

---

# AGENDA

---

**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, December 9, 2015  
4:00 p.m. Closed Session, 6:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment (Items on Closed Session Agenda)**

*At this time, members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.*

*Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

**a. Public Employee Performance Evaluation**

(Pursuant to Government Code Section 54957)

Position: District Director of the Office of the Board of Trustees/Secretary of the Board

**b. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: Dr. Cindy Vyskocil, Vice Chancellor Human Resources  
and Mr. Randy Erickson, Zampi, Determan and Erickson, LLP

Employee Groups:

Educational Administrators,

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

**c. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**d. Public Employment** (Pursuant to *Government Code* 54957(b)(1))

1. Ratification of Special Assignments, Academic Staff
2. Ratification of Appointment of Substitutes, Academic Staff
3. Approval of Appointment of Full Time Faculty
4. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators  
Dean, Counseling  
Director Career and Technical Education/Grant Development  
Acting Vice President Administrative Services

Reappointment

Dean

6. Approval of Appointment of Classified Management  
Employee/Employer Relations Coordinator  
Controller  
Assistant Director Maintenance and Operations  
Acting Manager, Facilities and Construction  
Acting Director, Campus Security and Emergency Management  
Interim Director, Campus Security and Emergency Management
7. Approval of Appointment of Classified Staff  
Graphic Designer  
Admissions & Records Technician  
Outreach Program Specialist  
Admissions & Records Technician II  
Allied Health Program Assistant  
Instructional Associate-Photo  
Staff Assistant Sr – Student Success & Support Programs  
Staff Assistant Sr – Curriculum  
Administrative Assistant to the VP of Instruction  
Staff Specialist, Assessment Center  
Accounting Analyst – Student Accounts Receivable
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff  
Staff Assistant Sr  
Special Assignment  
Facilities Development Coordinator  
Administrative Assistant to the VP  
Instructional Associate
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of Substitute, Classified Staff
12. Ratification of Appointment of Student Workers

**e. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

URS Corporation vs. Coast Community College District, Arbitration  
Rikki Selby vs. Coast Community College District, Orange County Superior Court  
Case No. 30-2013-00630181  
City of Huntington Beach et al. vs. California Director of Finance et al.,  
Sacramento County Superior Court Case No. 34-2013-8000-1441  
City of Fountain Valley et al. vs. Matosantos et al., Sacramento County Superior  
Court Case No. 34-2013-80001564  
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case  
No. 34-2013-80001665  
Kimlan Nguyen vs. Coast Community College District et al., EEOC Charge No.  
480- 2014-00049  
Stephen Whitson vs. Coast Community College District, Orange County Superior  
Court Case No. 30-2014-00700920  
Coast Community College District et al. vs. Commission on State Mandates,  
Sacramento County Superior Court Case No. 34-2014-80001842  
Scott Hays vs. Coast Community College District et al., Orange County Superior  
Court Case No. 30-2014-00734887  
Reginald Lewis vs. Coast Community College District et al., DFEH Case No.  
359115-125003  
Connie Judson vs. The Chicago School of Professional Psychology et al., Orange  
County Superior Court Case No. 30-2014-00756749  
Coast Federation of Classified Employees vs. Coast Community College District,  
Public Employee Relations Board Case No. LA-CE-6003-E  
Evangelina Ramirez vs. Coast Community College District, Orange County  
Superior Court Case No. 30-2015-00777176  
Coast Community College District vs. Coast Federation of Classified Employees,  
Public Employment Relations Board Case No. LA-UM-907-E  
Constance George vs. Coast Community College District, Department of Fair  
Employment and Housing Case No. 604515-169492  
Jorge Ascencio vs. Coast Community College District, et al., Department of  
Fair Employment and Housing Case No. 525092-154013  
Heidi Mattingly-Viers vs. Coast Community College District, Orange County  
Superior Court Case No. 30-2015-00819631

**f. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. One case.

**g. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to *Government Code* Section 54956.9 (d)(2).

Claim by Linda Morin

**1.05 Reconvene to Open Session at 6:00 p.m.**

**1.06 Pledge of Allegiance – Trustee David Grant**

## **1.07 Report of Action in Closed Session**

## **1.08 Public Comment**

*At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board/District Director of the Office of the Board of Trustees prior to speaking.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

## **1.09 Acceptance of Retirements**

## **2.00 Organization of the Board**

### **2.01 Board Office Elections**

### **2.02 Recess for Reception**

## **3.00 Informative Reports**

### **3.01 Reports from Presidents of Student Government Organizations**

### **3.02 Faculty/Student/Program Highlight**

### **3.03 DIS – Review of Quarterly Financial Status Report**

### **3.04 DIS – Quarterly reports on Measure M**

### **3.05 GWC – Informational Review of Proposed College Projects**

## **4.00 Matters for Review, Discussion and/or Action**

### **4.01 Board Meeting Dates**

### **4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

### **4.03 Board Directives Log**

### **4.04 DIS – Board Policy for First Reading**

### **4.05 DIS – Appointments to Auxiliary Organizations and County Department of Education Groups**

### **4.06 DIS – Discussion and Possible Action Regarding a Follow-Up Response to the Grand Jury**

## **5.00 CONSENT CALENDAR**

### **5.01 Consent Items**

**6.00 Travel**

**6.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**

**6.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**

**7.00 Ratification of Approved Curriculum**

**7.01 DIS - Curriculum**

**8.00 Ratification of Approved Student Trips**

**8.01 GWC - Student Trips**

**8.02 OCC - Student Trips**

**9.00 Ratification of Approved Special Projects**

**9.01 CCC - Special Projects**

**9.02 DIS - Special Projects**

**9.03 GWC- Special Projects**

**9.04 OCC – Special Projects**

**10.00 Ratification of Approved Standard Agreements up to \$86,000**

**10.01 CCC – Military Subcontractor Standard Agreements**

**10.02 CCC – Independent Contractors**

**10.03 DIS – Ratification of Standard Independent Contractor Agreement (The Titan Group)**

**10.04 DIS - Ratification of Amendment to Standard Independent Contractor Agreement between Coast Community College District and Interact Communications, Inc**

**10.05 DIS – Ratification of Approved Standard Independent Contractor Agreement with Don Daves-Rougeaux**

**10.06 DIS – Standard IC Agreement**

**10.07 DIS – Standard Independent Contractor Agreement**

**10.08 DIS – Ratification of Contractor for FY 2015-2016 Pursuant to District's Standard Annual Agreement for Contractor Services**

**10.09 DIS – Ratification of Standard Professional Services Agreements, Buildings and Grounds**

- 10.10 GWC – Standard Independent Contractor Agreements
- 10.11 OCC – Independent Contractors
- 10.12 OCC – Clinical Affiliation Agreements
- 11.00 Ratification of Approved Non-Standard Agreements Up to \$86,000
  - 11.01 CCC – Non-Standard License Agreement with GradImages
  - 11.02 CCC – Non-Standard Agreement with United States of America by the Secretary of the Navy
  - 11.03 GWC – Non-Standard Agreement with California Department of Toxic Substances Control
  - 11.04 GWC – Non-Standard Agreement with County of San Diego, Office of the District Attorney
  - 11.05 OCC – Non-Standard Agreement between Institute of Reading Development and Coast Community College District (Orange Coast College) for the Purpose of Teaching a Series of Reading Enrichment Programs Offered by OCC
- 12.00 Ratification of Approved Institutional Memberships
  - 12.01 CCC – Institutional Memberships
  - 12.02 DIS – Institutional Memberships
  - 12.03 GWC – Institutional Memberships
- 13.00 Revenue Generating Agreements/Contracts Under \$86,000
  - 13.01 CCC – Non-Standard Service Agreement with Kendall Hunt Publishing Company
  - 13.02 CCC – Revenue Generating Standard Agreements
  - 13.03 GWC – Non-Standard Agreement with Institute of Reading Development
- 14.00 Ratification/Approval of Personnel Items
  - 14.01 DIS- Personnel
    - 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
    - 2. Approval of Changes in Salary Schedules
    - 3. Ratification of Schedule Changes, Classified Staff
    - 4. Ratification of Standard Professional Expert Employment Agreements
    - 5. Ratification of Monthly Travel Allowances
    - 6. Ratification of Certificated Staff Seniority Number Confirmation

**15.00 Ratification of Approved Staff Development**

**15.01 DIS – Staff Development**

**16.00 Ratification/Approval of Purchase Orders**

**16.01 DIS – Purchase Orders**

**17.00 Ratification/Approval of Checks**

**17.01 DIS – Checks**

**18.00 Ratification of Approved Disposal of Surplus**

**18.01 DIS - Surplus**

**19.00 Ratification/Approval of General Obligation Bond Fund Transactions**

**19.01 DIS - General Obligation Bond Fund Transactions**

**20.00 Discussion Calendar**

**20.01 Discussion Calendar**

**21.00 Approval of Standard Agreements in Excess of \$86,000**

**21.01 DIS - Approve Addendum No. 1 to Standard Professional Services Agreement with The Solis Group for Labor Compliance and Local Hire Monitoring and Reporting Services; Orange**

**21.02 DIS - Approve Addendum No. 2 to Standard Architectural Services Agreement with HMC Architects for the Golden West College Mathematics and Science Building Project**

**21.03 DIS - Approve Standard Professional Services Agreement with C.E.M. Lab, Inc. for Material Testing and Inspection Services; Golden West College Public Safety Building Project**

**21.04 OCC - Approve Addendum No. 1 to Standard Architectural Services Agreement with Lionakis for the Orange Coast College Business Education Building 12, 13 and 14 Tenant Improvement**

**21.05 OCC - Approve Standard Independent Contractor Agreement between InfoMagnus and the Coast Community College District (Orange Coast College)**

**22.00 Ratification/Approval of General Items of Business**

**22.01 DIS - Approval of Amendment to Employment Agreement (Kevin Ballinger)**

**22.02 DIS - Approval of Amendment to Employment Agreement (Robyn Brammer)**

**22.03 DIS - Approval of Amendment to Employment Agreement (Kristin Clark)**

- 22.04 DIS - Approval of Amendment to Employment Agreement (Jeffrey Courchaine)
- 22.05 DIS - Approval of Amendment to Employment Agreement (Dana Emerson)
- 22.06 DIS - Approval of Amendment to Employment Agreement (Albert Gasparian)
- 22.07 DIS - Approval of Amendment to Employment Agreement (David Gatewood)
- 22.08 DIS - Approval of Amendment to Employment Agreement (Tara Giblin)
- 22.09 DIS - Approval of Amendment to Employment Agreement (Joycelyn Groot)
- 22.10 DIS - Approval of Amendment to Employment Agreement (Kevin Henson)
- 22.11 DIS - Approval of Amendment to Employment Agreement (Janet Houlihan)
- 22.12 DIS - Approval of Amendment to Employment Agreement (David Hudson)
- 22.13 DIS - Approval of Amendment to Employment Agreement (Ron Johnson)
- 22.14 DIS - Approval of Amendment to Employment Agreement (Nancy Jones)
- 22.15 DIS - Approval of Employment Agreement (Ron Lowenberg)
- 22.16 DIS - Approval of Amendment to Employment Agreement (Michael Mandelkern)
- 22.17 DIS - Approval of Amendment to Employment Agreement (Carla Martinez)
- 22.18 DIS - Approval of Amendment to Employment Agreement (Jane McLaughlin)
- 22.19 DIS - Approval of Amendment to Employment Agreement (Alexis Miranda)
- 22.20 DIS - Approval of Amendment to Employment Agreement (Ross Miyashiro)
- 22.21 DIS - Approval of Amendment to Employment Agreement (Kathryn Mueller)
- 22.22 DIS - Approval of Amendment to Employment Agreement (Christine Nguyen)
- 22.23 DIS - Approval of Amendment to Employment Agreement (Madjid Niroumand)
- 22.24 DIS - Approval of Amendment to Employment Agreement (Richard Pagel)
- 22.25 DIS - Approval of Amendment to Employment Agreement (Hue Pham)
- 22.26 DIS - Approval of Amendment to Employment Agreement (Omid Pourzanjani)
- 22.27 DIS - Approval of Amendment to Employment Agreement (Michelle Priest)
- 22.28 DIS - Approval of Amendment to Employment Agreement (Vincent Rodriguez)
- 22.29 DIS - Approval of Amendment to Employment Agreement (Claudia Saddul)
- 22.30 DIS - Approval of Amendment to Employment Agreement (Daniel Shrader)



- 22.31 DIS - Approval of Amendment to Employment Agreement (Michael Sutliff)**
- 22.32 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Kevin Ballinger)**
- 22.33 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Robin Bachmann)**
- 22.34 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Chad Bowman)**
- 22.35 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Beverly Brownell)**
- 22.36 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Robyn Brammer)**
- 22.37 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Ricky Hicks)**
- 22.38 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Tara Giblin)**
- 22.39 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Olivia Martinez)**
- 22.40 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Michael Mandelkern)**
- 22.41 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Ron Lowenberg)**
- 22.42 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Madjid Niroumand)**
- 22.43 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Christine Nguyen)**
- 22.44 DIS - Approval of Amendment to Employment Agreement (Stephen Tamanaha)**
- 22.45 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Stephen Tamanaha)**
- 22.46 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Derek Vergara)**
- 22.47 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Sylvia Worden)**
- 22.48 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Aeron Zentner)**

- 22.49 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Michael Sutliff)
- 22.50 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Vincent Rodriguez)
- 22.51 DIS - Approval of Reappointment of Educational Administrator Employment Agreement (Ross Miyashiro)
- 22.52 DIS - Bid Tabulations and Award of Contract for Orange Coast College Computing Center Roof Rehabilitation Project Bid No. 2071
- 22.53 DIS - Authorization to Purchase Classroom Floor Covering for Coastline College Garden Grove Center using National Point Powers Alliance (NJPA) Acceptance and Award #022712-TFU
- 22.54 OCC - Authorization to Purchase Two Hundred (200) Hewlett Packard Notebook Computers for the Orange Coast College Student Loaner Program using the Western States Contracting Alliance (WSCA) Master Price Agreement Contract Number MNWNC-115 and NNNVP-133
- 22.55 DIS - Approve Change Order No. 8; Orange Coast College Mathematics, Business, and Computing Center (Interdisciplinary Complex Phase 1); Bid No. 2020
- 22.56 DIS - Bid Tabulations and Award of Contract for Orange Coast College Softball Field Fence Relocation Project Bid No. 2070
- 22.57 DIS - Opportunity for Review, Discussion and Possible Action on Board Policy 2210 Officers
- 22.58 DIS - Approval of College Student Equity Plans 2015-16
- 23.00 Informative Reports II
  - 23.01 Report from the Chancellor
  - 23.02 Reports from the Presidents
  - 23.03 Reports from Academic Senate Presidents
  - 23.04 Reports from Presidents of Employee Representative Groups
  - 23.05 Reports from the Board of Trustees
- 24.00 Approval of Minutes
  - 24.01 DIS – Approval of Minutes
- 25.00 Close of Meeting
  - 25.01 Adjournment

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*