

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, February 21, 2018  
3:45 p.m. Closed Session; 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment (Items on Closed Session Agenda)**

*Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.04 Recess to Closed Session**

*(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)*

**a. Public Employee Discipline/Dismissal/Release**

*(Pursuant to Government Code Section 54957)*

**b. Public Employment (Pursuant to Government Code 54957(b)(1))**

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part-time Faculty
5. Approval of Appointment of Educational Administrators  
College President

6. Approval of Appointment of Classified Management
7. Approval of Appointment of Classified Staff
  - Executive Office Services Coordinator
  - Administrative Assistant II
  - Administrative Clerk
  - Registered Nurse – Charge
  - Textbook Acquisitions
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff
10. Ratification of Project-Specific Assignment, Classified Staff
  - Staff Assistant, Facilities
11. Ratification of Appointment of Short Term Hourly Staff
12. Ratification of Appointment of State Mandated Substitute, Classified Staff
13. Ratification of Medical Professional Hourly Personnel
14. Ratification of Appointment of Student Workers

**c. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section “d-1” of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al.,  
California Court of Appeal Case No. C076809

City of Fountain Valley et al. vs. Michael Cohen et al., California Court of  
Appeal Case No. C081661

City of Westminster vs. Cohen et al., Sacramento County Superior Court  
Case No. 34-2013-80001665

Kimlan Nguyen vs. Coast Community College District et al., Equal  
Employment Opportunity Commission Charge No. 480-2014-00049

Coast Community College District et al. vs. Commission on State Mandates,  
Sacramento County Superior Court Case No. 34-2014-8001842

Reginald Lewis vs. Coast Community College District et al., Department of  
Fair Employment and Housing Case No. 359115-125003

John Merzweiler vs. Houlihan et al., Orange County Superior Court Case No.  
30-2014-00714677

Constance George vs. Coast Community College District et al., Orange  
County Superior Court Case No. 30-2016-00865168

Emma Adams vs. Coast Community College District et al., Department of  
Fair Employment and Housing Case No. 758894-221724

Coast Community College District vs. Robert McDougal, Orange County  
Superior Court Case No. 30-2017-00907612

Diana Sharp vs. Coast Community College District, Arbitration

Ailene Nguyen and Christine Nguyen vs. Coast Community College District et  
al., Orange County Superior Court Case No. 30-2017-00939524

**d. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. One case: U.S. Department of Education/Coastline Community College

**e. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Three cases.

**f. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

District Negotiators: John Tortarolo, Interim Vice Chancellor Human Resources and Dr. John Weispfenning, Chancellor

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Coast District Management Association (CDMA)

**1.05 Reconvene to Open Session at 5:00 p.m.**

**1.06 Pledge of Allegiance – Trustee Mary Hornbuckle**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

*Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.09 Acceptance of Retirements**

**2.00 Informative Reports**

**2.01 Faculty/Student/Program Highlight**

**2.02 DIS – Presentation and Discussion of the District-wide Annual Institutional Effectiveness Report 2016-17**

**2.03 DIS – Informational Report on Preliminary Budget Update**

**2.04 DIS – Informative Report on Procurement Selection Processes**

**2.05 DIS - Presentation of Initial Joint Proposal from Coast Community College District and Coast Federation of Classified Employees (CFCE) - Local 4794**

**3.00 Matters for Review, Discussion and/or Action**

**3.01 Board Meeting Dates**

**3.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

**3.03 DIS – Board Legislative Affairs Committee Recommendation Opposing the PROSPER Act in its Current Form**

**3.04 DIS - Board Policies for First Reading**

**3.05 DIS – Advertisement to Fill Upcoming Vacancies on the Measure M Citizens' Oversight Committee**

**3.06 DIS – Approval for Use of Foundation Funds for Student Trustee to Attend ASACC Conference**

**3.07 Board Directives Log**

**4.00 Consent Calendar (Items 5.01 – 17.01)**

**5.00 Travel**

**5.01 DIS – Approval of Travel for Attendance at Meetings and/or Conferences**

**5.02 DIS – Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**

**6.00 Ratification of Approved Student Trips**

**6.01 CCC – Student Trips**

**6.02 GWC – Student Trips**

**6.03 OCC – Student Trips**

**7.00 Ratification of Approved Special Events and Projects**

**7.01 CCC – Special Events and Projects**

**7.02 GWC – Special Events and Projects**

**7.03 OCC – Special Events and Projects**

**8.00 Ratification of Approved Standard Agreements up to \$90,200**

**8.01 CCC – Independent Contractors**

**8.02 CCC – Standard Internship Agreement**

**8.03 CCC – Standard Professional Services Agreement with Underground Service Company**

**8.04 GWC – Independent Contractor**

**8.05 OCC – Independent Contractors**

**8.06 DIS – Contractors for FY 2017-2018 Pursuant to District's Standard Annual Agreement for Contractor Services**

**8.07 DIS – Independent Contractor Agreement with Milton Security Group**

**8.08 DIS – Amendment No. 1 to the Standard Independent Contractor Agreement with Brian Donnelly**

**8.09 DIS – Amendment No. 1 to the Standard Independent Contractor Agreement with Fallen Leaf Films**

**8.10 DIS – Amendment No. 1 to the Standard Independent Contractor Agreement with Blue Raster, LLC**

**9.00 Ratification of Approved Non-Standard Agreements up to \$90,200**

**9.01 CCC – Non-Standard Agreement with Teamwork.com**

**9.02 CCC – Non-Standard Agreement (MOU) with CalFresh Outreach Program of Second Harvest Food Bank of Orange County (SHFBOC)**

**9.03 OCC – Non-Standard Agreement with Study Abroad Association**

**9.04 OCC – Non-Standard Agreement with Foundation for California Community Colleges – ESRI**

**9.05 OCC – Non-Standard Agreement with Second Harvest Foodbank of Orange County**

**10.00 Ratification of Approved Institutional Memberships**

**10.01 GWC – Institutional Memberships**

**10.02 DIS – Institutional Membership**

**11.00 Revenue Generating Agreements/Contracts Under \$90,200**

**11.01 DIS – Funded Programs**

**11.02 GWC – Non-Standard Agreement with Regents of University of California**

**11.03 OCC – Non-Standard Agreement with the City of Costa Mesa**

**12.00 Ratification/Approval of Personnel Items**

**12.01 DIS – Personnel**

- 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations**
- 2. Approval of Changes in Salary Schedules**
- 3. Ratification of Pay Changes, Academic Staff**
- 4. Ratification of Schedule Changes, Classified Staff**
- 5. Ratification of Standard Temporary Faculty Employment Agreements**
- 6. Ratification of Standard Professional Expert Employment Agreements**

**13.00 Ratification of Approved Professional Development**

**13.01 DIS – Classified Professional Development**

**14.00 Ratification of Approved Staff Development**

**14.01 GWC – Staff Development**

**14.02 OCC – Management Professional Development**

**15.00 Ratification/Approval of Purchase Orders**

**15.01 DIS – Purchase Orders**

**16.00 Ratification/Approval of Checks**

**16.01 DIS – Checks**

**17.00 Ratification/Approval of General Obligation Bond Fund Transactions**

**17.01 DIS – General Obligation Bond Fund**

**18.00 Discussion Calendar**

**19.00 Ratification/Approval of General Items of Business**

- 19.01 OCC – Authorization for Destruction of Disabled Students Programs and Services Records**
- 19.02 DIS - Amendment No.2 to the Standard Construction Management Agreement with Kitchell, CEM.**
- 19.03 DIS - Approval of New Bank Account with Union Bank**

**19.04 DIS - Approval of Salary Increase for Managers on the DG Salary Schedule**

**19.05 DIS-Standard Amendment No.1 to the Non-Standard Professional Services Agreement with DMc Engineering**

**19.06 DIS – Addendum to the Non-Standard Agreement with GovernmentJobs.com, Inc. (d/b/a “NEOGOV”)**

**20.00 Resolutions**

**20.01 Resolution #18-10 Authorization to Purchase Cisco Software and Equipment for the Career Technical Education Program at Coastline Community College**

**20.02 DIS-Resolution #18-12 Authorization to Purchase Installation of Bulbs, Lamps, and Fixtures for the Lighting Retrofit Project at Golden West College**

**21.00 Policy Implementation/Administrative Procedure Ratification**

**21.01 DIS – Board Policies for Approval**

**22.00 Approval of Minutes**

**22.01 DIS – Minutes**

**23.00 Close of Meeting**

**23.01 Public Comment**

**23.02 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*