

# AGENDA

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**Coast Community College District  
Regular Meeting/Budget Study Session of the Board of Trustees  
Wednesday, September 4, 2019  
3:45 p.m. Closed Session; 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

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**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment** (Items on Closed Session Agenda)

*Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law.  
Closed Sessions are not open to the public.)

**a. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**b. Conference with Legal Counsel: Anticipated Litigation**

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Two cases including claim by Saori Hasegawa Hamilton, and complaint by Mercedes Pacheco.

**c. Conference with Legal Counsel: Anticipated Litigation**

Potential initiation of litigation pursuant to sub-section “d-4” of *Government Code* Section 54956.9. One case.

**d. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section “d-1” of *Government Code* Section 54956.9)

*Coast CCD et al. vs. Commission on State Mandates*, California Court of Appeal Case No. C080349

*Nicholas French vs. Arturo Salgado et al.*, Orange County Superior Court Case No. 30-2018-00974923

*Susan Winterbourne vs. Coastline Community College*, Orange County Superior Court Case No. 30-2018-00980452

*Emma Adams vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2018-00983692

*Archie Kaaua vs. Diagnostic Medical Sonography et al.*, California Department of Fair Employment and Housing Case No. 2018-01-00738810

In Re Coast CCD, Office of Administrative Hearings Case No. 2019060647

Workers’ Compensation Appeals Board (“WCAB”) Cases:

*Jeffrey Anthony vs. Coast CCD*, WCAB Case No. 11185187

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849

*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588

*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849

*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536

*Ofelia Garcia vs. Coast CCD*, WCAB Case No. 11095742

*Constance George vs. Coast CCD*, WCAB Case No. 9152145

*Michael Hemphill vs. Coast CCD*, WCAB Case No. 10708125

*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972

*Jesse Montanez vs. Coast CCD*, WCAB Case No. 12320466

*Christana Montes vs. Coast CCD*, WCAB Case No. 10401239

*Luis Ortiz vs. Coast CCD*, WCAB Case No. 8113171

*Henry Pacheco vs. Coast CCD*, WCAB Case No. 12071215

*Mercedes Pacheco vs. Coast CCD*, WCAB Case No. 12281988

*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708

*Evangelina Rosales vs. Coast CCD*, WCAB Case No. 12018020

*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468

*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906

*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

**e. Public Employment**

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff

3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff  
Admissions and Records Technician  
Custodian, Senior
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment,  
Classified Staff  
Accounting Coordinator  
A & R Specialist Sr.  
Film and Television and Immersive Media Specialist  
Student Services Specialist Sr.
9. Approval of Reclassification and Reorganization/Reassignment,  
Classified Management  
Director of Business Services  
Manager, Financial Aid
10. Ratification of Temporary Out of Class Assignments, Classified  
Management  
Sr. Director, IT Infrastructure and Systems
11. Ratification of Project-Specific Assignment, Classified Management  
Benefits Plan Manager  
Director, Academic and User Support  
Director, Human Resources
12. Ratification of Temporary Out of Class Assignments, Classified Staff  
Environmental Health and Safety Technician  
HR Coordinator
13. Ratification of Project-Specific Assignment, Classified Staff  
Administrative Secretary  
Environmental Health and Safety Assistant

**f. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/  
National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers  
(CFE/AFT),

Unrepresented Employees: Association of Confidential Employees  
(ACE),

Unrepresented Employees: Classified Managers and Educational  
Administrators

**1.05 Reconvene to Open Session at 5:00 p.m.****1.06 Pledge of Allegiance: Trustee Jim Moreno****1.07 Report of Action in Closed Session****1.08 Public Comment**

*Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.09 Acceptance of Retirement****2.00 Public Hearing****2.01 Public Hearing and Adoption of the 2019-2020 Final Budget for the Coast Community College District****3.00 Informational Reports****3.01 Reports from the Presidents of Student Government Organizations**

- 3.02 DIS - Update on the Status of the AB 705 Implementation**
  - 3.03 DIS - Staff Board Deliverables Per Enterprise Master Agreement Requirements for Sections 8, 10, 11, 13, 20, 22 and 28**
  - 3.04 DIS - Update on the Golden West College Language Arts Complex**
- 4.00 Matters for Review, Discussion and/or Action**
  - 4.01 Board Meeting Dates**
  - 4.02 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
  - 4.03 Board Directives Log**
- 5.00 Consent Calendar (Items 6.01 - 18.01)**
- 6.00 Travel**
  - 6.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 6.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 7.00 Ratification of Approved Student Trips**
  - 7.01 CCC - Student Trips**
  - 7.02 GWC - Student Trips**
  - 7.03 OCC - Student Trips**
- 8.00 Ratification of Approved Special Events and Projects**
  - 8.01 CCC - Special Events and Projects**
  - 8.02 GWC - Special Events and Projects**
  - 8.03 OCC - Special Events and Projects**
- 9.00 Ratification of Approved Standard Agreements up to \$90,200**
  - 9.01 CCC - Independent Contractors**
  - 9.02 OCC - Independent Contractors**

- 9.03 DIS - Standard Independent Contractor Agreement with Norman A. Traub and Associates LLC
- 9.04 DIS - Standard Professional Services Agreement with tBP Architecture Inc.
- 9.05 DIS - Standard Independent Contractor Agreement with Pacific EH&S Services, Inc.
- 9.06 DIS - Amendment #1 to the Standard Independent Contractor Agreement with Milton Security
- 10.00 Ratification of Approved Non-Standard Agreements up to \$90,200
  - 10.01 CCC - Non-Standard Agreement with California School of Professional Psychology/Alliant International University
- 11.00 Ratification of Approved Institutional Memberships
  - 11.01 CCC - Institutional Memberships
  - 11.02 GWC - Institutional Membership
  - 11.03 OCC - Institutional Memberships
  - 11.04 DIS - Institutional Memberships
- 12.00 Ratification of Approved Off Campus Assignments
  - 12.01 CCC - Off-Campus Assignments
- 13.00 Ratification/Approval of Personnel Items
  - 13.01 DIS – Personnel
    - 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
    - 2. Approval of Classification Changes
    - 3. Ratification of Schedule Change, Classified Staff
    - 4. Ratification of Standard Temporary Faculty Employment Agreement
    - 5. Ratification of Standard Short-Term Employee Employment Agreements
    - 6. Ratification of Standard Substitute Employment Agreement
    - 7. Ratification of Standard Student Assistant Employment Agreements
    - 8. Ratification of Standard Professional Expert Employment Agreements

**14.00 Ratification of Approved Professional Development**

**14.01 DIS - Classified Professional Development**

**15.00 Ratification of Approved Staff Development**

**15.01 CCC - Staff Development**

**16.00 Ratification/Approval of Purchase Orders**

**16.01 DIS - Purchase Orders**

**17.00 Ratification/Approval of Checks**

**17.01 DIS - Checks**

**18.00 Ratification/Approval of General Obligation Bond Fund Transactions**

**18.01 DIS - General Obligation Bond Fund Transactions**

**19.00 Discussion Calendar**

**20.00 Approval of Non-Standard Agreements in Excess of \$90,200**

**20.01 DIS - Master Service Agreement Order Form with Ready Education Inc.**

**21.00 Ratification/Approval of General Items of Business**

**21.01 DIS - Approval of Amendments to Executive Educational Administrator Employment Agreements**

**22.00 Resolutions**

**22.01 Resolution #19-36 Authorization to Purchase Bleachers for the Orange Coast College Gymnasium**

**22.02 Resolution #19-37 Authorization to Procure and Install a New Track Surface at Orange Coast College**

**22.03 Resolution #19-38 Authorization to Purchase Video Security Software and Hardware at Orange Coast College**

**23.00 Approval of Minutes**

**23.01 DIS - Minutes**

## **24.00 Informational Reports II**

**24.01 Report from the Chancellor**

**24.02 Reports from the College Presidents**

**24.03 Reports from the Academic Senate Presidents**

**24.04 Report from the Classified Senate President**

**24.05 Reports from the Presidents of Employee Representative Groups**

**24.06 Reports from the Board of Trustees**

## **25.00 Close of Meeting**

**25.01 Public Comment**

**25.02 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*