

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, February 7, 2018  
3:45 p.m. Closed Session; 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment (Items on Closed Session Agenda)**

*Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.04 Recess to Closed Session**

*(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)*

**a. Public Employee Discipline/Dismissal/Release**

*(Pursuant to Government Code Section 54957)*

**b. Public Employment (Pursuant to Government Code 54957(b)(1))**

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Military Contract Education Part-time Faculty
4. Ratification of Appointment of Part-time Faculty

5. Approval of Appointment of Educational Administrators  
Interim Dean, Counseling  
Interim Director, DSP&S  
Project Director, Adult Ed Block Grant
6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff  
Division Area Office Coordinator  
Project Assistant, Measure M  
Registered Nurse - Charge
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Administrative Clerk Senior  
Office Services Assistant  
Program Manager, Measure M  
Printing & Publishing Specialist, Lead  
Printing & Publishing Specialist I  
Printing & Publishing Specialist II
9. Ratification of Temporary Out of Class Assignments, Classified Staff
10. Ratification of Project-Specific Assignment, Classified Staff  
Maintenance Specialist 1  
Contract Ed Associate  
Instructional Assistant
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of State Mandated Substitute, Classified Staff
13. Ratification of Medical Professional Hourly Personnel
14. Ratification of Appointment of Student Workers

**c. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al.,  
California Court of Appeal Case No. C076809  
City of Fountain Valley et al. vs. Michael Cohen et al., California Court of  
Appeal Case No. C081661  
City of Westminster vs. Cohen et al., Sacramento County Superior Court  
Case No. 34-2013-80001665  
Kimlan Nguyen vs. Coast Community College District et al., Equal  
Employment Opportunity Commission Charge No. 480-2014-00049  
Coast Community College District et al. vs. Commission on State Mandates,  
Sacramento County Superior Court Case No. 34-2014-8001842  
Reginald Lewis vs. Coast Community College District et al., Department of  
Fair Employment and Housing Case No. 359115-125003

John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No. 30-2014-00714677  
Constance George vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2016-00865168  
Emma Adams vs. Coast Community College District et al., Department of Fair Employment and Housing Case No. 758894-221724  
Michelle Wang vs. Coast Community College District, Equal Employment Opportunity Commission Case No. 480-2017-01086  
Coast Community College District vs. Robert McDougal, Orange County Superior Court Case No. 30-2017-00907612  
Ronald Pryor vs. Coast Community College District, Department of Fair Employment and Housing Case No. 826405-282725  
Diana Sharp vs. Coast Community College District, Arbitration  
Ailene Nguyen and Christine Nguyen vs. Coast Community College District et al., Orange County Superior Court Case No. 30-2017-00939524  
Joseph Woidzik vs. Coast Community College District, Orange County Superior Court Case No. 30-2017-00959150

**d. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section “d-2” of *Government Code* Section 54956.9. Two cases including threatened litigation by Kevin Shenkman, and by William Hoang.

**e. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section “d-4” of *Government Code* Section 54956.9. Two cases.

**f. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: John Tortarolo, Interim Vice Chancellor Human Resources and Dr. John Weispfenning, Chancellor

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/  
National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

**1.05 Reconvene to Open Session at 5:00 p.m.**

**1.06 Pledge of Allegiance – Trustee David Grant**

**1.07 Report of Action in Closed Session**

## **1.08 Public Comment**

*Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

## **2.00 Informative Reports**

### **2.01 Reports from the Presidents of Student Government Organizations**

### **2.02 DIS – Annual Report on District-wide Facility Rental Fees for 2016-2017 Fiscal Year**

### **2.03 DIS – Student Loan Default Rates**

## **3.00 Matters for Review, Discussion and/or Action**

### **3.01 Board Meeting Dates**

### **3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

### **3.03 DIS – Board Policy Recommended to be Deleted**

### **3.04 DIS – Board Policies for First Reading**

### **3.05 Board Directives Log**

## **4.00 Consent Calendar (Items 5.01 – 18.01)**

## **5.00 Travel**

### **5.01 DIS – Approval of Travel for Attendance at Meetings and/or Conferences**

### **5.02 DIS – Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**

## **6.00 Ratification of Approved Curriculum**

### **6.01 DIS – Approved Curriculum**

## **7.00 Ratification of Approved Student Trips**

### **7.01 GWC – Student Trips**

### **7.02 OCC – Student Trips**

**8.00 Ratification of Approved Special Events and Projects**

**8.01 CCC – Special Events and Projects**

**8.02 GWC – Special Events and Projects**

**8.03 OCC – Special Events and Projects**

**8.04 DIS – Special Events and Projects**

**9.00 Ratification of Approved Standard Agreements up to \$90,200**

**9.01 CCC – Independent Contractors**

**9.02 CCC – Standard Professional Services Agreement with Willdan Geotechnical**

**9.03 GWC – Independent Contractors**

**9.04 OCC – Independent Contractors**

**9.05 OCC – Clinical Affiliations**

**9.06 DIS – Independent Contractor Agreement with Education Development Center, Inc.**

**9.07 DIS - Amendment No. 1 to Standard Professional Services Agreement with Brandow & Johnston Inc.**

**9.08 DIS - Independent Contractor Agreement with Abrams, Mah & Khan Reporting& Video Conferencing Services**

**9.09 DIS - Standard Study Abroad Service Provider Agreement with Andiamo Tour Mexico, Inc.: Mexico, February 2018**

**9.10 DIS - Standard Study Abroad Service Provider Agreement with Andiamo Tour Mexico, Inc.: Mexico, March 2018**

**9.11 DIS - Amendment No. 1 to Independent Contractor Agreement with Forensic Analytical Consulting Services**

**9.12 DIS – Standard Professional Services Agreement**

**10.00 Ratification of Approved Non-Standard Agreements up to \$90,200**

**10.01 CCC – Addendum No. 2 to Non-Standard Agreement with NCS Pearson, Inc. operating through its SMARTHINKING Division**

**10.02 CCC – Non-Standard Agreement with Mile Square Golf Course – Limited Partnership**

- 10.03 GWC - Non-Standard Agreement with the Foundation for California Community Colleges**
- 10.04 GWC - Non-Standard Addendum to Application Services Agreement with PrestoSports**
- 10.05 GWC - Non-Standard Student Recruitment Services Agreement**
- 10.06 GWC - Non-Standard Software License Agreement with Jackrabbit Technologies**
- 10.07 OCC - Non-Standard Clinical Affiliation Agreement with the Department of Veterans Affairs**
- 10.08 OCC - Non-Standard Memorandum of Understanding and Addendum with Strategic Energy Innovations**
- 10.09 DIS - Non-Standard Independent Contractor Agreement with Liebert, Cassidy, Whitmore**
- 10.10 DIS - Non-Standard Program Participation Agreements with the US Department of Education**
- 10.11 DIS - Non-Standard Institutional Participation Agreements with the California Student Aid Commission**
- 10.12 DIS - Non-Standard Master Services Agreement with Educational Credit Management Corporation**
- 11.00 Ratification of Approved Institutional Memberships**
  - 11.01 CCC – Institutional Memberships**
  - 11.02 GWC – Institutional Memberships**
- 12.00 Ratification of Approved Off Campus Assignments**
  - 12.01 CCC – Off Campus Assignment**
  - 12.02 GWC – Off Campus Assignment**
- 13.00 Revenue Generating Agreements/Contracts Under \$90,200**
  - 13.01 DIS – Funded Programs**
- 14.00 Ratification/Approval of Personnel Items**
  - 14.01 DIS – Personnel**
    - 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations**
    - 2. Ratification of Standard Professional Expert Employment Agreements**
    - 3. Ratification of Monthly Travel Allowances**

**15.00 Ratification of Approved Professional Development**

**15.01 DIS – Classified Professional Development**

**16.00 Ratification/Approval of Purchase Orders**

**16.01 DIS – Purchase Orders**

**17.00 Ratification/Approval of Checks**

**17.01 DIS – Checks**

**18.00 Ratification/Approval of General Obligation Bond Fund Transactions**

**18.01 DIS – General Obligation Bond Fund**

**19.00 Discussion Calendar**

**20.00 Approval of Standard Agreements in Excess of \$90,200**

**20.01 DIS – Approval of Standard Design Build Contract with Ohno Construction for the Golden West College Softball Field Project, RFQ No. 2118**

**20.02 DIS – Amendment No. 1 to Standard Contractor Services Agreement with M.S. Construction Management Group**

**20.03 DIS – Amendment No. 1 to the Standard Independent Contractor Agreement with Strata Information Group (SIG)**

**21.00 Revenue Generating Agreements/Contracts over \$90,200**

**21.01 DIS – Funded Programs**

**22.00 Ratification/Approval of General Items of Business**

**22.01 DIS - Authorization to File Notice of Completion and Release Retention Funds**

**22.02 DIS - First Amendment to Non-Exclusive Access Agreement with Jeffrey Cohen, D/B/A Newport Beach Veterinary Hospital**

**22.03 DIS- Amendment No. 2 to Standard Architectural Services Agreement with Hill Partnership, Inc.**

**22.04 DIS- Amendment No. 1 to the Standard Contractor Services Agreement with Climatec, LLC**

**22.05 DIS – Standard Independent Contractor Agreement with Predictive Technologies, Inc. (PTI)**

- 22.06 DIS - Approval of Employment Agreement (Kathryn Mueller, CCC)**
- 22.07 DIS - Approval of Employment Agreement (Raul Rodriguez, CCC)**
- 22.08 DIS - Amendment to Educational Administrator Employment Agreement (Mary Lee Vance, OCC)**
- 22.09 DIS - Approval of Revised Academic Calendar and Administrative Holiday Calendar for 2018-19**
- 22.10 DIS - Letter in Support of Trustee Jim Moreno for President of CCCT Board**
- 22.11 DIS - Authorization to Enter into Memorandum of Understanding with the Orange County Clerk-Recorder for the Use of the Secure Government to Government (G2G) Portal Access**

#### **23.00 Resolutions**

- 23.01 DIS - Resolution #18-02 Authorization to Purchase Audio Visual Equipment and Installation Services for the Student Services Center Project at Golden West College**
- 23.02 DIS - Resolution #18-03 Authorization to Purchase Bulbs, Lamps, and Fixtures for the Lighting Retrofit Project at Golden West College**
- 23.03 DIS - Resolution #18-04 Authorization to Purchase HP Computer Hardware and Professional Services for the Student Services Center Project at Golden West College**
- 23.04 DIS - Resolution #18-05 Authorization to Purchase Canon Camera Equipment and Accessories for the Strong Workforce Program at Orange Coast College Utilizing E & I Cooperative Services Contract #CNR01341**
- 23.05 DIS - Resolution #18-06 of the Board of Trustees of the Coast Community College District to Approve July-September 2017 Budget Transfers for 2017-2018**
- 23.06 DIS - Resolution #18-07 of the Board of Trustees to Increase Income and Expenditure Budget for 2017-2018**
- 23.07 DIS - Resolution #18-08 of the Board of Trustees to Increase Income and Expenditure Budget October - December for 2017-2018**
- 23.08 DIS - Resolution #18-09 of the Board of Trustees to Approve October - December 2017 Budget Transfers for 2017-2018**

#### **24.00 Approval of Minutes**

- 24.01 DIS – Minutes**



## **25.00 Informative Reports II**

**25.01 Report from the Chancellor**

**25.02 Reports from the Presidents**

**25.03 Reports from Academic Senate Presidents**

**25.04 Reports from Presidents of Employee Representative Groups**

**25.05 Reports from the Board of Trustees**

## **26.00 Close of Meeting**

**26.01 Public Comment**

**26.02 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*