

A G E N D A

COAST COMMUNITY COLLEGE DISTRICT
Regular/Organizational Meeting of the Board of Trustees
Wednesday, December 12, 2018
3:45 p.m. Closed Session; 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law.
Closed Sessions are not open to the public.)

a. Public Employee Discipline/Dismissal/Release
(Pursuant to *Government Code* Section 54957)

b. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Four cases including U.S. Department of Education and Dr. Tarin Olson.

c. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9. Two cases.

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section “d-1” of *Government Code* Section 54956.9)

City of Huntington Beach et al. vs. California Director of Finance et al.,
California Court of Appeal Case No. C076809

City of Fountain Valley et al. vs. Michael Cohen et al., California Court of
Appeal Case No. C081661

City of Westminster vs. Cohen et al., Sacramento County Superior Court
Case No. 34-2013-80001665

Coast CCD et al. vs. Commission on State Mandates, Sacramento County
Superior Court Case No. 34-2014-8001842

Coast CCD vs. Robert McDougal, Orange County Superior Court Case Nos.
30-2017-00907612 and 30-2018-00988270

Ailene Nguyen and Christine Nguyen vs. Coast CCD et al., Orange County
Superior Court Case No. 30-2017-00939524

Nicholas French vs. Arturo Salgado et al., Orange County Superior Court
Case No. 30-2018-00974923

Susan Winterbourne vs. Coastline Community College, Orange County
Superior Court Case No. 30-2018-00980452

Emma Adams vs. Coast CCD et al., Orange County Superior Court Case No.
30-2018-00983692

Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department
of Fair Employment and Housing Case No. 2018-01-00738810

Kana Pipeline vs. H.L. Moe Co., Inc. et al, Orange County Superior Court Case
No. 30-2018-01012867

Elizabeth Sykes vs. Coast CCD, EEOC Case No. 480-2018-10523

Elizabeth Sykes, appeal under Title 5, Section 59338

Workers’ Compensation Appeals Board (“WCAB”) Cases:

Jeffrey Anthony vs. Coast CCD, WCAB Case No. 11185187

Beatriz Cruz vs. Coast CCD, WCAB Case No. 10253686

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Ofelia Garcia vs. Coast CCD, WCAB Case No. 11095742

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Christana Montes vs. Coast CCD, WCAB Case No. 10401239

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Angelica Pacheco vs. Coast CCD, WCAB Case No. 11040525

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Virginia Regnier vs. Coast CCD, WCAB Case No. 11393484

Cheryl Schrieffer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

e. Public Employment

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part-time Faculty

4. Approval of Appointment of Educational Administrators
Acting Dean, Math and Science
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Administrative Assistant to VP
Area Facilitator
Course Assistant
IT User Support Analyst
Public Safety Technician
Research Analyst Senior
Student Retention Specialist
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Director, Chancellor's Office Operations and Government Relations
District Director, Public Affairs and Marketing
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
Administrative Assistant II
HR Coordinator
12. Ratification of Project-Specific Assignment, Classified Staff
Administrative Assistant II
Admissions and Records Tech II
Contract Education Associate Senior
Instructional Associate
13. Ratification of Appointment of Short Term Hourly Staff
14. Ratification of Appointment of State Mandated Substitute, Classified Staff
15. Ratification of Medical Professional Hourly Personnel
16. Ratification of Appointment of Student Workers

f. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources
Dr. John Weispfenning, Chancellor

Employee Groups:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/
National Education Association (CCCA-TA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Classified Managers and Educational
Administrators

1.05 Reconvene to Open Session at 5:00 p.m.

1.06 Pledge of Allegiance – Trustee Mary Hornbuckle

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.09 Oaths of Office for Trustees

1.10 Acceptance of Retirements

2.00 Organizational Meeting of the Board of Trustees

2.01 Board Officer Elections

3.00 Matters for Review, Discussion and/or Action

3.01 DIS – Appointments of Trustee Representatives to Serve on District Committees, County Department of Education Groups, and as Liaisons to District Auxiliary Organizations

4.00 Preliminary Matters continued

4.01 Recess for Reception to Honor Re-Elected Trustees Grant and Moreno

5.00 Informational Reports

5.01 Reports from the Presidents of Student Government Organizations

5.02 DIS – Internal Audit Quarterly Report

- 5.03 DIS – Review of Quarterly Financial Status Report**
- 6.00 Matters for Review, Discussion and/or Action continued**
 - 6.01 DIS – Board Policy and Administrative Procedure for First Reading**
 - 6.02 DIS – One Time, Off-Schedule, Equity Payment to Confidential Employees**
 - 6.03 Board Meeting Dates**
 - 6.04 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
 - 6.05 Board Directives Log**
- 7.00 Consent Calendar (Items 8.01 - 22.01)**
- 8.00 Travel**
 - 8.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
 - 8.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 9.00 Ratification of Approved Curriculum**
 - 9.01 DIS - Curriculum**
- 10.00 Ratification of Approved Student Trips**
 - 10.01 GWC - Student Trip**
 - 10.02 OCC - Student Trips**
- 11.00 Ratification of Approved Special Events and Projects**
 - 11.01 CCC - Special Events and Projects**
 - 11.02 GWC - Special Events and Projects**
 - 11.03 OCC - Special Events and Projects**
- 12.00 Ratification of Approved Standard Agreements up to \$90,200**
 - 12.01 CCC – Standard Internship Agreement**
 - 12.02 GWC – Independent Contractors**

- 12.03 OCC – Clinical Affiliations**
- 12.04 OCC – Independent Contractors**
- 12.05 DIS - Amendment No. 1 to the Standard Professional Services Agreement with GeoCon West, Inc.**
- 12.06 DIS - Standard Study Abroad Service Provider Agreement with Andiamo Tour Mexico, Inc. - Guerrero Negro, Baja Mexico, March 2019**
- 12.07 DIS - Standard Study Abroad Service Provider Agreement with Andiamo Tour Mexico, Inc. - Guerrero Negro, Baja Mexico, February 2019**
- 12.08 DIS - Ratification of Contractors for FY 2018-2019 Pursuant to District's Standard Annual Agreement for Contractor Services**
- 12.09 DIS – Independent Contractors**
- 12.10 DIS – Standard Professional Services Agreement with Willdan Geotechnical**
- 13.00 Ratification of Approved Non-Standard Agreements up to \$90,200**
 - 13.01 CCC –Non-Standard Supplemental License Agreement with Intelcom Online Resources Network**
 - 13.02 CCC – Non-Standard License Agreement with Dallas County Community College District - Dallas Learning Solutions**
 - 13.03 GWC - Non-Standard Subscription Agreement with Gecko Labs, Inc.**
 - 13.04 GWC - Non-Standard Professional Services Agreement with GradImages**
 - 13.05 GWC - Non-Standard Beverage Agreement with Reyes Coca-Cola Bottling, LLC**
 - 13.06 GWC - Non-Standard Independent Contractor Agreement with Lighthouse Consulting, Inc.**
 - 13.07 GWC - Non-Standard Software License Agreement with PyraMED**
 - 13.08 OCC - Non-Standard Software License and Services Agreement with PyraMED Health Services**
 - 13.09 GWC - Non-Standard Professional Services Agreement with Goodwill Industries of Orange County**

- 13.10 OCC - Non-Standard Agreement with University of Texas at Austin**
- 13.11 DIS - Non-Standard IC Agreement with Sidepath, Inc.**
- 14.00 Ratification of Approved Institutional Memberships**
 - 14.01 CCC - Institutional Memberships and Subscription**
 - 14.02 GWC - Institutional Memberships**
 - 14.03 DIS – Institutional Membership**
- 15.00 Ratification of Approved Off Campus Assignments**
 - 15.01 CCC – Off Campus Assignment**
- 16.00 Revenue Generating Agreements/Contracts Under \$90,200**
 - 16.01 CCC – Non-Standard Memorandum of Understanding with Marine Corps Community Services, Marine Corps Installations West-Marine Corps Base, Camp Pendleton**
 - 16.02 DIS – Funded Programs**
- 17.00 Ratification/Approval of Personnel Items**
 - 17.01 DIS – Personnel**
 - 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations**
 - 2. Ratification of Schedule Changes, Classified Staff**
 - 3. Ratification of Standard Professional Expert Employment Agreements**
- 18.00 Ratification of Approved Professional Development**
 - 18.01 DIS – Classified Professional Development**
- 19.00 Ratification of Approved Staff Development**
 - 19.01 CCC – Staff Development**
 - 19.02 GWC – Staff Development**
- 20.00 Ratification/Approval of Purchase Orders**
 - 20.01 DIS – Purchase Orders**
- 21.00 Ratification/Approval of Checks**
 - 21.01 DIS - Checks**

22.00 Ratification/Approval of General Obligation Bond Fund Transactions

22.01 DIS - General Obligation Bond Fund Transactions

23.00 Discussion Calendar

24.00 Approval of Standard Agreements in Excess of \$90,200

24.01 OCC - Approval of Standard Independent Contractor Agreement with Brainfuse

24.02 DIS - Approval of Amendment No. 3 to the Standard Professional Services Agreement with The Solis Group

24.03 DIS - Approval of Amendment No. 1 to Standard Contractor Services Agreement with Stolo Cabinets, Inc.

24.04 DIS - Approval of Standard Professional Services Agreement with Willdan Geotechnical Inc.

24.05 DIS - Approval of Change Order No. 2 to the Standard Contractor Services Agreement with MS Construction Management Group

24.06 DIS – Amendment No. 2 to the Standard Independent Contractor Agreement with Dyntek Services, Inc.

25.00 Revenue Generating Agreements/Contracts Over \$90,200

25.01 DIS – Funded Programs

26.00 Approval of Non-Standard Agreements in Excess of \$90,200

26.01 DIS – Approval of Non-Standard Agreement with Diversified Protection Systems Inc. (DPSI)

27.00 Ratification/Approval of General Items of Business

27.01 CCC – Non-Standard Agreement with WorkHands, Inc.

27.02 OCC - Authorization of Second Extension of Temporary Waiver of the Prohibition of Skateboarding on OCC Campus

27.03 DIS - Authorization to File Notice of Completion and Release Retention Funds

27.04 DIS - Bid Tabulations and Award of Contracts for Orange Coast College Kinesiology/Athletics/Adaptive PE/Aquatics Project- Bid No. 2130 -C, Package #16

- 27.05 DIS - Approval of Non-Standard Program Agreement with Huntington Beach Union High School District**
- 27.06 DIS - Approval of Standard Agreement with M. Arthur Gensler, Jr. and Associates, Inc.**
- 27.07 Bid Tabulations and Award of Contracts for Golden West College Classroom Improvement Project, Bid No. 2136**
- 27.08 DIS - Annuitant Employment Agreement Template**
- 27.09 DIS- Approval of Amendments to Executive Educational Administrator Employment Agreements**
- 27.10 DIS- Approval of Educational Administrator Employment Agreements**
- 28.00 Resolutions**
 - 28.01 DIS - Resolution # 18-44 to Increase Income and Expenditure Budget July- September 2018 for 2018-2019**
 - 28.02 DIS - Resolution# 18-45 of the Board of Trustees of the Coast Community College District to Approve July-September 2018 Budget Transfers for 2018-2019**
 - 28.03 Resolution #18-46 Authorization to Purchase ePlus Technology Inc. Software and Equipment for the Career and Technical Education Program**
 - 28.04 Resolution # 18-47 A Resolution of the Board of Trustees of Coast Community College District for Authorization to Purchase and Install Audio/Visual Equipment for the Classroom Improvements Project at Golden West College**
- 29.00 Policy Approval/Procedure Ratification**
 - 29.01 DIS – Board Policies for Approval and Administrative Procedures for Ratification**
- 30.00 Approval of Minutes**
 - 30.01 DIS - Minutes**
- 31.00 Informational Reports II**
 - 31.01 Report from the Chancellor**
 - 31.02 Reports from the Presidents**

31.03 Reports from the Academic Senate Presidents

31.04 Report from the Classified Senate President

31.05 Reports from the Presidents of Employee Representative Groups

31.06 Reports from the Board of Trustees

32.00 Close of Meeting

32.01 Public Comment

32.02 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board/District Director of the Office of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.