |

Category U – Fire Protection

| | | |
|---|---|---|
| **1.** | **Link-Nilsen Corp.<br>130 E. Santa Clara, Arcadia, CA 91006** | **$ 485,750.00** |

Category V – Plumbing

**All Bids Rejected – To Be Rebid**

| | | |
|---|---|---|
| 1. | PK Mechanical Systems, Inc., Wildomar, CA 92595 | $ 1,275,000.00 |
| 2. | Don Brandel Plumbing, Inc., Paramount, CA 90723 | $ 1,275,708.00 |

Category W – HVAC

| | | |
|---|---|---|
| **1.** | **West-Tech Mechanical, Inc.<br>5589 Brooks Street, Montclair, CA 91763** | **$ 2,625,000.00** |
| 2. | Chapman Air Systems, Inc. dba WR Robbins Company, Oceanside, CA 92054 | $ 2,754,000.00 |
| 3. | Sheldon Mechanical Corp., Santa Clarita, CA 91355 | $ 2,775,000.00 |
| 4. | Scorpio Enterprises dba AireMasters Air Conditioning, Santa Fe Springs, CA 90670 | $ 2,800,000.00 |
| 5. | PPC Air Conditioning, Inc., Cypress, CA 90630 | $ 2,859,000.00 |
| 6. | Liberty Climate Control, Inc., South El Monte, CA 91733 | $ 2,950,000.00 |
| 7. | Athena Engineering, Inc., San Dimas, CA 91773 | $ 3,040,000.00 |
| 8. | Air Flow Mechanical, Walnut, CA 91789 | $ 3,220,000.00 |
| 9. | PK Mechanical Systems, Inc., Wildomar, CA 92595 | $ 3,579,000.00 |

Category X – Electrical

| | | |
|---|---|---|
| **1.** | **Dennison Electric, Inc.<br>10855 Portal Drive, Los Alamitos, CA 90720** | **$ 2,929,000.00** |
| 2. | Gilbert & Sterns, Inc., Santa Ana, CA 92701 | $ 2,934,000.00 |
| 3. | Anderson & Howard Electric, Inc., Irvine, CA 92614 | $ 3,375,000.00 |

| | | |
|---|---|---|
| 4. | Rosendin Electric, Inc., La Palma, CA 90623 | $ 3,395,000.00 |
| 5. | Bergelectric Corporation, Costa Mesa, CA 92626 | $ 3,545,000.00 |

Category Y – Photovoltaic System

**No Bids Received – To Be Rebid**

**Fiscal Impact:** $24,094,496.00 (Measure C – General Obligation Bond Funds)
Master Plan Approved Project
CCC Newport Beach Learning Center

Motion carried with the following vote:

| | |
|---|---|
| Aye: | Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

**13. Conceptual Approval of Funding Plan for the Construction of the Coastline College Newport Beach Learning Center**

On a motion by Mr. Grant and seconded by Mr. Moreno the Board voted unanimously to conceptually approve the Funding Plan, with the understanding that the issuance of the COP will be the subject of a subsequent Board action; and also authorized the Chancellor or her designee to take the preliminary necessary steps to effectuate the Funding Plan.

**Fiscal Review & Impact**: An estimated $20 million in lease-purchase financing, with debt service coming from Coastline College Reserve, Contract Education and lease savings.

Motion carried with the following vote:

| | |
|---|---|
| Aye: | Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

**14. Curriculum Approval**

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted unanimously to approve the Curriculum as presented in the March 16, 2011 Agenda.

Motion carried with the following vote:

| | |
|---|---|
| Aye: | Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

**15. Vision 2020 Master Plan**

The Board of Trustees participated in a Study Session regarding the District's Vision 2020 Master Plan.

## 16. District and College Organization – Changes and Plans

The Board of Trustees participated in a Study Session regarding changes and plans in the District and College Organization.

### Recess to Closed Session

The Board recessed to Closed Session at 8:21 p.m.

### Reconvene Regular Meeting

The meeting was reconvened to Open Session at 9:43 p.m. There was no report of action from Closed Session.

## 17. Adjournment

There being no further business, on a motion by Mr. Moreno and seconded by Ms. Hornbuckle the meeting was adjourned at 9:44 p.m. in memory of the victims of the Japanese earthquake and tsunami.

Motion carried with the following vote:

| | |
|---|---|
| Aye: | Mr. Patterson, Mr. Moreno, Dr. Prinsky, Mr. Grant and Ms. Hornbuckle |
| No: | None |
| Absent: | None |

_____

Secretary of the Board of Trustees

## APPENDIX

Page

A. Public Employment, Classified Staff..... 11

**Classified Staff**

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

Promotions and Transfers

| Name | LOC | Title | Start Dt. | Plcmt | Vacancy # |
|---|---|---|---|---|---|
| Bailey, Marilyn | DIST | Benefit Technician | 03/21/11 | E-48-01 | D-004-11 |

# COAST COMMUNITY COLLEGE DISTRICT
# BOARD OF TRUSTEES' DIRECTIVES LOG
## *Prepared by the Secretary of the Board of Trustees*

| # | Meeting Date | Requested via Action by the Board of Trustees | Responsible District Party | Directive | Agenda due Date | Status I = In Progr P=Pending |
|---|---|---|---|---|---|---|
| | March 16, 2011 | Pending | To be determined | Report requested by Trustee Jim Moreno on ESL Courses offered at Orange Coast College. (Addition to Board Log pending vote by full Board of Trustees.) | Pending | P |
| | April 6, 2011 | Pending | To be determined | Report requested by Trustee Jim Moreno on Disaster Preparedness. (Addition to Board Log pending vote by full Board of Trustees.) | Pending | P |
| 1 | March 2, 2011 | Mary Hornbuckle 2nd Jim Moreno | Chancellor | Provide a report on the use of football helmets at Orange Coast College and Golden West College. | April 6, 2011 | P |
| 2 | March 2, 2011 | Jim Moreno 2nd Lorraine Prinsky | Vice Chancellor, Finance & Admin Services | Provide a report regarding the District's Measure C General Obligation Bond Funds with status report on expenditures, construction project issues etc. | April 6, 2011 | P |
| 3 | Feb 16, 2011 | Lorraine Prinsky 2nd Jim Moreno | Chancellor | Provide a report on efforts to increase student success in the Coast Community College District. | May 18, 2011 | P |
| 4 | Feb 2, 2011 | Mary Hornbuckle 2nd Jim Moreno | Vice Chancellor, Human Resources | Provide a report concerning the appointment of Seth Daugherty as OCC Instruction Librarian. | April 6, 2011 | P |
| 5 | Nov 17, 2010 | Jim Moreno 2nd Mary Hornbuckle | Chancellor | Refer Bullying Report to a Policy Task Force to provide a draft policy on Bullying at a future Board Meeting. | Pending | P |
| 6 | Nov 17, 2010 | Jerry Patterson 2nd Jim Moreno | Chancellor | Provide status report on review of Board policies. | April 6, 2011 | P |
| 7 | Nov 17, 2010 | Lorraine Prinsky 2nd Walt Howald | Chancellor | Request for a future update from November 2009 report on OCC Student Funding matters. | 2nd Quarter 2011 | P |

| # | Meeting Date | Requested via Action by the Board of Trustees | Responsible District Party | Directive | Agenda due Date | Status I = In Progr P=Pending |
|---|---|---|---|---|---|---|
| 8 | Aug 19, 2010 | Mary Hornbuckle; 2nd Lorraine Prinsky | Chancellor/District General Counsel | Review Agreement with Time Warner Cable for the purpose of utilizing a dedicated circuit connection between Golden West College data network and Time Warner Cable, and return to the Board in August 2011 for reconsideration. | August 2011 | P |
| 9 | May 19, 2010 | Jim Moreno: 2nd Walt Howald | Chancellor/Vice Chancellor of Ed Services & Technology | Provide the Board with a comprehensive report to include a two-year and five-year plan of what the District's anticipated Information Technology needs are, or are projected to be. | April 6, 2011 | P |
| 10 | July 16, 2008 | Walt Howald; 2nd Jim Moreno | Chancellor | The Vice Presidents at the three colleges, Academic Senate Presidents among other District-wide groups will discuss coordination of college curricula matters including CTE and occupational course and program duplication. Written status report on progress of President Obama's American Graduation Initiative. | Ongoing | P |
| 11 | Sept 17, 2008 | Jim Moreno; 2nd Mary Hornbuckle | Chancellor | Provide status of diversity in the District. Strongly suggest to the extent possible that College Presidents and Human Resources ensure diverse committees in the hiring process. Request for a presentation on diversity in hiring be presented to the Board annually. Also include diversity and demographic breakdown of students at each campus and for all cities served by the District. | Spring 2011 | P |
| 12 | Sept 17, 2008 | | Chancellor | Develop Vision 2020, a strategic plan for the District over the coming decade. Regular attention to it and updating as necessary are assumed. | May 18, 2011 | P |
| 13 | Feb 2, 2011 | | District Foundation Directors | Provide an annual report on the Foundations. | February each year | P |

CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
Sacramento, CA 95814-5901

F.Y. 10 - 11

# Amendment 01

DATE: July 01, 2010

CONTRACT NUMBER: CCTR-0186

PROGRAM TYPE: GENERAL CHILD CARE & DEV PROGRAMS

PROJECT NUMBER: 30-6663-00-0

**L AGREEMENT FOR CHILD DEVELOPMENT SERVICES**
Special Fund (Reserve Account) and FT&C Chg.

**CONTRACTOR'S NAME:** COAST COMMUNITY COLLEGE DISTRICT

This agreement with the State of California dated July 01, 2010 designated as number CCTR-0186 shall be amended in the following particulars but no others:

The 2010-11 Funding Terms and Conditions (FT&C) shall be amended in accordance with the attached 2010-11 amended FT&C language changes (Attachment A) which by this reference is incorporated herein.

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be $236,269.00. (No change)

The Special Fund (Reserve Account) Amount shall be $0.00.

The Maximim Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be $34.38. (No change)

SERVICE REQUIREMENTS:

The inimum Child Days of Enrollment (CDE) Requirement shall be 6,872.3. (No change)

Minimum Days of Operation (MDO) Requirement shall be 230. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

| STATE OF CALIFORNIA | CONTRACTOR |
|---|---|
| BY (AUTHORIZED SIGNATURE) | BY (AUTHORIZED SIGNATURE) |
| PRINTED NAME OF PERSON SIGNING: Margie Burke, Manager | PRINTED NAME AND TITLE OF PERSON SIGNING: Ding-Jo H. Currie, Ph.D., Chancellor |
| TITLE: Contracts, Purchasing & Conf Svcs | ADDRESS: 1370 Adams Ave, Costa Mesa CA 92626 |

| | | | | |
|---|---|---|---|---|
| AMOUNT ENCUMBERED BY THIS DOCUMENT: $ 0 | PROGRAM/CATEGORY (CODE AND TITLE): Child Development Programs | | FUND TITLE | Department of General Services use only |
| PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT: $ 236,269 | (OPTIONAL USE): See Attached | | | |
| AMOUNT ENCUMBERED TO: $ 236,269 | ITEM: See Attached | CHAPTER | STATUTE / FISCAL YEAR | |
| | OBJECT OF EXPENDITURE (CODE AND TITLE): 702 | | | |
| I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above. | | | T.B.A. NO. / B.R. NO. | |
| SIGNATURE OF ACCOUNTING OFFICER: See Attached | | | DATE | Attachment 1 |

**CONTRACTOR'S NAME:** COAST COMMUNITY COLLEGE DISTRICT

**CONTRACT NUMBER:** CCTR-0186

# *Amendment 01*

| AMOUNT ENCUMBERED BY THIS DOCUMENT | PROGRAM/CATEGORY (CODE AND TITLE) | | | FUND TITLE |
|---|---|---|---|---|
| $ 0 | Child Development Programs | | | Federal |
| PRIOR AMOUNT ENCUMBERED | (OPTIONAL USE)0656 FC# 93.596 PC# 000321 | | | |
| $ 53,179 | 13609-6663 | | | |
| TOTAL AMOUNT ENCUMBERED TO DATE | ITEM 30.10.020.001 | CHAPTER | STATUTE | FISCAL YEAR |
| $ 53,179 | 6110-196-0890 | 712 | 2010 | 2010-2011 |
| | OBJECT OF EXPENDITURE (CODE AND TITLE) | | | |
| | 702 SACS: Res-5025 Rev-8290 | | | |

| AMOUNT ENCUMBERED BY THIS DOCUMENT | PROGRAM/CATEGORY (CODE AND TITLE) | | | FUND TITLE |
|---|---|---|---|---|
| $ 0 | Child Development Programs | | | General |
| PRIOR AMOUNT ENCUMBERED | (OPTIONAL USE)0656 | | | |
| $ 183,090 | 23254-6663 | | | |
| TOTAL AMOUNT ENCUMBERED TO DATE | ITEM 30.10.020.001 | CHAPTER | STATUTE | FISCAL YEAR |
| $ 183,090 | 6110-196-0001 | 712 | 2010 | 2010-2011 |
| | OBJECT OF EXPENDITURE (CODE AND TITLE) | | | |
| | 702 SACS: Res-6105 Rev-8590 | | | |

| I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above. | T.B.A. NO. | B.R. NO. |
|---|---|---|
| SIGNATURE OF ACCOUNTING OFFICER | DATE | |

# CHILD CARE AND DEVELOPMENT
# 2010-11 LANGUAGE CHANGES TO
# THE FUNDING TERMS AND CONDITIONS (FT&C)

These changes apply to the FT&C for the following contract type: **CCTR**

Note: The page numbers cited may be a few pages off.

Effective October 1, 2010, the percentage of administrative and support services changes from 19 percent to 17.5 percent (see definition of "Earned - for Alternative Payment programs" below): **Note:** The administrative and support services percentage prior to October 1st is 19 percent (19%).

"Earned" (for Alternative Payment programs) means net reimbursement shall include the cost of child care paid to the child care providers plus the actual administrative and support services cost of the alternative payment program. The total cost for administration and support services shall not exceed an amount equal to 17.5 ~~19~~ percent (17.5 ~~19~~%) of the total contract amount. The administrative costs shall not exceed the cost allowable pursuant to *EC* 8223; *5CCR*, Section 18034(c)).

"Special Funds" are the center-based reserve funds that agencies must spend in their center-based contract(s) in lieu of state contract funds in accordance with Budget Act, SB 870/CH.712 (Section 6110-196-0001 (1.5), Provision 15(b)).

Amend Section II, General Provisions as follows: (p.16):

C. ~~Open Board Meetings~~

~~Any private tax-exempt or private non-tax exempt agency receiving public funds under these regulations must, to the extent of the publicly funded program, comply with the Ralph M. Brown Open Meetings Act ("Brown Act"), *Government Code* sections 54950-54963. Board meetings shall be open to the public except for meetings with its designated representatives prior to and during consultations and discussions with representatives of employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of employees or to consider the appointment, employment, evaluation of performance or dismissal of an employee or to hear complaints or charges brought against an employee unless such employee requests an open meeting. Minutes of these open meetings shall be available to the public.~~

Add "Contractor Name Change" to Section II, General Provisions as follows: (p. 16)

C. Contractor Name Change

An amendment is required to change the Contractor's name as listed on this agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment with a new name cannot be made prior to approval of said amendment.

Amend Section VI.N, Accounting and Reporting Requirements, Reserve Accounts as follows: (p. 47)

All contractors are encouraged to develop and maintain a reserve within the child development fund. This reserve is derived from earned unexpended contract funds calculated on current year service-based contracts. The following criteria must be followed when establishing and using a reserve account:

1. Each agency wishing to establish a reserve shall submit a letter of intent no later than July 20 following the close of the fiscal year for which the reserve will be established. The letter of intent must be on the form provided by CDFS and signed by the executive director (or authorized designee for public agencies).
2. Each reserve must be maintained in an interest-bearing account and the amount of interest earned will be included in the reserve balance.
3. Reserve monies can only be used for expenses that are reimbursable allowable expenses as defined in the FT&C. Transfers from one reserve account type (or category) to another are not allowable. However, transfers to a current-year contract in the same reserve category are allowable and shall be reported as restricted program income on that contract's attendance and fiscal report.
4. Reserve monies are generated from current year contracts; therefore, the transferable amount generated during the contract period will not be available until July 1 of the subsequent fiscal year.
5. Transfers to the reserve will be authorized by CDFS only once a year. Upon receipt of the June final report, preliminary reserve amounts will be calculated by CDFS and reported to the contractor. If the contractor is an LEA, this may be the official notification provided there are no further amendments. For agencies that are required to submit an audit to the CDE, the amount will not be final until the audit is

closed by the CDE's A&I and there are no outstanding billings

6. Participating agencies must submit a Reserve Account Activity Report with a copy of their supporting General Ledger for each reserve account category type along with their June attendance and fiscal report due July 20. Reports not received in CDFS by July 20, shall be deemed delinquent and, in accordance with Section V.M above, apportionment(s) shall be withheld until the required report is received
7. Participating agencies with special Funds must spend the entire amount by the end of the contract period.
8. Upon termination of all child development contracts of a reserve account category type, all monies in that reserve account shall be returned to the CDE.

# RESOLUTION

**This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2010-11.**

---

## RESOLUTION

BE IT RESOLVED that the Governing Board of Coast Community College District

authorizes entering into local agreement number/s CCTR-0186 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

| NAME | TITLE | SIGNATURE |
|---|---|---|
| Ding-Jo H. Currie | Chancellor | |
| W. Andrew Dunn | Vice Chancellor, Finance & Administrative Services | |
| Kim Allen | Administrative Director of Fiscal Affairs | |

PASSED AND ADOPTED THIS 6th day of April 2010-11, by the Governing Board of Coast Community College District of Orange County, California.

I, Dr. Christian Teeter, Clerk of the Governing Board of Coast Community College District, of Costa Mesa, in Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature) (Date)

CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
Sacramento, CA 95814-5901

F.Y. 10 - 11

# Amendment 01

DATE: July 01, 2010

CONTRACT NUMBER: CSPP-0345
PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM
PROJECT NUMBER: 30-6663-00-0

**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**
Special Fund (Reserve Account) and FT&C Chg.

**CONTRACTOR'S NAME:** COAST COMMUNITY COLLEGE DISTRICT

This agreement with the State of California dated July 01, 2010 designated as number CSPP-0345, shall be amended in the following particulars but no others:

The 2010-11 Funding Terms and Conditions (FT&C) shall be amended in accordance with the attached 2010-11 amended FT&C language changes (Attachment A) which by this reference is incorporated herein.

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be $157,159.00. (No change)

The Special Fund (Reserve Account) Amount shall be $0.00.

The Maximim Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be $34.38. (No change)

SERVICE REQUIREMENTS:

The minimum Child Days of Enrollment (CDE) Requirement shall be 4,571.2. (No change)

Minimum Days of Operation (MDO) Requirement shall be 230. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

| STATE OF CALIFORNIA | CONTRACTOR |
|---|---|
| BY (AUTHORIZED SIGNATURE) | BY (AUTHORIZED SIGNATURE) |
| PRINTED NAME OF PERSON SIGNING: Margie Burke, Manager | PRINTED NAME AND TITLE OF PERSON SIGNING: Ding-Jo H. Currie, Ph.D., Chancellor |
| TITLE: Contracts, Purchasing & Conf Svcs | ADDRESS: 1370 Adams Ave, Costa Mesa CA 92626 |

| | | | | |
|---|---|---|---|---|
| AMOUNT ENCUMBERED BY THIS DOCUMENT: $ 0 | PROGRAM/CATEGORY (CODE AND TITLE): Child Development Programs | | FUND TITLE: General | Department of General Services use only |
| PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT: 157,159 | (OPTIONAL USE) 0656 23254-6663 | | | |
| TOTAL AMOUNT ENCUMBERED TO DATE: $ 157,159 | ITEM 30.10.020.001 6110-196-0001 | CHAPTER 712 | STATUTE 2010 | FISCAL YEAR 2010-2011 |
| | OBJECT OF EXPENDITURE (CODE AND TITLE): 702 SACS: Res-6105 Rev-8590 | | | |
| I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above. | | | T.B.A. NO. | B.R. NO. |
| SIGNATURE OF ACCOUNTING OFFICER | | | DATE | |

**Attachment 2**

**CHILD CARE AND DEVELOPMENT**
**2010-11 LANGUAGE CHANGES TO**
**THE FUNDING TERMS AND CONDITIONS (FT&C)**

These changes apply to the FT&C for the following contract type: **CSPP**

Note: The page numbers cited may be a few pages off.

Effective October 1, 2010, the percentage of administrative and support services changes from 19 percent to 17.5 percent (see definition of "Earned - for Alternative Payment programs" below): **Note:** The administrative and support services percentage prior to October 1st is 19 percent (19%).

"Earned" (for Alternative Payment programs) means net reimbursement shall include the cost of child care paid to the child care providers plus the actual administrative and support services cost of the alternative payment program. The total cost for administration and support services shall not exceed an amount equal to 17.5 ~~19~~ percent (17.5 ~~19~~%) of the total contract amount. The administrative costs shall not exceed the cost allowable pursuant to *EC* 8223; *5CCR*, Section 18034(c)).

"Special Funds" are the center-based reserve funds that agencies must spend in their center-based contract(s) in lieu of state contract funds in accordance with Budget Act, SB 870/CH.712 (Section 6110-196-0001 (1.5), Provision 15(b)).

Amend Section II, General Provisions as follows: (p.16):

C. ~~Open Board Meetings~~

~~Any private tax-exempt or private non-tax exempt agency receiving public funds under these regulations must, to the extent of the publicly funded program, comply with the Ralph M. Brown Open Meetings Act ("Brown Act"), *Government Code* sections 54950-54963. Board meetings shall be open to the public except for meetings with its designated representatives prior to and during consultations and discussions with representatives of employee organizations regarding the salaries, salary schedules or compensation paid in the form of fringe benefits of employees or to consider the appointment, employment, evaluation of performance or dismissal of an employee or to hear complaints or charges brought against an employee unless such employee requests an open meeting. Minutes of these open meetings shall be available to the public.~~

Add "Contractor Name Change" to Section II, General Provisions as follows: (p. 16)

C. Contractor Name Change

An amendment is required to change the Contractor's name as listed on this agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment with a new name cannot be made prior to approval of said amendment.

Amend Section VI.N, Accounting and Reporting Requirements, Reserve Accounts as follows: (p. 47)

All contractors are encouraged to develop and maintain a reserve within the child development fund. This reserve is derived from earned unexpended contract funds calculated on current year service-based contracts. The following criteria must be followed when establishing and using a reserve account:

1. Each agency wishing to establish a reserve shall submit a letter of intent no later than July 20 following the close of the fiscal year for which the reserve will be established. The letter of intent must be on the form provided by CDFS and signed by the executive director (or authorized designee for public agencies).
2. Each reserve must be maintained in an interest-bearing account and the amount of interest earned will be included in the reserve balance.
3. Reserve monies can only be used for expenses that are reimbursable allowable expenses as defined in the FT&C. Transfers from one reserve account type (or category) to another are not allowable. However, transfers to a current-year contract in the same reserve category are allowable and shall be reported as restricted program income on that contract's attendance and fiscal report.
4. Reserve monies are generated from current year contracts; therefore, the transferable amount generated during the contract period will not be available until July 1 of the subsequent fiscal year.
5. Transfers to the reserve will be authorized by CDFS only once a year. Upon receipt of the June final report, preliminary reserve amounts will be calculated by CDFS and reported to the contractor. If the contractor is an LEA, this may be the official notification provided there are no further amendments. For agencies that are required to submit an audit to the CDE, the amount will not be final until the audit is

closed by the CDE's A&I and there are no outstanding billings

6. Participating agencies must submit a Reserve Account Activity Report with a copy of their supporting General Ledger for each reserve account category type along with their June attendance and fiscal report due July 20. Reports not received in CDFS by July 20, shall be deemed delinquent and, in accordance with Section V.M above, apportionment(s) shall be withheld until the required report is received
7. Participating agencies with special Funds must spend the entire amount by the end of the contract period.
8. Upon termination of all child development contracts of a reserve account category type, all monies in that reserve account shall be returned to the CDE.

Amend Section IV, Admission Priorities as follows: (p. 61)

IV. ADMISSION PRIORITIES (*EC* 8261 and 8263(b); *5CCR* 18106)

A. First priority: Families whose age eligible children are receiving child protective services or families whose age eligible children are at risk of being abused, neglected, or exploited. Within this priority, children receiving protective services through the local county welfare department shall be admitted first.

B. Second priority: All CSPP eligible four-year-old children shall be admitted before CSPP eligible three-year old children in accordance with family income ranking, with the lowest income ranks being admitted first. For purposes of determining the order of admission, public assistance grants are counted as income, and shall be ranked accordingly. When two or more families have the same income, the family that has a child with exceptional needs shall be admitted first. If none of the families with the same income ranking has an exceptional needs child, the family that has been on the waiting list the longest shall be admitted first.

C. Contractors shall not deny service to nor assign a lower priority to a family that needs less than full-time services.

D. ~~C.~~ In accordance with EC Section 8263(b)(3), the CDE may grant a waiver to the priorities specified above in order for the contractor to serve specific populations. Requests may not include waiver of the fee schedule or admission of ineligible families. Waiver requests shall be submitted to the CDD and approved prior to implementation.

E. **For part-day, part-year service only**, CSPP eligible four-year-old children from over income families shall be admitted before CSPP eligible three-year-old children from over income families, up to the percentage allowed pursuant to EC 8235(c) or 8238.4(a)(1), whichever is applicable

**Housing and Community Development Child Care and Development Programs**: If the face sheet of this agreement specifies an amount for

Housing and Community Development, expanded services shall be provided in accordance with the following priorities.

First priority for child care and development program services shall be given to residents with CSPP age eligible children occupying assisted units (as defined in California *Code of Regulations*, Title 25, Housing and Community Development, Section 8111 and identified in the Family Housing Demonstration Program Regulatory Agreement) within the housing development who meet eligibility and need requirements specified in sections II.A, II.B and II.C above. Within this priority, the families with the lowest income ranking shall be admitted first. If more than one family meets this criterion, the family that has a child with exceptional needs shall be admitted first. If none of the families has a child with exceptional needs, the family that has been on the waiting list for the longest time shall be admitted first.

Second priority for child care and development program services will be given to other residents of the housing development not residing in assisted units who need child care and met the nee and eligibility requirements specified in sections II.A, II.B, and II.C above. Within the second priority, families with the lowest per capita income shall be admitted first.

Third priority for child care and development program services will be given to families residing outside of the housing development. Within this priority, the families with the lowest per capita income shall be admitted first.

Families whose children are receiving child protective services or families whose children are at risk of being neglected, abused, or exploited do not have priority in Housing and Community Development child care and development programs.

In accordance with *EC* Section 8263(b)(3), the CDE may grant a waiver to the priorities specified above in order for the contractor to serve specific populations. Requests may not include waiver of the fee schedule or admission of ineligible families. Waiver requests shall be submitted to the CDD and approved prior to implementation.

Amend Section V.C, Policies and Procedures, Head Start Collaborative Full-Day Programs as follows: (p. 63)

C. Head Start Collaborative Full-Day Programs

When collaborative full-day services are provided with CSPP funding and when the CSPP contractor is also a Head Start grantee or delegate agency or has a signed collaboration agreement with a Head Start grantee or delegate agency, the contractor shall:

1. Search the county centralized eligibility list (CEL) for eligible children whose family income is at or below the had Start income guidelines, who need full-day services, and, if the

information is included in the CEL, the Head Start enrollment priorities:

2. Give first priority for services to eligible children based on ~~I.B.1~~ II.C.4 above;

3. Give second priority for services to children drawn from the CEL search and other eligible children from families with incomes not to exceed the exceptions specified in *5CCR* Section 18133, who meet Head Start enrollment priorities, as these children shall be deemed as meeting the priorities specified in ~~I.B.2 and I.B.3~~ II.C.2 and II.C.3 above.

# RESOLUTION

**This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2010-11.**

---

## RESOLUTION

BE IT RESOLVED that the Governing Board of Coast Community College District

authorizes entering into local agreement number/s CSPP-0345 and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

| NAME | TITLE | SIGNATURE |
|---|---|---|
| Ding-Jo H. Currie | Chancellor | |
| W. Andrew Dunn | Vice Chancellor, Finance & Administrative Services | |
| Kim Allen | Administrative Director of Fiscal Affairs | |

PASSED AND ADOPTED THIS 6th day of April 2010-11, by the Governing Board of Coast Community College District of Orange County, California.

I, Dr. Christian Teeter, Clerk of the Governing Board of Coast Community College District, of Costa Mesa, in Orange County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature) (Date)

# SUBLEASE AGREEMENT

THIS SUBLEASE AGREEMENT ("**Agreement**") is made by and between COAST COMMUNITY COLLEGE DISTRICT, a California public educational entity ("**District**"), and _____, a _____ ("**Subtenant**"). District and Subtenant are referred to herein as "**Party**" and collectively as "**Parties.**"

## RECITALS

**A.** _____ ("**Landlord**"), as landlord, and District, as tenant, entered into a Lease dated _____ ("**Prime Lease**"), with regard to the premises consisting of approximately _____ rentable square feet and commonly known as _____ ("**Premises**") of the building located at _____ _____, California ("**Building**").

**B.** District wishes to sublease to Subtenant, and Subtenant wishes to sublease from District, the portion of the Premises as depicted on Exhibit A to this Agreement consisting of approximately _____ rentable square feet (the "**Sublease Premises**"), on the terms and conditions below.

## AGREEMENT

District and Subtenant agree:

**1. Sublease.** District hereby sublets to Subtenant, and Subtenant hereby sublets from District, the Sublease Premises.

**2. Sublease Term.** The term of this Agreement begins on _____, 20__ , and ends on _____, 20__ inclusive ("**Sublease Term**").

**3. Use.** The Sublease Premises shall be used for _____ purposes, and for no other purpose. Subtenant will, at Subtenant's sole cost and expense, comply with all applicable federal, state and local laws, ordinances, rules and regulations, court orders, governmental directives, and governmental orders (collectively, "**Laws**") relating to, affecting, or arising out of Subtenant's use and occupancy of the Sublease Premises.

**4. Rent.**

**(a) Rent.** During the Sublease Term, Subtenant will pay District as rent for the Sublease Premises ("**Rent**") the amount of $_____ per month.

**(b) Payment of Rent.** Rent will be payable in advance on the first calendar day of each month during the Sublease Term, except that the first installment of Rent will be paid by Subtenant to District upon execution of this Agreement by Subtenant. All Rent will be paid without notice, demand, set-off, or deduction, in lawful money of the United States of America, at the address of District in Section 13 below or at such other place as District may from time to

time designate in writing. If the Sublease Term begins on other than the first calendar day of a month or ends on other than the last calendar of a month, Rent will be prorated on a per diem basis.

**5. Security Deposit.** Contemporaneously with the execution of this Agreement, Subtenant will pay to District $_____ ("Security Deposit"), which will be held by District to secure Subtenant's performance of its obligations under this Agreement. The Security Deposit is not an advance payment of Rent or a measure or limit of District's damages or other rights under this Agreement or a payment of liquidated damages. District may, from time to time and without prejudice to any other remedy, use all or a part of the Security Deposit to perform any obligation that Subtenant fails to perform hereunder on or before the expiration of the applicable notice and cure period. Following any such application of the Security Deposit, Subtenant will pay to District on demand the amount so applied in order to restore the Security Deposit to its original amount. Provided that Subtenant has performed all of its obligations hereunder, District will, within sixty days after the Sublease Term ends, return to Subtenant the portion of the Security Deposit which was not applied to satisfy Subtenant's obligations. The Security Deposit may be commingled with other funds of District, and no interest will be paid thereon. If District transfers its interest in the Sublease Premises and the transferee assumes District's obligations under this Agreement, then District may assign the Security Deposit to the transferee and District thereafter will have no further liability for the return of the Security Deposit.

**6. Acceptance of Sublease Premises.** Subtenant has inspected the Sublease Premises and the Building, and accepts the Sublease Premises and the Building in their current "as is" condition without further improvement by District or Landlord. Subtenant acknowledges that neither District nor District's agents have made any representation or warranty as to the condition of the Sublease Premises or the suitability of the Sublease Premises for the conduct of Subtenant's business, and that District will not be obligated to make any alterations or improvements to the Sublease Premises on account of this Agreement.

**7. Care of the Sublease Premises; Alterations.**

**(a) Subtenant's Care of the Sublease Premises.** Subtenant will maintain the Sublease Premises in good, clean, and safe condition, reasonable wear-and-tear excepted. All damage or injury to the Sublease Premises, the Building, or the fixtures, appurtenances, and equipment therein, caused by Subtenant, its agents, contractors, employees, invitees, or customers, will be repaired, restored, or replaced at Subtenant's expense. Such expenses will be paid by Subtenant within ten days after delivery to Subtenant of a statement detailing such expenses.

**(b) Alterations.** Subtenant will make no alterations, additions, or improvements in or to the Sublease Premises without the prior written consent of District in each instance, and the consent of Landlord as required in the Prime Lease.

**8. Services and Repairs.**

**(a) Standard Services.** Subtenant hereby acknowledges and agrees that the only services, amenities, and rights to which Subtenant is entitled under this Agreement are those to

which District is entitled under the Prime Lease with respect to the Sublease Premises (subject to all the provisions, restrictions, and conditions imposed in the Prime Lease). District will in no event be liable to Subtenant for Landlord's failure to provide any such services, amenities, or rights, nor will any such failure be construed as a breach hereof by District or an eviction of Subtenant, or entitle Subtenant to an abatement of any of the Rent due under this Agreement, except and only to the extent that District receives an abatement under the Prime Lease with respect thereto.

**(b) Additional Services.** If Subtenant desires after-hours heating, ventilation, air-conditioning, or other non-standard services, Subtenant will request the same directly from District. Subtenant shall be responsible for the costs and expenses of such additional services, and agrees that it will pay such costs to District as additional Rent within ten days following receipt of written demand.

**9. Access to Sublease Premises.** District will have the right to enter the Sublease Premises at any time, including during business hours, to examine and inspect it; provided such entry will not unreasonably interfere with Subtenant's use of the Sublease Premises for the purposes in Section 3 above. District will have the right to require the removal of any object or material which District, in its sole discretion, deems hazardous to the safety or operation of the Sublease Premises, or the Building, or to be in violation of this Agreement. Furthermore, Landlord will have access to the Sublease Premises as provided in the Prime Lease.

**10. Insurance.**

**(a)** Prior to the Subtenant taking occupancy under this Agreement, the Subtenant agrees to purchase all required insurance set forth herein at Subtenant's expense, and to deposit with District Certificates of Insurance, including all endorsements required herein, necessary to satisfy District that the insurance provisions of this Agreement have been complied with, and to keep such insurance coverage and the certificates therefor on deposit with District during the entire term of this Agreement. In addition, all subcontractors performing work on behalf of Subtenant pursuant to this Agreement shall obtain insurance subject to the same terms and conditions **as set forth herein for Subtenant.**

**(b)** All insurance policies required by this Agreement shall declare any deductible or self-insured retention ("SIR") in an amount in excess of $25,000 ($5,000 for automobile liability), which shall specifically be approved by the District's Office of Risk Management. Subtenant shall be responsible for reimbursement of any deductible to the insurer. Any SIRs or deductibles shall be clearly stated on the Certificate of Insurance. If the Subtenant fails to maintain insurance acceptable to the District for the full term of this Agreement, the District may terminate this Agreement.

**(c)** If Subtenant is a governmental entity, Subtenant may elect to self-insure for the insurance coverage required by this Agreement.

**(d)** The policy or policies of insurance required herein must be issued by an insurer licensed to do business in the State of California that is a California Admitted Carrier. If the

insurer is not licensed to do business in the State of California, the District's Office of Risk Management retains the right to approve or reject the insurer after a review of the insurer's performance and financial ratings.

**(e)** The policy or policies of insurance required herein must be issued by an insurer with a minimum rating of "A- (Secure Best's Rating)" and a minimum financial rating of "VIII (Financial Size Category)," as determined by the most current edition of the Best's Key Rating Guide/Property-Casualty/United States or by going on-line to "ambest.com."

**(f)** The policy or policies of insurance maintained by Subtenant shall provide "he minimum limits and coverage as set forth below:

| Coverage | Minimum Limits |
|---|---|
| Commercial General Liability with broad form property damage | $1,000,000 combined single limit per occurrence |
| Endorsement and contractual liability | $2,000,000 aggregate |

**(g)** All liability insurance required by this Agreement shall be at least $1,000,000 combined single limit per occurrence. The minimum aggregate limit for the Commercial General Liability policy shall be $2,000,000.

**(h)** The District, the County of Orange ("County"), the Orange County Workforce Investment Board, and State of California shall be added as additional insureds on all insurance policies required by this Agreement with respect to the services provided by Subtenant under the terms of this Agreement (except Workers' Compensation/Employers' Liability). An additional insured endorsement evidencing that the District and the County of Orange are named an additional insured shall accompany the Certificate of Insurance.

**(i)** All insurance policies required by this Agreement shall be primary insurance, and any insurance maintained by the District and the County of Orange shall be excess and non-contributing with insurance provided by these policies. An endorsement evidencing that Subtenant's insurance is primary and noncontributing shall specifically accompany the Certificate of Insurance for the Commercial General Liability and Sexual Misconduct Insurance.

**(j)** All insurance policies required by this Agreement shall give the District and the County of Orange 30 days notice in the event of cancellation. This shall be evidenced by an endorsement separate from the Certificate of Insurance. In addition, the cancellation clause must include language as follows, which edits the preprinted ACORD certificate:

> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT.

**(k)** All insurance policies required by this Agreement shall waive all rights of subrogation against the District, members of the District Board of Trustees, the County, members of the County Board of Supervisors, and the elected and appointed officials, officers, agents, and employees of the District and the County, when acting within the scope of their employment or appointment.

**(l)** The Commercial General Liability policy shall contain a severability of interests clause.

**(m)** Subtenant is aware of the provisions of Section 3700 of the *California Labor Code* which requires every employer to be insured against liability for Workers' Compensation or be self-insured in accordance with provisions of that code. Subtenant will comply with such provisions and shall furnish the County with satisfactory evidence that Subtenant has secured, for the period of this Agreement, statutory Workers' Compensation insurance and Employers' Liability insurance with minimum limits of $1,000,000 per occurrence.

**(n)** The procuring of such required policy or policies of insurance shall not be construed to limit Subtenant's liability hereunder or to fulfill the indemnification provisions and requirements of this Agreement.

**11. Landlord's Repairs.** Subtenant hereby acknowledges and agrees that, as more particularly set forth in the Prime Lease, Landlord is required to provide service, maintenance and repair with respect to certain aspects of the Building, and that District will in no event be liable to Subtenant for Landlord's failure to perform any repairs, maintenance, or replacements as set forth in the Prime Lease, nor will any such failure be construed as a breach hereof by District or an eviction of Subtenant or entitle Subtenant to an abatement of any of the Rent due under this Agreement, except and only to the extent that District receives an abatement under the Prime Lease with respect thereto.

**12. Prime Lease.**

**(a)** This Agreement is subject and subordinate to the Prime Lease. Subtenant's use and occupancy of the Sublease Premises and the Common Areas (as such term is defined in the Prime Lease) will at all times be consistent with all terms and provisions of the Prime Lease, and Subtenant will indemnify and hold District harmless against any and all claims or liability to Landlord and others resulting from any failure by Subtenant to abide by the restrictions, conditions, and requirements of the Prime Lease relating to the use and occupancy of the Sublease Premises and other areas of the Building. Except as expressly granted to Subtenant under this Agreement, all rights and options granted to District under the Prime Lease are retained by District and are not a part of this Agreement.

**(b)** **Remedies.** In the event of a default by Subtenant under this Agreement, Subtenant agrees that the remedies of District with respect to Subtenant will be the same as those of Landlord with respect to District, as tenant, under the Prime Lease.

**(c)** **Termination of Prime Lease.** If the Prime Lease is terminated for any reason, this Agreement, if not sooner terminated hereunder, will automatically terminate on the effective

date of termination of the Prime Lease and District will not be liable to Subtenant or any other person for any loss, damage or expense resulting therefrom unless such termination was due to a default by District under the Prime Lease; provided, however, if the Prime Lease gives District any right to terminate the Prime Lease in the event of the partial or total damage, destruction, or condemnation, or by means of a termination right, then the exercise of such right by District will not constitute a default or breach by District under this Agreement.

**(d) Consent.** Whenever the provisions of the Prime Lease require the written consent of Landlord, those provisions will be construed to require the written consent of both District and Landlord and any failure of Subtenant to obtain District's consent as required under this Agreement will render Landlord's consent null and void.

**(e) Copy of Prime Lease.** SUBTENANT REPRESENTS THAT IT HAS RECEIVED A COPY OF THE PRIME LEASE AND HAS READ AND IS FAMILIAR WITH THE TERMS OF THE PRIME LEASE AND UNDERSTANDS ITS OBLIGATIONS UNDER THIS AGREEMENT AND THE PRIME LEASE AS SET FORTH IN THIS AGREEMENT.

**(f) No Obligations Under Prime Lease.** Subtenant acknowledges and agrees that District has no duty or obligation to Subtenant under the provisions of the Prime Lease incorporated into this Agreement, and no covenants or obligations of Landlord under the Prime Lease will be deemed to be covenants or obligations of District under this Agreement.

**13. Notices and Bills.** Any bill, statement, notice, demand, or other communication which either Party may desire or be required to give must be in writing and must be given by personal delivery (including by commercial courier or delivery service) of a copy thereof to the person specified below at the following address or by sending a copy thereof by certified or registered United States mail, postage prepaid, addressed as follows:

If to Subtenant:

_____
_____
_____
Attention: _____

If to District:

Coastline Community College One-Stop Centers
5405 Garden Grove Boulevard, Suite 100
Westminster, California 92683
Attention: Director

Any communication given as herein provided will be deemed given when personally delivered (or if delivery is refused, upon attempted delivery) or three business days following deposit in the United States mail. Each Party will have the right to designate a different address or a different person, or both, to which or to whom communication will be sent or delivered, by written notice given as provided herein.

**14. No Assignment or Subletting.** Subtenant will not assign, convey, mortgage, hypothecate, or encumber this Agreement or any interest herein or sub-sublease all or any part of the Sublease Premises, or suffer or permit the Sublease Premises or any part thereof to be used by others (any and all of which will be referred to as a "**Transfer**"). Any attempted Transfer in contravention of this Section will be void, will confer no rights upon any third person, and will (at the option of District) constitute a default by Subtenant under this Agreement.

**15. Surrender; Holding Over.** Upon the expiration or earlier termination of this Agreement, Subtenant will surrender possession of the Sublease Premises to District, in the same condition as the Sublease Premises were in on the day District delivered possession to Subtenant, reasonable wear and tear excepted. If Subtenant holds over after the expiration of the Sublease Term by lapse of time, without District's written consent, Subtenant will be guilty of an unlawful detention of the Sublease Premises and will be liable to District for damages for use of the Sublease Premises during the period of such unlawful detention and will pay rent equal to 200% of the monthly Rent for the final month of the Sublease Term, plus any and all consequential damages suffered by District (including, without limitation, damages payable by District to Landlord by reason of Subtenant's holdover). Without limiting the foregoing, District will be entitled to all other remedies and damages provided under this Agreement or at law or in equity.

**16. Termination of Sublease.** District, at its sole option, may terminate this Agreement if (a) Subtenant or its agents or employees, or any other person entering the Sublease Premises under the express or implied invitation of Subtenant, causes material physical damage to the Sublease Premises or the Building; (b) Subtenant defaults in any other way under this Agreement; or (c) due to any change of applicable Law or any change in the current interpretation of existing Law, the arrangements contemplated by this Agreement, or Subtenant's use and occupancy of the Sublease Premises in accordance with such arrangements, becomes unlawful or subjects District to a risk of materially adverse financial consequences.

**17. Indemnification and Waiver.** Subtenant hereby assumes all risk of damage to property or injury to persons in, upon or about the Sublease Premises from any cause whatsoever and agrees that District and the County of Orange, and their respective affiliates, shareholders, directors, officers, and employees ("**Indemnified Parties**") will not be liable for, and are hereby released from any responsibility for, any damage either to person or property or resulting from the loss of use thereof, which damage is sustained by Subtenant or by other persons claiming through Subtenant. Subtenant will indemnify and defend the Indemnified Parties and hold the Indemnified Parties harmless from and against any and all third party claims, losses, costs, actions, damages, liability, obligation, and expense (including, without limitation, court costs, reasonable attorneys' fees, and other costs of litigation) incurred by or asserted against any of the Indemnified Parties arising from (a) any occurrence in, on, or at the Sublease Premises; (b) any act, omission, conduct or negligence in or about the Sublease Premises, or the Building by Subtenant or its affiliates, shareholders, directors, officers, agents, employees, contractors, guests, or invitees; or (c) the failure of Subtenant to perform any act, obligation, or covenant of Subtenant under this Agreement or of District under the Prime Lease that Subtenant is obligated to perform under this Agreement. The obligations set forth in this Section will survive the expiration or sooner termination of this Agreement.

**18. Right to Cure Subtenant's Default.** If Subtenant defaults under this Agreement, or an event occurs which involves Subtenant or the Sublease Premises which would constitute a default under the Prime Lease if it involved District or the Premises, and Subtenant fails to cure such default or defect within the applicable notice and cure periods, District may exercise, without limitation of any other rights and remedies available to it under this Lease or at law or in equity, any and all rights and remedies of Landlord set forth in the Prime Lease as if District were "Landlord" and Subtenant were "Tenant" under the Prime Lease. In the event Subtenant fails or refuses to make any payment or perform any covenant or agreement to be performed under this Agreement by Subtenant, District may (but will not be obligated to) make such payment or undertake to perform such covenant or agreement. In such event, amounts so paid and amounts expended in undertaking such performance, together with all costs, expenses, and attorneys' fees incurred by District, will be payable by Subtenant to District upon ten days prior written demand.

**19. Non-Disturbance; Quiet Enjoyment.** District agrees not to amend or modify the Prime Lease in any way that increases Subtenant's obligations or adversely affects Subtenant's rights hereunder. Subtenant will be entitled to quiet enjoyment of the Sublease Premises during the Sublease Term, and District will not will interfere with that right so as long as Subtenant pays Rent in a timely manner and performs all other obligations of Subtenant under this Agreement.

**20. Limitation of Liability.** Subtenant acknowledges and agrees that District and its officers, agents, and employees ("**District Parties**") will have no personal liability under this Agreement. Subtenant and any person or entity claiming by, through or under Subtenant will look only to District's estate and property in the Prime Lease for the satisfaction of any claims or damages, and no other property or assets of District or any District Parties will be subject to lien, levy, execution, or other enforcement action or procedure.

**21. Survival; Joint and Several Liability.** The covenants, conditions, and agreements contained in this Agreement will bind and inure to the benefit of District and Subtenant and their respective successors and permitted assigns. If there is more than one entity or person which or who are subtenants under this Agreement, the obligations imposed upon Subtenant under this Agreement will be joint and several.

**22. Consents and Approvals.** In any instance when District's consent or approval is required under this Agreement, and the consent or approval of Landlord is also required under the Prime Lease, District's refusal to consent to or approve any matter or thing will be deemed reasonable if, among other things, the consent or approval of Landlord was not obtained for any reason.

**23. Headings; Interpretation.** Descriptive headings are for convenience only and will not control or affect the meaning or construction of any provision of this Agreement. Whenever the context of this Agreement requires, words used in the singular will be construed to include the plural and vice versa.

**24. Counterparts; Facsimile Signatures.** For the convenience of the Parties, any number of counterparts of this Agreement may be executed by the Parties hereto and each such executed

counterpart will be, and will be deemed to be, an original instrument. Facsimile signatures will be accepted as originals.

**25. Entire and Binding Agreement.** This Agreement contains all of the agreements between District and Subtenant relating to the Sublease Premises and Subtenant's use and occupancy thereof, and may not be modified in any manner other than by agreement, in writing, by District and Subtenant.

**26. Attorneys' Fees.** In the event of any litigation or arbitration between District and Subtenant relating to this Agreement or the Sublease Premises (including pretrial, trial, appellate, administrative, bankruptcy, or insolvency proceedings), the prevailing Party will be awarded, as part of the judgment or settlement, all reasonable attorneys' fees, costs, and expenses incurred in connection with such litigation, except as may be limited by applicable law.

**27. Exhibits.** All exhibits to this Agreement are incorporated into, and made a part of, this Agreement as if fully set forth herein. The Recitals to this Agreement are a part of this Agreement.

**28. Applicable Law.** This Agreement will be governed by and construed in accordance with the laws of the State of California.

District and Subtenant have caused this Agreement to be duly executed by their respective duly authorized officers or representatives.

| **DISTRICT:** | **SUBTENANT:** |
|---|---|
| Coast Community College District,<br>a California public educational entity | _____,<br>a _____ |
| By: _____ | By: _____ |
| _____<br>(Print Name) | _____<br>(Print Name) |
| _____<br>(Print Title) | _____<br>(Print Title) |
| Dated: _____ | Dated: _____ |

# LEASE AGREEMENT

LEASE NUMBER: CL2122
Renewal

This Lease made and entered into as of this 1st day of July, 2011 by and between Class Leasing, Inc. organized and existing under and by virtue of the laws of the State of California, hereinafter designated as "Lessor" and:

Coast Community College District
(Coastline Community College)
11460 Warner Avenue
Fountain Valley, CA 92701,

a public Corporation, hereinafter designated as "Lessee".

In consideration of the mutual covenants and agreements herein contained, the Lessor does hereby demise and lease unto the Lessee and the Lessee does hereby rent from Lessor the following personal property:

One (1) 36 X 40 Relocatable Classroom
Serial Number: 11311-11313

which was/were installed by the Lessor on the premises and as directed by the Lease at: Coastline Community College - Costa Mesa Center, 2990 Mesa Verde Drive, Costa Mesa, Ca. 92626; for the use of said Lessee, upon the following terms and conditions which are hereby mutually agreed to by the parties hereto.

FIRST: The term of the Lease is for a period of one (1) year(s) commencing July 1, 2011 and ending on June 30, 2012 of which $4,000.00* payable July 1, 2011. In the event any installment is not paid within thirty (30) days of the due date, an additional charge of ten (10) percent of the payment due on said installment will be required as provided by law.

SECOND: In addition to the annual rental, the Lessee agrees to pay for the following charges: Removal Fee – $2,600.00 per building, upon termination of lease.

THIRD: The Lessor shall provide all labor, materials, and services required for the complete installation of each unit except that all site work, including connection to utilities, shall be done by the Lessee.

FOURTH: Lessee will furnish light, heat, custodial, and maintenance service to the unit(s) during the lease period.

FIFTH: Lessee may install school furniture and equipment as may be required for school purposes. All such furniture and equipment placed or installed in said unit(s) by the Lessee shall remain the property of the Lessee and upon termination of said Lease for any cause, shall be removed by said Lessee.

SIXTH: Lessee agrees that the said property will be used by Lessee for the ordinary and usual purpose for which it is designated and the Lessee shall not make or have made any alteration of said unit(s) without prior written consent of the Lessor.

It is further agreed that during the term of this Lease, Lessee shall be responsible for and shall pay all charges for upkeep and/or storage of said property and shall make, at its own expense any and all repairs, and supply and pay for any and all parts and accessories needed to maintain and operate said property in proper condition and in good running order, and at the end of the Lease period or upon earlier termination, the Lessee shall re-deliver said property to Lessor in as good condition as when delivered to Lessee, reasonable wear and tear excepted.

* Includes any applicable taxes

**Attachment 4**

LEASE NUMBER: CL2122
Renewal

SEVENTH: "Except for claims and liabilities arising from the negligence or intentional misconduct of Lessor" Lessee agrees to be liable for, and pay and satisfy every claim and liability arising against said property, during the term of this Lease, and assumes hereunder all assessments, sales use, property, or other taxes and charges imposed whether the same be assessed against the Lessor or Lessee by any Federal, State, or Local Government in which said property is, or may be operated, during the term of this Lease, and Lessee agrees to defend at Lessee's own expense any and all action brought against either or both parties hereto for damages to persons, property, caused by said property, or by its operation, and to hold Lessor free and harmless of and from any and all claims and demands, which may arise or be occasioned to any persons, or to any property by or through the use of said property during the term of this Lease, or any renewal thereof.

EIGHTH: Lessee will cause its own all risk insurance property policies to be extended to cover the said classroom(s) for their full replacement cost (new for old without depreciation) and contents with endorsements in the name of the Lessor as his interest may appear, Lessee will also cause Lessor to be named as additional assured in its public liability policy to the extent of the Lessee's operations of the said classroom(s), for as long as this Lease is in force.

NINTH: The unit(s) shall not be removed from the aforementioned location without prior written approval of the Lessor. The Lessee may elect to have the classroom (s) re-located by CLASS LEASING, INC. (951) 943-1908. If an independent contractor is used, the Lessee shall obtain prior written approval from the Lessor stating the contractors name and address, the date of the re-location, and the premises to where the unit(s) is/are to be moved. Lessee hereby covenants and agrees to indemnify and hold Lessor harmless against any and all liability for injury or damage to person or property including the unit (s) removed by an independent contractor.

TENTH: In the event Lessee defaults in the payment of amount due and to become due under the terms of said Lease or defaults in the performance of any of the terms and conditions thereof, all the Lessee's rights hereunder are terminated and the Lessor shall become entitled to possession of the property, to retain all rentals, and to demand from the Lessee all sums owing and unpaid. Lessee agrees that the Lessor can enter the site and repossess the property from the site.

ELEVENTH: This agreement is in every respect, binding on the parties hereto, and their respective successors and assigns.

TWELFTH: "In the event any legal action is commenced to enforce or interpret the terms or conditions of this Agreement, the prevailing party shall, in addition to any costs or other relief, be entitled to its reasonable attorney's fees".

IN WITNESS WHEREOF ON THE DATE AND YEAR FIRST ABOVE WRITTEN, THE LESSOR HAS CAUSED THIS LEASE TO BE EXECUTED BY HAVING ITS NAME AFFIXED BY ITS DULY AUTHORIZED OFFICER AND THE LESSEE HAS CAUSED THIS LEASE TO BE EXECUTED BY HAVING ITS NAME AFFIXED BY ITS DULY AUTHORIZED OFFICER.

| | |
|---|---|
| Coast Community College District | Class Leasing, Inc. |
| LESSEE | LESSOR |
| _____ | _____ |
| BY | BY |
| _____ | CEO |
| TITLE | TITLE |
| _____ | 3/9/11 |
| DATE | DATE |

| AMENDMENT/MODIFICATION OF AGREEMENT FOR CONTRACTED EDUCATION SERVICES | | PAGE | OF | PAGES |
|---|---|---|---|---|
| AMENDMENT/MODIFICATION NUMBER | DATE ISSUED | 1 | | 2 |
| 1 | March 16, 2011 | | | |

**ISSUED BY:**
Coast Community College District
(Coastline Community College)
11460 Warner Ave.
Fountain Valley, CA 92708

**NAME AND ADRESS OF COMPANY:**

U.S. College Compass, LLC
8907 Warner Avenue, Suite 108
Huntington Beach, CA 92647

| DESCRIPTION AND TITLE OF SIGNER: (Type or print) | | NAME AND TITLE OF CONTRACTING OFFICER | |
|---|---|---|---|
| Felicia Jao<br>President | | Joycelyn Groot<br>Dean, Military/Contract Education Programs | |
| **TELEPHONE** | **EMAIL** | **TELEPHONE** | **EMAIL** |
| | feliciajao@bridgecreek.com | (714) 241-6161 | jgroot@coastline.edu |

This modification/amendment only applies to the Agreement No. CCC10/11.3085 between the Coast Community College District (Coastline Community College) and U.S. College Compass, LLC dated June 2010.

**DESCRIPTION OF AMENDMENT/MODIFICATION**

1) Provides for additional services to U.S. College Compass, LLC as outlined in Exhibit C, attached herein; and 2) outlines payment terms.

Except as provided herein, all other terms and conditions of this Agreement remain unchanged and in full force and effect.

| COMPANY (Signature of person authorized to sign) | DATED SIGNED | CONTRACTOR | DATED SIGNED |
|---|---|---|---|
| | | President, Board of Trustees | |

**MPANY IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN FOUR ORIGINAL SIGNED COPIES TO THE ISSUING AGENCY ABOVE, ATTN: JOYCELYN GROOT.**

**Exhibit C**
**Coastline Community College Education Bound United State (CCC EBUS)**

**2011 EBUS Summer Program - July - 3, 2011– August 6, 2011**

**Program Overview:**

Coastline Community College, in collaboration with the College of Continuing and Professional Education (CCPE) at California State University, Long Beach (CSULB), will provide eligible students enrolled at Xiang Jiang High School an EBUS/XJHS English Training and College Credit Program at CSULB. The program will consist of instruction in college level coursework, English Language training and will include housing, meals, educational field trips and tours of select California destinations.

**Program Details:**

Instruction

- History 170 and Counseling 105
  - Courses will be taught by Coastline Community College Faculty
  - Courses will be 3.0 credit hours.
  - Each Course will include 54 hours of instruction (50-minute hours)
- English Language Training
  - Training will be conducted by CCPE Instructors
  - Training to include English for History (for students taking US History course), and Reading and Writing, Grammar, Speaking and Listening, and Listening Lab (for students taking Counseling 105 or ESL only)
  - Curriculum will be endorsed by the American Language Institute faculty of CCPE
- All courses/training will be conducted on-site at CSULB

Housing and Meals

- All students will be housed in CSULB dormitory for duration of instructional program and will be provided three meals a day including weekends.

Cultural/Extracurricular Activities

- Weekly field trips
- Weekly social activities
- West Coast Tour – Last week of program

Costs/Payment terms:

- Total Cost: $113,160 - $185,160 payable to Coastline Community College
  - Fees are projected at $6,000 per student based on an enrollment of 18 - 30 students, and 2 chaperones at $2580 each
  - If fewer than 18 students enrolled, fees may increase to $6500 per student
- $1,000 per enrolled student due on April 15, 2011
- $5,000 per enrolled student due on June 1, 2011
- USCC agrees to serve as fiscal agent for Xiang Jaing High School and to collect program fees for students participating in the summer program.

**Amendment to Agreement**

**between**

**Coast Community College District**

**and**

**Thomson- Brooks/Cole**

**re**

**Astronomy Telecourse**

This is an amendment to an Agreement ("Agreement") between Coast Community College District ("Coast") and Thomson—Brooks/Cole ("Publisher") executed by Coast on February 5, 2004, with respect to a telecourse entitled ***Astronomy: Observations & Theories*** ("Project Telecourse").

WHEREAS, pursuant to the Agreement, Coast has granted Publisher the right to publish and sell a student guide ("Telecourse Student Guide") to accompany the Project Telecourse, and Publisher has agreed to pay certain royalties thereon:

WHEREAS, Publisher wishes to publish the Fourth Edition of the Telecourse Student Guide, presently entitled *TELECOURSE STUDENT GUIDE* for ***Astronomy: Observations & Theories*** the Publisher and Coast wish to have Coast prepare the necessary revisions for the Fourth Edition under the same terms and conditions applicable to the Telecourse Student Guide under the Agreement;

NOW, THEREFORE, it is mutually understood and agreed as follows with respect to the Fourth Edition:

1. Coast hereby grants to Publisher the right to print, publish, and sell the Fourth Edition under the same terms and conditions applicable to the First Edition Telecourse Student Guide pursuant to the Agreement.
2. Coast shall deliver to Publisher on or before June 1, 2011 camera-ready mechanicals for the Third Edition, satisfactory to Publisher in content and form, and suitable for a book of approximately 425 pages in length, provided the Publisher delivers all final page proofs to Coast by March 6, 2011.
3. Publisher shall pay to Coast the sum of $4,000.00 as a grant for revision to accommodate new edition of Seeds – "Horizons" payable as follows:
   (a) $2,000.00 upon Coast's written request after execution of this Amendment; and
   (b) $2,000.00 upon Coast's written request after Publisher's acceptance of the complete and satisfactory camera-ready mechanicals.
4. Pursuant to the terms of Section 9 of the Agreement, the copyright for the Third edition, entitled ***Course Student Guide for Astronomy: Observations & Theories*** shall be registered to Coast Community College District.
5. The warranties and indemnities expressed in Paragraphs 10 and 14 of the Agreement shall be extended to include any new material added by Coast to the Third Edition.
6. All notices to Coast are to be sent to: Dan Jones, Executive Dean of Instructional Systems Development, Coast Learning Systems, 11460 Warner Avenue, Fountain Valley, CA 92708-2597, and President, Board of Trustees, Coast Community College District, 1370

Adams Avenue, Costa Mesa, CA 92626.

7. All notices to Publisher are to be sent to: Kilean Kennedy, Acquisitions Editor, 20 Channel Center Street, Boston, Massachusetts 02210

**EXCEPT TO THE EXTENT OF THE FOREGOING**, all of the terms and conditions of the Agreement remain unchanged.

**IN WITNESS WHEREOF,** the parties hereto have signed this Amendment to be effective as of execution and approval.

AGREED:

Coast Community College District:

By_____
President,
Board of Trustees

With Notification to:

Executive Dean,
Instructional Systems Development
11460 Warner Avenue
Fountain Valley, CA 92708-2597

President, Board of Trustees
Coast Community College District
1370 Adams Avenue
Costa Mesa, CA 92626

Brooks/Cole, a Division of Cengage Learning

By _____
Brooks/Cole

_____
Acquisitions Editor

APPROVED AS TO FORM

_____
District General Counsel

California State University, Long Beach
**College of Continuing and Professional Education**

# LETTER OF AGREEMENT

Between
The Trustees of the California State University (CSU), on behalf of California State University, Long Beach (UNIVERSITY) through its duly appointed and acting officer,
For
College of Continuing and Professional Education (CCPE) at California State University, Long Beach
And
Coast Community College District (CCCD) at Coastline Community College
For
Coastline Community College (CCC) - Education Bound U.S. (EBUS) English Training and College Credit Program July 3, 2011 to August 6, 2011

This Agreement ("Agreement") made and entered into, in the State of California, by and between the Trustees of the California State University (CSU), on behalf of California State University, Long Beach (CSULB) and Coast Community College District (CCCD), Coastline Community College. This agreement will be effective from the date of its signing to September 1, 2011.

The UNIVERSITY and CCCD agree to offer an English Training and College Credit Program for EBUS students in the summer of 2011. This agreement has independent responsibilities and separate duties as listed below.

## I. THE PROGRAM:

A. Program Name: EBUS/ Xiang Jiang High School (XJHS) English Training & Coastline College Credit Program at CSULB. This cohort program will be held on the CSULB campus. It is a five-week intensive program offering two separate modules of credit and non-credit instruction. The students will earn three units of college credit from CCCD in US History 170 and/or counseling 105 and CCPE will provide non-credit English training, cultural orientation, and a west coast tour: A tour of the Grand Canyon and San Francisco through "American International Travel Inc."

B. This program will require a minimum of 16 students who have approved visa status and have paid tuition in full to CCPE. CCPE retains the right to cancel the program if the minimum number of students is not met.



**Attachment 7**

C. The students will pay additional fees such as application, visa, and health insurance fee directly to CCPE.

## II. RESPONSIBILITIES OF CCCD:

CCCD is the promoter of this program and has direct contact to EBUS students at Xiang Jiang High School and therefore will be responsible for all financial and administrative matters in addition to offering the credit module instruction which includes the following:

A. Recruit a minimum of 16 students to start the program
B. CCCD will pay CCPE a minimum tuition of **$2,990**/student in advance before starting the program (see IV-A for the details)
C. Collect all information necessary to complete each student's J-Visa application
D. Collect health and immunization records for each student (including MMR, TB, and Hep B for students under 19)
E. Collect Authorization for Medical Treatment of Minors Form (Attachment A) for each student
F. Assist CCPE to collect payment for CSULB dormitory in advance
G. Assist CCPE to collect additional fees pertaining to this program such as application, visa, and health insurance fees
H. CCCD will be offering US History 170 and/or Counseling 105 to students and administering the student's grade and credit unit on CSULB campus (see class schedule is attachment A)
I. CCCD must seek approval from CCPE for all publications, brochures, and marketing materials before publishing and promoting this program.

## III. RESPONSIBILITIES OF CCPE:

CCPE is responsible for providing services related to non-credit module instruction which includes the following:

A. Work with CCCD on academic and administrative program coordination to ensure the successful implementation of this program
B. Process the student applications for J Visa for students and chaperones
C. Assist and provide housing information to CCCD
D. Provide non-credit module instruction curriculum which consists of English training, cultural orientation, and west coast tour.
E. Oversee curricular revision as needed, implementation, and continuous quality control
F. Administer placement testing of student applicants to assess their qualification for the program
G. Provide classroom space at no cost to CCCD for conducting credit module instruction at CSULB campus
H. Issue certificates to all students upon successful completion of the program for non-credit module
I. Make travel arrangements for all educational field trips and tours of west coast

J. Provide students with transportation to and from the airport upon their initial arrival in the United States and upon their return to China at the end of the Program

## IV. GENERAL TERMS:

A. CCPE will charge CCCD for the minimum fee of $53,820 for non-credit module instruction or $2,990 per student for a cohort of 18 students or more. If the cohort size is less than 18 students then the cost per student will be adjusted accordingly.

- The program fee: **$2,990**/student with a maximum enrollment of 30 students. Should enrollments fall below 18 students, the program fee will be:

  17 students - $3,166/student
  16 students - $3,364/student

B. Payment Schedule: The application fee ($200), service fee ($100) and Housing down payment of 10% ($168) per student need to be sent within two weeks of the signing of this Agreement.

- Room and board: **$1,680**/student ($60/day x 7days/week x 4 weeks)
- The CSULB dormitory down payment will be **$168**/student and paid directly to CSULB Housing Department. This fee is nonrefundable.
- At the time of this agreement the application fee will be **$200** and service fee will be **$100**. This fee is nonrefundable.
- Health insurance for five weeks will be **$100**. This fee is nonrefundable.

C. Term and Cancellation

This Agreement is for a cohort of 16-30 students. This Agreement may be terminated by either party for any reason with a minimum of three (3) month's written notice up until students are admitted to the Program.

If either party may cancel this Agreement for any reason prior to the start of the Program, the parties will promptly refund any payments received from students less any costs incurred.

If the Program is canceled due to an Act of God, government restrictions, wars, insurrections and/or any other cause beyond the reasonable control of the party whose performance is affected, the parties and the participating students will bear the cost of their respective expenses.

D. Assignment

Without the prior written consent of both parties, this Agreement is not assignable by either party either in whole or in part.

E. Alteration & Integration

This Agreement may not be altered unless both parties agree in writing. No oral understanding or agreement not incorporated in this Agreement is binding on either party.

F. Independent Status
The parties, in the performance of this Agreement, will act in an independent capacity and not as officers, employees, volunteers or agents of the other. Each party is responsible for its action or inaction.

G. Indemnification
Both CSULB and CCCD are public entities under Government Code section 895.2. Pursuant to Government Code section 895.4 each party shall assume liability for bodily injury or death and property damage caused by its negligence or willful misconduct arising from or connected with its performance under this agreement to the extent that such liability would be imposed in the absence of Government Code section 895.2. To that end, each party shall indemnify and hold the other harmless from and against any damage, demand, cause of action, claim loss, cost, expense or liability that may be imposed on such other party by virtue of Government Code Section 895.2 arising from or connected with its performance under this Agreement. Each party waives subrogation. The provisions of Civil Code Section 2778 are made a part hereof as if fully set forth.

(CSULB) warrants that, with regard to its officers, employees, and servants, it is self-insured with no specified monetary limit pursuant to the provisions of the California Government Code. This self-insurance covers liability including that of bodily injury, personal injury, professional liability and property damage

H. Severability
The parties agree that if any provision of this Agreement is held to be unconscionable or invalid under any applicable statute or rule of law, that provision will be omitted from this Agreement. However, the balance of the Agreement will remain in full force and effect.

I. Entire Agreement
This Agreement, along with Attachment A & B, contains the full and complete agreement between the Parties. No representation, promise, inducement, or statement of intention has been made by any party that is not embodied herein, and no party is bound by or liable for any alleged representation, promise, inducement, or statement not set forth herein.

L. Dispute
Any dispute arising under the terms of this Contract which is not resolved within a reasonable period of time by authorized representatives of the Contractor and the CSU shall be brought to the attention of the Chief Executive Officer (or designated representative) of the Contractor and the Chief Business Officer (or designee) of The CSU for joint resolution. At the request of either party, The CSU shall provide a forum for discussion of the disputed item(s), at which time the Vice Chancellor, Business and Finance (or designated representative) of The CSU shall be available to assist in the resolution by providing advice to both parties regarding The CSU contracting policies

and procedures. If resolution of the dispute through these means is pursued without success, either party may seek resolution employing whatever remedies exist in law or equity beyond this Contract. Despite an unresolved dispute, the Contractor shall continue without delay to perform its responsibilities under this Contract. The Contractor shall keep accurate records of its services in order to adequately document the extent of its services under this Contract.

M. Insurance

CCCD warrants that it maintains an appropriate policy of general liability insurance covering the services performed under this agreement. Coverage will be provided until all obligations under this agreement are satisfied.

CCCD shall at its own expense provide and maintain primary insurance during the term of this Agreement with limits not less than:

| | |
|---|---|
| Each Occurrence Limit | $1,000,000 |
| General Aggregate | $2,000,000 |
| Products Aggregate | $1,000,000 |
| Personal and Advertising Injury | $1,000,000 |
| Fire Legal Liability | $ 50,000 |
| Medical Payments | $ 5,000 |
| Workers' Compensation | As required under California State Law |
| Business Auto Liability-for owned, Scheduled, non-owned, or hired automobiles | $1,000,000 |

CCCD shall furnish 60 days prior to Program start, to the UNIVERSITY, a Certificate of Insurance with an underwriter's additional insured endorsement that provides proof that insurance is maintained at the above limits. To be acceptable, the insurer's rating must be AM Best – A VII or equivalent.

All Certificates of Insurance issued to the University require and must state the following:

That the insurer will not cancel the insured's coverage without thirty (30) days prior notice to the university. That the State of California, the Trustees of the California State University, California State University, Long Beach, College of Continuing and Professional Education, California State University, Long Beach, and the employees, officers, volunteers, and agents of each of them, are included as additional insureds, except for employer liability and workers' compensation insurance; NOTE: Such insurance shall also include as additionally insured the Associated Students, Inc. and Forty-Niner Shops if their facilities are utilized.

That the State, the Trustees, and the University, and the employees, officers and agents of each of them will not be responsible for any premiums or assessments on the policy.

N. Notices

All notices required under this Agreement shall be deemed fully given when received by fax or by delivery via UPS, DHL or other similar service and addressed as follows:

CSULB
California State University, Long Beach
College of Continuing and Professional Education
6300 State University Drive, Suite 104
Long Beach, CA 90815
USA
Fax: 1-562-985-8449

And

Coast Community College District
1370 Adams Ave.
Costa Mesa, CA 92626
USA
714-438-4600

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the last date written below.

**COLLEGE OF CONTINUING AND PROFESSIONAL EDUCATION CALIFORNIA STATE UNIVERSITY, LONG BEACH**

_____
Dr. Jeet Joshee, Associate VP and Dean

_____
Mike Jones, Senior Director

_____
Lynne Richmond, ALI Director

_____
Heidi Zhang, International Training Director

**COAST COMMUNITY COLLEGE DISTRICT**

By:_____
Signature

_____
Printed Name and Title

Date:_____

**Accepted for the Trustees of the California State University**
**California State University, Long Beach**

_____
Laurinda L. Fuller, CIA, CFE
Director of Purchasing & Financial Services
California State University, Long Beach

Attachment A

COASTLINE COMMUNITY COLLEGE

Contract Education Department
Education Bound United States (EBUS)
Summer Program 2011
July 3 to August 6, 2011

# Authorization for Medical Treatment of Minors

Name of Minor: _____

Birth date: _____ / ____ / _____ Age: _____ Gender: _____

I am the parent or legal Guardian of the above named minor, and I have legal custody authorizing me to make medical decisions for my minor child. I do hereby appoint:

| Name(s) of Chaperone(s) | Address | Phone |
|---|---|---|
| Chunguang (Billy) Yu | Jade Green Island, Xintang Town Zengcheng Guangzhou, China 511340 | 86-13760810310 |
| Chun (Kiko) Huang | Xiang Jiang H.S., Xintang Zeng Cheng City, Guangzhou, China 511340 | 86-136-31304533 |

to act on my behalf in authorizing unexpected medical or dental treatment or hospitalization for the above named minor during the period of:
**July 3, 2011 to August 6, 2011**

## Minor's Insurance Information

Primary Insurance Company: _____

Policy #: _____

International Contact for Primary Insurance Company: _____

Doctor's Name: _____ Phone: ( _____ ) _____ - _____

## Minor's Emergency Contact Information

Primary Emergency Contact Name: _____

Relationship to you: _____

Emergency Contact Phone: ( _____ ) _____ - _____

Secondary Emergency Contact Name: _____

Relationship to you: _____

Emergency Contact Phone: ( _____ ) _____ - _____

The following portion of this form is to provide you an opportunity to voluntarily disclose any medical information you believe may help provide maximum assistance to your minor during their travel should the need arise. This information will be kept confidential, and will be returned to you upon request or destroyed upon your minor's return. If you do not report a medical condition, our ability to assist your minor in case of an emergency may be compromised.

**Please fill out the following for use in case of emergency only:**

1. Does the minor have any known reactions or allergies to the following:

   _____MEDICATIONS _____INSECT BITES _____FOOD _____PLANTS

   Details:

2. Does the minor have any other health considerations that would affect treatment he/she should receive? If yes, please indicate the known conditions and/or reactions:

3. If the minor will be taking any medication(s) during the program, please list here:

Note: It is your responsibility to have proper certification of medicine while traveling abroad. DO NOT put different medications into one container. Carry all prescriptions in their original containers in your carry-on luggage.

IF YOUR CHILD NEEDS MEDICAL, DENTAL, HEALTH, OR HOSPITAL SERVICES, YOU AS A PARENT OR GUARDIAN MUST GIVE PERMISSION. IT IS THE LAW.

What about the times when you cannot be reached for permission? A child may be treated without parental consent when a physician determines a true emergency exits. That means a doctor determines the child needs immediate medical care and that an attempt to obtain parental consent would result in a delay which would increase the risk to the child's life or health.

Except in an emergency, care may ordinarily be rendered to a child only with the consent of the parent or legal guardian. Sometimes a child may need unexpected care which is not, however, an emergency. In such cases, making an effort to contact a parent for permission can delay treatment and create unnecessary anxious moments for the child.

You can prepare for unexpected care your children might need when you are away from them. To do this, make sure that the responsible people with them know how to reach you at all times. And when you know you will be hard to reach, you can give permission to other adults. They can then act for you by permitting your child to be treated if unexpected care is needed.

THIS IS A LEGAL DOCUMENT. With it you may appoint relatives, friends, teachers, clergy, neighbors--anyone who is over 18 years of age--to be responsible for your children when you are away from them. It is especially important to prepare this form for the occasions when you know it will be hard to contact you.

Fill out this form carefully. Have your signature witnessed by an adult different from the person you are making responsible for your children.

After you complete this form, give it to the adult(s) you have named to act on your behalf. If your child needs unexpected medical treatment, the responsible adult(s) should present this document to the appropriate person--physician, dentist, or hospital representative.

In the event of an emergency abroad, Coast Community College District may notify the emergency contact(s) listed above. In the event that medical care, hospitalization or surgery is needed during participation in the program, I understand that Coast Community College District will attempt to contact the emergency contact(s) listed on the form. If coverage is not provided through my insurance program, I understand that all medical treatment shall be solely at my expense. I release, discharge, indemnify, covenant not to sue, and agree to hold harmless the Board of Trustees of Coast Community College District its trustees, agents and employees, from any liability which may result from authorizing any medical treatment and/or medication for my minor. I certify that all responses on this medical Information and Authorization Form are true and accurate.

Signature of Parent: _____ Date: _____

Address: _____
*Street* *City* *State* *Zip*

Signature of Witness: _____ Date: _____

Address: _____
*Street* *City* *State* *Zip*

**Attachment B**

**EBUS Program visit to CSULB**
**English Training and College Credit Program**
**Summer 2011**

**Schedule July 3 – August 6**

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|---|---|---|---|---|---|---|
| **3**<br><br>Students arrive and settle into housing | **4**<br><br>**HOLIDAY** | **5**<br>Orientation/ Welcome Session/Tour<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **6**<br>CCCD Visit<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **7**<br>Long Beach Tour<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **8**<br>Lecture on Leadership<br><br>Afternoon: cultural experience/ field trip | **9**<br><br>Social Event |
| **10**<br><br>Free | **11**<br>9-noon: CSULB Eng. Test/<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **12**<br>9-noon: Eng. for Hist. OR Grammar & Listening Lab<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **13**<br>9-noon: Eng. for Hist. OR Reading & Writing.<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **14**<br>9-noon: Eng. for Hist. OR Grammar & Listening Lab<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **15**<br>9-noon: Eng. for Hist. OR Reading & Writing.<br><br>Afternoon: cultural experience/ field trip | **16**<br><br>Social Event |
| **17**<br><br>Free | **18**<br>9-noon: Eng. for Hist. OR Reading & Writing.<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **19**<br>9-noon: Eng. for Hist. OR Grammar & Listening Lab<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **20**<br>9-noon: Eng. for Hist. OR Reading & Writing.<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **21**<br>9-noon: Eng. for Hist. OR Grammar & Listening Lab<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **22**<br>9-noon: Eng. for Hist. OR Reading & Writing.<br><br>Afternoon: cultural experience/ field trip | **23**<br><br>Social Event |
| **24**<br><br>Free | **25**<br>9-noon: Eng. for Hist. OR Reading & Writing.<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **26**<br>9-noon: Eng. for Hist. OR Grammar & Listening Lab<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **27**<br>9-noon: Eng. for Hist. OR Reading & Writing.<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **28**<br>9-noon: Eng. for Hist. OR Grammar & Listening Lab<br><br>1:00-4:00: History 175 OR Counseling 105 OR Speaking & Listening | **29**<br>9-noon: Eng. for Hist. OR Reading & Writing.<br><br>Afternoon: cultural experience/ field trip | **30**<br><br>Social Event |
| **31**<br><br>Free | **1**<br><br>West Coast Tour | **2**<br><br>West Coast Tour | **3**<br><br>West Coast Tour | **4**<br><br>West Coast Tour | **5**<br><br>West Coast Tour | **6**<br><br>Students depart |

Ingenix Early Retiree Reinsurance Program Reporting
STATEMENT OF WORK

Ingenix, Inc. ("Ingenix") and _____ ("Client") have entered into this Statement of Work (the "SOW"), with an Effective Date of _____, 2010. This SOW is incorporated into and made a part of the Master Consulting Agreement between Ingenix and Client, dated _____, 20__ (the "Agreement"). The parties agree as follows.

Client has established a health care plan (the "Plan"), which is an employee welfare benefit plan, as defined in the Employee Retirement Income Security Act of 1974, as amended. Client, in its capacity as Plan Sponsor, desires for Ingenix to assist Client in connection with its filings pursuant to the Early Retiree Reinsurance Program ("ERRP").

I. ERRP Program. The Patient Protection and Affordable Care Act establishes an Early Retiree Reinsurance Program (the "Program") which provides for the Department of Health and Human Services ("HHS") to reimburse plan sponsors of early retiree programs for certain claims incurred by early retirees and their dependents (the "Reimbursements"). Client, as Plan Sponsor, must provide to HHS certain information in order to qualify for and receive the Reimbursements.

A. Early Retiree Reimbursement Program. Client must submit information, data, documents, and records to the Secretary of the Department of Health and Human Services or his or her designee ("Secretary") in connection with claims for reimbursement under the ERRP. Ingenix shall, at the direction or upon the request of Client or the Secretary, gather and assemble information, data, documents, and records necessary for Client to submit claims for reimbursement under the ERRP. In addition, Ingenix shall disclose to the Secretary, at the time and in the manner specified by Client or the Secretary (in guidance or otherwise) and agreed to by Ingenix, information, data, documents, and records necessary for Client to comply with the requirements of ERRP, including information, data, documents, and records relating to the Client's claims for reimbursement under ERRP, to the extent that Ingenix has such information in its possession. Ingenix agrees that Client shall have the sole right to any reimbursements received from ERRP on behalf of the Plan and to direct the use or allocation of any such reimbursements in accordance with applicable law.

B. PHI Restrictions. The Plan data required by HHS in order for the Plan Sponsor to obtain the Reimbursements may constitute PHI. The Plan Sponsor and the Plan have entered into an agreement whereby the Plan Sponsor requests that the Plan submit this required information directly to HHS on the Plan Sponsor's behalf or to the Plan Sponsor if the Plan Sponsor complies with applicable legal protections. The Plan and Plan Sponsor have certified to Ingenix that the Plan and the Plan Sponsor have established appropriate separation of their respective identities consistent with applicable law and that the Plan Sponsor agrees to use the information consistent with those provisions.

C. Carrier Consent. Client and the Plan represent and warrant that they have the right to use and to allow Ingenix to use the Client Data necessary to perform the Services (as defined below), without additional permissions from any of the Plan's vendors or carriers that are providing Client Data for the Services.

D. Ingenix Services. Ingenix will perform the following services for Client (which are included in the definition of "Services" in the Agreement):

1. **Data Collection:** Ingenix will receive raw claims and eligibility data files for the purpose of providing data reporting and ongoing data submissions to HHS at required time intervals, through agreed upon transmission methods.

2. **Data Aggregation:** Ingenix will develop a series of protocols in order to support the ERRP process, and aggregate the claims and eligibility data received in a cost report to transmit to HHS. This information will support the ongoing data sharing with HHS required for Client to claim its share of the Reimbursements.

3. **Early Retiree List:** Ingenix will prepare an Early Retiree List ("ERL") from the Client Data it has obtained. Ingenix will send the ERL to the Client, Client shall review it and confirm its accuracy, and Client shall submit the ERL to HHS. Client will return to Ingenix the approved response file.

4. **Summary Cost Reporting:** Ingenix will provide summary cost reporting for Client to claim ERRP reimbursements directly to HHS, or to another recipient as specified by Client. Where Ingenix is engaged to submit information to HHS through the Secure Website, Client will review and provide confirmation of all information that Ingenix is directed to submit to HHS on behalf of the Plan Sponsor. Ingenix shall acknowledge, in any information provided to HHS in order for Plan Sponsor to become and to remain eligible on a continuing basis to receive the Reimbursements, that the information is being provided for the purpose of the Plan Sponsor obtaining Federal funds in accordance with applicable regulations, and shall maintain and make available for HHS audit the records specified by 45 CFR § 149.350 for a period of six years after the close of the plan year in which the costs were incurred that qualify for the Reimbursements.

5. **Schedule of Deliverables:** Ingenix will prepare cost reporting files for submission to HHS on a [quarterly or monthly] basis [insert deliverables schedule for Client].

E. Responsibilities.

1. The parties acknowledge that Client is responsible for delivering to Ingenix all information Ingenix needs in order to perform the Services, such as supply of eligibility lists and access to claims data sources. Client is responsible for compliance with all requirements of ERRP.

- Client will develop any legal agreements required by the program and sign off on any policy interpretations.
- Client will supply eligibility lists and access to claims data sources in order to complete the projections and cost reporting.
- Client will work with the various payers (primarily Medical Mutual and Express Scripts) to maintain system databases and make sure that all necessary information required to report ERRP data is captured in its systems and shared with Ingenix.
- Client or its delegate will remain responsible for providing Ingenix with necessary pharmacy rebate data.
- Data tables delivered to Ingenix must be in a mutually agreed upon format or additional fees will apply. A data table contains a single data feed from a single source for each defined frequency (e.g. monthly, quarterly).

2. The parties agree that quick processing and filing are important variables in whether Client obtains Reimbursements. The parties agree that Ingenix may hold back some claims or other information from reimbursement requests if manual processing is necessary (which may reduce Reimbursements), in order to facilitate the processing and filing of other claims and information for Reimbursement.

3. In the case of a HHS ERRP audit, Ingenix will provide support to Client on a time and material basis

II. Fees and Payment Terms. Client will pay Ingenix as follows for the 2010 reporting plan year. Each payment is due as of the beginning of the [quarter or month] to which it applies. If reporting is required for the 2010 reporting year beyond the 4 month period ending February, 2011, no additional fees will be due for such 2010 reporting, subject to the qualifications summarized above relating to scope of services. The parties will mutually agree on fees for the remainder of this SOW. Ingenix reserves the right to modify fees, with 30 days' advance written notice, in the event that additional regulatory guidance requires additional services or changes to existing Services. In the event all fees are not stated below, the parties will mutually agree on the applicable fees.

| Month or Quarter | For Two Self-insured Data Tables (includes eligibility) |
|---|---|
| **November 2010** | $ |
| **Each month/quarter from December 2010 through February 2011** | $ |
| | |
| **Total for Sept. 2010 through February 2011, for 2010 plan year** | $ |
| | |

Ingenix also reserves the right to modify fees, with 30 days' advance written notice, in the event that additional regulatory guidance requires additional services or changes to existing Services.

III. Term and Termination. This SOW shall commence as of the Effective Date and continue until the earlier of three (3) years after the later of the Effective Date or termination of the ERRP program, unless earlier terminated pursuant to this SOW or pursuant to the Agreement.

The parties have accepted and agreed to this SOW as of the Effective Date.

[Client] INGENIX, INC.

By:_____ By:_____

Title:_____ Title:_____

Milliman

15800 Bluemound Road
Suite 100
Brookfield, WI 53005
USA
Tel +1 262 784 2250
Fax +1 262 923 3680

milliman.com

Troy M. Filipek, FSA, MAAA
Principal and Consulting Actuary

troy.filipek@milliman.com

February 18, 2011

Ms. Geri Wile
Manager, Benefits, Employment Services & Records
Coast Community College District
1370 Adams Ave.
Costa Mesa, CA 92626-5429

**Re: Medicare RDS Attestation – 2011 / 2012 Plan Year – Proposal**

Dear Geri:

At your request, this letter presents Milliman's proposal for assisting Coast Community College District (Coast) with its Centers for Medicare and Medicaid Services (CMS) attestations for creditable coverage and qualification for the retiree drug subsidy (RDS) available under Medicare Part D. If this letter is acceptable to you, please sign and return a copy of the executed proposal, along with the information requested, to the attention of Rory Donohue via email at rory.donohue@milliman.com or via fax at 262-923-3680.

**Please be aware that recently passed health care reform legislation will impact the RDS program (see the attached article) and may make other retiree prescription drug options more attractive. We can assist with helping Coast assess alternate options to arrive at the optimal approach for providing benefits. Please contact us to discuss these other options at your convenience.**

## SITUATION SUMMARY

Coast would like Milliman to provide an actuarial attestation allowing it to receive the RDS available under Medicare Part D for its plan year beginning October 1, 2011 and ending September 30, 2012. Milliman provided the attestation for Coast the past several years.

It is our understanding that Coast covers roughly 700 Medicare eligible retiree lives with its prescription drug coverage. Members are enrolled in one group health plan and all have the same prescription drug benefit option.

For the 2010 / 2011 plan year, retirees below age 70 contributed 0.5% of their annual salary at retirement plus $500 per dependent per year. Retirees age 70 and over contributed $2,450 per member minus credits of $0, $500, $1,500, or $2,000. These credits are based on retirement date. Table 1 presents the prescription drug benefit design from the 2010 / 2011 plan year.

Table 1
Coast Community College District
2010 / 2011 Prescription Drug Benefit Design

| Design Features | Benefit Secondary to Medicare? |
|---|---|
| Retail: $5 generic / $12 brand<br>Mail: $3 generic / $6 brand | No |

## MILLIMAN PROPOSED SERVICES

Milliman, working with Coast, will:

- Analyze Coast's retiree prescription drug benefits and determine if they pass CMS' creditable coverage (gross value) and net value tests,
- Record our findings (if Coast qualifies) on the CMS RDS website, and
- Provide a letter summarizing our findings and results.

## PROJECT APPROACH

Based on my understanding of the situation, we will do our testing based on information from Coast and Milliman's prescription drug rating models. Coast has a sufficient number of lives enrolled in its retiree group health plan to be considered credible for testing purposes, so we will work directly with Medco Health Solutions (Coast's pharmacy benefit manager) to get the latest available experience data, which is likely to cover the October 1, 2009 to September 30, 2010 plan year. Thus, I propose the project proceeds as follows:

### 1. Coast provides information to Milliman

a) Summary Plan Descriptions – *If there are no changes to the prescription drug benefit plan (as described above) from last year, then simply notify us of this fact.* Otherwise, please provide an overview of the benefit design(s) offered to Medicare eligible retirees for whom Coast is seeking the RDS. Preferably, this description would be the same as that provided to retirees during open enrollment, but we could also use a summarized version. The benefit summaries should describe both the prescription drug and medical plan, if the plans are integrated in terms of cost sharing or premium contributions.

b) Contribution Summary – Please provide a current census spreadsheet displaying the member age, member premium contributions, and the percentage going to prescription drug coverage if the premium is integrated with medical coverage for all Medicare eligible retirees.

c) Access to CMS' RDS Website to Perform the Attestation – Coast will need to register me as its attesting actuary. My American Academy of Actuaries number is 378534.

### 2. Milliman performs analysis and provides certification (if Coast qualifies)

We will review the data and information, follow-up with questions as needed, and complete the attestation testing. Upon performing our analysis, we will send a letter to you with our results. We will then ask you to confirm the assumptions underlying our analysis and upon receiving confirmation, I will provide my electronic attestation through the CMS RDS website, if Coast qualifies.

**TIMING AND FEES**

CMS requires all attestations be filed 90 days before the start of the plan year which, in Coast's situation, corresponds to July 5, 2011. To meet this deadline, we suggest the following timeline:

> **February 28, 2011**: Coast provides us with the signed proposal and other requested information.

> **April 8, 2011**: Milliman provides Coast with the results letter.

> **April 12, 2011**: Coast sends an email confirmation to Milliman stating that certain assumptions and information provided to Milliman are correct.

> **April 15, 2011**: Milliman provides the electronic RDS attestation, if Coast qualifies.

Milliman generally bills professional fees on an hourly basis and we bill out-of-pocket expenses at cost. However, based on the assumption that Coast has one benefit option, I am able to quote a fixed fee of $4,500 for this project.

Except as set forth herein, all aspects of the April 6, 2007 Consulting Services Agreement between Milliman and Coast will apply to this engagement.

We look forward to assisting you with this important project. Rory Donohue will be contacting your organization soon to discuss the contents of this letter and address any questions you may have. Thank you.

Sincerely,

Troy M. Filipek, FSA, MAAA
Principal and Consulting Actuary

TMF:laa

***Accepted by:***

_____
Signature

_____
Print Name

Coast Community College District
Company

_____
Date

STATE OF CALIFORNIA
# STANDARD AGREEMENT AMENDMENT
STD. 213 A (Rev 6/03)

☐ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED _____ Pages

| AGREEMENT NUMBER | AMENDMENT NUMBER |
|---|---|
| 09-201-018 | 2 |
| REGISTRATION NUMBER. | |
| 3680 | |

1. This Agreement is entered into between the State Agency and Contractor named below:
STATE AGENCY'S NAME
CA Department of Boating and Waterways
CONTRACTOR'S NAME
Coast Community College District (OCC School of Sailing & Seamanship)
2. The term of this Agreement is February 1, 2010 through January 31, 2025
3. The maximum amount of this Agreement after this amendment is: $54,020.00 Fifty Four Thousand Twenty Dollars and No Cents
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

1. Amendment 2 adds $24,370.00 to be expended in accordance with Budget Page – Year Two.
2. Add Exhibit G to the original contract.
3. The Contractor shall complete purchases of vessels and equipment specified on the budget pages in Attachment G no later than September 30, 2011. All invoices accompanied by proof of payment pertaining to said purchases of vessels and equipment specified in Attachment G must be received by the Department on or before October 30, 2011. The Department is not obligated to make reimbursement payment on any invoice received after these specified deadline dates.
4. The Contractor shall conduct all classes specified on the budget pages in Attachment G by January 31, 2012. All invoices for classes specified on the budget pages in Attachment G must be received by the Department on or before March 1, 2012. The Department is not obligated to make reimbursement payment on any invoice received after these specified deadline dates.
5. The Contractor is authorized to make only expenditures specified on the Budget Page(s) contained in Attachment G of the contract. Approval for any modifications to the expenditure specifications shall be sought and obtained from the Department in advance of the expenditure. In order to seek Department approval, the Contractor shall submit to the Department a letter of request to make modifications and the reasons therefore, accompanied by the modified expenditure specifications. The Department shall consider the request in a timely manner and shall render its decision in writing to the Contractor. Nothing herein shall require the Department to give its approval or to reimburse the Contractor for unapproved expenditures.

All other terms and conditions shall remain the same.

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

**CONTRACTOR**

CONTRACTOR'S NAME *(If other than an individual, state whether a corporation, partnership, etc.)*
Orange Coast College of Sailing and Seamanship

BY *(Authorized Signature)* ✍ | DATE SIGNED *(Do not type)*

PRINTED NAME AND TITLE OF PERSON SIGNING

ADDRESS
1801 W. Coast Hwy
Newport Beach, CA 92663

**STATE OF CALIFORNIA**

AGENCY NAME
CA Department of Boating and Waterways

BY *(Authorized Signature)* ✍ | DATE SIGNED *(Do not type)*

PRINTED NAME AND TITLE OF PERSON SIGNING
Lucia C. Becerra, Acting Director

ADDRESS
2000 Evergreen Street #100, Sacramento, CA 95815

**CALIFORNIA Department of General Services Use Only**

☐ Exempt per:

**Attachment 10**

# Aquatic Center Grant Renewal Questionnaire

## 1. Year One Contract Confirmation and Analysis

A. Please review your Year One contract beginning with the numbers 09-201- including:

Exhibit A– Application Questionnaire Minimum Qualifications
Exhibit B – Special Terms and Conditions
Exhibit C – General Terms and Conditions 610-1 or 610-2
Exhibit D – Contractor Certification Clause
Exhibit E – Darfur Contracting Act

Is your organization still able to comply with all requirements of the original contract?

Yes X No ___ Submitter Initials MM Date 11/30/10

**B. Please review your approved Year One budget page and provide your analysis of the program expenditures, i.e., how many students benefitted from the line items, how was boating safety improved in your area, how did your program reflect the department's mission, and what conditions, if any, made it difficult to complete the proposed expenditures. In addition, for items or courses not completed to date, please complete the attached form, *Status of Original Budget Page—Year One.***

**Equipment**

Line item 1 – Lido 14 Main & Jib Sails

We received our new sails at the end of summer and to date more than 100 adult, youth and college students have enjoyed using the new sails. New sails are a great benefit to the students and an excellent motivator for student to really learn how to trim the sails – a key concept in keeping the boat moving and being in control.

Line item 2 – Youth Life Jackets

We were able to amend our agreement and add youth lifejackets to the equipment list late in the year. The PFDs have been purchased and will greatly enhance the safety and comfort of all the participants in our youth program – close to 300 students a year.

**Scholarships**

Line item 1 – Beginning Sailing & Boating Safety for At-Risk Youth

This past summer 165 At-Risk Youth participated in 4-day sailing camps. We would have liked a few more sailors, but between state and federal funded youth programs closed by budget cuts, or programs unable to find funding for transportation we are happy to have provided a week of sailing and boating safety for these youngsters. The importance of life jackets, awareness of self and others, as well as rules and safety topics were covered in all classes.

Line item 2 – Beginning Sailing & Boating Safety for Middle School Students

This program was a big disappointment this year as our local school district decided to not allow the students to go sailing because of liability issues. We are hopeful that this issue can be resolved in the next few months so we start this program again in early March. Recent elections will hopefully swing the school board in the right direction.

Line item 3 – Safe Powerboating for High School Students, College Students and Adults
We are able to run one class in the spring with one high school student and seven students from the OCC Professional Mariner's program. It is a great class teaching the participants all the important aspects of safe boating from safe launching, use of life jackets, rules, awareness and safe speed. An educated boater is a safer boater and while we have struggled with numbers for this course we are hopeful that a recent new partnership with US SAILING/US POWERBOATING will help promote the course and bring more students our way. Boating statistics clearly show that additional training is needed for operators of powerboats. We have two more classes scheduled – one for December and one for January and enrollment for both are looking very promising. We will be encouraging students to take the online boating course prior to participation in the class to help them pass the written test and receive their NASBLA approved small power boating certificate from US SAILING. By the end of January we will have provided training for at least 24 students as provided for in this grant.

**Instructor Training**
Line item 1 – CA DBW Conference
We attended the Fall Conference at UCLA. It was as always great to see and hear from everyone. It's amazing the energy in that group.

Line item 2 – US SAILING Cruising Instructor Course
Line item 3 – US SAILING Level 1 Instructor Course
Line item 4 – US SAILING Cruising Powerboat Instructor Course

We have instructors waiting to take the courses in Line item 2, 3 and 4 as soon as they are offered in a location that will make participation affordable in terms of travel, lodging and meals. We may be hosting one or more of the course at OCC this spring to facility the training.

Being able to offer training to new instructors and more advanced training to our regular staff provides for an environment of excellence in training. Staff always returns from training with enthusiasm and new ideas as they are more aware of new trends, and have observed new ways of teaching from other instructors and facilities. The instructor's renewed enthusiasm greatly benefits the students as they share their newly expanded knowledge and skill base with them.

**EQUIPMENT PROPOSAL SECTION (IF APPLICABLE)**
Point total for equipment section: 60 points—includes Question 4 A-D. Applicants must score at least 45 points in this section to be eligible for equipment funding.

**2. Equipment List (no points)**

In order of priority, list each unique piece of equipment or grouping of similar pieces of equipment that you wish to purchase with grant funds. (Example: fleet of vessels) The Department wants to know the total number of hours per year per course each piece of equipment will be used for beginning and intermediate non-competitive boating safety education and how many students will use the equipment.

| Priority | Type of Equipment (group by like items) | # of Items | Course Title(s) Equipment to be Used In | Total hours per year | Annual Number of students |
|---|---|---|---|---|---|
| 1 | Mercury Outboard Engines (w/wiring harness, throttle/shift cables and misc parts for installation) | 4 | 1. Beginning Sailing & Boating Safety for AT-Risk Youth<br>2. Beginning Sailing & Boating Safety for Middle School Students.<br>3. Safe Power Boating | 1545 | 1480 |
| 2 | Replacement Lido 14 Rudder | 2 | 1. Beginning Sailing & Boating Safety for AT-Risk Youth<br>2. Beginning Sailing & Boating Safety for Middle School Students. | 1470 | 1500 |
| | | | | | |
| | | | | | |
| | | | | | |

***See gray example line items below, and then delete them before completing chart:***

**3. Course Curriculum (no points)**

If you are applying for equipment funding to be used for new or modified courses not appearing in your Year One contract, please attach an Aquatic Grant Curriculum Check Sheet for each new or modified course. The same Curriculum Check Sheet may also be used if the identical course is also included in the scholarship section.

**4. Justification of Need**

Please provide a justification for **each** line item—or group of related line items—that you have requested above by answering questions A-D, below:

To avoid repetition, you may group related line items that are always used together for the same purpose. (For example: kayaks, paddles, seat backs, and even PFD's if they are only used for the kayaking program.) If items such as PFD's are used in a variety of programming, then list separately.)

**Item (s)** Mercury Outboard Engines **Priority** 1

## A. Compatibility With DBW Goals (30 point max)

- Why should the Department provide funding for this specific item or group of related items? What makes it stand out from other competing requests we may receive?

Our goal is to provide access for everyone to not only the best instructional programs, but also the best and most reliable equipment to ensure the safety of our students. As a community boating program all our courses are open to the general public. Anyone interested in taking a boating – sail or power - has access either via fee based programs or programs covered by scholarships.

There is nothing more frustrating for an instructor that to be out on the water with a group of students and have the outboard engine quite. When that happens not only is instruction interrupted, but the safety f the students I compromised as well. Our engines have reached an age where they, with the number of hours we run them each week, represents a weak link in our program and we need to replace them with newer more reliable engines.

The engines are also used in our Safe Power Boating courses and the training is essential to increasing boater safety and awareness, but the wear and tear is tough on the outboard engines and without regular replacement we will be unable to offer the student courses. With an added emphasis on providing more powerboat instruction in 2011 we need to somehow make sure we have safe and reliable equipment.

## B. Dependency Factors (5 point max)

- Is the ability to use this item dependent upon receiving another item(s) in either your equipment or scholarship requests?—(e.g.: item is an engine that needs a boat to be granted as well in order to be used, or fleet of kayaks is requested but can't be used unless scholarship funds are granted or vice versa.) Yes___ No X__

If you answered yes, please identify which item(s) has a dependency factor.

## C. Details of Purchase (20 point max)

Please complete section C.1.

**1. Replacement of Old Equipment**—Complete this section if your request involves replacing existing equipment (not limited to DBW funded equipment).

- What item(s) do you wish to replace?
  We would like to replace three Mercury 9.9 HP outboard engines

- How old is the item?
  3 years old – purchased in 2007

- Considering your program's use patterns, what is the item's normal lifespan?

  Between 3 and 4 years.

- If the item has not reached the normal lifespan, please explain the need to replace it?

  As the engines age they become more unreliable and require more maintenance. Selling or transferring the engines before they become too tired to a program who will run them less every week makes sense.

- Are you replacing the item with identical equipment? Yes_X_ No___

- If no, why is the new model more advantageous or necessary for your program

**Item (s)** Replacement Lido 14 Rudder **Priority** ___2_____

**D. Compatibility With DBW Goals (30 point max)**

- Why should the Department provide funding for this specific item or group of related items? What makes it stand out from other competing requests we may receive?

  Each year we lose several rudders when the Lido 14 dinghies capsize either because of an accidental capsize, because of a capsize drill conducted as part of the class, or during rigging and de-rigging at the dock. We are able to recover most of them, but not everyone.

  We have a system in place to keep the rudders attached to the boat even during a capsize, but from time to time students forget to attached the lanyard and the rudder is lost overboard.

  It is important for us to have spare parts on hand to keep classes running, but rudders are expensive items.

**E. Details of Purchase (20 point max)**

Please complete section C.1.

**2. Replacement of Old Equipment**—Complete this section if your request involves replacing existing equipment (not limited to DBW funded equipment).

- **What item(s) do you wish to replace?**

  Lost Lido 14 rudders

- **How old is the item?**

  2 to 10 years old.

- **Considering your program's use patterns, what is the item's normal lifespan?**

  8+ years

- If the item has not reached the normal lifespan, please explain the need to replace it?

  Without a replacement rudder on hand one boat will be left sitting on the dock keeping students off the water.

- Are you replacing the item with identical equipment? Yes_X__ No___

- If no, why is the new model more advantageous or necessary for your program

**F. Equipment Rental Information (5 point max)**

For all equipment requests, whether they are replacement or new items, please answer the following questions to ensure that your program meets the equipment rental requirements specified in Exhibit B, paragraph 17 of the contract. Equipment purchased under the grant agreement shall not be rented if your organization cannot comply with these aforementioned provisions.

Please provide the following information about renters:

- Do renters have access to your program's equipment? Yes_X__ No___

- If yes, do they have to take a boating safety course or pass a competency test/challenge prior to taking the equipment out on the water?

- Yes_X__ No___

- If yes, to 4.D., please describe what the course or challenge consists of. Renters take a 110 question essay test on skills pertaining to the boat, our facility, weather and sailing. They also take a 30 question Rules Test that covers topics such a right-of-way rules, accident reporting, sound signals, PFD laws, etc. Upon a passing grade on the written test students are evaluated on the water by an instructor. The on-the-water evaluation takes 2 to 3 hours and requires extensive practical skills.

## SCHOLARSHIP PROPOSAL SECTION (IF APPLICABLE)

Point total for scholarship section: 55 points—includes Question 7 A-C. Applicants must score at least 40 points in this section in order to be eligible for scholarship funding.

### 5. Course List (no points)

In order of priority, list below each course for which you are requesting funding. If, for instance, you are offering some 3-day courses and some 5-day courses for beginning sailing, please use a separate line item and title for each and designate the length and number of students. **Note: Please delete the gray shading and sample line items before completing the chart.**

| Priority | Course Title | Length of Course (days) | Length of Course (hours) | # of courses | Total # of students | Cost Per Student | Total Cost of Course |
|---|---|---|---|---|---|---|---|
| 1 | Beginning Sailing & Boating Safety for At-Risk Youth | 4 | 14 | 15 to 20 | 6 to 32 | $75 | $15,000 |
| 2 | Beginning Sailing & Boating Safety for Middle School Students | 10 | 25 | 1 to 3 | 10 to 20 | $105 | $2,100 |
| 3 | Safe Power Boating | 2.5 | 10 | 3 to 6 | 6 to 8 | $100 | $2,400 |
| | | | | | | | |
| | | | | | | | |

### 6. Course Curriculum (no points)

If you are applying for funding for new or modified courses not appearing in your year one contract, please continue with question 7 and attach a Course Curriculum Check Sheet for each new or modified course.

### 7. Justification of Need

Note: No justification is needed if your request is an extension of funding for identical courses in your year one contract. (You must still complete the Course List grid in Question 5.)

No new courses

## INSTRUCTOR TRAINING SECTION (IF APPLICABLE)

### 8. Course List (no points)

In order of priority, list each course for which you are requesting funding for instructor training/conference costs:

| Priority | Title of Training Course | Total # of students | Cost Per Student | Total Cost of Course |
|---|---|---|---|---|
| 1 | First Aid & CPR Cert or Renewal | 8 | $40 | $320 |
| 2 | Small Powerboat Instructor course | 2 | $275 | $550 |
| 3 | Small Boat Instructor Level 1 | 1 | $325 | $325 |
| 4 | Cruising Powerboat Instructor Course | 1 | $400 | $400 |
| | | | | |

### 9. Justification of Need (max. 15 points)

Provide a complete justification for line item listed above by answering questions A-D below:

**A. Why is this course needed?**

Item 1: To help our instructors stay current on their First Aid & CPR Certification.

Item 2: The safety of our students increase when our instructors are better trained and in addition to learning "best practices" for powerboat handling they are now also able to teach Safe Power Boating courses.

Item 3: Training of college age instructor's benefits everyone and we can bring a new, yet experienced young person into our program to teach. Being able to offer him/her assistance with the tuition for the Small Boat Instructor Level 1 course will be extremely helpful.

Item 4: Being able to provide training aboard larger powerboats is essential. We have a fleet of boats to do it we just need qualified instructors to be able to conduct the classes.

**B. What is the breakdown of costs for attending this training/conference?**

Item 1: The grant will pay 50% of the course fee

Item 2: The grant will cover the course registration fee. Travel, lodging etc will be the responsibility of the participant. We hope to host the course at our facility to avoid travel costs.

Item 3: The grant will cover the course registration fee.. Travel, lodging etc will be the responsibility of the participant.

Item 4: The grant will cover the course registration fee. Travel, lodging etc will be the responsibility of the participant. We hope to host the course at our facility to avoid travel costs.

### C. How are you currently meeting this need?

Item 1: We host the course here, so no travel costs, but each instructor pays the course fee.

Item 2: We try to hire instructors who are already Level 1 certified, but young people are often unable to pay for the training.

Items 3 and 4: Again, we try to hire instructors with these types of training already completed, but we have been unsuccessful and would like to have our current staff obtain the certifications

### D. What would happen if this need wasn't met?

Item 1, 2, 3 and 4: We are not allowed by the school to pay for this type of training for our instructors because of t heir employment classification. We do however realize the value of these training programs to our overall program and would continue to look for other funding options.

## 10. Program Resources (max. 5 points)

Is this request dependent upon either the equipment or the scholarship request of this application?

No.

## 12. Budget Page (no points)

See attached

---

*For Department Use Only*

Completed Budget Page attached ✓
Completed Annual Report attached ✓
Completed Curriculum Check Sheet(s) attached N/A
Completed Status of Budget Page – Year One attached ✓

**ATTACHMENT G**

# -Budget Page - Year Two

## Equipment

| Line Item Number | Item | Cost | Quantity | Extension |
|---|---|---|---|---|
| 1. | Mercury Outboard Engines (w/wiring harness, throttle/shift cables and misc parts for installation) | $2300.00 | 4 | **$9200.00** |
| | Sell three 2007 outboards purchased with grant funds | $400.00 | 3 | **-$1200.00** |
| 2. | | | | |
| 3. | | | | |
| | | | **SUBTOTAL** | **$8,000.00** |

## Scholarships

Note: Group by name of course, e.g. *Basic Sailing*, if there are two courses of the same name but with different costs per student, separate them by cost of each course

| Line Item Number | Name of Course | No. of Students | Cost per Student | Extension |
|---|---|---|---|---|
| 1. | Beginning Sailing & Boating Safety for At-Risk Youth | 165 | $75.00 | **$12,375.00** |
| 2. | Safe Power boating | 24 | $100.00 | **$2,400.00** |
| 3. | | | | |
| 4. | | | | |
| | | | **SUBTOTAL** | **$14,775.00** |

## Instructor Training

| Line Item Number | Name of Course | No. of Students | Cost per Student | Extension |
|---|---|---|---|---|
| 1. | First Aid & CPR Certification or Renewal | 8 | 40 | **$320.00** |
| 2. | Small Powerboat Instructor Course | 2 | 275.00 | **$550.00** |
| 3. | Small Boat Instructor Level 1 | 1 | 325.00 | **$325.00** |
| 4. | Cruising Powerboat Instructor Course | 1 | 400.00 | **$400.00** |
| | | | **SUBTOTAL** | **$1,595.00** |

## National Safe Boating Week

| Line Item Number | Item /Scholarship/Staffing Expense | No. of items/ Students | Cost per item / Student | Extension |
|---|---|---|---|---|
| 1. | | | | |
| 2. | | | | |
| | | | **SUBTOTAL** | |

**Total Grant Amount**
**$24,370.00**

Contractor Name: Coast Community College District (OCC School of Sailing & Seamanship)

Signature: _____ Date: _____

STATE OF CALIFORNIA
**STANDARD AGREEMENT**
STD 213 (Rev 06/03)

| AGREEMENT NUMBER |
|---|
| **09-201-018** |
| REGISTRATION NUMBER |
| |

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME
Department of Boating and Waterways

CONTRACTOR'S NAME
Orange Coast College of Sailing & Seamanship

2. The term of this Agreement is: February 1, 2010 through January 31, 2025

3. The maximum amount of this Agreement is: $ 24,650.00

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

| | |
|---|---|
| Exhibit A – Scope of Work, Equipment List | 17 page(s) |
| Exhibit B – Special Terms and Conditions | 8 page(s) |
| Exhibit C – General Terms and Conditions GTC 307-1 | 4 page(s) |
| Exhibit D – Contractor Certification Clauses CCC 307 | 5 page(s) |
| Exhibit E – Darfur Contracting Act | 1 page(1) |

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

**CONTRACTOR**

CONTRACTOR'S NAME *(if other than an individual, state whether a corporation, partnership, etc.)*
Orange Coast College of Sailing & Seamanship

BY *(Authorized Signature)*: Jerry M Patterson — DATE SIGNED *(Do not type)*: 4-8-10

PRINTED NAME AND TITLE OF PERSON SIGNING
Jerry M Patterson, OCCD Board President

ADDRESS
1801 W. Coast Hwy
Newport Beach, CA 92663

**STATE OF CALIFORNIA**

AGENCY NAME
CA Department of Boating and Waterways

BY *(Authorized Signature)*: Tom C. Ben — DATE SIGNED *(Do not type)*: 5/5/10

PRINTED NAME AND TITLE OF PERSON SIGNING
Raynor Tsuneyoshi, Director

ADDRESS
2000 Evergreen Street, Suite 100, Sacramento, CA 95815

***California Department of General Services Use Only***

☒ Exempt per: scm 4.04

## ATTACHMENT A

# Budget Page - Year One

### Equipment

| Line Item Number | Item | Cost | Quantity | Extension |
|---|---|---|---|---|
| 1. | Lido 14 Main & Jib Sails | $810.00 | 5.00 | **$4,050.00** |
| 2. | | $0.00 | 0.00 | **$0.00** |
| 3. | | $0.00 | 0.00 | **$0.00** |
| 4. | | $0.00 | 0.00 | **$0.00** |
| | | **SUBTOTAL** | | **$4,050.00** |

### Scholarships

Note: Group by name of course, e.g. *Basic Sailing*, if there are two courses of the same name but with different costs per student, separate them by cost of each course

| Line Item Number | Name of Course | No. of Students | Cost per Student | Extension |
|---|---|---|---|---|
| 1. | Beginning Sailing & Boating Safety for At-Risk Youth | 225.00 | $60.00 | **$13,500.00** |
| 2. | Beginning Sailing & Boating Safety for Middle School | 35.00 | $105.00 | **$3,675.00** |
| 3. | SafePower boating for High School &College Students | 24.00 | $100.00 | **$2,400.00** |
| 4. | | 0.00 | $0.00 | **$0.00** |
| | | **SUBTOTAL** | | **$19,575.00** |

### Instructor Training

| Line Item Number | Name of Course | No. of Students | Cost per Student | Extension |
|---|---|---|---|---|
| 1. | CA DBW Conferences | 1.00 | $200.00 | **$200.00** |
| 2. | US SAILING Cruising Instructor Course | 1.00 | $475.00 | **$475.00** |
| 3. | US SAILING Level 1 Instructor Course | 1.00 | $325.00 | **$325.00** |
| 4. | | 0.00 | $0.00 | **$0.00** |
| | | **SUBTOTAL** | | **$1,000.00** |

### National Safe Boating Week

| Line Item Number | Item /Scholarship/Staffing Expense | No. of items/ Students | Cost per item / Student | Extension |
|---|---|---|---|---|
| 1. | | 0.00 | $0.00 | **$0.00** |
| 2. | | 0.00 | $0.00 | **$0.00** |
| 3. | | 0.00 | $0.00 | **$0.00** |
| 4. | | 0.00 | $0.00 | **$0.00** |
| | | **SUBTOTAL** | | **$0.00** |

**Total Grant Amount**
**$ 24,650.00**

Contractor Name: OCC School of Sailing & Seaman

Signature: _____ Date: 3/15/10

STATE OF CALIFORNIA

# STANDARD AGREEMENT AMENDMENT

STD. 213 A (Rev 6/03)

☐ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED _____ Pages

| AGREEMENT NUMBER | AMENDMENT NUMBER |
|---|---|
| 09-201-019 | 1 |
| REGISTRATION NUMBER | |
| 3680 | |

1. This Agreement is entered into between the State Agency and Contractor named below:
   STATE AGENCY'S NAME
   CA Department of Boating and Waterways
   CONTRACTOR'S NAME
   Coast Community College District (OCC School of Sailing & Seamanship)
2. The term of this Agreement is February 1, 2010 through January 31, 2025
3. The maximum amount of this Agreement after this amendment is: $29,650.00 Twenty Nine Thousand Six Hundred Fifty Dollars and No Cents
4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

   1. Amendment 1 adds $5,000.00 expended in accordance with the revised "year one" Budget Page.
   2. Replace Exhibit C of the original contract with revised Exhibit C (GTC610-1), attached.

All other terms and conditions shall remain the same.

**IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.**

**CONTRACTOR**

CONTRACTOR'S NAME *(If other than an individual, state whether a corporation, partnership, etc.)*
Orange Coast College of Sailing and Seamanship

BY *(Authorized Signature)* ✍ Jerry M Patterson — DATE SIGNED *(Do not type)* 8-19-10

PRINTED NAME AND TITLE OF PERSON SIGNING
Jerry Patterson

ADDRESS
1801 W. Coast Hwy
Newport Beach, CA 92663

**STATE OF CALIFORNIA**

AGENCY NAME
CA Department of Boating and Waterways

BY *(Authorized Signature)* ✍ Lucia C. Becerra — DATE SIGNED *(Do not type)* 10/6/10

PRINTED NAME AND TITLE OF PERSON SIGNING
Lucia C. Becerra, Acting Director

ADDRESS
2000 Evergreen Street #100, Sacramento, CA 95815

**CALIFORNIA**
**Department of General Services**
**Use Only**

☐ Exempt per:

**ATTACHMENT A**

# Budget Page - Year One REVISED

## Equipment

| Line Item Number | Item | Cost | Quantity | Extension |
|---|---|---|---|---|
| 1. | Lido 14 Main & Jib Sails | 810.00 | 10 | **$,8100.00** |
| 2. | Youth Life Jackets | $38.75 | 20 | **$ 775.00** |
| 3. | | | | |
| 4. | | | | |
| | | **SUBTOTAL** | | **$8,875.00** |

## Scholarships

Note: Group by name of course, e.g. *Basic Sailing*, if there are two courses of the same name but with different costs per student, separate them by cost of each course

| Line Item Number | Name of Course | No. of Students | Cost per Student | Extension |
|---|---|---|---|---|
| 1. | Beginning Sailing & Boating Safety for At-Risk Youth | 225 | $60.00 | **$13,500.00** |
| 2. | Beginning Sailing & Boating Safety for Middle School | 35 | $105.00 | **$3,675.00** |
| 3. | SafePower boating for High School & College Students | 24 | $100.00 | **$2,400.00** |
| 4. | | | | |
| | | **SUBTOTAL** | | **$19,575.00** |

## Instructor Training

| Line Item Number | Name of Course | No. of Students | Cost per Student | Extension |
|---|---|---|---|---|
| 1. | CA DBW Conferences | 1 | $200.00 | **$200.00** |
| 2. | US SAILING Cruising Instructor Course | 1 | $475.00 | **$475.00** |
| 3. | US SAILING Level 1 Instructor Course | 1 | $325.00 | **$325.00** |
| 4. | US SAILING Cruising Powerboat Instructor Course | 1 | 200.00 | **$200.00** |
| | | **SUBTOTAL** | | **$1,200.00** |

**Total Grant Amount**
**$ 29,650.00**

Contractor Name: CCCD (OCC school of Sailing & Seamanship)

Signature: _____ Date: 7/15/10

# RESOLUTION # 11-10

## A Resolution of the Board of Trustees of the Coast Community College District Authorizing Payment to Trustee Absent from Board Meeting

**WHEREAS**, California Education Code Section 72024(d) provides that "a member (of the Board of Trustees) may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the community college district, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board"; and

**WHEREAS**, on March 16, 2011 the Board of Trustees of the Coast Community College District held a Regular Board meeting; and

**WHEREAS**, Student Trustee Lee Fuller was not present at the Board meeting; and

**WHEREAS**, the Board has determined that Student Trustee Fuller's absence was due to hardship;

**NOW, THEREFORE, BE IT RESOLVED**, that Student Trustee Lee Fuller shall be paid at the regular rate of compensation for the Regular Board meeting on March 16, 2011.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on April 6, 2011 this Resolution was adopted by the Board by a vote of ___.

Aye:
No:
Abstain:

_____

**Christian Teeter, Ed.D., Board Secretary, Board of Trustees**

# RESOLUTION # 11-12

## A Resolution of the Board of Trustees of the Coast Community College District To Enter Into An Amended Agreement with the State of California Department of Education, Child Development Services for the Harry & Grace Steele Children's Center General Child Care & Development Programs Grant (CCTR-0186)

WHEREAS, the Board of Trustees of the Coast Community College District has read the proposed amendment entitled Amendment 01 for Fiscal Year 2010-2011, Local Agreement for Child Development Services, General Child Care & Dev Programs and the Coast Community College District (Orange Coast College), and said Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement,

THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize Ding-Jo H. Currie, Ph.D., Chancellor; Kim Allen, Administrative Director of Fiscal Affairs; or Andy Dunn, Vice Chancellor of Finance and Administrative Services, of the Coast Community College District on behalf of the organization to sign and execute said agreement and all amendments thereto, except to increase the financial liability of said organization.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on April 6, 2011 this Resolution was adopted by the Board by a vote of _____.

Aye:
No:
Abstain:

_____

**Christian Teeter, Ed.D., Board Secretary, Board of Trustees**

# RESOLUTION # 11-13

## A Resolution of the Board of Trustees of the Coast Community College District To Enter Into An Amended Agreement with the State of California Department of Education, Child Development Services for the Harry & Grace Steele Children's Center California State Preschool Program Grant (CSPP-0345)

WHEREAS, the Board of Trustees of the Coast Community College District has read the proposed amendment entitled Amendment 01 for Fiscal Year 2010-2011, Local Agreement for Child Development Services, California State Preschool Program and the Coast Community College District (Orange Coast College), and said Board of Trustees acknowledges the benefits and responsibilities to be shared by both parties to said agreement,

THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby authorize Ding-Jo H. Currie, Ph.D., Chancellor; Kim Allen, Administrative Director of Fiscal Affairs; or Andy Dunn, Vice Chancellor of Finance and Administrative Services, of the Coast Community College District on behalf of the organization to sign and execute said agreement and all amendments thereto, except to increase the financial liability of said organization.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on April 6, 2011 this Resolution was adopted by the Board by a vote of _____.

Aye:
No:
Abstain:

_____

**Christian Teeter, Ed.D., Board Secretary, Board of Trustees**

# BP 2712 Conflict of Interest Code

Replaces CCCD Policy 040-11-1, Spring 2011

Revised 03/07/01
Revised 02/20/02
Revised 11/20/02
Revised 3/1/2006
Revised 8/20/2008
Revised 7/21/2010
**Revised 4/6/2011**

The Board of Trustees has adopted the following Conflict of Interest Code in accordance with the Political Reform Act of 1974 as amended. Each even-numbered year prior to July 1, the Board of Trustees shall review the Conflict of Interest Code. If changes are made to the Code, the Board shall submit the amended Conflict of Interest Code to the Orange County Board of Supervisors. If no changes are made, the Board shall so certify to the Board of Supervisors no later than October 1 of the same year. All Designated Employees shall file annual statements of economic interests no later than April 1 of each year.

Political Reform Act of 1974 as amended
Fair Political Practices Commission

CONFLICT OF INTEREST CODE FOR THE COAST COMMUNITY COLLEGE DISTRICT

The Political Reform Act (Government code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) which contains the terms of a standard conflict of interest code, which ~~can~~ **may** be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the Coast Community College District.

Designated employees shall file statements of economic interests with ~~their agency.~~ **the Coast Community College District's Political Reform Act Filing Officer, the Secretary of the Board of Trustees, who will make the statements available for public inspection and reproduction (Government Code Section 82008).**

Upon receipt of the statements of the Board of Trustees, **District General Counsel, Chancellor, Vice Chancellor of Finance and Administrative Services, and Secretary of the Board, the Coast Community College District's Secretary of the Board** ~~the agency~~ shall make and retain **a copy** ~~copies~~ and forward the **original** ~~originals~~ of these statements to the ~~County of Orange,~~ Clerk of the **Orange County** Board of Supervisors **as the Filing Officer for these designated positions**.

Statements for all other designated employees will be retained by the **Coast Community College District's Filing Officer.** ~~agency~~.

~~APPENDIX A~~

~~DESIGNATED POSITIONS~~
~~Revised July 21, 2010~~

~~Persons occupying the following positions are Designated Employees and must report the financial interests defined below:~~

| ~~POSITION~~ | ~~TYPE OF FINANCIAL INTEREST* WHICH MUST BE DISCLOSED~~ |
|---|---|
| ~~Chancellor~~<br>~~Board Members (includes Student Trustee)~~<br>~~**Consultants~~<br>~~Vice Chancellor, Finance and Administrative Services~~<br>~~Vice Chancellor, Educational Services & Technology~~<br>~~Vice Chancellor, Human Resources~~<br>~~President (CCC, GWC, OCC)~~<br>~~General Counsel~~<br>~~Secretary of the Board~~ | ~~1. Architectural Firms~~<br>~~2. Audio-Visual Equipment Suppliers and Manufacturers~~<br>~~3. Cleaning and Maintenance Materials~~<br>~~4. Computer Equipment Manufacturers and Suppliers~~<br>~~5. Computer Software Manufacturers and Suppliers~~<br>~~6. Computer-related Consultancy Firms~~<br>~~7. Construction Contractors and Subcontractors~~<br>~~8. Construction Materials Suppliers and Subcontractors~~<br>~~9. Consultancy Firms~~<br>~~10. Consultants Related to Health Services~~<br>~~11. Educational Equipment Manufacturers and Suppliers~~<br>~~12. Food Manufactures~~<br>~~13. Food Suppliers~~<br>~~14. Gardening Tools and Equipment Manufacturers and Suppliers~~<br>~~15. Hardware Suppliers and Manufactures~~<br>~~16. Instructional Materials Suppliers and Manufacturers~~<br>~~17. Insurance and Annuity Companies~~<br>~~18. Library Book Manufacturers and Suppliers~~<br>~~19. Library Equipment Manufacturers and Suppliers~~ |

~~** Consultants shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation: The Chancellor or his designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Chancellor's or his designee's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.~~

~~*The term "financial interest" means income from, investments in, and/or employment positions with the types of firms listed as specified by law.~~

| POSITION | TYPE OF FINANCIAL INTEREST* WHICH MUST BE DISCLOSED |
| --- | --- |
| | 20. Library Research Materials Manufactures and Suppliers |
| | 21. Lending Firms |
| | 22. Motor Vehicle Lubrication and Fuel Suppliers |
| | 23. Motor Vehicle Parts Suppliers and Manufacturers |
| | 24. Motor Vehicle Tire Suppliers and Manufactures |
| | 25. Office Machine Manufacturers and Suppliers |
| | 26. Real Property Interest |
| | 27. School Picture Suppliers |
| | 28. School Ring Manufacturers and Suppliers |
| | 29. School and Office Furniture Manufacturers and Suppliers |
| | 30. Testing Materials Manufacturers and Suppliers |
| | 31. Textbook Manufacturers and Suppliers |
| | 32. Travel Agencies |
| | 33. Vending Machine Operations |
| | 34. Yearbook Manufacturers and Suppliers |

*The term "financial interest" means income from, investments in, and/or employment positions with the types of firms listed as specified by law.

| POSITION | TYPE OF FINANCIAL INTEREST* WHICH MUST BE DISCLOSED |
|---|---|
| Administrative Director, Fiscal Affairs<br>Administrative Director of DIS<br>Executive Dean of Instructional Systems Development (CCC)<br>Director of Purchasing<br>Director, Financial Aid (CCC, GWC, OCC)<br>Director, Facilities & Planning (DIST)<br>Director of Applications Development and Information<br>Manager, Technical Support and Operations (DIST, CCC, GWC, OCC)<br>Buyer I<br>Buyer II<br>Director of Internal Audit Services<br>District Environmental Health and Safety and Transportation Manager<br>Foundation Director (CCC, GWC, OCC)<br>Risk Services Manager | 1. Architectural Firms<br>2. Audio-Visual Equipment Suppliers and Manufacturers<br>3. Cleaning and Maintenance Material<br>4. Computer Equipment Manufactures and Suppliers<br>5. Computer Software Manufacturers and Suppliers<br>6. Computer-related Consultancy Firms<br>7. Construction Contractors and Subcontractors<br>8. Construction Materials Suppliers and Manufacturers<br>9. Consultancy Firms<br>10. Consultants Related to Health Services<br>11. Food Manufacturers<br>12. Food Suppliers<br>13. Gardening Tools and Equipment Manufacturers and Suppliers<br>14. Hardware Suppliers and Manufacturers<br>15. Instructional Materials Suppliers and Manufacturers<br>16. Insurance and Annuity Companies<br>17. Lending Firms<br>18. Motor Vehicle Lubrication and Fuel Suppliers<br>19. Motor Vehicle Parts Suppliers and Manufacturers<br>20. Motor Vehicle Tire Suppliers and Manufacturers<br>21. Office Machine Manufacturers and Suppliers<br>22. Real Property Interests<br>23. School and Office Furniture Manufacturers and Suppliers<br>24. School Picture Suppliers<br>25. School Ring Manufacturers<br>26. Travel Agencies<br>27. Vending Machine Operations<br>28. Yearbook Manufacturers and Suppliers |

*The term "financial interest" means income from, investments in, and/or employment positions with the types of firms listed as specified by law.

| POSITION | TYPE OF FINANCIAL INTEREST* WHICH MUST BE DISCLOSED |
|---|---|
| Administrative Dean, Instruction Systems Development (CCC)<br>Dean, Career and Technical Education (OCC)<br>Dean, Technology and Vocation Education (GWC)<br>Dean, Learning Resources (CCC, GWC, OCC)<br>Administrative Director, Human Resources<br>Director, Contract Education and Operations (CCC)<br>Director of Maintenance & Operations (CCC, GWC, OCC)<br>Vice President, Instruction (CCC, GWC, OCC)<br>Vice President, Student Services (CCC, GWC, OCC) | 1. Computer Equipment Manufacturers and Suppliers<br>2. Computer Software Manufacturers and Suppliers<br>3. Consultancy Firms<br>4. Consultants Related to Health Services<br>5. Educational Equipment Manufacturers and Suppliers<br>6. Instructional Materials Suppliers and Manufacturers<br>7. Library Book Manufacturers and Suppliers<br>8. Library Equipment Manufacturers and Suppliers<br>9. Library Research Materials Manufacturers And Suppliers<br>10. Real Property Interests<br>11. Testing Materials Manufacturers and Suppliers<br>12. Textbook Manufacturers and Suppliers |

*The term "financial interest" means income from, investments in, and/or employment positions with the types of firms listed as specified by law.

| POSITION | TYPE OF FINANCIAL INTEREST* WHICH MUST BE DISCLOSED |
|---|---|
| Director of Institutional Advancement (OCC, GWC) | 1. Audio-Visual Equipment Suppliers and Manufacturers |
| Director of Maintenance & Operations (GWC, OCC, CCC) | 2. Computer Equipment Manufacturers And Suppliers |
| District Director, Public Affairs, Marketing & Government Relations | 3. Computer Software Manufacturers and Suppliers |
| Executive Dean of Instructional Systems Development (CCC) | 4. Consultancy Firms |
| Vice President, Administrative Services (CCC, GWC, OCC) | 5. Consultants Related to Health Services |
| Vice President, Student Services (CCC, GWC, OCC) | 6. Construction Contractors |
| Director of College Bookstore (CCC), (GWC) | 7. Food Manufacturers |
| Cafeteria Manager (OCC) | 8. Food Suppliers |
| Director, College Support Services (OCC) | 9. Instructional Materials Suppliers And Manufacturers |
| Director, Community Services (GWC) | 10. Insurance and Annuity Companies |
| Director, Fiscal Services (CCC, GWC, OCC) | 11. Lending Firms |
| Director of Student Auxiliary Services/Snack Bar Manager (OCC) | 12. Material Suppliers |
| General Manager/Instructional Food Services (OCC) | 13. Medical Suppliers |
| Dean of Athletics (GWC, OCC) | 14. Office Machine Manufacturers and Suppliers |
| Athletic Coaches (GWC, OCC) | 15. School Picture Suppliers |
| | 16. School Ring Manufacturers |
| | 17. School and Office Furniture Manufacturers and Suppliers |
| | 18. Vending Machine Operations |
| | 19. Athletic supplies, uniform, equipment |

*The term "financial interest" means income from, investments in, and/or employment positions with the types of firms listed as specified by law.

# ATTACHMENT A

## COAST COMMUNITY COLLEGE DISTRICT
## LIST OF DESIGNATED POSITIONS
## CONFLICT OF INTEREST CODE
## Revised April 6, 2011

| Designated Position | Disclosure Category |
|---|---|
| Administrative Dean, Instruction Systems Development (CCC) | OC-01 |
| Administrative Director, Fiscal Affairs | OC-01 |
| Administrative Director of DIS | 0C-01 |
| Administrative Director, Human Resources | OC-01 |
| Board Member | OC-01 |
| Chancellor | OC-01 |
| Dean, Career and Technical Education (OCC) | OC-01 |
| Director, Facilities and Planning (DIST) | OC-01 |
| Director, Financial Aid (CCC, GWC, OCC) | OC-01 |
| Director, Fiscal Services (CCC, GWC, OCC) | OC-01 |
| Director of Internal Audit Services | OC-01 |
| Director of Purchasing | OC-01 |
| District Environmental Health, Safety &Transportation Manager | OC-01 |
| Executive Dean of Instructional Systems Development (CCC) | OC-01 |
| Foundation Director (CCC, GWC, OCC) | OC-01 |
| General Counsel | OC-01 |
| General Manager/Instructional Food Services (OCC) | OC-01 |
| President (CCC, GWC, OCC) | OC-01 |
| Risk Services Manager | OC-01 |
| Secretary of the Board | OC-01 |
| Student Trustee | OC-01 |
| Vice President, Administrative Services (CCC, GWC, OCC) | OC-01 |
| Vice Chancellor, Educational Services and Technology | OC-01 |
| Vice Chancellor, Finance and Administrative Services | OC-01 |
| Vice Chancellor, Human Resources | OC-01 |
| Vice President, Student Services (CCC, GWC, OCC) | OC-01 |
| | |
| Athletic Coach (GWC, OCC) | OC-02 |
| Cafeteria Manager (OCC) | OC-02 |
| Dean, Learning Resources (CCC, GWC, OCC) | OC-02 |
| Dean, Technology and Vocational Education (GWC) | OC-02 |
| Dean of Athletics (GWC, OCC) | OC-02 |
| Director, College Support Services (OCC) | OC-02 |
| Director, Community Services (GWC) | OC-02 |

| Designated Position | Disclosure Category |
|---|---|
| Director, Contract Education and Operations (CCC) | OC-02 |
| Director of Institutional Advancement (OCC, GWC) | OC-02 |
| Director of Maintenance and Operations (CCC, GWC, OCC) | OC-02 |
| Director of Student Auxiliary Services/Snack Bar Manager (OCC) | OC-02 |
| Vice President, Instruction (CCC, GWC, OCC) | OC-02 |
| | |
| Buyer I | OC-05 |
| Buyer II | OC-05 |
| | |
| Director of Applications Development and Information | OC-08 |
| Manager, Technical Support and Operations (DIST, CCC, GWC, OCC) | OC-08 |
| | |
| District Director, Public Affairs, Marketing and Government Relations | OC-13 |
| | |
| Consultant | OC-30 |
| | |
| | |

## ATTACHMENT B

## COAST COMMUNITY COLLEGE DISTRICT

| Disclosure Category | Disclosure Description |
|---|---|
| OC-01 | All interests in real property in the District as applicable, as well as investments, business positions and sources of income (including gifts, loans and travel payments). |
| OC-02 | All investments, business positions and sources of income (including gifts, loans and travel payments). |
| OC-05 | All investments in, business positions with and income (including gifts, loans and travel payments), from sources that provide services, supplies, materials, machinery, equipment (including training and consulting services) of this type used by the District, as applicable. |
| OC-08 | All investments in, business positions with and income (including gifts, loans and travel payments) from sources that develop or provide computer hardware/software, voice data communications, or data processing goods, supplies, equipment or services (including training and consulting services) of this type used by the District, as applicable. |
| OC-13 | All investments in, business positions with and income (including gifts, loans and travel payments) from sources that produce or provide promotional items for public outreach programs; present, facilitate, market or otherwise act as agent for media relations with regard to public relations; provide printing, copying, or mail services; or provide training for or development of customer service representatives. |
| OC-30 | Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in the code subject to the following limitation: The Chancellor or designee may determine that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure required. The determination of disclosure is a public record and shall be filed with the Form 700 and retained by the Filing Officer for public inspection. |

# RESOLUTION #11-11
# A Resolution of the Board of Trustees of the Coast Community College District Adopting a Conflict of Interest Code Which Supersedes All Prior Conflict of Interest Codes and Amendments Previously Adopted

**WHEREAS**, the Political Reform Act of 1974, Government Code Section 81000 et. seq. ("the Act"), requires a local government agency to adopt a Conflict of Interest Code pursuant to the Act; and

**WHEREAS**, the Coast Community College District has previously adopted a Conflict of Interest Code and that Code now requires updating; and

**WHEREAS**, amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code; and

**WHEREAS**, the Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their codes in conformity with the Political Reform Act.

**NOW THEREFORE, BE IT RESOLVED:**

Section 1. The terms of Title 2, California Code of Regulations, Section 18730 (Attachment A) and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, together with Exhibits A and B in which members and

employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Coast Community College District.

Section 2. The provisions of all Conflict of Interest Codes and Amendments thereto previously adopted by the Coast Community College District and hereby superseded.

Section 3. The Filing Officer is hereby authorized to forward a copy of this Resolution to the Clerk of the Orange County Board of Supervisors for review and approval by the Orange County Board of Supervisors as required by California Government Code Section 87303.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on April 6, 2011 this Resolution was adopted by the Board by a vote of _____.

Aye:
No:
Abstain:

_____

**Christian Teeter, Ed.D., Board Secretary, Board of Trustees**

GARDEN GROVE UNIFIED SCHOOL DISTRICT
10331 Stanford Avenue, Garden Grove, California 92840

**FILE COPY**

**APPLICATION AND AGREEMENT**
**USE OF SCHOOL FACILITIES**
**(Please type or use ball-point pen and press firmly)**

**ALL PERMITS ARE SUBJECT TO SCHOOL SCHEDULE**

DATE: 2/15/11

Liability Insurance Certificate required in the amount of **$1,000,000.00** naming Garden Grove Unified School District as additionally insured and as Certificate Holder. Must show Certificate Holder's address as listed above.

**INSURANCE CERTIFICATE EXPIRES:** _____

SCHOOL REQUESTED Garden Grove High School

DATES OF USE: 5-14-11 TO 5-14-11 HOURS OF USE: 1:15 p.m TO: 2:15 p.m.

TYPE OF FACILITY REQUESTED: Gymnasium ROOM NUMBERS: _____

SPECIAL SET-UPS: _____

PROPOSED USE: To check in faculty & Board members for commencement ceremony at Don Wash. Auditorium EXPECTED ATTENDANCE: 100

**CHARGES: Please note: If custodial time reports received in the Community Services Office reflect additional use time over the hours of use noted above, you will be billed for the additional coverage on a separate invoice.**

**Payment for estimated charges are due 10 days in advance of event.**
**Estimated costs:** Gym $ 80 per hour

**Comments:** _____

**ORGANIZATION:**

NAME OF ORGANIZATION Coastline Community College

AUTHORIZED OFFICER OR AGENT C _____ J TELEPHONE 714-241-6150

ADDRESS 11460 Warner Ave CITY Fountain Valley ZIP CODE 92708

The applicant hereby agrees to hold the Garden Grove Unified School District, the Board of Education, individual members thereof, and all district employees free and harmless from any loss, damage, cost, claims, actions/judgments, or expense, regardless of cause, which may arise during or because of such use or occupancy of the school property, facilities, furniture or equipment. The applicant furthermore certifies that he or she shall be personally responsible, on behalf of the organization, for any damage or unnecessary abuse of school buildings, grounds, or equipment while occupied by the organization. The organization agrees to abide by and enforce all rules and regulations of the Garden Grove Unified School District governing the non-school use of buildings, grounds, and equipment. Furthermore, the undersigned states that, to the best of his or her knowledge, the school property for use of which application is hereby made will not be used for the commission of any crime or any act that is prohibited by law. The undersigned further declares that the applicant organization, on whose behalf he/she is applying for the use of school property, upholds and defends the Constitutions of the United States and the State of California. This statement is made under penalty of perjury.

**The Board of Education reserves the right to terminate any facility use permits upon written notice by the Board, or its designated representative, to the person, organization, or group in whose name the facility use permit is issued.**

I have read and understand regulations stated above.

Christine Nguyen
Signature of Group Representative

Date

**District Office Use Only**

Approved by Casey Fiyl

Date 2/28/11

9702.100* (OBS Revised 01/09)

**Attachment 15**

#3

GARDEN GROVE UNIFIED SCHOOL DISTRICT
10331 Stanford Avenue, Garden Grove, California 92840
**APPLICATION AND AGREEMENT FOR USE**
**DON WASH MEMORIAL AUDITORIUM**
**(Please type or use ball-point pen and press firmly)**

DATE: 12/7/10

Liability Insurance Certificate required in the amount of $1,000,000.00 naming Garden Grove Unified School District as additionally insured. Must show Certificate Holder's address as listed above.
**INSURANCE CERTIFICATE EXPIRES:** 7-1-11

Proposed Use: Graduation Ceremony Performance Time: 2:P.M Expected Attendance: 800

| DATES REQUESTED | SET UP | REHEARSAL | PERF | STRIKE | TIME IN | TIME OUT |
|---|---|---|---|---|---|---|
| 5/14/11 | 1:00 | | | | 12:00 | 5:00 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

**NO ALCOHOL, SMOKING, FOOD OR BEVERAGES ARE ALLOWED IN THE AUDITORIUM.**

**ESTIMATED CHARGES: PLEASE NOTE: One half of estimated charges reported by Theatrical Services Technician is due upon booking. Final half of estimated charges must be received by the Community Services Office no later than 14 days prior to event. If final use reports after event reflects additional charges over estimated amount due, you will be billed on a separate invoice.**

$ 3224.00

**FACILITIES AND EQUIPMENT REQUESTED:**
____ Grand Piano (additional rental charge of $125.00 plus $90.00 tuning fee)
____ Ticket Booth ____ Greenroom ____ Dressing Room ____ Lighting ____ Follow Spot
2 No. of Microphones ____ Choral Risers ____ Band Risers ____ Acoustical Shell ____ No. of Music Stands
21 No. of Tables 20 No. of Chairs ____ Curtains (open/close) ____ No. of production staff (including performers)
Yes will you be video taping? ____ will you be making an audio recording?
____ will you be selling food and/or merchandise? If so, please describe _____
Name and address of production coordinator: Rachel Cervantes, 11460 Warner Ave, Fountain Valley, CA. 92708 (714) 241-6325
Comments: Need 2 to 3 additional rooms to check in faculty & students.

**ORGANIZATION:**
NAME OF ORGANIZATION Coastline Community College
AUTHORIZED OFFICER OR AGENT Lois Wilkerson TELEPHONE (714) 241-6160
ADDRESS 11460 Warner Ave CITY Fountain Valley ZIP CODE 92708

The applicant hereby agrees to hold the Garden Grove Unified School District, the Board of Education, individual members thereof, and all district employees free and harmless from any loss, damage, cost, claims, actions/judgments, or expense, regardless of cause, which may arise during or because of such use or occupancy of the school property, facilities, furniture or equipment. The applicant furthermore certifies that he or she shall be personally responsible, on behalf of the organization, for any damage or unnecessary abuse of school buildings, grounds, or equipment while occupied by the organization. The organization agrees to abide by and enforce all rules and regulations of the Garden Grove Unified School District governing the non-school use of buildings, grounds, and equipment. Furthermore, the undersigned states that, to the best of his or her knowledge, the school property for use of which application is hereby made will not be used for the commission of any crime or any act that is prohibited by law. The undersigned further declares that the applicant organization, on whose behalf he/she is applying for the use of school property, upholds and defends the Constitutions of the United States and the State of California. This statement is made under penalty of perjury.

**The Board of Education reserves the right to terminate any facility use permit upon written notice by the Board, or its designated representative, to the person, organization, or group in whose name the facility use permit is issued.**

I have read and understand regulations stated above.

Christine Nguyen — Signature
12/7/10 — Date

**District Office Use Only**

Approved by
3/15/11 — Date

OBS - 8/99
9702.101*

ORANGE COUNTY
# OC Community Resources
*Our Community. Our Commitment.*


**STEVE FRANKS**
DIRECTOR
OC COMMUNITY RESOURCES

**RYAN DRABEK**
DIRECTOR
OC ANIMAL CARE

**KAREN ROPER**
DIRECTOR
OC COMMUNITY SERVICES

**MARK DENNY**
DIRECTOR
OC PARKS

**HELEN FRIED**
COUNTY LIBRARIAN
OC PUBLIC LIBRARIES


March 17, 2011

Lois Wilkerson, Interim Vice President
Student Services and Economical Development
Orange County One-Stop Center
5405 Garden Grove Blvd., Suite 100
Westminster, CA 92683

Dear Lois:

In accordance with the provisions of WIA Cost Reimbursement Agreement# 16-N-11 and 16-S-11, Section 28 (Modification/Change Orders), this letter is hereby amending the contract budget.

The net change to Agreement# 16-N-11 is $132,631. Please note that Exhibit D4 will supersede Exhibit D3. The net change to Agreement# 16-S-11 is $123,390. Please note that Exhibit D3 will supersede Exhibit D2. A Summary of the budget changes are shown on page 2 of this letter. All other provisions of the original Agreements, and any previous amendments, remain unchanged and in full force and effect.

A copy of this letter will be placed into your file and will also be forwarded to our Management Information System (MIS) Unit and our Accounting Department. Please sign and return one original letter and keep the other for your records.

If you have any questions, please contact Ron Milone at (714) 834-7121.

Sincerely,

Karen Roper
Director, OC Community Services

---

*Orange County One Stop Center acknowledges receipt and accepts the modification of WIA Agreements #16-N-11 & 16-S-11.*

| Jerry Patterson | Board President |
|---|---|
| Name | Title |
| | |
| Signature | Date |

cc: Andrew Munoz, Executive Director, CID/OCWIB
Julie Elizondo, Deputy Director, CID/OCWIB
Toni Smart, Accounting Manager
Ron Milone, Contract Administrator
Contract file: #16-N-11 & 16-S-11


**ORANGE COUNTY WORKFORCE INVESTMENT BOARD**

1300 SOUTH GRAND
BLDG. B, THIRD FLOOR
SANTA ANA, CA 92705
PHONE: 714.567.7528
FAX: 714.834.7132


OC CommunityServices

**Attachment 16**

Coast Community College District-Northern Region: Summary of Changes

| Program | Budget Ex D3 | Modification | Revised Total Ex D4 |
|---|---|---|---|
| Adult | $730,348 | $87,851 | $818,199 |
| Dislocated Worker | $1,570,637 | $44,780 | $1,615,417 |
| SCSEP | $49,548 | | $49548 |
| SCSEP-Appropriations | $27,495 | | $27,495 |
| DPN-WPA | $100,620 | | $100,620 |
| DPN-(AT) | $10,360 | | $10,360 |
| New Start | $3,885 | | $3,885 |
| Total: | $2,492,893 | $132,631 | $2,625,524 |

Coast Community College District-Southern Region: Summary of Changes

| Program | Budget Ex D2 | Modification | Revised Total Ex D3 |
|---|---|---|---|
| Adult | $730,715 | $50,001 | $780,716 |
| Dislocated Worker | $1,571,415 | $10,001 | $1,581,416 |
| SCSEP | $49,548 | $25,388 | $74,936 |
| SCSEP-Appropriations | $27,496 | | $27,496 |
| Dislocated Worker-ARRA | $0 | $38,000 | $38,000 |
| Total: | $2,492,893 | $123,390 | $2,502,564 |

Exhibit D4
16-N-11

# WIA Budget

## Orange County One-Stop Center-Northern Region

## FY 10/11

| | ADULT | Budget | | | |
|---|---|---|---|---|---|
| | | Core | Intensive | Training | Total |
| PROGRAM | **Operations Activities:** | | | | |
| | Salaries | 99,991 | 247,203 | 30,551 | 377,745 |
| | Benefits | 39,966 | 121,602 | 15,029 | 176,597 |
| | Monthly Rent | 46,845 | 35,568 | 4,337 | 86,750 |
| | Lease Termination Cost | 54,065 | 41,050 | 5,006 | 100,121 |
| | Staff Training | | | | - |
| | Printing | 1,890 | 1,435 | 175 | 3,500 |
| | Publications/Marketing Material | | | | - |
| | Meetings / Conferences | 351 | 267 | 32 | 650 |
| | Telephone | 1,134 | 861 | 105 | 2,100 |
| | Equipment (under $5,000) | | | | - |
| | Equipment Lease | 2,349 | 1,784 | 217 | 4,350 |
| | Insurance | | | | |
| | Professional Memberships | | | | - |
| | Subscriptions | | | | - |
| | Postage | | | | - |
| | Office Supplies | 8,955 | 6,800 | 829 | 16,584 |
| | Consultant/Subcontract (under $10,000) | | | | - |
| | Consultant/Subcontract (over $10,000) | | | | - |
| | Travel / Mileage | | 757 | 93 | 850 |
| | Other: | 8,208 | 6,232 | 760 | 15,200 |
| | Operations Related Activities Subtotal | 263,754 | 463,559 | 57,134 | 784,447 |
| | **Direct Client Related Activities:** | | | | |
| | Participant Wages and Benefits | | | | - |
| | Employer Reimbursement/OJT | | 6715 | 829 | 7,544 |
| | Participant Training Cost | | | | - |
| | Participant Supportive Services | | | | - |
| | Other: | | | | - |
| | | | | | - |
| | Other - Subtotal | - | - | - | - |
| | Direct Client Related Activities Subtotal | - | 6,715 | 829 | 7,544 |
| | **Program Subtotal** | **263,754** | **470,274** | **57,963** | **791,991** |
| ADMINISTRATION | **Administration:** | | | | |
| | Salaries | | 1,061 | 131 | 1,192 |
| | Benefits | | 532 | 66 | 598 |
| | Other: Indirect | 13,186 | 10,012 | 1,220 | 24,418 |
| | Other: | | | | - |
| | | | | | - |
| | Other Subtotal | - | - | - | - |
| | **Administration Subtotal** | **13,186** | **11,605** | **1,417** | **26,208** |
| | **Grand Total** | **276,940** | **481,879** | **59,380** | **818,199** |

Exhibit D4
16-N-11

# WIA Budget

## Orange County One-Stop Center-Northern Region

## FY 10/11

| | DISLOCATED WORKER | Budget | | | |
|---|---|---|---|---|---|
| | | Core | Intensive | Training | Total |
| PROGRAM | **Operations Activities:** | | | | |
| | Salaries | 110,768 | 514,393 | 90,775 | 715,936 |
| | Benefits | 51,343 | 227,631 | 40,169 | 319,143 |
| | Monthly Rent | 72,946 | 72,946 | 12,686 | 158,578 |
| | Lease Termination Cost | 93,507 | 93,507 | 16,263 | 203,277 |
| | Staff Training | | | | - |
| | Printing | 2,990 | 2,990 | 520 | 6,500 |
| | Publications/Marketing Material | 1,126 | 1,126 | 196 | 2,448 |
| | Meetings / Conferences | 598 | 598 | 104 | 1,300 |
| | Telephone | 2,431 | 2,431 | 421 | 5,283 |
| | Equipment (under $5,000) | | | | - |
| | Equipment Lease | 4,577 | 4,577 | 796 | 9,950 |
| | Insurance | | | | |
| | Professional Memberships | | | | - |
| | Subscriptions | | | | - |
| | Postage | 1,012 | 1,012 | 176 | 2,200 |
| | Office Supplies | 44,873 | 44,873 | 8,021 | 97,767 |
| | Software | 391 | 391 | 68 | 850 |
| | Consultant/Subcontract (under $10,000) | | | | - |
| | Consultant/Subcontract (over $10,000) | | | | - |
| | Travel / Mileage | | 1,275 | 225 | 1,500 |
| | Other: | 12,137 | 12,137 | 2,109 | 26,383 |
| | Operations Related Activities Subtotal | 398,699 | 979,887 | 172,529 | 1,551,115 |
| | **Direct Client Related Activities:** | | | | |
| | Participant Wages and Benefits | | | | - |
| | Employer Reimbursement/OJT | | 12,962 | 2,288 | 15,250 |
| | Participant Training Cost | | | | - |
| | Participant Supportive Services | | | | - |
| | Other: | | | | - |
| | Other - Subtotal | - | - | - | - |
| | Direct Client Related Activities Subtotal | - | 12,962 | 2,288 | 15,250 |
| | **Program Subtotal** | **398,699** | **992,849** | **174,817** | **1,566,365** |
| ADMINISTRATION | **Administration:** | | | | |
| | Salaries | | 1,207 | 213 | 1,420 |
| | Benefits | | 569 | 101 | 670 |
| | Other: Indirect | 21,603 | 21,603 | 3,756 | 46,962 |
| | Other: | | | | - |
| | Other Subtotal | - | - | - | - |
| | **Administration Subtotal** | **21,603** | **23,379** | **4,070** | **49,052** |
| | **Grand Total** | **420,302** | **1,016,228** | **178,887** | **1,615,417** |

Exhibit D4
16-N-11

# WIA Budget

## Orange County One-Stop Center-Northern Region

## FY 10/11

| | ADDITIONAL FUNDING | Budget SCSEP -OC |
|---|---|---|
| PROGRAM | **Operations Activities:** | |
| | Salaries | 34,588 |
| | Benefits | 14,894 |
| | Office Supplies | 66 |
| | Equipment (over $5,000): | |
| | Equipment ($1-$4,999) | |
| | Consultant/Subcontract | |
| | Travel / Mileage | |
| | Operations Related Activities Subtotal | 49,548 |
| | **Direct Client Related Activities:** | |
| | Participant Wages and Benefits | |
| | Employer Reimbursement/OJT | |
| | Participant Training Cost | |
| | Participant Supportive Services | |
| | Other: | |
| | Other - Subtotal | - |
| | Direct Client Related Activities Subtotal | - |
| | **Program Subtotal** | **49,548** |
| ADMINISTRATION | **Administration:** | |
| | Salaries and Benefits | |
| | Operations | |
| | Indirect | |
| | Travel/Mileage | |
| | Other: | |
| | Other Subtotal | - |
| | **Administration Subtotal** | - |
| | **Grand Total** | **49,548** |

Exhibit D4
16-N-11

# WIA Budget

## Orange County One-Stop Center-Northern Region

## FY 10/11

| | ADDITIONAL FUNDING | Budget SCSEP -Appropriations |
|---|---|---|
| PROGRAM | **Operations Activities:** | |
| | Salaries | 18,110 |
| | Benefits | 9,129 |
| | Office Supplies | 256 |
| | Equipment (over $5,000): | |
| | Equipment ($1-$4,999) | |
| | Consultant/Subcontract | |
| | Travel / Mileage | |
| | Operations Related Activities Subtotal | 27,495 |
| | **Direct Client Related Activities:** | |
| | Participant Wages and Benefits | |
| | Employer Reimbursement/OJT | |
| | Participant Training Cost | |
| | Participant Supportive Services | |
| | Other: | |
| | Other - Subtotal | - |
| | Direct Client Related Activities Subtotal | - |
| | **Program Subtotal** | **27,495** |
| ADMINISTRATION | **Administration:** | |
| | Salaries and Benefits | |
| | Operations | |
| | Indirect | |
| | Travel/Mileage | |
| | Other: | |
| | Other Subtotal | - |
| | **Administration Subtotal** | - |
| | **Grand Total** | **27,495** |

Exhibit D4
16-N-11

# WIA Budget

## Orange County One-Stop Center-Northern Region

## FY 10/11

| | ADDITIONAL FUNDING | Budget DPN-WPA |
|---|---|---|
| PROGRAM | **Operations Activities:** | |
| | Salaries | 74,191 |
| | Benefits | 20,161 |
| | Printing | |
| | Meeting / Conference | 750 |
| | Office Supplies | 1,750 |
| | Equipment (over $5,000): | |
| | Equipment ($1-$4,999) | |
| | Consultant/Subcontract | |
| | Travel / Mileage | |
| | Other Services | 840 |
| | Operations Related Activities Subtotal | 97,692 |
| | **Direct Client Related Activities:** | |
| | Participant Wages and Benefits | |
| | Employer Reimbursement/OJT | |
| | Participant Training Cost | |
| | Participant Supportive Services | |
| | Other: | |
| | Other - Subtotal | - |
| | Direct Client Related Activities Subtotal | - |
| | **Program Subtotal** | **97,692** |
| ADMINISTRATION | **Administration:** | |
| | Salaries and Benefits | |
| | Operations | |
| | Indirect | 2,928 |
| | Travel/Mileage | |
| | Other: | |
| | Other Subtotal | - |
| | **Administration Subtotal** | **2,928** |
| | **Grand Total** | **100,620** |

Exhibit D4
16-N-11

# WIA Budget

## Orange County One-Stop Center-Northern Region

## FY 10/11

| | ADDITIONAL FUNDING | Budget DPN-WPA (AT) |
|---|---|---|
| PROGRAM | **Operations Activities:** | |
| | Salaries | |
| | Benefits | |
| | Printing | |
| | Meeting / Conference | |
| | Office Supplies | |
| | Equipment (over $5,000): | |
| | Equipment ($1-$4,999) | 5,729.81 |
| | Consultant/Subcontract | |
| | Travel / Mileage | |
| | Other Services: | 4,630.19 |
| | Operations Related Activities Subtotal | 10,360 |
| | **Direct Client Related Activities:** | |
| | Participant Wages and Benefits | |
| | Employer Reimbursement/OJT | |
| | Participant Training Cost | |
| | Participant Supportive Services | |
| | Other: | |
| | Other - Subtotal | - |
| | Direct Client Related Activities Subtotal | - |
| | **Program Subtotal** | **10,360** |
| ADMINISTRATION | **Administration:** | |
| | Salaries and Benefits | |
| | Operations | |
| | Indirect | |
| | Travel/Mileage | |
| | Other: | |
| | Other Subtotal | - |
| | **Administration Subtotal** | - |
| | **Grand Total** | **10,360** |

Exhibit D4
16-N-11

# WIA Budget

## Orange County One-Stop Center-Northern Region

## FY 10/11

| | ADDITIONAL FUNDING | Budget New Start |
|---|---|---|
| PROGRAM | **Operations Activities:** | |
| | Salaries | 1,623 |
| | Benefits | 800 |
| | Office Supplies | 562 |
| | Equipment (over $5,000): | |
| | Equipment ($1-$4,999) | |
| | Consultant/Subcontract | |
| | Others: In House Training | |
| | Travel / Mileage | |
| | Operations Related Activities Subtotal | 2,985 |
| | **Direct Client Related Activities:** | |
| | Participant Wages and Benefits | |
| | Employer Reimbursement/OJT | |
| | Participant Training Cost | |
| | Participant Supportive Services | 900 |
| | Other: | |
| | Other - Subtotal | - |
| | Direct Client Related Activities Subtotal | 900 |
| | **Program Subtotal** | **3,885** |
| ADMINISTRATION | **Administration:** | |
| | Salaries and Benefits | |
| | Operations | |
| | Indirect | |
| | Travel/Mileage | |
| | Other: | |
| | Other Subtotal | - |
| | **Administration Subtotal** | **-** |
| | **Grand Total** | **3,885** |

Exhibit D4
16-N-11

# ORANGE COUNTY ONE-STOP CENTER - Northern Region
# FY 10-11 EXPENDITURE PLAN

## Adult

| | COST CATEGORIES | Qt 1 7/1/10-9/30/10 | Qt 2 10/1/10-12/31/10 | Qt 3 1/1/11-3/31/11 | Qt 4 4/1/11-6/30/11 | Total |
|---|---|---|---|---|---|---|
| | **PROGRAM** | | | | | |
| 1 | Salaries | 94,436 | 94,436 | 94,436 | 94,437 | **377,745** |
| 2 | Benefits | 44,149 | 44,149 | 44,149 | 44,150 | **176,597** |
| 3 | Monthly Rent | 21,688 | 21,688 | 21,688 | 21,686 | **86,750** |
| 4 | Lease Termination Cost | | | | 100,121 | **100,121** |
| 5 | Staff Training | - | - | - | - | - |
| 6 | Printing | 525 | 875 | 1,225 | 875 | **3,500** |
| 7 | Publications/Marketing Material | - | - | - | - | - |
| 8 | Meeting / Conferences | 98 | 163 | 228 | 161 | **650** |
| 9 | Telephone | 315 | 525 | 735 | 525 | **2,100** |
| 10 | Equipment :under $5,000 | | - | - | - | - |
| 11 | Equipment Lease | 1,088 | 1,088 | 1,088 | 1,086 | **4,350** |
| 12 | Insurance | | | | | - |
| 13 | Professional Memberships | - | - | - | - | - |
| 14 | Subscriptions | - | - | - | - | - |
| 15 | Postage | - | - | - | - | - |
| 16 | Office Supplies | 2,488 | 4,146 | 5,804 | 4,146 | **16,584** |
| 17 | Consultant/Subcontract (under $10,000) | - | - | - | - | - |
| 18 | Consultant/Subcontract (over $10,000) | | | | | - |
| 19 | Travel/Mileage | 128 | 213 | 298 | 211 | **850** |
| 20 | Other: | 2,280 | 3,800 | 5,320 | 3,800 | **15,200** |
| 21 | Participant Wages & Benefits | | | | | - |
| 22 | Employer Reimbursement/OJT | | | 7,544 | | **7,544** |
| 23 | Participant Training Cost | | | | | |
| 24 | Participant Supportive Services | - | - | - | - | - |
| 25 | Other: | | | | | |
| | **ADMINISTRATION** | | | | | - |
| 1 | Salaries | 298 | 298 | 298 | 298 | **1,192** |
| 2 | Benefits | 150 | 150 | 150 | 148 | **598** |
| 3 | Operations | | | | | - |
| 4 | Indirect | 6,706 | 6,861 | 7,319 | 3,532 | **24,418** |
| 5 | Travel/Mileage | | | | | - |
| 6 | Other: | | | | | - |
| | **GRAND TOTAL** | **174,349** | **178,392** | **190,282** | **275,176** | **818,199** |

# ORANGE COUNTY ONE-STOP CENTER - Northern Region
# FY 10-11 EXPENDITURE PLAN

## Dislocated Workers

| COST CATEGORIES | Qt 1 7/1/10-9/30/10 | Qt 2 10/1/10-12/31/10 | Qt 3 1/1/11-3/31/11 | Qt 4 4/1/11-6/30/11 | Total |
|---|---|---|---|---|---|
| **PROGRAM** | | | | | |
| 1 Salaries | 178,984 | 178,984 | 178,984 | 178,984 | **715,936** |
| 2 Benefits | 79,786 | - | 79,786 | 159,571 | **319,143** |
| 3 Monthly Rent | 39,645 | 39,645 | 39,645 | 39,643 | **158,578** |
| 4 Lease Termination Cost | | | | 203,277 | **203,277** |
| 5 Staff Training | - | - | - | - | **-** |
| 6 Printing | 975 | 1,625 | 2,275 | 1,625 | **6,500** |
| 7 Publications/Marketing Material | 367 | 612 | 857 | 612 | **2,448** |
| 8 Meeting / Conferences | 195 | 325 | 455 | 325 | **1,300** |
| 9 Telephone | 792 | 1,321 | 1,849 | 1,321 | **5,283** |
| 11 Equipment :under $5,000 | | - | - | - | **-** |
| 11 Equipment Lease | 2,488 | 2,488 | 2,488 | 2,486 | **9,950** |
| 12 Insurance | | | | | **-** |
| 13 Professional Memberships | - | - | - | - | **-** |
| 14 Subscriptions | - | - | - | - | **-** |
| 15 Postage | 330 | 550 | 770 | 550 | **2,200** |
| 16 Office Supplies | 14,665 | 24,442 | 34,218 | 24,442 | **97,767** |
| 17 Software | | | | 850 | **850** |
| 18 Consultant/Subcontract (under $11,000) | - | - | - | - | **-** |
| 19 Consultant/Subcontract (over $11,000) | | | | | **-** |
| 20 Travel/Mileage | 225 | 375 | 525 | 375 | **1,500** |
| 21 Other: | 3,957 | 6,596 | 9,234 | 6,596 | **26,383** |
| 22 Participant Wages & Benefits | | | | | **-** |
| 23 Employer Reimbursement/OJT | | | 15,250 | | **15,250** |
| 24 Participant Training Cost | | | | | |
| 25 Participant Supportive Services | - | - | - | - | **-** |
| 26 Other: | | | | | |
| **ADMINISTRATION** | | | | | **-** |
| 1 Salaries | 355 | 355 | 355 | 355 | **1,420** |
| 2 Benefits | 168 | 168 | 168 | 166 | **670** |
| 3 Operations | | | | | **-** |
| 4 Indirect | 12,738 | 10,015 | 13,674 | 10,535 | **46,962** |
| 5 Travel/Mileage | | | | | **-** |
| 6 Other: | | | | | **-** |
| **GRAND TOTAL** | **335,670** | **267,501** | **380,533** | **631,713** | **1,615,417** |

Exhibit D4
16-N-11

# ORANGE COUNTY ONE-STOP CENTER - Northern Region
# FY 10-11 EXPENDITURE PLAN

## SCSEP

| COST CATEGORIES | Qt 1 7/1/10-9/30/10 | Qt 2 10/1/10-12/31/10 | Qt 3 1/1/11-3/31/11 | Qt 4 4/1/11-6/30/11 | Total |
|---|---|---|---|---|---|
| **PROGRAM** | | | | | |
| 1 Salaries | 8,647 | 8,647 | 8,647 | 8,647 | **34,588** |
| 2 Benefits | 3,724 | 3,724 | 3,724 | 3,722 | **14,894** |
| 3 Office Supplies | 10 | 17 | 23 | 16 | **66** |
| 4 Equipment : $5,000 or Over | | | | | - |
| 5 Equipment : $1 - $4,999 | | | | | - |
| 6 Supplies | | | | | - |
| 7 Consultant/Subcontract | | | | | - |
| 8 Travel/Mileage | | | | | - |
| 9 Participant Wages and Benefits | | | | | - |
| 11 Employer Reimbursement (OJT) | | | | | - |
| 11 Participant Training Cost | | | | | - |
| 12 Participant Supportive Services | | | | | - |
| 13 Other: | | | | | - |
| **ADMINISTRATION** | | | | | - |
| 1 Salaries | | | | | - |
| 2 Benefits | | | | | - |
| 3 Operations | | | | | - |
| 4 Indirect | | | | | - |
| 5 Travel/Mileage | | | | | - |
| 6 Other: | | | | | - |
| **GRAND TOTAL** | **12,381** | **12,388** | **12,394** | **12,385** | **49,548** |

Exhibit D4
16-N-11

# ORANGE COUNTY ONE-STOP CENTER - Northern Region
# FY 10-11 EXPENDITURE PLAN

## SCSEP-Appropriations

| COST CATEGORIES | Qt 1 7/1/10-9/30/10 | Qt 2 10/1/10-12/31/10 | Qt 3 1/1/11-3/31/11 | Qt 4 4/1/11-6/30/11 | Total |
|---|---|---|---|---|---|
| **PROGRAM** | | | | | |
| 1 Salaries | 4,528 | 4,528 | 4,528 | 4,526 | **18,110** |
| 2 Benefits | 2,282 | 2,282 | 2,282 | 2,283 | **9,129** |
| 3 Office Supplies | 38 | 64 | 90 | 64 | **256** |
| 4 Equipment : $5,000 or Over | | | | | - |
| 5 Equipment : $1 - $4,999 | | | | | - |
| 6 Supplies | | | | | - |
| 7 Consultant/Subcontract | | | | | - |
| 8 Travel/Mileage | | | | | - |
| 9 Participant Wages and Benefits | | | | | - |
| 11 Employer Reimbursement (OJT) | | | | | - |
| 11 Participant Training Cost | | | | | - |
| 12 Participant Supportive Services | | | | | - |
| 13 Other: | | | | | - |
| | | | | | - |
| **ADMINISTRATION** | | | | | - |
| 1 Salaries | | | | | - |
| 2 Benefits | | | | | - |
| 3 Operations | | | | | - |
| 4 Indirect | | | | | - |
| 5 Travel/Mileage | | | | | - |
| 6 Other: | | | | | - |
| | | | | | |
| **GRAND TOTAL** | **6,848** | **6,874** | **6,900** | **6,873** | **27,495** |

Exhibit D4
16-N-11

# ORANGE COUNTY ONE-STOP CENTER - Northern Region
# FY 10-11 EXPENDITURE PLAN

## DPN-WPA

| | COST CATEGORIES | Qt 1<br>7/1/10-<br>9/30/10 | Qt 2<br>10/1/10-<br>12/31/10 | Qt 3<br>1/1/11-<br>3/31/11 | Qt 4<br>4/1/11-<br>6/30/11 | Total |
|---|---|---|---|---|---|---|
| | **PROGRAM** | | | | | |
| 1 | Salaries | 18,548 | 18,548 | 18,548 | 18,547 | **74,191** |
| 2 | Benefits | 5,040 | 5,040 | 5,040 | 5,041 | **20,161** |
| 3 | Printing | - | - | - | - | - |
| 4 | Meeting / Conference | 75 | 90 | 263 | 322 | **750** |
| 5 | Office Supplies | 175 | 210 | 613 | 752 | **1,750** |
| 6 | Lease Termination Cost | | | | | - |
| 7 | Equipment : $5,000 or Over | | | | | - |
| 8 | Equipment : $1 - $4,999 | | | | | - |
| 9 | Supplies | | | | | - |
| 10 | Consultant/Subcontract | | | | | - |
| 11 | Travel/Mileage | - | - | - | - | - |
| 12 | Participant Wages and Benefits | | | | | - |
| 13 | Employer Reimbursement (OJT) | | | | | - |
| 14 | Participant Training Cost | | | | | - |
| 15 | Participant Supportive Services | | | | | - |
| 16 | Other: | 84 | 101 | 294 | 361 | **840** |
| | | | | | | - |
| | **ADMINISTRATION** | | | | | - |
| 1 | Salaries | | | | | - |
| 2 | Benefits | | | | | - |
| 3 | Operations | | | | | - |
| 4 | Indirect | 957 | 960 | 990 | 21 | **2,928** |
| 5 | Travel/Mileage | | | | | - |
| 6 | Other: | | | | | - |
| | | | | | | |
| | **GRAND TOTAL** | **24,879** | **24,949** | **25,748** | **25,044** | **100,620** |

Exhibit D4
16-N-11

# ORANGE COUNTY ONE-STOP CENTER - Northern Region
# FY 10-11 EXPENDITURE PLAN

## DPN-WPA (AT)

| COST CATEGORIES | Qt 1<br>7/1/10-<br>9/30/10 | Qt 2<br>10/1/10-<br>12/31/10 | Qt 3<br>1/1/11-<br>3/31/11 | Qt 4<br>4/1/11-<br>6/30/11 | Total |
|---|---|---|---|---|---|
| **PROGRAM** | | | | | |
| 1 Salaries | | | | | - |
| 2 Benefits | | | | | - |
| 3 Printing | | | | | - |
| 4 Meeting / Conference | | | | | - |
| 5 Office Supplies | | | | | - |
| 6 Lease Termination Cost | | | | | - |
| 7 Equipment : $5,000 or Over | | | | | - |
| 8 Equipment : $1 - $4,999 | | 5729.81 | | | **5729.81** |
| 9 Supplies | | | | | - |
| 10 Consultant/Subcontract | | | | | - |
| 11 Travel/Mileage | - | - | - | - | - |
| 12 Participant Wages and Benefits | | | | | - |
| 13 Employer Reimbursement (OJT) | | | | | - |
| 14 Participant Training Cost | | | | | - |
| 15 Participant Supportive Services | | | | | - |
| 16 Other: Software | | 4630.19 | | | **4630.19** |
| | | | | | - |
| **ADMINISTRATION** | | | | | - |
| 1 Salaries | | | | | - |
| 2 Benefits | | | | | - |
| 3 Operations | | | | | - |
| 4 Indirect | | | | | - |
| 5 Travel/Mileage | | | | | - |
| 6 Other: | | | | | - |
| | | | | | |
| **GRAND TOTAL** | **-** | **10,360** | **-** | **-** | **10,360** |

Exhibit D4
16-N-11

# ORANGE COUNTY ONE-STOP CENTER - Northern Region
# FY 10-11 EXPENDITURE PLAN

## New Start

| COST CATEGORIES | Qt 1 7/1/10-9/30/10 | Qt 2 10/1/10-12/31/10 | Qt 3 1/1/11-3/31/11 | Qt 4 4/1/11-6/30/11 | Total |
|---|---|---|---|---|---|
| **PROGRAM** | | | | | |
| 1 Salaries | 406 | 406 | 406 | 405 | **1,623** |
| 2 Benefits | 200 | 200 | 200 | 200 | **800** |
| 3 Office Supplies | 84 | 141 | 197 | 140 | **562** |
| 4 Equipment : $5,000 or Over | | | | | - |
| 5 Equipment : $1 - $4,999 | | | | | - |
| 6 Supplies | | | | | - |
| 7 Consultant/Subcontract | | | | | - |
| 8 Travel/Mileage | | | | | - |
| 9 Participant Wages and Benefits | | | | | - |
| 11 Employer Reimbursement (OJT) | | | | | - |
| 11 Participant Training Cost | | | | | - |
| 12 Participant Supportive Services | | 225 | 225 | 450 | **900** |
| 13 Other: | | | | | - |
| | | | | | - |
| **ADMINISTRATION** | | | | | - |
| 1 Salaries | | | | | - |
| 2 Benefits | | | | | - |
| 3 Operations | | | | | - |
| 4 Indirect | | | | | - |
| 5 Travel/Mileage | | | | | - |
| 6 Other: | | | | | - |
| | | | | | - |
| **GRAND TOTAL** | **690** | **972** | **1,028** | **1,195** | **3,885** |

Exhibit D3
16-S-11

# WIA Budget

## Orange County One-Stop Center-Southern Region

## FY 10/11

| | ADULT | Budget | | | |
|---|---|---|---|---|---|
| | | Core | Intensive | Training | Total |
| PROGRAM | **Operations Activities:** | | | | |
| | Salaries | 107,527 | 239,035 | 35,705 | 382,267 |
| | Benefits | 39,870 | 109,724 | 16,392 | 165,986 |
| | Monthly Rent | 61,148 | 37,310 | 5,182 | 103,640 |
| | Lease Termination Cost | 13,545 | 8,265 | 1,148 | 22,958 |
| | Staff Training | | | | - |
| | Printing | 1,682 | 1,026 | 142 | 2,850 |
| | Publications/Marketing Material | 1,239 | 756 | 105 | 2,100 |
| | Utilities | 12,797 | 7,809 | 1,083 | 21,689 |
| | Meetings / Conferences | | | | - |
| | Telephone | 1,729 | 1,055 | 146 | 2,930 |
| | Equipment (under $5,000) | | | | - |
| | Equipment Lease | 3,755 | 2,291 | 318 | 6,364 |
| | Insurance | | | | |
| | Professional Memberships | | | | - |
| | Subscriptions | | | | - |
| | Postage | 443 | 270 | 37 | 750 |
| | Office Supplies | 14,185 | 8,655 | 1,201 | 24,041 |
| | Consultant/Subcontract (under $10,000) | | | | - |
| | Consultant/Subcontract (over $10,000) | | | | - |
| | Travel / Mileage | | 1,131 | 169 | 1,300 |
| | Other: | 11,387 | 6,948 | 965 | 19,300 |
| | Operations Related Activities Subtotal | 269,307 | 424,275 | 62,593 | 756,175 |
| | **Direct Client Related Activities:** | | | | |
| | Participant Wages and Benefits | | | | - |
| | Employer Reimbursement/OJT | | | | - |
| | Participant Training Cost | | | | - |
| | Participant Supportive Services | | | | - |
| | Other: | | | | - |
| | | | | | - |
| | Other - Subtotal | - | - | - | - |
| | Direct Client Related Activities Subtotal | - | - | - | - |
| | **Program Subtotal** | **269,307** | **424,275** | **62,593** | **756,175** |
| ADMINISTRATION | **Administration:** | | | | |
| | Salaries | | 717 | 108 | 825 |
| | Benefits | | 317 | 50 | 367 |
| | Other: Indirect | 13,776 | 8,406 | 1,167 | 23,349 |
| | Other: | | | | - |
| | | | | | - |
| | Other Subtotal | - | - | - | - |
| | **Administration Subtotal** | **13,776** | **9,440** | **1,325** | **24,541** |
| | **Grand Total** | **283,083** | **433,715** | **63,918** | **780,716** |

Exhibit D3
16-S-11

# WIA Budget

## Orange County One-Stop Center-Southern Region

## FY 10/11

| | DISLOCATED WORKER | Budget | | | |
|---|---|---|---|---|---|
| | | Core | Intensive | Training | Total |
| PROGRAM | **Operations Activities:** | | | | |
| | Salaries | 126,903 | 451,721 | 92,528 | 671,152 |
| | Benefits | 40,354 | 207,038 | 43,409 | 290,801 |
| | Monthly Rent | 76,284 | 68,337 | 14,303 | 158,924 |
| | Lease Termination Cost | 22,374 | 20,043 | 4,195 | 46,612 |
| | Staff Training | | | | - |
| | Printing | 3,758 | 3,367 | 705 | 7,830 |
| | Publications/Marketing Material | 1,824 | 1,634 | 342 | 3,800 |
| | Utilities | 30,691 | 27,495 | 5,754 | 63,940 |
| | Meetings / Conferences | | | | - |
| | Telephone | 4,230 | 3,696 | 1,462 | 9,388 |
| | Equipment (under $5,000) | | | | - |
| | Equipment Lease | 8,568 | 7,676 | 1,606 | 17,850 |
| | Insurance | | | | |
| | Professional Memberships | 408 | 366 | 76 | 850 |
| | Subscriptions | 1,056 | 946 | 198 | 2,200 |
| | Postage | 1,200 | 1,075 | 225 | 2,500 |
| | Office Supplies | 101,000 | 90,484 | 18,942 | 210,426 |
| | Software | 720 | 645 | 135 | 1,500 |
| | Consultant/Subcontract (under $11,000) | | | | - |
| | Consultant/Subcontract (over $11,000) | | | | - |
| | Travel / Mileage | | 2,366 | 484 | 2,850 |
| | Other: | 14,175 | 12,698 | 12,657 | 39,530 |
| | Operations Related Activities Subtotal | 433,545 | 899,587 | 197,021 | 1,530,153 |
| | **Direct Client Related Activities:** | | | | |
| | Participant Wages and Benefits | | | | - |
| | Employer Reimbursement/OJT | | 2,696 | 553 | 3,249 |
| | Participant Training Cost | | | | - |
| | Participant Supportive Services | | | | - |
| | Other: | | | | - |
| | | | | | - |
| | Other - Subtotal | - | - | - | - |
| | Direct Client Related Activities Subtotal | - | 2,696 | 553 | 3,249 |
| | **Program Subtotal** | **433,545** | **902,283** | **197,574** | **1,533,402** |
| ADMINISTRATION | **Administration:** | | | | |
| | Salaries | | 860 | 220 | 1,080 |
| | Benefits | | 420 | 105 | 525 |
| | Other: Indirect | 22,276 | 19,956 | 4,177 | 46,409 |
| | Other: | | | | - |
| | | | | | - |
| | Other Subtotal | - | - | - | - |
| | **Administration Subtotal** | **22,276** | **21,236** | **4,502** | **48,014** |
| | **Grand Total** | **455,821** | **923,519** | **202,076** | **1,581,416** |

Exhibit D3
16-S-11

# WIA Budget

## Orange County One-Stop Center-Southern Region
## FY 10/11

| | ADDITIONAL FUNDING | Budget SCSEP-OC |
|---|---|---|
| PROGRAM | **Operations Activities:** | |
| | Salaries | 49,868 |
| | Benefits | 24,410 |
| | Office Supplies | 658 |
| | Equipment (over $5,000): | |
| | Equipment ($1-$4,999) | |
| | Consultant/Subcontract | |
| | Travel / Mileage | |
| | Other: | |
| | Operations Related Activities Subtotal | 74,936 |
| | **Direct Client Related Activities:** | |
| | Participant Wages and Benefits | |
| | Employer Reimbursement/OJT | |
| | Participant Training Cost | |
| | Participant Supportive Services | |
| | Other: | |
| | Other - Subtotal | - |
| | Direct Client Related Activities Subtotal | - |
| | **Program Subtotal** | **74,936** |
| ADMINISTRATION | **Administration:** | |
| | Salaries and Benefits | |
| | Operations | |
| | Indirect | |
| | Travel/Mileage | |
| | Other: | |
| | Other Subtotal | - |
| | **Administration Subtotal** | **-** |
| | **Grand Total** | **74,936** |

Exhibit D3
16-S-11

# WIA Budget

## Orange County One-Stop Center-Southern Region

## FY 10/11

| | ADDITIONAL FUNDING | Budget SCSEP-Appropriations |
|---|---|---|
| PROGRAM | **Operations Activities:** | |
| | Salaries | 18,000 |
| | Benefits | 9,164 |
| | Office Supplies | 332 |
| | Equipment (over $5,000): | |
| | Equipment ($1-$4,999) | |
| | Consultant/Subcontract | |
| | Travel / Mileage | |
| | Other: | |
| | Operations Related Activities Subtotal | 27,496 |
| | **Direct Client Related Activities:** | |
| | Participant Wages and Benefits | |
| | Employer Reimbursement/OJT | |
| | Participant Training Cost | |
| | Participant Supportive Services | |
| | Other: | |
| | Other - Subtotal | - |
| | Direct Client Related Activities Subtotal | - |
| | **Program Subtotal** | **27,496** |
| ADMINISTRATION | **Administration:** | |
| | Salaries and Benefits | |
| | Operations | |
| | Indirect | |
| | Travel/Mileage | |
| | Other: | |
| | Other Subtotal | - |
| | **Administration Subtotal** | - |
| | **Grand Total** | **27,496** |

Exhibit D3
16-S-11

# WIA Budget

## Orange County One-Stop Center-Southern Region

## FY 10/11

| | ARRA - Dislocated Worker | Budget | | | |
|---|---|---|---|---|---|
| | | Core | Intensive | Training | Total |
| PROGRAM | **Operations Activities:** | | | | |
| | Salaries | 5,393 | 15,802 | 3,238 | 24,433 |
| | Benefits | 3,242 | 7,661 | 1,570 | 12,473 |
| | Monthly Rent | | | | - |
| | Lease Termination Cost | | | | - |
| | Staff Training | | | | - |
| | Printing | | | | - |
| | Publications/Marketing Material | | | | - |
| | Utilities | | | | - |
| | Meetings / Conferences | | | | - |
| | Telephone | | | | - |
| | Equipment (under $5,000) | | | | - |
| | Equipment Lease | | | | - |
| | Insurance | | | | |
| | Professional Memberships | | | | - |
| | Subscriptions | | | | - |
| | Postage | | | | - |
| | Office Supplies | | | | - |
| | Consultant/Subcontract (under $11,000) | | | | - |
| | Consultant/Subcontract (over $11,000) | | | | - |
| | Travel / Mileage | | | | - |
| | Other: | | | | - |
| | Operations Related Activities Subtotal | 8,635 | 23,463 | 4,808 | 36,906 |
| | **Direct Client Related Activities:** | | | | |
| | Participant Wages and Benefits | | | | - |
| | Employer Reimbursement/OJT | | | | - |
| | Participant Training Cost | | | | - |
| | Participant Supportive Services | | | | - |
| | Other: | | | | - |
| | | | | | - |
| | Other - Subtotal | - | - | - | - |
| | Direct Client Related Activities Subtotal | - | - | - | - |
| | **Program Subtotal** | **8,635** | **23,463** | **4,808** | **36,906** |
| ADMINISTRATION | **Administration:** | | | | |
| | Salaries | | | | - |
| | Benefits | | | | - |
| | Other: Indirect | 525 | 471 | 98 | 1,094 |
| | Other: | | | | - |
| | | | | | - |
| | Other Subtotal | - | - | - | - |
| | **Administration Subtotal** | **525** | **471** | **98** | **1,094** |
| | **Grand Total** | **9,160** | **23,934** | **4,906** | **38,000** |

Exhibit D3
16-S-11

# ORANGE COUNTY ONE STOP CENTER - Southern Region
# FY 10-11 EXPENDITURE PLAN

## Adult

| | COST CATEGORIES | Qt 1 7/1/10-9/30/10 | Qt 2 10/1/10-12/31/10 | Qt 3 1/1/11-3/31/11 | Qt 4 4/1/11-6/30/11 | Total |
|---|---|---|---|---|---|---|
| | **PROGRAM** | | | | | |
| 1 | Salaries | 95,567 | 95,567 | 95,567 | 95,566 | **382,267** |
| 2 | Benefits | 41,497 | 41,497 | 41,497 | 41,495 | **165,986** |
| 3 | Monthly Rent | 25,910 | 25,910 | 25,910 | 25,910 | **103,640** |
| 4 | Lease Termination Cost | | | | 22,958 | **22,958** |
| 5 | Staff Training | - | - | - | - | - |
| 6 | Printing | 428 | 713 | 998 | 711 | **2,850** |
| 7 | Publications/Marketing Material | 315 | 525 | 735 | 525 | **2,100** |
| 8 | Utilities | 5,422 | 5,422 | 5,422 | 5,423 | **21,689** |
| 9 | Meeting / Conferences | - | - | - | - | - |
| 11 | Telephone | 733 | 733 | 733 | 731 | **2,930** |
| 11 | Equipment :under $5,000 | | - | - | - | - |
| 12 | Equipment Lease | 1,591 | 1,591 | 1,591 | 1,591 | **6,364** |
| 13 | Insurance | | | | | - |
| 14 | Professional Memberships | - | - | - | - | - |
| 15 | Subscriptions | - | - | - | - | - |
| 16 | Postage | 113 | 188 | 263 | 186 | **750** |
| 17 | Office Supplies | 3,606 | 6,010 | 8,414 | 6,011 | **24,041** |
| 18 | Consultant/Subcontract (under $11,000) | - | - | - | - | - |
| 19 | Consultant/Subcontract (over $11,000) | | | | | - |
| 20 | Travel/Mileage | 260 | 390 | 390 | 260 | **1,300** |
| 21 | Other: | 2,895 | 4,825 | 6,755 | 4,825 | **19,300** |
| 22 | Participant Wages & Benefits | | | | | |
| 23 | Employer Reimbursement/OJT | | | | | |
| 24 | Participant Training Cost | | | | | |
| 25 | Participant Supportive Services | - | - | - | - | - |
| 26 | Other: | | | | | |
| | | | | | | - |
| | **ADMINISTRATION** | | | | | - |
| 1 | Salaries | 206 | 206 | 206 | 207 | **825** |
| 2 | Benefits | 92 | 92 | 92 | 91 | **367** |
| 3 | Operations | | | | | - |
| 4 | Indirect | 7,145 | 7,347 | 8,857 | | **23,349** |
| 5 | Travel/Mileage | | | | | - |
| 6 | Other: | | | | | - |
| | **GRAND TOTAL** | **185,780** | **191,016** | **197,430** | **206,490** | **780,716** |

Exhibit D3
16-S-11

# ORANGE COUNTY ONE STOP CENTER - Southern Region
# FY 10-11 EXPENDITURE PLAN

## Dislocated Workers

| | COST CATEGORIES | Qt 1 7/1/10-9/30/10 | Qt 2 10/1/10-12/31/10 | Qt 3 1/1/11-3/31/11 | Qt 4 4/1/11-6/30/11 | Total |
|---|---|---|---|---|---|---|
| | **PROGRAM** | | | | | |
| 1 | Salaries | 167,788 | 167,788 | 167,788 | 167,788 | **671,152** |
| 2 | Benefits | 72,700 | 72,700 | 72,700 | 72,701 | **290,801** |
| 3 | Monthly Rent | 39,731 | 39,731 | 39,731 | 39,731 | **158,924** |
| 4 | Lease Termination Cost | | | | 46,612 | **46,612** |
| 5 | Staff Training | - | - | - | - | - |
| 6 | Printing | 1,175 | 1,958 | 2,741 | 1,956 | **7,830** |
| 7 | Publications/Marketing Material | 570 | 950 | 1,330 | 950 | **3,800** |
| 8 | Utilities | 15,985 | 15,985 | 15,985 | 15,985 | **63,940** |
| 9 | Meeting / Conferences | - | - | - | - | - |
| 11 | Telephone | 2,347 | 2,347 | 2,347 | 2,347 | **9,388** |
| 11 | Equipment :under $5,000 | | - | - | - | - |
| 12 | Equipment Lease | 4,463 | 4,463 | 4,463 | 4,461 | **17,850** |
| 13 | Insurance | | | | | - |
| 14 | Professional Memberships | 128 | 213 | 298 | 211 | **850** |
| 15 | Subscriptions | 330 | 550 | 770 | 550 | **2,200** |
| 16 | Postage | 375 | 625 | 875 | 625 | **2,500** |
| 17 | Office Supplies | 31,564 | 52,607 | 73,649 | 52,606 | **210,426** |
| 18 | Software | | | 525 | 975 | **1,500** |
| 19 | Consultant/Subcontract (under $11,000) | - | - | - | - | - |
| 20 | Consultant/Subcontract (over $11,000) | | | | | - |
| 21 | Travel/Mileage | 570 | 855 | 855 | 570 | **2,850** |
| 22 | Other: | 5,930 | 9,883 | 13,836 | 9,881 | **39,530** |
| 23 | Participant Wages & Benefits | | | | | - |
| 24 | Employer Reimbursement/OJT | 487 | 812 | 1,137 | 813 | **3,249** |
| 25 | Participant Training Cost | | | | | |
| 26 | Participant Supportive Services | - | - | - | - | - |
| 27 | Other: | | | | | |
| | | | | | | |
| | **ADMINISTRATION** | | | | | - |
| 1 | Salaries | 270 | 270 | 270 | 270 | **1,080** |
| 2 | Benefits | 131 | 131 | 131 | 132 | **525** |
| 3 | Operations | | | | | - |
| 4 | Indirect | 13,782 | 14,875 | 17,752 | - | **46,409** |
| 5 | Travel/Mileage | | | | | - |
| 6 | Other: | | | | | - |
| | | | | | | |
| | **GRAND TOTAL** | **358,326** | **386,743** | **417,183** | **419,164** | 1,581,416 |

Exhibit D3
16-S-11

# ORANGE COUNTY ONE STOP CENTER - Southern Region
# FY 10-11 EXPENDITURE PLAN

## SCSEP

| COST CATEGORIES | Qt 1<br>7/1/10-<br>9/30/10 | Qt 2<br>10/1/10-<br>12/31/10 | Qt 3<br>1/1/11-<br>3/31/11 | Qt 4<br>4/1/11-<br>6/30/11 | Total |
|---|---|---|---|---|---|
| **PROGRAM** | | | | | |
| 1 Salaries | 12,467 | 12,467 | 12,467 | 12,467 | **49,868** |
| 2 Benefits | 6,103 | 6,103 | 6,103 | 6,101 | **24,410** |
| 3 Office Supplies | 99 | 165 | 230 | 164 | **658** |
| 4 Consultant/Subcontract (under $11,000) | | | | | - |
| 5 Consultant/Subcontract (over $11,000) | | | | | - |
| 6 Travel/Mileage | | | | | - |
| 7 Other: | - | - | - | - | - |
| 8 Participant Wages & Benefits | | | | | |
| 9 Employer Reimbursement/OJT | | | | | |
| 11 Participant Training Cost | | | | | |
| 11 Participant Supportive Services | | | | | - |
| 12 Other: | | | | | |
| **ADMINISTRATION** | | | | | - |
| 1 Salaries | | | | | - |
| 2 Benefits | | | | | - |
| 3 Operations | | | | | - |
| 4 Indirect | | | | | - |
| 5 Travel/Mileage | | | | | - |
| 6 Other: | | | | | - |
| **GRAND TOTAL** | **18,669** | **18,735** | **18,800** | **18,732** | **74,936** |

Exhibit D3
16-S-11

# ORANGE COUNTY ONE STOP CENTER - Southern Region
# FY 10-11 EXPENDITURE PLAN

## SCSEP-Appropriations

| COST CATEGORIES | Qt 1 7/1/10-9/30/10 | Qt 2 10/1/10-12/31/10 | Qt 3 1/1/11-3/31/11 | Qt 4 4/1/11-6/30/11 | Total |
|---|---|---|---|---|---|
| **PROGRAM** | | | | | |
| 1 Salaries | 4,500 | 4,500 | 4,500 | 4,500 | **18,000** |
| 2 Benefits | 2,291 | 2,291 | 2,291 | 2,291 | **9,164** |
| 3 Office Supplies | 50 | 83 | 116 | 83 | **332** |
| 4 Consultant/Subcontract (under $11,000) | | | | | - |
| 5 Consultant/Subcontract (over $11,000) | | | | | - |
| 6 Travel/Mileage | | | | | - |
| 7 Other: | - | - | - | - | - |
| 8 Participant Wages & Benefits | | | | | |
| 9 Employer Reimbursement/OJT | | | | | |
| 11 Participant Training Cost | | | | | |
| 11 Participant Supportive Services | | | | | - |
| 12 Other: | | | | | |
| **ADMINISTRATION** | | | | | - |
| 1 Salaries | | | | | - |
| 2 Benefits | | | | | - |
| 3 Operations | | | | | - |
| 4 Indirect | | | | | - |
| 5 Travel/Mileage | | | | | - |
| 6 Other: | | | | | - |
| **GRAND TOTAL** | **6,841** | **6,874** | **6,907** | **6,874** | **27,496** |

Exhibit D3
16-S-11

# ORANGE COUNTY ONE STOP CENTER - Southern Region
# FY 10-11 EXPENDITURE PLAN

## ARRA-Dislocated Workers

| | COST CATEGORIES | Qt 1 7/1/10-9/30/10 | Qt 2 10/1/10-12/31/10 | Qt 3 1/1/11-3/31/11 | Qt 4 4/1/11-6/30/11 | Total |
|---|---|---|---|---|---|---|
| | **PROGRAM** | | | | | |
| 1 | Salaries | | | 24,433 | - | **24,433** |
| 2 | Benefits | | | 12,473 | - | **12,473** |
| 3 | Monthly Rent | | | | | - |
| 4 | Lease Termination Cost | | | | | - |
| 5 | Staff Training | | | | - | - |
| 6 | Printing | | | | | - |
| 7 | Publications/Marketing Material | | | | | - |
| 8 | Utilities | | | | | - |
| 9 | Meeting / Conferences | | | | | - |
| 11 | Telephone | | | | | - |
| 11 | Equipment :under $5,000 | | | | | - |
| 12 | Equipment Lease | | | | | - |
| 13 | Insurance | | | | | - |
| 14 | Professional Memberships | | | | | - |
| 15 | Subscriptions | | | | | - |
| 16 | Postage | | | | | - |
| 17 | Office Supplies | | | | | - |
| 18 | Consultant/Subcontract (under $11,000) | | | | | - |
| 19 | Consultant/Subcontract (over $11,000) | | | | | - |
| 20 | Travel/Mileage | | | | | - |
| 21 | Other: | | | | | - |
| 22 | Participant Wages & Benefits | | | | | |
| 23 | Employer Reimbursement/OJT | | | | | |
| 24 | Participant Training Cost | | | | | |
| 25 | Participant Supportive Services | - | - | - | - | - |
| 26 | Other: | | | | | |
| | **ADMINISTRATION** | | | | | - |
| 1 | Salaries | | | | | - |
| 2 | Benefits | | | | | - |
| 3 | Operations | | | | | - |
| 4 | Indirect | | | 1,094 | - | **1,094** |
| 5 | Travel/Mileage | | | | | - |
| 6 | Other: | | | | | - |
| | **GRAND TOTAL** | **-** | **-** | **38,000** | **-** | **38,000** |

**Consulting Agreement**

Between

## Coast Community College District

**Coastline Community College/Coast Learning Systems**

&

Fremont College

*An Innovator in Professional Education℠*

**CONSULTING AGREEMENT** (the Agreement) between **Coast Community College District** (hereinafter referred to as DISTRICT) a California public educational agency located at 1370 Adams Avenue, Costa Mesa, California 92626 and **Fremont College**, located at 18000 Studebaker Road, Suite 900A, Cerritos, CA 90703 (hereinafter referred to as FREMONT). Party shall mean DISTRICT or FREMONT as the context dictates and when used in the plural shall mean DISTRICT and Fremont.

This Agreement is entered into as of April 7, 2011, the "Effective Date."

**WHEREAS,** the consulting project contemplated by this Agreement is of mutual interest and benefit to the Parties, and will further the mission and instructional goals of FREMONT.

**NOW, THEREFORE,** the parties hereto agree as follows:

1. **STATEMENT OF WORK.** DISTRICT agrees to use reasonable efforts to deliver the consulting, design, training, and support services described in Attachment A (Stage #2 Proposal for Fremont College).

**Attachment 17**

2. **PERIOD OF PERFORMANCE.** The consulting project shall be conducted during the period April 7, 2011 (the Starting Date) through June 30, 2011 (the Completion Date). The Completion Date will be subject to extension only by mutual written agreement of the parties.

3. **PAYMENT.** Payment(s) shall be made to DISTRICT by FREMONT, in U.S. dollars, net of taxes or impost of any kind, as follows:

| Amount | Milestone/Task |
|---|---|
| $ 9,757.00 | Upon completion of initial training session(s) for Fremont Faculty |
| $ 9,757.00 | Upon uploading of initial course content for thirteen online courses |
| $ 9,757.00 | Upon delivery and acceptance of thirteen online courses (see Attachment A). |
| **$29,271.00** | **TOTAL** |

If any Milestone/Task is not completed, FREMONT will pay a pro-rated amount based on the amount of work completed based on mutual agreement between both parties.

4. **CONFIDENTIAL INFORMATION.** Except if pursuant to or required by law, each party hereto agrees to keep in strictest confidence all information relating to or acquired from the other in connection with the performance of this Agreement. This obligation of confidence shall survive termination of this Agreement, unless otherwise mutually agreed by the parties.

5. **TERMINATION**. Performance under this Agreement may be terminated by either party for any reason upon delivery and receipt of written notice.

6. **INTELLECTUAL PROPERTY.** The DISTRICT'S efforts associated with this agreement are deemed "work for hire" and any content and materials created during this consulting project will be solely owned by FREMONT and/or its faculty developers. Exceptions will be any content or materials the DISTRICT provides that were created and owned by the DISTRICT prior to the effective date of this agreement (e.g., the DISTRICT'S model course online template, faculty development curriculum).

7. **GOVERNING LAW.** This agreement is to be governed by and interpreted in accordance with the laws of the State of California and the applicable U.S. Federal law. If any action is brought arising out of this agreement, including but not limited to any claim for breach of the same, interpretation of the same, cancellation or specific performance, said action shall be brought in the appropriate county court as follows: an action by FREMONT would be filed in Orange County, California, and an action by DISTRICT would be filed in Los Angeles County, California.

8. **FORCE MAJEURE.** Neither party shall be responsible to the other for failure to perform any of the obligations imposed by this Agreement, provided such failure shall be occasioned

by fire, flood, explosion, lightning, windstorm, earthquake, subsidence of soil, failure or destruction, in whole or in part, of machinery or equipment, or failure of supply of materials, discontinuity in the supply of power, governmental interference, civil commotion, riot, war, strikes, acts of terrorism, labor disturbance, transportation difficulties, labor shortage, or any cause beyond its reasonable control.

9. **ENTIRE AGREEMENT.** Unless otherwise specified, this Agreement and its Attachment embody the entire understanding between DISTRICT and FREMONT for the consulting project, and any prior or contemporaneous representations, either oral or written, are hereby superseded. No amendments or changes to this Agreement, including without limitation, changes in the statement of work, total estimated cost and period of performance, shall be effective unless made in writing and signed by authorized representatives of the parties.

*The parties hereto have executed this Agreement on the day and year specified below.*

***Fremont College***

_____ _____

*By: Sabrina Kay* *Dated:*
*Chancellor & CEO*

***Coast Community College District (Coastline Community College/Coast Learning Systems)***

_____ _____

*By: Jerry Patterson,* *Dated:*
*President, Board of Trustees*

**Attachment A: Stage #2 Proposal for Fremont College**
**From Coast Learning Systems**

Goal/Deliverables: To assist Fremont faculty in the design and development of the thirteen hybrid and online courses listed below.

| | | |
|---|---|---|
| 1 | Online | LS105: Written Communication and Inquiry |
| 2 | Hybrid | DS120: Fashion Illustration and Collection |
| 3 | Hybrid | DS125: Textiles and Sourcing |
| 4 | Hybrid | DS130: Accessories and Merchandising |
| 5 | Online | DS240: Computer Assisted Illustration |
| 6 | Online | DS245: Image Manipulation |
| 7 | Online | BA201A: Introductory Accounting |
| 8 | Online | BA201B: Financial Statement Analysis |
| 9 | Online | BA202A: Financing Your Company |
| 10 | Online | BA202B: Business Plan Writing |
| 11 | Online | BU340: Writing Your Business Plan |
| 12 | Online | BU345: Strategic Leadership and Team Building |
| 13 | Online | Faculty Training Course |

Assumptions:

- We will advise Fremont faculty members as they create thirteen hybrid-online courses.
- Up-to-date course outlines/syllabi have been prepared and approved for all thirteen courses.
- Many of these courses are already offered at Fremont in classroom format.
- For now, we will use the eCollege system to develop and deliver the online courses.
- The eCollege system offers a free help desk to assist all of us with questions.
- In the initial training, Tim Short will discuss Fremont's learning style model, PAL cycle, hybrid approach, and plans for cloud/repository.
- After the initial training, each instructional designer will spend about 19-20 hours per course to consult with the instructor-developer and review development in progress.

CLS Needs:

- Four eCollege accounts, one for each designer and one for CLS.
- Electronic copies of each course outline/syllabi for each course.
- Two copies of each textbook for each course.

Recommendations:

- We recommend 3 instructional designers, 2 per instructor (one serving as "back up").
- Faculty can immediately begin researching the learning media offered by their textbook publisher and/or courseware offered by Coast Learning Systems.

- Unless agreements are already in place, Fremont should begin drafting new agreements or MOUs for each instructor to develop these courses on a "work for hire" basis (to define tasks/responsibilities and ensure intellectual property belongs to Fremont).
- Create a website with remote access by designers and faculty for uploading and sharing documents. (Perhaps this could be served by your SharePoint or our Zoho system.)

Looking Ahead:
- Future proposals can address the creation of additional courses as well as Fremont's cloud/repository, competency/pre-assessment tests, learning styles inventory, etc.

Schedule: April 7, 2011 to June 30, 2011 (with initial version of student courses delivered by May 23, 2011)

Budget: $29,271.00

## NOTES ON PROCESS

We will begin by elaborating on Fremont's course outline/syllabi template documents. We will offer a detailed design template that offers more ideas, suggestions, and examples to guide the faculty as they create their course modules.

We will assemble a team of three instructional designers to support your instructors (primarily virtually). We will bring these designers up to speed on your organization, its needs, the Professional Action Learning model, your 10-week (5 x 2) delivery mode, the design template, protocols for instructor interface and support, etc.

We will find economies of scale by conducting training and development sessions with multiple instructors simultaneously and by videotaping the initial training event.

We will develop a production and review schedule that specifies key milestones and associated delivery dates. A review protocol and rubric will be created to ensure required quality. An overall project manager at Coastline will work with the designers and key managers at Fremont to maintain quality, cost guidelines, and schedule requirements.

ESTIMATE FOR ONE COURSE:
After bringing our designers up to speed on your needs, we estimate the following tasks required to create any one of the online courses ready for delivery.

1. Design and delivery of initial training (F2F) to teach instructors:
   - Fremont's learning style model
   - Fremont's PAL cycle
   - Fremont's hybrid approach
   - Fremont's cloud/repository
   - Course design template
   - Using the eCollege system to build a course
   - Using/downloading third-party content

2. Design: Designer meets with instructor (F2F, phone, or online), confirms SLOs and learning objectives (terminal and enabling), and helps faculty create initial course structure/outline for course (including outline, specific teaching/learning exercises, assessment techniques, etc.)

3. Development: Designer helps faculty to identify existing learning objects and/or assists in developing additional objects, offers required software training, reviews initial course lesson with feedback. After the instructor completes the course, the designer will spot check lessons and offer more feedback.

## FREMONT ONLINE COURSE PROJECT BUDGET

| Service | Hours/Units | Total |
|---|---|---|
| **Design initial training** | 12 hours x 3 designers | $ 2,808.00 |
| **Deliver initial training (with Fremont personnel) to all faculty at Fremont Cerritos computer lab** | 8 hours x 3 designers | 1,872.00 |
| **Videotape initial training** | Videographer and sound engineer for one day | 1,000.00 |
| **Designer training, consultation, and review for each instructor to help guide the development of initial course outline and each online course** | 13 courses x 19.5 hours ($1521 per course) | 19,773.00 |
| **Managerial and administrative support** | | 3,818.00 |
| **TOTAL** | | **$29,271.00** |

# Instruction & Student Services

# Policy Review

- Instruction
- Student Life
- Student Service Centers
- Student Services

Nabil Abu-Ghazaleh
Vice Chancellor
Educational Services & Technology

Attachment 18

# Instruction
# Policy Review Project

| CCCD Policy | Policy Title | CCLC Policy # | CCLC Recommendation | Date Policy Last Updated | Review Start Date |
|---|---|---|---|---|---|
| 030-3-1 | Curriculum Development and Approval | 4020 | LR | 04/02/86 | April 2011 |
| 030-3-1.1 | Philosophy and Criteria for Associate Degree and General Education | 4025 | LR | 02/05/03 | Fall 2011 |
| 030-3-1.2 | Program/Course Articulation | 4050 | LR/LA | 08/11/93 | Fall 2011 |
| 030-3-1.5 | Academic Freedom | 4030 | LR | 02/05/03 | Fall 2011 |
| 030-3-8 | Field Trips and Excursions | 4300 | LR | 02/19/03 | Fall 2011 |
| 030-11-1 | Community Services Programs | 4400 | LA | 02/05/03 | Spring 2012 |
| 030-3-5 | Home College Concept | 4101 | | 07/17/85 | Spring 2012 |
| 030-3-6 | International Credit Programs | 5016 | | 06/20/87 | Spring 2012 |
| 030-3-7 | International and Multicultural Education | 5017 | | 03/05/96 | Spring 2012 |
| 030-3-1.3 | Program Advisory Committees | 4107 | | 08/06/84 | Fall 2012 |
| 030-3-2 | Delineation of Function Agreements | 4060 | LA/SUG | 02/05/03 | Fall 2012 |

LR = Legally Required LA = Legally Advised SUG = Suggested

# Student Life
# Policy Review Project

| CCCD Policy | Policy Title | CCLC Policy # | CCLC Recommendation | Date Policy Last Updated | Review Start Date |
|---|---|---|---|---|---|
| *030-10-1 | Student Code of Conduct | 3902 | LR | 11/16/05 | Spring 2011 |
| 030-8-6 | Student Victims of Sexual Assault | 3517 | LR | 01/17/07 | Spring 2011 |
| 030-10-13 | Athletic Eligibility | 5701 | LR | 03/05/96 | Fall 2011 |
| 030-10-14 | Athletics – Rules for Eligibility | 5702 | LR | 03/05/96 | Fall 2011 |
| 030-6-1 | Student Clubs and Organizations | 5411 | LR | 10/07/87 | Fall 2011 |
| 030-6-1.1 | Taking Positions on Issues | 5412 | | 10/07/87 | Fall 2011 |
| 030-6-2 | Student Government | 5413 | LR | 03/05/96 | Fall 2011 |
| 030-6-3 | Student Body Association – OCC | 5400 | | 03/05/96 | Fall 2011 |
| 030-6-3.1 | Charter of Self Governance – OCC | 5401 | | 03/05/96 | Fall 2011 |
| 030-6-4 | Student Body Association – GWC | 5402 | | 03/05/96 | Fall 2011 |
| 030-6-4.1 | Charter of Self Governance – GWC | 5403 | | 03/05/96 | Fall 2011 |
| 030-6-5 | Student Advisory Council – CCC | 5404 | | 03/05/96 | Fall 2011 |
| 030-8-1 | CCCD Alcohol and Drug Abuse Prevention | 5204 | | 01/16/92 | Spring 2012 |
| 030-8-2 | Student Health Plan | 5200 | LR | 03/05/96 | Spring 2012 |
| 030-8-2.1 | Student Health Plan OCC and GWC | 5201 | LR | 03/05/96 | Spring 2012 |
| 030-8-3 | Student Medical Insurance | 5202 | ?? | 03/05/96 | Spring 2012 |
| 030-8-4 | Student Accident Insurance | 5203 | LR | 03/05/96 | Spring 2012 |
| 030-8-5 | Communicable Disease Policy for Students | 5210 | LR | 04/23/86 | Spring 2012 |
| 030-3-3 | Student Safety | 3500 | | 03/05/96 | Spring 2012 |
| no policy | Prevention of ID Theft in Student Financial Transactions | 5800 | LR | | Fall 2012 |
| no policy | Student Credit Card Solicitation | 5570 | LA | | |
| 030-10-2 | Free Speech | 3903 | | 03/05/96 | Fall 2012 |
| 030-9-1 | Student Role in Governance | --- | | 05/20/98 | Fall 2012 |

LR = Legally Required  LA = Legally Advised  SUG = Suggested

*= Dr. Lipton Recommendation

{ = Coordinate Revisions

## Student Service Centers
## Policy Review Project

| CCCD Policy | Policy Title | CCLC Policy # | CCLC Recommendation | Date Policy Last Updated | Review Start Date |
|---|---|---|---|---|---|
| 030-4-8 | CCCD Academic Accommodations for Students w/Disabilities | 5140 | LR | 04/05/00 | Fall 2011 |
| 030-1-6 | Financial Aid | 5130 | LR | 02/05/03 | Fall 2011 |
| 030-3-4.1 | Transfer Centers | 5120 | LR | 02/05/03 | Fall 2011 |
| 030-3-4.2 | EOPS | 5150 | LR | 02/05/03 | Fall 2011 |
| 030-7-1 | Counseling and Guidance | 5110 | LR | 03/05/96 | Spring 2012 |
| 030-3-4.3 | Accessibility Standards for Electronic and Information Technology – Section 508 | 3721 | | 01/19/05 | Spring 2012 |
| 030-10-10 | College Bookstore Fund – GWC | 6901 | | 12/10/03 | Spring 2012 |
| 030-10-11 | College Bookstore Fund - CCC | 6902 | | 12/10/03 | Spring 2012 |

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# Student Services
# Policy Review Project

| CCCD Policy | Policy Title | CCLC Policy # | CCLC Recommendation | Date Policy Last Updated | Review Start Date |
|---|---|---|---|---|---|
| 030-4-3 | Course Repetition | 4225 | LR | 03/05/96 | Spring 2011 |
| 030-4-4 | Academic Renewal | 4240 | LR | 07/18/01 | Spring 2011 |
| *030-1-2 | Student Residence Classification | 5015 | LR | 03/02/88 | Fall 2011 |
| *030-2-2 | Family Rights and Privacy Act | 5040 | LR | 11/18/87 | Fall 2011 |
| 030-2-1 | Cumulative Records | 5039 | | 03/05/96 | Fall 2011 |
| 030-1-7 | Enrollment, Attendance and Disenrollment | 5052 | | 03/05/96 | Fall 2011 |
| 030-1-7.1 | Withdrawal From College Because of Military Orders | 5013 | | 07/17/91 | Fall 2011 |
| 030-1-7.2 | Non-Resident Tuition – Employee, Full-Time | 5020 | | 03/05/96 | Fall 2011 |
| *030-1-5 | District Fee Schedules | 5032 | LA | 06/18/08 | Fall 2011 |
| 030-1-3 | Student Fees and Charges Policy | 5020, 5030 | LR | 01/18/06 | Fall 2011 |
| 030-10-4 | Withholding of Transcripts | 5035 | LA | 03/05/96 | Fall 2011 |
| 030-10-6 | Athletic Event Admission Fees | | | 03/05/96 | Fall 2011 |
| 030-1-1 | Admissions Policy | 5010, 5052 | LR | 04/01/87 | Spring 2012 |
| 030-1-1.1 | Priority Registration | 5055 | LR | 03/16/94 | Spring 2011 |
| 030-1-4 | Refund Policy | 5033 | | 08/11/93 | Spring 2012 |
| 030-1-8 | Model District Policy on Matriculation | 5050 | LR | 06/15/94 | Spring 2012 |
| 030-1-8.1 | Policy on Matriculation Exemption Criteria | 5051 | LR | 03/05/96 | Spring 2012 |
| 030-4-1 | District Grading Policy | 4230 | LR | 06/15/88 | Fall 2012 |
| 030-4-2 | Credit By Examination | 4232 | LR | 03/05/96 | Fall 2012 |
| 030-4-5 | Probation Policy | 4250 | LR | 01/16/90 | Fall 2012 |
| 030-4-6 | Policy on Disqualification | 4255 | LR | 01/16/90 | Fall 2012 |
| 030-4-7 | Remedial Limit Policy | 4222 | | 06/03/92 | Fall 2012 |
| 030-4-2.1 | Graduation Requirement s for Degrees & Certificates | 4100 | LR | 02/05/03 | Fall 2012 |
| no policy | Student Equity | | LR | | Spring 2012 |
| 030-4-2.2 | Honorary Degrees | 4110 | LA | 02/05/03 | Fall 2012 |

LR = Legally Required  LA = Legally Advised  SUG = Suggested

*= Dr. Lipton Recommendation

{ = Coordinate Revisions

# Coast Community College District

# Human Resources

# Personnel Policy Review Schedule (3-year plan)

Deborah Hirsh
Vice Chancellor
Human Resources

# Coast Community College District

## Human Resources

## Personnel Policy Review Schedule
## (3-year plan)

Deborah Hirsh
Vice Chancellor
Human Resources

# COAST COMMUNITY COLLEGE DISTRICT
## Personnel Policy Review Schedule (3-year plan)

| POLICY # | POLICY NAME/SECTION | DATE OF ORIGINAL ADOPTION | DATE OF APPROVED REVISION | INITIAL REVIEW BY | DATE OF REVIEW | RECOMMENDED FOR UPDATE (Y/N) |
|---|---|---|---|---|---|---|
| **2010-2011** | (47 policies) | | | | | |
| 050-1-1.2 | State Summary of Criminal History Information for Employment or Certification Purposes | 11/16/1983 | | | | |
| 050-1-1.1 | Wages, Hours of Employment and Other Terms and Conditions of Employment | 11/16/1983 | | | | |
| 050-1-7 | Board Privilege | 11/16/1983 | | | | |
| 050-1-1.3 | Authorization for the Chancellor to Employ Certificated Temporary Staff | 11/16/1983 | | | | |
| 050-1-1.4 | Authorization for the Chancellor to Employ Classified Staff | 11/16/1983 | | | | |
| 050-2-1 | Employee Rights | 11/16/1983 | | | | |
| 050-1-1.9 | Nepotism | 2/5/2003 | 8/18/2010 | CFCE | Fall 2009 | Completed |
| 050-1-1.6 | Discipline and Dismissals - Academic Employees | 2/5/2003 | | | | |
| 050-1-1.7 | Discipline and Dismissals - Classified Employees | 2/5/2003 | | H.R. Director | Oct. 2009 | Y |
| 050-1-6.1 | Workplace Violence Plan | 2/5/2003 | | H.R. Director | Jan. 2010 | Y |
| 080-2-5 | Absence because of Quarantine, Subpoena as Witness, Jury Duty | 3/28/1984 | 7/18/2007 | | | |
| 090-2-8 | Absence Because of Quarantine, Subpoena as Witness, Jury Duty | 5/2/1984 | 8/12/1987 | | | |
| 080-2-3 | Absence Due to Death in Immediate Family | 3/28/1984 | 7/15/1987 | | | |
| 090-2-6 | Absence Due to Death in Immediate Family | 5/2/1984 | 8/12/1987 | | | |
| 090-2-7 | Absence Due to Personal Necessity | 5/2/1984 | 9/20/2006 | | | |
| 080-2-4 | Absence Due to Personal Necessity | 3/28/1984 | 7/18/2007 | | | |
| 060-2-4 | Unpaid Leaves | 2/15/1984 | | | | |
| 060-2-3 | Absences for Personal Reasons | 2/15/1984 | | | | |
| 060-2-6 | Advancement on Salary Schedule While on Leave | 2/15/1984 | 7/15/1987 | | | |
| 050-1-22 | Catastrophic Leave-Sharing Policy for Managers | 6/18/2008 | | | | |
| 090-2-1.1 | Illness While on Vacation | 5/2/1984 | 8/12/1987 | | | |
| 080-2-1.1 | Illness While on Vacation | 3/28/1984 | 7/18/2007 | | | |
| 060-2-9 | Industrial Accident and Illness Leaves of Absence | 2/15/1984 | | | | |

# COAST COMMUNITY COLLEGE DISTRICT
## Personnel Policy Review Schedule (3-year plan)

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|---|---|---|---|---|---|---|
| 090-2-5 | Industrial Accident and Illness Leaves of Absence | 5/2/1984 | | | | |
| 070-2-1 | Industrial Accident or Illness Leaves | 3/7/1984 | | | | |
| 060-2-2 | Extended Sick Leave | 2/15/1984 | | | | |
| 090-2-2 | Extended Sick Leave | 5/2/1984 | | | | |
| 080-2-2 | Extended Sick Leave | 3/28/1984 | | ACE | 7/18/2007 | N |
| 060-2-5 | Military Leaves | 2/15/1984 | | | | |
| 090-2-4 | Military Leaves | 5/2/1984 | | | | |
| 080-2-8 | Military Leaves | 7/23/1986 | | ACE | 7/18/2007 | N |
| 090-2-3 | Leaves of Absence | 5/2/1984 | | | | |
| 050-3-3 | Maternity Absence | 11/16/1983 | | | | |
| 060-2-1 | Sick Leave | 2/15/1984 | | | | |
| 090-2-1 | Sick Leave | 5/2/1984 | | | | |
| 080-2-1 | Sick Leave | 3/28/1984 | | ACE | 7/18/2007 | N |
| 050-3-1 | Unused Sick Leave | 11/16/1983 | | | | |
| 050-3-2 | Doctor's Verification | 11/16/1983 | | | | |
| 060-2-7 | Sabbatical Leave of Absence | 2/15/1984 | | | | |
| 050-2-2 | Qualification as "Employee Organization" | 11/16/1983 | | | | |
| 050-2-3 | Recognition of Employee Organizations | 11/16/1983 | | | | |
| 070-1-2 | Agreement between Coast Community College District and International Association of Theatrical and Stage Employees, Local 659 | 8/12/1987 | | | | |
| 060-1-2 | Agreement between Coast California Teachers Association/National Education Association and Coast Community College District | 6/16/1988 | | | | |
| 050-2-7 | Coast Community College District Management Association | 4/11/1984 | | | | |
| 070-1-3 | Hearing Requests by Classified Staff | 3/7/1984 | | | | |
| 050-2-6 | Public Notice of Collective Bargaining Proposals | 11/16/1983 | | | | |
| 050-1-6 | Sexual Harassment Policy Statement | 11/16/1983 | 4/21/1993 | HR Director | Oct. 2009 | Y |

# COAST COMMUNITY COLLEGE DISTRICT
## Personnel Policy Review Schedule (3-year plan)

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|---|---|---|---|---|---|---|
| **2011-12** | (46 policies) | | | | | |
| 060-1-1 | Agreement between Coast Federation of Employees / American Federation of Teachers, Local 1911, and Coast Community College District (Faculty Unit) | 1/14/1987 | 11/5/1988 | | | |
| 070-1-1 | Agreement between Coast Community College District and Coast Federation of Classified Employees Local 4794 | 2/20/1985 | 9/2/2009 | | | |
| 050-1-8 | Conference Attendance | 11/16/1983 | | | | |
| 060-1-3 | Employment Notices | 2/15/1984 | | | | |
| 060-1-8 | Academic Due Process | 2/15/1984 | | | | |
| 060-1-4 | Clinical Contract Pre-Placement Physicals Health Science Programs (GWC) Allied Health Programs (OCC) | 2/15/1984 | | | | |
| 090-1-2 | Due Process | 5/2/1984 | | | | |
| 050-1-5.1 | Emeritus Status | | 6/20/1984 | | | |
| 060-1-5 | Evaluation and Improvement of Instruction | 2/15/1984 | | | | |
| 050-1-21 | Accommodations for Employees with Disabilities | 10/3/2007 | | | | |
| 110-2 | Administration of Justice "D" Rate | 5/17/1988 | | | | |
| 090-1-5 | Advancement on Salary Schedule, Management | 5/2/1984 | | | | |
| 050-1-1.5 | Authorization for the Chancellor to Accept Written Resignation from Certificated and Classified Personnel and Date of Resignation | 11/16/2003 | 9/20/2006 | | | |
| 050-3-4 | Classified / Administrative Holiday Schedule | 2/18/1987 | 1/20/2005 | | | |
| 050-1-20 | Communicable Disease | 2/5/2003 | | | | |
| 050-1-12 | Deferred Taxation on Contributions to California Public Employee's Retirement System (PERS) | 1/22/1986 | | | | |
| 050-1-11 | Deferred Taxation on Contributions to California State Teacher's Retirement System (STRS) | 1/22/1986 | | | | |
| 080-1-1 | Definition of Confidential Employee | 7/8/2007 | | | | |
| 050-1-1.8 | Delegation | 2/5/2003 | | | | |
| 050-4-3 | Dental Care Insurance | 11/16/1983 | 6/4/1991 | | | |
| 050-1-15 | District Smoking Policy | 2/7/1990 | 9/20/2006 | | | |

# COAST COMMUNITY COLLEGE DISTRICT
## Personnel Policy Review Schedule (3-year plan)

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|---|---|---|---|---|---|---|
| 090-3-4 | District's Medicare Supplement Plan | 8/5/1998 | | | | |
| 080-3-4 | District's Medicare Supplement Plan | 8/5/1998 | 7/18/2007 | | | |
| 050-1-19 | Drug and Alcohol Free Workplace Policy | 2/21/1996 | | | | |
| 050-1-13 | Employee Deferred Compensation Plan - Orange County Teacher's Federal Credit Union | 1/16/1985 | | | | |
| 050-1-5 | Employee Recognition | 11/16/1983 | 10/15/1991 | | | |
| 110-1 | Hourly rates for Student Health Service Physicians and Clinical Psychologists | 5/2/1984 | | | | |
| 100-1-1 | Hourly, Non-Classified, Non Certificated Employees Salary Schedule | 10/19/1988 | | | | |
| 080-1-7 | Pre-retirement Reduced Schedule for Confidential Staff | 3/28/1984 | 7/18/2007 | | | |
| 090-1-7 | Pre-retirement Reduced Schedule for Management Staff | 5/2/1984 | | | | |
| 050-1-3 | Employee Renumeration | 11/16/1983 | 3/19/1986 | | | |
| 060-1-10 | Faculty Role in Governance | 5/5/1993 | | | | |
| 080-2-6 | Floating Holiday, Confidential Employees | 3/28/1984 | 7/18/2007 | | | |
| 050-1-23 | Fraud Prevention in Financial Statements & Whistleblower Protection | 11/4/2009 | | | | |
| 050-1-14 | Gender Equity Policy Statement | 6/1/1988 | 11/28/1990 | | | |
| 090-3-1 | General Provisions | 5/2/1984 | 8/7/1985 | | | |
| 050-4-1 | General Provisions | 11/16/1983 | 3/19/1986 | | | |
| 080-3-1 | General Provisions | 3/28/1984 | 7/18/2007 | | | |
| 080-2-7 | Holidays and Vacation, Confidential | 3/28/1984 | 7/18/2007 | | | |
| 090-2-10 | Holidays and Vacation, Management | 5/2/1984 | 9/20/2006 | | | |
| 080-3-2 | Insurance | 3/28/1984 | | ACE | 7/18/2007 | N |
| 090-3-2 | Insurance | 5/2/1984 | 6/4/1991 | | | |
| 070-1-1.1 | Job Classifications - Classified | 5/22/1986 | 9/12/1996 | | | |
| 070-1-2.1 | Job Classifications - International Association of Theatrical and Stage Employees Personnel | 5/22/1986 | 9/12/1996 | | | |
| 080-3-3 | Life Insurance | 3/28/1984 | | ACE | 7/18/2007 | N |
| 090-3-3 | Life Insurance, Management | 5/2/1984 | 6/4/1991 | | | |

# COAST COMMUNITY COLLEGE DISTRICT
## Personnel Policy Review Schedule (3-year plan)

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|---|---|---|---|---|---|---|
| **2012-13** | **(47 policies)** | | | | | |
| 080-1-4 | Longevity | 3/28/1984 | 7/18/2007 | | | |
| 090-2-11 | Lump Sum Vacation Payment | 6/29/2002 | 6/16/2004 | | | |
| 090-1-6 | Management Longevity | 10/2/2002 | 9/20/2006 | | | |
| 090-1-8 | Management Professional and Staff Development Program | 5/2/1984 | 9/20/2006 | | | |
| 090-1-4 | Management Salary Schedule | 10/19/1988 | 9/20/2006 | | | |
| 050-4-5 | Optical Care Insurance | 11/16/1983 | 6/4/1991 | | | |
| 080-1-3 | Overtime Compensation | 3/28/1984 | | ACE | 7/18/2007 | N |
| 050-1-4.1 | Payroll Deductions | 11/16/1983 | 4/4/1985 | | | |
| 050-1-18 | Policy Sexual Assault | 9/5/1990 | | | | |
| 060-3-1 | Property Rights | 2/15/1984 | | | | |
| 050-1-10 | Provision of Parking Space | | 2/20/1985 | | | |
| 050-2-3 | Recognition of Employee Organizations | 11/16/1983 | | | | |
| 090-1-9 | Regular Evaluation of Classified and Certified Managers | 5/7/1986 | | | | |
| 060-1-7 | Relations Between District and Certificated Employees | 2/15/1984 | | | | |
| 050-4-6 | Retiree Health Benefits | 2/5/2003 | | | | |
| 060-1-9 | Retirement | 2/15/1984 | | | | |
| 070-1-5 | Retirement | 3/7/1984 | 8/12/1987 | | | |
| 080-1-8 | Retirement | | 7/18/2007 | | | |
| 050-1-16 | Rights of Administrators Involving Faculty Tenure: Policies and Procedures | 6/20/1990 | | | | |
| 050-4-2 | Salary Continuation Insurance | 11/16/1983 | 3/19/1986 | | | |
| 050-1-4 | Salary Deductions | 2/5/2003 | | | | |
| 050-2-4 | Spokesperson for "Recognized" Employee Organizations | 11/16/1983 | | | | |
| | Spokesperson for the Board of Trustees | 11/16/1983 | 7/5/1984 | | | |
| 050-4-4 | Tax Sheltered Annuity | 11/16/1983 | 12/15/2004 | | | |
| 060-1-6 | Tenure | 2/15/1984 | 7/15/1987 | | | |
| 090-1-3 | Tenure | 5/2/1984 | 8/12/1987 | | | |
| 050-1-9 | Use of District Mailboxes | 3/28/1984 | | | | |

# COAST COMMUNITY COLLEGE DISTRICT
## Personnel Policy Review Schedule (3-year plan)

| POLICY # | POLICY NAME/SECTION | DATE OF ORIGINAL ADOPTION | DATE OF APPROVED REVISION | INITIAL REVIEW BY | DATE OF REVIEW | RECOMMENDED FOR UPDATE (Y/N) |
|---|---|---|---|---|---|---|
| 060-2-8 | Vacation Period for Employees Changing from Ten -to-Twelve - Month Schedule | 2/15/1984 | | | | |
| 090-29.1 | Professional Improvement Administrative Leave Program | 5/2/1984 | 9/20/2006 | | | |
| 090-2-9 | Professional Development Leave for Administrators and Supervisory/Management | 1/15/1991 | 9/20/2006 | | | |
| 070-1-4 | Classified Employees Professional Development Program | 3/7/1984 | 6/20/2007 | | | |
| 070-1-4.1 | Coast Community College District Classified Employees Professional Development Program Guidelines | 5/2/1984 | 6/20/2007 | | | |
| 080-1-5.1 | Coast Community College District Confidential Employees Professional Development Program | 6/15/1988 | 7/18/2007 | | | |
| 050-1-2-1 | Equal Employment Opportunity (EEO) Plan Policy Statement | 3/3/2010 | | | | |
| 050-1-2 | Equal Employment Opportunity Policy Statement | 11/16/1983 | 3/3/2010 | | | |
| 060-1-11 | Faculty Hiring Policy | 3/3/2010 | | | | |
| 050-1-17 | Faculty Hiring Policy and Procedures | 6/20/1990 | 1/25/1995 | | | |
| 060-1-12 | Faculty Qualifications | 3/3/2010 | | | | |
| 050-1-17.1 | Search and Selection of the CCCD Executive Management Employees | 11/19/2007 | 4/22/2009 | | | |
| 070-1-6 | Classified Staff Hiring Policy | 3/3/2010 | | | | |
| 050-1-1 | Employee Recruitment and Selection Policy | 11/16/1983 | 3/3/2010 | | | |
| 050-1-6.2 | Computer and Electronic Resource Systems Acceptable Use Policy | 1/19/2005 | 2/20/2008 | | | |
| 080-1-2 | Confidential Employees | 6/15/1988 | 7/18/2007 | | | |
| 080-1-2.1 | Confidential Staff Hiring Policy | 10/19/1988 | 3/3/2010 | | | |
| 090-1-1 | Exempt Classification | 5/2/1984 | 9/20/2006 | | | |
| 080-1-6 | Reclassification | 11/4/1998 | 7/18/2007 | | | |
| 090-1-10 | Management Hiring Policy | 3/3/2010 | | | | |

# Coast Community College District

# Finance & Administrative Services

# Business Operations
# Policy Review Schedule

Andrew Dunn
Vice Chancellor
Finance & Administrative Services

# CCCD Policy Review
## Business Operations

| Old Policy # | New Policy # | Coast | Last Revised | CCLC Policy # | Community College League of California | Last Revised | Legal Priority | Review Priority |
|---|---|---|---|---|---|---|---|---|
| ***040-1*** | | ***Planning/Budget*** | | | | | | |
| 040-1-1 | 6320 | Investment Policy | 12/10/2003 | 6320 | Investments | - | Required | 1 |
| 040-1-1.1 | 6100 | Delegation of Authority | 2/5/2003 | 6100 | Delegation of Authority | Aug 2006 | Required | 1 |
| 040-1-1.2 | 6300 | Fiscal Management | 2/5/2003 | 6300 | Fiscal Management | - | Required | 1 |
| 040-1-1.3 | 6600 | Capital Construction | 2/5/2003 | 6600 | Capital Construction | Feb 2008 | Required | 1 |
| 040-1-2 | 6201 | Budget Transfer Board Approval Policy | 11/1/2000 | 6250 | Budget Management | - | Required | 1 |
| 040-1-2.1 | 6200 | Budget Preparation | 2/5/2003 | 6200 | Budget Preparation | - | Required | 1 |
| 040-1-2.2 | 6340 | Contracts | 2/5/2003 | 6340 | Bids and Contracts | Feb 2010 | Required | 1 |
| 040-1-3 | 6311 | Co-Curricular Accounts | 12/10/2003 | - | - | - | | 1 |
| ***040-2*** | | ***Real Property, Facilities & Equipment*** | | | | | | |
| 040-2-1 | 6701 | Use of Facilities | 8/17/2005 | 6700 | Use | Feb 2010 | Required | 2 |
| 040-2-1.1 | 6702 | Usage Fees for Facilities and/or Equipment | 8/17/2005 | 6700 | Civic Center and Other Facilities Use | Feb 2010 | Required | 2 |
| 040-2-3 | 6964 | Disposition of District Property | 9/3/1986 | 6550 | Disposal of Property | Feb 2008 | Required | 2 |
| 040-2-4 | 6704 | Lending of Equipment | 12/10/2003 | 6535 | Use of District Equipment | - | good practice | 2 |
| 040-2-5 | 6960 | Conservation | 9/3/1986 | - | - | - | Required | 2 |
| 040-2-5.1 | 6961 | Integrated Waste Management Policy | 7/19/2000 | - | - | - | - | 2 |
| 040-2-6 | 6962 | Authorization to Acquire Federal Surplus Property | 9/3/1986 | - | - | - | - | 2 |
| 040-2-8 | 6963 | Removal of Architectural Barriers to the Handicapped | 9/3/1986 | - | - | - | - | 2 |
| 040-2-11 | 6621 | Naming District Facilities & Properties | 9/22/1993 | 6620 | Naming of Buildings | - | good practice | 2 |
| 040-2-12 | 6965 | Sale or Lease of Real Property | 11/20/1985 | 6500 | Property Management | - | Required | 2 |
| 040-2-13 | 6966 | Land Utilization/Joint Use Development | 11/18/1987 | 6500 | Property Management | - | Required | 2 |
| 040-2-14 | 3722 | Policy on Software Use | 5/19/1993 | 3720 | Computer and Network Use | Aug 2006 | Required | 2 |
| ***040-3*** | | ***Purchasing, Gifts and Audit*** | | | | | | |
| 040-3-1 | 6330 | Purchasing, Gifts and Audit | 12/10/2003 | 6330 | Purchasing | - | Required | 2 |
| 040-3-1.1 | 6331 | General Services of the State of California | 12/10/2003 | 6330 | Purchasing | - | Required | 2 |

## CCCD Policy Review
## Business Operations

| Old Policy # | New Policy # | Coast | Last Revised | CCLC Policy # | Community College League of California | Last Revised | Legal Priority | Review Priority |
|---|---|---|---|---|---|---|---|---|
| 040-3-1.2 | 6332 | Standard Agreements for Services | 2/7/1996 | 6330 | Purchasing | - | Required | 2 |
| 040-3-1.3 | 6333 | Institutional Membership | 2/5/2003 | 6330 | Purchasing | - | Required | 2 |
| 040-3-2 | 6312 | Petty Cash Funds for Small Emergency Purchases | 12/10/2003 | 6330 | Purchasing | - | Required | 2 |
| 040-3-3 | 6313 | Revolving Cash Fund | 4/23/1997 | 6330 | Purchasing | - | Required | 2 |
| 040-3-5 | 6314 | Alternative Revolving Cash Funds at the Colleges | 12/15/2004 | 6330 | Purchasing | - | Required | 2 |
| 040-3-6 | 6316 | Replacement Warrants Drawn by County Auditor | 2/7/1996 | 6330 | Purchasing | - | Required | 2 |
| 040-3-7 | 6317 | Replacement Warrants Drawn by District | 2/7/1996 | 6330 | Purchasing | - | Required | 2 |
| ***040-4*** | | ***Insurance*** | | | | | | |
| 040-4-1 | 6541 | Insurance Brokerage | | 6540 | Insurance | | Required | 1 |
| 040-4-2 | 6542 | Claims | 2/4/1998 | 3810 | Insurance | | Required | 1 |
| ***040-5*** | | ***Travel*** | | | | | | |
| 040-5-1 | 6970 | Transportation Regulations | 2/21/1996 | 6800 | Safety | Aug 2006 | | 2 |
| 040-5-2 | 6971 | Mileage Reimbursement | 1/20/1999 | - | - | - | | 2 |
| 040-5-3 | 6972 | Attendance at Meetings, Conferences and Conventions | 11/16/2005 | 7400 | Travel | Sep 2001 | | 2 |
| 040-5-3.1 | 6973 | Participation in Events which Include a Charitable Contribution or Political Donation | 11/5/1986 | 7370 | Political Activity | Feb 2003 | | 2 |
| 040-5-4 | 6974 | Participation in Overnight Athletic Events | 11/18/1998 | - | - | - | | 2 |
| ***040-6*** | | ***Tax Shelter*** *(None)* | | | | | | |
| ***040-7*** | | ***Records*** | | | | | | |
| 040-7-1 | 3310 | Retention and Destruction of Records | 3/7/2008 | 3310 | Records Retention and Destruction | Feb 2007 | Required | 3 |
| 040-7-1.1 | 3311 | Destruction of Old Employment Applications | 7/15/1987 | - | - | - | | 3 |
| 040-7-2 | 3301 | Inspection and Copying of Public Records | Fall 2010 | 3300 | Public Records | - | Required | 3 |
| ***040-8*** | | ***Academic Calendar*** | | | | | | |
| 040-8-1 | 4010 | Academic Calendar | 12/13/2000 | 4010 | Academic Calendar | - | Required | |

## CCCD Policy Review
## Business Operations

| Old Policy # | New Policy # | Coast | Last Revised | CCLC Policy # | Community College League of California | Last Revised | Legal Priority | Review Priority |
|---|---|---|---|---|---|---|---|---|
| ***040-9*** | | ***Signature Authorizations*** | | | | | | |
| 040-9-1 | 6150 | Designation of Authorized Signatures | 2/5/2003 | 6150 | Designation of Authorized Signatures | - | Required | 3 |
| 040-9-2 | 6315 | Signature of Commercial Warrants Issued Under District's Fiscal Accountability Plan | 1/16/1990 | 6150 | Designation of Authorized Signatures | | Required | 3 |
| ***040-10*** | | ***Student Financial Aid*** | | | | | | |
| 040-10-2 | 5131 | Federal Perkins (PERKINS) Loan Program (Check Writing Process - Outside of General Fund | 2/21/1996 | - | - | - | - | 3 |
| **040-11** | | **Conflict of Interest** | | | | | | |
| 040-11-1 | 2712 | Conflict of Interest Code | 7/21/2010 | 2710 | (for BOT only) | | Advised | 3 |
| 040-11-2 | 3040 | Identity Theft Prevention Policy | 7/15/2009 | 5800 | Prevention of Identity Theft in Student Financial Transactions | | Required | 3 |
| ***040-12*** | | ***Fiscal Accountability*** | | | | | | |
| 040-12-1.1 | 6400 | Audits | 2/3/2003 | 6400 | Audits | Feb 2004 | Required | 3 |
| 040-12-2 | 6401 | Internal Audit Department Manual of Policies | 1/15/1991 | - | - | - | - | 3 |
| 040-12-2.1 | 6402 | Internal Audit Services Charter | 2/5/2003 | - | - | - | - | 3 |
| 040-12-3 | 6403 | Cashiering and Cash Handling Responsibilites and Guidelines | 9/21/1995 | - | - | - | - | 3 |
| ***040-13*** | | ***Security/Parking*** | | | | | | |
| 040-13-1 | 6750 | Parking and Traffic | 2/17/1999 | 6750 | Parking | - | Required | 3 |
| 040-13-2 | 3521 | College Police Department & Peace Officer - GWC | 2/18/1987 | 7600 | College [*Police Department(s)*] or [*Campus Security*] | Apr 2009 | - | 3 |
| 040-13-3 | 6751 | Parking & Traffic Rules and Regulations - CCC | 2/17/1999 | 6750 | Parking | - | Required | 3 |
| 040-13-5 | 6752 | Parking & Traffic Rules and Regulations - GWC and OCC | 9/3/2009 | 6750 | Parking | - | Required | 3 |
| 040-13-6 | 6521 | District/College Security Policy | 2/2/1994 | 3515 | Reporting of Crimes | - | Required | 3 |
| 040-13-6.1 | 3522 | Responsibility for Investigation of Violent Crimes | 6/16/1999 | 3520 | Local Law Enforcement | - | Required | 3 |
| 040-13-6.2 | 6520 | Security for District Property | 2/5/2003 | 6520 | Security for District Property | - | Required | 3 |
| 040-13-7 | 3523 | District Use of Force | 12/10/2003 | - | - | - | - | 3 |
| ***040-14*** | | ***Safety*** | | | | | | |

## CCCD Policy Review
## Business Operations

| Old Policy # | New Policy # | Coast | Last Revised | CCLC Policy # | Community College League of California | Last Revised | Legal Priority | Review Priority |
|---|---|---|---|---|---|---|---|---|
| 040-14-1 | 4611 | Illness and Injury Prevention Program | 3/4/1992 | 6800 | Safety | Aug 2006 | Required | 1 |
| ***040-15*** | | ***Miscellaneous*** | | | | | | |
| 040-15-2 | 4612 | Replacing or Repairing Employee's Property | 12/10/2003 | - | - | - | - | 1 |
| | | | | | | | | |
| ***Additional CCLC Policies to be reviewed for inclusion in CCCD Policy:*** | | | | | | | | |
| 6450 | Wireless or Cellular Telephone Use | | | Legally Advised | | | | |
| 6740 | Citizens' Oversight Committee | | | Legally Advised | | | | |
| 6900 | Bookstores | | | Good Practice | | | | |

Coast Colleges

COASTLINE COMM.INN'TY COLLEGE | GOLDEN WEST COLLEGE GWC HUNTINGTON BEACH, CA | ORANGE COAST COLLEGE

Inspiration. Innovation. Graduation.

# Memorandum

To: Dr. Ding Jo Currie, Chancellor

CC: Nancy Sprague

From: Andy Dunn, Vice Chancellor Administrative Services

Date: March 30, 2011

Re: Reports for Board Meeting April 6, 2011

---

Attached are two summary reports on Measure C that were presented to the Citizen's Oversight Committee at their meeting of March 15, 2011.

- The first is a comparison of estimated budgeted costs to actual expenditures. This is a summary report that was requested by the COC at their meeting in September 2010.

- The second report is a bond Funding Summary showing original site allocations, new program income and an issuance total.

I trust these reports have been responsive to the Board's inquiry.

More detailed information is available upon request.

Thank You,

Andy

Coast Colleges

Inspiration. Innovation. Graduation.

# Measure C Funding

**(Based on C.W. Driver 2006 Estimates)**

| District | Estimate | Actual | Status |
|---|---|---|---|
| Debt Repayment | $23,000,000 | $26,694,691 | completed |
| Transportation Facility | $2,500,000 | $2,883,119 | completed |
| District Information System | $8,000,000 | $8,915,020 | completed |
| District Office | $19,900,000 | $25,736,246 | completed |
| **District Total** | **$53,400,000** | **$64,229,076** | |

| Coastline | Estimate | Actual | Status |
|---|---|---|---|
| Westminster Learning Center | $9,000,000 | $12,340,697 | completed |
| Safety Upgrades to relieve traffic flow, parking, lighting and safety. | $1,000,000 | $167,298 | completed |
| Replace energy systems, HVAC systems, and related infrastructure. | $1,200,000 | $1,617,604 | completed |
| Newport Beach Learning Center | $28,836,000 | $16,553,699 | in construction |
| **Coastline Total** | **$40,036,000** | **$30,679,297** | |

| Golden West College | Estimate | Actual | Status |
|---|---|---|---|
| Student Center Renovation | $3,500,000 | $3,044,859 | completed |
| Upgrade to Eroding Concrete | $1,100,000 | $1,134,194 | completed |
| Technology Upgrades | $6,000,000 | $5,518,695 | completed |
| Central Plant and Upgrade to HVAC | $34,830,000 | $34,350,412 | completed |
| Main Distribution Facility Relocation | $1,300,000 | $253,825 | completed |
| Upgrade to Swimming Pool/Locker Rooms | $6,390,000 | $5,927,280 | completed |
| Track Resurfacing | $150,000 | $150,203 | completed |
| New Nursing Building | $13,660,000 | $15,952,684 | completed |
| Relocation of International Student Facility | $100,000 | $94,043 | completed |
| Classroom Improvements | $3,000,000 | $863,714 | completed |
| Student Success Center | $1,500,000 | $899,367 | completed |
| New Learning Resource Center** | $32,000,000 | $28,006,178 | in construction |
| Lighting Retrofit | $1,300,000 | $1,503,424 | completed |
| **GWC Total** | **$104,830,000** | **$97,698,877** | |

| Orange Coast College | Estimate | Actual | Status |
|---|---|---|---|
| Sailing Center Phase I - Ramps | $948,327 | $948,327 | completed |
| Renovate/Repair outdoor PE facilities (Soccer field & Stadium) | $4,170,312 | $4,170,312 | completed |
| Watson Hall | $27,575,911 | $27,575,911 | completed |
| Various Classroom Upgrades: Social Science/Home Econ/Forum | $1,519,109 | $1,519,109 | completed |
| Refurbish Faculty House | $116,217 | $116,217 | completed |
| Doyle Arts Pavilion & Café | $3,972,587 | $3,972,587 | completed |
| New F Lot Parking (500 +) | $2,434,920 | $2,434,920 | completed |
| Fitness Center & Baseball Field | $14,778,453 | $14,778,453 | completed |
| Improve Campus Lighting & Walkways | $3,804,857 | $3,804,857 | completed |
| Learning Resource Center (Library) | $14,783,388 | $14,783,388 | completed |

Coast Colleges

Inspiration. Innovation. Graduation.

# Measure C Funding

**(Based on C.W. Driver 2006 Estimates)**

| Orange Coast College (cont.) | Estimate | Actual | Status |
|---|---|---|---|
| Theater Complex Renovate Moore Theater | $4,559,288 | $4,559,288 | completed |
| Campus Signage Phase I | $1,492,848 | $1,492,848 | completed |
| Replace/Upgrade Utilities Phase I & Phase II | $24,873,367 | $24,873,367 | completed |
| Modernize Lewis Center w/Swing Space | $16,282,944 | $16,282,944 | completed |
| Remodel Special Services | $677,172 | $677,172 | completed |
| Expand Sailing Center Phase II | $4,400,000 | $4,371,434 | completed |
| Softball Field/Track Relocation | $3,219,217 | $3,236,303 | completed |
| Classroom Upgrades - Various Classroom Upgrades | $2,161,119 | $2,161,119 | completed |
| Consumer Health Lab Science | $32,666,000 | $25,735,336 | completed |
| Remodel Student Center Ph I & II | $5,858,411 | $6,279,108 | completed |
| **OCC Total** | **$170,294,447** | **$163,773,000** | |

# G.O. Bond Funding Summary

| | Orginal Allocation | Debt Repayment | Interest & Other Income | Refunding | Total Allocation | Estimated Interest 2011 | Balance |
|---|---|---|---|---|---|---|---|
| **District** | $8,600,000 | $23,000,000 | $25,669,261 | $9,991,058 | $67,260,319 | $500,000 | $67,760,319 |
| **OCC** | $199,210,000 | | | | $199,210,000 | $0 | $199,210,000 |
| **GWC** | $95,953,000 | | $2,600,000 | | $98,553,000 | $0 | $98,553,000 |
| **CCC** | $66,237,000 | ($23,000,000) | | | $43,237,000 | $0 | $43,237,000 |
| | **$370,000,000** | **$0** | **$28,269,261** | **$9,991,058** | **$408,260,319** | **$500,000** | **$408,760,319** |

District Allocations

| | | |
|---|---|---|
| District Building | 25,700,000 | |
| Transportation Building | 2,900,000 | |
| Banner | 8,900,000 | |
| Districtwide Planning | 2,900,000 | (Includes Master planning, Investment charges and Project management) |
| Debt Repayment | | |
| Coastline Buildings (Admin and GG) | 17,700,000 | |
| Districtwide Energy Loan | 4,300,000 | |
| PNI Software | 3,000,000 | |
| Equipment Financing | 1,700,000 | |
| Contingency | 600,000 | |
| | 67,700,000 | |

| | | |
|---|---|---|
| May-03 | Series A issued | 110,000,000 |
| Aug-05 | Series A refunded - net income | 9,991,058 |
| May-06 | Series B&C issued | 260,000,000 |
| Interest through June 30, 2011 (est) | | 28,769,261 |
| **Total available funding** | | 408,760,319 |

# Coast Community College District

**CHANGE ORDER**
**No. 02A**

**TITLE:** 02: U.S. Demolition

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: Ryan Moore
U.S.Demolition
4510 E. Eisenhower Cir.
Anaheim, CA 92807
Phone: 714-695-9026 Fax: 714-695-9024

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO#320158

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

00001 Unused Allowance Dollars ($4,787.00)

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | Final Closeout-Unused Allowances | ($4,787.00) |

| | |
|---|---|
| **Unit Cost:** | **($4,787.00)** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **($4,787.00)** |

| | |
|---|---|
| **The Original Contract Sum was** | **$99,370.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$99,370.00** |
| **The Contract Sum Will be Decreased** | **($4,787.00)** |
| **The New Contract Sum Including This Change Order** | **$94,583.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**U.S.Demolition**

**By:** _____
Ryan Moore

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

**CHANGE ORDER**
**No. 02B**

**TITLE:** 02: Edge Development

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: Rick Stewart
Edge Development Inc
27368 Via Industria, Suite 101
Temecula, CA 92590
Phone: 951.296.0776 Fax: 951.296.0775

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO320147

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

00001 Final Closeout-Unused Allowances ($55,726.00)

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | Final Closeout-Unused Allowances | ($55,726.00) |

| | |
|---|---|
| **Unit Cost:** | **($55,726.00)** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **($55,726.00)** |

| | |
|---|---|
| **The Original Contract Sum was** | **$470,000.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$470,000.00** |
| **The Contract Sum Will be Decreased** | **($55,726.00)** |
| **The New Contract Sum Including This Change Order** | **$414,274.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**Edge Development Inc**

**By:** _____
Rick Stewart

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

**CHANGE ORDER**
**No. 02C**

**TITLE:** 02: JB McGalliard & Sons

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: Mark McGaliard
J.B.McGaliard & Sons, Inc.
13124 A Saticoy St.
North Hollywood, CA 91605
Phone: 818-983-1466

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO#320948

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

00001 Unused Allowance Dollars ($1,640.00)

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | P.O. 320948-JB McGalliard & Sons | ($1,640.00) |

| | |
|---|---|
| **Unit Cost:** | **($1,640.00)** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **($1,640.00)** |

| | |
|---|---|
| **The Original Contract Sum was** | **$104,817.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$104,817.00** |
| **The Contract Sum Will be Decreased** | **($1,640.00)** |
| **The New Contract Sum Including This Change Order** | **$103,177.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**J.B.McGaliard & Sons, Inc.**

**By:** _____
Mark McGaliard

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

**CHANGE ORDER**
**No. 02D**

**TITLE:** 02: Cuyamaca Construction, Inc.

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: Jerry Cochrum , Jr.
Cuyamaca Construction
10763 Woodside Avenue
Santee, CA 92071
Phone: 619.449.0750

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO#320148

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

00001 Unused Allowance Dollars ($11,376.00)

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | Final Closeout-Unused Allowances | ($11,376.00) |

| | |
|---|---|
| **Unit Cost:** | **($11,376.00)** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **($11,376.00)** |

| | |
|---|---|
| **The Original Contract Sum was** | **$369,000.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$369,000.00** |
| **The Contract Sum Will be Decreased** | **($11,376.00)** |
| **The New Contract Sum Including This Change Order** | **$357,624.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**Cuyamaca Construction**

**By:** _____
Jerry Cochrum , Jr.

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

**CHANGE ORDER**
**No. 02F**

**TITLE:** 02: Liberty Glass & Metal

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: Ace Epps
Liberty Glass & Metal, Inc.
1657 W. Arrow Route
Upland, CA 91786
Phone: 909-981-5522 Fax: 909-981-5598

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO#320652

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

00001 Unused Allowance Dollars ($13,726.00)

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | Final Closeout-Unused Allowances | ($13,726.00) |

| | |
|---|---|
| **Unit Cost:** | **($13,726.00)** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **($13,726.00)** |

| | |
|---|---|
| **The Original Contract Sum was** | **$88,000.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$88,000.00** |
| **The Contract Sum Will be Decreased** | **($13,726.00)** |
| **The New Contract Sum Including This Change Order** | **$74,274.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**Liberty Glass & Metal, Inc.**

**By:** _____
Ace Epps

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

**CHANGE ORDER**
**No. 02H**

**TITLE:** 02: J Colavin & Son, Inc.

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: Brandon Inouyi
J. Colavin & Son, Inc.
5323 Alhambra Ave.
Los Angeles, CA 90032
Phone: 323.225.8212

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO#321170

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

00001 Unused Allowance Dollars ($2,697.00)

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | Final Closeout-Unused Allowances | ($2,697.00) |

| | |
|---|---|
| **Unit Cost:** | **($2,697.00)** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **($2,697.00)** |

| | |
|---|---|
| **The Original Contract Sum was** | **$119,615.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$119,615.00** |
| **The Contract Sum Will be Decreased** | **($2,697.00)** |
| **The New Contract Sum Including This Change Order** | **$116,918.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**J. Colavin & Son, Inc.**

**By:** _____
Brandon Inouyi

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

**CHANGE ORDER**
**No. 02I**

**TITLE:** 02: Southcoast Acoustical Interiors

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: Cynthia Ortega
Southcoast Acoustical Interiors Inc.
9155 Archibald Ave
Ste. 902
Rancho Cucamonga, CA 91730
Phone: 909-944-5112 Fax: 909-980-4811

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO320150

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

00001 Final Contract Closeout ($22,671.00)

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | Final Contract Closeout | ($22,671.00) |

| | |
|---|---|
| **Unit Cost:** | **($22,671.00)** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **($22,671.00)** |

| | |
|---|---|
| **The Original Contract Sum was** | **$103,650.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$103,650.00** |
| **The Contract Sum Will be Decreased** | **($22,671.00)** |
| **The New Contract Sum Including This Change Order** | **$80,979.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**Southcoast Acoustical Interiors Inc.**

**By:** _____
Cynthia Ortega

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

**CHANGE ORDER**
**No. 02L**

**TITLE:** 02: Gamma Builders

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: Yaal Levanon
Gamma Builders
2967 Michelson Drive
Suite G-710
Irvine, CA 92612
Phone: 949 525-8835 Fax: 9492714655

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO#320947

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

00001 Unused allowance dollars ($14,814.00)

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | Final Closeout-Unused Allowances | ($14,814.00) |

| | |
|---|---|
| **Unit Cost:** | **($14,814.00)** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **($14,814.00)** |

| | |
|---|---|
| **The Original Contract Sum was** | **$147,300.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$147,300.00** |
| **The Contract Sum Will be Decreased** | **($14,814.00)** |
| **The New Contract Sum Including This Change Order** | **$132,486.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**Gamma Builders**

**By:** _____
Yaal Levanon

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

**CHANGE ORDER**
**No. 02N**

**TITLE:** 02: A-1 Fire Protection

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: Kent McCarty
A-1 Fire Protection, Inc.
8655 Miramar Place
San Diego, CA 92121
Phone: 858.623.2733

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO320150

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

| | | |
|---|---|---|
| 00001 | Final Cost for Closeout | $3,421.00 |

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | FInal Contract Closeout | $3,421.00 |

| | |
|---|---|
| **Unit Cost:** | **$3,421.00** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **$3,421.00** |

| | |
|---|---|
| **The Original Contract Sum was** | **$182,000.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$182,000.00** |
| **The Contract Sum Will be Increased** | **$3,421.00** |
| **The New Contract Sum Including This Change Order** | **$185,421.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**A-1 Fire Protection, Inc.**

**By:** _____
Kent McCarty

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

**CHANGE ORDER**
**No. 02P**

**TITLE:** 02: Liberty Climate Control

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: David Miller
Liberty Climate Control, Inc.
2447 North Chico Ave.
South El Monte, CA 91733
Phone: 626.575.3131 Fax: 626.575.4936

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO#320209

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

| | | |
|---|---|---|
| 00001 | Final Contract Closeout | $7,366.00 |

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | Final Contract Closeout | $7,366.00 |

| | |
|---|---|
| **Unit Cost:** | **$7,366.00** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **$7,366.00** |

| | |
|---|---|
| **The Original Contract Sum was** | **$760,000.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$760,000.00** |
| **The Contract Sum Will be Increased** | **$7,366.00** |
| **The New Contract Sum Including This Change Order** | **$767,366.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**Liberty Climate Control, Inc.**

**By:** _____
David Miller

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

**CHANGE ORDER**
**No. 01R**

**TITLE:** 01(Rebid): Daystar Industries

**PROJECT:** OCC Student Centre Renovation

**TO:** Attn: Christine Robertson
Day Star Industries, Inc.
13607 Pumice Street
Santa Fe Springs, CA 90670
Phone: 562-926-8800

**DATE:** 3/28/2011

**CCCD PROJ NO:** 12140925

**CONTRACT NO:** PO321707

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

**CHANGES TO CONTRACT**

00001 Unused Allowance Dollars ($21,949.00)

**COLLECTED CHANGE SOURCE**

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00001 | Final Closeout-Unused Allowances | ($21,949.00) |

| | |
|---|---|
| **Unit Cost:** | **($21,949.00)** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **($21,949.00)** |

| | |
|---|---|
| **The Original Contract Sum was** | **$76,203.84** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$76,203.84** |
| **The Contract Sum Will be Decreased** | **($21,949.00)** |
| **The New Contract Sum Including This Change Order** | **$54,254.84** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**Day Star Industries, Inc.**

**By:** _____
Christine Robertson

**Date:** _____

**Coast Community College District**

**By:** _____
Pres. Governing Board

**Date:** _____

**AEPC Group, LLC**

**By:** _____
Ted Oyama

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** 3/28/11

**Division of State Architect**

**By:** _____

**Date:** _____

**Attachment 21**

# Coast Community College District

1370 Adams Ave

Costa Mesa, CA 92626

**CHANGE ORDER**
**No. 00001**

**TITLE:** Misc project changes

**PROJECT:** LRC Construction

**TO:** Attn: Tony Lee
TB Penick & Sons Inc
15435 Innovation Drive Suite 100
San Diego, CA 92128
Phone: 858-558-1800 Fax: 858-558-1881

**DATE:** 3/9/2011

**CCCD PROJ NO:** 13110-971

**CONTRACT NO:** PO313469

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

## CHANGES TO CONTRACT

| | | |
|---|---|---|
| 00001 | Level floor with Ardex @ Community Room | $12,653.00 |
| 00002 | Sandblast & color brdige @ stair #2 | $1,961.00 |
| 00003 | Temporary removal and reinstall of CIP wall forms | $4,129.00 |
| 00004 | Additional duct penetrations @ CIP Walls | $813.00 |
| 00005 | Time Delay Costs | $100,500.00 |
| 00006 | Interior Sandblasting | $22,256.00 |
| 00007 | Construction Joints @ CIP Walls | $12,112.00 |
| 00008 | Barrier Film Plywood | $4,800.00 |
| 00009 | Type III cement | $20,000.00 |

## COLLECTED CHANGE SOURCE

| Type | Number | Title | Cost |
|---|---|---|---|
| PCO | 00002 | Architectural Concrete | $20,000.00 |
| PCO | 00003 | Barrier Film Plywood | $4,800.00 |
| PCO | 00004 | Const jt in CIP walls | $12,112.00 |
| PCO | 00005 | Interior Sandblasting wall lt finis | $22,256.00 |
| PCO | 00006 | Delay claims | $100,500.00 |
| PCO | 00007 | Add addt' duct pene & #6 rebar rein | $813.00 |
| PCO | 00008 | Temp removal & reinstall wall panel | $4,129.00 |
| PCO | 00009 | Sandblast & color bridge Stair #2 | $1,961.00 |
| PCO | 00010 | Ardex metal pan @ camber | $12,653.00 |

| | |
|---|---|
| **Unit Cost:** | **$179,224.00** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **$179,224.00** |

**Attachment 22**

# Coast Community College District

1370 Adams Ave

Costa Mesa, CA 92626

**CHANGE ORDER**
**No. 00001**

| | |
|---|---|
| **The Original Contract Sum was** | **$6,537,632.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$6,537,632.00** |
| **The Contract Sum Will be Increased** | **$179,224.00** |
| **The New Contract Sum Including This Change Order** | **$6,716,856.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**TB Penick & Sons Inc**

**By:** _____
Tony Lee

**Date:** _____

**Coast Community College District**

**By:** _____
Jerry Patterson

**Date:** _____

**Steinberg Architects**

**By:** _____
John Almendras

**Date:** _____

**Construction Manager**

**By:** _____

**Date:** _____

**Division of State Architect**

**By:** _____

**Date:** _____

# Coast Community College District

1370 Adams Ave

Costa Mesa, CA 92626

**CHANGE ORDER**
**No. 00001**

**TITLE:** D-CO 04 Misc contract changes

**PROJECT:** LRC Construction

**TO:** Attn: Ed Shaheen
Vector Resources, Inc.
3530 Voyager Street
Torrance, CA 90503
Phone: 310-436-1000 Fax: 310-371-6778

**DATE:** 2/10/2011

**CCCD PROJ NO:** 13110-971

**CONTRACT NO:** PO313689

**DSA NO:**

**ARCH PROJ NO:**

**GC PROJ NO:**

## CHANGES TO CONTRACT

| | | |
|---|---|---|
| 00001 | "provide 2 low profile fluorescent light fixtures @ catwalk - stair #2<br>provide cost for: 24 surface mounted direct/indirect fluorescent lighting at skylight, delete 16 G-10 lights at skylight well & 4 per skylight" | $10,658.00 |
| 00002 | installation of conduit & wiring for motorized shades | $16,621.00 |
| 00003 | install conduit, boxes, fittings & ele work in pour in place wall due to str chgs in Rm 103, 104, 107, 108, 109, 11, elevator shaft & stairwell 3 - inside building | $11,165.00 |
| 00004 | Reroute main power & communication conduits & add new pull boxes at south of building. - outside of building | $38,902.00 |
| 00005 | Provide goods & service to relocate existing medium voltage & low voltage systems that feed the security bldg. | $30,717.00 |
| 00006 | Disconnects HP 1-5, EF-2 & power feed for AH-02 | $1,430.00 |
| 00007 | damaged conduits due to AC duct supports Rms 220, 221, 225 | $1,122.00 |
| 00008 | additional exterior light fixtures 2 - B10's outside entrance south bldg | $2,373.00 |
| 00009 | Proposed Millwork Revisions and Furniture layout | ($83.00) |
| 00010 | Add condensate pumps for fan coil units Rm 104, 204 & 304 due to ceiling invert discrepancy | $1,413.00 |
| 00011 | extend conduits past hard lid ceilings in lobbies 105, 204 & 305 to suspended linear metal ceiling panels | $5,975.00 |
| 00012 | "Media Room - surface mounted fixture<br>tape storage room" | $391.00 |
| 00013 | Relocate projection screen switch conduits that were already installed from west wall to east wall per AV meeting minutes. | $104.00 |
| 00014 | Provide recessed 4 gang concrete floor boxes at Room 250. - shallower boxes | $2,871.00 |

## COLLECTED CHANGE SOURCE

| Type | Number | Title | Cost |
|---|---|---|---|
| COR | 00062 | Hubbell Flr Boxes | $2,871.00 |
| COR | 00063 | relocate projection screen | $104.00 |
| COR | 00064 | Media Room surface mounted fixture | $391.00 |
| COR | 00065 | Add condensate pumps for fan coil u | $1,413.00 |
| COR | 00066 | added conduits in lobby areas | $5,975.00 |
| COR | 00067 | millwork revisions & furniture layo | ($83.00) |
| COR | 00068 | addtl exterior light fixtures | $2,373.00 |
| COR | 00069 | damaged conduit due to AC duct supp | $1,122.00 |
| COR | 00070 | additional disconnects | $1,430.00 |
| COR | 00071 | reolcation of UG utilities | $30,717.00 |
| COR | 00072 | Reroute main power & comm conduits | $38,902.00 |
| COR | 00073 | elec work pour in place walls | $11,165.00 |
| COR | 00074 | Install conduit/wiring motorized sh | $16,621.00 |
| COR | 00075 | light fixture revisions at skylight | $10,658.00 |

# Coast Community College District

1370 Adams Ave

Costa Mesa, CA 92626

**CHANGE ORDER**
**No. 00001**

| | |
|---|---|
| **Unit Cost:** | **$123,659.00** |
| **Unit Tax:** | **$0.00** |
| **Total:** | **$123,659.00** |

| | |
|---|---|
| **The Original Contract Sum was** | **$3,280,923.00** |
| **Net Change by Previously Authorized Requests and Changes** | **$0.00** |
| **The Contract Sum Prior to This Change Order was** | **$3,280,923.00** |
| **The Contract Sum Will be Increased** | **$123,659.00** |
| **The New Contract Sum Including This Change Order** | **$3,404,582.00** |
| **The Contract Time Will Not Be Changed** | |
| **The Date of Substantial Completion as of this Change Order Therefore is** | |

Contractor accepts the terms and conditions stated above as full and final settlement of any and all claims arising from this Change Order. Contractor agrees to perform the above-described work in accordance with the above terms and in compliance with applicable sections of the Contract Documents. This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the Contract Documents.

**Vector Resources, Inc.**

**By:** Ed Shaheen

**Date:** 02/10/2011

**Coast Community College District**

**By:** Jerry Patterson

**Date:**

**Steinberg Architects**

**By:** John Almendras

**Date:**

**Construction Manager**

**By:**

**Date:** 2/12/11

**Division of State Architect**

**By:**

**Date:**

# CHANGE ORDER

**PROJECT:**
Coast Community College District
Orange Coast College
Horticulture Storage Electrical Project

**BID NUMBER: 1983**

**CHANGE ORDER NUMBER:** 1

**NOTICE TO PROCEED:** 8/9/10
**CALENDAR DAYS:** 59

**CONTRACTOR:**
NEC Electrical Inc.
PO Box 3010
Ramona, CA 92065-0952

| | |
|---|---|
| Original Contract Sum: | $47,353.00 |
| Net Changes of Previous Change Orders: | $ -0- |
| Contract Sum Prior to this Change Order: | $47,353.00 |
| Change Order (Increase) | $ 4,600.00 |
| New Contract Sum: | $51,953.00 |

Payment by District of the amount agreed under this contract shall constitute a full and complete accord and satisfaction of all such claims and shall constitute payment in full and a full release and discharge of owner, and their respective officers, directors, agents, sureties and employees from any and all further liability in connection with the subject project and contract.

This Change Order is hereby agreed to, accepted and approved, all in accordance with the General Conditions of the contract Documents.

**NEC Electrical, Inc.**

_____
William Hobbs, President

Date: _____

**COAST COMMUNITY COLLEGE DISTRICT**

_____
Jerry Patterson, President, Board of Trustees

Date: _____

Board Approval Date: 4/6/11

NEC INC.
San Diego, California

CA Lic. # C10 920359

# Project: Orange Coast College Horticulture Electrical Storage

## Change Order #5

Date: 3/23/11

Unforeseen Conditions Related With Trench Excavation & Additional Equipment/Labor Related to Moving District Owned Equipment in Hort Bldg.

| DESCRIPTION | QTY | UNIT | RATE | COST | COMMENTS |
|---|---|---|---|---|---|
| 1. Additional labor required to safely expose existing underground utilities & encasements. | 16 | Hrs | $ 85.00 | $ 1,360.00 | Unforeseen condition not noted on contract documents. Please review photos sent previously. |
| 2. Additional labor required to identify issues with district related to existing utilities & encasements exposed. | 8 | Hrs | $ 112.50 | $ 900.00 | Please reference correspondence and daily reports |
| 3. Additional labor required to install conduit in conflict with existing utilities & encasements, as directed by on site inspector. | 16 | Hrs | $ 85.00 | $ 1,360.00 | Please review site photos sent previously. |
| 4. Additional labor required to isolate gas line from encasement. | 3 | Hrs | $ 85.00 | $ 255.00 | Directed by on site inspector and Mr. Fonseca to cut and install owner furnished sleeve. |
| 5. Additional labor associated with footing exposed at block wall that is not per plan. | 12 | Hrs | $ 85.00 | $ 1,020.00 | Please review site photos ser previously. On site meeting 9/23/10 addressing issue. |
| 6. Equipment Rentals: 4" Conduit Heater, 6000w generator, Jackhammer, Mini Excavator, Skid Steer, and Trench Plates. | 2 | Days | $ 850.00 | $ 1,700.00 | |
| 7. Additional labor/equipment related to moving district owned equipment in horticulture bldg | 1 | LS | $ 1,752.83 | $ 1,752.83 | Please review equipment invoices sent previously. |
| 8. NEC, Inc. Markup | 15% | LS | $ 8,347.83 | $ 1,252.17 | |
| 9. OCC Pay Estimate #3 | 1 | LS | $ (5,000.00) | $ (5,000.00) | |
| | | | TOTAL | **$ 4,600.00** | |

# RESOLUTION # 11-14

## A Resolution of the Board of Trustees of the Coast Community College District in Support of the Golden State Higher Education Act

WHEREAS, the California state legislature has failed to provide the resources necessary for community colleges to meet the needs of the students they serve; and

WHEREAS, the demise of budget negotiations in the state legislature to allow voters to decide the fate of key tax extensions has brought about the realization that the State of California faces an "all-cuts" budget for Fiscal Year 2011-12; and

WHEREAS, under these dire circumstances, the community colleges of California face a pending budget reduction for Fiscal Year 2011-12 of approximately $1 billion, and specifically the Coast Community College District will face a reduction for Fiscal Year 2011-12 of $24 million; and

WHEREAS, the pending budget reductions will eliminate academic opportunities for approximately 400,000 students throughout California and specifically an estimated 12,000 more students in the Coast Community College District; and

WHEREAS, California community colleges, in spite of these pressing budget reductions, now receive calls from policy makers in Washington, D.C., and throughout the United States to develop cutting edge curricula that are relevant to the real-world, to increase educational opportunity, and to raise the level of graduates in order to secure our nation's continued economic leadership in the world; and

WHEREAS, the State of California is the only state in the Union that does not have an oil and gas extraction tax implemented on oil and gas firms conducting business here; and

WHEREAS, given the severe budget realities that are faced by community colleges and all entities of California higher education, that additional sources of revenue are desperately needed; and

WHEREAS, Assembly Member Warren Furutani has proposed the Golden State Higher Education Act, which offers to implement a 12.5% oil and gas extraction tax which would provide that the revenues from the Act would be allocated to the California Community College System, State University, and University of California entities;

NOW, THEREFORE BE IT RESOLVED, on this day, the Sixth of April 2011, the Board of Trustees of the Coast Community College District hereby expresses its support of the Golden State Higher Education Act to restore the educational resources and opportunities for many thousands of students in the Coast Community College District and throughout the State of California; and

BE IT FURTHER RESOLVED, that the Board President, its Members and Legislative Advocates are authorized to support this important legislation.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on April 6, 2011 this Resolution was adopted by the Board by a vote of _____.

Aye:
No:
Abstain:

_____

**Christian Teeter, Ed.D., Board Secretary, Board of Trustees**

# RESOLUTION # 11-15

## A Resolution of the Board of Trustees of the Coast Community College District to Approve District-Wide Freeze for Transfers, Promotions, Temporary Transfers, and Temporary Promotions for Management Employees

WHEREAS our State Legislature has failed to provide the resources necessary for our colleges to operate; and

WHEREAS there has been a breakdown in the Governor's budget negotiations; and

WHEREAS there has been an inability to bring major budget initiatives to the voters; and

WHEREAS a grave state of uncertainty faces the Coast Community College District's budget situation; and

WHEREAS a high level of fiscal uncertainty and a very stark budgetary climate currently prevails,

NOW, THEREFORE BE IT RESOLVED THAT the Coast Community College District Board of Trustees freezes all transfers, temporary transfers, promotions, and temporary promotions of management employees, with the exception of executive-level manager positions (Chancellor, Vice-Chancellors, and Presidents), that have not received approval by the Board of Trustees prior to April 6, 2011, until adoption of the final Fiscal Year 2011-12 budget, or until a later date as determined by the Board.

I, Christian Teeter, Secretary of the Board of Trustees of Coast Community College District hereby certify that on April 6, 2011 this Resolution was adopted by the Board by a vote of _____.

Aye:
No:
Abstain:

_____

**Christian Teeter, Ed.D., Board Secretary, Board of Trustees**