

AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, February 21, 2024
4:00 p.m. Closed Session • 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9:

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Crispina Barrita vs. Coast CCD, Orange County Superior Court Case No. 30-2022-01298015

Angela Bell vs. Coast CCD, Orange County Superior Court Case No. 30-2021-01184221

Coast CCD vs. Talon Brunelle, Orange County Superior Court Case No. 30-2023-01341701

Coast CCD vs. Charles Young, Orange County Superior Court Case No. 30-2024-01375578

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946

Velvet Miscione vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6860-E

Velvet Miscione vs. Coast CCD, Civil Rights Department Case No. 2023-09-30020

Orange County Choppers Design Properties, LLC vs. Coast CCD, U.S. Trademark Trial and Appeal Board Cancellation No. 92082762
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Maria Garcia vs. Coast CCD, WCAB Case No. 17640505
Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894
Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138
Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697
Phuong Pham vs. Coast CCD, WCAB Case No. 15039592
Thai Pham vs. Coast CCD, WCAB Case No. 11064970

c. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Ratification of Appointment of Substitutes, Academic Staff
3. Ratification of Appointment of Part Time Faculty
4. Approval of Appointment of Educational Administrators
5. Approval of Appointment of Classified Management
Acting District Director, Grants and Educational Services
6. Approval of Appointment of Classified Staff
Grants Fiscal and Administrative Specialist
IT Infrastructure Analyst
7. Approval of Appointment of Confidential Staff
8. Approval of Reclassification and Reorganization/Reassignment, Classified Staff
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Administrative Assistant to VP
10. Ratification of Project-Specific Assignment, Classified Staff
Administrative Assistant II
Cybersecurity Project Specialist
Student Leadership Coordinator

d. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCA-CTA/NEA)

Employee Groups:
Coast Federation of Classified Professionals (CFCP)
Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:
Association of Confidential Employees (ACE)
Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

1.06 Pledge of Allegiance

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Members of the public may speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

2.01 Annual Institutional Effectiveness Report 2022-23

2.02 Acceptance of Retirements

2.03 Faculty/Student/Program Highlight

2.04 Legislative Board Committee Recommendation - AB1805

2.05 Board Meeting Dates

2.06 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT

2.07 Board Directives and Reports Log

3.00 Consent Calendar (Items 4.01 – 17.01)

4.00 Travel

4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences

- 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 5.00 Ratification of Approved Student Trips**
 - 5.01 CCC - Student Trips**
 - 5.02 GWC - Student Trips**
 - 5.03 OCC - Student Trips**
- 6.00 Ratification of Approved Special Events and Projects**
 - 6.01 CCC - Special Events and Projects**
 - 6.02 GWC - Special Events and Projects**
 - 6.03 OCC - Special Events and Projects**
- 7.00 Ratification of Approved Standard Agreements Up to \$114,500**
 - 7.01 CCC - Standard Independent Contractor Agreement with Summer Serpas**
 - 7.02 GWC - Standard Independent Contractor Agreements**
 - 7.03 DIS - Standard Independent Contractor Agreements (Human Resources)**
 - 7.04 DIS - Standard Professional Services Agreement with IDS Group, Inc**
 - 7.05 DIS - Standard Study Abroad Service Provider Agreement - St. Andrews, Inverness, and Oban, Scotland, Summer 2024**
- 8.00 Ratification of Approved Non-Standard Agreements Up to \$114,500**
 - 8.01 CCC - Non-Standard Amendment to the Memorandum of Understanding with the City of Westminster**
 - 8.02 OCC - Non-Standard Memorandum of Understanding with Coalition for Humane Immigrant Rights**
 - 8.03 DIS - Non-Standard Amendment to the Special Services Agreement with Atkinson, Andelson, Loya, Ruud & Romo**
- 9.00 Revenue Generating Agreements Under \$114,500**
 - 9.01 DIS - Funded Program**

10.00 Ratification of Approved Off-Campus Assignments

10.01 CCC - Off-Campus Assignments

11.00 Ratification of Approved Staff Development

11.01 CCC - Staff Development

12.00 Ratification of Approved Professional Development

12.01 OCC - Faculty Professional Development

12.02 DIS - Classified Professional Development

13.00 Ratification of Personnel Items

13.01 Personnel

1. Ratification of Acceptance of Resignations, Layoffs, Exhaustion of Benefits and Terminations
2. Ratification of Standard Substitute Employment Agreements
3. Ratification of Standard Student Assistant Employment Agreements
4. Ratification of Standard Professional Expert Employment Agreements
5. Ratification of Standard Professional Expert Employment Agreement Amendments

14.00 Ratification of Purchase Orders

14.01 DIS - Purchase Orders

15.00 Ratification of Checks

15.01 DIS - Checks

16.00 Ratification of General Obligation Bond Fund Transactions

16.01 DIS - General Obligation Bond Fund Transactions

17.00 Discussion Calendar

18.00 Ratification/Approval of General Items of Business

18.01 DIS - Ratification of Revised Classified Manager Job Specification

18.02 DIS - Authorization to File Notice of Completion and Release Retention Funds for the Orange Coast College Air Handler Replacement, Building 7 Project

19.00 Resolutions

19.01 Resolution #24-7 Establishing Nonresident Tuition Fee for FY 2024-25

20.00 Approval of Minutes

20.01 Minutes

21.00 Close of Meeting

21.01 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.