
AGENDA

**Coast Community College District
Regular Meeting/Organizational Meeting of the Board of Trustees
Wednesday, December 13, 2017
3:45 p.m. Closed Session; 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public).

a. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

b. Public Employment (Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part-time Faculty
4. Approval of Appointment of Educational Administrators
Interim Dean, Student Services and Equity

Reappointment

Project Dir., Adult Edu Block Grant

5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
 Outreach Specialist – CTE
 Administrative Secretary
 Administrative Assistant 1
 Mail and Document Publications Specialist
 Instructional Associate
 A & R Tech II
 Human Resource Analyst
 Grounds and Landscape Specialist
7. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
 Library Assistant
 Administrative Secretary
8. Ratification of Temporary Out of Class Assignments, Classified Staff
 Child Development Specialist
 Café Specialist
 Administrative Assistant to Vice President
 Administrative Clerk
9. Ratification of Project-Specific Assignment, Classified Staff
 Dir. Inst. Media, Design and Pro
 Public Information and Marketing Coordinator
 Accounting Assistant
 Student Financial Aid Specialist
10. Ratification of Appointment of Short Term Hourly Staff
11. Ratification of Appointment of State Mandated Substitute, Classified Staff
12. Ratification of Medical Professional Hourly Personnel
13. Ratification of Appointment of Student Workers

c. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al., California Court of Appeal Case No. C076809
 City of Fountain Valley et al. vs. Michael Cohen et al., California Court of Appeal Case No. C081661
 City of Westminster vs. Cohen et al., Sacramento County Superior Court Case No. 34-2013-80001665
 Kimlan Nguyen vs. Coast Community College District et al., Equal Employment Opportunity Commission Charge No. 480- 2014-00049
 Coast Community College District et al. vs. Commission on State Mandates, Sacramento County Superior Court Case No. 34-2014-80001842
 Reginald Lewis vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 359115-125003
 John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677

Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168
Emma Adams vs. Coast Community College District et al, Department of Fair Employment and Housing Case No. 758894-221724
Michelle Wang vs. Coast Community College District, Equal Employment Opportunity Commission Case No. 480-2017-01086
Coast Community College District vs. Robert McDougal, Orange County Superior Court Case No. 30-2017-00907612
Orange Coast College, Office for Civil Rights, Case No. 09-17-2403
Sue Primich vs. Coast Community College District, Department of Fair Employment and Housing Case No. 778850-255792
Ronald Pryor vs. Coast Community College District, Department of Fair Employment and Housing Case No. 826405-282725
Diana Sharp vs. Coast Community College District, Arbitration
Ailene Nguyen and Christine Nguyen vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2017-00939524
Joseph Woidzik vs. Coast Community College District, Orange County Superior Court Case No. 30-2017-00959150

d. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section “d-2” of *Government Code* Section 54956.9. Three cases including claim by Mary Slavik, and threatened litigation by Kevin Shenkman and by William Hoang.

e. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section “d-4” of *Government Code* Section 54956.9: Two cases.

f. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: John Tortarolo, Interim Vice Chancellor Human Resources, and Dr. John Weispfenning, Chancellor

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers

Association/National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

1.05 Reconvene to Open Session at 5:00 p.m.

1.06 Pledge of Allegiance – Trustee Lorraine Prinsky

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

2.00 Organizational Meeting of the Board of Trustees

2.01 Board Officer Elections

3.00 Preliminary Matters continued

3.01 DIS – OCBC Turning Red Tape to Red Carpet Award Presentation

3.02 DIS – Acceptance of Retirements

4.00 Informative Reports

4.01 Reports from Presidents of Student Government Organizations

4.02 DIS – Review of Quarterly Financial Status Report

4.03 DIS – Internal Audit Quarterly Report

4.04 DIS – Analysis from State Chancellor's Office on Proposed Tax Revisions

5.00 Matters for Review, Discussion and/or Action

5.01 DIS - Appointments of Trustee Representatives to Serve on District Committees, County Department of Education Groups and as Liaisons to District Auxiliary Organizations

5.02 DIS – Consideration of Annual Pay Raise for the Board of Trustees

5.03 Board Meeting Dates

5.04 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

5.05 DIS – Ratification of Appointment of Community Representative to Human Resources Vice Chancellor Search Committee

5.06 Board Directives Log

6.00 CONSENT CALENDAR (Items 7.01 – 20.01)

7.00 Travel

7.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences

- 7.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and/or Conferences**
- 8.00 Ratification of Approved Curriculum**
 - 8.01 DIS - Approved Curriculum**
- 9.00 Ratification of Approved Student Trips**
 - 9.01 GWC - Student Trip**
 - 9.02 OCC - Student Trips**
- 10.00 Ratification of Approved Special Events and Projects**
 - 10.01 CCC - Special Events and Projects**
 - 10.02 GWC - Special Events and Projects**
 - 10.03 OCC - Special Events and Projects**
- 11.00 Ratification of Approved Standard Agreements up to \$88,300**
 - 11.01 CCC – Standard Supplement to Master Course License Agreement with Thomas Edison State College**
 - 11.02 CCC – Independent Contractor Agreement with Memphis at the Santora**
 - 11.03 GWC – Clinical Affiliation with Prime Healthcare Huntington Beach**
 - 11.04 GWC – Independent Contractors**
 - 11.05 OCC – Independent Contractors**
 - 11.06 DIS – Independent Contractor Agreement with Tawny Marcus**
 - 11.07 DIS – Amendment No. 1 to Standard Professional Services Agreement with Willdan Financial Services**
 - 11.08 DIS – Amendment No. 1 to Standard Professional Services Agreement with C Below Subsurface Imaging**
- 12.00 Ratification of Approved Non-Standard Agreements Up to \$88,300**
 - 12.01 CCC – Non-Standard Agreement with County of Orange**
 - 12.02 GWC – Non-Standard Agreement with Cision US Inc.**
 - 12.03 GWC – Non-Standard Agreement with Disney Business Productions, LLC dba Disney Institute**

- 12.04 GWC – Non-Standard Clinical Affiliation Agreement with City of Costa Mesa, Costa Mesa Senior Center**
 - 12.05 OCC – Non-Standard Clinical Affiliation Agreement with Prime Healthcare Huntington Beach, LLC, dba Huntington Beach Hospital**
 - 12.06 DIS – Non-Standard Grant Subgrantee Agreement with Rancho Santiago Community College District**
- 13.00 Ratification of Approved Institutional Memberships**
 - 13.01 CCC – Institutional Memberships**
 - 13.02 GWC - Institutional Memberships**
 - 13.03 OCC - Institutional Membership**
 - 13.04 DIS – Institutional Memberships**
- 14.00 Revenue Generating Agreements/Contracts Under \$88,300**
 - 14.01 GWC – Non-Standard Right-of-Way Easement Agreement with Chevron, U.S.A., Inc.**
 - 14.02 GWC – Non-Standard Independent Contractor Agreement with the Institute of Reading Development**
 - 14.03 GWC – Non-Standard Agreement with Orange County Superintendent of Schools**
 - 14.04 GWC – Contract Education**
 - 14.05 DIS – Funded Programs**
- 15.00 Ratification/Approval of Personnel Items**
 - 15.01 DIS – Personnel**
 - 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations**
 - 2. Approval of Change in Salary Schedule**
 - 3. Ratification of Pay Change, Academic Staff.**
 - 4. Ratification of Schedule Changes, Classified Staff**
 - 5. Ratification of Standard Professional Expert Employment Agreements**
 - 6. Ratification of Monthly Travel Allowance**
 - 15.02 DIS – Standard Work For Hire Agreement/Lori Eber**
- 16.00 Ratification of Approved Professional Development**
 - 16.01 DIS – Classified Professional Development**

- 17.00 Ratification of Approved Staff Development**
 - 17.01 GWC – Staff Development**
- 18.00 Ratification/Approval of Purchase Orders**
 - 18.01 DIS – Purchase Orders**
- 19.00 Ratification/Approval of Checks**
 - 19.01 DIS – Special Payment for Stale Dated Check**
 - 19.02 DIS – Checks**
- 20.00 Ratification/Approval of General Obligation Bond Fund Transactions**
 - 20.01 DIS – General Obligation Bond Fund**
- 21.00 DISCUSSION CALENDAR**
- 22.00 Approval of Standard Agreements in Excess of \$88,300**
 - 22.01 DIS – Approval of Standard Amendment No. 1 to the Standard Independent Contractor Agreement with Dyntek Services, Inc.**
 - 22.02 DIS – Amendment No. 1 to the Standard Professional Services Agreement with Willdan Geotechnical, a Division of Willdan Engineering**
- 23.00 Approval of Non-Standard Agreements in Excess of \$88,300**
 - 23.01 DIS – Non-Standard Proposal Agreement with Burlington English Inc.**
 - 23.02 DIS - Approval of Non-Standard Amendment No. 2 to Professional Services Agreement between Strata Information Group and Coast Community College District**
 - 23.03 DIS – Non-Standard Agreement with Ellucian for Cloud Hosting Application**
- 24.00 Ratification/Approval of General Items of Business**
 - 24.01 DIS - Approval of Educational Administrator Employment Agreement (Kathryn Mueller, OCC)**
 - 24.02 DIS - Approval of Interim Educational Administrator Employment Agreement (Kathryn Mueller, CCC)**
 - 24.03 DIS - Approval of Educational Administrator Employment Agreement (Shelly Blair, CCC)**
 - 24.04 DIS - Approval of Educational Administrator Employment Agreement (Joycelyn Groot, CCC)**

- 24.05 DIS - Approval of Educational Administrator Employment Agreement (Tommy Neal, CCC)**
- 24.06 DIS – Approval of Educational Administrator Employment Agreement (Aeron Zentner, CCC)**
- 24.07 DIS - Approval of Educational Administrator Employment Agreement (Christine Nguyen, CCC)**
- 24.08 DIS - Approval of Educational Administrator Employment Agreement (Vincent Rodriguez, CCC)**
- 24.09 DIS - Approval of Educational Administrator Employment Agreement (Chad Bowman, GWC)**
- 24.10 DIS - Approval of Educational Administrator Employment Agreement (Robyn Brammer, GWC)**
- 24.11 DIS - Approval of Educational Administrator Employment Agreement (Ricky Hicks, GWC)**
- 24.12 DIS - Approval of Educational Administrator Employment Agreement (Ronald Lowenberg, GWC)**
- 24.13 DIS - Approval of Educational Administrator Employment Agreement (Judy Cheng-Chen, GWC)**
- 24.14 DIS - Approval of Educational Administrator Employment Agreement (Larisa Sergeyeveva, GWC)**
- 24.15 DIS - Approval of Educational Administrator Employment Agreement (Christopher Whiteside, GWC)**
- 24.16 DIS - Approval of Educational Administrator Employment Agreement (Claudia Saddul, GWC)**
- 24.17 DIS - Approval of Educational Administrator Employment Agreement (Kevin Ballinger, OCC)**
- 24.18 DIS - Approval of Educational Administrator Employment Agreement (Kelly Daly, OCC)**
- 24.19 DIS - Approval of Educational Administrator Employment Agreement (Tara Giblin, OCC)**
- 24.20 DIS – Approval of Educational Administrator Employment Agreement (Nathan Jensen, OCC)**
- 24.21 DIS – Approval of Educational Administrator Employment Agreement (Michael Mandelkern, OCC)**

- 24.22 DIS – Approval of Educational Administrator Employment Agreement (Shannon Quihuiz, OCC)
- 24.23 DIS – Approval of Educational Administrator Employment Agreement (Michael Sutliff, OCC)
- 24.24 DIS – Approval of Educational Administrator Employment Agreement (Stephen Tamanaha, OCC)
- 24.25 DIS – Approval of Educational Administrator Employment Agreement (John Taylor, OCC)
- 24.26 DIS - Approval of Educational Administrator Employment Agreement (Derek Vergara, OCC)
- 24.27 DIS-Approval of Educational Administrator Employment Agreement (Sara Head, OCC)
- 24.28 DIS - Approval of Educational Administrator Employment Agreement (Jason Kehler, OCC)
- 24.29 DIS – Approval of Interim Educational Administrator Employment Agreement (John Tortarolo, DIST)
- 24.30 OCC - Authorization to Conduct a Second Short-Term Study Abroad in Guerrero Negro Baja, Mexico
- 24.31 DIS - Approval of Instructional Material Fees
- 24.32 DIS - Authorization to File Notice of Completion and Release Retention Funds
- 24.33 DIS - Approval of Change Order No. 1 to the Standard Contractors Agreement with GGG Demolition Inc.

25.00 Resolutions

- 25.01 Resolution #17-38 Authorization to Purchase Computer Equipment for the Criminal Justice Training Center Project at Golden West College
- 25.02 Resolution #17-39 Authorization to Purchase Audio Visual Equipment for the Criminal Justice Training Center Project at Golden West College
- 25.03 Resolution #17-40 Authorization to Purchase Burden Carriers for Golden West College Maintenance & Operations Dept
- 25.04 Resolution #17-41 Authorization to Purchase Network Equipment for the Student Services Center Project at Golden West College

26.00 Approval of Minutes

- 26.01 DIS – Minutes

27.00 Informative Reports II

27.01 Report from the Chancellor

27.02 Reports from the Presidents

27.03 Reports from the Academic Senate Presidents

27.04 Reports from Presidents of Employee Representative Groups

27.05 Reports from the Board of Trustees

28.00 Close of Meeting

28.01 Public Comment

28.02 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.