

A G E N D A

COAST COMMUNITY COLLEGE DISTRICT
Regular Meeting/Budget Study Session of the Board of Trustees
Wednesday, June 19, 2019
3:45 p.m. Closed Session; 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626

Pursuant to the Brown Act, *Government Code* Section 54953(b) Trustee Patterson will be participating in the meeting by teleconference from the following location:
9185 Caladium Avenue, Fountain Valley, CA 92708

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

a. Public Employee Performance Evaluation

(Pursuant to *Government Code* Section 54957)

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section “d-2” of *Government Code* Section 54956.9. One case.

d. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section “d-4” of *Government Code* Section 54956.9. One case.

e. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section “d-1” of *Government Code* Section 54956.9)

City of Westminster vs. Cohen et al., Sacramento County Superior Court

Case No. 34-2013-80001665

Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal

Case No. C080349

Coast CCD vs. Robert McDougal, Orange County Superior Court Case Nos.

30-2017-00907612 and 30-2018-00988270

Nicholas French vs. Arturo Salgado et al., Orange County Superior Court

Case No. 30-2018-00974923

Susan Winterbourne vs. Coastline Community College, Orange County

Superior Court Case No. 30-2018-00980452

Emma Adams vs. Coast CCD et al., Orange County Superior Court Case No.

30-2018-00983692

Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department

of Fair Employment and Housing Case No. 2018-01-00738810

Workers’ Compensation Appeals Board (“WCAB”) Cases:

Jeffrey Anthony vs. Coast CCD, WCAB Case No. 11185187

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Beatriz Cruz vs. Coast CCD, WCAB Case No. 10253686

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Ofelia Garcia vs. Coast CCD, WCAB Case No. 11095742

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Christana Montes vs. Coast CCD, WCAB Case No. 10401239

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Henry Pacheco vs. Coast CCD, WCAB Case No. 12071215

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

f. Public Employment

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty

4. Approval of Appointment of Educational Administrators
5. Ratification of Approval of Appointment of Retired CalPERS Annuitants
6. Approval of Appointment of Classified Management
 - Deputy Sector Navigator
 - Director, Housing and Residential Education
 - Director, Risk Services
 - District Director, Public Relations and Marketing
 - Interim Academic Support Coordinator
7. Approval of Appointment of Classified Staff
 - Administrative Secretary, STEM
 - Admissions and Records Technician, Sr.
 - Athletic Equipment Manager
 - Child Care Center Assistant
 - Division Area Office Coordinator
 - Financial Aid Assistant
 - Instructional Associate, Student Success Center
 - Program Coordinator, STEM
 - Public Safety Officer
 - Recycling Center Assistant
8. Approval of Appointment of Confidential Staff
9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
 - Accounting Technician
 - Administrative Assistant 1
 - Administrative Assistant II
 - Admissions and Records Technician, Sr.
 - Athletic Trainer, Sr.
 - Office Services Assistant
 - Student Services Assistant
 - Student Success and Equity Specialist, Sr.
 - Theater Technical Specialist
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management
12. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Child Development Specialist
13. Ratification of Project-Specific Assignment, Classified Staff
 - Accounting Coordinator
 - Administrative Secretary
 - Contract Education Associate
 - Contract Education Associate, Sr.
 - Course Assistant
 - Facilities Logistics Assistant

HR Analyst
HR Recruitment Coordinator

14. Ratification of Appointment of Short Term Hourly Staff
15. Ratification of Appointment of State Mandated Substitute, Classified Staff
16. Ratification of Appointment of Medical Professional Hourly Personnel
17. Ratification of Appointment of Student Workers

g. Conference with Labor Negotiator
(Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources
Dr. John Weispfenning, Chancellor
Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),
Coast Community College Association-California Teachers Association/
National Education Association (CCCA-TA/NEA),
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),
Unrepresented Employees: Association of Confidential Employees (ACE),
Unrepresented Employees: Classified Managers and Educational
Administrators

1.05 Reconvene to Open Session at 5:00 p.m.

1.06 Pledge of Allegiance - Trustee Mary Hornbuckle

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.09 Oath of Office for Student Trustee

1.10 Service Acknowledgment to the Measure M Citizens' Oversight Committee

1.11 Acceptance of Retirements

2.00 Public Hearing/Budget Study Session

- 2.01 DIS - Adoption of Coast Community College District Tentative Budget for 2019-20
 - 2.02 DIS - Consideration of Annual Compensation Increase for the Board of Trustees
- 3.00 Informational Reports
 - 3.01 Reports from the Presidents of Student Government Organizations
 - 3.02 DIS - Associated Student Bodies' Annual Reports
 - 3.03 DIS - Review of Quarterly Financial Status Report
 - 3.04 DIS - Internal Audit Quarterly Report
- 4.00 Matters for Review, Discussion and/or Action
 - 4.01 DIS - Acceptance of Auxiliary Organizations' Assessment of Good Standing
 - 4.02 CCC - Approval of the Associated Student Government of Coastline College 2019-2020 Annual Budget
 - 4.03 GWC - Approval of the Associated Students of Golden West College 2019-2020 Annual Budget
 - 4.04 OCC - Approval of the Associated Students of Orange Coast College 2019-2020 Annual Budget
 - 4.05 DIS - Reaffirmation of Student Trustee Rights
 - 4.06 DIS - Chancellor's Outside Assignments
 - 4.07 DIS - Chancellor's Goals for the District 2019-2020
 - 4.08 DIS - Advertisement to Fill Current and Upcoming Vacancies on the Measure M Citizens' Oversight Committee
 - 4.09 Board Meeting Dates
 - 4.10 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT
 - 4.11 Board Directives Log
- 5.00 Consent Calendar (Items 6.01 - 20.01)
- 6.00 Travel
 - 6.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences

- 6.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 7.00 Ratification of Approved Curriculum**
 - 7.01 DIS - Curriculum**
- 8.00 Ratification of Approved Student Trips**
 - 8.01 CCC - Student Trips**
 - 8.02 GWC - Student Trips**
 - 8.03 OCC - Student Trips**
- 9.00 Ratification of Approved Special Events and Projects**
 - 9.01 CCC - Special Events and Projects**
 - 9.02 GWC - Special Events and Projects**
 - 9.03 OCC - Special Events and Projects**
- 10.00 Ratification of Approved Standard Agreements up to \$90,200**
 - 10.01 CCC - Independent Contractors**
 - 10.02 GWC - Independent Contractors**
 - 10.03 OCC – Independent Contractors**
 - 10.04 OCC - Clinical Affiliations**
 - 10.05 OCC - Standard Promotional Agreement**
 - 10.06 DIS - Standard Study Abroad Service Provider Agreement with American Institute of Foreign Study, Inc. - Barcelona, Spain Summer 2019**
 - 10.07 DIS - Amendment No. 2 to the Standard Professional Services Agreement with GeoCon West, Inc.**
 - 10.08 DIS - Standard Professional Services Agreement with C.W. Driver**
 - 10.09 DIS - Standard Professional Services Agreement with Liquidware Labs, Inc.**
 - 10.10 DIS - Standard Independent Contractor Agreement with RPM Consulting Group**

- 10.11 DIS - Standard Independent Contractor Agreement with National Institute for Women in Trades, Technology, and Science**
- 10.12 DIS – Standard Independent Contractor Agreement with Robin L. Harrington**
- 10.13 DIS - Standard Independent Contractor Agreement with Tawny Marcus**
- 10.14 DIS - Standard Independent Contractor Agreement with Nicole Miller and Associates**
- 10.15 DIS - Standard Independent Contractor Agreement with Aisha Shelton Adam**
- 10.16 DIS - Standard Independent Contractor Agreement with Shaw HR Consulting**
- 10.17 DIS - Standard Consultant Agreement with John Tortarolo**
- 11.00 Ratification of Approved Non-Standard Agreements Up to \$90,200**
 - 11.01 CCC – Non-Standard Agreement with The University of Texas at Austin**
 - 11.02 CCC - Non-Standard License Agreement with Economic Modeling, LLC of Moscow, Idaho (Emsi)**
 - 11.03 CCC - Non-Standard Agreement with The Chicago School of Professional Psychology**
 - 11.04 CCC - Non-Standard Memorandum of Understanding with The Chicago School of Professional Psychology**
 - 11.05 CCC - Non-Standard Memorandum of Understanding with Fairview Developmental Center**
 - 11.06 CCC - Amendment to Non-Standard Agreement with Eureka**
 - 11.07 OCC - Non-Standard Agreement and Addendum with 32nd District Agriculture Association**
 - 11.08 OCC - Non-standard Institution Participation Agreement with Instructure, Inc.**
 - 11.09 OCC - Non-Standard Program Agreement with Second Harvest Food Bank of Orange County, Inc.**
 - 11.10 OCC - Non-Standard Agreement with ESPN Productions, Inc.**
 - 11.11 OCC - Non-Standard Student Affiliation Agreement with Hoag Memorial Hospital Presbyterian**
 - 11.12 OCC - Non-Standard Clinical Affiliation Agreement with Vanguard University**

11.13 DIS - Non-standard Contract of Service and End User License Agreement with Financial Aid TV (CareerAmerica, LLC)

12.00 Ratification of Approved Institutional Memberships

12.01 CCC - Institutional Memberships

12.02 GWC - Institutional Membership

12.03 OCC – Institutional Memberships

12.04 DIS – Institutional Membership

13.00 Ratification of Approved Off Campus Assignments

13.01 CCC - Off-Campus Assignments

13.02 GWC - Off-Campus Assignments

14.00 Revenue Generating Agreements/Contracts Under \$90,200

14.01 CCC - Standard Supplement to Master Course License Agreement with Carroll Community College

14.02 OCC - Standard Contract Education

14.03 DIS - Funded Programs

15.00 Ratification/Approval of Personnel Items

15.01 DIS - Personnel

- a. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
- b. Ratification of Standard Retired CalPERS Annuitant Employment Agreement
- c. Ratification of Schedule Changes, Classified Staff
- d. Ratification of Standard Professional Expert Employment Agreements

16.00 Ratification of Approved Professional Development

16.01 DIS - Classified Professional Development

17.00 Ratification of Approved Staff Development

17.01 CCC - Staff Development

17.02 GWC - Staff Development

18.00 Ratification/Approval of Purchase Orders

18.01 DIS - Purchase Orders

19.00 Ratification/Approval of Checks

19.01 DIS - Checks

20.00 Ratification/Approval of General Obligation Bond Fund Transactions

20.01 DIS - General Obligation Bond Fund

21.00 Discussion Calendar

22.00 Revenue Generating Agreements/Contracts Over \$90,200

22.01 DIS - Funded Programs

**22.02 DIS - Approval of Non-Standard Agreement for Bookstore Services
Between Barnes and Noble College Booksellers, LLC and the Coast
Community College District, RFP 2140**

23.00 Approval of Standard Agreements in Excess of \$90,200

**23.01 DIS - Change Order; No. 1 for Orange Coast College Kinesiology &
Athletics project, Bid No 2130 Package 3**

**23.02 DIS - Amendment No. 3 to the Standard Independent Contractor Agreement
with Dyntek Services, Inc.**

**23.03 DIS - Addendum No. 7 to Standard Architectural Services Agreement with
HMC Architects for the Golden West College Mathematics and Science
Building Project**

**23.04 DIS - Standard Independent Contractor Agreement with Cloud Professional
Services**

24.00 Approval of Non-Standard Agreements in Excess of \$90,200

24.01 DIS - Amendment #1 to the Non-Standard Agreement with RingCentral, Inc.

24.02 CCC - Amendment #2 to Non Standard Lease Agreement with CSUF

24.03 CCC - Non-Standard Agreement with thyssenkrupp Elevator Corporation

**24.04 GWC - Non-Standard Agreement with Orange County Transportation
Authority (OCTA)**

**24.05 DIS - Approval of Amendment to Non-Standard Independent Contractor
Agreement with McKnight Associates Inc.**

25.00 Ratification/Approval of General Items of Business

- 25.01 CCC - Ratification of Non-Standard Agreement with National Security Agency**
- 25.02 CCC - Ratification of Non-Standard Royalty-Free License Agreement with Footage Firm, Inc.**
- 25.03 OCC - Approval of Joint Use And Maintenance Agreement with Department of Transportation**
- 25.04 DIS - Adoption of Student Equity Plans 2019-2022 for Coastline Community College, Golden West College, and Orange Coast College**
- 25.05 DIS - Approval of 2019/2020 Salary Schedules for faculty, management, classified staff, and confidential employees**
- 25.06 DIS - Approval of Amendments to Executive Educational Administrator Employment Agreements**
- 25.07 DIS - Approval of Employment Agreement Templates**
- 25.08 DIS - Approval of Revised Coast Community College District Standard Agreements**
- 25.09 DIS - Adoption and Authorization for Submission of 2021-2025 Five-Year Construction Plan for Orange Coast College, Golden West College, Coastline College, and the District**
- 25.10 DIS - Award of Contract for Construction Management Services for Golden West College Language Arts Complex, RFP No. 2142**
- 25.11 DIS - Award Meadows Sheet Metal and Air Conditioning, Inc. the Standard Contractor Services Agreement for Bid No. 2146**
- 25.12 DIS - Award Abajian Enterprise the Standard Contractor Services Agreement for Bid No. 2145**

26.00 Resolutions

- 26.01 Resolution #19-22 Authorizing Payment to Trustee Absent from Board Meeting**
- 26.02 Resolution #19-25 Establishing Appropriation Limit, GANN Initiative for 2019-2020**
- 26.03 Resolution #19-26 To Allow the County Superintendent of Schools to Make Routine Budget Transfers, As Needed, at the Close of Coast Community College District's Fiscal Year 2018-2019 and During Fiscal Year 2019-2020**
- 26.04 Resolution #19-27 to Increase Income and Expenditure Budget January-March 2019 for 2018-2019**

26.05 Resolution #19-28 to Approve January-March 2019 Budget Transfers for 2018-2019

27.00 Policy Approval/Procedure Ratification

27.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

28.00 Approval of Minutes

28.01 DIS - Minutes

29.00 Informational Reports II

29.01 Report from the Chancellor

29.02 Reports from the College Presidents

29.03 Reports from the Academic Senate Presidents

29.04 Report from the Classified Senate President

29.05 Reports from the Presidents of Employee Representative Groups

29.06 Reports from the Board of Trustees

30.00 Close of Meeting

30.01 Public Comment

30.02 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.