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# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Date: Wednesday, October 2, 2013  
4:00 p.m. Closed Session, 6:00 p.m. Open Session  
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment (Items on Closed Session Agenda)**

*At this time, members of the public have the opportunity to address the Board of Trustees on any Closed Session item listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

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*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*

**1.04 Recess to Closed Session**

(Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public).

**a. Public Employment (Pursuant to Government Code 54957(b)(1))**

*Public Employment materials are available upon request from the Board of Trustees Office*

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management  
Director, Personnel Services
7. Classified Staff  
Business Analyst Programmer

8.      Reclassification and Reorganization/Reassignment  
           Educational Technology Designer  
           Educational Technology Specialist  
           Digital Media Production Analyst  
           Business Analyst Programmer  
           IT Applications Facilitator  
           Multimedia Specialist  
           Administrative Services Support Coordinator
9.      Classified Temporary Assignments  
           Special Assignment  
           Student Activities Assistant  
           Admissions & Records Specialist  
           Student Services Coordinator  
           Staff Assistant, Sr.
10.     Hourly Staff
11.     Substitute Classified
12.     Clinical Advisor/Summer
13.     Medical Professional Hourly Personnel
14.     Student Workers

**b. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:

Educational Administrators,  
 Coast Federation of Classified Employees(CFCE),  
 Coast Community College Association-California Teachers  
     Association/National Education Association (CCCA-CTA/NEA),  
 Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
 Unrepresented Employees: Association of Confidential Employees (ACE),  
 Unrepresented Employees: Coast District Management Association (CDMA)

**c. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Community College Association vs. Coast Community College District, Public  
 Employment Relations Board Case No. LA-CE-5436-E  
 Coast Federation of Classified Employees vs. Coast Community College District,  
 Public Employment Relations Board Case No. LA-CE-5682-E  
 URS Corporation vs. Coast Community College District, Arbitration  
 Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-  
 00219

American Fire & Casualty Co. vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00625449  
Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181  
City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441  
Vidella Waller vs. Coast Community College District et al., Los Angeles County Superior Court Case No. BC504096  
Sandra Basabe vs. Coast Community College District et al., DFEH Case No. 85955-39167  
Landmark Site Contractors vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00638489  
Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2013-00644987  
Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5808-E  
Barbara A. Price vs. California Teachers Association et al., Orange County Superior Court Case No. 30-2013-00646740  
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564  
Coast Federation of Classified Employees vs. Coast Community College District, Public Relations Board Case No. LA-CE-5840-E  
Coast Community College District vs. John Merzweiler, Orange County Superior Court Case No. 30-2013-00674136

**e. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Three cases including the following:

Construction Delays at Golden West College  
Dispute with Puente Hills Habitat Preservation Authority  
Threatened Litigation by Stephen Whitson

**f. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Two Cases.

**1.05 Reconvene Regular Meeting at 6:00 p.m.**

**1.06 Pledge of Allegiance - Trustee Jim Moreno**

**1.07 Report of Action in Closed Session (if any)**

**1.08 Public Comment (Items on Open Session Agenda)**

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**2.00 Informative Reports**

**2.01 Report from the Chancellor**

**2.02 Reports from the Presidents**

**2.03 Reports from the Presidents of Student Government Organizations**

**2.04 Reports from the Academic Senate Presidents**

**2.05 Reports from Presidents of Employee Representative Groups**

**2.06 Reports from the Board of Trustees**

**2.07 Reports from Board Committees and Review of Board Committee Dates**

**2.08 DIS - Report on Unfunded Retiree Liability**

**2.09 DIS - Report on the Coast Community College District Employee Bond Program**

**2.10 DIS - Report on Measure C and Measure M**

**2.11 DIS - Report from Trustee Patterson on ACCJC Warning to Coast Community District**

**3.00 Matters for Review, Discussion and/or Action**

**3.01 Board Meeting Dates**

**3.02 Meetings and Conferences of the Association of Community College Trustees (ACCT), California Community College League (CCLC), and California Community College Trustees (CCCT)**

**3.03 Board Directives Log**

**3.04 DIS - Review of Instructional Material Fees**

**4. 00 CONSENT CALENDAR (ITEMS 4.01 - 19.01)**

**5.00 Travel**

**5.01 DIS - Authorization for Administratively Approved Travel**

**5.02 DIS - Authorization for Attendance at Meetings and/or Conferences**

**6.00 Curriculum Approval**

**6.01 DIS - Curriculum Approval**

**7.00 Authorization for Student Trips**

- 7.01 CCC - Student Trips**
  - 7.02 GWC - Student Trips**
  - 7.03 OCC - Student Trips**
- 8.00 Authorization for Special Projects**
  - 8.01 DIS - Special Projects**
  - 8.02 CCC - Special Projects**
  - 8.03 OCC - Special Projects**
  - 8.04 GWC - Special Projects**
- 9.00 Authorization for Funded Programs**
  - 9.01 DIS - Authorization for Funded Programs**
- 10.00 Authorization for Disposal of Surplus**
  - 10.01 DIS - Disposal of Surplus**
- 11.00 Authorization to Enter into Standard Telecourse Agreements**
  - 11.01 CCC - Authorization to Enter into Standard Telecourse Agreements**
- 12.00 Approval of Clinical Contracts**
  - 12.01 OCC - Clinical Contracts**
- 13.00 Approval of Standard Agreements**
  - 13.01 CCC - Standard Agreements**
  - 13.02 GWC - Standard Agreements**
  - 13.03 OCC - Standard Agreements**
- 14.00 Approval of Non-Standard Agreements Under \$50,000**
  - 14.01 DIS - Approval of Amendment to the Non Standard Three Year Property and Casualty Claims Administration Service Agreement between the Coast Community College District and Keenan and Associates**
  - 14.02 DIS - Approval of Agreement between HealthFax, Inc. and the Coast Community College District to Provide a Flu Immunization Program**
  - 14.03 GWC - Approval of Non Standard Agreement between Sodexo America, LLC, and the Coast Community College District to Provide Management and Operations of Food Services at Golden West College**

- 14.04 **GWC - Approval of Non-Standard Agreement between California State University Long Beach and the Coast Community College District for Student Health Center Internships**
- 14.05 **OCC - Approval on Non-Standard Agreement between Western University of Health Sciences/College of Graduate Nursing and the Coast Community College District for Orange Coast College (OCC) Student Health Center**
- 14.06 **OCC - Approval of Non-Standard Agreement between Nanjing Institute of Visual Arts (NIVA) and the Coast Community College District for Establishing a Partnership to Admit Students Who are Attending NIVA**
- 14.07 **OCC - Approval of Non-Standard Agreement between ELS Educational Services, Inc. and the Coast Community College District for Promoting Orange Coast College to ELS Counseling Agents and Recruiting International Students**
- 15.00 **Authorization for Purchase of Institutional Memberships**
  - 15.01 **CCC - Institutional Memberships**
  - 15.02 **DIS - Institutional Memberships**
  - 15.03 **GWC - Institutional Memberships**
  - 15.04 **OCC - Institutional Memberships**
- 16.00 **Authorization for Community Activities**
  - 16.01 **DIS - Community Activities**
- 17.00 **Authorization for Sailing Program**
  - 17.01 **OCC - Sailing Program**
- 18.00 **Personnel Items**
  - 18.01 **DIS - Personnel Items**
    - a. **Authorization for Contract Amendments Based upon Horizontal Salary Moves**
    - b. **Authorization for Changes in Salary Schedules**
    - c. **Authorization for Professional Experts**
- 19.00 **Authorization for Independent Contractors**
  - 19.01 **DIS - Independent Contractors**
  - 19.02 **CCC - Independent Contractors**
  - 19.03 **GWC - Independent Contractors**
  - 19.04 **OCC - Independent Contractors**
- 20.00 **Authorization for Professional Development Program**

- 20.01 DIS - Management Professional Development**
  - 20.02 DIS - Professional Development**
- 21.00 Authorization for Staff Development**
  - 21.01 GWC - Staff Development**
- 22.00 Approval of Purchase Orders**
  - 22.01 DIS - Purchase Orders**
- 23.00 Ratification/Approval of Checks**
  - 23.01 DIS - Ratification/Approval of Checks**
- 24.00 DISCUSSION CALENDAR**
  - Buildings and Grounds Approvals**
    - 24.01 DIS - Authorization to File Notice of Completion and Release Retention Funds**
    - 24.02 DIS - Approval of Standard Professional Services Agreement with Willdan Geotechnical for Geotechnical Inspection Services; Orange Coast College Recycling Center**
    - 24.03 DIS - Authorization to Purchase District Technology Equipment from Trace3, Inc. for Endeavor Program Using CMAS Contract CMAS 3-12-70-2247E**
- 25.00 General Items of Business**
  - 25.01 DIS - Approval of Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services**
- 24.00 Approval of Minutes**
  - 24.01 DIS - Approval of Minutes**
- 25.00 Policy Implementation/Administrative Procedure Ratification**
  - 25.01 DIS - Ratification of Administrative Procedure 7856 Classified Recruitment and Selection Procedure**
  - 25.02 DIS - Ratification of Administrative Procedure 7859 Confidential Recruitment and Selection Procedures**
- 26.00 Approval of Minutes**
  - 26.01 DIS - Approval of Minutes**
- 27.00 Close of Meeting**
  - 27.01 Public Comment (Items Not on Agenda)**

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## **27.02 Adjournment**