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# AGENDA

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**Coast Community College District  
Regular Meeting/Budget Study Session of the Board of Trustees  
Date: Wednesday, September 18, 2013  
4:00 p.m. Closed Session, 6:00 p.m. Open Session  
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment (Items on Closed Session Agenda)**

*At this time, members of the public have the opportunity to address the Board of Trustees on any Closed Session item listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*

**1.04 Recess to Closed Session**

(Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public).

**a. Public Employment (Pursuant to Government Code 54957(b)(1))**

*Public Employment materials are available upon request from the Board of Trustees Office*

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management  
Manager, Help Desk and User Support
7. Classified Staff  
Campus Security Officer

Typist Clerk Intermediate  
Admissions and Records Technician II  
Athletic Aide  
Secretary Senior  
Staff Assistant  
Skilled Maintenance

8.      Reclassification and Reorganization/Reassignment
9.      Classified Temporary Assignments  
          Staff Assistant Sr.  
          Executive Assistant to the President
10.     Hourly Staff
11.     Substitute Classified
12.     Clinical Advisor/Summer
13.     Medical Professional Hourly Personnel
14.     Student Workers

**b. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:

Educational Administrators,  
Coast Federation of Classified Employees(CFCE),  
Coast Community College Association-California Teachers  
Association/National Education Association (CCCA-CTA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Coast District Management Association (CDMA)

**c. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District Public  
Employment Relations Board Case No. LA-CE-5436-E

Coast Federation of Classified Employees vs. Coast Community College District,  
Public Employment Relations Board Case No. LA-CE-5682-E

Vector Resources, Inc. vs. Coast Community College District, Orange County  
Superior Court Case No. 30-2012-00600648

URS Corporation vs. Coast Community College District, Arbitration

Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-  
00219

American Fire & Casualty Co. vs. Coast Community College District, Orange County  
Superior Court Case No. 30-2013-00625449

Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181  
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441  
Vidella Waller vs. Coast Community College District et al., Los Angeles County Superior Court Case No. BC504096  
Sandra Basabe vs. Coast Community College District et al., DFEH Case No. 85955-39167  
Landmark Site Contractors vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00638489  
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2013-00644987  
Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5808-E  
Barbara A. Price vs. California Teachers Association et al., Orange County Superior Court Case No. 30-2013-00646740  
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564  
Coast Federation of Classified Employees vs. Coast Community College District, Public Relations Board Case No. LA-CE-5840-E  
Coast Community College District vs. John Merzweiler, Orange County Superior Court Case No. 30-2013-00674136

**e. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Three cases including the following:

Construction Delays at Golden West College  
Dispute with Puente Hills Habitat Preservation Authority  
Threatened Litigation by Stephen Whitson

**f. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Two Cases.

**1.05 Reconvene Regular Meeting at 6:00 p.m.**

**1.06 Pledge of Allegiance - Trustee Dave Grant**

**1.07 Report of Action in Closed Session (if any)**

**1.08 Public Comment (Items on Open Session Agenda)**

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**2.00 Informative Reports**

- 2.01 Reports from the Board Committees and Review of Board Committee Meeting Dates**
  - 2.02 DIS - Report on District-wide Facility Rental Fees for 2012-2013 Fiscal Year**
  - 2.03 DIS - Report on Diversity in Hiring**
  - 2.04 DIS - Report on International Education Programs**
- 3.00 Matters for Review, Discussion and/or Action**
  - 3.01 Board Meeting Dates**
  - 3.02 Meetings and Conferences of the Association of Community College Trustees (ACCT), California Community College League (CCLC), and California Community College Trustees (CCCT)**
  - 3.03 Board Directives Log**
- 4. 00 CONSENT CALENDAR (ITEMS 4 - 19)**
  - Travel**
    - 4.01 DIS - Authorization for Administratively Approved Travel**
    - 4.02 DIS - Authorization for Attendance at Meetings and/or Conferences**
- 5.00 Authorization for Student Trips**
  - 5.01 CCC - Student Trips**
  - 5.02 GWC - Student Trips**
  - 5.03 OCC - Student Trips**
- 6.00 Authorization for Special Projects**
  - 6.01 CCC - Special Projects**
  - 6.02 GWC - Special Projects**
  - 6.03 OCC - Special Projects**
- 7.00 Authorization for Funded Programs**
  - 7.01 DIS - Authorization for Funded Programs**
- 8.00 Authorization for Disposal of Surplus**
  - 8.01 DIS - Authorization for Disposal of Surplus**
- 9.00 Authorization to Enter into Standard Telecourse Agreements**
  - 9.01 CCC - Authorization to Enter into Standard Telecourse Agreements**

- 10.00 Approval of Standard Agreements**
  - 10.01 GWC - Standard Agreements**
  - 10.02 DIS - Standard Internship Agreements**
- 11.00 Approval of Non-Standard Agreements Under \$50,000**
  - 11.01 CCC - Approval of Agreement between Garden Grove Unified School District and the Coast Community College District for the Function Space for the May 17, 2014 Graduation Ceremony**
  - 11.02 CCC - Approval of an Amendment to an Agreement between Cengage Learning and the Coast Community College District to Publish the Seventh Edition of the Telecourse Student Guide for Cycles of Life: Exploring Biology**
  - 11.03 OCC - Approval of Non-Standard Agreement between Orange County Health Care Agency (OCHCA) and the Coast Community College District for Mental Health Services on the OCC Campus for Student Veterans**
- 12.00 Authorization for Purchase of Institutional Memberships**
  - 12.01 CCC - Institutional Memberships**
  - 12.02 DIS - Institutional Memberships**
  - 12.03 GWC - Institutional Memberships**
  - 12.04 OCC - Institutional Memberships**
- 13.00 Authorization for Off-Campus Assignments**
  - 13.01 DIS - Off Campus Assignments**
- 14.00 Authorization for Sailing Program**
  - 14.01 DIS - Sailing Program**
- 15.00 Personnel Items**
  - 15.01 DIS - Personnel Items**
    - a. Authorization for Pay Changes, Academic Staff**
    - b. Authorization for Contract Amendments Based Upon Horizontal Salary Moves**
    - c. Authorization for Changes in Salary Schedules**
    - d. Authorization for Professional Experts**
- 16.00 Authorization for Independent Contractors**
  - 16.01 CCC - Independent Contractors**
  - 16.02 DIS - Independent Contractors**
  - 15.03 GWC - Independent Contractors**

- 17.00 Authorization for Professional Development Program**
  - 17.01 DIS - Professional Development**
- 18.00 Approval of Purchase Orders**
  - 18.01 DIS - Purchase Orders**
- 19.00 Ratification/Approval of Checks**
  - 19.01 DIS - Ratification/Approval of Checks**
- 19.00 DIS - Authorization for Special Payments**
  - 19.01 DIS - Special Payments**
- 20.00 DISCUSSION CALENDAR**
  - Buildings and Grounds Approvals**
    - 20.01 OCC - Bid Tabulations and Award of Contract: Orange Coast College Interdisciplinary (IDC) Complex Project; Bid No. 2020 Bid Phase III**
    - 20.02 OCC - Bid Tabulations and Award of Contract: Orange Coast College Interdisciplinary (IDC) Complex Project; Bid No. 2020; Revision to Bid Package #19**
    - 20.03 DIS - Approval of Standard Professional Services Agreement for Gilbane Building Company to Provide Advisory Services for Bond Program Support, RFQ #2017 Category VIII for Document Controls and IT Support**
- 21.00 General Items of Business**
  - 21.01 DIS - Approval of Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services**
  - 21.02 DIS - Board of Trustees' Review and Possible Action on Board Policy 2905 General Counsel**
- 22.00 Resolutions**
  - 22.01 DIS - Adoption of Resolution #13-26 to Allow the County Superintendent of Schools to Make Budget Transfers, as Needed, at the Close of Coast Community College District's Fiscal Year 2012-2013 and During Fiscal Year 2013-2014**
- 23.00 Approval of Minutes**
  - 23.01 DIS - Approval of Minutes**
- 24.00 Policy Implementation/Administrative Procedure Ratification**

**24.01 DIS - Ratification of Administrative Procedure 7856 Classified Recruitment and Selection Procedure**

**24.02 DIS - Ratification of Administrative Procedure 7859 Confidential Recruitment and Selection Procedures**

**25.00 Close of Meeting**

**25.01 Public Comment (Items Not on Agenda)**

*At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board that is not listed on this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**25.02 Adjournment**