

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Tuesday, April 4, 2023  
4:00 p.m. Closed Session • 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

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## **1.00 Preliminary Matters**

### **1.01 Call to Order**

### **1.02 Roll Call**

### **1.03 Public Comment** (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

#### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* Section 54957(b)(1)

#### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* Section 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Crispina Barrita vs. Coast CCD*, Orange County Superior Court Case No. 30-2022-01298015

*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221

*Coast CCD vs. Jaguar Lai*, Orange County Superior Court Case No. 30-2023-01314430

*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Dana Emerson vs. Coast CCD*, Orange County Superior Court Case No. 30-2022-01285549

Workers' Compensation Appeals Board ("WCAB") Cases:

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849

*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588

*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849

*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536

*Constance George vs. Coast CCD*, WCAB Case No. 9152145

*Rafael Herrera vs. Coast CCD*, WCAB Case No. 17377894

*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972

*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896

*Stephen O'Connor vs. Coast CCD*, WCAB Case No. 17191697

*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

*Phuong Phan vs. Coast CCD*, WCAB Case No. 15039592

*Lim Schramm vs. Coast CCD*, WCAB Case No. 11409468

### **c. Public Employment**

Pursuant to *Government Code* 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management  
Manager Waterfront Campus
6. Approval of Appointment of Classified Staff  
Accounting Analyst Senior  
Administrative Assistant  
Administrative Clerk Senior, 48.75% FTE  
Contract Education Program Coordinator  
Grounds & Landscape Specialist  
Library Clerk Senior  
Public Safety Officer, Senior (50%)/Administrative Assistant (50%)
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
11. Ratification of Temporary Out of Class Assignments, Classified Staff  
Energy Management Specialist-HVAC
12. Ratification of Project-Specific Assignment, Classified Staff  
Administrative Assistant

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* Section 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. Whitney Yamamura, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session at 5:00 p.m.**

**1.06 Pledge of Allegiance - Trustee Hornbuckle**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

**2.00 Informational Reports, Matters for Review, Discussion and/or Action**

**2.01 Acceptance of Retirements**

**2.02 Reports from the Presidents of Student Government Organizations**

**2.03 Annual Report of Chancellor's Outside Assignments**

**2.04 Board Policies and Administrative Procedures for First Reading**

**2.05 Board Meeting Dates**

- 2.06 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
  - 2.07 Board Directives and Reports Log**
- 3.00 Consent Calendar (Items 4.01 - 19.01)**
- 4.00 Travel**
  - 4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 5.00 Ratification of Approved Curriculum**
  - 5.01 DIS - Curriculum**
- 6.00 Ratification of Approved Instructional Material Fees**
  - 6.01 DIS - Instructional Material Fees**
- 7.00 Ratification of Approved Student Trips**
  - 7.01 CCC - Student Trips**
  - 7.02 GWC - Student Trips**
  - 7.03 OCC - Student Trips**
- 8.00 Ratification of Approved Special Events and Projects**
  - 8.01 CCC - Special Events and Projects**
  - 8.02 GWC - Special Events and Projects**
  - 8.03 OCC - Special Events and Projects**
- 9.00 Ratification of Approved Standard Agreements up to \$109,300**
  - 9.01 CCC - Standard Independent Contractor Agreement with Tiffany Nguyen**
  - 9.02 GWC - Standard Recruit Training Officer Placement Agreement with Anaheim Police Department**
  - 9.03 OCC - Standard Clinical Affiliation Agreements**
  - 9.04 OCC - Standard Independent Contractor Agreement with LGBTQ Center OC**

**10.00 Ratification of Approved Non-Standard Agreements Up to \$109,300**

**10.01 OCC - Non-Standard Program Agreement with Second Harvest Food Bank of Orange County**

**10.02 DIS - Non-Standard Service Agreement with North Carolina State University, College of Education**

**11.00 Revenue Generating Agreements Under \$109,300**

**11.01 DIS - Funded Program**

**12.00 Ratification of Approved Facilities Use Agreements**

**12.01 CCC - Ratification of Facilities Use Agreements**

**12.02 GWC - Ratification of Facilities Use Agreements**

**12.03 OCC - Ratification of Facilities Use Agreements**

**13.00 Ratification of Approved Institutional Memberships**

**13.01 CCC - Institutional Memberships**

**14.00 Ratification of Approved Off-Campus Assignments**

**14.01 CCC - Off Campus Assignments**

**14.02 DIS - Off Campus Assignments**

**15.00 Ratification of Approved Staff Development**

**15.01 CCC - Staff Development**

**16.00 Ratification of Personnel Items**

**16.01 Personnel**

1. 1. Ratification of Sabbatical Leave Request
2. Ratification of changes in Assignments, Academic Staff
3. Ratification of Temporary Schedule Changes, Classified Staff
4. Ratification of Standard Short-Term Employee Employment Agreements
5. Ratification of Standard Substitute Employment Agreements
6. Ratification of Standard Student Assistant Employment Agreements
7. Ratification of Standard Professional Expert Employment Agreements

**17.00 Ratification of Purchase Orders**

**17.01 DIS - Purchase Orders**

**18.00 Ratification of Checks**

**18.01 DIS - Checks**

**19.00 Ratification of General Obligation Bond Fund Transactions**

**19.01 DIS - General Obligation Bond Fund Transactions**

**20.00 Discussion Calendar**

**21.00 Approval of Standard Agreements in Excess of \$109,300**

**21.01 DIS - Standard Professional Services Agreement with M. Arthur Gensler, Jr. and Associates, Inc.**

**22.00 Approval of Non-Standard Agreements in Excess of \$109,300**

**22.01 DIS - Non-Standard Amendment #2 to the Subscription Order Form with Ellucian CampusLogic Inc. (CampusLogic)**

**23.00 Revenue Generating Agreements Over \$109,300**

**23.01 DIS - Funded Programs**

**24.00 Ratification/Approval of General Items of Business**

**24.01 GWC - Ratification of Non-Standard Memorandum of Understanding with the Department of Consumer Affairs, Bureau of Automotive Repair**

**24.02 DIS - Ratification of New and Revised Classified Employees' Job Specifications**

**24.03 DIS - Bid Tabulations and Award of Contract for Orange Coast College Technology Building Skylight Renovation; Bid No. 2183**

**24.04 DIS - Election of Members to the California Community College Trustees (CCCT) Board**

**25.00 Resolutions**

**25.01 Resolution #23-19 Authorization to Purchase Materials and Labor to Upgrade the Transformer in Parking Lot A at Orange Coast College**

**25.02 Resolution #23-20 Authorization to Purchase Classroom Furniture from KI for the Golden West College Language Arts Complex**

**25.03 Resolution #23-21 Authorization to Purchase Energy Efficient LED Light Retrofitting from Musco Sports Lighting LLC for the Golden West College Soccer Complex**

## **26.00 Approval of Minutes**

### **26.01 Minutes**

## **27.00 Informational Reports**

### **27.01 Report from the Chancellor**

### **27.02 Reports from the College Presidents**

### **27.03 Reports from the Academic Senate Presidents**

### **27.04 Reports from the Classified Senate Presidents**

### **27.05 Reports from the Presidents of Employee Representative Groups**

### **27.06 Reports from the Board of Trustees**

## **28.00 Close of Meeting**

### **28.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.*