
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Date: Wednesday, December 11, 2013
4:00 p.m. Closed Session, 6:00 p.m. Open Session
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any Closed Session item listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Acts (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

1.04 Recess to Closed Session

(Conducted in Accordance with applicable sections of California law. Closed Sessions are not open to the public).

a. Conference with Real Property Negotiator

(Pursuant to Government Code Section 54956.8)

District Negotiators: Dr. Richard Pagel and Mr. Jerry Marchbank

Negotiating Party: Orange County Fair and Events Center

Purpose: To establish negotiating parameters for price and terms of payment

Address: 88 Fair Drive, Costa Mesa, CA 92626

District Negotiators: Dr. Richard Pagel and Mr. Brad Avery

Negotiating Party: Orange County Sanitation District

Purpose: To establish negotiating parameters for price and terms of payment

Address: 1700-2000 West Coast Highway, Newport Beach, CA 92663

b. Public Employment (Pursuant to *Government Code* 54957(b)(1))

Public Employment materials are available upon request from the Board of Trustees Office

1. Faculty Special Assignments
2. Substitute Faculty
3. Full-time Faculty
4. Part-time Faculty
5. Educational Administrators
6. Classified Management
 - Director, Marketing & Public Relations
 - Acting Director, Public Relations & Marketing
 - Director, College Foundations & Community Relations
7. Classified Staff
 - Instructional Associate-Biology & Physical Sciences
 - Military Course Assistant II
 - Accounting Assistant II
 - Child Development Specialist
8. Reclassification and Reorganization/Reassignment
9. Classified Temporary Assignments
 - Administrative Assistant to Vice President
 - Staff Assistant, Sr
 - Student Activities Assistant
 - Staff Assistant
 - Coordinator of Community Services
 - Admission & Records Specialist
 - Student Services Coordinator
 - Education & Grant Service Coordinator
 - Special Assignment
10. Hourly Staff
11. Substitute Classified
12. Clinical Advisor/Summer
13. Medical Professional Hourly Personnel
14. Student Workers

c. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Deborah Hirsh, Vice Chancellor of Human Resources

Employee Groups:

Educational Administrators,
Coast Federation of Classified Employees(CFCE),
Coast Community College Association-California Teachers
Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Coast District Management Association (CDMA)

d. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

e. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast Federation of Classified Employees vs. Coast Community College District,
Public Employment Relations Board Case No. LA-CE-5682-E

URS Corporation vs. Coast Community College District, Arbitration

Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219

American Fire & Casualty Co. vs. Coast Community College District, Orange County
Superior Court Case No. 30-2013-00625449

Rikki Selby vs. Coast Community College District, Orange County Superior Court
Case No. 30-2013-00630181

City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento
County Superior Court Case No. 34-2013-8000-1441

Vidella Waller vs. Coast Community College District et al., Los Angeles County
Superior Court Case No. BC504096

Sandra Basabe vs. Coast Community College District et al., DFEH Case No. 85955-39167

Homa Akhondzadeh-Myandoab vs. Coast Community College District et al., Orange
County Superior Court Case No. 30-2013-00644987

Coast Federation of Educators vs. Coast Community College District, Public
Employment Relations Board Case No. LA-CE-5808-E

Barbara A. Price vs. California Teachers Association et al., Orange County Superior
Court Case No. 30-2013-00646740

City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court
Case No. 34-2013-80001564

Coast Federation of Classified Employees vs. Coast Community College District,
Public Relations Board Case No. LA-CE-5840-E

City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No.
34-2013-80001665

Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2013-0068364

Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480-2014-00049C

f. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Four cases including the following:

Construction Delays at Golden West College

Dispute with Puente Hills Habitat Preservation Authority

Claim by James Williams

Dispute with Kendall-Hunt Publishing Co.

g. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Two Cases.

- 1.05 Reconvene Regular Meeting at 6:00 p.m.**
- 1.06 Pledge of Allegiance - Trustee Grant**
- 1.07 Report of Action in Closed Session (if any)**
- 1.08 Public Comment (Items on Open Session Agenda)**

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- 1.09 Presentations**

- 2.00 Organization of the Board**

- 2.01 Board Officers Elections**
- 2.02 Appointments to Board Committees, County Department of Education Groups, and Other Assignments**
- 2.03 Recess for Reception**

- 3.00 Preliminary Matters Continued**

- 3.01 Reconvene Meeting**
- 3.02 Acceptance of Retirements**

- 4.00 Public Hearings**

- 4.01 Public Hearing before the Board of Trustees Regarding Award of an Energy Conservation Contract(s) Pursuant to California Government Code Section 4217**

- 5. 00 Informative Reports**

- 5.01 Report from the Chancellor**
- 5.02 Report from the Presidents**
- 5.03 Reports from Presidents of Student Government Organizations**
- 5.04 Reports from Academic Senate Presidents**
- 5.05 Reports from the Presidents of Employee Representative Groups**
- 5.06 Reports from the Board of Trustees**
- 5.07 Reports from Board Committees**

- 5.08 DIS - Review of Quarterly Financial Status Report
- 5.09 DIS - Student Success
- 6.00 Matters for Review, Discussion and/or Action
 - 6.01 Board Meeting Dates
 - 6.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT
 - 6.03 DIS - Board Directives Log
 - 6.04 DIS - Consideration of Annual Pay Raise for the Board of Trustees
 - 6.05 DIS - Acceptance of the Coast Community College District External Auditor's Report for Fiscal Year 2012-2013
 - 6.06 DIS - Appointment to Citizens' Oversight Committee to Fill Vacant Position
 - 6.07 DIS - Membership of Re-established Retirement Board
 - 6.08 DIS - Board Policies for Approval and Administrative Procedures for First Reading
- 7.00 CONSENT CALENDAR (Items 7.01-27.01)
- 8.00 Travel
 - 8.01 DIS - Authorization for Administratively Approved Travel
 - 8.02 DIS - Authorization for Attendance at Meetings and/or Conferences
- 9.00 Curriculum Approval
 - 9.01 DIS - Curriculum Approval
- 10.00 Authorization for Student Trips
 - 10.01 GWC - Student Trips
 - 10.02 OCC - Student Trips
- 11.00 Authorization for Special Projects
 - 11.03 GWC - Special Projects
 - 11.04 OCC - Special Projects
- 12.00 Authorization for Funded Programs
 - 12.01 DIS - Authorization for Funded Programs

- 13.00 Authorization to Enter into Standard Telecourse Agreements**
 - 13.01 CCC - Authorization to Enter into Standard Telecourse Agreements**
- 14.00 Approval of Clinical Contracts**
 - 14.01 OCC - Clinical Contracts**
- 15.00 Approval of Standard Agreements**
 - 15.01 CCC - Standard Internship Agreement**
 - 15.01 CCC - Scope of Work (Standard Agreements)**
- 16.00 Approval of Non-Standard Agreements Under \$50,000**
 - 16.01 CCC - Agreement between GradImages® and the Coast Community College District for Professional Photography for the May 17, 2014 Graduation Ceremony**
 - 16.02 CCC - Lease Agreement between Pelican Center LP, a California Limited Partnership, and Coast Community College District**
 - 16.03 GWC - Non-Standard Agreement between Franklin-Douglas Inc., "Omnimusic" and the Coast Community College District**
 - 16.04 GWC - Non-Standard Agreement between Career Step, LLC and the Coast Community College District**
 - 16.05 GWC - Non-Standard Agreement between Theatrical Rights Worldwide and the Coast Community College District**
 - 16.06 GWC - Non-Standard Agreement between the Institute of Reading Development and the Coast Community College District**
 - 16.07 GWC - Non-Standard Agreement between State of California Department of State Hospitals - Metropolitan and the Coast Community College District**
 - 16.08 GWC - Non-Standard Agreement between AVID Technology Inc. and the Coast Community College District**
 - 16.09 GWC - Non-Standard Agreement between College Board and the Coast Community College District**
 - 16.10 OCC - Non-Standard Agreement between Western University of Health Sciences/College of Graduate Nursing and the Coast Community College District for Orange Coast College Student Health Center**
- 17.00 Authorization for Purchase of Institutional Memberships**
 - 17.01 CCC - Institutional Memberships**
 - 17.02 DIS - Institutional Memberships**

- 17.03 GWC - Institutional Memberships**
 - 17.04 OCC - Institutional Memberships**
- 18.00 Authorization for Community Activities**
 - 18.01 GWC - Community Activities**
 - 18.02 OCC - Community Activities**
- 19.00 Authorization for Sailing Program**
 - 19.01 OCC - Sailing Program**
- 20.00 Personnel Items**
 - 20.01 DIS - Personnel**
- 21.00 Authorization for Independent Contractors**
 - 21.01 CCC - Independent Contractors**
 - 21.02 DIS - Independent Contractor**
 - 21.03 GWC - Independent Contractors**
- 22.00 Authorization for Professional Development Program**
 - 22.01 CCC - Management Professional Development**
- 23.00 Authorization for Staff Development**
 - 23.01 DIS - Staff Development**
- 24.00 Check List for General Obligation Bond Fund**
 - 24.01 DIS - General Obligation Bond Fund**
- 25.00 Authorization for Disposal of Surplus**
 - 25.01 DIS - Disposal of Surplus**
- 26.00 Ratification/Approval of Checks**
 - 26.01 DIS - Ratification/Approval of Checks**
- 27.00 Approval of Purchase Orders**
 - 27.01 DIS - Approval of Purchase Orders**
- 28.00 Discussion Calendar (Items 29.01 - 35.01)**
- 29.00 General Items of Business**

- 29.01 DIS - Energy Services Contract between Coast Community College District and Southland Industries for Golden West College Lighting Energy Efficiency Project, RFP No. 2023**
 - 29.02 DIS - Energy Services Contract between Coast Community College District and Lighting Technology Services Inc. for Coastline Community College Lighting Energy Efficiency Project, RFP No. 2023**
 - 29.03 DIS - Energy Services Contract between Coast Community College District and SmartWatt Energy, Inc. for Orange Coast College Lighting Energy Efficiency Project, RFP No. 2023**
- 30.00 Non-Standard Agreements Over \$50,000**
 - 30.01 DIS - Non-Standard Independent Contractor Agreement, Chief Negotiator**
- 31.00 Authorization for Independent Contractors Over \$50,000**
 - 31.00 OCC - Independent Contractors**
- 32.00 General Items of Business**
 - 32.01 CCC - Revised Employment Agreement, VP of Instruction**
 - 32.02 DIS - Approval of Contractors for FY 2013-2014 Pursuant to District's Standard Annual Agreement for Contractor Services**
 - 32.03 GWC - Golden West College's Articulation and Transfer Center Plan for 2013-14**
 - 32.04 GWC - Short-Term Study Abroad Programs**
 - 32.05 OCC - Orange Coast College Harry and Grace Steele Children's Center Proposed Increase in Tuition Rates for Full Cost Families**
 - 32.06 OCC - Authorization to Enter into a Standard Agreement with ACCENT Travel Contractor for a Summer 2014 Short-term Study Abroad Program in Madrid, Spain**
- 33.00 Policy Implementation/Administrative Procedure Ratification**
 - 33.01 DIS - Opportunity for the Board of Trustees to Adopt Revised Board Policy 2905 General Counsel**
 - 33.02 DIS - Board Policies for Approval and Administrative Procedures for Ratification**
- 34.00 Resolutions**
 - 34.01 DIS - Resolution #13-32 of the Board of Trustees to Enter into an Agreement with Brian Gould, Music Instructor at Orange Coast College**
- 35.00 Approval of Minutes**

35.01 DIS - Approval of Minutes

36.00 Close of Meeting

36.01 Public Comment (Items Not on Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board that is not listed on this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

36.02 Adjournment