

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, July 21, 2021  
3:45 p.m. Closed Session; 5:00 p.m. Open Session**

**Via Telephone: (669) 900-6833  
Meeting ID: 958 5776 6161**

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## **1.00 Preliminary Matters**

### **1.01 Call to Order**

### **1.02 Roll Call**

### **1.03 Public Comment** (Items on Closed Session Agenda)

*Members of the public have the opportunity to address the Board of Trustees on any Closed Session item listed in Section 1.04 of this agenda.*

*During the current COVID-19 situation, this meeting of the Board of Trustees is being conducted telephonically. Members of the public have the opportunity to submit written comments to the Board of Trustees regarding any item on this Agenda, before or during consideration of the item, and on any matter within the subject matter jurisdiction of the Coast Community College District. Written comments should be sent to: [publiccomment@cccd.edu](mailto:publiccomment@cccd.edu).*

*Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.*

### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

#### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* Section 54957(b)(1)

#### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

*Coast CCD et al. vs. Commission on State Mandates, California Supreme Court  
Case No. S262663*

*Stephen O'Connor vs. Orange County Superintendent of Schools et al.,  
Orange County Superior Court Case No. 30-2020-01144768*

*Gwendolyn Conway vs. Golden West College*, Orange County Superior Court Case No. 30-2020-01143365  
*Sandra Basabe vs. Coast CCD*, California Department of Fair Employment and Housing Case No. 202002-09286616  
*Trent Younkin vs. Coast CCD*, Orange County Superior Court Case No. 30-2020-01152541  
*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473  
*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221  
*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration  
*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E  
 Workers' Compensation Appeals Board ("WCAB") Cases:  
*Jose Altamarino vs. Coast CCD*, WCAB Case No. 14539641  
*Jamie Blair vs. Coast CCD*, WCAB Case No. 12973118  
*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849  
*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588  
*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849  
*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536  
*Sally Garcia vs. Coast CCD*, WCAB Case No. 13531050  
*Constance George vs. Coast CCD*, WCAB Case No. 9152145  
*Vicky Kleppe vs. Coast CCD*, WCAB Case No. 13761832  
*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972  
*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896  
*Luis Ortiz vs. Coast CCD*, WCAB Case No. 8113171  
*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970  
*Scott Ringwelski vs. Coast CCD*, WCAB Case No. 12221708  
*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468  
*Cheryl Schriefer vs. Coast CCD*, WCAB Case No. 11234906  
*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

### **c. Public Employment**

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
  - Administrative Assistant
  - Admissions & Records Specialist- Student Equity & Achievement
  - Dispatcher
  - Public Safety Officer
  - Registered Nurse Charge

7. Approval of Appointment of Confidential Staff  
Executive Assistant to the President
8. Approval of Appointment of Student Trustee  
Student Trustee
9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management  
Staffing Coordinator- CTES
12. Ratification of Temporary Out of Class Assignments, Classified Staff  
Administrative Assistant to the Vice President  
Area Facilitator  
Child Care Specialist  
Energy Management Coordinator  
Executive Assistant  
Facilities Utilization Specialist  
Manager, Enrollment Services  
Research Analyst, Sr.  
Student Life & Leadership Specialist
13. Ratification of Project-Specific Assignment, Classified Staff  
A & R Specialist  
Accounting Technician  
Administrative Assistant  
Emergency Response Coordinator  
HR Analyst  
Instructional Lab Coordinator- Chemistry  
IT Cyber Security Analyst  
Maintenance Specialist Team Lead  
Recycling Center Technician

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* Section 54957.6

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. John Weispfenning, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers, and Educational  
Administrators

**1.05 Reconvene to Open Session at 5:00 p.m.**

**1.06 Report of Action in Closed Session**

**1.07 Public Comment**

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**1.08 Acceptance of Retirements**

**2.00 Informational Reports, Matters for Review, Discussion and/or Action**

**2.01 Reports from the Presidents of Student Government Organizations**

**2.02 Acceptance of Auxiliary Organizations Assessment of Good Standing**

**2.03 College Student Equity Plans: Status and Progress**

**2.04 Service and Tenure Recognition**

**2.05 Measure M Citizens' Oversight Committee Reappointment of Committee Members**

**2.06 Board Legislative Affairs Committee Recommendation**

**2.07 Career Technical Education: Programs, Grants, and Program Reviews**

**2.08 Board Meeting Dates**

**2.09 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

**2.10 Board Directives and Reports Log**

**3.00 Consent Calendar (Items 4.01 - 20.01)**

**4.00 Travel**

**4.01 DIS - Approval for Attendance at Meetings and/or Conferences**

**4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings or Conferences**

**5.00 Ratification of Approved Curriculum**

**5.01 DIS - Curriculum**

**6.00 Ratification of Approved Instructional Material Fees**

**6.01 DIS - Instructional Material Fees**

**7.00 Ratification of Approved Student Trips**

**7.01 GWC - Student Trips**

**8.00 Ratification of Approved Special Events and Projects**

**8.01 CCC - Special Events and Projects**

**8.02 GWC - Special Events and Projects**

**8.03 OCC - Special Events and Projects**

**9.00 Ratification of Approved Standard Agreements up to \$96,700**

**9.01 CCC - Standard Independent Contractor Agreements**

**9.02 CCC - Amendments to Standard Independent Contractor Agreements**

**9.03 OCC - Standard Independent Contractor Agreements**

**9.04 OCC - Standard Promotional Agreements**

**9.05 OCC - Standard Contract Education Agreement with NIC International College Japan**

**9.06 DIS- Standard Independent Contractor Agreement with Community College Search Services**

**9.07 DIS - Standard Independent Contractor Agreement with Andre Niesing**

**9.08 DIS - Standard Professional Services Agreement with Cambridge West Partnership, LLC**

**9.09 DIS - Standard Amendment #1 to the Professional Services Agreement with Plante & Moran, PLLC**

**9.10 DIS - Standard Amendment No. 1 to the Independent Contractor Agreement with Bonnie Prouty Castrey**

**9.11 DIS - Standard Independent Contractor Agreement with Liebert Cassidy Whitmore (Pilar Morin)**

**9.12 DIS - Ratification of Contractors for FY 2021-2022 Pursuant to District's Standard Annual Agreement for Contractor Services**

**10.00 Ratification of Approved Non-Standard Agreements Up to \$96,700**

**10.01 CCC - Non-Standard Program Agreement with CalFresh Outreach Program of Second Harvest Food Bank of Orange County (SHFBOC)**

**10.02 CCC - Non-Standard Amendment #2 to the Services Agreement with NCS Pearson, Inc. operating through its SMARTHINKING Division**

**10.03 GWC - Non-Standard Student Recruitment Services Agreement with IDP Education Limited**

**10.04 OCC - Non-Standard Performance Agreement with Manhattan Concert Productions**

**10.05 OCC - Non-Standard Amendment #1 to the Health Sciences Program Agreement with the University of California, Irvine**

**10.06 DIS - Non-Standard Special Services Agreement with Liebert Cassidy Whitmore (ERC)**

**10.07 DIS - Non-Standard Independent Contractor Agreement with Glacier Communications Inc.**

**10.08 DIS - Non-Standard TouchNet Ready Client Integration Order Form Number 5 with TouchNet Information Systems, Inc.**

**10.09 DIS - Non-Standard Memorandum of Understanding with Garden Grove Unified School District/Garden Grove Adult Education**

**10.10 DIS - Non-Standard Amendment #4 to Coast Community College District Employee Benefit Plan with Brokerage Concepts, Inc. DBA Health Now Administrative Services**

**11.00 Revenue Generating Agreements/Contracts Under \$96,700**

**11.01 DIS - Funded Program**

**12.00 Ratification of Facilities Use Agreements**

**12.01 CCC - Ratification of Facilities Use Agreements**

**12.02 GWC - Ratification of Facilities Use Agreements**

**12.03 OCC - Ratification of Facilities Use Agreements**

**12.04 DIS - Ratification of Facilities Use Agreements**

**13.00 Ratification of Approved Institutional Memberships**

**13.01 CCC - Institutional Memberships**

**13.02 GWC - Institutional Memberships**

**13.03 OCC - Institutional Memberships**

**13.04 DIS - Institutional Memberships**

**14.00 Ratification of Approved Off Campus Assignments**

**14.01 CCC - Off-Campus Assignments**

**15.00 Ratification/Approval of Personnel Items**

**15.01 DIS - Personnel**

1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
2. Ratification of Leaves of Absence
3. Ratification of Position Title Changes, Academic Staff
4. Ratification of Schedule Changes, Classified Staff
5. Ratification of Standard Short-Term Employee Employment Agreements
6. Ratification of Standard Substitute Employment Agreements
7. Ratification of Standard Student Assistant Employment Agreements
8. Ratification of Standard Professional Expert Employment Agreements

**16.00 Ratification of Approved Professional Development**

**16.01 DIS - Classified Professional Development**

**17.00 Ratification of Approved Staff Development**

**17.01 CCC - Staff Development**

**17.02 GWC - Staff Development**

**18.00 Ratification/Approval of Purchase Orders**

**18.01 DIS - Purchase Orders**

**19.00 Ratification/Approval of Checks**

**19.01 DIS - Checks**

**20.00 Ratification/Approval of General Obligation Bond Fund Transactions**

**20.01 DIS - General Obligation Bond Fund Transactions**

**21.00 Discussion Calendar**

**22.00 Approval of Standard Agreements in Excess of \$96,700**

**22.01 CCC - Standard Amendment #3 to the Independent Contractor Agreement with Melissa Thompson**

**22.02 DIS - Standard Amendment No. 1 to the Standard Architectural Services Agreement with tBP Architecture**

**22.03 DIS -Standard Amendment #4 to the Non-Standard Independent Contractor Agreement with McKnight Associates, Inc.**

**22.04 DIS - Standard Amendment #6 to the Independent Contractor Agreement with Dyntek Services, Inc.**

**22.05 DIS - Bid Tabulations and Award of Contract for Orange Coast College Allied Science Buildings Removal & Replacement of Exterior Brick Veneer**

**23.00 Revenue Generating Agreements/Contracts Over \$96,700**

**23.01 DIS - Funded Programs**

**24.00 Ratification/Approval of General Items of Business**

**24.01 OCC - Authorization to Conduct a Short-term Study Abroad Program in Florence, Italy**

**24.02 OCC - Authorization to Conduct a Short-term Study Abroad Program in Madrid, Spain**

**24.03 DIS - Adoption of Joint Initial Negotiation Proposal between the Coast Community College Association - California Teachers Association/National Education Association (CCA-CTA/NEA) and the Coast Community College District for a Successor Collective Bargaining Agreement Commencing July 1, 2021**

**24.04 DIS - Approval of 2021/2022 Salary Schedules**

**24.05 DIS- Approval of Educational Employment Agreement (Desmond, Christiaan, OCC)**



**24.06 DIS- Approval of Educational Administrator Employment Agreement (Ju-Ong, Linda, GWC)**

**24.07 DIS - Approval of Chancellor Employment Agreement 2021-2025 for Dr. John Weispfenning**

**24.08 DIS - Approval of Executive Educational Administrator Employment Agreement Amendments for Fiscal Year 2020-2021**

**24.09 DIS- Approval of Amendments to Educational Administrator Employment Agreements**

**24.10 DIS - Change Order and Final Contract Adjustments for 10 Trade Contractors, Orange Coast College Language Arts & Social Sciences Building, Bid No. 2141**

**24.11 DIS - Authorization to File Notice of Completion and Release Retention Funds**

**25.00 Resolutions**

**25.01 Resolution #21-36 Authorization to Purchase Video Security Software and Hardware from Climatec, LLC**

**26.00 Policy Approval/Procedure Ratification**

**26.01 DIS - Administrative Procedure for Ratification**

**27.00 Approval of Minutes**

**27.01 Minutes**

**28.00 Informational Reports**

**28.01 Report from the Chancellor**

**28.02 Reports from the College Presidents**

**28.03 Reports from the Academic Senate Presidents**

**28.04 Reports from the Classified Senate Presidents**

**28.05 Reports from the Presidents of Employee Representative Groups**

**28.06 Reports from the Board of Trustees**

## **29.00 Close of Meeting**

### **29.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at [jburton@cccd.edu](mailto:jburton@cccd.edu) as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*