

AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, June 21, 2023
4:00 p.m. Closed Session • 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Crispina Barrita vs. Coast CCD, Orange County Superior Court Case No. 30-2022-01298015

Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221

Coast CCD vs. Robert McDougal, Orange County Superior Court Case No. 30-2023-01320678

Angie de la Paz vs. Coast Colleges, Orange County Superior Court Case No. 30-2020-01166473

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Dana Emerson vs. Coast CCD, Orange County Superior Court Case No. 30-2022-01285549

Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946

Michael Miles vs. Coast CCD, Arbitration

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849

Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214

Thomas Flood vs. Coast CCD, WCAB Case No. 9347588

Ildefonso Flores vs. Coast CCD, WCAB Case No. 11921849

Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536

Constance George vs. Coast CCD, WCAB Case No. 9152145

Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894

Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972

Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896

Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697

Thai Pham vs. Coast CCD, WCAB Case No. 11064970

Phuong Phan vs. Coast CCD, WCAB Case No. 15039592

c. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
Acting Dean
Interim President
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff
Administrative Assistant I
Administrative Assistant II, Special Programs
Dispatcher
District Contract Specialist
Division/Area Office Coordinator
Educational Technologies Specialist
Grounds & Landscape Specialist
Grounds & Landscape Specialist Senior
IT Business Process Analyst Senior
Lab Simulation Instructional Specialist
Student Success & Equity Specialist
7. Approval of Appointment of Confidential Staff

8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
 Administrative Assistant II
 Assistant- Executive Office Services
 Education Technology Associate
 IT Cyber Security Systems Engineer
 Student Retention Specialist
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management
 Director, Business Services
 Manager, Instructional Food Services
 Manager, Waterfront Campus
11. Ratification of Temporary Out of Class Assignments, Classified Staff
 Accounting Analyst Senior
 Administrative Assistant to VP
 Café Specialist
 Child Care Specialist
 Executive Assistant
 Instructional Food Services Event Coordinator
 Instructional Food Services Hospitality Coordinator
 Printing & Publishing Team Leader
 Research Analyst Senior
12. Ratification of Project-Specific Assignment, Classified Staff
 Sailing Program Coordinator

d. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. Whitney Yamamura, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/
 National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

1.06 Pledge of Allegiance

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

2.00 Public Hearing

2.01 Public Hearing for Adoption of the Coast Community College District Tentative Budget for 2023-24 FY

3.00 Informational Reports, Matters for Review, Discussion and/or Action

3.01 Acceptance of Retirements

3.02 Reports from the Presidents of Student Government Organizations

3.03 Acceptance of Associated Student Organizations Annual Reports and Assessments of Good Standing

3.04 Approval of the Associated Student Government of Coastline College 2023-2024 Annual Budget

3.05 Approval of the Associated Students of Golden West College 2023-2024 Annual Budget

3.06 Approval of the Associated Students of Orange Coast College 2023-2024 Annual Budget

3.07 Internal Audit Quarterly Report and Approval of 2023-2024 Strategic Audit Plan

3.08 CCFS-311Q Quarterly Financial Report

3.09 Chancellor's Goals for the District 2023-24

3.10 Reaffirmation of Student Trustee Rights

3.11 Consideration of Annual Compensation Increase for the Board of Trustees

3.12 Legislative Board Committee Recommendation - AB1577

3.13 Board Policy and Administrative Procedure for First Reading

- 3.14 Board Meeting Dates**
- 3.15 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 3.16 Board Directives and Reports Log**
- 4.00 Consent Calendar (Items 5.01 - 19.01)**
- 5.00 Travel**
 - 5.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
 - 5.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 6.00 Ratification of Approved Curriculum**
 - 6.01 DIS - Curriculum**
- 7.00 Ratification of Approved Student Trips**
 - 7.01 GWC - Student Trips**
 - 7.02 OCC - Student Trips**
- 8.00 Ratification of Approved Special Events and Projects**
 - 8.01 CCC - Special Events and Projects**
 - 8.02 GWC - Special Events and Projects**
 - 8.03 OCC - Special Events and Projects**
- 9.00 Ratification of Approved Standard Agreements Up to \$109,300**
 - 9.01 CCC - Standard Independent Contractor Agreements**
 - 9.02 OCC - Standard Independent Contractor Agreements**
 - 9.03 OCC - Standard Clinical Affiliation Agreement with Immortelle Medical Healthcare Group**
 - 9.04 OCC - Standard Amendment #1 to the Independent Contractor Agreement with Daisy Segovia**
 - 9.05 DIS - Standard Independent Contractor Agreements (Educational Services and Technology)**
 - 9.06 DIS - Standard Student Intern Placement Agreement with Troy High School**

9.07 DIS - Standard Professional Services Agreement with Sundt Construction

10.00 Ratification of Approved Non-Standard Agreements Up to \$109,300

10.01 CCC - Non-Standard Police Operations and Protocol Agreement with Fountain Valley Police Department

10.02 CCC - Non-Standard Police Operations and Protocol Agreement with Garden Grove Police Department

10.03 CCC - Non-Standard Amendment No. 1 to the Agreement with South Bay Workforce Investment Board, Inc.

10.04 GWC - Non-Standard Partnership Agreement with Grand Canyon University

10.05 GWC - Non-Standard Student Recruitment Services Agreement with OSI Vietnam

10.06 OCC - Non-Standard Agreement with 32nd District Agricultural Association/OC Fair & Event Center

10.07 OCC - Non-Standard Rental Agreement with 32nd District Agricultural Association/OC Fair & Event Center

10.08 OCC, GWC and CCC - Non-Standard Amendment #3 to the Agreement for Bookstore Services with Barnes & Noble College Booksellers, LLC

10.09 DIS - Non-Standard Master Services Agreement with BM (BankMobile) Technologies, Inc.

10.10 DIS - Non-Standard Scantron Proposal-Professional Services/SaaS Subscription License

11.00 Revenue Generating Agreements Under \$109,300

11.01 DIS - Funded Programs

12.00 Ratification of Approved Institutional Memberships

12.01 CCC - Institutional Memberships

12.02 GWC - Institutional Memberships

12.03 OCC - Institutional Memberships

12.04 DIS - Institutional Memberships

13.00 Ratification of Approved Off-Campus Assignments

13.01 CCC - Off Campus Assignments

13.02 GWC - Off Campus Assignments

13.03 OCC - Off Campus Assignments

14.00 Ratification of Approved Staff Development

14.01 CCC - Staff Development

14.02 GWC - Staff Development

15.00 Ratification of Approved Professional Development

15.01 DIS - Management Professional Development

16.00 Ratification of Personnel Items

16.01 Personnel

1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
2. Ratification of Pay Changes, Academic Staff
3. Ratification of Temporary Schedule Changes, Classified Staff
4. Ratification of Standard Temporary Faculty Employment Agreement
5. Ratification of Standard Short-Term Employee Employment Agreement
6. Ratification of Standard Substitute Employment Agreements
7. Ratification of Standard Student Assistant Employment Agreements
8. Ratification of Standard Professional Expert Employment Agreements
9. Ratification of Volunteers or Unpaid Interns

17.00 Ratification of Purchase Orders

17.01 DIS - Purchase Orders

18.00 Ratification of Checks

18.01 DIS - Checks

18.02 DIS - Special Payment for Stale Dated Check

19.00 Ratification of General Obligation Bond Fund Transactions

19.01 DIS - General Obligation Bond Fund Transactions

20.00 Discussion Calendar

21.00 Approval of Standard Agreements in Excess of \$109,300

21.01 OCC - Standard Independent Contractor Agreement with Lopez Works, Inc.

21.02 DIS - Standard Architectural Services Agreement with HMC Architects

21.03 DIS - Standard Professional Services Agreement with D. Stafford & Associates

22.00 Approval of Non-Standard Agreements in Excess of \$109,300

22.01 DIS - Non-Standard Independent Contractor Agreement with The Winters Group, Inc.

23.00 Revenue Generating Agreements Over \$109,300

23.01 DIS - Funded Programs

24.00 Ratification/Approval of General Items of Business

24.01 GWC - Approval to Digitally Scan Student Records and to Destroy the Paper Records

24.02 DIS - Approval of Amendment to Educational Administrator Employment Agreement (Hicks, Ricky, GWC)

24.03 DIS - Approval of Amendment to Educational Administrator Employment Agreement (Nguyen, Kay, GWC)

24.04 DIS - Ratification of New Classified Employee Job Specification

24.05 DIS - Ratification of Takeover Agreement with United States Fire Insurance Company for Bid No. 2156, Golden West College Language Arts Complex, Bid Package 05A

24.06 DIS - Ratification of Takeover Agreement and Assignment with United States Fire Insurance Company for Bid No. 2170, Orange Coast College Chemistry Building, Bid Package 07

24.07 DIS - Approval of Change Orders for Four Trade Contractors, Golden West College Language Arts Complex; Bid No. 2156

24.08 DIS - Bid Tabulations and Award of Contract for Golden West College Restroom Renovation Project, Bid No. 2187

24.09 DIS - Bid Tabulations and Award of Contract for Golden West College General Education Building Abatement Project; Bid No. 2189

24.10 DIS - Bid Tabulations and Award of Contract for Golden West College KOCE Grading and Landscaping Project; Bid No. 2186

25.00 Resolutions

25.01 Resolution #23-26 Authorization to Utilize the Foundation of California Community Colleges (FCCC) Ellucian Contract #0000-4947 for the Coast Community College District

25.02 Resolution #23-27 Q3 Budget Transfers

25.03 Resolution #23-28 Q3 Increase Income and Expenditures for Adpoted Budget 2022-23 FY

25.04 Resolution #23-29 Authorization to Purchase Transmission Dynamometer from Sole Source Provider

25.05 Resolution #23-30 Authorization to Purchase 1973 Beechcraft King Air E90 #N12LA Aircraft from Sole Source Provider

25.06 Resolution #23-31 Allowing for the County Superintendent of Schools to Make Routine Budget Transfers

25.07 Resolution #23-32 Imposition of a Hiring Freeze for July 2023 to June 2024 and Reorganization and Lateral Transfer Plan

26.00 Policy Approval/Procedure Ratification

26.01 DIS - Board Policies for Approval and Administrative Procedures for Ratification

27.00 Approval of Minutes

27.01 Minutes

28.00 Informational Reports

28.01 Report from the Chancellor

28.02 Reports from the College Presidents

28.03 Reports from the Academic Senate Presidents

28.04 Reports from the Classified Senate Presidents

28.05 Reports from the Presidents of Employee Representative Groups

28.06 Reports from the Board of Trustees

29.00 Close of Meeting

29.01 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.