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# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Date: Wednesday, June 19, 2013  
4:00 p.m. Closed Session, 6:00 p.m. Open Session  
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment (Items on Closed Session Agenda)**

*At this time, members of the public have the opportunity to address the Board of Trustees on any Closed Session item listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

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*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*

**1.04 Recess to Closed Session**

(Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public).

**a. Public Employment (Pursuant to Government Code 54957(b)(1))**

*Public Employment materials are available upon request from the Board of Trustees Office*

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators

Interim, Dean of Counseling & Special Program  
Vice Pres of Instruction and Student Learning  
Director of Career Services  
Interim, Dir of Career Services

6. Classified Management

Prog Supervisor (OC One Stop Cntr)  
Stud Fin Aid Assist Director, Temp  
Dir, Marketing & Product Dev  
Dir, Instr Media, Design & Pro  
Dir, eLearning App & Web Dev  
Program Manager, RHORC

7. Classified Staff

Program Support Specialist  
Staff Assistant, Sr  
Acctg Analyst (OC One Stop Cntr)  
Mil/Cont Ed Tech Int  
Ed Media Designr Mil  
Mil/Cont Ed Tech Intermediate  
Foundation Staff Aide  
Mil/Cont Ed Tech  
Isd Dev Programmer  
Mil/Cont Ed Staff Aide  
Staff Specialist  
Dvlpmntl Disb Prg Ast  
Mil/Cont Educ Prg Coord  
Contract Edu Production Editor  
Mil/Cont Ed Tech  
Mil/Cont Ed Tech Intermediate  
Telecourse Mrktng Co  
Contract Edu Video Prod Coord  
Cont Ed Ap Prgr Asst  
Mil/Cont Ed Tech  
Mil/Cont Ed App Coord  
Mil/Cont Ed Tech, Intermediate  
Mil/Cont Ed Tech, Intermediate  
Mil/Cont Ed Tech Intermediate  
Student Fin Aid Tech  
Mil/Cont Ed Tech, Intermediate  
Mil/Cont Ed Tech Intermediate  
Mil/Prg Course Asst 1  
Mil/Cont Ed Tech III  
Mil/Cont Ed Tech Intermediate  
Mil/Cont Ed Tech  
Elec Media & Pub Proj Coord  
Staff Assistant  
Mil/Cont Ed Tech Intermediate  
MM Analyst/Programmer/Producer  
Staff Assistant  
Isd Staff Aide  
Web Mm Dev Mil Pgms  
Temp Ed Media Designr Mil

Student Financial Aid Tech (BFAP)  
Student Fin Aid Acct Fisc Specialist  
Student Financial Aid Tech  
CTE Comm Coll Grant Coordinator  
Staff Assistant, Sr. - RHORC  
Typist Clerk, Int. - RHORC  
EOPS/CARE Accounting Tech  
CalWORKS Prg Office Spec, Sr.  
Instructional Assoc (Success Ctr)  
Calwks Staff Assistant, Sr  
Matriculation Testing Tech  
Student Fin Aid Spec BFAP  
Instructional Program Assistant  
Matriculation Evaluator

8.      Reclassification and Reorganization/Reassignment

Exec Dir of College Advancement  
Staff Aide  
Guidance Assistant  
Staff Assistant (EOPS/CareProg)  
Lead Mechanic  
Adm & Records Tech III  
Transportation Scheduler  
Staff Assistant, Sr  
Warehouse Coordinator  
Stud Fin Aid Specialist  
HR Specialist  
Groundskeeper III  
Staff Specialist  
Secretary, Sr  
Adm & Rec Specialist  
Staff Assistant, Sr  
Online Instr Assoc  
Staff Aide  
Maintenance, Semi-skilled  
Office Coordinator  
Maintenance, Semi-skilled  
Staff Aide

9.      Classified Temporary Assignments

Immigration Tech  
Staff Assistant  
Special Assign  
Staff Assistant, Sr  
Staff Assistant, Sr  
Staff Assistant  
Child Dev Specialist  
Staff Assistant  
Disabled Studnt Media Acc Spec  
Coordinator of Community Svcs  
Dir, College Info Tech  
Special Assignment  
Special Assignment  
Special Assignment

Special Assignment

10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

**b. Conference with Labor Negotiator**

(Pursuant to Government Code Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:

Educational Administrators,  
Coast Federation of Classified Employees(CFCE),  
Coast Community College Association-California Teachers  
Association/National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Coast District Management Association (CDMA)

**c. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District Public  
Employment Relations Board Case No. LA-CE-5436-E  
Coast Federation of Classified Employees vs. Coast Community College District, Public  
Employment Relations Board Case No. LA-CE-5682-E  
Vector Resources, Inc. vs. Coast Community College District, Orange County Superior Court  
Case No. 30-2012-00600648  
URS Corporation vs. Coast Community College District, Arbitration  
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219  
  
American Fire & Casualty Co. vs. Coast Community College District, Orange County  
Superior Court Case No. 30-2013-00625449  
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No.  
30-2013-00630181  
  
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County  
Superior Court Case No. 34-2013-8000-1441  
Vidella Waller vs. Coast Community College District et al., Los Angeles County Superior  
Court Case No. BC504096  
Sandra Basabe vs. Coast Community College District et al., DFEH Case No. 85955-39167  
Landmark Site Contractors vs. Coast Community College District, Orange County Superior  
Court Case No. 30-2013-00638489  
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., *Orange County*  
Superior Court Case No. 30-2013-00644987  
Coast Federation of Educators vs. Coast Community College District, Public Employment  
Relations Board Case No. LA-CE-5808-E

**e. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Three cases including the following:

Construction Delays at Golden West College  
Dispute with Puente Hills Habitat Preservation Authority  
Claim by Alexander Miscione

**f. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Two Cases.

**1.05 Reconvene Regular Meeting at 6:00 p.m.**

**1.06 Pledge of Allegiance - Trustee Jim Moreno**

**1.07 Report of Action in Closed Session (if any)**

**1.08 Public Comment (Items on Open Session Agenda)**

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**1.09 Presentations and Ceremonial Resolutions**

**1.09.01 Oath of Office of Student Trustee Tanner Kelly**

**1.09.02 Acceptance of Retirements**

**2.00 Public Hearing**

**2.01 Public Hearing on Coast Community College District Tentative Budget for Fiscal Year 2013-2014 and Consideration of Coast Community College District Tentative Budget for 2013-2014**

**3.00 Matters for Review, Discussion and/or Action**

**3.01 Board Meeting Dates**

**3.02 Meetings and Conferences of the Association of Community College Trustees (ACCT), California Community College League (CCLC), and California Community College Trustees (CCCT)**

**3.03 Overview of Recent Bond Issuance**

**3.04 Board Directives Log**

**3.05 Awards and Accolades 2013-2014**

## **CONSENT CALENDAR**

### **4.00 Travel**

**4.01 DIS - Authorization for Administratively Approved Travel**

**4.02 DIS - Authorization for Attendance at Meetings and/or Conferences**

### **5.00 Curriculum Approval**

**5.01 DIS - Curriculum Approval**

### **6.00 Authorization for Student Trips**

**6.01 CCC - Student Trips**

**6.02 GWC - Student Trips**

**6.03 OCC - Student Trips**

### **7.00 Authorization for Special Projects**

**7.01 CCC - Special Projects**

**7.02 DIS - Special Projects**

**7.03 GWC - Special Projects**

**7.04 OCC - Special Projects**

### **8.00 Authorization for Funded Programs**

**8.01 DIS - Funded Programs**

### **9.00 Authorization for Disposal of Surplus**

**9.01 DIS - Authorization for Disposal of Surplus**

### **10.00 Authorization to Enter into Standard Telecourse Agreements**

**10.01 CCC - Authorization to Enter into Standard Telecourse Agreements**

### **11.00 Approval of Clinical Contracts**

**11.01 GWC - Clinical Contracts**

**11.02 OCC - Clinical Contracts**

### **12.00 Approval of Standard Agreements**

**12.01 DIS- Standard Agreements**

**12.02 GWC - Standard Agreements**

**12.03 CCC - Standard Agreements**

**13.00 Approval of Non-Standard Agreements Under \$50,000**

- 13.01 CCC - Approve Agreement between Coast Community College District/Coastline Community College/Coastline Institute for Economic Development (CIED) and Impex, Inc., to operate the training programs under the Employment Training Panel Agreement**
- 13.02 CCC - Approve Amendment to Subcontract Agreement between Central Texas College and the Coast Community College District to Serve as Academic Integrator in Support of the Navy College Program for Afloat Education (NCPACE) (Reference US Government Contract No N00189-09-D-Z060) for the Delivery of all Distance Learning Services and Courses described in the CTC Alternate Technical Proposal in Response to Government Solicitation No. N00189-09-R-Z020**
- 13.03 CCC - Approve Agreement between Cengage Learning, Inc. and the Coast Community College District to Provide eBooks to Students Enrolled in Coastline's Military Programs**
- 13.04 CCC - Approve Agreement between Security Signal Devices, Inc. and the Coast Community College District (Coastline Community College) for an alarm monitoring system for the Coastline Art Gallery in Newport Beach**
- 13.05 CCC - Approve Agreement between Alliant International University – Los Angeles and the Coast Community College District for Obtaining Clinical Experience in Neuropsychological Assessment and Psychological Counseling within the Brain Injured Population Through a Practicum at Coastline Community College's Acquired Brain Injury Program**
- 13.06 CCC - Authorization to Enter into a Sublease Agreement between Arbor E&T, LLC and Coast Community College District (Coastline Community College)**
- 13.07 DIS - Approve Agreement Between Gartner, Inc, and Coast Community College District for the Specified Services**
- 13.08 DIS - Approve Non-Standard Amendment to Agreement between Keenan and Associates and the Coast Community College District for Self-Insured Workers' Compensation Claims Administration**
- 13.09 DIS - Approve Non-Standard Agreement with the Community College League of California (CCLC) to provide services and expertise to Reorganize and Update the Human Resources-Related Policies/Procedures through December 31, 2013**
- 13.10 DIS - Authorization to Enter into a Non-Standard Retainer Agreement between Callahan and Blaine and the Coast Community College District**
- 13.11 GWC - Approve Non-Standard Agreement between Megatrax and the Coast Community College District for Synchronization License**

**13.12 GWC - Approve Non-Standard Agreement between Pavonne Photography and the Coast Community College District for Use of Photos for Brochure**

**13.13 GWC - Approve Revision to Non-Standard Agreement between RefPay and the Coast Community College District for Online Payment Of Officials/Referees**

**14.00 Authorization for Purchase of Institutional Memberships**

**14.01 CCC - Institutional Memberships**

**14.02 DIS - Institutional Memberships**

**14.03 GWC - Institutional Memberships**

**14.04 OCC - Institutional Memberships**

**15.00 Authorization for Off Campus Assignments**

**15.01 CCC – Off Campus Assignments**

**15.02 DIS - Off Campus Assignments**

**15.03 GWC - Off Campus Assignments**

**16.00 Authorization for Community Activities**

**16.01 GWC - Community Activities**

**16.02 OCC - Community Activities**

**17.00 Authorization for Sailing Program**

**17.01 OCC - Sailing Program**

**18.00 Personnel Items**

**18.01 DIS - Personnel Items**

a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations

b. Authorization for Leaves of Absence

c. Authorization for Changes in Salary Schedules

d. Authorization for Schedule Changes, Classified Staff

e. Authorization for Professional Experts

f. Authorization for Monthly Travel Allowances

g. Approval of Sabbatical Leave Requests



**19.00 Authorization for Independent Contractors**

**19.01 CCC - Independent Contractors**

**19.02 DIS - Independent Contractors**

**19.03 GWC - Independent Contractors**

**19.04 OCC - Independent Contractors**

**20.00 Authorization for Staff Development**

**20.01 GWC – Staff Development**

**21.00 Approval of Purchase Orders**

**21.01 DIS - Purchase Orders**

**22.00 Ratification/Approval of Checks**

**22.01 DIS - Ratification/Approval of Checks**

**23.00 Check List for General Obligation Bond Fund**

**23.01 DIS - General Obligation Bond Fund**

**DISCUSSION CALENDAR**

**24.00 Buildings and Grounds Approvals**

**24.01 DIS - Authorization to File Notice of Completion and Release Retention Funds**

**24.02 DIS - Bid Tabulations and Award of Steinway Grand, Boston and Roland Piano's for the Orange Coast College Upgrade Auditorium/Music Complex (Phase II) Music Modernization; Bid No. 2021**

**24.03 DIS - Authorization to Purchase Eight-hundred forty-eight (848) Hewlett Packard and Thirty-two (32) Apple Computers for Golden West College using the Western States Contracting Alliance (WSCA) Master Price Agreement and Apple's Collegiate Purchase Program (CPP) Agreement**

**24.04 DIS - Approval of Pre-Qualified Firms for Advisory and Support Services Related to the District's Measure M Capital Bond Program, Pursuant to RFQ #2017**

**24.05 DIS - Approve Standard Professional Services Agreement with Civil Engineering Material Laboratory Corporation (C.E.M. Lab) for Geo-Environmental and Surveying Services and Reporting; District-site Development Project**

**24.06 DIS - Approve Standard Professional Services Agreement with The Solis Group for Labor Compliance and Local Hire Monitoring and Reporting**

**Services; Orange Coast College Interdisciplinary Complex (Business, Math, Computing Center) Project**

- 24.07 DIS - Approve Standard Professional Services Agreement with tBP Architecture; Orange Coast College/Orange County Fair Joint-Use Parking Structure Feasibility Study**
- 24.08 DIS - Approve Standard Professional Services Agreement with Dudek for Vision 2020 Master California Environmental Quality Act (CEQA) Compliance and Reporting Services; RFP #2016**
- 24.09 DIS - Authorization for Approval and Submission of Cambridge West Partnership, LLC; 2015-2019 Five-Year Construction Plan; for Orange Coast College, Golden West College, Coastline College, and the District**

**25.00 Approval of Non-Standard Agreements Over \$50,000**

- 25.01 CCC - Approve a Service Provider Agreement and Addendum No. 1, between Siemens Industry, Inc. and the Coast Community College District for the Energy Management System at Coastline Community College**
- 25.02 DIS - Approve Agreement between Strata Information Group and the Coast Community College District to implement Statement of Work 07, providing assistance for Human Resources Assessment Projects, under the Existing Professional Services Agreement**
- 25.03 DIS - Approve a License Agreement and Statement of Work (Professional Services) between Coast Community College District and Tango Systems**
- 25.04 DIS - Approval of Agreement between Strata Information Group and the Coast Community College District for Professional Services in implementing Statement of Work 08 to include several projects identified following completion of the Assessment of the CCCD Banner® Finance System**
- 25.05 DIS - Approve a Services Agreement between Coast Community College District and ProEducation Solutions for Financial Aid Verification**

**26.00 General Items of Business**

- 26.01 CCC - Independent Contractors Over \$50,000**
- 26.02 CCC - Authorization to approve Coastline Community College Associated Student Government 2013-2014 Budget**
- 26.03 CCC - Ratification of Coast Community College District (Coastline Community College) Written Termination Notice dated May 30, 2013 to terminate that certain lease dated September 20, 2004 and First Amendment dated August 26, 2009 by and between The Irvine Company, LLC, a Delaware Corporation**
- 26.04 DIS - Authorization for Coast Community College District to Participate in the Governance Institute for Student Success for California Community College District**

- 26.05 DIS - Approval of Revisions to the fall 2013 and spring 2014 Academic Calendars
- 26.06 DIS - Approval of Second Amendment to the Agreement with Townsend Public Affairs for District Legislative Advocacy Services
- 26.07 GWC - Approval of Employment Agreement for Vice President of Instruction and Student Learning, GWC
- 26.08 GWC - Authorization to Conduct a Short-Term Study Abroad Program in History in London, England, June 28 – July 28, 2014
- 26.09 GWC - Renewal of Medical Insurance for International Students
- 26.10 GWC - Approve 2013-14 Budget, Associated Students of Golden West College
- 26.11 OCC- Approve 2013-2014 Budget, Associated Students of Orange Coast College
- 26.12 DIS - Approval of Employment Agreement, Interim Dean of Counseling and Special Programs, CCC
- 26.13 DIS - Approval of Employment Agreement, Interim Director, Career Services, OCC
- 26.14 DIS - Approval of Employment Agreement, Director, Career Services, OCC
- 26.15 GWC - Independent Contractors over \$50,000
- 26.16 DIS - Approval of Contractors for FY 2012-2013 Pursuant to District's Standard Annual Agreement for Contractor Services
- 26.17 OCC - General Items of Business
- 27.00 Policy Implementation/Administrative Procedure Ratification
  - 27.01 DIS - Adoption of Board Policy 2018
- 28.00 Resolutions
  - 28.01 OCC - Resolution # 13-14 to promote and offer Associated Students of OCC the continued learning opportunity of fiscal management through the revenues generated by the ASOCC Recycling Center, Bookstore and any other ASOCC sponsored comparable revenue generating source
  - 28.02 DIS - Resolution # 13-12 of the Board of Trustees of the Coast Community College District to Increase Income and Expenditure Budget For 2012-2013
  - 28.03 DIS - Resolution # 13-16 of the Board of Trustees of the Coast Community College District to Participate in the State Capital Outlay Program Budget Year 2015 -2016 Golden West College Criminal Justice Training Center

**28.04 DIS - Resolution #13-17 of the Board of Trustees of the Coast Community College District to Participate in the State Capital Outlay Program Budget Year 2015 -2016 Orange Coast College Chemistry Building Renovation/Expansion**

**28.05 Resolution # 13-15 Adoption of Resolution to Waive Bond Requirement for Faculty Member on Sabbatical**

**29.00 Approval of Minutes**

**29.01 DIS - Approval of Minutes**

**30.00 Close of Meeting**

**30.01 Public Comment (Items Not on Agenda)**

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**30.02 Adjournment**