

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, May 3, 2023  
4:00 p.m. Closed Session • 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

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## **1.00 Preliminary Matters**

### **1.01 Call to Order**

### **1.02 Roll Call**

### **1.03 Public Comment** (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

#### **a. Public Employee Performance Evaluation**

Pursuant to *Government Code* § 54957

Position: Chancellor

#### **b. Threat to Public Services**

Pursuant to *Government Code* § 54957(a)

Consultation with Marlene Drinkwine, Vice Chancellor of Finance and Administrative Services; Rupa Saran, Chief Information Technology Officer; and Marc Santos, Senior Director Chief Cyber Security Officer

**c. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

**d. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section “d-1” of *Government Code* Section 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Crispina Barrita vs. Coast CCD*, Orange County Superior Court Case No. 30-2022-01298015

*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221

*Coast CCD vs. Jaguar Lai*, Orange County Superior Court Case No. 30-2023-01314430

*Coast Community College District vs. Robert McDougal*, Orange County Superior Court Case No. 30-2023-01320678

*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Dana Emerson vs. Coast CCD*, Orange County Superior Court Case No. 30-2022-01285549

Workers' Compensation Appeals Board (“WCAB”) Cases:

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849

*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588

*Ildefonso Flores vs. Coast CCD*, WCAB Case No. 11921849

*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536

*Constance George vs. Coast CCD*, WCAB Case No. 9152145

*Rafael Herrera vs. Coast CCD*, WCAB Case No. 17377894

*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972

*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896

*Stephen O'Connor vs. Coast CCD*, WCAB Case No. 17191697

*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970

*Phuong Phan vs. Coast CCD*, WCAB Case No. 15039592

**e. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators  
Project Director, Guided Pathways & Dual Enrollment
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff  
Accounting Analyst  
Library Clerk Senior  
Public Safety Officer  
Student Success & Equity Senior

7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Safety & Emergency Management Specialist
9. Approval of Reclassification and Reorganization/Reassignment, Classified Management  
Director, Purchasing & Contract Services
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management
12. Ratification of Temporary Out of Class Assignments, Classified Staff  
Financial Aid Specialist
13. Ratification of Project-Specific Assignment, Classified Staff  
Administrative Assistant I, PR  
Emergency Response Coordinator  
Instructional Assistant- Biology  
IT Cyber Security Analyst  
Receptionist

**f. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. Whitney Yamamura, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session at 5:00 p.m.**

**1.06 Pledge of Allegiance**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

## **2.00 Informational Reports, Matters for Review, Discussion and/or Action**

### **2.01 Acceptance of Retirements**

### **2.02 Ceremonial Resolution Honoring Classified Employees Appreciation Week**

### **2.03 Reports from the Presidents of Student Government Organizations**

### **2.04 Semi Annual Report on the Chancellor's Goals for the District 2022-23**

### **2.05 Board Policies and Administrative Procedure for First Reading**

### **2.06 Board Meeting Dates**

### **2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

### **2.08 Board Directives and Reports Log**

## **3.00 Consent Calendar (Items 4.01 - 16.01)**

## **4.00 Travel**

### **4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**

### **4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**

## **5.00 Ratification of Approved Curriculum**

### **5.01 DIS - Curriculum**

## **6.00 Ratification of Approved Instructional Material Fees**

### **6.01 DIS - Instructional Material Fees**

**7.00 Ratification of Approved Student Trips**

**7.01 CCC - Student Trips**

**7.02 GWC - Student Trips**

**8.00 Ratification of Approved Special Events and Projects**

**8.01 CCC - Special Events and Projects**

**8.02 GWC - Special Events and Projects**

**8.03 OCC - Special Events and Projects**

**9.00 Ratification of Approved Non-Standard Agreements Up to \$109,300**

**9.01 OCC - Non-Standard Master Services and License Agreement with CLO Virtual Fashion, LLC**

**10.00 Revenue Generating Agreements Under \$109,300**

**10.01 DIS - Funded Program**

**11.00 Ratification of Approved Institutional Memberships**

**11.01 GWC - Institutional Memberships**

**11.02 OCC - Institutional Memberships**

**11.03 DIS - Institutional Memberships**

**11.04 DIS - Individual Memberships**

**12.00 Ratification of Approved Off-Campus Assignments**

**12.01 OCC - Off-Campus Assignments**

**12.02 DIS – Off-Campus Assignments**

**13.00 Ratification of Personnel Items**

**13.01 Personnel**

1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
2. Ratification of Changes in Assignments, Academic Staff
3. Ratification of Standard Substitute Employment Agreements
4. Ratification of Standard Student Assistant Employment Agreements
5. Ratification of Standard Professional Expert Employment Agreements

**14.00 Ratification of Purchase Orders**

**14.01 DIS - Purchase Orders**

**15.00 Ratification of Checks**

**15.01 DIS - Checks**

**16.00 Ratification of General Obligation Bond Fund Transactions**

**16.01 DIS - General Obligation Bond Fund Transactions**

**17.00 Discussion Calendar**

**18.00 Approval of Non-Standard Agreements in Excess of \$109,300**

**18.01 DIS - Non-Standard Amendment No. 1 to the Professional Services Agreement with TYR, Inc.**

**18.02 DIS - Non-Standard Amendment No. 3 to the Construction Management Agreement with Sundt Construction Inc.**

**19.00 Ratification/Approval of General Items of Business**

**19.01 DIS- Approval of Revised Educational Administrator Employment Agreement (Sosenko, Lauren, GWC)**

**19.02 DIS - Ratification of Classified Employees Job Specifications**

**19.03 DIS - Approval of Change Orders for Six Trade Contractors, Golden West College Language Arts Complex; Bid No. 2156**

**20.00 Resolutions**

**20.01 Resolution #23-24 Authorization to Purchase High Efficiency Cleaning Equipment from Hillyard, Inc. for OCC's Custodial Services Department**

**20.02 Resolution #23-25 Authorization to Purchase Classroom Furniture from Multiple Vendors for the Golden West College Language Arts Complex**

**21.00 Approval of Minutes**

**21.01 Minutes**

## **22.00 Informational Reports**

### **22.01 Report from the Chancellor**

### **22.02 Reports from the College Presidents**

### **22.03 Reports from the Academic Senate Presidents**

### **22.04 Reports from the Classified Senate Presidents**

### **22.05 Reports from the Presidents of Employee Representative Groups**

### **22.06 Reports from the Board of Trustees**

## **23.00 Close of Meeting**

### **23.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.*