

# AGENDA

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## Coast Community College District Regular Meeting of the Board of Trustees

Wednesday, March 19, 2025

4:00 p.m. Closed Session • 5:00 p.m. Open Session

Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626

This Board Meeting will be live-streamed and can be accessed via this link:

<https://www.youtube.com/@CCCDBoardofTrusteesMeetings>

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### 1.00 Preliminary Matters

#### 1.01 Call to Order

#### 1.02 Roll Call

#### 1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

#### 1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

##### a. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

##### b. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section "d-1" of *Government Code* § 54956.9

*Veronica Arend vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2022-01282583

*Marco Baeza vs. Coast CCD*, U.S. District Court Case No. 8:24-cv-2044

*Maria Del Refugio Cacho vs. Coast CCD et al.*, Orange County Superior Court Case No. 30-2025-01453203

*Atif Chaudhry vs. Coast CCD*, California Civil Rights Department Case No. 2024-10-26557706

*Stanislav Dubrovskiy vs. Coast CCD*, California Civil Rights Department Case No. 2024-02-23495302

*Stanislav Dubrovskiy vs. Coast CCD, Arbitration*  
*Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E*  
*Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946*  
*Iris Gonzalez et al. vs. Golden West College et al., Orange County Superior Court Case No. 30-2025-01460896*  
*Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974*  
*Juilianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047*  
*Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039*  
*Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537*  
*Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332*  
*Dawn Willson vs. Coast CCD, California Civil Rights Department Case No. 2024-09-26064004*

**c. Public Employment**

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators
3. Approval of Appointment of Classified Management  
Acting Director, Online and Distant Education  
Director, Enrollment Services
4. Approval of Appointment of Classified Staff  
Administrative Assistant I  
Division/Area Office Coordinator  
Financial Aid Assistant  
Maintenance Specialist I  
Office Services Assistant  
Special Events Coordinator  
Student Programs Specialist  
Student Services Specialist  
Transfer Center Specialist
5. Approval of Appointment of Confidential Staff
6. Ratification of Appointment of Substitute, Faculty
7. Ratification of Appointment of Part-Time Faculty
8. Ratification of Temporary Out of Class Assignments, Classified Staff  
Division/Area Office Coordinator
9. Ratification of Project-Specific Assignment, Classified Staff  
Administrative Assistant I  
Sailing Program Coordinator

**d. Conference with Labor Negotiator**

Pursuant to *Government Code* § 54957.6

District Negotiators:  
Dr. Whitney Yamamura, Chancellor  
Dr. Diane Fiero, Vice Chancellor of Human Resources  
Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:  
Coast Federation of Classified Professionals (CFCP)  
Coast Federation of Educators/American Federation of Teachers (CFE/AFT)  
Coast Community College Association-California Teachers Association/National Education Association (CCCA-CTA/NEA)

Unrepresented Employees:  
Association of Confidential Employees (ACE)  
Classified Managers and Educational Administrators

**1.05 Reconvene to Open Session**

**1.06 Pledge of Allegiance**

**1.07 Report of Action in Closed Session**

**1.08 Public Comment**

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed five minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Members of the public may speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

**2.00 Informational Reports, Matters for Review, Discussion and/or Action**

**2.01 Minutes**

**2.02 Acceptance of Retirements**

**2.03 Annual Report on International Education Programs and Students**

**2.04 Coastline College Program Highlight**

**2.05 Election of Members to the California Community College Trustees (CCCT) Board**

**2.06 Annual Report from Coast Community College District Enterprise, Inc. and Report of Good Standing**

**2.07 Internal Audit Quarterly Report**

**2.08 Annual Emergency Management (Disaster Preparedness) Report**

- 2.09 Biannual Measure M Project Report, District Facilities, Planning, and Construction Report (Local Hiring, Diversity, Labor Compliance, and Payroll Certification), and Bidding Report**
- 2.10 Annual Report from Coast Colleges' Foundation Directors**
- 2.11 District and College Foundations Assessment of Good Standing**
- 2.12 Draft College Institutional Self Evaluation Reports for Reaffirmation of Accreditation - Coastline Community College, Golden West College, Orange Coast College**
- 2.13 Board Policies and Administrative Procedures for First Reading**
- 2.14 Faculty Advancement to Tenure**
- 2.15 Board Meeting Dates**
- 2.16 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 2.17 Board Directives and Reports Log**
- 3.00 Consent Calendar (Items 4.01 - 16.01)**
- 4.00 Travel**
  - 4.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
  - 4.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 5.00 Ratification of Approved Curriculum**
  - 5.01 DIS - Curriculum**
- 6.00 Ratification of Approved Student Trips**
  - 6.01 CCC - Student Trips**
  - 6.02 GWC - Student Trips**
  - 6.03 OCC - Student Trips**
- 7.00 Ratification of Approved Special Events and Projects**
  - 7.01 CCC - Special Events and Projects**
  - 7.02 GWC - Special Events and Projects**

- 7.03 OCC - Special Events and Projects**
- 7.04 DIS - Special Events and Projects**
- 8.00 Ratification of Approved Standard Agreements up to \$114,800**
  - 8.01 CCC - Standard Amendment #3 to the Independent Contractor Agreement with Competency-Based Education Network, Inc.**
  - 8.02 OCC - Standard Clinical Affiliation Agreements**
  - 8.03 OCC - Standard Promotional Agreements**
  - 8.04 DIS - Standard Independent Contractor Agreements**
- 9.00 Ratification of Approved Non-Standard Agreements up to \$114,800**
  - 9.01 OCC - Non-Standard Statement of Work with MyCareerCloset**
  - 9.02 OCC - Non-Standard Advisory Staff Agreement with Rawlings Sporting Goods**
  - 9.03 DIS - Non-standard Agreement to Renew the Master Services Agreement with Educational Credit Management Corporation**
- 10.00 Ratification of Approved Institutional Memberships**
  - 10.01 CCC - Institutional Memberships**
  - 10.02 OCC - Institutional Memberships**
- 11.00 Ratification of Approved Off-Campus Assignments**
  - 11.01 CCC - Off-Campus Assignments**
- 12.00 Ratification of Approved Professional Development**
  - 12.01 GWC - Management Professional Development**
- 13.00 Ratification of Personnel Items**
  - 13.01 DIS - Personnel**
- 14.00 Ratification of Purchase Orders**
  - 14.01 DIS - Purchase Orders**
- 15.00 Ratification of Checks**
  - 15.01 DIS - Checks**

**16.00 Ratification of General Obligation Bond Fund Transactions**

**16.01 DIS - General Obligation Bond Fund Transactions**

**17.00 Discussion Calendar**

**18.00 Approval of Non-Standard Agreements in Excess of \$114,800**

**18.01 DIS - Non-Standard Master Services Agreement and Order Form with Touchnet Information Systems, Inc.**

**19.00 Ratification/Approval of General Items of Business**

**19.01 GWC - Ratification Health Sciences Program Agreement with Regents of the University of California**

**19.02 DIS - Approval of Interim Educational Administrator Employment Agreement Template**

**19.03 DIS - Ratification of New Classified Employee Job Description: Theater Technical Assistant**

**19.04 DIS- Approval of Standard Contract Faculty Employment Agreements**

**20.00 Close of Meeting**

**20.01 Adjournment**

*It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.*