

AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, February 5, 2020
3:45 p.m. Closed Session; 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding subject matter not on the agenda will be taken at a later point in the agenda. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

(Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.)

a. Public Employee Performance Evaluation

(Pursuant to *Government Code* Section 54957)

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

(Pursuant to *Government Code* Section 54957)

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-section "d-2" of *Government Code* Section 54956.9: one case.

d. Conference with Legal Counsel: Existing Litigation

(Pursuant to sub-section "d-1" of *Government Code* Section 54956.9)

Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal
Case No. C080349

Nicholas French vs. Arturo Salgado et al., Orange County Superior Court
Case No. 30-2018-00974923

Archie Kaaua vs. Diagnostic Medical Sonography et al., California Department
of Fair Employment and Housing Case No. 2018-01-00738810

Stephen O'Connor vs. Coast CCD, EEOC Charge #480-2020-00802

Mercedes Pacheco vs. Coast CCD, California Department of Fair Employment and
Housing Case No. 2019-09-07517111

Workers' Compensation Appeals Board ("WCAB") Cases:

Jamie Blair vs. Coast CCD, WCAB Case No.

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Constance George vs. Coast CCD, WCAB Case No. 9152145

Michael Hemphill vs. Coast CCD, WCAB Case No. 10708125

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Jesse Montanez vs. Coast CCD, WCAB Case No. 12320466

Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896

Luis Ortiz vs. Coast CCD, WCAB Case No. 8113171

Mercedes Pacheco vs. Coast CCD, WCAB Case No. 12281988

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Scott Ringwelski vs. Coast CCD, WCAB Case No. 12221708

Evangelina Rosales vs. Coast CCD, WCAB Case No. 12018020

Lim Schramm vs. Coast CCD, WCAB Case No. 11409468

Cheryl Schriefer vs. Coast CCD, WCAB Case No. 11234906

Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

e. Public Employment

(Pursuant to *Government Code* 54957(b)(1))

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
 - Accounting Coordinator
 - Administrative Assistant
 - Administrative Clerk
 - Admissions & Records Technician II
 - Café Associate
 - Financial Aid Specialist
 - Outreach Specialist- CTE

7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
 - Athletic Trainer Senior
 - Printing & Publishing Team Leader
 - Public Safety Technical Officer
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Approval of Reclassification and Reorganization/Reassignment, Classified Management
 - Program Director, Student Life & Leadership Development
11. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Accounting Technician
 - Accounting Technician, Sr.
 - Administrative Secretary
 - Budget Technician
 - Child Care Specialist
 - Classification & Compensation Analyst
 - Executive Assistant
 - Interpreter Services Coordinator
12. Ratification of Project-Specific Assignment, Classified Staff
 - Administrative Assistant II
 - Administrative Secretary
 - Admissions & Records Team Leader
 - Construction Support Coordinator
 - Division Office Coordinator
 - Facilities Logistics Assistant
 - HR Analyst
 - Program Coordinator- STEM
 - Student Services Specialist

f. Conference with Labor Negotiator

(Pursuant to *Government Code* Section 54957.6)

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-TA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-TA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Unrepresented Employees: Classified Managers and Educational Administrators

- 1.05 Reconvene to Open Session at 5:00 p.m.**
- 1.06 Pledge of Allegiance: Trustee Mary Hornbuckle**
- 1.07 Report of Action in Closed Session**
- 1.08 Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

- 2.01 Reports from the Presidents of Student Government Organizations**
- 2.02 DIS - Annual Report on Districtwide Facility Rental Fees for 2018-2019 Fiscal Year**
- 2.03 DIS - Annual Report on Risk Management and Insurance**
- 2.04 DIS - Financial Aid Highlights and Student Loan Default Rates**
- 2.05 DIS - Student Health Services**
- 2.06 Board Meeting Dates**
- 2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 2.08 Board Directives Log**

3.00 Consent Calendar

4.00 Travel

- 4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
- 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**

5.00 Ratification of Approved Curriculum

5.01 DIS - Curriculum

6.00 Ratification of Approved Student Trips

6.01 CCC - Student Trips

6.02 GWC - Student Trips

6.03 OCC - Student Trips

7.00 Ratification of Approved Special Events and Projects

7.01 CCC - Special Events and Projects

7.02 GWC - Special Events and Projects

7.03 OCC - Special Events and Projects

8.00 Ratification of Approved Standard Agreements up to \$95,200

8.01 CCC - Standard Independent Contractor Agreement with Tiffany Nguyen

8.02 OCC - Standard Independent Contractor Agreements

8.03 OCC - Standard Clinical Affiliation Agreements

8.04 DIS - Standard Independent Contractor Agreement with Dorgan Legal Services, LLP

8.05 DIS - Standard Independent Contractor Agreement with Glacier Communications Inc.

8.06 DIS - Standard Independent Contractor Agreement with Lamar Airport Advertising

8.07 DIS - Standard Independent Contractor Agreement with Catherine A. Douglas (Cathi Douglas Communications)

8.08 DIS - Standard Professional Services Agreement with HMC Architects

8.09 DIS - Standard Professional Services Agreement with Twining Consulting Inc.

8.10 DIS - Standard Professional Services Agreement with Sundt Construction

- 8.11 DIS - Amendment #2 to the Standard Professional Services Agreement with Cambridge West Partnership, LLC**
- 9.00 Ratification of Approved Non-Standard Agreements up to \$95,200**
 - 9.01 DIS - Non-Standard Independent Contractor Agreement with Clear Channel Outdoor**
- 10.00 Revenue Generating Agreements/Contracts Under \$95,200**
 - 10.01 CCC - Non-Standard Agreement for Contracted Services with Ben Hudnall Memorial Trust**
 - 10.02 OCC - Standard Independent Contractor Agreements**
 - 10.03 OCC - Amendment #1 to the Standard Independent Contractor Agreement with Cham-Ya Enterprise Corp**
 - 10.04 DIS - Funded Programs**
- 11.00 Ratification of Approved Institutional Memberships**
 - 11.01 CCC - Institutional Memberships**
 - 11.02 OCC - Institutional Memberships**
- 12.00 Ratification/Approval of Personnel Items**
 - 12.01 DIS - Personnel**
 - 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
 - 2. Ratification of Standard Short-Term Employee Employment Agreements
 - 3. Ratification of Standard Substitute Employment Agreements
 - 4. Ratification of Standard Student Assistant Employment Agreement
 - 5. Ratification of Standard Professional Expert Employment Agreements
- 13.00 Ratification of Approved Professional Development**
 - 13.01 GWC - Management Professional Development**
 - 13.02 DIS - Classified Professional Development**
 - 13.03 DIS - Confidential Professional Development**
- 14.00 Ratification of Approved Staff Development**
 - 14.01 GWC - Staff Development**

15.00 Ratification/Approval of Purchase Orders

15.01 DIS - Purchase Orders

16.00 Ratification/Approval of Checks

16.01 DIS - Checks

17.00 Ratification/Approval of General Obligation Bond Fund Transactions

17.01 DIS - General Obligation Bond Fund Transactions

18.00 Discussion Calendar

19.00 Approval of Standard Agreements in Excess of \$95,200

19.01 DIS - Amendment #1 to the Standard Professional Services Agreement with TYR, Inc

19.02 DIS - Amendment #2 to the Standard Construction Management Agreement with Sundt Construction Inc.

19.03 DIS - Amendment #4 to the Standard Independent Contractor Agreement with Dyntek Services, Inc.

20.00 Ratification/Approval of General Items of Business

20.01 OCC - Non-Standard Terms and Conditions of Sale with Philips Healthcare and Resolution #20-04 to Authorize Purchase of Philips Respironics V60 Ventilator and Trilogy 202 Ventilator

20.02 OCC - Non-Standard Master Service Agreement with American DataBank, LLC

20.03 DIS - Approval for the County of Orange Registrar of Voters to use Coast Community College District Office Board Room as a Vote Center

20.04 DIS - Authorization to File Notice of Completion and Release Retention Funds

20.05 DIS - Bid Tabulations and Award of Contracts for Golden West College Bookstore & Sidewalk Repair - Bid No. 2150R

21.00 Resolutions

21.01 Resolution #20-08 Authorization for the Orange Country Treasurer Office to Close the Measure M Bond Program Series 2013A Fund

21.02 Resolution #20-09 Authorization to Purchase and Install Audio/Visual Technology Equipment for the Golden West Classroom Improvements Project

22.00 Policy Approval/Procedure Ratification

22.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

23.00 Approval of Minutes

23.01 DIS - Minutes

24.00 Informational Reports

24.01 Report from the Chancellor

24.02 Reports from the College Presidents

24.03 Reports from the Academic Senate Presidents

24.04 Report from the Classified Senate President

24.05 Reports from the Presidents of Employee Representative Groups

24.06 Reports from the Board of Trustees

25.00 Close of Meeting

25.01 Public Comment

25.02 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at (714) 438-4848 as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.