

AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, December 6, 2023
4:00 p.m. Closed Session • 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Anticipated Litigation

Potential initiation of litigation pursuant to sub-section "d-4" of *Government Code* § 54956.9: One case

c. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9:

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Crispina Barrita vs. Coast CCD, Orange County Superior Court Case No. 30-2022-01298015

Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221

Coast CCD vs. Talon Brunelle, Orange County Superior Court Case No. 30-2023-01341701

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946

Orange County Choppers Design Properties, LLC vs. Coast CCD, U.S. Trademark Trial and Appeal Board Cancellation No. 92082762
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Maria Garcia vs. Coast CCD, WCAB Case No. 17640505
Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894
Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138
Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697
Phuong Pham vs. Coast CCD, WCAB Case No. 15039592
Thai Pham vs. Coast CCD, WCAB Case No. 11064970

d. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Executive Educational Administrator, Special Assignment
Special Technology Advisor
5. Approval of Appointment of Educational Administrators
Acting Athletic Director
Acting Dean
Acting Vice President
6. Approval of Appointment of Classified Management
Deputy Chief Information Technology Officer
Director, Student Life & Leadership Development
7. Approval of Appointment of Classified Staff
Administrative Assistant
Athletic Trainer
Café Assistant
Custodian Senior
District Contract Specialist
Division Area Office Coordinator
IT Applications Developer
IT Business Process Analyst
Outreach Specialist- CTE
8. Approval of Appointment of Confidential Staff
9. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
10. Ratification of Temporary Out of Class Assignments, Classified Management

11. Ratification of Project-Specific Assignment, Classified Management
12. Ratification of Temporary Out of Class Assignments, Classified Staff
Recycling Center Technician, Lead
13. Ratification of Project-Specific Assignment, Classified Staff
Administrative Assistant
Administrative Assistant to the VP
Facilities Utilization Specialist

e. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

1.06 Pledge of Allegiance

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Members of the public may speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Acceptance of Retirements

2.02 Reports from the Presidents of Student Government Organizations

2.03 CCFS 311Q-Q1 Memo FY 2023-24

- 2.04 Internal Audit Quarterly Report and Approval of Revisions to the 2023-2024 Strategic Audit Plan**
- 2.05 Appointment to the Measure M Citizens' Oversight Committee to Fill Vacant Positions**
- 2.06 Apprenticeships**
- 2.07 Board Meeting Dates**
- 2.08 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 2.09 Board Directives and Reports Log**
- 3.00 Consent Calendar (Items 4.01 – 17.01)**
- 4.00 Travel**
 - 4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
 - 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 5.00 Ratification of Approved Curriculum**
 - 5.01 DIS - Curriculum**
- 6.00 Ratification of Approved Instructional Material Fees**
 - 6.01 DIS - Instructional Material Fees**
- 7.00 Ratification of Approved Student Trips**
 - 7.01 GWC - Student Trips**
 - 7.02 OCC - Student Trips**
- 8.00 Ratification of Approved Special Events and Projects**
 - 8.01 CCC - Special Events and Projects**
 - 8.02 GWC - Special Events and Projects**
 - 8.03 OCC - Special Events and Projects**
- 9.00 Ratification of Approved Standard Agreements Up to \$109,300**
 - 9.01 CCC - Standard Independent Contractor Agreement with Apoyo Coaching & Consulting, LLC**

- 9.02 CCC - Standard Amendment #1 to the Independent Contractor Agreement with Joshua Waite**
- 9.03 OCC - Standard Independent Contractor Agreements**
- 9.04 OCC - Standard Clinical Affiliation Agreements**
- 9.05 DIS - Standard Independent Contractor Agreement with Jenkinson Associates**
- 9.06 DIS - Standard Professional Services Agreement with TYR, Inc.**
- 9.07 DIS - Standard Study Abroad Service Provider Agreements - Madrid, Spain, Summer 2024**
- 10.00 Ratification of Approved Non-Standard Agreements Up to \$109,300**
 - 10.01 GWC - Non-Standard Memorandum of Understanding with JCS Pine Hills Charter School**
 - 10.02 OCC - Fifth Amendment to the Non-Standard Student Affiliation Agreement with Cedars-Sinai Medical Center**
 - 10.03 DIS - Non-Standard Grant Agreement with the California Community Colleges Board of Governors**
 - 10.04 DIS - Non-Standard Statement of Work with Leepfrog Technologies, Inc.**
- 11.00 Revenue Generating Agreements Under \$109,300**
 - 11.01 GWC - Standard Independent Contractor Agreement with Ballet Repertory Theatre**
- 12.00 Ratification of Approved Institutional Memberships**
 - 12.01 GWC - Institutional Memberships**
- 13.00 Ratification of Approved Professional Development**
 - 13.01 OCC - Faculty Professional Development**
- 14.00 Ratification of Personnel Items**
 - 14.01 Personnel**
 - 1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
 - 2. Ratification of Monthly Travel Allowances
 - 3. Ratification of Standard Substitute Employment Agreement
 - 4. Ratification of Standard Student Assistant Employment Agreements
 - 5. Ratification of Standard Professional Expert Employment Agreements

15.00 Ratification of Purchase Orders

15.01 DIS - Purchase Orders

16.00 Ratification of Checks

16.01 DIS - Checks

17.00 Ratification of General Obligation Bond Fund Transactions

17.01 DIS - General Obligation Bond Fund Transactions

18.00 Discussion Calendar

19.00 Approval of Standard Agreements in Excess of \$109,300

19.01 DIS - Standard Architectural Services Agreement with tBP Architecture

20.00 Ratification/Approval of General Items of Business

20.01 GWC - Ratification of Non-Standard University of California Transfer Applicant Data-Sharing Program Participant Agreement with University of California, Office of the President

20.02 OCC - Revision to Authorization to Conduct Short-term Study Abroad Program - Guerrero Negro, Baja California, Mexico, February 2024

20.03 DIS - Approval of Educational Administrator Employment Agreements

20.04 DIS - Approval of Acting Educational Administrator Employment Agreement Amendment (Ricky Hicks, GWC)

20.05 DIS - Approval of Amendment to Educational Administrator Employment Agreement (Sonia Duran, OCC)

20.06 DIS - Approval of Amendment to Acting Educational Administrator Employment Agreement (Daniel Johnson, GWC)

20.07 DIS - Approval of Amendment to Acting Educational Administrator Employment Agreement (Timothy Bremen, GWC)

20.08 DIS- Approval of Executive Educational Administrator Employment Agreement (Rupa Saran, DIST)

20.09 DIS - Approval of Revised LL-Executive Salary Schedule

20.10 DIS - Approval of Change Order No 1 to the Standard Design Build Contract with Therma LLC for Orange Coast College HVAC Upgrades

20.11 DIS - Approval of Change Order No. 1 with Unlimited Environmental, Inc. for Golden West College General Education Building Abatement Project.; Bid No 2189

20.12 DIS - Approval of Change Orders for Four Trade Contractors, Golden West College Language Arts Complex; Bid No. 2156

20.13 DIS - Authorization to File Notice of Completion and Release Retention Funds

21.00 Resolutions

21.01 Resolution #23-41 Adopting the Board of Trustees Meeting Schedule for Calendar Year 2024

21.02 Resolution #23-46 Q1 Budget Transfers

21.03 Resolution #23-47 Q1 Budget Revision

21.04 Resolution #23-49 Approval of Change Order No.5 for the Golden West College Language Arts Complex; Bid No 2156, Package 08A, Whitehead Construction Inc

21.05 Resolution #23-50 Approval of Change Order No.4 for the Golden West College Language Arts Complex; Bid No 2156, Package 02B, Silverado Contractors Inc

22.00 Approval of Minutes

22.01 Minutes

23.00 Informational Reports

23.01 Report from the Chancellor

23.02 Reports from the College Presidents

23.03 Reports from the Academic Senate Presidents

23.04 Reports from the Classified Senate Presidents

23.05 Reports from the Presidents of Employee Representative Groups

23.06 Reports from the Board of Trustees

24.00 Close of Meeting

24.01 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.