
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Date: Wednesday, May 15, 2013
4:00 p.m. Closed Session, 6:00 p.m. Open Session
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any Closed Session item listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

1.04 Recess to Closed Session

(Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public).

a. Public Employment (Pursuant to Government Code 54957(b)(1))

Public Employment materials are available upon request from the Board of Trustees Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
7. Classified Staff
 - Guidance Assistant
 - Instruction Associate - Computer Applications

Executive Assistant to the Vice Chancellor, Administrative Services - Confidential
Staff Aide
Research Analyst Sr.

8. Reclassification and Reorganization/Reassignment
Division Area Office Coordinator

9. Classified Temporary Assignments
Military Contract Educ Staff Aide
EEO/Recruitment Coordinator
Military Contract Educ Tech III
Student Activities Assistant
Student Services Coordinator
Special Assignment
Staff Assistant Sr.
Financial Aid Account Analyst

10. Hourly Staff

11. Substitute Classified

12. Clinical Advisor/Summer

13. Medical Professional Hourly Personnel

14. Student Workers

b. Conference with Labor Negotiator

(Pursuant to Government Code Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:

Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

c. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District Public
Employment Relations Board Case No. LA-CE-5436-E
Coast Federation of Classified Employees vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5682-E
Vector Resources, Inc. vs. Coast Community College District, Orange County Superior Court
Case No. 30-2012-00600648
URS Corporation vs. Coast Community College District, Arbitration
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219

American Fire & Casualty Co. vs. Coast Community College District, Orange County
Superior Court Case No. 30-2013-00625449
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No.
30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County
Superior Court Case No. 34-2013-8000-1441
Vidella Waller vs. Coast Community College District et al., Los Angeles County Superior
Court Case No. BC504096
Sandra Basabe vs. Coast Community College District et al., DFEH Case No. 85955-39167
Landmark Site Contractors vs. Coast Community College District, Orange County Superior
Court Case No. 30-2013-00638489
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange
County Superior Court Case No. 30-2013-00644987
Coast Federation of Educators vs. Coast Community College District, Public Employment
Relations Board Case No. LA-CE-5808-E
Barbara A. Price vs. California Teachers Association et al., Orange County Superior Court
Case No. 30-2013-00646740

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code*
Section 54956.9. Four cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority
Claim by Alexander Miscione
Claim by Dia Rianda

f. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code*
Section 54956.9. Two Cases.

1.05 Reconvene Regular Meeting at 6:00 p.m.

1.06 Pledge of Allegiance - Trustee Dave Grant

1.07 Report of Action in Closed Session (if any)

1.08 Public Comment (Items on Open Session Agenda)

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1.09 Presentations and Ceremonial Resolutions

1.09.01 Presentation of Statewide Educational Wrap-Up Program (SEWUP) Safety Award to Coast Community College District and CW Driver for Excellence in Construction Safety on the Coastline College Newport Beach Learning Center Project

1.09.02 Ceremonial Resolutions

a. Coast Community College District Ceremonial Resolution Honoring Student Trustee Kolby Keo

b. Coast Community College District Resolution #13-10 Proclaiming May 19-25, 2013 "Classified Employee Appreciation Week"

2.00 Informative Reports

2.01 Reports from the Board Committees and Review of Board Committee Meeting Dates

2.02 Report on the Orange Coast College Maritime Training Center Project

2.03 Quarterly Internal Audit Report

2.04 Review of Quarterly Financial Status Report

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

3.02 Meetings and Conferences of the Association of Community College Trustees (ACCT), California Community College League (CCLC), and California Community College Trustees (CCCT)

3.03 Bonding of Employees

3.04 Board Directives Log

CONSENT CALENDAR

4.00 Travel

4.01 DIS - Authorization for Administratively Approved Travel

4.02 DIS - Authorization for Attendance at Meetings and/or Conferences

5.00 Curriculum Approval

5.01 DIS - Curriculum Approval

6.00 Authorization for Student Trips

6.01 CCC - Student Trips

6.02 GWC - Student Trips

6.03 OCC - Student Trips

- 7.00 Authorization for Special Projects**
 - 7.01 CCC - Special Projects**
 - 7.02 DIS - Special Projects**
 - 7.03 GWC - Special Projects**
 - 7.04 OCC - Special Projects**
- 8.00 Authorization for Funded Programs**
 - 8.01 DIS - Funded Programs**
- 9.00 Authorization to Enter Into Standard Telecourse Agreements**
 - 9.01 CCC – Authorization to Enter Into Standard Telecourse Agreements**
- 10.00 Approval of Standard Agreements**
 - 10.01 CCC- Standard Agreements**
 - 10.02 DIS - Standard Agreements**
 - 10.03 OCC - Standard Agreements**
- 11.00 Approval of Non-Standard Agreements Under \$50,000**
 - 11.01 CCC - Approval of Agreement between the State of California Employment Development Department (EDD) and the Coast Community College District/Orange County One-Stop Center to Provide Telephone Instruments and Services to EDD at the Westminster One-Stop**
 - 11.02 CCC - Approval of Agreement between the State of California Employment Development Department (EDD) and the Coast Community College District/Orange County One-Stop Center to Provide Telephone Instruments and Services to EDD at the Irvine One-Stop**
 - 11.03 DIS - Approval of Agreement between Meltwater News US Inc. and the Coast Community College District for the Use of Meltwater Services**
 - 11.04 GWC - Approval of Amendment to Non-Standard Agreement between AdCamp, Inc. and the Coast Community College District to Provide Advertising Kiosks on GWC Campus**
- 12.00 Authorization for Purchase of Institutional Memberships**
 - 12.01 CCC - Institutional Memberships**
 - 12.02 DIS - Institutional Memberships**
 - 12.03 GWC - Institutional Memberships**
 - 12.04 OCC - Institutional Memberships**

- 13.00 Authorization for Off Campus Assignments**
 - 13.01 DIS - Off Campus Assignments**
- 14.00 Authorization for Sailing Program**
 - 14.01 OCC - Sailing Program**
- 15.00 Personnel Items**
 - 15.01 DIS - Personnel Items**
 - a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations**
 - b. Authorization for Professional Experts**
- 16.00 Authorization for Independent Contractors**
 - 16.01 CCC - Independent Contractors**
 - 16.02 DIS - Independent Contractors**
 - 16.03 GWC - Independent Contractors**
 - 16.04 OCC - Independent Contractors**
- 17.00 Authorization for Professional Development Program**
 - 17.01 DIS - Authorization for Confidential Employees/Professional Development**
- 18.00 Approval of Purchase Orders**
 - 18.01 DIS - Purchase Orders**
- 19.00 Ratification/Approval of Checks**
 - 19.01 DIS - Ratification/Approval of Checks**
- 20.00 Check List for General Obligation Bond Fund**
 - 20.01 DIS - General Obligation Bond Fund**
- 21.00 Authorization for Special Payments**
 - 21.01 OCC - Special Payments**

DISCUSSION CALENDAR

22.00 General Items of Business

- 22.01 DIS - Majority Report and Minority Report from CWA Task Force**
- 22.02 CCC - Authorization for Coastline Community College to Conduct a Short-Term Study Abroad Program in Italy During Summer 2014**
- 22.03 CCC - Independent Contractors Over \$50,000**
- 22.04 CCC - Standard Agreements Over \$50,000**
- 22.05 GWC - Independent Contractors Over \$50,000**
- 22.06 DIS - Appointment of Student Trustee for Fiscal Year 2013-2014**
- 22.07 DIS - Approval of Contractors for FY 2012-2013 Pursuant to District's Standard Annual Agreement for Contractor Service**
- 22.08 DIS - Authorization for Moody's Investors Services to Conduct a Credit Rating Analysis and Grade Assignment**
- 22.09 DIS - Authorization for OPEB GASB 43 and 45 Compliance Services**
- 22.10 DIS - Authorization for Standard & Poor's to Conduct a Credit Rating Analysis and Grade Assignment**
- 22.11 DIS - Approval of Restructuring of Current Board Policies and Related Administrative Procedures to Align with the Community College League of California (CCLC) Chapter Structure and Numbering**

23.00 Buildings and Grounds Approvals

- 23.01 DIS - Approval of Standard Professional Services Agreement with MK Engineering Group for Topographic Surveying Study and Reporting; Orange Coast College Recycling Center Project**
- 23.02 DIS - Approval of Addendum No. 2; Willdan Geotechnical for Material Testing and Inspection Services; Coastline Community College Newport Beach Learning Center**

24.00 Approval of Non-Standard Agreements Over \$50,000

- 24.01 DIS - Approval of Services Agreement between TW Telecom Holdings Incorporated and the Coast Community College District for Local and Long Distance Voice Services**
- 24.02 CCC - Approval of Scope of Work No. 2 - Program Services Proposal under the Master Educational Services Agreement between Times Media Co., Ltd. and the Coast Community College District for Coastline Community College to Provide Education Bound United States (EBUS) Program Services, including English Language Assessment, Counseling and Instruction to Korean International Students**

25.00 Resolutions

25.01 DIS - Resolution #13-11 of the Board of Trustees of the Coast Community College District for Layoff Due to Lack of Funds/Lack of Work: Coastline Community College

25.02 DIS - Resolution #13-12 of the Board of Trustees of the Coast Community College District to Increase Income and Expenditure Budget for 2012-2013

25.03 DIS - Resolution #13-13 of the Board of Trustees of the Coast Community College District to Approve January-March 2013 Budget Transfers for 2012-2013

26.00 Approval of Minutes

26.01 DIS - Approval of Minutes

27.00 Close of Meeting

27.01 Public Comment (Items Not on Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board that is not listed on this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

27.02 Adjournment