# Regular/Study Session Meeting Board of Trustees Coast Community College District

Date: Wednes

Wednesday, March 21, 2012

Location:

**Coast Community College District** 

**Board Room** 

1370 Adams Avenue

Costa Mesa, California 92626

Time:

4:00 p.m. Open Session 5:00 p.m. Closed Session

6:30 p.m. Open Session

### **REVISED AGENDA**

- 1. Call to Order
- 2. Roll Cali
- 3. Opportunity for Public Comment (Open Session)

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

- 4. Pledge of Allegiance Trustee Mary Hornbuckle
- 5. Presentation of and Discussion with Dr. Jane Wright of the Community College League of California Regarding Effective Practices for Development and Revision of Board Policies and Administrative Procedures
- 6. Opportunity for Public Comment (Closed Session Items on Agenda)

### 7. Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

The following items will be discussed in Closed Session:

7.1 Public Employment (Pursuant to Government Code 54957 (b) (1))

Public Employment materials are available upon request from the Board of Trustees Office

Position: Vice Chancellor of Educational Services and Technology

7.2 Conference with Labor Negotiator (Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

**Employee Organizations:** 

Coast Federation of Classified Employees(CFCE),

Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT).

Unrepresented Employees: Association of Confidential Employees (ACE), Unrepresented Employees: Coast District Management Association (CDMA), Educational Administrators

- 7.3 Public Employee Discipline/Dismissal/Release (Pursuant to Government Code Section 54957)
- 7.4 Conference with Legal Counsel: Existing Litigation (Pursuant to sub-section "a" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District Public Employment Relations Board Case No. LA-CE-5436-E

Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case No. 30-2011-00445563

Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5578-E

William Miles vs. Golden West College et al., Orange County Superior Court
Case No. 30-2011-00504551

Janet Redding vs. Coast Community College District, California Court of Appeal Case No. G046505

7.5 Conference with Legal Counsel: Anticipated Litigation (Pursuant to sub-section "c" of Section 54956.9 of the Government Code)

Potential Initiation of Litigation: One Case

7.6 Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "b" of *Government Code* Section 54956.9. Three Cases:

- 1. Construction delays at Orange Coast College
- 2. Construction delays at Golden West College
- 3. Threatened Litigation from Nicholas Gauthier
- 8. Reconvene to Open Session at 6:30 p.m.
- 9. Report of Action from Closed Session (if any)
- 10. Board Directives Log

The Board Directives Log tracks requests made by the Board of Trustees. A copy of the Board Directives Log is available for review in the Board of Trustees' Office and at Board Meetings. The Board may take action pertaining to matters on the Log by adding, deleting, or modifying items.

### 11. Election of Members to the California Community College Trustees (CCCT)

The CCCT holds elections each year for one-third of its membership of 21 community college trustees throughout California. The CCCT has submitted a roster of candidates to each community college district in California. The Board of Trustees can vote for up to eight candidates. Votes are due to the CCCT Office in Sacramento no later than April 25, 2012.

A packet of information on the eleven candidates running for CCCT in 2012 is attached to each Trustee's agenda. It is the recommendation of the Board President to select all incumbents and Tina Park, Los Angeles CCD and Angela Acosta-Salazar, Rio Hondo CCD. (See Attachment #1)

# 2012 CCCT Board Election Candidates are listed in Random Drawing Order

- 1. \*Janet Chaniot, Mendocino-Lake CCD
- 2. Angela Acosta-Salazar, Rio Hondo CCD
- 3. \* Doug Otto, Long Beach CCD
- 4. \* Manny Ontiveros, North Orange County CCD
- 5. Tina Park, Los Angeles CCD
- 6. Ann H. Ransford, Glendale CCD
- 7. Deborah LeBlanc, Compton CCD
- 8. \* Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
- 9. \* Marcia Zableckis, Barstow CCD
- 10. Greg Bonaccorsi, Ohlone CCD
- 11. \* Chris Stampolis, West Valley-Mission CCD

\*Incumbent

# 12. Approval of Revised Board Policies, New Board Policies and Administrative Procedures

The Board of Trustees reviewed and discussed the following Board Policies and Administrative Procedures at the March 7, 2012 Board of Trustees' Meeting.

Board Policy 2200 Board Authority, Responsibility and Duties

Board Policy 2223 Board of Trustees' Accreditation Committee

Board Policy 2410 and Administrative Procedure 2410, Board Policies and Administrative Procedures

Board Policy 2510 Participation in Local Decision Making

Board Policy 3200 Accreditation

Board Policy 3250 Institutional Planning

Deletions are noted by strikethrough and additions are noted in **bold**.

It is recommended by the Board Clerk that these policies and administrative procedure be adopted. (See Attachment #2)

### 13. Board of Trustees' Self-Evaluation

On October 17, 2011 the Board of Trustees conducted a self-evaluation exercise. At this time, Trustees will review the results of this evaluation and discuss the next steps for follow-up from these results. (See Attachment #3)

# 14. Opportunity for the Board of Trustees to Review Proposed Changes to Board Policy 2735 Board of Trustees' Travel Policy

### 15. Approval of Minutes

After review by the Secretary of the Board of Trustees, it is recommended by the Board Clerk that the Minutes of the following meeting be approved:

Regular Meeting of March 7, 2012

### 16. Study Session

- a) Accreditation: Review and Discussion of Current Drafts of Institutional Self Evaluations for Reaffirmation of Accreditation
  - i) Coastline College, Golden West College and Orange Coast College will undergo the comprehensive visits for reaffirmation of accreditation in March 2013. As required by the accreditation process, the three colleges are in the process of writing their institutional self evaluations. These reports need to include responses

to recommendations from the previous comprehensive accreditation visits from

2007 and any additional recommendations any of the colleges may have received from interim evaluations that took place since. The reports describe, analyze and assess how each college is meeting the requirements of all accreditation standards and outline any necessary actions or improvement plans that the colleges may consider are needed to meet accreditation standards. The reports you received are early drafts. They are being provided to the Board of Trustees at this early stage in order to ensure the Board of Trustees is involved in, and informed about the accreditation process as expected by accreditation standards, and to provide the Board of Trustees an opportunity for discussion and input into the development of these reports. The reports need to be finalized and approved by the Board of Trustees by November 2012 and submitted to the Accrediting Commission for Community and Junior Colleges by December 2012.

### b) Budget

i) Vice Chancellor, W. Andrew Dunn, will provide a presentation on the FY 2012-13 Budget.

### 17. Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees, (714) 438-4848, as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

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# **Regular Meeting**

# Board of Trustees Coast Community College District

**District Board Room** 

4:00 p.m. Closed Session, 6:30 p.m. Open Session

Wednesday, March 7, 2012

### MINUTES\*

A Regular Meeting of the Board of Trustees of the Coast Community College District was held on March 7, 2012 in the Board Room at the District Office.

### 1.00 Preliminary Matters

### 1.01 Call to Order

President Jim Moreno called the meeting to order at 4:02 p.m.

### 1.02 Roll Call

Trustees Present:

Jim Moreno, Mary Hornbuckle, Jerry Patterson, Lorraine Prinsky

and David Grant. Student Trustee Joe Venegas III joined the

meeting at 6:30 p.m.

**Trustees Absent:** 

None

### 1.03 Opportunity for Public Comment (Closed Session - Items on Agenda)

There were no requests to address the Board.

### 1.04 Recess to Closed Session

The Board recessed to Closed Session at 4:03 p.m. to discuss the following items:

### 1.04.01 Public Employee Discipline/Dismissal/Release

(Pursuant to Government Code Section 54957)

### 1.04.02 Public Employee Performance Evaluation

(Pursuant to Government Code Section 54957)

Position: Chancellor

### 1.04.03 Conference with Labor Negotiator

(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

### **Employee Organizations:**

Coast Federation of Classified Employees(CFCE),

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT), Unrepresented Employees: Association of Confidential Employees (ACE), Unrepresented Employees: Coast District Management Association(CDMA), Educational Administrators

### 1.04.04 Conference with Legal Counsel: Anticipated Litigation

(Pursuant to sub-section "c" of Section 54956.9 of the Government Code

### 1.04.05 Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "a" of Government Code Section 54956.9)

Coast Community College Association vs. Coast Community College District Public Employment Relations Board Case No. LA-CE-5436-E Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case No. 30-2011-00445563

Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5578-E

William Miles vs. Golden West College et al., Orange County Superior Court Case No. 30-2011-00504551

### 1.04.06 Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "b" of *Government Code* Section 54956.9. Four Cases:

- 1. Construction delays at Orange Coast College
- 2. Construction delays at Golden West College
- 3. Claim by SMC Construction Co.
- 4. Threatened Litigation from Nicholas Gaulthier

### **1.04.07 Public Employment** (Pursuant to Government Code 54957 (b)(1)

Public Employment materials are available upon request from the Board of Trustees' Office

- 1. Faculty Special Assignments
- 2. Substitute Faculty
- 3. Full-time Faculty
- 4. Part-time Faculty
- 5. Educational Administrators

### Reorganizations:

Associate Dean, Distance Learning & Professional Development

Associate Dean, Institutional Research & Planning Dean of Enrollment Services

- 6. Classified Management Interim Director Fiscal Services
- 7. Classified Staff
  Child Development Specialist
- 8. Reclassification and Reorganization/Reassignment
- 9. Classified Temporary Assignments
   Accounting Specialist
   Information Systems Tech II
   Special Assignment
   Staff Assistant
   Coordinator of Community Service
   Administrative Director, Information Technology
   Lead Mechanic
   Application Project Coordinator
   Instructional Food Service Manager
- 10. Hourly Staff
- 11. Substitute Classified
- 12. Clinical Advisor/Summer
- 13. Medical Professional Hourly Personnel
- 14. Student Workers

### 1.05 Reconvene Regular Meeting

The meeting was reconvened to Open Session at 6:34 p.m.

### 1.06 Pledge of Allegiance –Student Trustee Joe Venegas III

Student Trustee Venegas led the Pledge of Allegiance to the United States of America.

Members of the Southern California's Children's Chorus performed, and Board President Moreno presented them with a Ceremonial Resolution.

### 1.07 Report of Action from Closed Session

Dr. Christian Teeter, Secretary of the Board, reported that on a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted unanimously to approve Item 1.04.07 Public Employment with the exception of Section 3 Full Time Faculty, A, B and C on page 4 that will be held for further discussion. Additionally, on page 2, "District" was replaced with "Orange Coast College", and titles of two categories at the bottom of the page "Create Audio-Video Presentations for Chemistry" and "Re-Work Class Demonstrations-Chemistry" for Golden West College were switched. (See Appendix pages 16-26)

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

### 1.08 Public Comment (Open Session)

Dr. Barbara Price, Americo Lopez Rodriguez and Veronica Alvarez addressed the Board during Public Comment.

### 1.09 Presentations and Ceremonial Resolutions

### 1.09.01 Acceptance of Retirements

The Board expressed appreciation and congratulations to the following retiree with 10 or more years of service to the Coast Community College District:

### **Faculty**

Ross, Roxana C., GWC, Librarian, retirement effective 6/1/12

On a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted to accept this retirement.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

### 2.00 Informative Reports

### 2.01 Report from the Chancellor

Dr. Andrew Jones, Chancellor, provided a report to the Board.

### 2.02 Reports from the Presidents

The following college presidents or designee provided reports to the Board:

Dr. Loretta Adrian, Coastline Community College

Dr. Dennis Harkins, Orange Coast College

Wes Bryan, Golden West College

### 2.03 Reports from the Presidents of Student Government Organizations

The following representatives provided reports on behalf of the student government organizations:

Tarez Henderson, Coastline Community College Dale Lendrum, Golden West College Catherine Tran, Orange Coast College

### 2.04 Reports from the Academic Senate Presidents

The following Academic Senate Presidents or designee provided reports to the Board:

Margaret Lovig, Coastline Community College (CCC) Academic Senate President Vesna Marcina, Orange Coast College (OCC) Academic Senate President Theresa Lavarini, Golden West College (GWC) Academic Senate President

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted unanimously to add a board item to the April 4, 2012 on Participatory Governance.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

### 2.05 Reports from the Presidents of Employee Representative Groups

Dean Mancina, Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Vince Rodriguez, Coast District Management Association (CDMA)

John Dunham, President, Coast Community College Association/California Teachers
Association – National Education Association (CCCA/CTA-NEA)

### 2.06 Reports from the Board of Trustees

Board members provided individual reports.

# 2.07 Reports from the Board Committees and Review of Board Committee Meeting Dates

The Board reviewed the dates of the upcoming Board Committee meetings, and provided updates on committee activities and meetings.

### 2.08 Annual Reports from Coast Colleges' Foundation Directors

Annual reports from the Orange Coast College, Golden West College, Coastline Community College and the District Foundation were presented to the Board.

### 3.00 Matters for Review, Discussion and/or Action

### 3.01 Board Meeting Dates

The Board reviewed the scheduled Board Meeting dates for FY 2011/2012 as presented in the March 7, 2012 Agenda.

3.02 Meetings and Conferences of the American Association of Community Colleges (AACC), Association of Community College Trustees (ACCT), Association of Community College League (CCLC), and California Community College Trustees (CCCT)

The Board reviewed the meetings and conferences of the AACC, ACCT, CCLC and CCCT.

### 3.03 The Board Directives Log

The Board reviewed and discussed the Board Directives Log. On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted unanimously to remove Items 1 and 4, and add April 4, 2012 as the due date for Item 5 and Item 6.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

### 3.04 Buildings and Grounds Reports

The Board reviewed and discussed the Buildings and Grounds Reports as presented in the March 7, 2012 Agenda.

### 3.05 Review of Instructional Material Fees

The Board reviewed the Instructional Material Fees as presented in the March 7, 2012 Agenda.

### 3.06 Semi-Annual Report on Settlements Made Under Board Policy 6542

The Board reviewed the Semi-Annual Report on settlements made under Board Policy 6542.

# 3.07 Orange Coast College Educational Master Plan, Vision Statement and Mission Statement

Orange Coast College President Harkins presented the Board with an overview of Orange Coast College's Educational Master Plan, Vision Statement and Mission Statement.

# 3.08 Opportunity for the Board of Trustees to Review Proposed Revisions to Board Policies and to Review New Board Policies and Administrative Procedures

The Board reviewed proposed revisions to Board Policies and reviewed new Board Policies and Administrative Procedures. These policies and administrative procedure will be moved forward for approval on the March 21, 2012 agenda.

### **CONSENT CALENDAR (Items 4 - 21)**

On a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted to approve the Consent Calendar.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

### DISCUSSION CALENDAR

### 22.00 Approval of Agreements

# 22.01 GWC - Approve Non-Standard Agreement between California State University, Fullerton, and the Coast Community College District for the Internship of Kayla Nguyen

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Agreement between California State University, Fullerton and the Coast Community College District for the internship of Kayla Nguyen, from March 8, 2012 through May 31, 2012. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No cost to the college.

Motion carried with the following vote:

Ave:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

# 22.02 DIS - Approval of Employment Agreement, Associate Dean, Institutional Research and Planning, CCC

On a motion by Dr. Prinsky and seconded by Mr. Moreno, the Board voted to approve the employment agreement with Jorge Sanchez, CCC, to serve as Associate Dean, Institutional Research & Planning, effective March 8, 2012 through June 30, 2013. Compensation to be \$146,625.96 annually, based on the Salary Schedule at the level of D-32 y-rated, including longevity. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

# 22.03 DIS - Approval of Employment Agreement, Associate Dean, Distance Learning and Professional Development, CCC

On a motion by Ms. Hornbuckle and seconded by Mr. Venegas, the Board voted to approve the employment agreement with Robert Nash, CCC, to serve as Associate Dean of Distance Learning & Professional Development, effective March 8, 2012 through June 30, 2013. Compensation to be \$100,667 annually, based on the appropriate step placement, including longevity. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

22.04 OCC - Approve Non-Standard Agreement between The Regents of the University of California Puente Project and the Coast Community College District to Provide a Program for Educationally Disadvantaged Students at Orange Coast College

On a motion by Mr. Moreno and seconded by Mr. Venegas, the Board voted to approve the Agreement between the University of California Regents and the Coast Community College District for the purpose of increasing the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn degrees, and return to the community as leaders and mentors to future generations.

**Fiscal Impact:** Orange Coast College to receive revenue in the amount of \$1,500.00 from University of California Regents to provide mentor support for the Puente Program.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

22.05 OCC - Approve Non-Standard Addendum to an Agreement between Credentials Inc. and the Coast Community College District for the Processing of Transcript Requests

On a motion by Mr. Venegas and seconded by Ms. Hornbuckle, the Board voted to approve the Addendum to the existing Agreement between Credentials Inc. and the Coast Community College District for processing of transcripts requests. The Board President, or designee, is authorized to sign the Addendum and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: There will be zero (0) fiscal impact to Orange Coast College.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

22.06 OCC - Approve Non-Standard Amendment to an Agreement between Credential Order Processing Services (COPSI) and Coast Community College District for the Distribution of Parking Permits to Students

On a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to approve the Amendment to the existing Agreement between Credential Order Processing Services (COPSI) and the Coast Community College District for the distribution of parking permits to students. The Board President, or designee, is authorized to sign the Amendment and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: No financial impact to the campus.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

# 22.07 CCC - Approval to Enter into Addendum #1 to the Statement of Work #1 for Terremark North America, Inc. and the Coast Community College District

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve Addendum # 1 to the Master Agreement – Enterprise Cloud, Terremark North America, Inc. for an additional 12 month term beginning May 5, 2012 through May 4, 2013. The Board President, or designee, is authorized to sign the Agreement.

**Fiscal Review and Impact:** Expense amount of \$50,820, to be paid from General Fund.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

# 22.08 DIS - Approve Temporary Transfer Agreement between the County of Orange and Coast Community College District

On a motion by Mr. Moreno and seconded by Ms. Hornbuckle, the Board voted to approve the Temporary Transfer Agreement with the County of Orange and adopt Resolution 12-06.

**Fiscal Review & Impact:** The cost of borrowing under this program will be equal to the gross rate the Educational Investment Pool is earning for the same period from the date of the Transfer plus five (5) basis points until the entire Transfer and applicable interest is repaid.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

### 22.09 DIS - Approval of Employment Agreement, Dean of Enrollment Services, CCC

On a motion by Mr. Venegas and seconded by Dr. Prinsky, the Board voted to approve the employment agreement with Lois Wilkerson, CCC, to serve as Dean of Enrollment

Services, effective July 1, 2012 through June 30, 2014. Compensation to be \$143,811 annually, based on the appropriate step placement, including longevity. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

22.10 DIS - Approve Agreement between the Lanzhou University US Foundation and the Coast Community College District (CCCD) to Recruit International Students for CCCD Colleges, Increase CCCD Enrollment of International Students, and Provide Support Services for Transfer to a CCCD College

On a motion by Mr. Patterson and seconded by Ms. Hornbuckle, the Board voted to authorize the Agreement between Lanzhou University US Foundation and the Coast Community College District to recruit, diversify and increase CCCD enrollment of international students. The Agreement outlines the responsibilities of both partners and all of the end products expected to be produced. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees. The Board President requested an item be added to the Board Directives Log for the Board to receive periodic progress updates.

**Fiscal Review and Impact**: The annual income to the district from this partnership will be \$4,365 to \$4,622 per enrolled student based on 12 units of academic load and the number of enrollments.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

22.11 DIS - Approve Non-Standard Agreement between State Mediation/Conciliation Service (SMCS) and the Coast Community College District to Provide Facilitation of Negotiation Sessions between the Coast Federation of Classified Employees (CFCE) and the Coast Community College District

On a motion by Dr. Prinsky and seconded by Ms. Hornbuckle, the Board voted to the Agreement with SMCS to provide facilitation of the negotiation sessions between the CFCE and the District. The Board President, or designee, is authorized to sign the Agreement and any related documents, indicating approval by the Board of Trustees.

Fiscal Impact: \$57.50 per hour for a maximum of 50 hours, not to exceed \$2,875.

Motion carried with the following vote:

Ave:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

### 23.00 General Items of Business

23.01 DIS - Authorization to Purchase One Hundred (100) Dell Desktop Computers for Golden West College Classrooms Utilizing the Western States Contracting Alliance (WSCA) Contract B27160

On a motion by Mr. Venegas and seconded by Ms. Hornbuckle, the Board voted to authorize the purchase of one-hundred (100) Dell Computers using WSCA Contract B27160.

Fiscal Review and Impact: NTE \$113,000.00 (CCCD Perkins Grant Funds)

Motion carried with the following vote:

Ave:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

23.02 DIS - Approve Non-Standard Agreement with RBC Capital Markets, LLC, Piper Jaffray & Co., and Citigroup Global Markets, Inc. for Bond Underwriting Services Related to a Potential 2012 Obligation Bond Measure

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve the Agreement to employ RBC Capital Markets, LLC, Piper Jaffray & Co., and Citigroup Global Markets, Inc. for bond underwriting services pursuant to the attached Bond Underwriting Agreement. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$0 (Fees incurred only upon bond passage and will be paid from bond proceeds)

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

23.03 DIS - Approve Standard Professional Services Agreement with Stradling, Yocca, Carlson & Rauth for Bond Counsel Services for Potential 2012 General Obligation Bond Measure

On a motion by Mr. Patterson and seconded by Dr. Prinsky, the Board voted to approve the Standard Professional Services Agreement to employ Stradling, Yocca, Carlson & Rauth for bond counsel services pursuant to the District's Standard Professional Services Agreement. The Board President, or designee, is authorized to sign the agreement and any related documents, indicating approval by the Board of Trustees.

**Fiscal Impact:** \$0 (Fees incurred only upon bond passage and will be paid from bond proceeds)

Motion carried with the following vote:

Ave:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

23.04 DIS - Authorization to Make Payment to Rancho Santiago Community College District for Services Provided by Atkinson, Andelson, Loya, Ruud & Romo (AALRR)

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to make payment to Rancho Santiago Community College District for services provided by Atkinson, Andelson, Loya, Ruud & Romo for legal research costs related to the Orange County Property Tax, as previously authorized at the December 14, 2011 Board of Trustees' Meeting.

**Fiscal Impact:** Equal share of 25% of legal services for the month of January 2012 in the amount of \$2,594.22.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

23.05 DIS - Overview of Student Success Programs and Initiatives and the Accountability Reporting for Community Colleges (ARCC) Measure of Student Success

The Board was presented an Overview of Student Success Programs and Initiatives and the Accountability Reporting for Community Colleges (ARCC) Measures of Student success. After discussion, on a motion by Ms. Hornbuckle and seconded by Dr. Prinsky, the Board voted to accept the report.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

23.06 DIS - Early Notification Program (ENP): Authorization to Offer Classified,
Confidential and Management Staff an Incentive for Early Notification of Intent to
Retire or Resign from the Coast Community College District

On a motion by Mr. Patterson and seconded by Mr. Grant, the Board voted to adopt the Early Notification Program of Intent to Retire or Resign.

Fiscal Review & Impact: Fiscal impact will be driven by program participation.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

### 24.00 Resolutions

### 24.01 DIS - Resolution #12-06 to Request Budget Transfers from the County Treasurer

On a motion by Ms. Hornbuckle and seconded by Mr. Grant, the Board voted to approve Resolution #12-06 requesting budget transfers from the County treasurer.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

### 25.00 Approval of Minutes

### 25.01 Approval of Minutes

On a motion by Ms. Hornbuckle and seconded by Mr. Moreno, the Board voted to approve the Minutes of the Special Meeting/Study Session of February 8, 2012, and the Special Meeting of February 23, 2012.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky, Mr. Grant and

Mr. Venegas

No:

None

Absent:

None

On a motion by Ms. Hornbuckle and seconded by Mr. Patterson, the Board voted to approve the Minutes of the Regular Meeting of February 15, 2012.

Motion carried with the following vote:

Aye:

Ms. Hornbuckle, Mr. Patterson, Mr. Grant and Mr. Venegas

No:

None

Absent:

None

Abstain:

Mr. Moreno and Dr. Prinsky

### **Recess to Closed Session**

The Board recessed to Closed Session at 9:41 p.m.

### **Reconvene to Open Session**

The Board reconvened to Open Session at 11:25 p.m.

### **Report of Action from Closed Session**

Dr. Christian Teeter, Secretary of the Board, reported that on a motion by Ms. Hornbuckle and seconded by Mr. Patterson, on **Item 1.04.06 Conference with Legal Counsel: Anticipated Litigation,** the Board voted unanimously to deny the claim by SMC Construction Co.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky and Mr. Grant

No:

None

Absent:

Mr. Venegas III

Additionally, Dr. Teeter reported that on a motion by Dr. Prinsky and seconded by Mr. Patterson, the Board voted unanimously to approve **Item 1.04.07 Public Employment, Section 3** Full Time Faculty, A, B and C.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky and Mr. Grant

No:

None

Absent:

Mr. Venegas III

### 26.00 Close of Meeting

### 26.01 Adjournment

There being no further business, on a motion by Ms. Hornbuckle and seconded by Dr. Prinsky the Board voted to adjourn the meeting at 11:31 p.m.

Motion carried with the following vote:

Aye:

Mr. Moreno, Ms. Hornbuckle, Mr. Patterson, Dr. Prinsky and Mr. Grant

No:

None

Absent:

None

Secretary of the Board of Trustees

<sup>\*</sup>The Student Trustee of the Coast Community College District is provided with an advisory vote to the Board of Trustees, per Board Policy 2015. As such, the Student Trustee's votes recorded within these minutes are advisory only in nature and are not counted in the final outcome of each action taken by the Board. Additionally, per Board Policy 2015, the Student Trustee does not participate in Closed Session meetings of the Board, therefore, votes reported from Closed Session will not include a reference to the Student Trustee.

# APPENDIX

		Page	
Α.	Public Employment	16-26	

### 1. Faculty Special Assignments

It is recommended that authorization be given for the following special assignments grouped by operation cost center. Board approved, contractual special pay rates listed below by pay type as follows: LOV = Librarian Overload, OVR = Overload, MTM = Full Time Certificated Instructional Misc. Teaching Rate, MTH = Part Time Misc. Teaching Rate, IUM = Full Time Certificated Instructional Unit Assistant, IUH = Part Time Certificated Instructional Unit Assistant, EXM = Full Time Certificated Extra Pay, EXH = Part Time Certificated Extra Pay, UNT = Part Time Certificated Unit Regular, PDM = Full Time Certificated Per Diem, PDH = Part Time Certificated Per Diem, INT = Intersession, SMM = Full Time Certificated Summer, SMH = Part Time Certificated Summer, ACS = Academic Senate.

### **COASTLINE COLLEGE**

<b>ART GALI</b>	LERY G	UEST L	<b>LECTU</b>	<b>JRER</b>
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<u>Name</u>	Start Date	<u>End</u>	Pay Type	Compensation
		Date		
In a Dayman	04/00/40	04/07/40	F-1/1 A	<b>M40000</b>

Jane Bauman 04/06/12 04/07/12 EXM \$100.00

**CURRICULUM TRAINING** 

Name Start Date End Pay Type Pay Rate
Date

Bassett, Maxine 03/08/12 06/30/12 EXH \$29.46

Dassett, Maxille 05/06/12 00/50/12 EXT1 \$25.40

INTELLECTUAL DISABILITY DEPARTMENT MEETING

Name Start Date End Pay Type Pay Rate Date

Mungaray, Sally 02/02/12 05/30/12 EXH \$29.46 Justification: Late New-Hire needed in the Special Program Department

SEAPORT 3 MENTOR, TRAINING AND SUPPORT

<u>Name</u>	Start Date	<u>End</u>	<u>Pay Type</u>	<u>Compensation</u>
		<u>Date</u>		
Armendariz. Patricia	05/01/12	05/31/12	EXH	\$300.00
Berggren, Gayle	05/01/12	05/31/12	EXM	\$300.00
Boehler, Connie	05/01/12	05/31/12	EXM	\$300.00
Chapman, Cheryl	05/01/12	05/31/12	EXH	\$600.00
Crowley, Debra	05/01/12	05/31/12	EXH	\$300.00
Cummins, Megan	05/01/12	05/31/12	EXH	\$300.00
Ellis, Jeanette	05/01/12	05/31/12	EXM	\$300.00
Gutierrez, Pedro	05/01/12	05/31/12	EXM	\$300.00
Hollinden, Jody	05/01/12	05/31/12	EXM	\$300.00
Johnson, Daniel	05/01/12	05/31/12	EXM	\$300.00
Jones, Nancy	05/01/12	05/31/12	EXM	\$300.00
Lee, Lisa	05/01/12	05/31/12	EXM	\$300.00
Letterman, Bryce	05/01/12	05/31/12	EXM	\$300.00
Lockwood, Frederick	05/01/12	05/31/12	EXM	\$300.00
Marin, Lliana	05/01/12	05/31/12	EXH	\$300.00
Miller, Rosemary	05/01/12	05/31/12	EXH	\$300.00
Montague, Judy	05/01/12	05/31/12	EXM	\$300.00
Ostrowski., Kenneth	05/01/12	05/31/12	EXH	\$300.00
Preciado, Anita	05/01/12	05/31/12	EXM	\$300.00
Roeun, Malini	05/01/12	05/31/12	EXM	\$300.00

Rogoff, Meri	05/01/12	05/31/12	EXH	\$300.00
Ruppert, Kelly	05/01/12	05/31/12	EXH	\$300.00
Ryan, Celeste	05/01/12	05/31/12	EXM	\$300.00
Shelley, Karen	05/01/12	05/31/12	EXM	\$300.00
Stewart, Cheryl	05/01/12	05/31/12	EXM	\$300.00
Taylor, Margaret	05/01/12	05/31/12	EXM	\$300.00
Terry, Brenda	05/01/12	05/31/12	EXH	\$300.00
Washington, Warren	05/01/12	05/31/12	EXH	\$300.00
Wild, Michelle	05/01/12	05/31/12	EXM	\$300.00

Α	CA	DEN	AIC.	SEN	ATF
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AUA ELITIC CELTRALE								
<u>Name</u>	<u>Start</u>	End Date	Pay	Pay Rate	<u>Description</u>			
	<u>Date</u>		<u>Type</u>					
Fry, Marilyn	01/30/12*	05/27/12	ASH	\$1514.00	Recording			
	18 S. L. J.				Secretary			
Johnson, Daniel	01/30/12*	05/27/12	ACS	\$1514.00	Curriculum Co-			
					Chair			
Leighton, Kenneth	01/30/12*	05/27/12	ACS	\$1514.00	Corresponding Sec			
Stewart, Cheryl	01/30/12*	05/27/12	ACS	\$1514.00	Vice President			
*Justification: Paperwo	*.lustification: Paperwork was misplaced in the Personnel Office							

### **EDUCATION BOUND US PROGRAM-ENGLISH**

<u>Name</u>	Start Date	<u>End</u>	Pay Type	Pay Rate
		Date		
Mefford, Christopher	03/08/12	06/30/12	EXH	\$29.46

The following CCC Full Time and Part Time Instructors to provide instructional opportunities for Navy Onshore and NCPACE Contract Education during **Spring** semester.

### <u>Instructors</u>

Gutierrez, Pedro

Justification: Original Instructor was unable to teach course

### **ORANGE COAST COLLEGE**

### OCC CULINOLOGY PATHWAY DAY GRANT EVENT 2012

Name	Start Date	<u>End</u>	Pay Type	Pay Rate
		Date		
Blake, Elizabeth	03/08/12	03/29/12	EXM	\$43.55
Golden, Jill	03/08/12	03/29/12	EXM	\$43.55
Plum, Caryn	03/08/12	03/29/12	EXH	\$29.46

### OCC PHOTOGRAPHY PATHWAY DAY GRANT EVENT 2012

Name	Start Date	End	Pay Type	Pay Rate
		Date	381	<u> </u>
Gillissen, Blade	03/08/12	03/15/12	EXM	\$43.55
Goracke, Michelle	03/08/12	03/15/12	EXH	\$29.46

### OCC MANUFACTURING -WELDING PATHWAY DAY GRANT EVENT 2012

OCC MANOL ACTOLLI	AC -AAFFDIIA	GI AIIIVA	<u>I DAI GNA</u>	IAI FAFIAI S	<u> </u>
Name	Start Date	End	Pay Type	Pay Rate	8 -
		<u>Date</u>			
Budwig, Eric	03/08/12	03/15/12	EXH	\$29.46	
Cervantes, Aureliano	03/08/12	03/15/12	EXM	\$43.55	
Hutchison, Richard	03/08/12	03/15/12	EXM	\$43.55	
Tran, Ben	03/08/12	03/15/12	EXH	\$29.46	

### **GOLDEN WEST COLLEGE**

READER/EVALUATOR FOR ASSESSMENT CENTER

 Name
 Start Date
 End Date
 Pay Type
 Pay Rate

 Alvarez, Veronica
 01/03/12
 01/27/12\*
 EXM
 \$29.46

 Alvarez, Veronica
 03/08/12
 05/27/12
 EXM
 \$29.46

\*Justification: Name omitted from hiring list; clerical error

RE-WORK CLASS DEMONSTRATIONS-CHEMISTRY

Name Start Date End Pay Type Pay Rate

Date

Babb, Susan 03/08/12 05/27/12 EXM \$72.00

CREATE AUDIO-VIDEO PRESENTATIONS FOR CHEMISTRY

Name Start Date End Pay Type Pay Rate

Date

Almy, James 03/08/12 05/27/12 EXM \$72.00

RE-WRITE SECOND SEMESTER CHEMESTRY MANUAL

Name Start Date End Pay Type Pay Rate

Date

Green, Katherine 03/08/12 05/27/12 EXM \$72.00

### ORANGE COAST COLLEGE

WIA ALLIED HEALTH GRANT ACTIVITIES

Name Start Date End Pay Type Pay Rate

<u>Date</u>

Adelmann, Daniel 02/16/12 02/29/12 EXM \$43.55

Justification: Department added assignment late

INSTRUCTIONAL UNIT ASSISTANT

Name Start Date End Pay Type Pay Rate Discipline

Date

Saichek, William 01/30/12 05/27/12 IUM \$1514.00 Bus & Computing

Justification: Department added assignment late

PHOTO EQUIPMENT REPAIRS

Name Start Date End Pay Type Pay Rate

**Date** 

Gillisen, Blade 03/08/12 05/25/12 EXM \$43.55

AMERICAN COLLEGE DANCE FESTIVAL STAGE DESIGN

Name Start Date End Pay Type Pay Rate

Date

Hunter, Amelie 03/24/12 03/27/12 EXM \$43.55

### **FACULTY OVERLOAD**

Overload assignments for the following instructors, payment to be a maximum of \$72.000/hr based on 1/1000th of their placement on the CFE/AFT Local 1911 Faculty Unit Contract, for the period 01/30/12 to 05/27/12 for CCC, GWC and OCC assignments. Multiple statements indicate two or more separate assignments. LGF indicates Large Group Factor. This employment is subject to the general instructional needs of the college and/or the specific division. Assignments are not to exceed LHE stated:

GWC	
Name III as Mesnalis salty is	LHE
Carter, Henrietta	1.00
Hamilton, Chris	6.00
Hausey, Collette	1.00
OCC Name	LHE
Adelman, Daniel	1.73
Kraft, Richard	2.33
Poshek, Joseph	3.00
Reed, Charlene	0.93

### 2. Substitute Faculty

### Full time Faculty Substitutes

It is recommended that the following individuals perform substitute assignments, and subject to Board policies governing such appointments, to be compensated at the overload rate.

### Orange Coast College

### Appel, Mathew

### Part time Faculty Substitutes

It is recommended that the following individuals be appointed as substitutes, as defined by California Ed Code 87480, appointments not to exceed 20 working days, and subject to Board policies governing such appointments, to be paid \$44.36/hr based on the part-time faculty daily miscellaneous teaching rate for services rendered the 2011-12 academic year.

### Golden West College

White, Carol

### Orange Coast College Noriega, Keith

Olivera, Nabawia El-Soudani Rehm, Guenter

### 3. Full time Faculty

### **Faculty Tenure-Track Advancement**

**A.** Advancement to Second-Year. Pursuant to Sections 87607 and 87608 of the *Education Code*. based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a one-year contract for the 2012-2013 academic year as a probationary faculty member, pursuant to Section 87608(b) of the Education Code, contingent upon the faculty member serving a complete college year, as defined in Sections 87605, 87468, or 87469 of the Education Code, for each of the following employees; where indicated by an asterisk, the recommendation includes a Program of Professional Improvement as recommended by the Tenure Review Committee:

Last Name	<u>First</u>	<u>Title</u>	<u>Loc</u>	<u>Discipline</u>
Pittaway	Daniel	Instructor	CCC	Student Success
Rosales	Evangelina	Instructor	GWC	Cosmetology

B. Advancement to Third-Year. Pursuant to Sections 87607 and 87608.5 of the Education Code, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees enter into a two-year contract for the 2012-2014 academic years as a probationary faculty member, pursuant to Section 87608.5(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87468 or 87469 of the *Education Code*, for each of the following employees; where indicated by an asterisk, the recommendation includes a Program of Professional Improvement as recommended by the Tenure Review Committee:

<u>Last Name</u> <u>First</u> <u>Title</u> <u>Loc</u> <u>Discipline</u>
Cottrell Lynne Instructor OCC Medical Assisting

**C.** Award of Tenure. Pursuant to Sections 87607 and 87609 of the *Education Code*, based upon a comprehensive evaluation by each faculty member's Tenure Review Committee, and upon a recommendation of the respective College President, the Chancellor recommends that the Board of Trustees award tenure, commencing at the 2012-2013 academic year, pursuant to Section 87609(b) of the *Education Code*, contingent upon the faculty member serving a complete college year, as defined in Sections 87468 or 87469 of the *Education Code*, for each of the following employees; where indicated by an asterisk, the recommendation includes a Program of Professional Improvement as recommended by the Tenure Review Committee:

Last Name	<b>First</b>	Title	Loc	Discipline
Abernathy	Dean	Instructor	<del>oc</del> c	Architecture
Almy	James	Instructor	GWC	Chemistry
Baker	Karen	Instructor	OCC	Marine Science
Basabe	Sandra	Instructor	CCC	Spanish
Bosich	Jill	Instructor	OCC	Culinary Arts
Cassidy	Lori	Librarian	OCC	Library Science
Christie	Joan	Instructor	GWC	Cosmetology
Chu	Alice	Instructor	GWC	Accounting
Gonzales	Jarren	Instructor	OCC	Psychology
Green	Katherine	Instructor	GWC	Chemistry
Guillen	Denia	Counselor	OCC	Counseling
Hussain	Syed	Instructor	OCC	Math & Engineering
Johnson	Leilani	Instructor	GWC	Adaptive Physical Educ
Kopp	Kyle	Instructor	GWC	Physical Educ
Leighton	Kenneth	Instructor	CCC	English
Maekawa	Naoko	Instructor	OCC	Mathematics
Nguyen	Jimmy	Counselor	GWC	Counseling
Ortiz	Oscar	Instructor	OCC	Construction Tech
Plaster	Nikki	Instructor	GWC	Biological Sciences
Polk	Sherana	Instructor	OCC	Speech Communications
Russell	Gregory	Instructor	OCC	Biological Sciences
Savage	Jennifer	Instructor	OCC	Economics
Sugden	James	Instructor	OCC	Accounting
Tom	Eileen	Counselor	OCC	Counseling
Topping	Holly	Instructor	OCC	Art
Young	Richard	Instructor	OCC	Aviation

# 4. Part time Faculty SPRING

Assignments during the period 01/30/12-05/27/12 for CCC, GWC and OCC unless otherwise noted and not to exceed 10 LHE. LHE = Lecture Hour Equivalency. The items listed below have been submitted late for Board approval due to scheduling conflicts, last minute program requirements and student enrollments demands.

Coastline College		
<u>Name</u>	<u>LHE</u>	
Anderson, Matthew	0.420	
Artemova, Alina	1.250	
Atkins, Courtney	4.500	
Barnes, Stephen	2.830	
Bassett, Maxine	1.000	
Boocock III, William	0.830	
Fuller, David	1.875	
Henderson, Heather	0.420	
Keen, Phillip	0.830	
Siebert, Paul	2.813	
Golden West College		
<u>Name</u>	<u>LHE</u>	
Luong, Andy	0.250	
Rudd, Marty	2.250	
Orange Coast College		

### 5. Educational Administrator

In accordance with Board policies and procedures, the following academic administrative staff are recommended for appointment for service during the period shown below. Employment and payment for services will follow upon notification that all required documents have been completed and filed.

LHE

3.250

5.500

### Reorganization

Name

Herbst, Catherine

Hesse, Lisa Michelle

<u>Name</u>	LOC	<u>From</u>	<u>To</u>	<b>Effective</b>
Nash, Robert	CCC	Dir, Instructional Design &	Assoc Dean, Distance	03/08/12
		Faculty Support G-22	Learning & Prof Dev D-26	
Sanchez,	CCC	Supervisor of Research G-	Assoc Dean, Institutional	03/08/12
Jorge		24	Research & Planning D-26	
Wilkerson,	CCC	Interim VP of Student	Dean of Enrollment Services	07/01/12
Lois		Services & Economic Dev	D-32	
		D-34		

### 6. Classified Management

In accordance with Board policies and procedures, the following Classified Management Staff are recommended for appointment to advertised positions; these include promotions, new hires, and rehires:

### **Extension of Interim Position**

<u>Name</u>	<u>LOC</u>	Title The Transfer of the Tran	Start Dt	End Dt	Plcmt
Kudlik, Richard	CCC	Interim Director Fiscal	04/09/12	10/09/12	G-24-07
		Services			

### 7. Classified Staff

In accordance with Board policies and procedures, the following Classified Staff are recommended for appointment to advertised positions; these include promotions, new hires, rehires and transfers:

### **New Hires and Rehires**

<u>Name</u>	LOC	<u>Title</u>		Start Dt	<u>Picmt</u>	<u>Vacancy</u>	
Kumar,	occ	Child Dev Specialist	10 mo	03/01/12	E-41-01	# O-012-12	
Kunaal	Pooruitm.	ont process not conclu	dod uptil i	ofter Roard	doodline d	nto.	

Justification: Recruitment process not concluded until after Board deadline date

### 8. Reclassification and Reorganization/Reassignment

None.

### 9. Classified Temporary Assignments

It is recommended that authorization be given for the following changes for Classified Staff working temporarily Out of Class (minimum of 7.5% differential):

<u>Name</u>	LOC	<u>From</u>	<u>To</u>	Start Dt	End Dt	Plcmt
Denunno,	OCC	Acctng Tech	Acctng	03/01/12*	05/31/12	E-52-05
Maria			SpecIst			
Fontenot,	GWC	Computer	Inform Sys	03/08/12	06/30/12	E-59-03
Jeffery		Supp Spc 1	Tech II*			
Schulte, Rita	OCC	Acctng	Special	03/01/12*	05/13/12	E-52-05
		SpecI =	Assign			

<sup>\*</sup>Justification: Recent Campus Budget vacancy due to promotion; urgent to fill the job duties \*On-call, as needed

## Extension of End Dates for Out of Class Assignments

Name Barber, Shaunick	CCC	From Staff Aide	To Special Assignment	Action Extend from 03/15/12 to 06/15/12	<u>Plcmt</u> E-48-05
Cobian, Gabriel	GWC	Inform Sys Tech I	Inform Sys Tech II	Extend from 03/31/12 to 05/31/12	E-59-02
Drake, Rena	CCC	Workforce Specialist	Special Assignment	Extend from 03/31/12 to 06/30/12	E-46-03
Hernandez, Laura	GWC	Staff Aide	Staff Assistant	Extend from 03/31/12 to 06/30/12	E-52- 05
La Bounty, Jennifer	occ	Staff Aide	Staff Assistant	Extend from 03/31/12 to 06/30/12	E-52-05
Lundell, Candra	GWC	Staff Assistant, Sr	Coord of Comm Serv	Extend from 03/31/12 to 06/30/12	G-20- 04

Maciel, Anthony	GWC	Sr Dir, Coll Inform Tech	Adm Dir, Inform Tech	Extend from 03/31/12 to 05/31/12	G-32- 07
Moore, Garland	GWC	Stud Fin Aid Assist II	Special Assignment	Extend from 03/31/12 to 06/30/12	E-44-05
Nguyen, Hung Van	DIST	Mechanic	Lead Mechanic	Extend from 03/31/12 to 06/30/12	E-55-05
Tran-Nguyen, Martha	CCC	Workforce Specialist	Special Assignment	Extend from 03/31/12 to 06/30/12	E-46-05
Spiratos, Jerry	GWC	Inform Sys Tech II	Applic Proj Coord	Extend from 03/31/12 to 05/31/12	E-69-02
Vu, Tina	GWC	Stud Fin Aid Tech	Special Assignment	Extend from 03/31/12 to 06/30/12	E-48-05
Vu, Victoria	GWC	Stud Fin Aid Tech	Special Assignment	Extend from 03/31/12 to 06/30/12	E-48-05
Wakim, Anis	OCC	Instr Food Serv Coord	Instr Food Serv Manager	Extend from 02/28/12 to 05/31/12	G-09- 07

### 10. Short Term Hourly Staff

It is recommended that authorization be given for the following hourly personnel appointments in the performance of noncertificated duties which directly support administrative, classified, or student services and special projects, or are fulfilling noncertificated substitute services for classified employees temporarily absent, no assignment to exceed 160 working days pursuant to provisions of AB500 and the Agreement between the Coast Community College District and the Coast Federation of Classified Employees. (Please note: Budget numbers 110+ are General Fund; 12+ are Categorical or Grant Funds and 8+ indicates Ancillary Funds.) EXTEND is noted when an already approved assignment has an extended end date.

Hourly/Temporary/Clerical/Secretarial, to provide clerical support including handling correspondence, maintaining files, answering phones, preparing reports and responding to public inquiries in one or more of the following campus and/or division offices: Instruction, Student Services or Campus Operations for the time frame noted below.

<u>Name</u>	LOC	Start Date	End Date	<u>Funding</u> Source	Days to Work
Anderson, Valerie	occ	03/08/12	06/30/12	124035-	M,T,W,TH,F
Box, Rachel*	CCC	02/01/12	06/30/12	249302 124077-	M,T,W,TH,F
Cutting, Kristopher	OCC	03/08/12	06/30/12	851254 812035-	M,T,W,TH,F
Davis, Paul	CCC	03/08/12	06/30/12	285802 120010-	M,T,W,TH,F
4.10 = 11.20				850101	, , , , , , , , ,
Dorado, Dina-Rae	CCC	03/08/12	06/30/12	120010- 850101	M,T,W,TH,F
Flores Carrera, Lucia	GWC	03/08/12	06/30/12	110001- 321202	M,T,W,TH,F
				JE LEUE	

Garcia, Caleb	CCC	03/08/12	06/30/12	120010-	M,T,W,TH,F
0	000	004540	00/00/40	850101	
Green, Kip*	CCC	02/15/12	06/30/12	124077-	M,T,W,TH,F
4 1	min i am			851251	A MUNITER LENGT
Hishmeh, Erin	CCC	03/08/12	06/30/12	120010-	M,T,W,TH,F
	30.10			850101	
Hoang, Steven*	CCC	02/22/12	06/30/12	124077-	M,T,W,TH,F
				851254	
Jones, Colleen	CCC	03/08/12	06/30/12	120010-	M,T,W,TH,F
				850101	
Laroche, Kristelle	CCC	03/08/12	06/30/12	124002-	M,T,W,TH,F
				856201	
Lewis, Jonathan	CCC	03/08/12	06/30/12	120010-	M,T,W,TH,F
				850101	
McMahon, Lindsay	CCC	03/08/12	06/30/12	818030-	M,T,W,TH,F
HEADER TO				847515	
Nguyen, Natalie	occ	03/08/12	06/30/12	110001-	M,T,W,TH,F
	3270101	Yani.		243000	,.,,,.
Ramirez, Anadelle	CCC	03/08/12	06/30/12	818030-	M,T,W,TH,F
	THE NOTINE		00,00,12	847515	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Sanchez, Heather	GWC	03/08/12	06/30/12	813001-	M,T,W,TH,F
ourionez, mourion	arro	00/00/12	00/00/12	361801	141, 1, 44, 111,1
Seitz, Carol*	CCC	02/01/12	06/30/12	124077-	M,T,W,TH,F
ochz, ouror	000	02/01/12	00/00/12	851254	141, 1 , 4 4 , 1 1 1,1
Terry, Katie	CCC	03/08/12	06/30/12	124007-	M,T,W,TH,F
rerry, reade	000	00/00/12	00/30/12	856101	171, 1, 77, 111,1
Tomas, Juan	GWC	03/08/12	06/30/12	124036-	M,T,W,TH,F
Tomas, Juan	GVVC	03/00/12	00/30/12	349304	IVI, I , V V , I ГП, Г
Tull, Dana	CCC	03/08/12	06/30/12	124007-	MTWTUE
Tuli, Dana	CCC	03/06/12	00/30/12	856101	M,T,W,TH,F
	CCC	03/08/12	06/30/12		NA T \N/ TILE
	CCC	03/06/12	06/30/12	124002-	M,T,W,TH,F
Makanda Januat	000	00/07/40	00/00/40	856201	A4 T \A4 T L F
Valverde, Jesus*	CCC	02/07/12	06/30/12	124081-	M,T,W,TH,F
AACI AA - b - H - *	000	04/00/40	00/00/40	851261	
Wilson, Mechalle*	CCC	01/26/12	06/30/12	124077-	M,T,W,TH,F
7.1.0		00/00/10	00/00/10	851254	
Zubia, Savannah	CCC	03/08/12	06/30/12	818030-	M,T,W,TH,F
				847515	

<sup>\*</sup>Justification: WEX (Work Experience) Program for the One-Stop Center

Hourly/Temporary/Instructional/Research Assistant, to provide instructional support services to faculty and instructional divisions by assisting with pre-class preparations, maintaining various school records, scoring tests, tutoring, and coordinating instructional materials or equipment in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	LOC	Start Date	End Date	<u>Funding</u> Source	<u>Days to</u> Work
Loftsgaard, Evelda	occ	03/08/12	06/30/12	812001- 201592	M,T,W,TH,F
	occ	03/08/12	06/30/12	110001- 201591	M,T,W,TH,F
	occ	03/08/12	06/30/12	120176- 251045	M,T,W,TH,F

Nguyen, Tri	GWC	03/08/12	06/30/12	110001-	M,T,W,TH,F
				347151	
Nguyen, Vi*	GWC	02/15/12	06/30/12	110001-	M,T,W,TH,F
				347101	
Phan, Vu	OCC	03/08/12	06/30/12	110001-	M,T,W,TH,F
				201501	

<sup>\*</sup>Justification: To avoid disruption of tutoring services to student population

Hourly/Temporary/Service/Maintenance, to perform a variety of semi-skilled maintenance, janitorial and repair work on campus buildings, equipment and facilities in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	LOC	Start Date	End Date	Funding	Days to
Raniag, Marcilliano*	GWC	02/18/12	06/30/12	<u>Source</u> 813015- 381401	<u>Work</u> S,SU
Reyes, Delgadillo, Edgar	GWC	03/10/12	06/30/12	813015- 381401	S,SU
Rogers, Christopher	GWC	03/08/12	06/30/12	813015- 381401	S,SU
Updegraff, Stephen	OCC	03/08/12	06/30/12	812020- 205401	M,T,W,TH,F

<sup>\*</sup>Justification: Clerical oversight in campus personnel office

Hourly/Temporary/Technical/Paraprofessional, to provide specialized and/or skilled technical support in such areas as classroom interpretation, computer operations, on-line editing, proctoring or special program research in one or more of the following campus and/or division offices: Instruction, Student Services, or Campus Operations for the time frame noted below.

<u>Name</u>	<u>LOC</u>	Start Date	End Date	<u>Funding</u>	Days to
				Source	Work
Bunch, Paul	OCC	03/08/12	06/30/12	812035-	M,T,W,TH,F
				212203	

Hourly/Temporary Substitutes, pursuant to Section 7.2(A) of the Agreement between the Coast Community College District and the Coast Federation of Classified Employees, to take the place of a bargaining unit employee who is ill or on leave of absence for the time frame noted below.

Name	<u>LOC</u>	Start Date	End Date	Funding Source	
Grundy, Amber	GWC	02/13/12	04/02/12	110001-307201	Work M,T,W,TH,F

### 11. Substitute Classified

It is recommended that authorization be given for the following hourly Substitutes, on call, as needed to perform noncertificated substitute services for classified employees temporarily absent from departments which have state mandated coverage requirements, or which perform services directly related to the safety and maintenance of the campuses.

Orange Coast College Bizzell, Emily Ram, Komal

### 12. Clinical Advisors/Summer

None.

### 13. Medical Professional Hourly Personnel

None.

### 14. Student Workers

It is recommended that authorization be given for the following hourly employment of either full time students enrolled in 12 or more units per semester, or part time students enrolled in less than 12 units per semester in any college work-study program, or in a work experience education program, with duties performed not to result in the displacement of any classified personnel, or impair existing services.

### Golden West College

Cao, Thy Dao, Thanh Fox, Autum Hernandez.Rebecca Hua. Nathan Le, Katherine Line, Erik Luu. Katherine Neal, Keifer Nguyen, Chau Nguyen, Loan Nguyen, Nicholas Pham, Jacklyn Riley, Lambert Steele, Delroy Tran, Tam Ziemer, Jacob

### Orange Coast College

Anderson, Eric
Ghyaz, Sulaiman
Hassani, Lance
Hixenbaugh, Christine
Jiang, Meiru
Kurien, Jennifer
Ly, Trieu
Nguyen, Vu
Pham, Thanh
Robinson, Jovan
Rodriguez, Teresa
Selzer, Ian
Tran, Minh

# COAST COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES' DIRECTIVES LOG Prepared by the Secretary of the Board of Trustees

Status I = In Progr	6	나 다	Ь	A.	Ы	А	D.
Agenda due Date	Pending	Pending	Recommended for March 21 and August 1, 2012	April 4, 2012	April 4, 2012	February each year	Spring 2011
Directive	Provide periodic updates on the progress of the Lanzhou University US Foundation partnership.	Staff to review the report on the Los Angeles Community College District (L.A. Times) regarding lax leadership in building management, and report back with any recommendations that would be beneficial to our District.	Board Engagement in Accreditation: Review of Accreditation Drafts.	Report requested by Trustee Jim Moreno on Disaster Preparedness. (Added to Board Log at 11/16/11 Meeting)	A brief presentation requested by Trustee Mary Hornbuckle regarding Credits for College.	Provide an annual report on the Foundations.	Provide status of diversity in the District. Strongly suggest to the extent possible that College Presidents and Human Resources ensure diverse committees in the hiring process. Request for a presentation on diversity in hiring be presented to the Board annually. Also include diversity and demographic breakdown of students at each campus and for all cities served by the District.
Responsible District Party	Chancellor	Chancellor	Board	Chancellor	Chancellor	District Foundation Directors	Chancellor
kequested via Action by the Board of Trustees	Jerry Patterson 2nd Mary Hornbuckle	Lorraine Prinsky 2nd Jerry Patterson	Mary Hornbuckle 2nd Jerry Patterson	Jim Moreno 2nd Mary Hornbuckle	Mary Hornbuckle 2nd Jim Moreno		Jim Moreno; 2 <sup>nd</sup> Mary Hornbuckle
Meeting Date	March 7, 2012	Jan 18, 2012	Nov 16, 2011	April 6, 2011	Nov 2, 2011	Feb 2, 2011	Sept 17, 2008
#	-	2	m .	4	2	9	_

3-21-2012



DATE:

February 27, 2012

TO:

California Community College Trustees

California Community College District Chancellors/Superintendents

FROM:

Judy Centlivre, Executive Assistant

SUBJECT:

CCCT BOARD ELECTION — 2012

Pursuant to the CCCT Board Governing Policies, the election of members of the CCCT board of the League will take place between March 10 and April 25. Although the election announcement and call for nominations indicated that there are seven seats to be filled, there are now <u>eight</u> seats due to the recent resignation from the board by Trustee Larwood.

Each member community college district board of the League shall have one vote for each of the eight vacancies on the CCCT board. Only one vote may be cast for any nominee or write-in candidate. The eight candidates who receive the most votes will serve three-year terms. In the event of a tie vote for the last position to be filled, the CCCT board will vote to break the tie.

The eleven trustees who have been nominated for election to the board are listed on the enclosed sheet in the order of the Secretary of State's random drawing. An official ballot for the election is also enclosed in this mailing to each community college district, as well as copies of the statement of candidacy and biographic sketch form of each of the eleven candidates.

Please remember that: 1) ballots must be signed by the board secretary and board president or vicepresident; and 2) ballot return envelopes must have no identifying information or signatures. Official ballots must be signed and returned to the League office, postmarked no later than April 25. Faxed ballots will not be accepted. The ballots will be opened and counted by three tellers appointed by the CCCT President and the results announced at the CCCT Annual Conference.

If you have any questions on the CCCT board election, please call the League office.

### Attachments:

List of Candidates
CHANCELLORS/SUPERINTENDENTS ONLY:
Official Ballot and Return Envelope
Candidates' Biographic Sketches and Statements

# 2012 CCCT BOARD ELECTION CANDIDATES IN RANDOM DRAWING ORDER

- 1. \*Janet Chaniot, Mendocino-Lake CCD
- 2. Angela Acosta-Salazar, Rio Hondo CCD
- 3. \*Doug Otto, Long Beach CCD
- 4. \*Manny Ontiveros, North Orange County CCD
- 5. Tina Park, Los Angeles CCD
- 6. Ann H. Ransford, Glendale CCD
- 7. Deborah LeBlanc, Compton CCD
- 8. \*Bernard "Bee Jay" Jones, Allan Hancock Joint CCD
- 9. \*Marcia Zableckis, Barstow CCD
- 10. Greg Bonaccorsi, Ohlone CCD
- 11. \*Chris Stampolis, West Valley-Mission CCD

<sup>\*</sup> Incumbent

### CCCT 2012 BOARD OFFICIAL BALLOT

Vote for no more than eight (8) by checking the boxes next to the names

NOMINATED CANDIDATES List order based on Secretary of State's January 19, 2012 random drawing.	WRITE-IN CANDIDATES  Type each qualified trustee's name and district on the lines provided below.
□ *Janet Chaniot, Mendocino-Lake CCD	
Angela Acosta-Salazar, Rio Hondo CCD	
□ *Doug Otto, Long Beach CCD	
■ *Manny Ontiveros, North Orange County CCD	
☐ Tina Park, Los Angeles CCD	
Ann H. Ransford, Glendale CCD	
☐ Deborah LeBlanc, Compton CCD	
■ *Bernard "Bee Jay" Jones, Allan Hancock Joint CCI	)
□ *Marcia Zableckis, Barstow CCD	
☐ Greg Bonaccorsi, Ohlone CCD	
*Chris Stampolis, West Valley-Mission CCD	
* Incumbent	
Board Secretary and Board President or Board V	ice President must sign below:
This ballot reflects the action of the board of trustees cast	
Secretary of the Board P	resident or Vice President of the Board

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# CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

Mendocino-Lake	Community
Janet Chaniot	to be a
Mendôcino-Lake	Community
which is a member in good standing of the C	
contacted and has given permission to be pl	aced into nomination.
lidacy and the CCCT Biographical Sketch F	orm for our nominee.
	Mendocino-Lake  which is a member in good standing of the Contacted and has given permission to be place.

Signature of Clerk or Secretary of Governing Board

## CONTRACT STATES

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## CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME:	Janet Chaniot	DATE: February 6.	2012
	JALLO CIMINOL	DAIL, I COLUMY V.	<b>Z</b> V I <i>i</i>

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

### **Issues:**

- Budget crisis
- Student access, success, diversity
- Resources to accomplish mission/goals

### Activities:

- Publicize CC role as California's primary economic engine
- Implement CCLC Strategic Plan and CCCT Goals/Objectives
- Support CC funding equity, especially for programs that increase student success
- Publish best practices: CC governance, and student access, success, diversity

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

- experience in secondary and community college education (teacher, administrator, board member)
- · visionary leadership, helping to create educational opportunities for students
- first term work with CCLC/CCCT, supporting success initiatives, necessary accompanying legislation, and K-12/CC collaboration
- perspective of small, rural colleges in partnership with other districts, K-12 schools, and 4-year universities

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## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

Name: Janet Chaniot	Date: February 6, 2012
Address: 9430 West Road	
City: Potter Valley, CA	Zip: 95469
Phone: (707) 743-1310 (home)	(707) 972-6722 (office)
E-Mail: kiks@pacific.net	(onice)
DUCATION	
<u>Certificates/Degrees: B.A University</u> <u>Berkeley, M.A University of Sar</u> <u>Credential</u>	ty of Michigan, Ann Arbor, M.S. – University of Californ n Francisco, Teaching Credential, Administrative Service
ROFESSIONAL EXPERIENCE	
Present Occupation: Retired Teacher/	Administrator, Mediator (community and restorative just ness owner (document preparation and editing)
Present Occupation: Retired Teacher/mediation, Teen Peer Court), small busing Other: Experience in Education: Par Curriculum Committee and the Acader school during a period of successful State school; Department Chair at Colegio R	rt-time Instructor at Mendocino College, with service on to mic Senate; Administrator/Teacher in private alternative his ate Department of Education campaign to regain a public K-Roosevelt in Lima, Peru; Coordinator/Coach of Model Unit brences at U.C. Berkeley, the U.N. in New York city, and to
Present Occupation: Retired Teacher/mediation, Teen Peer Court), small busing Other: Experience in Education: Par Curriculum Committee and the Acader school during a period of successful State school; Department Chair at Colegio R Nations teams at two schools for confe	ness owner (document preparation and editing)  rt-time Instructor at Mendocino College, with service on to mic Senate; Administrator/Teacher in private alternative his the Department of Education campaign to regain a public K-Roosevelt in Lima, Peru; Coordinator/Coach of Model Unit brences at U.C. Berkeley, the U.N. in New York city, and to
Present Occupation: Retired Teacher/mediation, Teen Peer Court), small busing Other: Experience in Education: Par Curriculum Committee and the Acader school during a period of successful State school; Department Chair at Colegio R Nations teams at two schools for confeunternational Court of Justice in The Hamiltonian	ness owner (document preparation and editing)  rt-time Instructor at Mendocino College, with service on the mic Senate; Administrator/Teacher in private alternative his the Department of Education campaign to regain a public K-Roosevelt in Lima, Peru; Coordinator/Coach of Model United teachers at U.C. Berkeley, the U.N. in New York city, and the senate of the service of the serv
Present Occupation: Retired Teacher/mediation, Teen Peer Court), small busing Other: Experience in Education: Par Curriculum Committee and the Acader school during a period of successful State school; Department Chair at Colegio R Nations teams at two schools for confeunternational Court of Justice in The Hamiltonian	ness owner (document preparation and editing)  rt-time Instructor at Mendocino College, with service on a mic Senate; Administrator/Teacher in private alternative his te Department of Education campaign to regain a public K-Roosevelt in Lima, Peru; Coordinator/Coach of Model Unit brences at U.C. Berkeley, the U.N. in New York city, and a gue, Netherlands

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc Meetings with legislators to improve understanding of CC issues and to lobby for legislation which improves the CC system.

Active participant in numerous state, national, and international educational conferences, including community college trustee and legislative conferences.

National A	Activities (ACCT and other organizations, boa	rds, committees, etc.):
Work with	h Congressman Mike Thompson to support the	Community College Caucus.
Participan	nt in the 2005 Higher Education Law and Polic	y Institute.
National C	Council of Teachers of English - Founding Ch	air of Standing Committee on International
Concerns.		
VIC AND CON	MMUNITY ACTIVITIES	
California	Retired Teachers Association (local chapter le	gislative chair)
Local Con	nmunity Services Board (member).	
Western A	Association of Schools and Colleges (WASC so	chool accreditation visiting committee chair)
Mendocin	o County Mediation Program (mediator)	
HER		
	Council of Teachers of English (NCTE)	
National C		
National C	Council of Teachers of English (NCTE)	Concerns
National C	Council of Teachers of English (NCTE)  Chair, Standing Committee on International Committee to implement Robert Shafe	Concerns or Memorial Award for excellence in teaching
National C	Council of Teachers of English (NCTE)  Chair, Standing Committee on International Committee to implement Robert Shafe English as a global language	Concerns  or Memorial Award for excellence in teaching  nal conferences

## CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

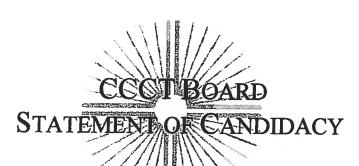
Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the RIO HONDO	Community
College District nominates ANGELA AGOSTA-SALAZAR	to be a
candidate for the CCCT Board.	
This nominee is a member of the RIO HONDO	Community
College District governing board, which is a member in good standi	ACTIVITY THE PROPERTY OF THE P
California. The nominee has been contacted and has given permissi	on to be placed into nomination.
Enclosed are the Statement of Candidacy and the CCCT Biographic	al Sketch Form for our nominee.

Signature of Clerk of Secretary of Governing Board

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Must be returned to the League office postmarked no later than February 15, 2012 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Angela Acosta-Salazar DATE: February 7, 2012

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The major issues that should be considered by CCCT are the Student Success Task Force Recommendations, the California State Budget, the ongoing sharing of best practices, and Trustee training. Trustees need information to creatively craft a way to deliver a quality education-balancing student success while not limiting access.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I believe my contribution can be in the areas of trustee training and looking at ways to implement the Student Success Task Force recommendations so that we working towards meeting the goal but not limiting access, through innovative work that is happening at the various community colleges across the state.

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Must be returned to the League office postmarked no later than February 15, 2012, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

### **PERSONAL**

Name: Angela Acosta-Salazar Date: February 5, 2012

Address: 6241 Friends Avenue

City: Whittier Zip: 90601

Phone: (home)<u>562.716.2112</u>

(office)\_\_\_\_

E-Mail: angelaacostasalazar@mac.com

### **EDUCATION**

Certificates/Degrees: B.A. Sociology, UC Irvine

M.A. Community and Regional Planning, University of New Mexico

Ed. D. Candidate, CSU Long Beach, Higher Education emphasis on Community College Leadership

### PROFESSIONAL EXPERIENCE

Present Occupation: Ed. D. Cadidate, CSU Long Beach

Adjunct Instructor, Los Angeles Community College District 2000 - present

Other: Puente Project, High School Community and Leadership Coordinator, University of California

Office of the President 2006-2010

HOPE Leadership Institute, Director, 2000-2006

### **COMMUNITY COLLEGE ACTIVITIES**

College District Where Board Member: Rio Hondo College

Years of Service on Local Board: 7 years

Offices and Committee Memberships Held on Local Board: Board President 3 years,

Vice President

Accreditation Board representative & Board Liaison to the RHC Foundation 3 Years

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc

Member of CCLC ACES (Advisory Commity on Educational Services)

National Activities (ACCT and other organizations, boards, con	mittees, etc.):
N/A	rugent set of least on
CINIC AND COMMUNICAL A CONTRIBUTION	
CIVIC AND COMMUNITY ACTIVITIES  Mombor Separation of Chila	
Member, Soroptimist Club	
Member, American Association of University Women, Whittier	
Graduate, HOPE Leadership Institute Graduate	
Member, League of Women Voters	
Parent volunteer at Broadoaks school in Whittier	
And the state of t	
OTHER	
CEO of the Salazar household for Alfonso, and children, Alfon	so, Lorenzo, & Rafael

## CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	LONG BEACH	Community
College District nominates	OUG OTTO	to be a
candidate for the CCCT Board.		
This nominee is a member of the	LONG BEACH	Community
College District governing board, whi	ch is a member in good standing of th	e Community College League of
California. The nominee has been cor	ntacted and has given permission to be	placed into nomination.
Enclosed are the Statement of Candida	acy and the CCCT Biographical Sketc	h Form for our nominee.

Signature of Clerk or Secretary of Governing Board Eloy O. Oakley, Superintendent-President Secretary to Governing Board

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## CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2012 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME:	Doug Otto	DATE: February	7, 20	12

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The issues we must address are:

- 1. Implementation of the Student Success Agenda
- 2. Leadership Development for both trustees and CEOs
- 3. Access due to the State budget crises
- 4. Advocacy for community colleges in the State Legislature

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I am very involved in the Student Success Agenda. As a member of the CCLDII have an understanding of leadership challenges for both trustees and CEOs. I am a tireless advocate for community colleges at conferences and before local and state legislative bodies, up and down the state.

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### CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

**PERSONAL** 

Name: Doug Otto Date: February 7, 2012

Address: 111 West Ocean Blvd., Ste. 1900

City: Long Beach Zip: 90802

Phone: (home) (562) 439-8981 (office) (562) 491-1191

E-Mail: doug@dwottolaw.com

**EDUCATION** 

Certificates/Degrees: Long Beach City College; Stanford University BA; Union Theological

Seminary/Columbia University MA; University of Chicago JD

PROFESSIONAL EXPERIENCE

Present Occupation: Trial Attorney

Other: Adjunct Professor at Southwestern University School of Law for 15 years.

**COMMUNITY COLLEGE ACTIVITIES** 

College District Where Board Member: Long Beach Community College District

Years of Service on Local Board: Elected 2004; Re-elected 2008 = 8 years

Offices and Committee Memberships Held on Local Board: President Board of Trustees; Vice

President Board of Trustees; Chair Audit Committee; Chair Trustees Goal Committee; Chair

Presidential Search Committee; Chair Measure E \$440 million Bond Campaign

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc

Community College Leadership Development Initiatives (CCLDI): Board of Directors, presenter at Summer Leadership Academy, Chair Bylaws Committee, Member Strategic Plan Task Force: CCCT; Board of Directors 2009-2012, Chair Student Success Committee, presenter on numerous occasions at conferences and conventions; CCLC: Board of Directors 2010-2012, Co-Chair Commission on the Future of Community Colleges, Co-Chair CCLC Organizational Task Force; participant in CLASS (California Leadership Alliance for Student Success.)

National Activates (ACCT and other organizations, boards, committees etc): NONE

### CIVIC AND COMMUNITY ACTIVITIES

Chair Long Beach Strategic Plan 2010; Chair City Manager's Downtown Business Development

Advisory Committee; Chair Long Beach Planning Commission; Chair Citizen Transportation Task

Force; President Long Beach Arts Council; President Long Beach Foundation for Architectural &

Cultural Heritage; President Long Beach Bas Association; Founding Member Board of Directors;

Chair Long Range Planning and Member Executive Committee Aquarium of the Pacific; Member

Long Beach Ethics Task Force

### **OTHER**

Awards:

Rockefeller Foundation Scholarship to Union Theological Seminary (1971-1972)

Long Beach Preservationist of the year (1990)

City of Long Beach David Landry Award for Community Service (2001)

Long Beach Bar Association Lawyer of the Year (2005)

Long Beach City College Hall of Fame (2008)

National Conference for Equality & Justice Humanitarian Award (2009)

California State Bar Association Solo and Small Firm Section Attorney of the Year (2011)

### CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	NORTH ORANGE COUNTY	Community
College District nominates	MANNY ONTIVEROS	to be a
candidate for the CCCT Board.		
This nominee is a member of the _	NORTH ORANGE COUNTY	Community
College District governing board, v	which is a member in good standing of the Co	
	contacted and has given permission to be place	
	lidacy and the CCCT Biographical Sketch Fo	

Signature of Clerk or Secretary of Governing Board

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## CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2012 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Manny Ontiveros DATE: 2/10/2012

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

The ongoing economic crisis coupled with our aging facilites, an increase in student demand, and ongoing budget reductions, require our undivided attention. We are expected to do more with less. The League must continue to be our lead advocate in Sacramento with respect to legislation, budget, and trustee training.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I have demonstrated a willingness to learn about the pressing issues at hand in order to render a sound decision. I believe in consensus building, team building, and working in a collaborative spirit. I will bring my skills and experiences in order to move our organization forward.

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Must be returned to the League office postmarked no later than February 15, 2012, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

Association and Association an	
PERSONAL	
Name: Manny Ontiveros	Date: 2/10/2012
Address: P.O. Box 28796	
City: Anaheim	Zip: <u>92809</u>
Phone: (home) (714) 808-4797	(office)
E-Mail: montiveros@nocccd.edu	
EDUCATION	
Certificates/Degrees: A.A. Liberal S California, Irvine; Master's Degree Political S	tudies, Fullerton College; B.A. Criminology, University of cience, California State University, Fullerton.
PROFESSIONAL EXPERIENCE	
Present Occupation: Probation Officer	
Other: Adjunct Political Science Profess	or, Golden West College
COMMUNITY COLLEGE ACTIVITIES	

### (

College District Where Board Member: North Orange County Community College District

Years of Service on Local Board: 13

Offices and Committee Memberships Held on Local Board: Board President 2002 and 2008; Board Vice President 2001 and 2007; Board representative to the District Audit and the County Committee on Election of Members of the County Committee on School District Organization;

Chancellor's Committees, etc	-	s, commutee	s, worksnop	presenci,	
CCCT 2 <sup>nd</sup> Vice President; CCCT Str	udent Success Tas	k Force Mer	nber, CCC	League Reo	rganization
Task Force Member: New Trustee Orienta	tion Presenter in 2	2004, 2005,	and 2008; P	ast Member o	of Advisory
Committee on Education Services (AC	CES) Committee;	President,	California	Association	of Latino
Community College Trustees and Adminis	strators (CALCCT	<u>'A)</u>			
entre a manufacture					
National Activities (ACCT and other	organizations, bo	ards, comm	ittees, etc.):		
- Landerson					
***					
CIVIC AND COMMUNITY ACTIVITIES					
Member, Anaheim Beautiful					
Member, Anaheim Arts Council					
Graduate of Leadership Anaheim					
-					
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-					
OTHER					
<u>OTHER</u>					
d-vices regulation					
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# CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	Los Angeles	Community
College District nominates	TINA PARK	to be a
candidate for the CCCT Board.		
This nominee is a member of the	Los Angeles	Community
College District governing board, w	hich is a member in good standing	of the Community College League of
California. The nominee has been o	ontacted and has given permission	to be placed into nomination.
Enclosed are the Statement of Cand	idacy and the CCCT Biographical	Sketch Form for our nominee.

Signature of Clerk or Secretary of Governing Board

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Must be returned to the League office postmarked no later than February 15, 2012 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME	Tina Park		DATE: Febru	uary 9, 2012
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What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Advocate the importance of the growth within the California Community Colleges System which contributes toward a vital solution for transforming the current economic crisis.

Promote the increase in student transfer rates and on-going preparation for our student success best practices.

Maintain or increase current enrollment under declining budgets.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

"My financial experience on Wall Street, commitment to California's community college students, and advocacy with California Legislators, provides the experience and insight to support the goals and standards of the CCCT Board. My experience and commitment to the CCC system brings a fresh, dynamic, and contemporary perspective to the Board."

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### CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

					February 9, 2012
Address:	417 S. Wes	stmoreland Av	enue, #401		And open of
City:	Los Angel	es.	Zij	p:	90020
Phone: _	213/268-97			-11-	213/891-2044
E-Mail:		(home) <b>Ogmail.com</b>			(office)
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		AA - Queens			
		BA - Hofsty	<u>a University</u>		
	EXPERIENCE				
Present Oc	cupation:	Business En	trepreneur		
Other:	V	Auditor, Ac	countant		
	DLLEGE ACTIV			_	
College Dis	strict Where Bo	ard Member:			unity College District
College Dis	strict Where Bo	ard Member:			unity College District sent
College Dis	strict Where Bo	ard Member:	Since 2009 -	Pre	sent
College Dis Years of Se Offices and Chair. 0	strict Where Boarvice on Local l Committee Me	ard Member: Board: emberships Held o	Since 2009 - on Local Board:	Pre Vice	Sent  President of the Board:
College Dis Years of Se Offices and Chair. 0	strict Where Boarvice on Local l Committee Me	ard Member: Board: emberships Held o	Since 2009 - on Local Board:	Pre Vice	Sent  President of the Board:
College Dis Years of Se Offices and Chair. 0	strict Where Boarvice on Local l Committee Me	ard Member: Board: emberships Held o	Since 2009 - on Local Board:	Pre Vice	Sent  President of the Board;
College Dis Years of Se Offices and Chair. C Chair. A Committe Committe	strict Where Boarvice on Local I Committee Me Committee of Ad-Hoc Committee, External Se; and Ad-H	ard Member: Board: emberships Held of the Whole: Ittee on Proport Affairs Committee	Since 2009 - In Local Board:  Sember, Capit Sed Contractorities: Infra On Public/Pr	Pre Vice al Cor or Do structivate	sent  President of the Board;  Onstruction Committee;  ebarment; Budget and Finacture Committee; Student  e Partnerships
College Dis Years of Se Offices and Chair, A Chair, A Committe Committe State Activit	strict Where Boarvice on Local I Committee Me Committee of Ad-Hoc Committee, External Se; and Ad-H	Board:  Emberships Held of the Whole: Notes Committee other organization	Since 2009 - In Local Board:  Sember, Capit Sed Contractorities: Infra On Public/Pr	Pre Vice al Cor or Do structivate	Sent  President of the Board;
College Dis Years of Se Offices and Chair, A Committe Committe State Activit Chancellor's	committee Me Committee Me Committee of Ad-Hoc Committee; External Ee; and Ad-H ties (CCCT and to Committees, et	Board:  Emberships Held of the Whole: Notes Committee other organization	since 2009 - on Local Board: lember, Capita osed Contracto nittee; Infra on Public/Pr ons boards, commi	Pre Vice al Cor Dostru ivati	President of the Board;  Onstruction Committee;  ebarment; Budget and Finacture Committee; Student e Partnerships  workshop presenter;

	nal Activities (ACCT and other organizations, boards, committees, etc.):  Participant in the White House Asian American Initiative
	ratticipant in the white house Asian American Initiative
ran E.U	E - Desay what a date youth on it is then you such a region to great the terms and the
	entre en 1921 de la companya del companya de la companya del companya de la compa
IC AND C	COMMUNITY ACTIVITIES
***************************************	Former Life Coach at Landmark Education Center
	Leader of Asian American Pacific Islanders Business Association
*******	Korean American Youth Center
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# CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	Glendale	Community
College District nominates	Ann H. Ransford	to be a
candidate for the CCCT Board.		
This nominee is a member of the	Glendale	Community
College District governing board, wh	ich is a member in good standing of the Con	nmunity College League of
California. The nominee has been co	ntacted and has given permission to be place	ed into nomination.
Enclosed are the Statement of Candid	lacy and the CCCT Biographical Sketch For	m for our nominee.

Signature of Clerk or Secretary of Governing Board

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# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2012 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME:	Ann Ransford	DATE: _	February 13	, 2012
What do you see as the major next two years? (50 words o	r issues and activities that should r less; any portion of the state	l be considered by CCC ment beyond this limit	F and the League will not be inclu	in the ded.)
students wanting to attend a	entation of the SSTF recomment community college. I will work ges. I will advocate for best pra- coing trustee education.	with legislators, BOG	and CEOCCC	
	*			
What do you feel you can cobeyond this limit will not be	ontribute in these areas? (50 wincluded.)	ords or less; any por	tion of the state	ment
ensure more students have the questions, support accountable provide a fresh perspective.	y college experience and under e opportunity to attain their edu ility, and participate in planning	scational goals. I will as gand implementation.	k the hard	

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## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

Name: Ann Ransford	Date: February 13, 2012
Address: 1846 Caminito del Cielo	
City: Glendale, CA	Zip: 91208
Phone: 818-549-9182	818-549-9182
E-Mail: annransford@yahoo.com	(cane)
Certificates/Degrees:  - Administration  - Various courses, USC  - BA, Cal State Univers  - Community College, A	School of Gerontology – 1969-1972 sity San Jose, 1964, Recreation Administrative Credential
OFESSIONAL EXPERIENCE	ential, Community College Credential, FSA Gerontolog
Present Occupation: Trustee, Glendale Communi	ity College
Executive Director, Glendale Executive Director, Los Ang	s, Marketing & Foundation, GCC 1999-2007 e College Foundation, Inc., GCC 1987-1999 geles Council on Careers for Older Americans 1983-198 Coordinator Retirement Seminars, GCC 1972-1987
MMUNITY COLLEGE ACTIVITIES	
College District Where Board Member:Glend	dale Community College District
Years of Service on Local Board: 3 year	rs
Offices and Committee Memberships Held on Loca	al Board: <u>Clerk</u>

- Consultant: California Department of Education, California Employment
Development Dept., Crafton Community College Foundation, Alan Hancock College Foundation, Columbia Comm. College

- Presenter: Network of California Community College Foundations Conference, Community College Public Relations Org.

Chancellor's Committees, etc. - Board Member: Network of Community College Foundations

- GCCD Board Representative to Elect Members to the Los Angeles County Committee on School District Organization

- GCCD Board Representative to the Los Angeles County School Trustees Association

National Activities (ACCT and other organizations, boards, committees, etc.):	
Have served on the Council on Resource Development national board and as the Director of	

Have served on the Council on Resource Development national board and as the Director of Region 9. (CRD Mission: The Council for Resource Development connects, educates, supports, strengthens, and celebrates community college development professionals.) In addition, I have been a presenter at numerous annual conferences.

#### **CIVIC AND COMMUNITY ACTIVITIES**

I have been an active participant in the greater Glendale community as a member of the executive board of the YMCA, YWCA, Glendale Chamber of Commerce, Glendale Rotary, Temple Sinai, Glendale Rose Float Association, Glendale Association for the Retarded, Greater Glendale Committee on Aging, Career Encores and Life Services, Inc. I served a six-year term, including chair, on the City of Glendale Parks, Recreation and Community Services Commission. I was honored in 2007 with the Citizen of the Year Award from the Glendale Association of Realtors and the J. Walter Smith Award presented by the Glendale Community College Alumni Association. Additionally, I played a major leadership role in the successful Measure G Capital Bond Measure (\$98M) Campaign to support Glendale Community College. Recently, I was a presenter at the Armenian National Committee Western Region Conference.

#### **OTHER**

California community colleges are on the brink of major reform. This reform includes the restructuring of our priorities, resources and practices. We must develop models of accountability and improve our outcomes. We need to focus on student access, student success, career attainment and increased student persistence so all students, including students of color, reach their educational goals. Chancellor Scott reminds us we have a valuable framework for improvement with the implementation of the task force recommendations. However, each of these recommendations needs to be implemented with great thought and care. Although reform is necessary, we must not lose site of the important role in lobbying for our fair share of educational dollars. We must increase access, support professional development for our faculty, staff and trustees and continue to applaud our successes as we assist California with its economic recovery. I have the experience, skill and energy to assist with these tasks as a board member of the CCCT.

### CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	COMPTON	Community
College District nominates	Dr. Déborah LeBlanc	to be a
candidate for the CCCT Board.		
This nominee is a member of the	COMPTON	Community
College District governing board,	which is a member in good standing of the	
California. The nominee has been	n contacted and has given permission to be	placed into nomination.
Enclosed are the Statement of Car	ndidacy and the CCCT Biographical Sketch	Form for our nominee.

Signature of Clerk or Secretary of Governing Board Dr. Keith Curry

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# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2012 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME:	DR. DEBORAH LEBLANC	DATE:
What do you see as the manext two years? (50 word	jor issues and activities that should be conside s or less; any portion of the statement beyon	ered by CCCT and the League in the nd this limit will not be included.)
	ajor issues and activities for the nex	
(a) student success;	(b) jobs and economical developme	ent; (c) budgetary and
financial planning, a	nd community engagement through	quality service.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

I would encourage continued development and implementation of programs, services, and activities that contribute to positive social change for adult learners, leaders, and educators; encourage stronger advocacy for public higher education funding; and seek to strengthen community college trustees' roll in advocacy of essential public policy/initiatives within California Community Colleges.

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### CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

Name: Dr. Deborah LeBlanc	Date: January 20, 2012
Address: 16211 Downey Ave, #48	
City: Paramount	Zip: 90723
Phone: 310-867-3418	310-662-2146
(home)	(office)
E-Mail: <u>deborah7770@sbcglobal.</u>	.net
CATION	
Certificates/Degrees: Doctorate in Pu	ublic Administration; Master of Pul
Admin.; MS in Organizational	l Behavior; MAT; MHS; BA
TOTAL TANDENTANCE	
ESSIONAL EXPERIENCE	Fime Faculty Toe Angeles National
	Time Faculty, Los Angeles National
Jniversity (1987-Present)	
Other: President of DLB Associa	ates (1985-Present)
Executive Director of CFES, I	Inc. (2008-Present)
ACCUCIVE DIFFECTOR OF CLADY	
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MUNITY COLLEGE ACTIVITIES	
MUNITY COLLEGE ACTIVITIES  College District Where Board Member: Con	mpton Community College District
College District Where Board Member: Con	mpton Community College District
College District Where Board Member: Con Years of Service on Local Board: 200	9-Present
College District Where Board Member: Con Years of Service on Local Board: 200 Offices and Committee Memberships Held on	09-Present Local Board: Vice Pres CCCD BoT (2009-
Years of Service on Local Board: 200	09-Present Local Board: Vice Pres CCCD BoT (2009-
College District Where Board Member: Con Years of Service on Local Board: 200 Offices and Committee Memberships Held on	09-Present Local Board: Vice Pres CCCD BoT (2009-
College District Where Board Member: Con Years of Service on Local Board: 200 Offices and Committee Memberships Held on President, CCCD BoT (2011-Pre	09-Present Local Board: Vice Pres CCCD BoT (2009- esident)
College District Where Board Member: Con Years of Service on Local Board: 200 Offices and Committee Memberships Held on President, CCCD BoT (2011-Pre	09-Present Local Board: Vice Pres CCCD BoT (2009- esident)
College District Where Board Member: Con Years of Service on Local Board: 200 Offices and Committee Memberships Held on President, CCCD BoT (2011-Pre	09-Present  Local Board: Vice Pres CCCD BoT (2009- esident)
College District Where Board Member: Con Years of Service on Local Board: 200 Offices and Committee Memberships Held on President, CCCD BoT (2011-Pre	09-Present Local Board: Vice Pres CCCD BoT (2009-

Nation	al Activities (ACCT and other organizations, boards, committees, etc.):
PROG	RAM AND WORKSHOP PRESENTATIONS (partial)
2011	"Best Practices: Graduating & Retaining African American Males in Higher Education"
2010	"Role of Community College Trustees in Academic Accreditation," CCLC Apr. 2010
2009	"Understanding the Community Needs through Excellence in Public Service"
	American Society of Public Administration, Miami, FL March 20 -24, 2009
2005	"Improving Race Relations," American Association of Adult & Continuing Ed (AAACE) PA
2001	"Achieving Excellence in the 21st Century, "Mount St. Mary's College, Sept
2001	"Inspiring female adult learners to achieve excellence,' Greater South bay, July
2000	"Distance Learning in Trinidad & Tobago" Port of Spain, Trinidad, W.I.

#### CIVIC AND COMMUNITY ACTIVITIES

Dr. LeBlanc is currently President, Board of Trustees of Compton Community College District and the Statewide President of the African American California Community College Trustees (AACCCT), a caucus of the Community College League of California (CCLC). She is committed to improving the quality of education for all.

#### **OTHER**

ACADEMIC/PROFESSIONAL APPOINTMENTS/ELECTIONS - National Univ. Southern California Regional Lead: Public Administration/Law/Criminal Justice (1999 - Present) Regional Full-time Faculty, School of Business & Management, Los Angeles (1990) Chair of the Department of Law, Public Administration & Criminal Justice (1991) National University, Faculty Senate (2004 - 2007) Chair, Committee on Budgeting and Academic Planning (2004 - 2007) National President, Conference of Minority Public Administrators (COMPA) (2008) National Director, Commission Community, Minority & Non-Formal Ed/AAACE National Co-Chair 2010 Program Committee, American Society of Public Administration (ASPA).

#### BIO

Dr. Deborah LeBlanc,
President, Board of Trustees
COMPTON COMMUNITY COLLEGE DISTRICT
deborah 7770@sbcglobal.net
(310) 867-3418

Dr. Deborah LeBlanc was elected to public office on November 3, 2009, to serve on the Compton Community College District, Board of Trustees – Area 4 (Paramount, CA) after numerous unsuccessful political bids. She was elected President of the Compton Community College District, Board of Trustees, on December 14, 2011.Dr. LeBlanc has received numerous awards and honors, including the 2011 Dr. Jerry C. Lee National University Faculty Service Award (September 8, 2011); and the California State Assembly District-52, Community Service Award (December 17, 2011).

Dr. LeBlanc is the President/Founder of the Community Family Educational Services Foundation, Inc., a non-profit organization helping to prepare urban students for college. She has 25+ years of training and professional development consulting and teaching experience in quasi-political, government and private firms. She is An Associate Professor of Public Administration at National University which is based in La Jolla, CA, where Dr. LeBlanc has taught since 1987. She serves regional full time faculty and directs the MPA/Law/CJ in the greater Los Angeles area. Dr. LeBlanc is a businesswoman and educator specializing in strategic organizational planning and training. Dr. LeBlanc has been the CEO/President of DLB Associates, Inc. since 1985, a Beverly Hills based business development and professional training firm.

Dr. LeBlanc is a global traveler and has visited 30 + countries. She is married and has two grown sons and is a faithful member of the City of Refuge Community Church. She has executive management executive managerial skills and abilities. Dr. LeBlanc served on the National University 2009-2010 President's Faculty Council and the 2010 - 2011 National University Chancellor's Faculty Forum. She has been the National Director of the Commission on Community, Minority and Non-Formal Education (CCMNFE/AAACE) since 2005. She is Life time member of the American Society of Public Administration (ASPA) and served as the National co-chair of the 2010 ASPA Conference held in San Jose, CA April 9 - 13, 2010, which drew over 1200 public administrators; member of the International City/County City Management (ICMA); and the 2009 Past President of the National Conference of Minority Public Administrators (COMPA).

Prior to being elected Board President, she was elected Vice President by her peers on the Compton Community College District, Board of Trustees for second time on December 14, 2010; and is working collaboratively: (a) to restore board control, (b) to return academic accreditation from El Camino Community College back to

Compton College, and (c) to enhance creditability of Compton Community College District both locally and globally. Dr. LeBlanc is currently the Statewide President of the African American California Community College Trustees (AACCCT), a caucus of the Community College League of California (CCLC). She is committed to improving the quality of education for all.

Dr. Deborah LeBlanc – Bio p.2

#### AREA OF EXPERTISE AND SPECIALIZATION

- . Educational consultation and organizational planning
- . Professional training and workforce development
- . Strategic planning/Community network design
- . Human resources planning /workforce diversity facilitation

#### **ACADEMIC DEGREES**

- D.P.A. Doctorate in Public Administration, University of La Verne, CA 1986.
- M.S. Educational Administration, National University, 2005.
- M.A. Cross Cultural Teaching, National University, 2006.
- M.P.A. Master of Public Administration, University of Southern CA, 1981.
- M.S. of Management and Organizational Behavior, University of La Verne, 1986.
- M.H.S. Master in Human Services, National University, San Diego, 1999.
- B.A. Political Science, California State Polytechnic University, Pomona, 1978.

# CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	Allan Hancock Joint	Community
College District nominates	Bernard "Bee Jay" Jones	to be a
candidate for the CCCT Board.		
This nominee is a member of the	Allan Hancock Joint	Community
College District governing board, which i	s a member in good standing of the Commi	
	ted and has given permission to be placed i	
	and the CCCT Biographical Sketch Form f	

Signature of Clerk or Secretary of Governing Board

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# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2012 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Bernard "Bee Jay" Jones	DATE: January 26, 2012
What do you see as the major issues and activities that should be next two years? (50 words or less; any portion of the statement	considered by CCCT and the League in the nt beyond this limit will not be included.)
1. Successfully accommodating the increasing number of ill-prepare	ed students entering college. Community
Colleges are responsible, through education and vocational training	g, to prepare these students to contribute
to society.	
2. Diversification of our faculty, staff, and students. Diversity enriche	s the educational experience and makes all
students feel welcome.	
What do you feel you can contribute in these areas? (50 word beyond this limit will not be included.)	ls or less; any portion of the statement
Student success must remain our highest priority. Budget crises can	eopardize great programs. It is better to
fully fund good programs and cut programs that are not contributing	g. I have managed organizations with huge
budgets - during budget crises - in the Air Force and Aerospace indu	stry, and always accomplished the mission.
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### CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

PERSONAL	
Name: Bernard "Bee Jay" Jones	Date: January 26, 2012
Address: 3123 Manley Drive	See see of the see of
City: Lompoc	Zip: 93436
Phone: (805) 733 - 1166	(805) 606 - 8609
E-Mail: bernard.jones@verizon.net	(office)
DUCATION	
Certificates/Degrees: B.S., Physics, Southwest	Texas State University, 1978
M.A., Public Administration, University of Houst	on, 1988
OMEGGEORY AS ESTIMATION	
OFESSIONAL EXPERIENCE	
Present Occupation: Aerospace Engineer, Gen	eral Dynamics
Other: 23 years U.S. Air Force officer; retired as	a Lt. Col.
All 23 years in aerospace, space launch and space	
Air 23 years in derospace, space idulich and spac	ectait acquisition.
MMUNITY COLLEGE ACTIVITIES	
College District Where Board Member: Allan	Hancock Joint Community College District
Years of Service on Local Board: 8	
Offices and Committee Memberships Held on	Local Board:
***************************************	
State Activities (CCCT and other organizations	s boards, committees, workshop presenter;
Chancellor's Committees, etc_CCCT Board 2008	- Present

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IC AND COMMUN	ITY ACTIVITIES				
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Santa Banbana C	ounty Human Relatio	ils Commissio	n (Previously - 2	years) and very	active in my ch
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### CCCT Board Nomination Form

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	Barstow	Community
College District nominates	Marcia Zableckis	to be a
candidate for the CCCT Board.		
This nominee is a member of the	Barstow	Community
College District governing board, whi	ch is a member in good standing of the Comn	
	ntacted and has given permission to be placed	And the second of the second o
Enclosed are the Statement of Candida	acy and the CCCT Biographical Sketch Form	for our nominee.

Signature of Clerk or Secretary of Governing Board

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# CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2012 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Marcia Zableckis	DATE:	2/14/2012
What do you see as the major issues and activities that should be cons next two years? (50 words or less; any portion of the statement between the stateme	idered by CCC	T and the League in the twill not be included.)
Continue to advocate and articulate on behalf	of CCC's	the critical
importance of the community college role in dr	riving the	state's
economic engine by providing the workforce de	velopment	that is needed
to stimulate and sustain the economy.		
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What do you feel you can contribute in these areas? (50 words or beyond this limit will not be included.)	less; any por	tion of the statement
We need to work with K-12 as partners in order	to better	prepare
students for collegiate-level work. I am curre	ntly on a	committee
through the CCCT board to see what can be done	to help	community
colleges and K-12 work together for the succes	ss of our	students
in California.		

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## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

Name: Marcia Zableckis	Date: 2/14/2012
Address: 900 Windy Pass	
City: Barstow	Zip:92311
Phone: (760) 252-3509	(760)252-2411, ext. 7214
E-Mail: marciazdrs@aol.com	
UCATION	
	ic; Clear Multiple Subjects Teaching
Credential-CSU San Bernardino;	
Certificate of Early Education	
	1-barstow College; AA-Barstow College
Present Occupation: Principal of pri	vate junior high; adjunct for both
Present Occupation: Principal of pri Brandman University and Wester student teachers, GED Facilita Other: K-12 teacher for 21 years	vate junior high; adjunct for both  The Governor's University as supervisor for tor.  The Administrator & Instructor for Desert  The Desert; Preschool teacher-Barstow Christ
Present Occupation: Principal of pri Brandman University and Wester student teachers, GED Facilita Other: K-12 teacher for 21 years Research Station in the Mojave	vate junior high; adjunct for both  The Governor's University as supervisor for tor.  The Administrator & Instructor for Desert  The Desert; Preschool teacher-Barstow Christ
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Present Occupation: Principal of pri Brandman University and Wester student teachers, GED Facilita Other: K-12 teacher for 21 years Research Station in the Mojave and Paddington School, Naples,	tvate junior high; adjunct for both on Governor's University as supervisor for stor. or, Administrator & Instructor for Desert of Desert; Preschool teacher-Barstow Christ of Italy.
Present Occupation: Principal of pri Brandman University and Wester student teachers, GED Facilita Other: K-12 teacher for 21 years Research Station in the Mojave and Paddington School, Naples,	tvate junior high; adjunct for both on Governor's University as supervisor for ttor. or, Administrator & Instructor for Desert of Desert; Preschool teacher-Barstow Christ of Italy.  Stow Community College District
Present Occupation: Principal of pri Brandman University and Wester student teachers, GED Facilita Other: K-12 teacher for 21 years Research Station in the Mojave and Paddington School, Naples,  MMUNITY COLLEGE ACTIVITIES College District Where Board Member: Bars Years of Service on Local Board: 12 years	tvate junior high; adjunct for both on Governor's University as supervisor for ttor. or, Administrator & Instructor for Desert of Desert; Preschool teacher-Barstow Christ of Italy.  Stow Community College District
Present Occupation: Principal of pri Brandman University and Wester student teachers, GED Facilita Other: K-12 teacher for 21 years Research Station in the Mojave and Paddington School, Naples,  MMUNITY COLLEGE ACTIVITIES College District Where Board Member: Bars Years of Service on Local Board: 12 years	Evate junior high; adjunct for both on Governor's University as supervisor for itor.  1; Administrator & Instructor for Desert Desert; Preschool teacher-Barstow Christ Italy.  Stow Community College District  Stow Local Board: President, Vice President,
Present Occupation: Principal of pri Brandman University and Wester Student teachers, GED Facilita Other: K-12 teacher for 21 years Research Station in the Mojave and Paddington School, Naples,  MMUNITY COLLEGE ACTIVITIES  College District Where Board Member: Bars Years of Service on Local Board: 12 years Offices and Committee Memberships Held on Foundation Representative, Cour	Evate junior high; adjunct for both on Governor's University as supervisor for itor.  1; Administrator & Instructor for Desert Desert; Preschool teacher-Barstow Christ Italy.  Stow Community College District  Stow Local Board: President, Vice President,

Conference, January 2006-2009; CCCT Committee on K-12 relations

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#### **CIVIC AND COMMUNITY ACTIVITIES**

Board President, New Hope Village (program for housing & life skills for homeless members of community; member of community committee to bring a major science facility to the college; District Science Fair Coordinator for 12 years; Regional & local judge of science fairs; Bishop's committee, St. Paul's Episcopal Church; Delta Kappa Gamma-Scholarship Chairman, Past President, Past Vice President, past regional membership Chairman; past chairman of auction for Spring Fling. Cat in the Hat presentation at local schools for Dr. Seuss Birthday for the past 4 years.

#### **OTHER**

Christa McAuliffe Fellowship-1994; Reopened the Desert Research Station in Hinkley, CA-1994, a grade level science program for students K-12; Woodrow Wilson Fellowship-1998, Barstow Unified Teacher of the Year-1998; RIMS (Riverside, Inyo, Mono, and San Bernardino Counties); Secondary Science Teacher of the Year-1998; T.A.A.P. Grant Recipient-1996-1998 used to create and start a Docent program for 7th & 8th graders to help younger students receive more science instruction. Been trained for GAVRT program (Goldstone Apple Valley Radio Telescope). Kiwanis Club honor with perpetual trophy for district science fair in Marcia Zableckis' name.

### CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	Ohlone	Community
College District nominates(	Freq Bonaccorsi	to be a
candidate for the CCCT Board.		
This nominee is a member of the	Ohlone	Community
College District governing board, wh	ich is a member in good standing of the	
California. The nominee has been co	ontacted and has given permission to be p	placed into nomination.
Enclosed are the Statement of Candid	dacy and the CCCT Biographical Sketch	Form for our nominee.

Augustian Signature of Clerk or Secretary of Governing Board

## NUMBER OF STREET

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Must be returned to the League office postmatical in later than February 15, 2012 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Greg Bonaccorsi DATE: February 14, 2012

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

It is my position that the League must continue to be a strong advocate for and coordinate its actions with other allied agencies for publicly funded California Community Colleges so that these institutions of higher education can continue to meet the demands of our ever-increasing and diverse student population.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

My background as a public school teacher and a life-long public education advocate have prepared me well by providing the context and the connections needed to focus on meeting student needs through the goals of the CCCT Board of the League. Now is the time for action.

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Must be returned to the League office postmarked no later than February 15, 2012, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

#### **PERSONAL**

Name: Greg Bonaccorsi Date: February 14, 2012

Address: Post Office Box 489

City: Fremont Zip: 94537

Phone: (home)(510) 813-4161

(office)(510) 656-3500 Extension 38030

E-Mail: greg4ohlone@yahoo.com

#### **EDUCATION**

Certificates/Degrees:

BA in Biology with a Minor in Mathematics (1986) - Humboldt State University, Arcata, California

California Single-Subject Clear Credential in Biology with Supplementary Authorizations in Mathematics, General Science, and Music (1987) – Humboldt State University, Arcata, California

Specialist Certification in Gifted and Talented Education (1991), Fremont Unified School District, Fremont, California

#### PROFESSIONAL EXPERIENCE

Present Occupation: <u>Honors 7<sup>th</sup> Grade Life Science Teacher, William Hopkins Junior High School</u>
<u>Fremont Unified School District, Fremont, California (1989 - Present)</u>

Other: President, Fremont Unified District Teachers Association/CTA/NEA (2000 - 2005)

<u>Elected Member of the National Education Association Board of Directors representing California</u> (2011 - Present)

#### **COMMUNITY COLLEGE ACTIVITIES**

College District Where Board Member: Ohlone Community College District

Years of Service on Local Board: 2008 - Present

Offices and Committee Memberships Held on Local Board: Chair, Ohlone CCD Board

Member, Policy Sub-Committee to the Ohlone CCD Board of Trustees

Member, Audit Committee to the Ohlone CCD Board of Trustee	<u>es</u>
Member, Ohlone Foundation Board	
State Activities (CCCT and other organizations boards, committees, etc	tees, workshop presenter;
None	
National Activities (ACCT and other organizations, boards, com	omittees, etc.):
None	THE TANKS OF
CTORY, Light E WW.S. B* Light just the	
E DO	
Skinkovinina	
CIVIC AND COMMUNITY ACTIVITIES	
Member, City of Fremont Redevelopment Appeals Board	
Past Member, Fremont Unified School District Financial Advisor	ry Committee
Member, Tri-Cities Democratic Forum	
Member, League of Women Voters for Fremont, Newark, and Un	nion City
Member (On-Leave), Ohlone Wind Orchestra	
Past Member, Fremont Youth Symphony Board of Directors	
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<u>OTHER</u>	
whos who Among America's Teachers (1995)	
Member, California State Parks Foundation	
Member, The Honor Society of Phi Delta Kappa	
Member, The Honor Society of Phi Kappa Phi	

### CCCT BOARD NOMINATION FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the statement of candidacy and biographic sketch form. Faxed material will not be accepted.

Mail to: CCCT Board Nominations Community College League of California 2017 "O" Street Sacramento, CA 95811

The governing board of the	West Valley - Mission	Community
College District nominates	Trustee Chris Stampolis	to be a
candidate for the CCCT Board		
This nominee is a member of t	he West Valley - Mission	Community
College District governing boa	ard, which is a member in good standing of the Co	ommunity College League of
	peen contacted and has given permission to be pla	
Enclosed are the Statement of	Candidacy and the CCCT Biographical Sketch Fo	orm for our nominee.

Signature of Clerk or Secretary of Governing Board
John E. Hendrickson

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## CCCT BOARD STATEMENT OF CANDIDACY

Must be returned to the League office postmarked no later than February 15, 2012 along with the nominating ballot and biographic sketch form. Faxed material will not be accepted.

CANDIDATE'S NAME: Chris Stampolis DATE: January 11, 2012

What do you see as the major issues and activities that should be considered by CCCT and the League in the next two years? (50 words or less; any portion of the statement beyond this limit will not be included.)

Amid reduced financial resources, Community College Trustees must balance increasing demand from high-achieving 12<sup>th</sup> graders, a wide range of career training trends and local remediation needs. To do more with less, CCCT should support expanded distance training (including webinars) and can facilitate partnerships with K-12 trustees and municipal officials.

What do you feel you can contribute in these areas? (50 words or less; any portion of the statement beyond this limit will not be included.)

As father of two elementary students, and husband of a three-term County Board of Education Trustee, I see our Community College challenges multigenerationally. I will continue to advocate for CCCT to address college readiness, STEM training and the achievement gap and to encourage discussions with K-12 trustees and community leaders.

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## CCCT BOARD BIOGRAPHIC SKETCH FORM

Must be returned to the League office postmarked no later than February 15, 2012, along with the nominating ballot and statement of candidacy. Faxed material will not be accepted.

#### PERSONAL

Name: Chris Stampolis Date: January 11, 2012

Address: PO Box 270, Santa Clara, CA 95052

City: Santa Clara Zip: 95052

Phone: (home) 408-390-4748

(office) 408-771-6858

E-Mail: stampolis@aol.com

#### **EDUCATION**

Certificates/Degrees: J.D., Concord Law School, 2006; M.A., Catechetics, Santa Clara Univ., 1998;

B.S. - Political Science/French (Honors Program), Santa Clara Univ., 1987

#### PROFESSIONAL EXPERIENCE

Present Occupation: Praxis House, Santa Clara, CA - Government Relations consulting services to

LiUNA and private sector

Other: Director, Community Education & Govt. Relations, LiUNA Local 304, Hayward, CA;

Director, Community Education & Govt. Relations, Romic Environmental, East Palo Alto, CA:

Community Relations Representative, City of San Jose, Environmental Services Dept., San Jose, CA;

Local Parish Youth Ministry Director, Catholic Diocese of San Jose, San Jose, CA;

Managing Editor/Director of Marketing, Aviation Ground Equipment Market Magazine, San Jose, CA

#### **COMMUNITY COLLEGE ACTIVITIES**

College District Where Board Mcmber: West Valley-Mission Community College District

Years of Service on Local Board: seven (7)

Offices and Committee Mcmberships Held on Local Board: Land Corporation President (1 yr),

Legislative Committee Membership (5 yrs.), Chairperson (1 yr.)

Board Goals Task Force; Data Dashboard Task Force

State Activities (CCCT and other organizations boards, committees, workshop presenter; Chancellor's Committees, etc.)

State Board Member, California Community College Trustees (CCCT), 2009-present Chair, CCCT Task Force on K-12/CC Trustee Communications
Organizer, San Francisco Bay Area Trustees

National Activities (ACCT and other organizations, boards, committees, etc.):

Attendance at ACCT National Legislative Summit, Washington, DC

Attendance at National School Boards Association conventions

#### **CIVIC AND COMMUNITY ACTIVITIES**

Santa Clara City Planning Commission (1999-2004)

Santa Clara City Historical and Landmarks Commission (1995-1999)

Santa Clara City Citizens' Advisory Committee (3 years as chair 2000, 2001, 2002)

Board of Directors Santa Clara Homestead Little League (2011-present)

PTA Local Officer - Bracher Elementary (2009-2011); Pomeroy Elementary (2006-2008)

School Site Council - Bracher Elementary (2011-present); Pomeroy Elementary (2006-2007)

#### **OTHER**

Board Member, Santa Clara University Alumni Association (2001-2006)

President, Santa Clara University Pastoral Ministries Alumni Chapter (2002-2006)

Board member, East Palo Alto Chamber of Commerce (2006-2008)

Member, Democratic National Committee, (2000 - present)

State President (2004-07), State Secretary (1999-2004, 2011-present), California Democratic Council

State Chair (2011-present), California Democratic Party Rural Caucus

Organizer, National Association of Democratic Education Officials

### Coast Community College District BOARD POLICY

Chapter 2 Board of Trustees

#### **BP 2200 Board Authority, Responsibility and Duties**

Education Code 70902 Accreditation Standard IVB.1.i, Accreditation Standard IVB.1.i

The Board of Trustees governs on behalf of the citizens of the Coast Community College District in accordance with the authority granted and duties defined in Education Code Section 70902 and accreditation standards.

The Board is committed to fulfilling its responsibilities, including, but not limited to the following:

- Represent the public interest
- Establish policies that define the institutional mission and set prudent, ethical and legal standards for college operations
- Hire and evaluate the Chancellor, Secretary of the Board and other employees as appropriate
- Appoint and oversee the work of the District General Counsel, District External Auditor and District Lobbyist
- Delegate power and authority to the chief executive to effectively lead the District
- · Assure fiscal health and stability
- Monitor institutional performance and educational quality
- Advocate and protect the District

The Board has specific responsibilities, including, but not limited to the following areas:

- Approve the appointment of all District employees
- Participate in Board Committees and Auxiliary Organizations
- Advise the Student Trustee
- Issue direction to the District's chief negotiator
- Approve all attorneys and investigators that perform service to the District
- Review all personnel matters and reports concerning employee discipline
- Conduct a biannual self-evaluation exercise
- Approve college plans and programs
- Set academic standards and graduation requirements in accordance with state law and accreditation guidelines
- Adopt the District's annual budget
- Set standards for student conduct
- Approve all fees
- Authorize grants, gifts and scholarships
- Adopt the District's academic calendar
- Facilitate staff recognition activities
- Consult with the Board of Governors as necessary

Adopted xx/xx/xxxx

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Chapter 2
Board of Trustees

# **BP 2223 Board of Trustees' Accreditation Committee**

ACCJC Policy and Procedures for the Evaluation of Institutions in Multi-College/Multi-Unit Districts or Systems: Accreditation Standard IV.B.1.i BP 2715 Code of Ethics for the Board of Trustees BP 3200 Accreditation

### **PURPOSE**

The Board of Trustees' Accreditation Committee (the "Committee") is established under the authority of the Board of Trustees and reports directly to the Board. The primary purpose of this Committee is to assist the Board of Trustees in fulfilling its responsibility for **general** oversight of the accreditation process for the Coast Community College District and its three colleges. The Committee convenes to discuss policies related to accreditation by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (the "Commission") and other accreditation matters as they arise.

# **GOALS AND OBJECTIVES**

While assisting the Board of Trustees with accreditation issues, the Committee also provides an open avenue of communication between the Board of Trustees and the District's Executive Management. The Committee has the following goals and objectives including, but not limited to, the following:

- Increased awareness Board knowledge of the accreditation standards, policies and processes.
- In consultation with the Chancellor, establishment of a system of regular reporting by the colleges and the District Office to the Committee and the Board of Trustees on accreditation-related matters progress.
- Increased-Accountability by the Chancellor, Colleges and the District Office to the Board of Trustees for meeting accreditation-related reporting deadlines, standards, and recommendations from accreditation evaluations. reporting deadlines and goals.
- Increased Awareness of communication between the Commission and the District and its three Colleges.

### COMPOSITION OF THE ACCREDITATION COMMITTEE

The Committee was established by a vote of the Coast Community College District Board of Trustees. The Committee shall consist of two Members, a Chair and Vice-Chair, who serve alternating terms of service, each with equal voting rights. Initially, one Member of the Committee will serve starting December 2008 with the term ending in December 2010. The term for the second Member of the Committee shall begin in

December 2008 and end in December 2011. Thereafter, Each Member of the Committee shall serve a two-year term of service on an alternating basis. Members of the Accreditation Committee shall possess or obtain a basic understanding of the accreditation process related to community colleges, and shall have a requisite interest in the accreditation issues facing the District.

The Associate Vice Chancellor for Educational Services and Technology (or an equivalent member of the Administrative staff) will consult with and advise the Committee on an ex-officio basis.

### RESPONSIBILITIES

The committee is established with significant responsibilities while providing oversight and recommendations to the Board of Trustees on accreditation issues. The Committee has the following responsibilities, including but not limited to the following:

- Working with the Associate Vice Chancellor for Educational Services and Technology, reviews all accreditation-related reports.
- Monitors the accreditation status of the three colleges and reports to the Board of Trustees as appropriate.
- Assures compliance of the District with the requirements of the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, and reports to the Board of Trustees accordingly.
- In consultation with the Chancellor, recommends to the Board of Trustees the approval of accreditation-related reports.

### ETHICAL CONDUCT

Members of the Committee are expected to conduct business in the most ethical way possible and to adhere to the **BP 2715** Code of Ethics adopted by the Board of Trustees on September 5, 2007.

### **MEETINGS**

The Committee shall meet as needed based on accreditation schedules and reporting deadlines.

# REPORTING

The Accreditation Committee will report to the Board of Trustees as appropriate.

Adopted January 7, 2009

Revised XX-XX-XXXX

Replaces CCCD Policy 010-2-18, Fail 2010

Chapter 2
Board of Trustees

# BP 2410 Board Policies Policy and Administrative Procedures

Education Code Section 70902

### **Board Policies**

The Board of Trustees may adopt such policies as are authorized by law or are determined by the Board to be necessary and appropriate for the effective operation of the District. The Board of Trustees shall adopt written policies to convey its expectations for actions to be taken by District employees and to communicate Board philosophy and practice to the students and the public. Board policies are the governing laws of the District and are binding to the extent that they do not conflict with federal or state laws and shall be consistent with the District's collective bargaining agreements. Board Policies are to be written clearly, in a standard format, and are to include language that is compliant with accreditation standards. All District employees are expected to know and observe provisions of law and Board policies pertinent to their job responsibilities.

### **Board Policy Review**

The Board Clerk, in consultation with the Board Secretary, is responsible for the review of all Board policies that pertain to the operations of the Board. The Chancellor or designee is responsible for the review of all other Board policies. All Board policies shall be reviewed every other four years to ensure compliance with law, accreditation standards and best practices.

### **Drafting, Revising and Updating Board Policies**

The Board Clerk and Board Secretary shall review—draft, revise and update as necessary, all Board policies that pertain to the operations or the role of the Board of Trustees. The Chancellor, or designee, shall review draft, revise and update as necessary other Board policies, every other four years, with the advice and consultation of the Board President and Board Clerk. After a Board policy has been drafted, revised, or updated, the Chancellor or designee shall engage in a participatory decision-making process, if required by law or policy, to solicit comments, and the proposed new or revised Board policy shall be submitted to the Board Secretary for inclusion on the Board agenda, after review by the District's General Counsel.

# **Board Adoption of Board Policies**

Policies of the Board may be adopted, revised, revoked, suspended, or amended at any regular or special Board meeting by a majority vote of the Board, but, unless approved by a two-thirds vote of the Board, proposed changes or additions in Board Policy shall be introduced not less than one regular meeting prior to the meeting at which action is recommended taken.

# Administrative Procedures

Administrative procedures are to be issued by the Chancellor or designee as statements of method or procedure to be used by staff in implementing Board Policy. All administrative procedures shall be consistent with Board Policy, and upon a finding of consistency by the Board, shall be ratified by the Board of Trustees. When Board policies are amended, the Chancellor shall review corresponding administrative procedures to ensure that they conform to the revised policy.

The Chancellor shall review and, as necessary, update all administrative procedures every ether four years. The Board, as it deems appropriate, may develop, revise or review specific administrative procedures to ensure their compliance with Board Policy. The Board also reserves the right to direct revisions of administrative procedures if the Board finds such procedures to be inconsistent with Board policy.

# Public Access

All Board policies and administrative procedures shall be placed on the Geast Community College—District website, www.cccd.edu. Copies of all policies and administrative procedures shall be readily available through the Board of Trustees' Office to Board members, District employees, students, and the public.

Adopted February 5, 2003
Revised January 20, 2010
Revised xx/xx/xxxx
Replaces CCCD Policy 010-2-6, Fall 2010

# Coast Community College District ADMINISTRATIVE PROCEDURE

Chapter 2
Board of Trustees

# **AP 2410 Board Policies and Administrative Procedures**

(See BP 2410 Board Policies and Administrative Procedures)

# Format and standards

The Coast Community College District maintains membership in the Community College League of California (CCLC) policy and procedure services. Board policies and administrative procedures are to be written following the format and numbering system developed by the CCLC policy and procedure services to ensure consistency and facilitate regular revisions and updates. Board policies and administrative procedures that are in addition to those recommended by CCLC will be numbered such that conflict is avoided with the numbers assigned by the CCLC service.

# Responsibility and process for the initiation of new Board policies and administrative procedures or revisions of existing ones

New Board policies and associated administrative procedures or revisions of existing ones can be suggested by any employee in the Coast Community College District. Individual employees will bring forth such suggestions either to their supervisor or their Academic Senate representative or the representative(s) of the appropriate bargaining units. The supervisor will then forward the suggestion to their respective Vice President or Vice Chancellor. The Vice President will forward the suggestion to the respective Vice Chancellor. If the suggestion is received by an Academic Senate member, the member will forward the suggestion to the Academic Senate President, who may choose to place the suggestion for discussion on an Academic Senate agenda or to direct it to the Chancellor or the respective Vice Chancellor (see below). If the suggestion is received by a representative of a bargaining unit, the representative will discuss with the Vice Chancellor of Human Resources and agree on the appropriate recommended course of action.

The Board of Trustees, in consultation with the Board Secretary, has overall responsibility for development or revisions of Board policies and administrative procedures related to the Board of Trustees and the District.

The Chancellor has overall responsibility for development or revisions of Board policies and administrative procedures related to the General Institution. The Chancellor may delegate this responsibility depending on the subject of the board policy/administrative procedure.

The Chancellor delegates to the Vice Chancellors the overall responsibility for development or revisions of Board policies and administrative procedures that do not relate to the operations of the Board of Trustees as follows:

- Vice Chancellor of Educational Services and Technology Academic Affairs and Student Services
- Vice Chancellor of Human Resources Human Resources
- Vice Chancellor Administrative Services Business and Fiscal Affairs

The Chancellor and the Vice Chancellors will develop and maintain a schedule to ensure the review and update of all existing Board policies and administrative procedures on a four year cycle. The review of Board policies includes review by the full Board, even if no changes are recommended by staff, to ensure that the Board is appraised and has an opportunity to review on a regular basis all of its policies.

The Chancellor and the Vice Chancellors are responsible for monitoring changes in laws, regulations, accreditation standards, accreditation policies, or other relevant items that may affect existing Board policies and administrative procedures, or require the creation of new ones. Part of monitoring such changes will be following the CCLC updates provided twice a year (March/April and August/September).

The Board Secretary is responsible for maintaining an up-to-date inventory of all board policies and administrative procedures, and ensuring that the most recent versions are posted on a timely manner on the District website and available to the public.

Each Vice Chancellor will consult with the College Vice Presidents for their respective areas in making revisions to existing Board policies and administrative procedures or creating new ones for the respective areas noted above. The Chancellor will consult with the College Presidents and the Vice Chancellors in making revisions to existing Board policies and administrative procedures or creating new ones. All such proposed revisions or new board policies/administrative procedures will be then discussed in the Presidents' Council and then in the Chancellor's Cabinet.

The Chancellor's Cabinet will serve as the main participatory governance district-wide committee for consultation on Board policies and administrative procedures. Members of the Chancellor's Cabinet are responsible for taking to the college or district constituencies they represent the proposed revisions or new policies/procedures and bringing back the input to the Chancellor's Cabinet.

The Board Clerk, in consultation with the Board Secretary, is responsible for revising existing board policies and administrative procedures related to the Board of Trustees or creating new ones as needed and for bringing them forward for discussion and review by the full Board. Board policies and administrative procedures related to the operation or the role of the Board are not all required to undergo review and discussion in the Chancellor's Cabinet. However, all such revisions or new policies/procedures will come to the Chancellor's Cabinet as information. Those Board policies and administrative procedures that relate to or have a direct impact on college or district constituencies other than the Board will require review and discussion in the Chancellor's Cabinet.

Once the input from the Chancellor's Cabinet has been received and changes are made, as appropriate, the Chancellor and/or the respective Vice Chancellors will discuss the proposed revision or proposed new Board policy or administrative procedure with the District General Counsel to ensure consistency with pertinent laws and regulations.

Each revision of an existing policy and associated administrative procedure, if any, or new policy will be placed for First Reading on one Board agenda and for approval at a subsequent Board meeting.

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Chapter 2
Board of Trustees

# **BP 2510** Participation in Local Decision Making

Education Code Section 70902(a)(1), 70902(b)(7)
Title 5 Sections 53200 et seq. (Academic Senate), 51023.5 (Staff), and 51023.7 (Students)
Accreditation Standard IV.A

(See Administrative Procedure 2510)

The Board of Trustees has ultimate responsibility for educational quality, legal matters, and financial integrity. Indeed, it is the legal responsibility of the Board of Trustees to maintain, operate, and govern the District and its Colleges. In executing that responsibility, the Board is committed to the principles of participatory decision-making.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code Sections 3540 et seq.

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Chapter 4
Business Operations

# **BP 3200** Accreditation

Accreditation Eligibility Requirement 20, Accreditation Standard IV.B.1.i BP 2223 Board of Trustees' Accreditation Committee BP 2510 Participation in Local Decision Making

(See Administrative Procedure 3200)

Consistent with the Board of Trustees' ultimate responsibility for educational quality, the Board of Trustees must be informed about and involved in the Accreditation process.

The Chancellor shall ensure the District and the Colleges comply with the accreditation process, eligibility requirements and standards of the Accrediting Commission of Community and Junior Colleges and of other District programs that seek special accreditation.

The Chancellor, working closely with the College Presidents, shall keep the Board informed of approved accrediting organizations and the status of accreditations.

The Chancellor shall ensure that the Board is involved in any accreditation process in which Board participation is required.

The Chancellor shall provide the Board with any accreditation report, all significant correspondence to and from any accrediting agency, and any actions taken or to be taken in response to recommendations in an accreditation report.

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Chapter 4
Business Operations

# **BP 3250 Institutional Planning**

Accreditation Standard I.B Title 5 Sections 51008, 51010, 51027, 53003, 54220, 55080, 55190, 55250, 55510, and 56270 et seq.

(See Administrative Procedure 3250)

The Chancellor shall ensure that the District Office and the Colleges have and implement a broad-based comprehensive, systematic, and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research. All plans shall be submitted to the Board of Trustees.

The Chancellor shall submit those plans for which Board approval is required by Title 5 to the Board, as well as all other institutional plans that do not require a Board vote.

The Chancellor shall regularly inform the Board about the status of planning and the various plans.

The Chancellor shall ensure the Board has an opportunity to assist in developing the general institutional mission and goals for the comprehensive plans.



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Relationship with the Chancellor	-					
1. The Board and Chancellor's roles are clearly delineated and observed.	1					
2. The Board maintains a well-defined job description for the Chancellor.	4	2	4	2	4	3.4
Poor one	2	4	4	က	4	4
4. The Board and Channellor work concerning to make a consistence which are used in the channel of the Channellor.	0	2	0	8	2	2.6
The Board adhouses and a construction of the c	4	4	4	2	v	8
for implementing educational policy.	(3 P 18				,	3
6. A climate of mutual trust and support exists between the Board and Chancellor	4	၉	2	-	4	3.4
7 The Roard has amyided through the Channelland and the state of the s	4	4	4	2	4	3.6
The Board makes ordering an extra consistent, a process by which the Vice Chancellors and the Presidents can communicate openly with the Board.	4	4	4	6	6.	3.6
	4	2	4	6	1	
s. The board has a carefully planned process for the selection and refertion of the Chancellor.	2	5	4	2	4	4
Planeline	-					i
1. The Board ensures that sufficient and commissions between a lamping against an ensurement						
	2	4	3	ဗ	4	3.8
The Board remilate remients consumer the Board remier as groups in planning	ı,	4	က	60	4	3.8
o. The board regularly reviews accountability measures and standards for the District.	2	4	4	2	2	8
Instructional/Student Services Drumans						
1. The Board has adectuate information on the District's industriand and designed to contract the Board has adectuated in the District of the Board has a second and the Board of the Board						
The Roard remines that the colleges and Character is a secure of the College of the Character of the Charact	4	4	2	8	2	6
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The Exercise while to the development and improvement of the instruction and services for students.	2	5	4	2	4	4
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The Road facilities the administration to the colleges and District Office, which includes both present and anticipated needs.	5	4	4	4	4	4.2
The Board provides macross for half	2	ဗ	4	4	က	32
4. The Road provides resources for both emergency and preventative maintenance to the physical plant.	4	4	4	6	4	3.8
	5	2	0	4	4	3.6
6. The Board randour in some detail the control budget review and approval.	2	2	2	4	4	4.6
	2	2	2	4	3.5	4.5
Board Operations				7 10		
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2. The Board conducts its meetings in an orderly, efficient manner and allows for sufficient public comment.	4		4	,	. 4	
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4. The Board is provided with materials sufficiently in advance of the official meeting to allow time for study.	Ţ. Ţ.	1	4	7	a	9
	5	2	4	n	4	3

SCALE: 5-Strongly Agree 4-Agree 3-Adequate 2-Disagree 1-Strongly Disagree 0 - No Opinion

# BOARD OF TRUSTEES SELF-EVALUATION TOOL SUMMARY 2011

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Coveriment & Community Helations		The second second			
The Board Keeps itself well informed about the educational needs of the community.	1	4	က	0	26
The board makes provision for keeping the community well informed of the colleges' goals, activities and educational objectives.		ю	ဗ	0	2.8
2 2	No.	8	က	4	_
4. He board chariness all crinds of the colleges through the Chancellor and College Presidents for study and appropriate action.	1	4		3.5 3.5	40
	1	4	က	4	
o. The board encourages the public's participation/comments at Board meetings.	0.00	4	ဗ	4.5 4.3	62
In the Board Works to build a positive image of Coast Community College District in the community.	521	2	8	5 4.4	4
The Board has established a helpful rapport with State and Federal legislators, as well as city and local officials.	1	4	8		_
The sound is committed to protecting the public interest.		S	က	5 4.6	ø
10. The Board is informed about the inter-relationships which exist between the Board and other governmental bodies.	83	4	8	5 4.2	8
11. The board has established policies for contractual or cooperative ventures with other governmental bodies.	4	3	3	4 3.6	9
12. The board shows an active interest in legislation and regulations affecting community colleges.	2	4	3	5 4.4	4
15. THE DOBTO ACTIVETY PARTICIPATIES IN ORGANIZATIONS AND PROGRAMS Affecting community colleges.	5	4	3	4 4.2	2

SCALE: 6-Strongly Agree 4-Agree 3-Adequate 2-Disagree 1-Strongly Disagree 0 - No Opinion

Chapter 2
Board of Trustees

### **BP 2745 Board Self-Evaluation**

Accreditation Standard IV.B.1.e & g

In accordance with California Law and the Accrediting Commission for Junior and Community Colleges, the Board of Trustees is committed to assessing its own performance, as a Board, in order to identify strengths and areas in which it may improve its functioning.

To this end, the Board has established the following process:

- The Board shall review and approve procedures and an evaluation instrument for Board self-evaluation during any regular Board meeting in September of each odd numbered year.
- 2. All Board members will be asked to complete the evaluation instrument and submit responses to the Secretary of the Board at least ten days prior to the evaluation meeting. Responses should include comments that list specific references to Board strengths and weaknesses, as well as offering suggested improvements. The Secretary of the Board will tabulate the responses and present them to the Board President.
- The summary and tabulation of the evaluation results will be presented to the Board in a written communication by the Board President. Evaluations received from individual Trustees shall be made available to the public upon request.
- 4. The Board President, or designee, shall preside over a discussion of the selfevaluation at the Study Session meeting in October of each year, or may call a Special Meeting of the Board to discuss the evaluation.
- 5. Members of the public or from District constituency groups shall have the opportunity, during the Board of Trustees' self-evaluation, to provide input to Board.
- 6. The Board shall take appropriate action, in response to the evaluation summary, during a public meeting.

The evaluation may be used to identify accomplishments in the past year and goals for the following year, and strategic plans for future years.

Adopted February 19, 2003 Revised September 16, 2009 Replaces CCCD Policy 010-2-9, Fall 2010

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