

AGENDA

**Coast Community College District
Regular Meeting/Study Session of the Board of Trustees
Wednesday, October 23, 2019
3:45 p.m. Closed Session; 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

a. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

b. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9. Two cases: Claims by Andrea Stea and Gwendolyn Conway.

c. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal
Case No. C080349

Nicholas French vs. Arturo Salgado et al., Orange County Superior Court
Case No. 30-2018-00974923

Susan Winterbourne vs. Coastline Community College, Orange County
Superior Court Case No. 30-2018-00980452

Emma Adams vs. Coast CCD et al., Orange County Superior Court Case No.
30-2018-00983692

Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department
of Fair Employment and Housing Case No. 2018-01-00738810

In Re Coast CCD, Office of Administrative Hearings Case No. 2019060647

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Jesse Montanez vs. Coast CCD, WCAB Case No. 12320466

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Henry Pacheco vs. Coast CCD, WCAB Case No. 12071215

Mercedes Pacheco vs. Coast CCD, WCAB Case No. 12281988

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

d. Public Employment

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
Program Director, Adult Education Program
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Administrative Assistant to the VP
Administrative Clerk Sr.
Grounds and Landscape Specialist
Public Safety Officer
Registered Nurse
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment,
Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified
Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
12. Ratification of Project-Specific Assignment, Classified Staff

e. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational
Administrators

1.05 Reconvene to Open Session at 5:00 p.m.

1.06 Pledge of Allegiance: Trustee Mary Hornbuckle

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.09 Acceptance of Retirement

2.00 Study Session – Review of Chancellor’s Goals

2.01 DIS – Semi Annual Report on Chancellor’s Goals for the District 2019-2020

3.00 Informational Reports, Matters for Review, Discussion and/or Action

3.01 Faculty/Student/Program Highlight – Coastline College

- 3.02 DIS - Resolution #19-43 - A Resolution of the Board of Trustees of the Coast Community College District Authorizing the Issuance of Coast Community College District (Orange County, California) Election of 2012 General Obligation Bonds, Series 2019F and Actions Related Thereto**
- 3.03 DIS - Resolution #19-44 - A Resolution of the Board of Trustees of the Coast Community College District Authorizing the Issuance of the Coast Community College District (Orange County, California) 2019 General Obligation Refunding Bonds and Actions Related Thereto**
- 3.04 DIS – Annual Report on 50% Law Compliance**
- 3.05 DIS – Full-Time Faculty – Related Information and Recommendation for Fall 2020 Hiring**
- 3.06 DIS – Informational Report on IEPI Visit**
- 3.07 DIS – Board Policies and Administrative Procedures for First Reading**
- 3.08 DIS - Opportunity for the Board of Trustees to Review and Take Preliminary Action on Board Policy 2715 Code of Ethics for Members of the Board of Trustees**
- 3.09 Board Meeting Dates**
- 3.10 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 3.11 Board Directives Log**
- 4.00 Consent Calendar (Items 4.01 - 18.01)**
- 5.00 Travel**
 - 5.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
 - 5.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 6.00 Ratification of Approved Curriculum**
 - 6.01 DIS - Curriculum**
- 7.00 Ratification of Approved Student Trips**
 - 7.01 CCC - Student Trips**
 - 7.02 GWC - Student Trips**

8.00 Ratification of Approved Special Events and Projects

8.01 CCC - Special Events and Projects

8.02 GWC - Special Events and Projects

9.00 Ratification of Approved Standard Agreements up to \$92,600

9.01 CCC - Independent Contractors

9.02 OCC – Clinical Affiliations

9.03 DIS - Contractors for FY 2019-2020 Pursuant to District's Standard Annual Agreement for Contractor Services

9.04 DIS – Professional Services Agreement with Krazan and Associates, Inc.

9.05 DIS – Standard Independent Contractor Agreement with Blue Raster LLC

9.06 DIS – Standard Independent Contractor Agreement with Wallace Walrod, Ph.D.

9.07 OCC – Independent Contractors

10.00 Ratification of Approved Non-Standard Agreements up to \$92,600

10.01 CCC – Non-Standard Agreement with WestLawNext/Thomson Reuters

10.02 CCC – Non-Standard Agreement with Economic Modeling, LLC (Emsi)

10.03 OCC – Non-Standard Agreement with Economic Modeling, LLC (Emsi)

10.04 CCC – Non-Standard Transfer Agreement with Eastern Oregon University

10.05 OCC – Non-Standard Purchase and Sales Agreement with RideLinks, Inc.

10.06 OCC – Non-Standard Agreement with County of Orange Health Care Agency

10.07 OCC – Non-Standard Licensed Training Provider Agreement with The American National Red Cross

11.00 Revenue Generating Agreements/Contracts Under \$90,200

11.01 DIS - Funded Program

12.00 Ratification of Approved Institutional Memberships

12.01 CCC - Institutional Memberships

12.02 GWC - Institutional Memberships

12.03 OCC - Institutional Memberships

12.04 DIS - Institutional Memberships

13.00 Ratification/Approval of Personnel Items

13.01 DIS - Personnel

1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
2. Ratification of Horizontal Salary Moves (Full Time Faculty)
3. Ratification of Column Salary Moves (Part Time Faculty)
4. Ratification of Schedule Changes, Classified Staff
5. Ratification of Standard Short-Term Employee Employment Agreements
6. Ratification of Standard Substitute Employment Agreements
7. Ratification of Standard Student Assistant Employment Agreements
8. Ratification of Standard Professional Expert Employment Agreements

14.00 Ratification of Approved Professional Development

14.01 CCC – Management Professional Development

14.02 OCC – Management Professional Development

14.03 DIS – Classified Professional Development

15.00 Ratification of Approved Staff Development

15.01 GWC - Staff Development

16.00 Ratification/Approval of Purchase Orders

16.01 DIS - Purchase Orders

17.00 Ratification/Approval of Checks

17.01 DIS - Checks

18.00 Ratification/Approval of General Obligation Bond Fund Transactions

18.01 DIS - General Obligation Bond Fund Transactions

19.00 Discussion Calendar

20.00 Approval of Standard Agreements in Excess of \$92,600

20.01 OCC – Standard Independent Contractor Agreement with Lopez Works, Inc.

21.00 Approval of Non-Standard Agreements in Excess of \$92,600

21.01 CCC – Approval of Amendment to Non-Standard Agreement with Civitas Learning, Inc.

21.02 DIS – Non-Standard Funding Agreement with the City of Costa Mesa

22.00 Revenue Generating Agreements/Contracts Over \$92,600

22.01 DIS – Funded Programs

23.00 Ratification/Approval of General Items of Business

23.01 OCC - Authorization to Conduct a Short-term Study Abroad Program in Baja California, Mexico

23.02 OCC – Approval of Sole Source Procurement of EcoVision Environmental CityPod Composter

23.03 DIS – Approval of Professional Expert Employment Agreement Amendment Templates

23.04 DIS – Approval of Employment Agreement, Sandra Buenrostro (OCC)

23.05 DIS – Authorization to File Notice of Completion and Release Retention Funds

23.06 DIS – Approval of Non-Exclusive Negotiating Agreement with Deca Companies, LLC

23.07 DIS – Standard Tenure Track Faculty Contracts

23.08 DIS – Ratification of the Revised Job Descriptions for Educational Administrator, Classified Management, Classified Staff, and Confidential Employee Positions

24.00 Resolutions

24.01 Resolution #19-42 Adopting Board of Trustees' Meeting Schedule 2020

25.00 Approval of Minutes

25.01 DIS - Minutes

26.00 Close of Meeting

26.01 Public Comment

26.02 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.