

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, October 18, 2023  
4:00 p.m. Closed Session • 5:00 p.m. Open Session  
Board Room  
1370 Adams Avenue, Costa Mesa, CA 92626**

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## **1.00 Preliminary Matters**

### **1.01 Call to Order**

### **1.02 Roll Call**

### **1.03 Public Comment** (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

### **1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

#### **a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

#### **b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9:

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Crispina Barrita vs. Coast CCD*, Orange County Superior Court Case No. 30-2022-01298015

*Angela Bell vs. Coast CCD*, Orange County Superior Court Case No. 30-2021-01184221

*Coast CCD vs. Talon Brunelle*, Orange County Superior Court Case No. 30-2023-01341701

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Elaine Folayan vs. Coast CCD*, Orange County Superior Court Case No. 30-2023-01322946

*Orange County Choppers Design Properties, LLC vs. Coast CCD*, U.S. Trademark Trial and Appeal Board Cancellation No. 92082762

*Louis Tran vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

*Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849*  
*Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214*  
*Thomas Flood vs. Coast CCD, WCAB Case No. 9347588*  
*Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536*  
*Maria Garcia vs. Coast CCD, WCAB Case No. 17640505*  
*Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894*  
*Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138*  
*Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697*  
*Phuong Pham vs. Coast CCD, WCAB Case No. 15039592*  
*Thai Pham vs. Coast CCD, WCAB Case No. 11064970*

**c. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators  
Director Extended Opportunity Programs & Services
5. Approval of Appointment of Classified Management  
Director of Campus Safety  
Project Director, MESA Program
6. Approval of Appointment of Classified Staff  
Administrative Clerk  
Admissions & Records Specialist  
Dispatcher  
IT User Support Analyst
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff  
Energy Management Coordinator  
Student Services Specialist
9. Ratification of Temporary Out of Class Assignments, Classified Management
10. Ratification of Project-Specific Assignment, Classified Management  
Manager, Instructional Food Services  
Manager, Student Success & Support Programs
11. Ratification of Temporary Out of Class Assignments, Classified Staff  
Administrative Assistant I  
Financial Aid Specialist  
Maintenance Specialist II  
Maintenance Specialist Team lead  
Recycling Center Technician  
Research Analyst Senior

12. Ratification of Project-Specific Assignment, Classified Staff
  - Administrative Assistant I
  - A&R Specialist Senior
  - Instructional Associate
  - Maintenance Specialist II
  - Public Safety Operations Coordinator
  - Sailing Program Coordinator
  - Student Retention Specialist
  - Student Success & Outreach Specialist

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

**1.06 Pledge of Allegiance**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Members of the public may speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

**2.00 Informational Reports, Matters for Review, Discussion and/or Action**

**2.01 Coastline College Program Highlight**

- 2.02 Board Meeting Dates**
- 2.03 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 2.04 Board Directives and Reports Log**
- 3.00 Consent Calendar (Items 4.01 – 17.01)**
- 4.00 Travel**
  - 4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 5.00 Ratification of Approved Curriculum**
  - 5.01 DIS - Curriculum**
- 6.00 Ratification of Approved Student Trips**
  - 6.01 GWC - Student Trips**
  - 6.02 OCC - Student Trips**
- 7.00 Ratification of Approved Special Events and Projects**
  - 7.01 GWC - Special Events and Projects**
  - 7.02 OCC - Special Events and Projects**
- 8.00 Ratification of Approved Standard Agreements Up to \$109,300**
  - 8.01 CCC - Standard Independent Contractor Agreement with Khalid A. White**
  - 8.02 OCC - Standard Independent Contractor Agreement with Brittany Dawson**
  - 8.03 OCC - Standard Clinical Affiliation Agreement with Lawndale Elementary School District**
  - 8.04 DIS - Standard Independent Contractor Agreement with Mackey Creative Lab, LLC**
- 9.00 Revenue Generating Agreements Under \$109,300**
  - 9.01 DIS - Funded Program**
- 10.00 Ratification of Approved Institutional Memberships**
  - 10.01 CCC - Institutional Memberships**

**10.02 GWC - Institutional Memberships**

**10.03 OCC - Institutional Memberships**

**10.04 DIS - Institutional Memberships**

**10.05 DIS - Individual Memberships**

**11.00 Ratification of Approved Off-Campus Assignments**

**11.01 CCC - Off-Campus Assignments**

**12.00 Ratification of Approved Staff Development**

**12.01 GWC - Staff Development**

**13.01 Ratification of Approved Professional Development**

**13.01 GWC - Management Professional Development**

**14.00 Ratification of Personnel Items**

**14.01 Personnel**

1. Ratification of Temporary Reassignment, Classified Staff
2. Ratification of Standard Temporary Faculty Employment Agreements
3. Ratification of Standard Substitute Employment Agreement
4. Ratification of Standard Student Assistant Employment Agreements
5. Ratification of Standard Professional Expert Employment Agreements
6. Ratification of Standard Professional Expert Employment Agreement Amendments

**15.00 Ratification of Purchase Orders**

**15.01 DIS - Purchase Orders**

**16.00 Ratification of Checks**

**16.01 DIS - Checks**

**16.02 DIS - Special Payment for Stale Dated Check**

**17.00 Ratification of General Obligation Bond Fund Transactions**

**17.01 DIS - General Obligation Bond Fund Transactions**

**18.00 Discussion Calendar**

**19.00 Revenue Generating Agreements Over \$109,300**

**19.01 DIS - Funded Programs**

## **20.00 Ratification/Approval of General Items of Business**

### **20.01 DIS - Ratification of New Educational Administrator Job Specification**

### **20.02 DIS - Approval of Second Amendment to Educational Administrator Employment Agreement (Dana Emerson)**

## **21.00 Resolutions**

### **21.01 Resolution #23-39 Granting Board Secretary Authority**

### **21.02 Resolution #23-40 Authorizing Payment to Trustee Absent from Board Meeting**

### **21.03 Resolution #23-42 Declaring October 16-20, 2023 as Undocumented Student Action Week**

## **22.00 Policy Approval/Procedure Ratification**

### **22.01 DIS - Board Policy for Approval and Administrative Procedure for Ratification**

## **23.00 Approval of Minutes**

### **23.01 Minutes**

## **24.00 Close of Meeting**

### **24.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.*