

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, August 2, 2023  
4:00 p.m. Closed Session • 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

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## **1.00 Preliminary Matters**

### **1.01 Call to Order**

### **1.02 Roll Call**

### **1.03 Public Comment** (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking.

Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

#### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

#### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Crispina Barrita vs. Coast CCD*, Orange County Superior Court Case No. 30-2022-01298015

*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221

*Angie de la Paz vs. Coast Colleges*, Orange County Superior Court Case No. 30-2020-01166473

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Dana Emerson vs. Coast CCD*, Orange County Superior Court Case No. 30-2022-01285549  
*Elaine Folayan vs. Coast CCD*, Orange County Superior Court Case No. 30-2023-01322946  
*Louis Tran vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

*Anthony Bryant vs. Coast CCD*, WCAB Case No. 12007849  
*Beatriz Cruz vs. Coast CCD*, WCAB Case No. 17668214  
*Thomas Flood vs. Coast CCD*, WCAB Case No. 9347588  
*Francisco Fonseca, Sr. vs. Coast CCD*, WCAB Case No. 7699536  
*Maria Garcia vs. Coast CCD*, WCAB Case No. 17640505  
*Constance George vs. Coast CCD*, WCAB Case No. 9152145  
*Rafael Herrera vs. Coast CCD*, WCAB Case No. 17377894  
*Eustorgia Leon vs. Coast CCD*, WCAB Case No. 17773138  
*Vincent Martinez vs. Coast CCD*, WCAB Case No. 10547972  
*Elizabeth Ann Myers vs. Coast CCD*, WCAB Case No. 12704896  
*Stephen O'Connor vs. Coast CCD*, WCAB Case No. 17191697  
*Thai Pham vs. Coast CCD*, WCAB Case No. 11064970  
*Phuong Phan vs. Coast CCD*, WCAB Case No. 15039592

**c. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators  
Acting Vice President  
Director, Mental Health Services
5. Approval of Appointment of Classified Management  
Chef
6. Approval of Appointment of Classified Staff  
Administrative Clerk  
Grants Coordinator
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Administrative Assistant  
Custodian, Senior  
Program Coordinator- Early Childhood Lab School
9. Approval of Reclassification and Reorganization/Reassignment, Classified Management  
Children's Center Manager  
Director, Child Development Programs
10. Ratification of Temporary Out of Class Assignments, Classified Management
11. Ratification of Project-Specific Assignment, Classified Management

12. Ratification of Temporary Out of Class Assignments, Classified Staff  
Early Childhood Education Development Specialist  
Maintenance Specialist Team Lead
13. Ratification of Project-Specific Assignment, Classified Staff  
Administrative Assistant  
Sailing Program Coordinator  
Student Retention Specialist  
Student Success & Equity Specialist

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Marco Baeza, Vice Chancellor Human Resources

Dr. Whitney Yamamura, Chancellor

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Employees (CFCE)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/  
National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

**1.06 Pledge of Allegiance**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and filed with the Secretary of the Board of Trustees prior to speaking. The Board requests that the public speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

**2.00 Informational Reports, Matters for Review, Discussion and/or Action**

**2.01 Reports from the Presidents of Student Government Organizations**

- 2.02 Update on the Status of the AB 705 (2017) and AB 1705 (2022)/Education Code Section 78213 Implementation**
- 2.03 Board Meeting Dates**
- 2.04 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 2.05 Board Directives and Reports Log**
- 3.00 Consent Calendar (Items 4.01 - 17.01)**
- 4.00 Travel**
  - 4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 5.00 Ratification of Approved Student Trips**
  - 5.01 CCC - Student Trips**
  - 5.02 GWC - Student Trips**
- 6.00 Ratification of Approved Special Events and Projects**
  - 6.01 GWC - Special Events and Projects**
  - 6.02 OCC - Special Events and Projects**
- 7.00 Ratification of Approved Standard Agreements Up to \$109,300**
  - 7.01 OCC - Standard Amendment #1 to the Independent Contractor Agreement with Drive Consulting, LLC - Hannah Lawler**
  - 7.02 DIS - Standard Independent Contractor Agreements (Educational Services and Technology)**
  - 7.03 DIS - Standard Independent Contract Agreements (Human Resources)**
  - 7.04 DIS - Standard Independent Contractor Agreement with the Museum of Teaching and Learning**
- 8.00 Ratification of Approved Non-Standard Agreements Up to \$109,300**
  - 8.01 GWC - Non-Standard Student Affiliation Agreement with Hoag Memorial Hospital Presbyterian - Nursing Program**
  - 8.02 GWC - Non-Standard Student Affiliation Agreement with Hoag Memorial Hospital Presbyterian - Social Work and Human Services**

- 8.03 GWC - Non-Standard Service Agreement with Clinical Edify Inc.**
- 8.04 OCC - Non-Standard Performance Contract with the Aquarium of the Pacific**
- 8.05 DIS - Non-Standard Property/Liability Claims Administration Services Agreement with and Keenan and Associates**
- 9.00 Revenue Generating Agreements Under \$109,300**
  - 9.01 OCC - Standard Independent Contractor Agreement with Art+Soul Collective**
- 10.00 Ratification of Approved Institutional Memberships**
  - 10.01 CCC - Institutional Memberships**
  - 10.02 GWC - Institutional Memberships**
  - 10.03 OCC - Institutional Memberships**
  - 10.04 DIS - Institutional Memberships**
- 11.00 Ratification of Approved Off-Campus Assignments**
  - 11.01 CCC - Off Campus Assignments**
- 12.00 Ratification of Approved Staff Development**
  - 12.01 GWC - Staff Development**
- 13.00 Ratification of Approved Professional Development**
  - 13.01 DIS - Classified Professional Development**
- 14.00 Ratification of Personnel Items**
  - 14.01 Personnel**
    - 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
    - 2. Ratification of Pay Changes, Academic Staff
    - 3. Ratification of Temporary Schedule Changes, Classified Staff
    - 4. Ratification of Standard Substitute Employment Agreements
    - 5. Ratification of Standard Substitute Employment Agreements for CalPERS Annuitant
    - 6. Ratification of Standard Student Assistant Employment Agreements
    - 7. Ratification of Standard Professional Expert Employment Agreements
- 15.00 Ratification of Purchase Orders**
  - 15.01 DIS - Purchase Orders**

**16.00 Ratification of Checks**

**16.01 DIS - Checks**

**17.00 Ratification of General Obligation Bond Fund Transactions**

**17.01 DIS - General Obligation Bond Fund Transactions**

**18.00 Discussion Calendar**

**19.00 Approval of Non-Standard Agreements in Excess of \$109,300**

**19.01 GWC - Non-Standard Order Form with Romaine Empire, Inc., DBA Farmer's Fridge**

**19.02 DIS - Non-Standard Amendment No. 2 to the Professional Services Agreement with Twining Consulting**

**20.00 Revenue Generating Agreements Over \$109,300**

**20.01 DIS - Funded Program**

**21.00 Ratification/Approval of General Items of Business**

**21.01 DIS - Authorization for Destruction of Internal Audit Records**

**21.02 DIS - Approval of Acting Educational Administrator Employment Agreement (Ricky Hicks, GWC)**

**21.03 DIS - Approval of Amendment to Educational Administrator Employment Agreement (Ricky Hicks, GWC)**

**21.04 DIS - Approval of Amendment to Educational Administrator Employment Agreement (Claudia Vernon, CCC)**

**21.05 DIS - Approval of Amendments to Executive Educational Administrator Employment Agreements for Fiscal Year 2023-2024**

**21.06 DIS - Approval of Service Fee Agreement with Brokerage Concepts, Inc. DBA HealthNow Administrative Services for the 2023 Benefits Plan Year**

**21.07 DIS - Approval of Governmental 457(B) Deferred Compensation Plan Documents to include Adoption Agreement, CARES Act Amendment for Employers and Amendment to the Coast Community College Districts Plan**

**21.08 DIS - Appointment of Official Representative of Coast Community College District to the Coast Adult Education Consortium for the 2023-24 Fiscal Year**

**21.09 DIS - Bid Tabulations and Award of Contract for Contractor Services for the Golden West College General Education Building Demolition; Bid No. 2190**

## **21.10 DIS - Authorization to File Notice of Completion and Release Retention Funds**

### **22.00 Resolutions**

#### **22.01 Resolution #23-34 Authorizing Payment to Trustee Absent from Board Meeting**

#### **22.02 Resolution #23-35 Authorization to Purchase NOX A1s Full AASM PSG Sleep System from Sole Source Provider**

### **23.00 Approval of Minutes**

#### **23.01 Minutes**

### **24.00 Informational Reports**

#### **24.01 Report from the Chancellor**

#### **24.02 Reports from the College Presidents**

#### **24.03 Reports from the Academic Senate Presidents**

#### **24.04 Reports from the Classified Senate Presidents**

#### **24.05 Reports from the Presidents of Employee Representative Groups**

#### **24.06 Reports from the Board of Trustees**

### **25.00 Close of Meeting**

#### **25.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.*