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# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Date: Wednesday, February 6, 2013  
4:00 p.m. Closed Session, 6:00 p.m. Open Session  
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment (Items on Closed Session Agenda)**

*At this time, members of the public have the opportunity to address the Board of Trustees on any Closed Session item listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding matters not on the Agenda will be taken at a later point in the Agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*

**1.04 Recess to Closed Session**

(Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public).

**a. Public Employment (Pursuant to Government Code 54957(b)(1))**

*Public Employment materials are available upon request from the Board of Trustees Office*

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators  
Special Assistant to the President
6. Classified Management
7. Classified Staff

8. Reclassification and Reorganization/Reassignment  
Director, Financial Aid  
Financial Aid Accounting/Fiscal Specialist  
Financial Aid Tech

9. Classified Temporary Assignments  
Special Assignment  
Staff Assistant, Sr.  
Student Services Coordinator  
EEO/Recruitment Coordinator  
Education & Grant Service Coordinator

10. Hourly Staff

11. Substitute Classified

12. Clinical Advisor/Summer

13. Medical Professional Hourly Personnel

14. Student Workers

**b. Conference with Labor Negotiator**

(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Dr. Andrew Jones, Chancellor

Employee Organization:  
Educational Administrators

Agency Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Organizations:  
Coast Federation of Classified Employees(CFCE),  
Coast Community College Association-California Teachers  
Association/National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Coast District Management Association (CDMA)

**c. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "a" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District Public  
Employment Relations Board Case No. LA-CE-5436-E  
Damian Rodriguez vs. George Phan et al., Orange County Superior Court Case  
No. 30-2011-00445563  
Coast Federation of Classified Employees vs. Coast Community College District,  
Public Employment Relations Board Case No. LA-CE-5682-E  
Janet Redding vs. California Community Colleges, et al., Sacramento County  
Superior Court, Case No. 34-2012-00120487

Vector Resources, Inc. Coast Community College District, Orange County  
Superior Court Case No. 2012-00600648  
URS Corporation vs. Coast Community College District, Arbitration  
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219  
American Fire & Casualty Co. vs. Coast Community College District, Orange County  
Superior Court Case No. 30-2013-00625449  
Jerry Spiratos vs. Lowell Price et al., Orange County Superior Court Case No. 30-2013-00625369

**e. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "b" of *Government Code* Section 54956.9. Five cases including the following:

Construction Delays at Golden West College and Orange Coast College  
Dispute with Puente Hills Habitat Preservation Authority  
Dia Rianda vs. Golden West Swim Club et al., Orange County Superior Court Case No. 30-2012-00598426

**f. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section "c" of *Government Code* Section 54956.9. Two Cases.

**1.05 Reconvene Regular Meeting at 6:00 p.m.**

**1.06 Pledge of Allegiance - Trustee Mary Hornbuckle**

**1.07 Report of Action from Closed Session (if any)**

**1.08 Public Comment (Items on Open Session Agenda)**

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*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.09 Presentations and Ceremonial Resolutions**

**1.09.01 Acceptance of Retirements**

**2.00 Informative Reports**

**2.01 Report from the Chancellor**

**2.02 Reports from the Presidents**

**2.03 Reports from the Presidents of Student Government Organizations**

**2.04 Reports from the Academic Senate Presidents**

**2.05 Reports from the Presidents of Employee Representative Groups**

- 2.06 Reports from the Board of Trustees
  - 2.07 Reports from the Board Committees and Review of Board Committee Meeting Dates
  - 2.08 Report on the Terms of Sale of KOCE
  - 2.09 Asset Development Report
- 3.00 Matters for Review, Discussion and/or Action
  - 3.01 Board Meeting Dates
  - 3.02 Meetings and Conferences of the Association of Community College Trustees (ACCT), California Community College League (CCLC), and California Community College Trustees (CCCT)
  - 3.03 Board Directives Log
  - 3.04 Explanation of Project Labor Agreements/Continuity of Work Agreements by District General Counsel Jack P. Lipton
  - 3.05
    - a. Consider the Concept of Adopting Continuity of Work and Local Employment Agreements for Coast Community College District Projects Which Spend or Will Spend Any Measure M Funds
    - b. Discuss Appointing a Land Development/Measure M Committee or a Task Force to Negotiate a Continuity of Work Labor Agreement with the Los Angeles and Orange Counties Building and Construction Trades Council and the Craft Unions and District Councils Signatory to This Agreement for Approval by the Board of Trustees

#### **CONSENT CALENDAR**

- 4.00 Travel
  - 4.01 DIS - Authorization for Administratively Approved Travel
  - 4.02 DIS - Authorization for Attendance at Meetings and/or Conferences
- 5.00 Curriculum Approval
  - 5.01 DIS - Curriculum Approval
- 6.00 Authorization for Student Trips
  - 6.01 GWC - Student Trips
  - 6.02 OCC - Student Trips
- 7.00 Authorization for Special Projects
  - 7.01 CCC - Special Projects

- 7.02 GWC - Special Projects**
  - 7.03 OCC - Special Projects**
- 8.00 Authorization for Disposal of Surplus**
  - 8.01 DIS - Disposal of Surplus**
- 9.00 Approval of Standard Agreements**
  - 9.01 DIS - Standard Agreements**
  - 9.02 CCC - Standard Agreements**
  - 9.03 OCC - Standard Agreements**
- 10.00 Approval of Non-Standard Agreements**
  - 10.01 DIS - Authorization to Enter into an Agreement between Vasquez & Co., LLP and Coast Community College District for External Auditor Services for One Year**
  - 10.02 DIS - Approval of Non-Standard Agreement between College Brain Trust and the Coast Community College District for Consulting Services**
  - 10.03 DIS - Approval of Employment Agreement, Special Assistant to the President, GWC**
  - 10.04 CCC - Approval of Agreement between Mile Square Golf Course and the Coast Community College District in Hosting an EOPS Awards Breakfast**
  - 10.05 GWC - Approval of Revision to Non-Standard Agreement between Presto Sports and the Coast Community College District for Hosting the Athletics Website for Golden West College**
  - 10.06 GWC - Approval of Non-Standard Agreement between Elsevier Inc. and the Coast Community College District for Simulation Learning System Annual Subscription**
  - 10.07 OCC - Approval of Non-Standard Agreement between JumpOffCampus, Inc., and the Coast Community College District for the Purpose of Providing Students with an On-line Map-based Apartment/Room-mate System**
  - 10.08 OCC - Approval of Non-Standard Agreement between PeerTransfer Education Corp. and the Coast Community College District for the Purpose of Facilitating Transfer of Funds for International Students**
  - 10.09 OCC - Approval of Agreement between Learning Resources Network, Inc. (LERN) and the Coast Community College District for the Purpose of Offering UGotClass Not-for-Credit Online Courses and Certificates**
- 11.00 Authorization for Purchase of Institutional Memberships**
  - 11.01 DIS - Institutional Memberships**

- 11.02 CCC - Institutional Memberships**
  - 11.03 GWC - Institutional Memberships**
  - 11.04 OCC - Institutional Memberships**
- 12.00 Authorization for Off-Campus Assignments**
  - 12.01 DIS - Off Campus Assignment**
- 13.00 Authorization for Community Activities**
  - 13.01 OCC - Community Activities**
- 14.00 Authorization for Sailing Program**
  - 14.01 OCC - Sailing Program**
- 15.00 Personnel Items**
  - 15.01 DIS - Personnel Items**
    - a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations**
    - b. Authorization for Pay Changes, Academic Staff**
    - c. Authorization for Professional Experts**
    - d. Approval for Monthly Travel Allowances**
- 16.00 Authorization for Independent Contractors**
  - 16.01 CCC - Independent Contractors**
  - 16.02 GWC - Independent Contractors**
  - 16.03 OCC - Independent Contractors**
- 17.00 Authorization for Professional Development Program**
  - 17.01 CCC - Management Professional Development**
- 18.00 Approval of Purchase Orders**
  - 18.01 DIS - Purchase Orders**
- 19.00 Ratification/Approval of Checks**
  - 19.01 DIS - Ratification/Approval of Checks**
- 20.00 Check List for General Obligation Bond Fund**
  - 20.01 DIS - General Obligation Bond Fund**
- 21.00 Authorization for Special Payments**

**21.01 OCC - Special Payments**

**DISCUSSION CALENDAR**

**22.00 Buildings and Grounds Approvals**

**22.01 DIS - Bid Tabulations and Award of Contract: Orange Coast College Reupholster and Repair Theater Chairs; Bid No. 2012**

**22.02 DIS - Approve Standard Professional Services Agreement with Next Step Design, Inc. for Orange Coast College Sailing Docks Renovation Project**

**22.03 DIS - Approve Change Order No. 4; Coastline Community College Newport Beach Learning Center, Increment 2; Bid No. 1992**

**22.04 DIS - Authorization to File Notice of Completion and Release Retention Funds**

**22.05 DIS - Approve Change Order No. 4; Coastline Community College Newport Beach Learning Center Increment II Rebid; Bid No. 1994**

**22.06 DIS - Approve Standard Construction Management Agreement with Sundt Construction, Inc. for the Orange Coast College Business, Math, Computing Center Project; RFP #2013**

**23.00 General Items of Business**

**23.01 DIS - Approval of Citizens' Bond Oversight Committee Amended and Restated Bylaws**

**23.02 DIS - Approval of Contractors for FY 2012-2013 Pursuant to District's Standard Annual Agreement for Contractor Services**

**23.03 DIS - Authorize Staff to Proceed to Phase II of the District Asset Development Plan, under Advisement of Public Private Ventures, Inc. and the District Land Development Committee**

**23.04 GWC - Approve the Purchase of SimMan and SimMan Junior From a Sole Source for the Nursing and Health Services Building**

**24.00 Resolutions**

**24.01 Resolution #13-03 of the Board of Trustees of the Coast Community College District Approving Amended and Restated Bylaws for the Coast Community College District Citizens' Oversight Committee**

**25.00 Approval of Minutes**

**25.01 DIS - Approval of Minutes**

**26.00 Close of Meeting**

**26.01 Public Comment (Items Not on Agenda)**

*At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board that is not listed on this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

## **26.02 Adjournment**