

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, November 16, 2022  
4:00 p.m. Closed Session; 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

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## **1.00 Preliminary Matters**

### **1.01 Call to Order**

### **1.02 Roll Call**

### **1.03 Public Comment** (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20 minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

#### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* Section 54957(b)(1)

#### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

*Coast CCD et al. vs. Commission on State Mandates*, California Court of Appeal Case No. C080349

*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473

*Angela Bell vs. Coast CCD*, California Court of Appeal Case No. G060741

*Dana Emerson vs. Coast Community College District*, Orange County Superior Court Case No. 30-2022-01285549

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Tom Tran vs. Coast CCD*, Department of Fair Employment and Housing Case No. 2021-05-1359112

*Williams vs. Orange Coast College*, U.S. Office for Civil Rights Case No. 09-21-2357

Workers' Compensation Appeals Board ("WCAB") Cases:

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849

*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588

*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849

*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536

*Constance George vs. Coast CCD*, WCAB Case No. 9152145

*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972

*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896

*Phuong Phan vs. Coast CCD*, WCAB Case No. 15039592

*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468

*Elizabeth Sykes vs. Coast CCD*, WCAB Case No. 8672113

### **c. Public Employment**

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators  
Dean of Counseling
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff  
Administrative Clerk  
Curriculum Specialist  
Medical Assistant  
Student Services Program Coordinator
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Instructional Associate, Student Success Center
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff  
Accounting Assistant Senior  
Café Specialist  
Early Childhood Education Development Specialist  
Instructional Food Services Event Coordinator  
Instructional Food Services Hospitality Coordinator

12. Ratification of Project-Specific Assignment, Classified Staff  
Administrative Assistant to VP  
Instructional Assistant

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* Section 54957.6

**District Negotiators:**

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. Whitney Yamamura, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

**Employee Groups:**

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session at 5:00 p.m.**

**1.06 Pledge of Allegiance – Trustee Prinsky**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20 minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

**2.00 Informational Reports, Matters for Review, Discussion and/or Action**

**2.01 Acceptance of Retirement**

**2.02 Faculty/Student/Program Highlight**

**2.03 Report on District Mental Health Resources**

**2.04 Report on Undocumented Students and Support Provided by the Colleges**

**2.05 Annual Clery Report on Crime and Safety**

- 2.06 Orange Coast College Diversity, Equity, Inclusion and Accessibility Plan**
- 2.07 Coast Colleges Annual Equity and Diversity in Hiring Report, 2021-2022 AY**
- 2.08 Adoption of Student Equity Plans 2022-25 for Coastline Community College, Golden West College, and Orange Coast College**
- 2.09 Acceptance of the Independent Auditor's Report and Financial Statements, FY 2021-22**
- 2.10 Draft College Midterm Accreditation Reports for First Reading**
- 2.11 Board Policy and Administrative Procedure for First Reading**
- 2.11 Board Meeting Dates**
- 2.12 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 2.13 Board Directives and Reports Log**
- 3.00 Consent Calendar (Items 4.01 - 17.01)**
- 4.00 Travel**
  - 4.01 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 5.00 Ratification of Approved Curriculum**
  - 5.01 DIS - Curriculum**
- 6.00 Ratification of Approved Instructional Material Fees**
  - 6.01 DIS - Instructional Material Fees**
- 7.00 Ratification of Approved Student Trips**
  - 7.01 CCC - Student Trips**
  - 7.02 GWC - Student Trips**
  - 7.03 OCC - Student Trips**
- 8.00 Ratification of Approved Special Events and Projects**
  - 8.01 CCC - Special Events and Projects**
  - 8.02 GWC - Special Events and Projects**
  - 8.03 OCC - Special Events and Projects**

**9.00 Ratification of Approved Standard Agreements up to \$99,100**

**9.01 GWC - Standard Independent Contractor Agreements**

**9.02 DIS - Ratification of Contractors for FY 2022-2023 Pursuant to District's Standard Annual Agreement for Contractor Services**

**10.00 Revenue Generating Agreements/Contracts Under \$99,100**

**10.01 DIS - Funded Programs**

**11.00 Ratification of Approved Institutional Memberships**

**11.01 CCC - Institutional Memberships**

**11.02 GWC - Institutional Memberships**

**11.03 DIS - Institutional Memberships**

**12.00 Ratification of Approved Off-Campus Assignments**

**12.01 CCC - Off Campus Assignments**

**12.02 GWC - Off Campus Assignments**

**13.00 Ratification/Approval of Personnel Items**

**13.01 Personnel**

1. Ratification of Horizontal Salary Move
2. Ratification of Standard Short-Term Employee Employment Agreements
3. Ratification of Standard Student Assistant Employment Agreements
4. Ratification of Standard Professional Expert Employment Agreements

**14.00 Ratification of Approved Professional Development**

**14.01 DIS - Classified Professional Development**

**15.00 Ratification/Approval of Purchase Orders**

**15.01 DIS - Purchase Orders**

**16.00 Ratification/Approval of Checks**

**16.01 DIS - Checks**

**17.00 Ratification/Approval of General Obligation Bond Fund Transactions**

**17.01 DIS - General Obligation Bond Fund Transactions**

**18.00 Discussion Calendar**

**19.00 Approval of Standard Agreements in Excess of \$99,100**

**19.01 DIS - Standard Amendment No. 1 to the Professional Services Agreement with HMC Architects**

**20.00 Approval of Non-Standard Agreements in Excess of \$99,100**

**20.01 DIS - Non-Standard Amendment No. 2 to the Professional Services Agreement with MTGL, Inc.**

**21.00 Revenue Generating Agreements/Contracts Over \$99,100**

**21.01 DIS - Funded Programs**

**22.00 Ratification/Approval of General Items of Business**

**22.01 DIS - Approval of Revised Academic Calendar and Classified/Administrative Holiday Schedule for 2023-24**

**22.02 DIS - Approval of Change Orders for Nine Trade Contractors, Golden West College Language Arts Complex; Bid No. 2156**

**23.00 Resolutions**

**23.01 Resolution #22-59 for Change Order No. 2 for the Orange Coast College Allied Science Buildings Removal & Replacement of Exterior Brick Veneer Project, Bid No. 2147, Gilman Builders**

**23.02 Resolution #22-60 Regarding Fiscal Stability**

**24.00 Policy Approval/Procedure Ratification**

**24.01 Board Policies for Approval and Administrative Procedures for Ratification**

**25.00 Approval of Minutes**

**25.01 Minutes**

**26.00 Close of Meeting**

**26.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at [jburton@ccc.edu](mailto:jburton@ccc.edu) as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.*