

# AGENDA

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**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, September 4, 2024  
4:00 p.m. Closed Session • 5:00 p.m. Open Session  
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

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**1.00 Preliminary Matters**

**1.01 Call to Order**

**1.02 Roll Call**

**1.03 Public Comment** (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

**1.04 Recess to Closed Session**

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

**a. Public Employee Discipline/Dismissal/Release**

Pursuant to *Government Code* § 54957(b)(1)

**b. Conference with Legal Counsel: Existing Litigation**

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Marco Baeza vs. Coast CCD*, California Civil Rights Department Case No. 2023-10-224560325

*Coast CCD vs. Young*, Orange County Superior Court Case No. 30-2024-01412146

*Coast CCD vs. Young*, Orange County Superior Court Case No. 30-2024-01375578

*Gabriel Cuellar vs. Coast CCD*, California Civil Rights Department Case No. 2024-03-24071622

*Stanislav Dubrovskiy vs. Coast CCD*, California Civil Rights Department Case No. 2024-02-23495302

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Elaine Folayan vs. Coast CCD*, Orange County Superior Court Case No. 30-2023-01322946  
*Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al.*, Orange County Superior Court Case No. 30-2024-01372974  
*Juilianna Hallsted vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2024-01389047  
*Velvet Miscione vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6860-E  
*Velvet Miscione vs. Coast CCD*, California Civil Rights Department Case No. 2023-09-30020  
*Linda T. Nguyen vs. Coast CCD*, Equal Employment Opportunity Commission Case No. 480-2024-01141  
*Sabrina Oleson vs. Ray et al.*, Orange County Superior Court Case No. 30-2024-0149039  
*Louis Tran vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2023-01336537  
*Tom Tran vs. Coast CCD*, Orange County Superior Court Case No. 30-2024-01380332

**c. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators  
 Interim ~~Academic~~ Dean  
 Temporary Interim Vice President
3. Approval of Appointment of Classified Management
4. Approval of Appointment of Classified Staff  
 Administrative Assistant I  
 Administrative Assistant to VP  
 Athletic Trainer  
 Custodial Services Team Leader  
 Educational Technologies Associate  
 Instructional Assistant- Biological Sciences-Chemistry  
 IT Applications Developer  
 IT Business Processes Analyst Senior  
 Maintenance Specialist II  
 Receptionist  
 Public Safety Officer  
~~Student Programs Specialist~~
5. Approval of Appointment of Confidential Staff
6. Ratification of Appointment of Substitute, Faculty
7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff  
 Accounting Technician EOPS/CARE  
 Administrative Assistant to VP  
 Division/Area Office Coordinator
9. Ratification of Project-Specific Assignment, Classified Staff

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Marlene Drinkwine, Vice Chancellor Finance and Administrative Services

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

**1.06 Pledge of Allegiance**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Members of the public may speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

**2.00 Public Hearing**

**2.01 Public Hearing and Adoption of the 2024-25 FY Proposed Budget for the Coast Community College District**

**3.00 Informational Reports, Matters for Review, Discussion and/or Action**

**3.01 Minutes**

**3.02 Reports from the Presidents of Student Government Organizations**

**3.03 Legislative Board Committee Recommendation - Proposition 2 Kindergarten through 12 Grade Schools and Local Community College Public Education Facilities, Modernization, Repair, and Safety Bond Act of 2024**

**3.04 Board Meeting Dates**

- 3.05 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 3.06 Board Directives and Reports Log**
- 4.00 Consent Calendar (Items 5.01 - 16.01)**
- 5.00 Travel**
  - 5.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 5.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 6.00 Ratification of Approved Student Trips**
  - 6.01 OCC - Student Trips**
- 7.00 Ratification of Approved Special Events and Projects**
  - 7.01 CCC - Special Events and Projects**
  - 7.02 GWC - Special Events and Projects**
  - 7.03 OCC - Special Events and Projects**
- 8.00 Ratification of Approved Standard Agreements up to \$114,500**
  - 8.01 OCC - Standard Independent Contractor Agreement with Vital Link Education Business Consortium**
  - 8.02 DIS - Standard Independent Contractor Agreements**
- 9.00 Ratification of Approved Non-Standard Agreements Up to \$114,500**
  - 9.01 OCC - Non-Standard Lease Agreement with Cham-ya Enterprise II, Inc.**
  - 9.02 OCC - Non-Standard Performance Contract with Aquarium of the Pacific**
  - 9.03 OCC - Non-Standard Independent Contractor Agreement and its Mutual Nondisclosure & Non-Circumvention Agreement with Training Resources Limited, DBA Maritime Institute**
  - 9.04 OCC - Non-Standard Career Resource Guide Agreement with Great College Towns LLC d/b/a Momentous Campus Media**
- 10.00 Revenue Generating Agreements Under \$114,500**
  - 10.01 CCC - Non-Standard Amendment #2 to the Agreement for Contracted Services with Ben Hudnall Memorial Trust**

**10.02 OCC - Non-Standard Independent Contractor Agreement with Hospitality Marketing USA LLC dba Bespoke Travel Group**

**10.03 DIS - Vendor Site License Agreement with Harry Noonan dba Noonan Christmas Trees**

**11.00 Ratification of Approved Institutional Memberships**

**11.01 CCC - Institutional Memberships**

**11.02 GWC - Institutional Memberships**

**11.03 OCC - Institutional Memberships**

**12.00 Ratification of Approved Staff Development**

**12.01 CCC - Staff Development**

**13.00 Ratification of Personnel Items**

**13.01 DIS - Personnel**

**14.00 Ratification of Purchase Orders**

**14.01 DIS - Purchase Orders**

**15.00 Ratification of Checks**

**15.01 DIS - Checks**

**16.00 Ratification of General Obligation Bond Fund Transactions**

**16.01 DIS - General Obligation Bond Fund Transactions**

**17.00 Discussion Calendar**

**18.00 Ratification/Approval of General Items of Business**

**18.01 DIS - Approval of Executive Educational Administrator Employment Agreement (Diane Fiero, DIST)**

**18.02 DIS - Approval of Amendments to Acting Educational Administrator Employment Agreements**

**18.03 DIS - Approval of Revised Cybersecurity Apprenticeship Salary Schedule**

**19.00 Resolutions**

**19.01 Resolution #24-21 Approval of Q4 Budget Transfers, April - June 2024, FY 2023-24**

**19.02 Resolution #24-22 Budget Revision, Increase of Income and Expenditure, April - June 2024, FY 2023-24**

**19.03 Resolution #24-23 Establishing Appropriation Limit, GANN Initiative for 2024-25**

**20.00 Informational Reports**

**20.01 Report from the Chancellor**

**20.02 Reports from the College Presidents**

**20.03 Reports from the Academic Senate Presidents**

**20.04 Reports from the Classified Senate Presidents**

**20.05 Reports from the Presidents of Employee Representative Groups**

**20.06 Reports from the Board of Trustees**

**21.00 Close of Meeting**

**21.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.*