
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Date: Wednesday, July 17, 2013
4:00 p.m. Closed Session, 6:00 p.m. Open Session
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any Closed Session item listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

1.04 Recess to Closed Session

(Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public).

a. Public Employment (Pursuant to Government Code 54957(b)(1))

Public Employment materials are available upon request from the Board of Trustees Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
Interim Dean, Counseling & Matriculation
6. Classified Management
Payroll Systems Manager
Manager, Help Desk & User Support
Project Manager, Measure M

Director, Fiscal Services
Acting Registration Supervisor

Extension of Temporary Positions
Mgr, Contract Educ Operations
Coordinator Contract Educations Services
Mgr, Military Program Outreach
Director, Telecourse Prog & Telemedia

7. Classified Staff
Accounting/Fiscal Specialist
Campus Security Officer
Foundation Development Specialist
Custodian
Staff Assistant, Sr
Office Coordinator
Adm & Records Tech II

Extension of Temporary Positions
Military /Contract Educ Tech Intermediate
Military/Contract Educ Program Coordinator

8. Reclassification and Reorganization/Reassignment
Senior Director, Information Technology Infrastructure/Systems
Senior Director, Information Technology User Support/ Help Desk
District Director, Information Technology
Senior Director, Information Technology Applications/Software Support & Development
User Support Technician
User Support Technician
User Support Technician
User Support Coordinator
User Support Coordinator
User Support Technician
User Support Technician
IT Engineer
User Support Assistant
User Support Coordinator
User Support Technician
IT Technician
User Support Technician
User Support Coordinator
IT Technician
User Support Technician
IT Technician
User Support Coordinator
Business Analyst/Programmer
IT Facilitator
IT Technician
IT Technician
User Support Technician
Business Analyst/Programmer
Business Analyst/Programmer
User Support Technician
IT Engineer
IT Facilitator
Business Analyst/Programmer
User Support Assistant
IT Engineer
IT Technician

User Support Technician
 User Support Technician
 User Support Technician
 User Support Assistant
 Programmer
 Business Analyst/Programmer
 IT Facilitator
 Business Analyst/Programmer
 Programmer
 User Support Technician
 Business Analyst/Programmer
 IT Engineer
 IT Engineer
 User Support Coordinator
 User Support Coordinator
 User Support Assistant
 IT Engineer
 IT Engineer
 User Support Coordinator
 User Support Assistant
 IT Facilitator
 IT Technician
 User Support Technician
 IT Technician
 User Support Coordinator
 Programmer
 IT Technician
 Programmer
 IT Engineer
 User Support Technician
 IT Facilitator
 IT Facilitator
 User Support Coordinator

9. Classified Temporary Assignments
 - Special Assignment
 - Child Development Specialist
 - Campus Security Officer, Lead
 - Campus Security Tech Operations, Lead
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

b. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:

Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

c. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District Public
Employment Relations Board Case No. LA-CE-5436-E
Coast Federation of Classified Employees vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5682-E
Vector Resources, Inc. vs. Coast Community College District, Orange County Superior
Court Case No. 30-2012-00600648
URS Corporation vs. Coast Community College District, Arbitration
Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219
American Fire & Casualty Co. vs. Coast Community College District, Orange County
Superior Court Case No. 30-2013-00625449
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case
No. 30-2013-00630181
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento
County Superior Court Case No. 34-2013-8000-1441
Vidella Waller vs. Coast Community College District et al., Los Angeles County Superior
Court Case No. BC504096
Sandra Basabe vs. Coast Community College District et al., DFEH Case No. 85955-
39167
Landmark Site Contractors vs. Coast Community College District, Orange County
Superior Court Case No. 30-2013-00638489
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange
County Superior Court Case No. 30-2013-00644987
Coast Federation of Educators vs. Coast Community College District, Public Employment
Relations Board Case No. LA-CE-5808-E
Barbara A. Price vs. California Teachers Association et al., Orange County Superior
Court Case No. 30-2013-00646740
Patton Sales Corp. vs. Anderson Charnesky Structural Steel, Inc. et al, San Bernardino
Superior Court Case No. CIVRS1304252

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government
Code* Section 54956.9. Two cases including the following:

Construction Delays at Golden West College
Dispute with Puente Hills Habitat Preservation Authority

f. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Two Cases.

1.05 Reconvene Regular Meeting at 6:00 p.m.

1.06 Pledge of Allegiance - Student Trustee Tanner Kelly

1.07 Report of Action in Closed Session (if any)

1.08 Public Comment (Items on Open Session Agenda)

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1.09 Presentations and Ceremonial Resolutions

1.09.01 Acceptance of Retirements

2.00 Informative Reports

2.01 Report from the Chancellor

2.02 Reports from the Presidents

2.03 Reports from the Presidents of Student Government Organizations

2.04 Reports from the Academic Senate Presidents

2.05 Reports from the Presidents of Employee Representative Groups

2.06 Reports from the Board of Trustees

2.07 Reports from the Board Committees and Review of Board Committee Meeting Dates

2.08 Report from the OCC Faculty Transparency Committee

2.09 OCC - Waitlist and Registration Fee Increase - Children's Center

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

3.02 Meetings and Conferences of the Association of Community College Trustees (ACCT), California Community College League (CCLC), and California Community College Trustees (CCCT)

- 3.03 Board Directives Log**
 - 3.04 DIS - Review of Instructional Material Fees**
 - 3.05 DIS - Opportunity for the Board of Trustees to Review Proposed Board Policy 7109 and Administrative Procedure 7109, "Prohibition of Salary and Retirement Spiking"**
- 4.00 CONSENT CALENDAR**
- 5.00 Travel**
 - 5.01 DIS - Authorization for Administratively Approved Travel**
 - 5.02 DIS - Authorization for Attendance at Meetings and/or Conferences**
- 6.00 Curriculum Approval**
 - 6.01 DIS - Curriculum Approval**
- 7.00 Authorization for Student Trips**
 - 7.01 CCC- Student Trips**
 - 7.02 GWC - Student Trips**
 - 7.03 OCC - Student Trips**
- 8.00 Authorization for Special Projects**
 - 8.01 CCC - Special Projects**
 - 8.02 DIS - Special Projects**
 - 8.03 GWC - Special Projects**
 - 8.04 OCC - Special Projects**
- 9.00 Authorization for Funded Programs**
 - 9.01 DIS - Funded Programs**
- 10.00 Authorization for Disposal of Surplus**
 - 10.01 DIS - Authorization for Disposal of Surplus**
- 11.00 Authorization to Enter into Standard Telecourse Agreements**
 - 11.01 CCC - Authorization to Enter into Standard Telecourse Agreements**
- 12.00 Approval of Clinical Contracts**
 - 12.01 OCC - Clinical Contracts**

13.00 Approval of Standard Agreements

13.01 CCC - Standard Agreements (Scope of Work)

13.02 CCC - Standard Internship Agreement

13.03 DIS - Standard Agreements

14.00 Approval of Non-Standard Agreements Under \$50,000

14.01 CCC - Approval of Non-Standard Independent Contractor Agreement between Coast Community College District (Coastline Community College) and Rancho Santiago Community College District for Coastline Community College to Provide Website Development Services and Hosting of Instructional Materials for the Business Education Statewide Advisory Committee (BESAC)

14.02 CCC - Authorization to Enter into a Sublease Agreement between Arbor E&T, LLC (ResCare Workforce Service) and the Coast Community College District (Coastline Community College)

14.03 CCC - Approve Non-Standard Agreement between Coast Community College District (Coastline Community College) and Pacific Clinics to Provide College Courses to Pacific Clinics Clients Enrolled in Mental Health Related and Educational Advancement Programs

14.04 DIS - Approval of Agreement for Special Services between the Coast Community College District and the Law Firm of Liebert Cassidy Whitmore

14.05 GWC - Approval of Non-Standard Agreement between St. Wilfrid of York Episcopal Church and the Coast Community College District for Use of Facility for Student Musical Events

14.06 GWC - Approval of Non-Standard Agreement between Assistance League of Huntington Beach and the Coast Community College District to Provide Cooperative Agencies Resources for Education (CARE) to Golden West College Students

14.07 GWC - Approval of Non-Standard Agreement between Respondus, Inc. and the Coast Community College District for Online Exam Management

14.08 GWC - Approval of Amendment to Extend Non-Standard Agreement between Career Step, LLC and the Coast Community College District to Conduct Online Career Certificate Programs

14.09 OCC - Approval of Non-Standard Agreement between Tapingo, Inc. and the Coast Community College District for Providing the Technology to Enable End Users to Place Orders and Pay for Food and Drink and Other Goods and Services by using Mobile Devices or Through Dedicated Website

14.10 OCC - Approval of Non-Standard Addendum to Agreement between Credentials, Inc. and the Coast Community College District for the Processing of Transcript Requests

- 14.11 OCC - Approval of Non-Standard Land Lease and License Agreement between Los Angeles SMSA Limited Partnership, dba Verizon Wireless and the Coast Community College District**
 - 14.12 OCC - Approval of Non-Standard Land Lease and License Agreement between T-Mobile West LLC, a Delaware Limited Liability Company and Coast Community College District**
- 15.00 Authorization for Purchase of Institutional Memberships**
 - 15.01 CCC - Institutional Memberships**
 - 15.02 GWC - Institutional Memberships**
- 16.00 Authorization for Off Campus Assignments**
 - 16.01 CCC - Off Campus Assignments**
 - 16.02 GWC - Off Campus Assignments**
 - 16.03 OCC - Off Campus Assignments**
- 17.00 Authorization for Community Activities**
 - 17.01 GWC - Community Activities**
 - 17.02 OCC - Community Activities**
- 18.00 Authorization for Sailing Program**
 - 18.01 OCC - Sailing Program**
- 19.00 Personnel Items**
 - 19.01 DIS - Personnel Items**
 - a. Acceptance of Resignations and/or Approval of Layoffs, Exhaustion of Benefits and Terminations**
 - b. Authorization for Schedule Changes, Classified Staff**
 - c. Authorization for Contract Amendments Based on Horizontal Salary Moves**
 - d. Authorization for Changes in Salary Schedules**
 - e. Authorization for Professional Experts**
 - f. Authorization for Monthly Travel Allowances**
- 20.00 Authorization for Independent Contractors**
 - 20.01 CCC - Independent Contractors**
 - 20.02 GWC - Independent Contractors**
 - 20.03 OCC - Independent Contractors**

- 21.00 Approval of Purchase Orders**
 - 21.01 DIS - Purchase Orders**
- 22.00 Ratification/Approval of Checks**
 - 22.01 DIS - Ratification/Approval of Checks**
- 23.00 Authorization for Staff Development**
 - 23.01 GWC - Staff Development**
- 24.00 Authorization for Special Payments**
 - 24.01 CCC - Special Payments**
- 25.00 DISCUSSION CALENDAR**
- 26.00 Buildings and Grounds Approvals**
 - 26.01 DIS - Approval of Standard Professional Services Agreement with Willdan Geotechnical for Material Testing and Inspection Services; Orange Coast College Interdisciplinary (IDC) Complex Project**
 - 26.02 DIS - Approval of Standard Professional Services Agreement with UCMI, Inc. for Division of State Architect (DSA) Inspection Services; Orange Coast College Interdisciplinary Complex (IDC) Project**
 - 26.03 DIS - Authorization to Purchase Classroom Audio Visual Equipment from Digital Networks Group for Orange Coast College Music Modernization Project using California Multiple Award Schedule (CMAS) Contract No. 3-06-70-2070D Pricing**
 - 26.04 DIS - Approval of Addendum No. 1 with UCMI, Inc. for Inspection Services; Orange Coast College Music Modernization Project**
 - 26.05 DIS - Approval of Addendum No. 3 for LPA Inc.; Orange Coast College Interdisciplinary Complex Project**
 - 26.06 DIS - Approval of Standard Professional Services Agreement with Cumming Construction Management for General Obligation Bond M Fund Program Budget Estimating Services**
- 27.00 Approval of Non-Standard Agreements Over \$50,000**
 - 27.01 DIS - Approval of Non-Standard Agreement between the Foundation of California Community Colleges and the Coast Community College District for Participation as Consortium Member in the Adobe Enterprise Term License**
 - 27.02 DIS - Approval of Amendment of a Non-Standard Master Services Agreement between Coast Community College District, Sallie Mae Campus Solutions a Predecessor to Higher One Incorporated, a Delaware Corporation**

27.03 DIS - Approval of a Software License Agreement, Amendment to the Software Agreement, and Professional Services Agreement between Coast Community College District and Nuventive LLC, a Delaware Corporation

27.04 CCC - Approval of Non-Standard Memorandum of Understanding between Coast Community College District (Coastline Community College) and Naval Consolidated Brig Miramar (NCBM) for the Delivery of On-Site Educational Services

28.00 General Items of Business

28.01 CCC - Ratification of Coast Community College District (Coastline Community College) Written Termination Notice dated June 27, 2013 to Terminate that Certain Lease dated November 14, 2012 by and between Esplanade Sullivan LLC and Esplanade Takeyama LLC (Landlord) and the Coast Community College District for Suite G Located in the Esplanade Business Park, 33161 Camino Capistrano, San Juan Capistrano, CA

28.02 CCC - Approval of Two Year Institutional Membership in Education Advisory Board's Community College Forum

28.03 DIS - Approval of Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services

28.04 DIS - Approval of Academic Calendars and Administrative Holiday Schedules for 2014-2015, 2015-2016 and 2016-2017

28.05 DIS - Nomination of Trustee Mary Hornbuckle for the 2013 ACCT Trustee Leadership Award

28.06 DIS - Approval of Employment Agreement, Dean, Military, Corporate and Community Program, CCC

28.07 GWC - Authorization to Conduct a Short-Term Study Abroad Program in Digital Media in Rome, Italy, June 9 - July 6, 2014

28.08 GWC - Approval of Two Year Institutional Membership in Education Advisory Board's Community College Forum

28.09 OCC - Authorization to Conduct a Short-Term Program in Cambridge, England during Summer 2014

28.10 OCC - Approval for Change in Signatories for Union Bank Accounts

28.11 OCC - Authorization for Coast Community College District (Orange Coast College) to Donate Computers to the Following Fountain Valley High School, Newport Mesa Unified School District, Huntington Beach City School District, Huntington Beach Union High School District, Fairhaven Elementary School, Tustin Unified School District, Coastline ROP-OC Department of Education

29.00 Approval of Minutes

29.01 DIS - Approval of Minutes

30.00 Close of Meeting

30.01 Public Comment (Items Not on Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board that is not listed on this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

30.02 Adjournment