

AGENDA

**Coast Community College District
Regular Meeting of the Board of Trustees
Wednesday, August 7, 2024
4:00 p.m. Closed Session • 5:00 p.m. Open Session
Board Room
1370 Adams Avenue, Costa Mesa, CA 92626**

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Marco Baeza vs. Coast CCD, California Civil Rights Department Case No. 2023-10-224560325

Coast CCD vs. Young, Orange County Superior Court Case No. 30-2024-01412146

Coast CCD vs. Young, Orange County Superior Court Case No. 30-2024-01375578

Gabriel Cuellar vs. Coast CCD, California Civil Rights Department Case No. 2024-03-24071622

Stanislav Dubrovskiy vs. Coast CCD, California Civil Rights Department Case No. 2024-02-23495302

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E
Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946
Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974
Juilianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047
Velvet Miscione vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6860-E
Velvet Miscione vs. Coast CCD, California Civil Rights Department Case No. 2023-09-30020
Linda T. Nguyen vs. Coast CCD, Equal Employment Opportunity Commission Case No. 480-2024-01141
Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039
Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537
Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332

Workers' Compensation Appeals Board ("WCAB") Cases:

Anthony Bryant vs. Coast CCD, WCAB Case No. 12007849
Beatriz Cruz vs. Coast CCD, WCAB Case No. 17668214
Thomas Flood vs. Coast CCD, WCAB Case No. 9347588
Francisco Fonseca, Sr. vs. Coast CCD, WCAB Case No. 7699536
Esther Garcia vs. Coast CCD, WCAB Case No. ADJ19213077
Maria Sanabria Garcia vs. Coast CCD, WCAB Case No. 17640505
Rafael Herrera vs. Coast CCD, WCAB Case No. 17377894
Eustorgia Leon vs. Coast CCD, WCAB Case No. 17773138
Stephen O'Connor vs. Coast CCD, WCAB Case No. 17191697
Thai Pham vs. Coast CCD, WCAB Case No. 11064970
Phuong Phan vs. Coast CCD, WCAB Case No. 15039592

c. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators
Acting Criminal Justice Training Center Coordinator
Associate Dean of Equity and Special Programs
~~General Manager Instructional Food Services~~
Temporary Interim Dean
3. Approval of Appointment of Classified Management
~~General Manager Instructional Food Services~~
Night Facilities Operations Supervisor
Student Programs Project Coordinator
4. Approval of Appointment of Classified Staff
Custodian Senior
Facilities Utilization Specialist
Instructional Assistant- Science
Registered Nurse Charge
Training and Development Specialist
5. Approval of Appointment of Confidential Staff

6. Ratification of Appointment of Substitute, Faculty
7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff
 - Administrative Assistant I
 - Division/Area Office Coordinator
 - Graphic Designer
 - Executive Assistant
 - Student Success and Equity Specialist, Senior
9. Ratification of Project-Specific Assignment, Classified Staff
 - Area Facilitator
 - Video Production Specialist

d. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor
 Marlene Drinkwine, Vice Chancellor Finance and Administrative Services
 Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)
 Coast Federation of Educators/American Federation of Teachers (CFE/AFT)
 Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)
 Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

1.06 Pledge of Allegiance

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Members of the public may speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

2.00 Informational Reports, Matters for Review, Discussion and/or Action

- 2.01 Minutes**
- 2.02 Acceptance of Retirements**
- 2.03 Reports from the Presidents of Student Government Organizations**
- 2.04 Board Meeting Dates**
- 2.05 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 2.06 Board Directives and Reports Log**
- 3.00 Study Session**
 - 3.01 Technology Accessibility Options**
- 4.00 Consent Calendar (Items 5.01 - 17.01)**
- 5.00 Travel**
 - 5.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
 - 5.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 6.00 Ratification of Approved Student Trips**
 - 6.01 GWC - Student Trips**
 - 6.02 OCC - Student Trips**
- 7.00 Ratification of Approved Special Events and Projects**
 - 7.01 CCC - Special Events and Projects**
 - 7.02 GWC - Special Events and Projects**
 - 7.03 OCC - Special Events and Projects**
- 8.00 Ratification of Approved Standard Agreements up to \$114,500**
 - 8.01 OCC - Standard Independent Contractor Agreements**
 - 8.02 DIS - Standard Amendment No. 2 to the Special Services Agreement with Atkinson, Andelson, Loya, Ruud & Romo**
- 9.00 Ratification of Approved Non-Standard Agreements Up to \$114,500**
 - 9.01 DIS - Non-Standard Amendment to the Joint Powers Agreement for Mail Delivery with Orange County Department of Education**

10.00 Ratification of Approved Institutional Memberships

10.01 CCC - Institutional Memberships

10.02 GWC - Institutional Memberships

10.03 OCC - Institutional Memberships

10.04 DIS - Institutional Memberships

11.00 Ratification of Approved Off-Campus Assignments

11.01 CCC - Off-Campus Assignments

12.00 Ratification of Approved Staff Development

12.01 CCC - Staff Development

13.00 Ratification of Approved Professional Development

13.01 DIS - Classified Professional Development

14.00 Ratification of Personnel Items

14.01 DIS - Personnel

15.00 Ratification of Purchase Orders

15.01 DIS - Purchase Orders

16.00 Ratification of Checks

16.01 DIS - Checks

17.00 Ratification of General Obligation Bond Fund Transactions

17.01 DIS - General Obligation Bond Fund Transactions

18.00 Discussion Calendar

19.00 Approval of Non-Standard Agreements in Excess of \$114,500

19.01 DIS - Non-Standard Service Fee Agreement with Brokerage Concepts, Inc. DBA HealthNow Administrative Services for the 2024-25 Benefits Plan Year

20.00 Revenue Generating Agreements Over \$114,500

20.01 DIS - Funded Program

21.00 Ratification/Approval of General Items of Business

21.01 CCC - Approval of Military/Contract Education Tuition Rate Increase

21.02 DIS - Approval of Change Order No. 1 with SPAREA for the Orange Coast College Pool & Classrooms Project; Bid No. 2194

21.03 DIS - Approval of Educational or Acting Educational Administrator Employment Agreements

21.04 DIS - Approval of Amendments to Executive Educational Administrator and Educational Administrator Employment Agreements

21.05 DIS - Ratification of New Classified Employee Job Specification: Financial Business Systems Support Analyst

21.06 DIS - Ratification of New Educational Administrator Job Specification: Associate Dean of Equity and Special Programs

21.07 DIS - Ratification of New Management Job Specification: Manager Basic Needs Program

21.08 DIS - Ratification of Revised Classified Employee Job Specification: Buyer

22.00 Policy Approval/Procedure Ratification

22.01 Board Policy for Approval and Administrative Procedure for Ratification

23.00 Informational Reports

23.01 Report from the Chancellor

23.02 Reports from the College Presidents

23.03 Reports from the Academic Senate Presidents

23.04 Reports from the Classified Senate Presidents

23.05 Reports from the Presidents of Employee Representative Groups

23.06 Reports from the Board of Trustees

24.00 Close of Meeting

24.01 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.