

AGENDA

Coast Community College District Regular Meeting of the Board of Trustees

Wednesday, June 18, 2025

4:00 p.m. Closed Session • 5:00 p.m. Open Session

Board Room - 1370 Adams Avenue, Costa Mesa, CA 92626

This Board Meeting will be live-streamed and can be accessed via this link:

<https://www.youtube.com/@CCCDBoardofTrusteesMeetings>

5402 Barwood Drive, Huntington Beach, CA 92649

1.00 Preliminary Matters

1.01 Call to Order

1.02 Roll Call

1.03 Public Comment (Items on Closed Session Agenda)

Members of the public have the opportunity to address the Board of Trustees on items listed in Section 1.04 of this agenda. Persons wishing to make comments are allowed three minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Public Comment regarding other agenda items and regarding subject matter not on the agenda will be taken later under agenda item 1.08. Please note that the Board cannot take action on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.04 Recess to Closed Session

Conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public.

a. Public Employee Performance Evaluation

Pursuant to Government Code § 54957

Position: Chancellor

b. Public Employee Discipline/Dismissal/Release

Pursuant to *Government Code* § 54957(b)(1)

c. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-sections "d-2" and "e-2" of Government Code § 54956.9

One Case: *Matin Samimi et al. vs. Stephanie Smallshaw*, U.S. District Court Case No. 8:25-cv-01098

d. Conference with Legal Counsel: Anticipated Litigation

Significant exposure to litigation pursuant to sub-sections “d-2” and “e-3” of Government Code § 54956.9

One Case: Claim by Charles Leonard Nelson Jr.

e. Conference with Legal Counsel: Existing Litigation

Pursuant to sub-section “d-1” of *Government Code* § 54956.9

Veronica Arend vs. Coast CCD et al., Orange County Superior Court Case No. 30-2022-01282583

Marco Baeza vs. Coast CCD, U.S. District Court Case No. 8:24-cv-2044

Atif Chaudhry vs. Coast CCD, California Civil Rights Department Case No. 2024-10-26557706

Jennifer Daniels vs. Coast CCD, California Civil Rights Department Case No. 2025-02-28159115

Maria Del Refugio Cacho vs. Coast CCD et al., Orange County Superior Court Case No. 30-2025-01453203

Stanislav Dubrovskiy vs. Coast CCD, California Civil Rights Department Case No. 2024-02- 23495302

Stanislav Dubrovskiy vs. Coast CCD, Arbitration

Stanislav Dubrovskiy vs. Coast CCD, Public Employment Relations Board Case No. LA-CE-6636-E

Elaine Folayan vs. Coast CCD, Orange County Superior Court Case No. 30-2023-01322946

Nancy and Frank Gruber vs. Mission Viejo Pateadores, Inc. et al., Orange County Superior Court Case No. 30-2024-01372974

Juilianna Hallsted vs. Coast CCD et al., Orange County Superior Court Case No. 30-2024-01389047

Melvin Marin vs. Golden West College et al., U.S. District Court Case No. 3:25-cv-0850

Sabrina Oleson vs. Ray et al., Orange County Superior Court Case No. 30-2024-0149039

Louis Tran vs. Coast CCD et al., Orange County Superior Court Case No. 30-2023-01336537

Tom Tran vs. Coast CCD, Orange County Superior Court Case No. 30-2024-01380332

Dawn Willson vs. Coast CCD, California Civil Rights Department Case No. 2024-09-26064004

Coast CCD vs. Eighteen Supplies Co., Orange County Superior Court Case No. 30-2025-01471309

Coast CCD vs. Joanna Abelo, Orange County Superior Court Case No. 30-2025-01468402

Coast CCD vs. Antonio Smith, Orange County Superior Court Case No. 30-2025-01484336

Coast CCD vs. Joseph Freeman, Orange County Superior Court Case No. 30-2025-01485941

f. Public Employment

Pursuant to *Government Code* § 54957(b)(1)

1. Approval of Appointment of Full Time Faculty
2. Approval of Appointment of Educational Administrators
3. Approval to Extend the Appointment of Educational Administrator
Interim Dean, Career and Technical Education
Interim Dean, English and Humanities
Interim Dean, Innovative Learning
Interim Dean, Student Services
4. Approval of Appointment of Classified Management
Acting Academic Support Coordinator
Acting Director of Student Equity and Title IX
Interim Director, Marketing
Manager, Board Support Services and Board Secretary
Manager, Recruitment, Compensation, and Development
Senior Director, Human Resources and Employee/Employer Relations
5. Approval of Appointment of Classified Staff
Accounting Technician
Athletic Equipment Manager
Division/Area Office Coordinator
Early Childhood Lab Assistant
Instructional Associate- Industrial Technology
IT Cyber Security Analyst
IT User Support Technician
Office Services Assistant
Public Safety Operations Coordinator
Receptionist
Student Success and Equity Specialist Senior
6. Approval of Appointment of Confidential Staff
7. Ratification of Appointment of Substitute, Faculty
8. Ratification of Appointment of Part-Time Faculty
9. Ratification of Temporary Out of Class Assignments, Classified Staff
Child Care Specialist
Executive Assistant
Instructional Designer
Library Media Technician
Printing and Publishing Team Leader

10. Ratification of Project-Specific Assignment, Classified Staff
Athletic Operations Assistant
Counseling Technician

g. Conference with Labor Negotiator

Pursuant to *Government Code* § 54957.6

District Negotiators:

Dr. Whitney Yamamura, Chancellor

Dr. Diane Fiero, Vice Chancellor of Human Resources

Crystal Crane, Executive Director Human Resources (for CCCA-CTA/NEA)

Employee Groups:

Coast Federation of Classified Professionals (CFCP)

Coast Federation of Educators/American Federation of Teachers (CFE/AFT)

Coast Community College Association-California Teachers Association/National
Education Association (CCCA-CTA/NEA)

Unrepresented Employees:

Association of Confidential Employees (ACE)

Classified Managers and Educational Administrators

1.05 Reconvene to Open Session

1.06 Pledge of Allegiance

1.07 Report of Action in Closed Session

1.08 Public Comment

Members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Persons wishing to make comments are allowed three minutes per item. There is a 20-minute limit per agenda item or topic. A "Request to Address the Board of Trustees" card needs to be completed and submitted to the Secretary of the Board of Trustees prior to speaking. Members of the public may speak on matters which are on this agenda at the time that the item is considered by the Board. Please note that the Board cannot act on any items not on the agenda, with certain exceptions as outlined in the Brown Act. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda for Board consideration.

1.09 Oath of Office - Student Trustee

2.00 Public Hearing

**2.01 Public Hearing for the Adoption of the Coast Community College District
Tentative Budget 2025-26 FY**

3.00 Informational Reports, Matters for Review, Discussion and/or Action

- 3.01 Minutes**
- 3.02 Acceptance of Retirements**
- 3.03 Reports from the Presidents of Student Government Organizations**
- 3.04 Exploring the Use of Artificial Intelligence (AI) in Educational Settings**
- 3.05 Reaffirmation of Student Trustee Rights**
- 3.06 Acceptance of Associated Student Organizations Annual Reports and Assessments of Good Standing**
- 3.07 Approval for the Associated Student Government of Coastline Community College 2025-2026 Annual Budget**
- 3.08 Approval of the Associated Students of Orange Coast College 2025-2026 Annual Budget**
- 3.09 Approval of the Associated Students of Golden West College 2025-2026 Annual Budget**
- 3.10 Consideration of Annual Compensation Increase for the Board of Trustees**
- 3.11 Coastline College 2030 Vision Plan**
- 3.12 Internal Audit Quarterly Report**
- 3.13 Quarterly Financial Status Report (311Q) FY 2024-25, Quarter 3**
- 3.14 DIS - Fiscal Crisis and Management Assistance Team (FCMAT) Fiscal Health Risk Analysis Report**
- 3.15 DIS - Governor's Proposed Budget for FY 2025-26, May Revision**
- 3.16 Chancellor's Goals for the District 2025-26**
- 3.17 Board Policies and Administrative Procedures for First Reading**
- 3.18 Board Meeting Dates**
- 3.19 Meetings and Conferences of the AACC, ACCT, CCLC and CCCT**
- 3.20 Board Directives and Reports Log**
- 4.00 Consent Calendar (Items 4.01 - 18.01)**
- 5.00 Travel**

- 5.01 DIS - Approval of Travel for Attendance at Meetings and/or Conferences**
 - 5.02 DIS - Ratification of Administratively Approved Travel for Attendance at Meetings and Conferences**
- 6.00 Ratification of Approved Curriculum**
 - 6.01 DIS - Curriculum**
- 7.00 Ratification of Approved Student Trips**
 - 7.01 CCC - Student Trips**
 - 7.02 OCC - Student Trips**
- 8.00 Ratification of Approved Special Events and Projects**
 - 8.01 CCC - Special Events and Projects**
 - 8.02 OCC - Special Events and Projects**
 - 8.03 DIS - Special Events and Projects**
- 9.00 Ratification of Approved Standard Agreements up to \$114,800**
 - 9.01 CCC - Amendment #1 to Standard Independent Contract Agreement with Joseph Needleman**
 - 9.02 CCC - Standard Independent Contractor Agreements**
 - 9.03 OCC - Standard Independent Contractor Agreements**
 - 9.04 DIS - Amendment #1 to the Standard Independent Contractor Agreement with Patriot Consulting, LLC**
 - 9.05 DIS - Amendment #1 to the Standard Independent Contractor Agreement with Prion Enterprises LLC**
- 10.00 Ratification of Approved Non-Standard Agreements up to \$114,800**
 - 10.01 CCC - Amendment #1 to Standard Independent Contractor Agreement with Michael Glass**
 - 10.02 CCC - Non-Standard Memorandum of Understanding with the City of Westminster**
 - 10.03 CCC - Non-Standard Program Host Site Agreement College Pantry Program with Second Harvest Food Bank of Orange County**

- 10.04 GWC - Non-Standard Memorandum of Understanding with The Research and Planning Group for California Community Colleges**
- 10.05 CCC - Non-Standard Memorandum of Agreement with Umoja Community Education Foundation**
- 10.06 OCC - Non-Standard Program Host Site Agreement with Second Harvest Food Bank of Orange County**
- 10.07 OCC - Non-Standard Health Sciences Program Agreement with The Regents of the University of California, on behalf of its University of California, Irvine**
- 10.08 DIS - Non-Standard Amendment #2 to the Property and Casualty Claims Administration Services Agreement with Keenan and Associates**
- 10.09 DIS - Non-Standard Consulting Services Agreement with Total Compensation Systems, Inc.**
- 10.10 DIS - Non-Standard Memorandum of Understanding with Lightcast**
- 10.11 DIS - Non-Standard Memorandum of Understanding with Orange County Workforce Development Board**
- 10.12 DIS - Non-Standard Retainer Agreement with Callahan and Blaine**
- 10.13 OCC - Non-Standard Rental Agreement with 32nd District Agricultural Association/OC Fair & Event Center**
- 10.14 DIS - Standard Amendment No. 1 to the Non-Standard Independent Contractor Agreement with Liebert Cassidy Whitmore (LWC)**
- 10.15 DIS - Approval of Non-Standard Contract for Consultant Services**
- 11.00 Ratification of Approved Institutional Memberships**
 - 11.01 CCC - Institutional Membership**
 - 11.02 DIS - Institutional Membership**
 - 11.03 OCC - Institutional Membership**
- 12.00 Ratification of Approved Off-Campus Assignments**
 - 12.01 CCC - Off Campus Assignments**
- 13.00 Ratification of Approved Professional Development**
 - 13.01 CCC - CDMA Management Professional Development**

13.02 DIS - Classified Professional Development

14.00 Ratification of Personnel Items

14.01 DIS - Personnel

14.02 DIS - Ratification of New Classified Management Job Descriptions: Manager Employment Services, Manager Recruitment Compensation and Development, Manager School of Nursing Expansion, Senior Director Human Resources and Employee/Employer Relations

15.00 Ratification of Purchase Orders

15.01 DIS - Purchase Orders

16.00 Ratification of Checks

16.01 DIS – Checks

17.00 Ratification of General Obligation Bond Fund Transactions

17.01 DIS - General Obligation Bond Fund Transactions

18.00 Discussion Calendar

19.00 Approval of Standard Agreements in Excess of \$114,800

19.01 OCC - Standard Independent Contractor Agreement with Lopez Works, Inc.

19.02 DIS - Standard Architectural Services Agreement with tBP Architecture for the Golden West College MDF Relocation

20.00 Approval of Non-Standard Agreements in Excess of \$114,800

20.01 DIS - Standard Architectural Services Agreement with tBP Architecture for the Golden West College Athletics Fence Modernization

21.00 Revenue Generating Agreements Over \$114,800

21.01 DIS - Funded Program

22.00 Ratification/Approval of General Items of Business

22.01 OCC - Authorization to Conduct Short-term Study Abroad Programs Spring 2026 and Summer 2026

22.02 DIS - Ratification of Revised Classified Employee Job Description: Public Safety Operations Coordinator

- 22.03 DIS - Approval of Amendment to Temporary Faculty Employment Agreement (Paul Garaven, GWC)**
- 22.04 DIS - Approval of Non-Standard Dual Enrollment College and Career Access Pathways Partnership Agreement with Newport Mesa Unified School District**
- 22.05 DIS - Appointment of Official Representative of Coast Community College District to the Coast Adult Education Consortium for the 2025-26 Fiscal Year**
- 22.06 DIS - Ratification of Non-Standard Professional Services Agreement with C.W. Driver**
- 22.07 DIS - Approval of District's 2027-2031 Five Year Construction Plan**
- 22.08 DIS - Approval of Amendments to Interim Educational Administrator Employment Agreements**
- 22.09 DIS - Approval of Settlement and Release Agreement with Old Republic General Insurance Corporation**

23.00 Resolutions

- 23.01 Resolution #25-13 Allowing for the County Superintendent of Schools to Make Routine Budget Transfers**
- 23.02 Resolution #25-14, Q3 Increase Income and Expenditure for Adopted Budget 2024-25 FY**
- 23.03 Resolution #25-15, Q3 Budget Transfers**
- 23.04 Resolution #25-17 Imposition of a Hiring Freeze and District-wide Reorganizational and Lateral Transfer Plan for the 2025-2026 Fiscal Year**

24.00 Policy Approval/Procedure Ratification

- 24.01 Board Policies for Approval and Administrative Procedures for Ratification**

25.00 Informational Reports

- 25.01 Report from the Chancellor**
- 25.02 Reports from the College Presidents**
- 25.03 Reports from the Academic Senate Presidents**
- 25.04 Reports from the Classified Senate Presidents**
- 25.05 Reports from the Presidents of Employee Representative Groups**

25.06 Reports from the Board of Trustees

26.00 Close of Meeting

26.01 Adjournment

It is the intention of the Coast Community College District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Coast Community College District will attempt to accommodate you in every reasonable manner. Please contact the Secretary of the Board of Trustees to inform us of your particular needs so that appropriate accommodations may be made.