

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, July 19, 2023  
4:00 p.m. Closed Session • 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

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## **1.00 Preliminary Matters**

### **1.01 Call to Order**

### **1.02 Roll Call**

### **1.03 Public Comment** (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

#### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

#### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Crispina Barrita vs. Coast CCD*, Orange County Superior Court Case No. 30-2022-01298015

*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221

*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Dana Emerson vs. Coast CCD, Orange County Superior Court Case No. 30-2022-01285549*  
*Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946*

Workers' Compensation Appeals Board ("WCAB") Cases:

*Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849*  
*Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214*  
*Thomas Flood vs. Coast CCD, WCAB Case No. 9347588*  
*Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536*  
*Constance George vs. Coast CCD, WCAB Case No. 9152145*  
*Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894*  
*Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138*  
*Vincent Martinez vs. Coast CCD, WCAB Case No. 10547972*  
*Elizabeth Ann Myers vs. Coast CCD, WCAB Case No. 12704896*  
*Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697*  
*Thai Pham vs. Coast CCD, WCAB Case No. 11064970*  
*Phuong Phan vs. Coast CCD, WCAB Case No. 15039592*

**c. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators  
Director, Mental Health Services
5. Approval of Appointment of Classified Management
6. Approval of Appointment of Classified Staff  
Custodian Senior  
Division Area Office Coordinator  
IT Applications Developer  
Lab Simulation Instructional Specialist  
Outreach Specialist- Adult Education  
Student Success & Equity Specialist
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Child Care Assistant  
Child Care Specialist  
Early Childhood Education Development Specialist  
Early Childhood Lab Assistant
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management  
Director, Business Services  
Manager, Student Success & Support Programs  
Manager, Waterfront Campus

11. Ratification of Temporary Out of Class Assignments, Classified Staff

Accounting Analyst Senior  
Administrative Assistant I  
Administrative Assistant to VP  
Executive Assistant  
Financial Aid Specialist  
Grants Coordinator  
Research Analyst Senior  
Student Life & Leadership Specialist

12. Ratification of Project-Specific Assignment, Classified Staff

Accounting Coordinator  
Administrative Assistant  
Administrative Assistant I  
A&R Specialist Senior  
Instructional Assistant

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. Whitney Yamamura, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/

National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

**1.06 Pledge of Allegiance**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

- 2.00 Informational Reports, Matters for Review, Discussion and/or Action**
  - 2.01 Acceptance of Retirements**
  - 2.02 Reports from the Presidents of Student Government Organizations**
  - 2.03 Service and Tenure Recognition**
  - 2.04 Biannual Measure M Project Report, District Facilities, Planning, and Construction Report (Local Hiring, Diversity, Labor Compliance, and Payroll Certification), Biannual Bidding Report**
  - 2.05 Career Technical Education: Programs, Grants, and Program Reviews**
  - 2.06 College Student Equity Plans: Status and Progress**
  - 2.07 Board Meeting Dates**
  - 2.08 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
  - 2.09 Board Directives and Reports Log**
- 3.00 Consent Calendar (Items 4.01 - 18.01)**
- 4.00 Travel**
  - 4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 5.00 Ratification of Approved Student Trips**
  - 5.01 GWC - Student Trips**
- 6.00 Ratification of Approved Special Events and Projects**
  - 6.01 CCC - Special Events and Projects**
  - 6.02 GWC - Special Events and Projects**
  - 6.03 OCC - Special Events and Projects**
- 7.00 Ratification of Approved Standard Agreements Up to \$109,300**
  - 7.01 GWC - Standard Independent Contractor Agreements**
  - 7.02 GWC - Standard Amendment #1 to the Independent Contractor Agreement with Christopher G. Haberl**

- 7.03 OCC - Standard Independent Contractor Agreements**
- 7.04 OCC - Standard Clinical Affiliation Agreements**
- 7.05 DIS - Standard Independent Contractor Agreements (Educational Services)**
- 8.00 Ratification of Approved Non-Standard Agreements Up to \$109,300**
  - 8.01 CCC - Non-Standard Memorandum of Understanding with Thomas Edison State University**
  - 8.02 GWC - Non-Standard Memorandum of Understanding with California State University, San Bernardino**
  - 8.03 OCC - Non-Standard Memorandum of Understanding with United States Veterans Initiative**
  - 8.04 OCC - Non-Standard Agreement with Southern Illinois University**
  - 8.05 DIS - Non-Standard Professional Services Agreement with Fieldman, Rolapp & Associates**
- 9.00 Revenue Generating Agreements Under \$109,300**
  - 9.01 GWC - Non-Standard Addendum to ATM Site License and Service Agreement with SchoolsFirst Federal Credit Union**
  - 9.02 DIS - Funded Program**
- 10.00 Ratification of Approved Facilities Use Agreements**
  - 10.01 CCC - Facilities Use Agreements**
  - 10.02 GWC - Facilities Use Agreements**
  - 10.03 OCC - Facilities Use Agreements**
- 11.00 Ratification of Approved Institutional Memberships**
  - 11.01 CCC - Institutional Memberships**
  - 11.02 GWC - Institutional Memberships**
  - 11.03 OCC - Institutional Memberships**
  - 11.04 DIS - Institutional Memberships**
  - 11.05 DIS - Individual Memberships**

**12.00 Ratification of Approved Off-Campus Assignments**

**12.01 CCC - Off Campus Assignments**

**13.00 Ratification of Approved Staff Development**

**13.01 GWC - Staff Development**

**14.00 Ratification of Approved Professional Development**

**14.01 DIS - Classified Professional Development**

**15.00 Ratification of Personnel Items**

**15.01 Personnel**

1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
2. Ratification of Temporary Schedule Changes, Classified Staff
3. Ratification of Standard Substitute Employment Agreement
4. Ratification of Standard Student Assistant Employment Agreements
5. Ratification of Standard Professional Expert Employment Agreements
6. Ratification of Volunteers or Unpaid Interns

**16.00 Ratification of Purchase Orders**

**16.01 DIS - Purchase Orders**

**17.00 Ratification of Checks**

**17.01 DIS - Checks**

**18.00 Ratification of General Obligation Bond Fund Transactions**

**18.01 DIS - General Obligation Bond Fund Transactions**

**19.00 Discussion Calendar**

**20.00 Approval of Standard Agreements in Excess of \$109,300**

- 20.01 GWC - Standard Independent Contractor Agreement with Alex Nino D. Lajada**
- 20.02 GWC - Standard Independent Contractor Agreement with Ford Golden Pathway  
c/o Priscilla Ford**
- 20.03 GWC - Standard Independent Contractor Agreement with Healthcare Training  
Associates, LLC c/o Sheri Saretsky**
- 20.04 GWC - Standard Independent Contractor Agreement with Envision Education,  
LLC c/o Wendy Deras**

- 20.05 DIS - Standard Independent Contractor Agreement with Dyntek Services, Inc.**
- 21.00 Revenue Generating Agreements Over \$109,300**
  - 21.01 DIS - Funded Programs**
- 22.00 Ratification/Approval of General Items of Business**
  - 22.01 DIS - Ratification of East West Bank Authorized Singatories**
  - 22.02 DIS - Ratification of New and Revised Classified Employee Job Specifications**
  - 22.03 DIS - Approval of Educational Administrator Employment Agreement (Claudia Vernon, CCC)**
  - 22.04 DIS - Approval of Acting Educational Administrator Employment Agreement (Martha Ramm Engle, GWC)**
  - 22.05 DIS - Approval of Acting Educational Administrator Employment Agreement Amendment (Martha Ramm Engle, GWC)**
  - 22.06 DIS - Approval of Acting Educational Administrator Employment Agreement Amendment (Kay Nguyen, GWC)**
  - 22.07 DIS - Approval of Interim Executive Educational Administrator Employment Agreement Amendment (Meridith Randall, GWC)**
  - 22.08 DIS - Approval of 2023-2024 Salary Schedules**
  - 22.09 DIS - Approval of Amendments to Educational Administrator Employment Agreements**
  - 22.10 DIS - Approval of Hourly and Temporary Employees Salary Schedules for 2023-2024**
  - 22.11 DIS - Approval of the 2023-2024 Board of Trustees VV Salary Schedule**
  - 22.12 DIS - Approval of Change Orders for Ten Trade Contractors, Golden West College Language Arts Complex; Bid No. 2156**
- 23.00 Policy Approval/Procedure Ratification**
  - 23.01 DIS - Board Policy for Approval and Administrative Procedure for Ratification**
- 24.00 Approval of Minutes**
  - 24.01 Minutes**

## **25.00 Informational Reports**

### **25.01 Report from the Chancellor**

### **25.02 Reports from the College Presidents**

### **25.03 Reports from the Academic Senate Presidents**

### **25.04 Reports from the Classified Senate Presidents**

### **25.05 Reports from the Presidents of Employee Representative Groups**

### **25.06 Reports from the Board of Trustees**

## **26.00 Close of Meeting**

### **26.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.*