

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, December 11, 2019  
3:45 p.m. Closed Session; 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

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**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment** (Items on Closed Session Agenda)

*Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.*

*Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.04 Recess to Closed Session**

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

**a. Public Employee Discipline/Dismissal/Release**  
(Pursuant to *Government Code* Section 54957)

**b. Conference with Legal Counsel: Existing Litigation**  
(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

*Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal  
Case No. C080349*

*Nicholas French vs. Arturo Salgado et al., Orange County Superior Court  
Case No. 30-2018-00974923*

*Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department  
of Fair Employment and Housing Case No. 2018-01-00738810*

*My Lihn Tran vs. Golden West College, Office for Civil Rights Case No. 09-19-2397  
Stephen O'Connor vs. Coast CCD, EEOC Charge #480-2020-00802*

Workers' Compensation Appeals Board ("WCAB") Cases:

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849  
*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588  
*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849  
*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536  
*Constance George vs. Coast CCD*, WCAB Case No. 9152145  
*Michael Hemphill vs. Coast CCD*, WCAB Case No. 10708125  
*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972  
*Jesse Montanez vs. Coast CCD*, WCAB Case No. 12320466  
*Luis Ortiz vs. Coast CCD*, WCAB Case No. 8113171  
*Henry Pacheco vs. Coast CCD*, WCAB Case No. 12071215  
*Mercedes Pacheco vs. Coast CCD*, WCAB Case No. 12281988  
*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970  
*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708  
*Evangelina Rosales vs. Coast CCD*, WCAB Case No. 12018020  
*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468  
*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906  
*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

**c. Public Employment**

(Pursuant to *Government Code 54957(b)(1)*)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
  - President
  - Vice Chancellor
  - Vice Chancellor
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
  - Accounting Coordinator
  - Child Care Center Assistant
  - District Contract Specialist
  - Outreach Specialist – Strong Workforce Program
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
  - Manager, Community Boating Programs
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff
  - Accounting Technician, Sr.
12. Ratification of Project-Specific Assignment, Classified Staff
  - Administrative Assistant II
  - Administrative Secretary

**d. Conference with Labor Negotiator**

(Pursuant to *Government Code* Section 54957.6)

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational  
Administrators

**1.05 Reconvene to Open Session at 5:00 p.m.**

**1.06 Pledge of Allegiance: Trustee Jim Moreno**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

*Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

**1.09 Acceptance of Retirements**

**1.10 Presentation of CCFC 2019 Professional Design Award of Excellence for the Orange Coast College Planetarium**

**2.00 Public Hearing**

**2.01 Public Hearing Regarding Award of Power Purchase Agreement for Installation, Operation, and Maintenance of a 3.8MW Solar Photovoltaic and 2MW Battery Storage System at Orange Coast College; Adoption of Resolution Approving Power Purchase and Storage Services Agreement with Solar Star Coastal Pirates, LLC, and Demand Assurance Guarantee Agreement with SunPower Corporation, Systems**

- 3.00 Informational Reports, Matters for Review, Discussion and/or Action**
  - 3.01 Reports from the Presidents of Student Government Organizations**
  - 3.02 DIS - Banner Transformation Project Update**
  - 3.03 DIS - Review of Quarterly Financial Status Report**
  - 3.04 DIS - Internal Audit Quarterly Report**
  - 3.05 Board Policy and Administrative Procedure for First Reading**
  - 3.06 Board Meeting Dates**
  - 3.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
  - 3.08 Board Directives Log**
- 4.00 Consent Calendar**
- 5.00 Travel**
  - 5.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 5.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 6.00 Ratification of Approved Curriculum**
  - 6.01 DIS - Curriculum**
- 7.00 Ratification of Approved Student Trips**
  - 7.01 CCC - Student Trips**
  - 7.02 GWC - Student Trips**
  - 7.03 OCC - Student Trips**
- 8.00 Ratification of Approved Special Events and Projects**
  - 8.01 CCC - Special Events and Projects**
  - 8.02 GWC - Special Events and Projects**
  - 8.03 OCC - Special Events and Projects**

**9.00 Ratification of Approved Standard Agreements up to \$92,600**

**9.01 CCC - Independent Contractors**

**9.02 OCC - Independent Contractors**

**9.03 OCC - Clinical Affiliations**

**9.04 CCC - Amendment No. 1 to Standard Agreement with Dovetail Decision Consultants, Inc**

**9.05 DIS - Amendment No. 2 to Standard Professional Services Agreement with Willdan Financial Services**

**9.06 DIS - Standard Independent Contractor Agreement with Bonnie Prouty Castrey**

**9.07 DIS - Contractors for FY 2019-2020 Pursuant to District's Standard Annual Agreement for Contractor Services**

**10.00 Ratification of Approved Non-Standard Agreements up to \$92,600**

**10.01 CCC - Non-Standard Agreement with Barnes & Noble Booksellers**

**10.02 CCC - Non-Standard Agreement with Embassy Suites by Hilton Anaheim - South**

**10.03 OCC - Non-Standard Service Agreement with LAZ Parking of California**

**10.04 DIS - Revised Non-Standard Independent Contractor Agreement with Department of Justice**

**11.00 Revenue Generating Agreements/Contracts Under \$92,600**

**11.01 CCC - Standard Contract Education Agreement with Solano Community College District**

**12.00 Ratification of Approved Institutional Memberships**

**12.01 CCC - Institutional Memberships**

**12.02 GWC - Institutional Memberships**

**12.03 DIS - Institutional Membership**

**13.00 Ratification of Approved Off Campus Assignments**

**13.01 DIS- Off Campus Assignment**

## **14.00 Ratification/Approval of Personnel Items**

### **14.01 DIS - Personnel**

1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
2. Approval of Classification Changes
3. Ratification of Certificated Staff Seniority Number Confirmation
4. Ratification of Schedule Changes, Classified Staff
5. Ratification of Standard Short-Term Employee Employment Agreements
6. Ratification of Standard Substitute Employment Agreements
7. Ratification of Standard Student Assistant Employment Agreements
8. Ratification of Standard Professional Expert Employment Agreements

## **15.00 Ratification of Approved Professional Development**

### **15.01 DIS - Classified Professional Development**

## **16.00 Ratification of Approved Staff Development**

### **16.01 CCC - Staff Development**

## **17.00 Ratification/Approval of Purchase Orders**

### **17.01 DIS - Purchase Orders**

## **18.00 Ratification/Approval of Checks**

### **18.01 DIS - Checks**

### **18.02 DIS - Approval of Special Payment for Stale Dated Check**

## **19.00 Ratification/Approval of General Obligation Bond Fund Transactions**

### **19.01 DIS - General Obligation Bond Fund Transactions**

## **20.00 Discussion Calendar**

## **21.00 Approval of Standard Agreements in Excess of \$92,600**

### **21.01 DIS - Amendment No. 1 to the Standard Professional Services Agreement with Willdan Geotechnical, a Division of Willdan Engineering**

## **22.00 Approval of Non-Standard Agreements in Excess of \$92,600**

### **22.01 DIS - Non-Standard Amended and Restated Software License Agreement with Evisions**

## **23.00 Ratification/Approval of General Items of Business**

- 23.01 OCC - Authorization of Sole Source Procurement of Cadwell Laboratories' Easy III PSG 54 Channel System**
- 23.02 DIS - Approval of Interim Educational Administrator Employment Agreement (Albert Gasparian, GWC)**
- 23.03 DIS - Approval of Educational Administrator Employment Agreements and Executive Educational Administrator Employment Agreements**
- 23.04 DIS - Ratification of the Revised Job Descriptions for Educational Administrator, Classified Management, Classified Staff, and Confidential Employee Positions**
- 23.05 DIS - Approval of Revised 2019-2020 VV Salary Schedule**
- 23.06 DIS - Approval of Instructional Material Fees**
- 23.07 DIS - Bid Tabulations and Award of Contract for Construction Management Services for Coastline Colleges Student Services, RFP No. 2148**

## **24.00 Resolutions**

- 24.01 Resolution #19-46 to Approve July-September 2019 Budget Transfers for 2019-2020**
- 24.02 Resolution #19-47 Authorization to Purchase Hewlett-Packard G5 Desktop Computers**
- 24.03 Resolution #19-48 Authorization to Purchase Lockers and Storage Carts for the OCC Kinesiology/Athletics/Adaptive PE/Aquatics Project**

## **25.00 Policy Approval/Procedure Ratification**

- 25.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification**
- 25.02 DIS - Board Policy 7110 and Administrative Procedure 7110 Delegation of Authority Human Resources**

## **26.00 Approval of Minutes**

- 26.01 DIS - Minutes**

## **27.00 Informational Reports**

**27.01 Report from the Chancellor**

**27.02 Reports from the College Presidents**

**27.03 Reports from the Academic Senate Presidents**

**27.04 Report from the Classified Senate President**

**27.05 Reports from the Presidents of Employee Representative Groups**

**27.06 Reports from the Board of Trustees**

## **28.00 Close of Meeting**

**28.01 Public Comment**

**28.02 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*