

AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, December 7, 2022
4:00 p.m. Closed Session; 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

Pursuant to the Brown Act, *Government Code* Section 54953(b), Trustee Jerry Patterson will be participating in this meeting by teleconference from the following location:
9185 Caladium Avenue, Fountain Valley, California

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20 minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* Section 54957(b)(1)

b. Conference with Legal Counsel: Anticipated Litigation

Initiation of litigation pursuant to sub-section "d-4" of *Government Code* Section 54956.9: One case.

c. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

Coast CCD et al. vs. Commission on State Mandates, California Court of Appeal Case No. C080349
Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473
Angela Bell vs. Coast CCD, California Court of Appeal Case No. G060741 *Dana Emerson vs. Coast Community College District*, Orange County Superior Court Case No. 30-2022-01285549
Stanislav Dubrovskiy vs. Coast CCD, Arbitration
Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Tom Tran vs. Coast CCD, Department of Fair Employment and Housing Case No. 2021-05-1359112
Williams vs. Orange Coast College, U.S. Office for Civil Rights Case No. 09-21-2357

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Constance George vs. Coast CCD, WCAB Case No. 9152145
Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896
Phuong Phan vs. Coast CCD, WCAB Case No. 15039592
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Lim Schramm vs. Coast CCD, WCAB Case No. 11409468
Elizabeth Sykes vs. Coast CCD, WCAB Case No. 8672113

d. Public Employment

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Accounting Technician CARE/EOPS
Administrative Assistant
Budget Technician
HR Generalist Senior
Instructional Associate- Online Instruction
Outreach Specialist CTE
Student Services Program Coordinator
7. Approval of Involuntary Transfer
Lab Simulation Instructional Specialist

8. Approval of Appointment of Confidential Staff
9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
Instructional Associate
Instructional Associate, Student Success Center
10. Approval of Reclassification and Reorganization/Reassignment, Classified
Management
Director, Military & Contract Education
11. Ratification of Temporary Out of Class Assignments, Classified Management
12. Ratification of Project-Specific Assignment, Classified Management
District Budget Manager
13. Ratification of Temporary Out of Class Assignments, Classified Staff
Café Specialist
14. Ratification of Project-Specific Assignment, Classified Staff
Administrative Assistant I
Administrative Assistant II
Emergency Response Coordinator
Graphic Designer
Public Safety Operations Coordinator

e. Conference with Labor Negotiator

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. Whitney Yamamura, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE),

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA),

Coast Federation of Educators/American Federation of Teachers (CFE/AFT),

Unrepresented Employees: Association of Confidential Employees (ACE),

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session at 5:00 p.m.

1.06 Pledge of Allegiance – Trustee Hornbuckle

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20 minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Ceremonial Oath of Office

2.02 Acceptance of Retirements

2.03 Reports from the Presidents of Student Government Organizations

2.04 Internal Audit Quarterly Report

2.05 California Senate Bill 367 Student Safety: Opioid Overdose Reversal Medication

2.06 Unfunded Retiree Liability Annual Report

2.07 CCFS-311Q Quarterly Financial Status Report

2.08 Presentation in Response to Resolution #22-60 Fiscal Stability

2.09 Board Policies and Administrative Procedures for First Reading

2.10 Board Meeting Dates

2.11 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

2.12 Board Directives and Reports Log

3.00 Consent Calendar (Items 4.01 - 16.01)

4.00 Travel

4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences

4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences

5.00 Ratification of Approved Curriculum

5.01 DIS - Curriculum

- 6.00 Ratification of Approved Instructional Material Fees**
 - 6.01 DIS - Instructional Material Fees**
- 7.00 Ratification of Approved Student Trips**
 - 7.01 GWC - Student Trips**
 - 7.02 OCC - Student Trips**
- 8.00 Ratification of Approved Special Events and Projects**
 - 8.01 CCC - Special Events and Projects**
 - 8.02 GWC - Special Events and Projects**
 - 8.03 OCC - Special Events and Projects**
- 9.00 Ratification of Approved Standard Agreements up to \$99,100**
 - 9.01 OCC - Standard Independent Contractor Agreements**
 - 9.02 OCC - Standard Clinical Affiliation Agreements**
 - 9.03 DIS - Standard Independent Contractor Agreements (Educational Services and Technology)**
- 10.00 Ratification of Approved Non-Standard Agreements Up to \$99,100**
 - 10.01 OCC - Non-Standard Affiliation Agreement with Hoag Orthopedic Institute LLC**
 - 10.02 DIS - Non-Standard Joint Agreement with the Orange County Sheriff's Department**
 - 10.03 DIS - Non-Standard Amendment #2 to the Property and Casualty Claims Administration Services Agreement with Keenan and Associates**
- 11.00 Ratification of Approved Off-Campus Assignments**
 - 11.01 GWC - Off Campus Assignments**
- 12.00 Ratification/Approval of Personnel Items**
 - 12.01 Personnel**

1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
2. Ratification of Standard Short-Term Employee Employment Agreement
3. Ratification of Standard Substitute Employment Agreements
4. Ratification of Standard Student Assistant Employment Agreements
5. Ratification of Standard Professional Expert Employment Agreements
6. Ratification of Standard Professional Expert Employment Agreement for CalPERS Annuitant

13.00 Ratification of Approved Staff Development

13.01 GWC - Staff Development

14.00 Ratification/Approval of Purchase Orders

14.01 DIS - Purchase Orders

15.00 Ratification/Approval of Checks

15.01 DIS - Checks

16.00 Ratification/Approval of General Obligation Bond Fund Transactions

16.01 DIS - General Obligation Bond Fund Transactions

17.00 Discussion Calendar

18.00 Approval of Standard Agreements in Excess of \$99,100

18.01 DIS - Standard Amendment #1 to the Independent Contractor Agreement with Dyntek Services, Inc.

19.00 Approval of Non-Standard Agreements in Excess of \$99,100

19.01 DIS - Non-Standard Proposal Agreement with Burlington English Inc.

19.02 DIS - Non-Standard Amendment #3 to the Professional Services Agreement with Crowe, LLP

20.00 Ratification/Approval of General Items of Business

20.01 DIS - Authorization for Destruction of Internal Audit Records

20.02 DIS - Ratification of Districtwide Strategic Technology Plan 2022-25

20.03 DIS- Approval of Educational Administrator Employment Agreement (Verduzco, Gisela, GWC)

20.04 DIS- Approval of Educational Administrator Employment Agreements

20.05 DIS - Bid Tabulations and Award of Contract for the Orange Coast College Painting Project; Bid No. 2180

21.00 Resolutions

- 21.01 Resolution #22-61 Approval of Q1 Budget Transfers, July - September 2022, FY 2022-23**
- 21.02 Resolution #22-62 Approval of Q1 Budget Revision, Increase of Income and Expenditure, July - September 2022, FY 2022-23**
- 21.03 Resolution #22-63 Authorization to Purchase VMware Enterprise Licenses for the Coast Community College District**
- 21.04 Resolution #22-64 Authorization for Payment to Trustee Absent from Board Meeting**

22.00 Policy Approval/Procedure Ratification

- 22.01 DIS - Board Policy for Approval and Administrative Procedure for Ratification**

23.00 Approval of Minutes

- 23.01 Minutes**

24.00 Informational Reports

- 24.01 Report from the Chancellor**
- 24.02 Reports from the College Presidents**
- 24.03 Reports from the Academic Senate Presidents**
- 24.04 Reports from the Classified Senate Presidents**
- 24.05 Reports from the Presidents of Employee Representative Groups**
- 24.06 Reports from the Board of Trustees**

25.00 Close of Meeting

- 25.01 Adjournment**

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees at jbarton@cccd.edu as soon as possible to inform us of your particular needs so that appropriate accommodations may be made.