

AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, February 7, 2024
4:00 p.m. Closed Session • 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9:

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Crispina Barrita vs. Coast CCD, Orange County Superior Court Case No. 30-2022-01298015

Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221

Coast CCD vs. Talon Brunelle, Orange County Superior Court Case No. 30-2023-01341701

Coast CCD vs. Charles Young, Orange County Superior Court Case No. 30-2024-01375578

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946

Velvet Miscione vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6860-E

Velvet Miscione vs. Coast CCD, Civil Rights Department Case No. 2023-09-30020
Orange County Choppers Design Properties, LLC vs. Coast CCD, U.S. Trademark Trial and
Appeal Board Cancellation No. 92082762
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Maria Garcia vs. Coast CCD, WCAB Case No. 17640505
Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894
Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138
Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697
Phuong Pham vs. Coast CCD, WCAB Case No. 15039592
Thai Pham vs. Coast CCD, WCAB Case No. 11064970

c. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
Program Director, Career Education and Workforce Development
6. Approval of Appointment of Classified Staff
Accounting Analyst Senior
Administrative Assistant II
Admissions & Records Specialist
Student Success & Equity Specialist Senior
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Administrative Assistant
Custodial Services Team Leader
Instructional Lab Coordinator
Instructional Load & Payroll Analyst
Maintenance Specialist I
Maintenance Specialist II
Maintenance Specialist Team Lead
10. Ratification of Project-Specific Assignment, Classified Staff
A&R Specialist Senior
Administrative Assistant I
Benefits Plans Technician

Energy Management Data Specialist
Maintenance Specialist Team Lead
Program Coordinator Early Childhood Lab School

d. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

1.06 Pledge of Allegiance

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Members of the public may speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Reports from the Presidents of Student Government Organizations

2.02 Vice Chancellor of Human Resources - Trustee Appointments

2.03 Board Policy for First Reading

2.04 Board Meeting Dates

2.05 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

- 2.06 Board Directives and Reports Log**
- 3.00 Consent Calendar (Items 4.01 – 17.01)**
- 4.00 Travel**
 - 4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
 - 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 5.00 Ratification of Approved Student Trips**
 - 5.01 CCC - Student Trips**
 - 5.02 GWC - Student Trips**
 - 5.03 OCC - Student Trips**
- 6.00 Ratification of Approved Special Events and Projects**
 - 6.01 CCC - Special Events and Projects**
 - 6.02 GWC - Special Events and Projects**
 - 6.03 OCC - Special Events and Projects**
- 7.00 Ratification of Approved Standard Agreements Up to \$114,500**
 - 7.01 CCC - Standard Independent Contractor Agreement with The Change Place Family Counseling, Inc.**
 - 7.02 CCC - Standard Amendment #1 to the Independent Contractor Agreement with Melissa Thompson**
 - 7.03 CCC - Standard Amendment #1 to the Independent Contractor Agreement with Kiara Brokenbrough**
 - 7.04 GWC - Standard Independent Contractor Agreements**
 - 7.05 OCC - Standard Clinical Affiliation Agreement with SmallTalk Pediatric Therapy**
 - 7.06 OCC - Standard Contract Education Agreement with NIC International College Japan**
 - 7.07 OCC - Standard Promotion Agreement with NIC International College Japan**
 - 7.08 OCC - Standard Independent Contractor Agreement with Play Black Wall Street**

- 7.09 DIS - Standard Independent Contractor Agreements (Educational Services and Technology)**
 - 7.10 DIS - Standard Study Abroad Service Provider Agreement - Guerrero Negro, Baja California, Mexico, February 2024**
- 8.00 Ratification of Approved Non-Standard Agreements Up to \$114,500**
 - 8.01 CCC - Non-Standard Memorandum of Understanding with Coalition for Humane Immigrant Rights**
 - 8.02 CCC - Non-Standard Agreement to Provide Services with Regents of the University of California Irvine**
 - 8.03 DIS - Non-Standard Independent Contractor Agreement with Liebert Cassidy Whitmore**
- 9.00 Revenue Generating Agreements Under \$114,500**
 - 9.01 GWC - Standard Contract Education Services Agreements**
 - 9.02 DIS - Funded Program**
- 10.00 Ratification of Approved Facilities Use Agreements**
 - 10.01 CCC - Facilities Use Agreements**
- 11.00 Ratification of Approved Institutional Memberships**
 - 11.01 CCC - Institutional Memberships**
 - 11.02 GWC - Institutional Memberships**
 - 11.03 DIS - Institutional Memberships**
- 12.00 Ratification of Approved Off-Campus Assignments**
 - 12.01 OCC - Off-Campus Assignments**
 - 12.02 DIS - Off-Campus Assignments**
- 13.00 Ratification of Approved Professional Development**
 - 13.01 OCC - Management Professional Development**
 - 13.02 DIS - Classified Professional Development**
- 14.00 Ratification of Personnel Items**
 - 14.01 Personnel**

1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
2. Ratification of Sabbatical Leave Requests
3. Ratification of Standard Substitute Employment Agreements
4. Ratification of Standard Student Assistant Employment Agreements
5. Ratification of Standard Professional Expert Employment Agreements
6. Ratification of Appointment of Volunteers or Unpaid Interns

15.00 Ratification of Purchase Orders

15.01 DIS - Purchase Orders

16.00 Ratification of Checks

16.01 DIS - Checks

17.00 Ratification of General Obligation Bond Fund Transactions

17.01 DIS - General Obligation Bond Fund Transactions

18.00 Discussion Calendar

19.00 Approval of Standard Agreements in Excess of \$114,500

19.01 DIS - Standard Professional Services Agreement with M. Arthur Gensler, Jr. and Associates, Inc.

20.00 Revenue Generating Agreements Over \$114,500

20.01 DIS - Non-Standard Amendment to Vendor Agreement V0475 with Rancho Santiago Community College District Action as Fiscal Agent for California Community Colleges Chancellor's Office

20.02 DIS - Funded Programs

21.00 Ratification/Approval of General Items of Business

21.01 OCC - Approval of Tuition Fee Increase for the Early Childhood Lab School for 2024-25 Academic Year

21.02 DIS - Approval of Acting Educational Administrator Employment Agreement (Tyler Boogar, OCC)

21.03 DIS - Approval of Acting Educational Administrator Employment Agreement (Tara Giblin, OCC)

21.04 DIS - Approval of Interim Educational Administrator Employment Agreement (Leighia Fleming, CCC)

21.05 DIS - Approval of Revised SA-Student Assistant/Intern Salary Schedule

21.06 DIS - Ratification of Revised Classified Manager Job Specification

21.07 DIS - Authorization to File Notice of Completion and Release Retention Funds for the Coastline College Westminster Campus Roofing and Walkway Project

22.00 Resolutions

22.01 Resolution #24-04 Authorizing Payment to Trustee Absent from Board Meeting

22.02 Resolution #24-06 Approval of Change Order No.4 for the Golden West College Language Arts Complex; Bid No 2156, Package 09E, D&M Painting Inc

23.01 Policy Approval/Procedure Ratification

23.01 Board Policies for Approval

24.00 Approval of Minutes

24.01 Minutes

25.00 Informational Reports

25.01 Report from the Chancellor

25.02 Reports from the College Presidents

25.03 Reports from the Academic Senate Presidents

25.04 Reports from the Classified Senate Presidents

25.05 Reports from the Presidents of Employee Representative Groups

25.06 Reports from the Board of Trustees

26.00 Close of Meeting

26.01 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.