
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Date: Wednesday, August 20, 2014
4:00 p.m. Closed Session, 6:00 p.m. Open Session
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

At this time, members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

a. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Mr. James Andrews, Human Resources Executive Director
and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees(CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

b. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

c. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-Time Faculty
5. Approval of Appointment of Educational Administrators
6. Approval of Appointment of Classified Management
 - Director, Student Life
 - Child Care Center Supervisor
 - Director, Grants and Educational Services
 - Acting Director, Financial Aid
7. Approval of Appointment of Classified Staff
 - Staff Assistant Sr. College Life Coordinator
 - Writer Copy Editor
 - Computer Center Assistant
 - Office Coordinator Reprographics
 - Communication Specialist
 - Extension of Temporary Positions
 - Mil/Contract Ed Tech Int
 - Project Coordinator
 - Ancillary Ed Tech Designer
 - EOPS/CARE Outreach Tech
 - Mil/Contract Edu Tech Int
 - Staff Assistant
 - Military Programs
 - CalWorks Staff Assistant Sr.
 - Admissions/Records Tech 3
 - Student Fin Aid Spec BFAP
 - Matriculation Testing Tech
 - Student Fin Aid Spec BFAP
 - Instructional Program Assistant
 - Matriculation Evaluator
8. Approval of Promotions and Transfers, Classified Staff
9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
10. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Special Assignments
 - Child Dev Specialist
 - Military Contract Educational Staff Aide
 - Military Contract Educational Tech III
 - Staff Assistant, Sr.
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of Substitute, Classified Staff

13. Ratification of Appointment of Student Workers

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration

Malinni Roeun vs. Coast Community College District, EEOC Charge No. 480-2013-00219

Rikki Selby vs. Coast Community College District, Orange County Superior Court Case No. 30-2013-00630181

City of Huntington Beach et al. vs. California Director of Finance et al., Sacramento County Superior Court Case No. 34-2013-8000-1441

Coast Federation of Educators vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5808-E

City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior Court Case No. 34-2013-80001564

Coast Federation of Classified Employees vs. Coast Community College District, Public Employment Relations Board Case No. LA-CE-5840-E

City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665

Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No. 480-2014-00049

Sandra Basabe vs. Coast Community College District, California Department of Fair Employment and Housing Charge No. 85955-76737

Tracey Sanders vs. Coast Community College District, et al., California Department of Fair Employment and Housing Charge No. 132976-77304

Stephen Whitson vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00700920

Nicole Lloyd vs. Coast Community College District, EEOC Case No. 480-2014-00380

John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677

Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842

Parker vs. Coast Community College District, Office of Administrative Hearings Case No. 2014-060925

Coast Federation of Classified Employees vs. Coast Community College District, Orange County Superior Court Case No. 30-2014-00734416

Scott Hays vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2014-00734887

e. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Three cases including the following:

Construction Delays at Golden West College

Dispute with Puente Hills Habitat Preservation Authority

Copyright infringement claim by T.D. Reiner

f. Conferences with Real Property Negotiator

(Pursuant to *Government Code* Section 54956.8)

District Negotiators: Dr. Richard Pagel and Mr. Jerry Marchbank

Negotiating Party: Orange County Fair and Events Center

Purpose: To update negotiating parameters for price and terms of payment

Address: 88 Fair Drive, Costa Mesa, CA 92626

District Negotiators: Dr. Richard Pagel and Mr. Brad Avery

Negotiating Party: Orange County Sanitation District

Purpose: To update negotiating parameters for price and terms of payment

Address: 1700-2000 West Coast Highway, Newport Beach, CA 92663

-
1.05 Reconvene to Open Session at 6:00 p.m.

1.06 Pledge of Allegiance - Student Trustee Alex Parkin

1.07 Report of Action in Closed Session (if any)

1.08 Public Comment

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.

1.09 Acceptance of Retirements

2.00 Informative Reports

2.01 Reports from Board Committees and Review of Board Committee Meeting Dates

2.02 DIS - Report on Student Success

2.03 DIS – Annual Assessment of CCCD Auxiliary Organizations

2.04 DIS – Internal Audit Report

3.00 Matters for Review, Discussion and/or Action

3.01 Board Meeting Dates

3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

3.03 Board Directives Log

3.04 DIS – Opportunity for the Board to Review Board of Trustees Code of Ethics Policy 2715

- 4.00 CONSENT CALENDAR (Items 5.01 - 19.01)**
 - 4.01 Consent Calendar (Items 5.01 - 19.01)**
- 5.00 Travel**
 - 5.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
 - 5.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and/or Conferences**
- 6.00 Ratification of Approved Standard Agreements Up to \$84,100 (State Bid Limit)**
 - 6.01 CCC – Standard Agreements**
 - 6.02 GWC – Standard Agreements**
 - 6.03 OCC – Standard Study Abroad Agreement**
 - 6.04 OCC – Independent Contractor Agreements**
 - 6.05 DIS – Standard Agreements, Buildings and Grounds**
 - 6.06 DIS – Independent Contractor Agreement**
- 7.00 Ratification of Approved Non-Standard Agreements Up to \$84,100**
 - 7.01 GWC - Non-Standard Independent Contractor Agreement between On Course and Coast Community College District**
 - 7.02 GWC - Non-Standard Agreement between PT Productions and Coast Community College District**
 - 7.03 OCC - Ratification of a Memorandum of Understanding between Catholic Charities and Coast Community College District (Orange Coast College)**
 - 7.04 CCC – Non-Standard Agreement between Wells Fargo Bank, N.A., Commercial Mortgage Servicing and the Coast Community College District**
- 8.00 Ratification of Approved Institutional Memberships**
 - 8.01 CCC - Institutional Memberships**
 - 8.02 DIS - Institutional Memberships**
 - 8.03 GWC - Institutional Membership**
- 9.00 Ratification/Approval of Personnel Items**
 - 9.01 DIS – Personnel Items**
 - 1. Ratification of Contract Amendments Based upon Horizontal Salary Moves**
 - 2. Ratification of Schedule Changes, Classified Staff**

3. Ratification of Professional Experts

10.00 Ratification of Approved Off Campus Assignments

10.01 CCC – Off-Campus Assignment

10.02 CCC - Off-Campus Assignments

11.00 Ratification of Approved Professional Development Programs

11.01 CCC – Management Professional Development

11.02 DIS – Professional Development

12.00 Ratification of Approved Staff Development

12.01 GWC – Staff Development

12.02 CCC - Staff Development

13.00 Ratification of Approved Special Projects

13.01 GWC – Special Projects

13.02 CCC – Special Projects

14.00 Ratification of Approved Student Trips

14.01 CCC – Student Trips

14.02 GWC – Student Trips

14.03 OCC – Student Trips

15.00 Ratification/Approval of Checks

15.01 DIS – Checks

16.00 Ratification/Approval of General Obligation Bond Fund Transactions

16.01 DIS - General Obligation Bond Fund Transactions

17.00 Ratification/Approval of Purchase Orders

17.01 DIS – Purchase Orders

18.00 Ratification/Approval of Disposal of Surplus

18.01 DIS - Surplus

19.00 Discussion Calendar

19.01 Discussion Calendar

20.00 Ratification/Approval of General Items of Business

20.01

20.02

20.03 DIS – Authorization to Approve Salary Schedule Adjustments for 2013-2014

20.04 DIS – Authorization to Approve Salary Schedule Adjustments for 2014-2015

20.05 DIS - Authorization to Contract with American Modular Systems, Inc. for the purchase of a 24x40 DSA Steel Rigid Frame Single Story Restroom with Janitor Room for Orange Coast College Swap Meet Event Restroom Project

20.06 DIS – Ratification of Contractors for FY 2014-2015 Pursuant to District's Standard Annual Agreement for Contractor Services

21.00 Approval of Standard Agreements in Excess of \$84,100 (State Bid Limit)

21.01 DIS - Approve Standard Architectural Services Agreement with WestGroup Designs, Inc.; Coastline Community College Le-Jao Student Resource Center Project RFP #2030

22.00 Policy Implementation/Administrative Procedure Ratification

22.01 DIS - Chapter 1 Board Policy for Approval and Chapter 6 Administrative Procedure for Ratification

23.00 Approval of Minutes

23.01 Approval of Minutes

24. Close of Meeting

24.01 Adjournment