

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, November 20, 2019  
3:45 p.m. Closed Session; 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

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**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment** (Items on Closed Session Agenda)

*Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

**a. Public Employee Discipline/Dismissal/Release**

(Pursuant to *Government Code* Section 54957)

**b. Conference with Legal Counsel: Existing Litigation**

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

*Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal  
Case No. C080349*

*Nicholas French vs. Arturo Salgado et al., Orange County Superior Court  
Case No. 30-2018-00974923*

*Susan Winterbourne vs. Coastline Community College, Orange County  
Superior Court Case No. 30-2018-00980452*

*Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department  
of Fair Employment and Housing Case No. 2018-01-00738810*

*My Lihn Tran vs. Golden West College, Office for Civil Rights Case No. 09-19-2397*

Workers' Compensation Appeals Board ("WCAB") Cases:

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849  
*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588  
*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849  
*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536  
*Constance George vs. Coast CCD*, WCAB Case No. 9152145  
*Michael Hemphill vs. Coast CCD*, WCAB Case No. 10708125  
*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972  
*Jesse Montanez vs. Coast CCD*, WCAB Case No. 12320466  
*Luis Ortiz vs. Coast CCD*, WCAB Case No. 8113171  
*Henry Pacheco vs. Coast CCD*, WCAB Case No. 12071215  
*Mercedes Pacheco vs. Coast CCD*, WCAB Case No. 12281988  
*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970  
*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708  
*Evangelina Rosales vs. Coast CCD*, WCAB Case No. 12018020  
*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468  
*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906  
*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

**c. Public Employment**

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators  
Interim Vice President of Instruction
5. Approval of Appointment of Classified Management  
Interim, Sr. Director IT Infrastructure and Systems
6. Approval of Appointment of Classified Staff  
HR Recruitment Coordinator  
IT User Support Analyst
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment,  
Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified  
Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
12. Ratification of Project-Specific Assignment, Classified Staff

**d. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),  
Coast Community College Association-California Teachers Association/  
National Education Association (CCCA-TA/NEA),  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT),  
Unrepresented Employees: Association of Confidential Employees (ACE),  
Unrepresented Employees: Classified Managers and Educational  
Administrators

**1.05 Reconvene to Open Session at 5:00 p.m.**

**1.06 Pledge of Allegiance: Student Trustee Spencer Finkbeiner**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

*Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.09 Acceptance of Retirement**

**1.10 Ceremonial Resolution Honoring Golden West College's Alpha Gamma Sigma Honor Society's Sigma Pi Chapter**

**2.00 Informational Reports, Matters for Review, Discussion and/or Action**

**2.01 College Program Highlight: OCC EOPS 50th Anniversary**

**2.02 Annual Clery Report on Crime and Safety**

**2.03 Acceptance of the Coast Community College District External Auditor's Report for the 2018-2019 Fiscal Year**

**2.04 Update on the Implementation of Guided Pathways**

**2.05 Board Policies and Administrative Procedures for First Reading**

**2.06 Board Goals**

**2.07 Board Meeting Dates**

- 2.08 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
  - 2.09 Board Directives Log**
- 3.00 Consent Calendar**
- 4.00 Travel**
  - 4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 5.00 Ratification of Approved Curriculum**
  - 5.01 DIS - Curriculum**
- 6.00 Ratification of Approved Student Trips**
  - 6.01 CCC - Student Trip**
  - 6.02 GWC - Student Trips**
  - 6.03 OCC - Student Trips**
- 7.00 Ratification of Approved Special Events and Projects**
  - 7.01 CCC - Special Events and Projects**
  - 7.02 GWC - Special Events and Projects**
  - 7.03 OCC - Special Events and Projects**
  - 7.04 DIS - Special Event**
- 8.00 Ratification of Approved Standard Agreements up to \$92,600**
  - 8.01 CCC - Standard Independent Contractor Agreement with Ilmira Romanova**
  - 8.02 OCC - Clinical Affiliations**
  - 8.03 DIS - Amendment to Standard Independent Contractor Agreement with Nicole Miller & Associates**
  - 8.04 DIS - Standard Independent Contractor Agreement with Blue Raster LLC**
  - 8.05 DIS - Standard Independent Contractor Agreement with Fallen Leaf Films LLC**

- 8.06 DIS - Standard Independent Contractor Agreement with Learning Curved, Inc.
- 8.07 DIS - Ratification of Contractors for FY 2019-2020 Pursuant to District's Standard Annual Agreement for Contractor Services
- 9.00 Ratification of Approved Non-Standard Agreements up to \$92,600
  - 9.01 CCC - Amendment #1 to Non-Standard Master Agreement with INTELECOM Intelligent Telecommunications
  - 9.02 CCC - Non-Standard Subscription Renewal Agreement with INTELECOM Online Resources Network
  - 9.03 CCC - Non-Standard Supplemental License Agreement with INTELECOM Learning
  - 9.04 OCC - Non-Standard Clinical Training Affiliation Agreement with St. Joseph Hospital, Orange
  - 9.05 OCC - Non-Standard Affiliation Agreement and Business Associate Agreement with South Coast Global Medical Center, Inc.
- 10.00 Revenue Generating Agreements/Contracts Under \$92,600
  - 10.01 CCC - Non-Standard Agreement with City of Costa Mesa
- 11.00 Ratification of Approved Institutional Memberships
  - 11.01 CCC - Institutional Memberships
  - 11.02 OCC - Institutional Memberships
  - 11.03 DIS - Institutional Memberships
- 12.00 Ratification/Approval of Personnel Items
  - 12.01 DIS - Personnel
    - 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
    - 2. Ratification of Horizontal Salary Move (Full Time Faculty)
    - 3. Ratification of Standard Short-Term Employee Employment Agreements
    - 4. Ratification of Standard Substitute Employment Agreements
    - 5. Ratification of Standard Student Assistant Employment Agreements
    - 6. Ratification of Standard Professional Expert Employment Agreements

**13.00 Ratification of Approved Professional Development**

**13.01 DIS - Classified Professional Development**

**14.00 Ratification of Approved Staff Development**

**14.01 GWC - Staff Development**

**15.00 Ratification of Approved Off Campus Assignments**

**15.01 DIS- Off Campus Assignment**

**16.00 Ratification/Approval of Purchase Orders**

**16.01 DIS - Purchase Orders**

**17.00 Ratification/Approval of Checks**

**17.01 DIS - Checks**

**18.00 Ratification/Approval of General Obligation Bond Fund Transactions**

**18.01 DIS - General Obligation Bond Fund Transactions**

**19.00 Discussion Calendar**

**20.00 Approval of Non-Standard Agreements in Excess of \$92,600**

**20.01 OCC - Non-Standard Master Software and Professional Services Agreement with Nuventive**

**21.00 Revenue Generating Agreements/Contracts Over \$92,600**

**21.01 CCC - Non-Standard Lease Amendment with General Services Administration (Social Security Administration)**

**22.00 Ratification/Approval of General Items of Business**

**22.01 OCC - Authorization of Sole Source Procurement of HAL ALS Patient Simulator and Approval of Agreements with Gaumard Scientific Co., Inc.**

**22.02 DIS - Authorization to File a Notice of Completion and Release Retention Funds**

**22.03 DIS - Approval of Right-Of-Way Easement Grant Deed with Orange County Sanitation District**

**22.04 DIS - Approval of Instructional Material Fees**

**22.05 DIS - Ratification of the Revised Job Descriptions for Educational Administrator, Classified Management, Classified Staff, and Confidential Employee Positions**

**23.00 Resolutions**

**23.01 Resolution 19-45 Authorization to Purchase Audio/Visual Technology Equipment for the Orange Coast College Kinesiology/Athletics/Adaptive PE/Aquatics Project**

**24.00 Approval of Minutes**

**24.01 DIS - Minutes**

**25.00 Close of Meeting**

**25.01 Public Comment**

**25.02 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*