
AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, June 21, 2017
3:45 p.m. Closed Session, 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

a. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

b. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part-time Faculty
4. Approval of Appointment of Educational Administrators
Project Director, Adult Education Block Grant
5. Approval of Appointment of Classified Management
Manager, Student financial Aid
Director Children's Center
Director Maintenance & Operations
Manager, Facilities, Planning & Construction

Reappointment

Manager, Business Development & Marketing

6. Approval of Appointment of Classified and Confidential Staff
Course Assistant 2
Child Care Center Coordinator
Staff Aide-Global Engagement Center
Outreach Specialist-Adult Education Block Grant
Executive Assistant to the Vice Chancellor HR-Confidential
Staff Assistant Senior
HR Specialist
Programmer
7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Staff Assistant
Admissions & Records Tech III
8. Ratification of Temporary Out of Class Assignments, Classified Staff
Instructional Load & Pay Analyst
Director, Academic & User Support
Staff Development Trainer
Staff Aide
Executive Assistant to the President
Student Financial Aid Accounting/Fiscal Specialist
10. Ratification of Project-Specific Assignment, Classified Staff
Manager, Enrollment Service & Program Operations
Staff assistant Facilities
Business Analyst Programmer
Public Affairs/Foundation Specialist
Grants & Fiscal Administration Specialist
Director, Instructional Media, Design & Pro
Administrative Assistant to the Vice President
Instructional Associate-Counseling/Guidance
Instructional Support Specialist
Public Affairs & Marketing Coordinator
Director, Admissions & Records
Multimedia Development Specialist
Reprographics Tech
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of Substitute, Classified Staff
13. Ratification of Appointment of Student Workers

c. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al.,
California Court of Appeal Case No. C076809
City of Fountain Valley et al. vs. Michael Cohen et al., California Court of Appeal
Case No. C081661
City of Westminster vs. Cohen et al., Sacramento County Superior Court Case
No. 34-2013-80001665
Kimlan Nguyen vs. Coast Community College District et al., Equal Employment
Opportunity Commission Charge No. 480- 2014-00049
Coast Community College District et al. vs. Commission on State Mandates,
Sacramento County Superior Court Case No. 34-2014-80001842
Reginald Lewis vs. Coast Community College District et al., Department of Fair
Employment and Housing Case No. 359115-125003

Heidi Mattingly-Viers vs. Coast Community College District, Orange County Superior Court Case No. 30-2015-00819631
 John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677
 Linda Clark-Morin vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-495
 Mary Sklar vs. Coast Community College District, Orange County Superior Court Case No. 30-2016-00838-399
 Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168
 Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724
 F. W. Brady Development, Inc. vs. Construct 1 One Corp. et al., Orange County Superior Court Case No. 30-2016-00883380
 Michelle Wang vs. Coast Community College District, Equal Employment Opportunity Commission Case No. 480-2017-01086
 Coast Community College District vs. Robert McDougal, Orange County Superior Court Case No. 30-2017-00907612
 Orange Coast College, Office for Civil Rights Case No. 09-17-2403
 Sue Primich vs. Coast Community College District, Department of Fair Employment and Housing Case no. 778850-255792
 Coast Community College District vs. Coast Federation of Classified Employees, Public Employment Relations Board, Unfair Practice Charge Case No. LA-CO-1702-E
 Coast Community College District and Coast Federation of Classified Employees, Public Employee Relations Board Case No. LA-IM-3941-E
 Coast Federation of Classified Employees vs. Coast Community College District, Public Employment Relations Board Unfair Practice Charge Case No. LA-CE-6243-E

d. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section “d-2” of *Government Code* Section 54956.9. One case: threat of federal civil rights litigation under 42 U.S.C. § 1983

e. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to Government Code Section 54956.9 (d)(4): One case.

f. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiator: Dr. Cindy Vyskocil, Vice Chancellor Human Resources

Employee Groups:

Coast Federation of Classified Employees (CFCE),
 Coast Community College Association-California Teachers
 Association/National Education Association (CCCA-CTA/NEA),
 Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
 Unrepresented Employees: Association of Confidential Employees (ACE),
 Unrepresented Employees: Coast District Management Association (CDMA)

1.05 Reconvene to Open Session at 5:00 p.m.

1.06 Pledge of Allegiance

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.09 Oath of Office - Student Trustee Javier Venegas

1.10 Acceptance of Retirements

2.00 Public Hearing

2.01 Public Hearing before the Board of Trustees of Coast Community College District Regarding Award of Standard Energy Services Contract (ESCO) Pursuant to California Government Code Section 4217.12(a) and Approval of Standard Energy Services Contract with SmartWatt Energy, Inc for energy efficiency improvements; Orange Coast College LED Lighting Efficiency Implementation Project; RFP 2105

2.02 Public Hearing on Coast Community College District Final Budget for Fiscal Year 2017-2018, Adoption of Coast Community College District Tentative Budget for 2017-2018, Adoption of District Strategic Fiscal Plan 2017-2020

3.00 Informative Reports I

3.01 Reports from Presidents of Student Government Organizations

3.02 DIS - Review of Quarterly Financial Status Report

3.03 DIS - Internal Audit Quarterly Report

3.04 DIS – Report of Auxiliary Organizations, Assessment of Good Standing

3.05 DIS - Staff Board Deliverables Per Enterprise Master Agreement Requirements for Sections 8, 10, 11, 13, 20, 22 and 28

3.06 DIS - Current Full-time Faculty by Length of Time Employed and by Age Ranges

3.07 DIS - Presentation of Coast Federation of Classified Employees' Proposal for Successor Agreement Negotiations with Coast Community College District

4.00 Matters for Review, Discussion and/or Action

4.01 Board Meeting Dates

4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

- 4.03 DIS - Board Directives Log
- 4.04 DIS - Appointment to Citizens' Oversight Committee to Fill Vacant Positions
- 4.05 DIS – Adoption of Resolution Authorizing Creation of Pension Trust;
Ratification of Agreement with Public Agency Retirement Services;
Ratification of Transfer of Mandate Reimbursement Funds into Pension
Stabilization Program
- 5.00 CONSENT CALENDAR (Items 5.01 – 20.01)
- 6.00 Travel
 - 6.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences
 - 6.02 DIS - Ratification of Administratively Approved Travel for Attendance at
Meetings and Conferences
- 7.00 Ratification of Approved Curriculum
 - 7.01 DIS – Approved Curriculum
- 8.00 Ratification of Approved Student Trips
 - 8.01 CCC - Student Trips
 - 8.02 OCC - Student Trip
- 9.00 Ratification of Approved Special Events and Projects
 - 9.01 CCC - Special Events and Projects
 - 9.02 GWC - Special Events and Projects
 - 9.03 OCC – Special Events and Projects
 - 9.04 DIS - Special Events and Projects
- 10.00 Ratification of Approved Standard Agreements up to \$88,300
 - 10.01 CCC - Standard Internship Agreement
 - 10.02 GWC - Independent Contractors
 - 10.03 OCC - Clinical Affiliations
 - 10.04 DIS - Ratification of Contractors for FY 2016-2017 Pursuant to District's
Standard Annual Agreement for Contractor Services
 - 10.05 DIS - Ratification of Contractors for FY 2017-2018 Pursuant to District's
Standard Annual Agreement for Contractor Services
 - 10.06 DIS – Approval of Standard Professional Services Agreement
 - 10.07 DIS – Standard Independent Contractor Agreements

- 10.08 DIS -Standard Independent Contractor Agreement between the Coast Community College District and Jonathan Aaron Shelgosh**
- 10.09 DIS- Standard Independent Contractor Agreement with The Consulting Practice Inc. (TCP)**
- 10.10 DIS – Standard Independent Contractor Agreement and Statement of Work with Strata Information Group (SIG)**
- 10.11 DIS – Standard Independent Contractor Agreement with ITC Systems Inc.**
- 10.12 CCC – Independent Contractor**
- 10.13 OCC - Independent Contractors**
- 11.00 Ratification of Approved Non-Standard Agreements Up to \$88,300**
 - 11.01 CCC - Non-Standard Agreement with Hotel Laguna**
 - 11.02 OCC - Amendment No. 1 to the Approved Non-Standard Clinical Affiliation Agreement with Cedars-Sinai Medical Center**
 - 11.03 OCC - Addendum to the Approved Non-Standard Agreement with National Student Clearinghouse**
 - 11.04 OCC - Non-Standard Clinical Affiliation Agreement with The Regents of the University of California**
 - 11.05 OCC - Non-Standard Agreement to Purchase Aircraft with Mosier & Company Inc.**
 - 11.06 DIS - Non-standard Amendment to Subscription Order Form with CampusLogic**
 - 11.07 DIS – Non-Standard Independent Contractor Agreement - Woolley**
 - 11.08 DIS – Non-Standard Agreement with Total Compensation Systems Inc.**
 - 11.09 DIS – Amendment to Existing Non-Standard Agreement with Total Compensation Systems Inc.**
- 12.00 Ratification of Approved Institutional Memberships**
 - 12.01 CCC - Institutional Memberships**
 - 12.02 GWC - Institutional Memberships**
 - 12.03 DIS - Institutional Memberships**
- 13.00 Ratification of Approved Off Campus Assignments**
 - 13.01 DIS – Off-Campus Assignment**
- 14.00 Revenue Generating Agreements/Contracts Under \$88,300**

14.01 CCC – Standard Supplement to Master Course License Agreement with State Board for Community & Technical Colleges on behalf of Seattle Central Community and Olympia Colleges

14.02 GWC – Contract Education

15.00 Ratification/Approval of Personnel Items

15.01 DIS - Personnel

- 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations**
- 2. Ratification of Leaves of Absence**
- 3. Approval of Changes in Salary Schedules**
- 4. Ratification of Pay Changes, Academic Staff**
- 5. Ratification of Changes in Assignment, Academic Staff**
- 6. Ratification of Horizontal Salary Move**
- 7. Ratification of Schedule Changes, Classified Staff**
- 8. Ratification of Standard Temporary Faculty Employment Agreements**
- 9. Ratification of Standard Professional Expert Employment Agreements**

16.00 Ratification of Approved Professional Development

16.01 DIS – Classified Professional Development

17.00 Ratification of Approved Staff Development

17.01 GWC - Staff Development

18.00 Ratification/Approval of Checks

18.01 DIS - Checks

19.00 Ratification/Approval of Purchase Orders

19.01 Purchase Orders

20.00 Ratification/Approval of General Obligation Bond Fund Transactions

20.01 DIS - General Obligation Bond Fund Transactions

21.00 DISCUSSION CALENDAR

22.00 Approval of Standard Agreements in Excess of \$88,300

- 22.01 OCC - Amendment No. 3 to the Approved Standard Independent Contractor Agreement with Armstrong Marine Services**
- 22.02 DIS - Approval of Addendum No. 6 to Standard Architectural Services Agreement with HMC Architects for the Golden West College Mathematics and Science Building Project**
- 22.03 DIS - Approve Standard Professional Services Agreement with TYR, Inc. for DSA Inspection Services on the Golden West College Math & Science Building**

22.04 DIS - Approval of Amendment No. 3; Standard Architectural Services Agreement with WestGroup Design, Inc.

23.05 DIS - Approve Amendment #1 to Standard Professional Services Agreement with Willdan Geotechnical for Material Testing and Inspection at the Golden West College Student Services Project.

23.06 DIS - Approval of Standard Professional Services Agreement with Twining Consulting; Golden West College Math & Science Building

23.00 Revenue Generating Agreements/Contracts Over \$88,300

23.01 DIS - Funded Programs

23.02 CCC – Non-Standard Amendment to University Partnership Agreement with Career Expansion, Inc.

24.00 Approval of Non-Standard Agreements in Excess of \$88,300

24.01 CCC - Approval of Non-Standard Agreement with Hobsons, Inc.

24.02 CCC – Non-Standard Agreement with Inquiry & Improvement Services, LLC

24.03 GWC - Non-Standard Agreement with Commission on Peace Officers Standards and Training (POST)

24.04 DIS - Non-Standard Retainer Agreement between Callahan and Blaine and Coast Community College District

24.05 DIS - Non-Standard Amendment to Schedule with Civitas Learning, Inc.

24.06 DIS - Non-Standard Agreement with Servitas Management Group, LLC for Pre-Development Services related to Orange Coast College Student Housing Project

25.00 Ratification/Approval of General Items of Business

25.01 CCC - Approval for the Associated Student Government of Coastline Community College 2017-2018 Annual Budget

25.02 GWC - Approval of 2017-2018 Budget Associated Students of Golden West College (ASGWC)

25.03 DIS – Approval of Educational Administrator Employment Agreement (Christina J. Ryan Rodriguez, GWC)

25.04 CCC - Authorization to Conduct a Short-Term Study Abroad Program in Costa Rica during Summer 2018

25.05 OCC - Authorization to Conduct a Short-Term Study Abroad in Paris, France

25.06 OCC - Authorization to Conduct a Short-Term Study Abroad in Florence, Italy

25.07 DIS - Appointment to the City of Huntington Beach Community Services Commission for the Term July 1, 2017 to June 30, 2018

- 25.08 CCC - Authorization for Destruction of Financial Aid Records**
- 25.09 DIS - Approval of Instructional Material Fees**
- 25.10 OCC - Bid Tabulation and Award for Robotic Classroom Equipment**
- 25.11 CCC - Authorization to Purchase, via Lanair Group LLC, Dell Software and Equipment, as well as Installation, Configuration, and Servicing of Said Software and Equipment. This purchase will be using the NASPO Value Point Participating Addendum, California PA/Contract No. 7-15-70-34-003, and EMC Contract No 7-15-70-34-004.**
- 25.12 DIS - Authorization to Purchase Servers and Storage Hardware from Pricon Enterprise Technologies Utilizing NASPO CONTRACT # MNNVP-133 Price Agreement**
- 25.13 Authorization to Purchase Classroom and Office Furniture and Fixtures from Kirksey & Co. for Coastline College Le-Jao Student Success Center, using the PEPPM National Cooperative Contract #527029**
- 25.14 DIS - Authorization to Purchase Gigamon Network Monitoring Equipment from Altware, Inc. using CMAS Master Price Agreement**
- 25.15 DIS - Authorization to Purchase 43 iMac Computers for Orange Coast College, Using the HE Collegiate Purchase Program (CPP) Agreement CNN 4163**
- 25.16 DIS - Approval of Sole Source Procurement of Furniture, Fixtures and Equipment from Starbucks Corporation for the Orange Coast College Starbucks Interior Renovation Project**
- 25.17 DIS – Approval of Change Order No. 1; Orange Coast College Field House Roof Rehabilitation Project; Bid No. 2101**
- 25.18 DIS - Approval of Addendum No. 1 with GonLED; Golden West College Interior LED Lighting Project**
- 25.19 DIS - Bid Tabulations and Award of Contracts for Golden West College Math & Science Building Project – Phase II, Bid No. 2090**
- 25.20 CCC - Non-Standard Lease with Louis Tran and Nghia Pham**

26.00 Resolutions

- 26.01 Resolution #17-15 of the Coast Community College Board of Trustees Establishing the Appropriation Limit, GANN initiative for 2017-2018.**
- 26.02 Resolution #17-16 to Enter into an Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center California State Preschool Grant (CSPP - 7338-00)**
- 26.03 Resolution #17-17 to Enter into an Agreement with the California Department of Education, Child Development Division for the Harry & Grace Steele Children's Center General Child Care & Development Program Grant (CCTR-7159-00)**

26.04 DIS - Adoption of Resolution #17-18 To Allow the County Superintendent of Schools to Make Budget Transfers, As Needed, at the Coast of Coast Community College District's Fiscal Year 2016-2017 and During Fiscal Year 2017-2018

27.00 Approval of Minutes

27.01 DIS – Minutes

28.00 Informative Reports II

28.01 Report from the Chancellor

28.02 Reports from the Presidents

28.03 Reports from the Academic Senate Presidents

28.04 Reports from Presidents of Employee Representative Groups

28.05 Reports from the Board of Trustees

29.00 Close of Meeting

29.01 Public Comment

29.02 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.