

# AGENDA

---

**Coast Community College District  
Regular Meeting of the Board of Trustees  
Wednesday, September 18, 2024  
4:00 p.m. Closed Session • 5:00 p.m. Open Session  
Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626**

---

## 1.00 Preliminary Matters

### 1.01 Call to Order

### 1.02 Roll Call

### 1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

### 1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

#### a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

#### b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Marco Baeza vs. Coast CCD*, California Civil Rights Department Case No. 2023-10-224560325

*Gabriel Cuellar vs. Coast CCD*, California Civil Rights Department Case No. 2024-03-24071622

*Stanislav Dubrovskiy vs. Coast CCD*, California Civil Rights Department Case No. 2024-02-23495302

*Stanislav Dubrovskiy vs. Coast CCD*, Arbitration

*Stanislav Dubrovskiy vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6636-E

*Elaine Folayan vs. Coast CCD*, Orange County Superior Court Case No. 30-2023-01322946

*Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al.*, Orange County Superior Court Case No. 30-2024-01372974  
*Juilianna Hallsted vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2024-01389047  
*Velvet Miscione vs. Coast CCD*, Public Employment Relations Board Case No. LA-CE-6860-E  
*Velvet Miscione vs. Coast CCD*, California Civil Rights Department Case No. 2023-09-30020  
*Linda T. Nguyen vs. Coast CCD*, Equal Employment Opportunity Commission Case No. 480-2024-01141  
*Sabrina Oleson vs. Ray et al.*, Orange County Superior Court Case No. 30-2024-0149039  
*Louis Tran vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2023-01336537  
*Tom Tran vs. Coast CCD*, Orange County Superior Court Case No. 30-2024-01380332

**c. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators  
Acting Director EOPS  
Temporary Interim Dean
3. Approval of Appointment of Classified Management
4. Approval of Appointment of Classified Staff  
Custodian  
Division/Area Office Coordinator  
Instructional Assistant- Biological Sciences-Chemistry  
IT Business Processes Analyst  
Multimedia Specialist
5. Approval of Appointment of Confidential Staff
6. Ratification of Appointment of Substitute, Faculty
7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff
9. Ratification of Project-Specific Assignment, Classified Staff

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor  
Marlene Drinkwine, Vice Chancellor Finance and Administrative Services  
Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Unrepresented Employees:  
Association of Confidential Employees (ACE)  
Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

**1.06 Pledge of Allegiance**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Members of the public may speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

**2.00 Informational Reports, Matters for Review, Discussion and/or Action**

**2.01 Minutes**

**2.02 Golden West College Program Highlight**

**2.03 2023-2024 Accolades and Accomplishments**

**2.04 Internal Audit Quarterly Report**

**2.05 Board Policies for First Reading**

**2.06 Board Meeting Dates**

**2.07 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**

**2.08 Board Directives and Reports Log**

**3.00 Consent Calendar (Items 4.01 - 14.01)**

**4.00 Travel**

**4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**

**4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**

- 5.00 Ratification of Approved Student Trips**
  - 5.01 CCC - Student Trips**
  - 5.02 GWC - Student Trips**
  - 5.03 OCC - Student Trips**
- 6.00 Ratification of Approved Special Events and Projects**
  - 6.01 CCC - Special Events and Projects**
  - 6.02 GWC - Special Events and Projects**
  - 6.03 OCC - Special Events and Projects**
- 7.00 Ratification of Approved Standard Agreements up to \$114,500**
  - 7.01 GWC - Standard Independent Contractor Agreements**
  - 7.02 OCC - Standard Independent Contractor Agreement with Patty Arana**
  - 7.03 DIS - Standard Independent Contractor Agreement with Tawny Marcus**
- 8.00 Ratification of Approved Non-Standard Agreements Up to \$114,500**
  - 8.01 CCC - Non-Standard Amendment No. 12 to the Lease Agreement with the United States of America (General Services Administration)**
  - 8.02 GWC - Non-Standard Memorandum of Understanding with Surfrider Foundation**
  - 8.03 OCC - Non-Standard Job Search Academy Agreement and the Standard Terms and Conditions with Indeed Inc.**
  - 8.04 DIS - Non-Standard Independent Contractor Agreements with Strata Information Group (Educational Services and Technology)**
  - 8.05 DIS - Non-Standard Amendment to the Enrollment and Education Financial Industry Reporting Statement of Work (“SOW”) with the National Student Clearinghouse**
- 9.00 Ratification of Approved Institutional Memberships**
  - 9.01 CCC - Institutional Memberships**
  - 9.02 GWC - Institutional Memberships**
- 10.00 Ratification of Approved Professional Development**

- 10.01 DIS - Classified Professional Development**
- 11.00 Ratification of Personnel Items**
  - 11.01 DIS - Personnel**
- 12.00 Ratification of Purchase Orders**
  - 12.01 DIS - Purchase Orders**
- 13.00 Ratification of Checks**
  - 13.01 DIS - Checks**
- 14.00 Ratification of General Obligation Bond Fund Transactions**
  - 14.01 DIS - General Obligation Bond Fund Transactions**
- 15.00 Discussion Calendar**
- 16.00 Ratification/Approval of General Items of Business**
  - 16.01 CCC - Ratification of Non-Standard License Agreement with Vivante Westside, LLC**
  - 16.02 OCC - Authorization to Conduct Short-term Study Abroad Programs Summer 2025**
  - 16.03 DIS - Approval of Equal Employment Opportunity (EEO) Annual Certification Form**
  - 16.04 DIS - Approval of Contract Faculty Employment Agreements for Tenure Track Faculty New Hires for the 2024-25 Academic Year**
  - 16.05 DIS - Approval of Third Amendment to Temporary Interim Educational Administrator Employment Agreement (Ricky Hicks, GWC)**
- 17.00 Resolutions**
  - 17.01 R Resolution #24-25 Authorizing Payment to Trustee Absent from Board Meeting**
- 18.00 Close of Meeting**
  - 18.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.*